



# **CITY OF COLLEYVILLE CITY COUNCIL AGENDA**

100 Main Street, Colleyville, Texas, 76034

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**WEDNESDAY, SEPTEMBER 6, 2023**

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**WORKSESSION  
5:30 PM  
CITY COUNCIL CHAMBERS  
THIRD FLOOR**

**CALL TO ORDER**

**WS-1** Emergency Management 101

**WS-2** Discussion of the City Tree Ordinance

**WS-3** Discussion of the September 6, 2023 City Council regular agenda items

**1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D**

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.071(1)(A) - Legal - Consultation with the City Attorney regarding pending litigation

- Cause No. 352-323927-21; TAP Realty, LLC, et al v. Neighborhood Management, Inc, et al.; 352nd Judicial District, Tarrant County, Texas

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING  
7:00 P.M.  
CITY COUNCIL CHAMBERS**

**INVOCATION: Pastor Lanre Sobo, Glory House**  
**PLEDGE OF ALLEGIANCE: City Attorney Nicole Corr**

- 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-23-4871**
- 3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**
- 4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-23-4872**
  - 4a** Approval of the minutes of the regular City Council meeting of August 15, 2023
  - 4b** Approval of the FY24 Contractual Agreement between the City of Colleyville and the Colleyville Chamber of Commerce
  - 4c** Adoption of the Colleyville Economic Development Corporation Fiscal Year 2024 Budget
  - 4d** Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2024-2028 of the Colleyville Economic Development Corporation
  - 4e** Approval of the Colleyville Economic Development Corporation Bylaws
- 5. ORDINANCE(S): FIRST READING AND PUBLIC HEARING**
  - 5a Ordinance O-23-2250**

Consideration of a Special Use Permit for a Cemetery use on Lot 1A1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Boulevard, Case ZC23-013
  - 5b Ordinance O-23-2251**

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block 1, Congregation Beth Israel Addition, located at 6100 Pleasant Run Road, Case ZC23-015
  - 5c Ordinance O-23-2252**

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road, Case ZC23-016
  - 5d Ordinance O-23-2253**

Consideration of a Special Use Permit to allow for a non-compliant fence for Lot 21, Block 2, Stafford Heights Subdivision, located at 4808 Manning Drive, Case ZC23-017



**5e Ordinance O-23-2254**

Consideration of a change of zoning from R-20 Single Family Residential district to R-40 Single Family Residential district on a portion of Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-018

**5f Ordinance O-23-2255**

Consideration of a Special Use Permit to allow for an Accessory Dwelling for Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-019

**5g Ordinance O-23-2256**

Amending Ordinance O-22-2219 relating to the Fiscal Year 2023 budget

**5h Ordinance O-23-2257**

Adoption of the proposed Fiscal Year 2024 budget

**5i Ordinance O-23-2258**

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2024

**5j Ordinance O-23-2259**

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

**5k Ordinance O-23-2260**

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

**5l Ordinance O-23-2261**

Approval of a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2023 Rate Review Mechanism filing and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

**6. RESOLUTION(S): READING AND PUBLIC HEARING****6a Resolution R-23-4873**

A resolution of no confidence in Tarrant Appraisal District Chief Appraiser Jeff Law

**7. CITIZEN COMMENTS**

**8. REPORTS**

Colleyville Center Advisory Committee Meeting Minutes - February 13, 2023  
Colleyville Library Board Meeting Minutes - June 12, 2023  
Planning and Zoning Commission Meeting Minutes - July 10, 2023  
Planning and Zoning Commission Worksession Minutes - July 24, 2023

**9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR WEDNESDAY, SEPTEMBER 6, 2023 - READING AND PUBLIC HEARING - RESOLUTION R-23-4874****10. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards *Friday, September 1, 2023*, by 5:00 p.m.

Christine Loven, TRMC  
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** WS-1

**Agenda Date** 9/6/2023

**Type** Worksession

**Department** Fire

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### **Title**

Emergency Management 101

### **Explanation**

This item provides for staff to review the City's Emergency Management Plan.

### **Attachments**

1. Emergency Management Overview

# BEFORE, DURING, AND AFTER FOR ELECTED OFFICIALS

An overview of how the City of Colleyville prepares for, responds to, and recovers from a disaster.



COUNCILMEMBER  
SCOTTY RICHARDSON

COUNCIL MEMBER  
CHUCK KELLEY

COUNCILMEMBER  
BRANDI ELDER

MAYOR  
BOBBY LINDAMOOD

MAYOR PRO TEM  
CALLIE RIGNEY

COUNCILMEMBER  
GEORGE BOND

COUNCILMEMBER  
BEN GRAVES

THANK YOU FOR THIS OPPORTUNITY



- ④ The Mayor is the Emergency Management Director. The Mayor can appoint a person to serve as the emergency management coordinator.





ALL DISASTERS START AND END  
LOCAL

- Emergency Response Plans
- Training and Exercises
- Community Outreach

Preparedness

- Life Saving
- Incident Stabilization
- Property Preservation
- Evacuation & Mass Care

Response

- Public Education
- Hazard Assessments
- Infrastructure Improvements

Mitigation

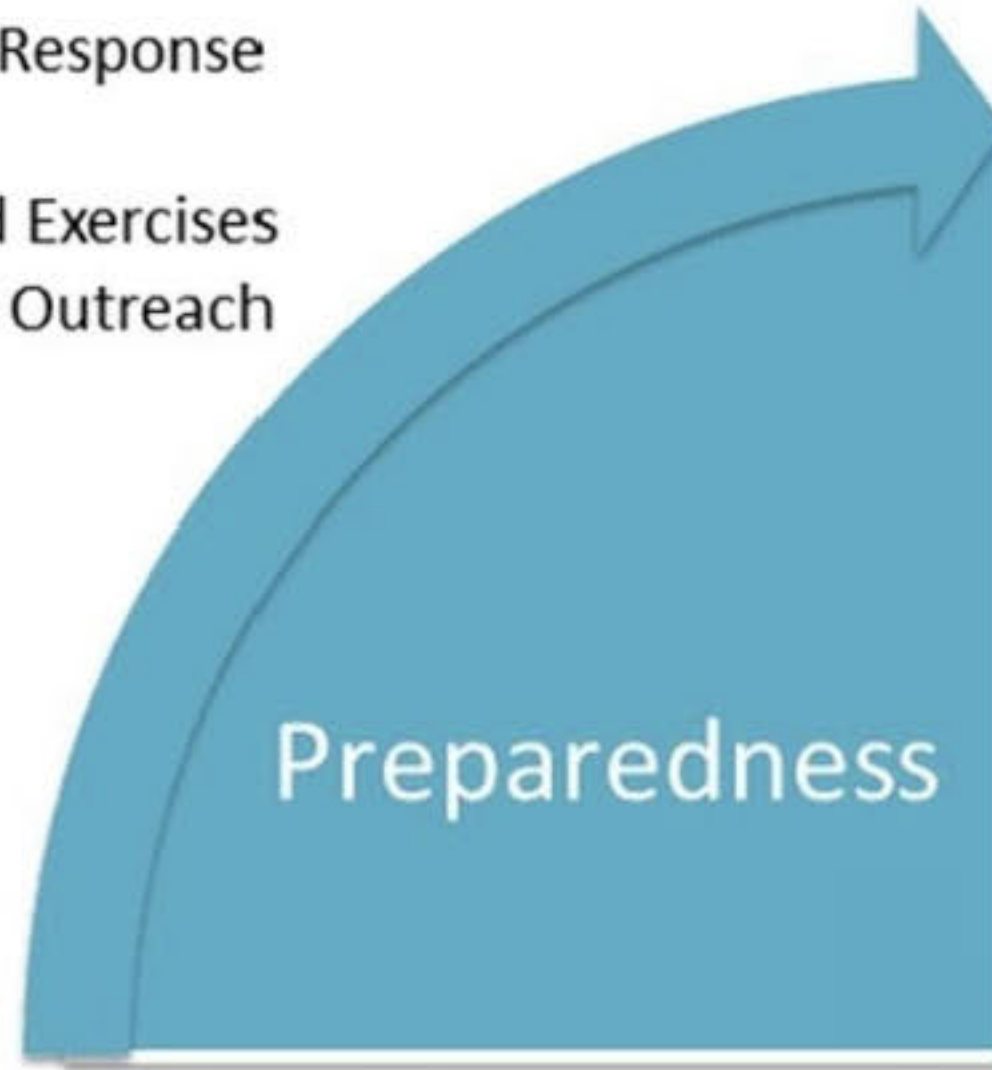
- Economic Recovery
- Debris Management
- Housing
- Health/Social Services

