



CITY OF COLLEYVILLE CITY COUNCIL AGENDA

100 Main Street, Colleyville, Texas, 76034

TUESDAY, SEPTEMBER 19, 2023

**WORKSESSION
5:30 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Discussion of the City Council Rules of Procedure
- WS-2** Discussion of converting the annex building at the recreation center into a permanent vote center
- WS-3** Discussion of the September 19, 2023, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 - Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Section 551.089 - Security devices, audits, security assessments or deployments relating to information resources technology

**REGULAR MEETING
7:00 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Compass Christian
PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

- 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-23-4875**
- 3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**
- 4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-23-4876**
 - 4a** Approval of the minutes of the regular City Council meeting of September 6, 2023
 - 4b** Approval to use the Voluntary Library Fund in Fiscal Year 2024, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$190,000
 - 4c** Approval of one of five, one year renewals of the Grounds Maintenance Mowing Agreement with Whitmore and Sons, Inc., in an amount not to exceed \$236,840, and any associated change orders, in an amount not to exceed 25% of the original contract price, and authorizing the City Manager to execute the contract
 - 4d** Approval of a First Amendment to Ground and Tower Lease between the City of Colleyville and Verizon Wireless for the water tower located at 6015 Bransford Road, and authorizing the City Manager to execute the agreement
 - 4e** Adoption of the Fiscal Year 2024 to 2028 Capital Improvement Program (CIP)
- 5. ITEMS NOT FOR CITY COUNCIL ACTION**
 - 5a** Monthly Financial Report - August 2023
- 6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**
 - 6a Ordinance O-23-2256**
Amending Ordinance O-22-2219 relating to the Fiscal Year 2023 budget
 - 6b Ordinance O-23-2257**
Adoption of the proposed Fiscal Year 2024 budget
 - 6c Ordinance O-23-2258**
Adoption of the Ad Valorem Tax Rate for Fiscal Year 2024

6d Ordinance O-23-2259

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

6e Ordinance O-23-2260

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

6f Ordinance O-23-2250

Consideration of a Special Use Permit for a Cemetery use on Lot 1A1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Boulevard, Case ZC23-013

6g Ordinance O-23-2251

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block 1, Congregation Beth Israel Addition, located at 6100 Pleasant Run Road, Case ZC23-015

6h Ordinance O-23-2252

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road, Case ZC23-016

6i Ordinance O-23-2253

Consideration of a Special Use Permit to allow for a non-compliant fence for Lot 21, Block 2, Stafford Heights Subdivision, located at 4808 Manning Drive, Case ZC23-017

6j Ordinance O-23-2254

Consideration of a change of zoning from R-20 Single Family Residential district to R-40 Single Family Residential district on a portion of Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-018

6k Ordinance O-23-2255

Consideration of a Special Use Permit to allow for an Accessory Dwelling for Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-019

6l Ordinance O-23-2261

Approval of a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2023 Rate Review Mechanism filing and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

7. RESOLUTION(S): READING AND PUBLIC HEARING**7a Resolution R-23-4877**

Approval of a resolution to ratify the property tax increase as reflected in the Fiscal Year 2024 Budget

7b Resolution R-23-4878

Consideration of a variance to the provisions of Section 3.24.G, Schedule of District Regulations, specifically for the lot area and lot width in the R-10 Single Family Residential district for Lot 10, Block 6, of the Colleyville Estates Addition, located at 605 Field Street, Case VC23-003

7c Resolution R-23-4879

Consideration of an easement abandonment, specifically an 11.5-foot Roadway and Pedestrian Easement, on the property known as Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road

8. CITIZEN COMMENTS**9. REPORTS**

Planning and Zoning Commission Meeting Minutes - August 14, 2023

Planning and Zoning Commission Worksession Meeting Minutes - August 28, 2023

Planning and Zoning Commission Special Meeting Minutes - August 28, 2023

10. ACTION RESOLUTION: DISCUSSION AND CONSIDERATION OF RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, SEPTEMBER 19, 2023-READING AND PUBLIC HEARING-RESOLUTION R-23-4880**11. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards *Friday, September 15, 2023*, by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion. If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-1

Agenda Date 9/19/2023

Type Worksession

Department City Secretary

Title

Discussion of the City Council Rules of Procedure

Explanation

This is an opportunity for the City Council to review the City Council Rules of Procedure and discuss additions or changes. Section 2.01 of the City of Colleyville Charter provides that the City Council shall have the powers, functions, rights, privileges and immunities of every name and nature, that are now or hereafter, may be granted to a Home Rule City by the Constitution and State law, together with all implied powers necessary to carry into execution all such powers granted., and Section 3.09B states "the Council shall determine its own rules and order of business..."

A review of the City Council Rules of Procedure are recommended following the General Election and the City Council's goal setting. Staff has reviewed the Rules and has no recommendations at this time.

Attachments

1. City Council Rules of Procedure - Adopted July 19, 2022



CITY COUNCIL

RULES OF PROCEDURE

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SECTION I. AUTHORITY

- 1.1 Charter. Section 3.09B of the Charter of the City of Colleyville provides that "the Council shall determine its own rules and order of business..." Further, Section 2.01 of the Charter provides that the City Council shall have the powers, functions, rights, privileges and immunities of every name and nature, that are now or hereafter, may be granted to a Home Rule City by the Constitution and State law, together with all implied powers necessary to carry into execution all such powers granted." In order to provide the framework for the execution of these powers and authority, the following set of rules shall be in effect upon their adoption by the City Council, and until such times as they are amended or new rules adopted in the manner provided for by these rules.
- 1.2 Councilmember Orientation/Training/Goals and Objectives Visioning. Within 60 days of the General Election, the Mayor will call a worksession for Councilmember Orientation/Training/Goals and Objectives/Visioning, for which all Councilmembers will be required to attend. The worksession will be posted in compliance with the Texas Open Meetings Act, however minutes or recording will not be required.
- 1.3 Annual Review. Following the municipal elections each year, City Council may review these rules in accordance with the Charter. In the event no annual review occurs, the standing rules will continue in effect. This does not limit the City Council's right and ability to amend these rules at any other time during the year, in accordance with the Charter.
- 1.4 Amendments. These rules may be amended or new rules adopted by a majority vote of the members of the City Council present.

SECTION II. GENERAL RULES

- 2.1 Meetings to be Public. 2.1 Meetings to be Public. All meetings of the City Council shall be open to the public, with the exception of Executive Session and as otherwise provided by law.
- 2.2 City Council. For purposes of these rules, the collective membership of the Mayor and City Councilmembers shall be known as the City Council. Individually, each shall be referred to as Mayor, Mayor Pro Tem, or Councilmember.
- 2.3 Quorum. Four (4) voting members of the City Council shall constitute a quorum.

- 2.4 Minutes of Meetings. An account of all proceedings of the City Council shall be kept by the City Secretary and shall be entered in a book constituting the official record of the City Council. The Official City Council Minutes are action minutes and provide the action taken by the City Council and a summary of subjects discussed.
- 2.5 Questions to Contain One Subject. All questions submitted for a vote shall contain only one subject. If two or more points are involved, any Councilmember may require a division, if the question reasonably admits of a division. Division shall be required only on the affirmative vote of three (3) Councilmembers. If no division is so requested and approved, or the questions do not reasonably admit of a division, the question shall be submitted as originally framed.
- 2.6 City Manager. The City Manager shall attend all City Council meetings unless expressly excused. The City Manager may make recommendations to the City Council and take part in all discussions of the City Council, but shall have no vote.
- 2.7 City Attorney. The City Attorney shall attend all regular meetings of the City Council unless expressly excused and, shall upon request; give an opinion, either written or oral, on questions of law during the meeting. The City Attorney shall act as the City Council's Parliamentarian. The City Attorney shall give an opinion, either written or oral, on questions of law to the City Manager or designated representative, during the course of daily affairs of the City. The City Attorney may make recommendations to the City Council and take part in all discussions of the City Council, but shall have no vote. The City Attorney shall confer and discuss with a Councilmember or the Mayor regarding a question of law pertaining to the affairs of the City. In such event, the City Attorney shall advise the City Manager of the question posed and information provided. The City Manager shall forward the information to the full City Council as soon as reasonably practical.
- 2.8 City Secretary. The City Secretary shall attend all meetings of the City Council unless expressly excused, and shall keep the official minutes and perform such other duties as may be requested by the City Council.
- 2.9 Employees. Any employee of the City, when requested by the City Manager, shall attend any meeting of the City Council and, if requested to do so by the City Manager, such employee may present information relating to matters before the City Council. The City Manager will determine the staff

spokesperson for providing information, for a particular agenda item, at the City Council meeting.

- 2.10 Suspension of Rules. Any provisions of these rules not governed by State law, the City Charter, or City Code may be suspended by a majority vote of all Councilmembers present and eligible to vote.
- 2.11 Executive Session. All matters discussed in Executive Session, as authorized by the Texas Open Meetings Act, may be deemed confidential and by law, participants authorized to attend Executive Sessions are not required to make public disclosure concerning the matters discussed in Executive Session. It shall be the policy of the City Council, the Mayor, individual Councilmembers, City Manager, City Attorney, City Secretary, and others who are authorized to attend Executive Sessions shall not make selective disclosure of confidential matters; where the disclosure of the information has not been released to the general public and/or where such disclosure provides an unfair advantage to the recipient or would be detrimental to the City and its citizens. For the opening and closing of an Executive Session, the Mayor shall do such at the location as noted on the official agenda notice posted in compliance with the Texas Open Meetings Act, and all of this information must be included in the certified agenda. (Tex. Gov't Code §551.103) For purposes of regular agenda meeting postings, the opening and closing of an Executive Session shall be done in the Executive Conference Room of City Hall.

SECTION III. TYPES OF MEETINGS

- 3.1 Regular Meetings. The City Council shall meet in City Hall on the first and third Tuesday of each month at 7:00 p.m. unless otherwise officially established by the City Council. The City Council shall take a vote at 12:00 a.m. on whether or not to continue a meeting for additional time if further items are on the agenda and have not been considered. The call for and conduct of all meetings of the City Council, both regular and special as provided in Section 3.2 hereof, shall be in accordance with State law.
- 3.2 Special Meetings. Special meetings may be held on the call of the Mayor or four (4) members of the City Council at the place within the City of Colleyville designated in the public notice. In accordance with State law, the notice to the public of an emergency meeting must be posted at least two hours before the meeting is scheduled to begin. An emergency meeting exists only if immediate action is required of a governmental body because of an "imminent threat to public health and safety" or a "reasonably unforeseeable situation".

- 3.3 Recessed Meetings. Any meeting of the City Council may be recessed to a later time provided that no recess shall be for a longer period than until the next regularly scheduled City Council meeting.
- 3.4 Worksession Meetings. Worksession meetings may be called by the Mayor, any three (3) Councilmembers, or the City Manager for the purpose of discussing in depth, investigating, or exploring matters of interest to the City, without formal action being taken thereon by the City Council. The time, place, and purpose of such worksession meeting shall be stated in a notice complying with the Texas Open Meetings Act. Such worksession meetings may be held in any appropriate location outside the City Hall upon concurrence by any three (3) Councilmembers or as determined by the City Manager. Such worksession meetings may include, but shall not be limited to, meetings with neighboring governmental bodies or agencies, meetings with one of the City's appointed boards, commissions, or committees, civic organizations, or a meeting for Councilmembers to research, evaluate, explore, investigate or discuss any matter of interest or possible action affecting the City, subject to compliance with the provisions of the Texas Open Meetings Act.

No official action shall be taken at any worksession meeting, unless a regular or special meeting is called as provided for in these Rules.

SECTION IV. CONDUCT OF MEETINGS

- 4.1 Presiding Officer. The Mayor, if present, shall preside at all meetings of the City Council. In the absence of the Mayor, the Mayor Pro Tem shall preside. In the absence of both Mayor and Mayor Pro Tem, the most senior tenured Councilmember, by last name alphabetical order, shall preside.
- 4.2 Call to Order. The meetings of the City Council shall be called to order by the Mayor, or in the Mayor's absence, by the Mayor Pro Tem. In the absence of both the Mayor and Mayor Pro Tem, the meeting shall be called to order by the City Secretary.
- 4.3 Preservation of Order. The Mayor shall preserve order and decorum, prevent clash of personalities or the impugning of Councilmembers' motives to occur and confine Councilmembers in debate to the question under discussion.
- 4.4 Points of Order. The Mayor shall determine all points of order, subject to the right of any Councilmember to appeal to the City Council. If any appeal is taken, the question shall be "Shall the decision of the Mayor be sustained?"

- 4.5 Questions to be stated. The Mayor shall state all questions submitted for a vote and announce the result.
- 4.6 Substitution for Mayor. The Mayor may call the Mayor Pro Tem, or in the Mayor Pro Tem's absence, any other Councilmember to take the Mayor's place in the chair, such substitutions not to continue beyond adjournment.
- 4.7 Amendment to the Minutes. Amendments to the Minutes are made by a motion during the item to consider approval of the minutes. The Minutes are action minutes and provide the action taken by City Council and a summary of subjects discussed. If a Councilmember desires that certain information be included in the minutes, the Councilmember shall state prior to the information, "For the record". If it is a lengthy statement, a written copy shall be provided to the City Secretary.
- 4.8 Written Correspondence. A citizen's request in the reading of a statement into the public record as part of a City Council agenda item is at the sole discretion of any member or all of the governing body. The City Council is not obligated to provide for a reading of correspondence into the public record on behalf of an absent individual as part of a City Council public hearing. The City Council, any or all Councilmembers, may elect to provide for a reading of the correspondence, make reference indicating the general position of the correspondence, or pass over the correspondence. The correspondence is provided to City Council and is included in the City Council agenda packet.

SECTION V. AGENDA

5.1 Preparation of Agenda.

- A. The order of business of each meeting shall be as contained in the City Council agenda compiled and prepared by the City Secretary and approved by the City Manager. The agenda shall be a listing by topic of subjects to be considered by the City Council, and, in the case of regular meetings, shall be delivered to the City Council not less than 72 hours preceding the Tuesday evening meeting to which it pertains. An item shall be placed on the agenda when requested by the Mayor or any two members of the City Council at the next regularly scheduled meeting of the City Council.
- B. Any member of the City Council desiring to present a subject for City Council consideration shall advise in writing to the City Manager of the fact no later than 4:30 p.m. on Wednesday preceding regular City Council meetings. Subject matter will be accompanied by a summary regarding the purpose for the inclusion of this subject on the agenda.

- C. Items Omitted from Agenda. Any item not appearing on the agenda shall not be taken up for discussion as a matter of City Council business during a regular meeting unless it is of an emergency nature and comes to the City's attention too late to appear on the agenda. Such special, urgent, or emergency issues shall be posted in compliance with the Texas Open Meetings Act and the City Charter and may be added as a supplemental item to the regular agenda.
- D. The regular agenda items shall be generally considered in the following order:
- a. Worksession Items
 - b. Executive Session – Executive Conference Room
 - c. Call to Order - 7:00 p.m. - Council Chambers
 - d. Invocation
 - e. Pledge of Allegiance
 - f. Resolution action on Executive Session item(s)
 - g. Announcements, Proclamations and Presentations
 - h. Consent Items
 - i. Items not for City Council action
 - j. Public Hearings
 - Ordinance(s), Tabled Ordinance(s), Resolution(s),
Tabled Resolution(s)
 - k. Citizen Comments
 - l. Reports of Boards, Commissions, and Committees
 - m. Resolution approving City Council action not otherwise approved
 - n. Adjournment
- E. The general order of a Public Hearing shall be:
- a. Staff presentation
 - b. Applicant introductory presentation – five minutes
 - c. City Council discussion
 - d. Open Public Hearing
 - e. Citizen comments - five minutes each (Large groups supporting the same position may be asked to select a representative to speak for the group)
 - f. Close public hearing
 - g. City Council discussion and vote
 - h. In the alternative, the item may be tabled or continued to a future meeting of the City Council.

1. If the City Council wishes to consider additional public testimony, the public hearing shall be reopened and the public hearing and item shall be continued to a date certain.
2. If the Public Hearing is not reopened and continued to a date certain, the City Council may only conduct an additional public hearing upon publication of notice in accordance with Chapter 211 of the Local Government Code.

F. The City Manager, through the City Secretary, shall provide the City Council with a written analysis of and recommendation of items to be acted on by the City Council at its meetings. These communications shall be generally referred to as agenda packets. The agenda packets for all regular meetings shall be delivered to the City Council by the Friday preceding the Tuesday regular meeting to which it pertains, unless an emergency condition makes it necessary to deliver the communication on a subsequent day.

G. The City Secretary shall post notices of all City Council meetings in order to afford compliance with the Texas Open Meetings Act.

5.2 Consent Agenda. In preparing the consent agenda, the City Manager shall consider the number and degree of complexity of items to be considered by the City Council for the purpose of conserving the City Council's time in meetings. Items, which are anticipated to be routine and require little or no discussion by the City Council shall be listed under the agenda category, styled "Consent Items". Prior to taking up the Consent Agenda, the Mayor shall determine if there are any items thereon which should be removed from the Consent Agenda for discussion. Any Councilmember may, upon request; remove any item from the Consent Agenda for discussion and separate action. Thereafter, all remaining Consent Agenda items may be acted upon by a single motion approving the Consent Agenda. Items removed from the Consent Agenda shall be considered on the ending Resolution, which is for action not otherwise approved.

5.3 Citizen Participation at Meetings.

- a. Presentations by citizens must be confined to the agenda item being considered and any questions will be directed to the Mayor. Citizens wishing to speak shall be allowed to speak, provided prior to the consideration of the item; said person completes and delivers to the City Secretary a Speaker's Card providing name, address, and topic. Presentation(s) by citizens shall be limited to a period of not more than five (5) minutes with two (2) additional minutes to conclude, at the option

of the Mayor or the consent of the City Council, for each speaker. Any time spent by the City Council will not be counted against the citizen's time allotment. No person shall speak more than the time limits provided herein on any subject. That privilege shall not be accorded unless there is an exception supported by a majority of those eligible to vote. The Mayor shall not be obligated to recognize a speaker for a second comment on a subject until all others have spoken and there is unused time available.

- b. Following a request by a Councilmember, the Mayor may request the City Council suspend the rules to allow citizens to speak after the public hearing has been closed.
- c. To maintain decorum, the Mayor shall recognize persons who have completed a Speaker Card indicating a desire to address the City Council.
- d. As a rule, citizens may not participate in discussions of the City Council except when recognized by the Mayor and during citizen presentations, public hearings, and as otherwise provided for in these Rules.
- e. Citizens may speak on items under the item "Citizen Comments". The presentation time period is as listed herein Section 5.3 a.

SECTION VI. DECORUM AND DEBATE

6.1 Decorum and Debate

- a. These rules are intended to serve as a statement of intent as to how this City Council endeavors to conduct itself during City Council meetings. It is the intent of the City Council that all members shall act based on a consistent level of information, with the goal being to act fully informed on all matters. Accordingly, when a Councilmember obtains material relevant to a matter before the City Council, which has not otherwise been disclosed to the City Council, such Councilmember shall promptly provide such material to the City Manager and City Secretary for dissemination to the City Council. All such information will be disseminated and disclosed to the full City Council, prior to the case being presented.
- b. When a measure is presented for consideration to the City Council, the Mayor shall recognize the Councilmember(s) to present the case, as needed. When two or more Councilmembers wish to speak, the presiding officer shall name the Councilmember who is to speak first.

No member of the City Council shall interrupt another while speaking except to make a point of order or to make a point of personal privilege.

- c. The Mayor shall not be obligated to recognize any Councilmember for a second comment on the subject or amendment until every Councilmember wishing to speak has been allowed a first comment.
- d. Questions from speakers to the City Council with request for an immediate answer, except the applicants and persons representing applicants on platting or zoning cases, shall be prohibited. A Councilmember's questions to speakers should be to specific individuals and the Mayor should explain to those individuals beforehand that they may come to the podium and answer if they choose to.
- e. Any Councilmember desiring to speak shall be recognized by the Mayor, and shall confine remarks to the subject under discussion or to be discussed. No Councilmember shall be allowed to speak more than once on any one subject until every Councilmember wishing to speak shall have spoken.
- f. No Councilmember shall be permitted to indulge in personalities, use language personally offensive, impugn motives of Councilmembers, charge deliberate misrepresentation, or use language tending to hold a member of the City Council, the public, or City staff up to contempt.
- g. The Mayor shall not permit unrecognized speaker's comments or allow a member of the audience to indulge in personalities, use language tending to hold the City Council, the public, or City staff up to contempt.
- h. If a Councilmember is transgressing the rules of the City Council, through speech or otherwise, the Mayor shall, or any Councilmember may, call him/her to order in which case he/she shall immediately be quiet unless permitted to explain. The City Council shall, if appealed to, decide the case without debate. If the decision is in favor of the Councilmember called to order, he/she shall be at liberty to proceed, but not otherwise, and if the case occurs, he/she shall be liable to censure or such punishment as the City Council deems proper, consistent with City Ordinances, Resolutions, and Charter.
- i. Any individual of the public who shall disrupt the City Council proceedings or disregard the Mayor shall first be warned of such offense and be requested that they refrain from disrupting the proceedings

and/or disregarding the instructions of the Mayor. Any individual of the public failing to honor the first warning of the Mayor for order shall receive a second and final warning prior to expulsion and/or citation for disturbing a public meeting pursuant to State law. When the Mayor fails to maintain order and decorum, the Councilmembers may compel the Mayor to enforce this provision following due parliamentary procedure, which affirms such compulsion by a majority vote of the City Council.

SECTION VII. PROCEDURES FOR CITY COUNCIL APPOINTMENTS

Applications for Boards, Commissions, and Committees are accepted two months prior to the appointment term. Ex: March Appointments will be advertised and applications for appointment accepted January through February. The appointment periods are:

March appointments:

- Colleyville Center Advisory Committee
- Parks and Recreation Advisory Board

June appointments:

- Colleyville Economic Development Corporation
- Tax Increment Finance District
- Audit Committee
- Municipal Judge Review and Selection Committee

November appointments:

- Colleyville Library Board
- Metroport Teen Court Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment/ Sign Board of Appeals

The applications for appointment, listing of Boards, Commissions, and Committees, and their responsibilities, and a roster of members are maintained on the City's website on the City Secretary page. The City Secretary contacts members whose terms will expire to advise they may reapply. Two months prior to the expiring terms, the City Secretary requests an announcement to be made in the *City E-News*, seeking applicants for those Boards, Commissions, and Committees with expiring terms.

Upon receipt of a spreadsheet and the applications for appointment distributed by the City Secretary to the Mayor and City Council prior to the Council meeting where the Mayor and Council will appoint members by resolution, the appointments can be discussed during the Worksession item – Discussion of the regular agenda items.

If during discussion of the appointments, the Mayor and City Council wish to appoint by slate, per resolution, the Mayor will read the resolution, inserting the names of those to be appointed. There will be discussion as needed however, if the Council agrees with the resolution as read, the motion, second, and vote, will consider the appointments made, without seeking individual nominations from the City Council.

If City Council has not determined a slate of appointees to be read into the resolution, the Mayor shall open the floor for nominations and if there are no nominations, the Mayor will call on each Councilmember for a nomination. After each Councilmember has had an opportunity to make a nomination or defer to make a nomination, the Mayor will take a vote on the slate of nominees by asking each Councilmember to state the name of the nominee the Councilmember votes to appoint to the position under consideration. This process will repeat for the next position to be filled until all positions are filled.

If no applications are received or fewer applications than open positions are received, the City Council may fill positions from the floor or request the City Secretary to advertise the open position(s). In the event of a vacancy other than an expiring term, the City Council may fill the position by a majority vote of the City Council. The appointee shall serve the unexpired term.

SECTION VIII. APPOINTMENT OF CITY COUNCIL LIAISONS

8.1 Procedures for appointment of City Council Liaison. At the discretion of the Mayor or by call of three (3) Councilmembers, a Councilmember or Councilmembers may be appointed as a liaison or liaisons, representing the City, to a City Board, Commission, or Committee, the Chamber of Commerce, Independent School District or other organizations.

SECTION IX. MEMORIALS

9.1 Memorials. The following procedures are for honoring deceased current or former City elected officials, sitting board, commission, or committee members, and community volunteers.

A. Recognition of the death of a current or former City elected official. When the City is notified of the death of a current or former elected official, flowers or a plant will be sent to the memorial service, or a donation to an organization specified by the family (in an amount not to exceed \$150.00), and a sympathy card will be sent to the family.

- B. At the family's request and with City Manager approval, members of the Colleyville Police and Fire Department Honor Guard may attend the funeral of a current or former City elected official as representatives of the City.
 - C. Recognition of the death of a sitting board, commission, or committee member. When the City is notified of the death of a sitting board, commission, or committee member, the City Manager's Office will forward a sympathy card to the family.
 - D. Recognition of the death of community volunteers. Due to the significant number of community volunteers assisting a multitude of organizations across the City of Colleyville, it will not be the practice of the City to recognize these individuals in a formal capacity. During a City Council meeting, elected officials may at their discretion, verbally recognize the efforts of these individuals and their service to Colleyville during the agenda item for Announcements, Proclamations, and Presentations.
- 9.2 Recognition by lowering of the United States Flag. The City is not at liberty to proclaim the Flag of the United States be flown at half-staff in recognition of a City official. Per the United States Code, only the President of the United States or the State Governor can order the flag lowered to half-staff.
- 9.3 Use of City equipment and personnel. At no time will City equipment be used to carry the casket in a funeral procession of a deceased, current, or former City elected official, board, commission, or committee member, or community volunteer. City equipment and vehicles may be used in a funeral procession, as authorized by the Department Director, for City employees who have died in the line of duty.

History of Adoption and Amendments

Resolution Number	Adoption/ Amendment Date	Subject
R-88-387	8/18/88	Adopted Rules of Procedure
R-90-610	7/3/90	Amended to adopt the procedure for appointing committees as established by ordinance
R-90-612	7/17/90	None noted
R-91-654	1/22/91	Amended regular meeting language; subjects for City Council consideration; preparation of agenda
R-94-999	4/19/94	Provided suspension of rules by ¾ majority
R-95-1122	6/6/95	Amended Councilmembers presenting subjects for City Council consideration
R-03-2268	6/5/03	Members presenting subjects for City Council consideration
R-05-2599	9/20/05	Citizen comments
R-06-2721	7/5/06	Regular agenda items; Pre Council and Executive Session posted meeting times; public hearing order; process for continuing public hearings; memorials
R-07-2859	7/17/07	Robert's Rules of Order removed
R-08-2980	6/17/08	Resolutions
R-09-3183	12/15/09	Types of meetings; agenda sections; preparation of agendas; memorials
R-11-3308	1/4/11	Memorials
R-12-3520	8/7/12	Types of meetings & special meetings
R-13-3645	6/18/13	Grammatical updates
R-16-4023	8/16/16	Executive session (certified agendas) and start time; removal of paragraphs relative to the establishment of worksessions; order of the regular agenda items; general order of public hearings; removal of oral presentations by city manager; addition of speaker card submittal prior to the close of the public hearing; removal of the offering of unsolicited input; addition of language to City Councilmembers transgressing the rules of procedure; & addition of \$100 for memorial donations
R-17-4162	8/1/17	Updated Section 7.1(B) lettering, and included an application and financial disclosure forms be provided by applicants filling a vacancy.
R-17-4210	12/5/2017	Updated Section 1.2, 1.3, and 1.4 to call for Councilmember orientation/training/goal setting and visioning.
R-21-4658		Grammatical, policy, and legislative updates. Minor updates to Sections 1.2, 4.1, Section V. Preparation of Agenda clarified City Secretary role and added power of the Mayor or two City Councilmembers may request an item be placed on the agenda; 5.1 D. and F. updated to include general order of business and process; 5.3 a. and d. policy update; Section VII. New Procedures of City Council Appointments; Section VIII. Memorials A. removal of proclamation and book; 8.3-updated policy.
R-22-4751	07/19/2022	Updated Section 2.1, Changed Section 3.1, and 5.1D, changing the regular meeting time to 7:00 p.m. from 7:30 p.m. to become effective October 3, 2022, updated Section 4.1, updated Section VII, added Section VIII – Appointment of City Council Liaisons, renumbered previous Section VIII, to Section IX.



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-2

Agenda Date 9/19/2023

Type Worksession

Department City Secretary

Title

Discussion of converting the annex building at the recreation center into a permanent vote center

Explanation

This item provides for discussion and consideration of utilizing the annex building at the recreation center for a permanent voting center.

In mid 2019, Tarrant County, with the approval of the Secretary of State, moved to utilizing Vote Centers, which allow voters to cast their ballots in any polling place in the county, during early voting and on election day. This change prompted Tarrant County Elections Administration to seek polling locations for all elections - general, primary, run-off, and special.

As the City of Colleyville contracts with Tarrant County for the conduct of our local General Election, we have allowed the use of the second floor training room and/or the second floor of the library to be a vote center for all elections. While both locations have been utilized, they are not ideal due to the limited parking, and second floor location which requires taking the stairs or elevators.

In 2024 there will be three elections, with the potential of a fourth - May 2024 - Primary, Primary Run-Off, General Local Election, and November 2024 - Presidential General Election. When including the delivery and pick up of equipment, and early voting, each election requires a minimum of three weeks room use.

The annex building located directly behind the new recreation center at 5008 Roberts Road, could, with City Council approval, and some cosmetic renovations, become a permanent vote center, which will provide space for a larger number of voting booths, room to separate Republicans and Democrats when required, provide ample, close to the vote center parking, and eliminate stairs and elevators.

Attachments

1. Vote Center Presentation

WS-2 - Consideration of a permanent vote center



- Annex is 4,040 square feet
- Interior space can easily provide for party separation per election code
- No stairs or elevators
- Located in west parking lot location provides smooth ingress/egress
- 36 parking spaces immediately accessible
- Accessible from Glade Road and Hall-Johnson Road
- Recreation Center provides anchor for citizens to easily recognize location of the vote center
- Approval provides for permanency, removing confusion for officials and voters





CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-3

Agenda Date 9/19/2023

Type Worksession

Department City Secretary

Title

Discussion of the September 19, 2023, City Council regular agenda items

Explanation

Attachments



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 1

Agenda Date 9/19/2023

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

Section 551.089 - Security devices, audits, security assessments or deployments relating to information resources technology

Attachments

RESOLUTION R-23-4875

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF SEPTEMBER 19, 2023**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

RESOLUTION R-23-4876

APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 19, 2023

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of September 6, 2023
 - b. Approval to use the Voluntary Library Fund in Fiscal Year 2024, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$190,000
 - c. Approval of the Grounds Maintenance Mowing Contract with Whitmore and Sons, Inc., in an amount not to exceed \$236,840.00, and any associated change orders, in an amount not to exceed 25% of the original contract price, and authorizing the City Manager to execute the contract
 - d. Approval of a First Amendment to Ground and Tower Lease between the City of Colleyville and Verizon Wireless for the water tower located at 6015 Bransford Road, and authorizing the City Manager to execute the agreement
 - e. Adoption of the Fiscal Year 2024 to 2028 Capital Improvement Program (CIP)

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 19TH DAY OF
SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE

Bobby Lindamood
Mayor



CITY OF COLLEYVILLE CITY COUNCIL MINUTES

100 Main Street, Colleyville, Texas, 76034

WEDNESDAY, SEPTEMBER 6, 2023

Mayor Bobby Lindamood called the Colleyville City Council Worksession to order on Wednesday, September 6, 2023, at 5:30 p.m.

ROLL CALL: Mayor Bobby Lindamood, Mayor Pro Tem Callie Rigney, and Councilmembers Brandi Elder, George Bond, Ben Graves, and Chuck Kelley.

ABSENT: Councilmember Scotty Richardson.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Adrienne Lothery, Fire Chief Mark Cantrell, Community Development Director Ben Bryner, Finance Director Kyle Lester, City Attorney Nicole Corr, and City Secretary Christine Loven.

WS-1 Emergency Management 101

Emergency Management Coordinator Kenny Phillips provided an overview of how the City of Colleyville prepares for, responds to, and recovers from a disaster. He reviewed preparedness, response, mitigation, and recovery strategies, laws and regulations, and the role of the Mayor, City Council, and first responders – police, fire, and public works.

There was general discussion of containment perimeters, resources, and regulations. Mayor Lindamood and City Manager Jerry Ducay thanked Coordinator Phillips for his work and leadership.

WS-2 Discussion of the City Tree Ordinance

Community Development Director Ben Bryner presented the City's tree preservation history, summarized the 2019 changes and amendments, and noted at City Council direction, a review of the Land Development Code, Chapter 5, Urban Forestry will be undertaken within the next month.

Mayor Lindamood stated this will be a committee process, served by Councilmembers and staff, and will also involve public input, review of state law, surrounding communities, and legal review, before going through the Planning and Zoning Commission, and finally to City Council.

WS-3 Discussion of the September 6, 2023 City Council regular agenda items

City Manager Jerry Ducay noted he has provided a tax comparison document to City Council relative to item 5a on the September 6, 2023 agenda.

Mayor Lindamood adjourned the Worksession at 6:07 p.m. and called the Executive Session to order.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.071(1)(A) - Legal - Consultation with the City Attorney regarding pending litigation

- Cause No. 352-323927-21; TAP Realty, LLC, et al v. Neighborhood Management, Inc., et al.; 352nd Judicial District, Tarrant County, Texas

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

There was no action taken and Mayor Lindamood adjourned Executive Session at 6:58 p.m.

Mayor Lindamood called the regular meeting of the City Council to order at 7:04 p.m. and called the roll.

ROLL CALL: Mayor Bobby Lindamood, Mayor Pro Tem Callie Rigney, and Councilmembers Brandi Elder, George Bond, Ben Graves, and Chuck Kelley.

ABSENT: Councilmember Scotty Richardson.

INVOCATION: Pastor Lee Johnson, Bear Valley

PLEDGE OF ALLEGIANCE: City Attorney Nicole Corr

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-23-4871

This resolution was not needed.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Mayor Lindamood and the City Council made announcements regarding City and community events.

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-23-4872

- 4a** Approval of the minutes of the regular City Council meeting of August 15, 2023
- 4b** Approval of the FY24 Contractual Agreement between the City of Colleyville and the Colleyville Chamber of Commerce
- 4c** Adoption of the Colleyville Economic Development Corporation Fiscal Year 2024 Budget
- 4d** Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2024-2028 of the Colleyville Economic Development Corporation
- 4e** Approval of the Colleyville Economic Development Corporation Bylaws

Mayor Lindamood read Resolution R-23-4872 in its entirety.

City Manager Jerry Ducay presented 4b, Finance Director Kyle Lester presented 4c and 4d, and City Secretary Christine Loven presented 4e. There were no questions or discussion of any item.

Mayor Lindamood opened and closed the public hearing without any speakers.

Councilmember Elder made a motion to approve Resolution R-23-4872, seconded by Councilmember Graves.

The motion was approved by the following vote:

Ayes: 6 - Mayor Lindamood, Mayor Pro Tem Rigney, and Councilmembers, Elder, Bond, Graves, and Kelley.

Absent: 1 – Councilmember Richardson.

5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

5a Ordinance O-23-2250

Consideration of a Special Use Permit for a Cemetery use on Lot 1A1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Boulevard, Case ZC23-013

Mayor Lindamood read the caption of Ordinance O-23-2250.

Community Development Director Ben Bryner presented the Bluebonnet Hills Cemetery request for a Special Use Permit (SUP) for cemeteries or mausoleums to allow for Bluebonnet Hills Cemetery to phase in an expansion. The plan would provide for the front 9.11 acres to develop first with mausoleums, and the back 10 acres to develop in approximately seven years as additional burial space.

Julia Mitchell, representing the applicant and the owners of the property located at 6113 Colleyville, known as Bob Moore's Sports Center, Bobby Moore, and Lisa Miller, gave a presentation on the vision for the use of the land and expansion by Bluebonnet Hills Cemetery.

There was discussion regarding the acreage size of the SUP, economic development along the Colleyville Boulevard corridor, and location of the planned mausoleums.

Cary Grossi, DFW Market Director, and Sam Scott, Location Manager, representing Bluebonnet Hills, were present to answer questions of the City Council regarding the planned future use of the land, maintenance, and Bluebonnet's history in Colleyville.

As discussion ensued, Mayor Lindamood called on Planning and Zoning (P&Z) Commissioner David Groves, who chaired the August 14, 2023, P&Z meeting, to explain the Commission's recommendation of approval of the request on the rear 10 acres currently owned by the cemetery with the expectation the frontage portion on Colleyville Boulevard remain available for retail use. Mr. Groves stated when P&Z reviews a case, they are looking at the goals of the land use. In this case, the zoning is commercial and a cemetery is allowed with an SUP, however, collectively, P&Z felt the front portion has potential to generate sales tax for the City, as cemeteries do not pay property taxes. It was not P&Z's intent to say they (Bluebonnet) could not use the entire nine acres, rather there was discussion for the front portion to have something to generate sales tax for the City. We felt as Bluebonnet already owned the back ten acres, and approval of the SUP for that, gives them the right to use the land they currently own, we had no details on the purchase of the other acreage, but felt this would help to reach a compromise to providing for sales tax generation toward the front and work with Bluebonnet to come back at a later time to revisit some or all of the nine acres.

Lisa Miller, 2505 Highland Park Court, provided a history of the Sports Center, land use, vision, and previous failed attempts to sell the land for a commercial, sales tax generating use. She stated she and her brother support the SUP in front of the City Council.

Mayor Lindamood opened the public hearing.

Speaking in favor of this item were Mark Pappas, 4806 Shadywood Lane, Shemila Chancellor, 5012 Oak Timbers Court, and Robert Egan, 2410 Twelve Oaks Lane.

Speaking as not in favor of the SUP was Trey Spitzer, 6308 Kenshire Court, noting his preference for shopping, entertainment, or dining along the SH26 frontage.

There were no others wishing to speak and Mayor Lindamood closed the public hearing.

Mayor Lindamood stated the Council and Bluebonnet will continue to have conversations through the City Manager and the second reading will be conducted at the September 19, 2023 meeting.

This was a first reading with no action was taken.

Mayor Lindamood called a recess at 9:20 p.m.

The meeting was reconvened at 9:32 p.m.

5b Ordinance O-23-2251

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block 1, Congregation Beth Israel Addition, located at 6100 Pleasant Run Road, Case ZC23-015

Mayor Lindamood read the caption of Ordinance O-23-2251.

Community Development Director Ben Bryner presented this SUP for a non-compliant fence at Congregation Beth Israel. Director Bryner noted Congregation Beth Israel (CBI) has forwarded a clarification letter noting the request is for a six-foot fence, not a five-foot fence, and he will make a correction in the ordinance.

There was discussion of the location of the fence and maintenance between fences. Jeffrey Cohen, representing CBI, stated maintenance will be performed by CBI, and thanked the Mayor, City Council, and police department for their support.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5c Ordinance O-23-2252

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road, Case ZC23-016

Mayor Lindamood read the caption of Ordinance O-23-2252.

Community Development Director Ben Bryner presented this request for a six foot wrought iron fence to encroach into the street side yard setback.

There was discussion regarding when opposition would create a super-majority vote requirement and Council's desire to see brick columns added to the plan for aesthetics, and the effect of columns on the visibility triangle.

Skye Thibodeaux, representing the applicant, stated the applicant has visited with the neighbors and no one was against the fence, and the applicant is in favor of the brick columns also. Mr. Thibodeaux also noted the location of the City's easement.

City Manager Jerry Ducay stated the City may need to consider vacating the easement.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5d Ordinance O-23-2253

Consideration of a Special Use Permit to allow for a non-compliant fence for Lot 21, Block 2, Stafford Heights Subdivision, located at 4808 Manning Drive, Case ZC23-017

Mayor Lindamood read the caption of Ordinance O-23-2253.

Community Development Director Ben Bryner presented the request for an iron fence six-feet in height with two-foot by two-foot stone columns and a motorized iron gate to extend beyond the front façade of the house along the property line.

Mayor Lindamood stated he felt it would set the wrong precedent to allow this fence and it should meet the setback requirements.

Joey Koshy, representing the applicant, noted the City allows for a 30 inch fence and the applicant is asking to install a 48 or 60 inch to enhance the aesthetics of the property. If the higher fence is approved, the applicant will add the stone columns.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5e Ordinance O-23-2254

Consideration of a change of zoning from R-20 and R-40 Single Family Residential district to R-40 Single Family Residential district on a portion of Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-018

Mayor Lindamood read the caption of Ordinance O-23-2254.

Community Development Director Ben Bryner presented this request to rezone from R-20 to R-40 as the lot currently has split zoning, but meets all the requirements of the R-40.

There were no questions.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5f Ordinance O-23-2255

Consideration of a Special Use Permit to allow for an Accessory Dwelling for Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-019

Mayor Lindamood read the caption of Ordinance O-23-2255.

Community Development Director Ben Bryner presented this request for an SUP for a detached accessory building to be used as a dwelling for a live-in nanny. Director Bryner noted this request is running concurrently to the request to rezone from R-20 to R-40.

There was discussion regarding attaching the building to the main home, the dwelling use, and enforcement of the Land Development Code.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5g Ordinance O-23-2256

Amending Ordinance O-22-2219 relating to the Fiscal Year 2023 budget

Mayor Lindamood read the caption of Ordinance O-23-2256.

Finance Director Kyle Lester explained the proposed ordinance allows the transfer of part or all of any unencumbered appropriation balance from one department to another, if expenditures in a department exceeded the adopted budget and to transfer surplus from the funds to transfer to the capital funds.

Mayor Lindamood noted this is an annual occurrence and dedicates surplus to the capital funds.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5h Ordinance O-23-2257

Adoption of the proposed Fiscal Year 2024 budget

Mayor Lindamood read the caption of Ordinance O-23-2257.

Finance Director Kyle Lester presented the City Manager's proposed FY24 operating budget, noting the City Council has been involved with this budget and it has been discussed at length over several meetings.

Director Lester provided the property tax summary for FY24, and explained there was significant net growth led by residential reappraisals, tempered by exemptions which is why the proposed tax rate is above the no-new-revenue rate but below current rate by \$.004627. He noted this rate will increase the maintenance and operating rate, while keeping the debt rate the same, with an average residential tax bill calculation increase of \$181.55 annually or \$15.12 month. The new growth nets over \$180,000, and the rate adjustment nets \$1.13 million.

Director Lester provided a history of the Council's budget efforts since 2018, and highlighted the needs and key accomplishments of the proposed budget which demonstrates responsible fiscal management, and maintains service levels across the City, without cuts, and providing for staffing of the Recreation Center, technology infrastructure, a fire pumper truck, utility, and basic service cost increases. Director Lester provided general fund projections over the next five years, reflecting modest revenue projections. The presentation provided charts which show new revenue and expenditures by category in all funds and where the money is spent.

Mayor Lindamood thanked the Fire Department for being in front of the need for a pumper truck and planning for it as it saved a large amount of funding.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5i Ordinance O-23-2258

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2024

Mayor Lindamood read the caption of Ordinance O-23-2258.

Finance Director Kyle Lester presented the FY24 tax rate proposal, and noted the tax rate funds the majority of the budget proposal. He noted as it was stated in the budget presentation, the proposed tax rate is above the no-new-revenue rate but below the current rate by \$.004627. He noted this rate will increase the maintenance and operating rate, while keeping the debt rate the same. Director Lester reviewed the FY24 needs and programs.

Mayor Lindamood stated he, and the City Council, have always said they will always attempt the no-new-revenue tax rate, but if additional funds are required to efficiently provide for City services, they will make an adjustment for what is needed.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5j Ordinance O-23-2259

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

Mayor Lindamood read the caption of Ordinance O-23-2259.

Finance Director Kyle Lester stated as part of the annual budget process, staff reviews the fees charged by the City and proposes new fees, revisions or deletions of fees. The proposed fee changes for FY24 include Colleyville Center weekend and Garden Plaza rental fees, and video projector fees, and removal of Colleyville Center fees for services no longer offered.

Councilmember Elder asked staff if there were any other fees to be increased, such as zoning or permit fees and asked for clarification when fees are paid.

There were no other questions.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5k Ordinance O-23-2260

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

Mayor Lindamood read the caption of Ordinance O-23-2260.

Finance Director Kyle Lester presented this item, highlighting the Water and Wastewater base rate structure. Director Lester noted an increase to the FY24 base rate of \$1.17 for customers with a 1 inch or smaller meter, a \$1.96 increase for customers with a 1.5 inch meter, a \$2.91 increase (+3.8%) for customers with a 2" meter, a \$5.13 increase (+3.9%) for customers with a 3" meter, and a \$8.31 increase (+3.9%) for customers with a 4" meter.

There was no discussion.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

5l Ordinance O-23-2261

Approval of a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2023 Rate Review Mechanism filing and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

Mayor Lindamood read the caption of Ordinance O-23-2261.

Assistant City Manager Adrienne Lothery presented this item noting in March 2023, Atmos filed a rate request for consideration by the Steering Committee of Cities Served by Atmos (ACSC), which Colleyville is a member. Atmos claimed its cost-of-service in a test year ending December 31, 2022, entitled it to additional system-wide revenues of \$165.9 million. ACSC's consultants and Atmos negotiated a settlement which would allow Atmos an increase of \$142 million, a reduction of \$23.9 million compared to their original request. Manager Lothery noted the recommendation is to approve the negotiated settlement agreement as denial would result in Atmos appealing the decision to the Railroad Commission, which has historically ruled in favor of Atmos.

There was no discussion.

Mayor Lindamood opened and closed the public hearing without any speakers.

This was a first reading with no action taken.

6. RESOLUTION(S): READING AND PUBLIC HEARING

6a Resolution R-23-4873

A resolution of no confidence in Tarrant Appraisal District Chief Appraiser Jeff Law

This resolution was passed over as no longer needed.

7. CITIZEN COMMENTS

Boyce Estes, 7017 Benjamin Way, the applicant for item 5c on the agenda, Ordinance O-23-2252, asked for direction regarding the fence columns.

8. REPORTS

Colleyville Center Advisory Committee Meeting Minutes - February 13, 2023
Colleyville Library Board Meeting Minutes - June 12, 2023
Planning and Zoning Commission Meeting Minutes - July 10, 2023
Planning and Zoning Commission Worksession Meeting Minutes - July 24, 2023

There was no action taken.

9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR WEDNESDAY, SEPTEMBER 6, 2023 - RESOLUTION R-23-4874

This resolution was not needed.

10. ADJOURNMENT

There being no further business before the City Council, Mayor Lindamood adjourned the meeting without objection by the City Council at 11:13 p.m.

APPROVED BY A VOTE OF AYES, NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Minutes taken and prepared by:

Christine Loven, TRMC
City Secretary



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4b

Agenda Date 9/19/2023

Number Resolution R-23-4876

Type Resolution

Department Library

Title

Approval to use the Voluntary Library Fund in Fiscal Year 2024, for the purchase of library materials, collection processing supplies, and library programs, in an amount not to exceed \$190,000

Explanation

Reading and Public Hearing

The Voluntary Library Fund provides for the development and improvement of library programs, services, and capital items, including collection development (books, DVDs, CDs, digital, and other materials).

The FY2017 Colleyville Public Library budget included moving \$33,000 for library books and programs from the General Fund to the Voluntary Library Fund, which made this Fund the primary source of funding for all library materials, collection processing supplies, and programs. The attached Voluntary Library Fund Report FY2004 – FY2024 provides an overview of Library Board recommended and City Council approved expenditures.

On August 14, 2023, the Colleyville Public Library Board reviewed the proposed FY2024 Colleyville Public Library budget and unanimously approved the use of the Voluntary Library Fund for the purchase of library collection materials, processing supplies, and library programs, in an amount not to exceed \$190,000.

Financial Impact

Funds are available in the Voluntary Library Fund, in the amount of \$569,842 as of August 31, 2023, per the attached Financial Status of Voluntary Library Fund.

Recommendation

Approve

Attachments

1. Voluntary Library Fund Report FY 2004 - FY 2024
2. Financial Status of Voluntary Library Fund at August 31, 2023



Public Library

Voluntary Library Fund Report *

FY 2004 - FY 2024

Fiscal Year (FY)	Board Recommended	Council Approved
FY 2004	\$36,436	\$36,436
FY 2005	\$46,750	\$46,750
FY 2006	\$102,370	\$102,370
FY 2007	\$220,825	\$220,825
FY 2008	\$126,000	\$126,000
FY 2009	\$130,000	\$130,000
FY 2010	\$135,000	\$135,000
FY 2011	\$145,000	\$145,000
FY 2012	\$145,000	\$145,000
FY 2013	\$145,000	\$145,000
FY 2014	\$145,000	\$145,000
FY 2015	\$145,000	\$145,000
FY 2016	\$145,000	\$145,000
FY 2017	\$155,000	\$155,000
FY 2018	\$160,000	\$160,000
FY 2019	\$167,000	\$167,000
FY 2020	\$170,000	\$170,000
FY 2021	\$170,000	\$170,000
FY 2022	\$170,000	\$170,000
FY 2023	\$170,000	\$170,000
FY 2024	\$190,000	

*Use of the Voluntary Library Fund for the purchase of collection materials, collection processing supplies and library programs

Voluntary Library Fund Report

Special Project Expenditures

Fiscal Year (FY)	Board Recommended	Council Approved
FY 2003 - Library Building Construction	\$400,000	\$400,000
FY 2011 - Library Second Floor Audio-Visual Equipment	\$50,000	\$50,000
FY 2015 - Library Long-Range Plan 2016-2021	\$25,000	\$25,000
FY 2020 - Library Equipment- ECO-Master 50-Disc Repair Machine with Blu-Ray Mode	\$16,025	\$16,025
FY 2021 - Library Long-Range Plan 2022-2027	\$17,000	\$17,000

FINANCIAL STATUS OF VOLUNTARY LIBRARY FUND AT 8-31-2023

FUND BALANCE AT 9-30-2022:

\$556,446

FY 2023 REVENUE

Donations:	PROJECTED	ACTUAL
October	\$13,595	\$13,595
November	\$13,982	\$13,982
December	\$14,543	\$14,543
January	\$15,074	\$15,074
February	\$14,026	\$14,026
March	\$14,812	\$14,812
April	\$13,532	\$13,532
May	\$14,487	\$14,487
June	\$14,357	\$14,357
July	\$15,239	\$15,239
August	\$14,175	\$14,175
September	\$14,185	\$0
Total Donations	\$172,007	\$157,822
Interest income Received	\$19,500	\$17,921
TOTAL	\$191,507	\$175,743

FY 2023 EXPENDITURES

	RECOMMENDED (BOARD)	APPROVED (COUNCIL)	EXPENDED YEAR-TO-DATE
BOOKS AND PROCESSING MATERIALS			
FY 2022 BALANCE OF AUTHORIZATION	\$130,672	\$130,672	\$130,672
FY 2023 AUTHORIZATION (R-22-4762, 9/06/22)	\$170,000	\$170,000	\$31,675
TOTAL	\$300,672	\$300,672	\$162,347
AVAILABLE AMOUNT LEFT TO SPEND IN FY 2023			\$138,325

AVAILABLE FUND BALANCE AT 8-31-2023 (COUNCIL APPROVED)

\$569,842

PROJECTED AVAILABLE FUND BALANCE AT 9-30-2023 (COUNCIL APPROVED)

\$447,281

AVAILABLE CASH BALANCE AT 8-31-2023

\$569,842



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4c

Agenda Date 9/19/2023

Number Resolution R-23-4876

Type Resolution

Department Parks and Recreation

Title

Approval of one of five, one year renewals of the Grounds Maintenance Mowing Agreement with Whitmore and Sons, Inc., in an amount not to exceed \$236,840, and any associated change orders, in an amount not to exceed 25% of the original contract price, and authorizing the City Manager to execute the contract

Explanation

Reading and Public Hearing

By Resolution R-22-4773 on October 3, 2022, City Council awarded the bid for the City's Ground Maintenance Mowing Agreement to Whitmore and Sons. The contract provides for an initial term of one year, and upon mutual agreement, renewal of the Agreement for up to five additional one-year terms. This item provides for year one of a potential five-year renewal period.

The original scope of work for the Grounds Maintenance Mowing Agreement includes mowing, edging, trimming, litter removal, and some herbicide applications in specific locations, and includes services for Parks and Public Works properties to help with billing and inspection efficiencies. The Parks portion of the agreement consists of 60 properties which include parks, facilities, roundabouts, hardscapes and medians, and right of way. The Public Works portion consists of 14 properties which include earthen channels, water tower property, and other City owned property. These properties receive different cycle frequencies from eight to 36 a year, due to priority of maintenance needs and usage type.

Whitmore and Sons, Inc., has been performing mowing services for the City of Colleyville Parks Department for the past six years and has done outstanding work. Staff recommends approval of the Grounds Maintenance Mowing Agreement renewal for year one of five additional one year renewal options. As long as outstanding performance is provided, the fifth and final renewal of this contract would be for the FY28 budget and the City would go out for bids in the summer of 2028.

Financial Impact

Funds are available in the FY2024 CEDC budget.

Recommendation

Approve

Attachments

1. 4c - Grounds Maintenance
2. Construction Services Agreement - Ground Maintenance-Mowing
3. Whitmore and Sons Renewal Letter for Mowing
4. FY24 Mowing Properties to be Maintained - Renewal

4c. Whitmore – Grounds Maintenance Mowing Contract



- Contract in the amount of \$236,840.00 for FY 2024 - Decrease due to the Parks department maintaining the front of the Public Works facility. In addition, the pocket park at SH26 & John McCain was removed due to the Northern Gateway project.
- Contract maintains over 175 acres of parks, facilities, trails, channels, hardscapes, medians, right of ways and all other City owned property.
- Scope of work includes: mowing, edging, trimming and litter removal.
- Whitmore & Sons Inc., has successfully managed our mowing contract for years.
- Parks and Public Works combined mowing contracts to improve billing and inspection efficiencies.

Contract History Overview

Initial Contract (FY 23) contract price	\$238,010.00
Renewal 1 (FY 24) contract price	\$236,840.00



CONSTRUCTION SERVICES AGREEMENT
GROUNDS MAINTENANCE-MOWING
(Bid #PAR-2022-001)

This CONSTRUCTION SERVICES AGREEMENT ("Agreement") is made as of the Effective Date by and between **Whitmore & Sons, Inc.**, a Texas Corporation, hereinafter called "Contractor", and the **City of Colleyville, Texas**, hereinafter called "City".

RECITALS

WHEREAS, City desires Contractor to perform certain work and services set forth in Section 1, below; and

WHEREAS, Contractor has expressed a willingness to perform said work and services, hereinafter referred to only as "services", specified in the Contract Documents and Section 1 of this Agreement.

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, City and Contractor agree as follows:

Section 1. Scope of Services

Upon issuance of a written notice to proceed by City, Contractor agrees to provide to City the necessary services, labor, materials, equipment, and supplies to perform the Grounds Maintenance-Mowing (the "Project"), such services being more fully described herein and pursuant to the plans and specifications identified in the Contract Documents (defined below).

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the "Effective Date") and shall remain in effect for a period of one (1) year (the "Initial Term"), unless sooner terminated as provided in this Agreement. The parties may, upon mutual written agreement, renew this Agreement for up to five (5) additional one (1) year periods (each a "Renewal Term") begin on the last date of execution hereof (the "Effective Date") and shall continue until Contractor completes the services required herein to the satisfaction of City and has been paid in full by City, unless sooner terminated in conformance with this Agreement.

The Contractor shall submit the renewal proposal with price changes, and justification for price increase to the Parks and Recreation Department no later than August 15th of each year. Increases in contract pricing shall not exceed the consumer price index of the Dallas/Fort Worth standard metropolitan area for the previous twelve-month period.

Section 3. Contract Documents

- (a) This Agreement is a part of the "Contract Documents", which include:
- (1) This Agreement, including all exhibits and addenda hereto;
 - (2) City's plans, specifications, and all other contract documents for the Project contained in City's Bid #PAR-2022-001;
 - (3) City's written notice(s) to proceed to the Contractor;
 - (4) Properly authorized change orders;
 - (5) Contractor's Bid Proposal ("Proposal" and/or "Response"); and
 - (6) Any other materials distributed by the City that relate to the Project.

In the event there exists a conflict between any term, provision, and/or interpretation of the Contract Documents, the documents shall take precedent and control in the order listed above in this section (which shall supersede any conflicting provision concerning priority of contract documents contained in the Bid Packet). If discrepancies are found that may impact Contractor's performance of the services for the Project, it shall be the Contractor's obligation to seek clarification as to which requirements or provisions control before undertaking any work on that component of the Project. Should the Contractor fail or refuse to seek a clarification of such conflicting or inconsistent requirements or provisions prior to any work on that component of the Project, the Contractor shall be solely responsible for the costs and expenses - including additional time - necessary to cure, repair and/or correct that component of the Project.

Section 4. Contractor Obligations

(a) Performance of Services. To the extent reasonably necessary for Contractor to perform the services under this Agreement, Contractor shall be authorized to engage the services of any agents, assistants, persons, or corporations that Contractor may deem proper to aid or assist in the performance of the services under this Agreement with the prior written approval of City. The cost of such personnel and assistance shall be a reimbursable expense to Contractor only if authorized in writing in advance by City. Unless otherwise agreed, Contractor shall provide and pay for all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and all water, light, power, fuel, transportation and all other facilities necessary for the execution and completion of the Project.

(b) Quality Materials. Contractor shall be responsible for the professional quality, technical accuracy, and the coordination of all materials, construction, installation and other services furnished by Contractor under this Agreement. Unless otherwise specified in writing by City, all materials shall be new and both workmanship and materials shall be of a good quality. Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials. Materials or work described in the Contract Documents that, so applied, have well known, technical or trade meaning shall be held to refer to such recognized standards. Contractor shall, without additional compensation, correct or revise any errors or deficiencies in the installation and construction of the Project components to conform as shown in the Project drawings and specifications.

(c) Additional Services. All minor details of the work not specifically mentioned in the Contract Documents but obviously necessary for the proper completion of the work, such as the proper connection of new work to old, shall be considered as incidental to and a part of the work for which the prices are set forth in this Agreement. Contractor will not be entitled to any additional compensation therefor unless specifically stated otherwise. Should City require additional services not included under this Agreement, Contractor shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by City, and without decreasing the effectiveness of the performance of services required under this Agreement. The terms "extra work" and "additional services" as used in this Agreement shall be understood to mean and include all work that may be required by City to be done by Contractor to accomplish any alteration or addition to the work as shown on the Project plans and drawings. It is agreed that Contractor shall perform all extra work under the direction of the City's representative when presented with a written work/change order signed by the City's representative, subject, however, to the right of Contractor to require written confirmation of such extra work order by City. No claims for extra services, additional services or changes in the services whatsoever, including any change in pricing or time for performance related to the services will be made by Contractor without first obtaining the City's written agreement and approval of a work/change order reflecting the same.

(d) Independent Contractor. It is understood and agreed by and between the parties that Contractor, while performing under this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Contractor's acts or omissions. All services to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Contractor shall supervise the performance of its

services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

(e) Inspection of Records. Contractor grants City and its designees the right to audit, examine, or inspect, at City's election, all of Contractor's Records relating to the performance of services under this Agreement, during the term of the Agreement and any retention period herein. City's audit, examination, or inspection of Contractor's Records may be performed by a City designee, which may include its internal auditors or an outside representative engaged by City. Contractor agrees to retain Contractor's Records for a minimum of four (4) years following termination of the Agreement, unless there is an ongoing dispute under the contract; then, such retention period shall extend until final resolution of the dispute. "Contractor's Records" shall include any and all information, materials and data of every kind and character generated as a result of the services under this Agreement. City agrees that it will exercise its right to audit, examine or inspect Contractor's Records only during regular business hours unless City has provided advance written notice of an alternate time. Contractor agrees to allow City and its designees access to all of Contractor's Records, Contractor's facilities and the current or former employees of Contractor, deemed necessary by City or its designee(s), to perform such audit, inspection, or examination.

(f) Certification of No Conflicts. Contractor hereby warrants to the City that Contractor has made full disclosure in writing of any existing or potential conflicts of interest related to Contractor's services under this Agreement. In the event that any conflicts of interest arise after the Effective Date of this Agreement, Contractor hereby agrees immediately to make full disclosure to the City in writing.

(g) No Waiver of City's Rights. Neither City's review, approval or acceptance of, nor payment for any of the materials or services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Contractor shall be and remain liable to City in accordance with applicable law for all damages to City caused by Contractor's negligent performance of any of the services furnished under this Agreement.

(h) Rights-of-Access. City will endeavor to provide such rights of access on any project site as may be reasonably necessary for Contractor to perform any required preliminary site studies, surveys, tests, or other necessary investigations prior to mobilization for the Project. Contractor will take all necessary and reasonable precautions to minimize damage to all personal and real property in the performance of such surveys, tests, studies and investigations.

(i) Storm Water Management. When performing or delivering services at or upon any property owned, leased, or managed by the City, or in performance of any services or other acts on behalf of, or at the direction of the City (regardless of location), Contractor shall at all times comply with (i) the City's Storm Water Management and Discharge Control provisions codified in Chapter 42 of the Colleyville Municipal Code, as amended, (ii) all applicable Minimum Best Management Practice requirements, as defined by the Texas Commission on Environmental Quality, and (iii) any Storm Water Pollution Prevention Plan (SWPPP) applicable to the worksite. Regardless of the applicability of the foregoing regulations, CONTRACTOR SHALL AT ALL TIMES BE RESPONSIBLE FOR IMPLEMENTING SUCH CONTROLS AS MAY BE REASONABLY NECESSARY TO MINIMIZE ANY NEGATIVE IMPACT TO THE STORM WATER COLLECTION SYSTEM OR ENVIRONMENT AND SHALL FOLLOW ALL STATE AND LOCAL ILLICIT DISCHARGE REPORTING PROCEDURES IN THE EVENT OF AN OCCURRENCE OR DISCHARGE.

(j) Compliance with Laws. Contractor shall comply with all laws, ordinances, rules, policies, orders, directives, and other regulations governing Contractor's performance of this Agreement.

Section 5. Payment

(a) Compensation. City agrees to pay Contractor for all services authorized in writing and properly performed by Contractor in a total amount not to exceed TWO HUNDRED AND THIRTY-EIGHT THOUSAND AND TEN DOLLARS (\$238,010.00) ("Contract Price"), subject to additions or deletions for change orders and/or extra work agreed upon in writing.

(b) Method of Payment. Unless otherwise agreed by the parties in writing, payment to Contractor shall be monthly based on a monthly progress report and detailed monthly itemized statement for services submitted by Contractor that shows the names of the Contractor's employees, agents, or subcontractors performing the services, the time worked, the actual services performed, and the rates charged for such services, in a form acceptable to City. City shall pay such monthly statements within thirty (30) days after receipt of a completed submission and City's verification of the services performed.

(c) Deductions; Withholding. City may deduct from any amounts due or to become due to Contractor any sum or sums owing by Contractor to City. In the event of any breach by Contractor of any provision or obligation of this Agreement, or in the event of the assertion by any third-party of a claim or lien against City, or the City's premises, arising out of Contractor's performance under this Agreement, City shall have the right to retain out of any payments due or to become due to Contractor an amount sufficient to completely protect the City from any and all loss, damage or expense therefrom, until the breach, claim, or lien has been satisfactorily remedied by Contractor. Additionally, City may, on account of subsequently discovered evidence, withhold the whole or part of any payment to such extent as may be necessary to protect itself from loss on account of:

- (1) defective work not remedied;
- (2) claims filed or reasonable evidence indicating possible filing of claims;
- (3) failure of Contractor to make payments promptly to subcontractors or for material or labor which City may pay as an agent for the Contractor; or
- (4) damages to another contractor or subcontractor.

When the above grounds are removed, or Contractor provides a letter of credit, or similar guaranty satisfactory to City (to be determined in City's sole discretion) which will protect City in the amount withheld because of said grounds, City will release the amounts withheld.

Section 6. Performance Schedule

(a) Extensions; Written Request Required. No allowance of any extension of time, for any cause whatever (including an event of Force Majeure), shall be claimed by or granted to Contractor, unless (i) Contractor shall have made written request to City for such extension within forty-eight (48) hours after the cause for such extension occurred, and (ii) City and Contractor have agreed in writing that such additional time shall be granted. As used in this section, the term "Force Majeure" shall mean that Contractor's performance of the services under this Agreement is prevented or delayed, in whole or in part, to such an extent that Contractor would not be able to complete the services (or any partial component thereof) within the time for performance set forth herein by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, act of God, pandemic, or other specific cause reasonably beyond Contractor's control and not attributable to its malfeasance, neglect or nonfeasance. Should Contractor timely request an extension of time due to an event of force majeure under this section, City and Contractor may agree in writing to suspended Contractor's performance until such disability to perform (other than a payment obligation) is removed; provided, that Contractor shall use commercially reasonable efforts to remove any such causes and resume performance of the services under this Agreement as soon as reasonably practicable.

(b) Costs of Delay. Contractor understands and agrees that time is of the essence of this contract, and no damaged will be paid for delay.

Section 7. Ownership of Project; Bill of Sale; No Liens

(a) Title of Ownership. Contractor warrants that title to all services, including all equipment and materials incorporated into the Project, will pass to City no later than the time of final payment. Contractor further warrants that upon payment by City, all services for which payments have been received from City shall be free and clear of liens, claims, security interests or other encumbrances in favor of Contractor or any other person or entity whatsoever.

(b) Assignment; Bill of Sale. Contractor agrees, no later than the time of completion of the Project, to assign to City all manufacturer's warranties relating to equipment, materials and labor used in the Project and further agrees it will at all times perform the services in a manner that will, to the greatest extent possible, preserve all manufacturer's warranties. If necessary as a matter of law, Contractor may retain the right to enforce directly any such manufacturers' warranties during the one year period following the date of acceptance of the Project by City; provided, that City's rights related to the same shall not be subordinate to Contractor's enforcement rights.

CONTRACTOR AGREES TO INDEMNIFY, DEFEND, AND SAVE CITY HARMLESS FROM ALL CLAIMS RELATED TO ANY DEMANDS OF SUBCONTRACTORS, LABORERS, WORKMEN, MECHANICS, MATERIALMEN, AND SUPPLIERS OF MACHINERY AND PARTS THEREOF, EQUIPMENT, POWER TOOLS, ALL SUPPLIES ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT. CONTRACTOR SHALL FURNISH SATISFACTORY EVIDENCE THAT ALL OBLIGATIONS DESCRIBED HEREIN HAVE BEEN PAID, DISCHARGED OR WAIVED UPON CITY'S WRITTEN REQUEST.

Section 8. Default; Termination; Abandonment

(a) Default; Notice to Cure. A party shall be deemed in default under this Agreement if the party is in breach of a material provision of this Agreement and said breach is not cured within ten (10) days written notice of default by the other party. In the event the breaching party has notified the other party in writing that it is diligently working to cure the breach and has provided reasonable evidence in support of the same, the breaching party shall not be deemed in default until the thirtieth (30th) day following the non-breaching party's notice of default.

(b) Default by Contractor. In addition to default under Section 7(a) above, Should Contractor fail to comply with any term or condition this Agreement applicable to Contractor, or become disabled and unable to comply with any provisions of this Agreement related to the quality or character of the services or time of performance, Contractor shall be deemed in default of this Agreement. If such default is not corrected within ten (10) days after written notice by City to Contractor, City may, at its sole discretion and without prejudice to any other right or remedy:

- (1) terminate this Agreement and be relieved of any further payment or consideration to Contractor except for all services determined by City to be satisfactorily completed prior to such termination. Payment for work satisfactorily completed shall be for actual costs incurred and non-refundable, including reasonable salaries and travel expenses of Contractor to and from meetings called by City at which Contractor is required to attend, but shall not include any loss of profit of Contractor. City may further proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by resubletting to others; or
- (2) City may, without terminating this Agreement or taking over the services, furnish the necessary materials, equipment, supplies and/or help necessary to remedy the situation, at Contractor's sole expense.

(b) Suspension or Termination by City. City may suspend or terminate this Agreement for cause or without cause at any time by giving written notice to Contractor. In the event suspension or

termination is without cause, payment to Contractor, in accordance with the terms of this Agreement, will be made based on services reasonably determined by City to be satisfactorily performed as of the date of suspension or termination. Such payment will become payable upon delivery of all instruments of service to City and City's acceptance of the same. If City requires a modification of the services under this Agreement, and in the event City and Contractor fail to agree upon such modification(s), City shall have the option of terminating this Agreement and Contractor's services hereunder at no additional cost other than the payment to Contractor in accordance with the terms of this Agreement for the services reasonably determined by City to be properly performed prior to such termination date.

(c) Abandonment. If Contractor should abandon and fail or refuse to resume work within ten (10) days after written notification from the City, or if Contractor fails to timely comply with the orders of the City, when such orders are consistent with the Contract Documents, then, and in that case, where a performance bond(s) exists, the surety on the bond(s) may be notified in writing by City and directed to complete the work (at City's sole discretion), and a copy of said notice shall be delivered to Contractor. After receiving said notice of abandonment, Contractor shall not remove from the work any machinery, equipment, tools, materials or supplies then on the job, but the same, together with any materials and equipment under contract for the work, may be held for use on the work by the City or the surety on the performance bond, or another Contractor in completion of the work; and Contractor shall not receive any rental or credit therefor, having hereby acknowledged that the use of such equipment and materials will ultimately reduce the cost to complete the work and be reflected in the final settlement. In the event a surety fails to comply with City's written notice provided for herein, then the City may provide for completion of the work in either of the following elective manners:

- (1) the City may employ such labor and use such machinery, equipment, tools, materials and supplies as said City may deem necessary to complete the work and charge the expense of such labor, machinery, equipment, tools, materials and supplies to Contractor, which shall be deducted and paid by City out of such amounts as may be due, or that may thereafter at any time become due to the Contractor under this Agreement. In case such expense is less than the sum which would have been payable under this Agreement if the same had been completed by the Contractor, then Contractor shall receive the difference. In case such expense is greater than the sum which would have been payable under this Agreement if the same had been completed by said Contractor, then the Contractor and/or its surety (ies) shall pay the amount of such excess to the City; or
- (2) the City may (under sealed bids when and in the manner required by law) let the contract to another Contractor for the completion of the work under substantially the same terms and conditions which are provided in this Agreement. In the case of any increase in cost to the City under the new contract as compared to what would have been the cost under this Agreement, such increase shall be charged to the Contractor and its surety (ies) shall be and remain bound therefor. However, should the cost to complete any such new contract prove to be less than what would have been the cost to complete under this Agreement, the Contractor and/or its surety (ies) shall be credited therewith.

(d) Remedies Cumulative. The remedies in this section are cumulative and nothing herein shall be deemed a waiver of any other remedy available to the City under this Agreement, including its remedies upon default provided herein above.

Section 9. Insurance

Contractor shall during the term hereof maintain in full force and effect all policies of insurance reasonably required by City and in compliance with the Contract Documents. Contractor's obligation to provide acceptable certificates of insurance is a material condition of this Agreement, and services under this Agreement shall not commence until certificates of insurance have been received, reviewed, and

accepted by City. The minimum coverages and limits of liability for the policies of insurance required under this Agreement are maintained by and accessible through the City's purchasing department.

Section 10. Indemnification

(a) Release of liability. CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, OR AGENTS (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE (OTHER THAN THE GROSS NEGLIGENCE OF CITY, IN WHICH CASE CONTRACTOR SHALL WAIVE ALL CLAIMS TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION).

(b) Contractor's Indemnity Obligation. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY CONTRACTOR'S PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE, IN WHOLE OR IN PART, FROM OR ARE ATTRIBUTED TO THE GROSS NEGLIGENCE OF CITY, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY CITY ONLY TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR AND/OR ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION).

(c) Notice of Claim(s). Contractor shall promptly advise City in writing of any claim or demand against the City, related to or arising out of Contractor's acts or omissions under this Agreement and shall see to the investigation and defense of such claims or demand at Contractor's sole cost and expense; provided, that City, at its option and at its own expense, may participate in such defense without relieving Contractor of any of its obligations hereunder.

CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THE PROVISIONS OF THIS SECTION 10 SHALL SURVIVE TERMINATION OF THIS AGREEMENT.

Section 11. Notice

All notices required by this Agreement shall be in writing and addressed to the parties at the addresses set forth on the signature page(s) of this Agreement (or to such other address that may be designated by the receiving party from time to time in accordance with this section). All notices shall be delivered by (a) personal delivery, (b) certified or registered mail (in each case, return receipt requested, postage prepaid), (c) nationally recognized overnight courier (with all fees pre-paid), or (d) email of a pdf document containing the required notice. Such notice or document shall be deemed to be delivered or given,

whether actually received or not, (i) when received if delivered or given in person, (ii) if sent by United States mail, three (3) business days after being deposited in the United States mail as set forth above, (iii) on the next business day after the day the notice or document is provided to a nationally recognized carrier to be delivered as set forth above, or (iv) if sent by email, the next business day. A confirmation of delivery report which reflects the time that the email was delivered to the recipient's last notified email address is prima facie evidence of its receipt by the recipient, unless the sender receives a delivery failure notification, indicating that the email has not been delivered to the recipient.

Section 12. Sales and Use Taxes

Contractor understands and acknowledges that City is a governmental entity and exempt from the payment of sales and use taxes for certain materials and equipment conveyed to City as part of this Project or otherwise incorporated into the Project. City agrees to provide Contractor such documentation as may otherwise be required by state law to allow Contractor to avoid payment of sales and uses taxes for materials and equipment with respect to the Project to the extent allowed by law.

Section 13. Texas Government Code Verifications

(a) Contractor's execution of this Agreement shall serve as its acknowledgement and written verification that:

(1) the requirements of Subchapter J, Chapter 552, Government Code, apply to this Agreement and Contractor agrees that the Agreement can be terminated if Contractor knowingly or intentionally fails to comply with a requirement of that subchapter;

(2) pursuant to Texas Government Code Chapter 2270, that Contractor's organization does not presently boycott Israel and will not boycott Israel during the term of this Agreement; and

(3) pursuant to Texas Government Code Chapter 2251, that Contractor's organization does not current discriminate against firearm and ammunition industries and will not for the term of the contract. Discriminating means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with the firearm or ammunition industry or with a person or entity doing business in the firearm or ammunition industry, but does not include an action made for ordinary business purposes.

Section 14. Miscellaneous

(a) Contractor shall not assign or sublet this Agreement, in whole or in part, without the prior written consent of City. (b) Contractor shall comply with all federal, state, county and municipal laws, ordinances, resolutions, regulations, rules, policies, orders, and directives applicable to the services under this Agreement. (c) The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the state district courts of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said courts. (d) This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. (e) The exhibits attached hereto, if any, are incorporated herein and made a part hereof for all purposes. (f) Unless expressly provided otherwise herein, this Agreement may only be modified, amended, supplemented or waived by a mutual written agreement of the parties. (g) In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it. (h) Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination. (i) This Agreement may be executed by the parties in separate counterparts, each

of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties. (j) Each party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement. (k) Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY –
SIGNATURES ON FOLLOWING PAGE(S)]

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement as of the Effective Date.

For City:

CITY OF COLLEYVILLE, TEXAS

By: _____

Jerry Ducay
City Manager

Date: _____

10/4/2022

Notice Address:

City of Colleyville
Attn: City Manager
100 Main Street, 3rd Floor
City of Colleyville, Texas 76034
E: jducay@colleyville.com

For Contractor:

WHITMORE & SONS, INC.

By: _____

Brandon Long
Chief Operating Officer

Date: _____

10/4/2022

Notice Address:

Whitmore & Sons, Inc.
Attn: Brandon Long, Chief Operating Officer
2851 W Eules Blvd
Eules, Texas 76040
E: blong.wclm@gmail.com

ATTEST:


Christine Loven, City Secretary

APPROVED AS TO FORM

By: _____

Whitt L. Wyatt, City Attorney

GovDox Colleyville Contract ID:
CSA_pk_October 3, 2022_v1.20220714

Approved by
OCT 03 2022
Colleyville
City Council
Resolution R-22-4773



September 14, 2023

City of Colleyville
5205 Bransford Rd.
Colleyville, TX 76034

RE: 2024 Grounds Maintenance, Mowing, Hardscapes Contract

Parks and Recreation Department:

Whitmore and Sons, Inc. is pleased to renew the annual mowing and grounds maintenance contract for 2024, with current pricing to remain in place. It is our custom to withhold increases unless unavoidable, and never to increase pricing in consecutive seasons. We appreciate our partnership, and strive to strengthen it with each passing year.

Thank you for your continued business with our company, and we look forward to another successful season in 2024.

Kind Regards,

A handwritten signature in black ink, appearing to read "Brandon Long", is written over a faint, larger signature.

Brandon Long
President/CEO
Whitmore and Sons, Inc.

PO BOX 210203, BEDFORD, TX 76095
OFFICE: 817-498-0800
WHITMOREANDSONS@OUTLOOK.COM
WWW.WHITMORELANDSCAPE.COM

Properties to be maintained

Annual Contract Extension with any proposed price change increase shall not exceed the consumer price index of the Dallas / Fort Worth standard metropolitan area for the previous twelve-month period.

Area One - Common Areas / Medians

Manicured / Irrigated turf areas

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
Bidault House	28	\$30.00	\$840.00
Bogart ROW	28	\$150.00	\$4,200.00
Bransford Park	28	\$120.00	\$3,360.00
Bransford / Center Park Medians	28	\$60.00	\$1,680.00
City Park	28	\$900.00	\$25,200.00
Overland Trail Park	28	\$60.00	\$1,680.00
Colleyville Center	36	\$250.00	\$9,000.00
*Recreation Center	36	\$112.50	\$4,050.00
Central Fire Station	28	\$150.00	\$4,200.00
Fire Station #2	28	\$60.00	\$1,680.00
Fire Station #3	28	\$60.00	\$1,680.00
Hall Johnson / Bluebonnet	28	\$40.00	\$1,120.00
Heritage Medians	28	\$60.00	\$1,680.00
Justice Center	36	\$250.00	\$9,000.00
Kimzey Park	28	\$450.00	\$12,600.00
McDonwell School Rd. Trail	28	\$120.00	\$3,360.00
McPherson Park (10.35 acres)	28	\$900.00	\$25,200.00
Pleasant Run Practice Facility (Mow at 1")	28	\$500.00	\$14,000.00
Pleasant Run Soccer Complex	28	\$350.00	\$9,800.00
Reagan Park (Mow at 1")	28	\$150.00	\$4,200.00
Senior Center (3.2 acres)	28	\$150.00	\$4,200.00
Sparger Park	28	\$250.00	\$7,000.00
Village	34	\$160.00	\$5,440.00
Westmont Trail	28	\$60.00	\$1,680.00
Woodbriar Park	28	\$120.00	\$3,360.00
		TOTAL COST	\$160,210.00

*Recreation Center added FY24

Properties to be maintained

Area Two - Common Areas / Medians

Manicured / Non-irrigated turf areas

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
Castleton Trail	18	\$150.00	\$2,700.00
Cottonbelt Phase I Trail	18	\$450.00	\$8,100.00
Cottonbelt Phase II Trail	18	\$150.00	\$2,700.00
Cottonbelt Railroad ROW	9	\$650.00	\$5,850.00
Fire Station – Hall Johnson	18	\$60.00	\$1,080.00
Glade Road	18	\$40.00	\$720.00
LD Lockett Park	18	\$200.00	\$3,600.00
LD Lockett Rd to Westcoat ROW	18	\$120.00	\$2,160.00
Longwood / Broadoak	18	\$320.00	\$5,760.00
McPherson Park (9.46 acres)	18	\$220.00	\$3,960.00
Nature Center	18	\$600.00	\$10,800.00
Pleasant Run & Hwy 26 (Lot)	18	\$20.00	\$360.00
Riley Cemetery	18	\$80.00	\$1,440.00
Senior Center (6 acres)	18	\$450.00	\$8,100.00
Shalimar	18	\$20.00	\$360.00
		TOTAL COST	\$57,690.00

Properties to be maintained

Area Three – Public Works Common Areas / Channels – Mow, Trim & Spray

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
Elm Street Channel	8	\$80.00	\$640.00
Cheek Sparger/Green Briar Channel	8	\$80.00	\$640.00
5500 Block Winding Trail Channel - West	8	\$80.00	\$640.00
5500 Block Winding Trail Channel - East	8	\$80.00	\$640.00
*1800 Block Gatehouse Court Channel	8	\$40.00	\$320.00
Old Glade Road Channel	8	\$20.00	\$160.00
L.D. Lockett Channel (West Side & East Side)	8	\$60.00	\$480.00
		TOTAL COST	\$3,520.00

*Spray Only

Area Four – Public Works Common Areas – Mow & Trim Only

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
L.D. Lockett ROW	18	\$60.00	\$1,080.00
Lloyd Circle	8	\$20.00	\$160.00
Fire Station – 5209 SH 26	18	\$60.00	\$1,080.00
1601 Hall Johnson	18	\$60.00	\$1,080.00
240 McDonwell School Rd. (Water Tower)	18	\$60.00	\$1,080.00
729 L.D. Lockett (Pump Station)	18	\$60.00	\$1,080.00
6015 Bransford (Water Tower)	18	\$60.00	\$1,080.00
Open Lot @ Glade & River Walk	18	\$60.00	\$1,080.00
4301 Pool Rd	8	\$60.00	\$480.00
Industrial	12	\$30.00	\$360.00
*900 Rembrandt (Lift Station)	18	\$45.00	\$810.00
*7305 Overland Trail (Lift Station)	18	\$45.00	\$810.00
		TOTAL COST	\$10,180.00

*Lift stations added FY24

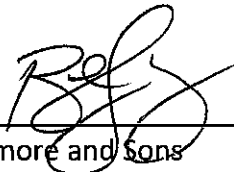
Area Five – Roundabouts/Medians- Hardscapes - Trim & Spray

PROPERTY	NUMBER OF CYCLES	COST PER CYCLE	INITIAL CONTRACT TOTAL COST
Round-A-Bout at John McCain and Pleasant Run Road	8	\$20.00	\$160.00
Round-A-Bout at Glade and Pool Road	8	\$20.00	\$160.00
Round-A-Bout at Jackson and Cheek-Sparger	8	\$20.00	\$160.00
Round-A-Bout at Hall-Johnson and Bogart	8	\$20.00	\$160.00
Hardscape at the intersection of Glade, Pool and Jackson	8	\$30.00	\$240.00
Hardscape from Glade and Strathmoore to Glade and Copperglen	8	\$80.00	\$640.00
Hardscape Glade and HWY 121 access Road	8	\$30.00	\$240.00
Hardscape Glade and Heritage to the Colleyville City Limit Sign	8	\$50.00	\$400.00
Hardscape Pool and Hall-Johnson to Hall-Johnson and Sycamore, including crosswalks and circle in intersection	8	\$50.00	\$400.00
Hardscape Hall-Johnson and Broughton to Hall-Johnson and HWY 26, including crosswalks and circle in intersection	8	\$30.00	\$240.00
Hardscape Hall-Johnson and Bogart, including crosswalk and circle in intersection	8	\$20.00	\$160.00
Hardscape Cheek-Sparger and Jackson intersection	8	\$35.00	\$280.00
Hardscape HWY 26 and Center Park to Glade	8	\$20.00	\$160.00
Hardscape Glade and Bransford triangle	8	\$20.00	\$160.00
Hardscape John McCain and Pleasant Run Road, intersection	8	\$30.00	\$240.00
Hardscape John McCain from Cotton Belt 2 entrance across Rail Road tracks to Cotton Belt 3 entrance	8	\$30.00	\$240.00
Hardscape Entrance to Cotton Belt 1 from L.D. Lockett	8	\$30.00	\$240.00

Area Five – Roundabouts/Medians- Hardscapes - Trim & Spray (Cont.)			
Hardscape Riverwalk and Bluebonnet to Riverwalk and Hall-Johnson	8	\$40.00	\$320.00
Hardscape Church Street and Riverwalk	8	\$20.00	\$160.00
Hardscape Bogart and Pleasant Run Road	8	\$20.00	\$160.00
Hardscape Bogart and Hidden Oaks	8	\$20.00	\$160.00
Hardscape Herbert to Precinct Line	8	\$20.00	\$160.00
		TOTAL COST	\$5,240.00

WORKSHEET PAGE NUMBER	TOTAL COST (BOTTOM LINE TOTAL OF WORKSHEET)
Area One - Irrigated Turf Areas	\$160,210.00
Area Two - Non-Irrigated Turf Areas	\$57,690.00
Area Three – Public Works Common Areas	\$3,520.00
Area Four – Public Works Common Areas	\$10,180.00
Area Five – Roundabouts/Medians – Hardscapes	\$5,240.00
SUB TOTAL:	\$236,840.00
GRAND TOTAL:	\$236,840.00

Contract Mowing Prices and Properties to be maintained by Whitmore and Sons for FY2024:



 Whitmore and Sons

 Jerry Ducay, Colleyville City Manager

Date Signed: _____



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4d

Agenda Date 9/19/2023

Number Resolution R-23-4876

Type Resolution

Department City Manager

Title

Approval of a First Amendment to Ground and Tower Lease between the City of Colleyville and Verizon Wireless for the water tower located at 6015 Bransford Road, and authorizing the City Manager to execute the agreement

Explanation

Reading and Public Hearing

This agenda item provides for approval of an amendment to the ground and tower lease with Verizon Wireless at 6015 Bransford Road. Equipment is located on the water tower at the intersection of Bransford Road and Shelton Drive. The original agreement was approved in 1996 and expired in 2021. This amendment, if approved, provides for an extended term of five years, beginning retroactively upon May 20, 2021, through May 19, 2026. At the end of this extension term there are four additional, successive five-year extension terms available.

Financial Impact

The amended agreement increases rent to \$36,000 annually with a 3% annual escalation thereafter. The last term of the original agreement provided for annual rent of \$19,309 and rent escalation occurred every five years at 15%.

Recommendation

Approve

Attachments

1. Verizon-Colleyville Ground and Tower Lease First Amendment

FIRST AMENDMENT TO GROUND AND TOWER LEASE AGREEMENT

This First Amendment to Ground and Tower Lease Agreement (the "Amendment") is made and entered into this _____ day of _____ 2023, by and between the City of Colleyville, Texas, a municipal corporation ("Owner"), and Celco Partnership, a Delaware general partnership d/b/a Verizon Wireless ("Tenant"). Owner and Tenant are at times collectively referred to hereinafter as the "Parties" or individually as the "Party".

RECITALS

WHEREAS, Owner and Tenant's predecessor-in-interest, Dallas MTA, L.P., are party to that certain Ground and Tower Lease Agreement dated May 20, 1996 (the "Agreement"), pursuant to which Owner leases to Tenant a certain portion of Owner's Property located at 6015 Bransford Road, Colleyville, Tarrant County, Texas and as more particularly described therein; and

WHEREAS, Owner and Tenant desire to amend certain terms of the Agreement as provided herein.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Tenant hereby agree as follows:

1. Capitalized terms not defined herein shall have the same meanings ascribed to such terms in the Agreement.
2. Owner and Tenant agree that the Agreement expired on May 19, 2021. The Parties hereby agree to extend the term of the Agreement for a period of five (5) years, beginning retroactively upon May 20, 2021, through and including May 19, 2026. Provided Tenant has abided by the terms and conditions of the Agreement and is not then in default thereof, at the end of such extension term, Tenant shall have the right to extend the term of the Agreement for four (4) additional, successive five (5) year extension terms. The Agreement shall automatically be extended for each of these successive extension terms unless Tenant notifies Owner in writing of Tenant's intention not to renew at least three (3) months prior to the expiration of the then-current term. During each extension term, all terms and conditions of the Agreement shall remain in full force and effect.
3. Beginning on May 20, 2024 (the "Rent Increase Date"), the Annual Rent shall be increased to Thirty Six Thousand and 00/100 Dollars (\$36,000.00). The Annual Rent shall be paid annually, in advance, on the Rent Increase Date and on each anniversary of the Rent Increase Date thereafter during the remaining term of the Agreement. Notwithstanding the immediately preceding sentence, Owner and Tenant acknowledge and agree that the initial increased Annual Rent payment may not actually be sent by Tenant until up to sixty (60) days after the Rent Increase Date. Commencing on the first anniversary of the Rent Increase Date and on each anniversary of such date thereafter during the remaining term of the Agreement, the Annual Rent shall increase by an amount equal to three percent (3%) of the Annual Rent due for the immediately preceding lease year.
4. The Parties hereby reaffirm their rights and obligations under the Agreement as modified by this Amendment. In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall control. The Agreement and this Amendment contain all agreements, promises or understandings between Owner and Tenant. No verbal or oral agreements, promises or understandings shall be binding upon either Owner or Tenant in any dispute, controversy, or proceeding at law; any addition, variation or modification to the Agreement or this Amendment shall be void and ineffective unless made in writing and signed by the Parties. In the event any provision of the Agreement or this Amendment is found to be invalid or unenforceable,

such a finding shall not affect the validity and enforceability of the remaining provisions of the Agreement or this Amendment.

[Signatures appear on the following page.]

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed as of the date indicated above.

Owner:

City of Colleyville, Texas, a municipal corporation

By: _____

Name: _____

Title: _____

Date: _____

Tenant:

Cellco Partnership d/b/a Verizon Wireless

By: _____

Name: _____

Title: _____

Date: _____



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4e

Agenda Date 9/19/2023

Number Resolution R-23-4876

Type Resolution

Department Finance

Title

Adoption of the Fiscal Year 2024 to 2028 Capital Improvement Program (CIP)

Explanation

Reading and Public Hearing

In order to plan for Colleyville's long-term needs, the City's comprehensive Capital Improvement Plan (CIP) is updated each year as a part of the annual budget process. The CIP provides an opportunity to consider all of the City's capital needs in the coming years and determine the priority of each, as well as whether available funding resources are sufficient to support those expenditures. The CIP operates on a multi-year basis and utilizes a variety of funding sources, both from the City and other entities. During the July 18, 2023 City Council Worksession, staff presented the draft FY 2024-2028 for discussion and comment.

The FY 2024-2028 CIP document includes projected beginning and ending available balances for each year, for each funding source. In addition to estimated expenditures for each fiscal year, estimates for anticipated revenues which add to available funding have also been included.

Approval of this resolution replaces any previously approved Capital Improvement Programs for those years reflected in each, and directs staff to begin working on Year 1 (FY 2024) projects. Individual contracts for projects will be brought forward for City Council approval in accordance with the City's purchasing policy.

Financial Impact

Year 1 (FY 2024) of the 5-Year CIP is funded based on projections of available resources. Funding for identified projects is either already available from existing cash, is planned in annual operating budgets, or is anticipated to be available based on revenue forecasts.

Recommendation

Approve

Attachments

1. FY24 CIP Presentation
2. CIP Presentation Data

Capital Improvement Program (CIP) Presentation and Discussion

City Council
September 19, 2023

What is a CIP?

Capital Improvement Program (CIP)

- A short-range, rolling plan, usually three to five years out, which identifies capital projects and provides a planning schedule, including funding options

The Benefits of a CIP Include:

- Provides the link between the strategic plans and the City's annual budget
- Supports the City's long term goals and vision
- Focuses on preserving the City's infrastructure while ensuring the efficient use of public funds

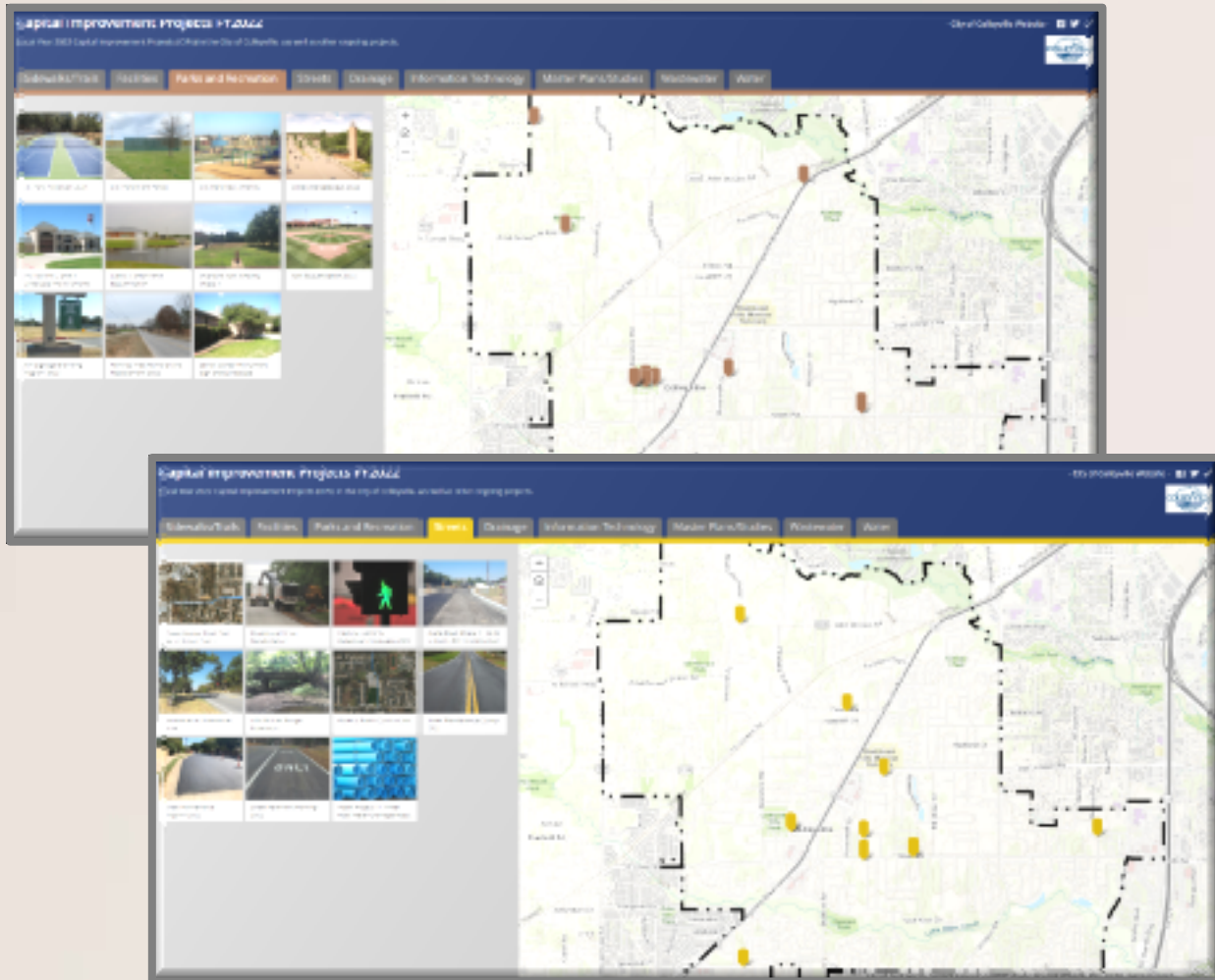
Several factors are considered when projects are considered for funding in the Capital Improvement Program

- Condition of asset (PCI for Streets)
- Risk management
- Long term vision (Master Plans)
- Available funding sources
- Use of asset (Average Daily Traffic for Streets)
- Classification of asset (Local or Non-local Street)
- Considerations of the benefit of the project
- All projects receive final approval by City Council

Interactive Map



Capital Improvement Projects Interactive Map



- The City of Colleyville Website has an interactive map which provides detailed information regarding each of the current capital projects
- The map will be updated to include the proposed FY2024 projects once adopted

www.colleyville.com

Department Highlights FY23 - Facilities



**City Hall/Justice Center
Painting and Stone Repair**
Contract Award
\$679,389.25



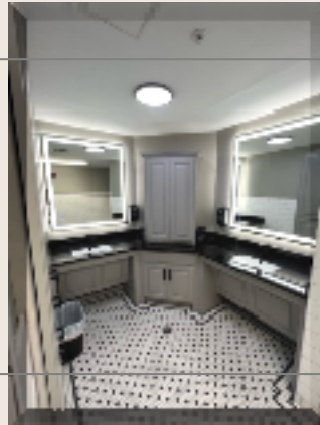
**Historic Fire Station
Renovation
Before**



**Historic Fire Station
Renovation
After**
Costs for Materials and Roofing
\$176,114



Senior Center Renovation
Contract Award
\$3,431,000



Fire Station 3 Renovation
Costs for Materials and Roofing
\$160,528



Department Highlights FY23 - Parks and Recreation



Colleyville Gateways
Contract Amount
\$8,367,316



City Park Tennis Lights Replaced to LED Lights
Contract Amount
\$35,377



**Overland Park
Playground with pour-in-place
surface, irrigation, grass and trees**
Contract Amount
\$208,637



**Perry Weather
Lightning Warning
System
Reagan Park**
Contract Amount
\$14,778



Department Highlights FY23 – Sidewalks/Trails



Glade Road
Sidewalk/Trail Connection
Colleyville Boulevard to Pool Road



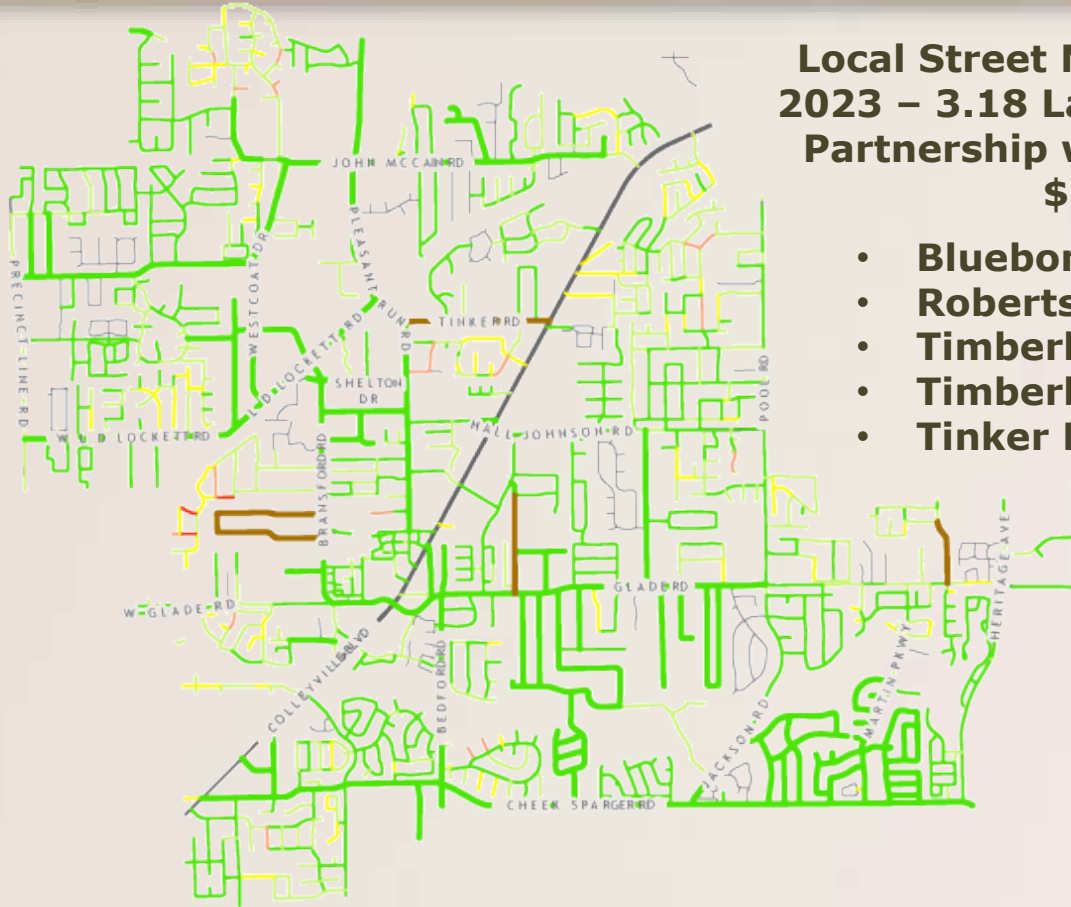
Sidewalk Connectivity
Design Contract Amount
\$95,000

Westcoat Drive (In Design)
Connection from existing sidewalk at
White Drive to LD Lockett Road /
Cotton Belt Trail (1,900 lf)



McDonwell School Road (In Design)
Connection from Herbert Road to the existing
sidewalk to the East at Montreaux Avenue (700 lf)

Department Highlights FY23 - Streets



Local Street Maintenance Project 2023 – 3.18 Lane Miles Resurfaced Partnership with Tarrant County \$705,770

- Bluebonnet Drive
- Roberts Road
- Timberline Drive N
- Timberline Drive S
- Tinker Road

Glade Road at Bluebonnet Contract Award \$1,560,819



Glade Road PH2 Contract Award \$14,273,642

Cheek-Sparger TxDOT Grant Funded Project

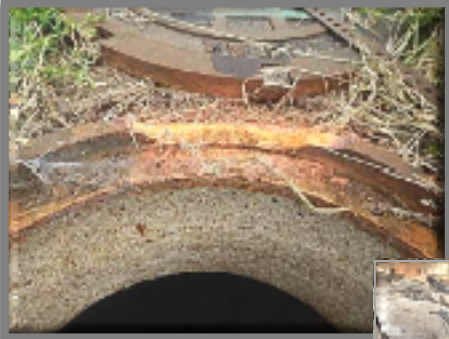


82.7 Average Network PCI
(based on 2017 Report)

86.18 Current Average Network PCI
(Weighted Average)

New Assessment Fall 2023

Department Highlights FY23 – Utility Infrastructure



WW Project 10: Rehabilitation of Priority 2 Manholes

Budget Amount
\$150,000



Water Project 18: Pecan Park Estates - Design

Contract Award
\$168,000

Woodbriar and Quail Crest Water/Wastewater PHI - Design

Contract Award
\$394,196



Overland Trail Lift Station Emergency Generator

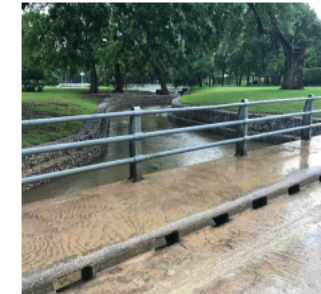
Contract Award
\$67,732



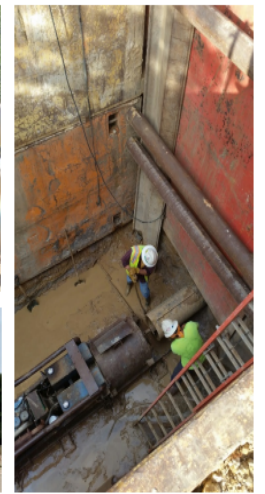
The Proposed Five Year CIP

The Proposed Fiscal Year 2024-2028 Capital Improvement Program

- The program identifies planned projects for the next five years, based on funding availability, and a schedule for completion
- The CIP provides an opportunity to consider all of the City's capital needs in the coming years and determine the priority of each, as well as whether available funding resources are sufficient to support those expenditures



Fiscal Year 2024 –
2028 CAPITAL
IMPROVEMENT
PROGRAM



FY24 Projects



Drainage and Utilities	CIP Amount
Lead and Copper Rule Revision Professional Svcs	\$46,000
Preston Manor Low-Pressure Plane Conversion	\$95,000
WW Project 10: Rehabilitation of Priority 2 Manholes	\$150,000
Drainage Improvements FY24	\$200,000
Woodbriar and Quail Crest Phase II Design	\$250,000
Reserve Lift Station Rehab	\$470,000
Pecan Park Estates Phase I	\$600,000
Jackson Road Waterline Relocation	\$750,000
Woodbriar and Quail Crest Phase I Construction	\$3,700,000
Drainage and Utilities Total	\$6,261,000

Streets	CIP Amount
Parking Facility Pavement Marking (annual)	\$50,000
Tree Removal (annual)	\$75,000
Street Pavement Marking (annual)	\$100,000
Glade Road and Roberts Road Intersection	\$650,000
Street Maintenance Allotment (annual)	\$1,000,000
Cheek-Sparger County Bond Project Design	\$2,000,000
Tinker Road Water/Drainage/Road Construction	\$2,125,000
Streets Total	\$6,000,000

Facilities	CIP Amount
Awning – Parks Vehicles	\$100,000
Plaza Stone Restoration	\$125,000
Webb House Siding	\$150,000
Public Works Operations Center Emergency Generator	\$190,000
Fire Station #2 Interior Renovation	\$250,000
Justice Center Improvements (Bitumen roof, backup generator, interior renovations)	\$1,250,000
Facilities Total	\$2,065,000

Trails/Sidewalks	CIP Amount
Montclair Sidewalk Design	\$120,000
Bransford Rd Trail (Field St to Cotton Belt Trail) Construction	\$1,100,000
Trails/Sidewalks Total	\$1,220,000

Note: Some projects listed are multi-year and/or multi-fund projects

FY24 Projects



Vehicles and Equipment	CIP Amount
Adobe Creative Cloud Licensing Migration	\$12,000
Air Compressor	\$30,000
Cybersecurity Server	\$50,000
Office 365 Renewal	\$50,000
License Plate Readers	\$100,000
Estimated Vehicle Leases	\$393,000
Vactor Truck	\$465,000
Vehicles and Equipment Totals	\$1,100,000



Parks and Recreation	CIP Amount
Parks Beautification (annual)	\$50,000
Wayfinding Signage/Digital Agenda	\$160,000
Woodbriar Park Improvements	\$200,000
Recreation Center Fence and Signage	\$350,000
McPherson and Kimzey Park Improvements	\$425,000
Recreation Center Roof Repair	\$600,000
New Park Amenity	\$610,000
City Park Playground/Splash Pad	\$850,000
Recreation Center Renovations	\$1,500,000
Green Ribbon Beautification Project	\$1,920,000
Parks and Recreation Total	\$6,665,000



Funding Summary



General Capital Projects Fund

- Operating Transfers (Gen. Fund)
- Grants
- Impact Fees
- Available Balance

CEDC Fund

- Sales Tax
- Grants
- Available Balance

Tax Increment Financing Fund

- Property Taxes
- Grants
- Available Balance

Other Special Revenue Funds

- Voluntary Park Contributions
- Voluntary Library Contributions
- Parkland Dedication fees
- Available Balance

Funding Summary



Utility Capital Projects Fund

- Capital Project Fees
- Operating Transfers
- Grants
- Impact Fees
- Available Balance

Drainage Capital Fund

- Operating Transfers
- Grants
- Available Balance



Projected Ending Balances

Capital Fund Balances	FY24	FY25	FY26	FY27	FY28
<i>Capital Projects Fund</i>	\$ 812,662	\$ 2,069,843	\$ 907,612	\$ 1,565,381	\$ 1,823,150
<i>Grants</i>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>TIF</i>	\$ 473,780	\$ 696,680	\$ 240,789	\$ 784,486	\$ 1,081,227
<i>Drainage Capital Fund</i>	\$ 950,601	\$ 1,376,603	\$ 1,034,028	\$ 764,279	\$ 367,505
<i>Capital Utility Fund</i>	\$ 8,479,481	\$ 7,489,327	\$ 4,374,174	\$ 2,059,021	\$ 3,843,867
<i>Tomorrow Fund Colleyville</i>	\$ 555	\$ 555	\$ 555	\$ 555	\$ 555
<i>Voluntary Park Fund</i>	\$ 762,681	\$ 342,681	\$ 122,681	\$ 302,681	\$ 482,681
<i>Voluntary Library Fund</i>	\$ 565,128	\$ 465,128	\$ 465,128	\$ 465,128	\$ 635,128
<i>Parkland Dedication Fund</i>	\$ 311,035	\$ 211,035	\$ 211,035	\$ 211,035	\$ 211,035
<i>Vehicle/Equipment Replacement</i>	\$ 2,108,089	\$ 1,486,795	\$ 1,065,501	\$ 1,264,207	\$ 992,913
<i>Parks Tomorrow Fund</i>	\$ 740,294	\$ 752,294	\$ 14,294	\$ 26,294	\$ 38,294
Total	\$ 15,204,307	\$ 14,890,942	\$ 8,435,797	\$ 7,443,068	\$ 9,476,356

Projected Inter-fund Transfer Schedule

	Prior	2024	2025	2026	2027	2028	2029	2030	Totals
TIF	\$ 19,134,261	\$ -	\$ (3,500,000)	\$ -	\$ (1,500,000)	\$ (4,500,000)	\$ (5,000,000)	\$ (4,634,261)	\$ -
Gen Cap	\$ (15,134,261)	\$ -	\$ 2,500,000	\$ -	\$ 1,500,000	\$ 3,500,000	\$ 3,000,000	\$ 4,634,261	\$ -
Util Cap	\$ (4,000,000)	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	\$ 2,000,000	\$ -	\$ -

Questions and Discussion

			Adopted Budget	CEDC	Capital Projects Fund	Grants	TIF	Drainage Capital Fund	Capital Utility Fund	Capital Utility - Water Impact	Capital Utility - Wastewater Impact	Crime Control and Prevention	Tomorrow Fund Colleyville	Voluntary Park Fund	Voluntary Library Fund	Parkland Dedication Fund	Vehicle/Eq Replacement Fund	Parks Tomorrow Fund
Project Year	Project Umbrella	Category																
FY24 beginning Balance			\$ 35,529,688.40	\$ 6,728,312.06	\$ 6,089,816.10	\$ (975,619.42)	\$ 563,780.18	\$ 1,306,844.25	\$ 9,078,399.76	\$ 3,508,453.58	\$ 710,368.01	\$ 3,208,257.66	\$ 555.00	\$ 1,113,181.00	\$ 565,128.03	\$ 640,535.19	\$ 2,063,383.00	\$ 928,294.00
			Adopted Budget	CEDC	Capital Projects Fund	Grants	TIF	Drainage Capital Fund	Capital Utility Fund	Capital Utility - Water Impact	Capital Utility - Wastewater Impact	Crime Control and Prevention	Tomorrow Fund Colleyville	Voluntary Park Fund	Voluntary Library Fund	Parkland Dedication Fund	Vehicle/Eq Replacement Fund	Parks Tomorrow Fund
Project Year	Project Title																	
2024	Annual Street Maintenance	Maintenance/Rehab	\$ 500,000	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Annual Street Maintenance	Maintenance/Rehab	\$ 250,000	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Annual Street Maintenance	Maintenance/Rehab	\$ 250,000	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Annual Street Maintenance Total		\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Cheek-Sparger County Bond Project - Design	Roads	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Cheek-Sparger County Bond Project Total		\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Facilities Rehabilitation - Webb House Siding / Caboose Painting	Facilities	\$ 150,000	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Facilities Rehabilitation - Awning - Parks Vehicles	Facilities	\$ 100,000	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Facilities Rehabilitation - Plaza Stone Restoration	Facilities	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Facilities Rehabilitation - Public Works Service Center Generator	Facilities	\$ 190,000	\$ -	\$ 190,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Facilities Rehabilitation - Fire Station 2 Interior Renovation	Facilities	\$ 250,000	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Facilities Rehabilitation Total		\$ 815,000.00	\$ 100,000.00	\$ 590,000.00	\$ -	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Drainage Improvements - Annual Allotment	Drainage	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Drainage Improvements Total		\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Office 365 (3-year renewal, \$50k)	Vehicles/Equipment	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -
2024	Cybersecurity Server/Endpoint Solution	Vehicles/Equipment	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -
2024	Air Compressor	Vehicles/Equipment	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Estimated Annual Purchases (incl. Parks Skid Steer)	Vehicles/Equipment	\$ 393,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 393,000.00	\$ -
2024	Vactor Truck	Vehicles/Equipment	\$ 465,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 465,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Adobe creative cloud licensing migration	Vehicles/Equipment	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -
2024	VERF Purchases Total		\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 495,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 505,000.00	\$ -
2024	Justice Center Improvements - Backup Generator	Facilities	\$ 500,000	\$ -	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Justice Center Improvements - Interior Renovation	Facilities	\$ 500,000	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Justice Center Improvements - Bitumen Roof	Facilities	\$ 250,000	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Justice Center Improvements Total		\$ 1,250,000.00	\$ -	\$ 750,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	License Plate Readers	Vehicles/Equipment	\$ 100,000	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	License Plate Readers Total		\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Kimzey Park Improvements	Parks Facilities	\$ 425,000	\$ 425,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Kimzey Park Improvements Total		\$ 425,000.00	\$ 425,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	McPherson Park Improvements	Parks Facilities	\$ 610,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,500.00	\$ -	\$ 329,500.00	\$ -	\$ -
2024	McPherson Park Improvements Total		\$ 610,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,500.00	\$ -	\$ 329,500.00	\$ -	\$ -
2024	New Park Amenity - Rec Center Fence/Signage	Parks Facilities	\$ 350,000	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00
2024	New Park Amenity Total		\$ 350,000.00	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00
2024	Park Beautification - Annual Allotment	Beautification	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
2024	Park Beautification Total		\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
2024	Public Works Annual Maintenance (Non-Roads)	Maintenance/Rehab	\$ 100,000	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Public Works Annual Maintenance (Non-Roads)	Maintenance/Rehab	\$ 75,000	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Public Works Annual Maintenance (Non-Roads)	Maintenance/Rehab	\$ 50,000	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Public Works Annual Maintenance (Non-Roads) Total		\$ 225,000.00	\$ -	\$ 225,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Recreation Center - Renovation	Parks Facilities	\$ 1,500,000	\$ -	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Recreation Center - Roof Repair	Parks Facilities	\$ 600,000	\$ -	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Recreation Center Total		\$ 2,100,000.00	\$ -	\$ 2,100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Water Project 11: Tinker Road Water/Drainage/Road Reconstruction	Roads	\$ 2,125,000	\$ -	\$ 250,000.00	\$ -	\$ 650,000.00	\$ 300,000.00	\$ -	\$ 625,000.00	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Water Project 11: Tinker Road Water/Drainage/Road Reconstruction Total		\$ 2,125,000.00	\$ -	\$ 250,000.00	\$ -	\$ 650,000.00	\$ 300,000.00	\$ -	\$ 625,000.00	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Water Project 18: Pecan Park Estates - Phase I	Utilities	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Water Project 18: Pecan Park Estates Total		\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Wastewater Project 10: Priority 2 Manholes	Utilities	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Wastewater Project 10: Priority 2 Manholes Total		\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	CSO Digital Agenda	Misc.	\$ 10,000	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Wayfinding Signage	Misc.	\$ 150,000	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Signage Total		\$ 160,000.00	\$ -	\$ 160,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Woodbriar and Quail Crest Water/WW - PH I Construction	Utilities	\$ 3,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,700,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Woodbriar and Quail Crest Water/WW - PH II Design	Utilities	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Woodbriar and Quail Crest Water/WW Total		\$ 3,950,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,950,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Woodbriar Park Improvements	Parks Facilities	\$ 200,000	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Woodbriar Park Improvements Total		\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Reserve Lift Station Rehab	Utilities	\$ 470,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 470,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Reserve Lift Station Rehab Total		\$ 470,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 470,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Lead and Copper Rule Revision Professional Services	Utilities	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Lead and Copper Rule Revision Professional Services Total		\$ 46,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Preston Manor Low-Pressure Plane Conversion	Utilities	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Preston Manor Low-Pressure Plane Conversion Total		\$ 95,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Jackson Road Waterline Relocation	Utilities	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Jackson Road Waterline Relocation Total		\$ 750,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	SH26 Pavement Condition Assessment	Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	SH26 Pavement Condition Assessment Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Green Ribbon Beautification - 2024	Beautification	\$ 1,920,000	\$ -	\$ -	\$ 1,200,000.00	\$ 720,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Green Ribbon Beautification - 2024 Total		\$ 1,920,000.00	\$ -	\$ -	\$ 1,200,000.00	\$ 720,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024	Bransford Sidewalk	Trails/Sidewalks	\$ 1,100,000	\$ -	\$ 1,100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2024 Bransford Sidewalk Total			\$ 1,100,000.00	\$ -	\$ 1,100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Montclair Sidewalk-Design	Trails/Sidewalks	\$ 120,000	\$ -	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Montclair Sidewalk-Design Total			\$ 120,000.00	\$ -	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Glade and Roberts Intersection	Roads	\$ 650,000	\$ -	\$ 325,000.00	\$ -	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Glade and Roberts Road Intersection Total			\$ 650,000.00	\$ -	\$ 325,000.00	\$ -	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 City Park/Splash Pad	Parks Facilities	\$ 850,000	\$ -	\$ 325,000.00	\$ -	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
2024 City Park/Splash Pad Total			\$ 850,000.00	\$ -	\$ 325,000.00	\$ -	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Grand Total			\$ 23,311,000.00	\$ 725,000.00	\$ 7,045,000.00	\$ 1,700,000.00	\$ 4,295,000.00	\$ 1,100,000.00	\$ 5,956,000.00	\$ 625,000.00	\$ 300,000.00	\$ -	\$ -	\$ 530,500.00	\$ -	\$ 329,500.00	\$ 505,000.00	\$ 200,000.00	\$ -
Non-Project Costs																			
Operating Budget	Misc.	\$ 6,196,682	\$ 2,725,990.69	\$ -	\$ -	\$ 715,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,585,691.23	\$ -	\$ -	\$ 170,000.00	\$ -	\$ -	\$ -	\$ -
Transfers Out		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Development	Misc.	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc	Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Total Non-Project Costs			\$ 7,696,681.92	\$ 2,725,990.69	\$ -	\$ -	\$ 2,215,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,585,691.23	\$ -	\$ -	\$ 170,000.00	\$ -	\$ -	\$ -	\$ -
2024 Total Cash Out			\$ 31,007,681.92	\$ 3,450,990.69	\$ 7,045,000.00	\$ 1,700,000.00	\$ 6,510,000.00	\$ 1,100,000.00	\$ 5,956,000.00	\$ 625,000.00	\$ 300,000.00	\$ 2,585,691.23	\$ -	\$ -	\$ 530,500.00	\$ 170,000.00	\$ 329,500.00	\$ 505,000.00	\$ 200,000.00
Annual Revenues			\$ 19,699,472	\$ 2,871,554.50	\$ 1,767,845.96	\$ 2,675,619.42	\$ 6,420,000.00	\$ 743,757.06	\$ 1,136,434.92	\$ 344,928.19	\$ 81,896.40	\$ 2,745,729.07	\$ -	\$ -	\$ 180,000.00	\$ 170,000.00	\$ -	\$ 549,706.00	\$ 12,000.00
TIF Intrafund Cash Transfers			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In			\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Total Cash In			\$ 20,199,471.53	\$ 2,871,554.50	\$ 1,767,845.96	\$ 2,675,619.42	\$ 6,420,000.00	\$ 743,757.06	\$ 1,636,434.92	\$ 344,928.19	\$ 81,896.40	\$ 2,745,729.07	\$ -	\$ -	\$ 180,000.00	\$ 170,000.00	\$ -	\$ 549,706.00	\$ 12,000.00
2024 Ending Balance			\$ 24,721,478.00	\$ 6,148,875.86	\$ 812,662.07	\$ -	\$ 473,780.18	\$ 950,601.31	\$ 4,758,834.68	\$ 3,228,381.77	\$ 492,264.41	\$ 3,368,295.50	\$ 555.00	\$ 762,681.00	\$ 565,128.03	\$ 311,035.19	\$ 2,108,089.00	\$ 740,294.00	\$ -
2025 Annual Street Maintenance	Maintenance/Rehab	\$ 500,000	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Annual Street Maintenance	Maintenance/Rehab	\$ 250,000	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Annual Street Maintenance	Maintenance/Rehab	\$ 250,000	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Annual Street Maintenance Total			\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Bedford Rd Trl	Roads	\$ 1,500,000	\$ -	\$ 125,000.00	\$ 1,250,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Bedford Rd Trl Total			\$ 1,500,000.00	\$ -	\$ 125,000.00	\$ 1,250,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Drainage Improvements - Annual Allotment	Drainage	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Bandit Drainage Improvements	Drainage	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Wagonwheel and Chisolm Drainage Improvements	Drainage	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Drainage Improvements - TIF Contribution	Drainage	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Drainage Improvements Total			\$ 375,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 275,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Water Project 18: Pecan Park Estates - Phase II	Utilities	\$ 2,375,000	\$ -	\$ 375,000.00	\$ -	\$ -	\$ 300,000.00	\$ 1,700,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Water Project 18: Pecan Park Estates Total			\$ 2,375,000.00	\$ -	\$ 375,000.00	\$ -	\$ -	\$ 300,000.00	\$ 1,700,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Cybersecurity Server/Endpoint Solution	Vehicles/Equipment	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -
2025 Windows Endpoint/Server Licensing Realignment	Vehicles/Equipment	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00	\$ -	\$ -
2025 Microsoft Exchange Server Upgrade	Vehicles/Equipment	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000.00	\$ -	\$ -
2025 Offsite data recovery solution	Vehicles/Equipment	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -
2025 Office 365 (3-year renewal, \$50k)	Vehicles/Equipment	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -
2025 Backhoe	Vehicles/Equipment	\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000.00	\$ -	\$ -
2025 City Hall Datacenter Server Refresh	Vehicles/Equipment	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000.00	\$ -	\$ -
2025 VERF Purchases Total			\$ 850,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705,000.00	\$ -	\$ -
2025 Recreation Amenity (Splash Pad/Fitness/Courts)	Parks Facilities	\$ 1,000,000	\$ -	\$ 450,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Recreation Amenity (Splash Pad/Fitness/Courts) Total			\$ 1,000,000.00	\$ -	\$ 450,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Library Equipment Replacement	Vehicles/Equipment	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
2025 Library Equipment Replacement Total			\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
2025 Park Beautification - Annual Allotment	Beautification	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Park Beautification Total			\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Public Works Annual Maintenance (Non-Roads)	Maintenance/Rehab	\$ 100,000	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Public Works Annual Maintenance (Non-Roads)	Maintenance/Rehab	\$ 75,000	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Public Works Annual Maintenance (Non-Roads)	Maintenance/Rehab	\$ 50,000	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Public Works Annual Maintenance (Non-Roads) Total			\$ 225,000.00	\$ -	\$ 225,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Security Cameras in Parks	Vehicles/Equipment	\$ 100,000	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Security Cameras in Parks Total			\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Senior Center Amenities	Parks Facilities	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -
2025 Senior Center Amenities Total			\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -
2025 Water Project 5: Brighton Oaks - Design	Utilities	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Water Project 5: Brighton Oaks Total			\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Water Tower Tank Mixers	Utilities	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Water Tower Tank Mixers Total			\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Montclair Sidewalk Construction	Trails/Sidewalks	\$ 1,200,000	\$ -	\$ 800,000.00	\$ -	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Montclair Sidewalk Construction Total			\$ 1,200,000.00	\$ -	\$ 800,000.00	\$ -	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Pleasant Run Waterline Inner Connection	Utilities	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Pleasant Run Waterline Inner Connection Total			\$ 1,250,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Melrose Park Wastewater Line	Utilities	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Melrose Park Wastewater Line Total			\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Grand Total			\$ 10,950,000.00	\$ 100,000.00	\$ 2,975,000.00	\$ 1,250,000.00	\$ 625,000.00	\$ 575,000.00	\$ 3,525,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 600,000.00	\$ 100,000.00	\$ 100,000.00	\$ 850,000.00	\$ -	\$ -
Non-Project Costs																			
Operating Budget	Misc.	\$ 6,218,715	\$ 2,616,278.52	\$ -	\$ -	\$ 732,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,699,836.88	\$ -	\$ -	\$ 170,000.00	\$ -	\$ -	\$ -	\$ -
Transfers Out		\$ 3,500,000	\$ -	\$ -	\$ -	\$ 3,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Development	Misc.	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc	Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Total Non-Project Costs			\$ 11,218,715.40	\$ 2,616,278.52	\$ -	\$ -	\$ 5,732,600.00	\$ -	\$ -	\$ -	\$ -	\$ 2,699,836.88	\$ -	\$ -	\$ 170,000.00	\$ -	\$ -	\$ -	\$ -
2025 Total Cash Out			\$ 22,168,715.40	\$ 2,716,278.52	\$ 2,975,000.00	\$ 1,250,000.00	\$ 6,357,600.00	\$ 575,000.00	\$ 3,525,000.00	\$ 250,000.00	\$ -	\$ 2,699,836.88	\$ -	\$ -	\$ 600,000.00	\$ 170,000.00	\$ 850,000.00	\$ -	\$ -
Annual Revenues			\$ 18,168,360	\$ 2,928,535.59	\$ 1,732,181.18	\$ 1,250,000.00	\$ 6,580,500.00	\$ 1,001,001.41	\$ 858,022.00	\$ 344,928.19	\$ 81,896.40	\$ 2,800,589.66	\$ -	\$ -	\$ 180,000.00	\$ 170,000.00	\$ -	\$ 228,706.00	\$ 12,000.00
TIF Intrafund Cash Transfers			\$ 3,500,000	\$ -	\$ 2,500,000.00	\$ -	\$ -	\$ -	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In			\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2																			

[illegible]

[illegible]



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5

Agenda Date 9/19/2023

Type Report

Department Finance

Title

Monthly Financial Report - August 2023

Explanation

General Fund

Through August, the fund has collected 101% of its budgeted revenues and spent 86% of budgeted expenditures, yielding a year-to-date surplus of \$4.7m. The large surplus here is primarily a function of higher revenues in a few areas. First, the sales tax growth 3.5% has added \$130,000 to the General Fund. Additionally, our property tax roll continued to be adjusted which, along with a higher collection rate than our budgeted 99%, has led to an additional \$230,000. Franchise fees have also exceeded budget by more than \$300,000 due to service costs rising with inflation. Economic circumstances have also greatly affected interest earnings in the Fund. Whereas we had \$30,000 last year, we now have well over \$500,000 in this Fund. Expense are slightly under where we were last August, meaning the \$1.5m transfer to capital projects that we redistributed to increased personnel costs has been mostly used. We still have about \$2.25m in personnel costs remaining this year, so our surplus will come down considerably before October.

Sales tax revenue

The City's tenth sales tax collection for FY23, representing sales made in July, came in this month and it showed an increase of 4% from last July. To date, the City remains up year-over-year by 3.5%, which yields an additional \$300,000 to the City. While we initially projected our FY23 collections at \$10.4m, revised projections put our likely outcome between \$10.5m and \$10.65m. Furthermore, we are continuing to budget conservatively in the coming year and will have room in our budget to navigate an uncertain economy. With a total of 25% growth from 2020 to 2023, any flat or increasing tax is fantastic for the City and indicative that our recent high gains will sustain.

Utility Fund

The Utility Fund has collected 100% of its budgeted revenue and spent 81% of its budgeted expenses, which is significantly higher than FY22. Most of our surplus is coming from our relationship with the Trinity River Authority, although interest earnings on Utility Funds are resulting in a substantial surplus over our direct operating expenses. Our relationship with the T.R.A. has resulted in a substantial surplus due to the City being under billed for water usage in October and November. Additionally, the Authority processed its annual "true-up" for the City, which either issues a refund or demands an additional payment based on the previous year's fiscal activity and water use. Colleyville typically receives a refund during this process, and FY23 was no exception. In fact, it was determined the City was owed \$1.6m in

invoiced payments that were ultimately unneeded. As with every year, this surplus cash will be moved to our capital projects spending at year's end.

Drainage Fund

To date, the Drainage Utility Fund has received 92% of its revenue and spent 82% of its expenditures. This fund's cash flow is lower than the previous year, with a surplus of about \$371,000 as opposed to \$413,000 last year. The trajectory for the remainder of the year is anticipated to mirror the past two years pretty closely. Historically, drainage fee revenues tended to average at 1.2% higher than the previous fiscal year. However, as the City reaches buildout, these revenues tend to be more stable from year to year. Per policy, any year-end surplus will be moved for use on the City's Capital Improvement Plan.

Hotel Fund

COVID-related economic disruptions took a toll on any travel-related revenues in the last few years, but the Hotel Occupancy Tax Fund has kept a strong fund balance. While travel activities are on the rise and revenue in this fund has been making a comeback, this year's first three quarters receipts mirror the same period in FY22. Staff had planned on a significant increase in total receipts this year, and so we have budgeted to reallocate some expenses in FY24. Fund balance as of the end of this quarter is \$55,000, and staff will continue to monitor cash here closely. Costs funded include personnel related directly to advertising the City, and some landmark special events.

Debt Service Fund

Being predominately funded through property taxes, the Debt Service fund has received the majority of its revenue for the year. Cash-flow for this fund is very predictable, as most revenues are recognized in December/January and debt service payments occur twice annually, with lease payments also occurring throughout the year. As of this month's figures, the fund is running a deficit of about \$430,000. We won't see any further expenses here until August, when our second interest payments are due on our bond issues. The most recent issue, taken out in December 2022, includes a large interest payment of \$309,000 paid in August of this year, resulting in a larger fund balance draw down than initially anticipated. The fund's balance should end the year at around \$450,000. The City's current outstanding bonds are on schedule to be paid off in 2027, and the new 2023 \$10m issue is structured to be callable in 2030.