Recovery

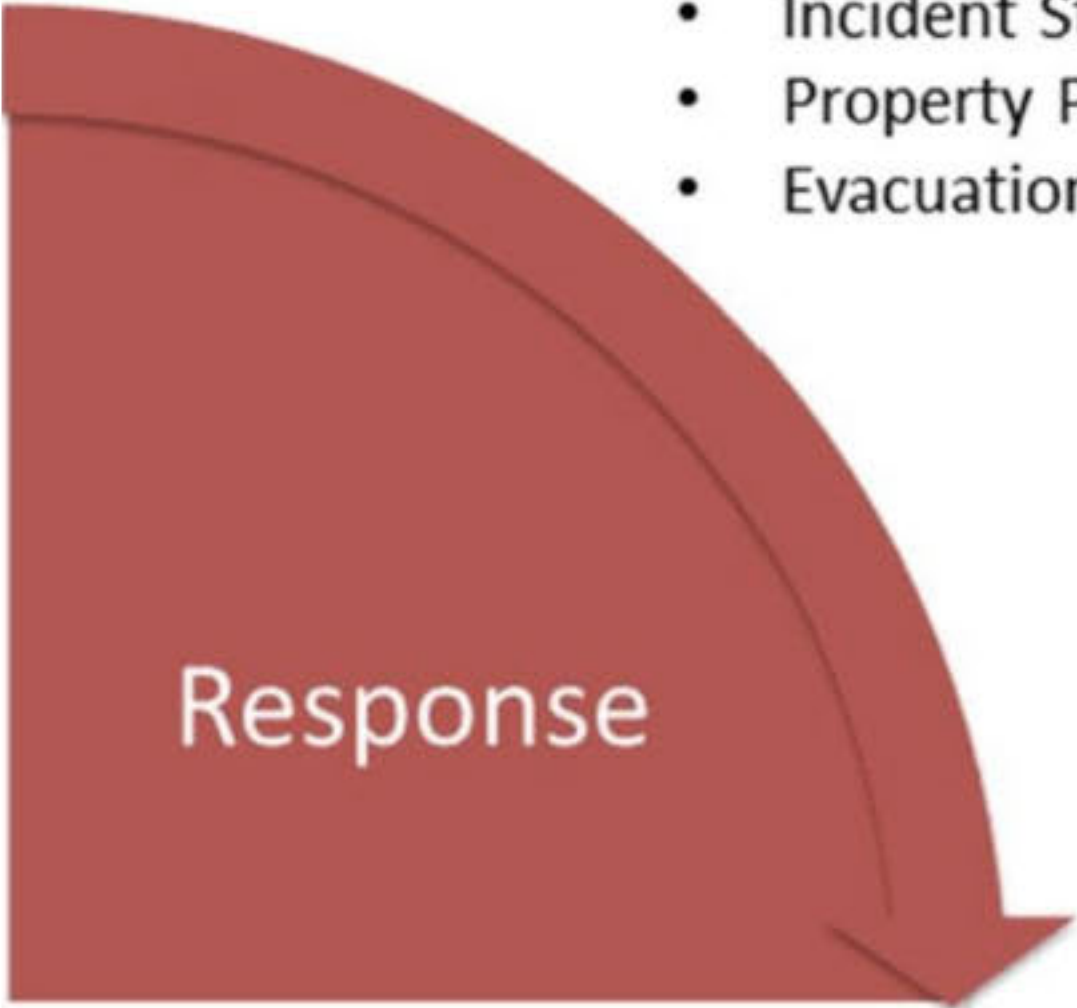




- Emergency Response Plans
- Training and Exercises
- Community Outreach



- Life Saving
- Incident Stabilization
- Property Preservation
- Evacuation & Mass Care

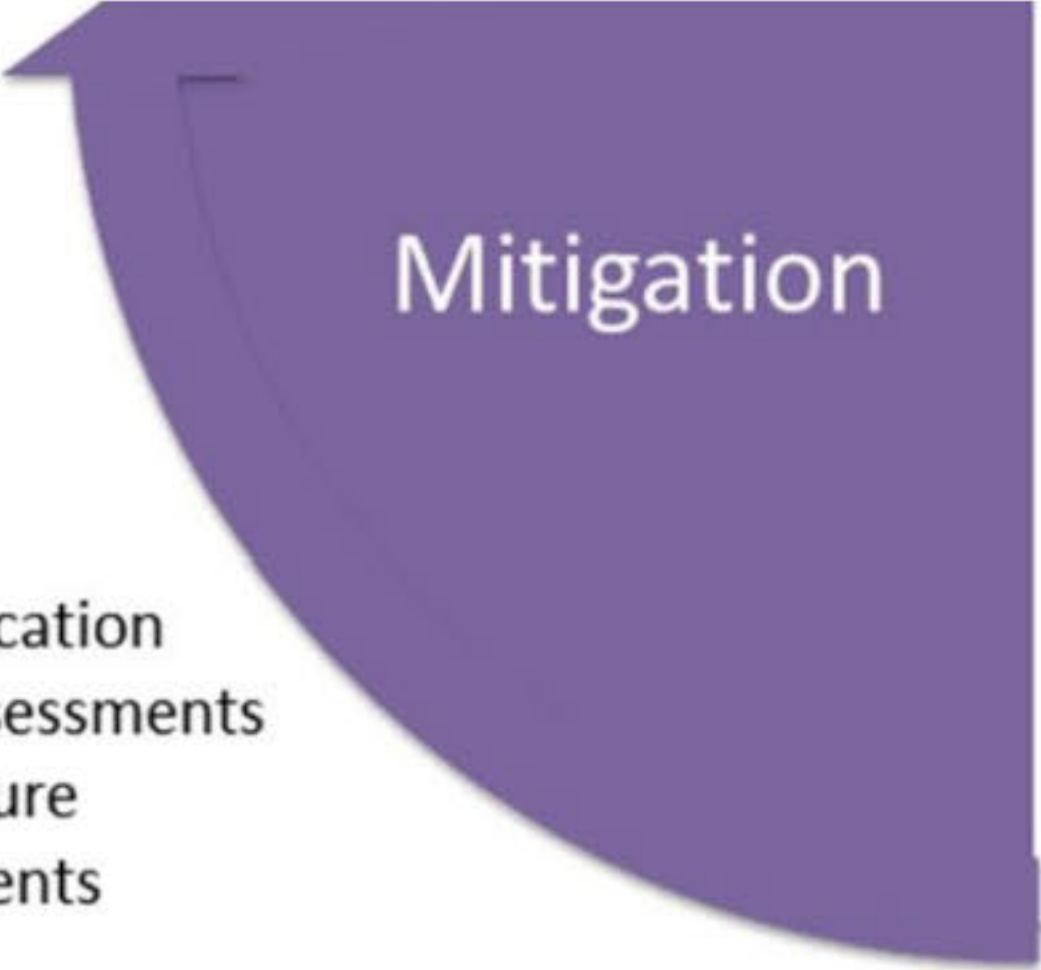


Response



# Recovery

- Economic Recovery
- Debris Management
- Housing
- Health/Social Services



# Mitigation

- Public Education
- Hazard Assessments
- Infrastructure Improvements

*Q. What steps is a city required to take to prepare for a disaster?*

Each city is required to maintain its own emergency management agency or participate in a local interjurisdictional emergency management agency. See 37 TAC §7.1. The mayor is required to notify the Texas Division of Emergency Management (TDEM) of the manner in which the city is providing an emergency management program and the person designated to head that program. Id. §7.3. A city must also prepare, keep current, and distribute to appropriate officials a local emergency management plan or an interjurisdictional emergency management plan that is developed in conjunction with another city or county.

## *Q. What authority does a mayor or city council have during a declared state of disaster?*

The mayor may order the evacuation of all or part of the population from a stricken or threatened area within the city limits if the mayor believes it is necessary for the preservation of life or other disaster mitigation, response or recovery. Tex. Gov't Code §418.108(f). The mayor may compel persons who remain in the evacuated area to leave and authorize the use of reasonable force to remove persons from the area. Id. §418.185(b). A person who knowingly disobeys a mandatory evacuation order, and who engages in or fails to take action that a reasonable person would have taken and that results in the undertaking of a governmental rescue effort is civilly liable for the cost of the rescue to a governmental entity that conducts the rescue. Id. §418.185(d). The mayor is also authorized to control access to and from a disaster area that is under the mayor's jurisdiction and to control movement of persons and occupancy of premises in such area. Id. §418.108(g).



*Q. What authority does a mayor or city council have during a declared state of disaster?*

The chief executive officer or governing body of a city may request the governor to provide state military forces to aid in controlling conditions in the city that the officer or governing body believes cannot be controlled by the local law enforcement agencies alone. Id. §433.005(a). A city may temporarily or permanently acquire, by lease, purchase, or other means, sites required for installation of temporary housing units or emergency shelters for disaster victims. Id. §418.020(c). A city may also enter into arrangements necessary to prepare or equip the sites to use the housing units or shelters, including arrangements for the purchase of temporary housing units or shelters and the payment of transportation charges.



*Q. What authority does a mayor or city council have during a declared state of disaster?*

With respect to disease management, a city can take any action that is necessary to promote health and suppress disease, including quarantine, examining and regulating hospitals, regulating ingress and egress from the city, and fining those who do not comply with the city's rules. See Tex. Health & Safety Code §122.005 (Type A general law cities) and §122.006 (home rule cities).



*Q. What authority does a mayor or city council have during a declared state of disaster?*

Tex. Gov't Code §418.1015(b). Accordingly, the mayor may commandeer or use any private property if the mayor finds it necessary to cope with a disaster, subject to compensation requirements. Id. §418.017(c). The mayor may also suspend or limit the sale, dispensing or transportation of alcoholic beverages, firearms, explosives, and combustibles. Id. §418.019.

During a declared state of disaster and the 90-day period following the expiration or termination of the disaster declaration, the mayor of a city subject to the declaration may request the attorney general provide legal counsel to the city on issues related to disaster mitigation, preparedness, response, and recovery applicable to the area subject to the disaster declaration. Id. §418.193

*Q. What is the legal standard for holding an emergency meeting?*

In an emergency or when there is an urgent public necessity, a governmental body may conduct a meeting without providing the 72-hour notice requirement that is generally required to conduct a meeting under the Open Meetings Act. An emergency or urgent public necessity exists only if immediate action is required of a governmental body



*Q. Can a member of the public view a city's emergency management plan or disaster related information maintained by the city?*



*An emergency management plan is confidential if it contains sensitive information relating to critical infrastructure or facilities and the safety or security of such infrastructures or facilities could be jeopardized by disclosure of the emergency management plan. See Tex. Gov't Code §418.106(e).*



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** WS-2

**Agenda Date** 9/6/2023

**Type** Worksession

**Department** Community Development

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### **Title**

Discussion of the City Tree Ordinance

### **Explanation**

The City Council recently identified a tree ordinance update as a high priority objective for the 2023-2024 timeframe. Chapter 5 - Urban Forestry of the Land Development Code specifically regulates tree removal and tree preservation for the City. The purpose of the worksession is to provide a very brief synopsis of the current code, the preliminary plan to review the chapter, and to identify interest in participation from council members.