Attachments

1. August 2023 Financial Report Presentation
2. August 2023 Monthly Financial Report

Monthly Financial Report August 2023

City Council Meeting
September 19, 2023

General Fund

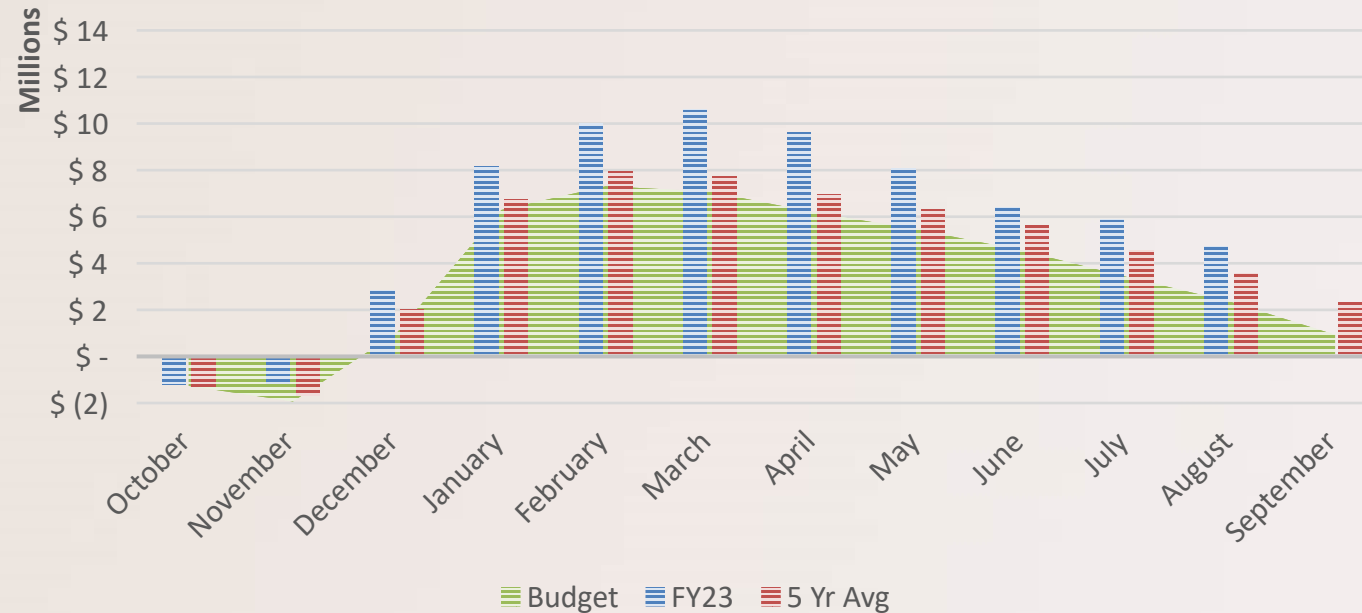


General Fund

	FY23 Budget		FY23 YTD		% of Budget	FY22 YTD		FY22 % of Budget
Revenues	\$	26,227,785	\$	26,379,425	101%	\$	25,529,998	99%
Expenditures	\$	25,297,424	\$	21,648,211	86%	\$	21,806,476	87%
	\$	930,361	\$	4,731,214		\$	3,723,522	

*92% of the year is completed

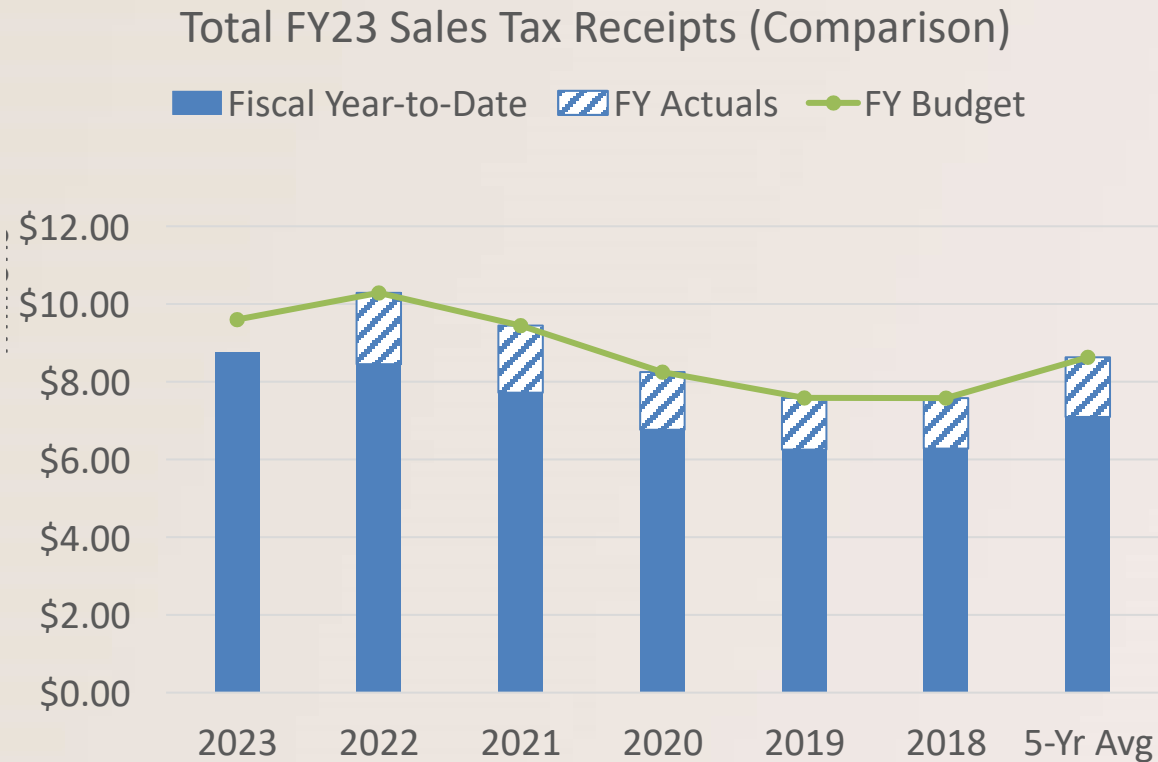
GENERAL FUND CASH FLOW



Sales Tax Highlight



FY23 YTD Receipts compared to Previous Years



City/State Comparisons



Utility Fund



Utility Fund					
	FY23 Budget	FY23 YTD	% of Budget	FY22 YTD	FY22 % of Budget
Revenues	\$ 19,832,854	\$ 19,752,594	100%	\$ 17,530,550	99%
Expenditures	\$ 19,832,854	\$ 16,145,511	81%	\$ 14,283,304	81%
	\$ -	\$ 3,607,083		\$ 3,247,246	

*92% of the year is completed

TRA Revs/Exps		
	FY23 Budget	FY23 YTD
Revenues	\$ 15,878,131	\$ 15,929,040
Expenditures	\$ 15,428,131	\$ 12,535,700
	\$ 450,000	\$ 3,393,340

City Revs/Exps			
	FY23 Budget		FY23 YTD
Revenues	\$ 3,954,723	\$	3,823,554
Expenditures	\$ 3,954,723	\$	3,609,811
	\$ -	\$	213,743

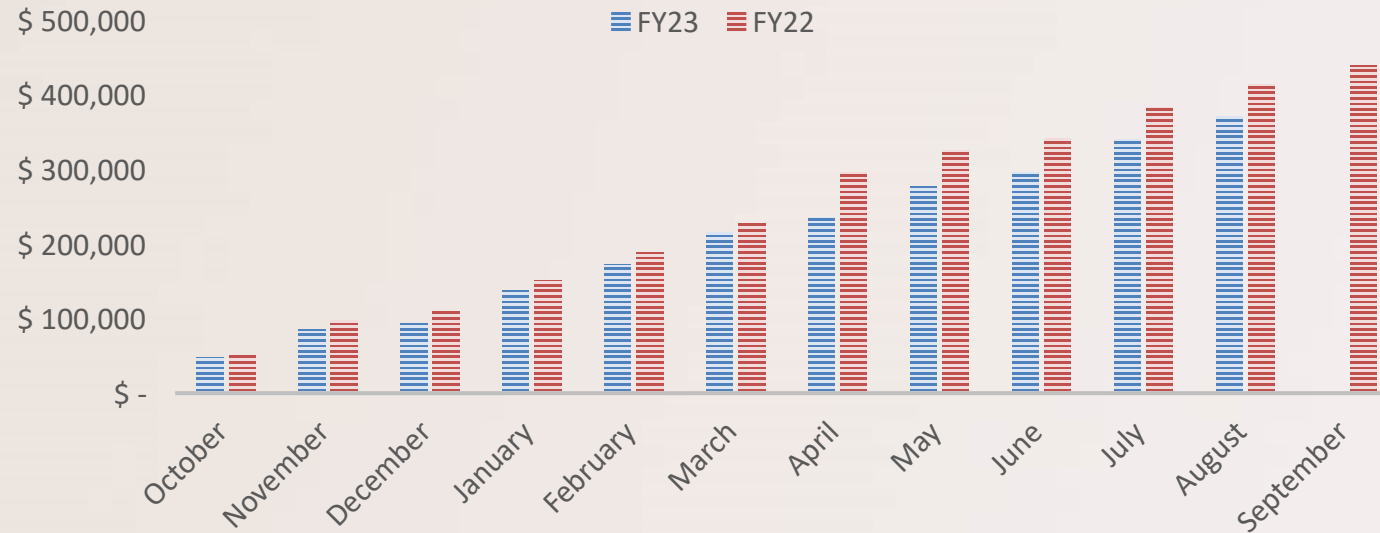
Drainage Fund



Drainage Fund					
	FY23 Budget	FY23 YTD	% of Budget	FY22 YTD	FY22 % of Budget
Revenues	\$ 1,045,000	\$ 961,088	92%	\$ 956,071	93%
Expenditures	\$ 721,619	\$ 589,817	82%	\$ 542,560	78%
	\$ 323,381	\$ 371,271		\$ 413,511	

*92% of the year is completed

FY23 VS. FY22 CASH FLOW



Hotel Fund

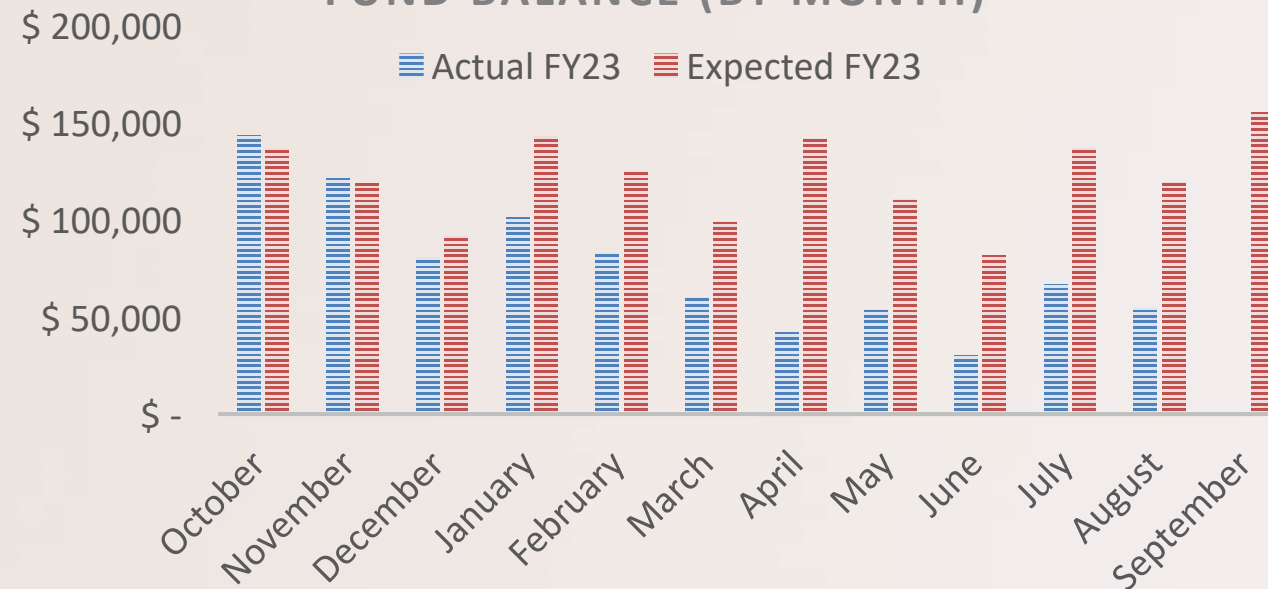


Hotel Fund

	FY23 Budget		FY23 YTD		% of Budget	FY22 YTD
Revenues	\$	275,000	\$	158,781	58%	\$ 158,934
Expenditures	\$	273,569	\$	258,318	94%	\$ 294,848
	\$	1,431	\$	(99,536)		\$ (135,914)

*92% of the year is completed

EXPECTED FUND BALANCE VS. ACTUAL FUND BALANCE (BY MONTH)



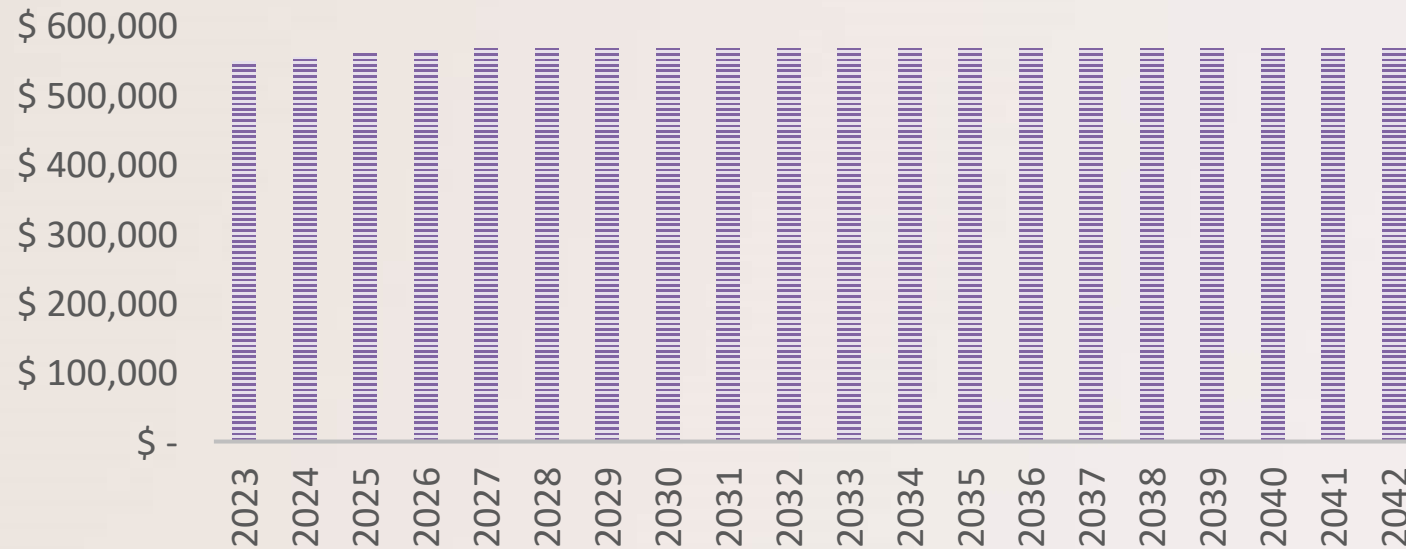
Debt Service Fund



Debt Service Fund						
	FY23 Budget		FY23 YTD		% of Budget	
Revenues	\$	608,660	\$	628,602	103%	\$ 623,294 99%
Expenditures	\$	769,010	\$	1,059,034	138%	\$ 821,148 100%
	\$	(160,350)	\$	(430,432)		\$ (197,854)

*92% of the year is completed

PROPERTY TAX BACKED DEBT SERVICE (BONDS AND PUBLIC SAFETY VEHICLE LEASES)



Monthly Financial Report - August 2023

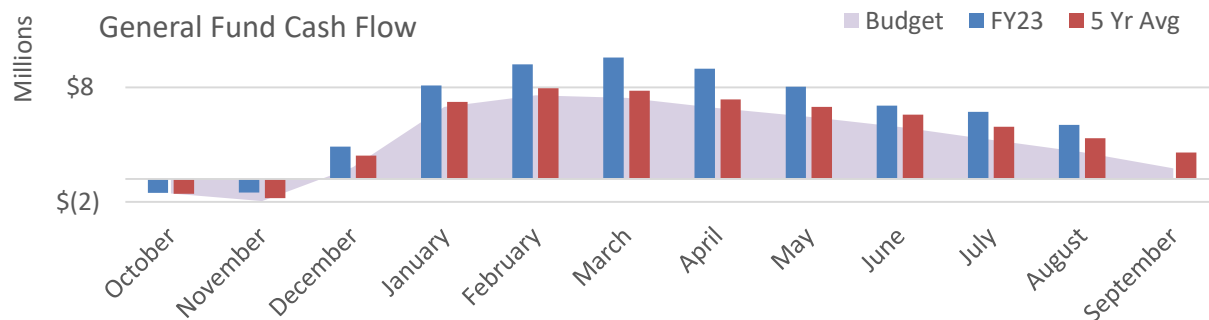
General Fund

% of year Completed 92%

% of Budget Spent 86%

	FY23 Budget	FY23 YTD	% of Budget	FY22 YTD	FY22% of Budget
Revenues	\$ 26,227,785	\$ 26,379,425	101%	\$ 25,529,998	99%
Expenditures	\$ 25,297,424	\$ 21,648,211	86%	\$ 21,806,476	87%
	\$ 930,361	\$ 4,731,214		\$ 3,723,522	

Through August, the fund has collected 101% of its budgeted revenues and spent 86% of budgeted expenditures, yielding a year-to-date surplus of \$4.7m. The large surplus here is primarily a function of higher revenues in a few key areas. First, the sales tax growth 3.5% has added \$130,000 to the General Fund. Additionally, our property tax roll continued to be adjusted which, along with a higher collection rate than our budgeted 99%, has led to an additional \$230,000. Franchise fees have also well exceeded budget by more than \$300,000 due to service costs rising with inflation. Economic circumstances have also greatly affected interest earnings in the Fund. Whereas we had \$30,000 last year, we now have well over \$500,000 in this Fund. On the expense side, we're just a shade under where we were last August, meaning the \$1.5m transfer to capital projects that we redistributed to increased personnel costs has been mostly used. We still have about \$2.25m in personnel costs remaining this year, so our surplus will come down considerably before October.



General Fund Highlights

Revenue (FY23/FY22)

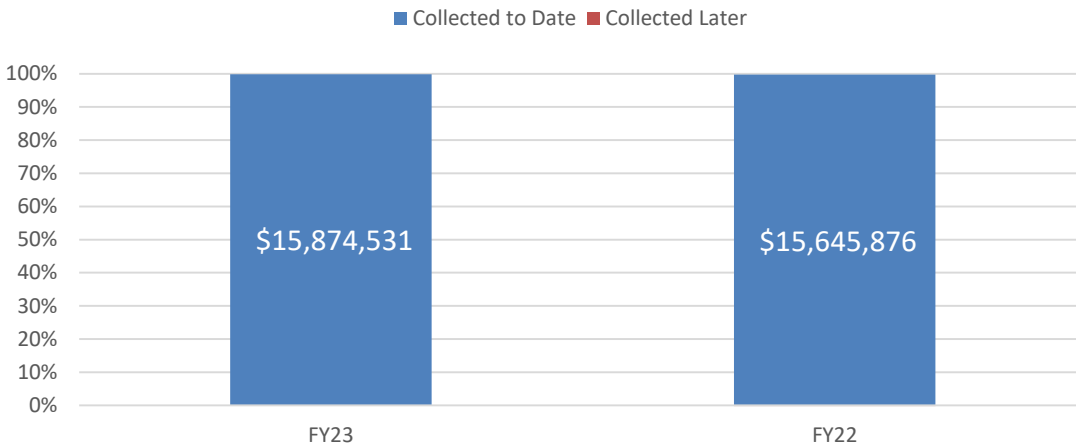
Property Tax	+ \$229k	Sales Tax	+ \$132k	Franchise Tax	+ \$318k
Licenses	-\$86k	Other Revenue	+ \$263k	Total Rev	+ \$856k

Expenditures (FY23/22)

Personnel	+ \$752k	Contractual	+ \$657k	Supplies	-\$26k
Capital	-\$42k	Transfers	-\$1,500k	Total Exp	-\$158k

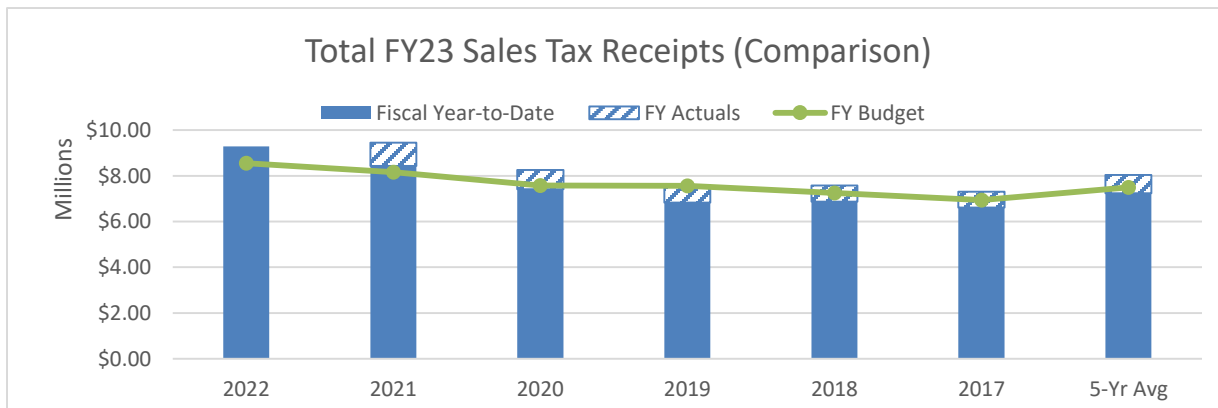
Monthly Financial Report - August 2023

Revenue Highlight: Property Tax



Colleyville anticipated receiving \$15.85m in General Fund property tax this year, which represents about a 1.5% increase from FY22. Appraisal adjustments and a higher collection rate than budgeted has resulted in slightly exceeding our expectations this year. Per Council direction, Colleyville's FY23 budget has been balanced using the no-new-revenue tax rate, which is designed to keep residents' tax bills to Colleyville largely the same from year-to-year. Having adopted this no-new-revenue rate for five consecutive years, this means any new property tax revenue has been the result of newly developed property inside City limits.

Revenue Highlight: Sales Tax



MTD Increase

↑ 4.1%

YTD Increase

↑ 3.5%

The City's tenth sales tax collection for FY23 (representing sales made in July) came in this month and it showed an increase of 4% from last July. To date, the City remains up year-over-year by 3.5%, which yields an additional \$300,000 to the City. While we initially projected our FY23 collections at \$10.4m, revised projections put our likely outcome at between \$10.5m and \$10.65m. Furthermore, we are continuing to budget for a conservatively in the coming year and will have room in our budget to navigate an uncertain economy. With a total of 25% growth from 2020 to 2023, any flat or increasing tax is fantastic for the City and indicative that our recent high gains will sustain.

Monthly Financial Report - August 2023

% of year Completed 92%

Water/Sewer Utility Fund

% of Budget Spent 81%

	FY23 Budget	FY23 YTD	% of Budget	FY22 YTD	FY22% of Budget
Revenues	\$ 19,832,854	\$ 19,752,594	100%	\$ 17,530,550	99%
Expenditures	\$ 19,832,854	\$ 16,145,511	81%	\$ 14,283,304	81%
	\$ -	\$ 3,607,083		\$ 3,247,246	

Breakout of City's revenues/expenses from those related to the Trinity River Authority:

*TRA Revenue/Expense Summary			City Revenue/Expense Summary		
	FY23 Budget	FY23 YTD		FY23 Budget	FY23 YTD
Revs	\$ 15,878,131	\$ 15,929,040	Revs	\$ 3,954,723	\$ 3,823,554
Exps	\$ 15,428,131	\$ 12,535,700	Exps	\$ 3,954,723	\$ 3,609,811
Net	\$ 450,000	\$ 3,393,340	Net	\$ -	\$ 213,743

The Utility Fund has collected 100% of its budgeted revenue and spent 81% of its budgeted expenses, which is a significantly higher than FY22. As the summary above shows, most of our surplus is coming from our relationship with the Trinity River Authority, although interest earnings on Utility Funds are resulting in a substantial surplus over our direct operating expenses. On the other side of the coin, our relationship with the T.R.A. has resulted in a substantial surplus due to the City being underbilled for water usage in October and November. Additionally, the Authority processed its annual "true-up" for the City, which either issues a refund or demands an additional payment based on the previous year's fiscal activity and water use. Colleyville typically receives a refund during this process, and FY23 was no exception. In fact, it was determined the City was owed \$1.6m in invoiced payments that were ultimately unneeded. As with every year, this surplus cash will be moved to our capital projects spending at year's end.

Annual Trinity River Authority True-Up

The Trinity River Authority is the water/wastewater provider used by Colleyville and several other local cities. Each year, the Authority apportions its operating budget among its customer cities based on projected water usage. After the year concludes, the Authority "true up" its actual expenditures with its actual revenues. In the event there is a shortfall, the Authority will charge its customer cities an additional amount. If there is a surplus, the Authority issues prorated refunds to each customer city.

Expenditures (FY23/22)

Mostly TRA costs ↓

Personnel	+ \$130k	Contractual	+ \$1,598k	Supplies	+ \$116k
Capital	-\$3k	Transfers	+ \$21k	Total Exp	+ \$1,862k

Colleyville's rate structure enables the City to more easily manage years of varying water consumption from year-to-year. The majority of the City's rate is comprised of a direct pass-through to TRA for water costs. Funding for the City's operational costs come from a fixed monthly charge to customers based on meter size. The goal of this fund is to break-even at the end of the year.

Monthly Financial Report - August 2023

% of year Completed 92%

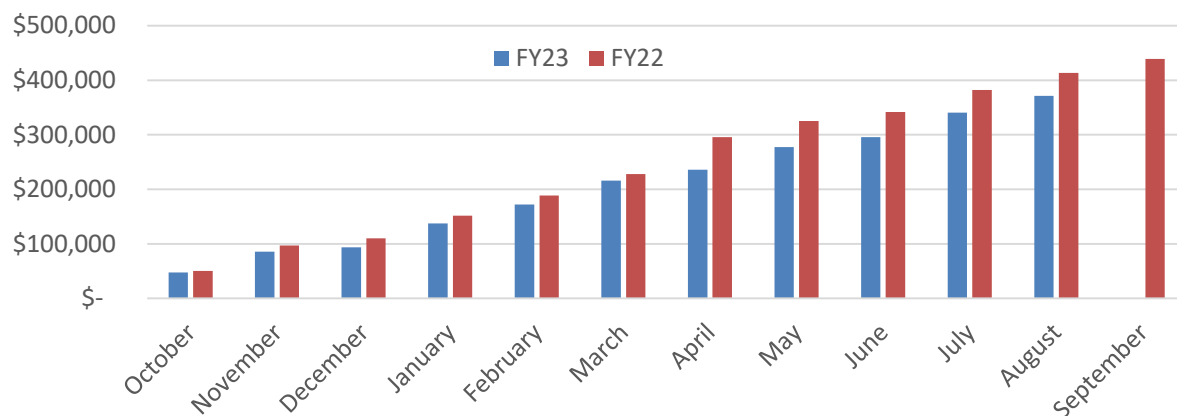
Drainage Utility Fund

% of Budget Spent 82%

	FY23 Budget	FY23 YTD	% of Budget	FY22 YTD	FY22% of Budget
Revenues	\$1,045,000	\$ 961,088	92%	\$ 956,071	93%
Expenditures	\$ 721,619	\$ 589,817	82%	\$ 542,560	78%
	\$ 323,381	\$ 371,271		\$ 413,511	

To date, the Drainage Utility Fund has received 92% of its revenue and spent 82% of its expenditures. This fund's cash flow is lower than the previous year, with a surplus of about \$371,000 as opposed to \$413,000 last year. The trajectory for the remainder of the year is anticipated to mirror the past two years pretty closely. Historically, drainage fee revenues tended to average at 1.2% higher than the previous fiscal year. However, as the City reaches build out these revenues tend to be more stable from year to year. Per policy, any year-end surplus will be moved for use on the City's capital improvement plan.

FY23 vs. FY22 Cash Flow



Drainage Fund Operation Highlights

Revenue - Drainage Fees

FY23/FY22 → 0.6%

FY23/5-Yr Avg ↑ 0.9%

Expenditures (FY23/22)

Personnel	+ \$68k
Supplies	-\$7k
Debt Service	\$0k

Contractual	-\$14k
Capital/Xfers	\$0k
Total Exp.	+\$47k

Note: this fund's debt service is has been retired as of fiscal year 2021.

Monthly Financial Report - August 2023

Hotel Tax Fund

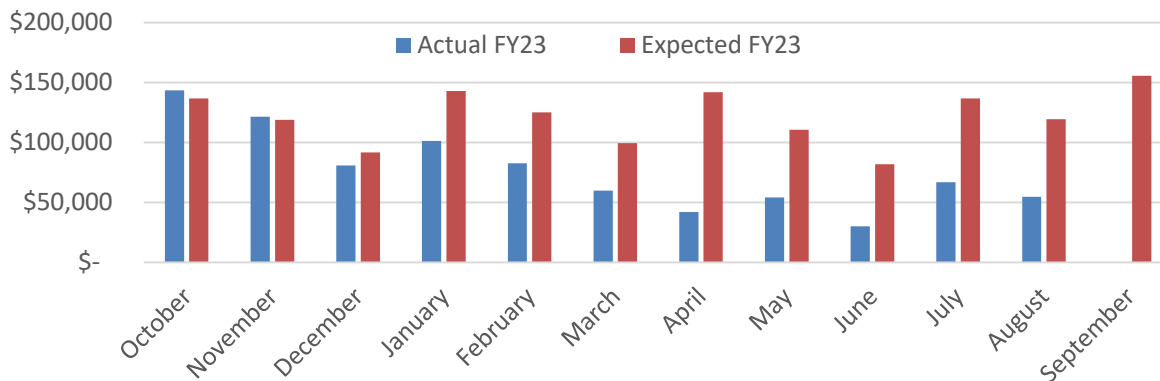
% of year Completed 92%

% of Budget Spent 94%

	FY23 Budget	FY23 YTD	% of Budget	FY22 YTD	FY22% of Budget
Revenues	\$ 275,000	\$ 158,781	58%	\$ 158,934	63%
Expenditures*	\$ 273,569	\$ 258,318	94%	\$ 294,848	101%
	\$ 1,431	\$ (99,536)		\$ (135,914)	

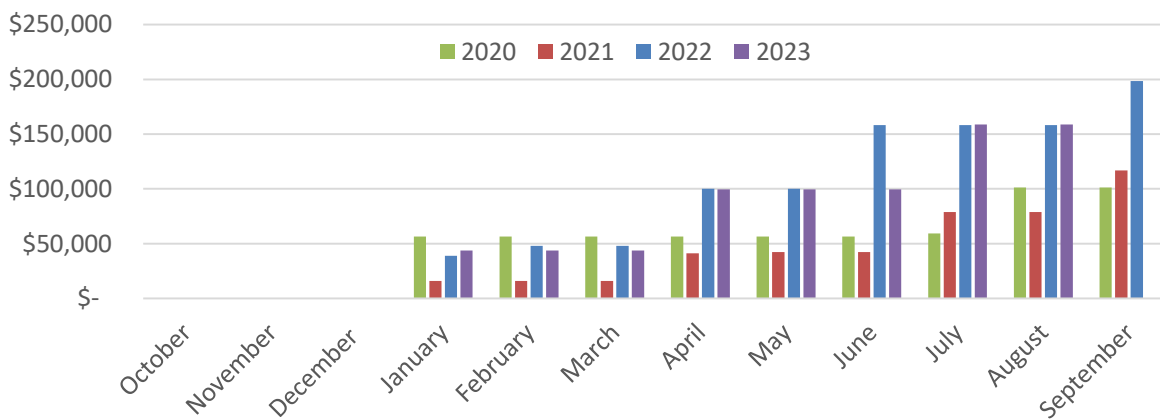
COVID-related economic disruptions obviously took a toll on any travel-related revenues in the last few years, but the Hotel Occupancy Tax Fund has kept a strong fund balance. While travel activities are on the rise and revenue in this fund has been making a comeback, this year's first three quarters receipts mirror the same period in FY22. Staff had planned on a significant increase in total receipts this year, and so we have budgeted to reallocate some expenses from here in FY24. Fund balance as of the end of this quarter is sitting right at \$55,000, and staff will continue to monitor cash here closely. Costs funded out of here include personnel related directly to advertising the city as well as and some landmark special events.

Expected Fund Balance vs. Actual Fund Balance (by month)



Hotel Tax Performance

FY22 Revenue vs. History

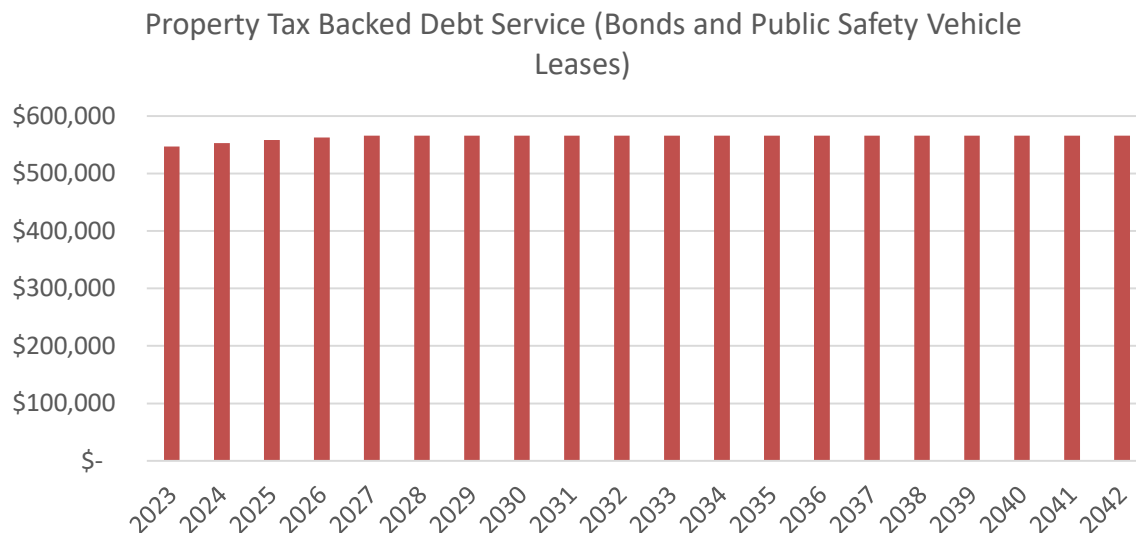


Monthly Financial Report - August 2023

Debt Service Fund % of year Completed 92%
 % of Budget Spent 138%

	FY23 Budget	FY23 YTD	% of Budget	FY22 YTD	FY22% of Budget
Revenues	\$ 608,660	\$ 628,602	103%	\$ 623,294	99%
Expenditures*	\$ 769,010	\$ 1,059,034	138%	\$ 821,148	100%
	\$ (160,350)	\$ (430,432)		\$ (197,854)	

Being predominately funded through property taxes, the Debt Service fund has received the majority of its revenue for the year. Cash-flow for this fund is very predictable, as most revenues are recognized in December/January and debt service payments occur twice annually, with lease payments also occurring throughout the year. As of this month's figures, the fund is running a deficit of about \$430,000. We won't see any further expenses here until August, when our second interest payments are due on our bond issues. The most recent issue, taken out in December 2022, includes a large interest payment of \$309,000 that was paid in August of this year, resulting in a larger fund balance draw down than initially anticipated. All told, the fund's balance should end the year at around \$450,000. The City's current outstanding bonds are on schedule to be paid off in 2027, and the new 2023 \$10m issue is structured to be callable in 2030. All bond payments are scheduled as follows:



For any questions or comments regarding this report, please contact:

Kyle Lester
 Finance Director
 City of Colleyville, TX
klester@colleyville.com
 817-503-1014



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6a

Agenda Date 9/19/2023

Number Ordinance O-23-2256

Type Ordinance

Department Finance

Title

Amending Ordinance O-22-2219 relating to the Fiscal Year 2023 budget

Explanation

Second Reading and Public Hearing

There were no speakers at the September 6, 2023 meeting.

First Reading and Public Hearing

The proposed ordinance will amend Ordinance O-21-2169 that approved and adopted the Fiscal Year 2023 budget for several purposes:

1. To transfer the FY 2023 General Fund year-end operating surplus to the Capital Projects Fund for future capital projects;
2. To transfer the FY 2023 Utility Fund year-end operating surplus to the Utility Capital Projects Fund for future utility capital projects; and
3. To transfer the FY 2023 Drainage Fund year-end operating surplus to the Drainage Capital Projects Fund for future drainage capital projects.

In accordance with Section 9.04 (D) of the Charter of the City of Colleyville, the proposed ordinance will authorize the City Manager to transfer part or all of any unencumbered appropriation balance from one department to another, if expenditures in a department exceeded the adopted budget.

Financial Impact

This budget amendment sweeps both General Fund and Utility Fund operating surpluses to the Capital Projects Fund and Utility Capital Projects Fund, respectively, providing a significant funding source for capital projects while ensuring compliance with the City's financial policy of maintaining 90 days of operating reserves.

Recommendation

Approve

Attachments

1. Budget Amendment Item Presentation

2. Ordinance O-22-2219
3. Ordinance O-23-2256

FY 2023 Budget Amendment



- Transfer the FY 2023 operating surpluses to the respective Capital Projects Fund for future capital projects (General, Utility, and Drainage Funds)
- In the event that expenditures in a department exceed the adopted budget for that department, transfer all or part of the unencumbered appropriation balance from one department to another
- Reasons for budget overages:
 - Increased IT costs related to videos
 - Increased telecommunications equipment and costs
 - Inter-local public safety agreements
 - Legal fees
 - Parks maintenance and supplies

ORDINANCE O-22-2219

AMENDING SECTION 3 OF ORDINANCE O-21-2169 OF THE FISCAL YEAR 2022 BUDGET AMOUNTS FOR THE TRANSFER OF GENERAL FUND, UTILITY FUND, AND DRAINAGE UTILITY FUND OPERATING SURPLUSES TO THE CAPITAL PROJECTS FUND, UTILITY CAPITAL PROJECTS FUND, AND DRAINAGE CAPITAL PROJECTS FUND; AND AUTHORIZING THE CITY MANAGER TO TRANSFER UNSPENT FY2022 BUDGET APPROPRIATIONS FROM ONE DEPARTMENT TO ANOTHER IF EXPENDITURES IN A DEPARTMENT EXCEEDED THE ADOPTED BUDGET ON SEPTEMBER 30, 2022

WHEREAS, FY2022 General Fund, Utility Fund, and Drainage Fund projected year end revenues are anticipated to exceed expenditures; and

WHEREAS, the City Council desires to provide funding for future general, utility, and drainage capital projects; and

WHEREAS, necessary expenditures over the course of a fiscal year may cause certain departments to either exceed the FY2022 original budget or conclude the year under-budget, and it is required that original budget appropriation amounts be amended accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the City Manager is authorized to transfer the FY2022 General Fund operating surplus to the Capital Projects Fund for future capital projects on September 30, 2022.
- Sec. 2. THAT the City Manager is authorized to transfer the FY2022 Utility Fund operating surplus to the Utility Capital Projects Fund for future utility capital projects on September 30, 2022.
- Sec. 3. THAT the City Manager is authorized to transfer the FY2022 Drainage Fund operating surplus to the Drainage Capital Projects Fund for future utility capital projects on September 30, 2022.
- Sec. 4. THAT in the event that expenditures in a department exceed the adopted budget for that department, the City Manager is authorized to transfer all or part of the unencumbered

appropriation balance from one department to another per the Charter of the City of Colleyville, Section 9.04 (D).

Sec. 5. THAT the effective date of this ordinance shall be September 30, 2022.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2022.

The second reading and public hearing being conducted on the 20th day of September 2022.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, ON THIS THE 20th DAY OF SEPTEMBER 2022.

Mayor Bobby Lindamood
Brandi Elder, Place 1
George Dodson, Place 4
Callie Rigney, Place 6

Aye
Aye
Aye
Aye

Mayor Pro Tem Kathy Wheat
George Bond, Place 2
Chuck Kelley, Place 5

Aye
Aye
Aye

ATTEST:



Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE



Bobby Lindamood
Mayor

APPROVED AS TO FORM:



Whitt L. Wyatt
City Attorney

ORDINANCE O-23-2256

AMENDING SECTION 3 OF ORDINANCE O-22-2219 OF THE FISCAL YEAR 2023 BUDGET AMOUNTS FOR THE TRANSFER OF GENERAL FUND, UTILITY FUND, AND DRAINAGE UTILITY FUND OPERATING SURPLUSES TO THE CAPITAL PROJECTS FUND, UTILITY CAPITAL PROJECTS FUND, AND DRAINAGE CAPITAL PROJECTS FUND; AND AUTHORIZING THE CITY MANAGER TO TRANSFER UNSPENT FY2023 BUDGET APPROPRIATIONS FROM ONE DEPARTMENT TO ANOTHER IF EXPENDITURES IN A DEPARTMENT EXCEEDED THE ADOPTED BUDGET ON SEPTEMBER 30, 2023

WHEREAS, FY2023 General Fund, Utility Fund, and Drainage Fund projected year end revenues are anticipated to exceed expenditures; and

WHEREAS, the City Council desires to provide funding for future general, utility, and drainage capital projects; and

WHEREAS, necessary expenditures over the course of a fiscal year may cause certain departments to either exceed the FY2023 original budget or conclude the year under-budget, and it is required that original budget appropriation amounts be amended accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the City Manager is authorized to transfer the FY2023 General Fund operating surplus to the Capital Projects Fund for future capital projects on September 30, 2023.
- Sec. 2. THAT the City Manager is authorized to transfer the FY2023 Utility Fund operating surplus to the Utility Capital Projects Fund for future utility capital projects on September 30, 2023.
- Sec. 3. THAT the City Manager is authorized to transfer the FY2023 Drainage Fund operating surplus to the Drainage Capital Projects Fund for future utility capital projects on September 30, 2023.
- Sec. 4. THAT in the event that expenditures in a department exceed the adopted budget for that department, the City Manager is authorized to transfer all or part of the unencumbered

appropriation balance from one department to another per the Charter of the City of Colleyville, Section 9.04 (D):

Sec. 5. THAT the effective date of this ordinance shall be September 30, 2023.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, ON THIS THE 19th DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Place 1, Brandi Elder	_____	Place 4, Ben Graves	_____
Place 2, George Bond	_____	Place 5, Chuck Kelley	_____
Place 3, Scotty Richardson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6b

Agenda Date 9/19/2023

Number Ordinance O-23-2257

Type Ordinance

Department Finance

Title

Adoption of the proposed Fiscal Year 2024 budget

Explanation

Second Reading and Public Hearing

There were no speakers at the September 6, 2023 meeting.

First Reading and Public Hearing

The annual budget is the culmination of months-long efforts which began with the staff budget kickoff in March, department submissions, and line-by-line internal reviews in the spring, followed by Council feedback through multiple worksessions. Staff provided preliminary FY2024 budget numbers in June, presented the 5-year Capital Improvement Plan (CIP) in July, and provided the proposed budget on August 1st. The proposed budget has also been posted on the City's website since early August. This item provides for a public hearing on the budget and formal approval upon second reading of the ordinance.

Attached to this agenda item is the City's proposed FY24 budget as it was originally presented. There have been no substantial changes since it was initially presented. The total proposed fund expenditures are as follows:

FY 2024 Proposed	General Fund	Utility Fund	Drainage Fund	Debt Service Fund	Hotel Tax Fund
Operating Revenues	\$28,554,942	\$24,102,616	\$1,482,143	\$1,238,871	\$202,000
Operating Expenditures	\$26,703,762	\$24,102,616	\$738,386	\$1,235,460	\$188,532

As with previous years, any year-end surpluses in the General, Utility, and Drainage funds will be transferred out for use in the City's Capital Improvement Program.

Financial Impact

The adoption of the budget will provide expense appropriation for the General Fund, Hotel Tax Fund, Utility Fund, Debt Service Fund, and Drainage Utility Fund for Fiscal

Year 2024.

Recommendation

Approve

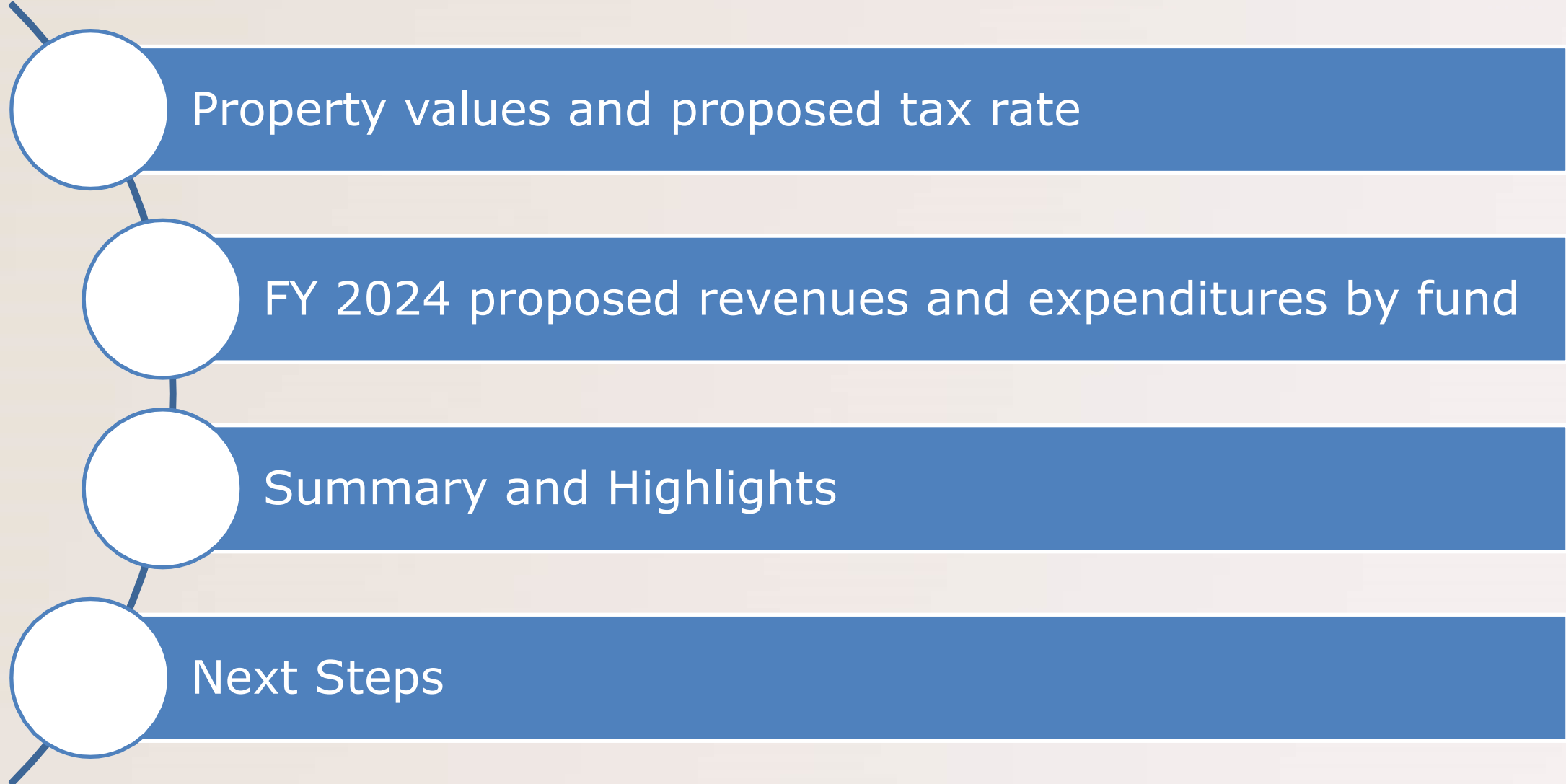
Attachments

1. FY2024 Proposed Budget Presentation
2. Total Proposed Budget
3. Ordinance O-23-2257
4. FY 2024 Proposed Budget Cover Page

Fiscal Year 2024 Proposed Budget

City Council Meeting
September 19, 2023

Presentation Overview



Appraisal roll received July 25

PROPERTY VALUES

Property Tax Rate



Property Taxation Summary for FY24

- Significant net growth led by residential reappraisals, tempered by exemptions
- Proposing rate above the no-new-revenue rate but below current rate by \$.004627
- Increasing the maintenance & operating rate, keeping debt rate the same
- Average residential tax bill calculation increasing by \$181.55 annually (\$15.12/mo)
- New growth nets over \$180k, rate adjustment nets \$1.13m

History of Efforts



FY 2018 - 2022

- Leaner staffing model, annual compensation adjustments
- Underwent Compensation & Classification study, incorporated results
- Aligned spending with special revenue and capital funds
- Maintained effective/no-new-revenue (NNR) tax rate

FY 2023

- NNR Tax rate for 5th consecutive year
- Funding market increases from compensation study
- Eliminating \$1.5m transfer from the General Fund to Capital Fund
- No increase in health insurance costs

FY 2024

- Focus on Park operations (SH26 beautification maintenance, new rec facility)
- 14 new Employees, 10 FT and 4 PT, funded primarily through TIF / CEDC
- Health insurance adjustment
- Recommended property tax rate adjustment, unique structure

General Fund Projections

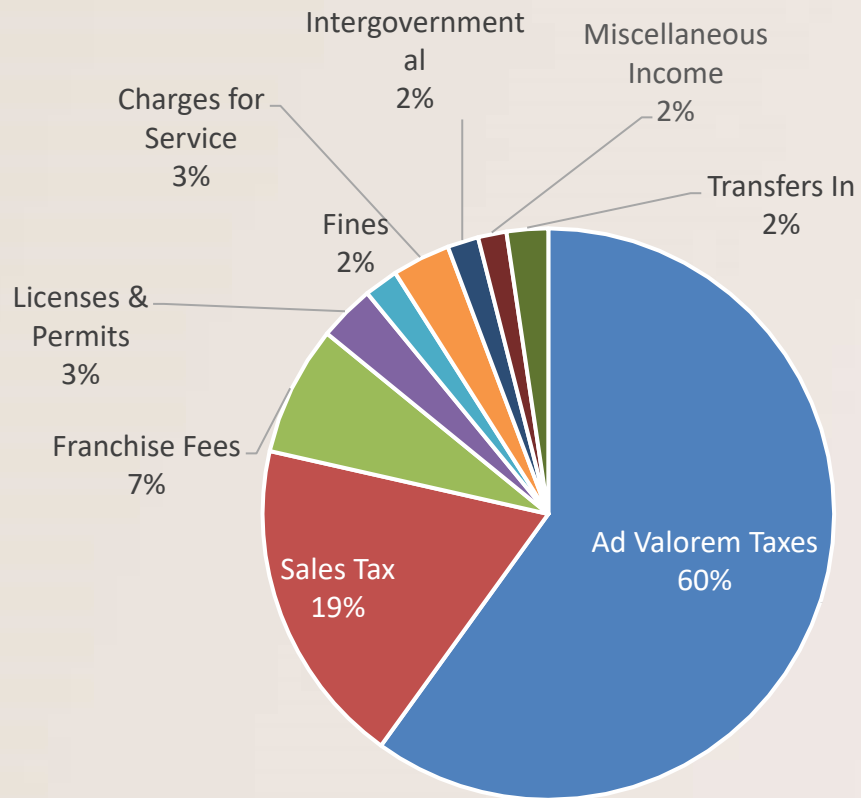


	BUDGET FY 2023	YE PROJECTED FY 2023	BUDGET FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE	\$7,703,669	\$7,703,669	\$7,703,669	\$7,717,169	\$7,731,344	\$8,627,886	\$9,638,260
REVENUE:							
Ad Valorem Taxes	\$15,856,891	\$15,818,646	\$17,122,634	\$17,623,017	\$18,160,445	\$18,793,458	\$19,427,055
Sales Tax	\$4,910,000	\$5,389,850	\$5,305,876	\$5,410,744	\$5,544,119	\$5,680,809	\$5,820,898
Franchise Fees	\$1,947,000	\$2,246,057	\$2,097,000	\$2,117,970	\$2,139,150	\$2,160,541	\$2,182,147
Licenses & Permits	\$873,500	\$781,138	\$907,850	\$879,429	\$852,598	\$827,280	\$803,401
Fines	\$550,000	\$476,701	\$550,000	\$555,500	\$561,055	\$566,666	\$572,332
Charges for Service	\$865,875	\$883,434	\$936,875	\$946,244	\$955,706	\$965,263	\$974,916
Intergovernmental	\$490,508	\$504,964	\$503,045	\$549,184	\$568,115	\$588,256	\$608,320
Miscellaneous Income	\$198,000	\$423,000	\$462,000	\$478,620	\$483,406	\$488,240	\$493,123
Transfers In	\$536,011	\$536,011	\$669,662	\$695,321	\$723,234	\$752,705	\$782,743
TOTAL REVENUES	\$26,227,785	\$27,059,800	\$28,554,942	\$29,256,028	\$29,987,827	\$30,823,218	\$31,664,935
Expenditures	\$25,297,424	\$24,962,763	\$26,703,762	\$27,439,116	\$28,591,285	\$29,812,844	\$31,044,700
TOTAL EXPENDITURES	\$25,297,424	\$24,962,763	\$26,703,762	\$27,439,116	\$28,591,285	\$29,812,844	\$31,044,700
NET REVENUE	\$930,361	\$2,097,037	\$1,851,180	\$1,816,912	\$1,396,542	\$1,010,374	\$620,235
ENDING FUND BALANCE	\$8,634,030	\$9,800,705	\$9,554,849	\$9,534,081	\$9,127,886	\$9,638,260	\$10,258,495
DAYS OF FUND BALANCE	125	143	131	127	117	118	121
Transfer to CIP Fund*		-\$2,097,037	-\$1,277,680	-\$1,242,737	-\$500,000	\$0	\$0
Transfer to Debt Service Fund**		\$0	-\$560,000	-\$560,000	\$0	\$0	\$0
NEW ENDING BALANCE	\$8,634,030	\$7,703,669	\$7,717,169	\$7,731,344	\$8,627,886	\$9,638,260	\$10,258,495
Days of Fund Balance	125	113	105	103	110	118	121

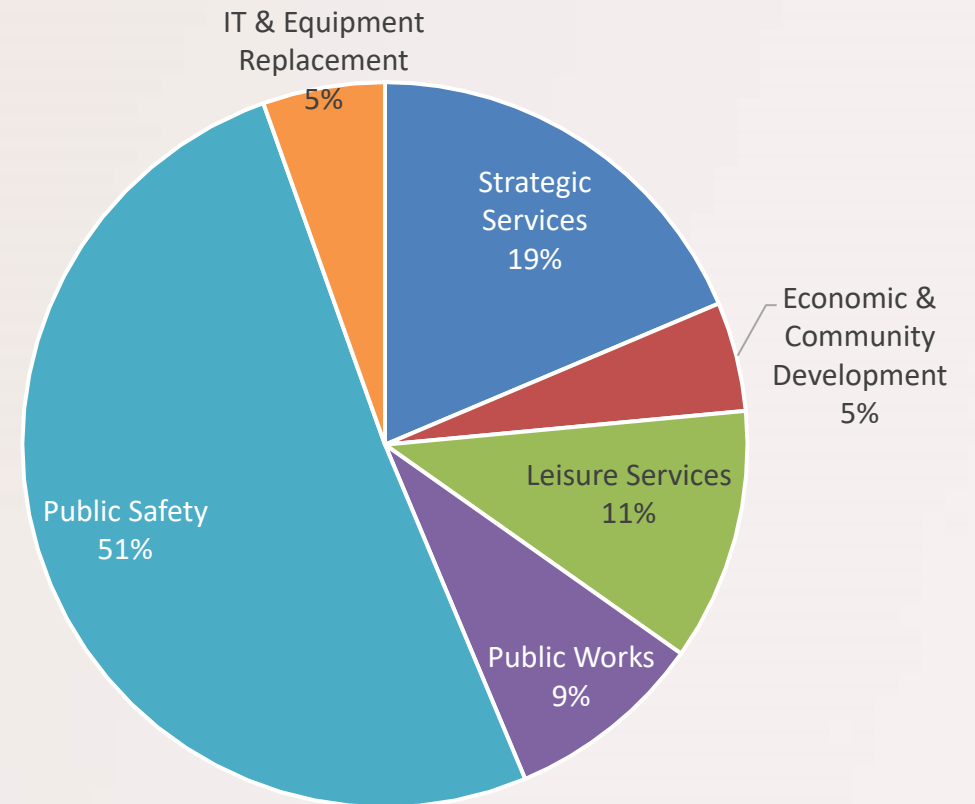
General Fund Rev. & Exp. by Category



Revenue



Expenditure



General Fund Projections By Department



Department	FY23 Budget	FY24 Projection	\$ Change
City Council	\$ 221,051	\$ 217,551	\$ (3,500)
City Administration	\$ 822,912	\$ 918,945	\$ 96,033
Building Inspections	\$ 507,295	\$ 522,950	\$ 15,655
Economic Development	\$ 253,713	\$ 269,072	\$ 15,359
City Secretary	\$ 286,351	\$ 322,270	\$ 35,919
Finance	\$ 704,888	\$ 717,609	\$ 12,721
Legal	\$ 326,008	\$ 326,008	\$ -
Library	\$ 610,526	\$ 640,365	\$ 29,839
Engineering	\$ 414,055	\$ 418,419	\$ 4,364
Community Development	\$ 484,677	\$ 512,436	\$ 27,759
Fire	\$ 7,159,414	\$ 7,416,726	\$ 257,312
Police	\$ 5,796,252	\$ 6,176,469	\$ 380,216
Parks	\$ 1,188,378	\$ 1,303,166	\$ 114,788
Streets	\$ 1,118,428	\$ 1,113,403	\$ (5,025)
Recreation	\$ 566,470	\$ 650,182	\$ 83,712
Communications	\$ 197,145	\$ 186,645	\$ (10,500)
Colleyville Center	\$ 261,315	\$ 415,217	\$ 153,902
GENERAL FUND TOTAL	\$ 25,297,424	\$ 26,703,762	\$ 1,406,338

FY23 Budget	\$ 25,297,424
Plus:	
Base Changes	\$ 218,596
Salary/Benefit Adjustments	\$ 404,112
Intergov. Contract Increases	\$ 248,563
Technology Infrastructure	\$ 131,181
Basic Cost of Service Increase	\$ 59,466
Utilities Costs	\$ 57,500
Irrigation Tech	\$ 56,054
Police Services Increase	\$ 45,369
Parks Admin (PT to FT)	\$ 44,976
Wellness Initiative	\$ 43,000
Parks Services Increase	\$ 39,763
Rec Center Maintenance	\$ 33,335
City Secretary Intern	\$ 13,723
Facilities Maintenance	\$ 10,700
Total FY24 Budget	\$ 26,703,762

Agency Agreements



Agency	2018 Approved	2019 Approved	2020 Approved	2021 Approved	2022 Approved	2023 Approved	2024 Proposed
Alliance for Children	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	In CCCPD
GRACE	\$7,500	\$10,000	\$15,000	\$25,000	\$25,000	\$10,000	\$0
Metroport Meals on Wheels	\$12,000	\$10,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Mercy House						\$3,500	\$3,500
Ministerial Alliance							\$10,000
Safe Haven	\$1,000	\$1,500	\$1,500	\$1,000	\$1,000	\$1,000	\$1,000
Special Needs Assistance Partners	\$500	\$500	\$500	\$1,000	\$1,000	\$1,000	\$1,000
Total Cash Donations	\$24,500	\$25,500	\$32,500	\$42,500	\$42,500	\$31,000	\$27,500
In-Kind Donations	2018 Approved	2019 Approved	2020 Approved	2021 Approved	2022 Approved	2023 Approved	2024 Proposed
Lion's Club						\$7,500	\$7,500
Rotary						\$2,500	\$2,500
CEO						\$1,500	\$1,500
Garden Club						\$1,500	\$1,500
NCL - Colleyville							\$1,500
Women's Club						\$1,500	\$1,500
Total In-Kind Donations						\$14,500	\$16,000



Utility Fund Projections

	BUDGET FY 2023	YE PROJECTED FY 2023	PROJECTION FY 2024	PROJECTION FY 2025	PROJECTION FY 2026	PROJECTION FY 2027	PROJECTION FY 2028
BEG. WORKING CAPITAL	7,827,583	7,827,583	7,867,848	7,867,848	7,867,848	7,867,848	7,867,849
FUND REVENUES							
Water - Base Rate	2,101,724	1,983,898	2,190,683	2,281,244	2,382,097	2,489,581	2,597,150
Water - Volumetric Rate	11,972,780	11,972,780	16,027,206	17,148,358	19,560,871	22,105,631	24,945,510
Wastewater - Base Rate	1,586,499	1,585,855	1,628,164	1,698,047	1,776,951	1,861,173	1,945,260
Wastewater - Volumetric Rate	3,455,351	3,455,351	3,862,562	4,468,813	5,014,252	5,430,108	5,891,551
Water Installation	20,000	26,392	20,000	20,200	20,402	20,606	20,812
Wastewater Installation	7,500	5,000	4,000	4,040	4,080	4,121	4,162
T.R.A. TRUE-UP	0	1,627,558	0	0	0	0	0
Engineering Charges	10,000	10,000	5,000	5,050	5,101	5,152	5,203
Penalties	200,000	200,000	200,000	202,000	204,020	206,060	208,121
Miscellaneous	15,000	15,000	15,000	15,150	15,302	15,455	15,609
Interest Income	14,000	158,494	150,000	157,500	159,075	160,666	162,272
TOTAL REVENUES	19,382,854	21,040,328	24,102,616	26,000,402	29,142,151	32,298,552	35,795,651
FUND EXPENSES							
Utility Billing	496,334	425,830	514,481	536,931	559,727	584,055	608,339
IS GIS	83,079	84,690	86,803	91,072	95,336	99,864	104,412
Utility Support	1,348,946	1,341,623	1,443,014	1,505,534	1,575,949	1,651,156	1,726,228
Utility Operations - Water	956,734	1,020,382	975,864	1,015,320	1,055,950	1,099,191	1,142,343
TRA Water (volumetric)	7,345,730	7,345,730	9,475,021	9,463,280	9,871,414	10,351,273	10,915,236
TRA Water (debt)	4,627,050	4,627,050	6,552,185	7,685,079	9,689,457	11,754,358	14,030,273
Utility Operations - WW	429,009	355,115	423,319	443,470	463,676	485,291	506,764
TRA Wastewater	3,455,351	3,455,351	3,862,562	4,468,813	5,014,252	5,430,108	5,891,551
Non-Departmental	233,605	309,717	253,605	258,883	266,231	273,794	281,577
Transfer to General Fund	325,917	325,917	434,663	450,922	469,059	488,362	507,827
T.R.A. True-Up	0	1,627,558	0	0	0	0	0
VERF Transfer	81,100	81,100	81,100	81,100	81,100	81,100	81,100
TOTAL EXPENDITURES	19,382,854	21,000,063	24,102,616	26,000,402	29,142,150	32,298,552	35,795,651
ENDING WORKING CAPITAL	7,827,583	7,867,848	7,867,848	7,867,848	7,867,848	7,867,849	7,867,851

FY22 Budget	\$ 3,954,723
Plus:	
Base Changes/Admin	\$ 120,197
Salary/Benefit Adjustments	\$ 84,478
Supplies and Maintenance	\$ 27,250
Utility/Maintenance Increases	\$ 22,000
Training	\$ 4,200
Total FY23 Budget	\$ 4,212,848

- Base Rate Increase necessary

City Expenses 
(determines base rate)

TRA Expenses 
(determines volumetric rates)



Utility Fund Projections - Rates

FY 2024 Recommendation

Moderate increases to water/wastewater base rates
CIP rate increases to originally projected rate

**+\$0.79 to
+\$7.94** **+\$0.37** **+/- \$0** **+\$1.17
to
+\$8.32**

Water Meter Size	FY 2023 Water	FY 2023 Wastewater	FY 2023 CIP	FY 2023 Total
1" Meter	\$14.83	\$13.30	\$5.83	\$33.96
1.5" Meter	\$29.65	\$13.30	\$10.79	\$53.75
2" Meter	\$47.45	\$13.30	\$16.75	\$77.50
3" Meter	\$88.96	\$13.30	\$30.65	\$132.92
4" Meter	\$148.27	\$13.30	\$50.49	\$212.07

Water Meter Size	FY 2024 Water	FY 2024 Wastewater	FY 2024 CIP	FY 2024 Total
1" Meter	\$15.62	\$13.67	\$5.83	\$35.13
1.5" Meter	\$31.24	\$13.67	\$10.79	\$55.71
2" Meter	\$49.99	\$13.67	\$16.75	\$80.41
3" Meter	\$93.73	\$13.67	\$30.65	\$138.05
4" Meter	\$156.21	\$13.67	\$50.49	\$220.38

Drainage Fund Summary



	BUDGETED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
TOTAL BEG. WORKING CAPITAL	718,287	718,287	718,287	718,287	718,287	718,287	718,288
FUND REVENUES							
Drainage Fees	1,020,000	1,009,350	1,457,143	1,748,571	2,040,000	2,050,200	2,060,451
Penalties/Misc	10,000	10,154	10,000	10,100	10,201	10,303	10,406
Interest Income	15,000	25,000	15,000	15,750	15,908	16,067	16,227
TOTAL OPERATING REVENUES	1,045,000	1,044,504	1,482,143	1,774,421	2,066,109	2,076,571	2,087,086
FUND EXPENSES							
Drainage Operations	530,707	524,426	535,755	561,047	586,471	613,667	640,664
Stormwater Management	157,459	162,850	167,975	176,215	184,523	193,341	202,254
IS GIS	26,841	26,568	28,044	29,423	30,800	32,264	33,733
Non-Departmental	6,612	7,500	6,612	6,735	6,889	7,046	7,208
TOTAL OPERATING EXPENSES	721,619	721,345	738,386	773,420	808,683	846,319	883,859
NET REVENUE	323,381	323,159	743,757	1,001,001	1,257,425	1,230,251	1,203,225
WORKING CAPITAL	1,041,667	1,041,445	1,462,044	1,719,288	1,975,712	1,948,539	1,921,515
NET TRANSFER TO CAPITAL PROJECTS	323,381	323,159	743,757	1,001,001	1,257,425	1,230,251	1,203,225
NET ENDING AVAILABLE WORKING CAPITAL	718,287	718,287	718,287	718,287	718,287	718,288	718,290
Days of Working Capital	363	363	355	339	324	310	297

Debt Service Fund Summary



	BUDGETED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE - 10/1	871,377	871,377	455,593	459,004	444,230	427,318	411,790
FUND REVENUES							
Current Property Taxes	591,160	615,000	649,871	1,277,120	1,712,333	1,668,581	1,597,057
Delinquent Property Taxes	5,000	2,000	2,000	2,000	2,000	2,000	2,000
Penalty & Interest	5,000	2,000	2,000	2,000	2,000	2,000	2,000
Transfer-in General Fund*	0	0	560,000	560,000	0	0	0
Interest Income/Other	7,500	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL REVENUES	608,660	644,000	1,238,871	1,866,120	1,741,333	1,697,581	1,626,057
FUND EXPENDITURES							
2016 G.O. Refunding Bonds	478,325	478,325	477,350	478,350	479,150	479,750	0
2022 Tax & C.O. Bonds	0	290,774	477,425	474,675	471,925	469,175	875,925
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485	0	0
Ambulance Lease	120,000	120,000	110,000	110,000	110,000	115,500	115,500
2020 Pumper Lease	120,700	120,700	120,700	120,700	0	0	0
2025 Pumper Lease	0	0	0	297,185	297,185	297,185	297,185
Projected: Future Leases	0	0	0	350,000	350,000	350,000	350,000
Paying Agent	1,500	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	769,010	1,059,784	1,235,460	1,880,895	1,758,244	1,713,110	1,640,110
ENDING FUND BALANCE - 9/30	711,027	455,593	459,004	444,230	427,318	411,790	397,738

**For FY24, staff is proposing a larger increase in General Fund taxation with the thought of transferring surplus dollars to assist with debt service payments. Staff believes this strategic move will assist with some expected operating pressures in the later years of our forecast.

Debt Service Schedule



Fiscal Year	General Obligation Refunding, Series 2016			Tax & Revenue C.O. Bonds, Series 2022			Combined Bonds
	Principal	Interest	Total	Principal	Interest	Total	Debt Service
2023	\$ 435,000	\$ 43,325	\$ 478,325	\$ -	\$ 290,774	\$ 290,774	\$ 769,099
2024	\$ 445,000	\$ 32,350	\$ 477,350	\$ 55,000	\$ 422,425	\$ 477,425	\$ 954,775
2025	\$ 455,000	\$ 23,350	\$ 478,350	\$ 55,000	\$ 419,675	\$ 474,675	\$ 953,025
2026	\$ 465,000	\$ 14,150	\$ 479,150	\$ 55,000	\$ 416,925	\$ 471,925	\$ 951,075
2027	\$ 475,000	\$ 4,750	\$ 479,750	\$ 55,000	\$ 414,175	\$ 469,175	\$ 948,925
2028	\$ -	\$ -	\$ -	\$ 475,000	\$ 400,925	\$ 875,925	\$ 875,925
2029	\$ -	\$ -	\$ -	\$ 495,000	\$ 376,675	\$ 871,675	\$ 871,675
2030	\$ -	\$ -	\$ -	\$ 520,000	\$ 351,300	\$ 871,300	\$ 871,300
2031	\$ -	\$ -	\$ -	\$ 550,000	\$ 324,550	\$ 874,550	\$ 874,550
2032	\$ -	\$ -	\$ -	\$ 575,000	\$ 299,300	\$ 874,300	\$ 874,300
2033	\$ -	\$ -	\$ -	\$ 595,000	\$ 275,900	\$ 870,900	\$ 870,900
2034	\$ -	\$ -	\$ -	\$ 620,000	\$ 251,600	\$ 871,600	\$ 871,600
2035	\$ -	\$ -	\$ -	\$ 645,000	\$ 226,300	\$ 871,300	\$ 871,300
2036	\$ -	\$ -	\$ -	\$ 675,000	\$ 199,900	\$ 874,900	\$ 874,900
2037	\$ -	\$ -	\$ -	\$ 700,000	\$ 172,400	\$ 872,400	\$ 872,400
2038	\$ -	\$ -	\$ -	\$ 730,000	\$ 143,800	\$ 873,800	\$ 873,800
2039	\$ -	\$ -	\$ -	\$ 760,000	\$ 114,000	\$ 874,000	\$ 874,000
2040	\$ -	\$ -	\$ -	\$ 790,000	\$ 83,000	\$ 873,000	\$ 873,000
2041	\$ -	\$ -	\$ -	\$ 825,000	\$ 50,700	\$ 875,700	\$ 875,700
2042	\$ -	\$ -	\$ -	\$ 855,000	\$ 17,100	\$ 872,100	\$ 872,100
	\$ 2,275,000	\$ 117,925	\$ 2,392,925	\$ 10,030,000	\$ 5,251,424	\$ 15,281,424	\$ 17,674,349

- General obligation refunding bonds paid off in FY 2027
- Tax & Revenue C.O.'s callable in 2030

Hotel Fund Projections



	BUDGET FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE - 10/1	161,942	161,942	90,372	103,840	113,045	117,869	117,935
FUND REVENUES							
Hotel Taxes	272,000	200,000	200,000	202,000	204,020	206,060	208,121
Earned Interest	3,000	2,000	2,000	2,100	2,121	2,142	2,164
TOTAL REVENUES	275,000	202,000	202,000	204,100	206,141	208,202	210,284
FUND EXPENDITURES							
Colleyville Promotion/Advertising	163,401	163,401	172,732	178,937	185,120	191,697	198,287
Colleyville Center	110,168	110,168	15,800	15,958	16,197	16,440	16,687
TOTAL EXPENDITURES	273,569	273,569	188,532	194,895	201,317	208,137	214,974
ENDING FUND BALANCE - 9/30	163,372	90,372	103,840	113,045	117,869	117,935	113,245

- Continue to fund large portions of the Marketing and Events Specialist
- Will use some funding for events/promotion of the arts
- Funding for Colleyville Center moved due to revenue shortfalls in FY23

Summary by Fund



FY 2024 Proposed	General Fund	Utility Fund	Drainage Fund	Debt Service Fund	Hotel Tax Fund
Operating Revenues	\$28,554,942	\$24,102,616	\$1,482,143	\$1,238,871	\$202,000
Operating Expenditures	\$27,263,762	\$24,102,616	\$738,386	\$1,235,460	\$188,532

* Staff is considering tax structure modification between General and Debt Service Fund

**Any excess revenues will be used for capital improvement program

***Year-End Capital and Debt Transfers are not included in the General Fund expenditures

Highlights: Other Funding Sources



Other Operating Budgets:

- Colleyville Crime Control & Prevention District (CCCPD) Fund
- Colleyville Economic Development Corporation (CEDC) Fund

Special Revenue Funds and Capital Projects Funds:

- Funds appropriated by Council as Boards, Committees, or staff recommend expenditures
- Use on capital projects is reflected in the 5-Year CIP

Year-end Budget Amendment



Year-end Budget Amendment: 1st reading on September 6

- Transfer General Fund balance in excess of 100 “days” of General Fund expenditures to the Capital Projects Fund for future CIP projects
- Transfer Utility Fund balance in excess of 100 “days” of Utility Fund expenditures to the Utility Capital Projects Fund for future CIP projects

Key Accomplishments



- Provides a balanced budget
- Demonstrates responsible fiscal management through tax rate structure and forecasting
- Maintains service levels across the city
- Adequately plans for new Parks facilities
- Aligns expenditures with appropriate funding sources
- CIP includes investment in and replacement of the City's infrastructure and furthers beautification efforts throughout the community

Next Steps: Meeting Dates



- Sep 19: City Council meeting; adopt tax rate/budget
 - Approve year-end budget amendment
 - Adopt fee schedule
 - Approve utility base rates
 - Adopt 5-year CIP

Questions and Discussion

City Manager's FY2024 Proposed Operating Budget



If approved, the City of Colleyville's FY24 Proposed Budget will raise more revenue from property taxes than last year's budget by \$1,314,129, which is an 8% increase. Of that, the property tax revenue to be raised from new property added to the tax roll this year is \$180,530. The City Council will propose a tax rate on the August 22 Council meeting, with a public hearing on the proposed tax rate to be held on the third floor of 100 Main Street in Colleyville, TX on September 6 at 7p.m. All members of the public are encouraged to attend and voice their opinion. The final rate is set to be adopted on September 19 at 7p.m. at the same location.

Statements required in notice if the proposed tax rate exceeds the no-new-revenue tax rate but does not exceed the voter-approval tax rate, as prescribed by Tax Code §§26.06(b-2).

NOTICE OF PUBLIC HEARING **DRAFT** ON TAX INCREASE

This notice **does not** apply to a taxing unit that has a de minimis rate.

PROPOSED TAX RATE	\$ <u>0.260991</u>	per \$100
NO-NEW-REVENUE TAX RATE	\$ <u>0.239046</u>	per \$100
VOTER-APPROVAL TAX RATE	\$ <u>0.283010</u>	per \$100

The no-new-revenue tax rate is the tax rate for the 2023 (current tax year) tax year that will raise the same amount of property tax revenue for the City of Colleyville (name of taxing unit) from the same properties in both the 2022 (preceding tax year) tax year and the 2023 (current tax year) tax year.

The voter-approval tax rate is the highest tax rate that the City of Colleyville (name of taxing unit) may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that the City of Colleyville (name of taxing unit) is proposing to increase property taxes for the 2023 (current tax year) tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON 7:00 pm on September 6, 2023 (date and time) at the Colleyville Council Chambers on the third floor of 100 Main Street, Colleyville, TX 76034 (meeting place).

The proposed tax rate is not greater than the voter-approval tax rate. As a result, the City of Colleyville (name of taxing unit) is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council (name of governing body) of the City of Colleyville (name of taxing unit) at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE TAX RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

(List names of all members of the governing body below, showing how each voted on the proposal to consider the tax increase or, if one or more were absent, indicating absences.)

FOR the proposal: _____

AGAINST the proposal: _____

PRESENT and not voting: _____

ABSENT: _____

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by the City of Colleyville last year
(name of taxing unit)
to the taxes proposed to be imposed on the average residence homestead by the City of Colleyville this year.
(name of taxing unit)

	2022	2023	Change
Total tax rate (per \$100 of value)	2022 adopted tax rate	2023 proposed tax rate	(Increase/Decrease) of (nominal difference between tax rate for preceding year and proposed tax rate for current year) per \$100, or (percentage difference between tax rate for preceding year and proposed tax rate for current year)%
Average homestead taxable value	2022 average taxable value of residence homestead	2023 average taxable value of residence homestead	(Increase/Decrease) of (percentage difference between average taxable value of residence homestead for preceding year and current year)%
Tax on average homestead	2022 amount of taxes on average taxable value of residence homestead	2023 amount of taxes on average taxable value of residence homestead	(Increase/Decrease) of (nominal difference between amount of taxes imposed on the average taxable value of a residence homestead in the preceding year and the amount of taxes proposed on the average taxable value of a residence homestead in the current year), or (percentage difference between taxes imposed for preceding year and taxes proposed for current year)%
Total tax levy on all properties	2022 levy	(2023 proposed rate x current total value)/100	(Increase/Decrease) of (nominal difference between preceding year levy and proposed levy for current year), or (percentage difference between preceding year levy and proposed levy for current year)%

(Include the following text if these no-new-revenue maintenance and operations rate adjustments apply for the taxing unit)

No-New-Revenue Maintenance and Operations Rate Adjustments

State Criminal Justice Mandate (counties)

The _____ County Auditor certifies that _____ County has
(county name) (county name)
 spent \$ _____ in the previous 12 months for the maintenance and operations cost
(amount minus any amount received from state revenue for such costs)
 of keeping inmates sentenced to the Texas Department of Criminal Justice. _____ County
(county name)
 Sheriff has provided _____ information on these costs, minus the state revenues
(county name)
 received for the reimbursement of such costs.

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Indigent Health Care Compensation Expenditures (counties)

The Colleyville spent \$ _____ from July 1 _____ to June 30 2023
(name of taxing unit) (amount) (prior year) (current year)
 on indigent health care compensation procedures at the increased minimum eligibility standards, less the amount of state assistance.

For current tax year, the amount of increase above last year's enhanced indigent health care expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Indigent Defense Compensation Expenditures (counties)

The Colleyville spent \$ _____ from July 1 _____ to June 30 2023
(name of taxing unit) (amount) (prior year) (current year)

to provide appointed counsel for indigent individuals in criminal or civil proceedings in accordance with the schedule of fees adopted under Article 26.05, Code of Criminal Procedure, and to fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure, less the amount of any state grants received. For current tax year, the amount of increase above last year's enhanced indigent defense compensation expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Eligible County Hospital Expenditures (cities and counties)

The Colleyville spent \$ _____ from July 1 _____ to June 30 2023
(name of taxing unit) (amount) (prior year) (current year)

on expenditures to maintain and operate an eligible county hospital.

For current tax year, the amount of increase above last year's eligible county hospital expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

(If the tax assessor for the taxing unit maintains an internet website)

For assistance with tax calculations, please contact the tax assessor for Colleyville
(name of taxing unit)
 at 817-251-5632 or colette.ballinger@gcisd.net, or visit _____
(telephone number) (email address) (internet website address)
 for more information.

(If the tax assessor for the taxing unit does not maintain an internet website)

For assistance with tax calculations, please contact the tax assessor for Colleyville
(name of taxing unit)
 at 817-251-5632 or colette.ballinger@gcisd.net
(telephone number) (email address)

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COLLEYVILLE

FY 2024 Budget Message

August 11, 2023

Mayor and City Council:

The City of Colleyville FY24 Budget is presented herein for your approval. With a conservative fiscal approach, the budget is balanced with a strong fund balanced maintained across all funds.

The FY24 budget is the capstone of a multi-year effort to enhance service levels, provide large-scale infrastructure beautification improvements, and invest in our local businesses. These efforts have included the SH26 corridor enhancements, business grants, gift cards, building permit processing technology upgrades, addition of police officers in every school, reducing fire department response times, upgrading of park facilities and rehabilitation of all municipal buildings across the city. All of these efforts were completed while adopting the No New Revenue Tax Rate – and not increasing your property taxes.

We have worked diligently through a few challenging years fraught with the pandemic, winter storm events, inflation, and labor shortages but we have persevered. Our City remains financially strong with a focus on service to our citizenry. In the last year, city staff responded to 49,141 calls for emergency services, resurfaced 13.7 miles of a roadway, constructed 7,160 linear feet of sidewalk, awarded \$1,173,862 in grant funds to local businesses, planted 6 new landscape amenities along major streets, thoroughfares and parks throughout the City, answered 246 utility calls for service, and issued 125 building permits in our City. This was only possible because of the exceptional support our staff receives from the community.

In FY24 we intend to continue the high-level of service our residents enjoy. In addition to the aforementioned efforts already underway, the City will open our new Recreation Center at Glade and Roberts Road. The newly renovated center will boast a large gymnasium, multiple classrooms and a teen area. The budget includes funding for staffing the facility within the Colleyville Economic Development Corporation fund. Additionally, the Parks Department will add three new staff members to maintain the SH26 medians and the beautification improvements surrounding the gateways. Finally, FY24 will be the first full year the financial impact of the School Resource Officer hiring will be evident in the budget. This initiative guarantees a Colleyville police officer will be patrolling the halls of every public school in our city. Our City Council has made school safety a top priority.

One of the many lessons we can take from the past few years is that local government holds a responsibility unlike any other. Of all of the levels of public service that you pay for, we are the first line, closest to you, and the first to respond. Our programs and services fall within a few miles of your homes and businesses, and can be seen just outside your windows. Such a responsibility requires diligence and planning not just for the upcoming year but also for the years beyond. Our



staff and elected officials keep this at the front of our minds as we prepare our plans and priorities for each budget cycle. With that, we are pleased to present the proposed FY 2024 Combined Annual Operating Budget for the City of Colleyville. This budget includes program funding for first responders, infrastructure maintenance, utility support, parks and recreation facilities, and all supporting administrative efforts. It was developed to not only provide for the needs of today but to meet the needs well into the future. Our budget is balanced and prepared in accordance with state law, the Colleyville City Charter, ordinances, and budget policies.

BUDGET OVERVIEW

Colleyville provides a full range of municipal services provided through operating funds (utilizing taxes, fines, fees and service charges, primarily), special revenue funds (utilizing sales taxes and hotel taxes), and capital project funds. Whenever possible, the most restrictive funding source is used first, ultimately limiting the costs borne by the primarily property tax-supported general fund.

The combined expenditures of the City's major operating funds are as follows:

FY 2024 Adopted	General Fund	Utility Fund	Drainage Fund	Debt Service Fund	Hotel Tax Fund
Revenues	\$28,554,942	\$24,102,616	\$1,482,143	\$1,238,871	\$202,000
Expenditures	\$26,717,262	\$24,102,616	\$ 738,386	\$1,235,460	\$188,532

One measure of a City's financial strength is its level of reserves. While the City Council has approved a conservative fiscal policy of a 90-day reserve requirement, the City's operating funds are projected to exceed the minimum requirement as of September 30, 2023. Additionally, any operating surplus experienced by our operating funds at the end of the fiscal year will be moved to one of our capital funds to assist in cash-funding our 5-year capital improvement plan.

Fund Type	Number of Days	Amount as of 9/30/23	Estimated Capital Transfer FY23 Year-End
General	112	\$ 7,703,669	\$2,097,037
Utility	147	\$7,827,583	\$1,667,823
Drainage	363	\$ 718,287	\$ 323,159
Debt Service	157	\$ 455,393	
Hotel Tax	121	\$ 90,732	



These reserves earn interest, bolster cash flow, and are available for unanticipated expenditures or emergencies. As a non-recurring revenue source, beginning fund balances are used to fund capital or other one-time expenses only. The City Council has provided direction to maintain at least a 100-day operating reserve in the General Fund and Utility Fund, with any excess reserves or operating surpluses transferred to the Capital Projects Fund and Utility Capital Projects Fund, respectively, to be used for capital projects. The Drainage Fund and Debt Service Fund carry higher reserve levels, with those reserves occasionally drawn upon to cash fund a drainage capital project or down payment on the lease-purchase of vehicles and major apparatus.

BUDGET STRATEGY & DEVELOPMENT

Strategy in Action and FY24 Tax Rate Implications

Preparation of any budget requires the allocation of finite resources. Staff's role is to guide the process by creating and managing a budget that reflects the City Council's and the community's priorities. Development of the Fiscal Year 2024 budget was guided by the priorities outlined in the City of Colleyville's Strategic Work Session, held on June 20, 2023. Every new effort and element of the City's budget, including existing programs, is tied to one or more of the goals, strategies, and objectives identified.

Major Initiatives and Cost Pressures

Over the past six years, Colleyville has undergone major shifts in its operational philosophy. Among these shifts is a commitment to operate as lean and efficiently as possible. As a part of this initiative, the City strategically reduced certain management positions, allowing them to go unfilled or combining them with other positions when they became vacant while also eliminating other budget redundancies. This, coupled with favorable health insurance rates and growth in sales tax revenues, gave Colleyville the ability to adopt the no-new-revenue property tax rate (a rate designed to keep tax bills flat year-over-year) for five years in a row, ultimately making it the lowest rate among neighboring cities. However, new initiatives and pressures for the next several years necessitates property tax adjustments to provide higher revenues for the City. Those initiatives and cost pressures are summarized as follows:

- High projected increases to health insurance costs: coming into this year's budget cycle, the City's health insurance provider proposed an initial rate increase of more than 40%. Thankfully, staff was able to negotiate this increase down significantly to around 15%. However, this is an indication that Colleyville is likely to be confronted with higher insurance re-rates to contend with each year, and this possibility has been incorporated into the City's financial forecast.
- Higher debt service costs associated with the newly acquired recreation center and forthcoming Fire Engine lease: Colleyville has been proud to maintain a low debt profile, preferring to pay for most capital projects through cash-on-hand. However, this past year the City was met with an opportunity to acquire a property that could be renovated for a



City-wide recreation center, which has been a widely-requested service by Colleyville residents for many years. Staff and Council determined that a new debt issue to purchase and renovate this property was in the City's best interest and would be met with a positive reception. The bonds were issued in December 2022 for a par amount of \$10,030,000 and are set to be amortized over a period of 20 years with the potential to pay the debt off early in 2030. The debt is secured through the City's property tax revenue.

- Operating costs for the City's parks and recreation improvements: the newly acquired recreation center is one example of a multi-year initiative to improve the City's beautification and parks and recreation options for its citizens. The City's long-term capital improvement plan has included major renovations to the Senior Center, the installation of medians and trees along State Highway 26, and additional amenities to the City's park facilities. Higher staffing and operating costs are necessary in order to maintain these improvements, and the City has already added two new parks positions for FY23. Next fiscal year's budget proposal includes over \$400,000 in staffing and operating costs for the new recreation center in addition to a new full-time position dedicated to irrigation maintenance across the City's properties. Increased janitorial and overall maintenance costs for our facilities are also anticipated beginning in FY24, which will provide further pressures to the City's revenue streams.

Property Tax Rate Implications

Even with record-breaking sales tax receipts from the past few years, Colleyville remains a residential-heavy city, meaning its property tax receipts are the primary funding source for services. Property values all over Texas have experienced tremendous growth, and Colleyville is no exception. While the City has seen close to \$70 million in new property growth in both the current and previous years, Colleyville has relatively little developable acreage for new development. This means that at some point service growth will need to be shouldered by existing property values that are reappraised annually. Each year, careful consideration is given to the amount of revenue (and associated tax rate) needed to provide services, and the City Council's budgeting strategy that any tax revenue increases must be fully justified for specific programs or services remains a focal point. As the City maintains lean services and a business-like mindset, no property tax increases were required for the past five years, which is a feat Colleyville is proud of. While the City's taxation philosophy is the same, the FY24 budget and revised 5-year forecast recognizes inflationary pressures as well as the aforementioned expansion of service-levels required for staffing new and renovated Parks and Recreation facilities. As such, the budget proposal this year comes with a proposed increase over the no-new-revenue tax rate in order to provide the City with necessary financial resources through its multi-year forecast.

2023 certified values increased 10.4% in total compared to 2022 certified values, which includes a total of \$69,728,625 in newly developed property. Additionally, average residential taxable values have increased over 12% from last year, from \$650,119 to \$730,776. Both of these factors are integral when considering the upcoming year's tax rate. As of this writing, the City is proposing a total property tax rate of \$0.260991, which is a \$0.004627 decrease from the current rate of \$0.265618. New construction is expected to net the City \$180,000 in revenue, while the rate adjustment will net close to \$1.13 million.



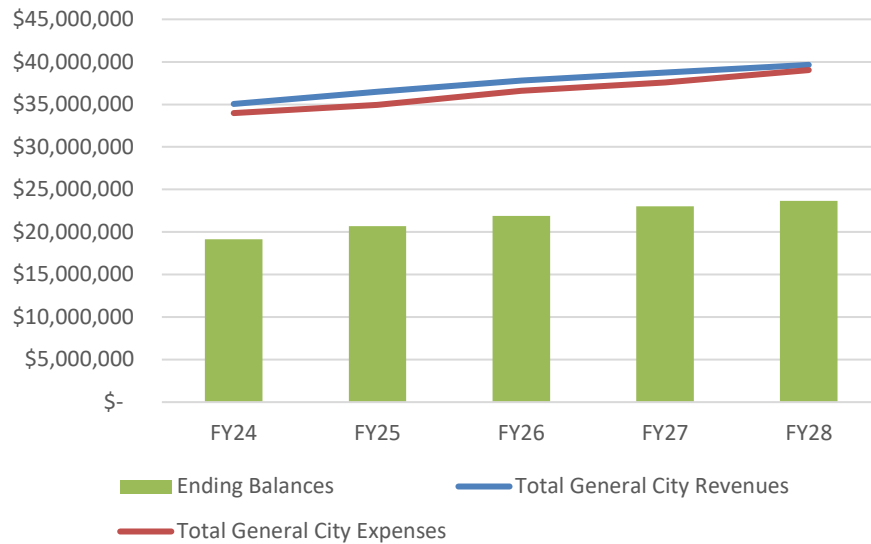
Multi-Year Forecast

In order to operate as efficiently as possible, staff continually evaluates all tax-funded services together over a multi-year financial projection. As expenses will consistently outpace revenue growth, adjustments to Colleyville's tax rate become increasingly necessary in order to maintain financial solvency into the future. A summary of our most recent forecast is as follows:

Revenues and Expenses for all Non-Utility Services (General Fund, CEDC Fund, CCCPD Fund, Hotel Tax Fund, Debt Service)

General City Summary	FY24	FY25	FY26	FY27	FY28
Revenues					
<i>Ad Valorem Tax</i>	\$ 17,776,505	\$ 18,904,137	\$ 19,876,778	\$ 20,466,039	\$ 21,028,112
<i>Sales Tax</i>	\$ 10,619,960	\$ 10,829,109	\$ 11,094,913	\$ 11,367,313	\$ 11,646,473
<i>Franchise Tax</i>	\$ 2,097,000	\$ 2,117,970	\$ 2,139,150	\$ 2,160,541	\$ 2,182,147
<i>Licenses / Permits</i>	\$ 907,850	\$ 879,429	\$ 852,598	\$ 827,280	\$ 803,401
<i>Fines</i>	\$ 550,000	\$ 555,500	\$ 561,055	\$ 566,666	\$ 572,332
<i>Service Charges</i>	\$ 936,875	\$ 946,244	\$ 955,706	\$ 965,263	\$ 974,916
<i>Intergov</i>	\$ 503,045	\$ 549,184	\$ 568,115	\$ 588,256	\$ 608,320
<i>Misc</i>	\$ 992,200	\$ 1,018,480	\$ 1,028,415	\$ 1,038,449	\$ 1,048,583
<i>Transfers</i>	\$ 669,662	\$ 695,321	\$ 723,234	\$ 752,705	\$ 782,743
Total General City Revenues	\$ 35,053,097	\$ 36,495,373	\$ 37,799,963	\$ 38,732,512	\$ 39,647,028
Expenses					
<i>Total Salary/Benefits</i>	\$ 22,192,493	\$ 23,295,951	\$ 24,396,092	\$ 25,565,798	\$ 26,738,490
<i>Total Contractual Services</i>	\$ 7,174,491	\$ 7,342,035	\$ 7,566,454	\$ 7,802,020	\$ 8,045,410
<i>Total Supplies</i>	\$ 1,263,410	\$ 1,235,989	\$ 1,255,008	\$ 1,274,327	\$ 1,293,950
<i>Total Debt Service</i>	\$ 1,235,460	\$ 1,880,895	\$ 1,758,244	\$ 1,713,110	\$ 1,640,110
<i>Total Capital</i>	\$ 1,588,806	\$ 972,444	\$ 1,430,531	\$ 1,018,814	\$ 1,112,296
<i>Total Transfers</i>	\$ 524,706	\$ 203,706	\$ 203,706	\$ 203,706	\$ 203,706
Total General City Expenses	\$ 33,979,366	\$ 34,931,021	\$ 36,610,036	\$ 37,577,774	\$ 39,033,961
Over/(Under)	\$ 1,073,731	\$ 1,564,352	\$ 1,189,927	\$ 1,154,738	\$ 613,067
Beginning Balances	\$ 18,053,443	\$ 19,127,174	\$ 20,691,526	\$ 21,881,453	\$ 23,036,191
Ending Balances	\$ 19,127,174	\$ 20,691,526	\$ 21,881,453	\$ 23,036,191	\$ 23,649,258

This forecast snapshot incorporates conservative assumptions on expenditure and revenue growth, all known debt service plans into the future, and assumes little additional growth in the City's employee count. It also incorporates our tax rate proposal for this year and assumes 3.5% growth in the operating portion of that revenue stream into the future. While these tax adjustments enable Colleyville to operate with cash surpluses through our five-year forecast, expenses are nonetheless expected to outpace revenues, lessening the City's operating margins year-over-year.



While forecasting this far into the future is difficult to do and obviously includes variables that are either difficult to quantify or unknown altogether, it is nevertheless crucial to maintaining the City's financial health. The property tax adjustments included in this budget proposal are integral in prolonging the City's projected operational capacity through the 2020's. Please note that this forecast is updated annually and the results are heavily considered in all budgetary discussions.

CONCLUSION

The objective in developing the Fiscal Year 2024 proposed budget was to achieve a balance between revenues and expenditures while prioritizing operational needs with long-term community investment strategies. We believe our efforts in past years have reflected our careful attention to the City's long-term prosperity, and this budget is no different. The City is committed to ensuring that residents receive excellent value for their tax dollars, with which staff is able to provide the programs, services, and infrastructure investment that form the foundation of the quality of life in Colleyville. The Fiscal Year 2024 proposed budget is presented with the commitment and confidence that it effectively funds those priorities identified by the City Council. We look forward to working with you to achieve all the goals set forth therein.

Jerry Ducay

Jerry Ducay
City Manager

Mark Wood

Mark Wood
Assistant City Manager

Adrienne Lothery

Adrienne Lothery
Assistant City Manager



GENERAL FUND PROJECTION FY 2023 - FY 2028

	BUDGET FY 2023	YE PROJECTED FY 2023	BUDGET FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE	\$7,703,669	\$7,703,669	\$7,703,669	\$7,717,169	\$7,731,344	\$8,627,886	\$9,638,260
REVENUE:							
Ad Valorem Taxes	\$15,856,891	\$15,818,646	\$17,122,634	\$17,623,017	\$18,160,445	\$18,793,458	\$19,427,055
Sales Tax	\$4,910,000	\$5,389,850	\$5,305,876	\$5,410,744	\$5,544,119	\$5,680,809	\$5,820,898
Franchise Fees	\$1,947,000	\$2,246,057	\$2,097,000	\$2,117,970	\$2,139,150	\$2,160,541	\$2,182,147
Licenses & Permits	\$873,500	\$781,138	\$907,850	\$879,429	\$852,598	\$827,280	\$803,401
Fines	\$550,000	\$476,701	\$550,000	\$555,500	\$561,055	\$566,666	\$572,332
Charges for Service	\$865,875	\$883,434	\$936,875	\$946,244	\$955,706	\$965,263	\$974,916
Intergovernmental	\$490,508	\$504,964	\$503,045	\$549,184	\$568,115	\$588,256	\$608,320
Miscellaneous Income	\$198,000	\$423,000	\$462,000	\$478,620	\$483,406	\$488,240	\$493,123
Transfers In	\$536,011	\$536,011	\$669,662	\$695,321	\$723,234	\$752,705	\$782,743
TOTAL REVENUES	\$26,227,785	\$27,059,800	\$28,554,942	\$29,256,028	\$29,987,827	\$30,823,218	\$31,664,935
Expenditures	\$25,297,424	\$24,962,763	\$26,703,762	\$27,439,116	\$28,591,285	\$29,812,844	\$31,044,700
TOTAL EXPENDITURES	\$25,297,424	\$24,962,763	\$26,703,762	\$27,439,116	\$28,591,285	\$29,812,844	\$31,044,700
NET REVENUE	\$930,361	\$2,097,037	\$1,851,180	\$1,816,912	\$1,396,542	\$1,010,374	\$620,235
ENDING FUND BALANCE	\$8,634,030	\$9,800,705	\$9,554,849	\$9,534,081	\$9,127,886	\$9,638,260	\$10,258,495
DAYS OF FUND BALANCE	125	143	131	127	117	118	121
Transfer to CIP Fund*		-\$2,097,037	-\$1,277,680	-\$1,242,737	-\$500,000	\$0	\$0
Transfer to Debt Service Fund**		\$0	-\$560,000	-\$560,000	\$0	\$0	\$0
NEW ENDING BALANCE	\$8,634,030	\$7,703,669	\$7,717,169	\$7,731,344	\$8,627,886	\$9,638,260	\$10,258,495
Days of Fund Balance	125	113	105	103	110	118	121

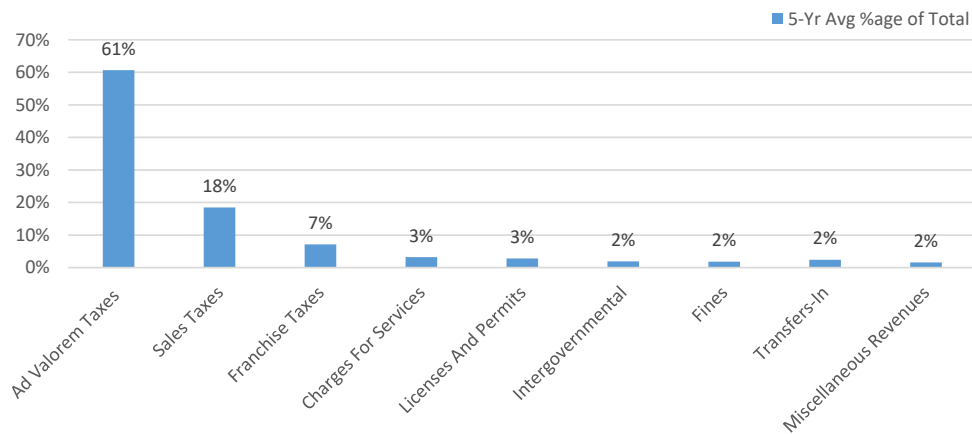
*All General Fund surpluses will be utilized for the City's capital improvement program.

**For FY24, staff is proposing a larger increase in General Fund taxation with the thought of transferring surplus dollars to assist with debt service payments. Staff believes this strategic move will assist with some expected operating pressures in the later years of our forecast.

GENERAL FUND REVENUE SUMMARY

	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
AD VALOREM TAXES	\$ 17,122,634	\$ 17,623,017	\$ 18,160,445	\$ 18,793,458	\$ 19,427,055
FRANCHISE TAXES	\$ 2,097,000	\$ 2,117,970	\$ 2,139,150	\$ 2,160,541	\$ 2,182,147
SALES TAXES	\$ 5,305,876	\$ 5,410,744	\$ 5,544,119	\$ 5,680,809	\$ 5,820,898
LICENSES AND PERMITS	\$ 907,850	\$ 879,429	\$ 852,598	\$ 827,280	\$ 803,401
FINES	\$ 550,000	\$ 555,500	\$ 561,055	\$ 566,666	\$ 572,332
CHARGES FOR SERVICES	\$ 936,875	\$ 946,244	\$ 955,706	\$ 965,263	\$ 974,916
INTERGOVERNMENTAL	\$ 503,045	\$ 549,184	\$ 568,115	\$ 588,256	\$ 608,320
MISCELLANEOUS REVENUES	\$ 462,000	\$ 478,620	\$ 483,406	\$ 488,240	\$ 493,123
TRANSFERS-IN	\$ 669,662	\$ 695,321	\$ 723,234	\$ 752,705	\$ 782,743
	\$ 28,554,942	\$ 29,256,028	\$ 29,987,827	\$ 30,823,218	\$ 31,664,935

Revenues by Category



Appraised Value Summary

	FY 2023	FY 2024	% Change
Total Taxable Value	\$ 6,847,833,610	\$ 7,662,533,200	11.9%
Tax Ceilings	\$ 1,727,563,396	\$ 2,017,869,540	16.8%
Net Taxable Value	\$ 5,120,270,214	\$ 5,644,663,660	10.2%
Other Deductions			
TIF	\$ 441,002,903	\$ 476,590,829	8.1%
TIF1A	\$ 18,082,726	\$ 21,417,918	18.4%
Total TIF Values	\$ 459,085,629	\$ 498,008,747	8.5%
Net Taxable Value	\$ 4,661,184,585	\$ 5,146,654,913	10.4%
New Growth	\$ -	\$ 69,728,625	
Less: New Growth	\$ 4,661,184,585	\$ 5,076,926,288	8.9%

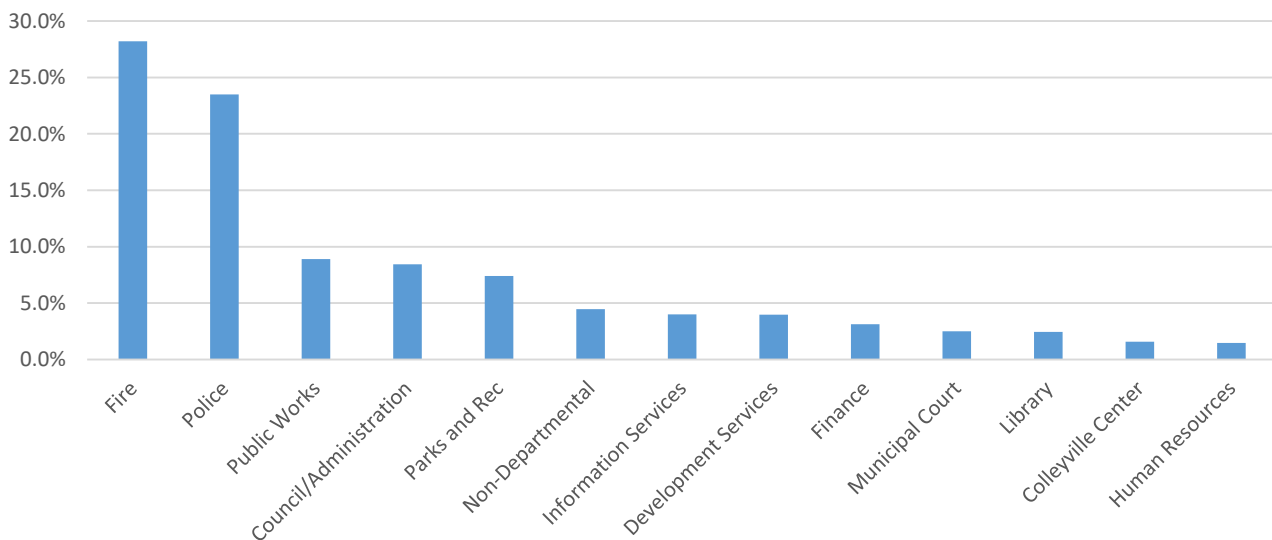
City Tax Growth Analysis

FY 2023 Tax Rate	0.265618
FY 2023 Revenue	\$ 16,368,376
7% Allowed Growth	\$ 1,133,599
New Growth Revenue	\$ 180,530
Total Allowed Growth	\$ 1,314,129
FY 2024 Revenue	\$ 17,682,505
FY 2024 Rate	0.260991
	98.26%
FY 2024 Rate / FY 2023	-0.004627

GENERAL FUND EXPENDITURE SUMMARY

	Requested 2024	Projected FY25	Projected FY26	Projected FY27	Projected FY28
City Council	\$ 217,551	\$ 221,230	\$ 225,801	\$ 230,606	\$ 235,550
City Administration	\$ 918,945	\$ 957,340	\$ 996,412	\$ 1,037,526	\$ 1,079,469
Building Inspections	\$ 522,950	\$ 550,256	\$ 577,362	\$ 606,339	\$ 635,248
Economic Development	\$ 269,072	\$ 280,272	\$ 291,674	\$ 303,749	\$ 316,047
City Secretary	\$ 322,270	\$ 336,539	\$ 350,992	\$ 366,336	\$ 381,793
Finance	\$ 717,609	\$ 749,511	\$ 781,610	\$ 815,581	\$ 849,871
Legal	\$ 326,008	\$ 335,788	\$ 345,862	\$ 356,238	\$ 366,925
Library	\$ 640,365	\$ 669,238	\$ 698,466	\$ 729,470	\$ 760,704
Engineering	\$ 418,419	\$ 435,411	\$ 452,790	\$ 471,181	\$ 489,775
Community Development	\$ 512,436	\$ 537,564	\$ 562,644	\$ 589,337	\$ 616,096
Fire	\$ 7,416,726	\$ 7,745,950	\$ 8,085,906	\$ 8,446,227	\$ 8,809,234
Police	\$ 6,176,469	\$ 6,431,322	\$ 6,729,349	\$ 7,045,290	\$ 7,365,115
Parks	\$ 1,303,166	\$ 1,365,465	\$ 1,429,044	\$ 1,496,968	\$ 1,564,679
Streets	\$ 1,113,403	\$ 1,151,794	\$ 1,195,092	\$ 1,240,945	\$ 1,286,891
Recreation	\$ 650,182	\$ 671,980	\$ 695,840	\$ 721,009	\$ 746,352
Communications	\$ 186,645	\$ 195,804	\$ 205,419	\$ 215,532	\$ 226,147
Colleyville Center	\$ 415,217	\$ 433,655	\$ 452,276	\$ 472,107	\$ 491,913
Human Resources	\$ 386,177	\$ 402,508	\$ 418,983	\$ 437,709	\$ 455,392
Municipal Court	\$ 656,573	\$ 683,928	\$ 713,878	\$ 745,898	\$ 777,673
Fleet Maintenance	\$ 192,299	\$ 202,194	\$ 212,013	\$ 222,526	\$ 232,961
Building Services	\$ 653,751	\$ 670,371	\$ 689,054	\$ 708,647	\$ 728,381
Information Services	\$ 1,084,340	\$ 1,109,374	\$ 1,148,427	\$ 1,189,642	\$ 1,232,068
Capital Equipment Reserve Fund	\$ 371,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Non-Departmental	\$ 1,232,188	\$ 1,251,621	\$ 1,282,391	\$ 1,313,981	\$ 1,346,416
TOTAL EXPENDITURES	\$ 26,703,762	\$ 27,439,116	\$ 28,591,285	\$ 29,812,844	\$ 31,044,700

Expenditures by Department (5-Year Average)



General Fund Expenditure Comparison

Department	FY23 Budget	FY24 Projection	\$ Change
City Council	\$ 221,051	\$ 217,551	\$ (3,500)
City Administration	\$ 822,912	\$ 918,945	\$ 96,033
Building Inspections	\$ 507,295	\$ 522,950	\$ 15,655
Economic Development	\$ 253,713	\$ 269,072	\$ 15,359
City Secretary	\$ 286,351	\$ 322,270	\$ 35,919
Finance	\$ 704,888	\$ 717,609	\$ 12,721
Legal	\$ 326,008	\$ 326,008	\$ -
Library	\$ 610,526	\$ 640,365	\$ 29,839
Engineering	\$ 414,055	\$ 418,419	\$ 4,364
Community Development	\$ 484,677	\$ 512,436	\$ 27,759
Fire	\$ 7,159,414	\$ 7,416,726	\$ 257,312
Police	\$ 5,796,252	\$ 6,176,469	\$ 380,216
Parks	\$ 1,188,378	\$ 1,303,166	\$ 114,788
Streets	\$ 1,118,428	\$ 1,113,403	\$ (5,025)
Recreation	\$ 566,470	\$ 650,182	\$ 83,712
Communications	\$ 197,145	\$ 186,645	\$ (10,500)
Colleyville Center	\$ 261,315	\$ 415,217	\$ 153,902
GENERAL FUND TOTAL	\$ 25,297,424	\$ 26,703,762	\$ 1,406,338

FY23 Budget	\$ 25,297,424
Plus:	
Base Changes	\$ 218,596
Salary/Benefit Adjustments	\$ 404,112
Intergov. Contract Increases	\$ 248,563
Technology Infrastructure	\$ 131,181
Basic Cost of Service Increase	\$ 59,466
Utilities Costs	\$ 57,500
Irrigation Tech	\$ 56,054
Police Services Increase	\$ 45,369
Parks Admin (PT to FT)	\$ 44,976
Wellness Initiative	\$ 43,000
Parks Services Increase	\$ 39,763
Rec Center Maintenance	\$ 33,335
City Secretary Intern	\$ 13,723
Facilities Maintenance	\$ 10,700
Total FY24 Budget	\$ 26,703,762

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0000	UNDEFINED			
0010000	001-0000-5101	CURRENT TAXES		17,032,634.00
0010000	001-0000-5102	DELINQUENT TAXES		30,000.00
0010000	001-0000-5103	PENALTY & INTEREST		60,000.00
0010000	001-0000-5201	ONCOR ELECTRIC DELIVERY		900,000.00
0010000	001-0000-5202	TRI-COUNTY ELECTRIC		140,000.00
0010000	001-0000-5203	ATMOS ENERGY		455,000.00
0010000	001-0000-5204	AT&T SERVICES		15,000.00
0010000	001-0000-5205	VERIZON/OTHERS		12,000.00
0010000	001-0000-5206	GARBAGE/RECYCLING		250,000.00
0010000	001-0000-5207	CABLE TV		325,000.00
0010000	001-0000-5301	SALES TAX		5,180,876.43
0010000	001-0000-5302	MIXED BEVERAGE TAX		125,000.00
0010000	001-0000-5411	BUILDING		625,000.00
0010000	001-0000-5412	PLUMBING		40,000.00
0010000	001-0000-5413	MECHANICAL PERMIT		40,000.00
0010000	001-0000-5414	ELECTRICAL		20,000.00
0010000	001-0000-5416	PROFESSIONAL LICENSE		20,000.00
0010000	001-0000-5417	BUILDING PLAN REVIEW FEE		124,000.00
0010000	001-0000-5418	BUSINESS LICENSE		7,000.00
0010000	001-0000-5420	SIGN PERMITS		9,975.00
0010000	001-0000-5421	FENCE PERMITS		14,375.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0010000 001-0000-5423 FIRE PERMIT FEES				5,000.00
0010000 001-0000-5424 IRRIGATION PERMITS				2,500.00
0010000 001-0000-5511 RE-ZONING				11,000.00
0010000 001-0000-5512 PLAT FEE				6,000.00
0010000 001-0000-5514 BOARD OF ADJUSTMENT				1,275.00
0010000 001-0000-5611 FINES-BUDGETED				550,000.00
0010000 001-0000-5711 SALE OF MATERIAL				100.00
0010000 001-0000-5712 WEED MOWING				3,000.00
0010000 001-0000-5714 SALE OF SURPLUS PROPERTY				20,000.00
0010000 001-0000-5715 SITE PLAN REVIEW FEE				1,250.00
0010000 001-0000-5716 INVESTMENT INCOME/(LOSSES)				300,000.00
0010000 001-0000-5719 MISCELLANEOUS				60,000.00
0010000 001-0000-5721 AMBULANCE				400,000.00
0010000 001-0000-5722 RECREATION PROGRAM				270,000.00
0010000 001-0000-5730 LANDSCAPING PLAN FEE				1,250.00
0010000 001-0000-5759- CREDIT CARD FEE REVENUE				12,000.00
0010000 001-0000-5813- MATERIALS TESTING FEE				2,000.00
0010000 001-0000-5826 KELLER COURT				376,701.00
0010000 001-0000-5828 SRO REIMBURSEMENT				126,344.00
0010000 001-0000-5832 ANTENNA LEASES				70,000.00
0010000 001-0000-5845 LOT DRAINAGE INSPECTION				3,000.00
0010000 001-0000-5855 FIELD USE FEE				23,000.00
0010000 001-0000-5872 TRANSFER FROM UTILITY FUND				434,662.01

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0010000 001-0000-5873 COLLEYVILLE CENTER REVENUES				170,000.00
0010000 001-0000-5874 NON RESIDENT FEE - PARKS				45,000.00
0010000 001-0000-5892- TRANSFER IN - FM TIF				235,000.00

TOTAL UNDEFINED

28,554,942.44

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1010

CITY COUNCIL

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011010	001-1010-6204 TRAVEL				19,775.00 *
	TML Elected Officials Conferences:		7.00	1,380.00	9,660.00
	Transportation (\$350), Lodging (\$630),				
	Registration (\$200), Per Diem (\$200)				
	TML Conference for 7 people:		7.00	1,445.00	10,115.00
	Transportation (\$250), Lodging (\$600),				
	Per Diem (\$250), and Registration (\$345)				
	2000 Character Max				
0011010	001-1010-6209 DUES & SUBSCRIPTIONS				9,551.00 *
	Northeast Leadership Forum		1.00	100.00	100.00
	Mayors' Council		1.00	350.00	350.00
	International Council of Shopping		1.00	400.00	400.00
	Centers				
	Mayor \$100, 6 Councilmembers x \$50 = 300				
	Metroport Cities Partnership		1.00	1,000.00	1,000.00
	North Texas Commission		1.00	1,800.00	1,800.00
	NCTCOG city membership		1.00	2,463.00	2,463.00
	Texas Municipal League (TML)		1.00	3,438.00	3,438.00
0011010	001-1010-6226- MISC. CONTRACTUAL SERVICES				32,800.00 *
	SNAP (Special Needs Assistance		1.00	1,000.00	1,000.00
	Partners): transportation and other				
	services for individuals with				
	intellectual disabilities				
	Safe Haven, Tarrant County:		1.00	1,000.00	1,000.00
	programs/services for abused women				
	Alliance for Children:		.00	3,500.00	.00
	Programs/services for abused children;				
	moved to CCCPD				
	Metroport Meals on wheels (Senior		1.00	12,000.00	12,000.00
	Center program and home deliveries)				
	GRACE: Emergency Services		1.00	.00	.00
	Colleyville Chamber of Commerce		1.00	5,300.00	5,300.00
	Mercy House		1.00	3,500.00	3,500.00
	Ministerial Alliance		1.00	10,000.00	10,000.00
0011010	001-1010-6294 COUNCIL EXPENSES				13,730.00 *
	Colleyville Chamber of Commerce Board		25.00	10.00	250.00
	Meetings (monthly) x2				
	TML Region 8 Quarterly Meetings		14.00	30.00	420.00
	Northeast Leadership Forum Annual		7.00	45.00	315.00
	Meeting/Luncheon Tickets				
	Grapevine/Colleyville Education		14.00	50.00	700.00
	Foundation Luncheons				
	NCTCOG General Assembly Tickets		7.00	60.00	420.00
	North Texas Commission Annual Luncheon		7.00	125.00	875.00
	Tickets				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Metroport Breakfast (usually host 1 per year)		1.00	300.00	300.00
	Gold Sponsorship for the Northeast Leadership Forum Heart of North Texas Conference		1.00	350.00	350.00
	Northeast Tarrant Transportation Summit Sponsorship		1.00	750.00	750.00
	Facilitator for annual City Council priority setting session		1.00	6,600.00	6,600.00
	General Increase		1.00	2,750.00	2,750.00
0011010	001-1010-6298 COUNCIL CONTINGENCY				120,000.00 *
	Council Contingency		1.00	120,000.00	120,000.00
0011010	001-1010-6308 PRINTING				10,150.00 *
	Mayor's Letterhead and Envelopes		1.00	150.00	150.00
	Business Cards for Councilmembers				
	Branding update (business cards, letterhead, etc.) for new City Vision, Mission, and Values		1.00	10,000.00	10,000.00
0011010	001-1010-6323 COUNCIL SUPPLIES				11,545.00 *
	Nameplates for Dais		1.00	60.00	60.00
	Council Holiday Meal, new Council member celebration		1.00	100.00	100.00
	Table Cloth Cleaning		1.00	100.00	100.00
	Birthday Cakes		1.00	200.00	200.00
	Florist- Funerals/Illness		1.00	200.00	200.00
	Vases- Engraved for Outgoing Council		1.00	200.00	200.00
	Council Meals at Council Meetings		24.00	295.00	7,080.00
	Photographer for portrait of Mayor and Council		1.00	380.00	380.00
	Miscellaneous supplies for City Council or City Council functions		1.00	500.00	500.00
	Proclamation Frames		1.00	550.00	550.00
	Beverage service supplies for Council meetings		1.00	800.00	800.00
	Meals for worksessions and joint meetings		1.00	1,375.00	1,375.00
TOTAL CITY COUNCIL					217,551.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
1110	ADMINISTRATION				
0011110	001-1110-6101 SALARIES				672,969.92
0011110	001-1110-6102 TEMPORARY HELP				24,960.00
0011110	001-1110-6105- SALARY SAVINGS				-15,785.41
0011110	001-1110-6141 FICA EXPENSE				43,021.94
0011110	001-1110-6142 GROUP HEALTH INSURANCE				43,795.76
0011110	001-1110-6143 WORKERS' COMPENSATION				2,036.37
0011110	001-1110-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0011110	001-1110-6146 RETIREMENT				72,073.61
0011110	001-1110-6148 LONGEVITY PAY				2,236.50
0011110	001-1110-6152 ACCRUED LEAVE PAY				13,849.28
0011110	001-1110-6204 TRAVEL				7,500.00 *
	International City Management Assoc		3.00	2,000.00	6,000.00
	(ICMA) Conference				
	General travel and training to include		1.00	1,500.00	1,500.00
	local mileage reimbursement, luncheons,				
	speakers, and annual UNT MPA Alumni				
	Conference and Luncheon				
0011110	001-1110-6206 TRAINING				9,395.00 *
	Webinars- TML Legislative Updates or		1.00	300.00	300.00
	Other				
	Spring/Fall GFOAT Conference		1.00	1,600.00	1,600.00
	Various training/conferences related to		1.00	7,495.00	7,495.00
	program areas				
0011110	001-1110-6207 PRE-EMPLOYMENT				100.00
0011110	001-1110-6209 DUES & SUBSCRIPTIONS				6,650.00 *
	Sam's Club membership		1.00	45.00	45.00
	American Express Card membership for		1.00	55.00	55.00
	city credit card				
	State of Texas Cooperative Purchasing		1.00	100.00	100.00
	Program annual membership fee				
	GFOA Budget Award Application Fee		1.00	425.00	425.00
	Asst. City Manager: \$1,120 ICMA dues,		1.00	1,755.00	1,755.00
	NTCMA \$65, TCMA \$420, NLF \$100, ICSC \$50				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Assistant City Manager: ICMA \$1,120, TCMA \$420, NTCMA \$65, GFOAT with CGFO and Roundtables \$200, UMANT \$50, Northeast Leadership Forum \$100		1.00	1,955.00	1,955.00
	City Manager: ICMA \$1600, TCMA \$600, NTCMA \$65, ICSC \$50		1.00	2,315.00	2,315.00
0011110	001-1110-6226- MISC. CONTRACTUAL SERVICES				32,000.00 *
	Intranet Updates and SharePoint administration		1.00	3,000.00	3,000.00
	Historical Preservation Committee projects		1.00	4,000.00	4,000.00
	Biennial Citizen/Employee Survey		1.00	15,000.00	15,000.00
	Emergency management funding		1.00	10,000.00	10,000.00
0011110	001-1110-6301 OFFICE SUPPLIES				1,000.00
0011110	001-1110-6303 OPERATING SUPPLIES				1,100.00 *
	Paper		1.00	1,100.00	1,100.00
0011110	001-1110-6305- UNIFORMS				400.00
0011110	001-1110-6308 PRINTING				400.00 *
	Letterhead, Envelopes, Business Cards		1.00	400.00	400.00
TOTAL ADMINISTRATION					918,944.97

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1210 BUILDING INSPECTION

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011210	001-1210-6101 SALARIES				345,865.55
0011210	001-1210-6105- SALARY SAVINGS				-6,990.31
0011210	001-1210-6139 OVERTIME				1,467.24
0011210	001-1210-6141 FICA EXPENSE				26,737.87
0011210	001-1210-6142 GROUP HEALTH INSURANCE				71,842.94
0011210	001-1210-6143 WORKERS' COMPENSATION				1,676.79
0011210	001-1210-6145 UNEMPLOYMENT COMPENSATION				1,035.00
0011210	001-1210-6146 RETIREMENT				36,549.91
0011210	001-1210-6148 LONGEVITY PAY				2,145.00
0011210	001-1210-6204 TRAVEL				1,500.00 *
	Building Official - Attend ICC Annual Code Conference - 2018 Building Codes - Out of state travel and accredited training.		1.00	1,500.00	1,500.00
0011210	001-1210-6206 TRAINING				5,425.00 *
	Building Inspectors & Plans Examiner: State Plumbing Inspectors License (CEU's)		3.00	90.00	270.00
	Building Official: State Plumbing Inspectors License Required CEU's		1.00	90.00	90.00
	Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's.		3.00	160.00	480.00
	Building Official: Building Professional Institute (BPI) CEU's		1.00	160.00	160.00
	Permit Technician: BPI Training, CEU's		1.00	160.00	160.00
	Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's		4.00	170.00	680.00
	Building Official: Training on the 2018 International Building Code		1.00	250.00	250.00
	Building Official - New 2018 International Residential Code Training		1.00	295.00	295.00
	Building Official: ICC Certification Exams, CEU's		1.00	340.00	340.00
	Building Inspector: TEEX Code Enforcement Officer Training, CEU's		1.00	500.00	500.00
	Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.		1.00	600.00	600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel		1.00	750.00	750.00
	Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel		1.00	850.00	850.00
0011210	001-1210-6209 DUES & SUBSCRIPTIONS				1,724.00 *
	Building Official: International Association of Electrical Inspectors (IAEI) Annual Membership		1.00	50.00	50.00
	Building Inspectors & Plans Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		3.00	50.00	150.00
	Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues		2.00	50.00	100.00
	Building Official: Texas State Board of Plumbing Examiners; State Plumbing Inspector License Renewal		1.00	75.00	75.00
	Building Inspectors and Plans Examiner: Texas State Board of Plumbing Examiners (TSBPE), State Plumbing Inspectors License Renewal		3.00	75.00	225.00
	Building Official: International Code Council (ICC) Annual Membership Dues		1.00	100.00	100.00
	Building Official: Building Officials Association of Texas (TML-BOAT) Annual Membership Dues		1.00	100.00	100.00
	Building Official: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		1.00	100.00	100.00
	Building Official: Texas Department of Health; Code Enforcement Officer License Renewal		1.00	106.00	106.00
	Building Inspectors & Plans Examiner: Texas State Department of Health Services; Code Enforcement Officer License Renewal		3.00	106.00	318.00
	Building Inspectors & Plans Examiner: Building Officials Association of Texas (BOAT) Annual Membership Dues		1.00	150.00	150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Building Official - Construction Research Council (CRC) Annual Membership Dues		1.00	200.00	200.00
	Building Official: Code Enforcement Association of Texas (CEAT) Annual Membership		1.00	50.00	50.00
0011210	001-1210-6226- MISC. CONTRACTUAL SERVICES				
	Fleet GPS monitoring		1.00	1,000.00	21,000.00 *
	Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects.		1.00	5,000.00	1,000.00
	Camino permit requirement program		1.00	15,000.00	5,000.00
0011210	001-1210-6240 CELL PHONES				
	2 Field Inspectors: Service for City issued cell phones		2.00	444.00	888.00 *
0011210	001-1210-6261 VEHICLE MAINTENANCE				
	Vehicle Maintenance for F150s (unit #902, 903, 904)		3.00	1,000.00	888.00
0011210	001-1210-6262 GAS AND OIL				
	Fuel, increased by \$2k in FY23		1.00	5,000.00	3,000.00 *
0011210	001-1210-6301 OFFICE SUPPLIES				
					678.00
0011210	001-1210-6303 OPERATING SUPPLIES				
	First Aid Supplies		1.00	20.00	265.00 *
	Copier Paper		1.00	245.00	20.00
0011210	001-1210-6305 UNIFORMS				
	Gloves		3.00	10.00	245.00
	Hats		3.00	30.00	30.00
	Jeans		4.00	50.00	90.00
	Coats		4.00	75.00	200.00
	Shirts		4.00	150.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011210 001-1210-6308 PRINTING				920.00 *
Forms & Applications		1.00	100.00	100.00
Professionally Printed Inspection Tags		2.00	150.00	300.00
Are Still Preferred By Many of Our				
Building Contractors For Their Records				
(Opposed To Electronic Notices). Green				
= pass, Red = fail				
Impact Printer Paper Inspection Results		1.00	200.00	200.00
Tickets				
Building Permit Applications-Commercial		1.00	15.00	15.00
Field Inspection Forms		1.00	20.00	20.00
Correction Notices		1.00	25.00	25.00
Stationary: Letterhead		1.00	40.00	40.00
Stationary; Envelopes		1.00	40.00	40.00
Building Permit Application-Residential		1.00	50.00	50.00
Building Permit Application-Misc		1.00	50.00	50.00
Construction				
Business Cards		1.00	80.00	80.00
0011210 001-1210-6313 SMALL TOOLS				250.00 *
Flash Light Lamps		2.00	4.00	8.00
Flashlight Batteries		2.00	17.00	34.00
Screw Drivers		2.00	22.00	44.00
Flash Lights		2.00	25.00	50.00
Tape Measure		2.00	26.00	52.00
Small Levels		2.00	31.00	62.00
0011210 001-1210-6326 SAFETY EQUIPMENT/SUPPLIES				750.00 *
Miscellaneous Safety Items (e.g.		3.00	100.00	300.00
Sunblock, Safety Glasses, etc)				
Boots		3.00	150.00	450.00

TOTAL BUILDING INSPECTION

522,949.99

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
1310	ECONOMIC DEVELOPMENT				
0011310	001-1310-6101 SALARIES				182,034.82
0011310	001-1310-6105- SALARY SAVINGS				-3,713.81
0011310	001-1310-6141 FICA EXPENSE				8,850.22
0011310	001-1310-6142 GROUP HEALTH INSURANCE				14,368.59
0011310	001-1310-6143 WORKERS' COMPENSATION				538.73
0011310	001-1310-6145 UNEMPLOYMENT COMPENSATION				207.00
0011310	001-1310-6146 RETIREMENT				19,418.61
0011310	001-1310-6148 LONGEVITY PAY				516.00
0011310	001-1310-6204 TRAVEL				12,900.00 *
	ICSC Regional Meetings		1.00	200.00	200.00
	ICSC Texas Conference & Dealmaking		1.00	500.00	500.00
	Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.)		3.00	2,400.00	7,200.00
	ICSC Annual Conference (RECon)		2.00	2,500.00	5,000.00
0011310	001-1310-6206 TRAINING				2,700.00 *
	International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference		1.00	2,700.00	2,700.00
0011310	001-1310-6209 DUES & SUBSCRIPTIONS				3,210.00 *
	International Council of Shopping Centers (ICSC) Dues		1.00	100.00	100.00
	Northeast Leadership Forum		1.00	100.00	100.00
	Dallas Business Journal subscription		1.00	100.00	100.00
	CIB List Subscription for online Real Estate		1.00	120.00	120.00
	Fort Worth Business subscription		1.00	125.00	125.00
	Texas Economic Development Council (TEDC) Dues		1.00	275.00	275.00
	NTCAR Dues		1.00	300.00	300.00
	International Economic Development Council (IEDC) Dues		1.00	385.00	385.00
	I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data		1.00	705.00	705.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Dallas Regional Chamber DFW Marketing Team		1.00	1,000.00	1,000.00
0011310	001-1310-6226 MISC. CONTRACTUAL SERVICES				18,180.00 *
	Fee to maintain the www.colleyvilleclosebuy.com url (web address)		1.00	120.00	120.00
	Fee to maintain the www.ColleyvilleED.com url (web address)		1.00	120.00	120.00
	Contract Work (studies, marketing collateral, etc.)		1.00	6,940.00	6,940.00
	CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation.		1.00	11,000.00	11,000.00
0011310	001-1310-6236 ADVERTISING				4,350.00 *
	Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.		1.00	1,450.00	1,450.00
	ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exhibit space at annual ICSC Texas Conference & Deal Making Society of Commercial Realtors Fort Worth Trade Show		1.00	1,500.00	1,500.00
	Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.		1.00	400.00	400.00
			1.00	1,000.00	1,000.00
0011310	001-1310-6301 OFFICE SUPPLIES				650.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011310 001-1310-6303 OPERATING SUPPLIES				550.00 *
Copier Paper		1.00	150.00	150.00
Paper (slick for reports, brochures)		1.00	150.00	150.00
Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc.		1.00	250.00	250.00
0011310 001-1310-6308 PRINTING				1,235.00 *
Letterhead, envelopes, business cards, images for trade shows		1.00	1,235.00	1,235.00

TOTAL ECONOMIC DEVELOPMENT

265,995.16

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1410 CITY SECRETARY

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011410	001-1410-6101 SALARIES				182,036.20
0011410	001-1410-6105- SALARY SAVINGS				-3,546.27
0011410	001-1410-6141 FICA EXPENSE				14,518.99
0011410	001-1410-6142 GROUP HEALTH INSURANCE				28,737.18
0011410	001-1410-6143 WORKERS' COMPENSATION				532.85
0011410	001-1410-6145 UNEMPLOYMENT COMPENSATION				684.00
0011410	001-1410-6146 RETIREMENT				18,542.73
0011410	001-1410-6148 LONGEVITY PAY				2,175.00
0011410	001-1410-6152 ACCRUED LEAVE PAY				5,509.00
0011410	001-1410-6204 TRAVEL				1,300.00 *
	MONTHLY NTMCA MTG/LUNCHEON - City Secretary & Assistant to CS		10.00	20.00	200.00
	Luncheon meetings as required for City Secretary or Assistant to CS. Example: Chamber, Ministerial, NCTCOG		8.00	25.00	200.00
	Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG		2.00	200.00	400.00
	MILEAGE		1.00	500.00	500.00
0011410	001-1410-6206 TRAINING				3,430.00 *
	Athenian Dialogues - City Secretary		2.00	75.00	150.00
	Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs		4.00	820.00	3,280.00
0011410	001-1410-6207- PRE-EMPLOYMENT				100.00 *
	Pre Employment		1.00	100.00	100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011410	001-1410-6209 DUES & SUBSCRIPTIONS				645.00 *
	TEXAS MUNICIPAL CLERKS ASSN. - City Secretary and Assistant to City Secretary		2.00	145.00	290.00
	TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT		1.00	55.00	55.00
	TEXAS MUNICIPAL CLERKS ASSOCIATION - City Secretary and Assistant to City Secretary		1.00	100.00	300.00
0011410	001-1410-6215 ELECTION EXPENSES				10,445.00 *
	SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL		1.00	95.00	95.00
	Election Law Seminar		1.00	350.00	350.00
	State required legal notices for General Elections		1.00	500.00	500.00
	ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF, OR SPECIAL ELECTIONS IN NOVEMBER)General Elections = \$7,000		1.00	9,500.00	9,500.00
	Estimated expenses for the CCCPD election in FY23; removed for FY24		.00	5,000.00	.00
0011410	001-1410-6226 MISC. CONTRACTUAL SERVICES				26,400.00 *
	RECORD DESTRUCTION FEES		1.00	1,400.00	1,400.00
	ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE		1.00	5,000.00	5,000.00
	Laserfiche efficiency project		1.00	10,000.00	10,000.00
	Open Records Software		1.00	10,000.00	10,000.00
0011410	001-1410-6231 LEGAL ADVERTISING				2,500.00 *
	LEGAL ADS - ORDINANCES/TAX INFO/ETC. Normal ads = \$2,500		1.00	2,500.00	2,500.00
0011410	001-1410-6237 CODIFICATION				14,000.00 *
	Code Book updates & Codes on Municode website		1.00	4,000.00	4,000.00
	Codification of land development code		1.00	10,000.00	10,000.00
0011410	001-1410-6245 EQUIPMENT RENTAL				2,960.00 *
	POSTAGE MACHINE ANNUAL LEASE		4.00	740.00	2,960.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011410 001-1410-6293 COMMITTEE EXPENSE				6,000.00 *
Name Badges and Plaques for BCC members		12.00	75.00	900.00
Meeting refreshments		5.00	140.00	700.00
CITY COUNCIL PICTURE FRAME IN LOBBY		1.00	500.00	500.00
EVENING APPRECIATION RECEPTION for		1.00	500.00	500.00
Board, Commission, and Committee members				
Engraved plaques/name badges for all		20.00	31.00	620.00
outgoing board, commission, and				
committee members				
Codification		1.00	2,780.00	2,780.00
0011410 001-1410-6295 SPECIAL PROJ/CONTRIBUTION				800.00 *
SHREDDER for CLEAN SWEEP		1.00	800.00	800.00
0011410 001-1410-6301 OFFICE SUPPLIES				500.00
0011410 001-1410-6302 POSTAGE				655.00 *
CITY MAIL PERMIT FEES		1.00	290.00	290.00
CERTIFIED MAIL FOR ALCOHOL RELATED		1.00	100.00	100.00
MAILINGS				
CITY BUSINESS REPLY MAIL PERMIT FEE		1.00	265.00	265.00
0011410 001-1410-6303 OPERATING SUPPLIES				2,795.00 *
MINUTE BOOK PAPER		3.00	50.00	420.00
MEETING SUPPLIES (Paper, name tags,		1.00	240.00	240.00
kitchen supplies, labels, etc.)				
STORAGE BOXES		1.00	50.00	50.00
MINUTE BOOKS		2.00	180.00	960.00
POSTAGE MACHINE SUPPLIES		1.00	200.00	200.00
(LABLES/SOLUTION)				
COPIER SUPPLIES (PAPER)		1.00	925.00	925.00
0011410 001-1410-6305- UNIFORMS				300.00
0011410 001-1410-6308 PRINTING				250.00 *
Business cards		1.00	47.00	47.00
Council Christmas Cards		1.00	203.00	203.00
TOTAL CITY SECRETARY				322,269.68

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
1510	FINANCE				
0011510	001-1510-6101 SALARIES				388,155.90
0011510	001-1510-6105- SALARY SAVINGS				-8,446.06
0011510	001-1510-6139 OVERTIME				495.52
0011510	001-1510-6141 FICA EXPENSE				32,305.63
0011510	001-1510-6142 GROUP HEALTH INSURANCE				57,474.35
0011510	001-1510-6143 WORKERS' COMPENSATION				1,225.67
0011510	001-1510-6145 UNEMPLOYMENT COMPENSATION				828.00
0011510	001-1510-6146 RETIREMENT				44,162.43
0011510	001-1510-6148 LONGEVITY PAY				4,375.00
0011510	001-1510-6152 ACCRUED LEAVE PAY				2,611.87
0011510	001-1510-6204- TRAVEL				4,300.00 *
	Additional Training - Texas Munis Group		1.00	300.00	300.00
	/ American Payroll Institute				
	2 finance employees - Tyler		2.00	2,000.00	4,000.00
	Technologies Conference San Antonio 2021				
0011510	001-1510-6206 TRAINING				3,750.00 *
	APA - 1099 WEBINAR		1.00	500.00	500.00
	AMERICAN PAYROLL INSTITUTE - payroll		1.00	750.00	750.00
	conference				
	GFOAT Spring/Fall Conference and/or		1.00	1,250.00	1,250.00
	GFOA Annual Conference				
	GTOT Conference		1.00	1,250.00	1,250.00
0011510	001-1510-6209 DUES & SUBSCRIPTIONS				1,449.00 *
	TX BLD & COOP COMMISSION - purchasing -		1.00	100.00	100.00
	Accounting Manager & AP Clerk				
	GTOT Subscription		1.00	100.00	100.00
	GFOAT/TML - Dues & NCTCOG roundtable		3.00	128.00	384.00
	APT Membership		1.00	200.00	200.00
	GFOA - CFO		1.00	250.00	250.00
	AMERICAN PAYROLL ASSOC - Accounting		1.00	275.00	275.00
	Manager				
	Amazon Prime		1.00	90.00	90.00
	SAMS club		1.00	50.00	50.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011510 001-1510-6221 AUDIT				16,308.00 *
GFOA - Review Fee for PAFR award (split 50/50 with Utility Fund)		1.00	115.00	115.00
GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund)		1.00	253.00	253.00
Cost for a Single Audit		1.00	5,000.00	5,557.00
Estimating a 2.5% increase in audit fees.				
Audit Fee split between Utility (65%), Drainage (\$2000), CCCPD (\$1500) & CEDC (\$2000)		1.00	10,383.00	10,383.00
0011510 001-1510-6222 TAX COLLECTION/ASSESSING				129,619.35 *
GCISD Tax office - property tax collection services		1.00	30,094.05	30,094.05
TARRANT APPRAISAL DISTRICT - annual fee for property appraisals		1.00	99,525.30	99,525.30
0011510 001-1510-6226- MISC. CONTRACTUAL SERVICES				27,765.00 *
ZACTAX 2020 Subscription Service		1.00	5,000.00	5,000.00
Executime time entry software		1.00	8,115.00	8,115.00
ClearGov		1.00	7,400.00	7,400.00
ExecuTime timeclock maintenance		6.00	265.00	1,590.00
ClearGov		1.00	5,660.00	5,660.00
0011510 001-1510-6231 LEGAL ADVERTISING				450.00 *
FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement		1.00	450.00	450.00
0011510 001-1510-6233 BANK SERVICE CHARGES				3,000.00 *
FROST - 30% split w/Utility Fund - check clearing/deposit posting		1.00	1,500.00	1,500.00
Courier service for bank deposits (30% share - balance to Utility Fund)		1.00	1,500.00	1,500.00
0011510 001-1510-6301 OFFICE SUPPLIES				1,444.00
0011510 001-1510-6302 POSTAGE				150.00 *
		1.00	150.00	150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011510 001-1510-6303 OPERATING SUPPLIES				3,150.00 *
CPI ONE POINT (copy paper)		1.00	150.00	150.00
TYLER TECHNOLOGIES- signature key for check processing		2.00	1,500.00	3,000.00
0011510 001-1510-6308 PRINTING				3,035.00 *
PAFR Copies printed to distribute (400 copies X \$1.70) split with UB		200.00	1.70	340.00
FROST BANK - deposit slips		1.00	80.00	80.00
TYLER BUSINESS FORMS (W-2 forms)		1.00	275.00	275.00
TYLER BUSINESS FORMS - tax forms and envelopes		1.00	300.00	300.00
FORMS ONE (STEVE STRANGE) RECEIPT BOOKS & A/P ENVELOPES		1.00	525.00	525.00
PRINTING SYSTEMS INC - AP check stock		1.00	1,515.00	1,515.00

TOTAL FINANCE

717,608.66

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1610 LEGAL

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011610 001-1610-6216 LEGAL COUNCIL & SERVICES				326,008.00 *
Electric Reliability Council of Texas (ERCOT) membership		1.00	100.00	100.00
Membership for Atmos Cities Steering Committee		1.00	800.00	800.00
Texas Coalition of Cities for Utility Issues (TCCFUI) membership		1.00	1,100.00	1,100.00
Legal Services- Prosecutor		12.00	1,125.00	13,500.00
Membership for Oncor Cities Steering Committee		1.00	2,900.00	2,900.00
City Attorney services: attendance at City Council meetings, legal counsel, representation, litigation		12.00	25,634.00	307,608.00

TOTAL LEGAL

326,008.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
1710	LIBRARY				
0011710	001-1710-6101 SALARIES				399,735.05
0011710	001-1710-6102 TEMPORARY HELP				2,474.00
0011710	001-1710-6105- SALARY SAVINGS				-8,289.41
0011710	001-1710-6141 FICA EXPENSE				28,207.14
0011710	001-1710-6142 GROUP HEALTH INSURANCE				57,474.35
0011710	001-1710-6143 WORKERS' COMPENSATION				729.54
0011710	001-1710-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0011710	001-1710-6146 RETIREMENT				43,342.92
0011710	001-1710-6148 LONGEVITY PAY				3,991.25
0011710	001-1710-6152 ACCRUED LEAVE PAY				10,623.97
0011710	001-1710-6204 TRAVEL				2,750.00 *
	Texas Library Association Conference for Youth Librarian - April 19-22, 2023 - Austin, TX		1.00	1,300.00	1,300.00
	The Library Corporation (TLC) Software Annual User Conference for Librarian - November 01-03, 2022 - Virtual Conference		1.00	1,450.00	1,450.00
0011710	001-1710-6206 TRAINING				4,100.00 *
	Various Workshops for Library Director (State Mandated)		1.00	100.00	100.00
	Various Workshops for Circ/Tech Librarian (Professional Development)		1.00	100.00	100.00
	Various Workshops for Youth Librarian (Professional Development)		1.00	100.00	100.00
	Various Workshops for Adult Librarian (Professional Development)		1.00	100.00	100.00
	Various Workshops for Other Staff (Professional Development)		1.00	100.00	100.00
	Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) - Apr 03-06, 2024 - Columbus, OH or Texas Library Association (TLA) - April 19-22, 2023 - Austin, TX		2.00	1,800.00	3,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011710 001-1710-6207 PRE-EMPLOYMENT				245.00
0011710 001-1710-6209 DUES & SUBSCRIPTIONS				1,869.00 *
Texas Library Association Membership for Circ/Computer Librarian		1.00	183.00	183.00
Texas Library Association Membership for Library Director		1.00	201.00	201.00
American Library Association Membership for Youth Services Librarian		1.00	205.00	205.00
American Library Association Membership for Adult Services Librarian		1.00	236.00	236.00
American Library Association Membership for Library Director		1.00	236.00	236.00
PLANT Dues for Library Director		1.00	75.00	75.00
Amex card fee; removed for FY23		1.00	.00	.00
American Library Association Membership for Circ/Computer Librarian		1.00	155.00	155.00
Texas Library Association Membership for Adult Services Librarian		1.00	183.00	183.00
Texas Library Association Membership for Youth Services Librarian		1.00	171.00	171.00
Sams Club		1.00	109.00	109.00
Amazon Prime		1.00	115.00	115.00
0011710 001-1710-6226 MISC. CONTRACTUAL SERVICES				34,746.00 *
bibliotheca staffConnect gate		1.00	99.00	99.00
Individual License - (year 1) (New 10/2018) Service Agreement (10/05/2022 - 10/04/2023)				
Envisionware - (1) Reader for Time Reservation Software		1.00	110.00	110.00
Service Agreement				
Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies (9/01/2023 - 8/31/2024)		1.00	300.00	300.00
bibliotheca libraryConnect Devices subscription (5 licenses/devices - (New 10/2018) Service Agreement (10/05/2022 - 10/04/2023)		1.00	999.00	999.00
Envisionware - (2) Readers for Time Reservation Software		1.00	250.00	250.00
Service Agreement				
Reciprocal Borrowing Payments - For Lost Materials from Other Libraries		1.00	250.00	250.00
DiscChek for DVDs/CDS		1.00	325.00	325.00
Service Agreement				
Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling (4/30/2023 - 4/29/2024) (200 volunteers)		1.00	625.00	625.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
bibliotheca 895 RFID Staff Workstation (Upgraded 1/2012) Service Agreement (10/5/2022 - 10/04/2023)		4.00	199.00	796.00
Envisionware - Time Reservation Station Service Agreement		1.00	490.00	490.00
SWANK Movie Licensing USA - For Library Programs to Show Movies (4/4/23 - 4/3/24)		1.00	575.00	575.00
Event Keeper Standard/EK Rooms Software - Library Online Event Calendar/Meeting Room Scheduler (9/10/2023 - 9/9/2024)		1.00	920.00	920.00
bibliotheca 2840 SL AMH Sortation (Indoor Return) Service Agreement (10/5/2022 - 10/04/2023)		1.00	1,533.00	1,533.00
bibliotheca 2840 SL AMH Sortation (Outdoor Return) Service Agreement (10/5/2022 - 10/04/2023)		1.00	1,533.00	1,533.00
bibliotheca selfCheck 1000 freestanding kiosk (New 10/2018) Service Agreement (10/5/2022 - 10/04/2023)		4.00	1,499.00	5,996.00
bibliotheca RFID Gate Premium (buried cable - 1 aisle) (New 10/2018) Service Agreement (10/05/2022 - 10/04/2023)		1.00	1,949.00	1,949.00
Vision Database ID System Service Agreement (1/01/2023 - 12/31/2024)		1.00	2,865.00	2,865.00
Trans-Amigos Express Courier - service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week - to offset postage for mailing materials (Renew 09/01/23) (This item is pending partial State funding)		1.00	2,894.00	2,894.00
bibliotheca 2820 AMH Induction (Indoor Return) Service Agreement (10/5/2022 - 10/04/2023)		1.00	4,606.00	4,606.00
bibliotheca 2822 AMH Induction (Outdoor Return) Service Agreement (10/5/2022 - 10/04/2023)		1.00	4,895.00	4,895.00
cloudLibrary checkout mobile device hardware subscription RFID yearly per unit (1-4 units); cloudLibrary subscription yearly per branch (1-4 branches) - Service Agreement (10/5/2022 - 10/04/2023)		1.00	2,736.00	2,736.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011710 001-1710-6246 OFFICE EQUIP & MAINTENANCE				791.00 *
Laminator Maintenance Agreement (05/02/2023-05/01/2024)		1.00	791.00	791.00
0011710 001-1710-6265 LIBRARY PROGRAMS				46,300.00 *
Library Program/Special Event Costs		1.00	46,300.00	46,300.00
0011710 001-1710-6301 OFFICE SUPPLIES				2,500.00
0011710 001-1710-6302 POSTAGE				120.00 *
FedEx/Overnight		2.00	60.00	120.00
2 X \$60.00 each				
0011710 001-1710-6303 OPERATING SUPPLIES				6,913.00 *
Cash Register Receipt Printer - Thermal		1.00	15.00	15.00
Paper - 50 rolls per case - (1 case & \$15 each)				
Laminator film 4 rolls X \$43.00 each		4.00	43.00	172.00
Evolis Primacy Library Card Printer-		17.00	58.00	986.00
YMCKOK 3,060 Cards (17 ribbons @\$58 each)				
Epson Receipt Printers M253A (4) Circ and Lead Desks, Drive-up window -		4.00	65.00	260.00
Thermal Receipt Paper - 50 rolls/case (4 cases @ \$65 each)				
bibliotheca Self Checkouts - 4 printers/Internal sorter holds printer		4.00	65.00	260.00
(1) - Receipt Paper - 50 rolls per case (4 cases @ \$65 each)				
Brother Intellifax 4100e - TN-430 (1@ \$74 each)		1.00	74.00	74.00
Evolis Primacy Library Card Printer-		1.00	90.00	90.00
Cleaning Supplies: Regular Cleaning Kits and Advanced Cleaning Kits				
Brother HL-L2360DW - Cataloging Label Printer - DR-630 (2 @\$90 each)		2.00	90.00	180.00
bibliotheca Indoor Self check-in - 1 Hold Receipt Printer - Receipt Paper		2.00	112.00	224.00
5"roll/24 rolls per case (2 boxes@ \$112 each)				
bibliotheca Drive-Up Automated Check In		1.00	136.00	136.00
6" Roll \$34 roll/case of 4 - 1 case @ \$136 each				
bibliotheca Indoor Automated Check In -		1.00	136.00	136.00
6" Roll \$34 roll/case of 4 - 1 case@ \$136 each				
DiscCheck Eco-Junior Cleaning Supplies		1.00	526.00	526.00
- Cleaning pads, cleaning solution, etc. Miscellaneous Supplies		1.00	900.00	900.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed	
GENERAL FUND						
	Program Supplies - Volunteer		1.00	1,244.00		1,244.00
	Appreciation					
	Patron Cards		3,060.00	.50		1,530.00
	3,060 Est. \$.50 each					
	Coin Copier Cards		300.00	.60		180.00
	300 X \$.60 each					
0011710	001-1710-6308 PRINTING					500.00 *
	Library Letterhead		1.00	50.00		50.00
	Library Envelopes		1.00	50.00		50.00
	Mailing Labels		1.00	50.00		50.00
	Signs/Bookmarks/Name Badges/Business Cards		1.00	350.00		350.00
TOTAL LIBRARY						640,364.81

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
1810	ENG PROF SVCS				
0011810	001-1810-6101 SALARIES				247,459.31
0011810	001-1810-6105- SALARY SAVINGS				-5,100.32
0011810	001-1810-6139 OVERTIME				7,258.85
0011810	001-1810-6141 FICA EXPENSE				17,920.21
0011810	001-1810-6142 GROUP HEALTH INSURANCE				28,737.18
0011810	001-1810-6143 WORKERS' COMPENSATION				458.04
0011810	001-1810-6145 UNEMPLOYMENT COMPENSATION				414.00
0011810	001-1810-6146 RETIREMENT				26,668.87
0011810	001-1810-6148 LONGEVITY PAY				281.50
0011810	001-1810-6204 TRAVEL				2,500.00 *
	Construction Management Misc Training		1.00	2,500.00	2,500.00
0011810	001-1810-6206 TRAINING				8,500.00 *
	Texas Water Laws and Regulations (City Engineer)		1.00	300.00	300.00
	Texas Public Works Association (TPWA)		1.00	400.00	400.00
	Local Training Functions (Engineering Staff)				
	Water and Sewer License Renewal Courses (Construction Manager)		1.00	400.00	400.00
	Certified Floodplain Manager (CFM) Training (Director/City Engineer)		2.00	500.00	1,000.00
	Texas Floodplain Management Association (TFMA) State Conference (Director/City Engineer)		2.00	1,250.00	2,500.00
	Texas Society of Professional Engineers (TSPE (City Engineer/Project Engineer)		1.00	1,500.00	1,500.00
	American Public Works Association (APWA) Conference (Director)		1.00	2,400.00	2,400.00
0011810	001-1810-6209 DUES & SUBSCRIPTIONS				5,046.00 *
	P.E. License Renewal (Director, City Engineer, Development Engineer)		3.00	40.00	120.00
	Texas Floodplain Managers' Association (TFMA) (PW Director, Director/City Engineer)		3.00	100.00	300.00
	American Public Works Association (APWA) (Director, City Engineer, 2 Project Engineers, Construction Manager)		5.00	210.00	1,050.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Texas Society of Professional Engineers (TSPE) (City Engineer and Project Engineer)		3.00	315.00	945.00
	Regional Public Works Program (1/2 Cost)		1.00	2,631.00	2,631.00
0011810	001-1810-6223 ENGINEERING SERVICES				
	Miscellaneous Engineering Services Contracts		1.00	16,181.00	16,181.00 *
0011810	001-1810-6225- COMPUTER SERVICES				
	Autocad		1.00	945.00	6,909.00 *
	BlueBeam		1.00	2,500.00	945.00
	HCSS; requested non-discretionary for FY23		1.00	1,700.00	2,500.00
	Construction services software				1,700.00
	Raken Construction Services		1.00	1,764.00	1,764.00
0011810	001-1810-6226 MISC. CONTRACTUAL SERVICES				
	Networkfleet GPS Monitoring		1.00	935.00	10,935.00 *
	Construction Materials Testing		1.00	10,000.00	935.00
0011810	001-1810-6231- LEGAL ADVERTISING				250.00
0011810	001-1810-6235 FILING FEE				500.00
0011810	001-1810-6261 VEHICLE MAINTENANCE				
	Vehicles 335, 700E, 703E, 719, 728, 747		1.00	4,500.00	4,500.00 *
	Increased to \$4,500 for FY23 per updated monthly maintenance fees				4,500.00
0011810	001-1810-6262 GAS AND OIL				13,000.00
0011810	001-1810-6301 OFFICE SUPPLIES				1,250.00
0011810	001-1810-6303 OPERATING SUPPLIES				750.00
0011810	001-1810-6305 UNIFORMS				
	Uniforms/Safety Boots (Construction Mgmt)		1.00	1,100.00	1,900.00 *
	Shirts/Safety Boots (Engineering Staff)		1.00	800.00	1,100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011810 001-1810-6308 PRINTING				500.00
0011810 001-1810-6313 SMALL TOOLS				1,100.00 *
Small tools for engineering and Construction Management Staff		1.00	1,100.00	1,100.00
0011810 001-1810-6326 SAFETY EQUIPMENT/SUPPLIES				500.00
0011810 001-1810-6327- MOSQUITO CONTROL				20,000.00 *
Mosquito Spraying Contract		1.00	20,000.00	20,000.00
TOTAL ENG PROF SVCS				418,418.64

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1910

COMMUNITY DEVELOPMENT

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011910	001-1910-6101 SALARIES				376,083.41
0011910	001-1910-6105- SALARY SAVINGS				-7,529.54
0011910	001-1910-6141 FICA EXPENSE				28,920.98
0011910	001-1910-6142 GROUP HEALTH INSURANCE				57,474.35
0011910	001-1910-6143 WORKERS' COMPENSATION				1,333.75
0011910	001-1910-6145 UNEMPLOYMENT COMPENSATION				828.00
0011910	001-1910-6146 RETIREMENT				39,531.43
0011910	001-1910-6148 LONGEVITY PAY				1,890.00
0011910	001-1910-6204 TRAVEL				2,000.00 *
	General training funds for staff and the Planning and Zoning Commission		1.00	2,000.00	2,000.00
0011910	001-1910-6206 TRAINING				4,000.00 *
	Texas APA Conference (Director)		1.00	1,000.00	1,000.00
	Training (Urban Forester), Texas APA Conference (Principal Planner)		1.00	3,000.00	3,000.00
0011910	001-1910-6209 DUES & SUBSCRIPTIONS				1,600.00 *
	Urban Forester Dues		1.00	400.00	400.00
	American Institute of Certified Planners - CD Director & Principal Planner		2.00	600.00	1,200.00
0011910	001-1910-6231 LEGAL ADVERTISING				1,200.00 *
	Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X \$167 per month, avg.		1.00	1,200.00	1,200.00
0011910	001-1910-6235 FILING FEE				690.00 *
	County Plat Filing Fees - 10 plats @ \$69.00		1.00	690.00	690.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011910 001-1910-6282 COMMISSION EXPENSES				2,100.00 *
Dias name plates & Badges - For new Commissioners and Board Members (4 x \$50.00)		1.00	200.00	200.00
Meals for Planning and Zoning meetings & workshops.		1.00	1,900.00	1,900.00
0011910 001-1910-6301 OFFICE SUPPLIES				425.00 *
Folders for case files		5.00	40.00	200.00
General Office Supplies		1.00	225.00	225.00
0011910 001-1910-6303 OPERATING SUPPLIES				1,014.00 *
Blue Print Paper - 2 packages @ \$57.00		1.00	114.00	114.00
XEROX supplies - Copy/Fax paper		1.00	400.00	400.00
Verizon Wireless monthly service for wifi card used by Urban Forester		1.00	500.00	500.00
0011910 001-1910-6308 PRINTING				875.00 *
Misc. Printing - Business cards (500) for 2 staff		1.00	75.00	75.00
Codes & Ordinances		1.00	100.00	100.00
Stationery - Envelopes - 4500		1.00	200.00	200.00
Signs for Zoning Changes		1.00	500.00	500.00

TOTAL COMMUNITY DEVELOPMENT

512,436.38

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2210

FIRE ADMINISTRATION

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012210	001-2210-6101 SALARIES				397,016.29
0012210	001-2210-6105- SALARY SAVINGS				-8,484.44
0012210	001-2210-6139 OVERTIME				573.87
0012210	001-2210-6141 FICA EXPENSE				22,327.00
0012210	001-2210-6142 GROUP HEALTH INSURANCE				43,105.76
0012210	001-2210-6143 WORKERS' COMPENSATION				15,670.80
0012210	001-2210-6145 UNEMPLOYMENT COMPENSATION				621.00
0012210	001-2210-6146 RETIREMENT				44,362.87
0012210	001-2210-6147 INCENTIVE PAY				1,200.00
0012210	001-2210-6148 LONGEVITY PAY				4,237.50
0012210	001-2210-6152 ACCRUED LEAVE PAY				20,992.69
0012210	001-2210-6206 TRAINING				11,260.00 *
	LIVE FIRE TRAINING, Fire Chief, 8 Hours		1.00	60.00	60.00
	IN-HOUSE TRAINING, Props & Supplies		1.00	100.00	100.00
	BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief		1.00	100.00	100.00
	INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE		1.00	1,500.00	1,500.00
	EMERGENCY MANAGEMENT CONFERENCE		1.00	900.00	900.00
	DISCRETIONARY CONFERENCES & SEMINARS		1.00	600.00	600.00
	PROFESSIONAL DEVELOPMENT				
	Peer support and mental health program		1.00	8,000.00	8,000.00
0012210	001-2210-6207 PRE-EMPLOYMENT				1,000.00 *
	PRE-EMP Exp		1,000.00	1.00	1,000.00
	Ongoing costs for pre-employment expenses				
0012210	001-2210-6209 DUES & SUBSCRIPTIONS				5,125.00 *
	Emergency Management Assoc of TX Dues (Emergency Management Coordinator)		1.00	100.00	100.00
	Tarrant County Fire Chiefs Assoc Dues (Chief)		1.00	130.00	130.00
	Texas Fire Chiefs Assoc Dues (Chief)		1.00	150.00	150.00
	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)		1.00	295.00	295.00
	Best practices annual fee		1.00	1,200.00	1,200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	NCTCOG Regional Emergency Management Planning Program		1.00	3,250.00	3,250.00
0012210	001-2210-6226 MISC. CONTRACTUAL SERVICES				16,900.00 *
	CODE RED SYSTEM - ANNUAL RENEWAL FEE		1.00	6,900.00	6,900.00
	Peer support and mental health program		1.00	10,000.00	10,000.00
0012210	001-2210-6261 VEHICLE MAINTENANCE				2,000.00
0012210	001-2210-6262 GAS AND OIL				2,000.00
0012210	001-2210-6285 BUILDING MAINT & SUPPLIES				1,500.00 *
	MISC MATERIALS FOR STATION UPKEEP		1.00	1,500.00	1,500.00
0012210	001-2210-6287 PROPERTY MAINTENANCE				300.00 *
	LAWN MAINTENANCE SUPPLIES		1.00	300.00	300.00
0012210	001-2210-6297 VACCINATIONS				1,000.00 *
	TB TESTING - Fire Chief		1.00	45.00	45.00
	PHYSICAL - ANNUAL for Fire Chief		1.00	955.00	955.00
0012210	001-2210-6301 OFFICE SUPPLIES				2,200.00
0012210	001-2210-6302 POSTAGE				414.00 *
	MAILING & SHIPPING		1.00	414.00	414.00
0012210	001-2210-6303 OPERATING SUPPLIES				4,000.00 *
	COPY PAPER		1.00	370.00	370.00
	ANNUAL FLAG PURCHASE - 4'X6'		1.00	2,130.00	2,130.00
	31 U.S. @ \$20.60				
	31 TX @ \$27.9531 CITY @ \$20.18				
	BANQUET - AWARDS		3.00	500.00	1,500.00
0012210	001-2210-6305 UNIFORMS				2,000.00 *
	Administrative Uniforms		1.00	2,000.00	2,000.00
0012210	001-2210-6308 PRINTING				350.00 *
	STATIONARY & ENVELOPES		1.00	100.00	100.00
	BUSINESS CARDS		1.00	100.00	100.00
	EMS REPORTS		1.00	150.00	150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012210 001-2210-6310 EMERGENCY MANAGEMENT SUPPLIES				5,208.00 *
SEVERE WEATHER NOTIFICATION PROGRAM		1.00	180.00	180.00
Replacement batteries for outdoor warning siren system.		3.00	300.00	900.00
OUTDOOR WARNING SYSTEM MAINTENANCE PROGRAM		1.00	4,128.00	4,128.00
 0012210 001-2210-6314- BUILDING SUPPLIES				
JANITORIAL SUPPLIES - 3 STATIONS		1.00	7,540.00	7,540.00 *

TOTAL FIRE ADMINISTRATION

604,420.34

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
2220	FIRE EMS OPERATIONS				
0012220	001-2220-6101 SALARIES				473,305.39
0012220	001-2220-6105- SALARY SAVINGS				-10,479.31
0012220	001-2220-6139 OVERTIME				21,520.13
0012220	001-2220-6141 FICA EXPENSE				40,083.40
0012220	001-2220-6142 GROUP HEALTH INSURANCE				86,211.53
0012220	001-2220-6143 WORKERS' COMPENSATION				22,625.72
0012220	001-2220-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0012220	001-2220-6146 RETIREMENT				54,795.11
0012220	001-2220-6147 INCENTIVE PAY				3,000.00
0012220	001-2220-6148 LONGEVITY PAY				2,902.50
0012220	001-2220-6149 HOLIDAY PAY				23,133.85
0012220	001-2220-6206 TRAINING				20,160.00 *
	Cadaver Lab		24.00	50.00	1,200.00
	Live fire training- Tarrant County College		6.00	60.00	360.00
	EMS training props and supplies		1.00	350.00	350.00
	EMS books, training manuals, and software		1.00	450.00	450.00
	ND- Defensive Driving class		1.00	800.00	800.00
	EMS World Conference or similar		4.00	1,000.00	4,000.00
	Paramedic School tuition		2.00	6,000.00	12,000.00
	CERTIFICATION COURSE		1.00	1,000.00	1,000.00
0012220	001-2220-6209 DUES & SUBSCRIPTIONS				2,263.00 *
	Texas Department of State Health Services EMS instructor certification renewal		7.00	35.00	245.00
	Texas Department of State Health Services certified paramedic renewal		7.00	96.00	672.00
	Texas Department of State Health Services licensed paramedic renewal		1.00	126.00	126.00
	CLIA certification		1.00	150.00	150.00
	North Central Texas Trauma Regional Council		1.00	200.00	200.00
	TXDSHS Ambulance License (due in alternate years)		1.00	870.00	870.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed	
0012220 001-2220-6226 MISC. CONTRACTUAL SERVICES				39,000.00	*
DRUG DESTRUCTION CONTRACT		1.00	200.00	200.00	
Modem for Lifepak allowing required use of the Lifenet system.		1.00	300.00	300.00	
Contract for Stryker cost		3.00	1,500.00	4,500.00	
Physio Control contract for all Lifepak maintenance citywide		1.00	6,000.00	6,000.00	
MEDICAL CONTROL CONTRACT		1.00	28,000.00	28,000.00	
0012220 001-2220-6240 CELL PHONES				504.00	*
Monthly cell phone for the ambulance to call in reports to various emergency rooms		12.00	42.00	504.00	
0012220 001-2220-6261 VEHICLE MAINTENANCE				18,800.00	*
Annual maintenance for unit # 409 2008 Frazer ambulance (Reserve); increased to \$4,618 for FY23		1.00	4,618.00	4,618.00	
Annual maintenance for unit # 410 2013 Frazer ambulance; increased to \$4,618 in FY23		1.00	4,618.00	4,618.00	
Annual maintenance for unit # ? 2018 Road Rescue ambulance; increased to \$4,618 in FY23		1.00	4,618.00	4,618.00	
2011 Tahoe Squad 24; increased to \$4,946 in FY23		1.00	4,946.00	4,946.00	
0012220 001-2220-6262 GAS AND OIL				25,000.00	
0012220 001-2220-6284 EQUIPMENT MAINTENANCE				2,000.00	*
Stryker cot		1.00	500.00	500.00	
MISC. MEDICAL EQUIPMENT		1.00	1,500.00	1,500.00	
0012220 001-2220-6297 VACCINATIONS				4,495.00	*
TB TESTING		3.00	45.00	135.00	
ANNUAL PHYSICALS		3.00	1,453.33	4,359.99	
To Round		1.00	.01	.01	
0012220 001-2220-6303 OPERATING SUPPLIES				460.00	*
Vehicle mounts for iPads		2.00	80.00	160.00	
Batteries for radios, flashlights, etc.		1.00	300.00	300.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed	
0012220 001-2220-6305 UNIFORMS		6.00	500.00	3,000.00 *	3,000.00
0012220 001-2220-6311 EMERGENCY MEDICAL SUPPLIES EMS medical supplies		1.00	52,000.00	52,000.00 *	52,000.00
0012220 001-2220-6326 SAFETY EQUIPMENT/SUPPLIES Safety Vests		1.00	400.00	400.00 *	400.00
0012220 001-2220-6360 MINOR OPERATING OUTLAY AED REPLACEMENT PROGRAM		3.00	3,000.00	9,000.00 *	9,000.00

TOTAL FIRE EMS OPERATIONS

895,422.32

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
2230	FIRE OPERATIONS				
0012230	001-2230-6101 SALARIES				3,389,649.25
0012230	001-2230-6105- SALARY SAVINGS				-75,535.96
0012230	001-2230-6139 OVERTIME				280,000.00
0012230	001-2230-6141 FICA EXPENSE				298,075.17
0012230	001-2230-6142 GROUP HEALTH INSURANCE				517,269.17
0012230	001-2230-6143 WORKERS' COMPENSATION				86,402.84
0012230	001-2230-6145 UNEMPLOYMENT COMPENSATION				7,452.00
0012230	001-2230-6146 RETIREMENT				424,621.45
0012230	001-2230-6147 INCENTIVE PAY				31,200.00
0012230	001-2230-6148 LONGEVITY PAY				36,815.00
0012230	001-2230-6149 HOLIDAY PAY				165,979.06
0012230	001-2230-6152 ACCRUED LEAVE PAY				114,192.36
0012230	001-2230-6206 TRAINING				28,000.00 *
	Professional development		1.00	5,300.00	5,300.00
	TECHNICAL TRAINING		1.00	2,950.00	2,950.00
	TCFP CERTIFICATION COURSES		1.00	3,050.00	3,050.00
	TCC LIVE FIRE TRAINING - 8 hours each		36.00	60.00	2,160.00
	Fire training field monthly use contract		1.00	800.00	800.00
	Fire training props and supplies		1.00	1,000.00	1,000.00
	OFFICER DEVELOPMENT		2.00	1,000.00	2,000.00
	BOOKS & TRAINING MANUALS/SOFTWARE		1.00	1,300.00	1,300.00
	Fire Department Instructors Conference (FDIC)		4.00	1,760.00	7,040.00
	LIVE FIRE TRAINING		1.00	2,400.00	2,400.00
0012230	001-2230-6209 DUES & SUBSCRIPTIONS				33,681.14 *
	Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS		42.00	87.17	3,661.14
	DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES		28.00	85.00	2,380.00
	FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT)		1.00	140.00	140.00
	NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational		1.00	9,500.00	9,500.00
	NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues		1.00	18,000.00	18,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012230	001-2230-6226 MISC. CONTRACTUAL SERVICES				62,191.00 *
	Digital Television Adaptors		27.00	63.00	1,701.00
	Bunker gear extractor maintenance		1.00	750.00	750.00
	Air Sample and Maintenance on 3 Compressors		1.00	4,300.00	4,300.00
	Farrwest 5 Gas monitors.		1.00	5,440.00	5,440.00
	Emergency Management Contract		1.00	50,000.00	50,000.00
0012230	001-2230-6232 FIRE EQUIPMENT TESTING				7,510.00 *
	Apparatus pump testing		4.00	400.00	1,600.00
	SCBA - annual flow testing		1.00	1,210.00	1,210.00
	SCBA cylinders - Hydrostatic testing annually		1.00	2,000.00	2,000.00
	Ladders - Annual ground and aerial ladder testing		1.00	2,700.00	2,700.00
0012230	001-2230-6261 VEHICLE MAINTENANCE				127,000.00 *
	Annual maintenance for unit #418 1995 Freightliner CFAAA rehab unit		1.00	2,198.00	2,198.00
	2019 Chevy Tahoe		1.00	1,099.00	1,099.00
	MCI 24		1.00	3,297.00	3,297.00
	Annual maintenance for 2013 Chevrolet Suburban Command Vehicle		1.00	3,297.00	3,297.00
	Annual maintenance for unit # 423 2010 Pierce 105' Rear Mount Ladder Truck		1.00	24,728.00	24,728.00
	Annual maintenance for unit # 407 2006 Pierce engine		1.00	25,277.00	25,277.00
	Annual maintenance for 2016 Pierce fire engine		1.00	25,277.00	25,277.00
	Annual maintenance for unit # 422 2010 Pierce 95' Platform; per budget request, this was reduced by \$2,000 for FY23		1.00	24,728.00	24,728.00
	2020 CHEVY TAHOE STAFF VEHICLE		1.00	1,099.00	1,099.00
	General increase based on previous year's costs		1.00	16,000.00	16,000.00
0012230	001-2230-6262 GAS AND OIL				36,000.00
0012230	001-2230-6284 EQUIPMENT MAINTENANCE				20,000.00 *
	Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc.		1.00	20,000.00	20,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012230 001-2230-6297 VACCINATIONS				15,968.00 *
TB testing		19.00	45.00	855.00
Annual Physicals		17.00	784.00	13,328.00
Physicals and vaccinations for new hires		3.00	535.00	1,605.00
		1.00	180.00	180.00
0012230 001-2230-6303 OPERATING SUPPLIES				7,730.00 *
Batteries (9V, AA, AAA, C, D, 800 Radio)		1.00	630.00	630.00
*For Daily work - Flashlights, Pulse Oximeter, Thermometer.				
Fire Hose/ Nozzles / Adapters		1.00	6,000.00	6,000.00
*Annual Replacement Program				
Tarps/ Salvage Covers		25.00	40.00	1,000.00
*To cover exposed areas at fires.				
Shop Towels for daily work, cleaning vehicles		1.00	100.00	100.00
0012230 001-2230-6304 CHEMICALS				1,000.00 *
Fire Extinguisher Recharging		1.00	250.00	250.00
*Anually recharging of expired extinguishers or after an extinguisher has been discharged.				
Haz Mat Absorbent for Chemical Spills		1.00	250.00	250.00
Class A & A-FFF		1.00	500.00	500.00
Foam for Flammable Liquid Fires				
0012230 001-2230-6305 UNIFORMS				19,000.00 *
pants, shirts, t-shirts, and boots		36.00	500.00	18,000.00
Class A Uniform and supplies		1.00	1,000.00	1,000.00
0012230 001-2230-6311- EMERGENCY MEDICAL SUPPLIES				4,760.00
0012230 001-2230-6313 SMALL TOOLS				2,000.00 *
Hydrant Wrenches, Hydrant Maintenance		4.00	50.00	200.00
Brushes, Brooms, and Wire		1.00	150.00	150.00
Hand Tools, Shovels, Axes, Picks, Bolts, Screws		1.00	1,650.00	1,650.00
0012230 001-2230-6326 SAFETY EQUIPMENT/SUPPLIES				450.00 *
Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas		1.00	150.00	150.00
Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations		1.00	300.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012230 001-2230-6331 GEAR (PROTECTIVE)				40,000.00 *
Firefighter Hoods		35.00	45.00	1,575.00
Replacement Bunker Gear Suspenders		35.00	46.00	1,610.00
Repair Bunker Gear Patches		16.00	48.00	768.00
Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)		9.00	50.00	450.00
Firefighter Bunker Gloves		35.00	72.00	2,520.00
National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)		41.00	103.00	4,223.00
Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.		13.00	105.00	1,365.00
Bunker Gear Cleaning Soap		1.00	305.00	305.00
* Special detergent used in Extractor				
Firefighter Bunker Boots		9.00	315.00	2,835.00
Fire Helmets		5.00	325.00	1,625.00
Bunker Pants		9.00	764.00	6,876.00
Bunker Coats		9.00	1,242.00	11,178.00
Protective Markings (Replacing reflective trim); per budget request, this was reduced by \$925 for FY23.		1.00	2,194.00	2,194.00
General increase for gear purchases		1.00	2,476.00	2,476.00
0012230 001-2230-6360 MINOR OPERATING OUTLAY				5,860.00 *
Epic Communicator		10.00	216.00	2,160.00
Chainsaw for Fire Apparatus		1.00	600.00	600.00
Cutoff saw		1.00	1,100.00	1,100.00
Replacement physical fitness equipment		1.00	2,000.00	2,000.00
0012230 001-2230-6809- TRANSFER TO CABLE/CAP EQUIP				26,706.00 *
Cost to purchase a complete airpack.		3.00	8,902.00	26,706.00

TOTAL FIRE OPERATIONS

5,713,976.48

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2240

FIRE PREV/INVESTIGATIONS

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0012240	001-2240-6101	SALARIES				124,878.79
0012240	001-2240-6105-	SALARY SAVINGS				-4,033.59
0012240	001-2240-6139	OVERTIME				1,526.25
0012240	001-2240-6141	FICA EXPENSE				15,428.35
0012240	001-2240-6142	GROUP HEALTH INSURANCE				14,368.59
0012240	001-2240-6143	WORKERS' COMPENSATION				4,295.62
0012240	001-2240-6145	UNEMPLOYMENT COMPENSATION				207.00
0012240	001-2240-6146	RETIREMENT				21,091.02
0012240	001-2240-6147	INCENTIVE PAY				900.00
0012240	001-2240-6148	LONGEVITY PAY				2,000.00
0012240	001-2240-6152	ACCRUED LEAVE PAY				7,894.66
0012240	001-2240-6206	TRAINING				3,560.00 *
		Live Fire Training	1.00	60.00		60.00
		Building Professional Institute Training	1.00	500.00		500.00
		This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission.				
		Texas Fire Marshals Conferance in Austin Texas	2.00	750.00		1,500.00
		Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration.				
		Texas TEEX Arson Conferance. This conferance provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conferance registration, per diem, and hotel for two personnel.	2.00	750.00		1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012240 001-2240-6209 DUES & SUBSCRIPTIONS				1,415.00 *
Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also includes assistance if needed.		1.00	85.00	85.00
Texas Commission on Fire Protection Annual Re-certification		1.00	85.00	85.00
International Association of Arson Investigators annual membership.		1.00	100.00	100.00
Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.		1.00	145.00	145.00
National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.		1.00	1,000.00	1,000.00
0012240 001-2240-6261 VEHICLE MAINTENANCE				1,000.00 *
Annual maintenance for 2020 Chevy Surburban		1.00	1,000.00	1,000.00
0012240 001-2240-6262 GAS AND OIL				2,500.00 *
Gas and oil		1.00	2,500.00	2,500.00
0012240 001-2240-6303 OPERATING SUPPLIES				1,000.00 *
Ammunition for Fire Investigator Qualification		1.00	1,000.00	1,000.00
0012240 001-2240-6305 UNIFORMS				1,075.00 *
Uniform shirts, pants, and boots		1.00	1,075.00	1,075.00
0012240 001-2240-6306 FIRE PREVENTION				3,800.00 *
Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies		1.00	1,800.00	1,800.00
Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.		1.00	2,000.00	2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL FIRE PREV/INVESTIGATIONS				202,906.69

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2310

POLICE ADMINISTRATION

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012310	001-2310-6101 SALARIES				737,238.90
0012310	001-2310-6102- TEMPORARY HELP				52,103.00
0012310	001-2310-6105- SALARY SAVINGS				-16,354.07
0012310	001-2310-6139 OVERTIME				4,500.00
0012310	001-2310-6141 FICA EXPENSE				53,114.52
0012310	001-2310-6142 GROUP HEALTH INSURANCE				100,580.12
0012310	001-2310-6143 WORKERS' COMPENSATION				11,906.83
0012310	001-2310-6145 UNEMPLOYMENT COMPENSATION				1,449.00
0012310	001-2310-6146 RETIREMENT				79,966.95
0012310	001-2310-6147 INCENTIVE PAY				6,000.00
0012310	001-2310-6148 LONGEVITY PAY				6,997.50
0012310	001-2310-6152 ACCRUED LEAVE PAY				13,173.51
0012310	001-2310-6204 TRAVEL				4,000.00 *
	International Association of Chiefs of Police (IACP) Conference		2.00	2,000.00	4,000.00
0012310	001-2310-6206 TRAINING				5,900.00 *
	Chief of Police Sam Houston Training		1.00	450.00	450.00
	Texas Police Chiefs Association Annual Conference (TPCA)		1.00	500.00	500.00
	Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel		1.00	1,075.00	1,075.00
	Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference		1.00	1,500.00	1,500.00
	Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel		1.00	2,375.00	2,375.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012310 001-2310-6207 PRE-EMPLOYMENT				6,907.00 *
Psychological exams for new hires		11.00	152.00	1,672.00
Polygraph exams for new hires		11.00	152.00	1,672.00
Medical Exams for new hires		11.00	233.00	2,563.00
Blanket increase for pre-employment and SWAT psych testing (Proctor Price) - FY23		1.00	1,000.00	1,000.00
0012310 001-2310-6209 DUES & SUBSCRIPTIONS				3,158.00 *
International Association of Chiefs of Police Dues for Chief and Asst. Chief		2.00	150.00	300.00
Texas Police Chiefs Association - Chief and Asst. Chief		2.00	212.50	425.00
Police Executive Research Forum		1.00	300.00	300.00
Texas Commission on Law Enforcement		1.00	705.00	705.00
Data Distribution System (TECLEDDS)				
Annual Subscription (required for access to TECLEOSE records)				
Texas Police Chief Association		1.00	1,200.00	1,200.00
Foundation Recognition Program				
North Texas Police Chiefs Association		2.00	15.00	30.00
Chief and Asst. Chief				
Texas Law Enforcement Records Association		1.00	40.00	40.00
North Texas Crime Commission Dues		1.00	58.00	58.00
Dues for Institute for Law Enforcement Administration (ILEA)		1.00	100.00	100.00
0012310 001-2310-6261 VEHICLE MAINTENANCE				700.00 *
Vehicle maintenance for 3 vehicles		1.00	700.00	700.00
0012310 001-2310-6262 GAS AND OIL				15,000.00
0012310 001-2310-6301 OFFICE SUPPLIES				4,795.00
0012310 001-2310-6302 POSTAGE				500.00
0012310 001-2310-6303 OPERATING SUPPLIES				670.00
0012310 001-2310-6308 PRINTING				715.00
0012310 001-2310-6321 FIRE ARMS SUPPLIES				12,554.00 *
Ammunition for the entire department		1.00	12,554.00	12,554.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL POLICE ADMINISTRATION				1,105,575.26

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget					
ACCOUNTS FOR:					
GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
2320	POLICE ANIMAL CONTROL				
0012320	001-2320-6226 MISC. CONTRACTUAL SERVICES				112,103.00 *
	Joint Animal Control with City of Keller		1.00	112,103.00	112,103.00
TOTAL POLICE ANIMAL CONTROL					112,103.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2330

POLICE CODE ENFORCEMENT

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012330	001-2330-6101	SALARIES			63,797.25
0012330	001-2330-6105-	SALARY SAVINGS			-1,311.86
0012330	001-2330-6139	OVERTIME			1,795.89
0012330	001-2330-6141	FICA EXPENSE			5,018.31
0012330	001-2330-6142	GROUP HEALTH INSURANCE			14,368.59
0012330	001-2330-6143	WORKERS' COMPENSATION			201.90
0012330	001-2330-6145	UNEMPLOYMENT COMPENSATION			207.00
0012330	001-2330-6146	RETIREMENT			6,859.83
0012330	001-2330-6206	TRAINING			629.00 *
		Code enforcement officer Exam	1.00	25.00	25.00
		NCTCOG Training	1.00	165.00	165.00
		Building Professional Institute	1.00	185.00	185.00
		training for Code Enforcement Officer			
		Additional State Mandated Training	1.00	254.00	254.00
0012330	001-2330-6209	DUES & SUBSCRIPTIONS			261.00 *
		Code Enforcement Association of Texas	1.00	30.00	30.00
		dues			
		American Association of Code	1.00	45.00	45.00
		Enforcement Dues			
		Code Enforcement Assoc of Texas	1.00	80.00	80.00
		Texas Dept of Health Code Enforcement	1.00	106.00	106.00
		License Renewal			
0012330	001-2330-6231	LEGAL ADVERTISING			150.00
0012330	001-2330-6235	FILING FEE			912.00
0012330	001-2330-6261	VEHICLE MAINTENANCE			250.00
0012330	001-2330-6262	GAS AND OIL			2,000.00
0012330	001-2330-6286	MOWING EXPENSE			6,450.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012330 001-2330-6305 UNIFORMS				310.00 *
Code Enforcement Uniforms		1.00	310.00	310.00
0012330 001-2330-6308 PRINTING				130.00
0012330 001-2330-6313 SMALL TOOLS				61.00
0012330 001-2330-6326 SAFETY EQUIPMENT/SUPPLIES				150.00

TOTAL POLICE CODE ENFORCEMENT

102,239.91

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2340 POLICE COMMUNICATIONS

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012340 001-2340-6226 MISC. CONTRACTUAL SERVICES				1,011,436.00 *
Colleyville Annual Service Level at 27.9% cost share (NETCOM)		1.00	702,927.00	702,927.00
Colleyville annual service level at 21.6% share for Jail Services		1.00	217,062.00	217,062.00
General and Admin charges for police admin, HR, and IT		1.00	53,119.00	53,119.00
Admin charges for regional holding facility magistrate		1.00	.00	.00
Annual CAD/RMS Cost Share		1.00	38,328.00	38,328.00

TOTAL POLICE COMMUNICATIONS

1,011,436.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2350

POLICE COMMUNITY SVCS

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0012350 001-2350-6229 COMMUNITY RELATIONS

Breast cancer awareness car decals
\$4,000 base budget; \$3k increase in
budget for programs, banquets, NNO
vendors/activities (FY23)

1.00

2,500.00

9,500.00 *

1.00

7,000.00

2,500.00

7,000.00

0012350 001-2350-6308 PRINTING

100.00

TOTAL POLICE COMMUNITY SVCS

9,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
2360	POLICE CID				
0012360	001-2360-6101 SALARIES				610,213.22
0012360	001-2360-6105- SALARY SAVINGS				-13,520.70
0012360	001-2360-6139 OVERTIME				22,000.00
0012360	001-2360-6141 FICA EXPENSE				51,716.47
0012360	001-2360-6142 GROUP HEALTH INSURANCE				100,580.12
0012360	001-2360-6143 WORKERS' COMPENSATION				11,648.74
0012360	001-2360-6145 UNEMPLOYMENT COMPENSATION				1,449.00
0012360	001-2360-6146 RETIREMENT				70,696.63
0012360	001-2360-6147 INCENTIVE PAY				10,200.00
0012360	001-2360-6148 LONGEVITY PAY				8,770.00
0012360	001-2360-6152 ACCRUED LEAVE PAY				11,421.56
0012360	001-2360-6206 TRAINING				3,395.00 *
	Texas Commission on Law Enforcement (TCOLE) Training for CID Detectives		1.00	3,395.00	3,395.00
0012360	001-2360-6209 DUES & SUBSCRIPTIONS				280.00 *
	International Association of Chiefs of Police Dues		1.00	150.00	150.00
	FBI National Academy Associates membership dues- Capt. Graves		1.00	130.00	130.00
	Membership for senior law enforcement professionals, providing training, leadership and networking				
0012360	001-2360-6210 TECHNICAL & SCIENTIFIC				25,000.00 *
	Sexual Assault Exam Charges		1.00	1,500.00	1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Medical Examiner and Drug Lab Charges; increase of \$3/lab test (TCH/drug analysis) with increase in drug arrests. HB 1325 effective on 6/10/2019 now requires THC concentration testing on marijuana cases before case will be accepted by District Attorney. Free TX DPS lab, does not have capability to conduct test. Due to THC testing, this line item has already been exhausted for FY20. Before HB 1325, THC concentration testing was never required. Medical Examiner fees increase 5% effective 10/1.		1.00	23,500.00	23,500.00
0012360	001-2360-6226 MISC. CONTRACTUAL SERVICES				15,292.00 *
	Evidence/BioHazard Disposal services		1.00	700.00	700.00
	CID Database Service		1.00	5,760.00	5,760.00
	Leads on Line Pawn shop web program		1.00	3,737.00	3,737.00
	Investigative Tools / Air cards		1.00	1,800.00	1,800.00
	Susteen Forensic Tool		1.00	995.00	995.00
	Renewal Increase \$995				
	Drug destruction costs		1.00	2,300.00	2,300.00
0012360	001-2360-6261 VEHICLE MAINTENANCE				2,000.00 *
	Vehicle maintenance for 5 vehicles		1.00	2,000.00	2,000.00
0012360	001-2360-6262 GAS AND OIL				20,000.00
0012360	001-2360-6299 MISCELLANEOUS				170.00
0012360	001-2360-6308 PRINTING				365.00
0012360	001-2360-6322 CID SUPPLIES				2,710.00
TOTAL POLICE CID					954,387.04

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2370

POLICE PATROL

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012370	001-2370-6101 SALARIES				1,484,659.66
0012370	001-2370-6105- SALARY SAVINGS				-32,321.93
0012370	001-2370-6139 OVERTIME				66,000.00
0012370	001-2370-6141 FICA EXPENSE				124,080.93
0012370	001-2370-6142 GROUP HEALTH INSURANCE				258,634.59
0012370	001-2370-6143 WORKERS' COMPENSATION				32,512.34
0012370	001-2370-6145 UNEMPLOYMENT COMPENSATION				3,726.00
0012370	001-2370-6146 RETIREMENT				169,607.81
0012370	001-2370-6147 INCENTIVE PAY				19,500.00
0012370	001-2370-6148 LONGEVITY PAY				10,305.00
0012370	001-2370-6152 ACCRUED LEAVE PAY				18,356.40
0012370	001-2370-6206 TRAINING				16,215.00 *
	Mandatory Texas Commission on Law		20.00	810.75	16,215.00
	Enforcement (TCOLE) training per				
	officer per year				
0012370	001-2370-6209 DUES & SUBSCRIPTIONS				220.00 *
	Texas Tactical Police Officer		1.00	30.00	30.00
	Association				
	International Association of Chiefs of		1.00	190.00	190.00
	Police				
0012370	001-2370-6213 TUITION REIMBURSEMENT				5,000.00 *
	Tuition reimbursement		2.00	2,500.00	5,000.00
0012370	001-2370-6261 VEHICLE MAINTENANCE				50,000.00 *
	Vehicle maintenance for 13 vehicles and		1.00	50,000.00	50,000.00
	2 motorcycles				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012370 001-2370-6262 GAS AND OIL				125,000.00
0012370 001-2370-6284 EQUIPMENT MAINTENANCE				1,500.00
0012370 001-2370-6297 VACCINATIONS				320.00 *
Preventative Hep B Vaccinations for new officers		10.00	32.00	320.00
Reduced by \$130 for FY23.				
0012370 001-2370-6303 OPERATING SUPPLIES				1,200.00
0012370 001-2370-6305 UNIFORMS				74,356.99 *
Patches and insignia replacement		1.00	225.00	225.00
Replace leather gear		1.00	863.00	863.00
Replacement Footwear for officers		1.00	2,400.00	2,400.00
Replace 2 pants on average per officer		1.00	2,482.00	2,482.00
Cold weather coats and rain gear		1.00	2,530.00	2,530.00
Bicycle unit uniforms		1.00	3,300.00	3,300.00
Replace 2 shirt average per officer		1.00	3,693.00	3,693.00
All equipment except Weapon and Radio for two new hires		2.00	5,696.00	11,392.00
Kevlar Vest replacement		1.00	7,200.00	7,200.00
Non-Recurring Increases for kevlar vests (re-evaluate turnover for FY25)		1.00	7,664.00	7,664.00
Non-recurring increase for equipment/uniforms for new hires (anticipate 9 additional hires -- will re-evaluate turnover for FY25)		9.00	3,623.11	32,607.99
0012370 001-2370-6308 PRINTING				130.00
TOTAL POLICE PATROL				2,429,002.79

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2380

POLICE SRO

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012380	001-2380-6101	SALARIES			237,081.57
0012380	001-2380-6105-	SALARY SAVINGS			-3,399.37
0012380	001-2380-6139	OVERTIME			10,500.00
0012380	001-2380-6141	FICA EXPENSE			18,939.75
0012380	001-2380-6142	GROUP HEALTH INSURANCE			43,105.76
0012380	001-2380-6143	WORKERS' COMPENSATION			4,668.96
0012380	001-2380-6145	UNEMPLOYMENT COMPENSATION			621.00
0012380	001-2380-6146	RETIREMENT			25,891.13
0012380	001-2380-6147	INCENTIVE PAY			5,100.00
0012380	001-2380-6148	LONGEVITY PAY			2,475.00
0012380	001-2380-6206	TRAINING			7,000.00 *
		School Based Law Enforcement Training	1.00	5,130.00	5,130.00
		National SRO Conference	1.00	1,870.00	1,870.00
0012380	001-2380-6209	DUES & SUBSCRIPTIONS			1,800.00 *
		National Association of School Resource Officers	6.00	300.00	1,800.00

TOTAL POLICE SRO

353,783.80

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2390

POLICE WARRANT OFFICER

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0012390 001-2390-6101 SALARIES

68,408.87

0012390 001-2390-6105- SALARY SAVINGS

-1,365.22

0012390 001-2390-6139 OVERTIME

1,811.15

0012390 001-2390-6141 FICA EXPENSE

5,371.67

0012390 001-2390-6142 GROUP HEALTH INSURANCE

14,368.59

0012390 001-2390-6143 WORKERS' COMPENSATION

1,287.27

0012390 001-2390-6145 UNEMPLOYMENT COMPENSATION

207.00

0012390 001-2390-6146 RETIREMENT

7,339.56

0012390 001-2390-6240 CELL PHONES

912.00 *

City Owned Cell Phone for the warrant
Officer

1.00

912.00

912.00

TOTAL POLICE WARRANT OFFICER

98,340.89

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
3210	PARKS MAINTENANCE				
0013210	001-3210-6101 SALARIES				625,585.07
0013210	001-3210-6102- TEMPORARY HELP				12,480.00
0013210	001-3210-6105- SALARY SAVINGS				-12,017.79
0013210	001-3210-6139 OVERTIME				6,613.75
0013210	001-3210-6141 FICA EXPENSE				50,311.59
0013210	001-3210-6142 GROUP HEALTH INSURANCE				170,588.47
0013210	001-3210-6143 WORKERS' COMPENSATION				8,399.56
0013210	001-3210-6145 UNEMPLOYMENT COMPENSATION				2,961.00
0013210	001-3210-6146 RETIREMENT				67,686.24
0013210	001-3210-6148 LONGEVITY PAY				8,168.75
0013210	001-3210-6152 ACCRUED LEAVE PAY				4,483.41
0013210	001-3210-6204 TRAVEL				3,740.00 *
	To allow athletic field maintenance staff to attend local North Texas Sport Turf Managers Association training opportunities		5.00	30.00	150.00
	Local TRAPS Conference (Park Staff)		2.00	75.00	150.00
	Texas Turf Grass Association Conference		2.00	245.00	490.00
	Irrigation class & license testing per job description		1.00	650.00	650.00
	Horticulture Courses		1.00	700.00	700.00
	National Recreation and Park Association Conference		1.00	800.00	800.00
	Athletic Fields Maintenance Courses		1.00	800.00	800.00
0013210	001-3210-6206 TRAINING				3,300.00 *
	International Society of Arboriculture		1.00	175.00	175.00
	CEU's Parks Supervisor				
	Certified Park and Recreation Professional (CPRP) CEU's -Parks & Recreation Director		1.00	450.00	450.00
	Texas Department of Agriculture		1.00	1,375.00	1,375.00
	Non-Comercial Pesticide CEUs.				
	Parks Supervisor				
	Crew Leader				
	Parks Maintenance Worker I and II				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Irrigation CEUs for Irrigator and Licensed Irrigator class and testing for new irrigator. class & test 590Renewal 110CEU's 300		1.00	1,300.00	1,300.00
0013210	001-3210-6207 PRE-EMPLOYMENT				1,000.00
0013210	001-3210-6209 DUES & SUBSCRIPTIONS				2,410.00 *
	National Recreation and Park Association membership dues for the agency, 4 professional staff personnel and advisory board.		1.00	860.00	860.00
	National Arbor Day Foundation agency dues		2.00	25.00	50.00
	Texas Turf Grass Association Dues		2.00	80.00	160.00
	SupervisorMow & Spray Tech				
	Sports Turf Managers Association Dues		2.00	95.00	190.00
	SupervisorMow & Spray Tech				
	Texas Department of Agriculture		6.00	100.00	600.00
	Non-Comercial Pesticide License renewal fees for:				
	Parks Supervisor				
	Crew Leader (2)Maintenance (3)				
	Texas Recreation and Parks Society membership dues for Parks Supervisor and Crew Leader		2.00	100.00	200.00
	International Society of Arboriculture Membership for Parks & Recreation Director and Supervisor		2.00	175.00	350.00
0013210	001-3210-6226 MISC. CONTRACTUAL SERVICES				115,450.00 *
	Mandated backflow testing on all irrigation systems properities include parks, municipal buildings, medians, entry signs, roundabouts.41 total.		41.00	50.00	2,050.00
	Plant replacement of dead trees, shrubs and ground cover for parks, municipal buildings, medians and roundabouts.		1.00	500.00	500.00
	wildlife management of beavers, bees and other nuisance wildlife that are a potential safety threat or may do potential damage to properities.		1.00	500.00	500.00
	Western Exterminating - Pest control for park offices, Webb House, park maintenace facility, Rock House, Bidault House, and concession stands.		1.00	2,900.00	2,900.00
	Fire Ant control for 12 parks and properities.		1.00	7,000.00	7,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW.		1.00	8,500.00	8,500.00
	Pond maintenance for algae and weeds on 14 ponds located at 5 parks and properties.		1.00	10,000.00	10,000.00
	All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property.		1.00	24,000.00	24,000.00
	Additional parks maintenance		1.00	60,000.00	60,000.00
0013210	001-3210-6245 EQUIPMENT RENTAL				6,000.00 *
	Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.		1.00	2,000.00	2,000.00
	Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.		1.00	4,000.00	4,000.00
0013210	001-3210-6261 VEHICLE MAINTENANCE				4,000.00 *
	GIS fleet tracking annual fee		5.00	311.40	1,557.00
	Vehicle maintenance allocation for 7 park maintenance fleet, vehicles unit numbers:502508523525526547585		1.00	2,443.00	2,443.00
0013210	001-3210-6262 GAS AND OIL				20,000.00 *
	Fuel and Oil for parks maintenance & athletic field equipment mowers, utility vehicles, tractors, sod cutters, groomers, etc.		1.00	4,000.00	4,000.00
	FY23 update for gas prices/CPI		1.00	16,000.00	16,000.00
0013210	001-3210-6284 EQUIPMENT MAINTENANCE				5,000.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Funding for equipment maintenance for park & athletic designated equipment such as: 2006 Club car 2004 Z mower 2013 Mule 2006 Kubota Tractor 2014 Toro Workman MDX 2010 JD Tractor Toro - Reel Mower JD - Reel Mower Toro - Workman/Spray rig (3) GroomersSod Cutter		1.00	5,000.00	5,000.00
0013210	001-3210-6285 BUILDING MAINT & SUPPLIES				22,100.00 *
	Emergency plumbing services for 13 facilities		13.00	77.00	1,001.00
	Maintenance and repairs to HVAC units within park system		9.00	200.00	1,800.00
	Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors.		9.00	300.00	2,700.00
	Miscellaneous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings		1.00	699.00	699.00
	Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.		1.00	1,000.00	1,000.00
	Annual maintenance supplies, paint, hardware, door closures, etc.		1.00	2,000.00	2,000.00
	Replacement of recepticles, switches, ballasts etc.		1.00	1,000.00	1,000.00
	Miscellaneous contract painting or sealing of wood gables at City Park and Pleasant Run Park.		1.00	3,800.00	3,800.00
	Cleaning of the Parks Maintenance Building		1.00	8,100.00	8,100.00
0013210	001-3210-6287 PROPERTY MAINTENANCE				50,000.00 *
	Masonry chalk, athletic field marking chalk.		1.00	1,500.00	1,500.00
	Musco lighting communication, software support for the athletic field Control Link lighting system.		1.00	1,000.00	1,000.00
	Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park.		1.00	500.00	500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
Maintenance and emergency repair to pumps and fountains located in city ponds.		1.00	2,011.00	2,011.00
Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.		1.00	1,500.00	1,500.00
Sand for volleyball courts at City Park and McPherson Park.		1.00	2,500.00	2,500.00
Calcine clay, drying agent for baseball and softball fields.		1.00	2,500.00	2,500.00
Trash liners used at athletic complexes, dugouts and spectator areas.		1.00	1,500.00	1,500.00
Miscellaneous repairs to parks facilities and amenities as a result of vandalism, use and age.		1.00	1,500.00	1,500.00
Miscellaneous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.		1.00	1,500.00	1,500.00
Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.		1.00	1,000.00	1,000.00
Concrete, stone, and brick repair to flatwork, trails and pavilions.		1.00	1,500.00	1,500.00
Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.		1.00	1,500.00	1,500.00
Trash can liners and doggie dump bags for all parks and trails.		1.00	2,000.00	2,000.00
Infield conditioner for baseball and softball fields at Reagan Park and City Park		1.00	2,500.00	2,500.00
Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility.		1.00	5,000.00	5,000.00
Electrical repairs to park security lights, tennis lights, parking lot lights, etc.		1.00	2,989.00	2,989.00
Sand, compost, and top dressing materials used for athletic fields maintenance.		1.00	3,500.00	3,500.00
Athletic field marking paint for soccer, baseball and softball.		1.00	3,500.00	3,500.00
Playground parts and surfacing material.		1.00	4,000.00	4,000.00
Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf.		1.00	250.00	250.00
Lightning detectors, annual maintenance, parts and components.		1.00	250.00	250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Shade fabric repair and maintenance picnic, playground, bleachers etc.		1.00	1,500.00	1,500.00
	Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.		1.00	2,000.00	2,000.00
	Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.		1.00	1,500.00	1,500.00
	Scoreboards, bulbs and controller repair or replacement.		1.00	1,000.00	1,000.00
0013210	001-3210-6301 OFFICE SUPPLIES				250.00 *
	Miscellaneous office supplies for park offices and maintenance facility.		1.00	250.00	250.00
0013210	001-3210-6303 OPERATING SUPPLIES				30,000.00 *
	Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.		1.00	2,500.00	2,500.00
	Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphragms, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary.		1.00	7,000.00	7,000.00
	Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc.		1.00	20,500.00	20,500.00
	Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7,400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is \$11.72 per zone.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013210 001-3210-6304 CHEMICALS				30,000.00 *
wetting agent for water conservation		1.00	500.00	500.00
chemical for athletic playing fields at City Park and Pleasant Run Complex.				
Chemical application tracker agent, dye and foam for tracking chemical application.		1.00	800.00	800.00
Tree maintenance for fertilizers, fungicides, insecticides, etc. all public areas. Add in organics.		1.00	1,847.00	1,847.00
Ant bait to spot treat around playgrounds, volleyball courts, etc.		1.00	4,670.00	4,670.00
Ant control program for athletic fields at City Park and Pleasant Run Soccer Complex.				
Fertilizer for athletic fields at City Park and Pleasant Run Soccer Complex. Organic materials.		1.00	9,030.00	9,030.00
Pesticides / Herbicides / Fertilizers - General use all public areas. Organic products for parks.		1.00	13,153.00	13,153.00
Pesticide / Herbicide for athletic fields at City Park and Pleasant Run Soccer Complex. Added \$1000.00 for herbicide needed to spray out rye grass over seeding.				
0013210 001-3210-6305 UNIFORMS				3,630.00 *
Uniform pants for park & athletic staff.		13.00	60.00	780.00
Uniform shirts for park & athletic staff members.		13.00	80.00	1,040.00
Winter coat or bib coveralls for park & athletic maintenance staff members 2 year rotation.		13.00	80.00	1,040.00
City logo caps for park & athletic staff members.		25.00	10.00	250.00
Inclement weather gear for park & athletic maintenance staff members.		13.00	40.00	520.00
0013210 001-3210-6309 LANDSCAPE				32,000.00 *
Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex.		1.00	885.00	885.00
wildflower display areas, annual re-seeding of wildflowers at McPherson Park and Nature Center.		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Shrubs, groundcover, trees for various park areas.		1.00	5,000.00	5,000.00
	Overseeding of Pleasant Run Soccer Complex, Plaza, City Hall, Colleyville Center, etc.		1.00	6,500.00	6,500.00
	New and redesign landscape projects		1.00	18,615.00	18,615.00
0013210	001-3210-6313 SMALL TOOLS				3,000.00 *
	Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.		1.00	500.00	500.00
	Hand tools such as screwdrivers, wrenches, hammers, drills, etc.		1.00	500.00	500.00
	Athletic field tools, shovels, rakes, infield mats, spike drags, chalkers etc.		1.00	500.00	500.00
	Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary.		1.00	1,500.00	1,500.00
0013210	001-3210-6314- BUILDING SUPPLIES				8,000.00 *
	Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.		1.00	8,000.00	8,000.00
0013210	001-3210-6326 SAFETY EQUIPMENT/SUPPLIES				4,026.00 *
	Leather work boots for park & athletic maintenance staff.		14.00	150.00	2,100.00
	First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect.		1.00	720.00	720.00
	Safety gear for maintenance staff to meet OSHA guidelines to include, safety glasses, ear plugs, gloves, traffic vests, etc.		1.00	1,206.00	1,206.00
	Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies.				
0013210	001-3210-6645- OPERATING EQUIPMENT				14,000.00 *
	Purchase of a Toro Groomer (Reagan Park)		1.00	14,000.00	14,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL PARKS MAINTENANCE				1,303,166.05

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
3310	STREETS MAINTENANCE				
0013310	001-3310-6101 SALARIES				336,562.55
0013310	001-3310-6105- SALARY SAVINGS				-7,252.01
0013310	001-3310-6135 STANDBY PAY				3,876.68
0013310	001-3310-6139 OVERTIME				15,124.12
0013310	001-3310-6141 FICA EXPENSE				27,739.09
0013310	001-3310-6142 GROUP HEALTH INSURANCE				91,240.53
0013310	001-3310-6143 WORKERS' COMPENSATION				8,553.62
0013310	001-3310-6145 UNEMPLOYMENT COMPENSATION				1,314.45
0013310	001-3310-6146 RETIREMENT				37,917.49
0013310	001-3310-6148 LONGEVITY PAY				2,525.25
0013310	001-3310-6152 ACCRUED LEAVE PAY				4,425.73
0013310	001-3310-6206 TRAINING				10,293.00 *
	Work Zone Safety		6.00	200.00	1,200.00
	CFM Streets Manager		1.00	200.00	200.00
	Pavement Markings (Sign Technician)		1.00	240.00	240.00
	Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)		1.00	385.00	385.00
	Teex Training (2 Equipment Operators; 6 Field Technicians)		8.00	385.00	3,080.00
	Public Works Road-E-O 38% of \$2,600 cost		1.00	988.00	988.00
	CDL Training		2.00	2,100.00	4,200.00
0013310	001-3310-6207 PRE-EMPLOYMENT Screenings		1.00	554.00	554.00 *
0013310	001-3310-6209 DUES & SUBSCRIPTIONS				586.00 *
	CDL Renewal (Equipment Operator X 3)		3.00	61.00	183.00
	Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator)		2.00	100.00	200.00
	American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)		1.00	203.00	203.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013310 001-3310-6226 MISC. CONTRACTUAL SERVICES				21,180.00 *
Networkfleet GPS Monitoring		1.00	2,180.00	2,180.00
Vueworks Subscription		1.00	4,000.00	4,000.00
City Property Mowing		1.00	15,000.00	15,000.00
0013310 001-3310-6242 STREET LIGHTING				255,000.00 *
Streetlighting Costs		1.00	255,000.00	255,000.00
0013310 001-3310-6245 EQUIPMENT RENTAL				5,000.00 *
Rental of specialized equipment such as mini-excavators, motor graders, etc.		1.00	5,000.00	5,000.00
0013310 001-3310-6261 VEHICLE MAINTENANCE				7,050.00 *
Vehicles 600E, 601E, 603E, 665, 676, 698		1.00	7,050.00	7,050.00
0013310 001-3310-6262 GAS AND OIL				35,000.00
0013310 001-3310-6284 EQUIPMENT MAINTENANCE				13,890.00 *
Equipment 600, 601, 602, 606, 613, 616, 617, 661, 667, 672, 674, 683, 684, 685, 690, 691, 696		1.00	13,890.00	13,890.00
0013310 001-3310-6285 BUILDING MAINT & SUPPLIES				5,315.00 *
Service Center floor mats contract (28% of \$1,351)		1.00	380.00	380.00
Misc. repairs to Service Center (28% of \$6,000)		1.00	1,680.00	1,680.00
Service Center custodial contract (28% of \$11,629)		1.00	3,255.00	3,255.00
0013310 001-3310-6301 OFFICE SUPPLIES				500.00
0013310 001-3310-6305 UNIFORMS				4,920.00 *
Uniform Rental and Miscellaneous Clothing Supply (5 Street Crew Personnel)		1.00	4,920.00	4,920.00
0013310 001-3310-6308 PRINTING				58.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013310	001-3310-6313	SMALL TOOLS			1,700.00
0013310	001-3310-6314-	BUILDING SUPPLIES			10,555.00 *
		Paper Supplies for Service Center	1.00	555.00	555.00
		Street Light Supplies	1.00	10,000.00	10,000.00
0013310	001-3310-6317	TRAFFIC CONTROL SIGNS/SIGNALS			81,500.00 *
		ILA Grapevine Signal Maintenance	1.00	7,000.00	7,000.00
		Traffic Control Sign Replacement Program	1.00	28,500.00	28,500.00
		Signal Maint (2 Traffic Signals and 21 School Zone Flashers)	1.00	46,000.00	46,000.00
0013310	001-3310-6319	STREET RESURFACING			50,000.00 *
		Miscellaneous Asphalt Repairs	1.00	50,000.00	50,000.00
0013310	001-3310-6324-	INFRASTRUCTURE REPAIR & MAINT			85,450.00 *
		Street Maintenance Supplies	1.00	85,450.00	85,450.00
0013310	001-3310-6326	SAFETY EQUIPMENT/SUPPLIES			2,825.00
TOTAL STREETS MAINTENANCE					1,113,403.50

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
3410	RECREATION				
0013410	001-3410-6101 SALARIES				304,603.77
0013410	001-3410-6102 TEMPORARY HELP				25,500.00
0013410	001-3410-6105- SALARY SAVINGS				-5,740.96
0013410	001-3410-6141 FICA EXPENSE				25,968.15
0013410	001-3410-6142 GROUP HEALTH INSURANCE				42,524.58
0013410	001-3410-6143 WORKERS' COMPENSATION				454.03
0013410	001-3410-6145 UNEMPLOYMENT COMPENSATION				1,098.00
0013410	001-3410-6146 RETIREMENT				30,580.42
0013410	001-3410-6148 LONGEVITY PAY				1,815.00
0013410	001-3410-6152- ACCRUED LEAVE PAY				7,059.07
0013410	001-3410-6204 TRAVEL				4,250.00 *
	Texas Recreation and Park Society (TRAPS) North Region Conference Parks & Recreation Director		1.00	75.00	75.00
	Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist		1.00	75.00	75.00
	Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Recreation Specialist		1.00	300.00	300.00
	Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Parks & Recreation Director		1.00	300.00	300.00
	National Recreation & Park Association (NRPA) Conference Nashville, TN		1.00	2,765.00	2,765.00
	Parks & Recreation Director Reduced by \$200 for FY23				
	Blanker increase in TRAPS conference registration		1.00	735.00	735.00
0013410	001-3410-6207 PRE-EMPLOYMENT				2,000.00 *
	Background Checks - Instructors, Volleyball Coaches, Gym Monitors, etc.		1.00	1,000.00	1,000.00
	Temporary increase (re-evaluate for FY25)		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013410	001-3410-6209 DUES & SUBSCRIPTIONS				804.00 *
	United States Tennis Association (USTA) Membership - Parks & Recreation Director		1.00	35.00	35.00
	Sam's Membership - Parks & Recreation Director		1.00	45.00	45.00
	Costco Membership - Parks & Recreation Director		1.00	55.00	55.00
	Texas Recreation and Park Society (TRAPS) Membership - Parks & Recreation Director		1.00	85.00	85.00
	Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		1.00	85.00	85.00
	National Recreation and Park Association (NRPA) Membership - Recreation Specialist		1.00	99.00	99.00
	Texas Amateur Athletic Federation (TAAF) Membership - Parks & Recreation Director		1.00	200.00	200.00
	National Recreation and Park Association (NRPA) Membership - Parks & Recreation Director		1.00	200.00	200.00
0013410	001-3410-6226 MISC. CONTRACTUAL SERVICES				4,400.00 *
	Texas Junior Anglers - Fishing event for youth (fish stocking program) Increase by \$200 for FY23		1.00	4,400.00	4,400.00
0013410	001-3410-6236 ADVERTISING				3,000.00 *
	Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs		1.00	300.00	300.00
	Advertising Brochures (3) - Fall, Winter/Spring and Summer brochures		1.00	300.00	300.00
	Brochures - Creative layout, design and production of Recreation brochure three times annually (Winter/Spring, Summer, and Fall Brochures) Increased by \$2,000 for FY23, as the contractor's fee has gone up to \$65/hr, averages 10 hrs per brochure (3 brochures per year)		1.00	2,400.00	2,400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed	
0013410 001-3410-6246 OFFICE EQUIP & MAINTENANCE				250.00	*
Laminator Maintenance Fee		1.00	250.00	250.00	
0013410 001-3410-6257 RECREATION PROGRAM INSTRUCTORS				98,545.00	*
Adult Enrichment Classes - Instructor		1.00	3,500.00	3,500.00	
Payments					
Youth Development Classes - Instructor		1.00	10,045.00	10,045.00	
Payments					
Tennis Program - Instructor Payments		1.00	15,000.00	15,000.00	
Youth Athletic Programs - Instructor		1.00	69,000.00	69,000.00	
Payment, Volleyball Game Officials and					
Gym Monitors.Reduced by \$1,000 for FY23					
Increased summer programming for new		1.00	1,000.00	1,000.00	
Rec Center					
0013410 001-3410-6301 OFFICE SUPPLIES				300.00	*
Miscellaneous Office Supplies - Writing		1.00	300.00	300.00	
instruments, binders, desk accessories,					
legal pads, three-ring binders, labels,					
post-it notes, and other miscellaneous					
office items as necessary.					
0013410 001-3410-6302 POSTAGE				6,000.00	*
Postage - Mailing the Recreation		1.00	6,000.00	6,000.00	
Brochure to Colleyville Residents (3					
times per year - Fall, Winter/Spring,					
and Summer)					
0013410 001-3410-6303 OPERATING SUPPLIES				400.00	*
Batteries		1.00	100.00	100.00	
Card Stock, Specialty Paper & Foam		1.00	100.00	100.00	
Board - Advertising					
Copy and Fax Paper		1.00	200.00	200.00	
0013410 001-3410-6305 UNIFORMS				2,000.00	*
Staff Shirts - Uniform shirts		2.00	1,000.00	2,000.00	
(especially for special events and					
volleyball)					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013410 001-3410-6307 RECREATION PROGRAM SUPPLIES				40,000.00 *
Tennis Program Supplies - Tennis ball, tennis ball hoppers		1.00	200.00	200.00
Recreation Programs / Activities - Class materials and supplies		1.00	200.00	200.00
Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos (pencils, pens, bags, water bottles, etc.)		1.00	1,300.00	1,300.00
Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies		1.00	6,500.00	6,500.00
Bunny Brunch - Catered Brunch & Lunch, Plastic Eggs, Supplies, Prizes, Entertainment, Petting Zoo, and Decorations		1.00	8,510.00	8,510.00
Volleyball League Supplies - Uniforms and Trophies (Fall, Spring, & Summer). New Sand volleyball Leagues (Fall & Spring); \$10k increase in prices for volleyball shirts and event prices (FY23)		1.00	16,290.00	16,290.00
Expand bunny brunch to include additional event		1.00	7,000.00	7,000.00
0013410 001-3410-6308 PRINTING				25,000.00 *
Miscellaneous Printing (business cards, etc.)		1.00	200.00	200.00
Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)		1.00	15,800.00	15,800.00
General Increase in vendor costs		1.00	9,000.00	9,000.00
0013410 001-3410-6328 RECREATION EQUIPMENT				1,000.00 *
Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans		1.00	200.00	200.00
Miscellaneous Recreation Equipment - Miscellaneous Balls, Storage Bins, Tools, Cones, Game Equipment, etc.		1.00	500.00	500.00
Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc.Reduced by \$1,000 for FY23		1.00	300.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL RECREATION				621,811.06

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

3420 REC SENIOR CENTER

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013420	001-3420-6204 TRAVEL				575.00 *
	Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist		1.00	75.00	75.00
	Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Recreation Specialist		1.00	500.00	500.00
0013420	001-3420-6207 PRE-EMPLOYMENT				100.00 *
	Annual Background Checks - Instructors		1.00	100.00	100.00
0013420	001-3420-6209 DUES & SUBSCRIPTIONS				216.00 *
	AARP - Annual membership dues		1.00	16.00	16.00
	Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		2.00	100.00	200.00
0013420	001-3420-6245 EQUIPMENT RENTAL				450.00 *
	Senior Health Fair - Table Rental		1.00	450.00	450.00
0013420	001-3420-6257 RECREATION PROGRAM INSTRUCTORS				17,000.00 *
	Senior Recreation Classes - Instructor Payments; anticipate increases in classes and programs in the new facility		1.00	17,000.00	17,000.00
0013420	001-3420-6261 VEHICLE MAINTENANCE				100.00 *
	Vehicle #507 - 2019 Ford (14 Passenger Shuttle)		1.00	100.00	100.00
0013420	001-3420-6262 GAS AND OIL				600.00 *
	Gas - Vehicle #507 (14 Passenger Shuttle - 2019 Ford)		1.00	600.00	600.00
0013420	001-3420-6284- EQUIPMENT MAINTENANCE				300.00 *
	Senior Center - Fitness Equipment Maintenance & Repairs		1.00	300.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013420	001-3420-6302 POSTAGE				200.00 *
	Active Adult Brochure - Mailed three times annually (Fall, Winter/Spring and Summer)		1.00	200.00	200.00
0013420	001-3420-6303 OPERATING SUPPLIES				1,000.00 *
	Senior Center First Aid Supplies - Ice packs, gloves, bandages, etc.		1.00	100.00	100.00
	Brochure Supplies - brochure paper, labels, seals, etc.		1.00	200.00	200.00
	ID Printer - Supplies (Ribbon, Cards, etc.)		1.00	263.00	263.00
	Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweeteners, cups		1.00	437.00	437.00
0013420	001-3420-6305 UNIFORMS				180.00 *
	Staff Shirts		3.00	60.00	180.00
0013420	001-3420-6307 RECREATION PROGRAM SUPPLIES				7,150.00 *
	Senior Center Facility Supplies - game supplies, television trays, utility cart, etc.		1.00	150.00	150.00
	Egg-in-a-Bag Supplies (3rd Wednesday of the Month Event) - Eggs, juice, biscuits, misc. supplies		1.00	250.00	250.00
	Senior Center Tuesday Night Dinner Supplies - Paper products, beverages, utensils, cups		1.00	900.00	900.00
	Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies		1.00	1,100.00	1,100.00
	Senior Center Special Events (Senior Health Fair, Miscellaneous Social Events, & Social Dances) - entertainment, snacks, game prizes, decorations & misc. event supplies		1.00	1,250.00	1,250.00
	Added events and swag for grand opening (FY23)		1.00	3,500.00	3,500.00
0013420	001-3420-6308 PRINTING				100.00 *
	Senior Events - promotional fliers, postcards, etc.		1.00	100.00	100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013420 001-3420-6314- BUILDING SUPPLIES				200.00 *
Miscellaneous Building Supplies - Paper towels, disinfectant wipes, light bulbs, cleaning supplies, and other supplies needed for basic building operation		1.00	200.00	200.00
 0013420 001-3420-6328 RECREATION EQUIPMENT				
Senior Center Fitness Equipment - Replace worn / damaged items		1.00	100.00	200.00 *
Senior Center Miscellaneous Equipment - Replace worn / damaged items		1.00	100.00	100.00

TOTAL REC SENIOR CENTER

28,371.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

3610 COMMUNICATIONS

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013610 001-3610-6204 TRAVEL				3,600.00 *
Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media		2.00	1,800.00	3,600.00
0013610 001-3610-6209 DUES & SUBSCRIPTIONS				1,140.00 *
Annual subscription to AP Stylebook		1.00	26.00	26.00
Annual dues - TAMIO		1.00	85.00	85.00
Annual dues - International Association of Business Communicators		1.00	304.00	304.00
Annual Dues for Government Social Media Communicators		1.00	350.00	350.00
City-County Communications and Marketing Association (3CMA) Annual Dues		1.00	375.00	375.00
0013610 001-3610-6226 MISC. CONTRACTUAL SERVICES				181,740.00 *
Photography/video services		12.00	3,750.00	45,000.00
Annual renewal and hosting fees for website + programming changes		1.00	14,240.00	14,240.00
Dallas Morning News annual subscription		1.00	155.00	155.00
Fort Worth Star Telegram annual subscription		1.00	130.00	130.00
Zoom subscription		1.00	2,250.00	2,250.00
SurveyMonkey subscription		1.00	400.00	400.00
Archive Social subscription		1.00	4,790.00	4,790.00
Mobile Texts		1.00	1,428.00	1,428.00
Issuu subscription		1.00	420.00	420.00
Facebook Boosts		1.00	1,427.00	1,427.00
Other marketing		1.00	1,500.00	1,500.00
City Fair		1.00	30,000.00	30,000.00
AV Crew for videos and events		1.00	80,000.00	80,000.00
0013610 001-3610-6301 OFFICE SUPPLIES				165.00 *
General office supplies		1.00	165.00	165.00
TOTAL COMMUNICATIONS				186,645.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

3710 COLLEYVILLE CENTER

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013710 001-3710-6101 SALARIES				205,328.62
0013710 001-3710-6102 TEMPORARY HELP				26,115.00
0013710 001-3710-6105- SALARY SAVINGS				-4,742.12
0013710 001-3710-6139 OVERTIME				3,096.25
0013710 001-3710-6141 FICA EXPENSE				18,254.90
0013710 001-3710-6142 GROUP HEALTH INSURANCE				45,979.48
0013710 001-3710-6143 WORKERS' COMPENSATION				4,852.20
0013710 001-3710-6145 UNEMPLOYMENT COMPENSATION				828.00
0013710 001-3710-6146 RETIREMENT				22,170.07
0013710 001-3710-6148 LONGEVITY PAY				1,278.00
0013710 001-3710-6204 TRAVEL				700.00 *
10 Chamber Luncheons, TXAVM luncheons		14.00	50.00	700.00
for Center Manager and Event Specialist				
Marketing and Branding				
0013710 001-3710-6206- TRAINING				2,500.00 *
Staff training Texas Association of		1.00	500.00	500.00
Venue Managers				
Employee Development		1.00	2,000.00	2,000.00
0013710 001-3710-6209 DUES & SUBSCRIPTIONS				3,575.00 *
Texas Association of Venues,		5.00	500.00	2,500.00
Texas Venue Associations, small venues				
2 memberships				
Membership-Center Manager		1.00	475.00	475.00
International Association of Assembly				
Managers				
National Membership Group				
Texas Association of Venues		2.00	300.00	600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013710 001-3710-6213- TUITION REIMBURSEMENT				5,000.00 *
Kristi Isbell tuition reimbursement		1.00	5,000.00	5,000.00
0013710 001-3710-6226 MISC. CONTRACTUAL SERVICES				15,727.00 *
Air conditioning servicing, insect control, grease trap, aire master, weekend cleaning services.		12.00	477.25	5,727.00
Anticipate a 15% vendor increase plus weekend event maintenance (FY23)		1.00	10,000.00	10,000.00
0013710 001-3710-6245 EQUIPMENT RENTAL				500.00 *
		1.00	500.00	500.00
0013710 001-3710-6284- EQUIPMENT MAINTENANCE				2,500.00
0013710 001-3710-6285 BUILDING MAINT & SUPPLIES				27,079.00 *
Monitronix- Security System Monthly monitoring; assumes 15% increase for FY23		12.00	35.65	427.80
BWS-Fire Alarm Monitoring		4.00	155.25	621.00
5% rate increase 2019; assumes 15% increase for FY23		4.00	161.00	644.00
BWS-quarterly building sprinkler system and vent hood check; assumes 15% increase for FY23		12.00	172.50	2,070.00
Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building; assumes 15% increase for FY23		4.00	460.00	1,840.00
Quarterly service filter changing system check, filter cleaning and maintenance on 6 AC units; assumes 15% increase for FY23		24.00	555.45	13,330.80
Friday and wednesday janitorial service; assumes 15% increase for FY23		4.00	805.00	3,220.00
Quarterly window washing inside and out of 4 large Paladium and all other other small windows in Center; assumes 15% increase for FY23		1.00	1,147.65	1,147.65
Annual door maintenance		1.00	2,052.75	2,052.75
5% increase; assumes 15% increase for FY23				
Hufcor				
Annual Partition Maintenance of room dividers in large hall and small conference room				
5% increase budgeted for 2019; assumes 15% increase for FY23				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical systems and equipment; assumes 15% increase for FY23		1.00	1,725.00	1,725.00
0013710	001-3710-6287 PROPERTY MAINTENANCE				2,875.00 *
	Monthly spraying of facility interior and exterior (Western Exterminators)		12.00	80.50	966.00
	Quarterly Grease Trap Cleaning		4.00	189.75	759.00
	Exterior paint and facade touch ups		1.00	1,150.00	1,150.00
0013710	001-3710-6301 OFFICE SUPPLIES				1,250.00
0013710	001-3710-6302 POSTAGE				100.00
0013710	001-3710-6303 OPERATING SUPPLIES				11,845.00 *
	Flowers for lobby and restroom; assumes 15% vendor increase for FY23		12.00	40.25	483.00
	6303-Operating Supplies		4.00	115.00	460.00
	copier paper, first aid supplies, duct tape, kitchen utensils as needed; assumes 15% vendor increase for FY23				
	Catering Supplies and Foods- offset by revenue charged to clients. Anticipate 3% increase in use/expense; assumes 15% vendor increase for FY23		12.00	448.50	5,382.00
	Linen Service- \$2.00 cost per linen/clients charged \$5.00 per linen or linen provided free with standard business booking Monday-Friday		12.00	460.00	5,520.00
	5% increase FY19 @ \$12.50 \$50/month; assumes 15% vendor increase for FY23				
0013710	001-3710-6305 UNIFORMS				1,000.00 *
	4 Employees: Annual update of City and Center branded shirts for events, work slacks for maintenance crew		1.00	1,000.00	1,000.00
0013710	001-3710-6308 PRINTING				800.00 *
	Letterhead, business cards, fliers for conventions, customer satisfaction surveys, rate cards, etc.; assumes 15% vendor increase for FY23		1.00	800.00	800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013710 001-3710-6309 LANDSCAPE				5,750.00
0013710 001-3710-6314- BUILDING SUPPLIES				
Batteries for microphones; assumed 15% vendor increase for FY23		11.00	23.00	10,856.00 *
Floor Care Products including stripper and wax; assumed 15% vendor increase for FY23		10.00	230.00	253.00
Cleaning Supplies & Paper Products; assumed 15% vendor increase for FY23		12.00	586.50	2,300.00
Flourescent light bulb replacement; assumed 15% vendor increase for FY23		1.00	1,265.00	7,038.00
				1,265.00

TOTAL COLLEYVILLE CENTER

415,217.40

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
3910	HUMAN RESOURCES				
0013910	001-3910-6101 SALARIES				212,931.21
0013910	001-3910-6102- TEMPORARY HELP				12,480.00
0013910	001-3910-6105- SALARY SAVINGS				-4,298.77
0013910	001-3910-6141 FICA EXPENSE				17,414.51
0013910	001-3910-6142 GROUP HEALTH INSURANCE				28,737.18
0013910	001-3910-6143 WORKERS' COMPENSATION				330.21
0013910	001-3910-6145 UNEMPLOYMENT COMPENSATION				414.00
0013910	001-3910-6146 RETIREMENT				22,477.40
0013910	001-3910-6148 LONGEVITY PAY				1,972.50
0013910	001-3910-6206 TRAINING				6,350.00 *
	HR Southwest Seminar - HR Director		1.00	1,000.00	1,000.00
	Records Management Training from the		1.00	1,000.00	1,000.00
	Texas State Library and Archives				
	Commission				
	Tyler Technologies Conference for 1 HR		1.00	3,000.00	3,000.00
	staff member				
	Women in Govt - HR Analyst		1.00	100.00	100.00
	Fort Worth Human Resources Management		1.00	250.00	250.00
	Association (FWHRMA) Employment Law				
	Seminar - HR Director				
	Texas Municipal Human Resources		1.00	1,000.00	1,000.00
	Association (TMHRA) Annual Conference -				
	HR Dir & HR Analyst				
0013910	001-3910-6207 PRE-EMPLOYMENT				75.00 *
	Pre-employment screenings		1.00	75.00	75.00
0013910	001-3910-6208 ORGANIZATIONAL DEVELOPMENT				35,895.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
General Fund: \$35,895 (86%)		1.00	31,595.00	35,895.00
Utility Fund: \$5,843 (14%)				
TOTAL: \$41,738.00				
Administrative Asst Luncheon \$1,000				
Assistant's Roundtable (\$100x2) \$200				
Benefit Bid Ad \$75				
Chili Cookoff \$800				
EAP \$8,808				
Employee Picnic \$1,800				
Employee Recognition Future Programming \$3,000				
Field Appreciation Day \$1,000				
Flu Shots (\$25 x 65) \$1,625				
HR Specialist Business Mgmt Daily \$200				
In-Service Day \$10,000				
Leadership Team Retreat \$1,000				
NCTCOG Training Account \$1,000				
Onboarding Box Lunches \$500				
Recognition Certificate Booklets \$100				
0013910 001-3910-6209 DUES & SUBSCRIPTIONS				930.00 *
Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst		2.00	75.00	150.00
Dallas Human Resources Association - HR Director		1.00	150.00	150.00
Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst		2.00	250.00	500.00
		1.00	75.00	130.00
0013910 001-3910-6226 MISC. CONTRACTUAL SERVICES				46,708.00 *
ERS Annual Fee (Texas Social Security Program)		1.00	35.00	35.00
Texas Municipal Human Resources Association (MHRA) Luncheon		1.00	221.00	221.00
Subscription to Strategic Government Resources (SGR) job board website for advertising open positions. Increase of 10% from previous year		1.00	362.00	400.00
Labor Law Poster Compliance		1.00	650.00	650.00
Classification and Compensation Study		1.00	5,000.00	5,000.00
Annual Updates to Pay Plan				
Target Solution Training Software annual license (increase of 2% for software and increase in number of user accounts)		1.00	14,795.00	15,402.00
City-wide health screening		1.00	25,000.00	25,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013910 001-3910-6301 OFFICE SUPPLIES		1.00	1,050.00	1,050.00 *
				1,050.00
0013910 001-3910-6302 POSTAGE		1.00	120.00	120.00 *
				120.00
0013910 001-3910-6303 OPERATING SUPPLIES				1,686.00 *
HR fax machine replacement cartridge		1.00	51.00	51.00
Misc		1.00	1,635.00	1,635.00
0013910 001-3910-6305- UNIFORMS				835.00 *
Uniforms		1.00	835.00	835.00
0013910 001-3910-6308 PRINTING				70.00 *
Printing; Business Cards		1.00	70.00	70.00

TOTAL HUMAN RESOURCES

386,177.24

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
4110	MUNICIPAL COURT				
0014110	001-4110-6101 SALARIES				337,502.61
0014110	001-4110-6102 TEMPORARY HELP				2,000.00
0014110	001-4110-6105- SALARY SAVINGS				-6,623.40
0014110	001-4110-6141 FICA EXPENSE				25,860.06
0014110	001-4110-6142 GROUP HEALTH INSURANCE				86,211.53
0014110	001-4110-6143 WORKERS' COMPENSATION				954.90
0014110	001-4110-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0014110	001-4110-6146 RETIREMENT				35,332.54
0014110	001-4110-6148 LONGEVITY PAY				525.00
0014110	001-4110-6204- TRAVEL				2,000.00 *
	TYLER TECHNOLOGIES CONFERENCE		1.00	2,000.00	2,000.00
0014110	001-4110-6206 TRAINING				2,390.00 *
	4 REGISTRATIONS FOR TMCEC SEMINARS		6.00	50.00	300.00
	TX MUNICIPAL COURT EDUCATION CENTER		4.00	150.00	600.00
	(TMCEC) - CONTINUING EDUCATION FOR 3				
	REQUIRED				
	CLERKS LEGISLATIVE UPDATE SEMINAR -		2.00	125.00	250.00
	DALLAS COURT ADMINISTRATOR AND				
	CERTIFICATION TRAINING				
	LOCAL TRAINING FOR CERTIFIED CLERK		1.00	100.00	100.00
	TMCEC TRAINING FOR COURT ADMINISTRATOR		2.00	300.00	600.00
	AND JUVENILE CASE MANAGER - AUSTIN -				
	STATE MANDATORY				
	1 CLERK ATTEND THE NEW 32 HOUR TRAINING		1.00	540.00	540.00
	IN AUSTIN - REGISTRATION \$200, MILEAGE				
	\$225				
0014110	001-4110-6209 DUES & SUBSCRIPTIONS				735.00 *
	LEXIS NEXIS RISK SOLUTIONS - traffic		1.00	50.00	50.00
	law books				
	NORTH TEXAS COURT CLERKS ASSOCIATION -		5.00	55.00	275.00
	5 employees				
	GOULDS LAW MANUAL UPDATE FOR JUDGE AND		1.00	80.00	80.00
	COURT STAFF				
	TMCEC Dues		6.00	55.00	330.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0014110 001-4110-6218- MUNICIPAL JUDGE				148,500.00
0014110 001-4110-6226 MISC. CONTRACTUAL SERVICES				10,025.00 *
SAFESITE - document storage		1.00	1,250.00	1,250.00
HIRED HANDS - translation services		1.00	2,127.00	2,127.00
(foreign languages and sign language)				
Court legal fees		1.00	3,000.00	3,000.00
Tyler Tech Case Resolution Bundle		1.00	3,648.00	3,648.00
0014110 001-4110-6301 OFFICE SUPPLIES				1,000.00 *
DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT		1.00	100.00	100.00
STAPLES - 2 types of envelopes for court notification mailings		1.00	100.00	100.00
misc. office supplies		1.00	800.00	800.00
0014110 001-4110-6303 OPERATING SUPPLIES				7,668.00 *
OFFICE DEPOT - receipt printer ribbons		1.00	300.00	300.00
COLLEYVILLE - paper warrant issue		1.00	325.00	325.00
KELLER - paper warrant issue		1.00	325.00	325.00
SAFE SITE - document storage		1.00	500.00	500.00
STAPLES - envelopes for mailing (2 types)		1.00	518.00	518.00
STAPLES - mailing labels		1.00	600.00	600.00
OFFICE DEPOT - thermal paper for payment receipts		1.00	800.00	800.00
CPI ONE POINT - copy paper		1.00	1,200.00	1,200.00
OFFICE DEPOT - ticket writer paper for PD		1.00	1,500.00	1,500.00
CPI ONE POINT - paper for letters, dockets, & complaints		1.00	1,600.00	1,600.00
0014110 001-4110-6308 PRINTING				1,250.00 *
STEVE STRANGE - printing of letterhead / envelopes		1.00	250.00	250.00
KIT JONES INC - hard copy citations, warrant cards, and blue envelopes		1.00	1,000.00	1,000.00

TOTAL MUNICIPAL COURT

656,573.24

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

5110 FLEET SERVICES

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015110	001-5110-6101 SALARIES				109,441.28
0015110	001-5110-6105- SALARY SAVINGS				-2,280.56
0015110	001-5110-6139 OVERTIME				1,602.56
0015110	001-5110-6141 FICA EXPENSE				8,722.01
0015110	001-5110-6142 GROUP HEALTH INSURANCE				28,737.18
0015110	001-5110-6143 WORKERS' COMPENSATION				1,686.38
0015110	001-5110-6145 UNEMPLOYMENT COMPENSATION				414.00
0015110	001-5110-6146 RETIREMENT				11,925.10
0015110	001-5110-6148 LONGEVITY PAY				1,972.50
0015110	001-5110-6150 TOOL ALLOWANCE				960.00
0015110	001-5110-6206 TRAINING				1,350.00 *
	Mechanical and Diagnostic and Repair Training (2 Mechanics x 3 courses x \$94.95/course)		6.00	95.00	570.00
	Automotive Service Excellence (ASE) Certification Testing-Self-Study Program (2 Mechanics)		2.00	140.00	280.00
	Automotive Service Excellence (ASE) Master Certification Testing-Online Program (Fleet Manager)		1.00	500.00	500.00
0015110	001-5110-6207 PRE-EMPLOYMENT				100.00
0015110	001-5110-6209 DUES & SUBSCRIPTIONS				2,301.00 *
	CDL Renewal		1.00	60.00	60.00
	American Public Works Association (APWA) (Fleet Manager)		1.00	203.00	203.00
	National Association of Fleet Administrators (NAFA) Assoc. (Fleet Manager)		1.00	310.00	310.00
	Chilton's On-Line Repair Manuals Annual Subscription Cost		1.00	1,728.00	1,728.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015110 001-5110-6226- MISC. CONTRACTUAL SERVICES				2,568.00 *
Encore scan tool software (for tires)		1.00	700.00	700.00
Networkfleet GPS Monitoring		1.00	1,868.00	1,868.00
0015110 001-5110-6228 PROFESSIONAL MAINTENANCE				675.00 *
Service Parts Cleaner		5.00	135.00	675.00
0015110 001-5110-6261 VEHICLE MAINTENANCE				5,000.00 *
Vehicles 300E, 301E, 302E, 507, 707		1.00	5,000.00	5,000.00
0015110 001-5110-6262 GAS AND OIL				9,500.00 *
Motor Pool Gas and Oil		1.00	3,675.00	3,675.00
All City Vehicles Bulk Oil		1.00	5,025.00	5,025.00
FY23 update		1.00	800.00	800.00
0015110 001-5110-6284 EQUIPMENT MAINTENANCE				2,500.00 *
Equipment 303 and 334		1.00	700.00	700.00
Back-up generator maintenance		1.00	1,800.00	1,800.00
0015110 001-5110-6305 UNIFORMS				1,640.00 *
Uniform Rental and Miscellaneous		1.00	1,640.00	1,640.00
Clothing Supply (2 Fleet Personnel)				
0015110 001-5110-6313 SMALL TOOLS				1,150.00
0015110 001-5110-6318 SHOP SUPPLIES				1,435.00 *
Various Shop Supplies		1.00	1,435.00	1,435.00
0015110 001-5110-6326 SAFETY EQUIPMENT/SUPPLIES				900.00
TOTAL FLEET SERVICES				192,299.45

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
5710	FACILITY SERVICES				
0015710	001-5710-6101 SALARIES				148,591.63
0015710	001-5710-6105- SALARY SAVINGS				-3,979.12
0015710	001-5710-6139 OVERTIME				4,477.00
0015710	001-5710-6141 FICA EXPENSE				15,219.77
0015710	001-5710-6142 GROUP HEALTH INSURANCE				28,737.18
0015710	001-5710-6143 WORKERS' COMPENSATION				3,885.65
0015710	001-5710-6145 UNEMPLOYMENT COMPENSATION				414.00
0015710	001-5710-6146 RETIREMENT				20,806.02
0015710	001-5710-6148 LONGEVITY PAY				1,867.50
0015710	001-5710-6152 ACCRUED LEAVE PAY				5,723.63
0015710	001-5710-6204- TRAVEL				
	Building Maintenance Seminars TBD		2.00	500.00	1,000.00 *
	(Facilities Manager and Building Maintenance Technician)				1,000.00
0015710	001-5710-6206- TRAINING				
	HVAC Continuing Education (Facility Manager)		1.00	300.00	1,800.00 *
	Safety Training		1.00	500.00	300.00
	Vocational Training (Building Tech)		1.00	1,000.00	500.00
					1,000.00
0015710	001-5710-6209- DUES & SUBSCRIPTIONS				
	HVAC License (Facility Manager)		1.00	100.00	100.00 *
					100.00
0015710	001-5710-6226 MISC. CONTRACTUAL SERVICES				
	Networkfleet GPS Monitoring		1.00	312.00	16,632.00 *
	Fountain Maintenance Agreement		1.00	16,320.00	312.00
					16,320.00
0015710	001-5710-6261 VEHICLE MAINTENANCE				
	Vehicle 702E		1.00	2,000.00	2,000.00 *
					2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015710 001-5710-6262 GAS AND OIL				2,300.00
0015710 001-5710-6285 BUILDING MAINT & SUPPLIES				387,126.00 *
City Hall/Library/Justice Center:		1.00	5,980.00	5,980.00
Security Systems Maintenance and Supply				
Fire Stations 1, 2 and 3: HVAC		1.00	6,300.00	6,300.00
Maintenance: Repairs, Service, Replacement				
City Hall/Library: Elevator Inspections and Maintenance Agreement		1.00	10,000.00	10,000.00
Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)		1.00	16,921.00	16,921.00
Fire Stations 1, 2 and 3: Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)		1.00	30,000.00	30,000.00
City Hall/Library/Justice Center: Miscellaneous Maintenance (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous)		1.00	38,170.00	38,170.00
City Hall/Library/Justice Center: HVAC Maintenance & Repair		1.00	55,716.00	55,716.00
City Hall/Library/Justice Center: Cleaning and Janitorial		1.00	116,829.00	116,829.00
Public Works Service Center: Pest Control		1.00	260.00	260.00
Misc Contracts: Light Bulb Disposal Contract		1.00	500.00	500.00
Senior Center: Pest Control		1.00	570.00	570.00
Senior Center: Fire Alarm Inspections and Monitoring		1.00	750.00	750.00
Fire Stations 1, 2, 3, and original FS: Pest Control		1.00	1,500.00	1,500.00
Library: Partition Door Service Plan		1.00	1,000.00	1,000.00
Senior Center: Door Service Plan		1.00	1,000.00	1,000.00
City Hall/Library/Justice Center: Backflow Testing		1.00	2,700.00	2,700.00
Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)		1.00	1,250.00	1,250.00
City Hall & Library: Automatic Door Maintenance		1.00	5,200.00	5,200.00
Misc Contracts: Panic Button Monitoring		1.00	3,000.00	3,000.00
Bidault and Webb House: Miscellaneous Maintenance		1.00	2,500.00	2,500.00
Justice Center: Gate Maintenance Contract		1.00	2,550.00	2,550.00
Senior Center: HVAC Maintenance and Repair		1.00	2,790.00	2,790.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring		1.00	7,000.00	7,000.00
	City Hall/Library/Justice Center: Pest Control		1.00	6,000.00	6,000.00
	Fire Administration: Cleaning and Janitorial		1.00	3,950.00	3,950.00
	City Hall/Library: Boiler Inspection and Maintenance		1.00	4,200.00	4,200.00
	City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring		1.00	6,700.00	6,700.00
	City Hall/Library/Justice Center: Floor Mats Contract		1.00	4,810.00	4,810.00
	City Hall/Library/Justice Center: window Cleaning		1.00	4,945.00	4,945.00
	Plaza Stone Cleaning and Sealing		1.00	9,500.00	9,500.00
	Window Washing (service center)		1.00	1,200.00	1,200.00
	Rec center backflow testing		1.00	1,300.00	1,300.00
	Rec Center fire alarm inspections and monitoring		1.00	5,320.00	5,320.00
	Rec Center HVAC maintenance/repair		1.00	3,000.00	3,000.00
	Rec Center: cleaning and janitorial		1.00	17,500.00	17,500.00
	Misc maintenance at Rec Center		1.00	2,000.00	2,000.00
	Panic button monitoring		1.00	3,000.00	3,000.00
	Rec Center pest control		1.00	1,215.00	1,215.00
0015710	001-5710-6303 OPERATING SUPPLIES				250.00 *
	Tapes, Access Cards, etc.		1.00	250.00	250.00
0015710	001-5710-6305 UNIFORMS				500.00 *
	Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager)		1.00	500.00	500.00
0015710	001-5710-6313 SMALL TOOLS				850.00
0015710	001-5710-6314- BUILDING SUPPLIES				15,000.00 *
	Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)		1.00	5,000.00	5,000.00
	Lighting Supplies (City Hall/Library/Justice Center)		1.00	10,000.00	10,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR:				
GENERAL FUND				
0015710	001-5710-6326	SAFETY EQUIPMENT/SUPPLIES	VENDOR	QUANTITY
			UNIT COST	2024 Proposed
				450.00
TOTAL FACILITY SERVICES				653,751.26

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

5910 INFORMATION SERVICES

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015910	001-5910-6101 SALARIES				263,251.57
0015910	001-5910-6105- SALARY SAVINGS				-5,991.10
0015910	001-5910-6139 OVERTIME				733.62
0015910	001-5910-6141 FICA EXPENSE				22,930.92
0015910	001-5910-6142 GROUP HEALTH INSURANCE				28,737.18
0015910	001-5910-6143 WORKERS' COMPENSATION				434.54
0015910	001-5910-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0015910	001-5910-6146 RETIREMENT				20,178.28
0015910	001-5910-6148 LONGEVITY PAY				135.00
0015910	001-5910-6204 TRAVEL				3,720.00 *
	Texas Association of Governmental		2.00	580.00	1,160.00
	Information Managers (TAGITM) Hotel				
	Mileage Re-imbursement for travel and		2.00	650.00	1,300.00
	exp.				
	Per Diem for Training & Conference		2.00	630.00	1,260.00
0015910	001-5910-6206 TRAINING				22,835.00 *
	Installation, Storage, and Compute with		1.00	3,095.00	3,095.00
	windows Server 2019 (M20740)				
	Administering windows Server 2019		1.00	3,095.00	3,095.00
	(M20411).				
	CB Nuggets-Online Training for DTS staff		1.00	3,825.00	3,825.00
	ISM Mgr. CISCO ICND1 v3.0 -		1.00	3,595.00	3,595.00
	Interconnecting Cisco Networking Devices				
	ISM Manager-- ICND2 v3.0 -		1.00	3,595.00	3,595.00
	Interconnecting Cisco Networking				
	Devices, Part 2				
	City Staff- Individual Security		1.00	5,630.00	5,630.00
	Training KNOWB-4				
0015910	001-5910-6209 DUES & SUBSCRIPTIONS				1,325.00 *
	TX Assoc. of Govt. Info. Tech Mgrs.		2.00	140.00	280.00
	(TAGITM)				
	Texas Association of State systems for		1.00	450.00	450.00
	Computing and Communications				
	TAGITM Conference Fee		1.00	595.00	595.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015910 001-5910-6225 COMPUTER SERVICES				147,522.66 *
Police CID aircard		25.00	588.00	14,700.00
added 2 SRU, 6 LPR cards for HWY 26,				
11 New Cards for LPR 2022				
PD-Code Enforcement Aircard		1.00	588.00	1,176.00
Assistant Chief Aircard				
Parks Maintenance- Time Warner Cable		1.00	1,002.00	1,188.00
Fees\$82.99 Monthly				
@ TV's were added in 2021 \$9.00X2				
Internet redundancy on-going cost		1.00	2,400.00	2,400.00
Fire-Operations		1.00	550.00	550.00
Fire Check software maintenance				
FireCheckoff.com				
Changed to PSTRAX Software				
Building inspection 4 Aircards (\$49.00		4.00	588.00	2,352.00
monthly)				
Fire-EMS Aircard		1.00	588.00	588.00
Fire-Operations		14.00	588.00	8,232.00
Verizon Aircards 14 vehicles total				
(added 2 in 2022)				
Fire-PreventionVerizon Aircard		1.00	588.00	588.00
Aircards for laptops in		29.00	588.00	17,052.00
patrol/unmarked cars				
PSTRAX		1.00	5,927.26	5,927.26
2 TV's added @ \$9 each month		1.00	216.00	216.00
Pediatric Emergency Standards Inc.		1.00	2,350.00	2,350.00
(Fire Software)				
City hall datacenter warranty		1.00	11,000.00	11,000.00
Adobe creative cloud licensing migration		1.00	12,000.00	12,000.00
Annual cost for Cisco device licensing		1.00	20,000.00	20,000.00
refresh				
Mobile device management (\$1.50 per		1.00	1,500.00	1,500.00
device)				
windows Server 2022 licensing		1.00	8,000.00	8,000.00
Lumos network monitoring and mapping		1.00	4,491.40	4,491.40
Thinkguard Cisco Amp Software		1.00	33,212.00	33,212.00
0015910 001-5910-6226 MISC. CONTRACTUAL SERVICES				318,584.11 *
Fire-Active 911		70.00	12.50	875.00
American Answering Services (City ISM		12.00	170.00	2,040.00
24/7 on-call answering service)				
Haligan - Daily Apparatus Maintenance		1.00	550.00	1,400.00
Fleet- Vehicle Maintenance DB software		1.00	1,629.00	1,629.00
Annual Maintenance				
Went to an online product (Lic.)				
Swagit online Webcast annual agreement		1.00	17,000.00	17,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
Laserfiche: Enterprise Rio Lic. - 50 concurrent users		1.00	23,929.80	23,929.80
DocumentImagingSystemincludes: LaserficheRIOSystem LFRioNamedFullUserqty52 LFRioRecordsManagementUsersqty52 LFRioScanConnectqty1 LFRioPilotPublicPortallicenseqty1 GeoDocsqty1 DocuNavNavigatorqty1DocuNavAutoFileqty1 Microsoft-- Server Lic/Office/Exchange/Sharepoint 2022- 4 X MS Server 2016 DC- \$6228.00 Finance-Munis ERP annual Maintenance Contract; update of \$2,214 for FY23 Engineering- AutoCad Maintenance HOSTMONITOR Service- network monitoring software Tyler Unlimited Client Access Maintenance Netbrain Annual Maintenance- network monitoring CRW-GIS TRAK Annual Maintenance Gov Connection (CALL ON COLLEYVILLE) Customer Response Module (CRM) Hosting Digital cloud fax model Barracuda email Archiver VMWARE View Desktop Annual Contract Barracuda Spam Filter Ocularis camera maintenance starting after original 3yr contract over. Barracuda OFF-site Backup system upgraded size of platform in 2021 FIRE-Emergency Reporting Software MaintenanceReporting Systems INC. Added Service Finance -Tyler Overflow Blade chassis support SERVICE IT direct Landguard annual cost- network vulnerability assessment tool NeoGov maintenance contract (applicant tracking software) Agenda management Software (CIVIC PLUS) VMWARE Support Contract Munis Disaster Recovery; added \$3,595 for FY23 Digitizing documents to laserfiche annual funding Munis Operating System and Database Administration (OSDBA) Support and DR site; added \$2,260 for FY23		1.00	24,912.00	24,912.00
		1.00	29,687.00	29,687.00
		2.00	1,234.00	2,468.00
		1.00	1,299.00	1,299.00
		1.00	1,785.00	1,785.00
		1.00	1,960.00	2,038.00
		1.00	2,500.00	2,500.00
		1.00	3,272.00	3,272.00
		1.00	3,100.00	3,100.00
		1.00	3,900.00	3,900.00
		1.00	4,200.00	4,200.00
		1.00	4,945.20	4,945.20
		1.00	4,850.00	5,300.00
		1.00	6,394.00	6,394.00
		1.00	5,308.00	5,308.00
		1.00	5,379.00	5,379.00
		1.00	6,110.00	6,110.00
		1.00	6,600.00	6,600.00
		1.00	6,800.00	6,800.00
		1.00	9,168.39	9,168.39
		1.00	8,554.00	8,554.00
		1.00	15,601.00	15,601.00
		1.00	12,000.00	12,000.00
		1.00	16,321.00	16,321.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Crew Sense (Fire Scheduling)		1.00	4,556.00	4,556.00
	Veam Backup & Replication Enterprise - license+Production Supp		1.00	7,032.72	7,032.72
	WEBEX annual \$2000.00monthly is \$400.		1.00	6,800.00	6,800.00
	New City Secretary software FY23		1.00	6,500.00	6,500.00
	EnerGov Software Maintenance, new FY23		1.00	54,860.00	54,860.00
	Lumos T1/T2 40 hr retainer for IT work		1.00	4,320.00	4,320.00
0015910	001-5910-6240 CELL PHONES				
	ISM Aircard		1.00	588.00	588.00 *
0015910	001-5910-6246 OFFICE EQUIP & MAINTENANCE				
	UPS Annual Battery replacement City Hall		1.00	2,184.00	33,384.00 *
	Council Chamber Projector bulbs for overheads		1.00	3,200.00	2,184.00
	A/V Equipment City Hall, Library, and Colleyville Center Repair and maint. of equipment (break/fix annual budget)		1.00	22,100.00	3,200.00
	This is the average this line item has been over the last two years				28,000.00
0015910	001-5910-6261 VEHICLE MAINTENANCE				
	2005 Ford Expedition maintenance		1.00	878.00	878.00 *
0015910	001-5910-6262 GAS AND OIL				
	2005 Ford Expedition Gas/oil		1.00	500.00	500.00 *
0015910	001-5910-6301 OFFICE SUPPLIES				50.00
0015910	001-5910-6302 POSTAGE				
	Shipping for Equipment returns		1.00	500.00	500.00 *
0015910	001-5910-6305 UNIFORMS				
	staff shirts		16.00	45.00	900.00 *
	Added part-time staff				900.00
0015910	001-5910-6312 COMPUTER SUPPLIES				
	Miscellaneous Computer Supplies		1.00	1,500.00	9,105.00 *
	Toner/Ink for printers city-wide		1.00	7,605.00	1,500.00
					7,605.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015910 001-5910-6360 MINOR OPERATING OUTLAY				15,116.00 *
Cradlepoint Wireless Routers in PD/FD Vehicles		12.00	843.00	10,116.00
ESRI contract; FY23 increase		1.00	5,000.00	5,000.00
0015910 001-5910-6809- TRANSFER TO CABLE/CAP EQUIP				117,000.00 *
Annual transfer to the Vehicle & Equipment Replacement Fund for technology replacement.		1.00	117,000.00	117,000.00
Includes: laptops, desktops, monitors, phones, security cameras, switches, servers, and iPads				

TOTAL INFORMATION SERVICES

1,003,659.78

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND	IS GIS				
5920	IS GIS				
0015920	001-5920-6101 SALARIES				13,997.75
0015920	001-5920-6105- SALARY SAVINGS				-281.71
0015920	001-5920-6141 FICA EXPENSE				1,077.53
0015920	001-5920-6142 GROUP HEALTH INSURANCE				2,011.60
0015920	001-5920-6143 WORKERS' COMPENSATION				20.43
0015920	001-5920-6145 UNEMPLOYMENT COMPENSATION				28.98
0015920	001-5920-6146 RETIREMENT				1,473.02
0015920	001-5920-6148 LONGEVITY PAY				86.10
0015920	001-5920-6204- TRAVEL				2,626.00 *
	Esri World User Conference Hotel		1.00	1,550.00	2,176.00
	Annual San Diego, CA				
	adjusted airfare, hotel and meals				
	Mileage reimbursement		1.00	450.00	450.00
0015920	001-5920-6206 TRAINING				8,995.00 *
	Microsoft Sharepoint Training		1.00	3,995.00	3,995.00
	ESRI Training		1.00	5,000.00	5,000.00
0015920	001-5920-6209- DUES & SUBSCRIPTIONS				65.00 *
	Southcentral ARC user group (SCUAG)		1.00	65.00	65.00
0015920	001-5920-6226 MISC. CONTRACTUAL SERVICES				45,061.00 *
	Plotter Maintenance		1.00	1,131.00	1,131.00
	GPS Service-Annual Service Agreement		1.00	1,230.00	1,230.00
	Trimble Software				
	Nexus Viewer maintenance- online map viewing		1.00	3,800.00	3,800.00
	Development Services-Application		1.00	4,000.00	4,000.00
	Service Consulting				
	I-Communities NCTCOG-Annual Maintenance agreement		1.00	4,800.00	4,800.00
	Enterprise License Agreement (ESRI)		1.00	28,600.00	28,600.00
	ARCGIS Drone2MAP		1.00	1,500.00	1,500.00
	Mapping technology to keep up with dev. between fly overs				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015920 001-5920-6301 OFFICE SUPPLIES				5,430.00 *
Plotter Paper Rolls 36"		4.00	100.00	400.00
Outside Plotter Prints larger than 36"		1.00	780.00	780.00
Plotter Ink		2.00	1,250.00	2,500.00
Office Supplies - Printing and Binding (Map Books)		1.00	1,750.00	1,750.00
 0015920 001-5920-6305 UNIFORMS				
staff shirts		1.00	90.00	90.00 *

TOTAL IS GIS

80,680.70

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

6310 CAPITAL EQUIPMENT RESERVE

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0016310 001-6310-6810 CAPITAL EQUIPMENT RESERVE				931,000.00 *
Fire Apparatus replacement program		1.00	150,000.00	150,000.00
Vehicle and Capital Equipment Replacement		1.00	221,000.00	221,000.00
Placeholder; general fund transfers \$\$ into debt service fund		1.00	560,000.00	560,000.00

TOTAL CAPITAL EQUIPMENT RESERVE

931,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND	NON-DEPARTMENTAL				
9999	NON-DEPARTMENTAL				
0019999	001-9999-6203- INSURANCE SHARE				205,000.00 *
	Property and liability insurance for		1.00	205,000.00	205,000.00
	the General Fund (68% to General Fund)				
	- anticipated 15% FY2019 increase				
0019999	001-9999-6234- CREDIT CARD CONV FEES				22,500.00
0019999	001-9999-6238- ELECTRICITY				335,000.00 *
	TCAP projections based on historical		1.00	335,000.00	335,000.00
	usage				
0019999	001-9999-6241- TELEPHONE				220,808.00 *
	AT&T bill- \$4,400 per month		12.00	4,400.00	52,800.00
	Charter Comms, \$10,500/month		12.00	10,500.00	126,000.00
	SmartNet contract- annual maintenance		1.00	21,000.00	21,000.00
	fee for new phone equipment				
	Frontier plan - \$84/mo		12.00	84.00	1,008.00
	General Increase		1.00	20,000.00	20,000.00
0019999	001-9999-6246- OFFICE EQUIP & MAINTENANCE				45,000.00 *
	Lease of Copiers and Maintenance		1.00	45,000.00	45,000.00
	(General Fund Portion)				
0019999	001-9999-6248- GAS				24,000.00 *
			1.00	24,000.00	24,000.00
0019999	001-9999-6251- T.R.A. WATER				210,000.00 *
	General Fund to pay the Utility Fund		1.00	210,000.00	210,000.00
	for City water use				
0019999	001-9999-6281- COMMUNICATIONS MAINTENANCE				154,000.00 *
	Radio and radio tower expenses		1.00	154,000.00	154,000.00
0019999	001-9999-6302- POSTAGE				15,880.00
TOTAL NON-DEPARTMENTAL					1,232,188.00
TOTAL GENERAL FUND				55,829,127.93	

UTILITY OPERATING FUND SUMMARY

	BUDGET FY 2023	YE PROJECTED FY 2023	PROJECTION FY 2024	PROJECTION FY 2025	PROJECTION FY 2026	PROJECTION FY 2027	PROJECTION FY 2028
BEG. WORKING CAPITAL	7,827,583	7,827,583	7,867,848	7,867,848	7,867,848	7,867,848	7,867,849
FUND REVENUES							
Water - Base Rate	2,101,724	1,983,898	2,190,683	2,281,244	2,382,097	2,489,581	2,597,150
Water - Volumetric Rate	11,972,780	11,972,780	16,027,206	17,148,358	19,560,871	22,105,631	24,945,510
Wastewater - Base Rate	1,586,499	1,585,855	1,628,164	1,698,047	1,776,951	1,861,173	1,945,260
Wastewater - Volumetric Rate	3,455,351	3,455,351	3,862,562	4,468,813	5,014,252	5,430,108	5,891,551
Water Installation	20,000	26,392	20,000	20,200	20,402	20,606	20,812
Wastewater Installation	7,500	5,000	4,000	4,040	4,080	4,121	4,162
T.R.A. TRUE-UP	0	1,627,558	0	0	0	0	0
Engineering Charges	10,000	10,000	5,000	5,050	5,101	5,152	5,203
Penalties	200,000	200,000	200,000	202,000	204,020	206,060	208,121
Miscellaneous	15,000	15,000	15,000	15,150	15,302	15,455	15,609
Interest Income	14,000	158,494	150,000	157,500	159,075	160,666	162,272
TOTAL REVENUES	19,382,854	21,040,328	24,102,616	26,000,402	29,142,151	32,298,552	35,795,651
FUND EXPENSES							
Utility Billing	496,334	425,830	514,481	536,931	559,727	584,055	608,339
IS GIS	83,079	84,690	86,803	91,072	95,336	99,864	104,412
Utility Support	1,348,946	1,341,623	1,443,014	1,505,534	1,575,949	1,651,156	1,726,228
Utility Operations - Water	956,734	1,020,382	975,864	1,015,320	1,055,950	1,099,191	1,142,343
TRA Water (volumetric)	7,345,730	7,345,730	9,475,021	9,463,280	9,871,414	10,351,273	10,915,236
TRA Water (debt)	4,627,050	4,627,050	6,552,185	7,685,079	9,689,457	11,754,358	14,030,273
Utility Operations - WW	429,009	355,115	423,319	443,470	463,676	485,291	506,764
TRA Wastewater	3,455,351	3,455,351	3,862,562	4,468,813	5,014,252	5,430,108	5,891,551
Non-Departmental	233,605	309,717	253,605	258,883	266,231	273,794	281,577
Transfer to General Fund	325,917	325,917	434,663	450,922	469,059	488,362	507,827
T.R.A. True-Up	0	1,627,558	0	0	0	0	0
VERF Transfer	81,100	81,100	81,100	81,100	81,100	81,100	81,100
TOTAL EXPENDITURES	19,382,854	21,000,063	24,102,616	26,000,402	29,142,150	32,298,552	35,795,651
ENDING WORKING CAPITAL	7,827,583	7,867,848	7,867,848	7,867,848	7,867,848	7,867,849	7,867,851

*All year-end operating surpluses are transferred to the Utility Capital Projects Fund for future utility capital projects. A minimum of 100 days of reserves are maintained in the Utility Operating Fund.

City of Colleyville, Texas
Water and Wastewater Cost of Service and Rate Design
Water and Wastewater Base Rates

			Current	Year 1 FY 2024	Year 2 FY 2025	Year 3 FY 2026	Year 4 FY 2027	Year 5 FY 2028
City Revenue Requirement (Water)			\$2,112,748.00	\$2,194,158	\$2,284,765	\$2,385,681	\$2,493,231	\$2,600,790
Equivalent Meter								
5/8"		438		438	438	438	438	438
3/4"		2,489		2,489	2,489	2,489	2,489	2,489
1"		7,287		7,287	7,287	7,287	7,287	7,287
1.5"		284		284	284	284	284	284
2"		781		781	781	781	781	781
3"		66		66	66	66	66	66
4"		30		30	30	30	30	30
Hydrant		330		330	330	330	330	330
Total Equivalent Meters			11,705	11,705	11,705	11,705	11,705	11,705
Minimum Bill								
Residential - Inside								
5/8"	100		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
3/4"	101		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1"	102		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1.5"	103		\$29.65	\$31.24	\$32.53	\$33.97	\$35.50	\$37.03
2"	104		\$47.45	\$49.99	\$52.05	\$54.35	\$56.80	\$59.25
3"	105		\$88.96	\$93.73	\$97.60	\$101.91	\$106.50	\$111.10
4"	106		\$148.27	\$156.21	\$162.67	\$169.85	\$177.51	\$185.17
Residential - Outside								
5/8"	110		\$18.83	\$19.62	\$20.27	\$20.99	\$21.75	\$22.52
3/4"	111		\$18.83	\$19.62	\$20.27	\$20.99	\$21.75	\$22.52
1"	112		\$18.83	\$19.62	\$20.27	\$20.99	\$21.75	\$22.52
1.5"	113		\$33.65	\$35.24	\$36.53	\$37.97	\$39.50	\$41.03
2"	114		\$51.45	\$53.99	\$56.05	\$58.35	\$60.80	\$63.25
3"	115		\$92.96	\$97.73	\$101.60	\$105.91	\$110.50	\$115.10
4"	116		\$152.27	\$160.21	\$166.67	\$173.85	\$181.51	\$189.17
Commercial								
5/8"	120		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
3/4"	121		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1"	122		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1.5"	123		\$29.65	\$31.24	\$32.53	\$33.97	\$35.50	\$37.03
2"	124		\$47.45	\$49.99	\$52.05	\$54.35	\$56.80	\$59.25
3"	125		\$88.96	\$93.73	\$97.60	\$101.91	\$106.50	\$111.10
4"	126		\$148.27	\$156.21	\$162.67	\$169.85	\$177.51	\$185.17
Sprinkler								
5/8"	140		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
3/4"	141		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1"	142		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1.5"	143		\$29.65	\$31.24	\$32.53	\$33.97	\$35.50	\$37.03
2"	144		\$47.45	\$49.99	\$52.05	\$54.35	\$56.80	\$59.25
3"	145		\$88.96	\$93.73	\$97.60	\$101.91	\$106.50	\$111.10
4"	146		\$148.27	\$156.21	\$162.67	\$169.85	\$177.51	\$185.17

City of Colleyville, Texas
Water and Wastewater Cost of Service and Rate Design
Water and Wastewater Base Rates

			Current	Year 1 FY 2024	Year 2 FY 2025	Year 3 FY 2026	Year 4 FY 2027	Year 5 FY 2028
Government								
	5/8"	190	\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
	3/4"	191	\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
	1"	192	\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
	1.5"	193	\$29.65	\$31.24	\$32.53	\$33.97	\$35.50	\$37.03
	2"	194	\$47.45	\$49.99	\$52.05	\$54.35	\$56.80	\$59.25
	3"	195	\$88.96	\$93.73	\$97.60	\$101.91	\$106.50	\$111.10
	4"	196	\$148.27	\$156.21	\$162.67	\$169.85	\$177.51	\$185.17
City Revenue Requirement (Wastewater)			\$1,575,474.00	\$1,624,689.88	\$1,694,526	\$1,773,366	\$1,857,523	\$1,941,621
Wastewater Connections								
Church		26		26	26	26	26	26
Commercial		414		414	414	414	414	414
Residential		9,427		9,427	9,427	9,427	9,427	9,427
Schools		13		13	13	13	13	13
Government		21		21	21	21	21	21
Total Connections			9,901	9,901	9,901	9,901	9,901	9,901
Minimum Bill								
Residential			\$13.30	\$13.67	\$14.26	\$14.93	\$15.63	\$16.34
Commercial	ADD \$6		\$19.30	\$19.67	\$20.26	\$20.93	\$21.63	\$22.34
Government	ADD \$6		\$19.30	\$19.67	\$20.26	\$20.93	\$21.63	\$22.34

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0000	UNDEFINED			
0020000	002-0000-5716	INVESTMENT INCOME/(LOSSES)		150,000.00
0020000	002-0000-5719	MISCELLANEOUS		15,000.00
0020000	002-0000-5817	WATER REVENUE-BASE RATE		2,190,683.45
0020000	002-0000-5818	SEWER REVENUE-BASE RATE		1,628,164.17
0020000	002-0000-5821	SEWER INSTALLATION		4,000.00
0020000	002-0000-5822	WATER INSTALLATION		20,000.00
0020000	002-0000-5823-	WATER REVENUE-VOLUME RATE		16,027,205.97
0020000	002-0000-5824-	SEWER REVENUE-VOLUME RATE		3,862,562.45
0020000	002-0000-5827	ENGINEERING & DEVELOP CHARGES		5,000.00
0020000	002-0000-5833	PENALTIES		200,000.00
TOTAL UNDEFINED				24,102,616.04

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

2010

UTILITY BILLING

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0022010	002-2010-6101 SALARIES				218,516.27
0022010	002-2010-6139 OVERTIME				1,293.24
0022010	002-2010-6141 FICA EXPENSE				17,230.35
0022010	002-2010-6142 GROUP HEALTH INSURANCE				57,474.35
0022010	002-2010-6143 WORKERS' COMPENSATION				326.71
0022010	002-2010-6145 UNEMPLOYMENT COMPENSATION				828.00
0022010	002-2010-6146 RETIREMENT				23,553.71
0022010	002-2010-6148 LONGEVITY PAY				3,360.00
0022010	002-2010-6152 ACCRUED LEAVE PAY				1,993.20
0022010	002-2010-6204- TRAVEL				4,000.00 *
	Utility Billing Supervisor and Analyst		2.00	2,000.00	4,000.00
	- Tyler Technologies Conference				
0022010	002-2010-6206- TRAINING				6,198.00 *
	Training Class TBD for utility billing staff		2.00	99.00	198.00
	MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. (EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS)		1.00	6,000.00	6,000.00
0022010	002-2010-6221 AUDIT				30,081.00 *
	GFOA - REVIEW FEE FOR PAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	225.00	225.00
	GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	253.00	253.00
	ANNUAL AUDIT (Utility Fund Portion)		1.00	28,568.00	29,603.00
0022010	002-2010-6225 COMPUTER SERVICES				39,002.30 *
	Core & Main (Insight) Trimble Hand Held Meter Reading Yearly Maintenance		4.00	691.00	3,040.40
	Munis Support & Update Licensing - IVR Gateway		1.00	1,952.00	1,952.00
	Core & Main (INSIGHT) Billing/Meter Reading Software Yearly Maintenance Contract		1.00	2,079.00	2,286.90
	Munis ERP Financial Suite Annual Maintenance Contract		1.00	31,723.00	31,723.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0022010 002-2010-6226 MISC. CONTRACTUAL SERVICES				35,000.00 *
Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File		1.00	35,000.00	35,000.00
0022010 002-2010-6233 BANK SERVICE CHARGES				7,492.00 *
Wells Fargo - check clearing/deposit posting (70 % split with General Fund)		1.00	3,742.00	3,742.00
GARD CL SW - courier charges armored delivery (70% - 30% to General Fund)		1.00	3,750.00	3,750.00
0022010 002-2010-6246 OFFICE EQUIP & MAINTENANCE				1,753.00 *
Automatic Letter Opener Annual Contract		1.00	200.00	200.00
Shredder Maintenance		1.00	695.00	695.00
Cleaning/Maintenance				
Two replacement charging cradles for meter readers. These are one-time for FY21.		2.00	429.00	858.00
0022010 002-2010-6285 BUILDING MAINT & SUPPLIES				7,807.00 *
ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall		1.00	7,807.00	7,807.00
0022010 002-2010-6301 OFFICE SUPPLIES				670.00 *
STAPLES - misc supplies		1.00	670.00	670.00
0022010 002-2010-6302 POSTAGE				53,808.00 *
PURCHASE POWER - postage for meter		1.00	2,700.00	2,700.00
Infosend - metered postage Utility Bills		1.00	50,958.00	50,958.00
USPS - P.O.Box Rental for Box 1016		1.00	150.00	150.00
Return Address for Utility Bills				
0022010 002-2010-6303 OPERATING SUPPLIES				1,675.00 *
STEVE STRANGE - forms		1.00	55.00	55.00
Deposit Slips 50 per book @\$4.79 x 7 books = 33.00		1.00	120.00	120.00
Deposit Bags 100 per box @\$21.80 x 4 boxes = 87.00				
PRINTING SYSTEMS INC - notices/forms		1.00	250.00	250.00
CPI ONE POINT - copy paper		1.00	500.00	500.00
STAPLES - misc supplies		1.00	750.00	750.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0022010 002-2010-6308 PRINTING				790.00 *
1/2 of the cost for printing the PAFR (400 copies @ \$1.7 each)		200.00	1.70	340.00
STEVE STRANGE - deposit books, letter head & envelopes		1.00	450.00	450.00
 0022010 002-2010-6312 COMPUTER SUPPLIES				
STAPLES - HP Laser Printers - toner/supplies		1.00	1,629.00	1,629.00 *

TOTAL UTILITY BILLING

514,481.13

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

5920 IS GIS

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0025920 002-5920-6101- SALARIES				64,991.80
0025920 002-5920-6141- FICA EXPENSE				5,003.05
0025920 002-5920-6142- GROUP HEALTH INSURANCE				9,339.58
0025920 002-5920-6143- WORKERS' COMPENSATION				94.87
0025920 002-5920-6145- UNEMPLOYMENT COMPENSATION				134.55
0025920 002-5920-6146- RETIREMENT				6,838.95
0025920 002-5920-6148- LONGEVITY PAY				399.75

TOTAL IS GIS

86,802.55

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

6110 UTILITY OPERATIONS WATER

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026110 002-6110-6101 SALARIES				367,359.75
0026110 002-6110-6105- SALARY SAVINGS				-1,060.58
0026110 002-6110-6135 STANDBY PAY				3,006.31
0026110 002-6110-6139 OVERTIME				30,500.00
0026110 002-6110-6141 FICA EXPENSE				30,453.15
0026110 002-6110-6142 GROUP HEALTH INSURANCE				100,580.12
0026110 002-6110-6143 WORKERS' COMPENSATION				6,321.82
0026110 002-6110-6145 UNEMPLOYMENT COMPENSATION				1,449.00
0026110 002-6110-6146 RETIREMENT				41,626.51
0026110 002-6110-6147 INCENTIVE PAY				600.00
0026110 002-6110-6148 LONGEVITY PAY				2,507.50
0026110 002-6110-6152 ACCRUED LEAVE PAY				6,470.20
0026110 002-6110-6206 TRAINING				7,610.00 *
Work Zone Safety (7 FTE's)		7.00	200.00	1,400.00
NCTCOG Water Courses		4.00	300.00	1,200.00
Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)		6.00	385.00	2,310.00
Backflow Training Course		1.00	600.00	600.00
CDL Training		1.00	2,100.00	2,100.00
0026110 002-6110-6207 PRE-EMPLOYMENT				647.00
0026110 002-6110-6209 DUES & SUBSCRIPTIONS				1,973.00 *
Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor)		4.00	112.50	450.00
Backflow Prevention Assembly Tester (Water and Wastewater Supervisor)		1.00	330.00	330.00
Water License Renewal (Superintendent, Manager, Equipment Operator)		1.00	330.00	330.00
American Water Works Association (Division)		1.00	752.00	752.00
Customer Service Inspector (Water/Wastewater Manager)		1.00	111.00	111.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed	
UTILITY	FUND					
0026110	002-6110-6226 MISC. CONTRACTUAL SERVICES				46,421.00	*
	DART ROW Agreement 980501 (12' waterline 790' W of John McCain)		1.00	300.00	300.00	
	DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain)		1.00	300.00	300.00	
	Networkfleet GPS Monitoring		1.00	1,246.00	1,246.00	
	DART ROW Agreement 221210 (12" Waterline Pleasant Run)		1.00	2,400.00	2,400.00	
	Vueworks Asset Management Software Subscription		1.00	6,000.00	6,000.00	
	SCADA Maintenance		1.00	3,000.00	3,000.00	
	Mowing Services		1.00	9,000.00	9,000.00	
	DART ROW Agreement 200791 (16" water Line)		1.00	21,175.00	21,175.00	
	SCADA Wireless Charges		1.00	3,000.00	3,000.00	
0026110	002-6110-6231 LEGAL ADVERTISING				100.00	
0026110	002-6110-6240 CELL PHONES				990.00	*
	Two (2) After-Hour Cell Phones		1.00	990.00	990.00	
0026110	002-6110-6245 EQUIPMENT RENTAL				1,500.00	*
	Emergency Rental of Pumps and Equipment		1.00	1,500.00	1,500.00	
0026110	002-6110-6251 T.R.A. WATER				16,027,205.94	*
	FY 2024 estimated TRA debt service		1.00	7,075,014.23	7,075,014.23	
	FY 2024 estimated TRA volumetric charges		1.00	8,952,191.71	8,952,191.71	
0026110	002-6110-6253 WATER SAMPLES				16,000.00	*
	Water samples for water quality testing		1.00	16,000.00	16,000.00	
0026110	002-6110-6261 VEHICLE MAINTENANCE				6,000.00	*
	Vehicles 679, 805E, 822, and 883		1.00	6,000.00	6,000.00	
0026110	002-6110-6262 GAS AND OIL				12,950.00	
0026110	002-6110-6274 METER MAINT AND TESTING				500.00	
0026110	002-6110-6284 EQUIPMENT MAINTENANCE				13,000.00	*
	Equipment 809, 810, 884 885, 894, 895, 897		1.00	10,000.00	10,000.00	
	LD Lockett Pump Staton back-up generator maintenance; nondisc request for FY23 (\$3,000)		1.00	3,000.00	3,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026110 002-6110-6296 WATER LICENSING FEE				25,000.00 *
TCEQ fee for water system at \$2.45 per connection		1.00	25,000.00	25,000.00
0026110 002-6110-6302 POSTAGE				3,000.00
0026110 002-6110-6304 CHEMICALS				12,000.00
0026110 002-6110-6305 UNIFORMS				5,740.00 *
Uniform Rental and Miscellaneous Clothing Supply (7 Water Crew Personnel)		1.00	5,740.00	5,740.00
0026110 002-6110-6308 PRINTING				9,000.00 *
Printing of door hangers		1.00	300.00	300.00
Water Quality Report		1.00	8,700.00	8,700.00
0026110 002-6110-6313 SMALL TOOLS				3,400.00
0026110 002-6110-6324 REPAIR & MAINTENANCE				120,219.00 *
Water and Pipe Supplies		1.00	3,560.00	3,560.00
Pump Maintenance		1.00	10,000.00	10,000.00
Storage System Maintenance		1.00	13,750.00	13,750.00
LD Lockett Pump Maintenance		1.00	25,000.00	25,000.00
Water System Maintenance		1.00	59,909.00	59,909.00
Fire Hydrant Hydra Storz caps		1.00	2,000.00	2,000.00
Reflective fire hydrant rings		1.00	6,000.00	6,000.00
0026110 002-6110-6654 WATER METER & FIRE PLUGS				100,000.00 *
Water meters and fire hydrants		1.00	100,000.00	100,000.00

TOTAL UTILITY OPERATIONS WATER

17,003,069.72

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
UTILITY FUND					
6120	UTILITY OPERATIONS WASTEWATER				
0026120	002-6120-6101 SALARIES				170,782.45
0026120	002-6120-6105- SALARY SAVINGS				-2,489.99
0026120	002-6120-6135 STANDBY PAY				2,878.51
0026120	002-6120-6139 OVERTIME				26,000.00
0026120	002-6120-6141 FICA EXPENSE				16,487.05
0026120	002-6120-6142 GROUP HEALTH INSURANCE				57,474.35
0026120	002-6120-6143 WORKERS' COMPENSATION				4,184.19
0026120	002-6120-6145 UNEMPLOYMENT COMPENSATION				828.00
0026120	002-6120-6146 RETIREMENT				22,533.58
0026120	002-6120-6148 LONGEVITY PAY				2,632.50
0026120	002-6120-6152 ACCRUED LEAVE PAY				2,280.41
0026120	002-6120-6206 TRAINING				5,405.00 *
	Work Zone Safety (3 FTE's)		3.00	200.00	600.00
	NCTCOG Wastewater Courses		4.00	300.00	1,200.00
	Supervisory Training (Water and Wastewater Supervisor)		1.00	350.00	350.00
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		3.00	385.00	1,155.00
	CDL Training		1.00	2,100.00	2,100.00
0026120	002-6120-6207 PRE-EMPLOYMENT				367.00
0026120	002-6120-6209 DUES & SUBSCRIPTIONS				2,263.00 *
	American Water Works Association (Division)		1.00	752.00	752.00
	NCTCOG Wastewater Program		1.00	1,400.00	1,400.00
	Wastewater License Renewal		1.00	111.00	111.00
0026120	002-6120-6226 MISC. CONTRACTUAL SERVICES				13,117.00 *
	Networkfleet GPS Monitoring		1.00	1,557.00	1,557.00
	Leasing/Repair of Air Monitors (Q-Rae)		1.00	1,960.00	1,960.00
	Vueworks Asset Management Software Subscription		1.00	5,000.00	5,000.00
	Maintenance Agreement Camera Equipment		1.00	4,600.00	4,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026120 002-6120-6252 T.R.A. SEWER FY 2024 estimate for TRA wastewater flows and debt		1.00	3,862,959.46	3,862,959.46 *
0026120 002-6120-6261 VEHICLE MAINTENANCE Vehicle 800E, 821, and 892		1.00	1,500.00	1,500.00 *
0026120 002-6120-6262 GAS AND OIL				17,000.00
0026120 002-6120-6284 EQUIPMENT MAINTENANCE Maintenance of Camera Equipment Equipment 804A, 819, 820, 820AB, 893T, 898		1.00	1,000.00	22,000.00 *
Maintenance agreement for reserve and Overland emergency generators		1.00	15,000.00	1,000.00
		1.00	6,000.00	15,000.00
0026120 002-6120-6304 CHEMICALS Chemicals for Wastewater System Chemicals for Overland Trail Lift Station		1.00	6,000.00	6,000.00 *
		1.00	9,000.00	9,000.00
0026120 002-6120-6305 UNIFORMS Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel)		1.00	3,280.00	3,280.00 *
				3,280.00
0026120 002-6120-6313 SMALL TOOLS				2,000.00
0026120 002-6120-6324 REPAIR & MAINTENANCE Sewer Pipe Supply		1.00	2,000.00	37,296.00 *
Lift Station and Pump Maintenance		1.00	6,000.00	2,000.00
Wastewater System Maintenance		1.00	29,296.00	6,000.00
				29,296.00
0026120 002-6120-6326 SAFETY EQUIPMENT/SUPPLIES				500.00
TOTAL UTILITY OPERATIONS WASTEWATER				4,286,278.51

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

6130

UTILITY SUPPORT

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026130	002-6130-6101 SALARIES				922,212.24
0026130	002-6130-6135 STANDBY PAY				2,503.05
0026130	002-6130-6139 OVERTIME				20,089.52
0026130	002-6130-6141 FICA EXPENSE				74,481.00
0026130	002-6130-6142 GROUP HEALTH INSURANCE				168,112.48
0026130	002-6130-6143 WORKERS' COMPENSATION				5,305.91
0026130	002-6130-6145 UNEMPLOYMENT COMPENSATION				2,380.50
0026130	002-6130-6146 RETIREMENT				101,812.76
0026130	002-6130-6147 INCENTIVE PAY				600.00
0026130	002-6130-6148 LONGEVITY PAY				8,802.00
0026130	002-6130-6152 ACCRUED LEAVE PAY				19,132.10
0026130	002-6130-6206 TRAINING				10,030.00 *
	Pump and Motor Maintenance (Pump Maintenance Operator)		1.00	385.00	385.00
	Certified Floodplain Manager Training (Project Engineer)		1.00	500.00	500.00
	Work Zone Safety (3 FTE's)		1.00	600.00	600.00
	Texas Public Works Association (TPWA) Short Course (Project Engineer)		1.00	1,000.00	1,000.00
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		1.00	1,155.00	1,155.00
	Public Works Road-E-O 45% of \$2,600 cost		1.00	1,170.00	1,170.00
	Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager)		1.00	1,250.00	1,250.00
	Texas Public Works Association (TPWA) Local Training Functions (Project Engineer)		1.00	200.00	200.00
	Texas Water Laws and Regulations (Project Engineer)		1.00	290.00	290.00
	Texas Water Utilities Association (TWUA) Regional School (PW Director/2 Managers)		1.00	480.00	480.00
	Departmental development		1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026130 002-6130-6207 PRE-EMPLOYMENT				201.00
0026130 002-6130-6208 ORGANIZATIONAL DEVELOPMENT Organizational Development; this should be controlled by HR, not the department.		1.00	6,121.00	6,121.00 *
0026130 002-6130-6209 DUES & SUBSCRIPTIONS				4,451.00 *
P.E. Renewal (Project Engineer)		1.00	40.00	40.00
Certified Floodplain Manager (Project Engineer)		1.00	90.00	90.00
Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker)		4.00	110.00	440.00
Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor)		4.00	202.50	810.00
Regional Public Works Program (1/2 cost)		1.00	2,631.00	2,631.00
0026130 002-6130-6225 COMPUTER SERVICES				7,020.00 *
WI-FI Cards for Field Connectivity- monthly charge		12.00	85.00	1,020.00
CRM Software (1/3 here; 1/3 drainage; 1/3 ISM)		1.00	3,000.00	3,000.00
SCADA Wonderware Software Maintenance		1.00	3,000.00	3,000.00
0026130 002-6130-6226- MISC. CONTRACTUAL SERVICES				24,119.00 *
Networkfleet GPS Monitoring		1.00	1,869.00	1,869.00
Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed		1.00	20,000.00	20,000.00
Key Trak annual support agreement		1.00	1,100.00	1,100.00
Hach SI-1000 Service Agreement		1.00	1,150.00	1,150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed	
0026130 002-6130-6246 OFFICE EQUIP & MAINTENANCE				1,840.00 *	
Office Equipment & Maintenance		1.00	1,840.00	1,840.00	
0026130 002-6130-6261 VEHICLE MAINTENANCE				4,000.00 *	
Vehicles 801E, 802E, 803E, 804E, 817, 881		1.00	4,000.00	4,000.00	
0026130 002-6130-6262 GAS AND OIL				18,000.00	
0026130 002-6130-6284 EQUIPMENT MAINTENANCE				400.00 *	
Equipment 801, 813, and 823		1.00	400.00	400.00	
0026130 002-6130-6285 BUILDING MAINT & SUPPLIES				10,765.00 *	
Floor Mats Contract (55% of \$1,351)		1.00	745.00	745.00	
Misc Repairs of Service Center (55% of \$6,000)		1.00	3,300.00	3,300.00	
Custodial Contract for Public works Service Center (55% of \$12,220)		1.00	6,720.00	6,720.00	
0026130 002-6130-6287 PROPERTY MAINTENANCE				11,000.00 *	
Water tower restroom maintenance and water tank landscape maintenance		1.00	3,000.00	3,000.00	
PW Perimeter Fence Repair		1.00	8,000.00	8,000.00	
0026130 002-6130-6301 OFFICE SUPPLIES				1,800.00	
0026130 002-6130-6303 OPERATING SUPPLIES				2,000.00	
0026130 002-6130-6305 UNIFORMS				4,920.00 *	
Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel)		1.00	4,920.00	4,920.00	
0026130 002-6130-6308 PRINTING				485.00	
0026130 002-6130-6313 SMALL TOOLS				2,000.00	
0026130 002-6130-6314- BUILDING SUPPLIES				705.00 *	
Paper Supplies for Service Center- 47% of \$1,500		1.00	705.00	705.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026130 002-6130-6326 SAFETY EQUIPMENT/SUPPLIES				7,725.00 *
Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, Water and Wastewater		1.00	7,725.00	7,725.00

TOTAL UTILITY SUPPORT

1,443,013.56

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

6410 TRANSFERS

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026410	002-6410-6805- TRANSFER TO CAPITAL PROJECTS				81,100.00 *
	Annual funding for Utility Fund vehicle and capital equipment replacement		1.00	81,100.00	81,100.00
0026410	002-6410-6811 TRANSFER TO GENERAL FUND				434,662.70 *
	Utility Fund to pay for 13% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY24 prelim budget). The internal service personnel costs include the following departments:		1.00	434,662.70	434,662.70
	Full Human Resources budget				
	Full Finance budget				
	City Manager's Office payroll				
	Full Information Services budget				
	City Secretary's Office payroll				
	Economic Development payroll				
	*Previously the Utility Fund was only paying for personnel costs in each of these budgets. Given how universal the services are used from Finance, HR and IT, staff calculated the interfund transfer using full budgets for the				

TOTAL TRANSFERS

515,762.70

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

9999

NON-DEPARTMENTAL

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0029999	002-9999-6203- INSURANCE SHARE				107,437.00 *
	Property and liability insurance for		1.00	107,437.00	107,437.00
	the Utility Fund - anticipated 15%				
	increase for FY2019				
0029999	002-9999-6238- ELECTRICITY				105,454.00 *
	Based on TCAP's estimates and lower		1.00	105,454.00	105,454.00
	rates beginning mid-FY2017				
0029999	002-9999-6241- TELEPHONE				3,896.00
0029999	002-9999-6246- OFFICE EQUIP & MAINTENANCE				3,165.00 *
	Copier Lease and Maintenance (Utility		1.00	3,165.00	3,165.00
	Fund Portion)				
0029999	002-9999-6248- GAS				9,225.00
0029999	002-9999-6281- COMMUNICATIONS MAINTENANCE				19,377.00 *
	NRH Contract/Consortium \$17,097		1.00	19,377.00	19,377.00
	City of Fort Worth Contract \$5,263				
	American Tower Corporation Lease				
	(Eules Tower) \$8,910				
	Motorola Maintenance Hardware \$53,499				
	SUA-II \$27,982				
	Batteries, parts, and repairs \$10,000				
	A/C Contract and repairs \$6,000				
	Radio Tower propane \$800				
	Radio Tower Site insurance \$1,000				
	Grapevine Radio Tower Antennae				
	Relocation \$18,500				
	TOTAL: \$149,051				
	General Fund portion: \$126,693				
	Utility Fund portion: \$19,377				
	Drainage Fund portion: \$2,981				
0029999	002-9999-6302- POSTAGE				5,051.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: UTILITY FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL NON-DEPARTMENTAL TOTAL UTILITY FUND				253,605.00
		48,205,629.21		

DEBT SERVICE FUND SUMMARY

	BUDGETED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE - 10/1	871,377	871,377	455,593	459,004	444,230	427,318	411,790
FUND REVENUES							
Current Property Taxes	591,160	615,000	649,871	1,277,120	1,712,333	1,668,581	1,597,057
Delinquent Property Taxes	5,000	2,000	2,000	2,000	2,000	2,000	2,000
Penalty & Interest	5,000	2,000	2,000	2,000	2,000	2,000	2,000
Transfer-in General Fund*	0	0	560,000	560,000	0	0	0
Interest Income/Other	7,500	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL REVENUES	608,660	644,000	1,238,871	1,866,120	1,741,333	1,697,581	1,626,057
FUND EXPENDITURES							
2016 G.O. Refunding Bonds	478,325	478,325	477,350	478,350	479,150	479,750	0
2022 Tax & C.O. Bonds	0	290,774	477,425	474,675	471,925	469,175	875,925
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485	0	0
Ambulance Lease	120,000	120,000	110,000	110,000	110,000	115,500	115,500
2020 Pumper Lease	120,700	120,700	120,700	120,700	0	0	0
2025 Pumper Lease	0	0	0	297,185	297,185	297,185	297,185
Projected: Future Leases	0	0	0	350,000	350,000	350,000	350,000
Paying Agent	1,500	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	769,010	1,059,784	1,235,460	1,880,895	1,758,244	1,713,110	1,640,110
ENDING FUND BALANCE - 9/30	711,027	455,593	459,004	444,230	427,318	411,790	397,738

**For FY24, staff is proposing a larger increase in General Fund taxation with the thought of transferring surplus dollars to assist with debt service payments. Staff believes this strategic move will assist with some expected operating pressures in the later years of our forecast.