### **Attachments**

1. Tree Ordinance Presentation

## Chapter 5 –Urban Forestry

September 6, 2023



# LDC Tree Preservation History



| Ord. Number | Date       | Subject                                                                                                                                         |
|-------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| O-00-1214   | 4/18/00    | Adoption of Tree Preservation in Land Development Code                                                                                          |
| O-09-1734   | 11/4/09    | Amendments to Chapter 5 based on recommendations of consultant                                                                                  |
| O-14-1933   | 10/6/2014  | Comprehensive amendments including incentives for preserving native tree stands, addition of fees, changes to penalties and other modifications |
| O-19-2073   | 01/22/2019 | Substantial amendment to the chapter as part of a total LDC review                                                                              |
|             |            |                                                                                                                                                 |



The City of Colleyville's Land Development Code implements the goals, objectives, and policies of the comprehensive plan. The Land Development Code contains all development-related regulations including zoning requirements, subdivision regulations, design and development standards, and review procedures for the City.

# Summary of 2019 Changes



- Rename Chapter {*Urban Forestry*}
- Identify all actions that will trigger Urban Forestry review
- New standards for tree preservation
- Revision to Heritage Tree regulations
- Revision to Tree Removal Permit fees
- Revision to Penalties and Violations





# Specific 2019 Amendments



- Identify all actions that will trigger Urban Forestry review
  - Exempt Single Family Residential uses - habitable single-family home & occupied as primary residence
- New standards for tree preservation
  - New subdivision – preserve 50% of existing tree canopy (entire subdivision area)
  - Single-Family Residential Lot - 50% tree canopy through preservation or additional trees planted (individual lots)
- Revision to Heritage Tree regulations
  - Reduce payment from \$500 per DBH inch to \$100 per DBH inch
  - Replacement plantings equal to 5 times the canopy area removed vs. 2 times the DBH inch removed

# Specific 2019 Amendments

- Revision to Tree Removal Permit fees
  - Clarify when fees are required – primary residences exempt
  - Previously included exempt areas for subdivisions
  
- Revision to Penalties and Violations
  - Replacement plantings equal to 5 times the canopy area removed vs. 3 times the DBH inch removed. Heritage trees increase to 10 times the canopy area.
  - Reduce payment from \$750 per DBH inch to \$250 per DBH inch. Heritage trees decrease to \$500 per DBH inch.

# 2023 Review



- Feedback received, additional review desired
- Recommendations for committee participation:
  - Review the entire chapter
  - Review of State Law
  - Review of other communities
- Begin late September or early October



One of Colleyville's  
largest tree's

Eastern Cottonwood

# Questions



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** WS-3

**Agenda Date** 9/6/2023

**Type** Worksession

**Department** City Secretary

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**Title**

Discussion of the September 6, 2023 City Council regular agenda items



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number 1**

**Agenda Date 9/6/2023**

**Type** Executive Session

**Department** City Secretary

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### **Title**

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.071(1)(A) - Legal - Consultation with the City Attorney regarding pending litigation

- Cause No. 352-323927-21; TAP Realty, LLC, et al v. Neighborhood Management, Inc, et al.; 352nd Judicial District, Tarrant County, Texas

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

### **Attachments**

**RESOLUTION R-23-4871**

**A RESOLUTION APPROVING COUNCIL ACTION  
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR  
CITY COUNCIL MEETING OF SEPTEMBER 6, 2023**

**WHEREAS**, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety, and welfare of the public.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS ON THIS THE 6<sup>TH</sup> DAY OF SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Bobby Lindamood  
Mayor



## RESOLUTION R-23-4872

### APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 6, 2023

**WHEREAS,** City Council has taken action on certain items on the agenda under Consent Items.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of August 15, 2023
  - b. Approval of the FY24 Contractual Agreement between the City of Colleyville and the Colleyville Chamber of Commerce
  - c. Adoption of the Colleyville Economic Development Corporation Fiscal Year 2024 Budget
  - d. Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2024-2028 of the Colleyville Economic Development Corporation
  - e. Approval of the Colleyville Economic Development Corporation Bylaws

### **AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS ON THIS THE 6<sup>TH</sup> DAY OF SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

### **ATTEST:**

### **CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Bobby Lindamood  
Mayor



**CITY OF COLLEYVILLE**  
**CITY COUNCIL MINUTES**  
100 Main Street, Colleyville, Texas, 76034

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**TUESDAY, AUGUST 15, 2023**

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Mayor Bobby Lindamood called the Colleyville City Council Worksession to order on Tuesday, August 15, 2023, at 5:30 p.m.

**ROLL CALL:** Mayor Bobby Lindamood, Mayor Pro Tem Callie Rigney, and Councilmembers Brandi Elder, George Bond, Scotty Richardson, Ben Graves, and Chuck Kelley.

**ALSO PRESENT:** City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Police Chief Michael Miller, Community Development Director Ben Bryner, Public Works Director Amber Beard, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

**WS-1** Presentation and discussion of the 5-year Drainage Capital Improvement Program

Public Works Director Amber Beard presented an overview of the 5-year Drainage Capital Improvement Program, the master plan, fee summary, revenue forecast and year-by-year anticipated projects.

There was discussion of the priorities for each year and Mayor Lindamood noted the drainage fee will be increased in small increments so the goals of the CIP can be accomplished.

**WS-2** Presentation and discussion regarding development of the Northern Gateway

Assistant City Manager Mark Wood presented a proposal by Harvest MXD to assist the City in the development, strategic planning, and marketing of the Northern Gateway property. The City Council directed staff to move forward with an agreement, but noted there may be a stop after the first milestone is reached.

**WS-3** Discussion of median tree lighting

Assistant City Manager Adrienne Lothery presented this item and reviewed costs to light the trees in the medians. There was discussion of keeping the lights up and in use for a longer period of time and making the lights programmable.

**WS-4 Recreation Center update**

Assistant City Manager Mark Wood provided an overview of the recreation center timeline and presented three possible designs for the gym. The City Council chose a combination of representation 3 and the pathway from representation 1. There was discussion regarding conducting an open house and seeking public input regarding the facility on September 21.

**WS-5 Discussion of the August 15, 2023, City Council regular agenda items**

There was general discussion of the details of Ordinance O-23-2247.

Mayor Lindamood adjourned the Worksession and called the Executive Session to order at 6:32 p.m.

**1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D**

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

There was no action taken and Mayor Lindamood adjourned Executive Session at 6:58 p.m.

Mayor Lindamood called the regular meeting of the City Council to order at 7:13 p.m. and called the roll.

**ROLL CALL:** Mayor Bobby Lindamood, Mayor Pro Tem Callie Rigney, and Councilmembers Brandi Elder, George Bond, Scotty Richardson, Ben Graves, and Chuck Kelley.

**INVOCATION: Martin Schmidt, Baha'i Community**  
**PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt**

## **2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-23-4867**

This resolution was not needed.

## **3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

Mayor Lindamood and the City Council made announcements regarding City and community events.

## **4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-23-4868**

**4a** Approval of the minutes of the regular City Council meeting of August 1, 2023

**4b** Adoption of the Drainage Master Plan

**4c** Approval of an Interlocal Agreement between the City of Colleyville and the Grapevine Colleyville Independent School District for School Resource Officers

Mayor Lindamood read Resolution R-23-4846 in its entirety.

Public Works Director Amber Beard presented 4b, the Drainage Master Plan and Chief Michael Miller presented 4c, an agreement with GCISD for school resource officers.

Mayor Lindamood opened and close the public hearing without speakers.

**Councilmember Elder made a motion to approve Resolution R-23-4868, seconded by Mayor Pro Tem Rigney.**

**The motion was approved by the following vote:**

**Ayes: 7 - Mayor Lindamood, Mayor Pro Tem Rigney, and Councilmembers, Elder, Bond, Richardson, Graves, and Kelley.**

## **5. ITEMS NOT FOR CITY COUNCIL ACTION**

**5a** Monthly Financial Report - July 2023

Finance Director Kyle Lester presented the July Financial Report, noting sales tax showed a decrease of 2.6% over last June, but noted the City remains up year-over-year by 3.5%. He then gave an overview of each fund.

## **6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**

### **6a Ordinance O-23-2247**

Consideration of a change in zoning from CC-1 Village Retail district to PUD-C Planned Unit Development – Commercial district on Lot 1, Block 1, of the Tutun Addition and a portion of Lot 1, Block 1, Bokju Family Addition, located at 5311 and 5309 Colleyville Boulevard, Case ZC23-014

Mayor Lindamood read the caption of Ordinance O-23-2247.

Community Development Director Ben Bryner presented this zoning request which would allow for PUD-C with three deviations from the Land Development Code.

Director Bryner noted the applicant met with the City and made changes to the landscape plan, the storage and display area, and changed the chain link fence to a wood fence. He noted all changes were satisfactory to staff and met the request of the City Council.

It was noted the sign exhibit was not attached in the ordinance, and Council was in agreement with Exhibit C.

Mayor Lindamood opened and close the public hearing without speakers.

**Mayor Lindamood made a motion to approve Ordinance O-23-2247, with the amendment, Exhibit C, which appears as page 101 in the City Council packet, be attached to the ordinance, seconded by Councilmember Richardson.**

**The motion was approved by the following vote:**

**Ayes: 7 - Mayor Lindamood, Mayor Pro Tem Rigney, and Councilmembers, Elder, Bond, Richardson, Graves, and Kelley.**

### **6b Ordinance O-23-2248**

Amending Chapter 98, Article IV, Section 98-104 of the Colleyville Code of Ordinances, "Schedule of Drainage Charges"

Mayor Lindamood read the caption of Ordinance O-23-2248.