Fiscal Year	General Obligation Refunding, Series 2016			Tax & Revenue C.O. Bonds, Series 2022			Combined Bonds
	Principal	Interest	Total	Principal	Interest	Total	Debt Service
2023	\$ 435,000	\$ 43,325	\$ 478,325	\$ -	\$ 290,774	\$ 290,774	\$ 769,099
2024	\$ 445,000	\$ 32,350	\$ 477,350	\$ 55,000	\$ 422,425	\$ 477,425	\$ 954,775
2025	\$ 455,000	\$ 23,350	\$ 478,350	\$ 55,000	\$ 419,675	\$ 474,675	\$ 953,025
2026	\$ 465,000	\$ 14,150	\$ 479,150	\$ 55,000	\$ 416,925	\$ 471,925	\$ 951,075
2027	\$ 475,000	\$ 4,750	\$ 479,750	\$ 55,000	\$ 414,175	\$ 469,175	\$ 948,925
2028	\$ -	\$ -	\$ -	\$ 475,000	\$ 400,925	\$ 875,925	\$ 875,925
2029	\$ -	\$ -	\$ -	\$ 495,000	\$ 376,675	\$ 871,675	\$ 871,675
2030	\$ -	\$ -	\$ -	\$ 520,000	\$ 351,300	\$ 871,300	\$ 871,300
2031	\$ -	\$ -	\$ -	\$ 550,000	\$ 324,550	\$ 874,550	\$ 874,550
2032	\$ -	\$ -	\$ -	\$ 575,000	\$ 299,300	\$ 874,300	\$ 874,300
2033	\$ -	\$ -	\$ -	\$ 595,000	\$ 275,900	\$ 870,900	\$ 870,900
2034	\$ -	\$ -	\$ -	\$ 620,000	\$ 251,600	\$ 871,600	\$ 871,600
2035	\$ -	\$ -	\$ -	\$ 645,000	\$ 226,300	\$ 871,300	\$ 871,300
2036	\$ -	\$ -	\$ -	\$ 675,000	\$ 199,900	\$ 874,900	\$ 874,900
2037	\$ -	\$ -	\$ -	\$ 700,000	\$ 172,400	\$ 872,400	\$ 872,400
2038	\$ -	\$ -	\$ -	\$ 730,000	\$ 143,800	\$ 873,800	\$ 873,800
2039	\$ -	\$ -	\$ -	\$ 760,000	\$ 114,000	\$ 874,000	\$ 874,000
2040	\$ -	\$ -	\$ -	\$ 790,000	\$ 83,000	\$ 873,000	\$ 873,000
2041	\$ -	\$ -	\$ -	\$ 825,000	\$ 50,700	\$ 875,700	\$ 875,700
2042	\$ -	\$ -	\$ -	\$ 855,000	\$ 17,100	\$ 872,100	\$ 872,100
	\$ 2,275,000	\$ 117,925	\$2,392,925	\$10,030,000	\$5,251,424	\$15,281,424	\$17,674,349

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
DEBT SERVICE FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0000	UNDEFINED			
0040000 004-0000-5101 CURRENT TAXES				1,209,871.00 *
Current taxes collected for debt service		1.00	649,871.00	-649,871.00
General Fund transfer in surplus		1.00	560,000.00	-560,000.00
revenue for debt service payments				
0040000 004-0000-5102 DELINQUENT TAXES				2,000.00
0040000 004-0000-5103 PENALTY & INTEREST				2,000.00
0040000 004-0000-5716 INVESTMENT INCOME/(LOSSES)				25,000.00
TOTAL UNDEFINED				1,238,871.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

DEBT SERVICE FUND

6510

DEBT SERVICE

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0046510	004-6510-6526-	G.O. REFUNDING BONDS (2016)			500,000.00
0046510	004-6510-6580-	2020 PUMPER LEASE			120,700.00
0046510	004-6510-6583-	2016 FIRE ENGINE LEASE			48,484.94 *
		Annual lease purchase payment on 2016	1.00	48,484.94	48,484.94
		Fire Engine (10 year)			
0046510	004-6510-6586-	2019 AMBULANCE LEASE			110,000.00
0046510	004-6510-6595	BOND PAYMENT INTEREST			454,775.00
0046510	004-6510-6599	PAYING AGENTS FEES			1,500.00
TOTAL DEBT SERVICE					1,235,459.94
TOTAL DEBT SERVICE FUND					2,474,330.94

DRAINAGE UTILITY FUND SUMMARY

	BUDGETED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
TOTAL BEG. WORKING CAPITAL	718,287	718,287	718,287	718,287	718,287	718,287	718,288
FUND REVENUES							
Drainage Fees	1,020,000	1,009,350	1,457,143	1,748,571	2,040,000	2,050,200	2,060,451
Penalties/Misc	10,000	10,154	10,000	10,100	10,201	10,303	10,406
Interest Income	15,000	25,000	15,000	15,750	15,908	16,067	16,227
TOTAL OPERATING REVENUES	<u>1,045,000</u>	<u>1,044,504</u>	<u>1,482,143</u>	<u>1,774,421</u>	<u>2,066,109</u>	<u>2,076,571</u>	<u>2,087,086</u>
FUND EXPENSES							
Drainage Operations	530,707	524,426	535,755	561,047	586,471	613,667	640,664
Stormwater Management	157,459	162,850	167,975	176,215	184,523	193,341	202,254
IS GIS	26,841	26,568	28,044	29,423	30,800	32,264	33,733
Non-Departmental	6,612	7,500	6,612	6,735	6,889	7,046	7,208
TOTAL OPERATING EXPENSES	<u>721,619</u>	<u>721,345</u>	<u>738,386</u>	<u>773,420</u>	<u>808,683</u>	<u>846,319</u>	<u>883,859</u>
NET REVENUE	<u>323,381</u>	<u>323,159</u>	<u>743,757</u>	<u>1,001,001</u>	<u>1,257,425</u>	<u>1,230,251</u>	<u>1,203,225</u>
WORKING CAPITAL	<u>1,041,667</u>	<u>1,041,445</u>	<u>1,462,044</u>	<u>1,719,288</u>	<u>1,975,712</u>	<u>1,948,539</u>	<u>1,921,515</u>
NET TRANSFER TO CAPITAL PROJECTS	<u>323,381</u>	<u>323,159</u>	<u>743,757</u>	<u>1,001,001</u>	<u>1,257,425</u>	<u>1,230,251</u>	<u>1,203,225</u>
NET ENDING AVAILABLE WORKING CAPITAL	<u>718,287</u>	<u>718,287</u>	<u>718,287</u>	<u>718,287</u>	<u>718,287</u>	<u>718,288</u>	<u>718,290</u>
Days of Working Capital	363	363	355	339	324	310	297

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE FEE FUND					
0000	UNDEFINED				
0170000	017-0000-5716 INVESTMENT INCOME/(LOSSES)				15,000.00
0170000	017-0000-5833 PENALTIES				10,000.00
0170000	017-0000-5942 DRAINAGE FEE REVENUES				1,457,142.86
TOTAL UNDEFINED					1,482,142.86

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE	FEE FUND				
5210	DRAINAGE				
0175210	017-5210-6101 SALARIES				245,459.29
0175210	017-5210-6135 STANDBY PAY				3,221.41
0175210	017-5210-6139 OVERTIME				18,500.19
0175210	017-5210-6141 FICA EXPENSE				22,935.57
0175210	017-5210-6142 GROUP HEALTH INSURANCE				73,279.80
0175210	017-5210-6143 WORKERS' COMPENSATION				4,891.12
0175210	017-5210-6145 UNEMPLOYMENT COMPENSATION				1,055.70
0175210	017-5210-6146 RETIREMENT				31,352.02
0175210	017-5210-6148 LONGEVITY PAY				5,036.25
0175210	017-5210-6152 ACCRUED LEAVE PAY				5,533.34
0175210	017-5210-6206 TRAINING				4,882.00 *
	Traffic Safety Training (4 FTE's)		4.00	200.00	800.00
	Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician)		4.00	385.00	1,540.00
	Public Works Road-E-O 17% of \$2,600 cost		1.00	442.00	442.00
	CDL Training		1.00	2,100.00	2,100.00
0175210	017-5210-6207 PRE-EMPLOYMENT				302.00
0175210	017-5210-6221 AUDIT				1,500.00 *
	Patillo, Brown, & Hill annual audit-Drainage Fund portion		1.00	1,500.00	1,500.00
0175210	017-5210-6223 ENGINEERING SERVICES				25,000.00
0175210	017-5210-6225 COMPUTER SERVICES				3,000.00 *
	Government Outreach (CRM)		1.00	3,000.00	3,000.00
0175210	017-5210-6226 MISC. CONTRACTUAL SERVICES				7,446.00 *
	DART ROW Agreement 920526 (Ditch Near Pleasant Run Road)		1.00	100.00	100.00
	DART ROW Agreement 941104 (Oak Crest Subdivision)		1.00	100.00	100.00
	Networkfleet GPS Monitoring		1.00	1,246.00	1,246.00
	Vueworks Asset Management Software Subscription		1.00	3,000.00	3,000.00
	Ditch Spraying in Public ROW		1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE FEE FUND					
0175210	017-5210-6245 EQUIPMENT RENTAL Rental of Excavators, Loaders, Pumps and Other Necessary Equipment		1.00	6,000.00	6,000.00 * 6,000.00
0175210	017-5210-6261 VEHICLE MAINTENANCE Vehicles 682, 697		1.00	2,850.00	2,850.00 * 2,850.00
0175210	017-5210-6262 GAS AND OIL				10,000.00
0175210	017-5210-6284 EQUIPMENT MAINTENANCE Equipment 604, 604A, 686, 688, 896		1.00	10,900.00	10,900.00 * 10,900.00
0175210	017-5210-6285 BUILDING MAINT & SUPPLIES Service Center floor mats contract (16%)		1.00	216.00	3,097.00 * 216.00
	Misc. repairs to Service Center (16%)		1.00	1,020.00	1,020.00
	Service Center Custodial Contract (16%)		1.00	1,861.00	1,861.00
0175210	017-5210-6301 OFFICE SUPPLIES				500.00
0175210	017-5210-6305 UNIFORMS Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel)		1.00	4,100.00	4,100.00 * 4,100.00
0175210	017-5210-6313 SMALL TOOLS				1,703.00
0175210	017-5210-6314- BUILDING SUPPLIES Paper Supplies for Service Center- 16% of \$1,500		1.00	240.00	240.00 * 240.00
0175210	017-5210-6324- REPAIR & MAINTENANCE Drainage Maintenance and Supply (Curlex, rip rap seed, tarps, etc.)		1.00	40,885.00	40,885.00 * 40,885.00
0175210	017-5210-6326 SAFETY EQUIPMENT/SUPPLIES				2,085.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

VENDOR

QUANTITY

UNIT COST

2024 Proposed

TOTAL DRAINAGE

535,754.69

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE	FEE FUND				
5220	STORM WATER MANAGEMENT				
0175220	017-5220-6101 SALARIES				83,121.61
0175220	017-5220-6141 FICA EXPENSE				6,849.81
0175220	017-5220-6142 GROUP HEALTH INSURANCE				15,805.45
0175220	017-5220-6143 WORKERS' COMPENSATION				258.54
0175220	017-5220-6145 UNEMPLOYMENT COMPENSATION				227.70
0175220	017-5220-6146 RETIREMENT				9,364.28
0175220	017-5220-6148 LONGEVITY PAY				1,665.00
0175220	017-5220-6152 ACCRUED LEAVE PAY				4,701.11
0175220	017-5220-6206 TRAINING				750.00 *
	Extended Education Classes for Code Enforcement Certification (Environmental Compliance Officer)		1.00	750.00	750.00
0175220	017-5220-6209 DUES & SUBSCRIPTIONS				3,735.00 *
	Code Enforcement License Renewal (Env Compl Officer)		1.00	40.00	40.00
	Pesticide License Renewal		1.00	75.00	75.00
	TCEQ Stormwater Annual Permit		1.00	400.00	400.00
	NCTCOG Stormwater Program		1.00	3,220.00	3,220.00
0175220	017-5220-6221 AUDIT				500.00
0175220	017-5220-6226 MISC. CONTRACTUAL SERVICES				32,812.00 *
	Networkfleet GPS Monitoring		1.00	312.00	312.00
	Replacement of Clean Sweep banners		1.00	500.00	500.00
	Hazardous Waste Disposal and Spring Sweep Event; nondisc requested of \$16,00		1.00	32,000.00	32,000.00
0175220	017-5220-6229 COMMUNITY RELATIONS				1,200.00
0175220	017-5220-6261 VEHICLE MAINTENANCE				1,000.00 *
	Vehicle 701E		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE FEE FUND					
0175220	017-5220-6262 GAS AND OIL				4,000.00
0175220	017-5220-6303 OPERATING SUPPLIES				1,000.00
0175220	017-5220-6305 UNIFORMS				500.00 *
	Boots and City Shirts		1.00	500.00	500.00
	(Environmental Compliance Officer)				
0175220	017-5220-6313 SMALL TOOLS				300.00
0175220	017-5220-6326 SAFETY EQUIPMENT/SUPPLIES				185.00
TOTAL STORM WATER MANAGEMENT					167,975.50

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE FEE FUND	IS GIS				
5920	IS GIS				
0175920	017-5920-6101-	SALARIES			20,997.13
0175920	017-5920-6141-	FICA EXPENSE			1,616.81
0175920	017-5920-6142-	GROUP HEALTH INSURANCE			3,017.40
0175920	017-5920-6143-	WORKERS' COMPENSATION			30.65
0175920	017-5920-6145-	UNEMPLOYMENT COMPENSATION			43.47
0175920	017-5920-6146-	RETIREMENT			2,209.01
0175920	017-5920-6148-	LONGEVITY PAY			129.15
TOTAL IS GIS					28,043.62

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE FEE FUND	NON-DEPARTMENTAL				
0179999	017-9999-6203- INSURANCE SHARE				
	Property and liability insurance for the Drainage Fund		1.00	2,631.00	2,631.00 *
0179999	017-9999-6238- ELECTRICITY				200.00
0179999	017-9999-6248- GAS				600.00
0179999	017-9999-6281- COMMUNICATIONS MAINTENANCE				
	NRH Contract/Consortium \$17,097		1.00	2,981.00	2,981.00 *
	City of Fort Worth Contract \$5,263				2,981.00
	American Tower Corporation Lease (Eulless Tower) \$8,910				
	Motorola Maintenance Hardware \$53,499				
	SUA-II \$27,982				
	Batteries, parts, and repairs \$10,000				
	A/C Contract and repairs \$6,000				
	Radio Tower propane \$800				
	Radio Tower Site insurance \$1,000				
	Grapevine Radio Tower Antennae Relocation \$18,500				
	TOTAL: \$149,051				
	General Fund portion: \$126,693				
	Utility Fund portion: \$19,377				
	Drainage Fund portion: \$2,981				
0179999	017-9999-6302- POSTAGE				200.00
TOTAL NON-DEPARTMENTAL					6,612.00
TOTAL DRAINAGE FEE FUND				2,220,528.67	

HOTEL TAX FUND SUMMARY

	BUDGET FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE - 10/1	161,942	161,942	90,372	103,840	113,045	117,869	117,935
FUND REVENUES							
Hotel Taxes	272,000	200,000	200,000	202,000	204,020	206,060	208,121
Earned Interest	3,000	2,000	2,000	2,100	2,121	2,142	2,164
TOTAL REVENUES	275,000	202,000	202,000	204,100	206,141	208,202	210,284
FUND EXPENDITURES							
Colleyville Promotion/Advertising	163,401	163,401	172,732	178,937	185,120	191,697	198,287
Colleyville Center	110,168	110,168	15,800	15,958	16,197	16,440	16,687
TOTAL EXPENDITURES	273,569	273,569	188,532	194,895	201,317	208,137	214,974
ENDING FUND BALANCE - 9/30	163,372	90,372	103,840	113,045	117,869	117,935	113,245

Note: Due to revenue shortfalls, the City will reallocate costs from this fund to other operating funds.

Historical Hotel Tax Receipts

Fiscal Quarter	FY 2019	FY 2020	FY2021	FY2022	FY 2023
Quarter 1, Oct-Dec	\$ 60,713.90	\$ 55,462.02	\$ 15,849.57	\$ 47,550.28	\$ 46,049.67
Quarter 2, Jan-Mar	\$ 63,812.35	\$ 40,881.69	\$ 25,353.30	\$ 52,746.70	\$ 55,923.41
Quarter 3, Apr-Jun	\$ 66,272.40	\$ 2,828.86	\$ 37,639.36	\$ 58,233.71	\$ 58,237.67
Quarter 4, Jul-Sep	\$ 54,513.52	\$ 12,404.25	\$ 37,909.92	\$ 41,838.12	\$ -
Totals	\$ 245,312.17	\$ 111,576.81	\$ 116,752.15	\$ 200,368.82	\$ 160,210.75

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
HOTEL TAX FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0000	UNDEFINED			
0380000	038-0000-5310-	HOTEL TAX		200,000.00
0380000	038-0000-5716-	INVESTMENT INCOME/(LOSSES)		2,000.00
TOTAL UNDEFINED				202,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

HOTEL TAX FUND

3610 COMMUNICATIONS

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0383610 038-3610-6101- SALARIES				91,698.12
0383610 038-3610-6141- FICA EXPENSE				7,062.47
0383610 038-3610-6142- GROUP HEALTH INSURANCE				14,368.59
0383610 038-3610-6143- WORKERS' COMPENSATION				133.92
0383610 038-3610-6145- UNEMPLOYMENT COMPENSATION				207.00
0383610 038-3610-6146- RETIREMENT				9,654.50
0383610 038-3610-6148- LONGEVITY PAY				607.50
0383610 038-3610-6205- PROMOTE/IMPROVE ARTS				49,000.00 *
Concerts in the Village		5.00	3,000.00	15,000.00
Car Show		2.00	17,000.00	34,000.00
TOTAL COMMUNICATIONS				172,732.10

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

HOTEL TAX FUND

3710 COLLEYVILLE CENTER

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0383710 038-3710-6236- ADVERTISING				15,800.00 *
Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center.		1.00	3,750.00	3,750.00
Print Advertising- Fort Worth Star Telegram Community Impact Newspaper Advertising Center Promotional Brochures Center-Thank You Cards		1.00	6,000.00	6,000.00
Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center.		12.00	150.00	1,800.00
Bridal events		1.00	500.00	500.00
wedding wire Online Listing www.weddingwire.com		3.00	1,250.00	3,750.00

TOTAL COLLEYVILLE CENTER

15,800.00

TOTAL HOTEL TAX FUND

390,532.10

GRAND TOTAL

109,121,406.85

** END OF REPORT - Generated by Kyle Lester **

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
HOTEL TAX FUND

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	2	Y	Y
Sequence 3	0	N	N
Sequence 4	0	N	N

VENDOR QUANTITY UNIT COST 2024 Proposed

Report title:
 07/28/2023 11:00 | CITY OF COLLEYVILLE
 klester | NEXT YEAR BUDGET DETAIL REPORT

| P 1
| bgnyrp

PROJECTION: 20241 FY 2024 Operating Budget

FOR PERIOD 99

Report type: 3
 Include employee with benefit detail: N
 Budget level: 4
 Percentage change calculation method: 1
 Print detail lines: A
 Print first or second year of budget requests: F
 Print revenue as credit: N
 Include cfwd in rev bud: N
 Include cfwd in actuals: N
 Print totals only: N
 Include segment code: N
 Include report grand totals by account type: N
 Print full GL account: Y
 Double space: N
 Suppress zero bdgt accts: Y
 Print as worksheet: N
 Print percent change or comment: C
 Print text: N
 Amounts/totals exceed 999 million dollars: N
 Print five budget levels: N
 Report view: D

Find Criteria

Field Name Field Value

Org
 Object
 Project
 Account type
 Account status

OTHER SPECIAL REVENUE FUNDS

The Colleyville Economic Development Corporation and the Colleyville Crime Control and Prevention District are both funded through additional half-cent sales tax levies and are a large part of the City's annual budget discussions. However, they both report to separate Boards of Directors for budgetary approval before final consideration from the City Council, and as such their respective budget processes are slightly different than the rest of the City funds.

COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION

Authority for the corporation is provided by state statute as a 4B corporation. The 0.5 percent sales and use tax approved by the voters in August 1996 has been an important resource in our Capital Improvement Program for community-related facilities. This fund accounts for the use sales tax revenues for municipal park improvements, the purchase of land and equipment for additional parks, and for the construction of a community center and library. Consistent with state law, some funds may be allocated by the board of directors for promotional efforts for special events and marketing.

Expected revenue from the special purpose sales tax and related interest income for the fiscal year 2024 is \$2,871,554. The CEDC Board meets in August to approve the budget. Funding provided by this special sales tax has been allocated to community-enhancement initiatives consistent with the authorization of the corporation. Total planned expenses amount to \$3,265,921 in FY24, and they include additional operational funding for the City's Senior Center and newly acquired Recreation Center as well as \$1.275 million in non-recurring capital costs.

CRIME CONTROL & PREVENTION DISTRICT

The primary goal of the district is to fund public safety and crime control activities throughout the city. The district was created by voter approval in 1999 and renewed in 2023, with oversight of funds assigned to the board of directors, composed of the City Council. Expected revenue from the 0.5 percent special purpose sales tax and related interest income for the CCCPD budget is \$2,745,729. The budget provides funding for compensation for 19 police officers (including 6 new School Resource Officers), 2 part-time public safety officers, 1 part-time accreditation coordinator, vehicle replacements, various minor capital items, specialized training, weapons replacement, and CALEA accreditations, with total expenditures of \$2,585,691 for fiscal year 2024.

COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION
ECONOMIC DEVELOPMENT BUDGET & CAPITAL IMPROVEMENT PROGRAM FY 2024 - FY 2028

FISCAL YEAR	Budget 2023	Projection 2023	Projection 2024	Projection 2025	Projection 2026	Projection 2027	Projection 2028
BEGINNING FUND BALANCE	\$6,480,855	\$6,480,855	\$6,586,515	\$6,175,422	\$6,388,017	\$6,687,895	\$6,852,546
REVENUES:							
1/2 CENT SALES TAX REVENUE	\$2,400,000	\$2,617,970	\$2,586,554	\$2,638,286	\$2,704,243	\$2,771,849	\$2,841,145
GRANT PROCEEDS	\$225,000	\$0	\$225,000	\$227,250	\$229,523	\$231,818	\$234,136
INTEREST INCOME	\$10,000	\$100,000	\$60,000	\$63,000	\$63,630	\$64,266	\$64,909
TOTAL REVENUE	\$2,635,000	\$2,717,970	\$2,871,554	\$2,928,536	\$2,997,395	\$3,067,933	\$3,140,190
EXPENDITURES:							
ADMINISTRATIVE:	\$2,000	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185	\$2,251
PARKS:							
BEAUTIFICATION/LANDSCAPE SUPERVISOR & PARKS MAINTENANCE TECH I	\$177,319	\$103,351	\$176,459	\$186,239	\$195,878	\$206,203	\$216,451
WATER / WASTEWATER- MC PHERSON PARK	\$5,628	\$1,560	\$5,628	\$5,684	\$5,770	\$5,856	\$5,944
TECHNOLOGY - HARDWARE REPLACEMENT MAINTENANCE	\$310,942	\$310,942	\$310,942	\$314,051	\$318,762	\$323,544	\$328,397
RECREATION:							
PERSONNEL	\$0	\$0	\$411,033	\$434,002	\$456,610	\$480,844	\$504,870
LIBRARY:							
PERSONNEL	\$408,953	\$379,753	\$422,570	\$439,840	\$457,499	\$475,977	\$494,911
OPERATIONS	\$34,875	\$14,920	\$40,987	\$42,488	\$44,127	\$45,841	\$47,634
OFFICE EQUIPMENT/FURNITURE MAINTENANCE	\$32,756	\$32,756	\$32,756	\$33,084	\$33,580	\$34,084	\$34,595
TECHNOLOGY - HARDWARE REPLACEMENT	\$30,600	\$30,600	\$30,600	\$30,906	\$31,370	\$31,840	\$32,318
SENIOR CENTER:							
PERSONNEL	\$106,996	\$119,426	\$112,385	\$118,170	\$123,917	\$130,042	\$136,163
OPERATIONS	\$500	\$0	\$500	\$500	\$500	\$500	\$500
TECHNOLOGY - HARDWARE REPLACEMENT	\$3,100	\$0	\$3,100	\$3,136	\$3,191	\$3,246	\$3,302
COLLEYVILLE CENTER:							
PERSONNEL	\$141,268	\$141,268	\$96,245	\$101,108	\$105,950	\$111,103	\$116,262
OPERATIONS	\$5,000	\$5,000	\$4,400	\$4,444	\$4,511	\$4,578	\$4,647
ADVERTISING	\$45,000	\$24,721	\$45,000	\$45,450	\$46,132	\$46,824	\$47,526
MONUMENT SIGN	\$16,500	\$16,500	\$0	\$0	\$0	\$0	\$0
TECHNOLOGY- SOFTWARE & MAINTENANCE CONTI	\$7,241	\$7,241	\$7,241	\$7,313	\$7,423	\$7,534	\$7,647
TECHNOLOGY - HARDWARE REPLACEMENT	\$3,850	\$3,850	\$4,450	\$4,495	\$4,562	\$4,630	\$4,700
SPECIAL EVENTS:							
MOVIES IN THE VILLAGE	\$15,375	\$15,375	\$19,310	\$19,503	\$19,796	\$20,092	\$20,394
STARS & GUITARS	\$95,000	\$95,000	\$119,313	\$120,506	\$122,314	\$124,149	\$126,011
TREE LIGHTING / CHRISTMAS EVENT	\$65,000	\$65,000	\$81,635	\$82,452	\$83,689	\$84,944	\$86,218
HARVEST FESTIVAL	\$21,000	\$21,000	\$26,375	\$26,638	\$27,038	\$27,443	\$27,855
FARMERS MARKET	\$10,000	\$10,000	\$12,559	\$12,685	\$12,875	\$13,068	\$13,264
FINE ARTS EVENT	\$10,250	\$10,250	\$12,873	\$13,002	\$13,197	\$13,395	\$13,596
SPECIAL EVENTS	\$10,000	\$10,000	\$12,559	\$12,685	\$12,875	\$13,068	\$13,264
TOTAL OPERATING EXPENDITURES	\$1,559,154	\$1,420,513	\$1,990,921	\$2,060,441	\$2,133,685	\$2,210,992	\$2,288,720
EXCESS REVENUES OVER EXPENDITURES	\$1,075,846	\$1,297,457	\$880,634	\$868,094	\$863,710	\$856,941	\$851,470
CAPITAL:							
SIDEWALK/TRAIL CONSTRUCTION/GRANT MATCH	\$550,000	\$550,000	\$550,000	\$555,500	\$563,833	\$572,290	\$580,874
RESTROOM FACILITY RENOVATIONS	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0
SENIOR CENTER	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0
AWNING: PARKS VEHICLES	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
KIMZEE PARK IMPROVEMENTS	\$0	\$0	\$425,000	\$0	\$0	\$0	\$0
WOODBRIAR PARK IMPROVEMENTS	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0
FIRE STATIONS 2 & 3 LANDSCAPING	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
LIBRARY EQUIPMENT AND CAPITAL	\$141,797	\$141,797	\$16,727	\$0	\$0	\$0	\$0
SECURITY CAMERAS	\$100,000	\$100,000	\$0	\$100,000	\$0	\$0	\$0
NEW PARK AMENITY	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
DREDGING OF NATURE CENTER PONDS	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0
HEROES PARK	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0
TOTAL CAPITAL EXPENDITURES	\$1,191,797	\$1,191,797	\$1,291,727	\$655,500	\$563,833	\$692,290	\$780,874
TOTAL EXPENDITURES (OPERATING & CAPITAL)	\$2,750,951	\$2,612,310	\$3,282,648	\$2,715,941	\$2,697,517	\$2,903,282	\$3,069,594
USE OF FUND BALANCE ON CAPITAL PROJECTS/(ADDITIONS TO FUND BALANCE)	\$115,951	\$0	\$411,093	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$6,364,904	\$6,586,515	\$6,175,422	\$6,388,017	\$6,687,895	\$6,852,546	\$6,923,142

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
53 SALES TAX/MIXED BEVE				
0240000 024-0000-5301 SALES TAX				2,586,554.50
57 MISCELLANEOUS REVENUE				
0240000 024-0000-5716 INVESTMENT INCOME/(LOSSES)				60,000.00
0240000 024-0000-5719 MISCELLANEOUS				225,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget				
ACCOUNTS FOR:				
ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2024 Proposed
62 CONTRACTUAL SERVICES				
0241110 024-1110-6221 AUDIT				2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:
LIBRARY

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
61 PERSONNEL SERVICES				
0241710 024-1710-6101 SALARIES				336,161.46
0241710 024-1710-6141 FICA EXPENSE				26,299.33
0241710 024-1710-6142- GROUP HEALTH INSURANCE				14,368.59
0241710 024-1710-6143 WORKERS' COMPENSATION				643.10
0241710 024-1710-6145 UNEMPLOYMENT COMPENSATION				2,898.00
0241710 024-1710-6146- RETIREMENT				35,950.83
0241710 024-1710-6148- LONGEVITY PAY				3,627.50
0241710 024-1710-6152- ACCRUED LEAVE PAY				2,620.86
62 CONTRACTUAL SERVICES				
0241710 024-1710-6226 MISC. CONTRACTUAL SERVICES		1.00	27,270.00	27,270.00 *
63 SUPPLIES				
0241710 024-1710-6303 OPERATING SUPPLIES				13,717.00
0241710 024-1710-6312 COMPUTER SUPPLIES Toner for printers at the Library		1.00	3,000.00	3,000.00 *
0241710 024-1710-6360 MINOR OPERATING OUTLAY Desktops and Battery Backups at the library		1.00	27,600.00	27,600.00 *
66 CAPITAL OUTLAY				
0241710 024-1710-6630 OFFICE EQUIPMENT/FURNITURE				32,756.00 *
Automated Materials Handling System - start up cost; removed for FY24		.00	125,070.00	.00
Automated Materials Handling System - annual maintenance cost		1.00	30,136.00	30,136.00
Library Remote Locker maintenance		1.00	2,620.00	2,620.00
Library remote locker; removed for FY24		.00	16,727.00	.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:
LIBRARY

VENDOR

QUANTITY

UNIT COST

2024 Proposed

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:
PARKS MAINTENANCE

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
61 PERSONNEL SERVICES				
0243210	024-3210-6101-	SALARIES		124,569.47
0243210	024-3210-6141-	FICA EXPENSE		9,529.91
0243210	024-3210-6142-	GROUP HEALTH INSURANCE		28,737.18
0243210	024-3210-6143-	WORKERS' COMPENSATION		180.70
0243210	024-3210-6145-	UNEMPLOYMENT COMPENSATION		414.00
0243210	024-3210-6146-	RETIREMENT		13,027.51
62 CONTRACTUAL SERVICES				
0243210	024-3210-6251	T.R.A. WATER		5,628.00
0243210	024-3210-6287-	PROPERTY MAINTENANCE		310,942.00 *
		Fire stations 2 and 3 landscaping	1.00 50,000.00	50,000.00
		Mowing contract/maintenance moved from General Fund	1.00 260,942.00	260,942.00
66 CAPITAL OUTLAY				
0243210	024-3210-6625-	IMPROVEMENTS OTHER THAN BLDG		1,275,000.00 *
		Sidewalk/Trail Construction/Grant Match; increased to \$550k in FY23	1.00 550,000.00	550,000.00
		Restroom facility renovations; removed for FY24	.00 150,000.00	.00
		Fire stations 2 & 3 landscaping; removed for FY24	.00 50,000.00	.00
		Security Cameras; removed for FY24	.00 100,000.00	.00
		Heroes Park Design; removed for FY24	.00 100,000.00	.00
		Woodbriar Park Improvements	1.00 200,000.00	200,000.00
		Kimzey Park Improvements	1.00 425,000.00	425,000.00
		Parks awning for vehicles	1.00 100,000.00	100,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
61	PERSONNEL SERVICES			
0243410	024-3410-6101-	SALARIES		293,217.00
0243410	024-3410-6141-	FICA EXPENSE		22,431.10
0243410	024-3410-6142	GROUP HEALTH INSURANCE		68,937.00
0243410	024-3410-6143-	WORKERS' COMPENSATION		440.00
0243410	024-3410-6145-	UNEMPLOYMENT COMPENSATION		2,430.00
0243410	024-3410-6146-	RETIREMENT		23,577.92

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:
REC SENIOR CENTER

VENDOR QUANTITY UNIT COST 2024 Proposed

61 PERSONNEL SERVICES

0243420	024-3420-6101	SALARIES			78,092.11
0243420	024-3420-6141	FICA EXPENSE			6,328.85
0243420	024-3420-6142	GROUP HEALTH INSURANCE			14,368.59
0243420	024-3420-6143	WORKERS' COMPENSATION			120.01
0243420	024-3420-6145	UNEMPLOYMENT COMPENSATION			207.00
0243420	024-3420-6146	RETIREMENT			8,651.26
0243420	024-3420-6148	LONGEVITY PAY			1,013.00
0243420	024-3420-6152	ACCRUED LEAVE PAY			3,604.25

63 SUPPLIES

0243420	024-3420-6312-	COMPUTER SUPPLIES			3,600.00
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:
COMMUNICATIONS

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
63	SUPPLIES			
0243610	024-3610-6347-	SPECIAL EVENTS		284,625.00 *
		Stars and Guitars	1.00	160,000.00
		Miscellaneous	1.00	3,625.00
		Tree Lighting	1.00	100,000.00
		Harvest Festival	1.00	21,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:

COLLEYVILLE CENTER

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
61 PERSONNEL SERVICES				
0243710	024-3710-6101-			69,054.22
	SALARIES			
0243710	024-3710-6141-			5,544.36
	FICA EXPENSE			
0243710	024-3710-6142-			11,494.87
	GROUP HEALTH INSURANCE			
0243710	024-3710-6143-			210.25
	WORKERS' COMPENSATION			
0243710	024-3710-6145-			414.00
	UNEMPLOYMENT COMPENSATION			
0243710	024-3710-6146-			7,578.07
	RETIREMENT			
0243710	024-3710-6148-			417.00
	LONGEVITY PAY			
0243710	024-3710-6152-			1,532.42
	ACCRUED LEAVE PAY			
62 CONTRACTUAL SERVICES				
0243710	024-3710-6225-			7,241.00 *
	COMPUTER SERVICES			
	Colleyville Center Software and	1.00	7,241.00	7,241.00
	Maintenance Contracts			
0243710	024-3710-6236			45,000.00
	ADVERTISING			
63 SUPPLIES				
0243710	024-3710-6360-			4,450.00 *
	MINOR OPERATING OUTLAY			
	Laptop replacement	1.00	4,450.00	4,450.00
66 CAPITAL OUTLAY				
0243710	024-3710-6645-			4,400.00 *
	OPERATING EQUIPMENT			
	Annual Chair Replacement	1.00	4,400.00	4,400.00

GRAND TOTAL

6,137,475.22

** END OF REPORT - Generated by Karen Hines **

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:

COLLEYVILLE CENTER

Field #	Total	Page	Break
Sequence 1	2	N	Y
Sequence 2	10	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

VENDOR

QUANTITY

UNIT COST

2024 Proposed

Report title:

07/26/2023 11:44

hinesk

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

|P

|bgnyrp

PROJECTION: 20243 FY 2024 CEDC Budget

FOR PERIOD 99

Report type:	3
Include employee with benefit detail:	N
Budget level:	4
Percentage change calculation method:	1
Print detail lines:	B
Print first or second year of budget requests:	F
Print revenue as credit:	N
Include cfwd in rev bud:	N
Include cfwd in actuals:	N
Print totals only:	N
Include segment code:	N
Include report grand totals by account type:	N
Print full GL account:	Y
Double space:	N
Suppress zero bdgt accts:	Y
Print as worksheet:	N
Print percent change or comment:	C
Print text:	N
Amounts/totals exceed 999 million dollars:	N
Print five budget levels:	N
Report view:	D

Find Criteria

Field Name Field Value

Org

Object

Project

Account type

Account status

COLLEYVILLE CRIME CONTROL DISTRICT SUMMARY

FISCAL YEAR	ADOPTED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE	\$3,220,337	\$3,220,337	\$3,484,672	\$3,644,710	\$3,773,206	\$3,323,934	\$3,375,557
REVENUES:							
1/2 CENT SALES TAX REVENUE	\$2,400,000	\$2,558,228	\$2,527,529	\$2,603,355	\$2,681,456	\$2,755,196	\$2,824,076
INTEREST INCOME	\$3,200	\$48,467	\$53,200	\$55,860	\$56,419	\$56,983	\$57,553
MISC. (POTENTIAL GCISD CONTRIBUTION)	\$0	\$0	\$150,000	\$151,500	\$153,015	\$154,545	\$156,091
SALE OF CAPITAL ASSETS	\$0	\$39,575	\$15,000	\$15,150	\$15,302	\$15,455	\$15,609
TOTAL REVENUES	\$2,403,200	\$2,646,270	\$2,745,729	\$2,825,865	\$2,906,191	\$2,982,178	\$3,053,328
EXPENDITURES:							
ADMINISTRATIVE BOARD/AUDIT EXPENSES:	\$1,850	\$1,500	\$1,850	\$1,906	\$1,963	\$2,022	\$2,082
SOFTWARE:							
ANNUAL MAINTENANCE CONTRACT	\$49,500	\$47,171	\$49,500	\$49,995	\$50,745	\$51,506	\$52,279
EARLY WARNING/INTERNAL AFFAIRS	\$6,424	\$6,424	\$6,681	\$6,748	\$6,849	\$6,952	\$7,056
ONLINE SCHEDULING (PLANIT POLICE)	\$2,075	\$2,075	\$2,075	\$2,179	\$2,288	\$2,402	\$2,522
ANNUAL LICENSE PLATE READER CAMERA LICENSES	\$9,000	\$9,000	\$10,296	\$10,399	\$10,555	\$10,713	\$10,874
INVESTIGATIVE TOOL	\$9,750	\$9,750	\$9,750	\$9,848	\$9,995	\$10,145	\$10,297
CRIME REPORTS ANALYTICAL CRIME MAPPING	\$5,730	\$5,730	\$0	\$0	\$0	\$0	\$0
RECRUITING AND HIRING PROCESS	\$2,500	\$2,500	\$2,500	\$2,625	\$2,756	\$2,894	\$3,039
TRAINING - LEADERSHIP DEVELOPMENT	\$10,000	\$10,000	\$10,000	\$10,500	\$11,025	\$11,576	\$12,155
TRAINING - DE-ESCALATION & CRISIS INTERVENTION	\$10,000	\$10,000	\$10,000	\$10,500	\$11,025	\$11,576	\$12,155
MOBILE FIELD FORCE TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CRIME SCENE RESPONSE UNIT	\$5,000	\$5,000	\$5,000	\$5,250	\$5,513	\$5,788	\$6,078
NETMOTION WIRELESS MAINTENANCE AGREEMENT	\$3,219	\$3,219	\$3,219	\$3,251	\$3,300	\$3,349	\$3,400
DETECTIVE SAFEGUARDING PROGRAM (CHILD ABUSE CASES)	\$1,600	\$1,600	\$1,600	\$1,680	\$1,764	\$1,852	\$1,945
WELLNESS PROGRAM EXPANSION	\$4,000	\$4,000	\$4,000	\$4,200	\$4,410	\$4,631	\$4,862
IN-CAR VIDEO SYSTEM SERVER MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OFF-DUTY WEBSITE ANNUAL FEES/MAINTENANCE	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0
TICKET WRITER REPLACEMENT	\$4,700	\$4,700	\$4,700	\$4,747	\$4,818	\$4,890	\$4,964
INTERVIEW NOW SOFTWARE SUBSCRIPTION	\$0	\$0	\$4,500	\$4,725	\$4,961	\$5,209	\$5,470
GUARDIAN PLATFORM	\$0	\$0	\$1,875	\$1,969	\$2,067	\$2,171	\$2,279
ON-DUTY HEALTH (WELLNESS PROGRAM)	\$0	\$0	\$27,350	\$28,718	\$30,153	\$31,661	\$33,244
ALLIANCE FOR CHILDREN CONTRIBUTION	\$0	\$0	\$7,911	\$8,307	\$8,722	\$9,158	\$9,616
JUSTICE CENTER DATACENTER WARRANTY	\$0	\$0	\$11,000	\$11,110	\$11,277	\$11,446	\$11,617
CALEA ACCREDITATION	\$17,750	\$17,750	\$22,496	\$23,621	\$24,802	\$26,042	\$27,344
PERSONNEL:							
13 OFFICERS, 2 PT PUBLIC SAFETY OFFICERS, 1 PT ACCREDITATION COORDINATOR	\$1,425,723	\$1,500,501	\$1,490,236	\$1,562,861	\$1,635,115	\$1,711,952	\$1,788,802
6 NEW SCHOOL RESOURCE OFFICERS	\$545,720	\$100,000	\$571,603	\$601,845	\$631,672	\$663,568	\$695,242
TEEN COURT	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750
EQUIPMENT:							
ANNUAL WEAPONS REPLACEMENT	\$10,000	\$35,000	\$10,000	\$10,100	\$10,252	\$10,405	\$10,561
SWAT EQUIPMENT AND TRAINING	\$6,150	\$6,150	\$6,150	\$6,212	\$6,305	\$6,399	\$6,495
SAFETY EQUIPMENT AND REPLACEMENT	\$5,000	\$5,000	\$5,000	\$5,050	\$5,126	\$5,203	\$5,281
VEHICLES:							
ANNUAL REPLACEMENT FUNDING	\$262,650	\$262,650	\$262,650	\$265,277	\$269,256	\$273,294	\$277,394
TRANSFERS:							
CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CAPITAL -							
REPLACE CAD/RMS SYSTEM	\$0	\$37,464	\$0	\$0	\$0	\$0	\$0
JUSTICE CENTER SERVER (FUND BALANCE DRAW)	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0
CISCO FIREWALL REFRESH (FUND BALANCE DRAW)	\$0	\$0	\$0	\$0	\$145,000	\$0	\$0
REIMBURSE CAPITAL FUND FOR JUSTICE CTR. COSTS	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,443,091	\$2,381,934	\$2,585,691	\$2,697,370	\$3,355,462	\$2,930,556	\$3,050,802
EXCESS REVENUES OVER EXPENDITURES*	-\$39,891	\$264,335	\$160,038	\$128,495	-\$449,271	\$51,622	\$2,525
ENDING FUND BALANCE	\$3,180,446	\$3,484,672	\$3,644,710	\$3,773,206	\$3,323,934	\$3,375,557	\$3,378,082

*WILL DRAW ON FUND BALANCE IN FY26

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
53 SALES TAX/MIXED BEVE				
0270000 027-0000-5301 SALES TAX				2,527,529.07
57 MISCELLANEOUS REVENUE				
0270000 027-0000-5714- SALE OF SURPLUS PROPERTY				15,000.00
0270000 027-0000-5716 INVESTMENT INCOME/(LOSSES)				53,200.00
0270000 027-0000-5719- MISCELLANEOUS				150,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:

POLICE ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
62 CONTRACTUAL SERVICES				
0272310 027-2310-6221 AUDIT				1,850.00
0272310 027-2310-6225 COMPUTER SERVICES				92,898.00 *
Police Software Annual Maintenance Contract		1.00	49,500.00	49,500.00
Early Warning/Internal Affairs; 2021 update: increase of \$449; FY23 update: increase of \$247; FY24 increase of \$257 per.		1.00	6,681.00	6,681.00
Investigative Tool		1.00	9,750.00	9,750.00
Annual license plate reader camera license keys		22.00	468.00	10,296.00
Increases to Power DMS (CALEA)		1.00	5,671.00	5,671.00
Justice Center Datacenter Warranty		1.00	11,000.00	11,000.00
0272310 027-2310-6226 MISC. CONTRACTUAL SERVICES				93,636.00 *
CALEA Accreditation		1.00	16,825.00	16,825.00
Crime Scene Response Unit		1.00	5,000.00	5,000.00
Recruiting and hiring process		1.00	2,500.00	2,500.00
Leadership Development Training		1.00	10,000.00	10,000.00
De-escalation and crisis intervention training		1.00	10,000.00	10,000.00
Online scheduling software		1.00	2,075.00	2,075.00
Detective Safeguarding Program (Child Abuse Cases)		1.00	1,600.00	1,600.00
Wellness program expansion		1.00	4,000.00	4,000.00
Interview Now software subscription		1.00	4,500.00	4,500.00
Guardian Platform (\$125 per applicant)		11.00	125.00	1,375.00
Guardian Platform (flat annual fee of \$500)		1.00	500.00	500.00
Alliance for Children		1.00	7,911.00	7,911.00
Police Officer Wellness Check		1.00	27,350.00	27,350.00
0272310 027-2310-6227 MAINTENANCE AGREEMENT				3,219.00 *
Netmotion Wireless Maintenance Agreement		1.00	3,219.00	3,219.00
0272310 027-2310-6290 TEEN COURT				33,750.00
63 SUPPLIES				
0272310 027-2310-6321 FIRE ARMS SUPPLIES				10,000.00 *
Annual weapons replacement program		1.00	10,000.00	10,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:

POLICE ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0272310 027-2310-6360 MINOR OPERATING OUTLAY				15,850.00 *
Safety equipment and replacement		1.00	5,000.00	5,000.00
SWAT Equipment and training		1.00	6,150.00	6,150.00
Ticket writer replacement		1.00	4,700.00	4,700.00

66 CAPITAL OUTLAY

0272310 027-2310-6650 MOTOR VEHICLES				262,650.00 *
Replacement - Patrol Vehicles		1.00	180,000.00	180,000.00
Admin Vehicles		1.00	31,000.00	31,000.00
Vehicle for new sergeant		1.00	51,650.00	51,650.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:
POLICE PATROL

VENDOR QUANTITY UNIT COST 2024 Proposed

61 PERSONNEL SERVICES

0272370	027-2370-6101 SALARIES			1,060,606.71
0272370	027-2370-6105- SALARY SAVINGS			-3,097.72
0272370	027-2370-6139 OVERTIME			10,343.91
0272370	027-2370-6141 FICA EXPENSE			84,462.24
0272370	027-2370-6142 GROUP HEALTH INSURANCE			172,423.06
0272370	027-2370-6143 WORKERS' COMPENSATION			19,929.79
0272370	027-2370-6145 UNEMPLOYMENT COMPENSATION			3,105.00
0272370	027-2370-6146 RETIREMENT			115,453.14
0272370	027-2370-6147 INCENTIVE PAY			8,700.00
0272370	027-2370-6148 LONGEVITY PAY			6,902.13
0272370	027-2370-6152 ACCRUED LEAVE PAY			11,407.29

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:
POLICE SRO

VENDOR QUANTITY UNIT COST 2024 Proposed

61 PERSONNEL SERVICES

0272380	027-2380-6101-	SALARIES		402,315.12
0272380	027-2380-6141-	FICA EXPENSE		31,390.31
0272380	027-2380-6142-	GROUP HEALTH INSURANCE		86,211.53
0272380	027-2380-6143-	WORKERS' COMPENSATION		7,553.20
0272380	027-2380-6145-	UNEMPLOYMENT COMPENSATION		1,242.00
0272380	027-2380-6146-	RETIREMENT		42,890.53

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:

CAPITAL EQUIPMENT RESERVE

VENDOR

QUANTITY

UNIT COST

2024 Proposed

68

TRANSFER TO OTHER FU

0276310 027-6310-6810- CAPITAL EQUIPMENT RESERVE
Annual equipment replacement

1.00

10,000.00

10,000.00 *
10,000.00

GRAND TOTAL

5,331,420.31

** END OF REPORT - Generated by Karen Hines **

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:

CAPITAL EQUIPMENT RESERVE	VENDOR	QUANTITY	UNIT COST	2024 Proposed
Field #				
Sequence 1	2	N	Y	
Sequence 2	10	N	N	
Sequence 3	0	N	N	
Sequence 4	0	N	N	

Report title:

 07/26/2023 11:44 | CITY OF COLLEYVILLE
 hinesk | NEXT YEAR BUDGET DETAIL REPORT

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 | bgnyrp

PROJECTION: 20242 FY 2024 CCCPD Budget

FOR PERIOD 99

Report type: 3
 Include employee with benefit detail: N
 Budget level: 4
 Percentage change calculation method: 1
 Print detail lines: B
 Print first or second year of budget requests: F
 Print revenue as credit: N
 Include cfwd in rev bud: N
 Include cfwd in actuals: N
 Print totals only: N
 Include segment code: N
 Include report grand totals by account type: N
 Print full GL account: Y
 Double space: N
 Suppress zero bdgt accts: Y
 Print as worksheet: N
 Print percent change or comment: C
 Print text: N
 Amounts/totals exceed 999 million dollars: N
 Print five budget levels: N
 Report view: D

Find Criteria

Field Name Field Value

 Org
 Object
 Project
 Account type
 Account status

ORDINANCE O-23-2257

AN ORDINANCE APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024

WHEREAS, a notice of public hearing on the annual budget for the City of Colleyville, Texas, for the fiscal year beginning October 1, 2023 through September 30, 2024, was heretofore published in a newspaper of general circulation; and

WHEREAS, said public hearing on said budget was duly held and all interested persons were given the opportunity to be heard for or against any item therein; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the budget of the proposed expenditures for the fiscal year beginning October 1, 2023, and ending September 30, 2024, a copy of which is on file in the Office of the City Secretary, is hereby made a part of this ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

Sec. 3. THAT appropriation amounts for the Fiscal Year 2023 budget for the different funds of the City of Colleyville are hereby fixed as follows:

General Fund	\$27,263,762
Utility Fund (Water & Wastewater)	\$24,102,616
Debt Service Fund	\$ 1,235,460
Drainage Utility Fund	\$ 738,386
Hotel Tax Fund	\$ 188,386

Sec. 4. THAT the City Manager is hereby authorized to execute all contracts and documents for which funding is appropriated in the aforementioned budgets.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney

City of Colleyville

Fiscal Year 2023-2024

Proposed Budget Cover Page

This proposed budget is set to raise \$1,314,129 more in General Operating revenue from property taxes than last year, which is an 8% percent increase. Of that, the property tax revenue to be raised from new property added to the tax roll this year is \$180,530.

The Colleyville City Council's vote on this budget and tax rate will occur on September 19, 2023 in the City of Colleyville Council Chambers (100 Main Street, Colleyville, TX) at 7:00 PM.

Once a budget is adopted, a tally of the Council's votes and tax rate comparison will be recorded in the adopted budget as follows:

FOR:

AGAINST:

PRESENT:

ABSENT:

Property Tax Rate Comparison

	2023-2024	2022-2023
Property Tax Rate:	\$0.260991/100	\$0.265618/100
No-New-Revenue Tax Rate:	\$0.239046/100	\$0.265618/100
No-New-Revenue Maintenance & Operations Rate:	\$0.230801/100	\$0.256026/100
Voter-Approval Tax Rate:	\$0.283010/100	\$0.300135/100
Debt Rate:	\$0.009593/100	\$0.009593/100

Total debt obligation for City of Colleyville secured by property taxes: \$698,960



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6c

Agenda Date 9/19/2023

Number Ordinance O-23-2258

Type Ordinance

Department Finance

Title

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2024

Explanation

Second Reading and Public Hearing

There were no speakers at the September 6, 2023 meeting.

First Reading and Public Hearing

In conjunction with adopting the annual budget, the City Council is required to adopt an ad valorem tax rate. Chapter 26 of the Texas Property Tax requires Code taxing units to comply with "Truth-in-Taxation" laws in setting tax rates, which includes the calculation of a no-new-revenue tax rate, providing for the same amount of property tax revenues collected, as in the previous tax year less amounts collected off of newly developed property, and a voter approval rate, which represents the highest rate the City could adopt without calling for a public vote. The calculated FY2024 no-new-revenue tax rate is \$0.239046/\$100 valuation, and the voter approval rate is \$0.283010/\$100 valuation. At \$0.260991/\$100 valuation, the proposed tax rate is higher than the no-new-revenue rate but lower than the voter approval rate. As required, the attached "Notice of Meeting to Vote on Tax Rate" was published in the *Fort Worth Star-Telegram* at least seven days prior to the September 6, 2023 Council Meeting, compliant with State Law and to communicate the City Council's intended tax rate to the public.

The current tax rate is \$0.265618/\$100 of valuation. The proposed tax rate lowers the tax rate by \$0.004627. By adopting this rate, the City expects to raise \$1,133,599 in additional tax revenue not counting \$180,530 raised from taxes off of newly developed property.

Financial Impact

Adoption of the tax rate and its subsequent levy will provide a portion of the funding for the Fiscal Year 2024 General Fund and Debt Service Fund budgets.

Recommendation

Approve

Attachments

1. Tax Rate Proposal 2024

2. 50-876 Notice
3. Ordinance O-23-2258

Fiscal Year 2024 Tax Rate Proposal

City Council
September 19, 2023

Calculation



Appraised Value Summary				
	FY 2023		FY 2024	% Change
Total Taxable Value	\$	6,847,833,610	\$ 7,662,533,200	11.9%
Tax Ceilings	\$	1,727,563,396	\$ 2,017,869,540	16.8%
Net Taxable Value	\$	5,120,270,214	\$ 5,644,663,660	10.2%
Other Deductions				
TIF	\$	441,002,903	\$ 476,590,829	8.1%
TIF1A	\$	18,082,726	\$ 21,417,918	18.4%
Total TIF Values	\$	459,085,629	\$ 498,008,747	8.5%
Net Taxable Value	\$	4,661,184,585	\$ 5,146,654,913	10.4%
New Growth	\$	-	\$ 69,728,625	
Less: New Growth	\$	4,661,184,585	\$ 5,076,926,288	8.9%

City Charter Analysis	
FY 2023 Tax Rate	0.265618
FY 2023 Revenue	\$ 16,368,376
<i>7% Allowed Growth</i>	\$ 1,133,599
<i>New Growth Revenue</i>	\$ 180,530
Total Allowed Growth	\$ 1,314,129
FY 2024 Revenue	\$ 17,682,505
FY 2024 Rate	0.260991
FY 2024 Rate / FY 2023	98.26%
	-0.004627

- **Current Tax Rate:** **\$0.265618**
- **No-New Revenue Rate:** **\$0.239046**
- **Voter Approval Rate (maximum):** **\$0.283010**

- Texas law limits tax rate growth to 3.5%/yr, which can be banked over a course of 3 years. Colleyville has not utilized its 3.5% in that time frame, enabling an increase closer to the City's statutory maximum of 7%

Proposed FY 2024 Property Tax Rate



2022 (FY23) Adopted Rate: \$0.265618

I&S Tax Rate: \$0.009593

M&O Tax Rate: \$0.256026

2023 (FY24) Proposed Rate: \$0.260991

I&S Tax Rate: \$0.009593

M&O Tax Rate: \$0.251399

Tax Rate change: -\$0.004627

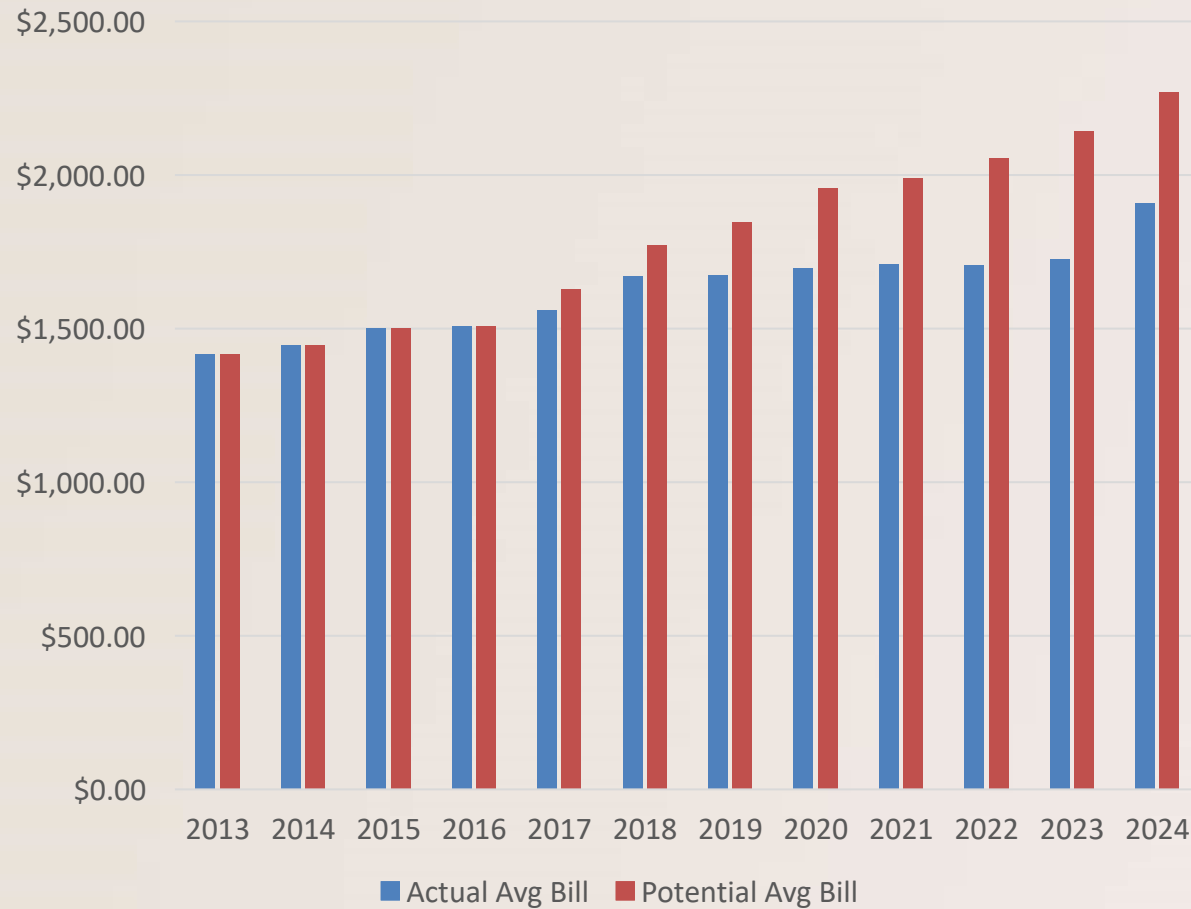
Rate Portion	Rate	Revenue from Rate
Maint. & Ops	\$0.251399	\$1.13m
Int. & Sinking	\$0.009592	\$0.000
TOTAL	\$0.260991	\$1.13m

Budget Year	Average Residential Property Value	Property Tax Rate	Average Property Tax Payment - City
2013	\$397,889	\$0.355900	\$1,416.09
2014	\$406,040	\$0.355900	\$1,445.10
2015	\$421,497	\$0.355900	\$1,500.11
2016	\$423,650	\$0.355900	\$1,507.77
2017	\$460,461	\$0.339130	\$1,561.56
2018	\$500,748	\$0.333834	\$1,671.67
2019	\$521,831	\$0.320800	\$1,674.03
2020	\$552,770	\$0.306807	\$1,695.94
2021	\$562,115	\$0.304365	\$1,710.88
2022	\$584,915	\$0.291778	\$1,706.65
2023	\$650,119	\$0.265618	\$1,726.83
2024	\$730,776	\$0.260991	\$1,907.26

Tax Bill Comparison



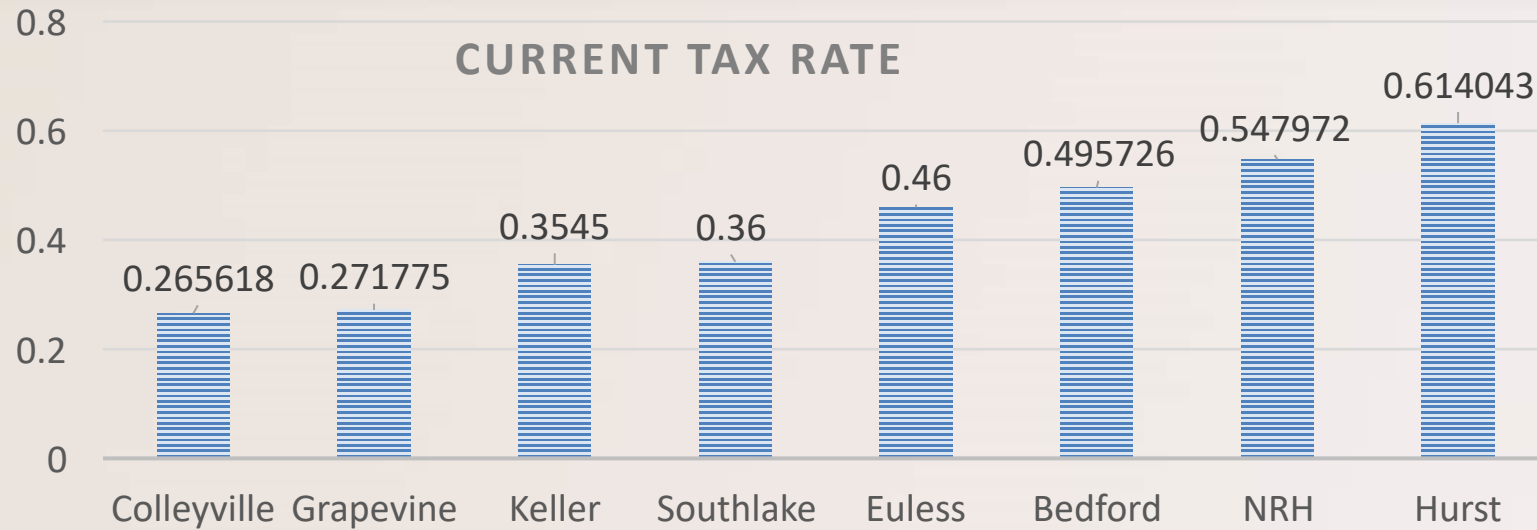
Bill Comparison



Budget Year	Average Residential Property Value	Average Property Tax Payment - City	Allowed Property Tax Payment	Annual Tax Savings
2016	\$423,650	\$1,507.77	\$1,507.77	\$0.00
2017	\$460,461	\$1,561.56	\$1,629.57	\$68.01
2018	\$500,748	\$1,671.67	\$1,772.15	\$100.48
2019	\$521,831	\$1,674.03	\$1,846.76	\$172.73
2020	\$552,770	\$1,695.94	\$1,956.25	\$260.32
2021	\$562,115	\$1,710.88	\$1,989.32	\$278.44
2022	\$584,915	\$1,706.65	\$2,055.98	\$349.33
2023	\$650,119	\$1,726.83	\$2,142.26	\$415.43
2024	\$730,776	\$1,907.26	\$2,270.02	\$362.76

If followed pre-2017 tax rate methodology, Colleyville's rate would be \$0.310632

Tax Bill Comparison



Tax Rate Comparison Table (assuming equalized property value)						
City	Tax Rate	Home Value	City Tax Bill	Difference	% Change	
Colleyville	0.265618	\$ 650,119	\$ 1,726.83	\$ -		
Grapevine	0.271775	\$ 650,119	\$ 1,766.86	\$ 40.03	102%	
Keller	0.3545	\$ 650,119	\$ 2,304.67	\$ 577.84	133%	
Southlake	0.36	\$ 650,119	\$ 2,340.43	\$ 613.60	136%	
Euless	0.46	\$ 650,119	\$ 2,990.55	\$ 1,263.71	173%	
Bedford	0.495726	\$ 650,119	\$ 3,222.81	\$ 1,495.98	187%	
NRH	0.547972	\$ 650,119	\$ 3,562.47	\$ 1,835.64	206%	
Hurst	0.614043	\$ 650,119	\$ 3,992.01	\$ 2,265.18	231%	

Tax Bill Deconstruction



GCISD
57.26%

Colleyville
13.45%

Tarrant County
Hospital
11.36%

Tarrant County
11.34%

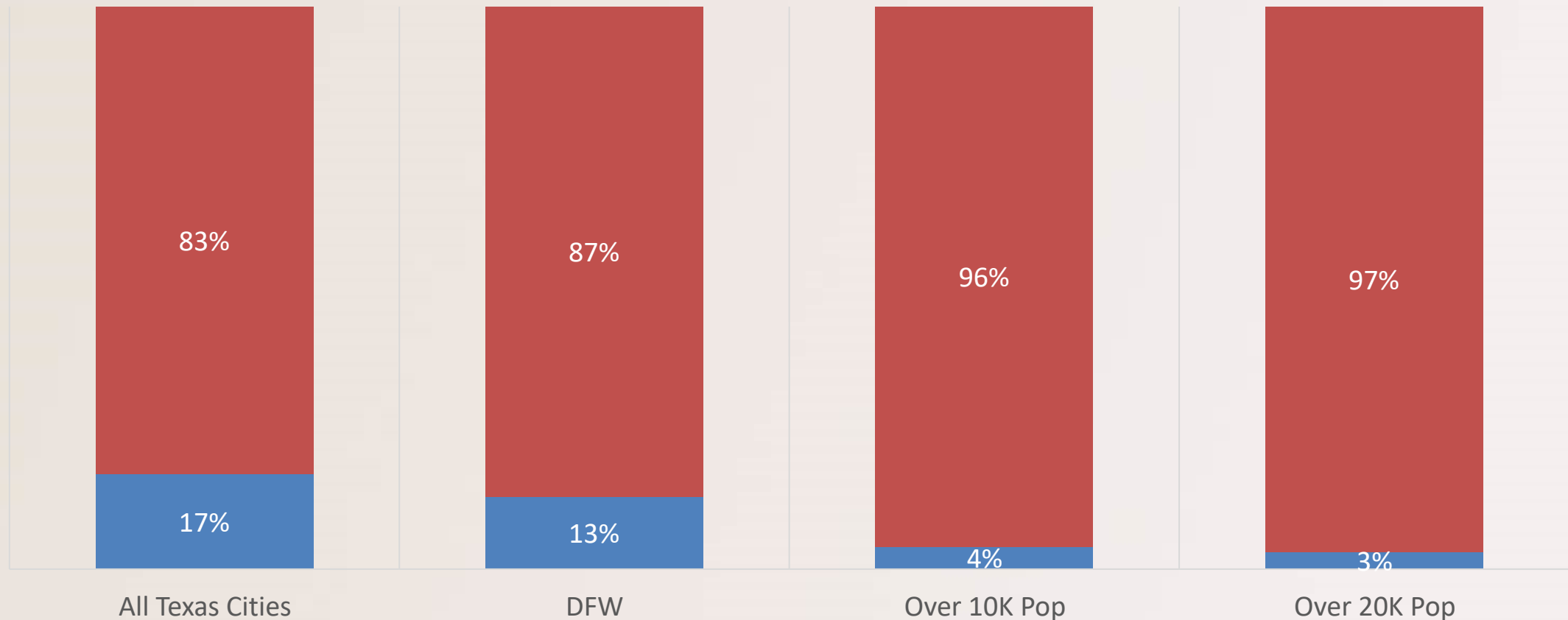
Tarrant County
College
6.59%

Tax Rate: State-Wide Comparison



FY23 TAX RATES

■ Higher Than ■ Lower Than

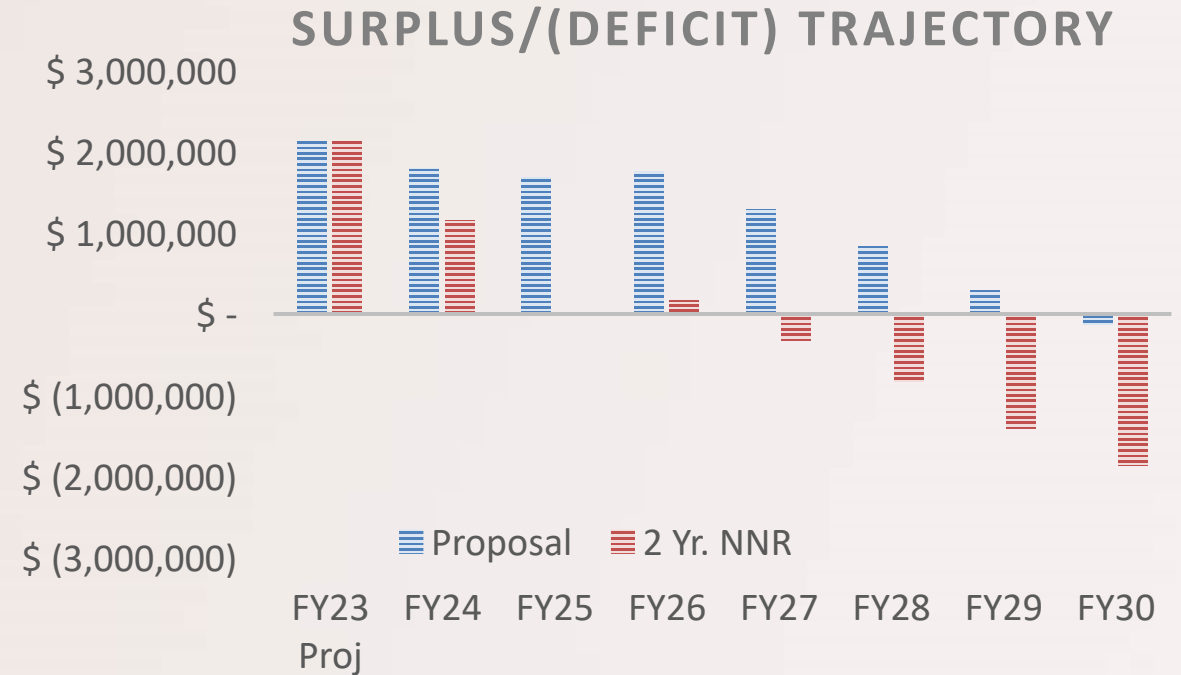


No New Revenue Rate Option



NNR Option is Possible for FY24 & FY25 (for sixth and seventh year)

- Accelerates depletion of funds fueling CIP, potentially drives CIP negative (or close to) in at least one year
- Forces cuts or tax increase in FY26
- Aggressively cannibalizes rate



Net Revenue	FY23 Proj	FY24	FY25	FY26	FY27	FY28	FY29	FY30
GF	\$ 2,097,037	\$ 645,071	\$ (401,557)	\$ (183,541)	\$ (610,665)	\$ (1,039,499)	\$ (1,521,494)	\$ (1,904,530)
CEDC (Non-Cap)	\$ 114,696	\$ 330,634	\$ 312,257	\$ 298,779	\$ 282,745	\$ 267,780	\$ 244,315	\$ 227,038
CCCPD	\$ (12,079)	\$ 160,038	\$ 100,753	\$ 51,694	\$ (2,919)	\$ (56,206)	\$ (121,577)	\$ (172,611)
HOT	\$ (71,569)	\$ 13,468	\$ 9,205	\$ 4,824	\$ 66	\$ (4,689)	\$ (9,802)	\$ (14,067)
Surplus / (Deficit)	\$2,128,084	\$1,149,211	\$ 20,658	\$ 171,755	\$ (330,773)	\$ (832,615)	\$ (1,408,557)	\$ (1,864,170)

Property Tax Rate



Property Taxation Summary for FY24

- Significant net growth led by residential reappraisals, tempered by exemptions
- Proposing rate above the no-new-revenue rate but below current rate by \$.004627
- Increasing the maintenance & operating rate, keeping debt rate the same
- Average residential tax bill calculation increasing by \$181.55 annually (\$15.12/mo)
- New growth nets over \$180k, rate adjustment nets \$1.13m

Next Steps: Meeting Dates



- Sep 19: City Council meeting; adopt tax rate/budget
 - Approve year-end budget amendment
 - Adopt fee schedule
 - Approve utility base rates
 - Adopt 5-year CIP

Statements required in notice if the proposed tax rate exceeds the no-new-revenue tax rate but does not exceed the voter-approval tax rate, as prescribed by Tax Code §§26.06(b-2).

NOTICE OF PUBLIC HEARING ON TAX INCREASE

This notice **does not** apply to a taxing unit that has a de minimis rate.

PROPOSED TAX RATE	\$ <u>0.260991</u>	per \$100
NO-NEW-REVENUE TAX RATE	\$ <u>0.239046</u>	per \$100
VOTER-APPROVAL TAX RATE	\$ <u>0.283010</u>	per \$100

The no-new-revenue tax rate is the tax rate for the 2023 (current tax year) tax year that will raise the same amount of property tax revenue for the City of Colleyville (name of taxing unit) from the same properties in both the 2022 (preceding tax year) tax year and the 2023 (current tax year) tax year.

The voter-approval tax rate is the highest tax rate that the City of Colleyville (name of taxing unit) may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that the City of Colleyville (name of taxing unit) is proposing to increase property taxes for the 2023 (current tax year) tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON 7:00 pm on September 6, 2023 (date and time) at the Colleyville Council Chambers on the third floor of 100 Main Street, Colleyville, TX 76034 (meeting place).

The proposed tax rate is not greater than the voter-approval tax rate. As a result, the City of Colleyville (name of taxing unit) is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council (name of governing body) of the City of Colleyville (name of taxing unit) at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE TAX RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

(List names of all members of the governing body below, showing how each voted on the proposal to consider the tax increase or, if one or more were absent, indicating absences.)

FOR the proposal: _____

AGAINST the proposal: _____

PRESENT and not voting: _____

ABSENT: _____

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by the City of Colleyville last year
(name of taxing unit)
to the taxes proposed to be imposed on the average residence homestead by the City of Colleyville this year.
(name of taxing unit)

	2022	2023	Change
Total tax rate (per \$100 of value)	2022 adopted tax rate	2023 proposed tax rate	(Increase/Decrease) of (nominal difference between tax rate for preceding year and proposed tax rate for current year) per \$100, or (percentage difference between tax rate for preceding year and proposed tax rate for current year)%
Average homestead taxable value	2022 average taxable value of residence homestead	2023 average taxable value of residence homestead	(Increase/Decrease) of (percentage difference between average taxable value of residence homestead for preceding year and current year)%
Tax on average homestead	2022 amount of taxes on average taxable value of residence homestead	2023 amount of taxes on average taxable value of residence homestead	(Increase/Decrease) of (nominal difference between amount of taxes imposed on the average taxable value of a residence homestead in the preceding year and the amount of taxes proposed on the average taxable value of a residence homestead in the current year), or (percentage difference between taxes imposed for preceding year and taxes proposed for current year)%
Total tax levy on all properties	2022 levy	(2023 proposed rate x current total value)/100	(Increase/Decrease) of (nominal difference between preceding year levy and proposed levy for current year), or (percentage difference between preceding year levy and proposed levy for current year)%

(Include the following text if these no-new-revenue maintenance and operations rate adjustments apply for the taxing unit)

No-New-Revenue Maintenance and Operations Rate Adjustments

State Criminal Justice Mandate (counties)

The _____ County Auditor certifies that _____ County has
(county name) (county name)
 spent \$ _____ in the previous 12 months for the maintenance and operations cost
(amount minus any amount received from state revenue for such costs)
 of keeping inmates sentenced to the Texas Department of Criminal Justice. _____ County
(county name)
 Sheriff has provided _____ information on these costs, minus the state revenues
(county name)
 received for the reimbursement of such costs.

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Indigent Health Care Compensation Expenditures (counties)

The Colleyville spent \$ _____ from July 1 _____ to June 30 2023
(name of taxing unit) (amount) (prior year) (current year)
 on indigent health care compensation procedures at the increased minimum eligibility standards, less the amount of state assistance.

For current tax year, the amount of increase above last year's enhanced indigent health care expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Indigent Defense Compensation Expenditures (counties)

The Colleyville spent \$ _____ from July 1 _____ to June 30 2023
(name of taxing unit) (amount) (prior year) (current year)

to provide appointed counsel for indigent individuals in criminal or civil proceedings in accordance with the schedule of fees adopted under Article 26.05, Code of Criminal Procedure, and to fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure, less the amount of any state grants received. For current tax year, the amount of increase above last year's enhanced indigent defense compensation expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

Eligible County Hospital Expenditures (cities and counties)

The Colleyville spent \$ _____ from July 1 _____ to June 30 2023
(name of taxing unit) (amount) (prior year) (current year)

on expenditures to maintain and operate an eligible county hospital.

For current tax year, the amount of increase above last year's eligible county hospital expenditures is \$ _____
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by _____ /\$100.

(If the tax assessor for the taxing unit maintains an internet website)

For assistance with tax calculations, please contact the tax assessor for Colleyville
(name of taxing unit)
 at 817-251-5632 or colette.ballinger@gcisd.net, or visit _____
(telephone number) (email address) (internet website address)
 for more information.

(If the tax assessor for the taxing unit does not maintain an internet website)

For assistance with tax calculations, please contact the tax assessor for Colleyville
(name of taxing unit)
 at 817-251-5632 or colette.ballinger@gcisd.net
(telephone number) (email address)

ORDINANCE O-23-2258

LEVYING TAXES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR 2024; ESTABLISHING THE AD VALOREM TAX RATE OF \$0.260991 PER ONE HUNDRED DOLLARS VALUATION; PROVIDING FOR APPORTIONMENT OF TAXES FOR INTEREST AND SINKING FUND FOR CERTAIN BOND INDEBTEDNESS AND FOR GENERAL OPERATING NEEDS, PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES, AND TO BECOME EFFECTIVE ON OCTOBER 1, 2023

WHEREAS, a budget has been adopted by the City Council of the City of Colleyville, Texas, covering the proposed expenditures of the municipal government of the City of Colleyville for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and

WHEREAS, said budget reflects the needs for revenue to meet the expenses proposed therein; and

WHEREAS, the City is required to accumulate an Interest and Sinking Fund for certain outstanding bond indebtedness; and

WHEREAS, the City Council desires to lower the current tax rate to the effective tax rate, to provide relief to property owners from increasing property values.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT there is hereby levied an ad valorem tax that shall be collected for the use and support of the municipal government of the City of Colleyville. It shall provide the legally required Interest and Sinking Fund for certain outstanding bond indebtedness during the 2024 fiscal year. Such tax shall be levied upon all property, real, personal, or mixed within the corporate limits of Colleyville, Texas, which is subject to taxation. The rate of tax shall be \$0.260991 on each \$100.00 property assessment. Said tax levied for and apportioned to the following specific purposes:

- A. For the General Fund, a tax rate of \$0.251399 is levied.
- B. For the Interest and Sinking Fund, a tax rate of \$.009592 is levied.

Sec. 2. THAT taxes levied by this ordinance shall be due and payable on the first day of October 2023, and shall become delinquent on the first day of February 2024, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February 2024. The City of Colleyville is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6d

Agenda Date 9/19/2023

Number Ordinance O-23-2259

Type Ordinance

Department City Manager

Title

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

Explanation

Second Reading and Public Hearing

There were no speakers at the September 6, 2023 meeting.

First Reading and Public Hearing

As a part of the annual budget process, staff reviews the fees charged by the City and proposes new fees, revisions of current fees, or deletions of fees. Proposed fee changes include updates for Colleyville Center weekend rental fees and corresponding fees for non-profit agencies, Garden Plaza rental fees, video projector fees, and removal of Colleyville Center fees for services no longer offered. A copy of the revised fee schedule is attached as Exhibit A.

Financial Impact

Approval of the recommended fee changes is not anticipated to have a substantial revenue impact, but ensures the City's fee schedule is updated regularly and user-based services are not subsidized with general tax dollars to the extent possible.

Recommendation

Approve

Attachments

1. 2024 Recommended Fee Changes
2. Exhibit A Fees FY2024
3. Ordinance O-23-2259

Discussion of Recommended Changes to Fees and Charges

City Council Meeting
September 19, 2023

Colleyville Center



Rental Term Changes

- Standard, Non-resident weekday rental for entire building from 10 to 8 hours
- Removal of Décor/Sanitation Fee

Fee Schedule Clean Up:

- Non-Profit Prime Weekend rental maximum is 10 hours; Garden Plaza rental fee reduced from \$450 to \$300
- Video projector fees from \$65 per hour to flat fee of \$75 for all clients weekday, weekend optional for \$75 (non-profits) or \$200 (standard)
- Entire building rental deposit: \$500/\$300 weekly for Standard/Non-Profit; \$1,000/\$500 weekend for St./NP.

Standard fees/charges will continue to be discounted by 20% for Colleyville businesses and residents



Questions and Discussion

Sec. 2-26. - Fees and charges for city services.

(a) The following fees will be in effect in all city departments:

Notary fee (non-city related business): As prescribed by V.T.C.A., Government Code § 406.024.

(b) City secretary services:

Records request research, per hour \$15.00

Document certification (per transaction) 8.00

The city will charge fees for public information per Texas Government Code, Chapter 552 in accordance with the Administrative Code, Title I, Part 3, Chapter 70.

(c) Financial services:

New utility account processing \$2.00

Confidentiality of utility records request processing 2.00

Parking violation court cost fee 5.00

Failure to appear warrant fee 25.00

Broken/damaged/cut lock or tie 25.00

(d) Police services:

Accident reports \$6.00

Fingerprinting—First card 10.00

Fingerprinting—Each additional card 5.00

Conduct letters:

For original 10.00

For each additional 5.00

Miscellaneous police reports 2.00

Press release of police report 1.00

(e) Animal services:

Daily care of impounded animals, per day \$10.00

Each additional impounded animal, same owner, per day 10.00

Removal and disposal of live unwanted pets 30.00

Animal impound fee (second impounding) 50.00

Animal impound fee (third impounding) 75.00

Animal impound fee (fourth impounding) 150.00

Animal impound fee (fifth and greater impoundings) 150.00

Removal of individually trapped animals (private trap, if inappropriate for animal or incompatible with use of syringe pole for euthanasia) 30.00

(f) Fire prevention:

Fire alarm systems and Access Control Systems:

Plans review (new, alteration, or relocation) \$70.00

Inspection of system once in place:

Number of Devices	Fee
1 to 10	75.00
11 to 25	100.00
26 to 100	200.00
101 to 200	275.00
201 to 500	500.00
Per device for each over 500	1.00

Fire sprinkler systems—Above ground:

Plans review (new, alteration, or relocation) 150.00

Inspection of system once in place:

Number of heads	Fee
1 to 19 heads	75.00
20 to 100 Heads	100.00
101 to 300 Heads	200.00
301 to 1,000 Heads	400.00
Per head for each over 1,000 heads	1.00

Fire sprinkler systems—Underground:

Fire Sprinkler System (Relocation or modification) three sets of detailed plans

- a. Inspection is required before ditch is covered
- b. 2 hour/200 lb. test is required 50.00

Licensing inspections:

Hospitals 100.00

Nursing/long term care homes 75.00

Day care/mothers' day out 50.00

Foster and adoptive homes 10.00

Home inspection—Insurance 50.00

Permits and miscellaneous fees:

Fixed fire protection system (new, alteration, or relocation) three sets of detailed plans 50.00

Security gates (required three sets of detail plans) plus \$25.00 per required sign 50.00

Storage of flammable or combustible liquids at construction sites 50.00

Installation of compressed natural gas (CNG) container or stations 50.00

Removal, relocation of compressed natural gas (CNG) container or station 50.00

Installation of liquid petroleum gas (LPG) container 50.00

Removal, relocation of liquid petroleum gas (LPG) container 50.00

Installation of liquefied natural gas (LNG) container or station 50.00

Removal, relocation of liquefied natural gas (LNG) container or station 50.00

Spray booths (new) three sets of detailed plans 50.00

Spray booths (modification or relocation) three sets of detailed plans 50.00

Carnivals and fairs—Site plan and layout of vendors required 50.00

Fireworks display—Site inspection is required 100.00

Flammable and combustible liquids:

- a. Repair or modify a pipeline 100.00
- b. Product removal from underground storage tank 50.00
- c. Status change in product facilities 50.00
- d. Change type of contents in liquid tank(s) 50.00

Occupant load increase 50.00

Pyrotechnical special effects 100.00

Tents (any size) 50.00

Impervious Coverage Permit \$100.00

- (g) Response related to natural gas leaks and hazardous materials releases: Recovery of expenses related to natural gas leaks and hazardous materials releases caused by contractors or carriers which require an on scene response where city staff are unavailable for other emergencies for one hour or more and incidents involving negligence related to drug and/or alcohol impairment will be billed for public safety services if the incident involved any criminal offense greater than a Class C misdemeanor will be as follows:

Employee costs—Actual employee salary costs during the incident.

Emergency vehicle use fees:

Ambulance—To 210 HP, per hour \$ 41.00

Police car—Patrolling, per mile 0.63

Police car—Stationary, per hour 18.00

Fire truck—1500 GPM, per hour 95.00

Fire truck—2000 GPM, per hour 105.00

Ladder truck—At least 75 feet, per hour 145.00

- (h) Development fees—Planning and zoning services:

Preliminary plat, Final plat, or Replat \$500.00

plus, per lot 7.50

Minor plat 250.00

Amending plat 250.00

Rezoning application 500.00

plus, per acre 5.00

PUD application 750.00

plus, per acre 5.00

Amendment to existing PUD to add, delete, or change a special condition to an existing PUD ordinance 450.00

SUP application 500.00

plus, per acre 5.00

SUP residential accessory building 250.00

SUP residential carport 250.00

SUP alcoholic beverage sales 500.00

ZBA variance and appeal application 250.00

Sign board appeal 250.00

Tree mitigation appeal 250.00

Building Board of Appeals 250.00

Site plan application review 250.00

Landscape plan application review 250.00

Zoning verification letter 50.00

(i) Development fees:

Permanent sign permits 75.00

Temporary sign permits 50.00

exception: grand opening 0.00

Sign recovery fee 25.00

Network Provider Fees

Small cell application fee (this penalty shall not exceed and is capped by statutory limits)	\$500.00 (1-5 network nodes); \$100.00 (each additional network node); \$1,000.00 per pole
Small cell user fees (this penalty shall not exceed and is capped by statutory limits)	\$270.00 annually for each network node
Transport facility monthly user fee (this fee shall not exceed and is capped by statutory limits)	\$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul, until the time the network provider's payment to the city exceeds its monthly aggregate per month compensation to the city

(j) Development fees—Plan review, inspection, and permit fees:

Permit fees. The schedule of permit fees shall be in accordance with the fee schedule below:

Calculating construction values. The construction values used for calculating permit fees shall not be less than the most recent building valuation data published by the International Code Council. Said permit fees shall be adjusted on an annual basis for permit applications received on or after the 1st day of June

using the most recent edition of the building valuation data. The regional modifier of 0.93 shall be applied to the building valuation data used for calculating construction values.

COMMERCIAL PERMIT FEE SCHEDULE	
Total Valuation	Fee
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 + \$4.00 per each added \$100.00
\$2001.00 to \$25,000.00	\$75.00 for the first \$2,000.00 + \$16.00 per each added \$1,000.00
\$25,001.00 to \$50,000.00	\$500.00 for the first \$25,000.00 + \$13.50 per each added \$1,000.00
\$50,001.00 to \$100,000.00	\$750.00 for the first \$50,000.00 + \$8.25 per each added \$1,000.00
\$100,001.00 to \$500,000.00	\$1,250.00 for the first \$100,000.00 + \$6.25 per each added \$1,000.00
\$500,001.00 to \$1,000,000.00	\$4,000.00 for the first \$500,000.00 + \$5.50 per each added \$1,000.00
\$1,000,001 and up	\$7,500.00 for the first \$1,000,000.00 + \$5.00 per each added \$1,000.00

Residential Building Permit Fees. (Fee for a Residential building permit includes Building Permit, Building e-Permit, Plumbing Permit, and Mechanical Permit)

1. New Residential: (One-and-Two Family Dwellings and Additions).....\$1.00/sf area under roof
2. Alteration/Remodel and Accessory Structures: (Area within previously permitted space and detached structures).....\$0.80/sf protect area

Inspection charges. Permit fees shall include the cost of all required inspections.

Reinspection fees. If the code official is required to make a reinspection, the following fees shall apply: (1) The first reinspection fee shall be \$75.00; (2) The second, and any subsequent, reinspection fee shall be \$125.00. Failure to pay such charges as provided in this code may result in the forfeiture of the right of such contractor to obtain other permits until such charges are paid.

Fees due. All building permit fees shall be due when the permit is issued.

Fee refunds. The code official shall be authorized the refunding of fees as follows:

- (1) The full amount of any fee paid hereunder that was erroneously paid or collected.

- (2) Not more than 90 percent of the permit fee when no work has been done under a permit issued in accordance with this code.
- (3) Not more than 90 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

Sport court (concrete, nets, fencing, lighting) \$100.00

Lot grading and drainage compliance fee 125.00

New residence plan review 350.00

Residential addition and remodel plan review 150.00

Commercial plan review fee 65% of building permit fee

Swimming pool plan review fee 50.00

Water well drilling permit 50.00

Irrigation system permit 75.00

Fence permit 75.00

Masonry screening fence permit 125.00

Retaining wall 125.00

Swimming pool permit 300.00

Spas, Hot Tubs, or Fountains 200.00

Re-roofing permit (one square or more) 50.00

Grading and earthwork permit 75.00

Curb cut permit 55.00

Driveway approach permit 75.00

Temporary construction trailer 100.00

Temporary event permit 100.00

Temporary use permit 100.00

Temporary use permit—Portable storage structure 25.00

Used/obsolete street sign purchase fee (per sign) 25.00

Certificate of Occupancy or re-occupancy 100.00

Temporary certificate of occupancy 250.00 (per month)

Contractor registration fee 100.00 (per 12 month period)

Construction concealment fee (for work performed without inspections) 350.00

Special inspection fee 100.00/hour (min. 2 hours)

Additional plan review 50.00 per plan review

Water heater replacement 75.00

HVAC equipment replacement 75.00

Building E-Permit..... \$75.00

Mechanical Permit..... \$75.00

Plumbing Permit..... \$75.00

Performing Work w/o – MEP, Irrigation, Fence, Roof, Sign, Well..... \$250.00

Homestead Exemption 50% Discount – (Owner acting as GC, except NSF permits)

Application for Encroachment and Joint Use Agreement:

Document Length	Fee
1 to 10 pages	120
11 to 20 pages	160
21 to 30 pages	200
Over 30 pages	240

Weed mowing administrative fee 120.00

Weed mowing violation notification letter fee (second and all following notification letters within current calendar year) 50.00

Weed mowing fee, per acre 175.00

Demolition fee 50.00

Brush abatement fee:

Actual expenses incurred, not to exceed the estimated value of the affected property.

Sidewalk waiver request general waiver request to a Land Development Code or Code of Ordinances requirement 250.00

(k) Charges related to oil and gas wells:

Gas and oil well permit fee (per well bore) \$10,000.00

Gas well special use permit fee (per pad site) 15,000.00

Seismic survey permit 250.00

Pipeline permit 2,500.00

- (l) Public infrastructure plan review and inspection: Prior to the commencement of any public infrastructure improvements associated with private development, the developer shall pay the city a plan review and inspection fee as follows:

Engineering plan review fee—Two percent of the actual cost of the public improvements

Engineering inspection fee—Three percent of the actual cost of the public improvements

Construction materials testing fee—One percent of the actual cost of the public improvements

For each additional review after the second submittal \$250.00

Inspections performed outside of regular business hours for the construction of public infrastructure projects 50.00 per hour

- (m) Recreation:

City sponsored activities—The fee for the city park and recreation sponsored recreation and athletic activities not covered elsewhere shall be calculated for respective activity based upon the estimated costs of conducting such activity (including such items as materials, instructors, umpires, scorekeeper, trophies and other direct program costs) plus an administrative fee, or shall be as stipulated by nationally or statewide recognized athletic organizations.

Nonresident programming fee \$5.00 per class/course

Recreation Instructor Compensation:

- Indoor Recreation Program Instructors – 70% of total fees collected (instructor) and 30% of total fees collected (City)
- Outdoor Recreation Program Instructors – 80% of total fees collected (instructor) and 20% of total fees collected (City)

Senior center annual membership required for participation in all activities:

Colleyville resident Free

Non-Colleyville resident 10.00

Senior center membership card replacement fee:

Colleyville resident 2.00

Non-Colleyville resident 2.00

- (n) Parks:

Youth sports associations:

Athletic field use fees:

Colleyville residents (per participant/per season/per association) \$5.00

Non-Colleyville residents (per participant/per season/per association) 5.00

Non-Colleyville resident Fee: A fee of \$20.00 shall be charged to each non-resident, per participation in each organized sports association per season.

Field rental fees:

Field		No lights/with lights	Time
Reagan Park	Resident Nonresident	35.00/50.00 60.00/100.00	Per 2 hours Per 2 hours
City Park	Resident Nonresident	50.00/80.00 100.00/180.00	Per 2 hours Per 2 hours
Pleasant Run Park (Game Field)	Resident Nonresident	50.00/80.00 125.00/175.00	Per 2 hours Per 2 hours
Pleasant Run Park (Practice Field)	Resident Nonresident	35.00/50.00 60.00/100.00	Per 2 hours Per 2 hours

Rental fees:

Park pavilion rental per hour (no minimum):

Colleyville residents \$20.00

Non-Colleyville residents 30.00

Tennis court rental-Per person (per one and one-half hour increment): \$ 3.00

Pickleball court rental – per person (per one and one-half hour increment)\$ 3.00

McPherson Park group pavilion rental per hour (no minimum):

Colleyville residents 40.00

Non-Colleyville residents 70.00

Wedding event in a park without amenities 100.00

Senior Center:

Rental Fee 5.00

Deposit (refundable) 50.00

Webb House:

Monday through Thursday, 8am – 10pm
 Colleyville resident\$30.00/hr; 3-hour minimum
 Non-Colleyville resident\$60.00/hr; 3-hour minimum

Friday through Sunday, 8am – 10pm
 Colleyville resident\$40.00/hr; 3-hour minimum
 Non-Colleyville resident\$90.00/hr; 3-hour minimum

Deposit (refundable)\$200.00

(o) Colleyville center fees and charges:

Non-Resident and Business—Standard Rates

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time except for entire building rental which is 8 hours	8-hour rental
Small conference room	\$200.00	Entire building rental only
North hall	\$375.00	Entire building rental only
South hall	\$375.00	Entire building rental only
North & South Hall Combined	\$700.00	Entire building rental only
Entire building	\$2,100.00 weekday	Friday and Sunday \$3,000 Prime Saturday \$4,000
Bluebonnet Courtyard	\$300.00 Available as add-on when renting North & South Hall Combined	Included in rental fee
Garden plaza (Including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Resident/Business—With 20% Discount

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is 10 hours	10-hour rental
Small conference room	\$160.00	Entire building rental only
North hall	\$300.00	Entire building rental only
South hall	\$300.00	Entire building rental only
North & South Hall Combined	\$560.00	Entire building rental only
Entire building	\$1,680.00 weekday	\$2,400 Friday and Sunday \$3,200 Prime Saturday
Bluebonnet Courtyard	\$300.00 Available as add-on when renting North & South Hall Combined	Included in rental fee
Garden plaza (including chairs)	\$300.00	\$300.00

* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

Colleyville Based Non-Profit and Civic Organizations

Room	* Weekday rate	Prime weekend Fri/Sat/Sun
	Four-hour block of time, except for entire building rental which is 10 hours	10-hour rental
Small conference room	\$90.00	Entire building rental only
North hall	\$120.00	Entire building rental only
South hall	\$120.00	Entire building rental only
North & South Hall Combined	\$210.00	Entire building rental only
Entire building	\$450.00 weekday	50% discount Friday and Sunday \$1,500.00 50% discount prime Saturday \$2,000.00
Bluebonnet Courtyard	Included in full building or North & South Hall Combined rental fee	
Garden plaza (including chairs)	\$300.00	\$300.00

Administrative Fees		
	Non-profit	Standard
Video		
LCD 220" Rear Screen HD Projector (North Hall)	\$75	\$75 (weekday), \$200 (weekend)

Administrative Fees	Nonprofit	Standard
Video		
Projection South Hall	\$75	\$200
Projection Conference Room	\$75	\$200
Rolling video cart with electrical and extension	\$2.00	\$10.00
Stage front drop screen	\$10.00	\$40.00
White board/flip chart with easel	\$20.00	\$20.00
Easel	\$15.00	\$15.00
Audio		
Baby grand piano	\$100.00	\$100.00
Stage lighting and sound board	\$200.00 + AV tech	\$200.00 + AV tech
Podium with microphone	\$20.00	\$35.00
Corded microphone on stand—One free with N/S hall	\$15.00	\$15.00
Wireless microphone (hand held or lapel)	\$25.00	\$50.00
Colored up lights	\$200.00	\$200.00
Room set		
Linens (per linen) weekdays only	\$10.00	\$10.00
Draped and skirted registration table	\$15.00	\$15.00
Room change after final set (per table and chair set)	\$20.00	\$20.00

Administrative Fees	Nonprofit	Standard
Catering		
Kitchen Use/Food Service (when food is brought in) - flat fee based upon set up or attendance whichever is greater	\$1.00 per person weekday or weekend (\$300.00 max)	\$1.00 per person weekday \$2.00 per person weekends (\$300.00 minimum)
Deluxe coffee service with condiments	15 cup carafe—\$15.00	15 cup carafe—\$15.00
Water/soda service	\$1.00 per bottle	\$1.00 per bottle
Miscellaneous		
Copies 1—50—\$0.25 first copy, \$0.10 thereafter	\$0.25/\$0.10	\$0.25/\$0.10
Deposits		
Entire building	\$300 (weekday), \$500.00 (weekend)	\$500 (weekday), \$1,000.00 (weekend)
Grand hall	\$300.00	\$300.00
Half hall (North or South)	\$200.00	\$200.00
Conference room	\$50.00	\$50.00

Miscellaneous Fees/Policies

Cancellation Policy—Any cancellation of a Friday, Saturday, or Sunday entire building rental or combined north/south hall booking shall result in lessee forfeiting one-half of the deposit. If the cancellation is received 180 to 120 calendar days prior to the event, the lessee will forfeit all of the deposit. If the cancellation is received less than 120 calendar days prior to the event, the lessee will forfeit all monies paid to the Colleyville Center.

Colleyville Center deposit forfeiture—Up to \$1,000.00 will be retained from lessee deposit for failure to leave the premises (building and grounds) in as good or better condition than it was prior to being leased or for failure to pay outstanding balance of other fees.

AV surcharge—All rented audio visual equipment brought into the building by another vendor incurs a 15 percent charge of the Colleyville Center fee for same equipment.

Non-profit donations—Any not for profit organization that donates over \$50,000.00 to the Colleyville Center does not incur equipment fees. Supply and service fees are not included in this waiver. If a not for profit organization donates a single piece of equipment, it becomes Colleyville Center property and use of that equipment by that organization does not incur equipment fees.

Discount for using local businesses—If a client uses three or more Colleyville businesses during their event, the center will provide complimentary colored up-lighting (\$200.00 value).

Additional rental hours—If a client requests to extend a rental of the entire building beyond their 10 hour rental, additional hours will be available for an additional \$250.00 per hour, within the business hours of the center. The additional hours must be requested in advance. Fees will not be pro-rated for increments of time less than one hour.

Late fees—The Colleyville Center closes at 12:00 a.m. (midnight) on Friday and Saturday and 11:00 p.m. Sunday through Thursday. Should a client remain on the premises after the building is closed, a fee will be assessed at the rate of \$1,000.00 per hour until such time the building is vacated. Fees will not be pro-rated for increments of time less than one hour.

Colleyville Center rental hours—The Colleyville Center is available for rental from 8:00 a.m. to 11:00 p.m. Monday through Thursday, 8:00 a.m. to midnight on Friday, 11:00 a.m. to midnight on Saturday, and 11:00 a.m. to 11:00 p.m. on Sunday. Weekday rental rates apply Monday through 4:00 p.m. on Friday. Prime weekend rates apply 2:00 p.m. Friday through 11:00 p.m. Sunday. For holiday closures, the Colleyville Center may follow the schedule for City offices.

(p) Library:

**Colleyville Public Library
Circulating Materials Restrictions**

Materials	Loan period	Limits *	Fees/fines **	Renewal limits ***
Fiction books	21 days	No limit	\$0.00	5
Non-fiction books	21 days	No limit	\$0.00	5
Best sellers	7 or 14 days	No limit	\$0.00	5
Magazines	7 days	No limit	\$0.00	5
Feature-length DVDs (60 min.+)	7 days	10	\$0.00	5
Educational/DVDs	7 days	10	\$0.00	5
Children's DVDs (under 60 min.)	7 days	10	\$0.00	5
Compact discs	7 days	10	\$0.00	5

Materials	Loan period	Limits *	Fees/fines **	Renewal limits ***
J Kits	21 days	No limit	\$0.00	5
Books on compact disc	21 days	No limit	\$0.00	5
J Holiday books	7 days	Varies by holiday	\$0.00	0 during holiday
STEAM kit	1 week [7 days]	1 per household, adult cardholder only	\$0.00	0

* No limit until a maximum of 40 items is reached. A total of 40 items per card.

** Overdue fines threshold is \$5.00.

*** Renewals are allowed when materials are not on reserve for another patron.

**Colleyville Public Library
Materials Replacement and Processing Fees**

Item	Cost	Processing fee
Library card	\$2.00	\$0.00
Book	Cost of item	5.00
Paperback book	Cost of item	5.00
Board book	Cost of item	2.00
Magazine	Cost of item	2.00
Compact disc	Cost of item	5.00
Lost compact disc outer insert	0.00	5.00

Item	Cost	Processing fee
Lost/damaged single book on CD disc	Cost of single CD	1.00
DVD	Cost of item	5.00
Lost DVD outer insert	0.00	5.00
Audio-visual material containers	Cost of item	5.00
Kit bags	Cost of item	2.00
Bar codes/RFID tags	\$1.00	0.00
STEAM Kit, STEAM Kit Case, STEAM Kit Piece(s)	Cost of item(s)	

Print card 0.50

Color copies (per page) \$0.50

Black and white copies (per page) 0.10

Fax—Incoming (per page) 1.00

Fax—Outgoing (per page)

Local 1.00

Long distance 2.00

Non-resident fees:

Non-resident card (non-TexShare, non-reciprocal borrowing participating home library) 25.00

Non-resident card (without home library) 25.00

Interlibrary loan materials not picked up 2.00

(q) Utilities (other than base/CIP/T.R.A. rates)

Meter damage fee – cost of the meter or meter repairs

Fire hydrant meter deposit - \$2,500

Damaged double-check assembly - \$300

Lost/missing hydra-storz cap - \$200

Damaged register - \$100

Damaged ball valve - \$75

Damaged chain or lock - \$50

Backflow test - \$50/test

Fire hydrant meter reading - \$25

Colleyville Business Center

Item	Cost	Notes
Work Stations	\$225 / month	20% discount for meeting room; 24-hour access with month
Day Pass	\$25 / day	
Office	\$700 / month	20% discount meeting room; 24-hour access with month
Vault Meeting Room	\$20 / hour (2 hour minimum)	2 – 4 people
Board Room	\$50 / hour (2 hour minimum)	12 people; flat screen TV with hookups
Virtual Office	\$99 / month	Business address / mail; 20% discount meeting room; 2 days per month; work station
Facility	\$750 / evening, 6 – 9 p.m. (Mon. – Thurs.)	Set up and tear down
Mailbox	\$50 / month	Business address / mail

(O-14-1945, § 2(Exh. A), 12-16-2014; Ord. No. O-15-1969, § 3, 9-15-2015; Ord. No. O-16-1991, § 2, 9-20-2016; Ord. No. O-17-2022, § 1, 8-15-17; Ord. No. O-17-2030, § 2 (exh. A), 9-19-17; Ord. No. O-18-2072, § 1, 1-15-19)

Editor's note— Ord. No. O-17-2030, § 2(Exh. A), adopted September 19, 2017, repealed the former § 2-26, and enacted a new § 2-26 as set out herein. The former § 2-26 pertained to similar subject matter. See Code Comparative Table for complete derivation.

ORDINANCE O-23-2259

AN ORDINANCE AMENDING PART II, CHAPTER 2-ADMINISTRATION, ARTICLE II- FINANCE, DIVISION 1, SEC. 2-26 FEES AND CHARGES FOR CITY SERVICES, OF THE COLLEYVILLE, TEXAS, CODE OF ORDINANCES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Colleyville charges fees for services and materials as authorized in the Code of Ordinances and it is desirous to update those fees; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meeting Act; and

WHEREAS, the City Council determines that the passage of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT from and after the effective date of this ordinance, Chapter 2 Section 2-26 of the Code of Ordinances, fees and charges for city services shall be deleted and replaced in its entirety with the revisions as shown on Exhibit "A".
- Sec. 3. THAT the effective date of this ordinance shall be October 1, 2023.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF
SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC	Bobby Lindamood
City Secretary	Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6e

Agenda Date 9/19/2023

Number Ordinance O-23-2260

Type Ordinance

Department Finance

Title

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

Explanation

Second Reading and Public Hearing

There were no speakers at the September 6, 2023 meeting.

First Reading and Public Hearing

On November 15, 2016, the City Council approved Ordinance O-16-1996, implementing the recommendations of the Water and Wastewater Rate Advisory Committee. This ordinance established a new rate structure in which City operating costs are recovered through base rates and volumetric rates are set to pass through the costs charged by the Trinity River Authority (TRA).

On September 19, 2017, the City Council approved Ordinance O-17-2031 implementing the recommendations of the Water and Wastewater Rate Advisory Committee. This ordinance established the Capital Improvement Plan (CIP) base rate to fund future capital projects.

City operating costs are established annually as a part of the budget process and the Fiscal Year 2024 proposed Utility Fund budget that was presented to the City Council at the Worksession on August 1, 2023.

FY2024 water and wastewater base rates were calculated based on the revenue necessary to cover the proposed FY2024 operating costs.

Staff recommends the following rate table to fund the FY24 operating budget. This represents a total monthly base rate increase of \$1.17, or 3.4%, for customers with a 1" meter and smaller (the majority of the City's residential base), a \$1.96 increase (+3.6%) for customers with a 1.5" meter, a \$2.91 increase (+3.8%) for customers with a 2" meter, a \$5.13 increase (+3.9%) for customers with a 3" meter, and a \$8.31 increase (+3.9%) for customers with a 4" meter.

Water Meter Size	FY 2024 Water	FY 2024 Wastewater	FY 2024 CIP	FY 2024 Total
1" Meter	\$15.62	\$13.67	\$5.83	\$35.13
1.5" Meter	\$31.24	\$13.67	\$10.78	\$55.71
2" Meter	\$49.99	\$13.67	\$16.74	\$80.41
3" Meter	\$93.73	\$13.67	\$30.63	\$138.05
4" Meter	\$156.21	\$13.67	\$50.46	\$220.38

Financial Impact

Adoption of this ordinance will provide the revenue to fund the City's operating costs for water and wastewater service in FY2024, as well as generate sufficient revenue for future utility CIP projects.

Recommendation

Approve

Attachments

1. Base Rates Item
2. Ordinance O-23-2260

➤ **Ordinance O-16-1996:**

- ☐ Approved on November 15, 2016
- ☐ Established a new rate structure:
 - ✓ City operating costs are recovered through base rates and
 - ✓ Volumetric rates are set to pass through the costs charged by the Trinity River Authority

➤ **Ordinance O-17-2031:**

- ☐ Approved on September 19, 2017
- ☐ Established the Capital Improvement Plan (CIP) base rate to fund future capital projects.

Base Rates



Monthly
Base Rate
(Min. Bill)



Volumetric
Charge
(Pass
through)



Total Bill

- Fixed monthly charges calculated based on the amount of revenue necessary to recover the City's operating costs.
 - ✓ Water Base Rate
 - ✓ Wastewater Base Rate
 - ✓ Capital Improvement Plan (CIP) Rate

- Effective Date: October 1

- TRA bills Colleyville for water and wastewater treatment.

- ✓ WATER: Based on volume of treated water purchased
- ✓ WASTEWATER: Based on volume of wastewater treated
- ✓ DEBT SERVICE: Based on Colleyville's proportional share of water use within the Tarrant County Water Supply Project and proportional share of wastewater flows for Central Regional Wastewater System

- Effective Date: December 1

- Colleyville bills customers:

- ✓ A base rate to recover the operating costs.
- ✓ A volumetric rate based on projected payments to TRA



Utility Fund Projections - Rates

FY 2024 Recommendation

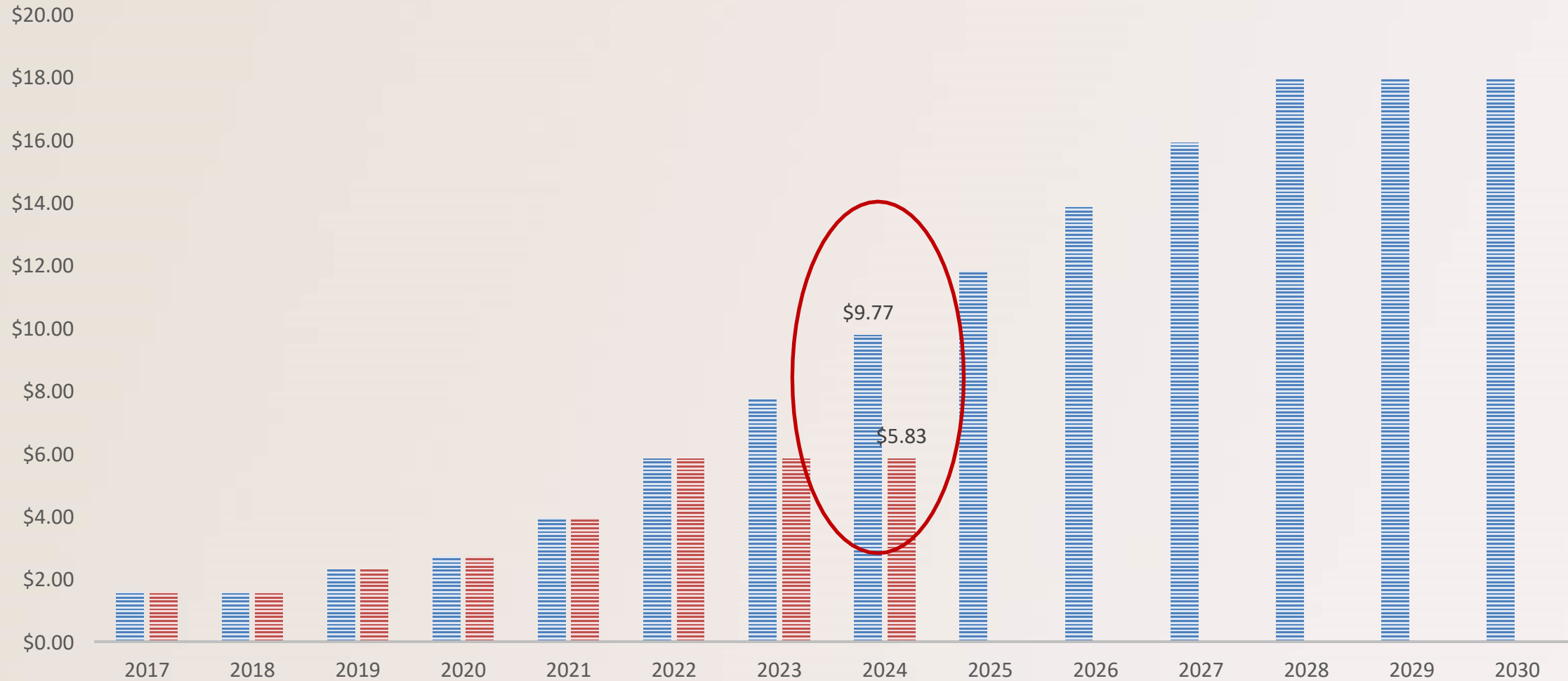
Moderate increases to water/wastewater base rates
CIP rate increases to originally projected rate

					+\$0.79 to +\$7.94		+\$0.37		+/- \$0
									+\$1.17 to +\$8.32
Water Meter Size	FY 2023 Water	FY 2023 Wastewater	FY 2023 CIP	FY 2023 Total	Water Meter Size	FY 2024 Water	FY 2024 Wastewater	FY 2024 CIP	FY 2024 Total
1" Meter	\$14.83	\$13.30	\$5.83	\$33.96	1" Meter	\$15.62	\$13.67	\$5.83	\$35.13
1.5" Meter	\$29.65	\$13.30	\$10.79	\$53.75	1.5" Meter	\$31.24	\$13.67	\$10.79	\$55.71
2" Meter	\$47.45	\$13.30	\$16.75	\$77.50	2" Meter	\$49.99	\$13.67	\$16.75	\$80.41
3" Meter	\$88.96	\$13.30	\$30.65	\$132.92	3" Meter	\$93.73	\$13.67	\$30.65	\$138.05
4" Meter	\$148.27	\$13.30	\$50.49	\$212.07	4" Meter	\$156.21	\$13.67	\$50.49	\$220.38

CIP Rates



Initial Actual



Questions and Discussion

ORDINANCE O-23-2260

AMENDING SECTION 3 – SERVICE CHARGES OF THE WATER AND SEWER POLICY AND PROCEDURE MANUAL OF THE CITY OF COLLEYVILLE, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, water and wastewater base rates are set to recover the City’s annual operating costs for the utility system; and

WHEREAS, the Fiscal Year 2024 Utility Fund operating budget has been proposed and the required base rates to fund said budget have been calculated; and

WHEREAS, the FY24 – FY28 Capital Improvement Plan has been proposed and the required capital improvement rates to fund said plan have been calculated.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT Section 3 – Service Charges of the Water and Sewer Policy and Procedure Manual of Colleyville, Texas, which is “Appendix A” of the Colleyville Code be replaced in its entirety to read as follows:

Sec. A. - Water rates.

The following base and volumetric charges shall apply to residential and non-residential water customers. Base charges for out-of-city customers shall be \$4.00 higher than the charge for in-city customers.

Base charge per month for in-city customers:	
Water meters 1 inch or less	\$15.62
Water meters of 1.5 inches	\$31.24
Water meters of 2 inches	\$49.99
Water meters of 3 inches	\$93.73
Water meters of 4 inches	\$156.21
Base charge per month for out-of-city customers:	
Water meters 1 inch or less	\$19.62
Water meters of 1.5 inches	\$35.24
Water meters of 2 inches	\$53.99
Water meters of 3 inches	\$97.73

Water meters of 4 inches	\$160.21
Volumetric charge per 1,000 gallons	\$4.3430

Rates for fire hydrant meters:

The use of fire hydrant meters shall only be allowed within the Colleyville city limits. The use of the fire hydrant meters shall be limited to a period of no more than 90 cumulative calendar days. Under special conditions, a customer may submit a written request to the public works department for use of a fire hydrant meter for a period longer than 90 cumulative calendar days, subject to public works director approval. In considering special condition(s), the public works director shall not consider requests which are necessary to relieve a self-created or personal hardship, failure of performance by a contractor, nor for financial reasons. In considering the customer request, the public works director shall solicit the recommendation of the fire chief and fire marshal in consideration of the request. Further, the public works director shall consider alternative means available to the customer. If special condition(s) are approved by the public works director, in no case shall the meter be used for more than an additional 30 calendar days. The public works director may provide a written ruling within 15 working days of receipt of the customer's written request.

In the event a request for special condition(s) is denied by the public works director, customer shall, within 14 calendar days, make written appeal to the city manager of the public works director's decision. The city manager shall render a written decision within 30 working days of receipt of the customer's appeal. Such decision by the city manager shall be final and not appealable to the city council.

For purposes of this section, written communication shall be considered communication, which is deposited with the United States Postal Service for delivery.

The user must submit in writing, the location of where the meter will be used and such meter shall be used exclusively at the location on record with the city. For purposes of this section, the use of a meter shall be allowed cumulatively for only one location within an individual subdivision and/or development.

For a period of 90 cumulative calendar days after a meter is returned and read by the city, a user shall not be permitted to check out another meter for use at the same designated location, as defined herein.

The monthly base charge for a fire hydrant meter shall be \$50.00. Water usage for a fire hydrant meter shall be charged at a rate of \$4.17 per 1,000 gallons of water used.

The customer shall be in possession of and responsible for the meter. The customer will be responsible for bringing the meter to the public works service center by the 20th of each month for reading. The customer is required to use a proper fire hydrant wrench for operation of the fire hydrant. The customer shall be responsible for any damage and repair, as reasonably determined by the city, to the fire hydrant or the fire hydrant meter by the use of a temporary water meter.

The customer will be required to provide for any backflow device necessary to meet the current city ordinance for protection of the city's drinking water supply.

The City of Colleyville, Tarrant County, and Texas Department of Transportation (TxDOT) shall be exempt from the provisions of this policy.

Sec. B. - Sewer rates.

This schedule of rates per month or fraction thereof shall be the basis for determining charges to all customers for rendering sanitary sewage service, where the sewage produced by such customer is a normal strength wastewater (170 mg/l BOD and 260 mg/l suspended solids) and where such customer is located within the City of Colleyville. The base charge for non-residential customers shall be \$6.00 higher than the charge for residential customers.

A base charge per month shall be charged as follows:	
Residential customers	\$13.67
Non-residential customers	\$19.67

A monthly sewer volume charge shall also be charged to all customers as set forth hereinafter. The sewer volume charge for residential customers will be based upon the individual customer's average monthly water use during the months of December, January and February. Where no preceding winter quarter average is available from records, a volume of 9,000 gallons shall be used for this volume charge.

The monthly sewer volume charges to commercial and industrial class customers will be based on total water use each month as measured by appropriate meters, with the provision that if a customer can show to the

satisfaction of the public works director that a significant portion of the metered water usage does not enter the sanitary sewers, the customer will be charged for only that volume entering the sewers, as determined by a method approved by the director of public works.

Volumetric rate per 1,000 gallons:	\$3.0663
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Sec. C. – Capital Projects rates.

The following base charges shall apply to residential and non-residential customers to provide funding for utility capital projects necessary to maintain the utility system:

Base charge per month for in-city and out-of-city customers:	
Water meters 1 inch or less	\$5.83
Water meters of 1.5 inches	\$10.78
Water meters of 2 inches	\$16.74
Water meters of 3 inches	\$30.63
Water meters of 4 inches	\$50.46

Sec. D. – Billing; delinquent penalty.

All charges for services furnished or rendered by the City of Colleyville Utility Department are due and payable on the date bill is received. If payment is not received within sixteen days of the billing date a (10%) penalty will be imposed for failure to pay by the due date of the bill.

In the event the meter is not delivered to the city for reading, a penalty fee would be imposed as follows:

\$100.00	1 st missed reading
\$200.00	2 nd missed reading
\$300.00	3 rd missed reading

After the third missed reading, the security deposit will be forfeited and the City of Colleyville will revoke the use of the fire hydrant meter.

Sec. E. – Discontinuance of service, notice; reconnection fee.

In the event that any month's charges remain delinquent and unpaid at the time of a subsequent billing's due date, the user or customer shall receive a cut-off notice which will be mailed no later than two working days after the

subsequent billing's due date. Services will be disconnected if any arrearages over 30 days are not paid within six working days of the cut-off notice. Where service has been discontinued for failure to pay for service rendered, a charge of \$25.00 shall be made for each meter disconnected before said service shall be restored. In the event the customer requests reconnection at hours other than 8:00 a.m. to 4:30 p.m., said reconnect fee shall be increased to \$75.00.

Sec. 2. THAT the effective date of this ordinance shall be for the bills sent out starting October 1, 2023.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood _____
 Brandi Elder, Place 1 _____
 Scotty Richardson, Place 3 _____
 Chuck Kelley, Place 5 _____

Mayor Pro Tem Callie Rigney _____
 George Bond, Place 2 _____
 Ben Graves, Place 4 _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
 City Secretary

Bobby Lindamood
 Mayor

APPROVED AS TO FORM:

Whitt Wyatt
 City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6f

Agenda Date 9/19/2023

Number Ordinance O-23-2250

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit for a Cemetery use on Lot 1A1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Boulevard, Case ZC23-013

Explanation

Second Reading and Public Hearing

The applicant was present and discussed the request with the City Council. The Council expressed concerns over the need for a portion of the property to remain available for standard commercial development. Additional concerns were expressed over the visibility of the proposed mausoleums, the timing/phasing of development, and landscaping along Colleyville Boulevard.