Public Works Director Amber Beard presented this item and noted at the July 18, 2023 City Council Worksession, staff reviewed the Stormwater Master Plan, which included the drainage fee summary for the next three years. At the direction of the City Council, this ordinance authorizes an overall increase to the fee for the next three years. Director Beard noted there has been no increase to the drainage fee for 18 years.

Mayor Lindamood opened and closed the public hearing without speakers.

**Councilmember Richardson made a motion to approve Ordinance O-23-2248, seconded by Councilmember Bond.**

**The motion was approved by the following vote:**

**Ayes: 7 - Mayor Lindamood, Mayor Pro Tem Rigney, and Councilmembers, Elder, Bond, Richardson, Graves, and Kelley.**

**6c Ordinance O-23-2249**

An ordinance granting a franchise to Atmos Energy Corporation, Mid-Tex Division, for a term of twenty (20) years beginning January 1, 2024, to allow Atmos to provide gas utility services within the City of Colleyville, and providing for a franchise fee for use of the City's Rights-of-Way

Mayor Lindamood read the caption of Ordinance O-23-2249.

Assistant City Manager Adrienne Lothery presented this item which provides for a 20-year franchise agreement with Atmos Energy.

Mayor Lindamood opened and closed the public hearing without speakers.

**Mayor Pro Tem Rigney made a motion to approve Ordinance O-23-2249, seconded by Councilmember Elder.**

**The motion was approved by the following vote:**

**Ayes: 7 - Mayor Lindamood, Mayor Pro Tem Rigney, and Councilmembers, Elder, Bond, Richardson, Graves, and Kelley.**

**7. RESOLUTION(S): READING AND PUBLIC HEARING**

**7a Resolution R-23-4869**

Approval of a proposal to set the ad valorem tax rate for Fiscal Year 2024 at \$0.260991 per hundred dollars of valuation

Mayor Lindamood read Resolution R-23-4869 in its entirety.

Finance Director Kyle Lester presented this item. He provided an overview of the Texas Property Tax laws, explained the certified roll, no new revenue, and voter approved property tax rates.

Director Lester gave a detailed analysis of the calculation, scenarios which were calculated, and the formula to arrive at the proposed tax rate. He also provided a

comparison of other cities, and illustrated the City portion of collected tax is only 13.45% of the dollar.

Director Lester stated the average residential tax bill calculation will increase by \$181.55 annually, or \$15.12 monthly.

Mayor Lindamood explained the Council works with City staff to maintain a conservative budget and the needs of the City have been evaluated for the next five years. He thanked staff for being good stewards of the City's finances and noted the Council will always evaluate the no new revenue rate and the needs of the City.

Mayor Lindamood opened and closed the public hearing without speakers.

**Mayor Lindamood made a motion to approve Resolution R-23-4869, seconded by Councilmember Graves.**

**The motion was approved by the following vote:**

**Ayes: 7 - Mayor Lindamood, Mayor Pro Tem Rigney, and Councilmembers, Elder, Bond, Richardson, Graves, and Kelley.**

## **8. CITIZEN COMMENTS**

There was no one present wishing to speak.

## **9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, AUGUST 15, 2023 - READING AND PUBLIC HEARING - RESOLUTION R-23-4870**

This resolution was not needed.

## **10. ADJOURNMENT**

There being no further business before the City Council, Mayor Lindamood adjourned the meeting without objection by the City Council at 8:42 p.m.

APPROVED BY A VOTE OF   AYES,   NAYS, ON THIS THE 6<sup>TH</sup> DAY OF SEPTEMBER 2023.

Minutes taken and prepared by:

*Christine Loven, TRMC*  
*City Secretary*



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 4b

**Agenda Date** 9/6/2023

**Number** Resolution R-23-4872

**Type** Resolution

**Department** City Manager

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### **Title**

Approval of the FY24 Contractual Agreement between the City of Colleyville and the Colleyville Chamber of Commerce

### **Explanation**

#### ***Reading and Public Hearing***

This agenda item provides for approval of the annual agreement with the Colleyville Chamber of Commerce. Each year the City and the Chamber enter into an agreement whereby the City and the Chamber receive a variety of benefits from the other. The City provides a combination of in-kind donations for use of the Colleyville Center, \$5,300 in cash, and various IT equipment and services. The City and the Chamber have a strong partnership which continues to grow stronger each year, economically benefiting local business and the entire Colleyville community.

### **Financial Impact**

The FY2024 Agreement provides a combination of in-kind donations, equipment, and a \$5,300 cash contribution to the Chamber.

### **Recommendation**

Approve

### **Attachments**

1. Chamber of Commerce Agency Agreement FY 2024



# **CONTRACTUAL AGREEMENT**

## **CITY OF COLLEYVILLE AND COLLEYVILLE CHAMBER OF COMMERCE**

This agreement is by and between the City of Colleyville (hereinafter referred to as the "City"), and the Colleyville Chamber of Commerce (hereinafter referred to as the "Chamber").

The City is a Charter municipality in the State of Texas.

The Chamber is a non-profit organization offering the resources, programs, and experience to promote and support local businesses and business owners in the city of Colleyville.

In consideration of the premises and the mutual promises contained in this agreement, the parties agree as follows:

**Engagement** - Upon and subject to the terms and conditions of this agreement, the City hereby engages the Chamber, and the Chamber agrees to be engaged by the City, to perform the services provided below.

**Term** - The term of this agreement shall begin on the date of execution by both parties and shall terminate September 30, 2024.

**Termination** - Either party may terminate this agreement by notice in writing to the other party in the event that the other party fails to perform its obligations and duties hereunder and the other party fails to cure such non-performance within ten (10) days from the date of receiving said notice.

### **Duties of the Chamber.**

The Chamber will provide the City with the following:

|                                                                               |                    |
|-------------------------------------------------------------------------------|--------------------|
| One-year membership                                                           | \$ 450.00          |
| Six tickets for each 12 monthly membership luncheons (\$25 ea.)               | \$ 1,800.00        |
| Two additional tickets to one monthly membership luncheon (\$25 ea.)          | \$ 50.00           |
| Awards Spotlight Sponsor (4 tickets) at the Annual Awards Banquet             | \$ 1,500.00        |
| Sapphire and Spotlight Sponsorship (4 tickets) at the Women of Worth Luncheon | \$ 1,500.00        |
| Six Annual event sponsorships                                                 | <u>\$ 6,000.00</u> |
| <b>Total</b>                                                                  | <b>\$11,300.00</b> |

**Duties of the City.**

The City will provide the Chamber with the following:

- The City agrees to pay \$5,300 to the Chamber upon the execution of this agreement by both parties
- The City provided four surplus laptops to the Chamber of Commerce in October 2021. The assets tags are on file with the City Secretary. Use of the laptops by the Chamber will continue during the term of the contract.
- IT support (valued at \$166 per employee monthly) including: 24X7 support onsite; Microsoft Office Plus Suite; on premise email w/webmail; managed print devices; virtual faxing; storage file services/back-up reporting; secure FTP services; email archive services; secure remote VPN for offsite hours; new employee onsite setups; video/editing promotional team marketing; and website hosting and management.
- The City agrees to provide an in-kind sponsorship for the use of the Colleyville Center for 12 monthly membership luncheons, as scheduled with the Colleyville Center staff.

"No cost to the Chamber" will include A/V, facility rental, and catering fees, however, all other fees are applicable as outlined in the Colleyville Center rental agreement. Chamber understands all room set up and A/V requirements are due to Colleyville Center 48 hours prior to event date. Chamber will be charged a standard hourly rate of \$250 when resets/changes are requested day of event. A Colleyville-based sales tax generating business must be used to cater the luncheons in order to have the A/V and facility rental fees waived.

**Amendments.** This agreement may be modified by written amendment executed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in Colleyville, Texas, this the \_\_\_\_ day of \_\_\_\_\_, 2023.

Colleyville Chamber of Commerce

City of Colleyville

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Robert Sanchez  
Chamber President

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Jerry Ducay  
City Manager



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 4c

**Agenda Date** 9/6/2023

**Number** Resolution R-23-4872

**Type** Resolution

**Department** City Manager

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### **Title**

Adoption of the Colleyville Economic Development Corporation Fiscal Year 2024 Budget

### **Explanation**

#### ***Reading and Public Hearing***

Per the Colleyville Economic Development Corporation (CEDC) Corporate Bylaws, the Board of Directors must adopt an annual budget for the CEDC. This budget must also be approved and adopted by the City Council. The CEDC Board adopted the FY2024 budget at the annual Board meeting held on August 22, 2023. This budget replicates the FY2024 expenditures in the Economic Development Capital Improvement Program (EDCIP) FY2024 - 2028.

### **Financial Impact**

Adoption will provide appropriations for the FY2024 CEDC budget.

### **Recommendation**

Approve

### **Attachments**

1. CEDC Presentation
2. EDCIP FY 2024-2028

# **Colleyville Economic Development Corporation (CEDC)**

September 6, 2023

# CEDC FY24 Budget



## Revenues

Sales tax - \$2,586,554

Interest income - \$60,000

Potential Grant Proceeds - \$225,000

Total - \$2,871,554

## Expenditures

Operating - \$1,990,921

- Library, Senior Center, Colleyville Center staff
- Technology replacements, Park maintenance
- Special events
- New Rec Center Staffing

Capital - \$1,460,070

- Sidewalk/trail construction/grant match
- Park Awning for Vehicles
- Kimzee Park Improvements
- Woodbriar Park Improvements
- Library storage remote locker – budgeted FY23, spent FY24

| FISCAL YEAR                | Budget<br>2023 | Projection<br>2023 | Projection<br>2024 |
|----------------------------|----------------|--------------------|--------------------|
| BEGINNING FUND BALANCE     | \$6,480,855    | \$6,480,855        | \$6,586,515        |
| <b>REVENUES:</b>           |                |                    |                    |
| 1/2 CENT SALES TAX REVENUE | \$2,400,000    | \$2,617,970        | \$2,586,554        |
| GRANT PROCEEDS             | \$225,000      | \$0                | \$225,000          |
| INTEREST INCOME            | \$10,000       | \$100,000          | \$60,000           |
| TOTAL REVENUE              | \$2,635,000    | \$2,717,970        | \$2,871,554        |

# CEDC FY24 Budget



Major operating increase for staffing the new Recreation Center:

- 3 FT Recreation Specialists (1 of which will assist with Senior Center as well)
- 2 FT Recreation Coordinators
- 4 PT Recreation Coordinators

Other Increases:

- Parks Vehicle Awning (protection)
- Woodbriar/Kimzee Parks
- Security Cameras (FY25)
- LD Lockett Amenity (FY28)

| Revenues                    | FY23 Projected      | FY24 Proposed       | FY25 Projected      | FY26 Projected      | FY27 Projected      | FY28 Projected      |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Sales Tax                   | \$ 2,617,970        | \$ 2,586,554        | \$ 2,638,286        | \$ 2,704,243        | \$ 2,771,849        | \$ 2,841,145        |
| Interest                    | \$ 100,000          | \$ 60,000           | \$ 63,000           | \$ 63,630           | \$ 64,266           | \$ 64,909           |
| Potential Grant Match       | \$ -                | \$ 225,000          | \$ 227,250          | \$ 229,523          | \$ 231,818          | \$ 234,136          |
| <b>Total Revenues</b>       | <b>\$ 2,717,970</b> | <b>\$ 2,871,554</b> | <b>\$ 2,928,536</b> | <b>\$ 2,997,395</b> | <b>\$ 3,067,933</b> | <b>\$ 3,140,190</b> |
| Expenses                    | FY23 Projected      | FY24 Proposed       | FY25 Projected      | FY26 Projected      | FY27 Projected      | FY28 Projected      |
| Parks                       | \$ 415,853          | \$ 493,029          | \$ 505,975          | \$ 520,410          | \$ 535,603          | \$ 550,791          |
| Recreation                  | \$ -                | \$ 411,033          | \$ 434,002          | \$ 456,610          | \$ 480,844          | \$ 504,870          |
| Library                     | \$ 458,029          | \$ 526,913          | \$ 546,317          | \$ 566,575          | \$ 587,742          | \$ 609,457          |
| Senior Center               | \$ 119,426          | \$ 115,985          | \$ 121,806          | \$ 127,607          | \$ 133,788          | \$ 139,965          |
| Colleyville Center          | \$ 198,581          | \$ 157,336          | \$ 162,810          | \$ 168,577          | \$ 174,670          | \$ 180,783          |
| Special Events              | \$ 226,625          | \$ 284,625          | \$ 287,471          | \$ 291,783          | \$ 296,160          | \$ 300,602          |
| Other Administrative        | \$ 2,000            | \$ 2,000            | \$ 2,060            | \$ 2,122            | \$ 2,185            | \$ 2,251            |
| <i>Total Administrative</i> | <i>\$ 1,420,513</i> | <i>\$ 1,990,921</i> | <i>\$ 2,060,441</i> | <i>\$ 2,133,685</i> | <i>\$ 2,210,992</i> | <i>\$ 2,288,720</i> |
| Capital Costs               |                     |                     |                     |                     |                     |                     |
| Heroes Park                 | \$ 100,000          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Senior Center               | \$ 100,000          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Pond Dredging               | \$ -                | \$ -                | \$ -                | \$ -                | \$ 120,000          | \$ -                |
| Sidewalks/Trails            | \$ 550,000          | \$ 550,000          | \$ 555,500          | \$ 563,833          | \$ 572,290          | \$ 580,874          |
| Fire Station Landscaping    | \$ 50,000           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Library Equipment           | \$ -                | \$ 185,070          | \$ -                | \$ -                | \$ -                | \$ -                |
| Security Cameras            | \$ 100,000          | \$ -                | \$ 100,000          | \$ -                | \$ -                | \$ -                |
| Restrooms                   | \$ 150,000          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Awning for Vehicles         | \$ -                | \$ 100,000          | \$ -                | \$ -                | \$ -                | \$ -                |
| Woodbriar/Kimzee Park       | \$ -                | \$ 625,000          | \$ -                | \$ -                | \$ -                | \$ -                |
| LD Lockett Amenity          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 200,000          |
| <i>Total Capital</i>        | <i>\$ 1,050,000</i> | <i>\$ 1,460,070</i> | <i>\$ 655,500</i>   | <i>\$ 563,833</i>   | <i>\$ 692,290</i>   | <i>\$ 780,874</i>   |
| <b>Total Expenditures</b>   | <b>\$ 2,470,513</b> | <b>\$ 3,450,991</b> | <b>\$ 2,715,941</b> | <b>\$ 2,697,517</b> | <b>\$ 2,903,282</b> | <b>\$ 3,069,594</b> |

**COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION**  
**ECONOMIC DEVELOPMENT BUDGET & CAPITAL IMPROVEMENT PROGRAM FY 2024 - FY 2028**