First Reading and Public Hearing

Julia Mitchell, on behalf of Bluebonnet Hills Funeral Home and Cemetery, submitted a request for a Special Use Permit (SUP) for 'Cemeteries or Mausoleums' at 6113 Colleyville Boulevard. The request is for Bluebonnet Hills Cemetery to phase an expansion. The front 9.11 acres would develop first with mausoleums, and the back 10 acres would develop in seven years as additional burial space.

Existing Zoning and Development Conditions: The 19.11 acres of the property is zoned CC-2 Shopping Center. The applicant is expanding the cemetery use onto the entire property. According to the Land Development Code, a cemetery use requires an SUP approval with a commercial zoning district.

Surrounding Properties: The property to the south is the Bluebonnet Hills Cemetery and is zoned CC-1 Shopping Center with an SUP for cemetery use. The adjacent property to the north is zoned CC-2 Shopping Center and is developed as commercial offices. The adjacent property to the east is zoned PUD-R Planned Unit Development-Residential and is developed as a single-family residential subdivision, Broughton Addition. Property to the west is zoned PUD-C Planned Unit Development - Commercial and is improved with an inline retail shopping center.

Master Plan: The *Future Land Use Map* designates this property for commercial use as part of the Colleyville Boulevard Corridor. The use of the property as a cemetery or mausoleum complies with the designation with the approval of an SUP.

Analysis: The Bluebonnet Hills Cemetery has been in operation on the adjacent property since 1953. They would like to expand their operations into the 19.11 acres. The front area would be developed first with the addition of mausoleums and include a vinyl fence to separate the new development from the driving range. The driving range would remain in operation for approximately seven years and then be developed into an expansion of the cemetery.

In 2020, an SUP was approved for the cemetery to expand into the far eastern portion of the property at 5713 Hall-Johnson Road. As a component of the SUP approval, the following conditions were incorporated in the ordinance:

- Improvements to the ditch along the eastern boundary – needs to be cleaned out or improved;
- Better silt fencing or measures to control erosion;
- Drainage – to include information on the planned detention pond area;
- Working with the Broughton neighborhood to clean out the pond due to increased erosion from the cemetery site;
- Indicating a distance/buffer area from the grave sites to the eastern property line;
- Appropriate fencing and landscaping along Hall-Johnson Road;
- Adding additional landscaping within the 25 foot setback area.

The draft ordinance for this request has incorporated many of the above conditions.

As part of any SUP, conditions may be imposed to ensure compatibility and harmony with surrounding properties. This may include specific regulations pertaining to landscaping and fencing along street frontages and/or along property lines adjacent to residential development. A substantial tree line currently exists along the eastern boundary.

Plat Status: The property is platted as Lot 1A1, Block 1, in the Bob Moore Sports Center Addition.

DRC Review: The DRC met on June 19, 2023 and had the following comments:

1. Provide updated drainage analysis based on these conditions: City minimum runoff coefficient is 0.30; predevelopment and post development runoff coefficients cannot be the same if there are built roadways, this site development may require detention; reduction to DA-1 would be allowed, however, the reduction needs to be based on site materials; if the existing is gravel a 0.70 C factor seems high and a reduction to 0.25 would not be allowed; DA-1 post development has roadways and buildings so a weighed C factor would be required.
2. Update site plan exhibit to be specific about the conditions of the retaining wall to the east in terms of the overall height and materials.

3. Provide an exhibit of the elevation of the retaining wall to the east.
4. Update the site and landscaping plan to provide for no grave site or cemetery improvement shall be closer than 25 feet to the east property line with the exception of drainage improvements and landscaping.
5. The frontage along Colleyville Boulevard shall provide for a minimum twenty (20) foot wide landscaped green belt of "live plant material", exclusive of drives.

Drainage: The drainage plan needs some slight adjustments based on how the land is expected to develop. Any development, whether cemetery or another use, will increase runoff from this property. Currently, they have not provided any detention on the property to mitigate the effects for downstream properties.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by state law and the Land Development Code.

Summary and Staff Recommendation: Staff is neutral on this request. The applicant is requesting the Special Use Permit for the expansion and operation of the cemetery use on the 19.11 acres to be in compliance with the Land Development Code.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request on the rear 10 acres currently owned by the cemetery at their August 14, 2023 meeting by a vote of 5-0. The Commission clarified their expectation was for the frontage portion on Colleyville Boulevard to remain available for retail use.

Financial Impact

There is no financial impact to the City.

Recommendation

None

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Survey
5. Statement of Planning Objectives
6. Updated Exhibits 9.12.2023
7. Proposed Water Feature
8. Conceptual Tree Planting Plan (SH26 landscaping not included)
9. Topographic Survey

10. Existing Drainage Plan
11. Proposed Drainage Plan (not complete)
12. Notification Map
13. Notification List
14. Notification Letter
15. Economic Data
16. Letters of Support - Bluebonnet - September 14, 2023
17. Ordinance O-23-2250

Aerial Map

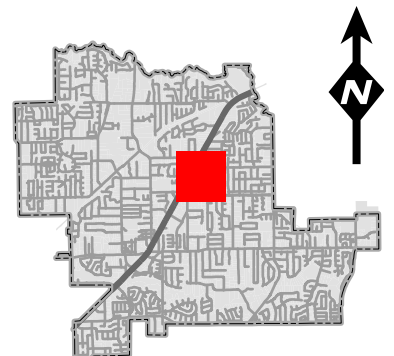


ZC23-013

6113 Colleyville Blvd

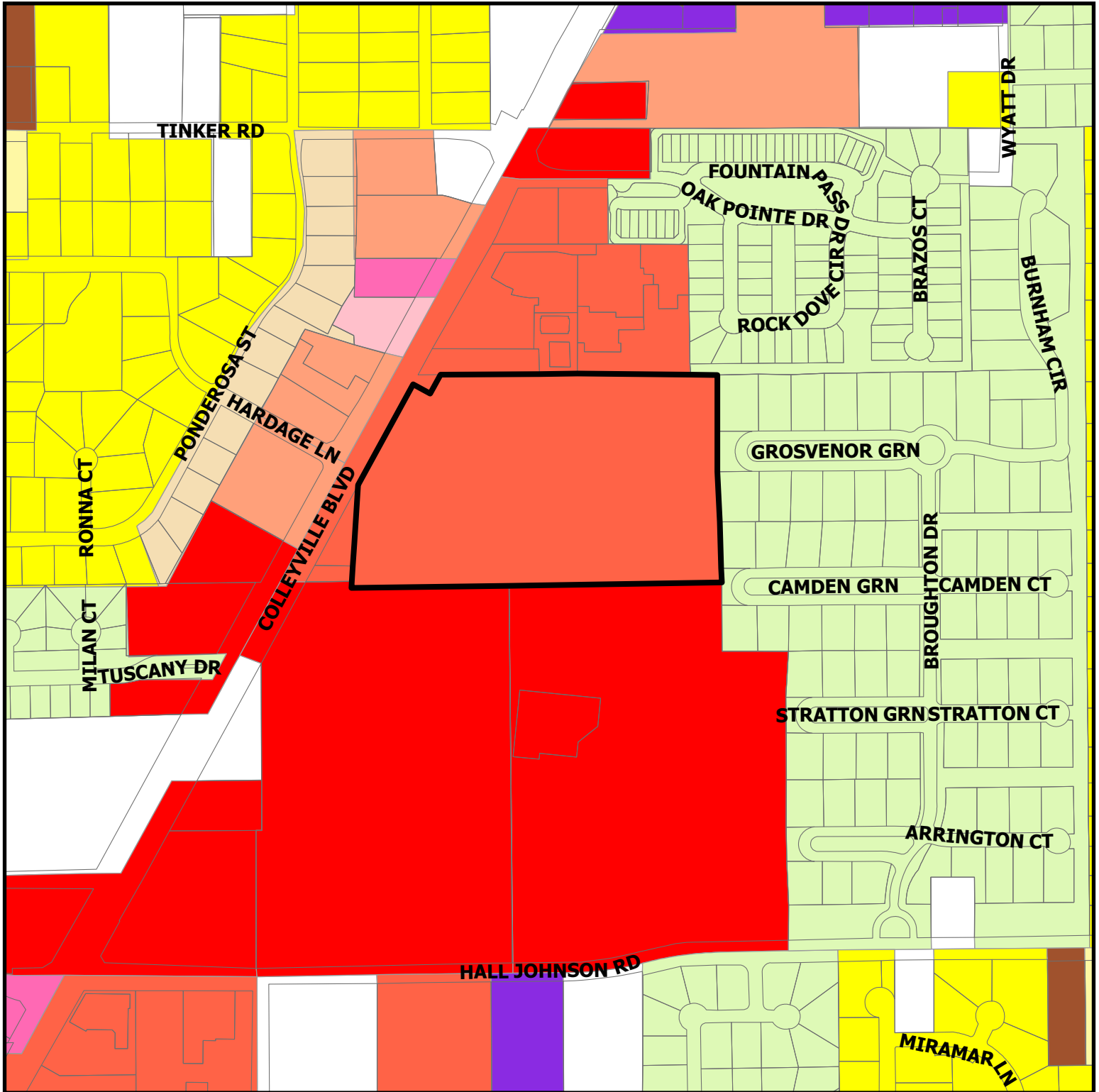


Subject Property



DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

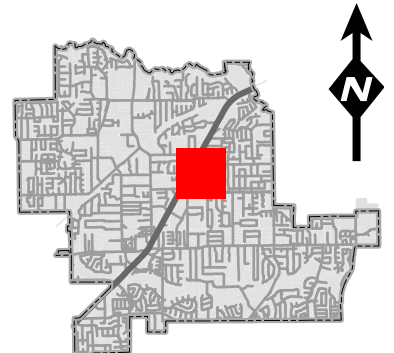
Zoning Map



ZC23-013

6113 Colleyville Blvd

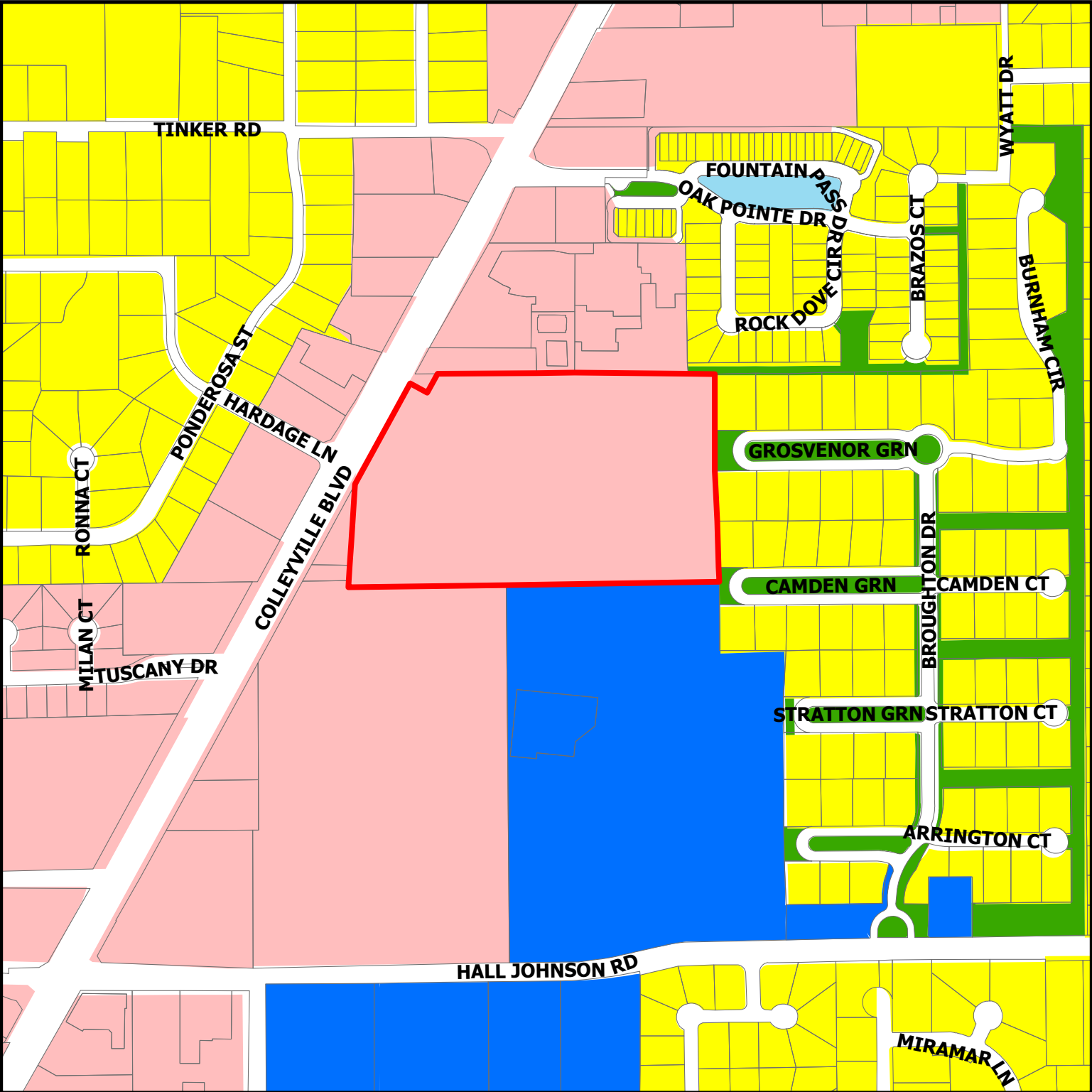
 Subject Property



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Future Land Use Map

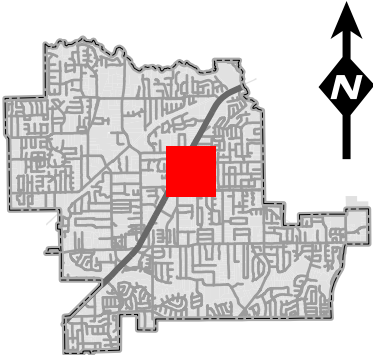


ZC23-013

6113 Colleyville Blvd

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- | | |
|---------------------------|-------------------|
| Residential | Open Space; Parks |
| Institutional | Water Body |
| Colleyville Blvd Corridor | Subject Property |



STATEMENT OF PLANNING OBJECTIVES
[BLUEBONNET HILLS FUNERAL HOME & MEMORIAL PARK EXPANSION]
[6113 COLLEYVILLE BLVD.]

Bluebonnet Hills Funeral Home & Memorial Park (hereinafter “Bluebonnet”) has been serving the Colleyville community for seventy years since 1953. Bluebonnet is owned and operated by S.E. Cemeteries of Texas, Inc. and the real estate is held by SCI California Funeral Services, Inc. (hereinafter referred to as SCI).

Bluebonnet provides necessary funeral services and facilities to the citizens of Colleyville and surrounding communities. When it comes time to lay a loved one to rest, the tranquility and beauty of Bluebonnet’s facilities and memorial park is a precious opportunity for the residents of Colleyville.

Bluebonnet wishes to continue to serve the community, but Bluebonnet’s existing memorial park is reaching capacity. Bluebonnet’s approaching capacity would mean that many residents who wish to be laid to rest in the place they called home, will not be able to do so in the City of Colleyville, nor potentially even near their existing loved ones that passed before them. In order to accommodate the needs of the community into the future, the memorial park will need additional land area to provide burial plots and mausoleums in the coming decades.

Bluebonnet’s funeral home and memorial park is located at the northeast corner of Hall-Johnson Road and Colleyville Boulevard. Directly to the north and adjacent to Bluebonnet’s memorial park is an approximate 19.11-acre tract of land currently operated as the Bob Moore’s Sports Center, being further described as follows:

Lot 1, Block 1, Bob Moore Sports Center Addition, recorded in Cabinet A, slide 1442, Plat Records, Tarrant County, Texas and commonly known as 6113 Colleyville Blvd., Colleyville, Texas 76034 (hereinafter “North Parcel”).

Considering the proximity of the North Parcel to Bluebonnet’s existing memorial park and it being directly adjacent thereto, the North Property is a sensible location for Bluebonnet’s expansion to continue to serve the community and to serve the families who have loved ones resting at the current location. Another benefit of the expansion of Bluebonnet’s memorial park would be the ultimate preservation of beautiful green space and enhancement of the aesthetic in the area.

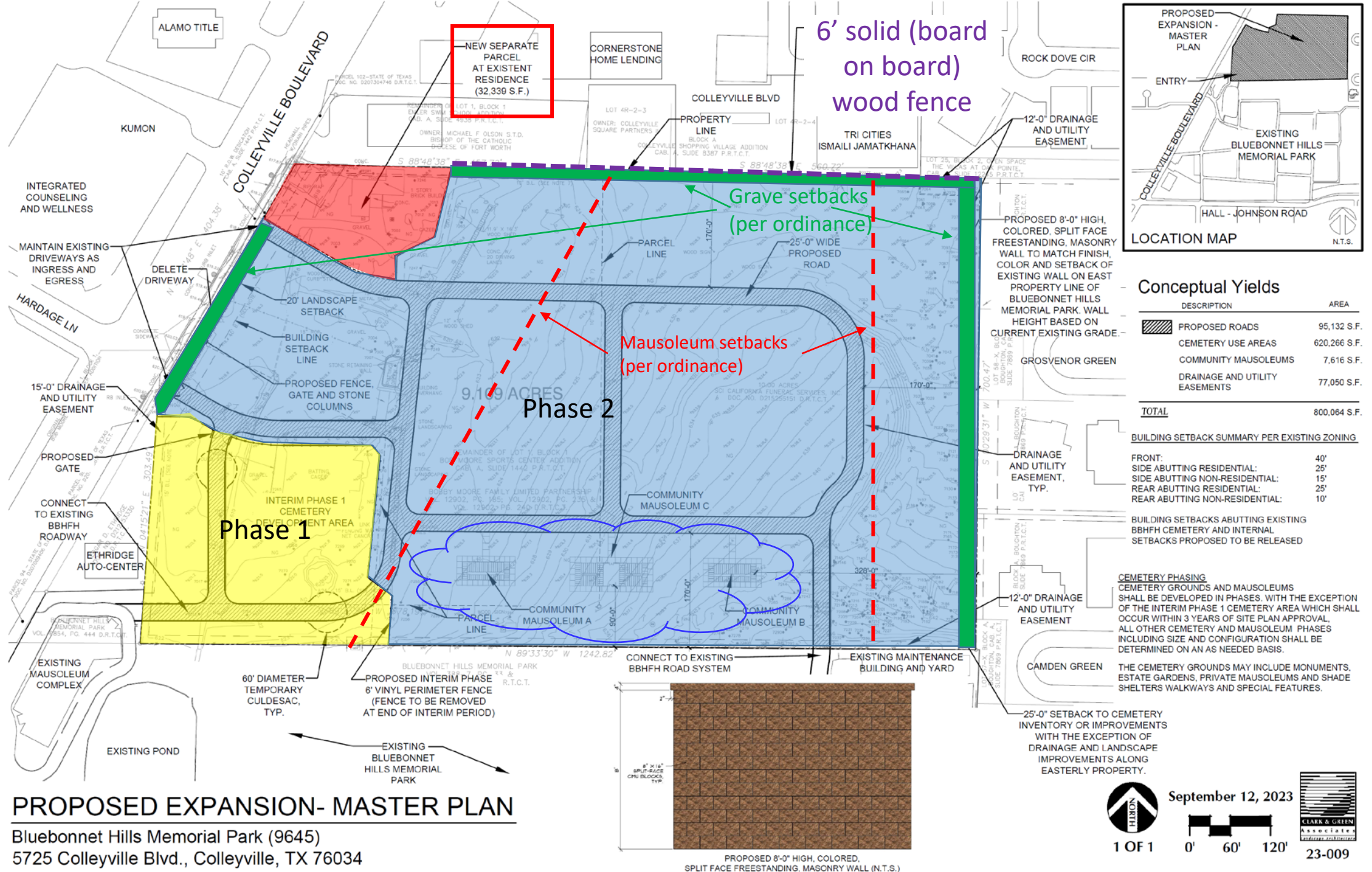
SCI currently owns the rear, west half, being approximately 10 acres, of the North Parcel (hereinafter, the “Rear Acreage”), and is leasing the property to the owners and operators of the Bob Moore’s Sports Center for operation of their golf driving range and batting cages. Through their family partnership, the owners and operators of the Bob Moore’s Sports Center, Lisa M. Miller and Bobby Moore, currently own the remaining east

half, being approximately 9.11 acres, of the North Parcel which fronts Colleyville Boulevard (hereinafter, "Front Acreage").

SCI is under contract to purchase the Front Acreage from Lisa M. Miller and Bobby Moore's family partnership. The purchase agreement contemplates that upon the purchase of the Front Acreage, the Bob Moore Sports Center and driving range will continue to operate as an interim use, for at least seven years, until the future needs of the community require additional burial space. Presently, Bluebonnet does not anticipate utilizing all of the North Parcel immediately, with the exception of the current batting cage area, being approximately 3 acres that abuts Colleyville Boulevard. Bluebonnet anticipates to begin utilizing the batting cage area within the next year and expanding thereafter as the community's current needs emerge.

The North Parcel is currently commercially zoned under the zoning designation Shopping Center ("CC-2"). The City's Land Use Code allows for cemetery and mausoleum use under zoning designation CC-2 with approval by the City Council of a Special Use Permit ("SUP").

Accordingly, SCI, as owner of the Rear Acreage and with the joinder and approval of the current owners of the Front Acreage, respectfully submits this SUP application for consideration by the City of Colleyville. SCI would request that cemetery and mausoleum use be approved for the North Parcel based upon the above-described plan which includes the interim use for Bob Moore's Sports Center's continued operation of the driving range until the needs of the community require additional burial space.



*****Phase 2 improvements – not to be constructed for 7 to 10 years*****

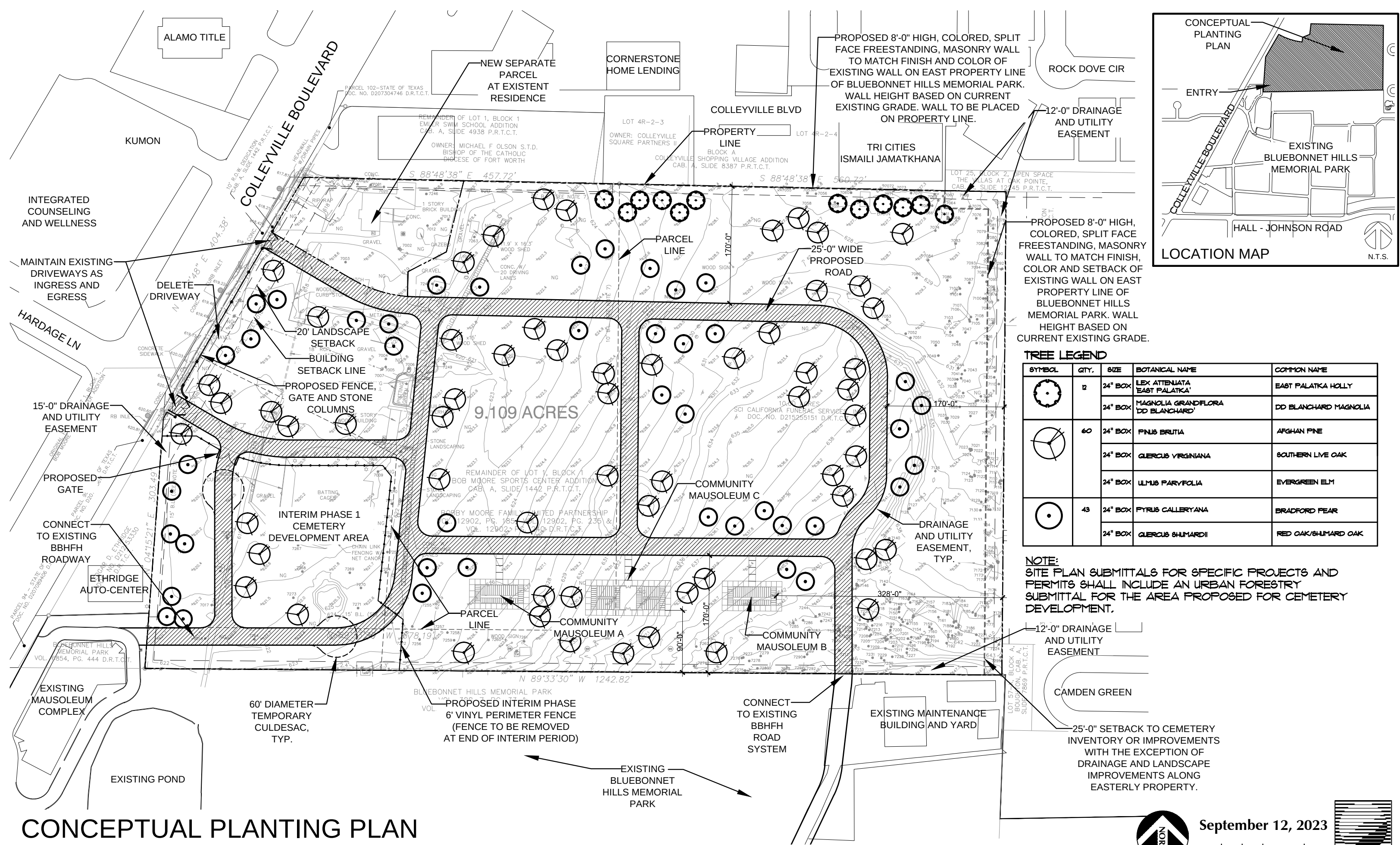
- Gates to be recessed for vehicle stacking
- Pedestrian access provided from public sidewalk

Water feature per exhibit

- 3' stone wall
- Stone columns every 16 to 24 feet
- 3' wrought iron on top

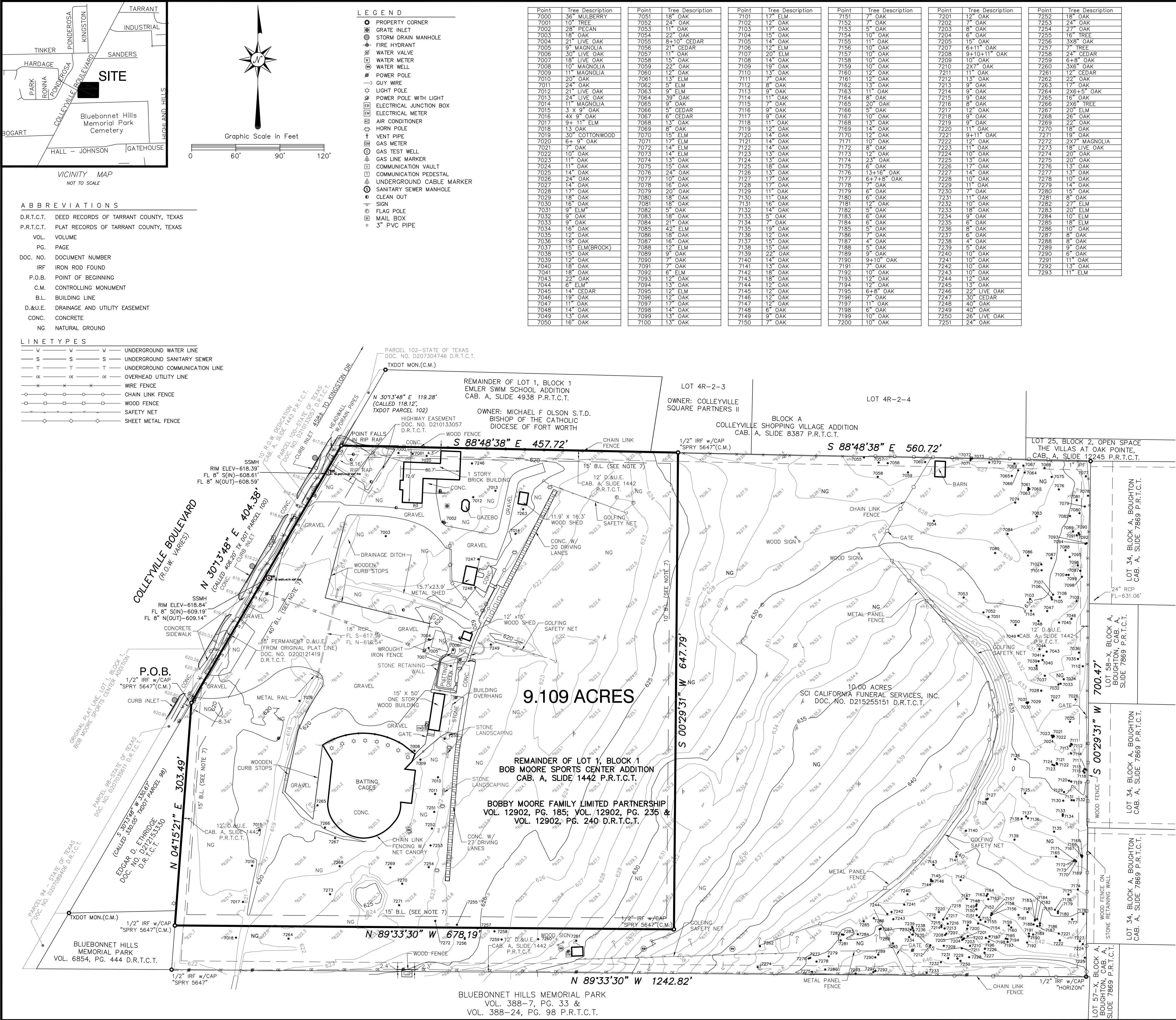
Landscaping to be approved by city staff





CONCEPTUAL PLANTING PLAN

Bluebonnet Hills Memorial Park (9645)
5725 Colleyville Blvd., Colleyville, TX 76034



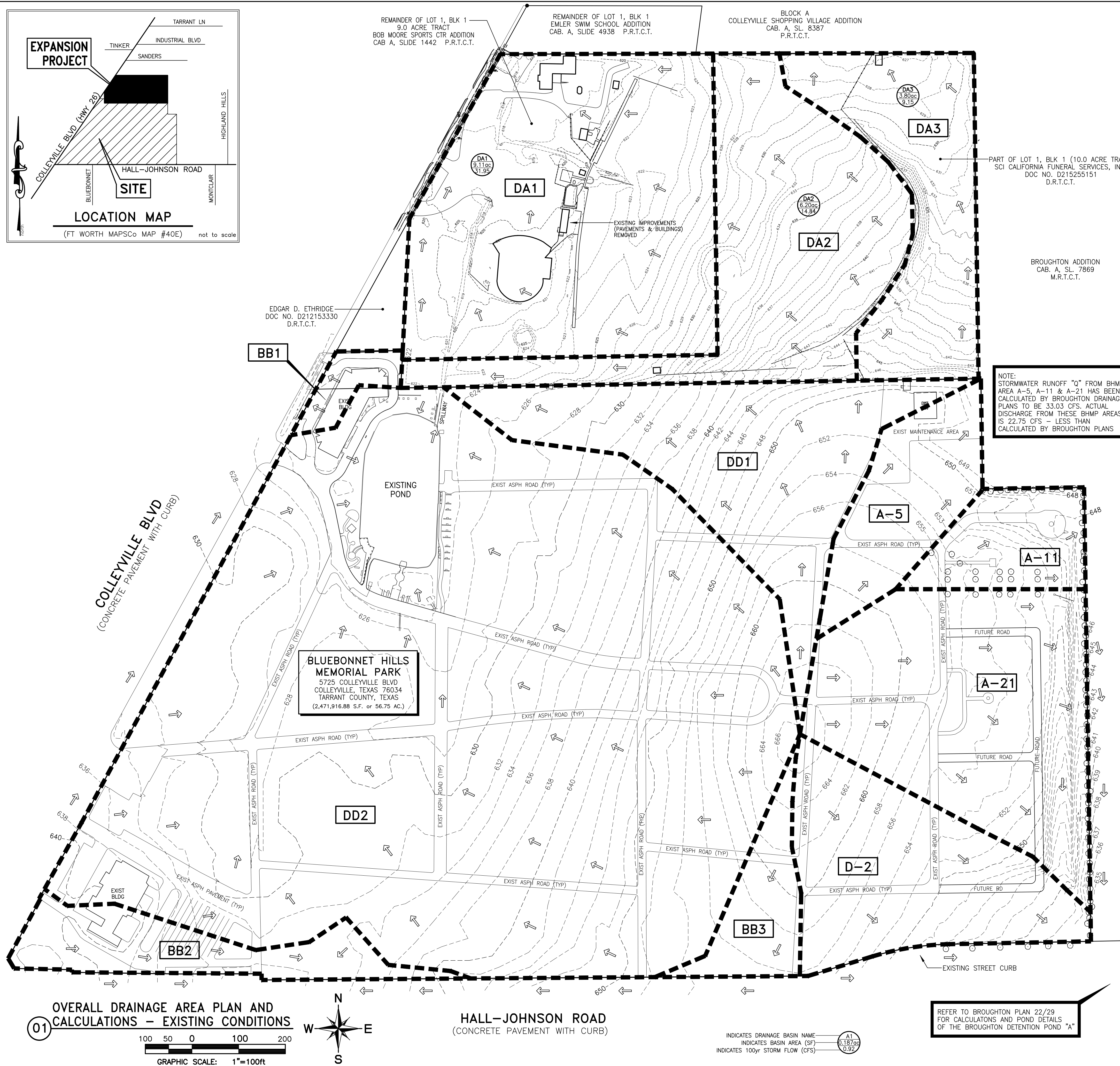
NOTES

- All boundary and title information shown on the hereon Topographic Survey is per the Land Title Survey is issued by Spry Surveyors, certified January 11, 2023. Said Land Title Survey is issued in conjunction with the Commitment for Title Insurance, prepared by Old Republic National Title Insurance Company, G.F. No. 22-368-NT, effective date: December 2, 2022. This Land Title Survey reflects the easements and building lines along with other documented restrictions, of record which have been reported to this Surveyor in Schedule "B" of said Commitment for Title Insurance. Surveyor has performed no additional research for documented restrictions to the land.
- The surveyed property is subject to the restrictive covenants as recorded in Cabinet A, Slide 1442 in the Plat Records of Tarrant County, Texas.
- The easement to Texas Power and Light Company recorded in Volume 1349, Page 363 D.R.T.C.T., is not located on the surveyed property.
- The surveyed property is subject to the terms, conditions and provisions in the City of Colleyville Permanent Drainage and Utility Easement recorded in Document No. D2000121419 D.R.T.C.T.
- The surveyed property is subject to the terms, conditions and provision in the Highway Easement recorded in Document No. D210133057 D.R.T.C.T.
- The surveyed property is subject to the terms, conditions and provisions in the Memorandum of Right of First Refusal as recorded in Volume D215255150 D.R.T.C.T.
- On the issue date of this survey the property shown hereon is zoned CC-2 (Shopping Center) according to the zoning map of the City of Colleyville. Surveyed property has these setback requirements:

Front:	40'
Side abutting residential:	25'
Side abutting non-residential:	15'
Rear abutting residential:	25'
Rear abutting non-residential:	10'

Surveyor was not provided a zoning report or letter
- All bearings shown hereon are according to the Plat of Bob Moore Sports Center Addition recorded under Cabinet A, Slide 1442, in the Plat Records of Tarrant County, Texas, unless otherwise noted.
- Underground utilities shown on this survey are shown based on available GIS maps from the City of Colleyville and/or field ties to existing surface features. There were no constructions plans available which showed underground utilities within the surveyed property. There may exist additional underground utilities not shown on the survey, e.g. telephone lines and conduits, electrical lines and conduits, cable T.V. lines, private pipelines, private irrigation lines or other utilities unknown to surveyor. Contractor of any project design on the basis of this survey is hereby instructed to call DIG TESS One-Call Notification Center at 1-800-344-8377 for verification of existing utilities in any area of excavation or boring alignments prior to any construction start.
- According to the Flood Insurance Rate Map No. 48439C0095K, published by the Federal Emergency Management Agency, dated: September 25, 2009, the surveyed property shown hereon does not lie within any special flood hazard area inundated by the 100-year flood.
- No evidence of recent earth moving work, building construction, or building additions observed in the process of conducting fieldwork.
- No proposed changes in street right-of-way lines, or evidence of recent street or sidewalk constructions or repairs along the surveyed property.
- No offsite easements disclosed in title commitment provided to surveyor.

DATE	REVISION NOTES
SPRY SURVEYORS 8241 Mid-Cities Blvd., Suite 102 - North Richland Hills, TX 76182 Firm Reg. No. 10112000 - PH:817.776.4049 - spry@sprysurveyors.com - www.sprysurveyors.com	
TOPOGRAPHIC SURVEY 9.109 ACRES 6113 COLLEYVILLE BOULEVARD OUT OF LOT 1, BLOCK 1 BOB MOORE SPORTS CENTER ADDITION IN THE J. L. BYAS SURVEY, A-180 CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS	
ORIGINAL ISSUE DATE: 3/31/2023	SCALE: 1"=60' PROJECT NO.: 073-004-20



GENERAL PLAN LEGEND				proj C3052 - COLLEYVILLE
DESCRIPTION		EXISTING	NEW (by this project)	
STORM WATER DRAINAGE FLOW				
GRADING CONTOUR		-----620-----	-----625-----	
PAVING CONTOUR			-----[630]-----	
SPOT ELEVATION		620.0 +	PV 620.0 ●	
STORM WATER DRAINAGE DIVIDE		=====	=====	
CM = CONTROL MONUMENT	TGR = TOP OF GRATE (ELEV)	B/S = BACK TO BACK (CURB)	PP = POWER POLE	
IRF = IRON ROD FOUND	GT = TOP GUTTER (ELEV)	CSP = CORRUGATED STL PIPE	PH = FIRE HYDRANT	
TBM = TEMP. BENCHMARK	PV = TOP OF CONC PWMT (EL)	RCP = REINF. CONC PIPE	MV = WATER VALVE	
NG = NATURAL GRADE	EA = EDGE OF ASPHALT (EL)	HCP = HIGH POINT	WH = MANHOLE	
ME = MATCH EXISTING (ELEV)	TC = TOP OF CURB (ELEV)	LP = LOW POINT	WL = WASTEWATER	
BF = BARRIER FREE RAMP	TW = TOP OF WALL (ELEV)	FF = FINISH FLOOR	FW = FLOWLINE	

DRAINAGE AREA CALCULATIONS EXISTING CONDITIONS

Runoff Calcs							SURFACE DESCRIPTION	Q ₁₀₀ (cfs)	NOTES
DRAINAGE AREA	AREA (acre)	C	T _e (min)	I ₁₀₀ (in/hr)	Q ₁₀₀ (cfs)				
DA1	1.08ac	0.95	10	9.24	9.46	PAVEMENTS/BUILDINGS			
DA1	1.57ac	0.56	15	7.98	7.02	GRAVEL			
DA1	6.46ac	0.30	15	7.98	15.47	LAWN			
DA1	9.11ac	TOTAL PRE-DEVELOPED RUNOFF.....					31.95	3	

DA2	0.00ac	0.95	10	9.24	0.00	PAVEMENTS/BUILDINGS		
DA2	6.20ac	0.30	15	7.98	14.84	LAWN		
DA2	6.20ac	TOTAL PRE-DEVELOPED RUNOFF.....					14.84	4

DA3	0.01ac	0.95	10	9.24	0.07	PAVEMENTS/BUILDINGS		
DA3	3.79ac	0.30	15	7.98	9.08	LAWN		
DA3	3.80ac	TOTAL PRE-DEVELOPED RUNOFF.....					9.15	5

Total Pre-Developed Runoff - LOT 1, BLOCK 1	55.94	6
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FOR COMPARISON ONLY								
DA1	9.11ac	0.51	15	7.98	37.07	RESIDENTIAL USE		
DA2	6.20ac	0.51	15	7.98	25.23	RESIDENTIAL USE		
DA3	3.80ac	0.51	15	7.98	15.46	RESIDENTIAL USE		

Total Residential Runoff – LOT 1, BLOCK 1	77.77	7
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NOTE:

1. THE DRAINAGE CALCULATIONS NOTED ABOVE UTILIZE THE RATIONAL METHOD IN ACCORDANCE WITH CITY OF FORT WORTH STANDARDS FOR THE ISWM TECHNICAL MANUAL AND THE TARRANT COUNTY RAINFALL DATA PROVIDED THEREIN USING RECOMMENDED RUNOFF COEFFICIENT (C) IN ACCORDANCE TO TABLE 1.6 OF THE ISWM TECHNICAL MANUAL, CITY OF COLLEYVILLE & CITY OF FT WORTH:
 - C = 0.95 (PAVEMENTS & BUILDINGS)
 - C = 0.56 (GRAVEL)
 - C = 0.30 (UNDEVELOPED LAND – GRASSLAND)
 - C = 0.51 (SINGLE FAMILY RESIDENTIAL AREA)
 - Tc = TIME OF CONCENTRATION (ISWM TABLE 1.5)
 - I = RAINFALL INTENSITY FOR THE DURATION PERIOD (ISWM TABLE 5.15)
 - Q = RUNOFF RATE = (C)(I)(A)
2. TOTAL DRAINAGE RUNOFF IS COMPARED USING TWO METHODS:
 - METHOD #1 – COMPARES EXISTING CONDITIONS TO POST-DEVELOPED (EXPANSION) USING DIFFERENT TYPES OF MATERIALS.
 - METHOD #2 – COMPARES POST-DEVELOPED (EXPANSION) TO SINGLE FAMILY RESIDENTIAL AREAS IN ACCORDANCE WITH COLLEYVILLE ENGINEERING DESIGN STANDARDS CHAPTER 14, SECTION L.
3. Drainage area DA1 drains (sheet flow) to Colleyville Blvd into the city's SD system.
4. Drainage area DA2 drains (sheet flow) onto area DA1 and onto Colleyville Blvd.
5. Drainage area DA3 drains (sheet flow) onto the adjacent shopping center to the north.
6. Total onsite runoff from Lot 1, Block 1.
7. FOR COMPARISON ONLY – total onsite Residential runoff from Lot 1, Block 1.

DRAINAGE NARRATIVE – BLUEBONNET HILLS MEMORIAL PARK (BHMP) EXPANSION

1. BLUEBONNET HILLS MEMORIAL PARK (5725 COLLEYVILLE BOULEVARD) DRAINAGE SUMMARY:

- a) 68% OF THE ONSITE STORMWATER DRAINS INTO AN ONSITE POND AND ONTO THE ADJACENT PROPERTY (BMSQ) TO THE NORTH.
- b) 14% OF THE ONSITE STORMWATER DRAINS INTO THE CITY'S STORM DRAIN SYSTEM ALONG ADJACENT STREETS.
- c) 18% OF THE ONSITE STORMWATER DRAINS INTO THE ADJACENT BROUGHTON SUBDIVISION'S STORM DRAIN SYSTEM TO THE EAST.

2. BLUEBONNET HILLS MEMORIAL PARK EXPANSION (6113 COLLEYVILLE BOULEVARD) DRAINAGE SUMMARY:

- a) EXISTING ONSITE DRAINAGE IS CALCULATED AT A TOTAL RUNOFF OF 55.94cfs.
- b) POST-DEVELOPED ONSITE DRAINAGE IS CALCULATED AT A TOTAL RUNOFF OF 60.92cfs.
- c) SINGLE FAMILY RESIDENTIAL ONSITE DRAINAGE (FOR COMPARISON ONLY) IS CALCULATED AT A TOTAL RUNOFF OF 77.77cfs.

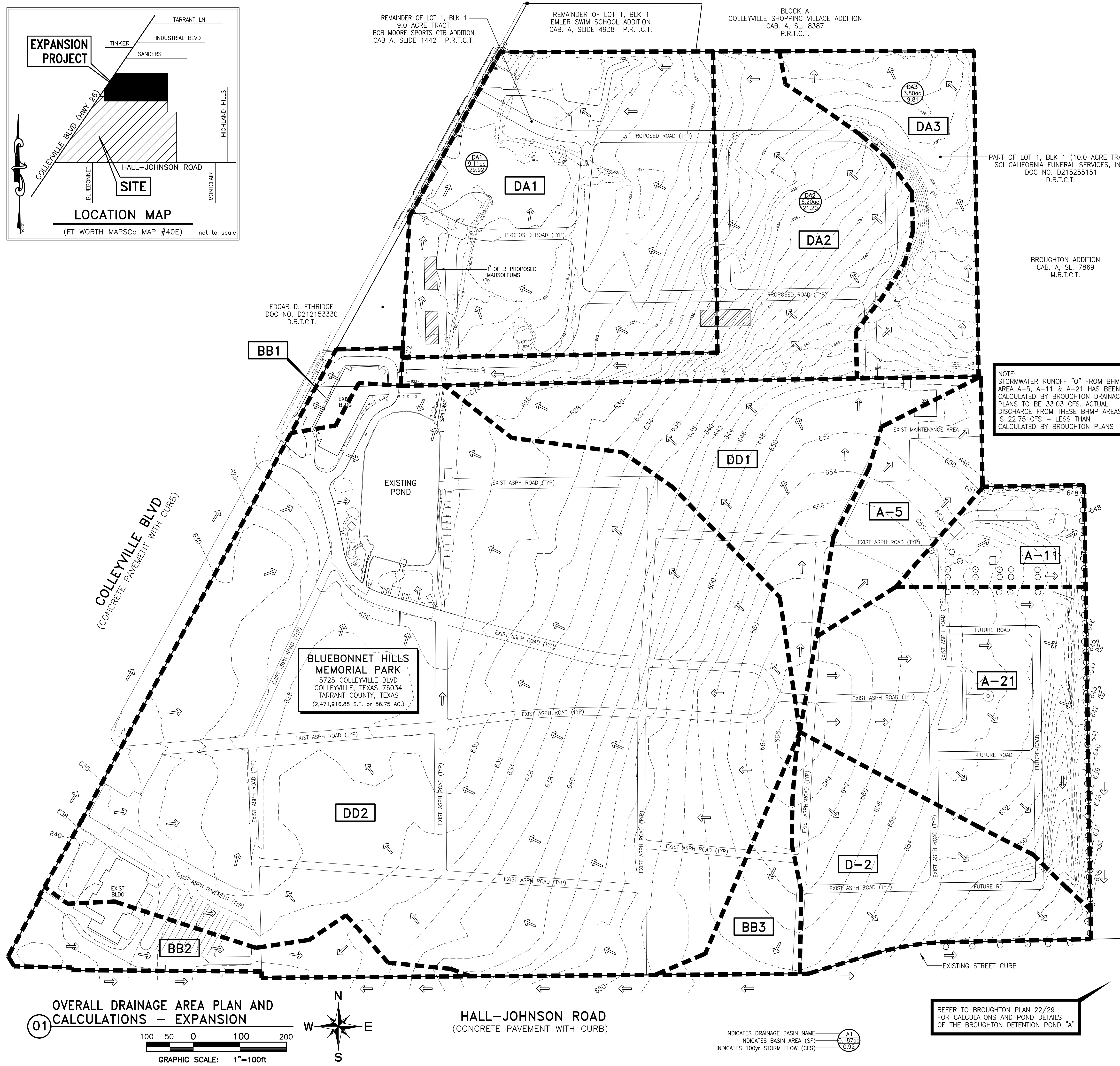
3. BASED ON COMPARISON OF SITE MATERIALS, THE PROPOSED EXPANSION OF THIS PROJECT WILL RESULT IN AN INCREASE DRAINAGE FROM 4.98cfs TO 5.94cfs.

4. BASED ON COMPARISON TO SINGLE FAMILY RESIDENTIAL AREAS, THE PROPOSED EXPANSION OF THIS PROJECT WILL RESULT IN A DECREASE DRAINAGE OF 16.85cfs TO RESIDENTIAL AREAS.

5. BASIS TO RESIDENTIAL COMPARISON: COLLEYVILLE ENGINEERING DESIGN STANDARDS CHAPTER 14, SECTION L:

- "RUNOFF RATES FOR ALL LAND USES SHALL BE LIMITED TO THE RATES THAT WOULD BE PRODUCED FROM SINGLE FAMILY RESIDENTIAL AREAS"

THEREFORE, THIS EXPANSION PROJECT MEETS THE DRAINAGE CRITERIA OF CHAPTER 14, SECTION L WITHOUT DETENTION



GENERAL PLAN LEGEND				proj C3052 - COLLEYVILLE
DESCRIPTION		EXISTING	NEW (by this project)	
STORM WATER DRAINAGE FLOW				
GRADING CONTOUR		-----620-----	-----625-----	
PAVING CONTOUR			-----[630]-----	
SPOT ELEVATION		620.0 +	PV 620.0 ●	
STORM WATER DRAINAGE DIVIDE		=====	=====	
CM = CONTROL MONUMENT	TGR = TOP OF GRATE (ELEV)	B/S = BACK TO BACK (CURB)	PP = POWER POLE	
IRF = IRON ROD FOUND	GT = TOP GUTTER (ELEV)	CSP = CORRUGATED STL PIPE	PH = FIRE HYDRANT	
TBM = TEMP. BENCHMARK	PV = TOP OF CONC PWMT (EL)	RCP = REINF. CONC PIPE	MV = WATER VALVE	
NG = NATURAL GRADE	EA = EDGE OF ASPHALT (EL)	HCP = HIGH POINT	WH = MANHOLE	
ME = MATCH EXISTING (ELEV)	TC = TOP OF CURB (ELEV)	LP = LOW POINT	WL = WASTEWATER	
BF = BARRIER FREE RAMP	TW = TOP OF WALL (ELEV)	FF = FINISH FLOOR	FW = FLOWLINE	

DRAINAGE AREA CALCULATIONS

EXPANSION

ONSTEP LOT 1, BLOCK 1 (6113 COLLEYVILLE BLVD) DRAINAGE

Project C3052

DRAINAGE AREA	AREA (acre)	Runoff Calcs					Q ₁₀₀ (cfs)	NOTES	
		C	T _c (min)	I ₁₀₀ (n/hr)	Q ₁₀₀ (cfs)				
DA1	1.27ac	0.95	10	9.24	11.15	PAVEMENTS/BUILDINGS			
DA1	0.00ac	0.56	15	7.98	0.00	GRAVEL			
DA1	7.84ac	0.30	15	7.98	18.77	LAWN			
DA1	9.11ac	TOTAL POST-DEVELOPED RUNOFF.....					29.92		3
DA2	1.00ac	0.95	10	9.24	8.74	PAVEMENTS/BUILDINGS			
DA2	5.20ac	0.30	15	7.98	12.46	LAWN			
DA2	6.20ac	TOTAL POST-DEVELOPED RUNOFF.....					21.20		4
DA3	0.11ac	0.95	10	9.24	0.97	PAVEMENTS/BUILDINGS			
DA3	3.69ac	0.30	15	7.98	8.83	LAWN			
DA3	3.80ac	TOTAL POST-DEVELOPED RUNOFF.....					9.81		5
Total Post-Developed Runoff – LOT 1, BLOCK 1							60.92		6

FOR COMPARISON ONLY								
DA1	9.11ac	0.51	15	7.98	37.07	RESIDENTIAL USE		
DA2	6.20ac	0.51	15	7.98	25.23	RESIDENTIAL USE		
DA3	3.80ac	0.51	15	7.98	15.46	RESIDENTIAL USE		
Total Residential Runoff – LOT 1, BLOCK 1							77.77	7

NOTE:

1. THE DRAINAGE CALCULATIONS NOTED ABOVE UTILIZE THE RATIONAL METHOD IN ACCORDANCE WITH CITY OF FORT WORTH STANDARDS PER THE ISWM TECHNICAL MANUAL AND THE TARRANT COUNTY RAINFALL DATA PROVIDED THEREIN USING RECOMMENDED RUNOFF COEFFICIENT (C) IN ACCORDANCE TO TABLE 1.6 OF THE ISWM TECHNICAL MANUAL, CITY OF COLLEYVILLE & CITY OF FT WORTH:
 - C = 0.95 (PAVEMENTS & BUILDINGS)
 - C = 0.56 (GRAVEL)
 - C = 0.30 (UNDEVELOPED LAND - GRASSLAND)
 - C = 0.51 (SINGLE FAMILY RESIDENTIAL AREA)
 - C = TIME OF CONCENTRATION (ISWM TABLE 1.5)
 - I = RAINFALL INTENSITY FOR THE DURATION PERIOD (ISWM TABLE 5.15)
 - Q = RUNOFF RATE = (C)I(A)
2. TOTAL DRAINAGE RUNOFF IS COMPARED USING TWO METHODS:

METHOD #1 – COMPARES EXISTING CONDITIONS TO POST–DEVELOPED (EXPANSION) USING DIFFERENT TYPES OF MATERIALS.

METHOD #2 – COMPARES POST–DEVELOPED (EXPANSION) TO SINGLE FAMILY RESIDENTIAL AREAS IN ACCORDANCE WITH COLLEYVILLE ENGINEERING DESIGN STANDARDS CHAPTER 14, SECTION L.
3. Drainage area DA1 drains (sheet flow) to Colleyville Blvd into the city's SD system.
4. Drainage area DA2 drains (sheet flow) onto area DA1 and onto Colleyville Blvd.
5. Drainage area DA3 drains (sheet flow) onto the adjacent shopping center to the north.
6. Total onsite runoff from Lot 1, Block 1.
7. FOR COMPARISON ONLY – total onsite Residential runoff from Lot 1, Block 1.

DRAINAGE NARRATIVE – BLUEBONNET HILLS MEMORIAL PARK (BHMP) EXPANSION

1. BLUEBONNET HILLS MEMORIAL PARK (5725 COLLEYVILLE BOULEVARD) DRAINAGE SUMMARY:

- a) 68% OF THE ONSITE STORMWATER DRAINS INTO AN ONSITE POND AND ONTO THE ADJACENT PROPERTY (BMSG) TO THE NORTH.
- b) 14% OF THE ONSITE STORMWATER DRAINS INTO THE CITY'S STORM DRAIN SYSTEM ALONG ADJACENT STREETS.
- c) 18% OF THE ONSITE STORMWATER DRAINS INTO THE ADJACENT BROUGHTON SUBDIVISION'S STORM DRAIN SYSTEM TO THE EAST.

2. BLUEBONNET HILLS MEMORIAL PARK EXPANSION (6113 COLLEYVILLE BOULEVARD) DRAINAGE SUMMARY:

- a) EXISTING ONSITE DRAINAGE IS CALCULATED AT A TOTAL RUNOFF OF 55.94cfs.
- b) POST-DEVELOPED ONSITE DRAINAGE IS CALCULATED AT A TOTAL RUNOFF OF 60.92cfs.
- c) SINGLE FAMILY RESIDENTIAL ONSITE DRAINAGE (FOR COMPARISON ONLY) IS CALCULATED AT A TOTAL RUNOFF OF 77.77cfs.

3. BASED ON COMPARISON OF SITE MATERIALS, THE PROPOSED EXPANSION OF THIS PROJECT WILL RESULT IN AN INCREASE DRAINAGE FROM 4.98cfs TO 4.98cfs.

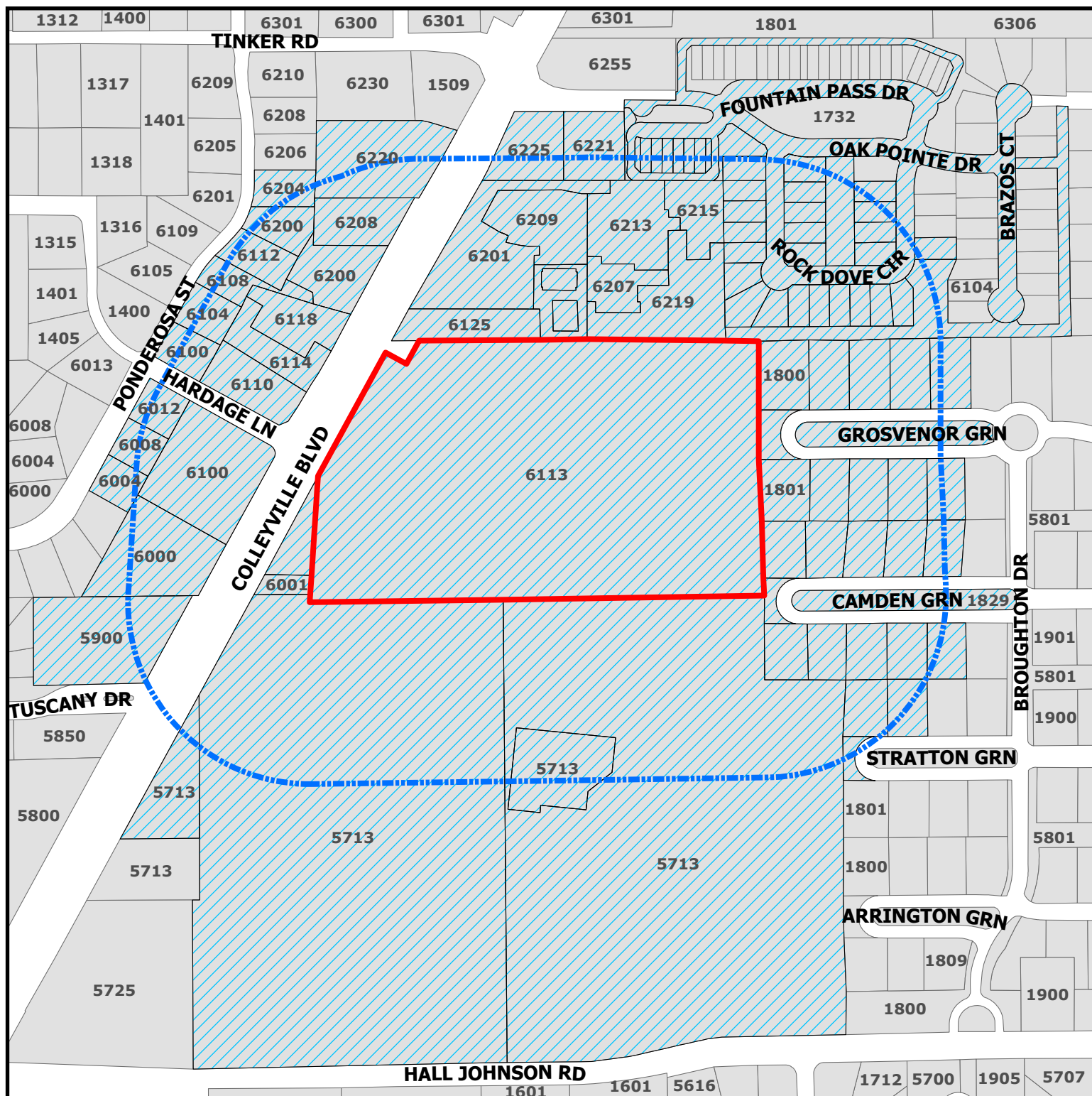
4. BASED ON COMPARISON TO SINGLE FAMILY RESIDENTIAL AREAS, THE PROPOSED EXPANSION OF THIS PROJECT WILL RESULT IN A DECREASE DRAINAGE OF 16.85cfs TO RESIDENTIAL AREAS.

5. BASIS TO RESIDENTIAL COMPARISON: COLLEYVILLE ENGINEERING DESIGN STANDARDS CHAPTER 14, SECTION L:

- "RUNOFF RATES FOR ALL LAND USES SHALL BE LIMITED TO THE RATES THAT WOULD BE PRODUCED FROM SINGLE FAMILY RESIDENTIAL AREAS"

THEFORE, THIS EXPANSION PROJECT MEETS THE DRAINAGE CRITERIA OF CHAPTER 14, SECTION L WITHOUT DETENTION

Notification Map



ZC23-013

6113 Colleyville Blvd

DISCLAIMER:

This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



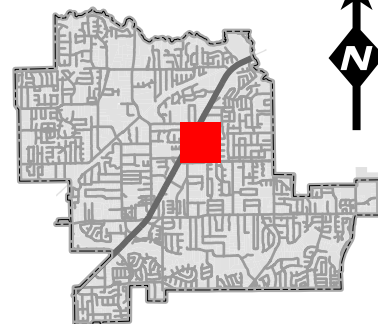
Parcels to be notified



Buffer



Subject Property



Owner Name	Owner Address	Owner City	Owner Zip
DEDE, MARY E	1717 ROCK DOVE CIR	COLLEYVILLE, TX	76034
CONDON, JACK L	6100 PONDEROSA ST	COLLEYVILLE, TX	76034
HEDGCOth, ERNEST	6012 PONDEROSA ST	COLLEYVILLE, TX	76034
RAJWANI, ABDUL AZIZ	1805 GROSVENOR GRN	COLLEYVILLE, TX	76034
FOLKES, JAMES	6200 PONDEROSA ST	COLLEYVILLE, TX	76034
PAUL MITCHELL DAMEK & PATTI LYN	1812 CAMDEN GREEN	COLLEYVILLE, TX	76034
PECAN GARDENS ESTATES LP	2924 RIVERBROOK WAY	SOUTHLAKE, TX	76092
EDDIE SHELL LIVING TRUST	6113 ROCK DOVE CIR	COLLEYVILLE, TX	76034
ELMER AUTOMOTIVE LLC	6007 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034
ARANA, WANDA TRUSTEE	36 ARANA CIR	SAUSALITO, CA	94965
KRUZEL, THOMAS M	1816 CAMDEN GRN	COLLEYVILLE, TX	76034
SLIGAR, TRACY	6004 PONDEROSA ST	COLLEYVILLE, TX	76034
MOORE, RACHEL	6108 PONDEROSA ST	COLLEYVILLE, TX	76034
FANDIMIR LLC	2400 DAMSEL EVE DR	LEWISVILLE, TX	75056
WADE, DANIEL	1804 STRATTON GRN	COLLEYVILLE, TX	76034
BRIGHAM, BRADLEY	6124 ROCK DOVE CIR	COLLEYVILLE, TX	76034
JACE PROPERTIES LLC	3241 HORSESHOE DR	GRAPEVINE, TX	76051
BLUEBONNET HILLS MEMORIAL PK	PO BOX 130548	HOUSTON, TX	77219
BROOKS, PHILLIP	6109 ROCK DOVE CIR	COLLEYVILLE, TX	76034
ARPEY, GERARD	1713 ROCK DOVE CIR	COLLEYVILLE, TX	76034
KIMBALL FAMILY LIVING TRUST	6212 ROCK DOVE CIR	COLLEYVILLE, TX	76034
KIRKING, LEWIS	6108 ROCK DOVE CIR	COLLEYVILLE, TX	76034
RMH FAMILY TRUST	PO BOX 1185	COLLEYVILLE, TX	76034
COLLEYVILLE COMMERCIAL PROP	6114 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034
BLUEBONNET HILLS CEMETARY	PO BOX 367	COLLEYVILLE, TX	76034
OGLE, SUZANNE	6120 ROCK DOVE CIR	COLLEYVILLE, TX	76034
ROWNTREE, BEVERLY	6216 ROCK DOVE CIR	COLLEYVILLE, TX	76034
TERRY DAVID & PENELOPE D JOINT	1801 CAMDEN GREEN	COLLEYVILLE, TX	76034
ML TRUST	1340 N WHITE CHAPEL BLVD SUITE	SOUTHLAKE, TX	76092
PARKS, JENNIFER	1709 ROCK DOVE CIR	COLLEYVILLE, TX	76034
TULLY, KEVIN	6121 ROCK DOVE CIR	COLLEYVILLE, TX	76034
WILLIAMS, MARJORIE S	1817 CAMDEN GRN	COLLEYVILLE, TX	76034
GIRAS, JOSEPH	6104 PONDEROSA ST	COLLEYVILLE, TX	76034
COLLEYVILLE MEDICAL PROPERTIES	2 SUMMIT PARK DR SUITE 540	CLEVELAND, OH	44131
THE JULIETTE SMITH REVOCABLE TR	1813 GROSVENOR GREEN	COLLEYVILLE, TX	76034
PROCO HOLDINGS INC	PO BOX 206	COLLEYVILLE, TX	76034
KLEINHAUS, KERRY A	1604 PECAN CROSSING DR	COLLEYVILLE, TX	76034
GORE, FRANK C	6112 ROCK DOVE CIR	COLLEYVILLE, TX	76034
CAMPO SAN ANTONIO LLC	PO BOX 15697	NEWPORT BEACH, CA	92659
SHAFIK, JOHN	6204 PONDEROSA ST	COLLEYVILLE, TX	76034
COLLEYVILLE MEDICAL PROPERTIES	2 SUMMIT PARK DR SUITE 540	CLEVELAND, OH	44131
VAN CLEAVE, PATRICIA	6116 ROCK DOVE CIR	COLLEYVILLE, TX	76034
BLUE BONNET HILLS	PO BOX 130548	HOUSTON, TX	77219
SMITH, SHIRLEY CARTHEL	6117 ROCK DOVE CIR	COLLEYVILLE, TX	76034
HISSAM, WILLIAM	1608 PECAN CROSSING DR	COLLEYVILLE, TX	76034
JOCK ELLIE FAMILY LIVING TRUST	6125 ROCK DOVE CIR	COLLEYVILLE, TX	76034
STEVENS, DIANE	1804 GROSVENOR GREEN	COLLEYVILLE, TX	76034
RUSSELL, REX	1805 CAMDEN GRN	COLLEYVILLE, TX	76034
CAROL IRREVOCABLE TRUST	123 W MAIN ST 3RD FLOOR	GRAND PRAIRIE, TX	75050
BODEMAN, DAN	1721 ROCK DOVE CIR	COLLEYVILLE, TX	76034
BENZICK, ARTHUR E	1808 CAMDEN GRN	COLLEYVILLE, TX	76034
CAREY, MATTHEW	1809 GROSVENOR GRN	COLLEYVILLE, TX	76034
BRIAN AND JANE CARRON FAMILY TR	1612 PECAN CROSSING DR	COLLEYVILLE, TX	76034
BRUTON, KAREN LYNN	6112 PONDEROSA ST	COLLEYVILLE, TX	76034
VILLAS AT OAK POINTE HOA INC	6308 WESTCOAT DR	COLLEYVILLE, TX	76034
DENNIS, KEN M	6104 ROCK DOVE CIR	COLLEYVILLE, TX	76034
HOELLER, BRYAN	1817 GROSVENOR GREEN	COLLEYVILLE, TX	76034
COLLEYVILLE MEDICAL PROPERTIES	2 SUMMIT PARK DR SUITE 540	CLEVELAND, OH	44131
MOMENTUM USA RE VENTURES DELAWA	10950 S PIPELINE RD BLDG 1	EULESS, TX	76040
METOO LIVING TRUST	1705 ROCK DOVE CIR	COLLEYVILLE, TX	76034
O'BRIEN BUSINESS CENTER LLC	609 CHEEK SPARGER RD SUITE 120	COLLEYVILLE, TX	76034
DIXON LIVING TRUST	1800 STRATTON GREEN	COLLEYVILLE, TX	76034
FALI HOLDINGS INC	2326 W AIRPORT FWY	IRVING, TX	75062
HAMMER, JOHN	1808 GROSVENOR GRN	COLLEYVILLE, TX	76034
VAN BUSKIRK PROPERTIES LLC	107 BELMONT PLACE CIR	SOUTHLAKE, TX	76092
LUCERO, MATTHEW	1813 CAMDEN GREEN	COLLEYVILLE, TX	76034
BLUEBONNET HILLS CEMETERY	PO BOX 11250	NEW ORLEANS, LA	70181
TRAN, MICHAEL V	629 MATLOCK CENTRE CIR	ARLINGTON, TX	76015
BOUGHTON MAINTENANCE ASSOCIATIO	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093
VILLAS AT OAK POINTE HOA INC	6308 WESTCOAT DR	COLLEYVILLE, TX	76034
THOMPSON, GWENDELL	1542 PECAN CROSSING DR	COLLEYVILLE, TX	76034
MICHAEL F OLSON S.T.D., BISHOP	800 W LOOP 820 S	FORT WORTH, TX	76108
MULLINAX, DONALD R	6100 ROCK DOVE CIR	COLLEYVILLE, TX	76034
BOUGHTON MAINTENANCE ASSOCIATIO	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093
VILLAS AT OAK POINTE HOA INC	6308 WESTCOAT DR	COLLEYVILLE, TX	76034
BLUEBONNET HILLS CEMETERY	PO BOX 130548	HOUSTON, TX	77219
BOUGHTON MAINTENANCE ASSOCIATIO	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093
HOBBS, THOMAS R	1801 GROSVENOR GRN	COLLEYVILLE, TX	76034
BEVER, JOSHUA	6008 PONDEROSA ST	COLLEYVILLE, TX	76034
THE BENEFIT LINK INC	6209 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034
PMT PARTNERS IX LTD	1585 KAPILANI BLVD STE 1110	HONOLULU, HI	96814
COLLEYVILLE SQUARE PTNRS II	99 MAIN ST STE 200	COLLEYVILLE, TX	76034
BOUGHTON MAINTENANCE ASSOCIATIO	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093
VILLAS AT OAK POINTE HOA INC	6308 WESTCOAT DR	COLLEYVILLE, TX	76034
MILLER, DENNIS	1800 CAMDEN GRN	COLLEYVILLE, TX	76034
MERRIFIELD, JOHN	6208 ROCK DOVE CIR	COLLEYVILLE, TX	76034
GANESA, PRASANTHI	1812 GROSVENOR GRN	COLLEYVILLE, TX	76034
COLLEYVILLE MEDICAL PROPERTIES	2 SUMMIT PARK DR SUITE 540	CLEVELAND, OH	44131
MOORE, BOBBY FAMILY LTD PRTN	6113 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034
MOMENTUM USA RE VENTURES DELAWA	10950 S PIPELINE RD BLDG 1	EULESS, TX	76040
BELL, DAVIS	1809 CAMDEN GREEN	COLLEYVILLE, TX	76034
BONAIRE QUEST LLC	6215 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034
DUFFIE CO-TRUSTEE, DOUGLAS	1816 GROSVENOR GREEN	COLLEYVILLE, TX	76034
VILLAS AT OAK POINTE HOA INC	6308 WESTCOAT DR	COLLEYVILLE, TX	76034
STARK, DONNA	1701 ROCK DOVE CIR	COLLEYVILLE, TX	76034
ADAMS, RONALD	1725 ROCK DOVE CIR	COLLEYVILLE, TX	76034
SADLER, SCOTT BEN	1600 PECAN CROSSING DR	COLLEYVILLE, TX	76034
VILLAS AT OAK POINTE HOA INC	6308 WESTCOAT DR	COLLEYVILLE, TX	76034
MEEK, KARL W	6204 ROCK DOVE CIR	COLLEYVILLE, TX	76034
BOUGHTON MAINTENANCE ASSOCIATIO	1800 PRESTON PARK BLVD STE 101	PLANO, TX	75093
VILLAS AT OAK POINTE, THE	2555 SW Grapevine Parkway Suite 300	GRAPEVINE, TX	76051
BROUGHTON	1821 Grosvenor Green	COLLEYVILLE, TX	76034
TUSCANY-COLLEYVILLE	1217 Tuscany Drive	COLLEYVILLE, TX	76034
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, July 10, 2023 at 7:00 p.m.
City Council Meetings: Tuesday, August 1, 2023 & Tuesday, August 15, 2023 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a Cemetery use on Lot 1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Blvd.

Zoning Case: ZC23-013

Applicant: Julia Mitchell

Owner: Lisa M. Miller

Location: 6113 Colleyville Boulevard

Property Description: Lot 1, Block 1, Bob Moore Sports Center Addition

Present Zoning: CC-2 Shopping Center District

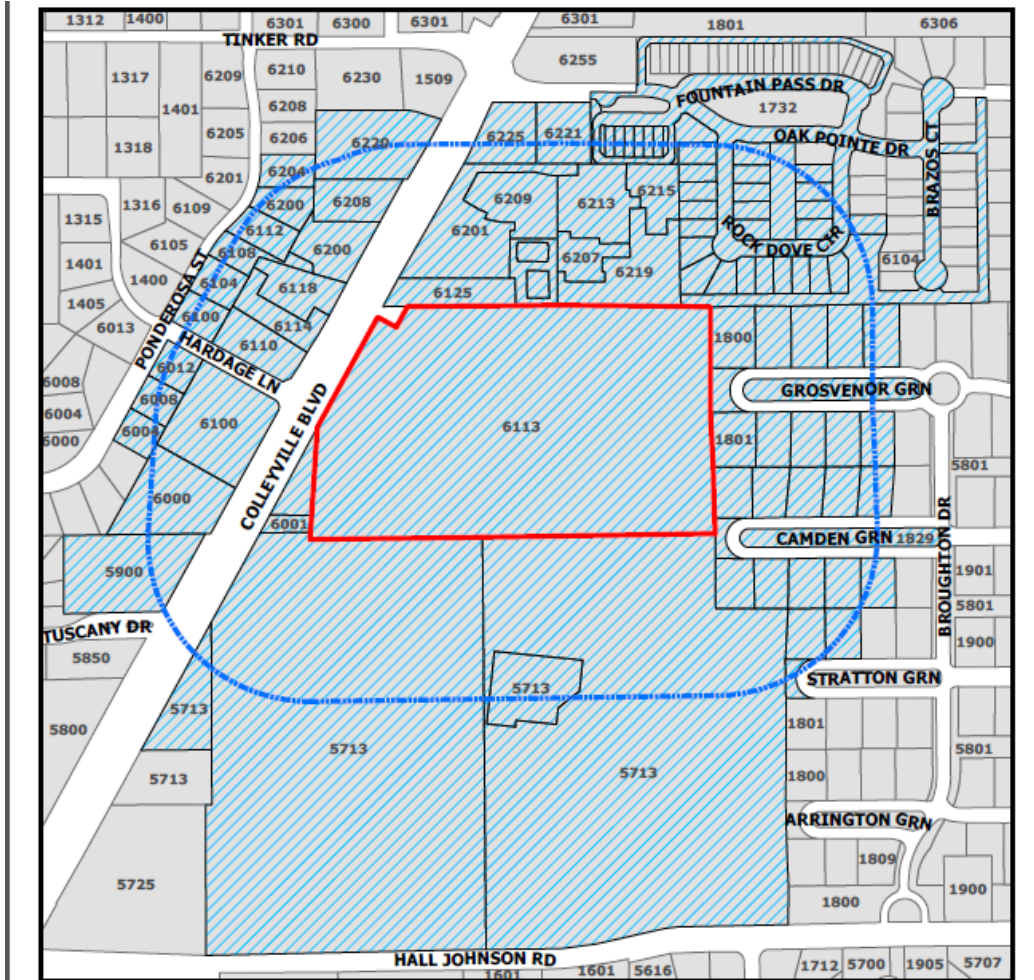
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

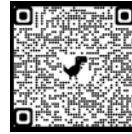
**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

19.3 Acres of Town Center Colleyville

Address	Street	Leaseable SF	Appraised Value
5605	Colleyville Blvd.	72,617	\$ 5,228,424
5611	Colleyville Blvd.	32,174	\$ 9,667,306
5615	Colleyville Blvd.	52,628	\$ 15,813,109
5665	Colleyville Blvd.	10,550	\$ 3,169,953
5655	Colleyville Blvd.	36,567	\$ 6,000,000
5645	Colleyville Blvd.	7,704	\$ 2,314,817
Total		212,240	\$ 42,193,609

Annual Sales Tax (City)* \$ **1,273,440**

Annual Property Tax	\$	112,066	City
	\$	477,125	School
	\$	94,514	County
	\$	94,682	Hospital
	\$	54,936	College
	\$	833,324	Total

Bluebonnet Hills Existing (~56 Acres)

Address	Street	Appraised Value
5725	Colleyville Blvd.	\$ 1,663,991
5713	Colleyville Blvd.	\$ 58,936
5713	Colleyville Blvd.	\$ 56,468
5713	Colleyville Blvd.	\$ 1,786,522
5713	Colleyville Blvd.	\$ 711,684
Total		\$ 4,277,601

Annual Property Tax	\$	11,361	City
	\$	48,371	School
	\$	9,582	County
	\$	9,599	Hospital
	\$	5,569	College
	\$	84,483	Total

*Estimated sales at \$300 per square foot



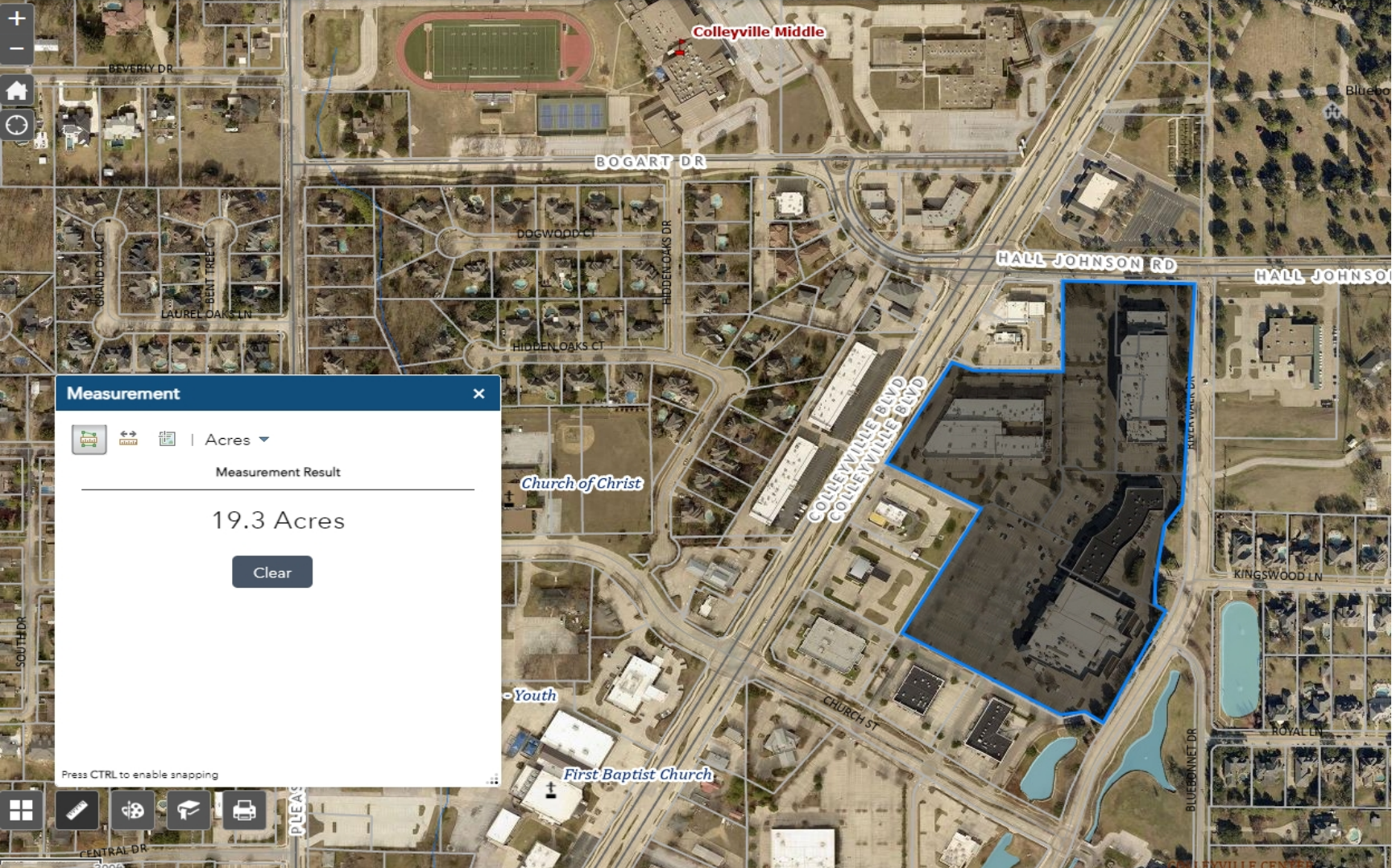
Colleyville Map

Internal

Active Development Case

Utilities

Trash & Recycle Service



Measurement



| Acres ▾

Measurement Result

19.3 Acres

Clear

Press CTRL to enable snapping

Letters of Support - Case ZC23-013
Ordinance O-23-2250
As of September 14, 2023

Alexander-Day, Carmen	4808 Bill Simmons Road
Baugus, Sharon	401 Briarcliff Court
Bultmann, Charles, Sally, Tracey	4900 Wildwood Court
Burdette, Donna	77 Veranda Lane
Cook-Boatman, Beth	5805 Bryant Court
	6508 Colleyville Boulevard, Suite
	300
Curtis, Hannah	7006 Primrose Lane
Drautz, Eugene and Sue	6605 Carriage Drive
Fisher, Joyce	3207 Eaton
Ginevich, Rost	6513 Colleyville Boulevard, Suite
Green, Alan	400
	2409 Wilkes Drive
Hearn, Sam	118 W. Greenriar
Hickerson, John and Kathy	6105 Bettinger
Hickerson, John and Kathy	5901 W. Whitehaven Drive
Jahner, Lori	6201 High Gate Court
Jones, Canice	400 Briarcliff Court
Kelly, Ann	7209 Jo Will Street
Lively, Patra	Keller
Martin, Fonda	5002 Summerbrook Drive
McLaughlin, Kristin	4810 Shadywood Lane
Mitchell, Chris	6120 Rock Dove Circle
Ogle, Suzanne	
Pappas, Mark, Lindy, Andrew,	4806 Shadywood Lane
Elizabeth, William, and Allison	
Parker, Robert and Kellie	6904 Shepherds Glen
Pritchett, Lisa	Colleyville Business Owner
Richardson, Bobanne	6409 Ponderosa
Siddique, Mo	1502 Royal Lane
Siddique, Sharon	1502 Royal Lane
Slaney, Pam	No address
Vergara, Rick	6910 Shepherds Glen
Waterworth, Tim and Leisa	6808 Rockbrook Court
Wilson, Karen	100 Timberline Drive S

ORDINANCE O-23-2250

CHANGING THE ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON A PORTION OF LOT 1A1, BLOCK 1, BOB MOORE SPORTS CENTER, LOCATED AT 6113 COLLEYVILLE BOULEVARD; BEING APPROXIMATELY 18.37 ACRES, LOCATED AT 6113 COLLEYVILLE BOULEVARD; AUTHORIZING A SPECIAL USE PERMIT FOR A CEMETARY OR MASOLEUM USE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application to authorize a Special Use Permit for a cemetery or mausoleum use on Lot 1A1, Block 1, Bob Moore Sports Center, Case No. ZC23-013; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes in zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on Lot 1A1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Boulevard,

by authorizing a Special Use Permit for a cemetery or mausoleum use, as depicted on Exhibit "A", Exhibit "B", and Exhibit "C".

Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Land Development Code of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. This Special Use Permit shall only apply to the uses in combination of a cemetery and mausoleum as described in Exhibit "B" and per the plans shown in Exhibit "C".
- b. The following conditions shall apply to the site regardless of any future phasing of improvements:
 1. Grave site spoils are to be stored in the cemetery's maintenance area.
 2. The netting along the south property line shall be extended to the west adjacent to the "baby land" portion of the cemetery.
 3. New netting shall be installed along the north property line for the portion of the property where the driving range is adjacent to the existing office area.
 4. The existing wall/wrought iron fence along SH26 shall be repaired and maintained to include:
 - a. Paint wrought iron
 - b. Repair damaged iron
 - c. Repair wall damage or distressed look
 5. The roads within the existing park shall be repaired (resurfaced).
 6. The dead plant material on site shall be removed and high weeds maintained.
 7. The following setbacks shall be applicable for the entire property:
 - a. No less than 25' for grave sites or cemetery improvements from the east property line; 12' from the north property line; 20' along the west property

- line adjacent to Colleyville Boulevard; and, 15' from the west property line adjacent to Etheridge Auto.
- b. No less than 500' for private mausoleums/crypts from the west property line adjacent to Colleyville Boulevard and 150' from the east property line.
- c. No less than 250' for mausoleums from the east property line and the west property line.
- 8. The maximum height for mausoleums shall be 25 feet where allowed.
- 9. The existing parking lot for the driving range use shall be improved/resurfaced. [Staff recommendation]
- c. The SUP approval shall allow the phasing of improvements. Phase 1 shall be for the southwest portion of the property and the following conditions shall apply:
 - 1. Phase 1 shall be for the southwest portion of the property (approximately 2 acres) as shown on the site plan exhibit and shall be for family garden plots only.
 - 2. The driving range use shall be allowed to remain and operate until Phase 2.
 - 3. The parking adjacent to Colleyville Boulevard (in front of the existing mausoleum building) shall be removed and replaced with landscaping in excess of the minimum standard and as approved by city staff.
 - 4. No access from the subject property to Colleyville Boulevard for customer/visitor/ceremonial use will be allowed unless the full intersection and landscape improvements identified for Phase 2 are made. Only access for limited construction use will be permitted.
 - 5. The separation of Phase 1 to the remaining area will be by appropriate fencing as approved by city staff.
 - 6. A full site plan submittal is required to be submitted for Phase 1 and approved by the City to include the following:
 - a. Tree retention/mitigation plan
 - b. Storm water management plan
 - c. Roadway design
 - d. Entrance feature, if any
 - e. Use designation plan (types of monuments and markers and the sizes and numbers of each)
 - f. Photometric plan

- d. The SUP approval shall allow the phasing of improvements. Phase 2 shall be for the remaining portion of the property and the following conditions shall apply:
1. Phase 2 shall be for the remaining portion of the property (approximately 16 acres) as shown on the site plan exhibit and shall be for all cemetery plots and mausoleums.
 2. The driving range use shall be completely removed prior to Phase 2 beginning or within 7 years of approval of the SUP.
 3. The mausoleums shall be oriented with an east-west orientation along the south boundary as shown on the site plan attached as exhibit "C".
 4. The frontage along Colleyville Boulevard shall incorporate a wall/wrought iron fence design (3-foot stone wall with stone columns every 16 to 24 feet and 3-foot wrought iron fence on top), a water feature, and landscaping as shown on the plans attached as exhibit "D". Any entrance gates shall be recessed to allow for sufficient vehicle stacking. Pedestrian access shall be provided from the public sidewalk into the cemetery.
 5. A 6-foot solid, board-on-board, wood fence shall be installed along the north property line.
 6. Drainage and swale/channel improvements shall be made along the eastern property line. All drainage calculation rates (CFS rates) shall be per the attached drainage plan and as approved by the City Engineer.
 7. An 8-foot masonry screening wall and landscape improvements shall be made along the eastern property line per the plans as shown in Exhibit "D":
 - The 8-foot wall shall be a minimum of 25 feet from the east and north property lines
 - The color of the wall shall be of an earth tone
 - All landscaping shall be irrigated and maintained by the cemetery
 8. A full site plan submittal is required to be submitted for Phase 2 and approved by the City to include the following:
 - a. Tree retention/mitigation plan
 - b. Storm water management plan
 - c. Roadway design
 - d. Full landscape plan (to include wall/fencing and landscaping along Colleyville Boulevard)

- e. Water entrance feature exhibits
- f. Use designation plan (types of monuments and markers and the sizes and numbers of each)
- g. Photometric plan
- 9. Nothing herein shall be considered as the only factors for review and consideration of the site plan.

e. Any additional phasing shall require an amendment to the Special Use Permit.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF
SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC	Bobby Lindamood
City Secretary	Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" – Zoning Exhibit

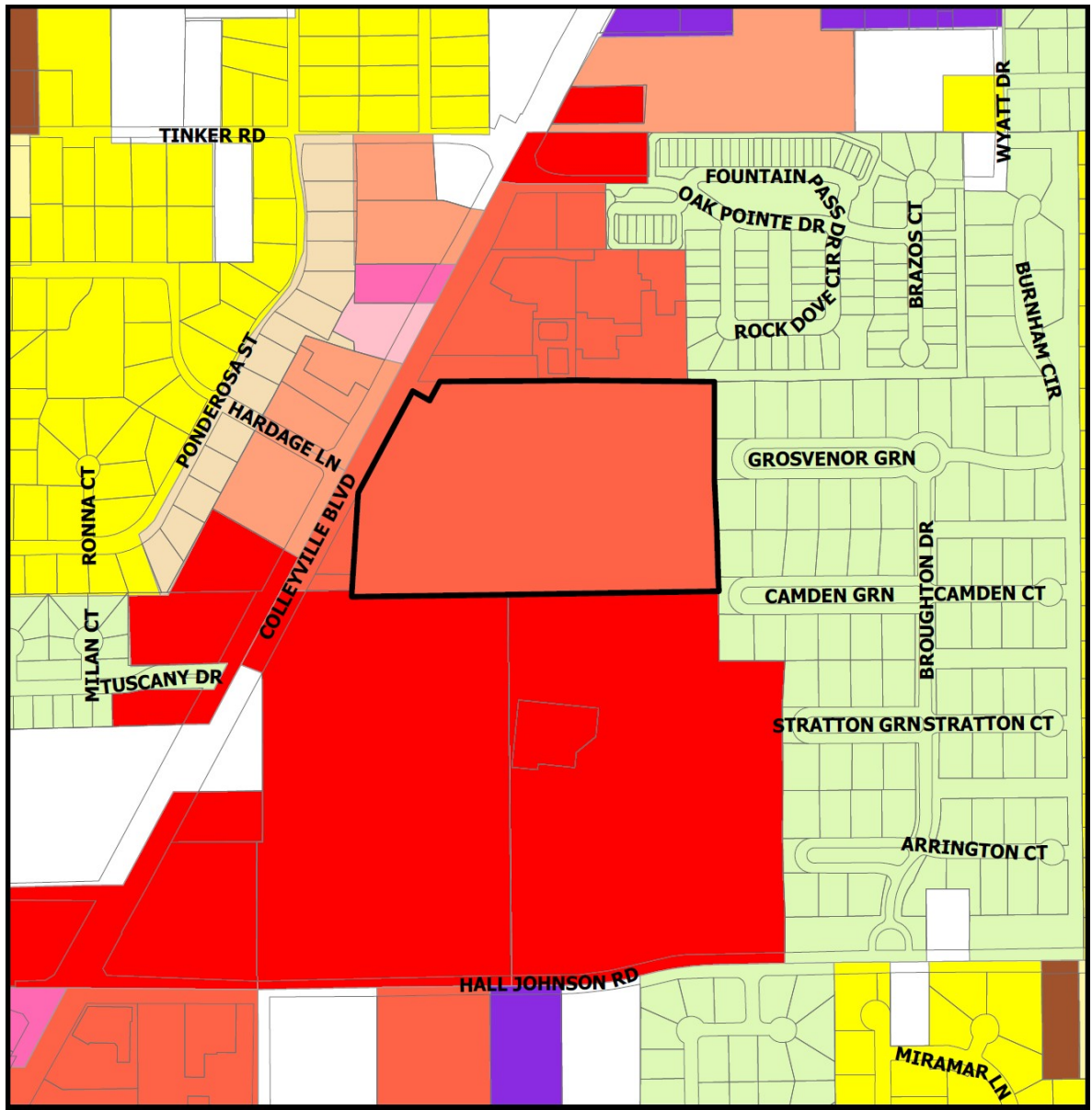


Exhibit "B" – Statement of Program Objectives

STATEMENT OF PLANNING OBJECTIVES

[BLUEBONNET HILLS FUNERAL HOME & MEMORIAL PARK EXPANSION]

[6113 COLLEYVILLE BLVD.]

Bluebonnet Hills Funeral Home & Memorial Park (hereinafter "Bluebonnet") has been serving the Colleyville community for seventy years since 1953. Bluebonnet is owned and operated by S.E. Cemeteries of Texas, Inc. and the real estate is held by SCI California Funeral Services, Inc. (hereinafter referred to as SCI).

Bluebonnet provides necessary funeral services and facilities to the citizens of Colleyville and surrounding communities. When it comes time to lay a loved one to rest, the tranquility and beauty of Bluebonnet's facilities and memorial park is a precious opportunity for the residents of Colleyville.

Bluebonnet wishes to continue to serve the community, but Bluebonnet's existing memorial park is reaching capacity. Bluebonnet's approaching capacity would mean that many residents who wish to be laid to rest in the place they called home, will not be able to do so in the City of Colleyville, nor potentially even near their existing loved ones that passed before them. In order to accommodate the needs of the community into the future, the memorial park will need additional land area to provide burial plots and mausoleums in the coming decades.

Bluebonnet's funeral home and memorial park is located at the northeast corner of Hall-Johnson Road and Colleyville Boulevard. Directly to the north and adjacent to Bluebonnet's memorial park is an approximate 19.11-acre tract of land currently operated as the Bob Moore's Sports Center, being further described as follows:

Lot 1, Block 1, Bob Moore Sports Center Addition, recorded in Cabinet A, slide 1442, Plat Records, Tarrant County, Texas and commonly known as 6113 Colleyville Blvd., Colleyville, Texas 76034 (hereinafter "North Parcel").

Considering the proximity of the North Parcel to Bluebonnet's existing memorial park and it being directly adjacent thereto, the North Property is a sensible location for Bluebonnet's expansion to continue to serve the community and to serve the families who have loved ones resting at the current location. Another benefit of the expansion of Bluebonnet's memorial park would be the ultimate preservation of beautiful green space and enhancement of the aesthetic in the area.

SCI currently owns the rear, west half, being approximately 10 acres, of the North Parcel (hereinafter, the "Rear Acreage"), and is leasing the property to the owners and operators of the Bob Moore's Sports Center for operation of their golf driving range and batting cages. Through their family partnership, the owners and operators of the Bob Moore's Sports Center, Lisa M. Miller and Bobby Moore, currently own the remaining east

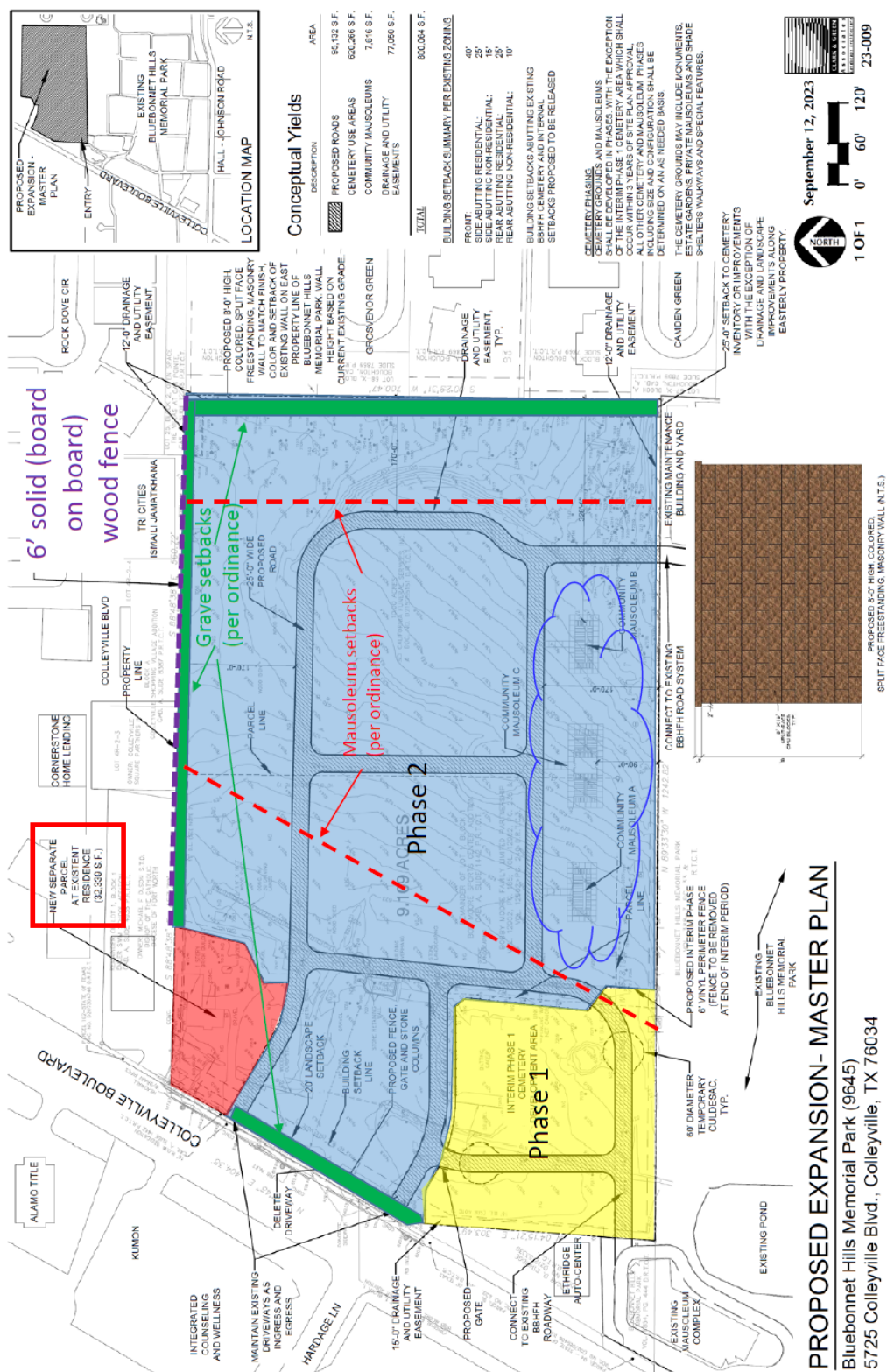
half, being approximately 9.11 acres, of the North Parcel which fronts Colleyville Boulevard (hereinafter, "Front Acreage").

SCI is under contract to purchase the Front Acreage from Lisa M. Miller and Bobby Moore's family partnership. The purchase agreement contemplates that upon the purchase of the Front Acreage, the Bob Moore Sports Center and driving range will continue to operate as an interim use, for at least seven years, until the future needs of the community require additional burial space. Presently, Bluebonnet does not anticipate utilizing all of the North Parcel immediately, with the exception of the current batting cage area, being approximately 3 acres that abuts Colleyville Boulevard. Bluebonnet anticipates to begin utilizing the batting cage area within the next year and expanding thereafter as the community's current needs emerge.

The North Parcel is currently commercially zoned under the zoning designation Shopping Center ("CC-2"). The City's Land Use Code allows for cemetery and mausoleum use under zoning designation CC-2 with approval by the City Council of a Special Use Permit ("SUP").

Accordingly, SCI, as owner of the Rear Acreage and with the joinder and approval of the current owners of the Front Acreage, respectfully submits this SUP application for consideration by the City of Colleyville. SCI would request that cemetery and mausoleum use be approved for the North Parcel based upon the above-described plan which includes the interim use for Bob Moore's Sports Center's continued operation of the driving range until the needs of the community require additional burial space.

Exhibit "C" – Site Plan

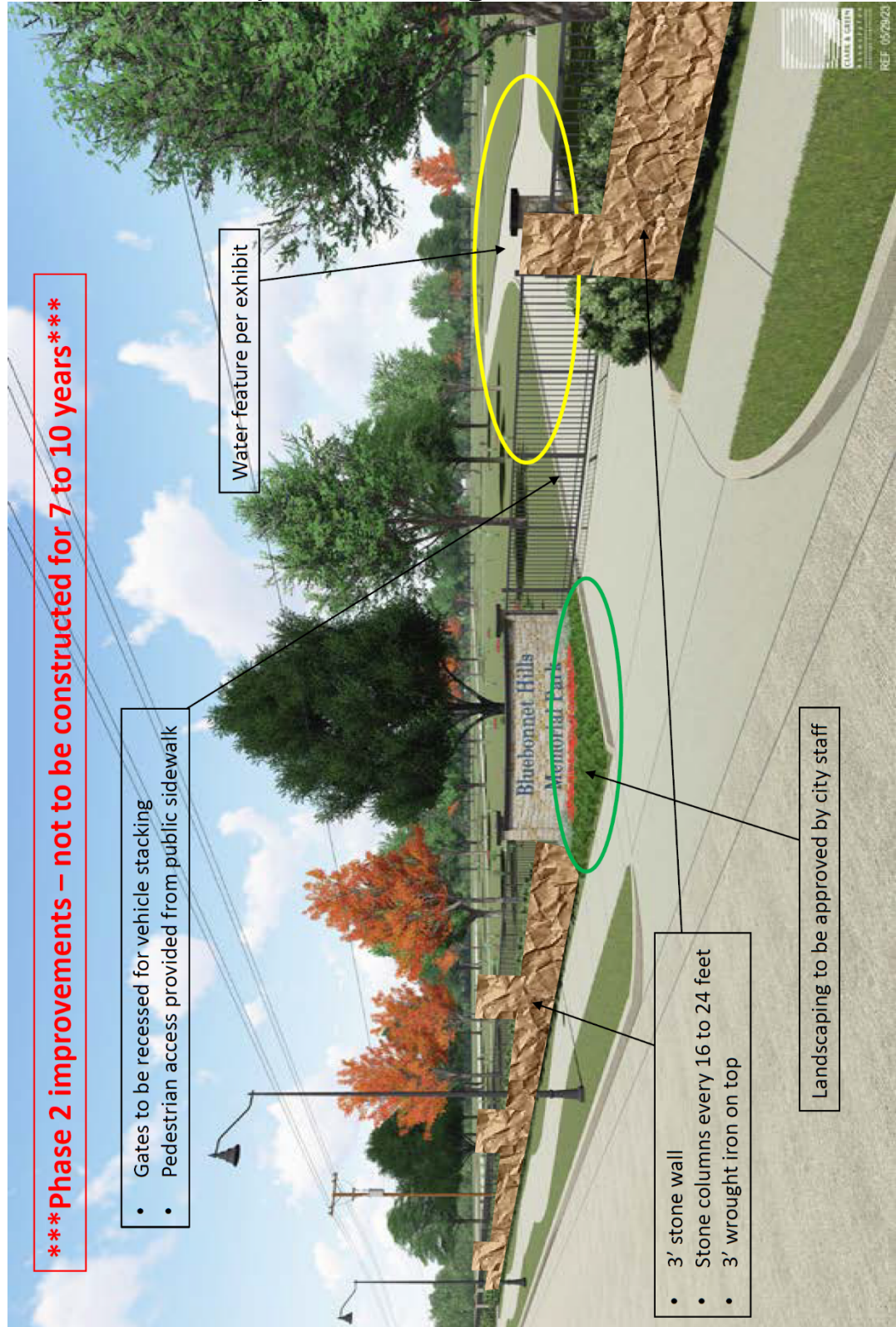


PROPOSED EXPANSION- MASTER PLAN

Bluebonnet Hills Memorial Park (9645)

5725 Colleyville Blvd., Colleyville, TX 76034

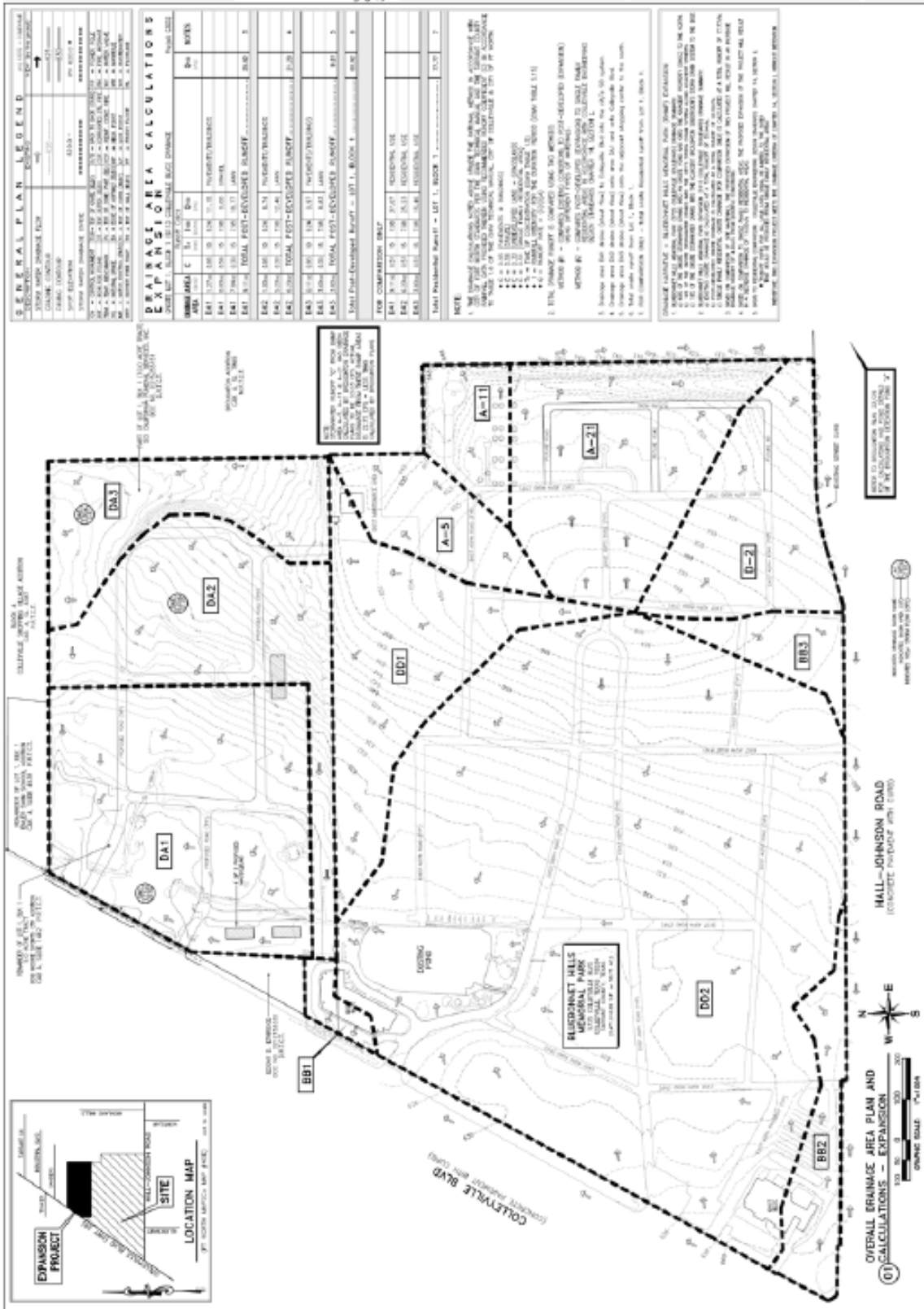
Exhibit "D" – Elevations, Conceptual Tree Planting Plan, and Drainage Plan



Fountain Plan (to be constructed at SH26 Entrance)









CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6g

Agenda Date 9/19/2023

Number Ordinance O-23-2251

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block 1, Congregation Beth Israel Addition, located at 6100 Pleasant Run Road, Case ZC23-015

Explanation

Second Reading and Public Hearing

The applicant was present and answered questions from the City Council. Clarification was made that the proposed fence will be six-feet in height and the maintenance between the new fence and existing fences will be the responsibility of Congregation Beth Israel.

First Reading and Public Hearing

Jeffrey Cohen, the applicant, has submitted a request for a Special Use Permit (SUP) to allow for a six-foot steel fence along the north, west, and south property lines on Lot 1, Block 1, Congregation Beth Israel Addition, being approximately 3.02 acres, and zoned AG Agricultural.

Existing Conditions/Background: The subject property, 6100 Pleasant Run, has AG zoning and is located on the west side of Pleasant Run Road at the intersection of Pleasant Run and Cooks Lane. Churches are considered non-residential uses and require an 8-foot masonry wall along the property line adjacent to residential uses and zoning districts.

SUP Request: The applicant is requesting approval of an SUP to allow for a six-foot steel fence rather than the required masonry screening wall required between residential and non-residential. The applicant has been awarded a government grant and the cost of a masonry wall is more expensive than the proposed steel fence. The applicant also prefers the visibility of the steel versus a masonry wall.

Ordinance – Section 3.26 Fences, Free Standing Walls, and Screening Materials Regulations of the Land Development Code establishes the regulation of materials and location of fencing to be permitted by staff:

"D. General Requirements/Prohibitions for all Fences and Free-standing Walls:

1. Screening Required in residential districts:

- a. Nonresidential uses in a residential district shall be suitably screened from view of any adjacent residential lot or dwelling use along the side and rear property lines of such nonresidential use with a decorative masonry wall of not less than eight (8) feet in height. Off-street loading areas of any non-residential use shall be adequately screened from view of any residential dwelling or lot or of any other adjacent public or semi-public land use with a decorative masonry wall of not less than (8) feet in height or a landscaped berm."

Regulation "D" above applies in this case requiring the non-residential use (Beth Israel) to build an 8-foot masonry screening wall to screen the adjacent residential properties. The Land Development Code provides the opportunity to request an SUP to deviate from the requirements.

Special Use Permit Provision: Any request for a building permit for a fence/wall which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

Analysis: The applicant is proposing a six-foot steel fence around the property. Churches are considered non-residential uses and require an 8-foot masonry wall along the property line adjacent to residential uses and zoning districts.

Plat Status: The property is platted as Lot 1, Block 1, Congregation Beth Israel Addition.

DRC Review: The DRC met on July 24th and determined the case could be scheduled for the next available Planning and Zoning Commission meeting.

Drainage: NA

Surrounding Development: The properties to the north and west are zoned R-30 and R-40, mostly containing single-family residential developments. The properties to the south and east are zoned AG Agriculture and contain single-family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends denial of the requested SUP as it does not meet the technical requirements of the Land Development Code.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at their August 14, 2023 meeting by a vote of 5-0.

Recommendation

Denial

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Plan
6. Fence Elevation
7. Notification Map
8. Notification Letter
9. Notification List
10. Letters Received
11. Ordinance O-23-2251

Aerial Map

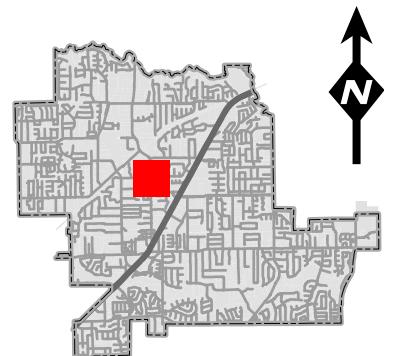


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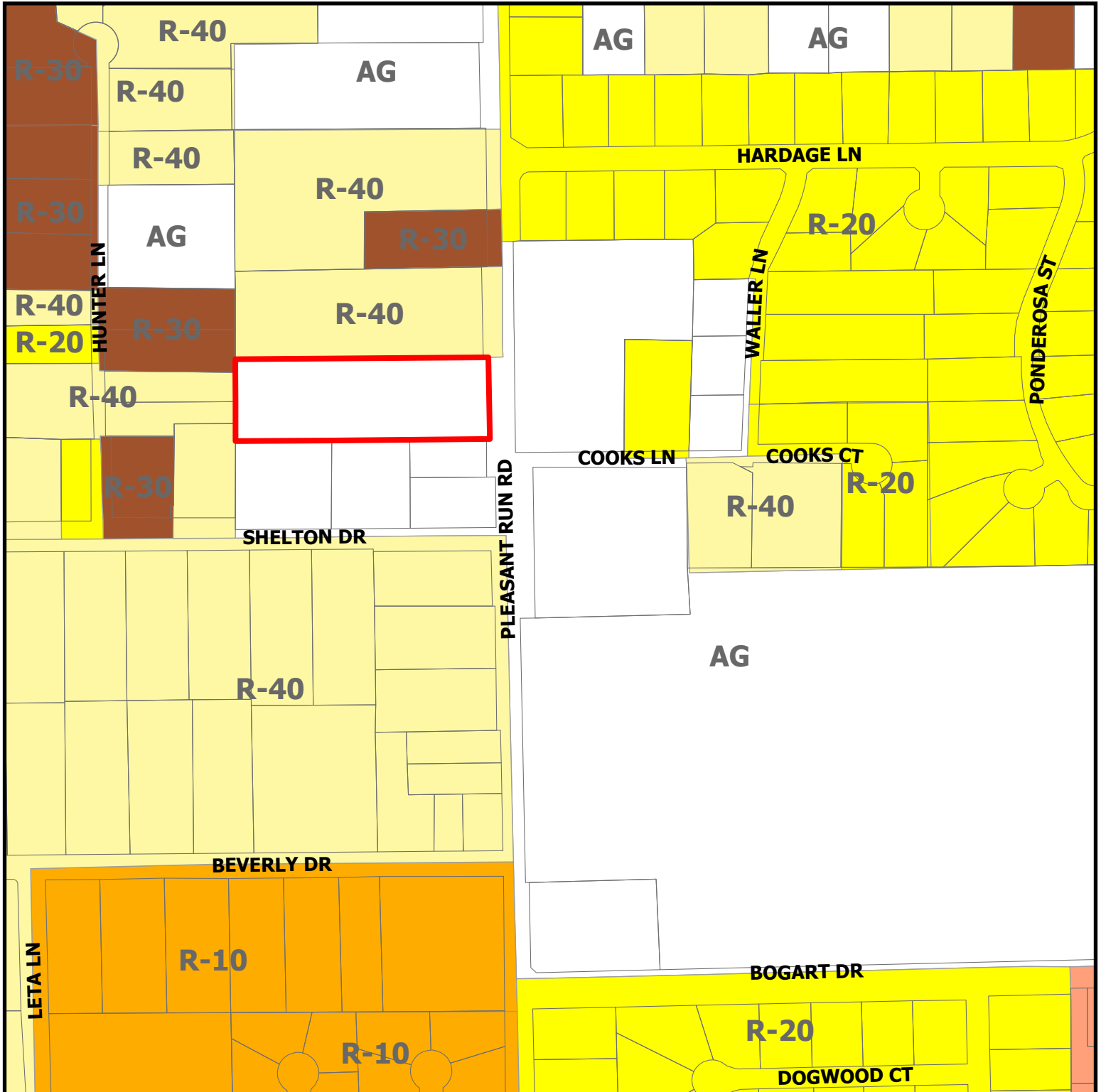
6100 Pleasant Run Rd

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 Subject Property



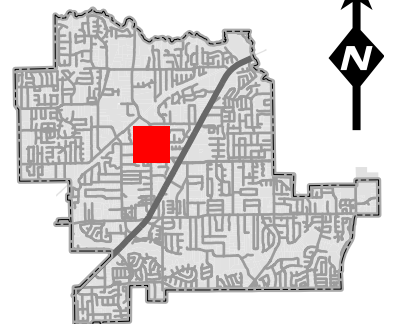
Zoning Map



ZC23-015

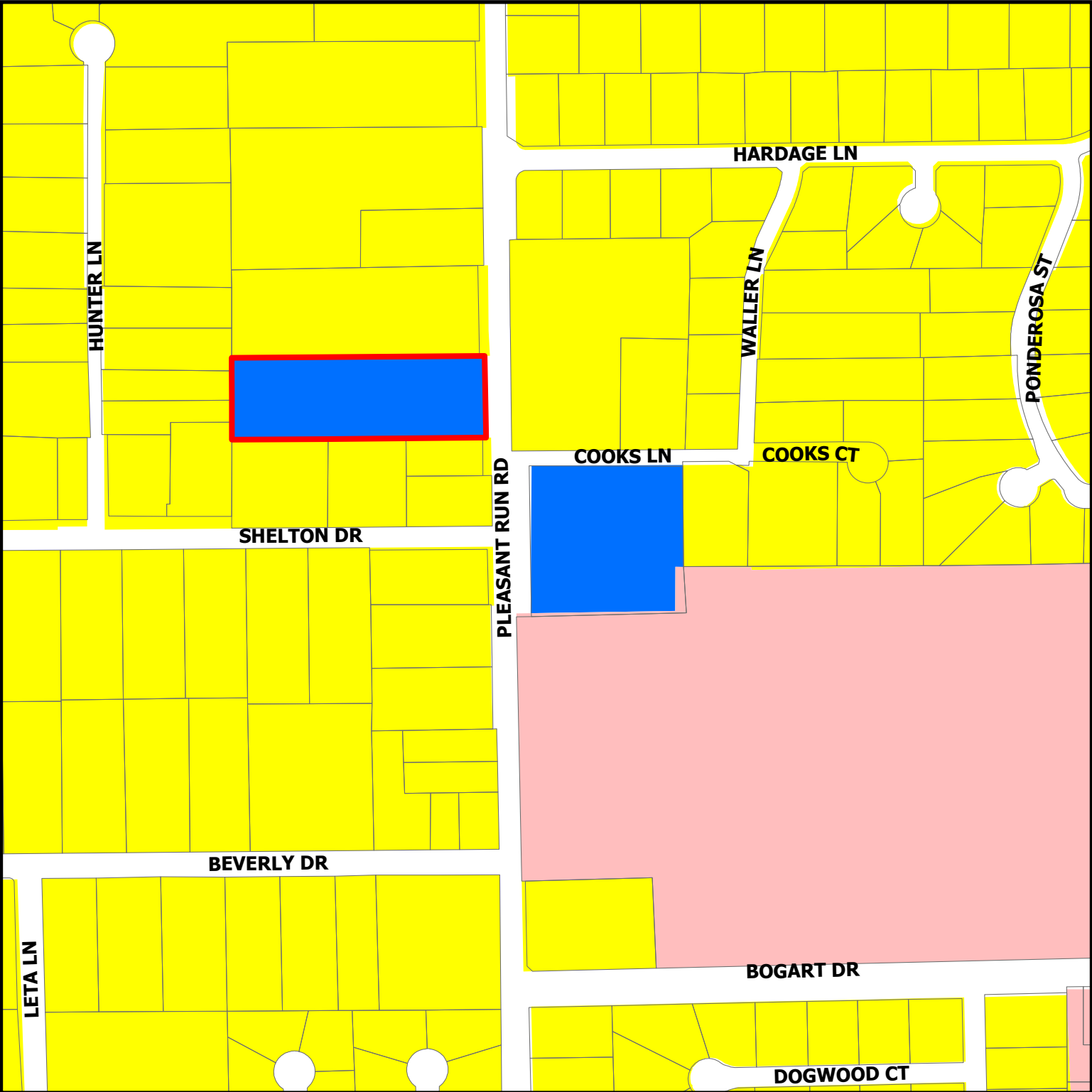
6100 Pleasant Run Rd

 Subject Property



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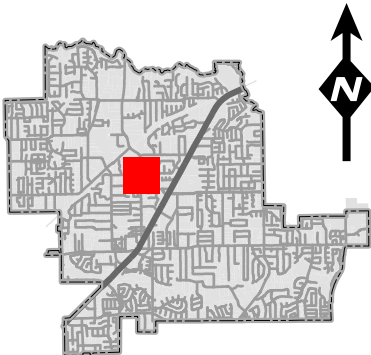
Future Land Use Map



ZC23-015

6100 Pleasant Run Rd

-  Residential
-  Institutional
-  Colleyville Blvd Corridor
-  Subject Property



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Statement of Planning Objective

Congregation Beth Israel (CBI) wants to install a steel security fence around the property at 6100 Pleasant Run Road, Colleyville, Texas.

After the terrorist hostage attack on January 15, 2022, CBI applied for and received a grant from the Federal Emergency Management Agency (FEMA) Nonprofit Security Grant Program (NSGP) that will reimburse the expense of the a steel fence.

The current code requires an 8 foot high masonry fence. While this solution would be appropriate for a store or gas station next to a residential property, it is less appropriate for surrounding the CBI property for the following reasons:

- A metal rail fence matches the fence at the front (east side) of the property and the fence installed by our neighbor to the east.
- A masonry or other brick wall fence would not be keeping with the character of the neighborhood.
- A masonry fence would block the view of the property from both the street and from our neighbors. It would obscure view of law enforcement of any illegal activities including another attack or vandalism.
- Installing a masonry fence will significantly increase the cost of the project and will put it out of our reach. As the grant limits the time to complete the project, it is unlikely that we could raise the additional funds in time to complete the work before the grant expires.

Thank you for your consideration.

Bethel

10

CONSTRUCTION MATERIALS AND METHODS SHALL BE PER NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) AND IN STRICT ACCORDANCE WITH THE CITY OF COLLETTVILLE STANDARD DETAILS.

PAVING LEGEND

- 7" THICK CONCRETE PAVEMENT W/ #5 BARS
- 5" THICK CONCRETE PAVEMENT W/ #5 BARS
- 4" THICK CONCRETE SIDEWALKS W/ #5 BARS

CONCRETE WHEEL STOP (N.T.S.)

CONSTRUCTION JOINT

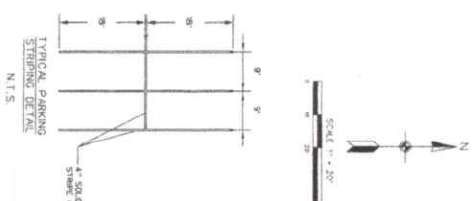
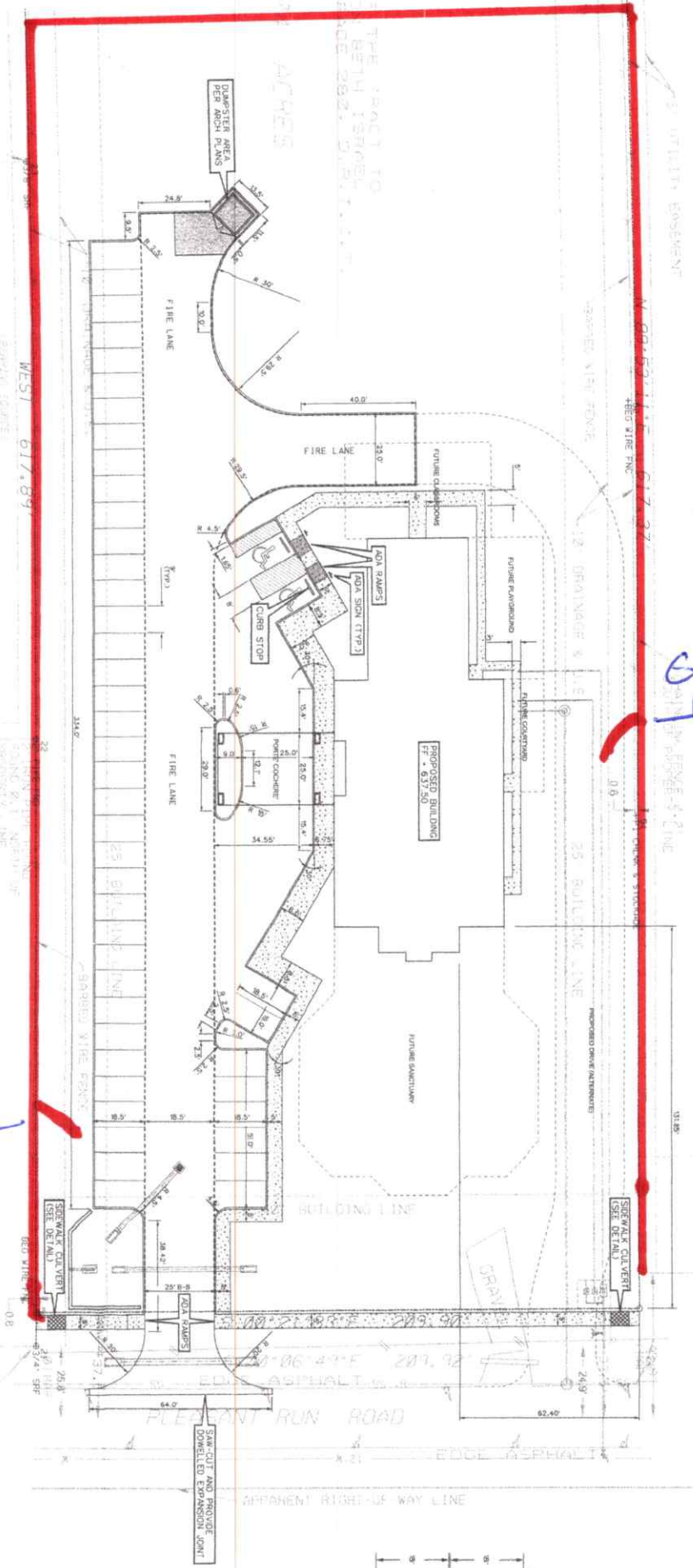
CONTRACTION JOINT

5 FT H
120 LF
Ornamental
Steel Fence

SITE LAYOUT AND PAVING PLAN

PAVING NOTES

1. ALL CONCRETE SHALL BE 3,000 PSI AT 28 DAYS.
2. SAW JOINTS SHALL BE CUT ON MAXIMUM FIFTEEN (15') FOOT CENTERS WITHIN 24 HOURS FOLLOWING EACH POUR. CONTRACTOR SHALL SUBMIT PRIOR TO CONSTRUCTION.
3. SIX (6") INCH CURB SHALL BE INSTALLED INTEGRAL WITH CONCRETE PAVEMENT. SAW JOINTS SHALL EXTEND THROUGH THE CURB.
4. CONTRACTOR SHALL FURNISH ALL CONSTRUCTION STAKING.
5. ALL PAVING LOT PAVING SURFACES SHALL BE COMPACTED AND STABILIZED PER GEOTECHNICAL REPORT.
6. SEE GRADING PLAN FOR FINISHED PAVEMENT ELEVATIONS.
7. CONTRACTOR SHALL ALSO PROVIDE CONCRETE RAMPS, STOPS, AND CURB SLOPS AS SHOWN.
8. ALL DIMENSIONS ARE TO BACK OF CURB UNLESS NOTED OTHERWISE.
9. ALL SIDEWALKS SHALL BE CONSTRUCTED PER CITY OF COLLETTVILLE STANDARD.
10. CONTRACTOR SHALL ADJUST AND/OR CUT EXISTING PAVEMENT AS NECESSARY TO ASSURE A SMOOTH FIT AND CONTIGUOUS GRADE.
11. ONE LANE OF TRAFFIC SHALL BE MAINTAINED AT ALL TIMES. ALL TRAFFIC CONTROL DEVICES SHALL BE IN ACCORDANCE WITH THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
12. ALL ELECTRICAL UTILITIES SHALL BE UNDERGROUND.





15 YEAR LIMITED WARRANTY

Highland Steel Ornamental Fence products are produced with the highest quality material and handled with the utmost respect. Our team of professionals can cater to most demands and customizations that may be requested by the industry.

This limited warranty is only valid to the original purchaser, and is not transferable to any other party. This limited warranty begins its validity starting from the date of fence installation.

This 15 Year Limited Warranty is a promise that we give to our customers to secure and protect them from issues that may arise with the product. This limited warranty covers specific defects in material and workmanship of the product only. Master Halco warrants its Highland Steel Ornamental Fence products against the paint cracking, peeling, chipping, corroding, or blistering. This warranty does not apply in marine, salty, or harsh environmental conditions. This warranty becomes invalid if the product is improperly installed, altered, or misused; damaged by negligence, abuse, or accident; damaged in transit or mishandled; exposed to corrosive elements; or damaged by acts of god. This warranty does not cover the appearance associated with normal weathering. Furthermore, it does not cover damage caused by surface mold, mildew, and oxidation caused by airborne chemicals or by air pollution. This warranty is void if the product is exposed to the application of paint, varnish, chemicals, or chemical cleaning agents not approved by Master Halco.

Under this warranty, Master Halco is limited to crediting any damaged product that has:

- 1 Damage deemed to have originated during the manufacturing period.
- 2 Faulty installation issues caused by defective product originating from the manufacturing period.
- 3 Paint issues deemed to have originated during the manufacturing period.
- 4 Mechanism issues deemed to have originated during the manufacturing period.
- 5 Damage caused from packaging materials deemed to originate from the manufacturing period.

If the material appears to have a defect, the original end user must advise the contractor who installed the material. Return of this warranty form is not a condition of warranty coverage. The end user must adequately prove that the material installed is Highland Steel Ornamental. If a claim is made against this warranty, Master Halco will first require pictures, and a written summary of the issue. If a determination cannot be made using the submitted material, Master Halco will present an agent at its expense and time frame to inspect the product.

This limited warranty is also limited to the distance of the product being stored/installed to Saltwater Coasts

0 - 1 mile from coast line: 2 years

2 - 20 miles from coast line: 8 years

>20 miles from coast line: 15 years

REGISTRATION INFORMATION

Thank you for your purchase of your Highland Steel Fencing product. Please take a moment to register your product to ensure your receipt of all the associated Master Halco warranty benefits.

Save yourself the postage and register your warranty online at: MasterHalco.com/Warranty

Or, please save the original information, print and complete all lines of required information below, and mail a legible copy to MASTER HALCO • ATTN: WARRANTY REGISTRATION • 3010 LBJ FREEWAY SUITE 800 • DALLAS, TEXAS 75234

NAME _____

ADDRESS _____

PHONE _____ DATE PURCHASED _____

EMAIL _____ DATE INSTALLED _____

PRODUCT STYLE PURCHASED _____

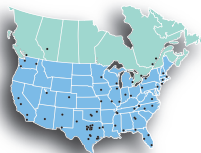
INSTALLER'S COMPANY NAME _____



MasterHalco.com | 888-MH-Fence

Branch service centers are located throughout North America.

©7/22



Scan me!
Find your local
Master Halco branch
and contact us today!

MH-N02742



MasterHalco.com • 888-643-3623 • Contact@MasterHalco.com



HIGHLAND[®]

STEEL FENCING

Highland Steel Fencing by Master Halco is the ideal steel fencing solution that offers strength, security, and clear views of your property. The design of the fence adapts effortlessly to the rolling terrain to enhance the beauty of your landscaping.

With a wide selection of the most popular styles, heights, and accessories, Highland Steel Fencing provides an affordable solution for security for your property, children, and pets.

The strength of steel and the high-quality, durable powder coat finish will provide years of long-lasting beauty and maintenance-free performance; all backed by a 15 year limited warranty.



PRODUCT DETAILS

- 1.06" x 1.18" 14 gauge rails
- 5/8" x 5/8" 18 gauge square pickets
- 2" x 2" Posts - 16 gauge and 14 gauge available
- Universal, Line and Flat Mount brackets
- Patented hidden fastener eliminates rivets in each picket for cleaner lines
- 8' wide panels can rack up to 30", allowing the fence to flow with the terrain and blend into the landscape.
- 8 stage durable powder coat finish for a long lasting, low-maintenance finish

Master Halco, Inc. is a service company and located in Birmingham, North America.

MasterHalco.com • 888-643-3623 • Contact@MasterHalco.com

STYLES & HEIGHTS

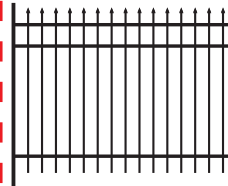
Four different panel styles are available in a wide assortment of sizes. All fence styles in Highland include matching welded walking gates and options for custom gates.

SPEAR TOP

The classic wrought iron styling that provides an extra level of security.

Rail Designs Available:
3-rail

Heights Available:
4', 5', 6'

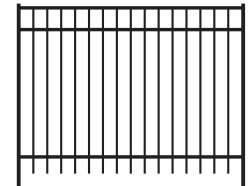


UNIVERSAL TOP

Modern styling of steel fencing that provides security and elegance in a simple design.

Rail Designs Available:
3-rail

Heights Available:
4', 5', 6'

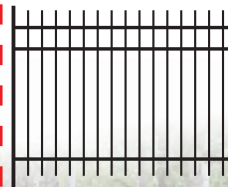


PICKET TOP

Simple, classic, and timeless styling providing security and clean views.

Rail Designs Available:
3-rail

Heights Available:
4', 5', 6'



UNIVERSAL/POOL

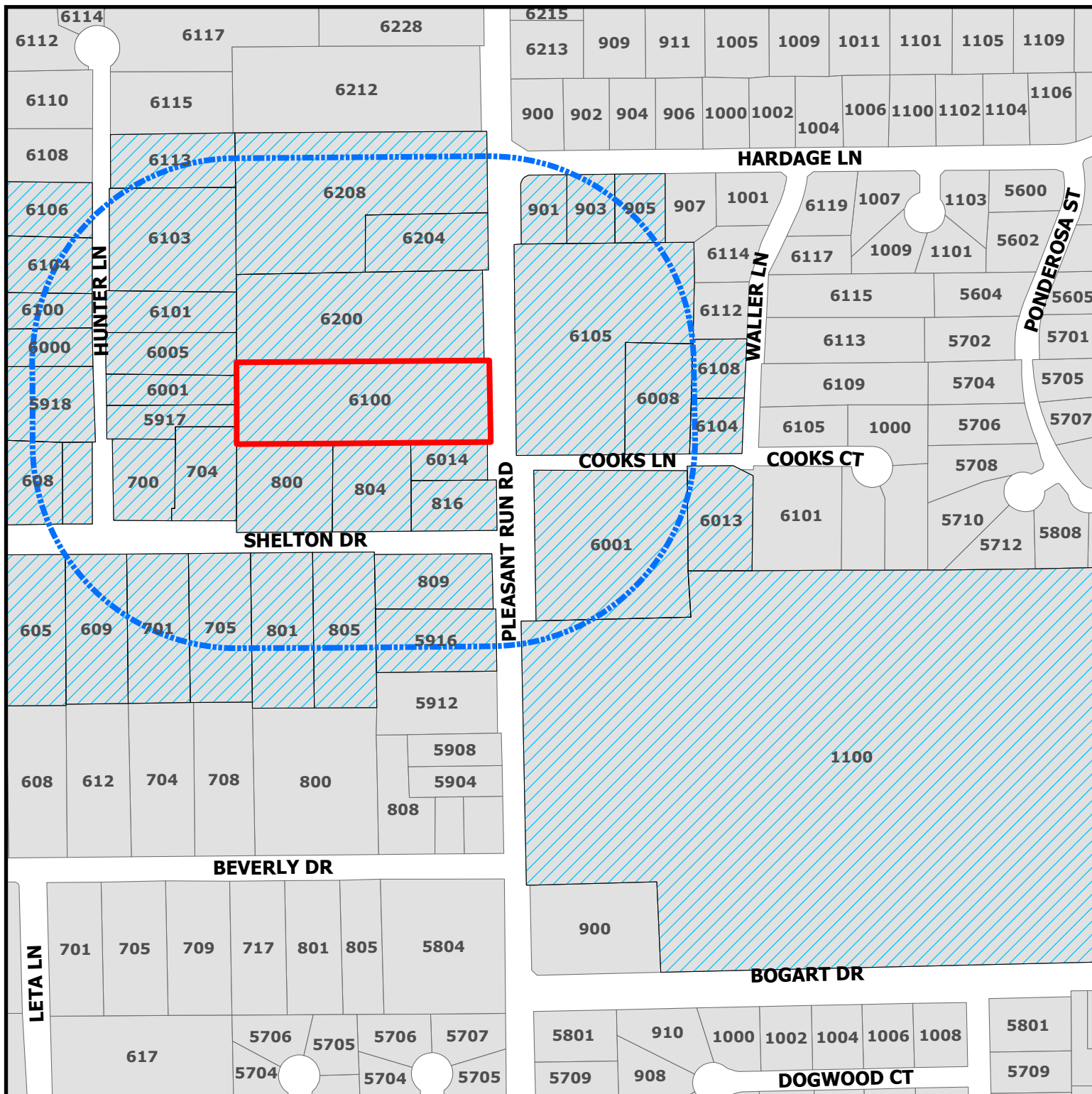
Modern styling with a flat bottom, perfect for pool applications. Please check your local pool code requirements.

Rail Designs Available:
2-rail, 3-rail

Heights Available:
4', 54", 5', 6'



Notification Map

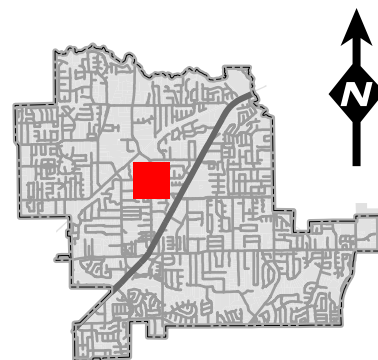


ZC23-015

6100 Pleasant Run Rd

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-  Parcels to be notified
-  Buffer
-  Subject Property





NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.
City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a non-compliant fence on Lot 1, Block 1, of the Congregation Beth Israel Addition. The request is to allow a 6-foot steel fence adjacent to residential properties rather than the required 8-foot masonry wall.

Zoning Case: ZC23-015

Applicant: Jeffrey Cohen

Owner: Congregation Beth Israel

Location: 6100 Pleasant Run Rd

Property Description: Lot 1, Block 1, Congregation Beth Israel Addition

Present Zoning: AG

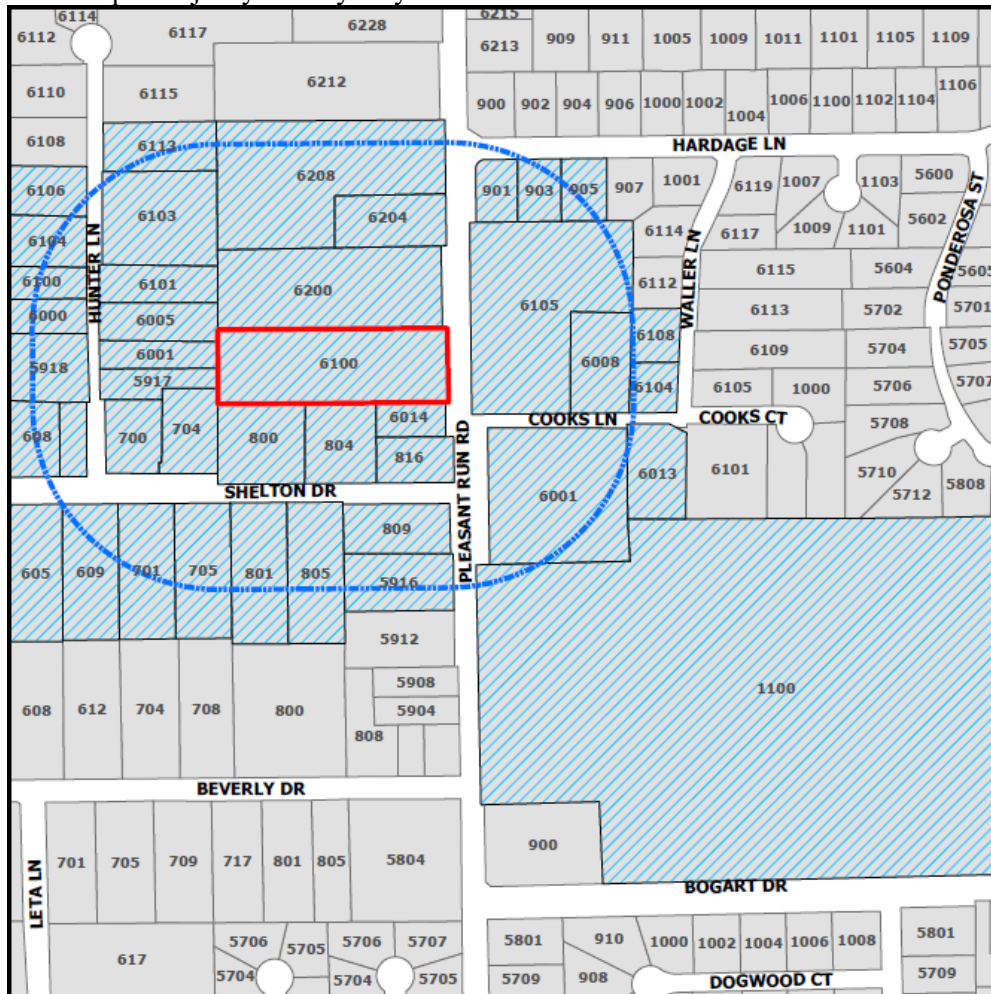
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

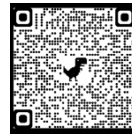
**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyst

NOTICE OF PUBLIC HEARING

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

OBJECTID	Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
1	CONGREGATION BETH ISRAEL	PO BOX 397	COLLEYVILLE, TX	76034	6100 PLEASANT RUN RD
2	GABLE, STEPHAN D	705 SHELTON DR	COLLEYVILLE, TX	76034	705 SHELTON DR
3	SLINEY, PAMELA M	6008 COOKS LN	COLLEYVILLE, TX	76034	6008 COOKS LN
4	BERNETT, ERIN	704 SHELTON DR	COLLEYVILLE, TX	76034	704 SHELTON DR
5	CAMA, KARL	605 SHELTON DR	COLLEYVILLE, TX	76034	605 SHELTON DR
6	PINE, JAMES W	5918 HUNTER LN	COLLEYVILLE, TX	76034	5918 HUNTER LN
7	FLEISCHER, CHARLES	700 SHELTON DR	COLLEYVILLE, TX	76034	700 SHELTON DR
8	JENKINS, STEWART A	905 HARDAGE LN	COLLEYVILLE, TX	76034	905 HARDAGE LN
9	MCMEANS, JAY B	6013 COOKS LN	COLLEYVILLE, TX	76034	6013 COOKS LN
10	LOVE, KEVIN D	6000 HUNTER LN	COLLEYVILLE, TX	76034	6000 HUNTER LN
11	ROBARE, LISA	6001 HUNTER LN	COLLEYVILLE, TX	76034	6001 HUNTER LN
12	KHUBCHANDANI, ZUBIN	6208 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6208 PLEASANT RUN RD
13	STEPHENS, BILLY G	612 SHELTON DR	COLLEYVILLE, TX	76034	612 SHELTON DR
14	HEDGES, B D	6104 WALLER LN	COLLEYVILLE, TX	76034	6104 WALLER LN
15	NORVILLE, MADELYN E	701 SHELTON DR	COLLEYVILLE, TX	76034	701 SHELTON DR
16	GUNNIP, MATTHEW	809 SHELTON DR	COLLEYVILLE, TX	76034	809 SHELTON DR
17	HOPSON, JOHN D	903 HARDAGE LN	COLLEYVILLE, TX	76034	903 HARDAGE LN
18	ARMOR CAPITAL LLC	2221 E CONTINENTAL BLVD # 140	SOUTHLAKE, TX	76092	6200 PLEASANT RUN RD
19	MCINTYRE, TREVOR	5917 HUNTER LN	COLLEYVILLE, TX	76034	5917 HUNTER LN
20	GROSSMAN, LISA	6014 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6014 PLEASANT RUN RD
21	DALEY FAMILY TRUST	37 PIAZZA LN	COLLEYVILLE, TX	76034	608 SHELTON DR
22	YOUNG, BRADLEY A	6100 HUNTER LN	COLLEYVILLE, TX	76034	6100 HUNTER LN
23	ELMS, JASON R	801 SHELTON DR	COLLEYVILLE, TX	76034	801 SHELTON DR
24	BAILEY, DANE	6106 HUNTER LN	COLLEYVILLE, TX	76034	6106 HUNTER LN
25	RICKS, JEROME	816 SHELTON DR	COLLEYVILLE, TX	76034	816 SHELTON DR
26	MENON, SUNEEL	6204 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6204 PLEASANT RUN RD
27	HUGHES, HOWARD	901 HARDAGE LN	COLLEYVILLE, TX	76034	901 HARDAGE LN
29	MOORE, JERRY D	6101 HUNTER LN	COLLEYVILLE, TX	76034	6101 HUNTER LN
30	PLEASANT RUN BAPTIST CHURCH	6005 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6001 PLEASANT RUN RD
31	LIU & PENG LTD	6103 HUNTER LN	COLLEYVILLE, TX	76034	6103 HUNTER LN
32	DAY, JAMES B	805 SHELTON DR	COLLEYVILLE, TX	76034	805 SHELTON DR
33	STACY, MICHAEL	6104 HUNTER LN	COLLEYVILLE, TX	76034	6104 HUNTER LN
34	LOTHROP, WILLIAM D	609 SHELTON DR	COLLEYVILLE, TX	76034	609 SHELTON DR
35	KERLEE, TWYLA	800 SHELTON DR	COLLEYVILLE, TX	76034	800 SHELTON DR
36	SRP SUB LLC	1717 MAIN ST SUITE 2000	DALLAS, TX	75201	6108 WALLER LN
37	WALKER, DONNA	804 SHELTON DR	COLLEYVILLE, TX	76034	804 SHELTON DR
38	CRUSON, GLEN A	5916 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5916 PLEASANT RUN RD
39	COULTER, MONA COOK	6105 PLEASANT RUN RD	COLLEYVILLE, TX	76034	6105 PLEASANT RUN RD
40	GRAPEVINE, ISD	3051 IRA WOODS AVE E	GRAPEVINE, TX	76051	1100 BOGART DR
41	FARAGHER, JACK	6005 HUNTER LN	COLLEYVILLE, TX	76034	6005 HUNTER LN
42	ALIANNE ESTATES	6201 Theresa Lane	COLLEYVILLE, TX	76034	COURTESY NOTICE
43	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED



NOTICE OF PUBLIC HEARING

DAY, JAMES B
805 SHELTON DR
COLLEYVILLE, TX 76034

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Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.
City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a non-compliant fence on Lot 1, Block 1, of the Congregation Beth Israel Addition. The request is to allow a 6-foot steel fence adjacent to residential properties rather than the required 8-foot masonry wall.

Zoning Case: ZC23-015

Applicant: Jeffrey Cohen

Owner: Congregation Beth Israel

Location: 6100 Pleasant Run Rd

Property Description: Lot 1, Block 1, Congregation Beth Israel Addition

Present Zoning: AG

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

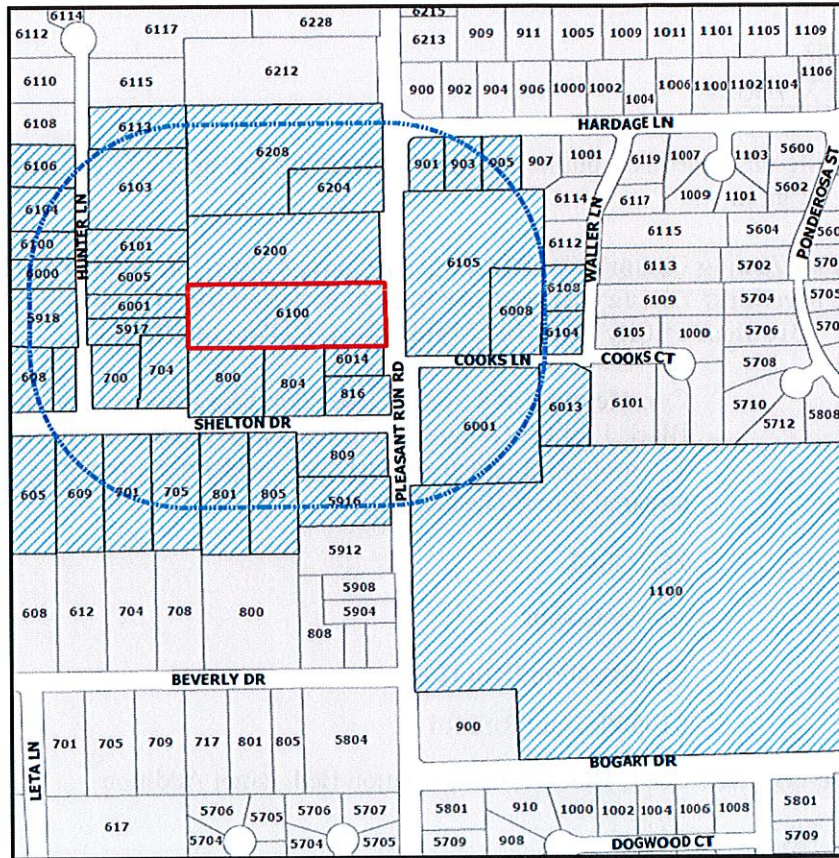
All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

*I AM HANDICAPPED.
UNABLE TO ATTEND.*
SEE BACK

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyer

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

JAMES DAY - 805 SHELTAN DR.
MY CONCERN WOULD BE THAT CONGREGATION
BETH ISRAEL BE REQUIRED TO KEEP THE AREA
BETWEEN THEIR FENCE AND THE NEIGHBORS
FENCE CLEAR AND CLEAR OF ALL FOREIGN
MATTER AT ALL TIMES. (TREES, VINES ETC.)

THANK YOU,
James B. Day

8-4-2023

Planning + Zoning Department
Zoning Case ZC 23015
owner Congregation Beth Israel

Donna Walker 804 Shelton Dr Colleyville

Colleyville Resident since December 1986

I am only in favor of the 6 foot steel fence.

any type of maintenance between my existing fence and the new fence will be handled by Congregation Beth Israel.

Weeds, vines, leaf debris, trees, new trees that may sprout up, animals or critters that may take up residency in between my fence and the new fence will be handled by and taken care of by Congregation Beth Israel.

I am concerned about the gap in between the two fences, and the drainage of rain water.

I may not be able to attend the meeting and I want my concerns noted. Please let me know once you receive my comments.

Thank you
Donna Walker

From: [Ben Bryner](#)
To: [Jackie Reyff](#); [Kristopher Potts](#); [Scott Hammons](#)
Subject: FW: Special use permit case # ZC23-015
Date: Monday, August 14, 2023 9:44:48 AM

From: David's GMail <[REDACTED]>
Sent: Sunday, August 13, 2023 1:17 PM
To: Ben Bryner <BBryner@colleyville.com>
Subject: Fwd: Special use permit case # ZC23-015

Ben,

The commissioners received this email. Please include in the package for tomorrow's meeting.

David

Sent from my iPhone

Begin forwarded message:

From: Jack Faragher <>
Date: August 13, 2023 at 12:29:51 PM CDT
To: [REDACTED]
[REDACTED]
Cc:
Subject: Special use permit case # ZC23-015

Colleyville Planning and Zoning Commission,

My name is Jack Faragher. My wife Julie and I live at 6005 Hunter Ln, Colleyville. We share a fence line with Congregation Beth Israel.

I am writing today in support of Congregation Beth Israel's request for an exception to the 2018 International Building Code requiring an 8 foot tall masonry wall to divide residential v. non-residential properties.

As you can see below, we share about 30' of fence line with Congregation Beth Israel. Selfishly, an 8' masonry wall extending 30' of our approximately 180' of fence line would be an eye sore.

More importantly, I agree with the congregation's assessment that it would conceal a wrongdoers intentions if they wanted to vandalize or commit a crime as we saw in January of 2022. We have a 4' Kentucky fence as you can see in the picture. During the standoff, I was at home keeping abreast of the situation as it

would have been easy for the perpetrator to run out the back and hop my fence. However, I could see through to see if that were to happen and also the police and FBI SWAT could monitor the back side of the congregation without being limited by an 8' wall. I believe the congregation has a well thought plan.

The 6' steel fence will blend with the landscape provide security and maintain the feel of the neighborhood.

Thank you for your attention to this matter and please reach out to me with any questions.

Jack Faragher



Sent from my iPhone

ORDINANCE O-23-2251

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 3.02 ACRES, BEING LOT 1, BLOCK 1, CONGREGATION BETH ISREAL ADDITION, LOCATED AT 6100 PLEASANT RUN ROAD BY AUTHORIZING A SPECIAL USE PERMIT FOR A 6-FOOT STEEL FENCE ADJACENT TO RESIDENTIAL USES; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for a 6-foot steel fence adjacent to residential uses under Case No. ZC23-015; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a 6-foot steel fence adjacent to residential uses on 3.02 acres, being Lot 1, Block 1, Congregation Beth Israel Addition, located at 6100 Pleasant Run Road, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

a. The Special Use Permit shall apply to a steel fence 6-feet in height being located along the side and rear property lines.

b. It shall be generally consistent with the site plan and as depicted on the attached Exhibit "B".

c. Maintenance between the new fence and existing fences shall be the responsibility of Congregation Beth Israel.

d. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

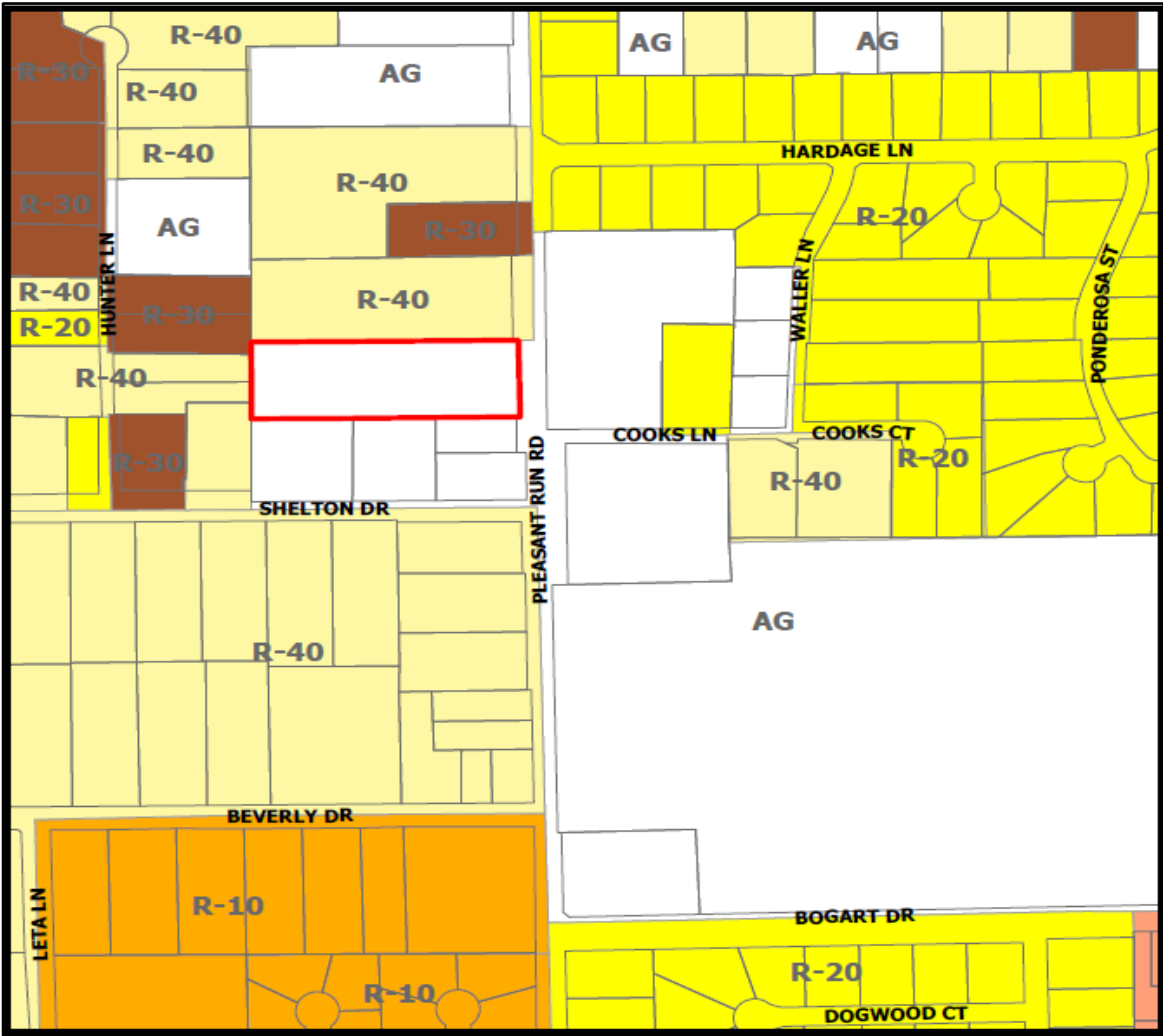
Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

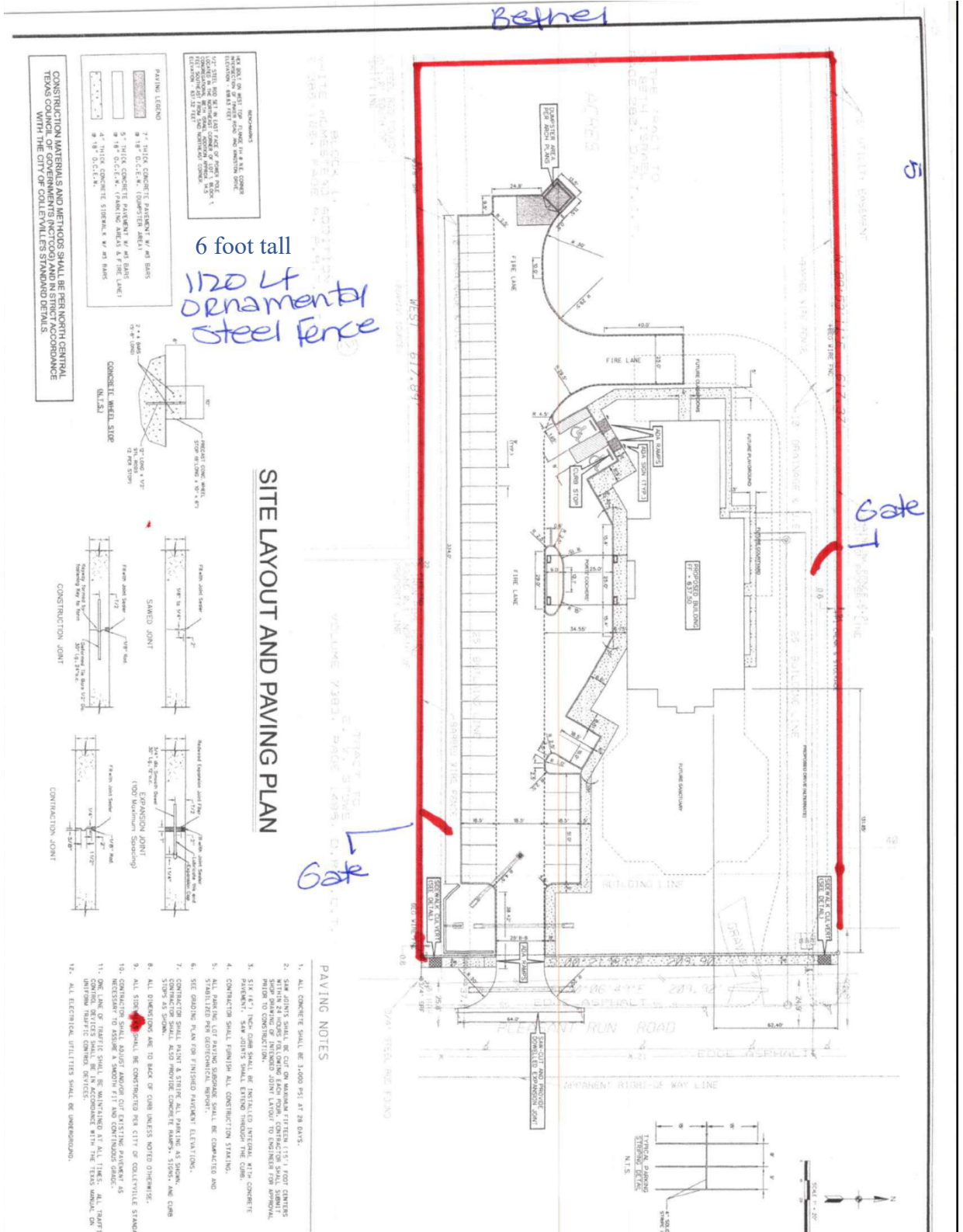
APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map



Bethe





15 YEAR LIMITED WARRANTY

Highland Steel Commercial Fence products are produced with the highest quality material and handled with the utmost respect. Our team of professionals can order to meet demands and customizations that may be requested by the industry.

This limited warranty is only valid to the original purchaser and is not transferable to any other party. This limited warranty begins its validity starting from the date of fence installation.

This 15 Year Limited Warranty is a promise that we give to our customers to secure and protect them from issues that may arise with our products. We warrant that our products are free from defects in material and workmanship under normal conditions of use. This warranty does not apply to misuse, abuse, or harsh environmental conditions. This warranty becomes void if the product is altered, modified, or repaired by anyone other than a professional installer. This warranty does not cover damage caused by acts of god. This warranty does not cover the appearance associated with normal weathering. Furthermore, it does not cover damage caused by surface mold, mildew, and rust caused by outdoor chemicals or by air pollution. This warranty is void if the product is not installed according to the manufacturer's instructions.

Under this warranty, Master Halco is limited to replacing or damaged product that has:

1. Damage deemed to have originated during the manufacturing period
2. Faulty installation issues caused by defective product originating from the manufacturing period
3. Damage caused from packaging materials deemed to originate from the manufacturing period

If the original supplier has a defect, the original and original supplier shall be responsible for the defect. The original supplier is not a condition of warranty coverage. The end user must adequately prove that the material installed at the time of the claim is a condition of warranty coverage. If a claim is made against this warranty, Master Halco will first require pictures and within 30 days of the claim, we will send you a replacement product. If the product is not replaced, we will refund the purchase price of the product. The replacement product will be shipped to the original location of the claim. The replacement product will be shipped to the original location of the claim. The replacement product will be shipped to the original location of the claim.

This limited warranty is also limited to the distance of the product being stored/installed to the nearest Coats

5 - 30 miles from coast line, 8 years
400 miles from coast line, 15 years

REGISTRATION INFORMATION

Thank you for your purchase of your Highland Steel fencing product. Please take a moment to register your product to ensure your receipt of all the associated Master Halco warranty benefits.

Save yourself the postage and register your warranty online at: MasterHalco.com/Warranty

On pages from the original Master Halco product and complete all lines of required information below and mail a legible copy to: MASTER HALCO - ATTN: WARRANTY REGISTRATION - 3000 LAJ FREEMAN SUITE 200 - DALAS, TEXAS 75244

NAME _____

ADDRESS _____

PHONE _____ DATE PURCHASED _____

EMAIL _____ DATE INSTALLED _____

PRODUCT STYLE PURCHASED _____

INSTALLER'S COMPANY NAME _____



MH - N02742

MasterHalco.com • 888-643-3623 • Contact@MasterHalco.com





CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6h

Agenda Date 9/19/2023

Number Ordinance O-23-2252

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road, Case ZC23-016

Explanation

Second Reading and Public Hearing

The applicant was present but did not speak. The Council discussed the addition of brick or stone columns at appropriate intervals. A representative of the applicant spoke during the public hearing in favor of the request and agreed to add the columns.

First Reading and Public Hearing

Boyce Estes, the applicant, has submitted a request for a Special Use Permit (SUP) for a street side yard fence to extend beyond the building setback and be located on the property line along Glade Road on Lot 1, Block A, of the Shanklin Farm Addition, being approximately 0.87 acres, and zoned R-20 Single Family Residential district.

Existing Conditions/Background: The subject property, 4820 Bill Simmons Road, has R-20 zoning and is located at the Southwest corner of the intersection of Glade Road and Bill Simmons Road. The subject property will have a new single-family residence.

SUP Request: The applicant is requesting approval of an SUP to allow a six (6) foot wrought iron fence to encroach into the street side yard setback. The proposed fence is requested to be placed on the property line encroaching on an 11.5-foot roadway and pedestrian easement.

Ordinance – Section 3.26 Fences, Free Standing Walls, and Screening Materials Regulations of the Land Development Code establishes the maximum size and location of fencing to be permitted by staff on a residential lot:

"E. Fence and Free-Standing Wall Setback Requirement:

2. Corner Side Yards: Except where allowed elsewhere in this chapter, no fence or free standing wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall extend into the required street side yard. The regulations of 1.a through 1.d above shall apply.

Regulation "2" above applies in this case requiring that no fence be allowed to extend into the street side yard, which is 30 feet per the R-20 zoning. The applicant proposes to locate a 6-foot wrought iron fence onto the side property line which will encroach into the street side yard setback. The Land Development Code provides the opportunity to request an SUP to deviate from the requirements.

Special Use Permit Provision: Any request for a building permit for a fence/wall which does not meet the criteria in this section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

Analysis: The applicant is proposing a six-foot wrought iron fence located on the street side property line and encroaching on an 11.5-foot roadway and pedestrian easement.

Plat Status: Lot 1, Block A, of the Shanklin Farm Addition.

DRC Review: The DRC met on July 24th and determined the case could be scheduled for the next available Planning and Zoning Commission meeting.

Drainage: NA

Surrounding Development: The properties to the south and east are zoned R-20 and contain single-family residential development. The property to the west is zoned R-30 and contains single-family residential development. The property to the north is zoned R-40 Single Family Residential and is improved with single-family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends denial of the requested SUP as it does not meet the technical requirements of the Land Development Code.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request with the fence allowed at a distance of 4-feet from the sidewalk at the August 28, 2023 Special Meeting by a vote of 6-0. One commissioner abstained.

Recommendation

Denial

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Plat
6. Site Plan
7. Photos Provided by Applicant
8. Notification Map
9. Notification Letter
10. Notification List
11. Letters Received
12. Ordinance O-23-2252

Aerial Map

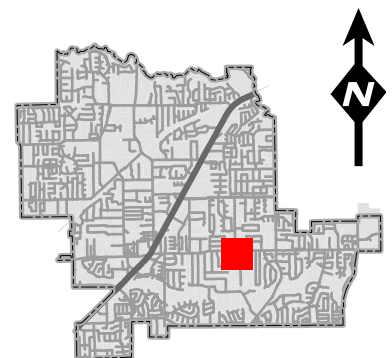


ZC23-016

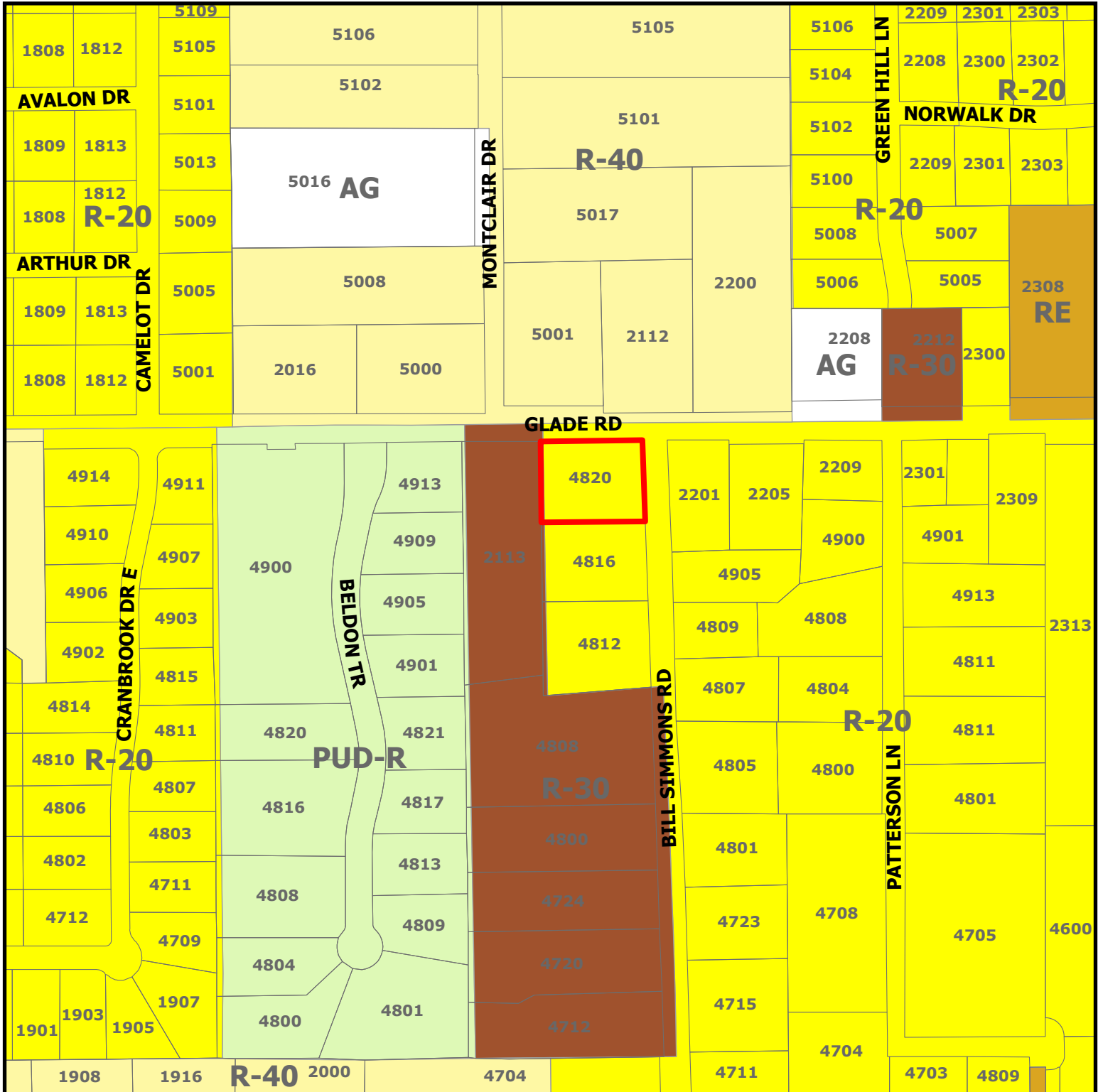
4820 Bill Simmons

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 Subject Property



Zoning Map



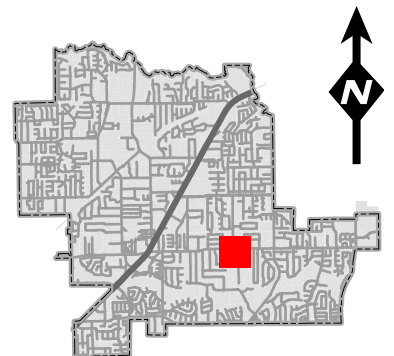
ZC23-016

4820 Bill Simmons

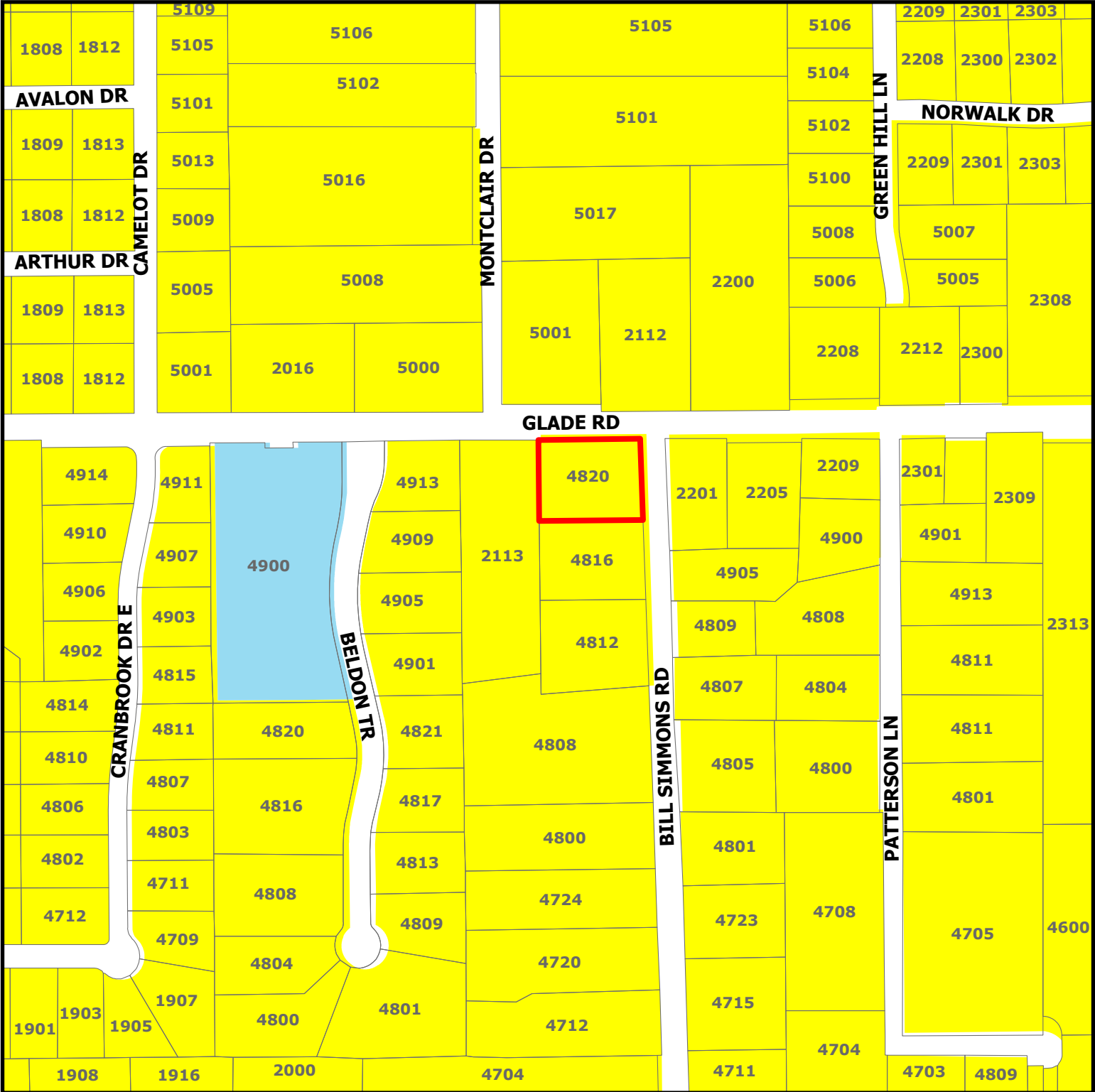
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Subject Property



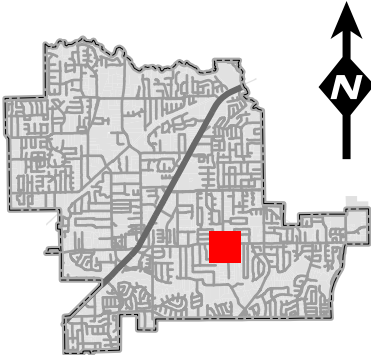
Future Land Use Map



ZC23-016
4820 Bill Simmons

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-  Residential
-  Water Body
-  Subject Property



Narration and supporting documents for SUP for 4820 Bill Simmons Road.

My wife and I have been long time Colleyville residents. In 2021, after retiring, we sold our home of 23 years in Thornbury subdivision in Colleyville and immediately began looking in Colleyville for a lot to build our “toe tag home.” Lots were fairly scarce, but we eventually found and purchased the lot at 4820 Bill Simmons Road. It is located at the corner of Bill Simmons and Glade and is just a few streets down Glade from our prior home.

We are here tonight seeking a Special Use Permit to place a side yard fence (Glade Road side) at the property line (2 feet from sidewalk)(Option A) or 2 feet from the property line (4 feet from the sidewalk) (Option B). (See Exhibit 1 and Photos 1 & 2) This location is necessary to allow sufficient width of the driveway to allow entry and exit from the side entry garage. Currently, the width of the driveway with the current design is about 24 feet. This is the minimum recommended width required in parking lots and a preferred recommended width is 26 to 28 feet. Any fence placed on the south side of the 4 large pine trees along Glade would greatly magnify the difficulty of access to and from the garage.

We are proposing to construct a wrought iron fence but will build whatever type fence the city requests. (See Photo 3 and Illustration 1)

We feel that the proposed location of the fence is justified for the following reasons:

1. The fence would be consistent with most of the other fences on Glade which, almost without exception, are located at or within a few feet on the sidewalk. (See Photos 4 to 11)
2. It does not violate anything in the description in Section 3.26 of the Colleyville Land Development Code under “Scope” which reads “regulate fences...in a manner to promote safety, preserve property values, promote the general welfare of the City of Colleyville and to enhance the aesthetic quality of the community”. I feel that a decorative wrought iron fence would enhance the aesthetic quality.
3. An argument could be made that rules governing lots of 40000 square feet which allows side fences at the property line could be considered for this lot. My lot is only about 5% less than 40000 square feet. If you consider the land that the city owns, but that I am required to irrigate and maintain (approx 2700 square feet of turf area between sidewalk and Glade Road and approx 3000 square feet of turf area between front property line and Bill Simmons pavement) (See Photo 12) the total area is significantly above 40000 square feet.
4. An argument could be made that the rules governing a subdivision fence could be applied because of the way the property was platted and subdivided into 3 lots.

Several factors influenced the site plan and house design including:

1. The buildable area of the lot is much smaller than the stated acreage. This is mainly due to a very large drainage easement on the back of the property. This easement was pushed forward another 27 feet due to a utility easement and further to protect the roots of several large elm trees on the back property line. I estimate that this reduces the buildable area by about one third. (See Exhibit 2 and Photos 13 & 14)
2. Our desire to design the house with aging in place considerations resulted in a one story house. This, in addition to the reduced buildable area, produced a floor plan which basically stretches from one side setback to the other. (See Exhibit 3)
3. We wanted to have the garage area on the Glade Road side of the house to mitigate exposure to road noise and for an increased sense of privacy, security and safety.

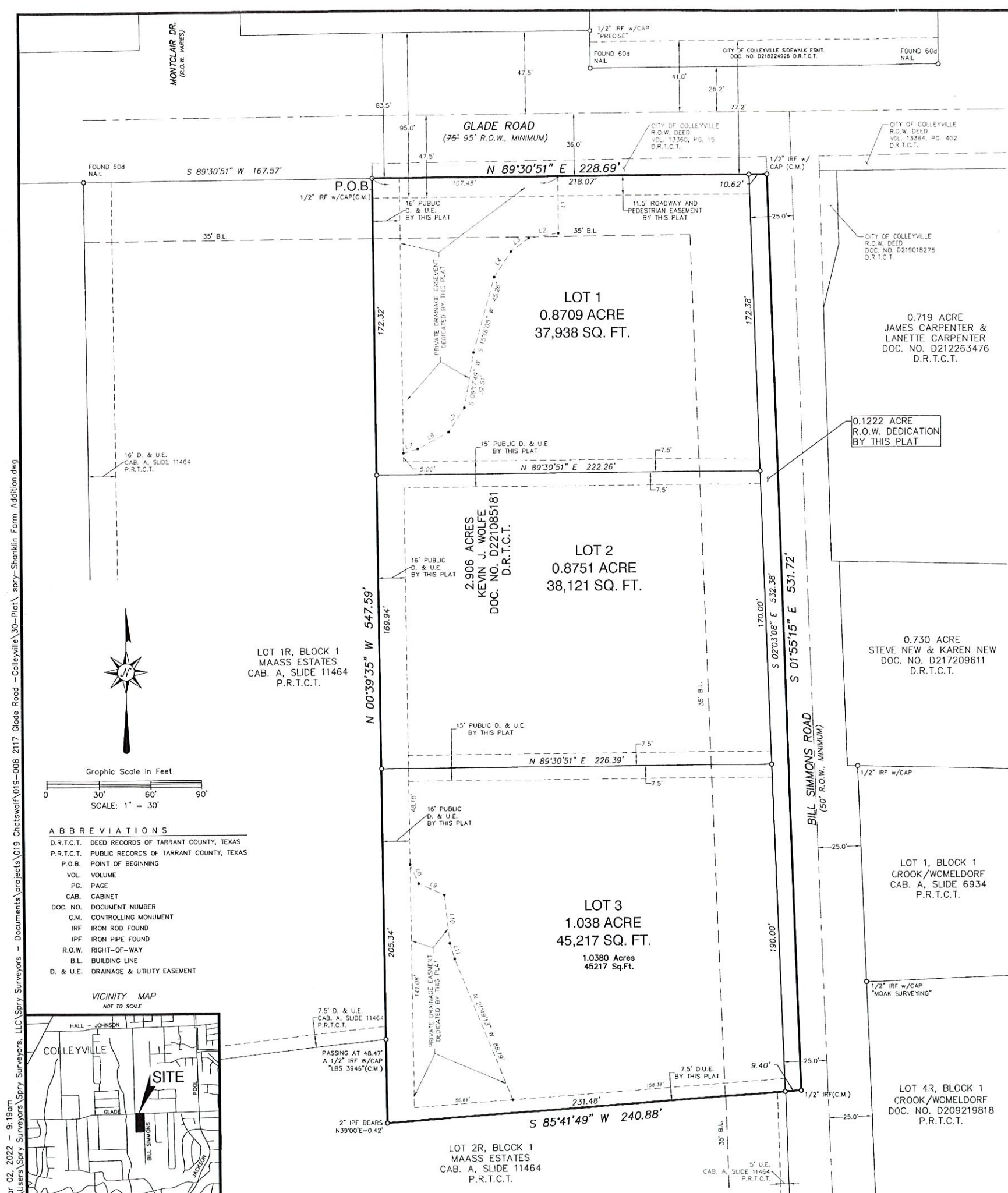
Obviously, some of the arguments for the fence placement do not completely satisfy the objective requirements. However, I do believe that there is a subjective component to these decisions and I think that is what makes the P&Z committee, the City Council and the city staff so valuable. I also think that many, if not most, of the lots currently available are available because they have significant limitations that shape the design elements of the house and the site planning. Sometimes, strict enforcement of regulations superimposed on the other limitations of a particular lot may well make that lot unsuitable for building puts it at a significant disadvantage compared to properties built previously that were not subjected to these regulations.

A separate issue that will be brought before the City Council is consideration of abandonment of the roadway and pedestrian easement as it is unlikely to be needed in light of the recent significant roadway work that has been done.

Thank you for your consideration,

Boyce Estes

Apr 02, 2022 - 9:19am
Users\Spry Surveyors\Spry Surveyors - Documents\Projects\019-008-2117 Glade Road -Colleyville\30-Plot\ -spry-Shanklin Farm Addition.dwg



NOTES

1. This Survey is issued without the benefit of a current title report and is subject to revision upon receipt thereof. Surveyor has done no additional research for possible easements, restrictions or covenants which may affect this property.
2. All bearings shown hereon are based on the Texas Coordinate System of 1983, North Central Zone.
3. The Surveyor has not physically located any underground utilities and/or improvements which may be located under or near the subject property.
4. Unless otherwise noted, all boundary and/or lot corners for the subject property shown hereon are 1/2" iron rods set with a cap stamped "SPRY 5647".
5. Selling a portion of this addition by metes and bounds is a violation of the city Subdivision Ordinance and State platting statutes and is subject to fines and withholding of utilities and building permits.
6. According to the Flood Insurance Rate Map No. 48439C005K, published by the Federal Emergency Management Agency, dated: September 25, 2009, the surveyed property shown hereon does not lie within any special flood hazard area inundated by the 100-year flood.
7. On the issue date of this survey the property shown hereon is zoned R-20 according to the zoning map of the City of Colleyville and meet this district's setbacks.
8. Drainage Easements Restriction: No construction or filling, without the written approval of the City of Colleyville, shall be allowed within a drainage easement, and then only after a detailed engineering plans and studies show that no flooding will result, that no obstructions to the natural flow of water will result, and subject to all owners of the property by affected such construction becoming a party to the request. Where construction is permitted, all finished floor elevations shall be a minimum of 2 feet above the 100-year water surface/base flood elevation.
9. The Property Owner of any permanent storm water management facilities/ponds either HOA/private owner must file an Operations and Maintenance Plan as required by City of Colleyville Ordinance 0-20-2151 Sec. 42-73. This plan must be filed with the County Deed Office of Tarrant County. This Operations and Maintenance Plan is to be permanently linked to the deed of the land, regardless of changes in ownership.

SURVEYOR CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS:

That I, David Carlton Lewis, a Registered Professional Land Surveyor licensed in the State of Texas, do hereby certify that this Plat is true and correct and was prepared from an actual survey made under my supervision on the ground. Further, this survey conforms to the general rules of procedures and practices of the most current Professional Land Surveying Practices Act.

David Carlton Lewis 3/2/2022
David Carlton Lewis, R.P.L.S.
Texas Registration No. 5647
Spry Surveyors, LLC
8241 Mid-Cities Blvd Ste 102
North Richland Hills, TX 76182



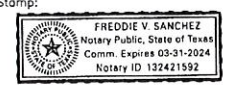
NOTARY CERTIFICATE
STATE OF TEXAS
COUNTY OF TARRANT

Before me, the undersigned authority, a Notary Public in and for the said County and State, on this day personally appeared DAVID CARLTON LEWIS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations expressed herein.

Given under my hand and seal of office, this 2nd day of March, 2022.

Freddie V. Sanchez
Notary Signature

Notary Stamp:



LINE	BEARING	DISTANCE
L1	S 00°15'05" E	33.16'
L2	S 80°57'41" W	17.31'
L3	S 52°40'33" W	12.85'
L4	S 33°20'11" W	17.72'
L5	S 33°18'34" W	16.88'
L6	S 61°13'57" W	20.50'
L7	S 73°56'25" W	8.66'
L8	S 24°03'46" E	12.12'
L9	S 65°38'53" E	16.26'
L10	S 06°11'03" E	28.29'
L11	S 16°58'37" E	9.44'

OWNER'S DEDICATION
STATE OF TEXAS
COUNTY OF TARRANT

WHEREAS, Kevin J. Wolfe is the owner of all that certain 2.906 acres of land, by virtue of the deed recorded in Document Number D221085181, in the Deed Records of Tarrant County, Texas (D.R.T.C.T.), out of Block 9, Edinburg American Land Mortgage company Ltd. Subdivision, recorded in Volume 114, Page 240 D.R.T.C.T., in the Simon Cotroll Survey, A-328, City of Colleyville, Tarrant County, Texas, and more particularly described by metes and bounds as follows: (All bearings shown hereon are based on the Texas Coordinate System of 1983, North Central Zone)

BEGINNING at a 1/2" iron rod with a cap found for the northwest corner of the herein described tract, common to the southwest corner of a City of Colleyville R.O.W. Tract, recorded in Volume 13360, Page 15, D.R.T.C.T., and common to the northeast corner of Lot 1R, Block 1, Maass Estates, recorded in Cabinet A, Slide 11464, in the Plat Records of Tarrant County, Texas (P.R.T.C.T.), and in the south right-of-way line of Glade Road (R.O.W. Varies);

THENCE North 89°30'51" East - 228.69' along the south right-of-way line of said Glade Road, to a 1/2" iron rod with a cap found for the northeast corner of the herein described tract, common to the southeast corner of said City of Colleyville R.O.W. Tract, in the west right-of-way line of Bill Simmons Road (R.O.W. Varies);

THENCE South 01°55'15" East - 531.72', along the east line of the herein described tract, common to the west right-of-way line of said Bill Simmons Road, to a 1/2" iron rod found for the southeast corner of the herein described tract;

THENCE South 85°41'49" West - 240.88' to the southwest corner of the herein described tract, common to an angle corner of Lot 2R, Block 1, of said Maass Estates, and from which a found 2" iron pipe found North 39°00'00" East - 0.42';

THENCE North 00°39'35" West, along the west line of the herein described tract, passing at a distance of 48.47' a 1/2" iron rod with a cap stamped LBS 3946' found for the common east corner of said Lot 1R and Lot 2R, Block 1, Maass Estates, and continuing for a total distance of 547.59' to the POINT OF BEGINNING and containing 2.906 acres of land.

NOW THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS:

That Kevin J. Wolfe, the Owner, does hereby adopt this plat designating the herein before described property as Lots 1, 2, and 3, Block A, Shanklin Farm Addition, on addition to the City of Colleyville, Tarrant County, Texas, and do hereby dedicate fee simple to the public use forever any streets, rights-of-way, and alleys shown thereon, and do hereby reserve the easements shown on this plat for the mutual use and accommodation of all public utilities desiring to use or using the same. Any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths in which any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on any of these easements, and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement for the purpose of constructing, reconstructing, inspecting, and patrolling, without the necessity at any time of procuring the permission of anyone. This plat approved subject to all platting ordinances, rules, regulations, and resolutions of the City of Colleyville, Texas.

Witness our hands this 2nd day of March, 2022.

Kevin J. Wolfe
Signature - Kevin J. Wolfe

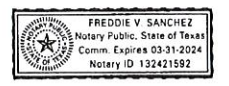
NOTARY CERTIFICATE
STATE OF TEXAS
COUNTY OF TARRANT

Before me, the undersigned authority, a Notary Public in and for the said County and State, on this day personally appeared Kevin J. Wolfe, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and considerations expressed herein.

Given under my hand and seal of office, this 2nd day of March, 2022.

Freddie V. Sanchez
Notary Signature

Notary Stamp:



STAFF APPROVAL AUTHORITY

This amending is approved in accordance with Section 212.0065 of the Texas Local Government Code and the City of Colleyville Subdivision Regulations.

This 2nd day of March, 2022

Brian B. B...
Community Development Director

PURPOSE OF MINOR PLAT
The Purpose of Minor Plat is to subdivide this acreage tract into three residential lots.

A MINOR PLAT OF
LOTS 1, 2, AND 3, BLOCK A
SHANKLIN FARM ADDITION

AN ADDITION TO THE CITY OF COLLEYVILLE,
WHICH IS 2.906 ACRES OF LAND
IN THE SIMON COTROLL SURVEY, A-328
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS

SURVEYOR: Spry Surveyors, LLC
8241 Mid-Cities Blvd., Ste.102
North Richland Hills, TX 76182
Phone: 817-776-4049
Spry Project No. 019-008-30
Firm Reg. No. 10112000

ENGINEER: Hamilton Duffy, P.C.
E.S.&C.M., Inc.
8241 Mid-Cities Blvd., Ste.100
North Richland Hills, TX 76182
Phone: 817-268-0408

OWNER: Kevin J Wolfe
PO Box 915
Colleyville, TX 76034

ABBREVIATIONS

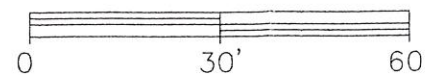
P.R.T.C.T. PLAT RECORDS OF TARRANT COUNTY, TEXAS
VOL. VOLUME
PG. PAGE
C.M. CONTROLLING MONUMENT
IRF IRON ROD FOUND
R.O.W. RIGHT-OF-WAY
B.L. BUILDING LINE
D.&U.E. DRAINAGE AND UTILITY EASEMENT
CONC. CONCRETE

LEGEND

○ BOUNDARY CORNER
+ FIRE HYDRANT
⊗ WATER VALVE
⊠ WATER METER
● POWER POLE
→ GUY WIRE
□ COMMUNICATION PEDESTAL
▣ COMMUNICATION VAULT
△ UNDERGROUND COMMUNICATION MARKER
● CLEAN OUT
— OE — OVERHEAD UTILITY LINE



Graphic Scale in Feet



SCALE: 1"=30'

GLADE ROAD

(R.O.W. VARIES)

ASPHALT (UNDER REPAIRS)

NATURAL GROUND

N 89°30'51" E 218.07'

CONC. WALK

1/2" IRF w/CAP (C.M.)

10" Ø OPENING

1/2" IRF w/CAP "SPRY 5647" (C.M.)

STONE WALL

27'

18" STONE WALL

11.5' ROADWAY AND PEDESTRIAN EASEMENT
DOC. NO. D222058637 P.R.T.C.T.

35' B.L.

NATURAL GROUND

0.8709 ACRE

LOT 1, BLOCK A
SHANKLIN FARM ADDITION
DOC. NO. D222058637 P.R.T.C.T.

ADDRESS: 4820 BILL SIMMONS ROAD

LOT 1R, BLOCK 1
MAASS ESTATES
CAB. A, SLIDE 11464
P.R.T.C.T.

N 00°39'35" W 172.32'

WROUGHT IRON FENCE

PRIVATE DRAINAGE EASEMENT
DOC. NO. D222058637 P.R.T.C.T.

16' PUBLIC D. & U.E.
DOC. NO. D222058637 P.R.T.C.T.

NATURAL GROUND

15' PUBLIC D. & U.E.
DOC. NO. D222058637 P.R.T.C.T.

7.5'

1/2" IRF w/CAP "SPRY 5647" (C.M.)

S 89°30'51" W 222.26'

7.5'

LOT 2, BLOCK A
SHANKLIN FARM ADDITION
DOC. NO. D222058637 P.R.T.C.T.

WOOD FENCE ON STONE WALL

ASPHALT

"DEAD END" SIGN

S 02°03'08" E 172.38'

12" RCP (BURIED)

BILL SIMMONS ROAD
(R.O.W. VARIES)
ASPHALT

LEGAL DESCRIPTION

All of Lot 1, Block A, Shanklin Farm Addition, an Addition to the City of Colleyville, recorded in Document Number D222058637 in the Plat Records of Tarrant County, Texas.

NOTES

1. This Survey is issued without the benefit of a current title report and is subject to revision upon receipt thereof. Surveyor has done no additional research for possible easements, restrictions or covenants which may affect this property.
2. All bearings shown hereon are based on the Texas Coordinate System of 1983, North Central Zone.
3. The Surveyor has not physically located any underground utilities and/or improvements which may be located under or near the subject property.
4. Selling a portion of this addition by metes and bounds is a violation of the city Subdivision Ordinance and State platting statutes and is subject to fines and withholding of utilities and building permits.
5. According to the Flood Insurance Rate Map No. 48439C0095K, published by the Federal Emergency Management Agency, dated: September 25, 2009, the surveyed property shown hereon does not lie within any special flood hazard area inundated by the 100-year flood.

Certified to: Kevin J. Wolfe

I certify that this survey was made on the ground, that this plat correctly represents the facts found at the time of survey, and that this professional service substantially conforms to the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1A, Condition 2, Survey.

[Signature]

DAVID CARLTON LEWIS, R.P.L.S. NO. 5647



March 15, 2022
CERTIFICATE DATE

0.8709 ACRE
4820 BILL SIMMONS ROAD

LOT 1, BLOCK A, SHANKLIN FARM ADDITION

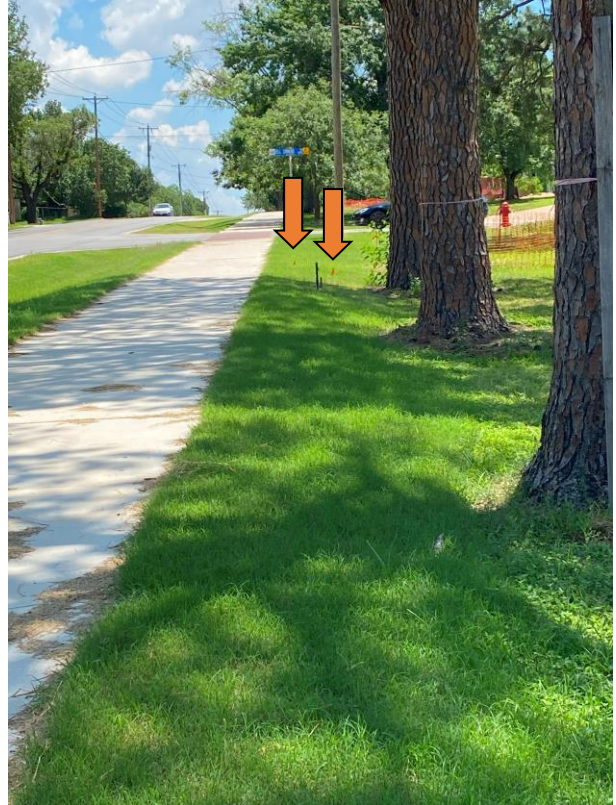
IN THE SIMON COTRIL SURVEY, A-328
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS

ISSUE DATE: 3/24/2022 SCALE: 1"=30' PROJECT NO.: 019-008-11

SPRY SURVEYORS

8241 Mid-Cities Blvd., Suite 102 • North Richland Hills, TX 76182
PH: 817.776.4049 • spry@sprysurveyors.com • www.sprysurveyors.com
Firm Reg. No. 10112000

Photo 1 & 2



Flag on left at property line and flag on right two feet from property line

Photo 3



Proposal for wrought iron fence

Illustration 1



Illustration of proposed fence

Photo 4



West of Beldon on Glade

Photo 5



Behrens Ct and Glade

Photo 6



Behrens Rd and Glade

Photo 7



Stafford and Glade

Photo 8



Jim Mitchell and Glade

Photo 9



Cranbrook and Glade

Photo 12



Photo 13



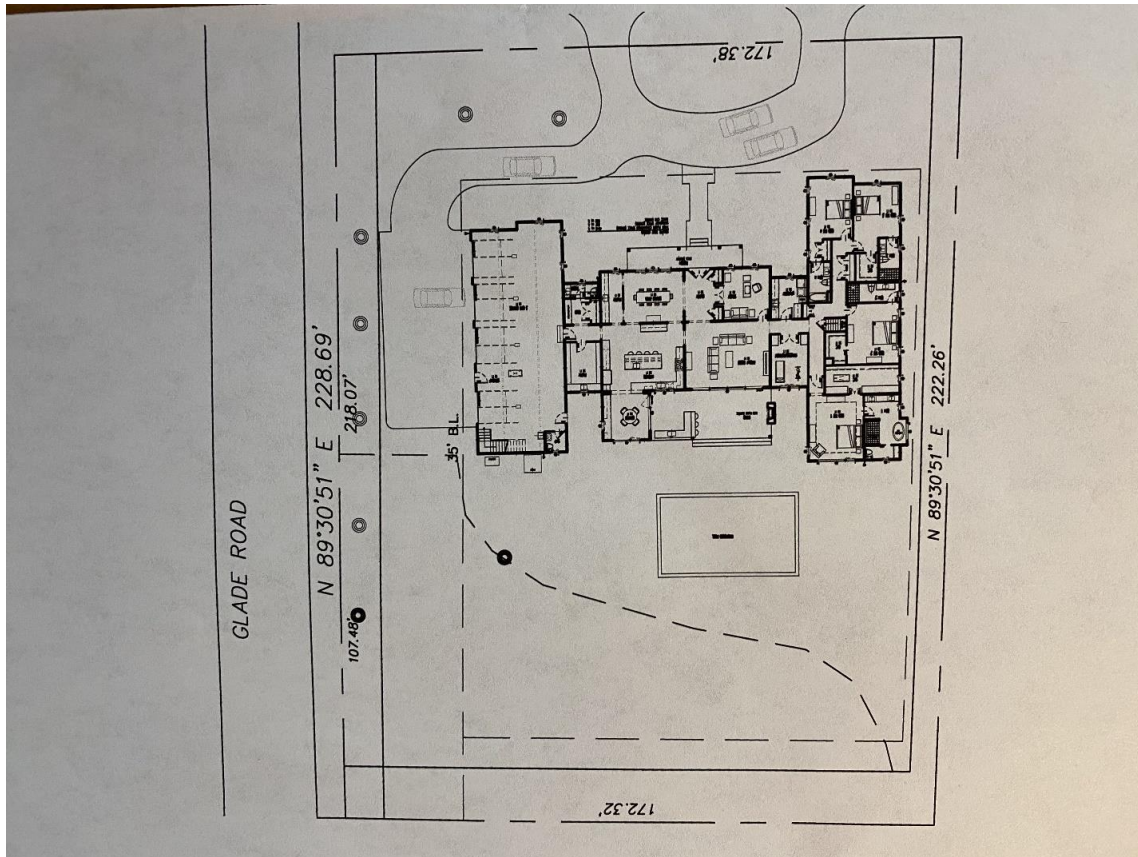
Unbuildable area at the back of the property

Photo 14



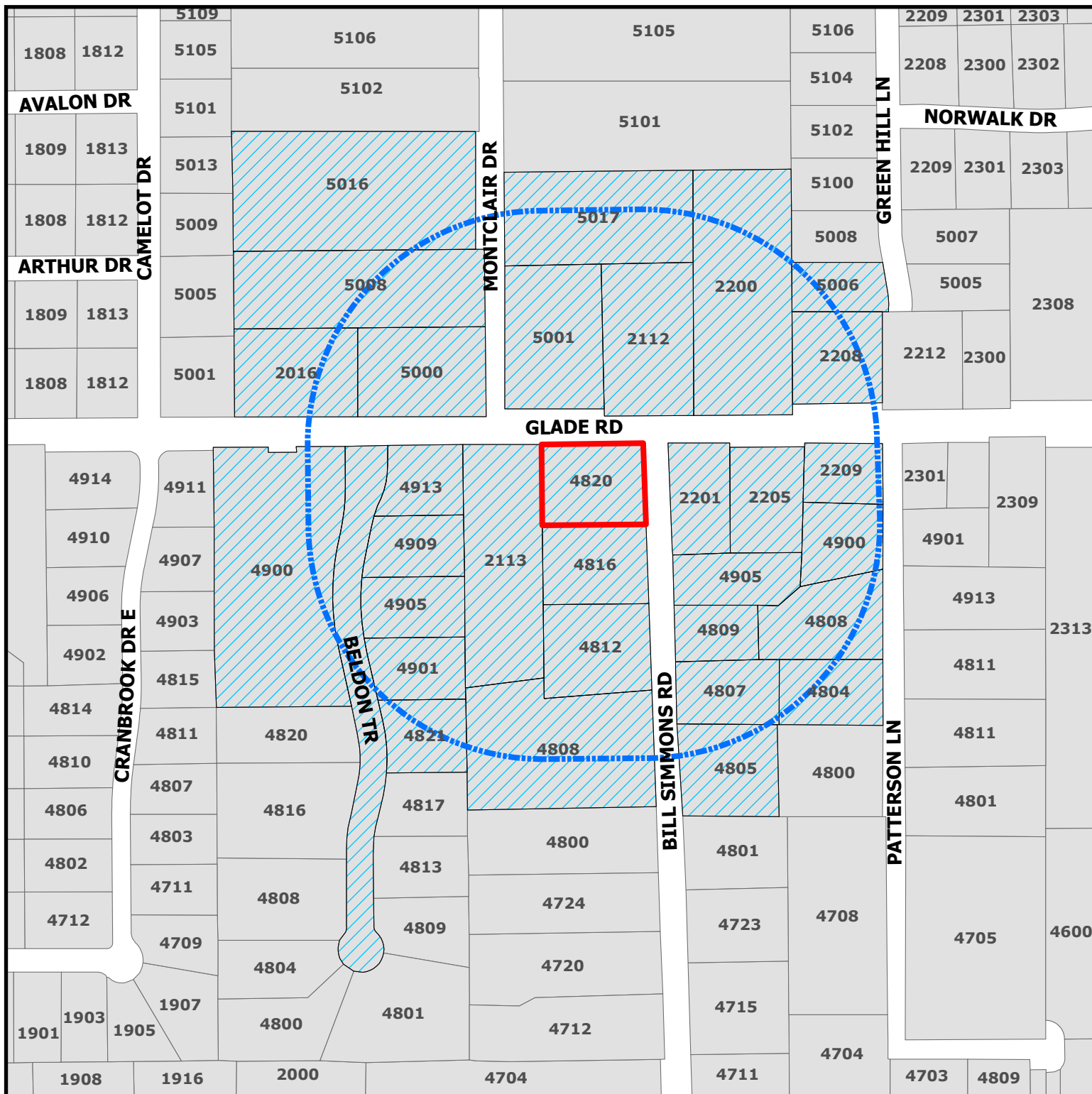
Unbuildable area at back of the property

Exhibit 3



Site plan

Notification Map

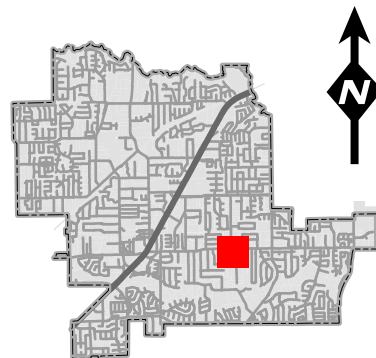


ZC23-016

4820 Bill Simmons



DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.





NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.
City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a non-compliant fence on Lot 1, Block A, of the Shanklin Farm Addition. The request is for a street side yard fence to extend beyond the building setback and be located on the property line along Glade Road.

Zoning Case: ZC23-016

Applicant: Boyce Estes

Owner: Estes family living trust

Location: 4820 Bill Simmons Rd

Property Description: Lot 1, Block A, of the Shanklin Farm Addition

Present Zoning: R20

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

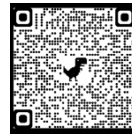
**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyst

NOTICE OF PUBLIC HEARING

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

OBJECTID	Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
1	SNEAD, DAVID	4900 PATTERSON LN	COLLEYVILLE, TX	76034	4900 PATTERSON LN
2	THOMPSON, NELDA E	5017 MONTCLAIR DR	COLLEYVILLE, TX	76034	5017 MONTCLAIR DR
3	SERIS, ANTHONY F	5000 MONTCLAIR DR	COLLEYVILLE, TX	76034	5000 MONTCLAIR DR
4	MEYER, CARISSA S	4807 BILL SIMMONS RD	COLLEYVILLE, TX	76034	4807 BILL SIMMONS RD
5	SHIPMAN, BUDDY L	4913 BELDON TR	COLLEYVILLE, TX	76034	4913 BELDON TR
6	SANDLIN, SCOTT	5137 DAVIS BLVD	NORTH RICHLAND HILLS, TX	76180	2113 GLADE RD
7	CARPENTER, JAMES	2201 GLADE RD	COLLEYVILLE, TX	76034	2201 GLADE RD
8	MURILLO, LOUIS	2200 GLADE RD	COLLEYVILLE, TX	76034	2200 GLADE RD
9	HUFF, DAVID A	5006 GREEN HILL LN	COLLEYVILLE, TX	76034	5006 GREEN HILL LN
10	PORTER, CHARLES ALLEN	2112 GLADE RD	COLLEYVILLE, TX	76034	2112 GLADE RD
11	ALEXANDER MANAGEMENT TRUST	4808 BILL SIMMONS RD	COLLEYVILLE, TX	76034	4808 BILL SIMMONS RD
12	WOLFE, KEVIN J	PO BOX 915	COLLEYVILLE, TX	76034	4816 BILL SIMMONS RD
13	FERRANDO DONALD AND DIANE E 199	4901 BELDON TRL	COLLEYVILLE, TX	76034	4901 BELDON TR
14	LABARGE, AMY	4809 BILL SIMMONS RD	COLLEYVILLE, TX	76034	4809 BILL SIMMONS RD
15	NEW, STEVE	4905 BILL SIMMONS RD	COLLEYVILLE, TX	76034	4905 BILL SIMMONS RD
16	FLETCHER, DAVID	4909 BELDON TRL	COLLEYVILLE, TX	76034	4909 BELDON TR
18	NESBITT, WILLIAM H	2208 GLADE RD	COLLEYVILLE, TX	76034	2208 GLADE RD
19	HOBBS, SHANE	4804 PATTERSON LN	COLLEYVILLE, TX	76034	4804 PATTERSON LN
20	TOMLINSON, MIKELL A	4805 BILL SIMMONS RD	COLLEYVILLE, TX	76034	4805 BILL SIMMONS RD
21	BLAKE, C DAVID	4821 BELDON TR	COLLEYVILLE, TX	76034	4821 BELDON TR
22	DESTINY POINTE CHRISTIAN CENTER	2350 E MAYFIELD RD	ARLINGTON, TX	76014	2016 GLADE RD
23	GARLISH, JAMES	4808 PATTERSON LN	COLLEYVILLE, TX	76034	4808 PATTERSON LN
25	BELDON HOLLOW HOA	PO BOX 797	COLLEYVILLE, TX	76034	4803 BELDON TR
26	DIFILIPPO, JAMES	4905 BELDON TR	COLLEYVILLE, TX	76034	4905 BELDON TR
27	KHAN, ABDUN	4820 N HAVEN	DALLAS, TX	75229	2209 GLADE RD
28	CRACKJ LLC	5701 MORLAIX CT	COLLEYVILLE, TX	76034	5008 MONTCLAIR DR
29	GUMM, STEVE	5001 MONTCLAIR DR	COLLEYVILLE, TX	76034	5001 MONTCLAIR DR
30	N&LM REVOCABLE TRUST	5016 MONTCLAIR DR	COLLEYVILLE, TX	76034	5016 MONTCLAIR DR
32	ESTES FAMILY LIVING TRUST	1711 WILDFLOWER TR	GRAPEVINE, TX	76051	4820 BILL SIMMONS RD
33	CHELSEA PARK ADDITION	1816 Avondale Drive	COLLEYVILLE, TX	76034	COURTESY NOTICE
34	BELDON HOLLOW	P.O. Box 797	COLLEYVILLE, TX	76034	COURTESY NOTICE
35	CRANBROOK ESTATES	P.O. Box 372	COLLEYVILLE, TX	76034	COURTESY NOTICE
36	SUMMERBROOK WEST ADDN	P.O. Box 864	COLLEYVILLE, TX	76034	COURTESY NOTICE
37	SUMMERBROOK ADDN (COLLEYVILLE)	P.O. Box 864	COLLEYVILLE, TX	76034	COURTESY NOTICE
38	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED

From: [Boyce Estes](#)
To: [Jackie Reyff](#)
Subject: Fwd: 4820 Bill Simmons Road
Date: Sunday, August 6, 2023 11:06:19 AM

Sent from my iPhone

Begin forwarded message:

From: JAMES NACKLEY <[REDACTED]>
Date: August 6, 2023 at 9:16:19 AM CDT
To: [REDACTED]

James and Anna Nackley
5408 ST. Emilion CT.
Colleyville, TX 76034
[REDACTED]

Community Development Department

City of Colleyville
100 Main Street
Colleyville, TX 76034

To whom it may concern:

I am writing to convey our personal support for a Special Use Permit for a non-compliant fence on Lot 1, Block A, of the Shanklin Farm Addition. The Estes family's request for the addition of this fence along their property line on Glade Road is both reasonable and necessary. This variance is consistent with other fences, and it would also aesthetically enhance the area. The Estes family has been a pillar of the Colleyville community and they represent all that is good in our city.

Thank you for including our opinions and support for this variance as part of the public record.

Sincerely,

James J. Nackley II, MD
Anna C. Nackley, MD

From: [Boyce Estes](#)
To: [Jackie Reyff](#)
Subject: Fwd: Fence variance 4820 Bill Simmons Road
Date: Sunday, August 6, 2023 8:29:33 AM

Sent from my iPhone

Begin forwarded message:

From: Diana Enty [REDACTED]
Date: August 6, 2023 at 8:25:19 AM CDT
To: [REDACTED]
Subject: Fence variance

Skip

I have reviewed the variance you have requested on your fence. I don't see any issues with this variance. Please submit this to the city of Colleyville. I'm in support of the variance you have requested.

Sincerely Don Enty.
Sent from my iPhone

From: [Boyce Estes](#)
To: [Jackie Reyff](#)
Cc: [boyce Estes](#)
Subject: Fwd: Fencing request, support letter 4820 Bill Simmons
Date: Saturday, August 5, 2023 12:55:59 PM

Sent from my iPhone

Begin forwarded message:

From: [REDACTED]
Date: August 4, 2023 at 2:59:51 PM CDT
To: [REDACTED]
Subject: Fencing request

Mr. Skip Estes,

It was a pleasure to meet you and welcome to our neighborhood. I wish to inform you my husband Steve and I have no objections to your fencing request. I think your proposal will add beauty, privacy and continuity to our neighborhood.

Sincerely,
Karen and Steve New
4905 Bill Simmons Road
Colleyville, Tx 76034

From: [Boyce Estes](#)
To: [Jackie Reyff](#)
Cc: [boyce Estes](#)
Subject: Fwd: 4820 Bill Simmons Rd support letter
Date: Saturday, August 5, 2023 12:55:04 PM

Sent from my iPhone

Begin forwarded message:

From: Shane Hobbs <[REDACTED]>
Date: August 4, 2023 at 4:18:02 PM CDT
To: [REDACTED]
Subject: 4820 Bill Simmons Rd

My Name is Shane Hobbs my wifes name Is Sherrill Hobbs we live at 4804 Patterson Ln Colleyville we are both supportive of the changes Mr Estes is trying to make at 4820 Bill Simmons Rd. We both feel this will be a great asset to our community. Thank You Shanr Hobbs

From: [Boyce Estes](#)
To: [Jackie Reyff](#)
Subject: Fwd: Letter 4820 Bill Simmons Road
Date: Sunday, August 6, 2023 6:08:46 PM

Sent from my iPhone

Begin forwarded message:

From: Uma Lal <[REDACTED]>
Date: August 6, 2023 at 6:06:18 PM CDT
To: [REDACTED]
Subject: Letter

Please let me know if you need anything else.

Uma Lal
Sent from my iPhone

From: [Ben Bryner](#)
To: [Jackie Reyff](#); [Kristopher Potts](#); [Scott Hammons](#)
Subject: FW: Failure Notice
Date: Monday, August 7, 2023 8:30:02 AM

From: [REDACTED]
Sent: Sunday, August 6, 2023 4:02 PM
To: Ben Bryner <BBryner@colleyville.com>
Subject: Fw: Failure Notice

Dear Mr Bryner,

After see the sign at the corner of Bill Simmons and Glade I made some inquiries into the proposed change. It seem that the problem is the amount of set back off of Glade.

I personally went out with a tape measure and took some measurements. The measurements are not exact by any means, I measured from the inside of the curb to the fence or the retaining wall. I found the distance varies greatly from 11' to 37'.

Examples -

- Corner of Glade and Bluebonnet are as close as 12' distance
- Near the corner of Glade and Behrnes Rd 20' distance
- On Glade between Behrnes Ct and Cranbrook E the distance varied from 12' to 15'
- On Glade between Cranbrook E and Beldon Trail the distance was as little as 11'
- Glade and Summerbrook 25' distance

The variance the Estes' are proposing would be in line with other homes, fences or retaining walls along Glade Rd. between Bluebonnet and the traffic circle. I believe the city should grant the variance..

Sincerely,
Belinda Baker
4504 Bill Simmons Rd
Colleyville, TX 76034
[REDACTED]

From: [Dora Estes](#)
To: [Jack & Dora](#)
Subject: 4808 Bill Simmons
Date: Monday, August 7, 2023 8:33:23 AM

Carmen Day-Alexander
4808 Bill Simmons Rd.
Colleyville, TX 76034

Carmen Day-Alexander

Community Development Department To Whom it May Concern:

City of Colleyville
100 Main Street
Colleyville, TX 76034

I am writing to convey our personal support for a Special Use Permit for a non-compliant fence on Lot 1, Block A, of the Shanklin Farm Addition. The Estes family's request for the addition of this fence along their property line on Glade Road is both reasonable and necessary. This variance is consistent with other fences, and it would also aesthetically enhance the area.

Thank you for including our opinions and support for this variance as part of the public record.

Sincerely,

Carmen Day-Alexander

Carmen & Craig Alexander

From: [Kevin Wolfe](#)
To: [Jackie Reyff](#)
Subject: Zoning Case ZC23-016 Boyce Estes
Date: Monday, August 7, 2023 8:34:55 PM

Jackie:

In pursuit of the zoning notification we received for the case referenced above, we support the efforts of Dr. Boyce Estes to receive the zoning change to allow the side fence to be placed on the north property line. We do not see nor believe how a fence will affect or harm the city in anyway. As you know, I am familiar with the property and was involved in the platting process of this subdivision. The properties within this subdivision all were designed to have about the same frontage to allow a home with fenced side yards. The fence will help provide a greater distance between this fence and his home allowing for more home security. A fence will be consist with other properties along Glade road, being located on or about the Right-of-Way (R.O.W.) line. We are asking for the board to favor the applicate, Dr. Boyce Estes to allow the fence.

Thank you for your consideration.

Kevin J Wolfe
4812 Bill Simmons Road
Colleyville, TX 76034



From: [Boyce Estes](#)
To: [Jackie Reyff](#)
Subject: Fwd: 4820 Bill Simmons Rd
Date: Monday, August 7, 2023 4:53:54 PM

----- Forwarded message -----

From: **Janeece Garlish** [REDACTED]
Date: Mon, Aug 7, 2023 at 4:52 PM
Subject: 4820 Bill Simmons Rd
To: [REDACTED]
[REDACTED]

Hi Skip,

Thank you for your letter explaining the need for a fence. My husband and I fully support your proposed fence as a way to protect your property and help alleviate Glade Road traffic noise. We do not have any issues with the fence you proposed.

Please let us know if you would like us to send a copy of this email to the city, I would be happy to do that.

We look forward to having you around the corner!

Take care,
James and Janeece Garlish
[4808 Patterson Lane, Colleyville](#)

From: [Boyce Estes](#)
To: [Jackie Reyff](#)
Subject: Fwd: Support for Wrought-Iron Fence
Date: Tuesday, August 8, 2023 4:30:19 AM

Sent from my iPhone

Begin forwarded message:

From: Jim Carpenter [REDACTED]
Date: August 8, 2023 at 2:14:05 AM CDT
To: [REDACTED]
Subject: Support for Wrought-Iron Fence

Hi Skip,

As we discussed the other day, my wife and I think that the type of fence you are proposing for your new home to be built at 4820 Bill Simmons Road should be an attractive and practical addition to your land.

Please tell any interested parties at the City of Colleyville to feel free to reach out to me if they need to confirm our position on your proposal.

And we look forward to you and your wife becoming our neighbors.

Kind Regards,

Jim Carpenter

[REDACTED]
2201 Glade Road
Colleyville, TX. 76034

Sent from my iPad

From: [Tommy Curb](#)
To: [Ben Bryner](#); [Jackie Reyff](#)
Cc: [REDACTED]
Subject: 4820 Bill Simmons RD
Date: Wednesday, August 9, 2023 9:28:16 AM

Dear sirs,

I have received a copy of a letter from our future neighbor Mr. Skip Estes regarding his request to the city of Colleyville for a variance to install a wrought iron privacy fence on his property referenced above. My wife and I have lived in Colleyville for over 20 years and have lived on Bill Simmons RD for 18 years of those years. We are excited to see the development of the address referenced above and we are supportive of Mr. Estes request. I believe what Mr. Estes has requested is reasonable and inline with the character of the homes in our area and the city of Colleyville at large. Please accept this email as our indication of our support.

Sincerely,
Tommy and Dia Curb
4508 Bill Simmons RD
Colleyville, TX 76034

From: [Boyce Estes](#)
To: [Jackie Reyff](#)
Subject: Fwd: ZC23-016 Support
Date: Sunday, August 13, 2023 6:57:40 PM

Jackie, I just received this today. I know it will not be in the packet for the P&Z meeting, but thought it might be included for the city council meetings.

Thanks

Sent from my iPhone

Begin forwarded message:

From: Max Reising <[REDACTED]>
Date: August 13, 2023 at 5:50:30 PM CDT
To: [REDACTED]
Cc: Max Reising <[REDACTED]>
Subject: ZC23-016 Support

Boyce, I am in receipt of the public hearing notice from the city of Colleyville for your special use permit Zoning Case ZC23-016.

Please accept this email as formal support for your request to the city to extend beyond the building setback for the construction of your fence on the property line adjacent to Glade Road.

If you need an other documentation or other support, please feel free to reach out.

Welcome to the neighborhood!

Max Reising
2113 Glade Road
Colleyville, TX 76034
[REDACTED]

This transmission contains CONFIDENTIAL INFORMATION which may be legally privileged and which is intended only for the use of the named addressee(s). Unless otherwise noted, this message does not create an attorney-client relationship in the absence of such an existing relationship. The name and biographical data contained herein are for informational purposes only and do not constitute a signature or other indication of an intent by the sender to authenticate the contents of this message.

August 10th 2023

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

To whom it may Concern,

My name is Bud Shipman and own the house located at 4913 Beldon Trail, Colleyville, TX 76034.

I am writing to **PROTEST** the request listed below:

Consideration of a Special Use Permit for a non-compliant fence on Lot 1, Block A, of the Shanklin Farm Addition. The request is for a street side yard fence to extend beyond the building setback and be located on the property line along Glade Road.

Zoning Case: ZC23-016

Applicant: Boyce Estes

Owner: Estes family living trust

Location: 4820 Bill Simmons Rd.

Property Description: Lot 1, Block A, of the Shanklin Farm Addition

Present Zoning: R-20 Single Family Residential

This is a very trafficked area with local home owners walking, jogging and walking the pets such as dogs.

Also its my opinion that it would have an adverse effect on the overall appraisal value of the homes located in close proximity.

Regards;


Bud and Linda Shipman

August 11, 2023

4821 Beldon Trail
Colleyville, TX 76034

Community Development Department
City of Colleyville
100 Main Street
Colleyville TX 76034

Reference: Consideration of special use permit for a non compliant fence on Lot 1, Block A, of the Shanklin Farm addition. Zoning case ZC23-016.

Dear Jacquelyn,

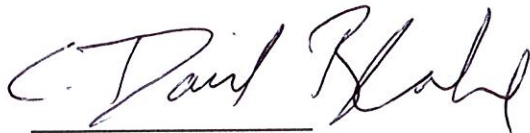
Received your notice for public hearing for the subject request. I am writing to you on behalf of my wife and I to provide our formal comments ahead of the public hearing on this subject.

I wish to formally inform you that **we are opposed** to this zoning request. We do not believe that the applicant for this case should be granted this special use permit.

I moved to Colleyville over 30 years ago due Colleyville being a great and beautiful place to live. We believe that these setbacks are needed to continue to maintain the look & feel of the Glade Road, which affects all neighbors.

Thank you very much.

Regards

A handwritten signature in black ink, appearing to read "C. David Blake". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

C. David Blake

August 11, 2023

4901 Beldon Trail
Colleyville, TX 76034

Community Development Department
City of Colleyville
100 Main Street
Colleyville TX 76034

Reference: Consideration of special use permit for a non compliant fence on Lot 1, Block A, of the Shanklin Farm addition. Zoning case ZC23-016.

Dear Jacquelyn,

Received your notice for public hearing for the subject request. I am writing to you to provide my formal comments ahead of the public hearing on this subject.

I wish to formally inform you that I am opposed to this zoning request. I do not believe that the applicant for this case should be granted this special use permit.

I believe that these setbacks are needed to continue to maintain the look & feel of the Glade Road, which affects all neighbors.

Thank you very much.

Regards


Donald Ferando

August 7, 2023

Community Development Department
City of Colleyville
100 Main Street
Colleyville TX 76034

Reference: Consideration of special use permit for a non compliant fence on Lot 1, Block A, of the Shanklin Farm addition. Zoning case ZC23-016.

Dear Jacquelyn

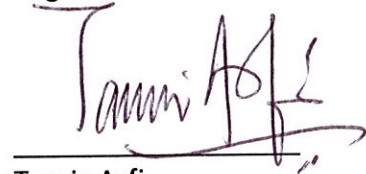
We are in receipt of your notice for public hearing for the subject request. I am writing to you on behalf of the Beldon Hollow HOA, as its President for the 2023 term, to provide our formal comments ahead of the public hearing on this subject.

I wish to formally inform you that the Beldon Hollow HOA board has unanimously approved a position that **we are opposed** to this zoning request. We do not believe that the applicant for this case should be granted this special use permit.

Beldon Hollow HOA also has a large portion of our side fence along Glade road and we have followed the zoning regulations and proper setbacks. We believe that these setbacks are needed to continue to maintain the look & feel of the Glade Road which affects all neighbors.

Thank you very much and please feel free to direct any question to me

Regards

A handwritten signature in dark ink, appearing to read 'Tanvir Arfi', with a horizontal line underneath.

Tanvir Arfi
President, Beldon Hollow Home Owners Association (BHHA)

Cc: Jyothi Chennu – Board Member BHHA
Dave Blake – Board Member BHHA
Frank McDonald – Treasurer BHHA

From: [Boyce Estes](#)
To: [Jackie Reyff](#)
Subject: Fwd: Support for privacy fence at 4820 Bill Simmons Road
Date: Wednesday, August 23, 2023 5:07:01 PM

Jackie, I did not see this letter in the packet.

Sent from my iPhone

Begin forwarded message:

From: Boyce Estes [REDACTED] >
Date: August 14, 2023 at 7:55:26 AM CDT
To: Jackie Reyff <JReyff@colleyville.com>
Subject: Fwd: Support for privacy fence at 4820 Bill Simmons Road

Sent from my iPhone

Begin forwarded message:

From: Carissa Meyer <[REDACTED]>
Date: August 13, 2023 at 10:53:22 PM CDT
To: [REDACTED]
Subject: Support for privacy fence at 4820 Bill Simmons Road

Hello,

We have reviewed the proposal for the placement of a wrought iron privacy fence on 4820 Bill Simmons Road.

This seems like a reasonable plan and we support Skip Estes, the property owner, in this endeavor.

Matt and Carissa Meyer
Homeowners, 4807 Bill Simmons Road

From: [Christine Johnson](#)
To: [Jackie Reyff](#)
Cc: [Ben Bryner](#); [Christine Loven](#)
Subject: FW: zoning notice for residential kit on corner of bill simmons and glade
Date: Monday, August 28, 2023 7:27:53 AM

From: Tamara Caudle <[REDACTED]>
Sent: Saturday, August 26, 2023 10:35 AM
To: Colleyville <colleyville@colleyville.com>
Subject: zoning notice for residential kit on corner of bill simmons and glade

To Planning and Zoning Committee,
My husband, John Caudle and I have been a Colleyville citizens for 22 years. We personally know Dr. and Mrs. Skip Estes who own the property at corner of Bill Simmons and Glade road. they are wanting to build their dream home there. We know them to be very responsible people who do everything with thorough research and great care and class. We do not object to their house plans and believe they should be able to build their fence in a manner that accommodates the planned driveway and do not see it as a detriment to the aesthetic of the street . In fact it will be a beautiful home that will be a green/energy saving structure, thereby adding value to the city .

thank you for your consideration.

Tamara Caudle

4909 Beldon Trail
Colleyville, TX 76034
August 21, 2023

Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

To whom it may concern:

The Fletcher household at 4909 Beldon Trail would like to vote NO and not allow the property at location 4820 Bill Simmons Rd to build a fence to extend beyond the building setback. We believe they should NOT be granted a Special Use Permit for a non-compliant fence and should abide by the setback like all other homeowners in the area.

Respectfully,

A handwritten signature in black ink that reads "David Fletcher". The script is fluid and cursive.A handwritten signature in black ink that reads "Ashley Fletcher". The script is fluid and cursive.

David & Ashley Fletcher

August 11, 2023
4901 Beldon Trail
Colleyville, TX 76034

Community Development Department
City of Colleyville
100 Main Street
Colleyville TX 76034

Reference: Consideration of special use permit for a non
compliant fence on Lot 1, Block A, of the Shanklin Farm
addition. Zoning case ZC23-016.

Dear Jacquelyn,

Received your notice for public hearing for the subject request.
I am writing to you to provide my formal comments ahead of
the public hearing on this subject.

I wish to formally inform you that **I am opposed** to this zoning
request. I do not believe that the applicant for this case should
be granted this special use permit.

I believe that these setbacks are needed to continue to maintain
the look & feel of the Glade Road, which affects all neighbors.

Thank you very much.

Regards


Donald Ferando

ORDINANCE O-23-2252

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.87 ACRES, BEING LOT 1, BLOCK A, OF THE SHANKLIN FARM ADDITION, LOCATED AT 4820 BILL SIMMONS ROAD BY AUTHORIZING A SPECIAL USE PERMIT TO ALLOW A FENCE TO ENCROACH BEYOND THE STREET SIDE YARD SETBACK; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit to allow a fence to encroach beyond the street side yard setback under Case No. ZC23-016; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit to allow a fence to encroach beyond the street side yard setback on 0.87 acres, being Lot 1, Block A, of the Shanklin Farm Addition, located at 4820 Bill Simmons Road, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

a. The Special Use Permit shall apply to an iron fence with brick or stone columns, 6-feet in height, to extend into the street side yard setback located on the north side of the property.

b. It shall be generally consistent with the site plan and as depicted on the attached Exhibit "B".

c. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood
Brandi Elder, Place 1
Scotty Richardson, Place 3
Chuck Kelley, Place 5

_____	Mayor Pro Tem Callie Rigney	_____
_____	George Bond, Place 2	_____
_____	Ben Graves, Place 4	_____
_____		_____

ATTEST:

CITY OF COLLEYVILLE

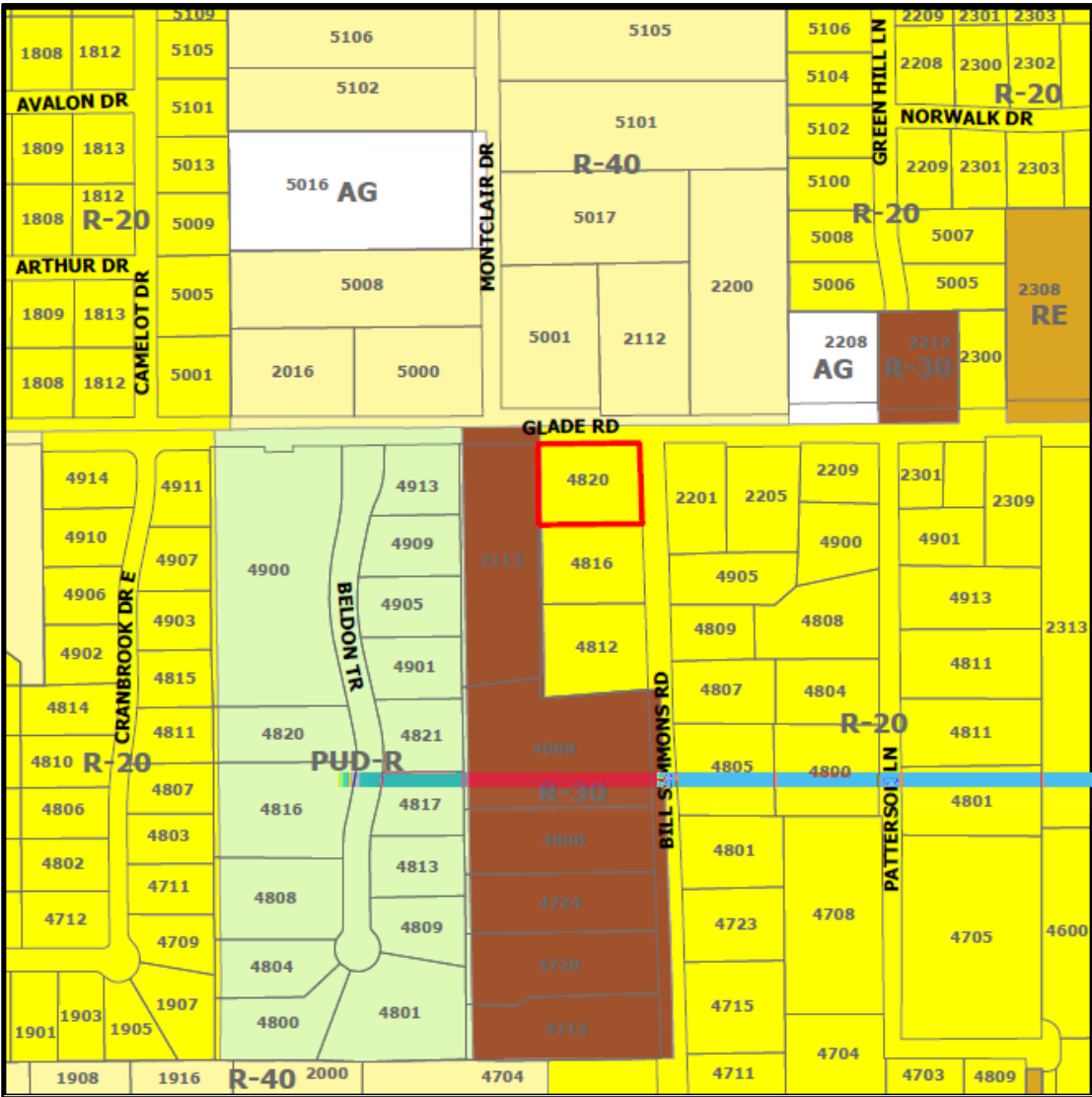
Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

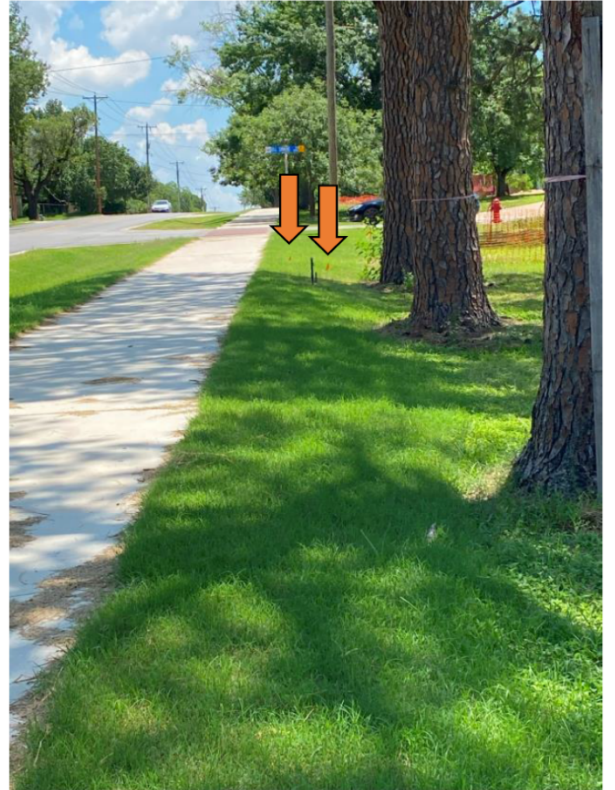
Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map



[illegible]

Photo 1 & 2



Flag on left at property line and flag on right two feet from property line

Photo 3



Proposal for wrought iron fence

Illustration 1

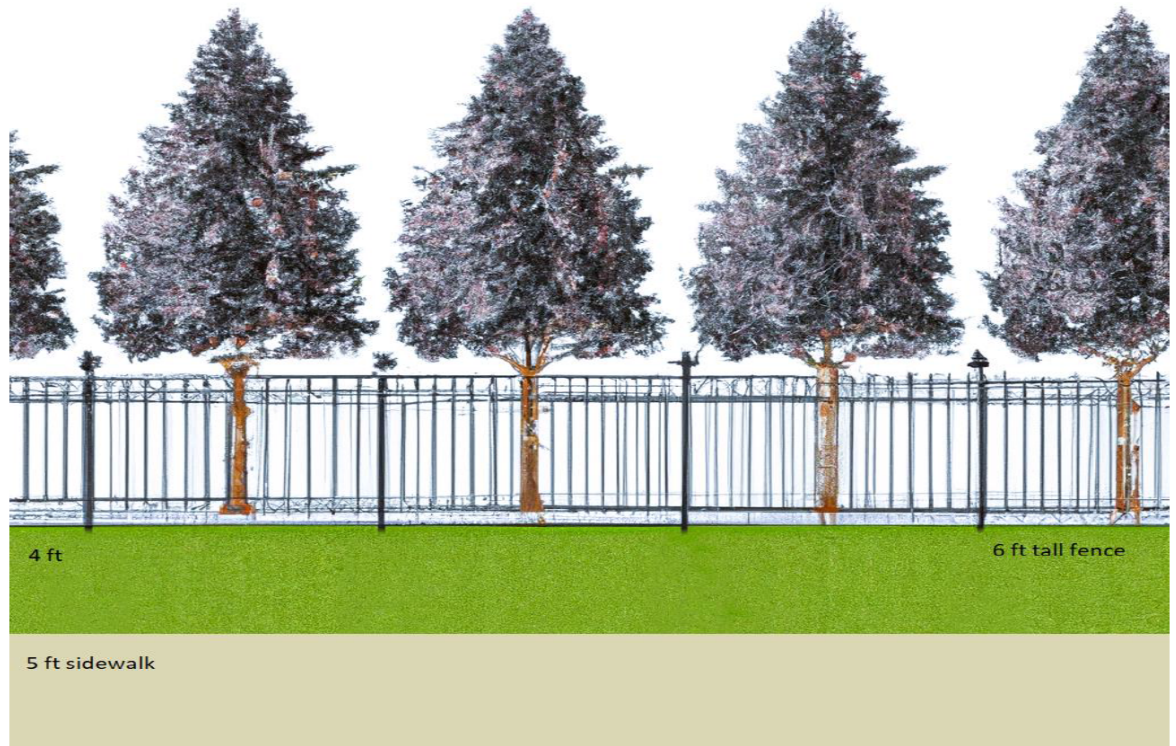


Illustration of proposed fence

***brick or stone columns at appropriate intervals shall be included**



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6i

Agenda Date 9/19/2023

Number Ordinance O-23-2253

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit to allow for a non-compliant fence for Lot 21, Block 2, Stafford Heights Subdivision, located at 4808 Manning Drive, Case ZC23-017

Explanation

Second Reading and Public Hearing

The applicant was present and spoke about the desire for the fence. The City Council expressed concern about the size of the lot. No one spoke during the public hearing.

First Reading and Public Hearing

Jojoy Koshy, the applicant, has submitted a request for a Special Use Permit (SUP) to allow a fence to extend beyond the front façade of the house on Lot 21, Block 2, Stafford Heights Subdivision, being approximately 0.89 acres, and zoned R-40 Single Family Residential district.

Existing Conditions/Background: The subject property, 4808 Manning Drive, has R-40 zoning and is located on the west side of the street south of the intersection of Glade Road and Manning Drive. The subject property has a new single-family residence.

SUP Request: The applicant is requesting approval of an SUP to allow for an iron fence 6-feet in height with 2-foot by 2-foot stone columns and a motorized iron gate to extend beyond the front façade of the house. The proposed fence is requested to be placed approximately on the property line.

Ordinance – Section 3.26 Fences, Free Standing Walls, and Screening Materials Regulations of the Land Development Code establishes the maximum size and location of fencing to be permitted by staff on a residential lot:

"E. Fence and Free-Standing Wall Setback Requirement:

1. Front Yards: No fence or free standing wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall be located beyond the front façade of the primary residential structure.

- a. The primary fencing material shall be of wrought iron, pre-formed concrete, poured in place concrete, concrete masonry unit (CMU), brick, approved wood rail

construction, a combination thereof or other similar material approved by the City Building Official. All poured in place concrete and CMU shall contain an architectural finish.

d. Exceptions to front yard requirement: Lots containing a minimum of 40,000 square feet, and subdivisions, shall be allowed to construct a perimeter fence within the front yard setback. Said fencing shall be no greater than eight (8) feet in height and shall have no greater than twenty-five (25) percent opaque construction within the front yard. Allowed construction materials shall be the same as paragraph "1.a" above. This exception shall not apply to properties zoned as a PUD district."

Regulation "1" above applies in this case requiring no fence be allowed to extend beyond the front façade of the house. The lot falls just short of meeting the exception. The Land Development Code provides the opportunity to request an SUP to deviate from the requirements.

Special Use Permit Provision: Any request for a building permit for a fence/wall which does not meet the criteria in this section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

Analysis: The applicant is proposing an iron fence 6-feet in height with 2-foot by 2-foot stone columns and a motorized iron gate to extend beyond the front façade of the house. The proposed fence is requested to be placed approximately on the property line. The lot is approximately 38,200 square feet in size. If the SUP is approved, this would be the first house with this type of fence on the street.

Plat Status: The property is platted as Lot 21, Block 2, Stafford Heights.

DRC Review: The DRC met on June 24th and determined the case could be scheduled for the next available Planning and Zoning Commission meeting.

Drainage: NA

Surrounding Development: The properties to the north, south, east, and west are zoned R-40 and contain single-family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends denial of the requested SUP as it does not meet the technical requirements of the Land Development Code.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at their August 14, 2023 meeting by a vote of 4-1.

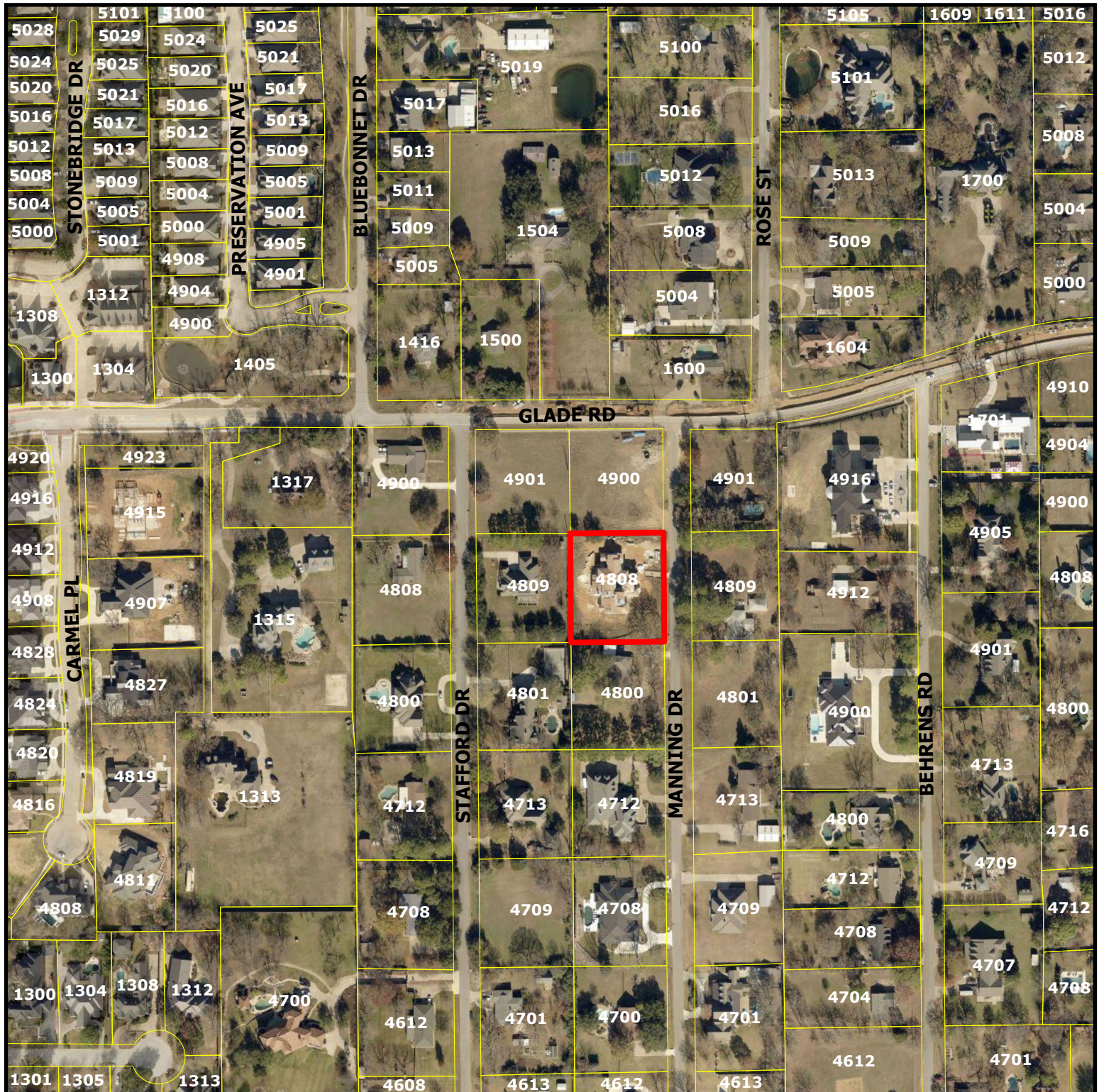
Recommendation

Denial

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Plan and Building Elevations
6. Landscaping Plan
7. Stafford Heights Subdivision Plat
8. Notification Map
9. Notification Letter
10. Notification List
11. Ordinance O-23-2253

Aerial Map



ZC23-017

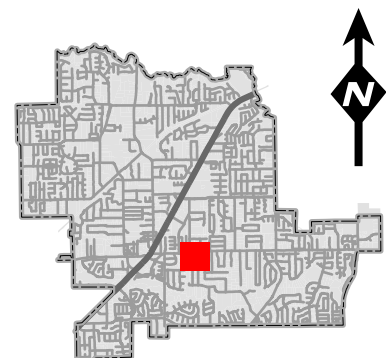
4808 Manning Drive

DISCLAIMER:

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Subject Property



Zoning Map

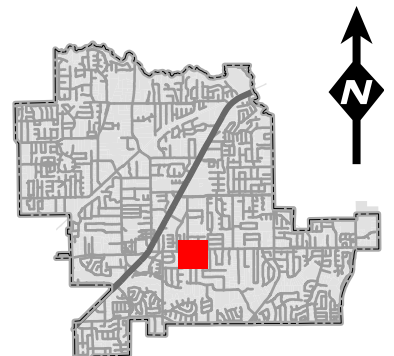


ZC23-017

4808 Manning Drive

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 Subject Property



Future Land Use Map

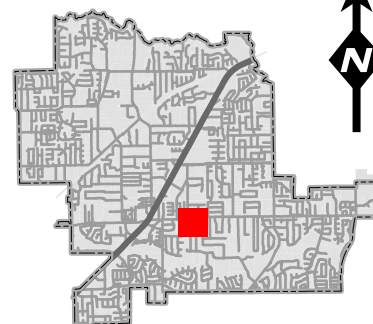
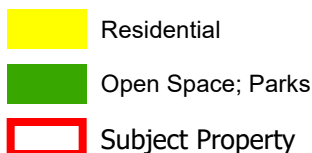


DISCLAIMER:

This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

ZC23-017

4808 Manning Drive





7/13/2023

RE: fence variance for 4808 Manning Dr.

To Whom it May Concern,

We wish to install a 6' iron fence with 2' x 2' stone columns at equal intervals. The fence would pass from the front building line to the front property line. We propose to install motorized iron gates. The see-thru iron gates would not impede visibility in any direction.

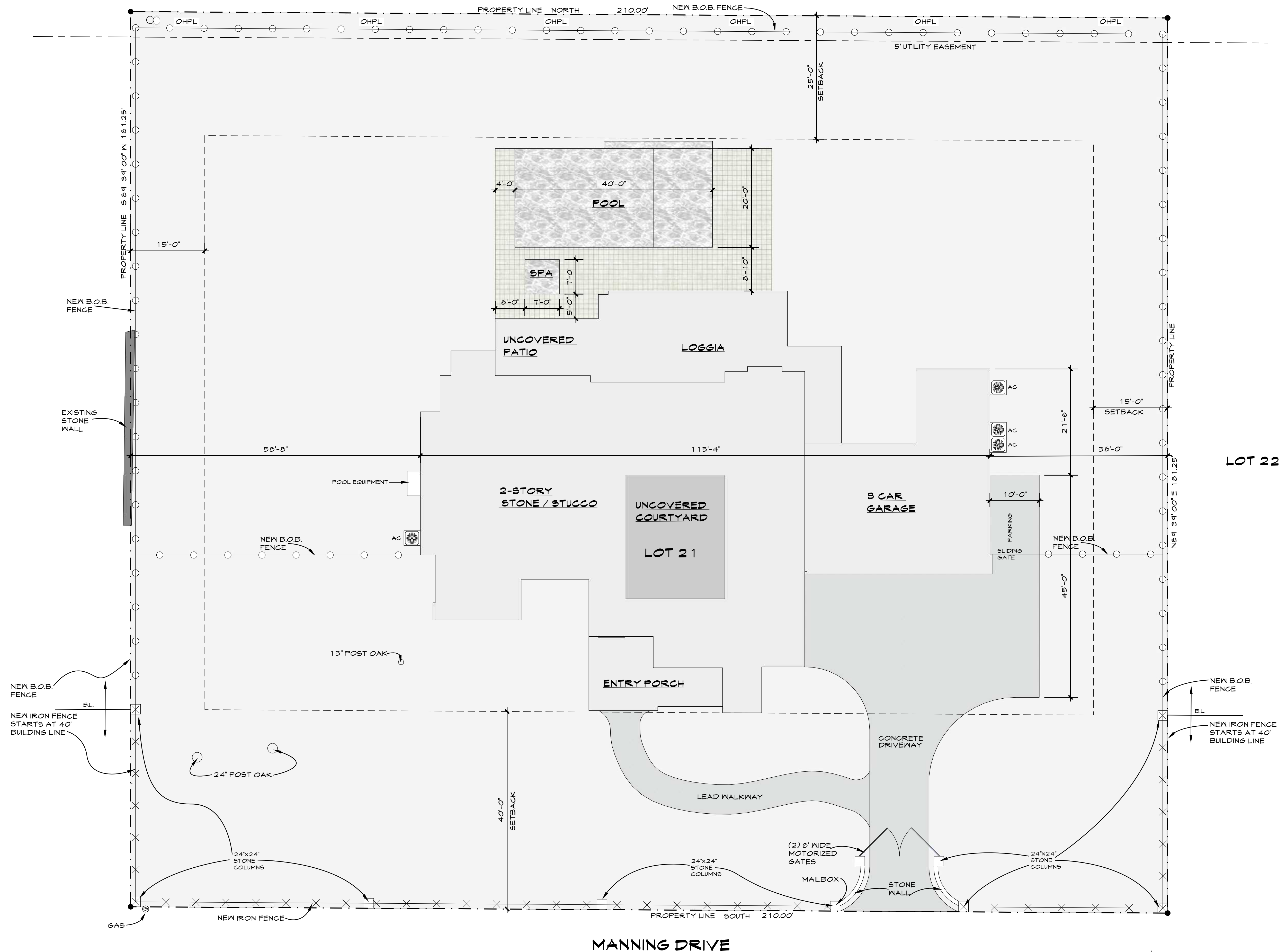
With regard,

A handwritten signature in black ink, appearing to read "Jojoy Koshy".

Jojoy Koshy
President/Founder
Atrium Construction, LLC

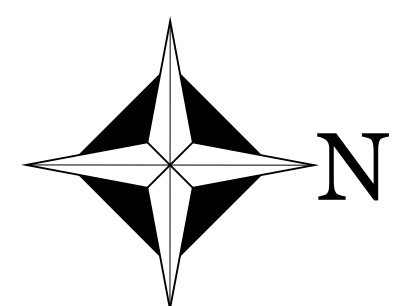
LOT 20

LOT 22



SITE PLAN

Scale: 1"=10'-0"



ARCHITECT: BENNET LIU
DRAWN BY: CRAIG KEBER
DATE: November 12, 2014
DATE: September 19, 2019
REV:



A Residence at
4808 Manning Drive
Colleyville, Texas 76034

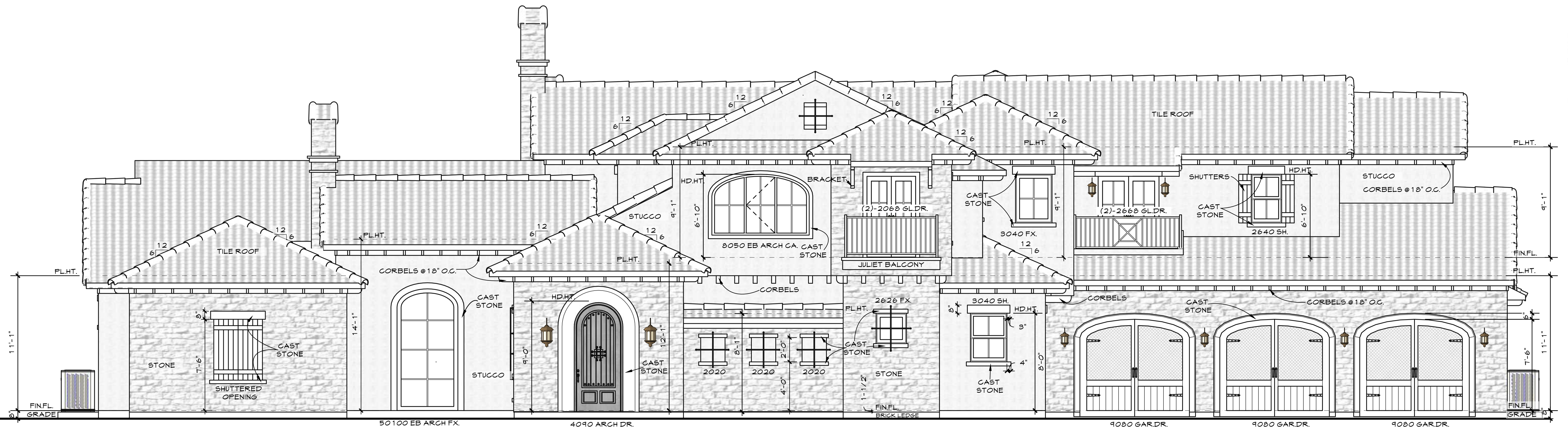


B T L and ASSOCIATES
ARCHITECTS
PLANNERS
320 DECKER DR. #110
IRVING, TX. 75062
OFFICE: 972-739-6073 CELL: 214-632-5150

A0 of 10
project no.
123456



REAR ELEVATION
scale: 1/4"=1'-0"



FRONT ELEVATION
scale: 1/4"=1'-0"

ARCHITECT: BENNET LIU
DRAWN BY: CRAIG KIEBER
DATE: November 12, 2014
DATE: September 19, 2019
REV:



A Residence at
4808 Manning Drive
Colleyville, Texas 76034



B T L and ASSOCIATES
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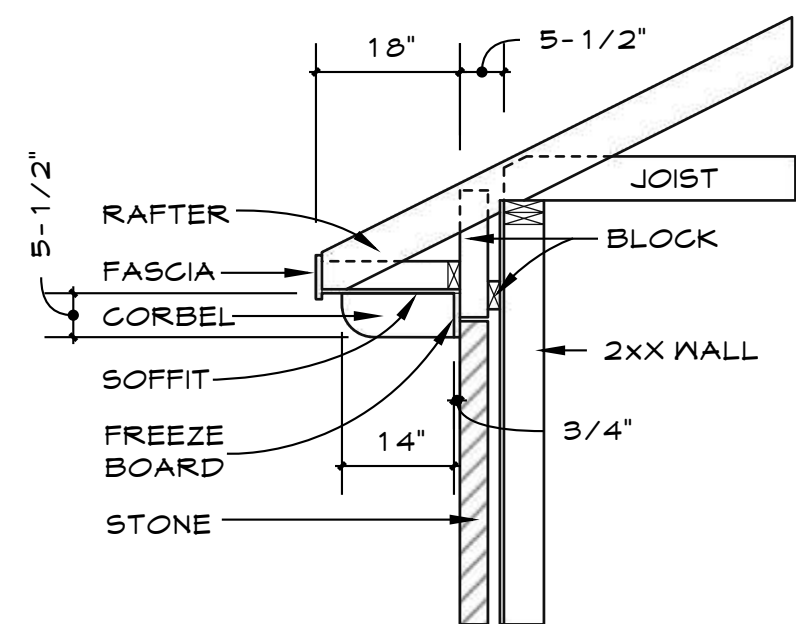
A3 of 10
project no.
123456



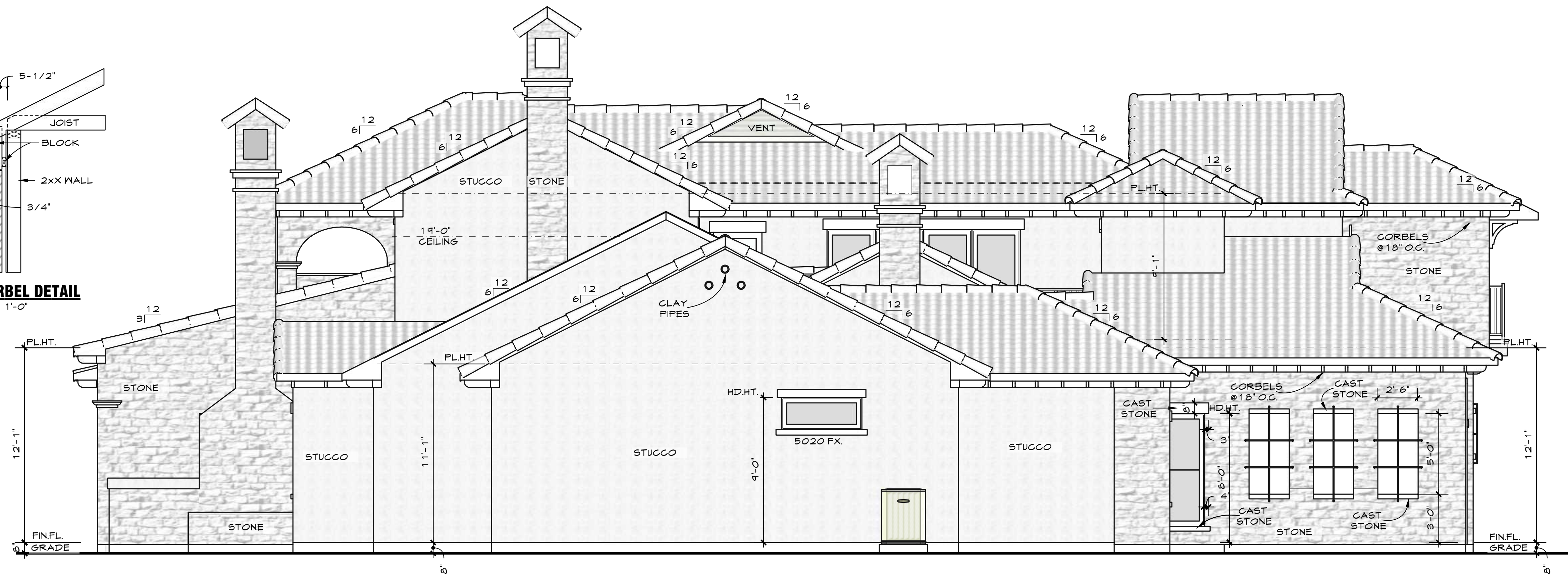
A Residence at
4808 Manning Drive
Colleyville, Texas 76034



B T L and ASSOCIATES
ARCHITECTS
PLANNERS
320 DECKER DR. #110
IRVING, TX. 75062
OFFICE: 972-739-6073 CELL: 214-632-5150



SOFFIT/CORBEL DETAIL
SCALE: 1/2" = 1'-0"



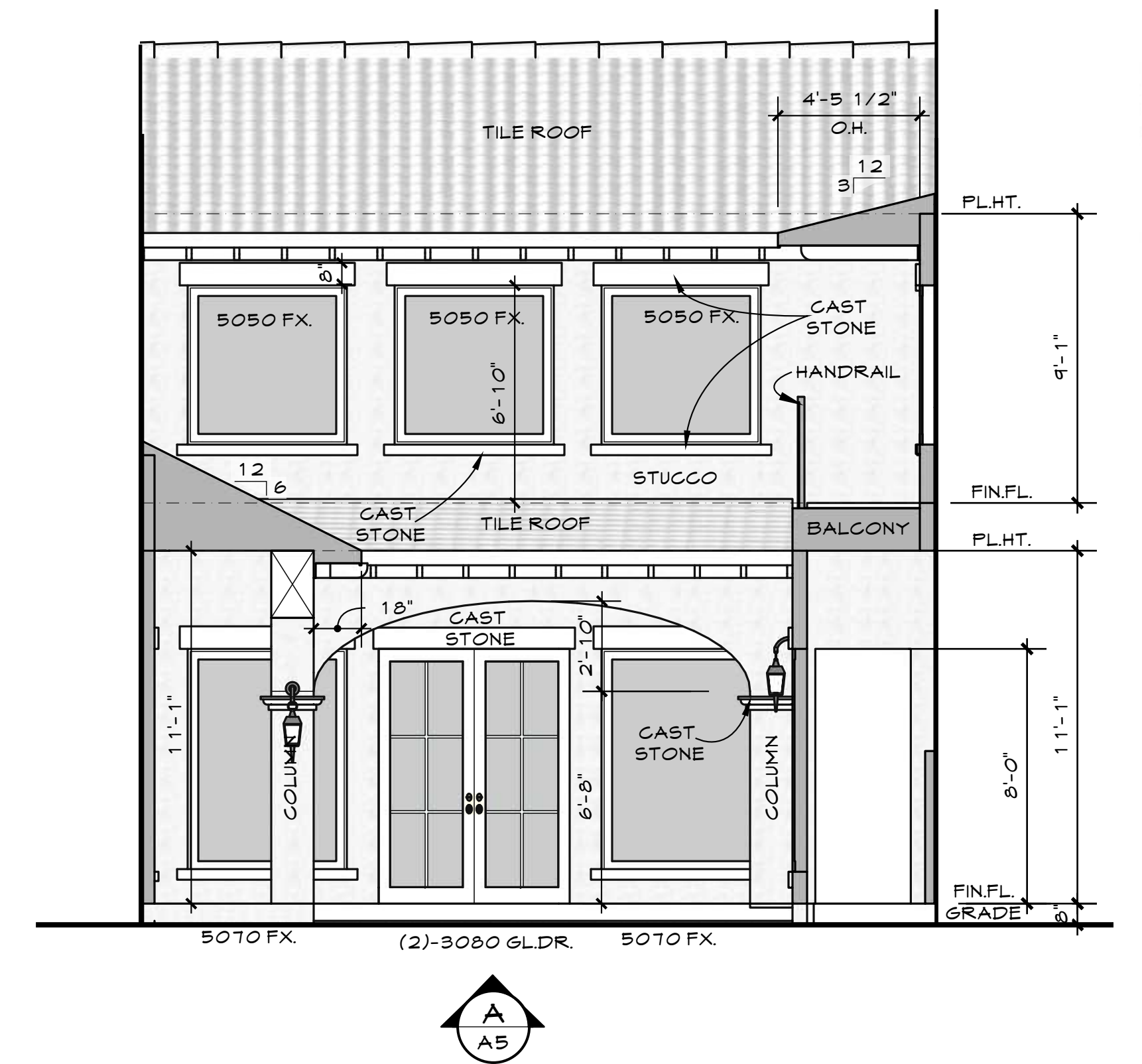
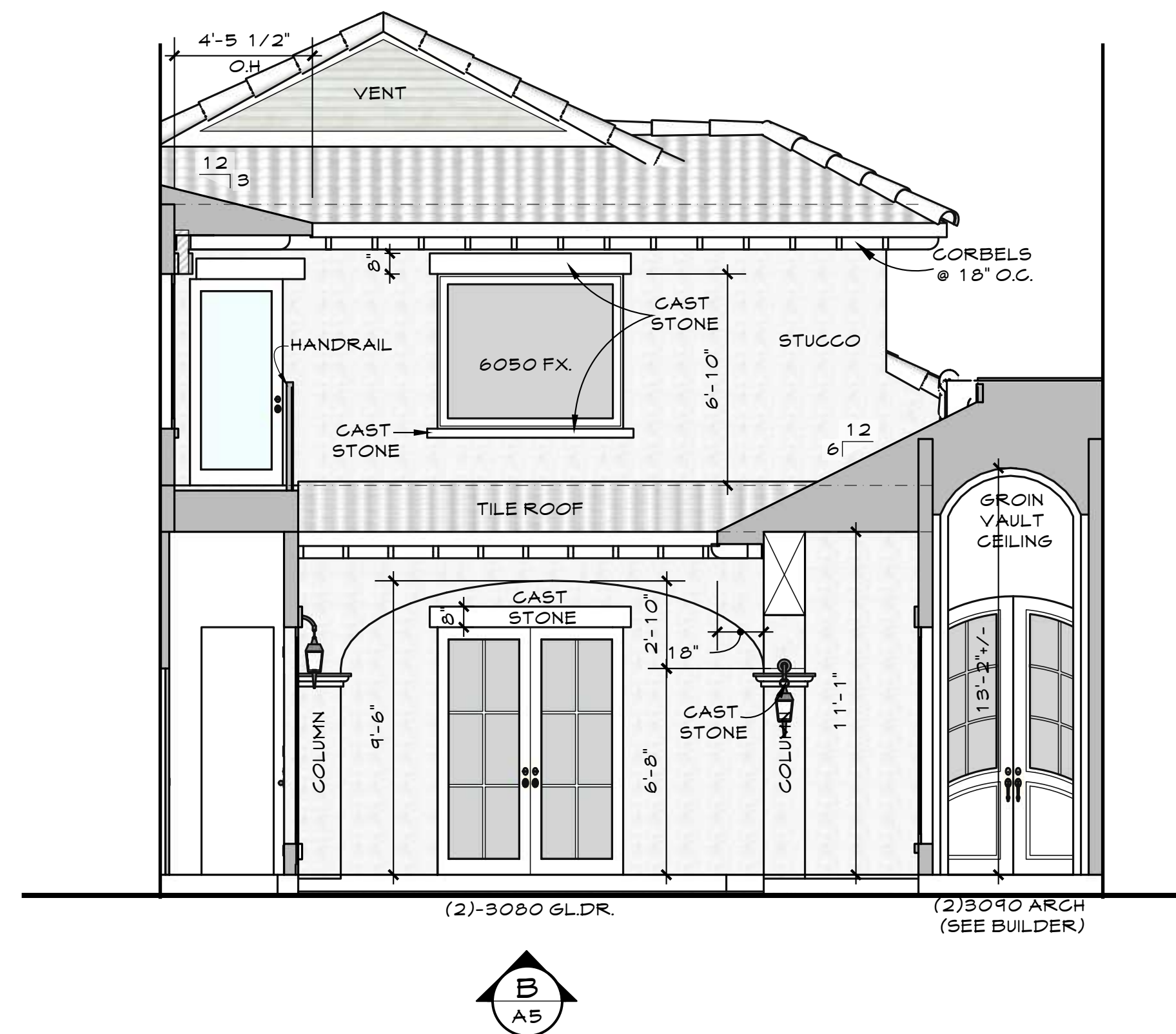
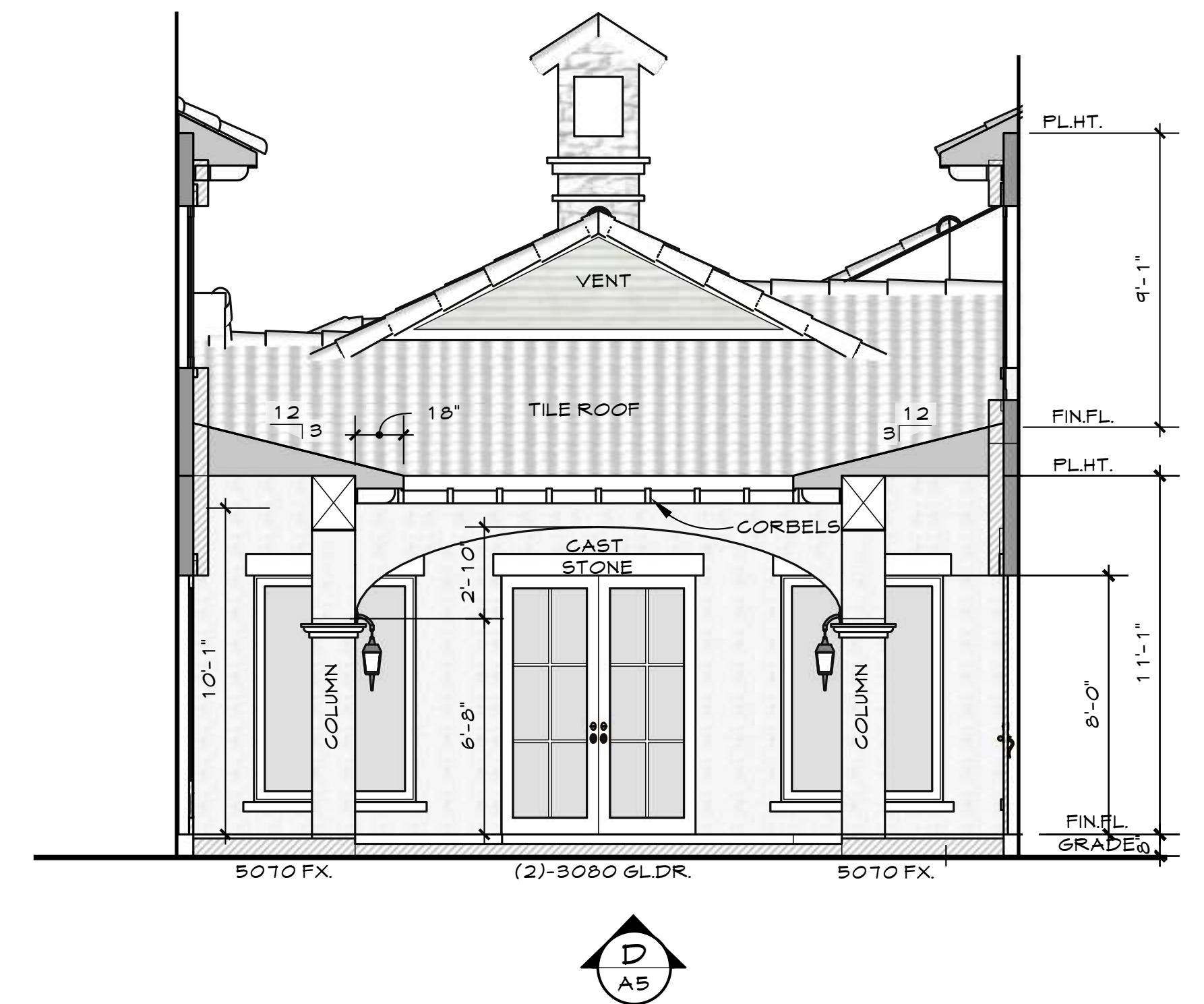
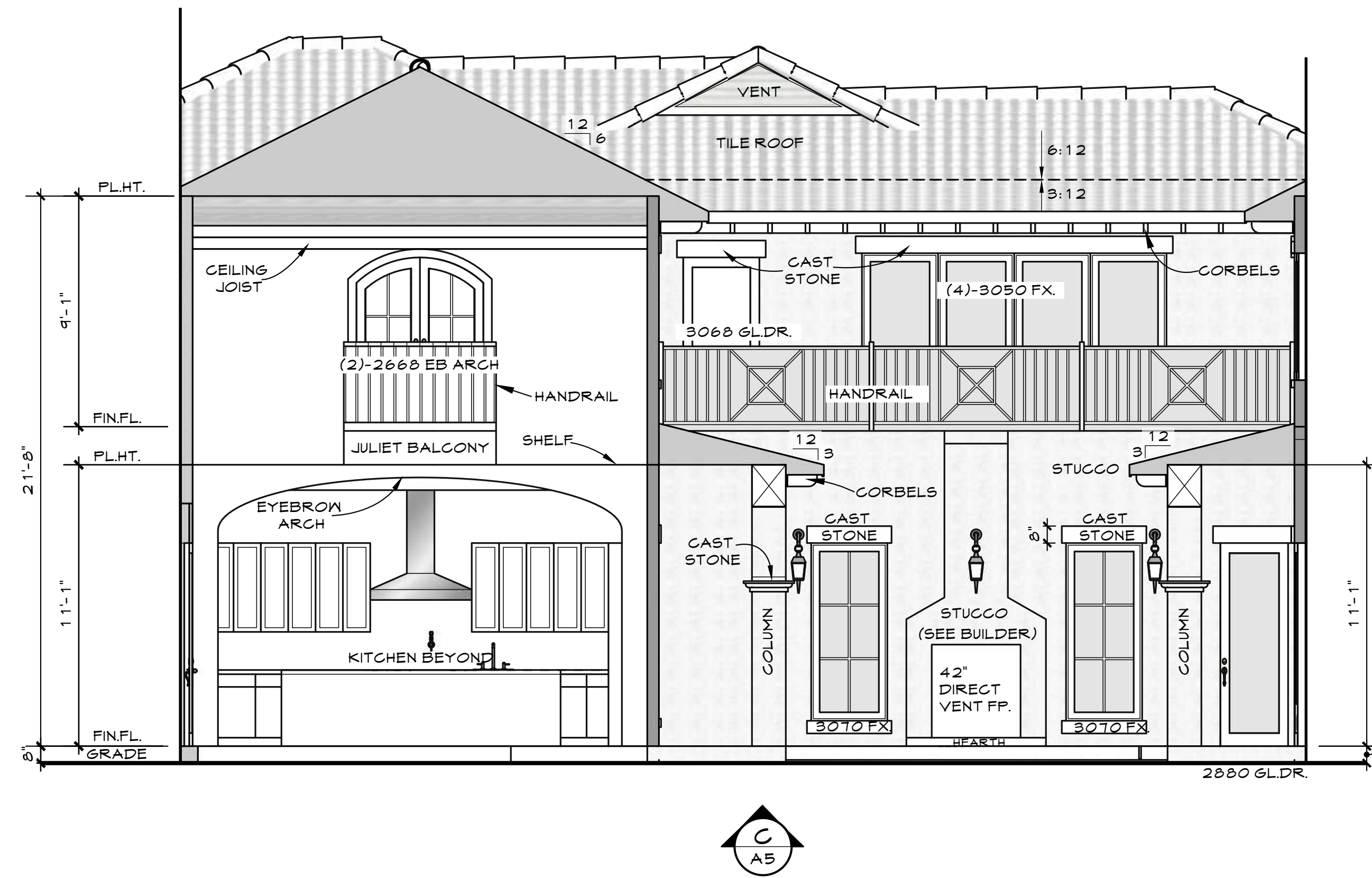
LEFT ELEVATION
scale: 1/4" = 1'-0"

DOOR SCHEDULE		
LABEL	DESCRIPTION	COUNT
(2)-2068 Glass Door	(2)-2068 Glass Door	1
(2)-2668 Arch Glass Door	(2)-2668 Arch Glass Door	1
(2)-2668 Glass Door	(2)-2668 Glass Door	1
(2)-3090 Arch Three Quarter View	(2)-3090 Arch Three Quarter View	1
2-2080 Door	2-2080 Door	1
2-2480 Door Eyebrow Arch	2-2480 Door Eyebrow Arch	1
2-2680 Glass Door	2-2680 Glass Door	1
2-3080 Door	2-3080 Door	1
2-3080 Glass Door	2-3080 Glass Door	4
2-3080 Wood Glass w_6028 Eyebrow	2-3080 Wood Glass w_6028 Eyebrow	3
2080 Door	2080 Door	1
2468 Door	2468 Door	1
2480 Door	2480 Door	7
2480 Pocket Door	2480 Pocket Door	2
2680 Pocket Door	2680 Pocket Door	1
2880 Door	2880 Door	4
2880 Glass Door	2880 Glass Door	1
3068 Glass Door	3068 Glass Door	2
3080 Door	3080 Door	3
3080 Glass Door	3080 Glass Door	4
3080 Pocket Door	3080 Pocket Door	1
3080 Self Closing	3080 Self Closing	1
4090 Arch Wood Door	4090 Arch Wood Door	1
9090_Garage Door	9090_Garage Door	3

WINDOW SCHEDULE		
LABEL	DESCRIPTION	COUNT
(2)-2050 SH.	(2)-2050 Single Hung(Mulled)	4
(2)-2650 CA.	(2)-2650 Casement(Mulled)	1
(2)-2650 SH.	(2)-2650 Single Hung(Mulled)	1
(4)-3050 FX.	(4)-3050 Fixed(Mulled)	1
2030 SH.	2030 Single Hung	2
2040 FX.	2040 Fixed	2
2040 SH.	2040 Single Hung	1
2626 FX.	2626 Fixed	1
2640 SH.	2640 Single Hung	1
2870 SH.	2870 Single Hung	2
3040 FX.	3040 Fixed	1
3040 SH.	3040 Single Hung	1
3070 FX.	3070 Fixed	2
4026 FX.	4026 Fixed	3
50100 EB ARCH FX.	50100 Eyebrow Arch Fixed	1
5020 FX.	5020 Fixed	1
5050 FX.	5050 Fixed	3
5070 FX.	5070 Fixed	5
6050 EB ARCH CASEMENT	6050 EB ARCH CASEMENT	2
6050 FX.	6050 Fixed	1
7050 FX.	7050 Fixed	1
8050 EB ARCH CASEMENT	8050 EB ARCH CASEMENT	1



RIGHT ELEVATION
scale: 1/4" = 1'-0"



VERANDA ELEVATIONS
scale: 1/4"=1'-0"

ARCHITECT: BENNET LIU
DRAWN BY: CRAIG KIEBER
DATE: November 12, 2014
DATE: September 19, 2019
REV:

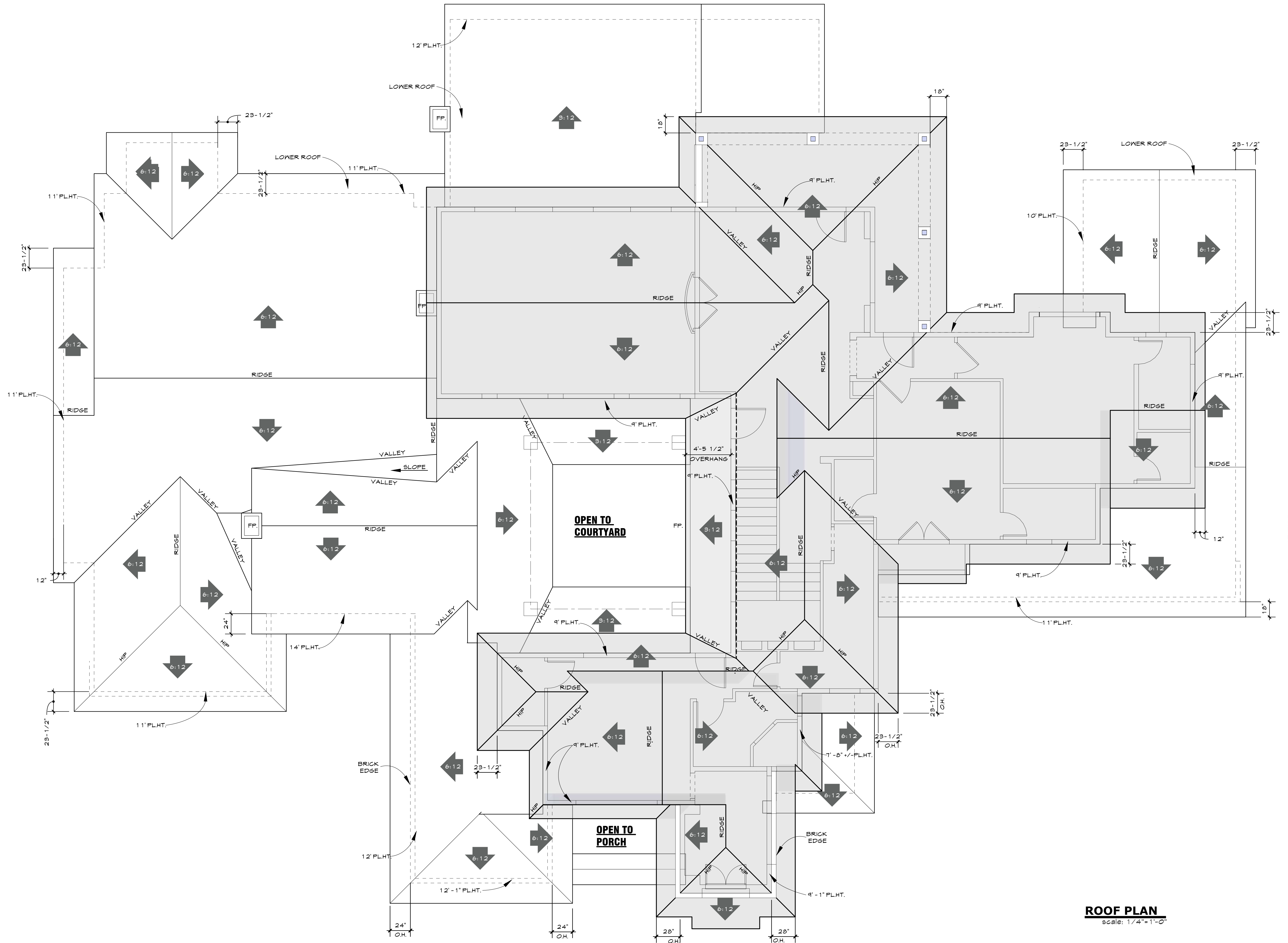


A Residence at
4808 Manning Drive
Colleyville, Texas 76034



B T L and ASSOCIATES
ARCHITECTS
PLANNERS
320 DECKER DR. #110
IRVING, TX 75062
OFFICE: 972-739-6073 CELL: 214-632-5150

A5 of 10
project no.
123456



ROOF PLAN
scale: 1/4" = 1'-0"

ARCHITECT: BENNET LIU
DRAWN BY: CRAIG KIEBER
DATE: November 12, 2014
DATE: September 19, 2019
REV:



A Residence at
4808 Manning Drive
Colleyville, Texas 76034



B T L and ASSOCIATES
ARCHITECTS
PLANNERS
320 DECKER DR. #110
IRVING, TX. 75062
OFFICE: 972-739-6073 CELL: 214-632-5150

A6 of 10
project no.
123456



ARCHITECT: BENNET LIU
DRAWN BY: CRAIG KIEBER
DATE: November 12, 2014
DATE: September 19, 2019
REV:

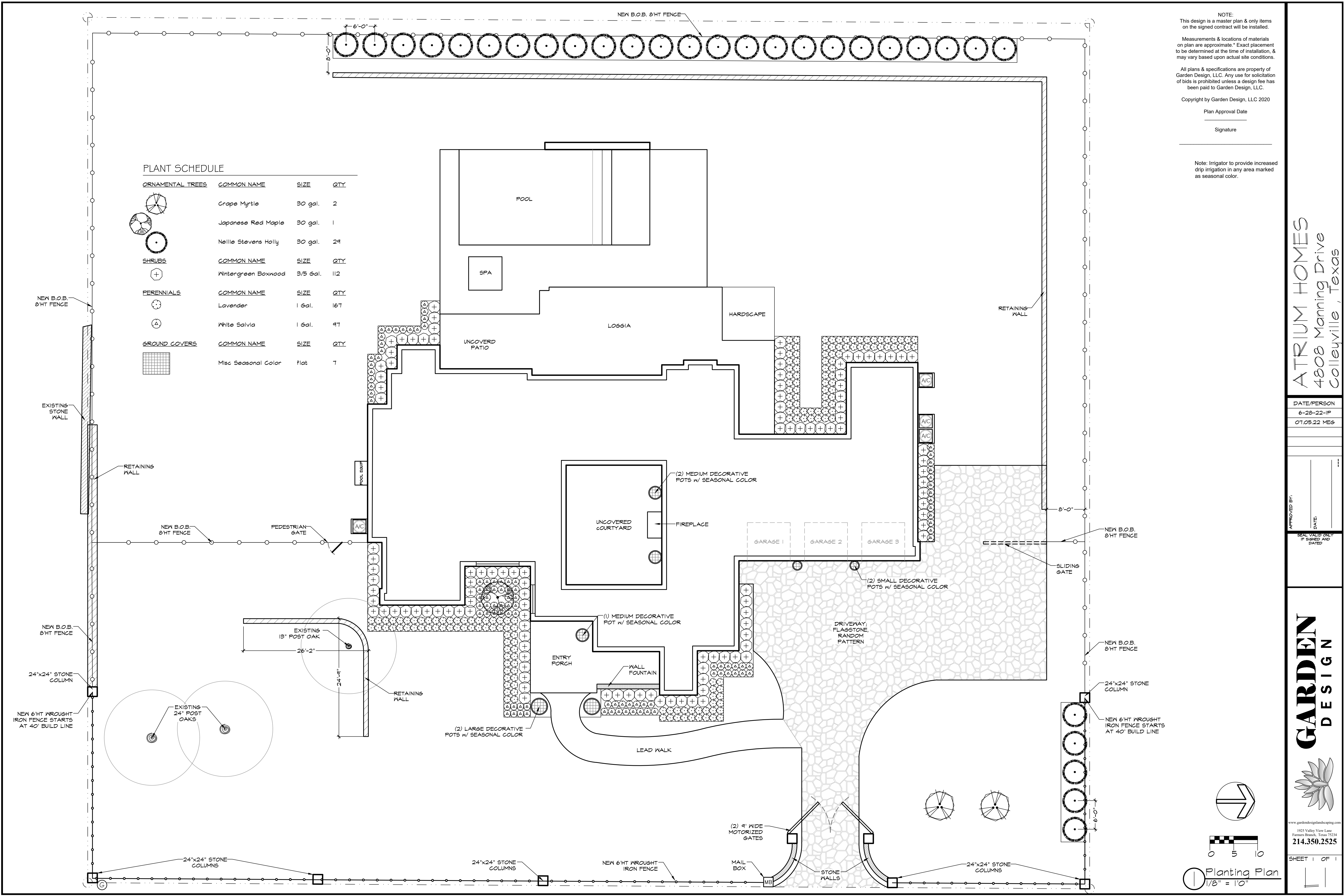


A Residence at
4808 Manning Drive
Colleyville, Texas 76034

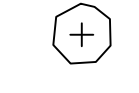
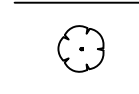
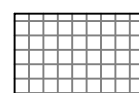


B T L and ASSOCIATES
ARCHITECTS
PLANNERS
320 DECKER DR. #10
IRVING, TX. 75062
OFFICE: 972-739-6073 CELL: 214-632-5150

A9 of 10
project no.
123456



PLANT SCHEDULE

ORNAMENTAL TREES	COMMON NAME	SIZE	QTY
	Grape Myrtle	30 gal.	2
	Japanese Red Maple	30 gal.	1
	Nellie Stevens Holly	30 gal.	24
SHRUBS	COMMON NAME	SIZE	QTY
	Wintergreen Boxwood	3/5 Gal.	112
PERENNIALS	COMMON NAME	SIZE	QTY
	Lavender	1 Gal.	167
	White Salvia	1 Gal.	97
GROUND COVERS	COMMON NAME	SIZE	QTY
	Misc Seasonal Color	Flat	7

NOTE:
This design is a master plan & only items on the signed contract will be installed.