| FISCAL YEAR                                                          | Budget<br>2023     | Projection<br>2023 | Projection<br>2024 | Projection<br>2025 | Projection<br>2026 | Projection<br>2027 | Projection<br>2028 |
|----------------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| BEGINNING FUND BALANCE                                               | \$6,480,855        | \$6,480,855        | \$6,728,312        | \$6,148,876        | \$6,361,471        | \$6,661,349        | \$6,826,000        |
| <b>REVENUES:</b>                                                     |                    |                    |                    |                    |                    |                    |                    |
| 1/2 CENT SALES TAX REVENUE                                           | \$2,400,000        | \$2,617,970        | \$2,586,554        | \$2,638,286        | \$2,704,243        | \$2,771,849        | \$2,841,145        |
| GRANT PROCEEDS                                                       | \$225,000          | \$0                | \$225,000          | \$227,250          | \$229,523          | \$231,818          | \$234,136          |
| INTEREST INCOME                                                      | \$10,000           | \$100,000          | \$60,000           | \$63,000           | \$63,630           | \$64,266           | \$64,909           |
| TOTAL REVENUE                                                        | \$2,635,000        | \$2,717,970        | \$2,871,554        | \$2,928,536        | \$2,997,395        | \$3,067,933        | \$3,140,190        |
| <b>EXPENDITURES:</b>                                                 |                    |                    |                    |                    |                    |                    |                    |
| ADMINISTRATIVE:                                                      | \$2,000            | \$2,000            | \$2,000            | \$2,060            | \$2,122            | \$2,185            | \$2,251            |
| PARKS:                                                               |                    |                    |                    |                    |                    |                    |                    |
| BEAUTIFICATION/LANDSCAPE SUPERVISOR & PARKS MAINTENANCE TECH I       | \$177,319          | \$103,351          | \$176,459          | \$186,239          | \$195,878          | \$206,203          | \$216,451          |
| WATER / WASTEWATER- MC PHERSON PARK                                  | \$5,628            | \$1,560            | \$5,628            | \$5,684            | \$5,770            | \$5,856            | \$5,944            |
| TECHNOLOGY - HARDWARE REPLACEMENT MAINTENANCE                        | \$310,942          | \$310,942          | \$310,942          | \$314,051          | \$318,762          | \$323,544          | \$328,397          |
| RECREATION:                                                          |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                            | \$0                | \$0                | \$411,033          | \$434,002          | \$456,610          | \$480,844          | \$504,870          |
| LIBRARY:                                                             |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                            | \$408,953          | \$379,753          | \$422,570          | \$439,840          | \$457,499          | \$475,977          | \$494,911          |
| OPERATIONS                                                           | \$34,875           | \$14,920           | \$40,987           | \$42,488           | \$44,127           | \$45,841           | \$47,634           |
| OFFICE EQUIPMENT/FURNITURE MAINTENANCE                               | \$32,756           | \$32,756           | \$32,756           | \$33,084           | \$33,580           | \$34,084           | \$34,595           |
| TECHNOLOGY - HARDWARE REPLACEMENT                                    | \$30,600           | \$30,600           | \$30,600           | \$30,906           | \$31,370           | \$31,840           | \$32,318           |
| SENIOR CENTER:                                                       |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                            | \$106,996          | \$119,426          | \$112,385          | \$118,170          | \$123,917          | \$130,042          | \$136,163          |
| OPERATIONS                                                           | \$500              | \$0                | \$500              | \$500              | \$500              | \$500              | \$500              |
| TECHNOLOGY - HARDWARE REPLACEMENT                                    | \$3,100            | \$0                | \$3,100            | \$3,136            | \$3,191            | \$3,246            | \$3,302            |
| COLLEYVILLE CENTER:                                                  |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                            | \$141,268          | \$141,268          | \$96,245           | \$101,108          | \$105,950          | \$111,103          | \$116,262          |
| OPERATIONS                                                           | \$5,000            | \$5,000            | \$4,400            | \$4,444            | \$4,511            | \$4,578            | \$4,647            |
| ADVERTISING                                                          | \$45,000           | \$24,721           | \$45,000           | \$45,450           | \$46,132           | \$46,824           | \$47,526           |
| MONUMENT SIGN                                                        | \$16,500           | \$16,500           | \$0                | \$0                | \$0                | \$0                | \$0                |
| TECHNOLOGY- SOFTWARE & MAINTENANCE CONTR                             | \$7,241            | \$7,241            | \$7,241            | \$7,313            | \$7,423            | \$7,534            | \$7,647            |
| TECHNOLOGY - HARDWARE REPLACEMENT                                    | \$3,850            | \$3,850            | \$4,450            | \$4,495            | \$4,562            | \$4,630            | \$4,700            |
| SPECIAL EVENTS:                                                      |                    |                    |                    |                    |                    |                    |                    |
| MOVIES IN THE VILLAGE                                                | \$15,375           | \$15,375           | \$0                | \$0                | \$0                | \$0                | \$0                |
| STARS & GUITARS                                                      | \$95,000           | \$95,000           | \$160,000          | \$161,600          | \$164,024          | \$166,484          | \$168,982          |
| TREE LIGHTING / CHRISTMAS EVENT                                      | \$65,000           | \$65,000           | \$100,000          | \$101,000          | \$102,515          | \$104,053          | \$105,614          |
| HARVEST FESTIVAL                                                     | \$21,000           | \$21,000           | \$21,000           | \$21,210           | \$21,528           | \$21,851           | \$22,179           |
| FARMERS MARKET                                                       | \$10,000           | \$10,000           | \$0                | \$0                | \$0                | \$0                | \$0                |
| FINE ARTS EVENT                                                      | \$10,250           | \$10,250           | \$0                | \$0                | \$0                | \$0                | \$0                |
| SPECIAL EVENTS                                                       | \$10,000           | \$10,000           | \$3,625            | \$3,661            | \$3,716            | \$3,772            | \$3,828            |
| TOTAL OPERATING EXPENDITURES                                         | \$1,559,154        | \$1,420,513        | \$1,990,921        | \$2,060,441        | \$2,133,685        | \$2,210,992        | \$2,288,720        |
| EXCESS REVENUES OVER EXPENDITURES                                    | \$1,075,846        | \$1,297,457        | \$880,634          | \$868,094          | \$863,710          | \$856,941          | \$851,470          |
| <b>CAPITAL:</b>                                                      |                    |                    |                    |                    |                    |                    |                    |
| SIDEWALK/TRAIL CONSTRUCTION/GRANT MATCH                              | \$550,000          | \$550,000          | \$550,000          | \$555,500          | \$563,833          | \$572,290          | \$580,874          |
| RESTROOM FACILITY RENOVATIONS                                        | \$150,000          | \$150,000          | \$0                | \$0                | \$0                | \$0                | \$0                |
| SENIOR CENTER                                                        | \$100,000          | \$100,000          | \$0                | \$0                | \$0                | \$0                | \$0                |
| AWNING: PARKS VEHICLES                                               | \$0                | \$0                | \$100,000          | \$0                | \$0                | \$0                | \$0                |
| KIMZEE PARK IMPROVEMENTS                                             | \$0                | \$0                | \$425,000          | \$0                | \$0                | \$0                | \$0                |
| WOODBRIAR PARK IMPROVEMENTS                                          | \$0                | \$0                | \$200,000          | \$0                | \$0                | \$0                | \$0                |
| FIRE STATIONS 2 & 3 LANDSCAPING                                      | \$50,000           | \$50,000           | \$0                | \$0                | \$0                | \$0                | \$0                |
| LIBRARY EQUIPMENT AND CAPITAL                                        | \$141,797          | \$0                | \$185,070          | \$0                | \$0                | \$0                | \$0                |
| SECURITY CAMERAS                                                     | \$100,000          | \$100,000          | \$0                | \$100,000          | \$0                | \$0                | \$0                |
| NEW PARK AMENITY                                                     | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                | \$200,000          |
| DREDGING OF NATURE CENTER PONDS                                      | \$0                | \$0                | \$0                | \$0                | \$0                | \$120,000          | \$0                |
| HEROES PARK                                                          | \$100,000          | \$100,000          | \$0                | \$0                | \$0                | \$0                | \$0                |
| <b>TOTAL CAPITAL EXPENDITURES</b>                                    | <b>\$1,191,797</b> | <b>\$1,050,000</b> | <b>\$1,460,070</b> | <b>\$655,500</b>   | <b>\$563,833</b>   | <b>\$692,290</b>   | <b>\$780,874</b>   |
| <b>TOTAL EXPENDITURES (OPERATING &amp; CAPITAL)</b>                  | <b>\$2,750,951</b> | <b>\$2,470,513</b> | <b>\$3,450,991</b> | <b>\$2,715,941</b> | <b>\$2,697,517</b> | <b>\$2,903,282</b> | <b>\$3,069,594</b> |
| USE OF FUND BALANCE ON CAPITAL PROJECTS/((ADDITIONS TO FUND BALANCE) | \$115,951          | \$0                | \$579,436          | \$0                | \$0                | \$0                | \$0                |
| <b>ENDING FUND BALANCE</b>                                           | <b>\$6,364,904</b> | <b>\$6,728,312</b> | <b>\$6,148,876</b> | <b>\$6,361,471</b> | <b>\$6,661,349</b> | <b>\$6,826,000</b> | <b>\$6,896,596</b> |



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 4d

**Agenda Date** 9/6/2023

**Number** Resolution R-23-4872

**Type** Resolution

**Department** Finance

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### **Title**

Adopting the Economic Development Capital Improvement Program (EDCIP) for the Fiscal Years 2024-2028 of the Colleyville Economic Development Corporation

### **Explanation**

#### ***Reading and Public Hearing***

The Colleyville Economic Development Corporation (CEDC) is funded by a one-half cent sales tax approved by voters in 1996. The ballot language states the sales tax will "provide for parks and park facilities, a library, a community center, open space improvements, and other facilities and improvements only as authorized by Section 4B of Article 5190.6" of the Local Government Code.

The CEDC Bylaws require the Board to develop a combined Economic Development Capital Improvement Program (EDCIP) annually, which sets forth long and short-term goals. The "EDCIP shall identify the projects to be undertaken by the Corporation and include proposed methods and the expected cost of the implementation." After the annual EDCIP is developed, it must be approved by the City Council.

On August 22, 2023, the CEDC Board approved the Economic Development Capital Improvement Program for FY2024-2028, and recommended City Council approval.

### **Financial Impact**

The EDCIP serves as a planning tool, to forecast anticipated uses of CEDC funds. Actual appropriation of funds occurs on an annual basis for the next fiscal year and is authorized via the annual budget approval in a separate agenda item.

### **Recommendation**

Approve

### **Attachments**

1. CEDC Capital Presentation
2. 2024-2028 CEDC EDCIP



# CEDC FY24-FY28 CIP



| Expenses                  | FY23 Projected      | FY24 Proposed       | FY25 Projected      | FY26 Projected      | FY27 Projected      | FY28 Projected      |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Capital Costs             |                     |                     |                     |                     |                     |                     |
| Heroes Park               | \$ 100,000          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Senior Center             | \$ 100,000          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Pond Dredging             | \$ -                | \$ -                | \$ -                | \$ -                | \$ 120,000          | \$ -                |
| Sidewalks/Trails          | \$ 550,000          | \$ 550,000          | \$ 555,500          | \$ 563,833          | \$ 572,290          | \$ 580,874          |
| Fire Station Landscaping  | \$ 50,000           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Library Equipment         | \$ -                | \$ 185,070          | \$ -                | \$ -                | \$ -                | \$ -                |
| Security Cameras          | \$ 100,000          | \$ -                | \$ 100,000          | \$ -                | \$ -                | \$ -                |
| Restrooms                 | \$ 150,000          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Awning for Vehicles       | \$ -                | \$ 100,000          | \$ -                | \$ -                | \$ -                | \$ -                |
| Woodbriar/Kinzee Park     | \$ -                | \$ 625,000          | \$ -                | \$ -                | \$ -                | \$ -                |
| LD Lockett Amenity        | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 200,000          |
| <i>Total Capital</i>      | <i>\$ 1,050,000</i> | <i>\$ 1,460,070</i> | <i>\$ 655,500</i>   | <i>\$ 563,833</i>   | <i>\$ 692,290</i>   | <i>\$ 780,874</i>   |
| <b>Total Expenditures</b> | <b>\$ 2,470,513</b> | <b>\$ 3,450,991</b> | <b>\$ 2,715,941</b> | <b>\$ 2,697,517</b> | <b>\$ 2,903,282</b> | <b>\$ 3,069,594</b> |

**COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION**  
**ECONOMIC DEVELOPMENT BUDGET & CAPITAL IMPROVEMENT PROGRAM FY 2024 - FY 2028**