Measurements & locations of materials on plan are approximate.* Exact placement to be determined at the time of installation, & may vary based upon actual site conditions.

All plans & specifications are property of Garden Design, LLC. Any use for solicitation of bids is prohibited unless a design fee has been paid to Garden Design, LLC.

Copyright by Garden Design, LLC 2020

Plan Approval Date _____

Signature _____

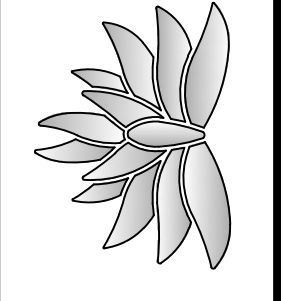
Note: Irrigator to provide increased drip irrigation in any area marked as seasonal color.

ATRIUM HOMES
4808 Manning Drive
Colleyville, Texas

DATE/PERSON
6-28-22-IP
07.05.22 MEG

APPROVED BY: _____
DATE: _____
SEAL VALID ONLY IF SIGNED AND DATED

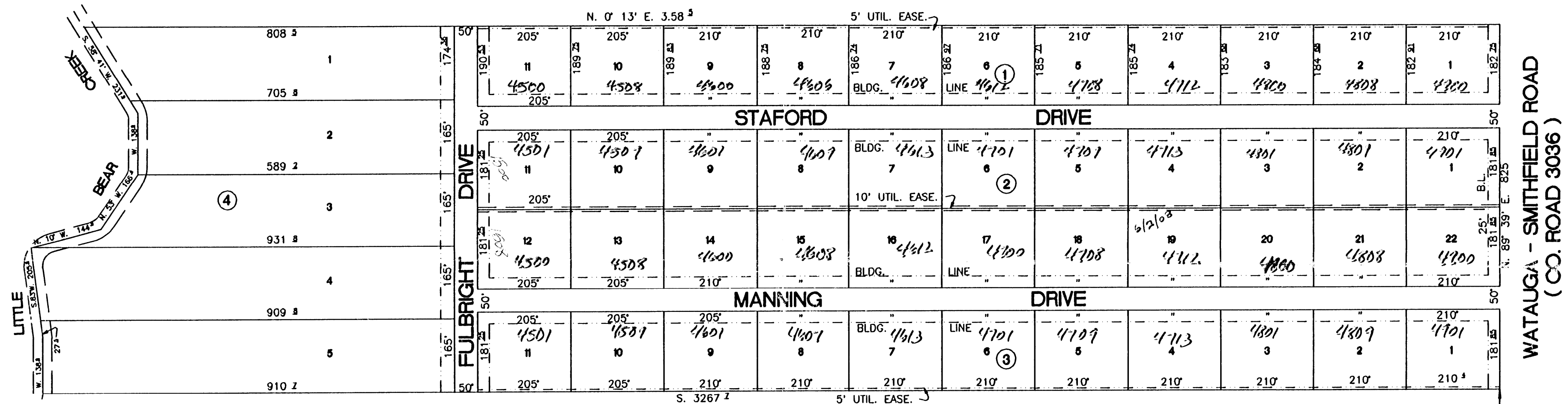
GARDEN
DESIGN



www.gardendesignlandscaping.com
1925 Valley View Lane
Farms Branch, Texas 75244
214.350.2525

SHEET 1 OF 1

0 5 10
Planting Plan
1/8" = 10'



BEGIN 25' S. FROM N.E./C G.W. TEETER SURV. & BEING N.W./C BESSIE V. BEHRENS TRACK AS REC. IN VOL. 3609, PG. 358, D.R.T.C.T.

I, David C. Moak DO HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AS SURVEYED ON THE GROUND AUGUST, 1962.

SUBDIVISION APPROVAL
Town of Colleyville
Tarrant Co. - Texas

DATE: Aug. 14, 1962
BY: E. R. Eudaly, Mayor
BY: Mrs. J. O. Bailey

CHECKED
BY: Herm. W. M. F.

PLAT OF
STAFORD HEIGHTS
A SUB'D. 60 AC. OUT G.W. TEETER SURV. COLLEYVILLE, TARRANT COUNTY, TEXAS



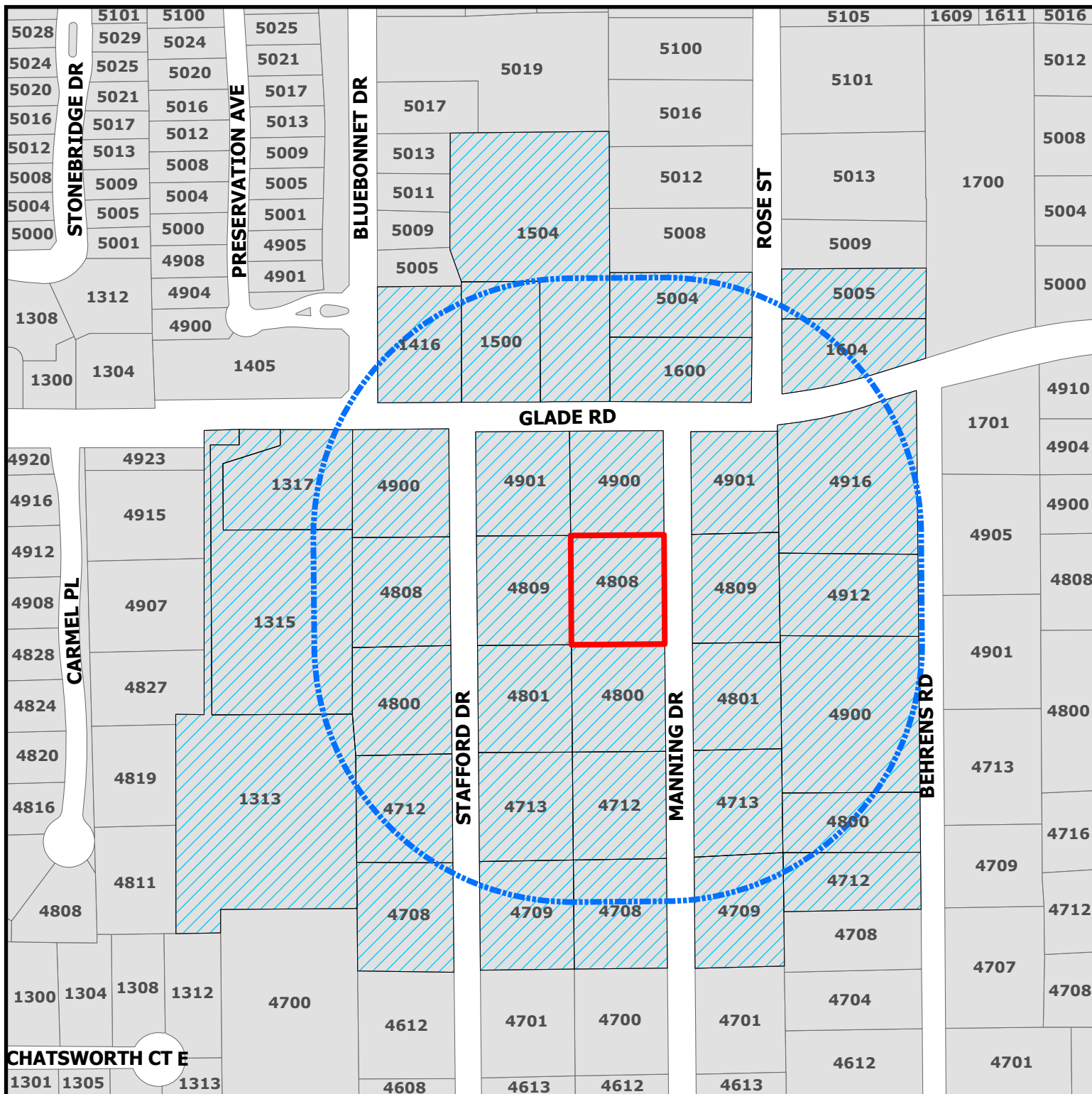
David C. Moak
REG. PUBLIC
334E HURST BLVD.
HURST

Moak
SURVEYOR
BU2-5587 BU2-5855
TEXAS

Date: 8-23-62

2785

Notification Map

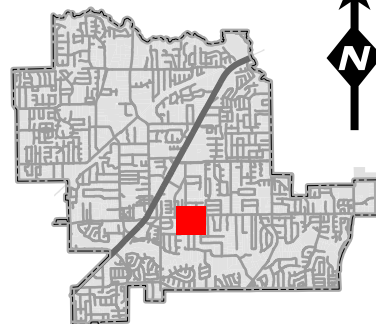


ZC23-017

4808 Manning Drive

DISCLAIMER:
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-  Parcels to be notified
-  Buffer
-  Subject Property





NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.
City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit for a non-compliant fence on Lot 21, Block 2, Stafford Heights Subdivision. The request is for a wrought-iron fence to extend beyond the front facade of the house and be located on the front property line along Manning Drive.

Zoning Case: ZC23-017

Applicant: Atrium Construction LLC

Owner: John & Vivian Snyder

Location: 4808 Manning Drive

Property Description: Lot 21, Block 2, Stafford Heights Subdivision

Present Zoning: R-40

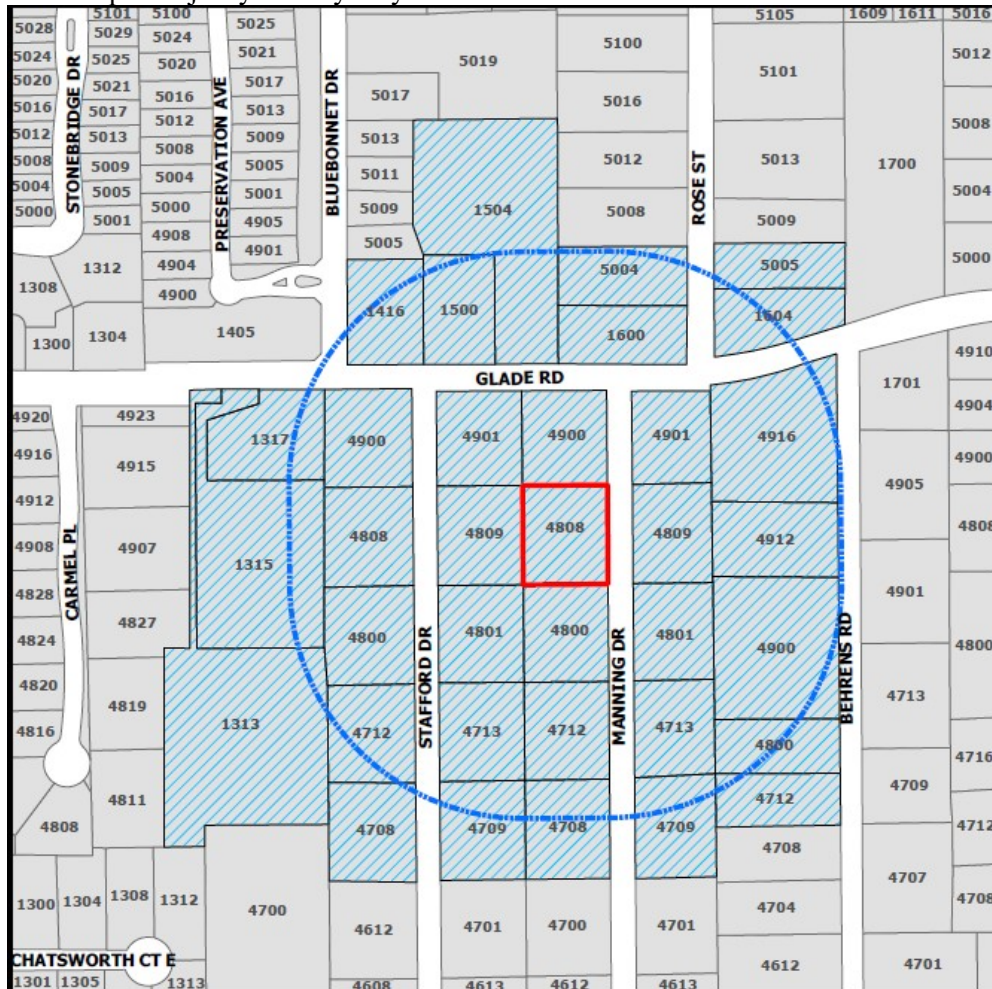
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

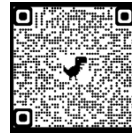
**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyst

NOTICE OF PUBLIC HEARING

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

OBJECTID	Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
1	BABIN, CHRISTOPHER	1504 GLADE RD	COLLEYVILLE, TX	76034	1504 GLADE RD
3	PHILLIPS, VANICE	4713 STAFFORD DR	COLLEYVILLE, TX	76034	4713 STAFFORD DR
4	WINSWORTH, LLOYD A	4799 HILLSBORO CIR	SANTA ROSA, CA	95405	4900 STAFFORD DR
5	BENNIE, JAMES	4708 MANNING DR	COLLEYVILLE, TX	76034	4708 MANNING DR
6	WORD, RAMIE	4900 BEHRENS RD	COLLEYVILLE, TX	76034	4900 BEHRENS RD
7	ALBERT, JOHN M	5004 ROSE ST	COLLEYVILLE, TX	76034	5004 ROSE ST
8	KEREKES, RYANN	4801 STAFFORD DR	COLLEYVILLE, TX	76034	4801 STAFFORD DR
9	KEEFE, ALEX	4713 MANNING DR	COLLEYVILLE, TX	76034	4713 MANNING DR
10	ADELFO'S VENTURES LLC - SERIES 1	409 TIMBERLINE DR S	COLLEYVILLE, TX	76034	4800 MANNING DR
12	SMITH, RICHARD	4901 MANNING DR	COLLEYVILLE, TX	76034	4901 MANNING DR
13	GRIFFIN, JOHN	1813 AVALON DR	COLLEYVILLE, TX	76034	1500 GLADE RD
14	CASILIO LIVING TRUST	1705 AVALON DR	COLLEYVILLE, TX	76034	4808 STAFFORD DR
15	LOGAN, EMORY M	1313 GLADE RD	COLLEYVILLE, TX	76034	1313 GLADE RD
16	BURRIS, RACHEL	4809 STAFFORD DR	COLLEYVILLE, TX	76034	4809 STAFFORD DR
17	LUCKHORN CAPITAL LLC	4843 COLLEYVILLE BLVD STE 251-1	COLLEYVILLE, TX	76034	4901 STAFFORD DR
19	MORGAN, MICHAEL	6902 WHIPPOORWILL CT	COLLEYVILLE, TX	76034	1317 GLADE RD
20	CUMMINGS, WILLIAM C	4800 BEHRENS RD	COLLEYVILLE, TX	76034	4800 BEHRENS RD
21	HERRING, CANDY	1600 GLADE RD	COLLEYVILLE, TX	76034	1600 GLADE RD
22	PHILLIPS, WILLIAM C	4712 MANNING DR	COLLEYVILLE, TX	76034	4712 MANNING DR
23	NGUYEN, HAI	4916 BEHRENS RD	COLLEYVILLE, TX	76034	4916 BEHRENS RD
24	SNYDER, JOHN JOSEPH	1701 ROYAL LN APT 1202	FARMERS BRANCH, TX	75229	4808 MANNING DR
25	MAHAN, ROY	4712 STAFFORD DR	COLLEYVILLE, TX	76034	4712 STAFFORD DR
26	POMROY, PAUL R	4712 BEHRENS RD	COLLEYVILLE, TX	76034	4712 BEHRENS RD
27	BACA, CHAD	5005 ROSE ST	COLLEYVILLE, TX	76034	5005 ROSE ST
28	THOMPSON, DANIELLA	4709 MANNING DR	COLLEYVILLE, TX	76034	4709 MANNING DR
29	HSU, TIMOTHY	1315 GLADE RD	COLLEYVILLE, TX	76034	1315 GLADE RD
30	CAPPA, ROBERT	4800 STAFFORD DR	COLLEYVILLE, TX	76034	4800 STAFFORD DR
31	BAUM, DANIEL	4820 CARMEL PL	COLLEYVILLE, TX	76034	1604 GLADE RD
32	GROOM DOROTHY DEE MAHAN REVOCAB	4708 STAFFORD ST	COLLEYVILLE, TX	76034	4708 STAFFORD DR
35	MCCOLLOUGH JOYCE B	4912 BEHRENS RD	COLLEYVILLE, TX	76034	4912 BEHRENS RD
36	CHELSEA PARK ADDITION	1816 Avondale Drive	COLLEYVILLE, TX	76034	COURTESY NOTICE
37	BRIDGES AT RIVERWALK ADDITION	P.O. Box 1183	COLLEYVILLE, TX	76034	COURTESY NOTICE
38	PRESERVATION	106 N Denton Tap Road #210-375	COPPELL, TX	75019	COURTESY NOTICE
39	LAKES OF SOMERSET	1104 Chatsworth Court West	COLLEYVILLE, TX	76034	COURTESY NOTICE
40	CARMEL PLACE ESTATES	4816 Carmel Place	COLLEYVILLE, TX	76034	COURTESY NOTICE
41	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED

ORDINANCE O-23-2253

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.89 ACRES, ON LOT 21, BLOCK 2, STAFFORD HEIGHTS SUBDIVISION BY AUTHORIZING A SPECIAL USE PERMIT TO ALLOW FOR A FENCE BEYOND THE FRONT FAÇADE OF THE PRIMARY DWELLING; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit to allow for a fence beyond the front façade of the primary dwelling under Case No. ZC23-017; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a fence to be located beyond the front façade of the primary dwelling on 0.89 acres, on Lot 21, Block 2, Stafford Heights Subdivision, as depicted on the attached as Exhibit "A".

Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to an iron fence, 6-feet in height, with 2-foot by 2-foot stone columns and a motorized iron gate to extend beyond the front façade of the house and be located along the front property line.
- b. It shall be generally consistent with the site plan and as depicted on the attached Exhibit "B".
- c. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

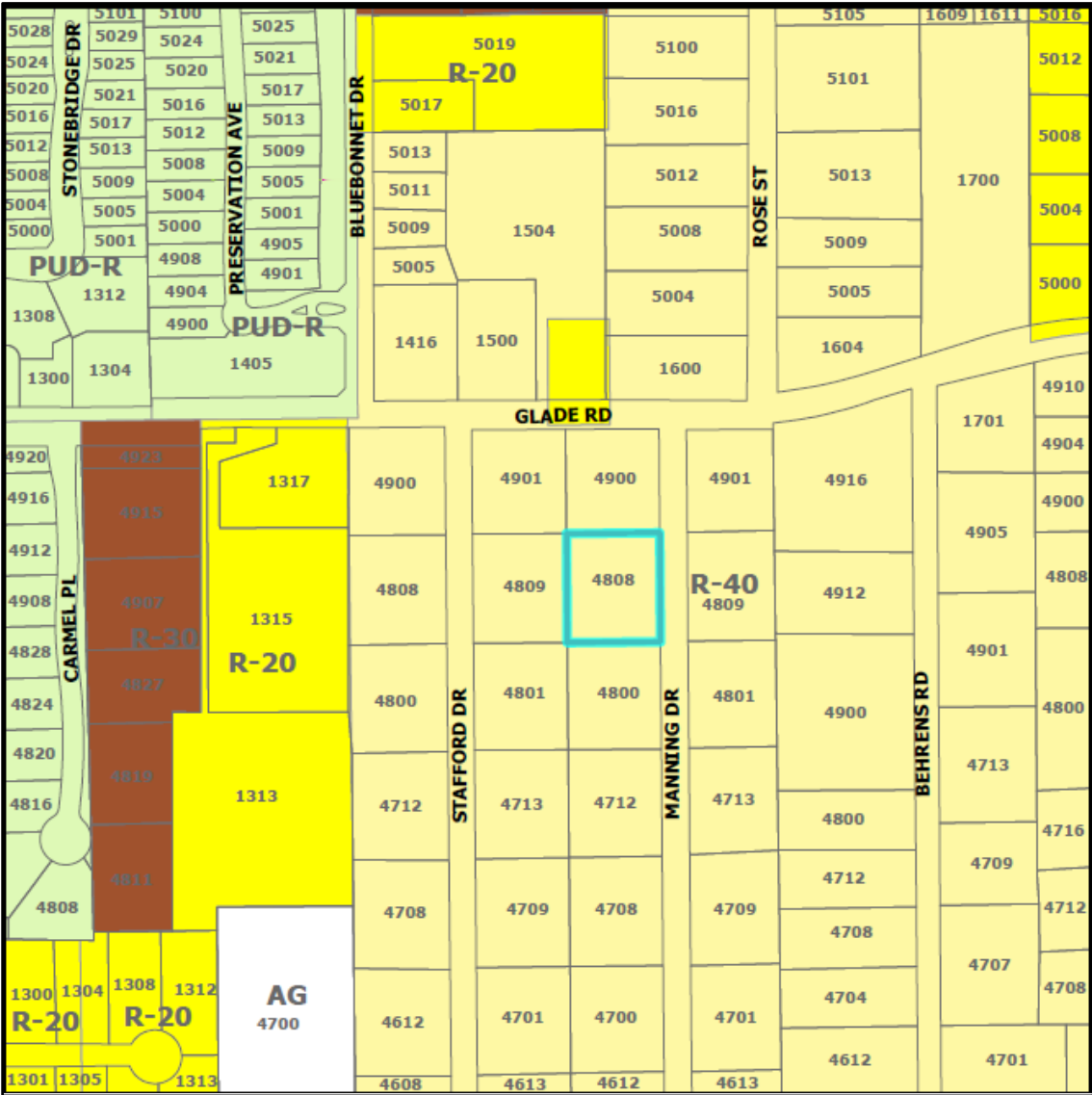
ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC	Bobby Lindamood
City Secretary	Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map



[illegible]



CITY OF COLLEYVILLE

CITY COUNCIL BRIEFING

Agenda Number 6j	Agenda Date 9/19/2023	Number Ordinance O-23-2254
Type Ordinance		
Department Community Development		

Title

Consideration of a change of zoning from R-20 Single Family Residential district to R-40 Single Family Residential district on a portion of Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-018

Explanation

Second Reading and Public Hearing

The applicant was not present to discuss their request. No one spoke during the public hearing. The City Council did not have any concerns with the request.

First Reading and Public Hearing

Edward Blu, the applicant, has submitted a request for a zoning change on a portion of Lot 17, Block 3, Highland Acres Addition, being approximately 1.57 acres, and zoned R-20 and R-40 Single Family Residential. The purpose is to rezone the R-20 Single Family Residential district to the R-40 Single Family Residential district to remove the split zoning on this lot.

Existing Conditions/Background: The subject property, 5108 Bransford Road, has split zoning with half of the property being R-20 zoning and the other half being R-40. It is located on the west side of Bransford Road and near the intersection of Glade Road and Bransford Road. The subject property has a single-family residence.

Proposed Zoning: *Request* – The applicant requests to rezone the property from R-20 to the R-40 district. The minimum standards for the R-40 zoning district are as follows:

Minimum Lot Size	40,000 square feet
Minimum Lot Width	150 feet
Minimum Lot Depth	150 feet
Front Building Line	40 feet
Side Building Line	15 feet
Rear Building Line	25 feet
Max. Lot Coverage	20%
Max. Impervious Coverage	50%

Analysis: The current size of the property does comply with all the minimum standards of the R-40 Single Family Residential zoning.

Plat Status: The property is platted as Lot 17, Block 3, Highland Acres Addition.

DRC Review: The DRC reviewed the request during their July 24, 2023 meeting and determined the application was complete and may be scheduled for the next available Planning and Zoning Commission meeting.

Drainage: NA

Surrounding Development: The properties to the north and west are zoned R-40 and contain single-family residential development. The properties to the south are zoned R-20 and contain single-family residential development. The properties to the east are zoned R-MF Multi-family Residential and AG Agriculture and contain detached and attached residential properties as well as City Park.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of the request.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at their August 14, 2023 meeting by a vote of 5-0.

Financial Impact

There is no financial impact to the City.

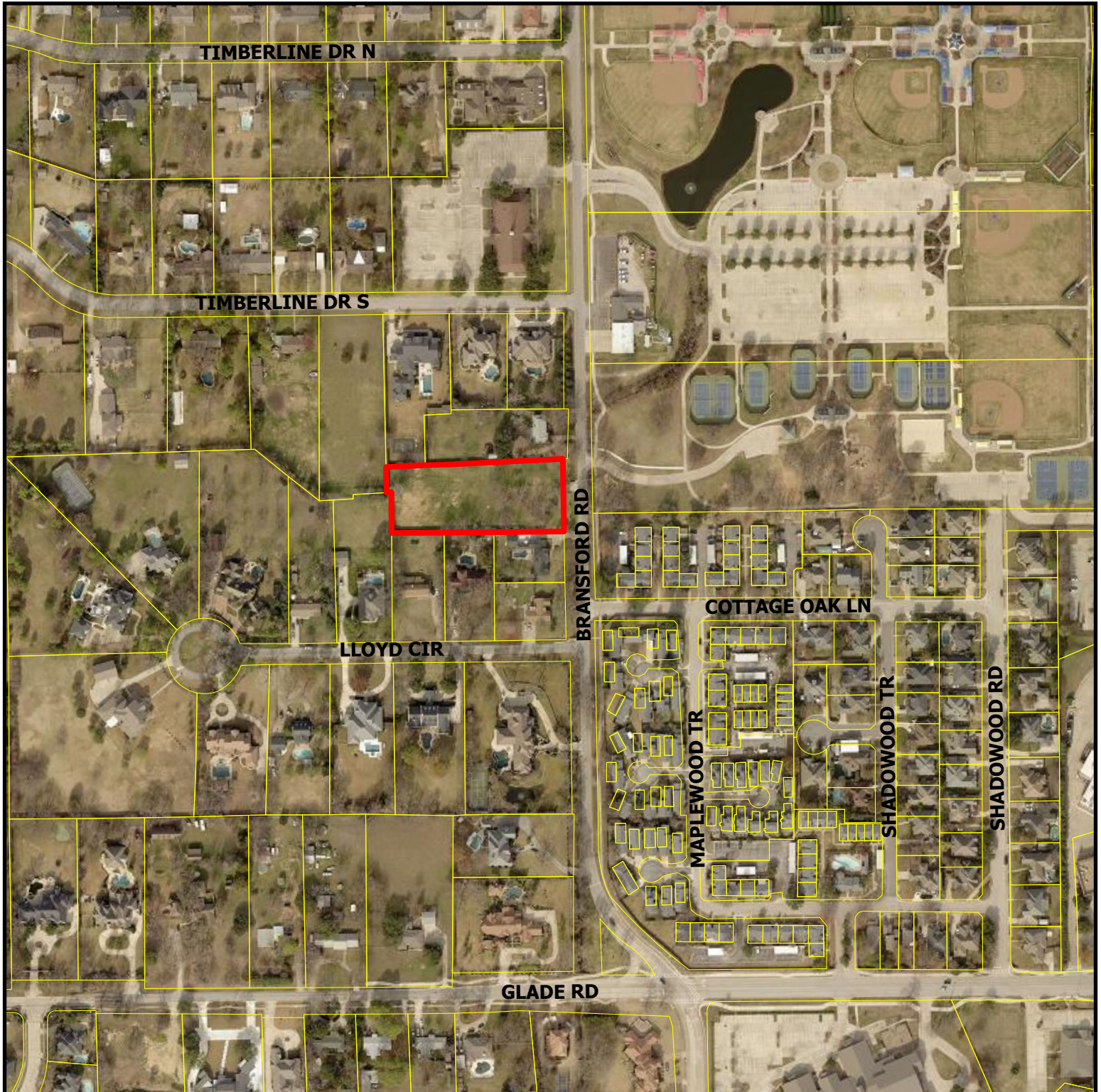
Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Plat
5. Site Plan
6. Notification Map
7. Notification List
8. Notification Letter
9. Letters Received
10. Ordinance O-23-2254

Aerial Map

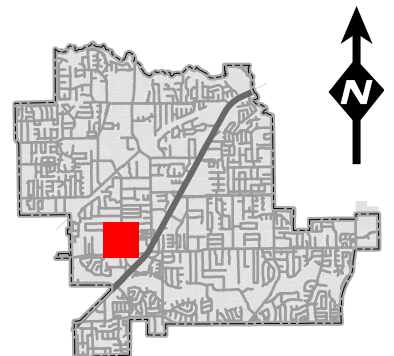


ZC23-018

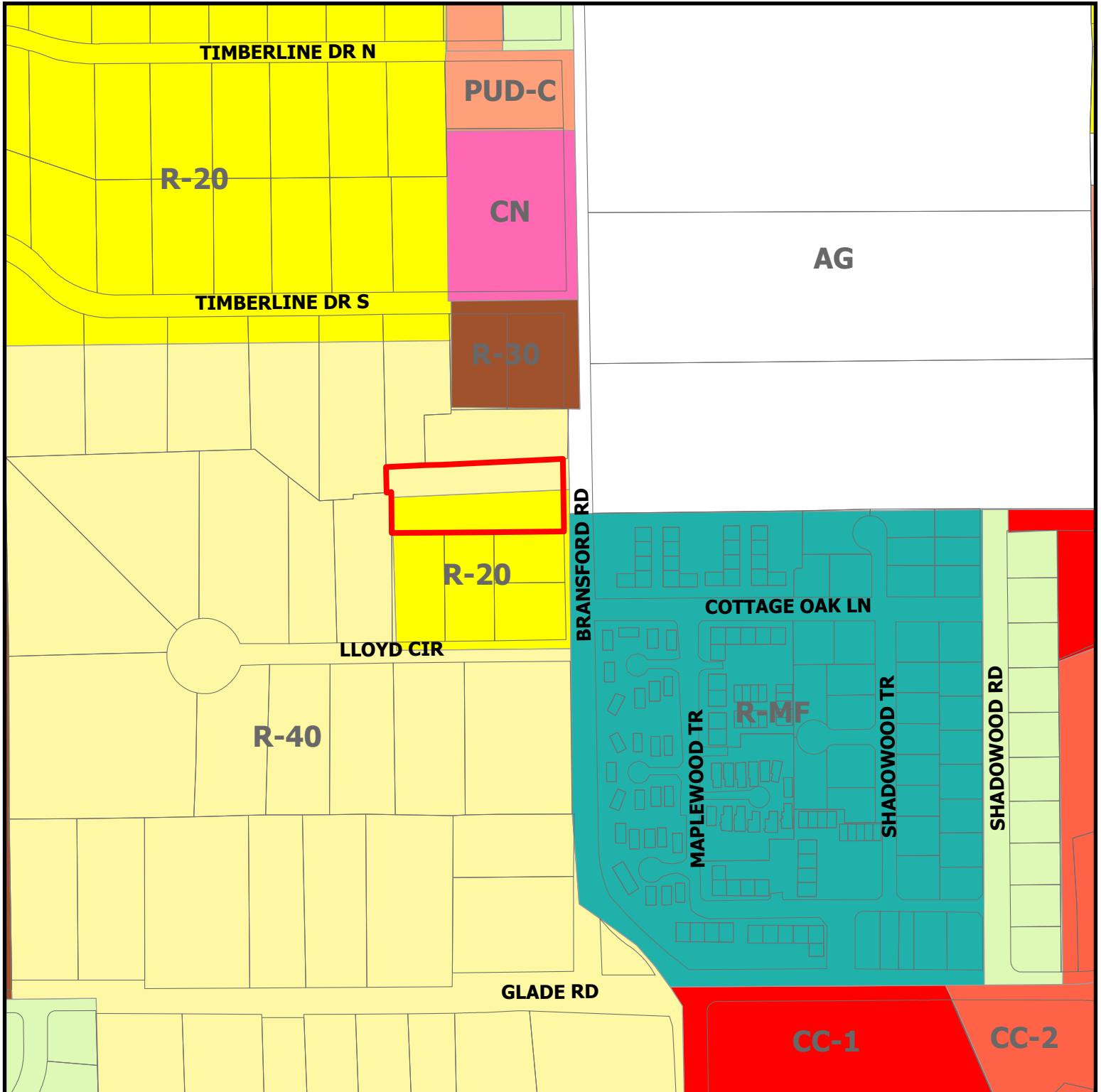
5108 Bransford Rd

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This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property



Zoning Map



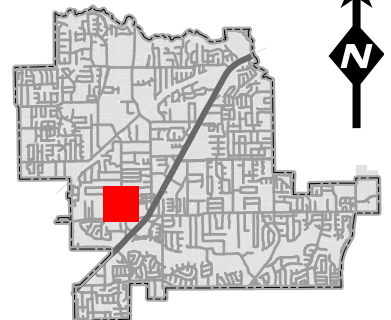
ZC23-018

5108 Bransford Rd

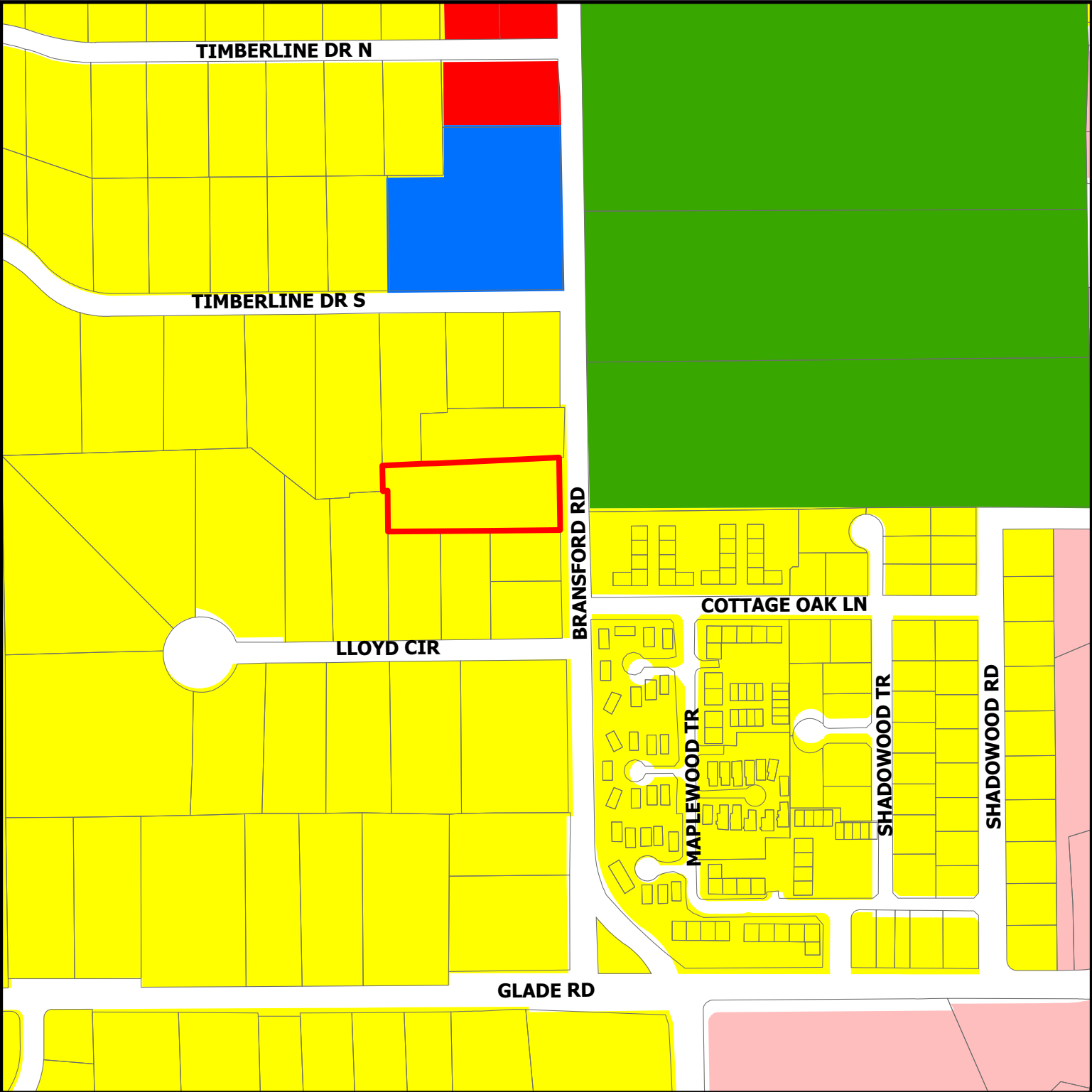
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 Subject Property



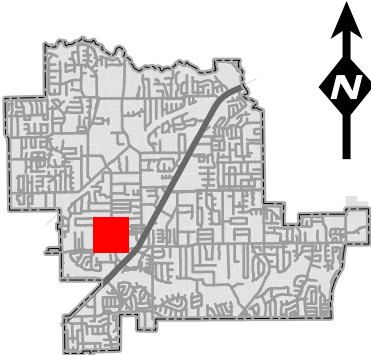
Future Land Use Map



ZC23-018
5108 Bransford Rd

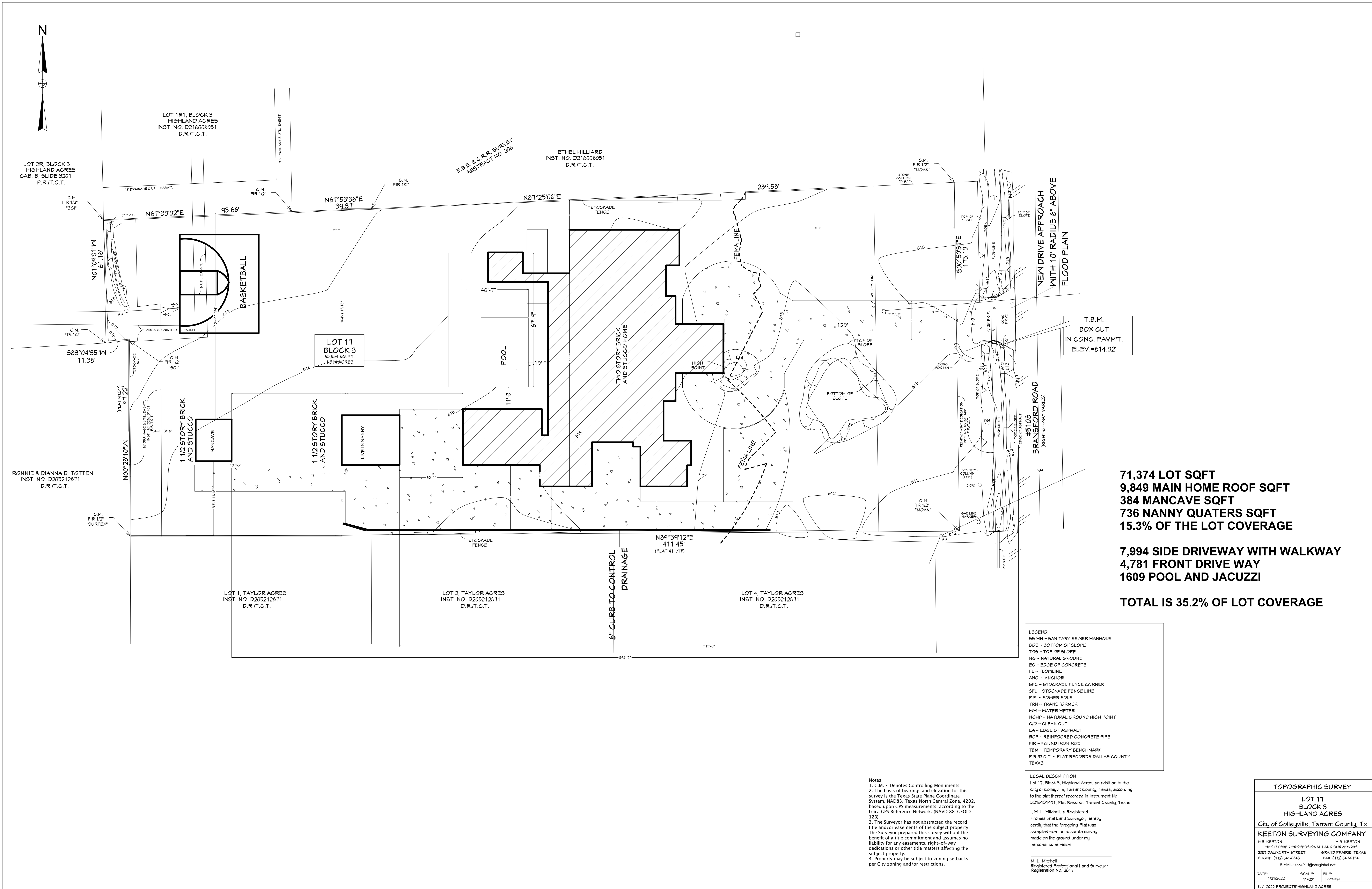
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- | | |
|---|---|
|  Residential |  Colleyville Blvd Corridor |
|  Commercial |  Open Space; Parks |
|  Institutional |  Subject Property |

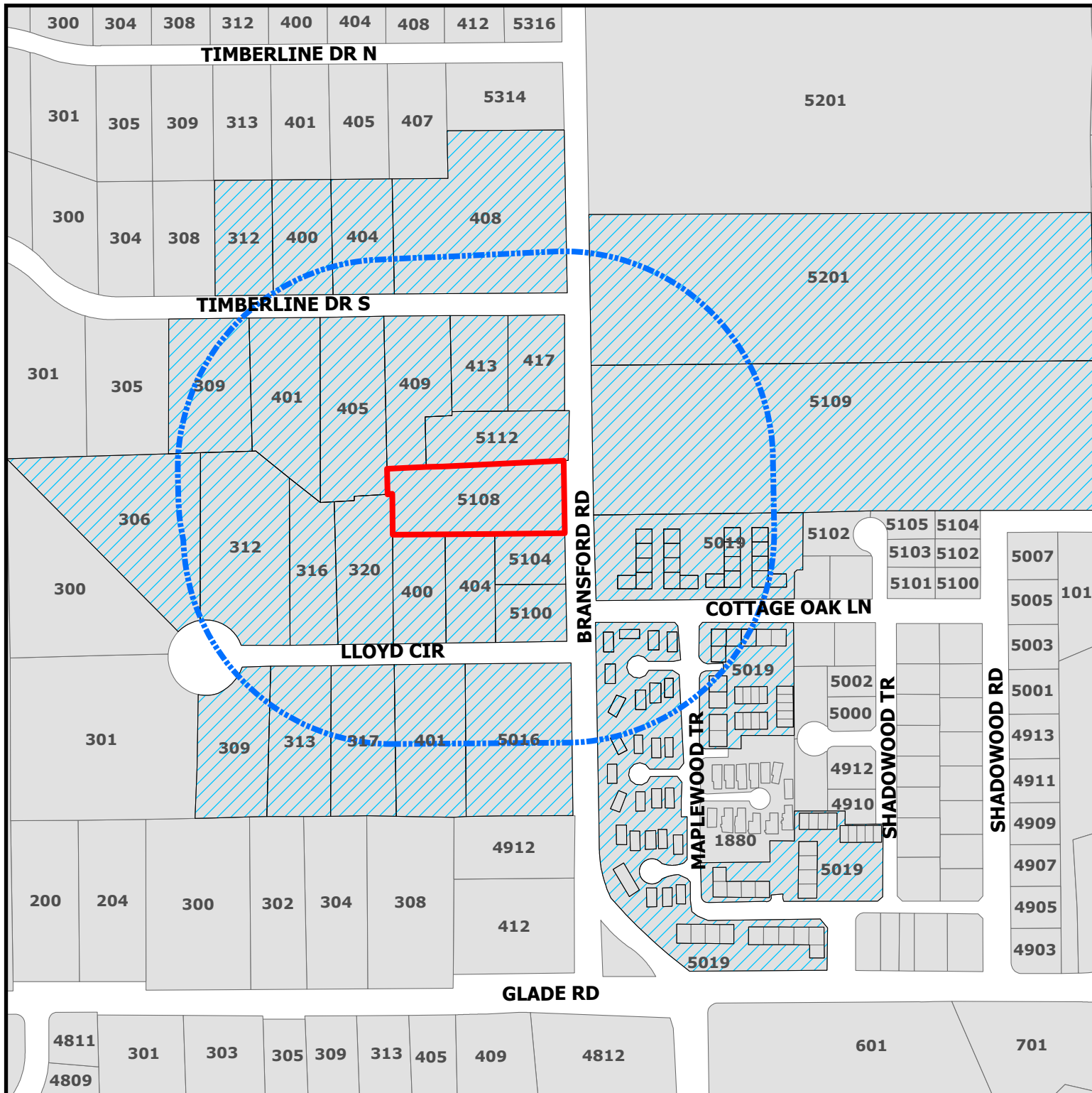




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Date April 11, 2016 Job # 16-0096



Notification Map

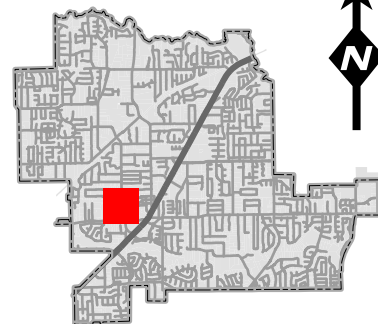


ZC23-018

5108 Bransford Rd

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-  Parcels to be notified
-  Buffer
-  Subject Property



OBJECTID	Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
1	BUBERL, CHARLES H	3535 ASBURY ST	DALLAS, TX	75205	2008 COTTAGE OAK LN
2	GLTM INVESTMENTS LLC	1207 HALL JOHNSON RD	COLLEYVILLE, TX	76034	1814 MAPLEWOOD TR
3	COBB, BYRL	2016 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2016 COTTAGE OAK LN
4	BUSTER, KRISTAL	312 TIMBERLINE DR S	COLLEYVILLE, TX	76034	312 TIMBERLINE DR S
6	ADRIAN, CORINTH	2010 COTTAGE OAK LN # 2010	COLLEYVILLE, TX	76034	2010 COTTAGE OAK LN
7	HOFMANN, JOSEPH R.	PO BOX 1222	COLLEYVILLE, TX	76034	1804 MAPLEWOOD TR
8	MAYFIELD, DAVID L	3709 BRENTWOOD CT	COLLEYVILLE, TX	76034	1808 MAPLEWOOD TR
9	MOROCHO FREDDY	1800 MAPLEWOOD TR #1800	COLLEYVILLE, TX	76034	1800 MAPLEWOOD TR
10	MOUSA, MERVAT HABASHI	1701 MAPLEWOOD TR	COLLEYVILLE, TX	76034	1701 MAPLEWOOD TR
11	ULTRA REAL ESTATE HOLDINGS LLC	PO BOX 574	COLLEYVILLE, TX	76034	5100 BRANSFORD RD
12	PEARSON, JOHN	317 LLOYD CIR	COLLEYVILLE, TX	76034	317 LLOYD CIR
14	APPEL, GREG	404 LLOYD CIR	COLLEYVILLE, TX	76034	404 LLOYD CIR
15	HILLIARD, ETHEL	5112 BRANSFORD RD	COLLEYVILLE, TX	76034	5112 BRANSFORD RD
16	FICO, CARMELA	1501 DOUGLAS AVE	COLLEYVILLE, TX	76034	1801 MAPLEWOOD TR
17	ORTH, MATTHEW D	413 TIMBERLINE DR S	COLLEYVILLE, TX	76034	413 TIMBERLINE DR S
18	SANDOCK, MICHAEL F	2101 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2101 COTTAGE OAK LN
19	HILL, CAROLA M	2116 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2116 COTTAGE OAK LN
20	GODOI, CARLOS	306 LLOYD CIR	COLLEYVILLE, TX	76034	306 LLOYD CIR
21	MARTINEZ, SUE ANNE	1816 MAPLEWOOD TR	COLLEYVILLE, TX	76034	1816 MAPLEWOOD TR
22	DAVIS, JOSHUA	702 COLLEYVILLE TERR	COLLEYVILLE, TX	76034	405 TIMBERLINE DR S
23	HARRISON, AMANDA	2118 COTTAGE OAKS LN	COLLEYVILLE, TX	76034	2118 COTTAGE OAK LN
24	CALABRESE, ROSA	2100 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2100 COTTAGE OAK LN
25	SCHNEIDER, MALLORY	2114 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2114 COTTAGE OAK LN
26	SIKES, CRAIG D	417 TIMBERLINE DR S	COLLEYVILLE, TX	76034	417 TIMBERLINE DR S
27	ZRB LIVING TRUST	409 TIMBERLINE DR S	COLLEYVILLE, TX	76034	409 TIMBERLINE DR S
28	PAIR, ALLISON	320 LLOYD CIR	COLLEYVILLE, TX	76034	320 LLOYD CIR
29	MISHENKO, NATALIE	2012 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2012 COTTAGE OAK LN
30	DUBOIS, LEAH	309 TIMBERLINE DR S	COLLEYVILLE, TX	76034	309 TIMBERLINE DR S
32	BARRIOS, HORACIO	2108 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2108 COTTAGE OAK LN
33	HIRDLER, JOHN T	316 LLOYD CIR	COLLEYVILLE, TX	76034	316 LLOYD CIR
34	ZACHGO, DANA	1810 MAPLEWOOD TR	COLLEYVILLE, TX	76034	1810 MAPLEWOOD TR
35	TINKIS, JERRY W	401 TIMBERLINE DR S	COLLEYVILLE, TX	76034	401 TIMBERLINE DR S
36	TRULL, JAMES	2715 DEVONSHIRE CT	GRAPEVINE, TX	76051	2006 COTTAGE OAK LN
37	DAFDLF PROPERTY COMPANY LLC	1705 CRESTRIDGE CT	COLLEYVILLE, TX	76034	2018 COTTAGE OAK LN
38	WALLIS, CAYNE	404 TIMBERLINE DR S	COLLEYVILLE, TX	76034	404 TIMBERLINE DR S
39	CHURCH OF JESUS CHRIST OF LDS	50 E NORTH TEMPLE RM 22	SALT LAKE CITY, UT	84150	408 TIMBERLINE DR S
40	MCCURDY, JOHN ANTHONY	400 LLOYD CIR	COLLEYVILLE, TX	76034	400 LLOYD CIR
41	TUNNELL, ANGELA	2110 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2110 COTTAGE OAK LN
42	KORSUNSKY, MARIA	2004 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2004 COTTAGE OAK LN
43	DURAN, CHARLES E	PO BOX 837	COLLEYVILLE, TX	76034	2106 COTTAGE OAK LN
44	ARAB, SALMAN	2609 INDEPENDENCE RD	COLLEYVILLE, TX	76034	5108 BRANSFORD RD
45	LUCEY, RITA B	2002 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2002 COTTAGE OAK LN
46	HOSKINS, CINDY L	3014 CRESTHAVEN CT	GRAPEVINE, TX	76051	2103 COTTAGE OAK LN
47	COHEN, RICHARD S	401 LLOYD CIR	COLLEYVILLE, TX	76034	401 LLOYD CIR
48	GOODLIN, DAVID P	400 TIMBERLINE DR S	COLLEYVILLE, TX	76034	400 TIMBERLINE DR S
49	COPTIC ORTHODOX PATRIARCHATE	PO BOX 1005	COLLEYVILLE, TX	76034	1806 MAPLEWOOD TR
50	SAN ANTONIO, JOEL	5016 BRANSFORD RD	COLLEYVILLE, TX	76034	5016 BRANSFORD RD
51	CHARLOTTE ANN WILLIAMS LIVING T	2000 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2000 COTTAGE OAK LN
52	PRATT, STEPHEN	5104 BRANSFORD RD	COLLEYVILLE, TX	76034	5104 BRANSFORD RD
53	LOVELL, WILLIAM A	2104 COTTAGE OAK LN UNIT #2104	COLLEYVILLE, TX	76034	2104 COTTAGE OAK LN
54	SLH/GLH LLC	7928 CITADEL CT	NORTH RICHLAND HILLS, TX	76182	2014 COTTAGE OAK LN
55	KROPF, MARSHALL	4612 CRESTHAVEN DR	COLLEYVILLE, TX	76034	1802 MAPLEWOOD TR
56	GARVEY, MICHAEL C	5905 HUNTER TR	COLLEYVILLE, TX	76034	1703 MAPLEWOOD TR
57	MACCHIARELLA, PIETRO	2301 CARLISLE AVE	COLLEYVILLE, TX	76034	1824 MAPLEWOOD TR
58	EL-ATTRACHE, LISA	312 LLOYD CIR	COLLEYVILLE, TX	76034	312 LLOYD CIR
59	KNAUS, EDWARD	313 LLOYD CIR	COLLEYVILLE, TX	76034	313 LLOYD CIR
60	USREY, MAURINE E EST	1008 TINKER RD	COLLEYVILLE, TX	76034	1812 MAPLEWOOD TR
61	MUCHMORE, DAVID	309 LLOYD CIR	COLLEYVILLE, TX	76034	309 LLOYD CIR
62	RODEN HOMES	5519 RUSTIC TR	COLLEYVILLE, TX	76034	5019 BRANSFORD RD
64	SHADOWOOD TRAIL CONDOMINIUMS	4113 Gateway Drive #100	COLLEYVILLE, TX	76034	COURTESY NOTICE
65	BRAEMAR ADDITION	2909 Clairemont Lane	COLLEYVILLE, TX	76034	COURTESY NOTICE
66	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.
City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration for rezoning from R-20 Single Family Residential to R-40 Single Family Residential zoning on a portion of Lot 17, Block 3, of the Highland Acres Addition. The request is for R-40 zoning on the entire lot.

Zoning Case: ZC23-018

Applicant: Edward Blu

Owner: Arab Salman

Location: 5108 Bransford Rd

Property Description: Lot 17, Block 3, of the Highland Acres Addition

Present Zoning: R-40/ R-20

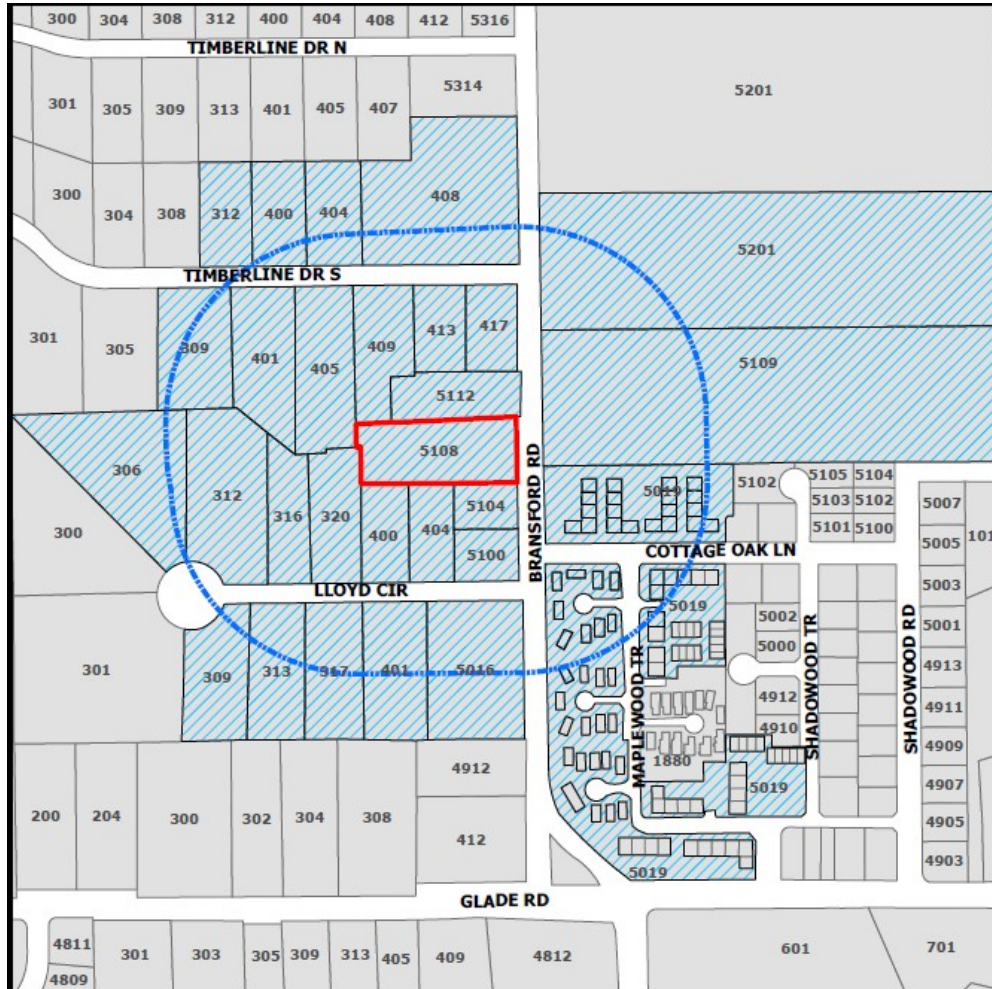
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

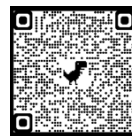
Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

From: [Karen Pratt](#)
To: [Jackie Reyff](#)
Subject: Zoning Cases ZC23-018 and ZC23-019
Date: Tuesday, August 15, 2023 9:21:54 PM

Dear Ms. Reyff,

After attending last night's zoning commission meeting, we wish to withdraw our opposition to the above-referenced cases. You may consider our opinion to be neutral, neither for nor against either case.

Cordially,

Karen & Steve Pratt
5104 Bransford Rd
Colleyville, TX 76034


From: [Karen Pratt](#)
To: [Jackie Reyff](#)
Subject: Zoning Case ZC23-018 and ZC23-019
Date: Thursday, August 3, 2023 8:34:04 AM

Ms. Reyff,

We are the property owners adjacent to the property in question for these two zoning cases. We have some questions regarding these cases.

1. Re: Case ZC23-018. How close is the setback of the current building on the sides? From the street, it appears that the north side of the building under construction is less than 15' from the property line. We are unsure on the south side, but it is very close to 15'. Our understanding is that R-40 zoning requires a 15' side setback.

2. Re: Case ZC23-019. What is the size of the proposed accessory dwelling? And will it be able to meet the required setback requirements? Are they requesting an additional kitchen to be constructed within that accessory dwelling?

Without further information, we are opposed to both requests. The house that is currently under construction is more than adequately sized to house a nanny. We have also experienced an increase in stormwater draining onto our property since construction began, we believe from the excessive amount of fill dirt that was brought in prior to construction. We are concerned that an additional building, in addition to the immense home being built, will cause future damage to our property from stormwater.

We would be interested in seeing the plans and hope to be able to attend the Planning and Zoning Commission Meeting on August 14.

Respectfully submitted,

Stephen & Karen Pratt
5104 Bransford Rd
Colleyville, TX 76034


ORDINANCE O-23-2254

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON A PORTION OF 1.57 ACRES BEING, LOT 17, BLOCK 3, HIGHLAND ACRES ADDITION, LOCATED AT 5108 BRANSFORD ROAD, FROM THE R-20 SINGLE FAMILY RESIDENTIAL TO THE R-40 SINGLE FAMILY RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a rezoning of a portion of the property from R-20 Single Family Residential to R-40 Single Family Residential district for Case No. ZC23-018; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a change in the zoning from R-20 Single Family Residential to R-40 Single Family Residential district on a portion of 1.57 acres, being Lot 17, Block 3, Highland Acres

Addition, located at 5108 Bransford Road as depicted on the attached as Exhibit "A".

- Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 3. THAT the above described tract of land shall be subject to the following conditions:
1. As depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, ON THIS THE 19TH DAY OF
SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

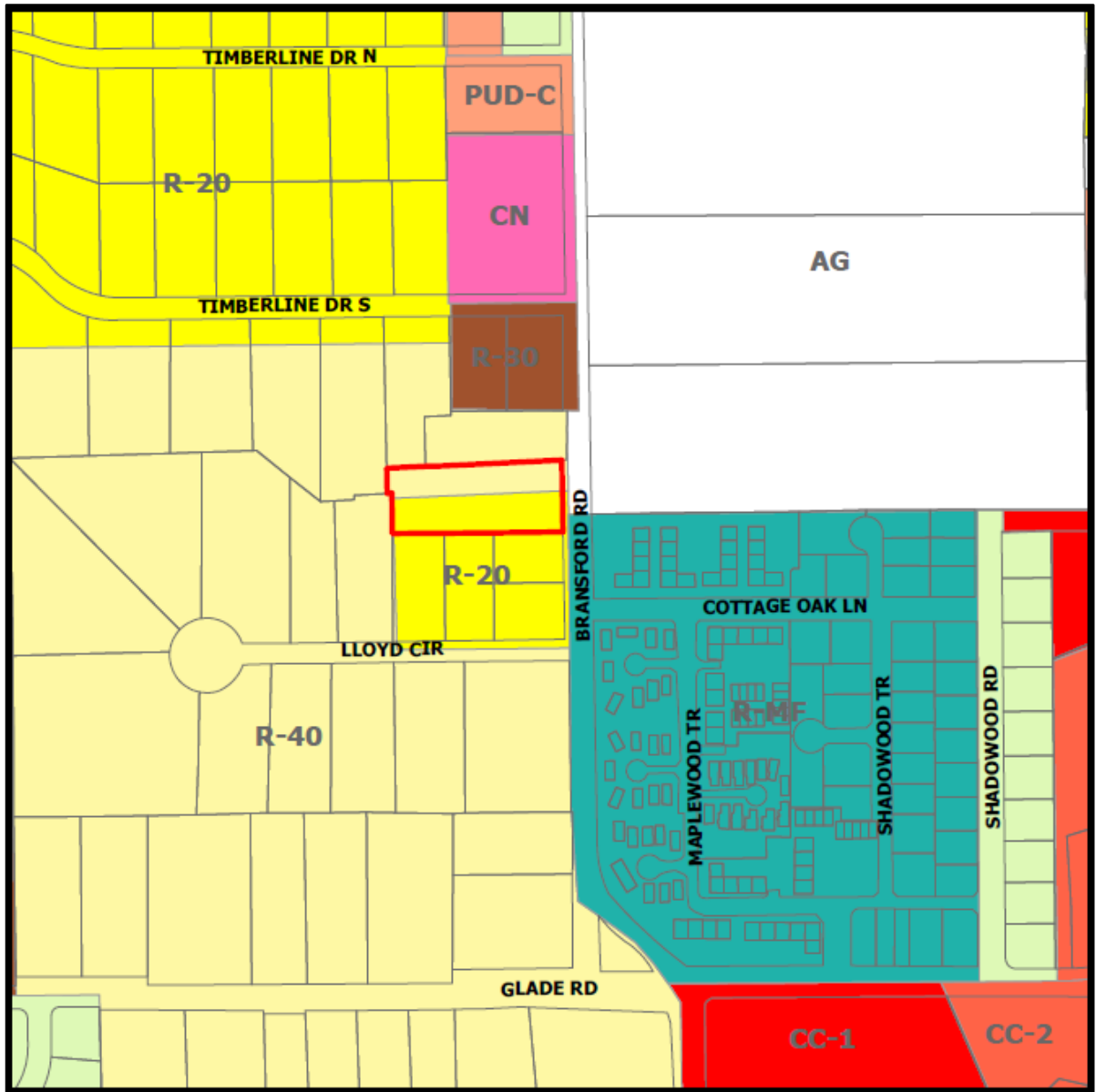
ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC	Bobby Lindamood
City Secretary	Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A"- Zoning Map



[illegible]



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6k

Agenda Date 9/19/2023

Number Ordinance O-23-2255

Type Ordinance

Department Community Development

Title

Consideration of a Special Use Permit to allow for an Accessory Dwelling for Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-019

Explanation

Second Reading and Public Hearing

The applicant was not present to discuss their request. No one spoke during the public hearing. The City Council posed a question about attached versus detached but ultimately did not have any concerns about the request. Clarification was made that the accessory dwelling cannot be rented per code.

First Reading and Public Hearing

Edward Blu, the applicant, has submitted a request for a Special Use Permit (SUP) for an accessory dwelling on Lot 17, Block 3, of the Highland Acres Addition, being approximately 1.57 acres, and zoned R-20 and R-40 Single Family Residential. The purpose is to allow for a detached accessory dwelling for a live-in nanny.

Existing Conditions/Background: The subject property is located along the west side of Bransford Road and north of the intersection with Glade Road. The property is currently split zoned R-20 and R-40 with a new single-family home being built currently. A request to rezone completely to the R-40 district is running concurrently with this SUP request.

SUP Request: The applicant is requesting approval of an SUP to allow for an accessory dwelling.

Ordinance – Section 3.27 Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and number of accessory buildings to be permitted by staff on a residential lot:

2. Maximum Size and Number of Buildings:

- a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. Exemption: Lots containing a minimum of 80,000 square feet shall be exempt from the requirement

for the maximum number of accessory buildings.

b. Accessory dwellings allowed by the Land Development Code shall be limited in size to be no more than the most restrictive of the following:

1. Fifty percent (50%) of the primary structure;
2. The maximum allowed square footage for accessory buildings on the lot; or
3. No more than twelve hundred (1,200) square feet

The applicant is requesting to allow for a new 1,159 s.f. accessory dwelling, which will be used as a nanny suite. The total lot area is 1.57 acres. The structure will be built behind the home using similar materials to the home. The home being built is 9,849 square feet. The maximum accessory building size allowed is 4% of the lot area. In this case, the max accessory building area allowed would be 5,854 square feet.

Analysis: Accessory dwellings are only permitted by Special Use Permit in the R-40 district.

Plat Status: The property is platted as Lot 17, Block 3, of the Highland Acres Addition.

DRC Review: The DRC met on July 24th and determined the request may be scheduled for the upcoming Planning and Zoning Commission meeting.

Drainage: NA

Surrounding Development: The properties to the north and west are zoned R-40 and contain single-family residential development. The properties to the south are zoned R-20 and contain single-family residential development. The properties to the east are zoned R-MF Multi-family Residential and AG Agricultural with attached and detached residential properties, as well as City Park.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff is neutral on this request.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at their August 14, 2023 meeting by a vote of 5-0.

Financial Impact

There is no financial impact to the City.

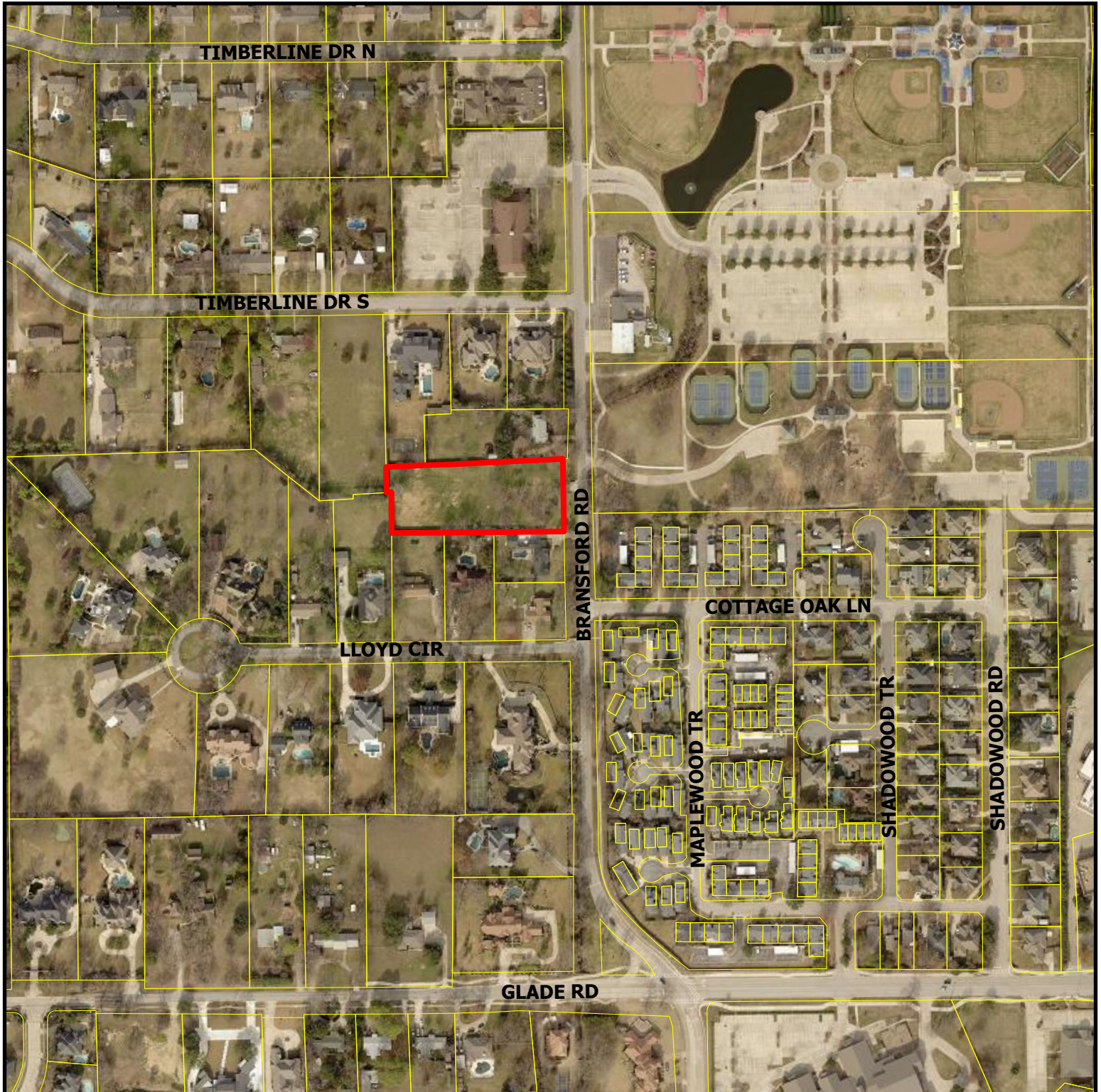
Recommendation

None

Attachments

1. Aerial
2. Zoning
3. Future Land Use Map
4. Site Plan
5. Elevations
6. Drainage and Grading Plans
7. Notification Letter
8. Notification List
9. Notification Map
10. Letters Received
11. Ordinance O-23-2255

Aerial Map

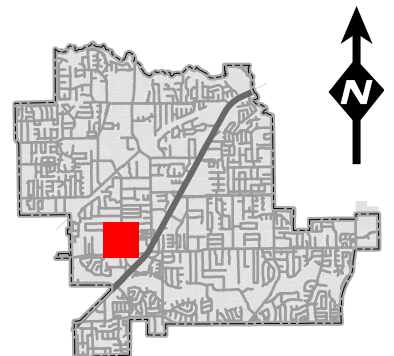


ZC23-018

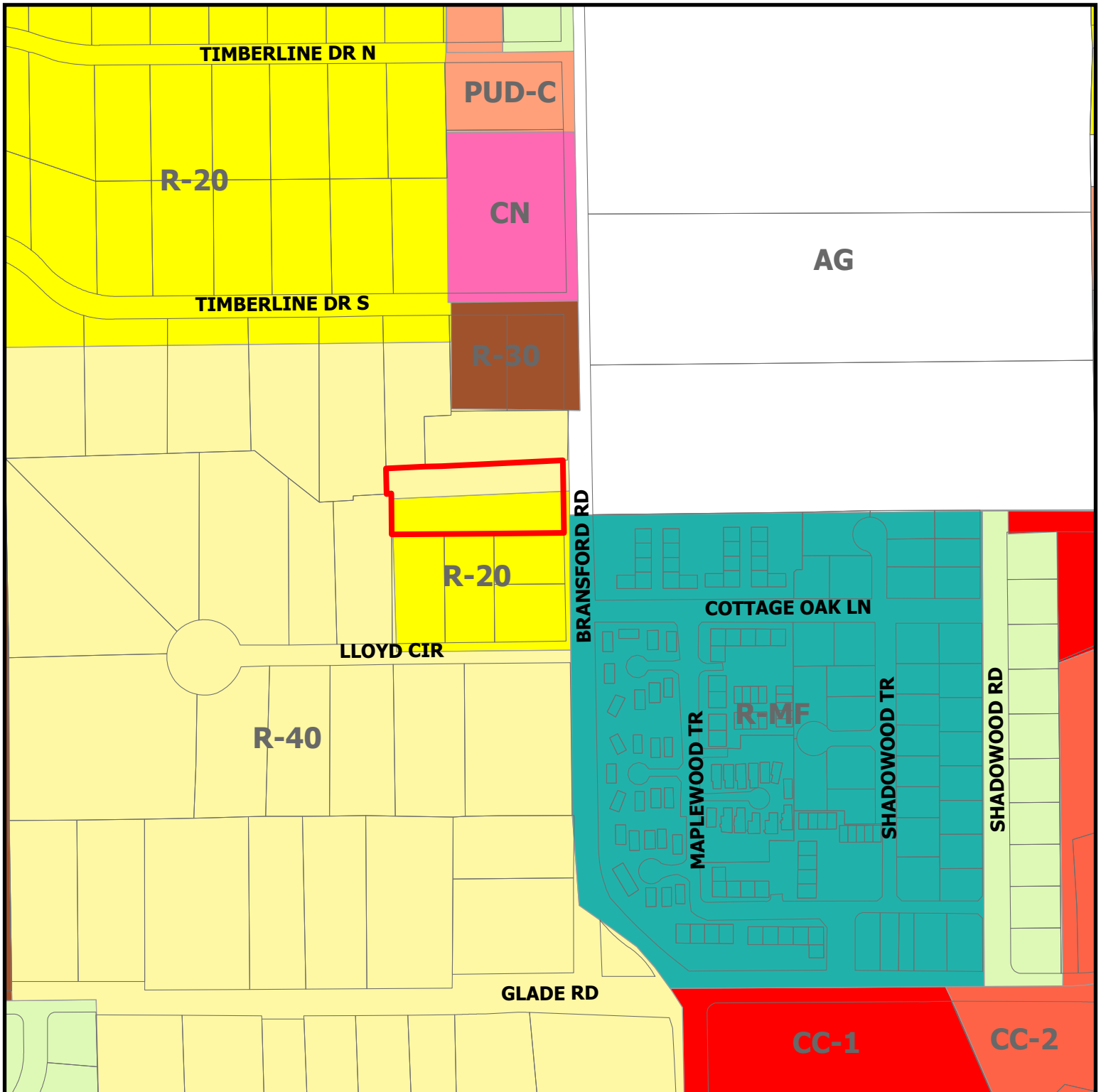
5108 Bransford Rd

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 Subject Property



Zoning Map

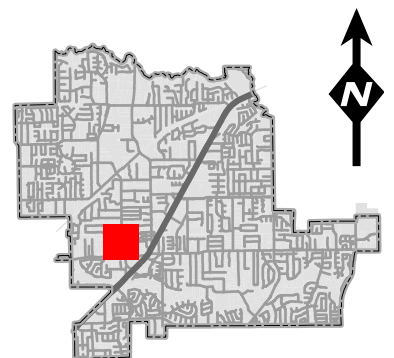


ZC23-018

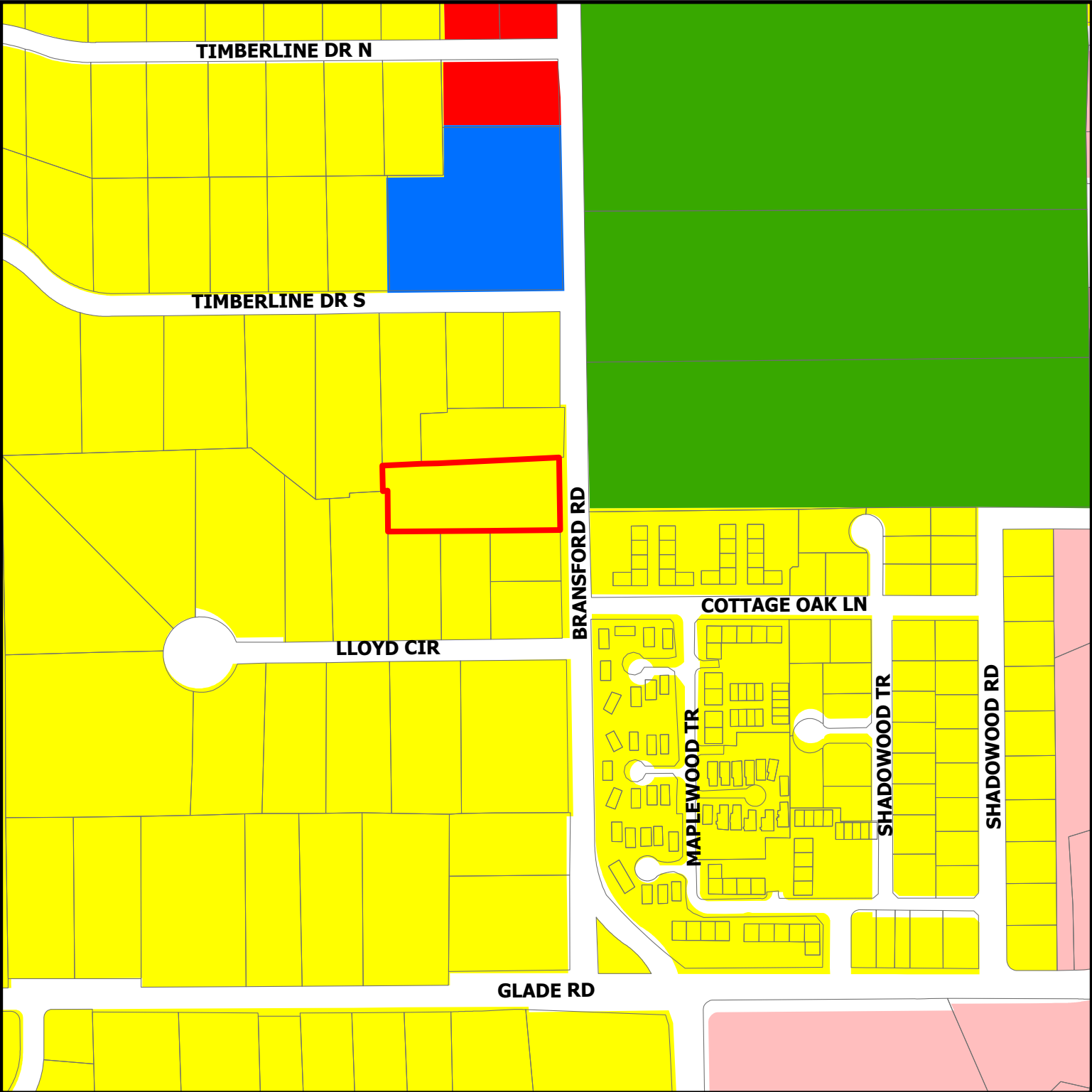
5108 Bransford Rd

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 Subject Property



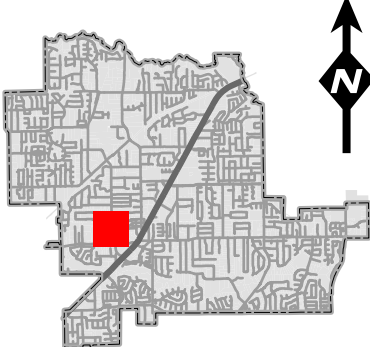
Future Land Use Map

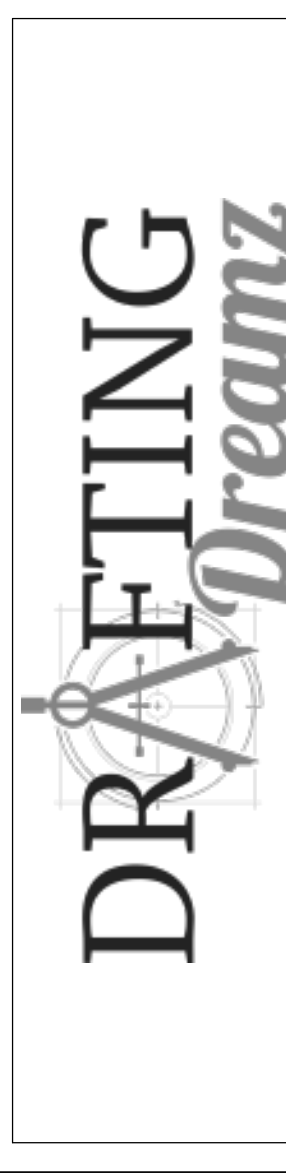


ZC23-018
5108 Bransford Rd

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- | | |
|---|---|
|  Residential |  Colleyville Blvd Corridor |
|  Commercial |  Open Space; Parks |
|  Institutional |  Subject Property |

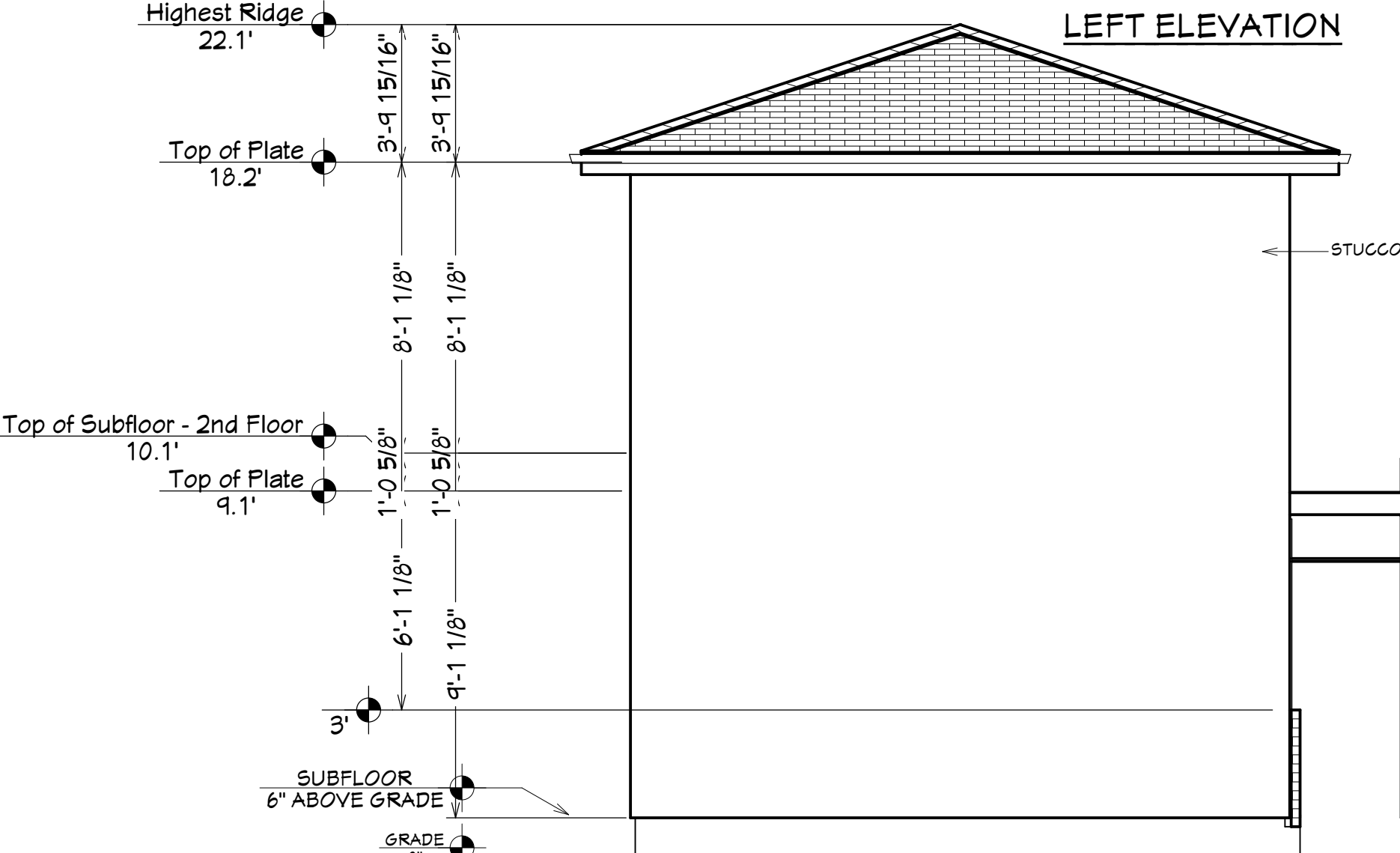




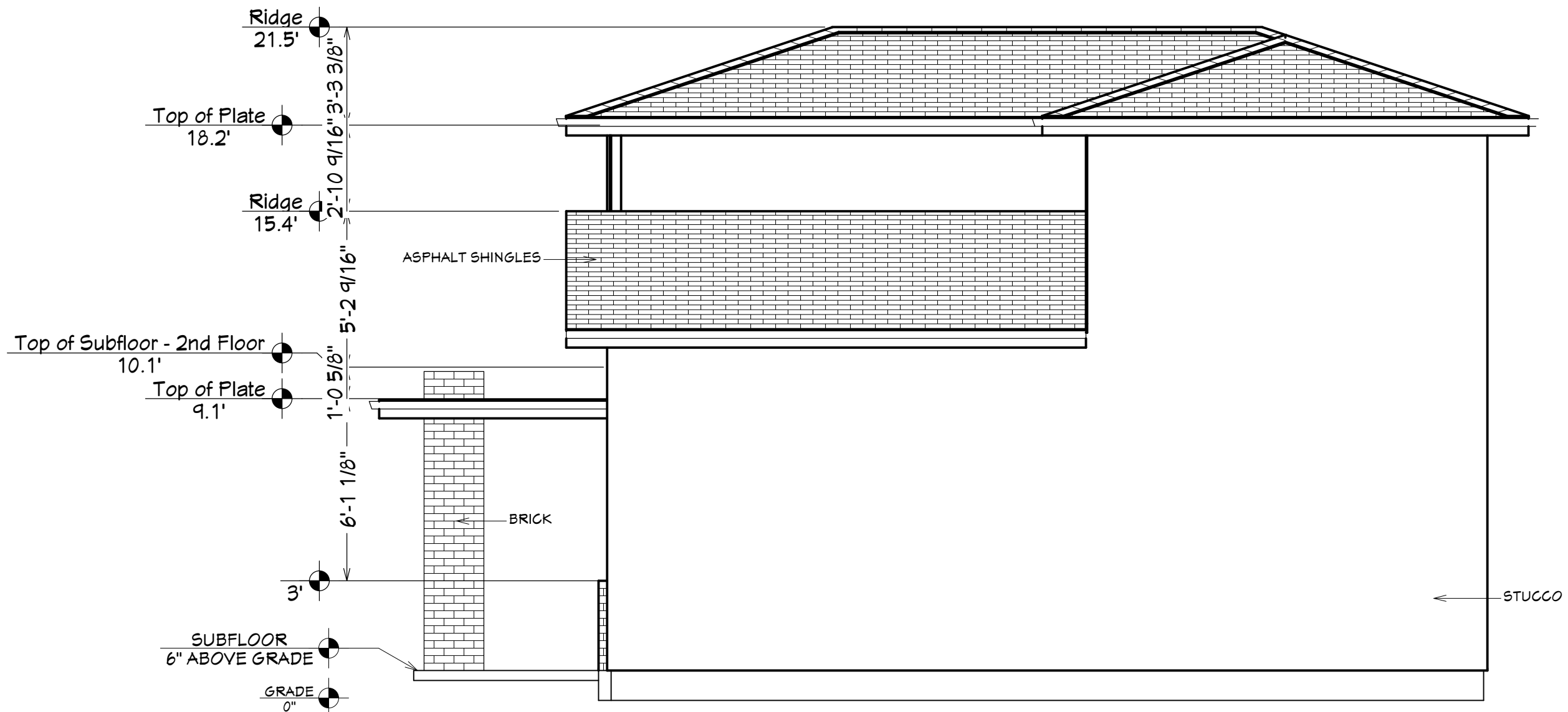
DRAFTING *Dreamz*

DOOR SCHEDULE						
NUMBER	LABEL	QTY	FLOOR	SIZE	R/O	DESCRIPTION
D01	2668	1	1	2668 R IN	32"x82 1/2"	HINGED DOOR F04
D02	3068	1	1	3068 L EX	38"x83"	EXT. HINGED DOOR E21
D03	3068	2	1	3068 R EX	38"x83"	EXT. HINGED DOOR E21
D04	4068	1	1	4068 L/R IN	50"x82 1/2"	DOUBLE HINGED DOOR F04
D05	4068	1	1	4068	110"x94"	GARAGE GLASS PANEL

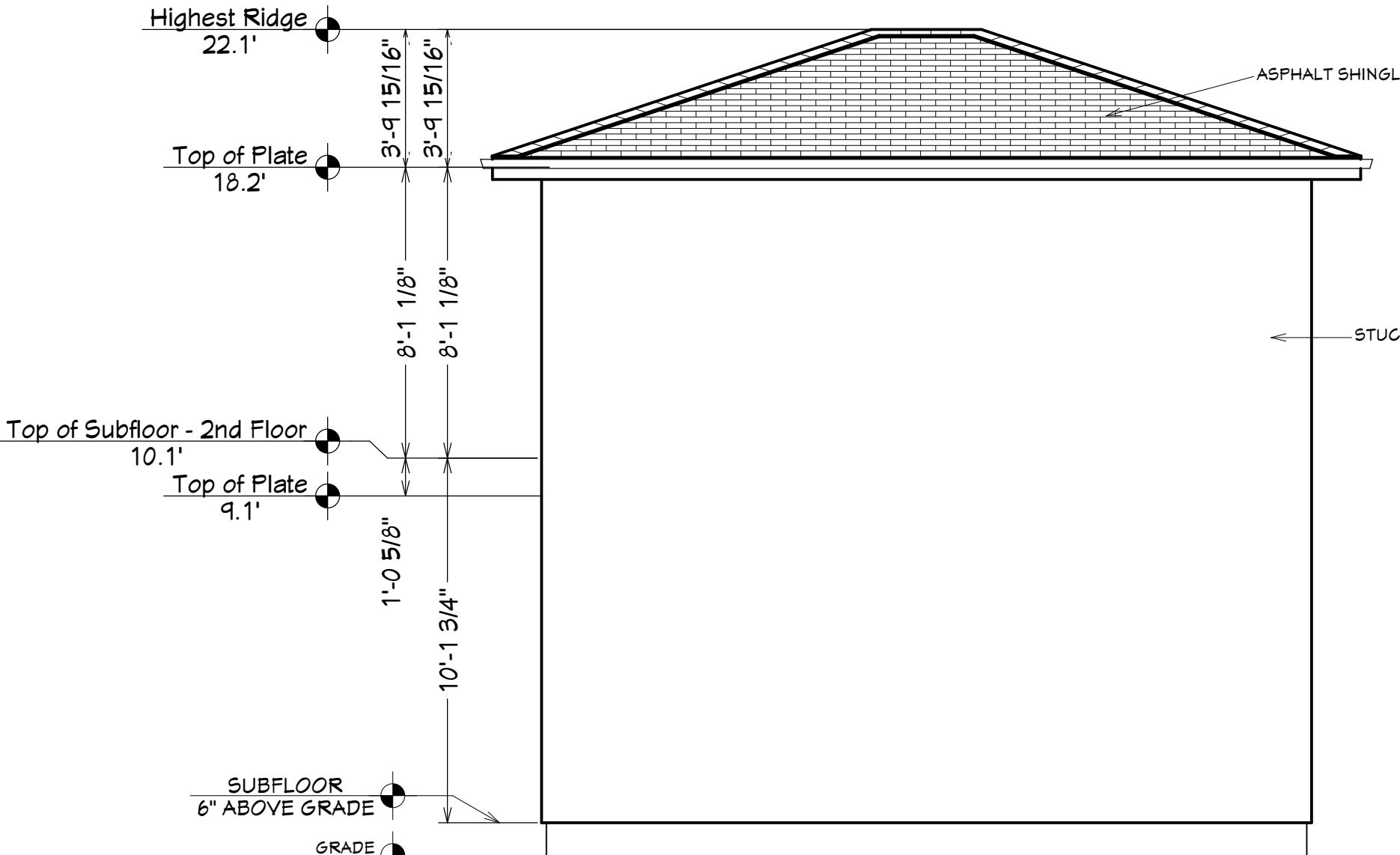
WINDOW SCHEDULE						
NUMBER	LABEL	QTY	FLOOR	SIZE	R/O	DESCRIPTION
W01	4230FX	6	2	4230FX	44"x31"	FIXED GLASS
W02	4040FX	1	2	4040FX	44"x44"	FIXED GLASS
W03	4060FX	3	1	4060FX	44"x13"	FIXED GLASS
W04	5540FX	3	2	5540FX	66"x44"	FIXED GLASS



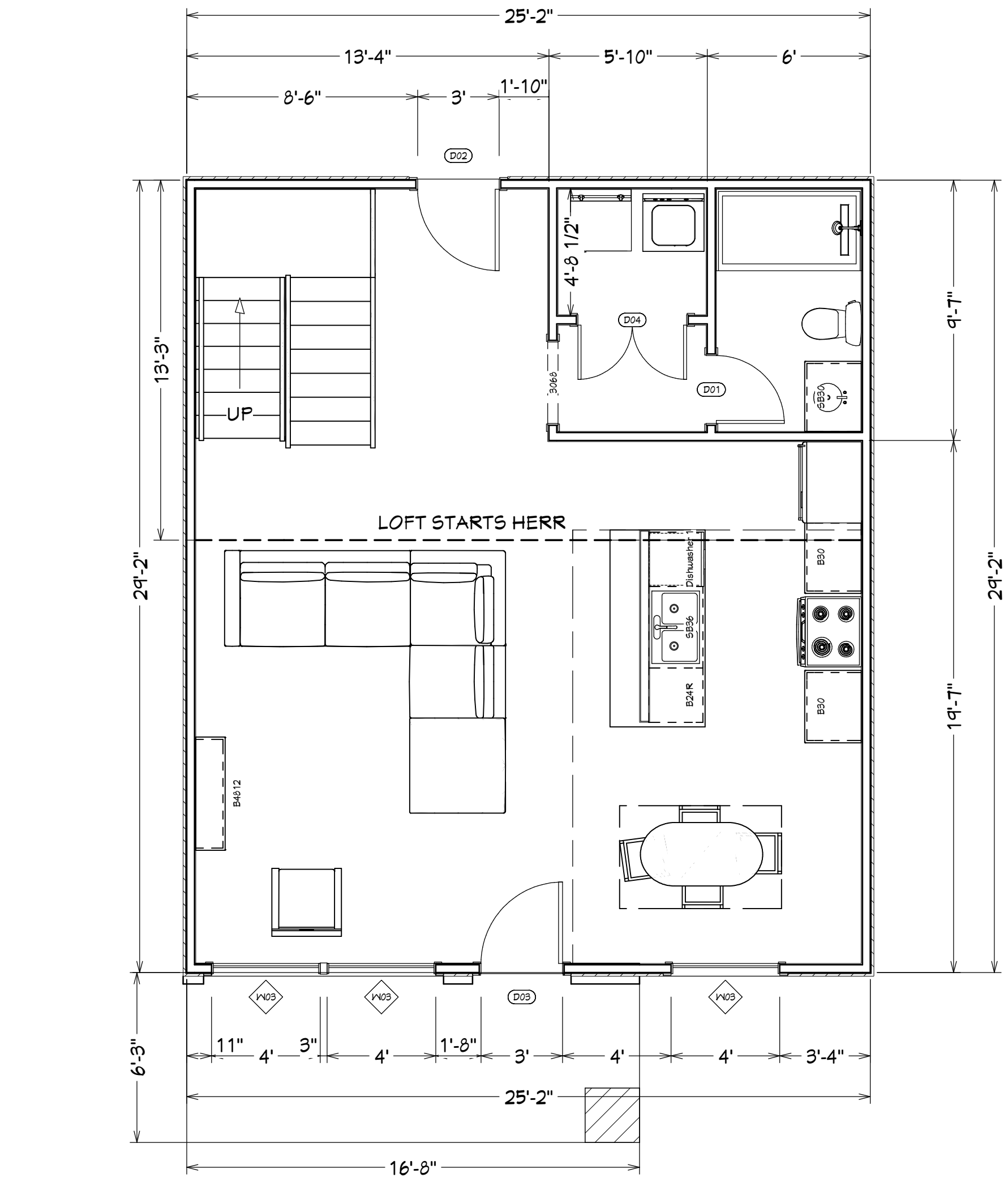
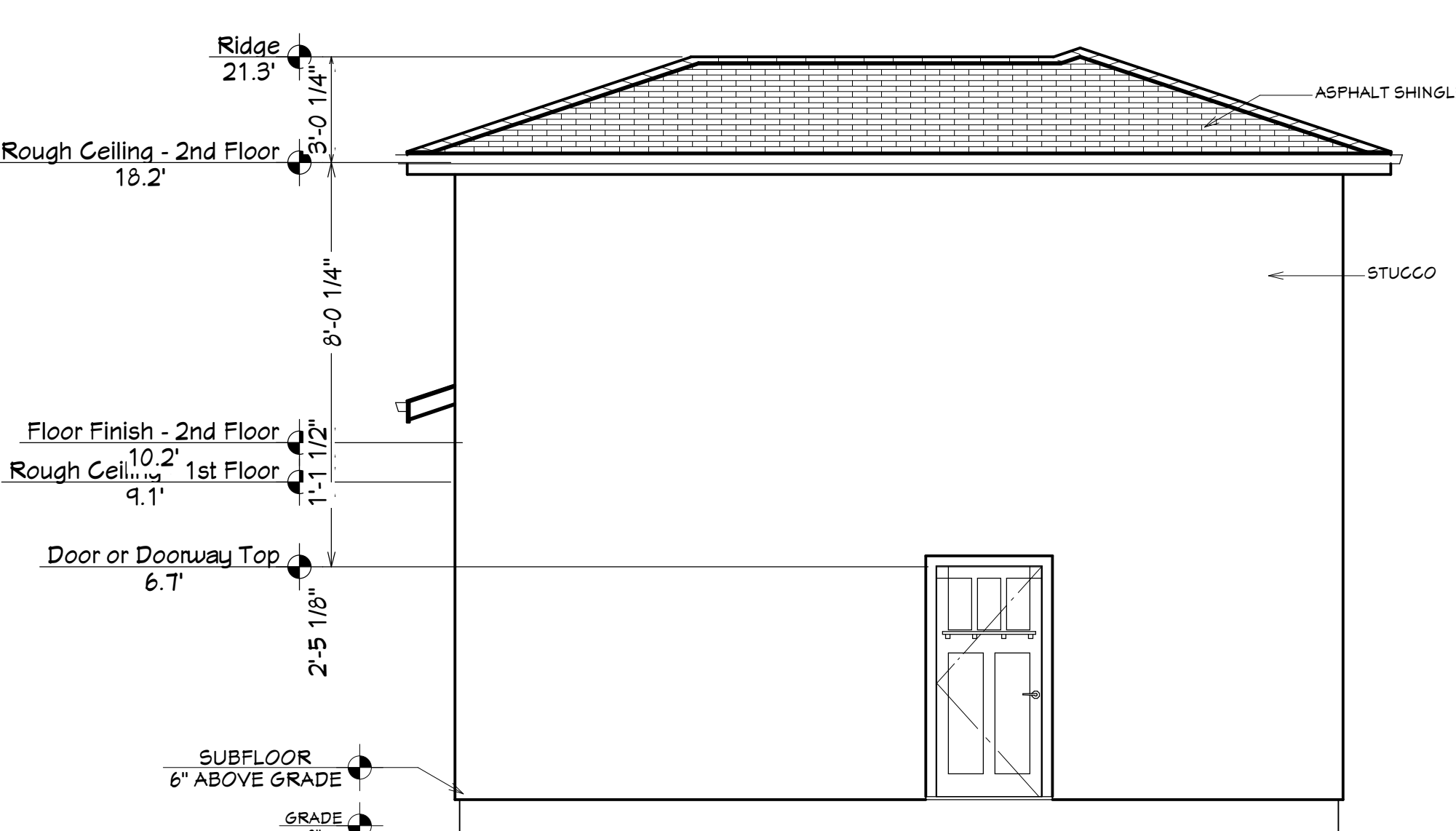
RIGHT ELEVATION NANNY



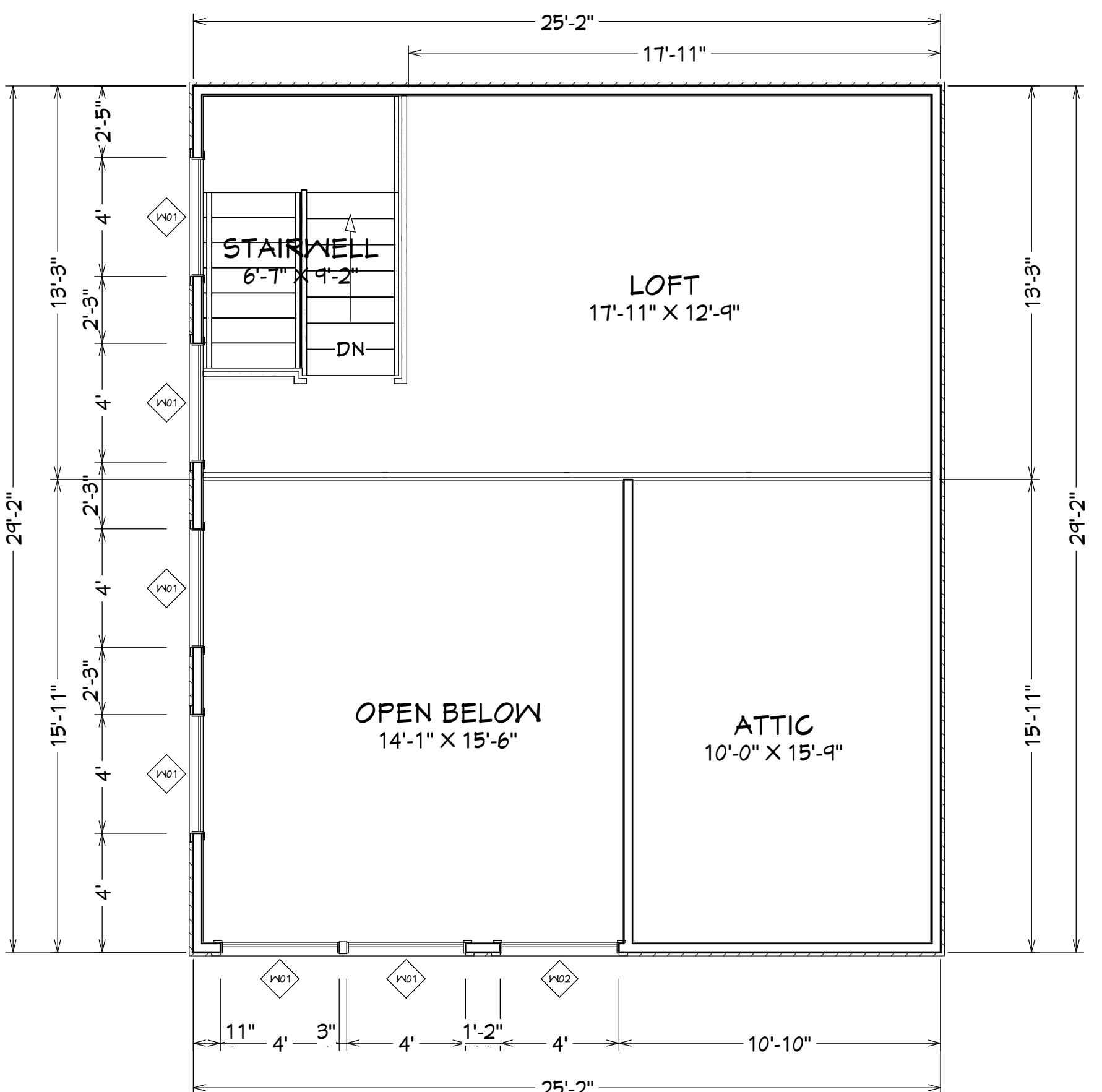
REAR ELEVATION MANGAVE



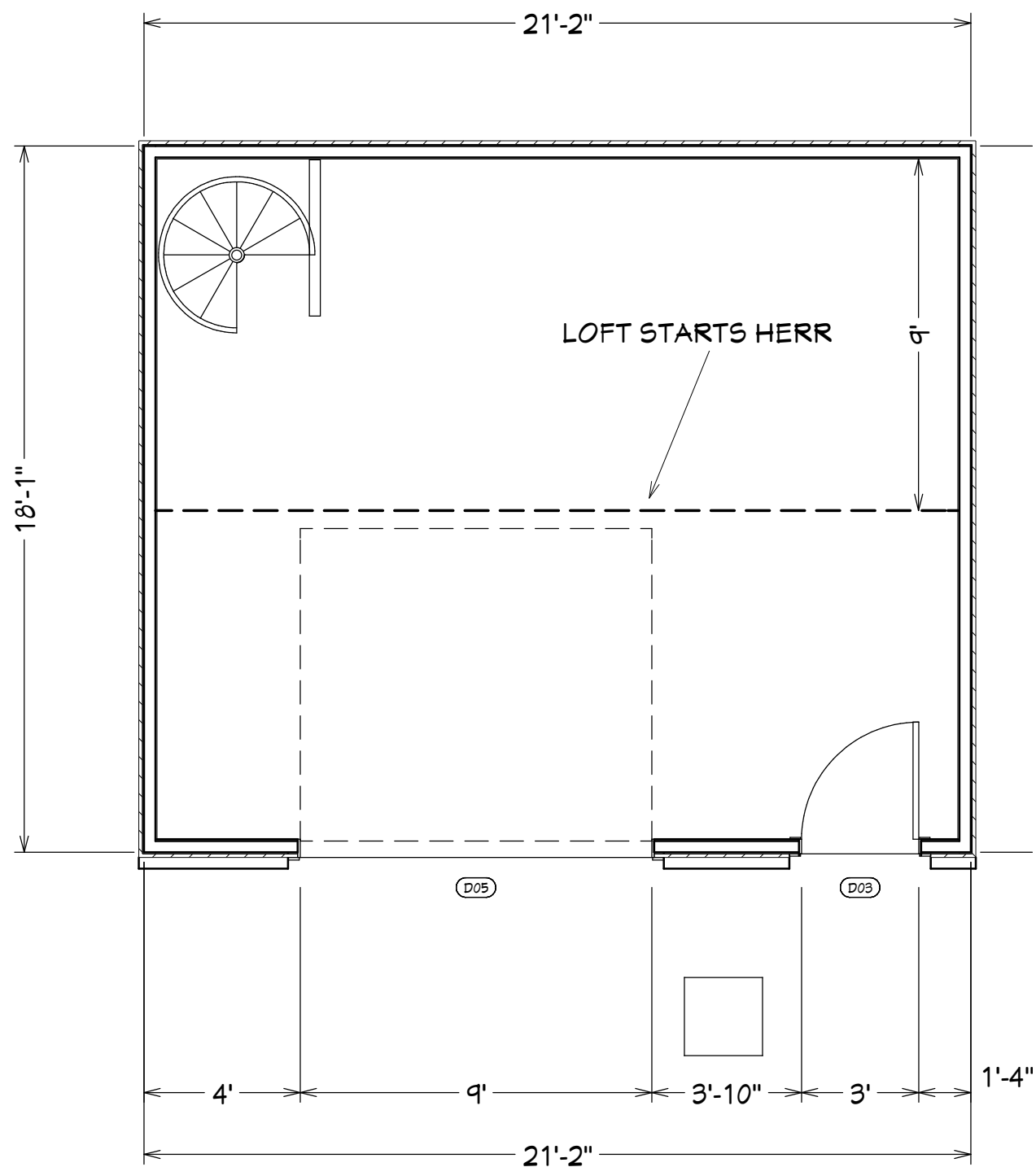
REAR ELEVATION NANNY



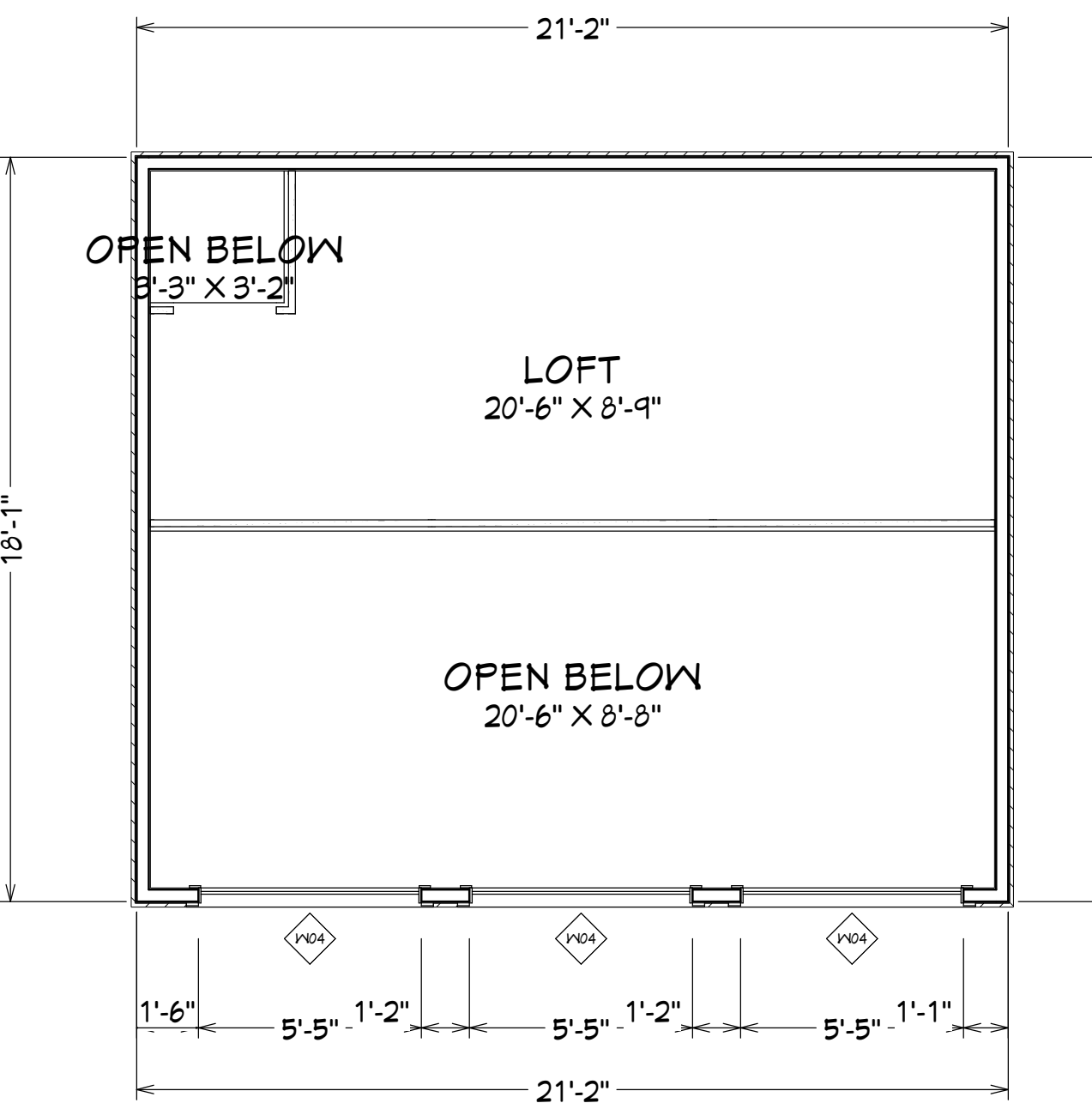
LIVING AREA
134 SQ. FT.



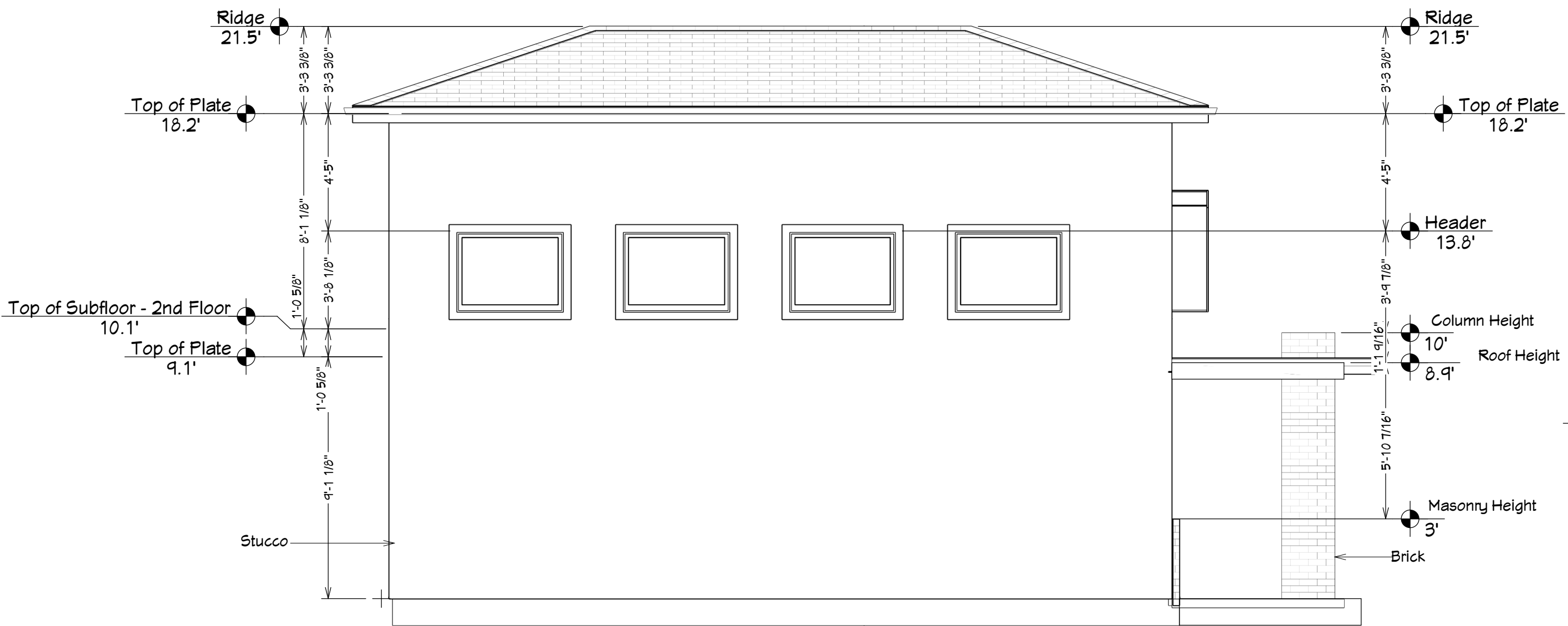
LIVING AREA
266 SQ. FT.



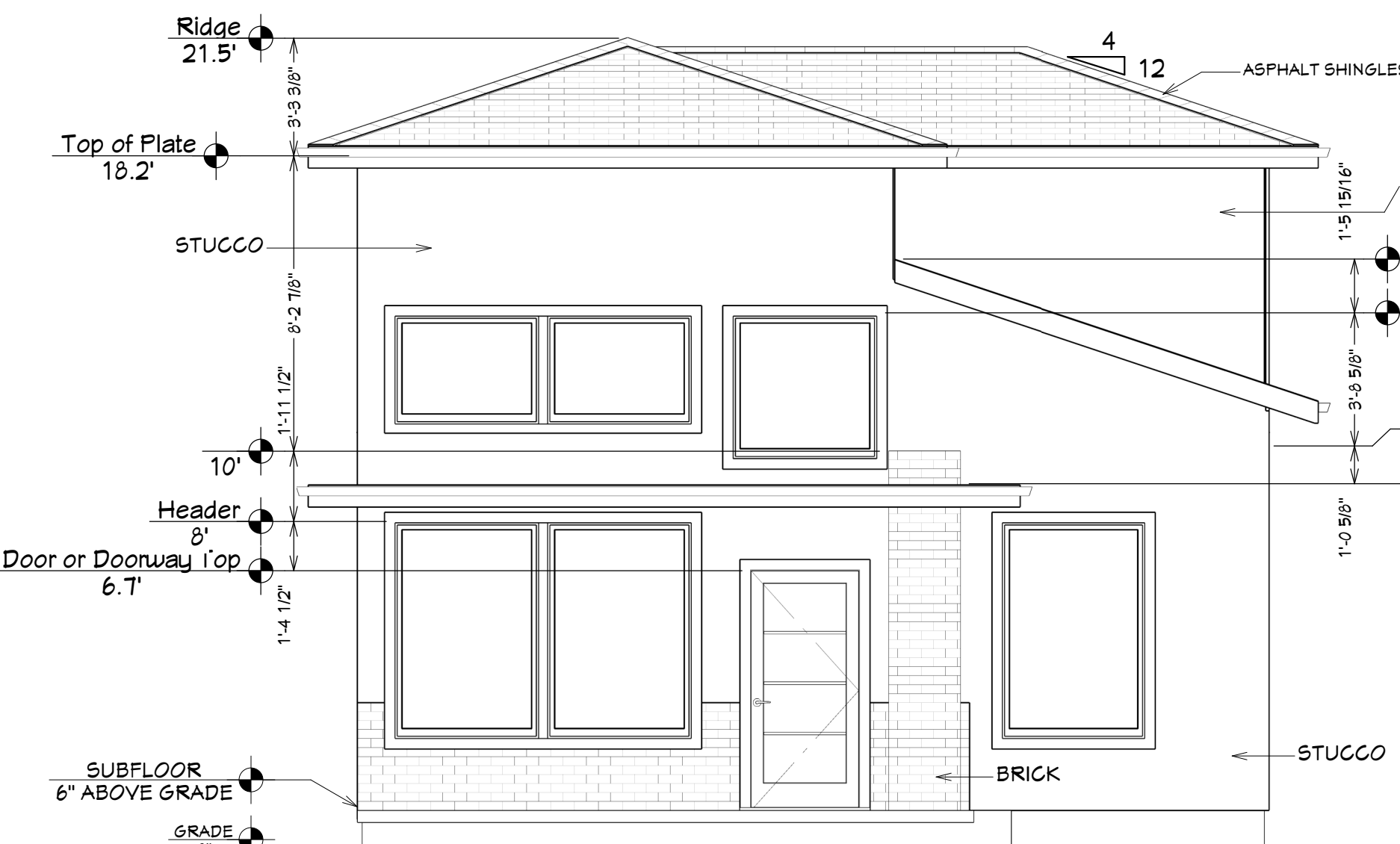
LIVING AREA
388 SQ. FT.