| FISCAL YEAR                                                         | Budget<br>2023     | Projection<br>2023 | Projection<br>2024 | Projection<br>2025 | Projection<br>2026 | Projection<br>2027 | Projection<br>2028 |
|---------------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| BEGINNING FUND BALANCE                                              | \$6,480,855        | \$6,480,855        | \$6,586,515        | \$6,007,079        | \$6,219,674        | \$6,519,552        | \$6,684,203        |
| <b>REVENUES:</b>                                                    |                    |                    |                    |                    |                    |                    |                    |
| 1/2 CENT SALES TAX REVENUE                                          | \$2,400,000        | \$2,617,970        | \$2,586,554        | \$2,638,286        | \$2,704,243        | \$2,771,849        | \$2,841,145        |
| GRANT PROCEEDS                                                      | \$225,000          | \$0                | \$225,000          | \$227,250          | \$229,523          | \$231,818          | \$234,136          |
| INTEREST INCOME                                                     | \$10,000           | \$100,000          | \$60,000           | \$63,000           | \$63,630           | \$64,266           | \$64,909           |
| TOTAL REVENUE                                                       | \$2,635,000        | \$2,717,970        | \$2,871,554        | \$2,928,536        | \$2,997,395        | \$3,067,933        | \$3,140,190        |
| <b>EXPENDITURES:</b>                                                |                    |                    |                    |                    |                    |                    |                    |
| ADMINISTRATIVE:                                                     | \$2,000            | \$2,000            | \$2,000            | \$2,060            | \$2,122            | \$2,185            | \$2,251            |
| PARKS:                                                              |                    |                    |                    |                    |                    |                    |                    |
| BEAUTIFICATION/LANDSCAPE SUPERVISOR & PARKS MAINTENANCE TECH I      | \$177,319          | \$103,351          | \$176,459          | \$186,239          | \$195,878          | \$206,203          | \$216,451          |
| WATER / WASTEWATER- MC PHERSON PARK                                 | \$5,628            | \$1,560            | \$5,628            | \$5,684            | \$5,770            | \$5,856            | \$5,944            |
| TECHNOLOGY - HARDWARE REPLACEMENT MAINTENANCE                       | \$310,942          | \$310,942          | \$310,942          | \$314,051          | \$318,762          | \$323,544          | \$328,397          |
| RECREATION:                                                         |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                           | \$0                | \$0                | \$411,033          | \$434,002          | \$456,610          | \$480,844          | \$504,870          |
| LIBRARY:                                                            |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                           | \$408,953          | \$379,753          | \$422,570          | \$439,840          | \$457,499          | \$475,977          | \$494,911          |
| OPERATIONS                                                          | \$34,875           | \$14,920           | \$40,987           | \$42,488           | \$44,127           | \$45,841           | \$47,634           |
| OFFICE EQUIPMENT/FURNITURE MAINTENANCE                              | \$32,756           | \$32,756           | \$32,756           | \$33,084           | \$33,580           | \$34,084           | \$34,595           |
| TECHNOLOGY - HARDWARE REPLACEMENT                                   | \$30,600           | \$30,600           | \$30,600           | \$30,906           | \$31,370           | \$31,840           | \$32,318           |
| SENIOR CENTER:                                                      |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                           | \$106,996          | \$119,426          | \$112,385          | \$118,170          | \$123,917          | \$130,042          | \$136,163          |
| OPERATIONS                                                          | \$500              | \$0                | \$500              | \$500              | \$500              | \$500              | \$500              |
| TECHNOLOGY - HARDWARE REPLACEMENT                                   | \$3,100            | \$0                | \$3,100            | \$3,136            | \$3,191            | \$3,246            | \$3,302            |
| COLLEYVILLE CENTER:                                                 |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                           | \$141,268          | \$141,268          | \$96,245           | \$101,108          | \$105,950          | \$111,103          | \$116,262          |
| OPERATIONS                                                          | \$5,000            | \$5,000            | \$4,400            | \$4,444            | \$4,511            | \$4,578            | \$4,647            |
| ADVERTISING                                                         | \$45,000           | \$24,721           | \$45,000           | \$45,450           | \$46,132           | \$46,824           | \$47,526           |
| MONUMENT SIGN                                                       | \$16,500           | \$16,500           | \$0                | \$0                | \$0                | \$0                | \$0                |
| TECHNOLOGY- SOFTWARE & MAINTENANCE CONT                             | \$7,241            | \$7,241            | \$7,241            | \$7,313            | \$7,423            | \$7,534            | \$7,647            |
| TECHNOLOGY - HARDWARE REPLACEMENT                                   | \$3,850            | \$3,850            | \$4,450            | \$4,495            | \$4,562            | \$4,630            | \$4,700            |
| SPECIAL EVENTS:                                                     |                    |                    |                    |                    |                    |                    |                    |
| MOVIES IN THE VILLAGE                                               | \$15,375           | \$15,375           | \$19,310           | \$19,503           | \$19,796           | \$20,092           | \$20,394           |
| STARS & GUITARS                                                     | \$95,000           | \$95,000           | \$119,313          | \$120,506          | \$122,314          | \$124,149          | \$126,011          |
| TREE LIGHTING / CHRISTMAS EVENT                                     | \$65,000           | \$65,000           | \$81,635           | \$82,452           | \$83,689           | \$84,944           | \$86,218           |
| HARVEST FESTIVAL                                                    | \$21,000           | \$21,000           | \$26,375           | \$26,638           | \$27,038           | \$27,443           | \$27,855           |
| FARMERS MARKET                                                      | \$10,000           | \$10,000           | \$12,559           | \$12,685           | \$12,875           | \$13,068           | \$13,264           |
| FINE ARTS EVENT                                                     | \$10,250           | \$10,250           | \$12,873           | \$13,002           | \$13,197           | \$13,395           | \$13,596           |
| SPECIAL EVENTS                                                      | \$10,000           | \$10,000           | \$12,559           | \$12,685           | \$12,875           | \$13,068           | \$13,264           |
| TOTAL OPERATING EXPENDITURES                                        | \$1,559,154        | \$1,420,513        | \$1,990,921        | \$2,060,441        | \$2,133,685        | \$2,210,992        | \$2,288,720        |
| EXCESS REVENUES OVER EXPENDITURES                                   | \$1,075,846        | \$1,297,457        | \$880,634          | \$868,094          | \$863,710          | \$856,941          | \$851,470          |
| <b>CAPITAL:</b>                                                     |                    |                    |                    |                    |                    |                    |                    |
| SIDEWALK/TRAIL CONSTRUCTION/GRANT MATCH                             | \$550,000          | \$550,000          | \$550,000          | \$555,500          | \$563,833          | \$572,290          | \$580,874          |
| RESTROOM FACILITY RENOVATIONS                                       | \$150,000          | \$150,000          | \$0                | \$0                | \$0                | \$0                | \$0                |
| SENIOR CENTER                                                       | \$100,000          | \$100,000          | \$0                | \$0                | \$0                | \$0                | \$0                |
| AWNING: PARKS VEHICLES                                              | \$0                | \$0                | \$100,000          | \$0                | \$0                | \$0                | \$0                |
| KIMZEE PARK IMPROVEMENTS                                            | \$0                | \$0                | \$425,000          | \$0                | \$0                | \$0                | \$0                |
| WOODBRIAR PARK IMPROVEMENTS                                         | \$0                | \$0                | \$200,000          | \$0                | \$0                | \$0                | \$0                |
| FIRE STATIONS 2 & 3 LANDSCAPING                                     | \$50,000           | \$50,000           | \$0                | \$0                | \$0                | \$0                | \$0                |
| LIBRARY EQUIPMENT AND CAPITAL                                       | \$141,797          | \$141,797          | \$185,070          | \$0                | \$0                | \$0                | \$0                |
| SECURITY CAMERAS                                                    | \$100,000          | \$100,000          | \$0                | \$100,000          | \$0                | \$0                | \$0                |
| NEW PARK AMENITY                                                    | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                | \$200,000          |
| DREDGING OF NATURE CENTER PONDS                                     | \$0                | \$0                | \$0                | \$0                | \$0                | \$120,000          | \$0                |
| HEROES PARK                                                         | \$100,000          | \$100,000          | \$0                | \$0                | \$0                | \$0                | \$0                |
| <b>TOTAL CAPITAL EXPENDITURES</b>                                   | <b>\$1,191,797</b> | <b>\$1,191,797</b> | <b>\$1,460,070</b> | <b>\$655,500</b>   | <b>\$563,833</b>   | <b>\$692,290</b>   | <b>\$780,874</b>   |
| <b>TOTAL EXPENDITURES (OPERATING &amp; CAPITAL)</b>                 | <b>\$2,750,951</b> | <b>\$2,612,310</b> | <b>\$3,450,991</b> | <b>\$2,715,941</b> | <b>\$2,697,517</b> | <b>\$2,903,282</b> | <b>\$3,069,594</b> |
| USE OF FUND BALANCE ON CAPITAL PROJECTS/(ADDITIONS TO FUND BALANCE) | \$115,951          | \$0                | \$579,436          | \$0                | \$0                | \$0                | \$0                |
| <b>ENDING FUND BALANCE</b>                                          | <b>\$6,364,904</b> | <b>\$6,586,515</b> | <b>\$6,007,079</b> | <b>\$6,219,674</b> | <b>\$6,519,552</b> | <b>\$6,684,203</b> | <b>\$6,754,799</b> |



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 4e

**Agenda Date** 9/6/2023

**Number** Resolution R-23-4872

**Type** Resolution

**Department** City Secretary

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### **Title**

Approval of the Colleyville Economic Development Corporation Bylaws

### **Explanation**

#### ***Reading and Public Hearing***

The Colleyville Economic Development Corporation Board of Directors approved the amended Bylaws at the August 22, 2023 meeting. The amended bylaws provide for changing the annual meeting from the fourth Tuesday in August, to the same date as the second Colleyville City Council meeting in August, eliminating the Board being convened for an additional evening meeting outside of the City Council's regular meeting schedule. Additionally, a housekeeping item changed Presentations Regarding Items Not On The Agenda, to Citizen Comments.

### **Financial Impact**

There is no financial impact to the City.

### **Recommendation**

Approve

### **Attachments**

1. CEDC Bylaws

**BYLAWS  
OF THE  
COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION**

**ARTICLE I.  
PURPOSE AND POWERS**

**SECTION 1. REGISTERED OFFICE AND REGISTERED AGENT.**

The COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION (the "Corporation") shall have and continuously maintain in the State of Texas a registered office, and a registered agent whose office is identical with such registered office, as required by the Texas Non-Profit Corporation Act and state law. The Registered Agent for the Corporation shall be the City Secretary, subject that the Board of Directors (the "Board") from time to time, may change the registered agent and/or the address of the registered office, subject to City Council approval, provided that such change is appropriately reflected in these Bylaws and in the Articles of Incorporation (the "Articles").

The registered office of the Corporation is located at 100 Main Street, Colleyville, Tarrant County, Texas 76034, and at such address is the Corporation, whose mailing address is 100 Main Street, Colleyville, Texas 76034-0185. Said address shall also serve as the principal office of the Corporation and Board.

**SECTION 2. PURPOSE.**

The Corporation is incorporated as a non-profit corporation for the purposes set forth in the Articles. The same to be accomplished on behalf of the City of Colleyville, Texas (the "City"), as its duly constituted authority, and instrumentality in accordance with the Texas Development Corporation Act of 1979, Article 5190.6, Section 4B Tex. Rev. Civ. Stat. Ann., as amended, (the "Act"), other applicable laws, and by Resolution R-96-1238 adopted by the City Council of the City on the third day of September, 1996, including all permissible projects prescribed by the Act, and for maintenance and operating costs of the publicly owned and operated projects. The Corporation shall be a non-profit corporation as defined by the Internal Revenue Code 1986, as amended, and the applicable regulations of the United States Treasury Department and the rulings of the Internal Revenue Service of the United States prescribed and promulgated thereunder.

**SECTION 3. POWERS.**

In the fulfillment of its corporate purpose, the Corporation shall be governed by the Act, and shall have all of the powers set forth and conferred in Section 4B of the Act, and in other applicable laws, subject to the limitations prescribed therein and herein, and to the provisions thereof and hereof.

**ARTICLE II.  
BOARD OF DIRECTORS**

**SECTION 1. NUMBER AND TERM OF OFFICE.**

- A. The property and affairs of the Corporation shall be managed and controlled by a Board and, subject to the restrictions imposed by law, by the Articles, and these Bylaws, the Board shall exercise all of the powers of the Corporation.
- B. The Board shall consist of seven (7) directors, each of whom shall be appointed by the City Council. Each of the directors shall be a resident of the City.
- C. Four (4) members of the first Board shall serve terms of one (1) year and three (3) members shall serve terms of two (2) years. The respective terms of the initial directors shall be determined by the City Council. Thereafter, each successive member of the Board shall be appointed and serve for two (2) years or until a successor is appointed as hereinafter provided. Three (3) directors shall be persons who are not employees, officers of the City, or members of the City Council.
- D. A President and Vice President shall be elected by the Board and shall serve a term of one (1) year. The President and Vice President shall continue to serve until their successors are appointed, as provided in Article II, Section 1.
- E. Any director may be removed from office by the City Council at will. A vacancy of any director's position, which occurs by reason of death, resignation, disqualification, removal, or otherwise, shall be filled by the City Council.

**SECTION 2. VACANCIES AND RESIGNATIONS.**

A vacancy in any position of director, which occurs by reason of death, resignation, disqualification, removal, or otherwise, shall be filled as prescribed in Article II, Section 1. A vacancy in the office of President or Vice President which occurs by reason of death, resignation, disqualification, removal, or otherwise, shall be filled by election by the Board, from the remaining directors, for the unexpired portion of the term of that office.

Any director may resign at any time. Such resignation shall be made in writing, addressed to the Mayor and the City Secretary, and shall take effect at the time specified therein, or if no time is specified, at the time of its receipt by the City Secretary.

### **SECTION 3. MEETINGS OF DIRECTORS.**

For meetings of the Board, notice thereof shall be provided and set forth in accordance with the Texas Open Meetings Act, Chapter 551 of the Texas Local Government Code. Any member of the Board, officers of the Corporation, or Mayor, may have an item placed on the agenda by delivering the same in writing to the Secretary of the Board no less than three (3) calendar days prior to the date of the Board meeting. Each agenda of a Board meeting shall contain an item, titled "Citizen Comments" to allow public comment to be made by the general public concerning Board related matters. However, no official or formal action or vote may be taken on any comment made by citizens during Citizens Comments.

The annual meeting of the Board shall be on the same dates as the second Colleyville City Council meeting in August of each year. The Board shall hold regular, worksession, and special meetings, in the corporate limits of the City, at such place or places as the Board may from time to time determine, and in conformance with the Texas Open Meetings Act.

Meeting agenda packets will be available to the public on the City's website, and will be distributed to each member 72 hours prior to a meeting.

### **SECTION 4. QUORUM.**

A quorum is a majority of the Board (being not less than four (4) members), and shall be present for the conduct of the official business of the Corporation. The act of four (4) or more directors at a meeting at which a quorum is in attendance shall constitute the act of the Board and of the Corporation, unless the act of a greater number is required by these Bylaws, policies/procedures of the Board, City Council resolution/ordinance, or state law.

### **SECTION 5. CONDUCT OF BUSINESS.**

- A. At the meetings of the Board, matters pertaining to the business of the Corporation shall be considered in accordance with the rules of procedure as from time to time prescribed by the Board. Unless otherwise adopted by the Board, the rules of procedures of the City Council shall be the rules of procedures for the Board.
- B. At all meetings of the Board, the President shall preside, and in the absence of the President, the Vice President shall exercise the powers of the President.
- C. The President, or in the absence of the President, the presiding officer, may recognize individuals wishing to speak regarding an item on the agenda.

- D. The Secretary of the Corporation shall act as Secretary of all meetings of the Corporation, but in the absence of the Secretary, the presiding officer may appoint any person to act as Secretary of the meeting. The Secretary shall keep minutes of the transactions of the Board and committee meetings and shall cause such official minutes to be recorded in books kept for that purpose in the principal office of the Corporation.

## **SECTION 6. COMMITTEES OF THE BOARD.**

An official committee of the Board shall consist of two (2) or more directors. It is provided, however, that all final official actions of the Corporation may be exercised only by the Board. Notice of all committee meetings shall be provided and set forth in accordance with the Texas Open Meetings Act, Chapter 551 of the Texas Local Government Code. Each committee shall keep regular minutes of the transactions of its meetings and shall cause such minutes to be recorded in books kept for that purpose in the principal office of the Corporation.

## **SECTION 7. COMPENSATION OF DIRECTORS.**

The directors, including the President and Vice President, shall not receive any salary or compensation for their services. However, directors may be reimbursed for their actual expenses incurred in the performance of their duties hereunder, including, but not limited to the cost of travel, lodging, and incidental expenses reasonably related to the corporate duties of the Board. Travel expenses incurred by directors for both regular and special meetings are not eligible for reimbursement.

# **ARTICLE III. OFFICERS AND DIRECTORS POWERS AND DUTIES**

## **SECTION 1. PRESIDENT.**

The President shall be the chief executive officer of the Corporation, and shall preside at all meetings of the Board, and absent any different designation by a majority of the Board, shall sign and execute all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, and notes in the name of the Corporation. In addition, the President shall:

- A. call both regular and special meetings of the Board and establish the agenda for such;
- B. shall endorse and countersign, on behalf of the Corporation, for collection or issuance, checks, notes and other obligations in or drawn upon such bank or

banks or depositories as shall be designated by the City Council consistent with these Bylaws;

- C. have the authority to appoint standing or study committees to aid and assist the Board in its business undertaking or other matters incidental to the operation and functions of the Board;
- D. perform all duties incident to the office, and such other duties as shall be prescribed from time to time by the Board, subject to approval by the City Council;
- E. appear before the City Council on a periodic basis to give a report on the status of activities of the Corporation; and
- F. appear before the City Council, or be represented by his designee, regarding any item being considered by the City Council concerning the Corporation.

## **SECTION 2. VICE PRESIDENT.**

The Vice President shall exercise the powers of the President during that officer's absence or inability to act. The Vice President shall also perform other duties as from time to time may be assigned by the President or the Board.

## **SECTION 3. ATTENDANCE.**

Directors must be present in order to vote at any meeting. Regular attendance at the Board meetings is required of all directors. Three (3) consecutive unexcused absences from meetings of the Board shall cause the position to be considered vacant and constitutes the replacement of the director.

In addition, the position of any director who has four (4) unexcused absences in a twelve (12) month period shall also be considered vacant.

## **SECTION 4. CONFLICT OF INTEREST.**

In the event a director is aware that he, or another director, has a conflict of interest or potential conflict of interest, with regard to any particular matter or vote coming before the Board, the director shall bring the same to the attention of the Board and the director(s) shall abstain from discussion and voting thereof. Failure to conform to these requirements herein and policies as may be adopted by the Board is cause for dismissal from the Board by action of the City Council.



## **SECTION 5. IMPLIED DUTIES.**

The Corporation is authorized to do that which the Board deems desirable, subject to City Council approval, to accomplish any of the purposes or duties set out or alluded to in the Articles, these Bylaws, and in accordance with state law.

## **SECTION 6. BOARD'S RELATIONSHIP WITH THE CITY.**

In accordance with state law, the Board shall be responsible for the proper discharge of its duties assigned herein. The Board shall determine its policies and directives within the limitations of the duties herein imposed by applicable laws, the Articles, these Bylaws, contracts entered into with the City, and budget and fiduciary responsibilities. Any request for services made to the departments of the City shall be made by the Board or its designee in writing to the City Manager. The City Manager may approve such request for assistance from the Board when he finds such requested services are available within the City and that the Board has agreed to reimburse the City for the cost of such services so provided, as provided in Article III, Section 7 of these Bylaws.

## **SECTION 7. CONTRACTS FOR SERVICE.**

The Corporation may, with approval of the City Council, contract with any qualified and appropriate person, association, corporation, or governmental entity to perform and discharge designated tasks, which will aid or assist the Board in the performance of its duties. However, no such contract shall ever be approved or entered into which seeks or attempts to divest the Board of its discretion and policy - making functions in discharging the duties herein set forth. An administrative services contract shall be executed between the Board and the City Council for the services provided by the General Manager, Finance Manager, Secretary, and other City services/functions and compensated as provided for herein.

Subject to the authority of the City Manager under the Charter of the City, the Corporation shall have the right to utilize the services of the staff and employees of the City, provided (i) that the City Manager approves of the utilization of such services, (ii) that the Corporation shall pay, as approved by the City Manager, reasonable compensation to the City for such services