LEFT ELEVATION NANNY



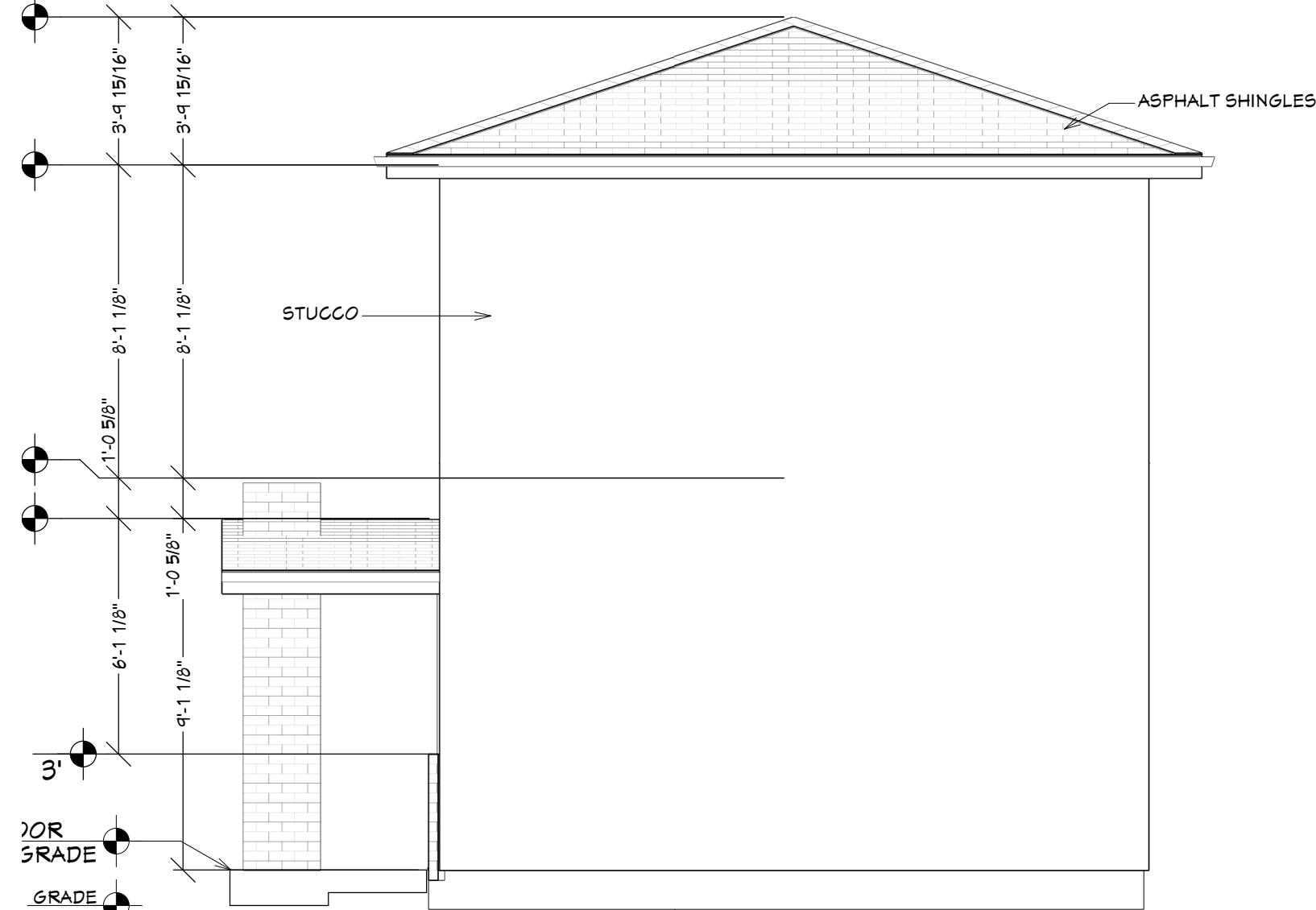
FRONT ELEVATION NANNY



FRONT ELEVATION MANGAVE



RIGHT ELEVATION MANGAVE



36 X 48
PAPER SIZE

REVISION TABLE		REVISION BY		DESCRIPTION	
NUMBER	DATE	NUMBER	DATE	NUMBER	DATE

CUSTOMER:

DRAWINGS PROVIDED BY:
EDWARD BLU, LLC
5050 QUORUM DR., STE 700
DALLAS, TX 75254
(469)-931-8811

DATE:

1/6/22

SCALE:

1/4" = 1'

SHEET:

A-1

DOWNSTREAM ASSESSMENT:
IN ORDER TO HAVE NO ADVERSE IMPACT TO THE ADJACENT NEIGHBORING PROPERTY TO THE WEST, THE SITE IS GRADED SUCH THAT THE LOT WILL DRAIN WEST VIA SWALES TO THE BRANSFORD RD.

Basin A: TO ADJACENT PROPERTY
THIS AREA IS NOT BEING DEVELOPED, POST-DEVELOPMENT CONDITION IS MATCHING THE PRE-DEVELOPMENT CONDITIONS.
THERE IS NO INCREASE IN RUNOFF TO THE ADJACENT NEIGHBOR.

Basin B:
6.37 CFS IS DRAINING WEST TO BRANSFORD RD. IN THE PRE-DEVELOPMENT CONDITION 4.40 WAS DRAINING TO BRANSFORD RD. BOTH DIRECTLY AND INDIRECTLY THROUGH THE ADJACENT NEIGHBOR. NO RUNOFF IS DRAINING TO THE ADJACENT NEIGHBOR WITH THE PROPOSED GRADING DESIGN.

THE IMPERVIOUS PERCENTAGE FOR THE SITE IS 35%, MEETING THE TYPICAL ACCEPTABLE RESIDENTIAL IMPERVIOUS PERCENTAGE PER THE CITY OF COLLEYVILLE ENGINEERING DESIGN MANUAL.

DRAINAGE CALCULATIONS NOTE:
THE CITY OF COLLEYVILLE ENGINEERING DESIGN STANDARDS CHAPTER 14 WAS REFERENCED FOR THE CALCULATIONS SHOWN ON THIS TABLE.
RECOMMENDED BY THE MANUAL THE RATIONAL METHOD EQUATION (Q=CIA) WAS USED TO CALCULATE THE STORM RUNOFF FOR THE 2-YR, 5-YR, 10-YR, 25-YR, 50-YR, 100-YR STORM EVENTS.
THE 'C' VALUE, RUNOFF COEFFICIENT WAS CALCULATED USING THE COMPOSITE METHOD BY USING C=0.90 FOR IMPERVIOUS AREAS AND C=0.30 FOR PERVIOUS AREAS.
STORM INTENSITIES 'I' VALUES ARE BASED ON THE ISWM RECOMMENDED VALUES FOR TARRANT COUNTY, FOR THE 15MIN DURATION STORM FREQUENCIES.
TIME OF CONCENTRATION 'TC' IS BASED ON THE MINIMUM TIME AS OUTLINED FOR THIS ZONING, WHICH FOR THIS SITE IS RESIDENTIAL.

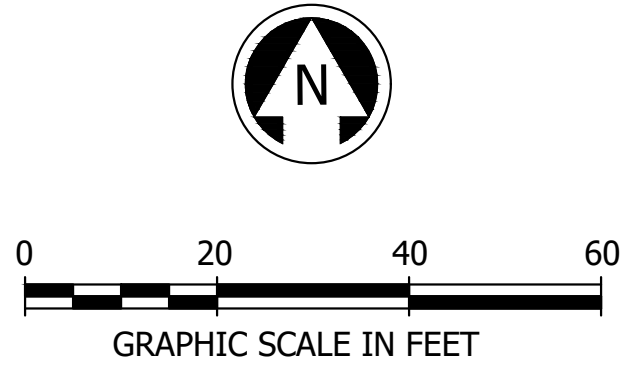
Pre Development Conditions																	
Table 1.00 Runoff Calculations - Rational Method Equation																	
AREA	AREA (ac.)	C	C*A	Tc (min)	I2 (in/hr)	Q2 (cfs)	I5 (in/hr)	Q10 (cfs)	I10 (in/hr)	Q10 (cfs)	I25 (in/hr)	Q25 (cfs)	I50 (in/hr)	Q50 (cfs)	I100 (in/hr)	Q100 (cfs)	Comments
A	0.20	0.30	0.06	15	3.90	0.23	4.86	0.29	5.53	0.33	6.46	0.39	7.20	0.43	7.98	0.48	To adjacent neighbor
B	1.44	0.38	0.55	15	3.90	2.15	4.86	2.68	5.53	3.05	6.46	3.57	7.20	3.97	7.98	4.40	To public ROW, Bransford Rd.

Post Development Conditions																	
Table 2.00 Runoff Calculations - Rational Method Equation																	
AREA	AREA (ac.)	C	C*A	Tc (min)	I2 (in/hr)	Q2 (cfs)	I5 (in/hr)	Q10 (cfs)	I10 (in/hr)	Q10 (cfs)	I25 (in/hr)	Q25 (cfs)	I50 (in/hr)	Q50 (cfs)	I100 (in/hr)	Q100 (cfs)	Comments
A	0.20	0.30	0.06	15	3.90	0.23	4.86	0.29	5.53	0.33	6.46	0.39	7.20	0.43	7.98	0.48	To adjacent neighbor
B	1.44	0.55	0.80	15	3.90	3.11	4.86	3.88	5.53	4.41	6.46	5.16	7.20	5.75	7.98	6.37	To public ROW, Bransford Rd.

Table 1.10 Pre-Development Runoff Coefficient C-Value Calculation				
BASIN	Area Impervious C=0.90	Area Pervious C=0.30	Total Area	Composite C Value
A	0.00	0.20	0.20	0.30
B	0.20	1.24	1.44	0.38

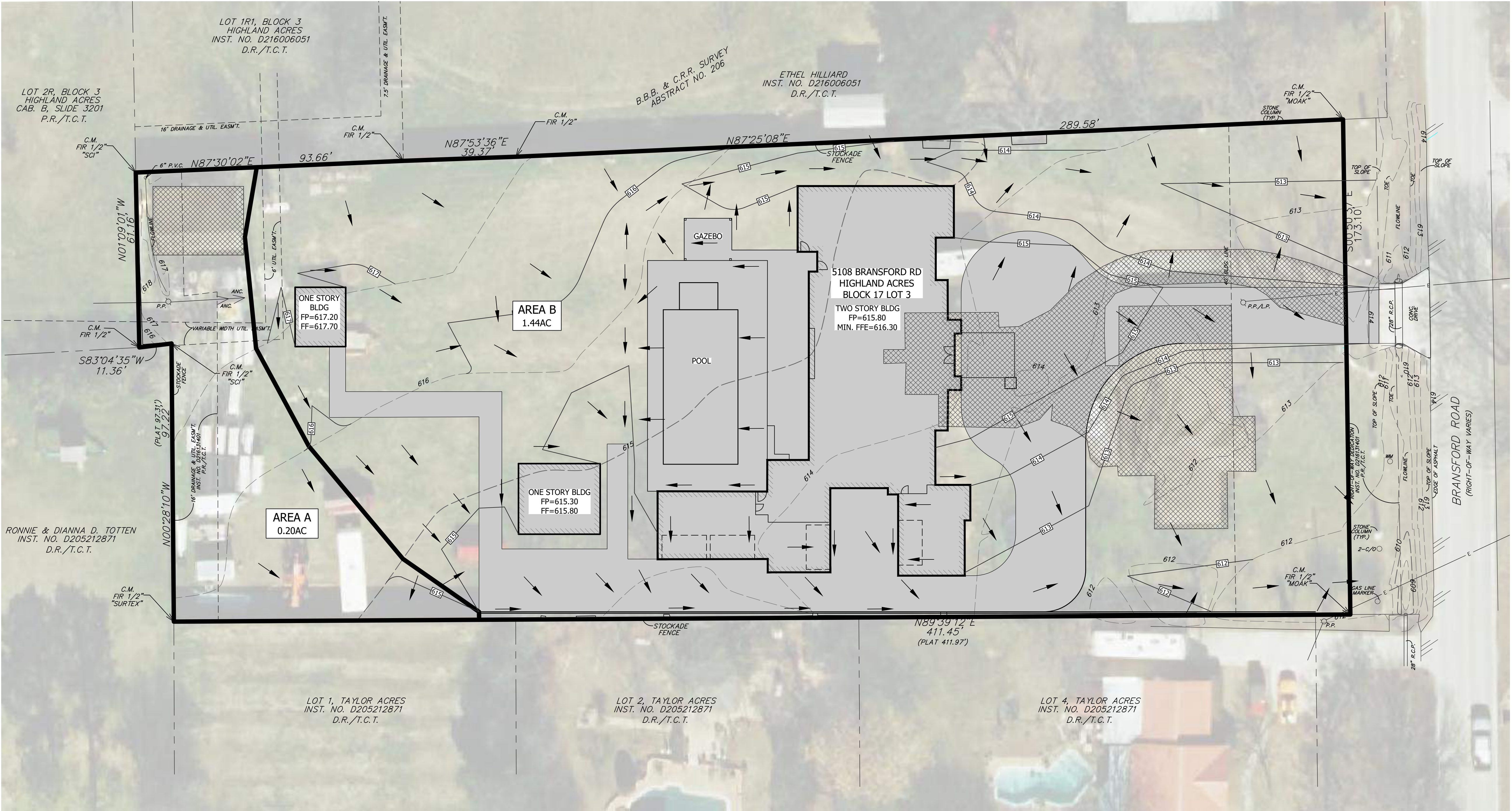
Table 2.10 Post-Development Runoff Coefficient C-Value Calculation				
BASIN	Area Impervious C=0.90	Area Pervious C=0.30	Total Area	Composite C Value
A	0.00	0.20	0.20	0.30
B	0.61	0.83	1.44	0.55

THE IMPERVIOUS PERCENTAGE FOR THE SITE IS 37% BASED ON THE CALCULATIONS SHOWN ON TABLE 2.10.



LEGEND

- 588 ——— EXISTING CONTOUR
- 588 ——— PROPOSED CONTOUR
- DRAINAGE DIVIDE
- ➔ FLOW ARROW
- DRAINAGE AREA**
0.89AC
- AREA
- POST DEVELOPMENT IMPERVIOUS AREA
- PRE DEVELOPMENT IMPERVIOUS AREA FROM 2016 SITE



Professional Engineer Seal
ALEX SRUR
127967
TARRANT COUNTY, TEXAS

A.N.A. CONSULTANTS, LLC
TBPB REGISTERED FIRM NO. F-20

THE SEAL APPEARING ON THIS DOCUMENT WAS AUTHORIZED BY ALEX SRUR, P.E. #127967 ON 05/24/2022

A.N.A. CONSULTANTS, L.L.C.
ENGINEERS and SURVEYORS
5000 Thompson Terrace, Colleyville, TX 76034
Tel: 817.335.9900 Fax: 817.335.9955
TBPB Firm No. 20
TBPB Firm No.: 10090800

NO.	REVISION DESCRIPTIONS:	DATE:

AVIATION RESURFACING
HIGHLAND ACRES/BRANSFORD RD 3
CITY OF COLLEYVILLE
TARRANT COUNTY, TEXAS

DRAINAGE AREA MAP AND CALCULATIONS

ANA PROJECT NO. 22-0200
DATE 5/24/2022
SHEET NO. C2.0



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.
City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Special Use Permit to allow for an Accessory Dwelling on Lot 17, Block 3, Highland Acres Addition. The request is to allow for a nanny's suite located within a detached building.

Zoning Case: ZC23-019

Applicant: Edward Blu

Owner: Arab Salman

Location: 5108 Bransford Rd

Property Description: Lot 17, Block 3, of the Highland Acres Addition

Present Zoning: R-40/ R-20

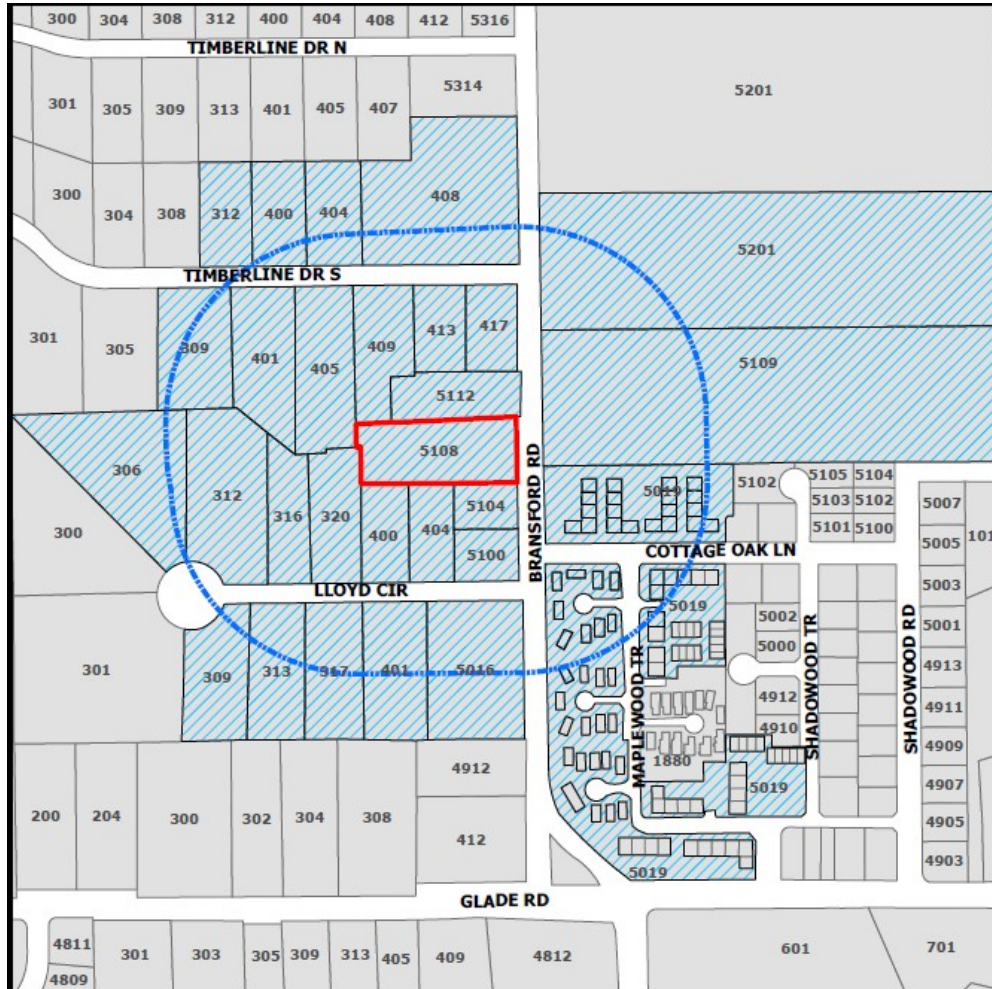
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

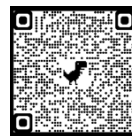
Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



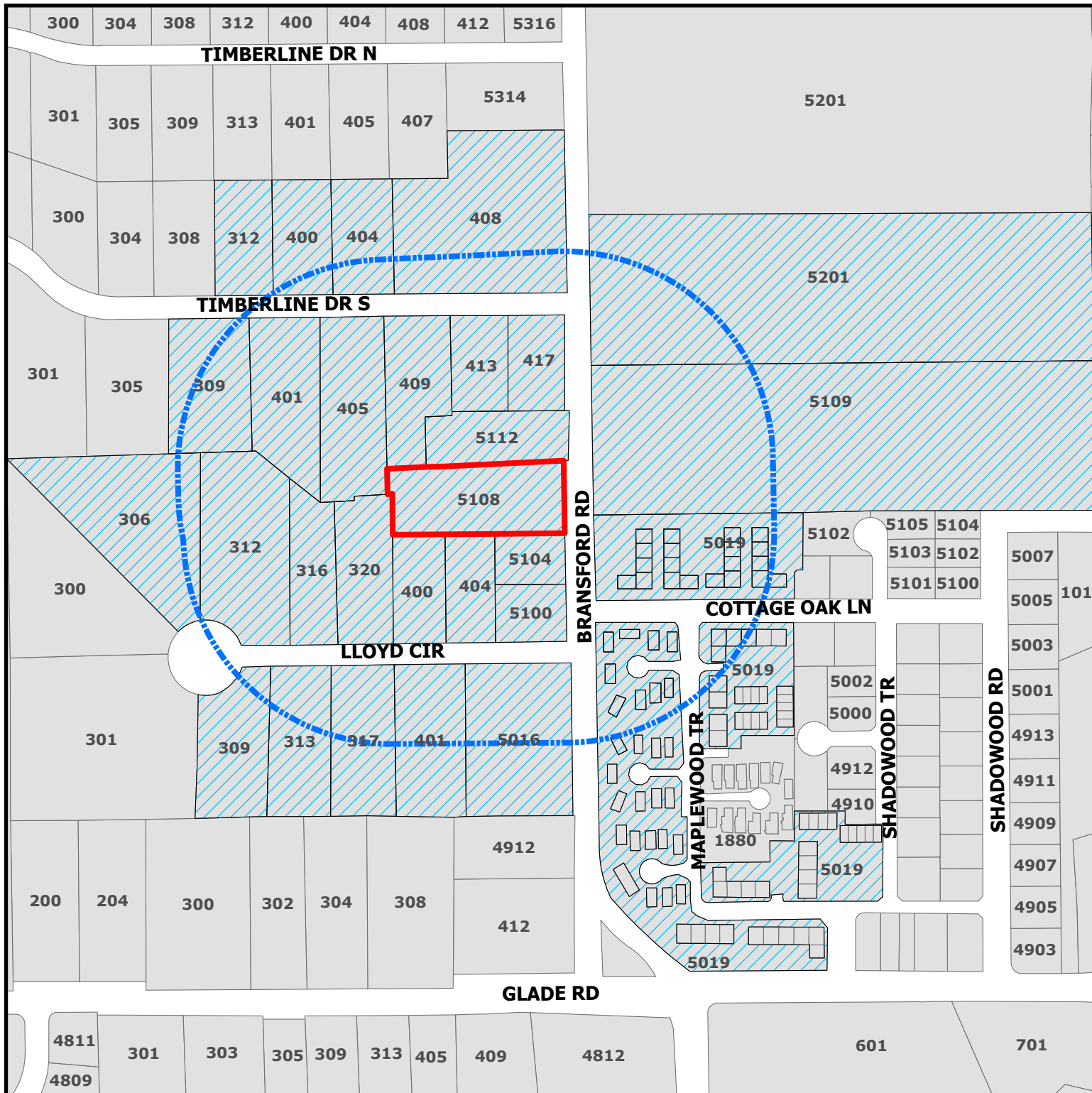
For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

OBJECTID	Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
1	BUBERL, CHARLES H	3535 ASBURY ST	DALLAS, TX	75205	2008 COTTAGE OAK LN
2	GLTM INVESTMENTS LLC	1207 HALL JOHNSON RD	COLLEYVILLE, TX	76034	1814 MAPLEWOOD TR
3	COBB, BYRL	2016 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2016 COTTAGE OAK LN
4	BUSTER, KRISTAL	312 TIMBERLINE DR S	COLLEYVILLE, TX	76034	312 TIMBERLINE DR S
5	MACCHIARELLA, PIETRO	2301 CARLISLE AVE	COLLEYVILLE, TX	76034	2102 COTTAGE OAK LN
6	ADRIAN, CORINTH	2010 COTTAGE OAK LN # 2010	COLLEYVILLE, TX	76034	2010 COTTAGE OAK LN
7	HOFMANN, JOSEPH R.	PO BOX 1222	COLLEYVILLE, TX	76034	1804 MAPLEWOOD TR
8	MAYFIELD, DAVID L	3709 BRENTWOOD CT	COLLEYVILLE, TX	76034	1808 MAPLEWOOD TR
9	MOROCHO FREDDY	1800 MAPLEWOOD TR #1800	COLLEYVILLE, TX	76034	1800 MAPLEWOOD TR
10	MOUSA, MERVAT HABASHI	1701 MAPLEWOOD TR	COLLEYVILLE, TX	76034	1701 MAPLEWOOD TR
11	ULTRA REAL ESTATE HOLDINGS LLC	PO BOX 574	COLLEYVILLE, TX	76034	5100 BRANSFORD RD
12	PEARSON, JOHN	317 LLOYD CIR	COLLEYVILLE, TX	76034	317 LLOYD CIR
13	GARVEY, MICHAEL C	5905 HUNTER TR	COLLEYVILLE, TX	76034	2112 COTTAGE OAK LN
14	APPEL, GREG	404 LLOYD CIR	COLLEYVILLE, TX	76034	404 LLOYD CIR
15	HILLIARD, ETHEL	5112 BRANSFORD RD	COLLEYVILLE, TX	76034	5112 BRANSFORD RD
16	FICO, CARMELA	1501 DOUGLAS AVE	COLLEYVILLE, TX	76034	1801 MAPLEWOOD TR
17	ORTH, MATTHEW D	413 TIMBERLINE DR S	COLLEYVILLE, TX	76034	413 TIMBERLINE DR S
18	SANDOCK, MICHAEL F	2101 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2101 COTTAGE OAK LN
19	HILL, CAROLA M	2116 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2116 COTTAGE OAK LN
20	GODOI, CARLOS	306 LLOYD CIR	COLLEYVILLE, TX	76034	306 LLOYD CIR
21	MARTINEZ, SUE ANNE	1816 MAPLEWOOD TR	COLLEYVILLE, TX	76034	1816 MAPLEWOOD TR
22	DAVIS, JOSHUA	702 COLLEYVILLE TERR	COLLEYVILLE, TX	76034	405 TIMBERLINE DR S
23	HARRISON, AMANDA	2118 COTTAGE OAKS LN	COLLEYVILLE, TX	76034	2118 COTTAGE OAK LN
24	CALABRESE, ROSA	2100 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2100 COTTAGE OAK LN
25	SCHNEIDER, MALLORY	2114 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2114 COTTAGE OAK LN
26	SIKES, CRAIG D	417 TIMBERLINE DR S	COLLEYVILLE, TX	76034	417 TIMBERLINE DR S
27	ZRB LIVING TRUST	409 TIMBERLINE DR S	COLLEYVILLE, TX	76034	409 TIMBERLINE DR S
28	PAIR, ALLISON	320 LLOYD CIR	COLLEYVILLE, TX	76034	320 LLOYD CIR
29	MISHENKO, NATALIE	2012 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2012 COTTAGE OAK LN
30	DUBOIS, LEAH	309 TIMBERLINE DR S	COLLEYVILLE, TX	76034	309 TIMBERLINE DR S
32	BARRIOS, HORACIO	2108 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2108 COTTAGE OAK LN
33	HIRDLER, JOHN T	316 LLOYD CIR	COLLEYVILLE, TX	76034	316 LLOYD CIR
34	ZACHGO, DANA	1810 MAPLEWOOD TR	COLLEYVILLE, TX	76034	1810 MAPLEWOOD TR
35	TINKIS, JERRY W	401 TIMBERLINE DR S	COLLEYVILLE, TX	76034	401 TIMBERLINE DR S
36	TRULL, JAMES	2715 DEVONSHIRE CT	GRAPEVINE, TX	76051	2006 COTTAGE OAK LN
37	DAFDLF PROPERTY COMPANY LLC	1705 CRESTRIDGE CT	COLLEYVILLE, TX	76034	2018 COTTAGE OAK LN
38	WALLIS, CAYNE	404 TIMBERLINE DR S	COLLEYVILLE, TX	76034	404 TIMBERLINE DR S
39	CHURCH OF JESUS CHRIST OF LDS	50 E NORTH TEMPLE RM 22	SALT LAKE CITY, UT	84150	408 TIMBERLINE DR S
40	MCCURDY, JOHN ANTHONY	400 LLOYD CIR	COLLEYVILLE, TX	76034	400 LLOYD CIR
41	TUNNELL, ANGELA	2110 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2110 COTTAGE OAK LN
42	KORSUNSKY, MARIA	2004 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2004 COTTAGE OAK LN
43	DURAN, CHARLES E	PO BOX 837	COLLEYVILLE, TX	76034	2106 COTTAGE OAK LN
44	ARAB, SALMAN	2609 INDEPENDENCE RD	COLLEYVILLE, TX	76034	5108 BRANSFORD RD
45	LUCEY, RITA B	2002 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2002 COTTAGE OAK LN
46	HOSKINS, CINDY L	3014 CRESTHAVEN CT	GRAPEVINE, TX	76051	2103 COTTAGE OAK LN
47	COHEN, RICHARD S	401 LLOYD CIR	COLLEYVILLE, TX	76034	401 LLOYD CIR
48	GOODLIN, DAVID P	400 TIMBERLINE DR S	COLLEYVILLE, TX	76034	400 TIMBERLINE DR S
49	COPTIC ORTHODOX PATRIARCHATE	PO BOX 1005	COLLEYVILLE, TX	76034	1806 MAPLEWOOD TR
50	SAN ANTONIO, JOEL	5016 BRANSFORD RD	COLLEYVILLE, TX	76034	5016 BRANSFORD RD
51	CHARLOTTE ANN WILLIAMS LIVING T	2000 COTTAGE OAK LN	COLLEYVILLE, TX	76034	2000 COTTAGE OAK LN
52	PRATT, STEPHEN	5104 BRANSFORD RD	COLLEYVILLE, TX	76034	5104 BRANSFORD RD
53	LOVELL, WILLIAM A	2104 COTTAGE OAK LN UNIT #2104	COLLEYVILLE, TX	76034	2104 COTTAGE OAK LN
54	SLH/GLH LLC	7928 CITADEL CT	NORTH RICHLAND HILLS, TX	76182	2014 COTTAGE OAK LN
55	KROPF, MARSHALL	4612 CRESTHAVEN DR	COLLEYVILLE, TX	76034	1802 MAPLEWOOD TR
58	EL-ATTRACHE, LISA	312 LLOYD CIR	COLLEYVILLE, TX	76034	312 LLOYD CIR
59	KNAUS, EDWARD	313 LLOYD CIR	COLLEYVILLE, TX	76034	313 LLOYD CIR
60	USREY, MAURINE E EST	1008 TINKER RD	COLLEYVILLE, TX	76034	1812 MAPLEWOOD TR
61	MUCHMORE, DAVID	309 LLOYD CIR	COLLEYVILLE, TX	76034	309 LLOYD CIR
62	RODEN HOMES	5519 RUSTIC TR	COLLEYVILLE, TX	76034	5019 BRANSFORD RD
64	SHADOWOOD TRAIL CONDOMINIUMS	4113 Gateway Drive #100	COLLEYVILLE, TX	76034	COURTESY NOTICE
65	BRAEMAR ADDITION	2909 Clairemont Lane	COLLEYVILLE, TX	76034	COURTESY NOTICE
66	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED

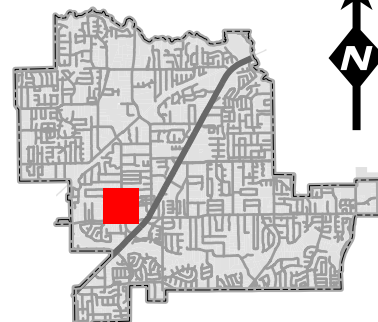
Notification Map



ZC23-018

5108 Bransford Rd

-  Parcels to be notified
-  Buffer
-  Subject Property



DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

From: [Karen Pratt](#)
To: [Jackie Reyff](#)
Subject: Zoning Cases ZC23-018 and ZC23-019
Date: Tuesday, August 15, 2023 9:21:54 PM

Dear Ms. Reyff,

After attending last night's zoning commission meeting, we wish to withdraw our opposition to the above-referenced cases. You may consider our opinion to be neutral, neither for nor against either case.

Cordially,

Karen & Steve Pratt
5104 Bransford Rd
Colleyville, TX 76034


From: [Karen Pratt](#)
To: [Jackie Reyff](#)
Subject: Zoning Case ZC23-018 and ZC23-019
Date: Thursday, August 3, 2023 8:34:04 AM

Ms. Reyff,

We are the property owners adjacent to the property in question for these two zoning cases. We have some questions regarding these cases.

1. Re: Case ZC23-018. How close is the setback of the current building on the sides? From the street, it appears that the north side of the building under construction is less than 15' from the property line. We are unsure on the south side, but it is very close to 15'. Our understanding is that R-40 zoning requires a 15' side setback.

2. Re: Case ZC23-019. What is the size of the proposed accessory dwelling? And will it be able to meet the required setback requirements? Are they requesting an additional kitchen to be constructed within that accessory dwelling?

Without further information, we are opposed to both requests. The house that is currently under construction is more than adequately sized to house a nanny. We have also experienced an increase in stormwater draining onto our property since construction began, we believe from the excessive amount of fill dirt that was brought in prior to construction. We are concerned that an additional building, in addition to the immense home being built, will cause future damage to our property from stormwater.

We would be interested in seeing the plans and hope to be able to attend the Planning and Zoning Commission Meeting on August 14.

Respectfully submitted,

Stephen & Karen Pratt
5104 Bransford Rd
Colleyville, TX 76034


ORDINANCE O-23-2255

AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.57 ACRES BEING, LOT 17, BLOCK 3, HIGHLAND ACRES ADDITION, LOCATED AT 5108 BRANSFORD ROAD, BY AUTHORIZING A SPECIAL USE PERMIT FOR AN ACCESSORY DWELLING; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application for a Special Use Permit for an accessory dwelling under Case No. ZC23-019; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for an accessory dwelling on 1.57 acres, being Lot 17, Block 3, Highland Acres Addition,

located at 5108 Bransford Road, as depicted on the attached as Exhibit "A".

Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

1. GENERAL

- a. The Special Use Permit shall apply to the new accessory dwelling of approximately 1,159 s.f.
- b. The accessory dwelling shall be generally consistent with the site plan and building plans as depicted on the attached Exhibit "B".
- c. The accessory dwelling shall be generally consistent with the building elevations and floor plan as depicted on the attached Exhibit "C".
- d. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 8. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

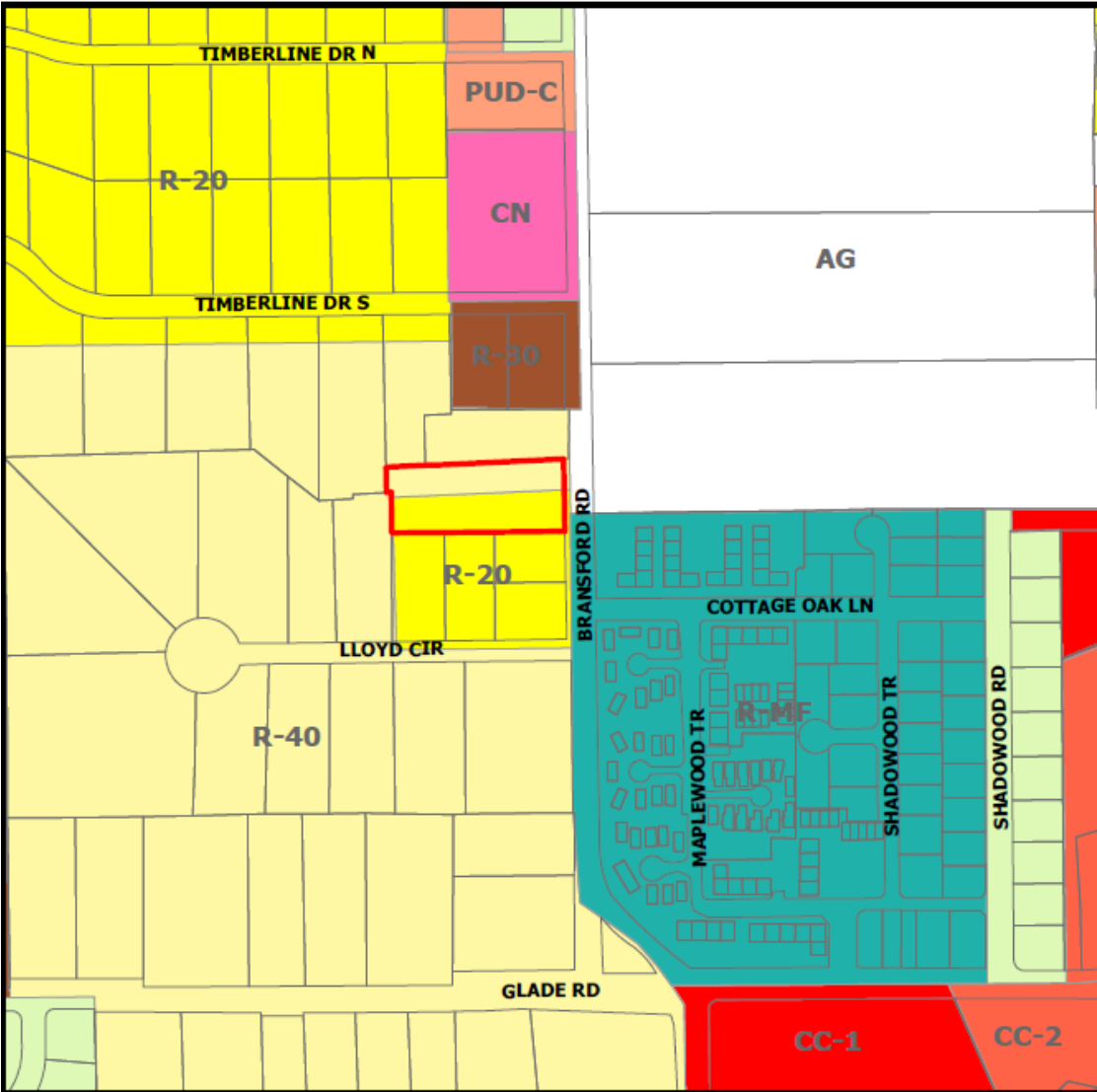
ATTEST: **CITY OF COLLEYVILLE**

Christine Loven, TRMC	Bobby Lindamood
City Secretary	Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" - Location and Zoning Map

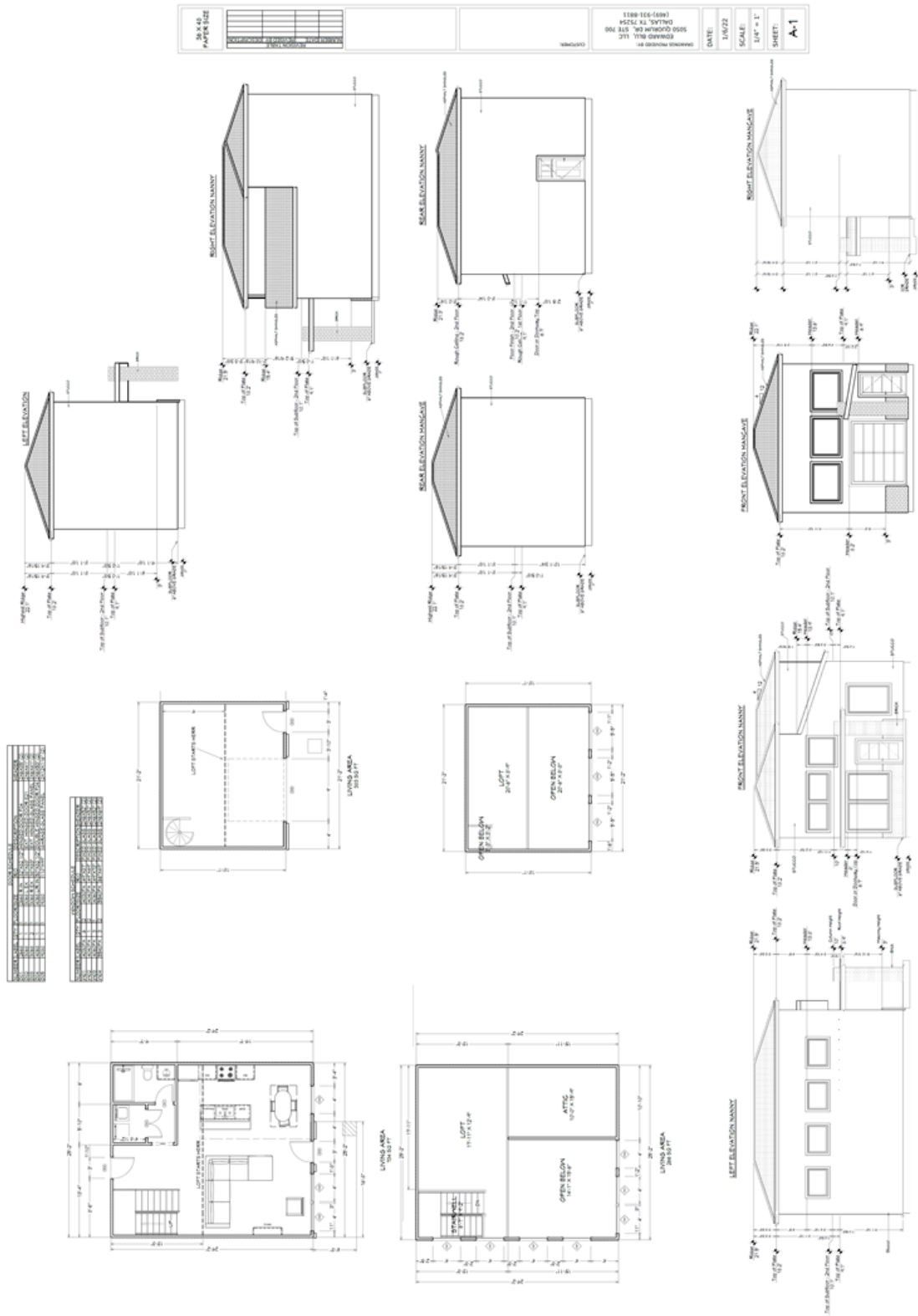


71,374 LOT SQFT
9,849 MAIN HOME ROOF SQFT
384 MANCAVE SQFT
736 MANNY QUATERS SQFT
15.3% OF THE LOT COVERAGE
7,984 SIDE DRIVEWAY WITH WALKWAY
4,781 FRONT DRIVE WAY
1809 POOL AND JACUZZI
TOTAL IS 35.2% OF LOT COVERAGE

LEGEND

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Exhibit "C" – Elevations and Floor Plan





CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6l

Agenda Date 9/19/2023

Number Ordinance O-23-2261

Type Ordinance

Department City Manager

Title

Approval of a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2023 Rate Review Mechanism filing and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

Explanation

Second Reading and Public Hearing

There were no speakers at the September 6, 2023 meeting.

First Reading and Public Hearing

The City, along with 171 other Mid-Texas Cities Served by Atmos Energy Corporation, Mid-Tex Division, is a member of the Steering Committee of Cities Served by Atmos (ACSC). In 2007, the Cities and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). The settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute. The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Since 2007, there have been several modifications to the original RRM Tariff with the most recent being adopted in 2018.

2023 RRM Filing

On or about March 31, 2023, Atmos filed a rate request pursuant to the RRM Tariff adopted by ACSC members. Atmos claimed its cost-of-service in a test year ending December 31, 2022, entitled it to additional system-wide revenues of \$165.9 million. Application of the standards set forth in ACSC's RRM Tariff required Atmos to reduce its request to \$156.1 million, \$113.8 million of which would be applicable to ACSC members. ACSC's consultants concluded the system-wide deficiency under the RRM regime should be \$130.9 million instead of the claimed \$156.1 million. After the Company reviewed ACSC's consultants' report, ACSC's Executive Committee and the Company negotiated a settlement whereby the Company would receive an increase of \$142 million, a reduction of \$23.9 million compared to the Company's original request.

Financial Impact

The effective rate for new dates is October 1, 2023. The impact on average residential rates is an increase of \$6.47 per month, or 7.31%. The increase for average commercial usage will be \$24.72, or 5.19%.

Recommendation

Approve

Attachments

1. Ordinance O-23-2261
2. Attachment 1 - Tariffs
3. Attachment 2 - Pension Benchmark

ORDINANCE O-23-2261

APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2023 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC'S REASONABLE RATEMAKING EXPENSES; ADOPTING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee ("ACSC"), a coalition of similarly-situated cities served by Atmos Mid-Tex ("ACSC Cities") that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program ("GRIP") process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City by Resolution R-18-4306 in 2018; and

WHEREAS, on about March 31, 2023, Atmos Mid-Tex filed its 2023 RRM rate request with ACSC Cities based on a test year ending December 31, 2022; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2023 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$142 million applicable to ACSC Cities with an effective date of October 1, 2023; and

WHEREAS, ACSC agrees that Atmos plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the attached tariffs (Attachment 1) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Attachment 2); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications; and

WHEREAS, the RRM Tariff includes Securitization Interest Regulatory Asset amount of \$19.5 million.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1 THAT the findings set forth in this Ordinance are hereby in all things approved.

Sec. 2 THAT, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$142 million for ACSC Cities represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2023 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Sec. 3 THAT despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from

evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

- Sec. 4 THAT the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$142 million from customers in ACSC Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.
- Sec. 5 THAT the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.
- Sec. 6 THAT Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2023 RRM filing.
- Sec. 7 THAT to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.
- Sec. 8 THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 9 THAT this ordinance shall take effect immediately from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2023.
- Sec. 10 THAT a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 6th day of September 2023.

The second reading and public hearing being conducted on the 19th day of September 2023.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood
Brandi Elder, Place 1
Scotty Richardson, Place 3
Chuck Kelley, Place 5

_____	Mayor Pro Tem Callie Rigney	_____
_____	George Bond, Place 2	_____
_____	Ben Graves, Place 4	_____
_____		_____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 22.25 per month
Rider CEE Surcharge	\$ 0.05 per month ¹
Total Customer Charge	\$ 22.30 per month
Commodity Charge – All <u>Ccf</u>	\$0.48567 per Ccf ²

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2023.

²The commodity charge includes the base rate amount of \$0.46724 per Ccf and Securitization Regulatory Asset amounts related to financing costs in the amount of \$0.01843 per Ccf until recovered.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 72.00 per month
Rider CEE Surcharge	(\$ 0.02) per month ¹
Total Customer Charge	\$ 71.98 per month
Commodity Charge – All Ccf	\$ 0.18280 per Ccf ²

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx.plantprotection@atmosenergy.com.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2023.

²The commodity charge includes the base rate amount of \$0.16437 per Ccf and Securitization Regulatory Asset amounts related to financing costs in the amount of \$0.01843 per Ccf until recovered.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 200 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 200 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,382.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.7484 per MMBtu ¹
Next 3,500 MMBtu	\$ 0.5963 per MMBtu ¹
All MMBtu over 5,000 MMBtu	\$ 0.2693 per MMBtu ¹

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees

¹ The tiered commodity charges include the base rate amounts of \$0.5684, \$0.4163, and \$0.0893 per MMBtu, respectively, plus Securitization Regulatory Asset amounts related to financing costs in the amount of \$0.1800 per MMBtu until recovered.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx.plantprotection@atmosenergy.com.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,382.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.5684 per MMBtu
Next 3,500 MMBtu	\$ 0.4163 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0893 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification

$WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf

R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.

HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class

NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.

ADD = billing cycle actual heating degree days.

BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_i = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.51	0.1415	88.91	0.7010
Austin	8.87	0.1213	213.30	0.7986
Dallas	12.54	0.2007	185.00	0.9984
Waco	8.81	0.1325	125.26	0.7313
Wichita Falls	10.36	0.1379	122.10	0.6083

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2022

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Post-Employment Benefit Plan	Supplemental Executive Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark -						
	Fiscal Year 2023 Willis Towers Watson Report as adjusted (1) (2) (3)	\$ 1,434,339	\$ (518,336)	\$ 2,336,419	\$ (2,678,818)	\$ 267,917	
2	Allocation Factor	44.92%	44.92%	78.74%	78.74%	100.00%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	\$ 644,336	\$ (232,848)	\$ 1,839,667	\$ (2,109,267)	\$ 267,917	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4)	\$ 644,336	\$ (232,848)	\$ 1,839,667	\$ (2,109,267)	\$ 267,917	\$ 409,804
6							
7	O&M Expense Factor (WP_F-2.3, Ln 2)	78.60%	78.60%	39.63%	39.63%	11.00%	
8							
9	Summary of Costs to Approve (1):						
10	Total Pension Account Plan	\$ 506,464		\$ 729,006			\$ 1,235,469
11	Total Post-Employment Benefit Plan		\$ (183,024)		\$ (835,840)		(1,018,864)
12	Total Supplemental Executive Benefit Plan					\$ 29,471	29,471
13	Total (Ln 10 + Ln 11 + Ln 12)	\$ 506,464	\$ (183,024)	\$ 729,006	\$ (835,840)	\$ 29,471	\$ 246,076



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 7a

Agenda Date 9/19/2023

Number Resolution R-23-4877

Type Resolution

Department City Manager

Title

Approval of a resolution to ratify the property tax increase as reflected in the Fiscal Year 2024 Budget

Explanation

Reading and Public Hearing

Pursuant to the requirements of HB 3195, it is necessary for the City Council to vote to ratify the property tax increase as reflected in the Fiscal Year 2024 Budget. This vote is a procedural requirement of HB 3195; the actual total tax rate has decreased from the voter approval rate of \$0.283010 to \$0.260991 per \$100 of valuation. Similarly, the FY24 proposed rate is also below the FY23 tax rate by \$0.004627.

Section 102.007 of the Local Government Code, Subsection (c), reads as follows: "Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or vote to set the tax rate required by Chapter 26, Tax Code, or other law."

This budget will raise total property tax more than last year's budget by \$1,314,129, which is an 8-percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$180,530.

Financial Impact

Approval of the attached resolution is necessary to complete approval of the FY 2024 annual budget.

Recommendation

Approve

Attachments

1. FY 2024 Proposed Budget Cover Page
2. Resolution R-23-4877

City of Colleyville

Fiscal Year 2023-2024

Proposed Budget Cover Page

This proposed budget is set to raise \$1,314,129 more in General Operating revenue from property taxes than last year, which is an 8% percent increase. Of that, the property tax revenue to be raised from new property added to the tax roll this year is \$180,530.

The Colleyville City Council's vote on this budget and tax rate will occur on September 19, 2023 in the City of Colleyville Council Chambers (100 Main Street, Colleyville, TX) at 7:00 PM.

Once a budget is adopted, a tally of the Council's votes and tax rate comparison will be recorded in the adopted budget as follows:

FOR:

AGAINST:

PRESENT:

ABSENT:

Property Tax Rate Comparison

	2023-2024	2022-2023
Property Tax Rate:	\$0.260991/100	\$0.265618/100
No-New-Revenue Tax Rate:	\$0.239046/100	\$0.265618/100
No-New-Revenue Maintenance & Operations Rate:	\$0.230801/100	\$0.256026/100
Voter-Approval Tax Rate:	\$0.283010/100	\$0.300135/100
Debt Rate:	\$0.009593/100	\$0.009593/100

Total debt obligation for City of Colleyville secured by property taxes: \$698,960

RESOLUTION R-23-4877

**A RESOLUTION TO RATIFY THE PROPERTY TAX INCREASE AS
REFLECTED IN THE ANNUAL BUDGET FOR THE CITY OF
COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER
1, 2023 THROUGH SEPTEMBER 30, 2024**

WHEREAS, the City of Colleyville has adopted an annual budget for Fiscal Year 2024 which requires raising more revenue from property taxes than in the previous year; and

WHEREAS, House Bill 3195 requires the governing body ratify the property tax increase reflected in the budget in a separate vote.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the property tax increase reflected in the City of Colleyville Fiscal Year 2024 annual budget is hereby ratified.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor



**CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING**

Agenda Number 7b	Agenda Date 9/19/2023	Number Resolution R-23-4878
Type Resolution		
Department Community Development		

Title

Consideration of a variance to the provisions of Section 3.24.G, Schedule of District Regulations, specifically for the lot area and lot width in the R-10 Single Family Residential district for Lot 10, Block 6, of the Colleyville Estates Addition, located at 605 Field Street, Case VC23-003

Explanation

Reading and Public Hearing

Esther DeLeon, the applicant, has submitted a request for a variance to the provisions of Section 3.24.G, Schedule of District Regulations of the Land Development Code, specifically for the lot area and lot width in the R-10 Single Family Residential district. The request is to allow for the lot area of 13,124 square feet and lot width of 86 feet. The purpose of the request is so an above ground pool and pergola may be permitted and built.

Existing Conditions/Background: The subject property, 605 Field Street, resides on the south side of Field Street near the intersection with South Drive and has R-10 zoning. The existing lot area is 13,124 sq. ft., not the required 20,000 sq. ft. The existing lot width is 86 feet, not the required 100 feet. There is an existing home, which will remain.

Requested Variance: The applicant is requesting a variance to the lot size and lot width to allow for a new pool and pergola. The existing R-10 zoning requires compliance with R-20 Single Family Residential zoning, which requires a minimum of 20,000 sq. ft. for the lot area and 100 feet for the lot width, when developed with a single-family residential use. The variance would allow for the existing lot area of 13,124 sq. ft. and lot width of 86 feet.

Ordinance – Chapter 3 – Land Use – Section 3.24.G Schedule of District Regulations

The minimum standards for the R-20 zoning district are as follows:

Minimum Lot Size	20,000 square feet	13,124 s.f.
Minimum Lot Width	100 feet	86 ft.
Minimum Lot Depth	125 feet	
Front Building Line	30 feet	
Side Building Line	10 feet	

Rear Building Line	25 feet
Max. Lot Coverage	30%
Max. Impervious Coverage	60%

Plat Status: The property is currently platted as Lot 10, Block 6, Colleyville Estates.

DRC Review: The Development Review Committee (DRC) reviewed the request at their August 22, 2023 meeting, did not offer any comments, and scheduled the request for the City Council meeting on September 19, 2023.

Drainage: NA

Analysis: The subject property is requesting a variance to the lot size for area and width. The property is zoned R-10 and the lot size is not in compliance. When developed with a single-family residential use, the lot shall comply with the R-20 zoning district standards. A variance to the lot size (area and width) would allow the ability to apply for and receive the necessary building permit to build a pool and an accessory building.

Surrounding Development: The properties to the north, east, and west are zoned R-10 Single Family Residential district and are improved with single-family residential homes. The property to the south is Colleyville City Park.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of the requested variance.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Exhibit
5. Subdivision Plat
6. Survey
7. Notification Map
8. Notification List

9. Notification Letter
10. Resolution R-23-4878

Aerial Map

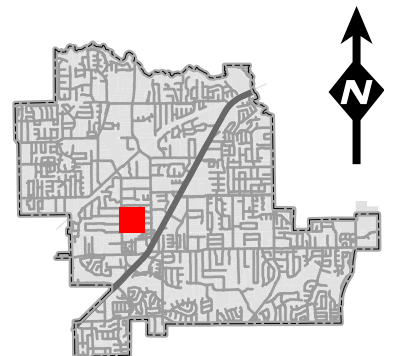


VC23-003

605 Field St



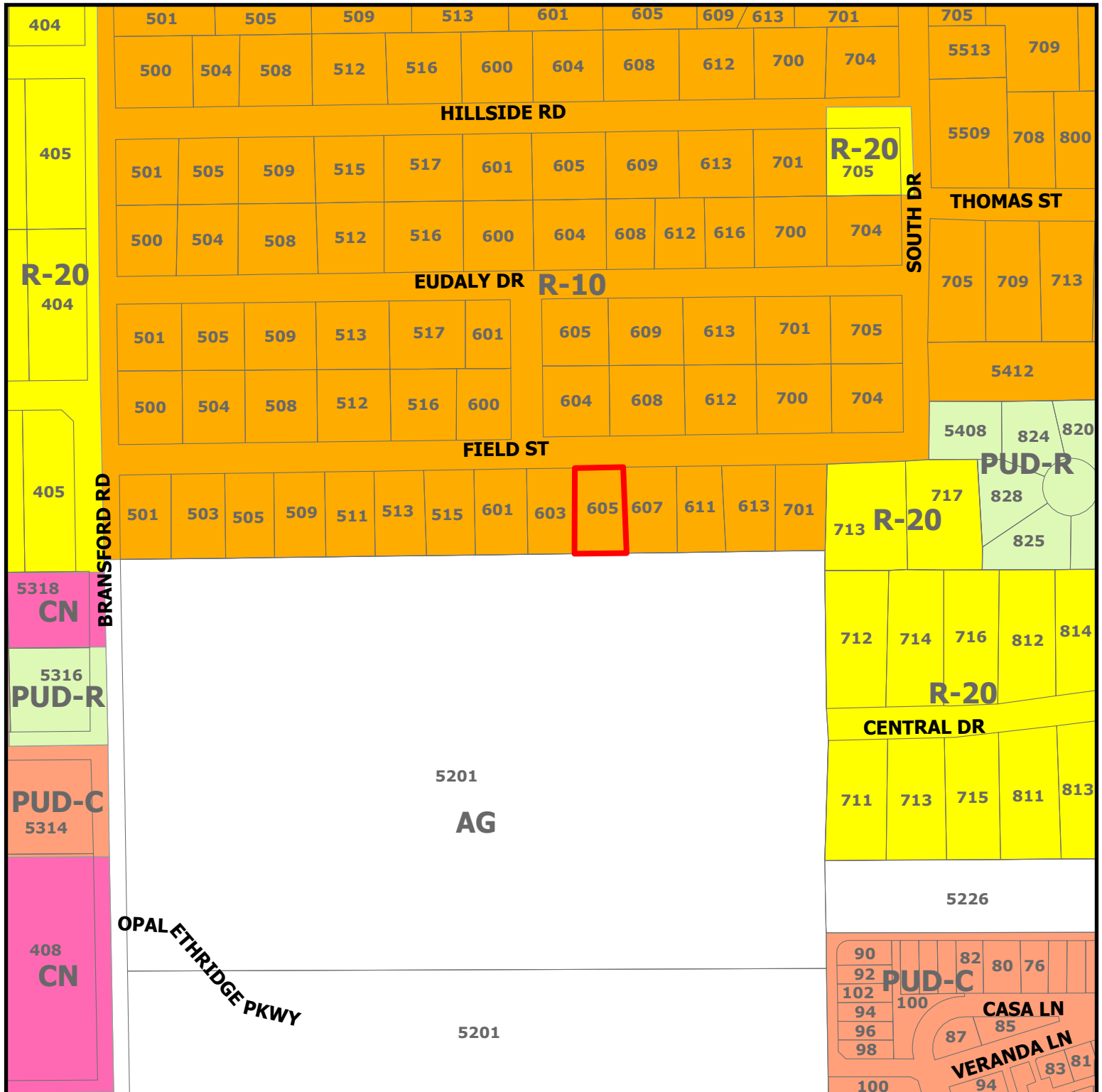
Subject Property



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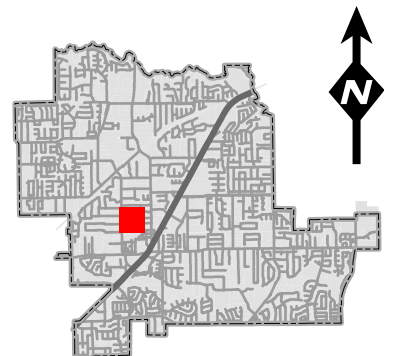
Zoning Map



VC23-003

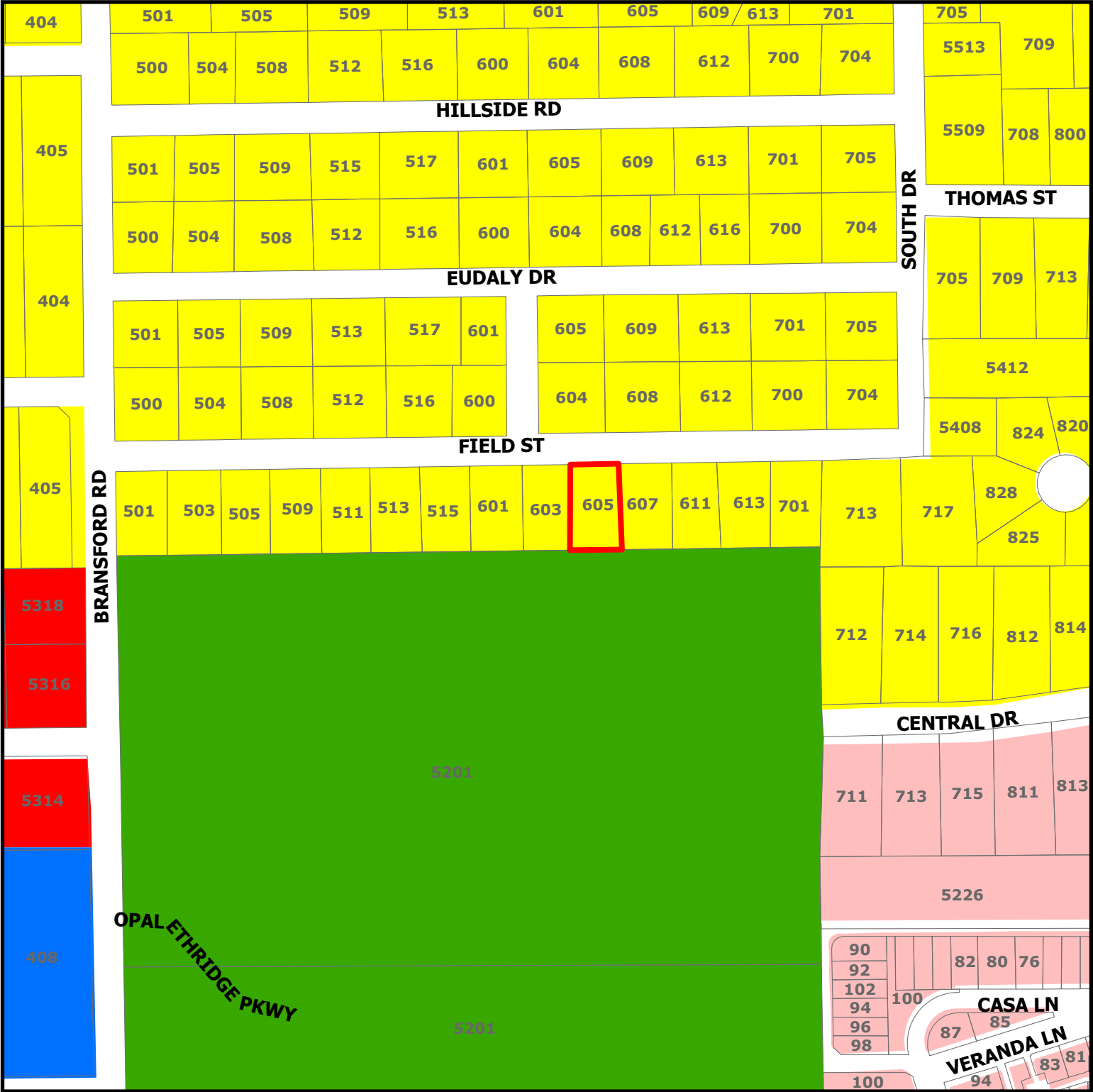
605 Field St

Subject Property



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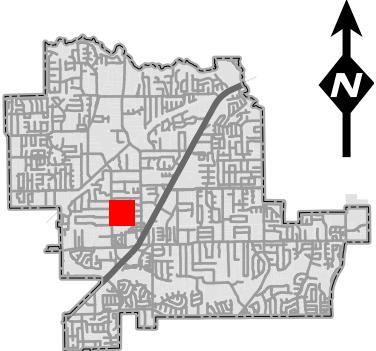
Future Land Use Map

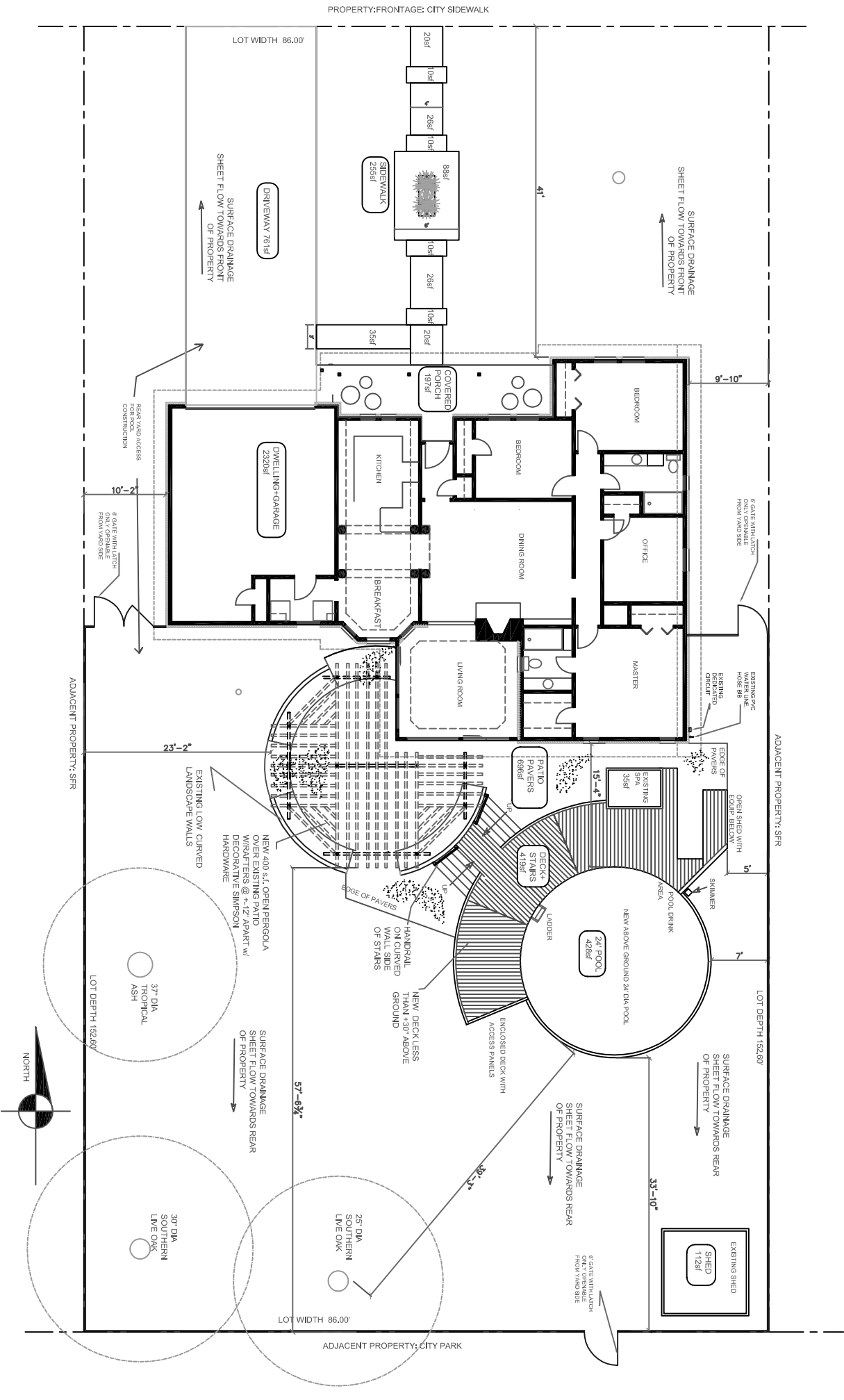


VC23-003
605 Field St

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- Residential
- Commercial
- Institutional
- Colleyville Blvd Corridor
- Open Space; Parks
- Subject Property





SCOPE OF WORK

1. INSTALLATION OF 24' DIA. ABOVE GROUND POOL BY MANUFACTURER'S CREW
2. NEW 419 S.F. WRAP AROUND DECK, INCL. STAIRS, TO BE LESS THAN 30" A.F.F.
3. NEW OPEN PERGOLA W/RAFTERS +/- 12" O.C. W/SIMPSON DECORATIVE HARDWARE OVER EXISTING CONCRETE PAVEMENT

THESE LOTS
WILL BE
SOLD ON
HOUSES
BUILT ON
A LOT AND
ONE HALF.



MAP OF BLOCKS 1-2-3-4-5-6
SPENCER'S

COLLEYVILLE ESTATES

An Addition to the City of Colleyville
TARRANT COUNTY, TEXAS.

APPROVED 9-17-59
City Council of Colleyville

By: E. R. ...
Mayor

By: Henry ...
City Secretary

Remainder Vol 38 Page 113
Vol 38 Page 113
Remainder Vol 38 Page 113

Page 113
Iron Poles Set at Corner.

W.R. Bob HARVEY
Reg. Public Surveyor
6800 Meadowbrook Dr
Fort Worth, Texas

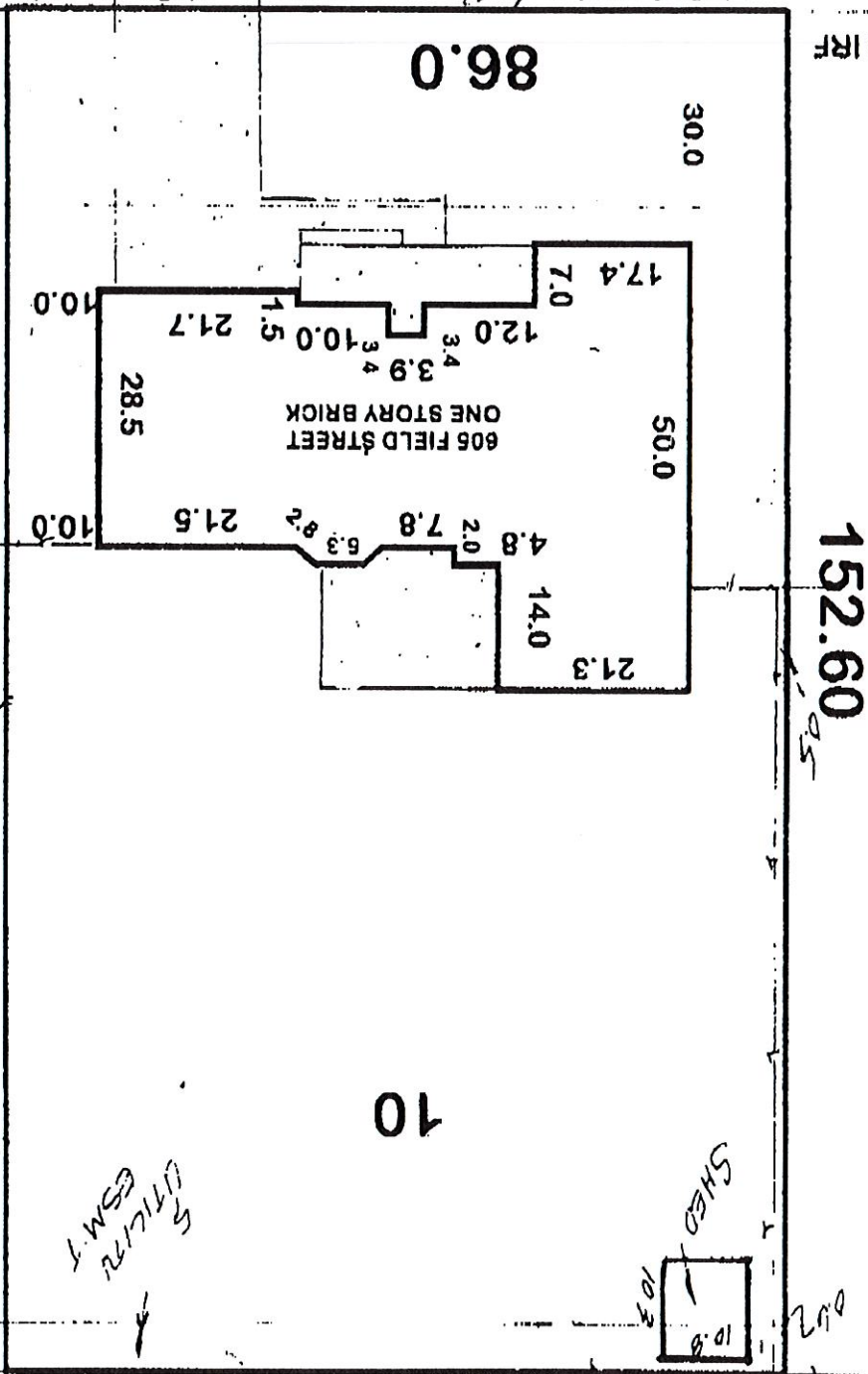
SURVEY PLAT

JIMMY W. POGUE, INC.

This is to certify that I have, this date, made a careful field survey on the ground of property located at
 No. 605 FIELD STREET
 in the city of, COLLEYVILLE TEXAS

Lot No. 10 of COLLEYVILLE ESTATES, Block No. 6, City Block No. 6, an addition to the City of COLLEYVILLE, TARRANT COUNTY Texas, according to the PLAT AND DEDICATION recorded in VOLUME 388-16, PAGE 86.0 PLAT Records TARRANT County, Texas.

1/2 IRF 86.0 1/2 IRF

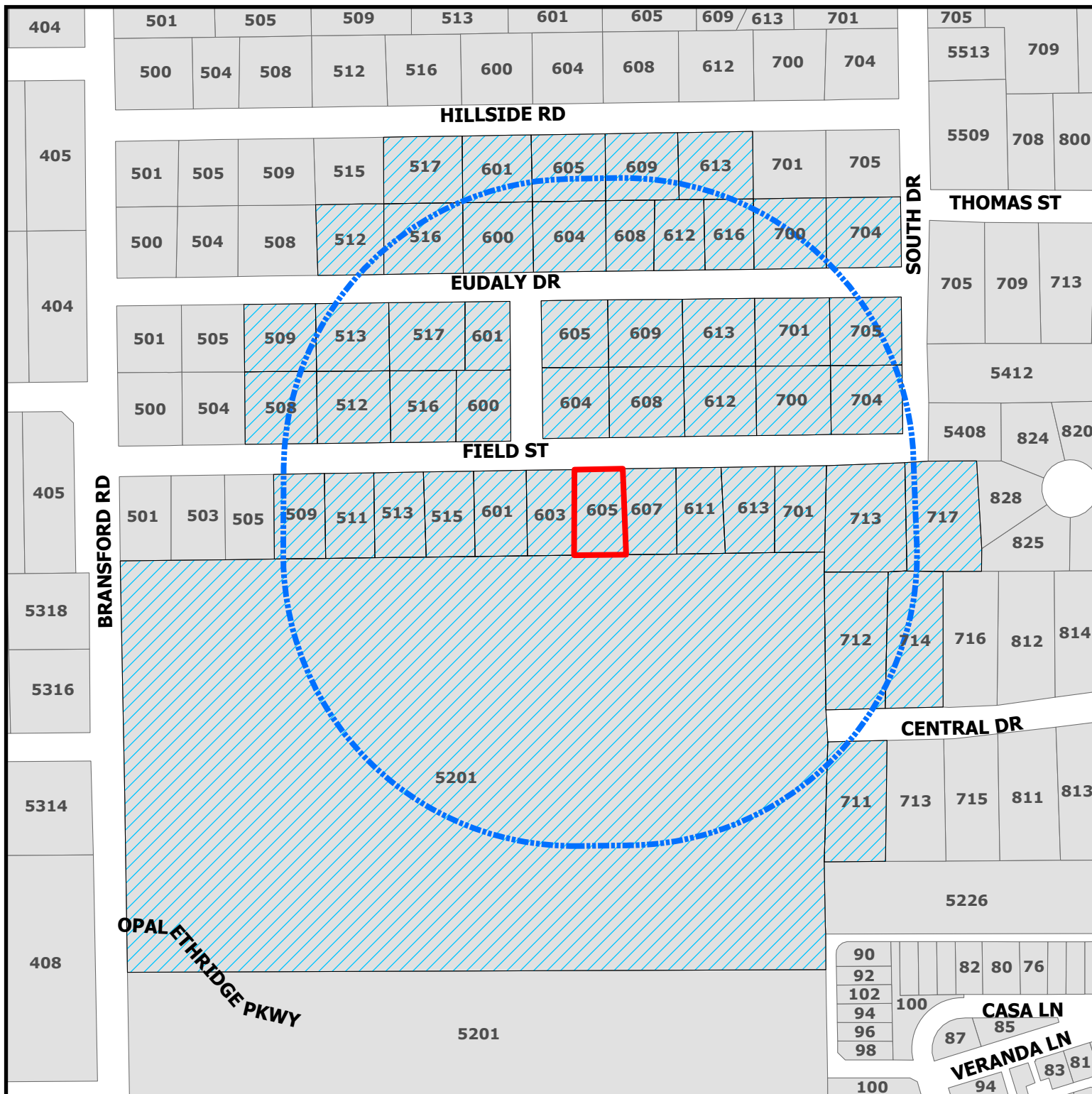


NOTE: PER THE NATIONAL FLOOD INSURANCE PROGRAM COMMUNITY PANEL NO. 48439C0195 H, THIS LOT IS IN ZONE X. AREAS DETERMINED TO BE OUTSIDE THE 500 YEAR FLOOD PLAIN.

FIELD STREET

1/2 IRF 86.0 1/2 IRF

Notification Map

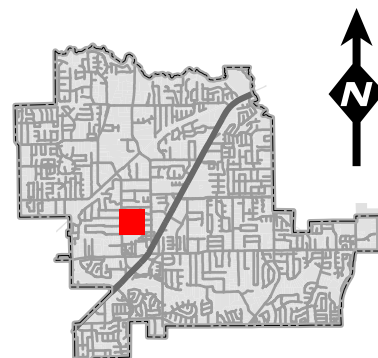


VC23-003

605 Field St

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-  Parcels to be notified
-  Buffer
-  Subject Property



Owner Name	Owner Address	Owner City	Owner Zip	Situs Address
GARRIS, WALTER E	2300 POOL RD APT 120	GRAPEVINE, TX	76051	508 FIELD ST
GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED
CHANDLER, LEA	508 TUCKER ST	MCKINNEY, TX	75069	613 FIELD ST
FERNANDEZ, CHARLES	509 EUDALY DR	COLLEYVILLE, TX	76034	509 EUDALY DR
ABBOTT, MARYANN	509 FIELD ST	COLLEYVILLE, TX	76034	509 FIELD ST
SALMERON, ERIC	511 FIELD ST	COLLEYVILLE, TX	76034	511 FIELD ST
DALTON, JOEL W	512 EUDALY DR	COLLEYVILLE, TX	76034	512 EUDALY DR
ROSE, ANGELA KAREN	512 FIELD ST	COLLEYVILLE, TX	76034	512 FIELD ST
TAYLOR, DONALD	513 FIELD ST	COLLEYVILLE, TX	76034	513 FIELD ST
TITTLE IRREVOCABLE TRUST	515 FIELD ST	COLLEYVILLE, TX	76034	515 FIELD ST
PUEBLO, VANGE L	516 EUDALY DR	COLLEYVILLE, TX	76034	516 EUDALY DR
LONG, FRANCES	516 FIELD ST	COLLEYVILLE, TX	76034	516 FIELD ST
ROBLES, JENNIFER	517 EUDALY DR	COLLEYVILLE, TX	76034	517 EUDALY DR
GREEN, KENNETH W	517 HILLSIDE RD	COLLEYVILLE, TX	76034	517 HILLSIDE RD
KIZER, ELZBIETA	601 EUDALY DR	COLLEYVILLE, TX	76034	601 EUDALY DR
AVIDON, JONATHAN P	601 FIELD ST	COLLEYVILLE, TX	76034	601 FIELD ST
HOLMOK, ROBERT M	601 HILLSIDE RD	COLLEYVILLE, TX	76034	601 HILLSIDE RD
PARK, JEE	603 FIELD ST	COLLEYVILLE, TX	76034	603 FIELD ST
WARD, FRANCIS J	604 EUDALY DR	COLLEYVILLE, TX	76034	604 EUDALY DR
VANDOR, CSABA	605 EUDALY DR	COLLEYVILLE, TX	76034	605 EUDALY DR
RAINES, ESTHER DELEON	605 FIELD ST	COLLEYVILLE, TX	76034	605 FIELD ST
YOUNG, MATTHEW ROBERT	605 HILLSIDE RD	COLLEYVILLE, TX	76034	605 HILLSIDE RD
STOUVENEL RYAN FOREST	607 FIELD ST	COLLEYVILLE, TX	76034	607 FIELD ST
DIQUINZIO, LORRAINE H	608 EUDALY DR	COLLEYVILLE, TX	76034	608 EUDALY DR
PAYNE, KAREN M	608 FIELD ST	COLLEYVILLE, TX	76034	608 FIELD ST
DUARTE, BEN	609 HILLSIDE RD	COLLEYVILLE, TX	76034	609 HILLSIDE RD
BENNETT, LORI	611 FIELD ST	COLLEYVILLE, TX	76034	611 FIELD ST
WAI PROPERTY HOLDINGS LLC	6115 WALLER LN	COLLEYVILLE, TX	76034	600 EUDALY DR
BERGMAN, JONAS	612 FIELD ST	COLLEYVILLE, TX	76034	612 FIELD ST
PASCHAL, JEFFERY	613 HILLSIDE RD	COLLEYVILLE, TX	76034	613 HILLSIDE RD
GARCIA, JOHN	616 EUDALY DR	COLLEYVILLE, TX	76034	616 EUDALY DR
QUEST IRA INC	6406 CUTTER RIDGE CT	COLLEYVILLE, TX	76034	513 EUDALY DR
VENABLE, JONATHAN	700 EUDALE DR	COLLEYVILLE, TX	76034	700 EUDALY DR
MAX, RICHARD W	700 FIELD ST	COLLEYVILLE, TX	76034	700 FIELD ST
BRAY, CLARA	701 EUDALY DR	COLLEYVILLE, TX	76034	701 EUDALY DR
VALLELUNGA FAMILY TRUST	701 FIELD ST	COLLEYVILLE, TX	76034	701 FIELD ST
LAIBLY, CATHEY	704 EUDALY DR	COLLEYVILLE, TX	76034	704 EUDALY DR
HASELTINE WARNER, REGINA	704 FIELD ST	COLLEYVILLE, TX	76034	704 FIELD ST
JOHNSTON, NICHOLAS	705 EUDALY DR	COLLEYVILLE, TX	76034	705 EUDALY DR
HALEY, JASON B	711 CENTRAL DR	COLLEYVILLE, TX	76034	711 CENTRAL DR
BERNTSEN, JACQUELINE	7113 ALTIS WAY #9-105	ORLANDO, FL	32836	604 FIELD ST
WELCH, DONALD	713 FIELD ST	COLLEYVILLE, TX	76034	713 FIELD ST
REYNOLDS, GILES	714 CENTRAL DR	COLLEYVILLE, TX	76034	714 CENTRAL DR
KENNER, ASHLEY	717 FIELD ST	COLLEYVILLE, TX	76034	717 FIELD ST
BRUNKEN, JOHN E. JR.	7204 BELLE MEADE DR	COLLEYVILLE, TX	76034	712 CENTRAL DR
WESCOAT, BRYAN S	804 COLLEYVILLE TERR	COLLEYVILLE, TX	76034	612 EUDALY DR
COLLEYVILLE HEIGHTS	816 Regina Court	COLLEYVILLE, TX	76034	COURTESY NOTICE
GARCIA, ANNETTE	PO BOX 1466	COLLEYVILLE, TX	76034	609 EUDALY DR



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**City Council Meeting: Tuesday, September 19, at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

Request: Consideration of a variance for the required lot size to allow for a building permit for lot 10, Block 6, of the Colleyville Estates. The area and width of the lot do not comply with the minimums standards for the R-20 district. The request will allow for a pool and patio cover permits to be issued.

Zoning Case: VC23-003

Applicant: Esther DeLeon

Owner: Esther Deleon

Location: 605 Field St

Property Description: Lot 10, Block 6, of the Colleyville Estates

Present Zoning: R-10, Single Family Residential

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

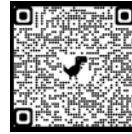
**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

RESOLUTION R-23-4878

**A RESOLUTION APPROVING A REQUEST FOR A VARIANCE TO
SECTION 3.24.G, SCHEDULE OF DISTRICT REGULATIONS OF THE
LAND DEVELOPMENT CODE, SPECIFICALLY FOR LOT AREA AND
LOT WIDTH IN THE R-10 SINGLE FAMILY RESIDENTIAL DISTRICT,
FOR LOT 10, BLOCK 6, COLLEYVILLE ESTATES, LOCATED AT
605 FIELD STREET**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the variance to allow for the lot area to be approximately 13,124 square feet and the lot width to be 86 feet in the R-10 Single Family Residential zoning district located at 605 Field Street (the "Property"), as depicted in Exhibit "A" hereto, is approved.
- Sec. 2. THAT this Resolution shall become effective immediately upon passage; provided that, the variance for the Property shall become effective immediately upon the conditions stated herein being fully satisfied.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood
Brandi Elder, Place 1
Scotty Richardson, Place 3
Chuck Kelley, Place 5

_____	Mayor Pro Tem Callie Rigney	_____
_____	George Bond, Place 2	_____
_____	Ben Graves, Place 4	_____

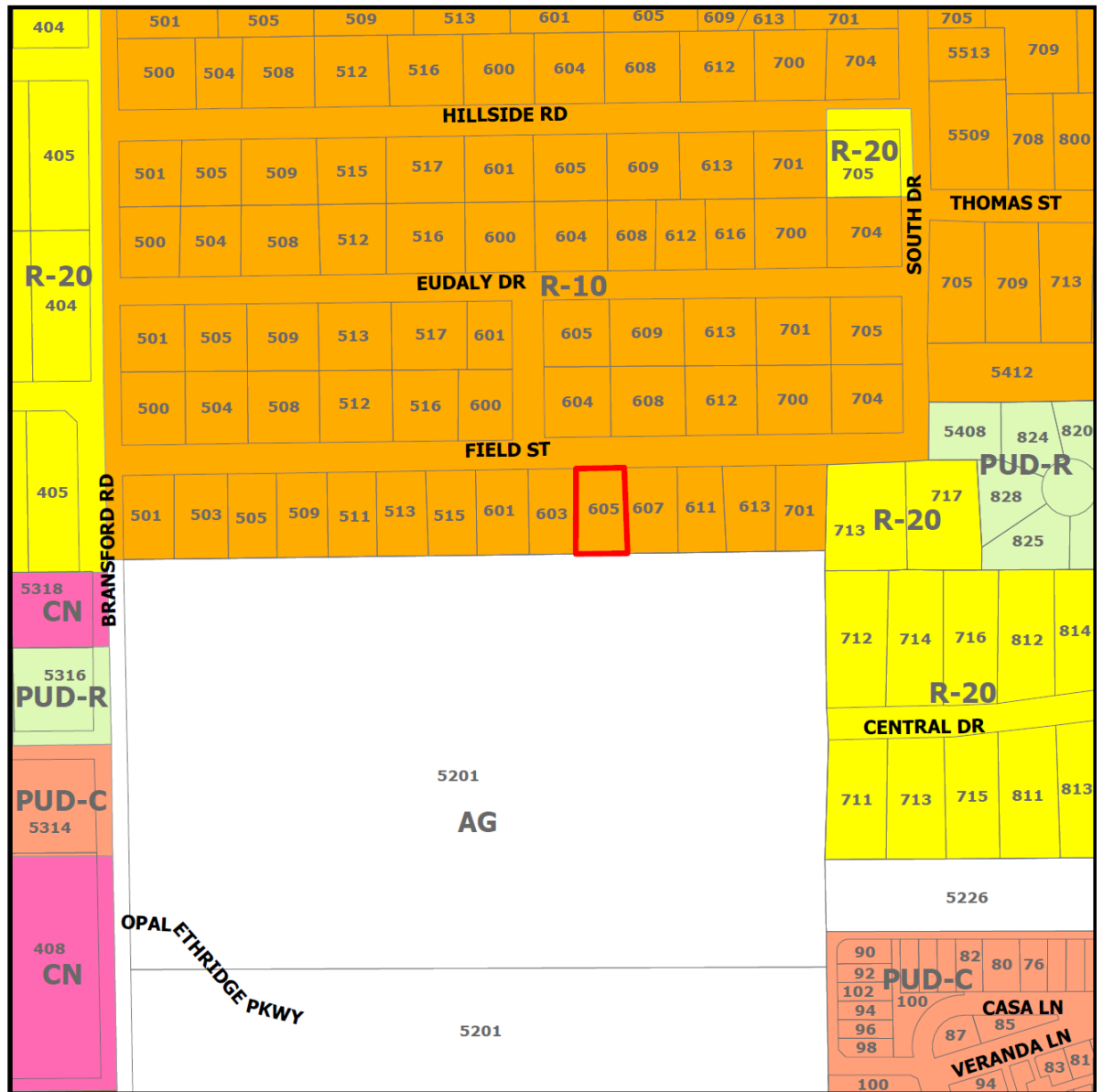
ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

Attachment "A"



Attachment "B"

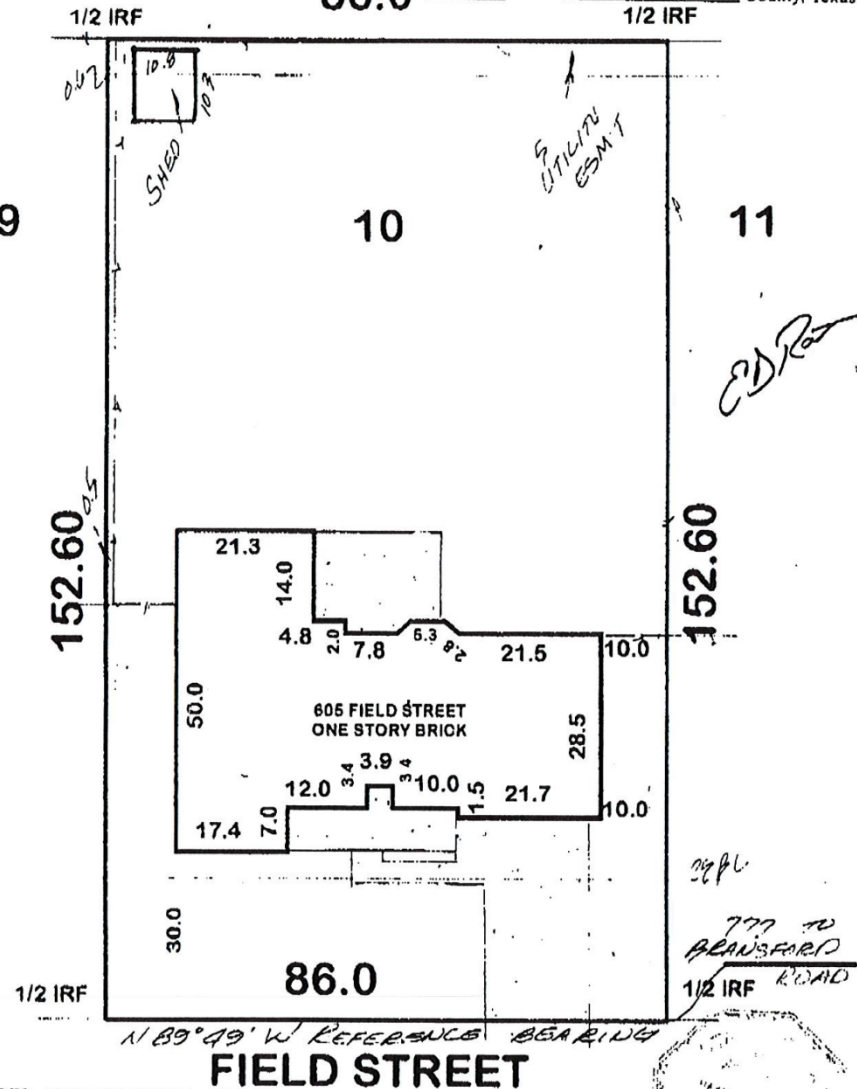
Nov. 15. 2002 5:04PM CORMARK & INTEGRITY MORTGAGE

No. 9485 P. 6/6

SURVEY PLAT

JIMMY W. POGUE, INC.

This is to certify that I have, this date, made a careful field survey on the ground of property located at
No. **605 FIELD STREET** in the city of, **COLLEYVILLE** Texas
Lot No. **10**, Block No. **6** City Block No. _____
of **COLLEYVILLE ESTATES** an addition to the
City of **COLLEYVILLE, TARRANT COUNTY** Texas, according to the **PLAT AND** hereof
recorded in **VOLUME 388-16, PAGE 86.0** PLAT Records **TARRANT** DEDICATION
County, Texas.



NOTE: PER THE NATIONAL FLOOD INSURANCE PROGRAM COMMUNITY PANEL
NO. 48439C0195 H, THIS LOT IS IN ZONE X. AREAS DETERMINED TO BE
OUTSIDE THE 500 YEAR FLOOD PLAIN.



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 7c

Agenda Date 9/19/2023

Number Resolution R-23-4879

Type Resolution

Department Community Development

Title

Consideration of an easement abandonment, specifically an 11.5-foot Roadway and Pedestrian Easement, on the property known as Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road

Explanation

Reading and Public Hearing

Boyce Estes, the applicant, has submitted a request for abandonment of an 11.5-foot Roadway and Pedestrian easement on Lot 1, Block A, of the Shanklin Farm Addition, being approximately 0.87 acres, and zoned R-20 Single Family Residential district.

Existing Conditions/Background: The subject property, 4820 Bill Simmons Road, has R-20 zoning and is located at the Southwest corner of the intersection of Glade Road and Bill Simmons Road. The subject property will have a new single-family residence.

Easement Request: The applicant is requesting approval of an SUP to allow a six (6) foot wrought iron fence with masonry columns to encroach into the street side yard setback. The proposed fence is requested to be placed on the property line encroaching onto the 11.5-foot roadway and pedestrian easement.

Analysis: The applicant is proposing a six-foot wrought iron fence with masonry columns to be located on the street side property line and encroaching into the 11.5-foot roadway and pedestrian easement. The property at 4820 Bill Simmons Road was part of a plat filed as Shanklin Farm Addition, and the purpose of this minor plat was to subdivide the acreage tract into three residential lots. Originally, it was presented to the City as a four lot subdivision.

This property has frontage along both Glade Road and Bill Simmons Road. At the time of platting, if a property has insufficient right-of-way per code, staff would request additional right-of-way. Glade Road is a 'minor arterial' roadway and the required right-of-way is 95 feet, or 47.5 feet from the roadway center line. This property, as previously existed, had only provided 36 feet from the centerline. Therefore, an additional 11.5 feet of right-of-way was requested.

The developer expressed some concerns due to the reduction of lot square footage and requested that the City not take the right-of-way as required per code. Senior City Staff

negotiated a Roadway and Pedestrian easement in lieu of right-of-way.

Subsequent to those discussions, the number of lots was reduced from four lots to three lots. However, based on the new larger lot square footage the easement was never readdressed.

The abandonment of this 11.5 feet of Roadway and Pedestrian easement is requested to allow a fence on the property line.

Plat Status: Lot 1, Block A, of the Shanklin Farm Addition.

DRC Review: The DRC met on July 24th and determined the case could be scheduled for the next appropriate City Council meeting, being the second reading for the fence SUP request.

Drainage: NA

Surrounding Development: The properties to the south and east are zoned R-20 and contain single-family residential development. The property to the west is zoned R-30 and contains single-family residential development. The property to the north is zoned R-40 Single Family Residential and is improved with single-family residential development.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends denial of this request.

Financial Impact

There is no financial impact to the City.

Recommendation

Denial

Attachments

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Plan
6. Photos Provided by Applicant
7. Resolution R-23-4879

Aerial Map



ZC23-016

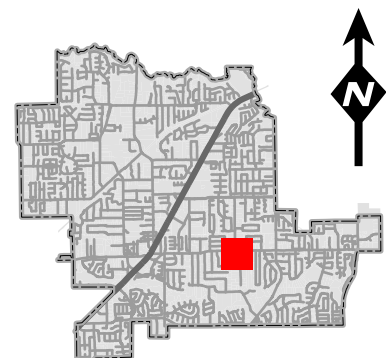
4820 Bill Simmons

DISCLAIMER:

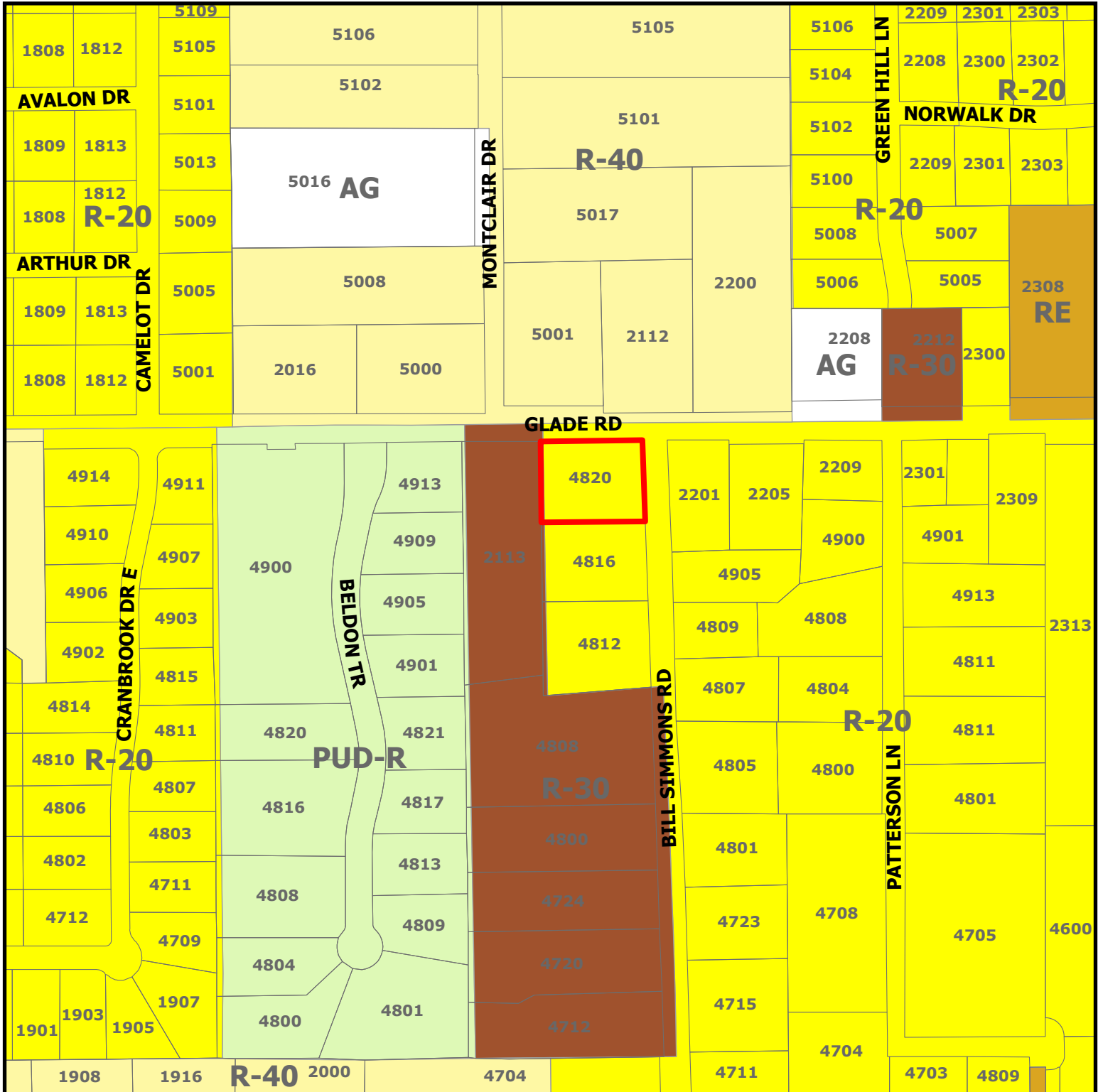
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



Subject Property



Zoning Map



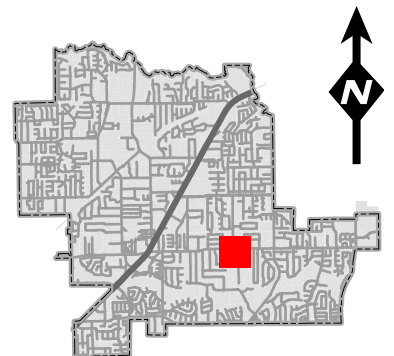
ZC23-016

4820 Bill Simmons

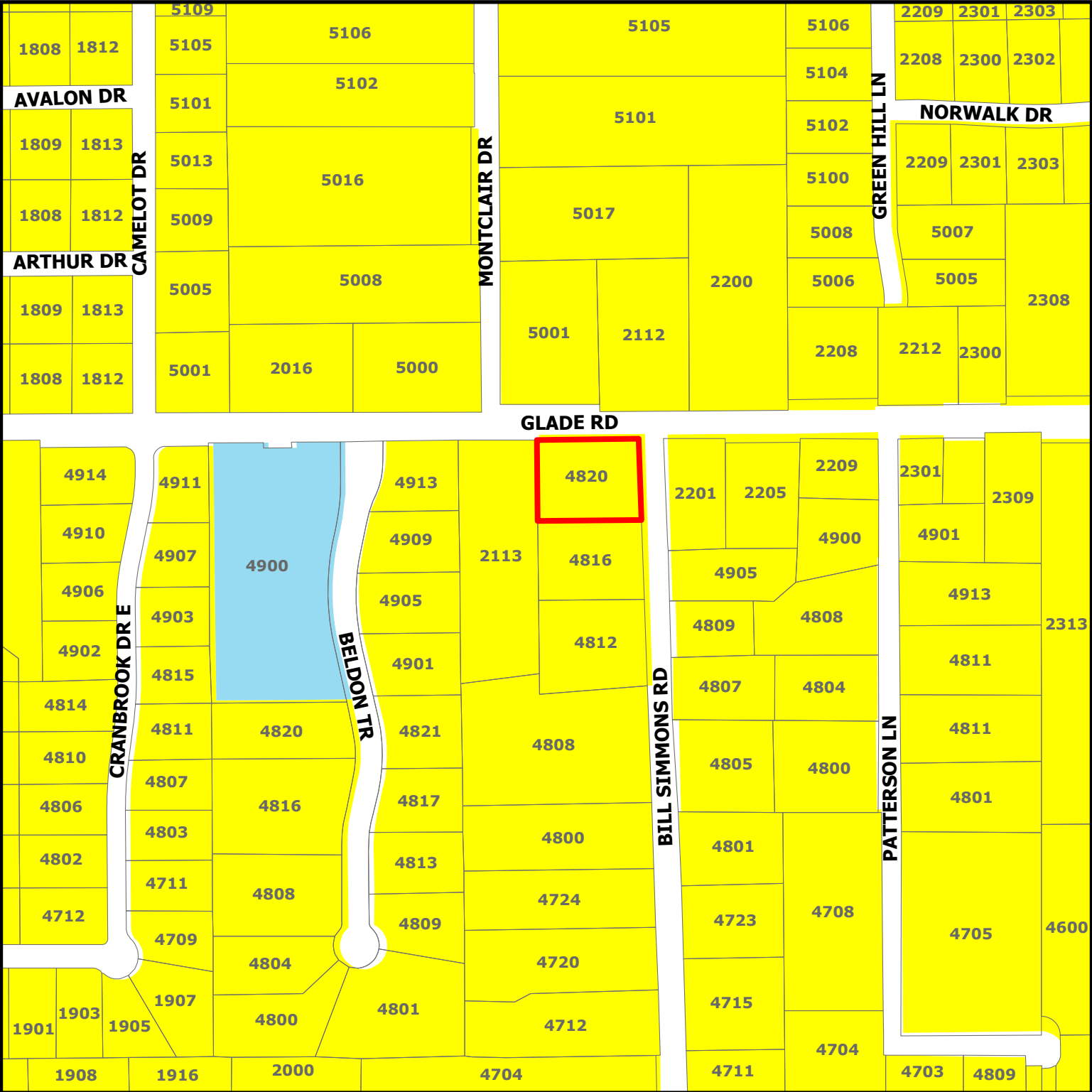
DISCLAIMER:

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Subject Property



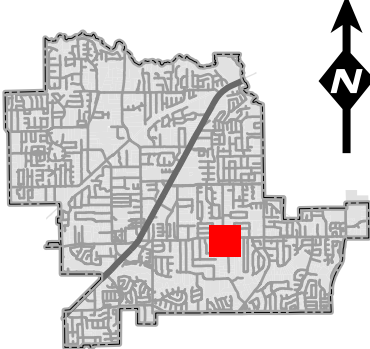
Future Land Use Map



ZC23-016
4820 Bill Simmons

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Residential
-  Water Body
-  Subject Property



Narration and supporting documents for SUP for 4820 Bill Simmons Road.

My wife and I have been long time Colleyville residents. In 2021, after retiring, we sold our home of 23 years in Thornbury subdivision in Colleyville and immediately began looking in Colleyville for a lot to build our “toe tag home.” Lots were fairly scarce, but we eventually found and purchased the lot at 4820 Bill Simmons Road. It is located at the corner of Bill Simmons and Glade and is just a few streets down Glade from our prior home.

We are here tonight seeking a Special Use Permit to place a side yard fence (Glade Road side) at the property line (2 feet from sidewalk)(Option A) or 2 feet from the property line (4 feet from the sidewalk) (Option B). (See Exhibit 1 and Photos 1 & 2) This location is necessary to allow sufficient width of the driveway to allow entry and exit from the side entry garage. Currently, the width of the driveway with the current design is about 24 feet. This is the minimum recommended width required in parking lots and a preferred recommended width is 26 to 28 feet. Any fence placed on the south side of the 4 large pine trees along Glade would greatly magnify the difficulty of access to and from the garage.

We are proposing to construct a wrought iron fence but will build whatever type fence the city requests. (See Photo 3 and Illustration 1)

We feel that the proposed location of the fence is justified for the following reasons:

1. The fence would be consistent with most of the other fences on Glade which, almost without exception, are located at or within a few feet on the sidewalk. (See Photos 4 to 11)
2. It does not violate anything in the description in Section 3.26 of the Colleyville Land Development Code under “Scope” which reads “regulate fences...in a manner to promote safety, preserve property values, promote the general welfare of the City of Colleyville and to enhance the aesthetic quality of the community”. I feel that a decorative wrought iron fence would enhance the aesthetic quality.
3. An argument could be made that rules governing lots of 40000 square feet which allows side fences at the property line could be considered for this lot. My lot is only about 5% less than 40000 square feet. If you consider the land that the city owns, but that I am required to irrigate and maintain (approx 2700 square feet of turf area between sidewalk and Glade Road and approx 3000 square feet of turf area between front property line and Bill Simmons pavement) (See Photo 12) the total area is significantly above 40000 square feet.
4. An argument could be made that the rules governing a subdivision fence could be applied because of the way the property was platted and subdivided into 3 lots.

Several factors influenced the site plan and house design including:

1. The buildable area of the lot is much smaller than the stated acreage. This is mainly due to a very large drainage easement on the back of the property. This easement was pushed forward another 27 feet due to a utility easement and further to protect the roots of several large elm trees on the back property line. I estimate that this reduces the buildable area by about one third. (See Exhibit 2 and Photos 13 & 14)
2. Our desire to design the house with aging in place considerations resulted in a one story house. This, in addition to the reduced buildable area, produced a floor plan which basically stretches from one side setback to the other. (See Exhibit 3)
3. We wanted to have the garage area on the Glade Road side of the house to mitigate exposure to road noise and for an increased sense of privacy, security and safety.

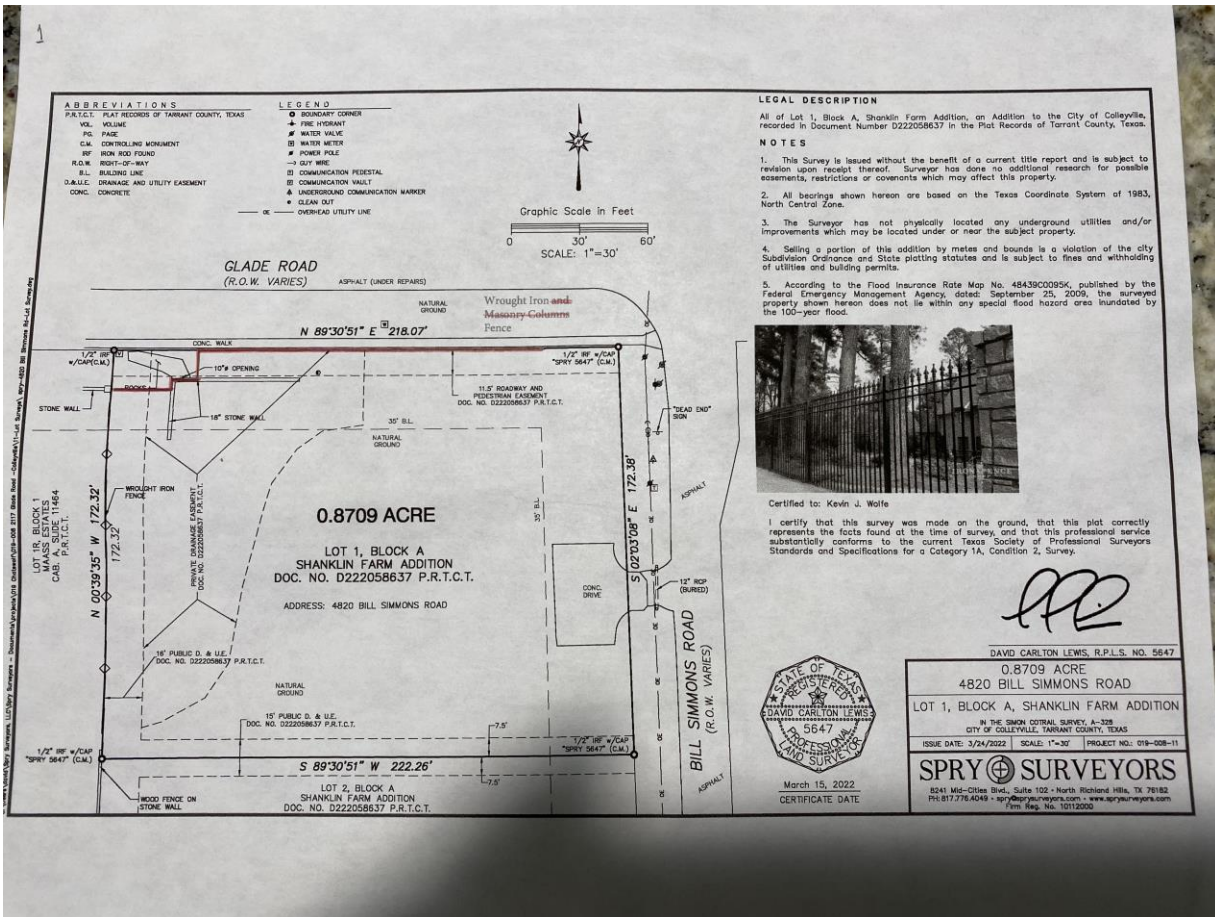
Obviously, some of the arguments for the fence placement do not completely satisfy the objective requirements. However, I do believe that there is a subjective component to these decisions and I think that is what makes the P&Z committee, the City Council and the city staff so valuable. I also think that many, if not most, of the lots currently available are available because they have significant limitations that shape the design elements of the house and the site planning. Sometimes, strict enforcement of regulations superimposed on the other limitations of a particular lot may well make that lot unsuitable for building puts it at a significant disadvantage compared to properties built previously that were not subjected to these regulations.

A separate issue that will be brought before the City Council is consideration of abandonment of the roadway and pedestrian easement as it is unlikely to be needed in light of the recent significant roadway work that has been done.

Thank you for your consideration,

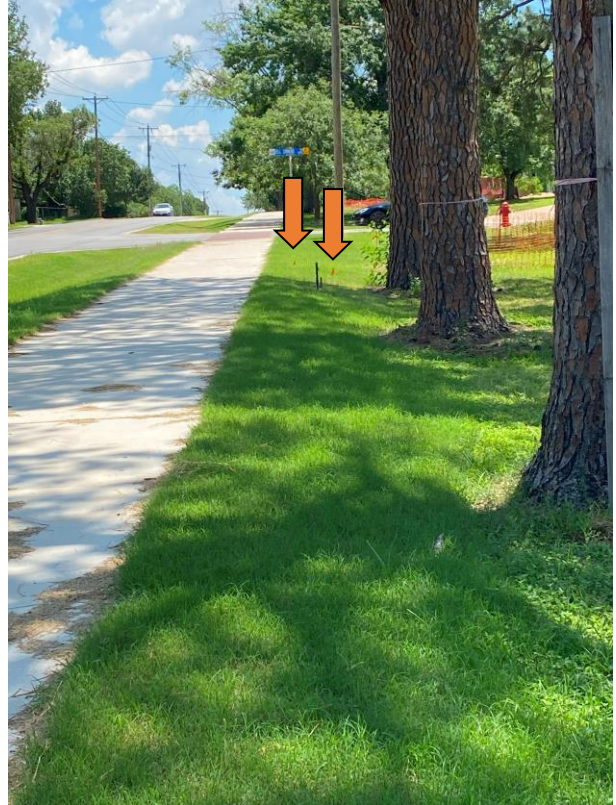
Boyce Estes

Exhibit 1



Proposed fence shown in red

Photo 1 & 2



Flag on left at property line and flag on right two feet from property line

Photo 3



Proposal for wrought iron fence

Illustration 1



Illustration of proposed fence

Photo 4



West of Beldon on Glade

Photo 5



Behrens Ct and Glade

Photo 6



Behrens Rd and Glade

Photo 7



Stafford and Glade

Photo 8



Jim Mitchell and Glade

Photo 9



Cranbrook and Glade

Photo 12



Photo 13



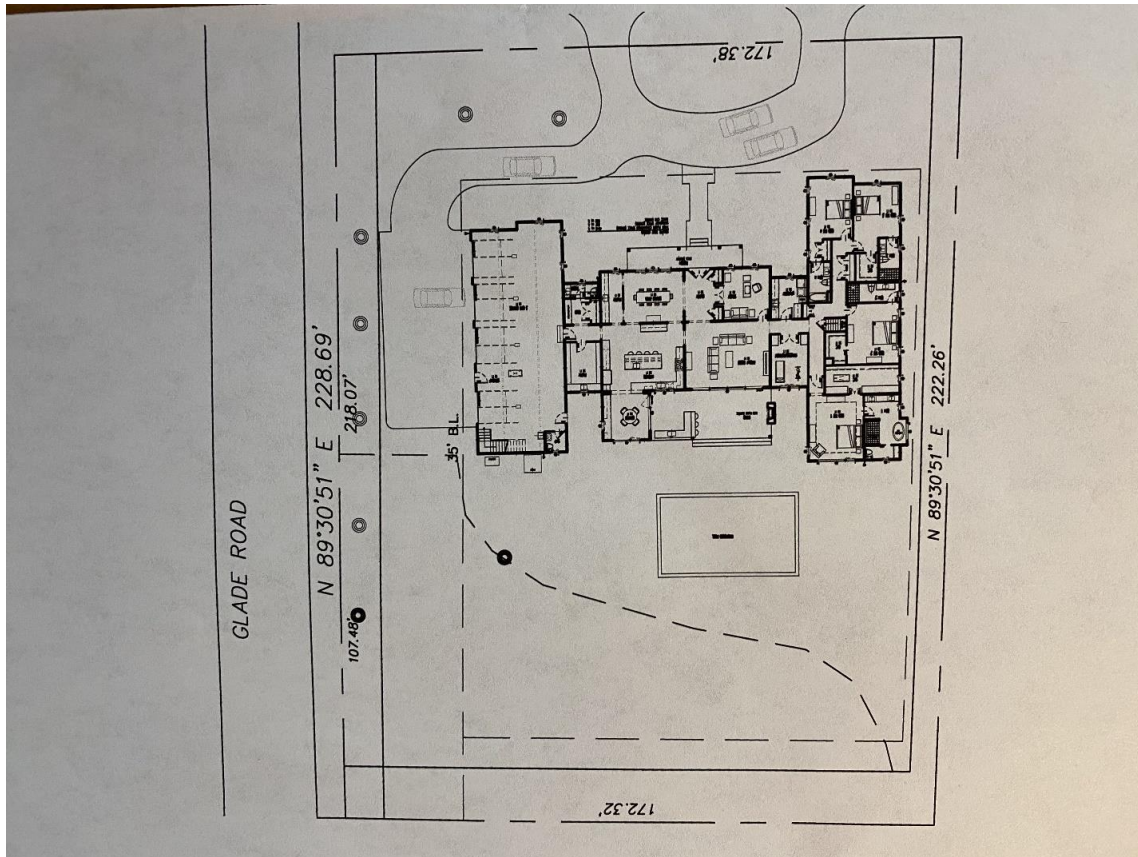
Unbuildable area at the back of the property

Photo 14



Unbuildable area at back of the property

Exhibit 3



Site plan

RESOLUTION R-23-4879

**A RESOLUTION APPROVING ABANDONMENT OF AN EXISTING
11.5-FOOT ROADWAY AND PEDESTRIAN EASEMENT**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the abandonment of an 11.5-foot Roadway and Pedestrian Easement on Lot 1, Block A, of the Shanklin Farm Addition, being approximately 0.8709 acres as shown and described per the attached as Exhibit "A", is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood
Brandi Elder, Place 1
Scotty Richardson, Place 3
Chuck Kelley, Place 5

_____	Mayor Pro Tem Callie Rigney	_____
_____	George Bond, Place 2	_____
_____	Ben Graves, Place 4	_____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

Exhibit "A" - Plat Exhibit

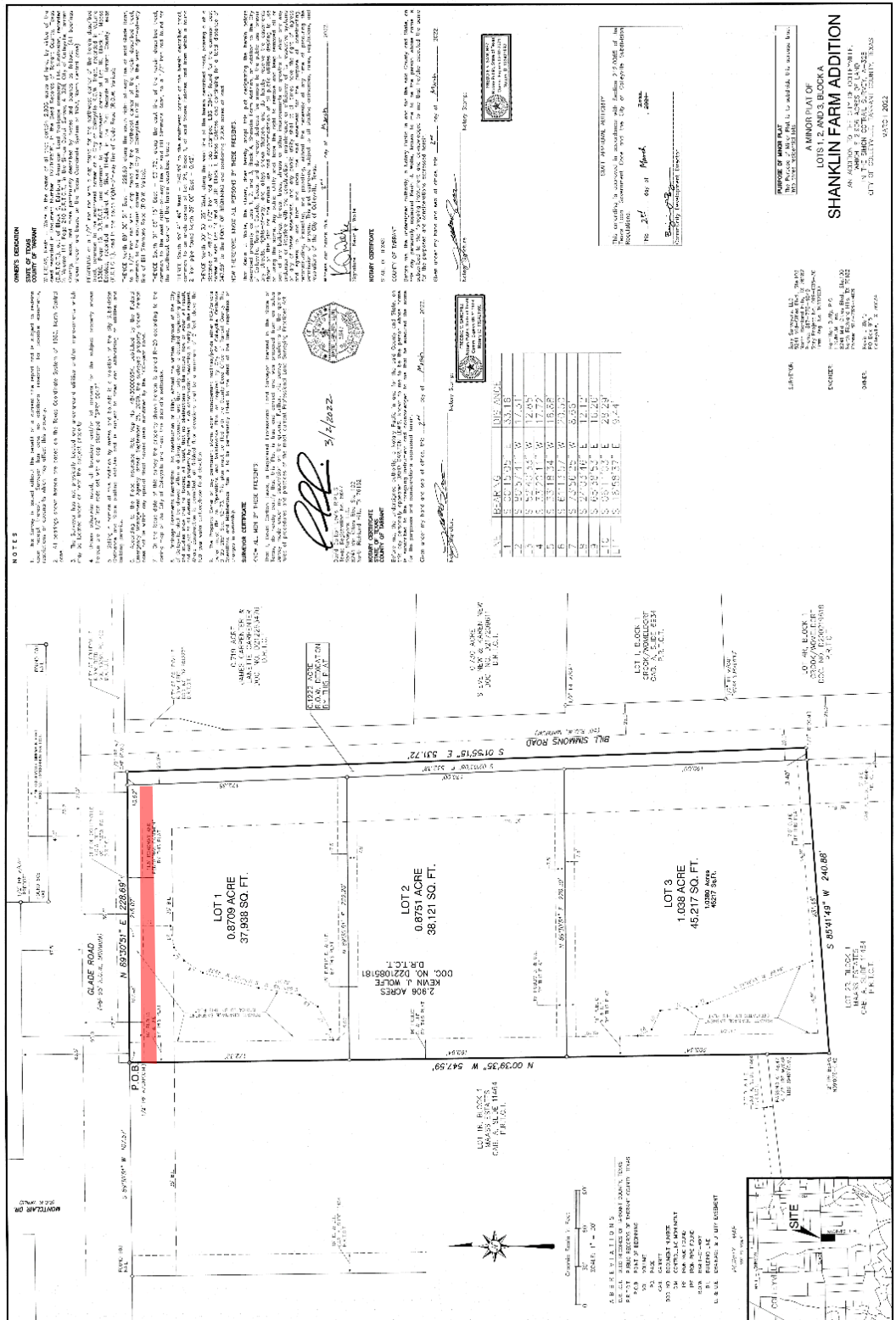


Exhibit "A" - Plat Exhibit



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 9

Agenda Date 9/19/2023

Type Approval of Minutes

Department City Secretary

Title

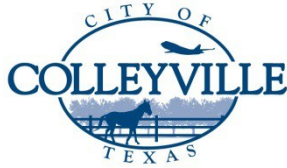
Planning and Zoning Commission Meeting Minutes - August 14, 2023

Planning and Zoning Commission Worksession Meeting Minutes - August 28, 2023

Planning and Zoning Commission Special Meeting Minutes - August 28, 2023

Attachments

1. August 14, 2023 Regular Meeting
2. August 28, 2023 Worksession
3. August 28, 2023 Special Meeting



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, August 14, 2023

Executive Conference Room

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession Meeting was called to order by Chair Groves on August 14, 2023, at 6:15 p.m.

Roll Call

Present: David Groves, Mark Alphonso, Jim Linn, Sayeda Syed, and Jerome Obinabo

Absent: Claudia Bevill and Tim Raine

Staff Present: Ben Bryner, Jacquelyn Reyff, Kris Potts, and Scott Hammons

Also Present: Attorney, Nicole Corr

There was general discussion amongst Staff and the Commission regarding items to be presented this evening at the regular meeting.

Chair Groves adjourned the Planning and Zoning Commission Worksession Meeting at 6:45 p.m.

CALL MEETING TO ORDER CITY COUNCIL CHAMBERS

The City of Colleyville Planning and Zoning Commission Meeting was called to order by Chair Groves on August 14, 2023, at 7:00 p.m.

Roll Call

Present: David Groves, Mark Alphonso, Jim Linn, Sayeda Syed, and Jerome Obinabo

Absent: Claudia Bevill and Tim Raine

Staff Present: Ben Bryner, Jacquelyn Reyff, Kris Potts, and Scott Hammons

Also Present: Attorney, Nicole Corr

1. APPROVAL OF MINUTES

- 1a** Planning and Zoning Commission Meeting Minutes – July 10, 2023
Planning and Zoning Commission Worksession Minutes – July 24, 2023

Commissioner Linn made a motion to approve the July 10, 2023 Planning and Zoning Commission Meeting Minutes and the amended July 24, 2023 Planning and Zoning Commission Worksession Minutes. Commissioner Alphonso seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Groves, Alphonso, Syed, Linn, and Obinabo

Nay: 0

2. PUBLIC HEARING AGENDA ITEMS

- 2a** TABLED FROM July 10th PLANNING AND ZONING COMMISSION MEETING. Consideration of a Special Use Permit for a Cemetery use on Lot 1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Blvd, Case ZC23-013

Commissioner Syed made a motion to remove Case ZC23-013 from the table.

Commissioner Alphonso seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Groves, Alphonso, Syed, Linn, and Obinabo

Nay: 0

Julia Mitchell, 4810 Shady Wood Ln, Colleyville TX, presented her case for the cemetery expansion.

The public hearing was opened at 7:43 p.m.

With no one wishing to speak, the public hearing was closed at 7:43 p.m.

Commissioner Syed made a motion for an executive session, Commissioner Lynn seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Groves, Alphonso, Syed, Linn, and Obinabo
Nay: 0

The commission took a recess for an executive session at 8:01 p.m.

The executive session ended and the regular meeting resumed at 8:15 p.m.

Commissioner Groves made a motion to approve a Special Use Permit on Case ZC23-013, for the back 10 acres owned by Bluebonnet Cemetery. Commissioner Syed seconded the motion.

The motion was carried by the following vote.

Aye: 5 – Groves, Alphonso, Syed, Linn, and Obinabo
Nay: 0

2b Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block 1, Congregation Beth Israel Addition, located at 6100 Pleasant Run Road, Case ZC23-015

Jacquelyn Reyff presented the case and briefed the Commission.

The applicant, Howard Frost, 5009 Copperglen Circle, Colleyville TX, spoke on the case and answered the commissions questions regarding location and cost of the proposed fence.

The public hearing was opened at 8:22 p.m.

Lisa Grossman, 6014 Pleasant Run Rd, Colleyville TX, spoke in support of the proposed fence, stating that a wall would have negative impacts on her home. The main concern was the area between the proposed fences, which CBI stated they would maintain.

With no one else wishing to speak, the public hearing was closed at 8:26 p.m.

Commissioner Syed made a motion to approve Case ZC23-015. Commissioner Alphonso seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Groves, Alphonso, Syed, Linn, and Obinabo
Nay: 0

2c Consideration of a Special Use Permit to allow a non-compliant fence for

Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road, Case ZC23-016

Jacquelyn Reyff presented the case and briefed the Commission.

The applicant, Boyce Estes, 7717 Benjamin Way, Colleyville TX, spoke on the case and answered the commission's questions regarding location of the proposed fence.

The public hearing was opened at 8:52 p.m.

Skye Thibodeaux, 1800 Industrial Blvd ste 120, Colleyville TX, spoke in support of the proposed fence, and how it would provide a more cohesive look driving down Glade Rd.

With no one else wishing to speak, the public hearing was closed at 8:54 p.m.

Commissioner Alphonso made a motion to table Case ZC23-016 for a special session on August 28th. Commissioner Obinabo seconded the motion.

**Aye: 5 – Groves, Alphonso, Syed, Linn, and Obinabo
Nay: 0**

2d Consideration of a Special Use Permit to allow for a non-compliant fence for Lot 21, Block 2, Stafford Heights Subdivision, located at 4808 Manning Drive, Case ZC23-017

Scott Hammons presented the case and briefed the Commission.

The applicant, John Snyder, 1701 Royal Ln, apt 1202, Farmers Branch TX, came forward and discussed the proposed fence.

The public hearing was opened at 9:05 p.m.

Jojoy Koshy, 409 Stoney Creek Blvd, Sunnyvale TX, came forward to speak in support of the proposal.

With no one else wishing to speak, the public hearing was closed at 9:06 p.m.

Commissioner Groves made a motion to deny Case ZC23-017. Commissioner Alphonso seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Groves, Alphonso, Syed, Linn, and Obinabo
Nay: 0

Commissioner Groves made a motion to approve Case ZC23-017.
Commissioner Alphonso seconded the motion.

The motion was carried by the following vote:

Aye: 4 – Groves, Syed, Linn, Obinabo
Nay: 1 – Alphonso

2e Consideration of a change of zoning from R-20 Single Family Residential district to R-40 Single Family Residential district on a portion of Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-018

Jacquelyn Reyff presented the case and briefed the Commission.

The applicant, Edward Blu, 5050 Quorum Dr, Dallas TX, spoke on the case.

The public hearing was opened at 9:16 p.m.

With no one wishing to speak, the public hearing was closed at 9:17 p.m.

Commissioner Alphonso made a motion to approve Case ZC23-018.
Commissioner Syed seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Groves, Alphonso, Syed, Linn, and Obinabo
Nay: 0

2f Consideration of a Special Use Permit to allow for an accessory dwelling on, Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-019

Jacquelyn Reyff presented the case and briefed the Commission.

The applicant, Edward Blu, 5050 Quorum Dr, Dallas TX, spoke on the case. The homeowner, Salman Arab, 2609 Independence Rd, Colleyville TX, also spoke on the case and answered the commission's questions regarding the need for the accessory dwelling.

The public hearing was opened at 9:25 p.m.

Stephen Pratt, 5104 Bransford Rd, Colleyville TX, spoke in opposition to the case due to drainage problems since construction of the home began.

Karen Pratt, 5104 Bransford Rd, Colleyville TX, also spoke in opposition of the case, adding more buildings could potentially make the drainage worse. The builder Edward Blu stated that the drainage will be upgraded and installed to reduce or eliminate the problem.

With no one else wishing to speak, the public hearing was closed at 9:32 p.m.

Commissioner Alphonso made a motion to approve Case ZC23-019. Commissioner Syed seconded the motion.

The motion was carried by the following vote:

Aye: 5 – Groves, Alphonso, Syed, Linn, and Obinabo

Nay: 0

3. CITIZEN COMMENTS

The public forum opened at 9:33 p.m. and with no one wishing to speak closed at 9:34 p.m.

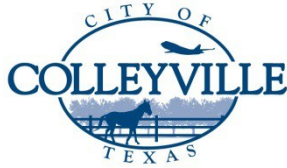
4. ADJOURNMENT

The meeting adjourned at 9:44 p.m.

The minutes were written and prepared by:



Kristopher Potts
Planner



City of Colleyville Planning and Zoning Commission Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, August 28, 2023

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession Meeting was called to order by Chair Bevill on August 28, 2023, at 6:15 p.m.

Roll Call

Present: David Groves, Mark Alphonso, Tim Raine, Claudia Bevill, Sayeda Syed, Jim Linn, and Jerome Obinabo

Absent: N/A

Staff Present: Ben Bryner, Jacquelyn Reyff, Kristopher Potts, Scott Hammons

Also Present: Fire Marshal, Robert McKeown and Attorney, Nicole Corr

2. WORKSESSION AGENDA ITEMS

2a

Presentation and discussion of a Rezoning from PUD-C Planned Unit Development – Commercial to PUD-C Planned Unit Commercial for Lot 1, Block 1, of the San Bar Square Addition, located at 105 Cheek Sparger Rd, Case ZC23-006

Jacquelyn Reyff presented item 2a and briefed the Commission. City staff addressed questions from the Commission regarding the updated drainage plans for the project.

2b

Presentation and discussion of a Rezoning from AG Agricultural to R-20 Single Family Residential for Tract 2B09B, Abstract 439, CC Doss Survey, located at 5209 Pool Road, Case ZC23-020

Jacquelyn Reyff presented item 2b and briefed the Commission. City staff addressed questions from the Commission regarding the history of zoning on the property.

2c

Presentation and discussion of a Special Use Permit to allow a fence for Lot 5, Block 5, Woodbriar Estates Addition, located at 3716 Briarhaven Lane, Case ZC23-021

Kristopher Potts presented item 2c and briefed the Commission. City staff addressed questions from the Commission regarding the appearance of the fence, and the location of the proposed fence on the property.

2d

Presentation and discussion of a Special Use Permit to allow a fence for Lot 1, Block 1, Naler Addition, located at 6101 Waller Lane, Case ZC23-022

Kristopher Potts presented item 2d and briefed the Commission. City staff addressed questions from the Commission regarding the appearance of the fence, and the location of the proposed fence on the property.

2e

Presentation and discussion of a Special Use Permit to allow a fence for Lot 4, Block C, Legacy North, located at 703 Marie Drive, Case ZC23-023

Kristopher Potts presented item 2e and briefed the Commission. City staff addressed questions from the Commission regarding the appearance of the fence, and the location of the proposed fence on the property.

2f

Presentation and discussion of a Special Use Permit to allow a fence for Lot 1, Block B, Legacy North, located at 812 Sawyer Drive, Case ZC23-024

Scott Hammons presented item 2f and briefed the Commission. City staff addressed questions from the Commission regarding the appearance and location of the fence, and the location of the proposed patio cover on the property.

2g

Presentation and discussion of a a Rezoning from AG Agricultural to R-30 Single Family Residential and R-40 Single Family Residential for Lots 1 and 2R1, Block 1, Davis Place Addition, located at 6400 and 6316 Pleasant Run Road, Case ZC23-025

Jacquelyn Reyff presented item 2g and briefed the Commission. City staff addressed questions from the Commission and will request more information from the applicant.

2h

Presentation and discussion of a Special Use Permit to allow for a Veterinarian Clinic for a for Lot 1, Block A, 170 Players Addition, located at 3825 Glade Road, Suite 130, Case ZC23-026

Scott Hammons presented item 2h and briefed the Commission. City staff addressed questions from the Commission regarding the SUP request and expansion of TruBond Veterinarian Clinic

2i

Presentation and discussion of a Special Use Permit to allow a fence for Tract 3K & TR 3Y, Abstract 211, BBB & C RY Survey, located at 509 W. LD Lockett Road, Case ZC23-027

Scott Hammons presented item 2f and briefed the Commission. City staff addressed questions from the Commission regarding the appearance of the fence, and the location of the proposed fence on the property.

2j

Presentation and discussion of a request for PUD-C Amendment to allow for a carwash for Lot 2R, Atlantic Oil and Gas Addition, located at 7970 Precinct Line Road, Case ZC23-028

Jacquelyn Reyff presented item 2f and briefed the Commission. City staff addressed questions from the Commission regarding the required masonry fence and preserving the trees on the property.

3. ADJOURNMENT

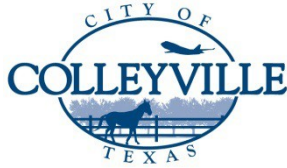
The meeting adjourned at 7:01 p.m.

The minutes were written and prepared by:



Kristopher Potts
Planner

The meeting minutes were approved on September 11, 2023 by a vote of 5-0



City of Colleyville Planning and Zoning Special Meeting Minutes

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, August 28, 2023

City Council Chambers

CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession Meeting was called to order by Chair Bevill on August 28, 2023, at 7:10 p.m.

Roll Call

Present: David Groves, Mark Alphonso, Tim Raine, Claudia Bevill, Sayeda Syed, Jim Linn, and Jerome Obinabo

Absent: N/A

Staff Present: Ben Bryner, Jacquelyn Reyff, Kristopher Potts, Scott Hammons

Also Present: Fire Marshal, Robert McKeown and Attorney, Nicole Corr

2. WORKSESSION AGENDA ITEMS

AGENDA ITEMS

2a

Presentation and discussion of a Special Use Permit to allow a non-compliant fence for Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road, Case ZC23-016

Jacquelyn Reyff presented the case and briefed the Commission.

The applicant, Boyce Estes, 7017 Benjamin Way, Colleyville TX, spoke on the case. The developer, Skye Thibodeaux, 1800 Industrial Blvd, Colleyville TX, also spoke on the case.

**Commissioner Alphonso made a motion to approve Case ZC23-016.
Commissioner Raine seconded the motion.**

The motion was carried by the following vote:

Aye: 6 – Alphonso, Syed, Linn, Raine, Obinabo and Bevill

Recused: 1 - Groves

3. ADJOURMENT

The meeting adjourned at 7:38 p.m.

The minutes were written and prepared by:



Kristopher Potts
Planner

The meeting minutes were approved on September 11, 2023 by a vote of 5-0

RESOLUTION R-23-4880

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
SEPTEMBER 19, 2023**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 19TH DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood _____
Brandi Elder, Place 1 _____
Scotty Richardson, Place 3 _____
Chuck Kelley, Place 5 _____

Mayor Pro Tem Callie Rigney _____
George Bond, Place 2 _____
Ben Graves, Place 4 _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor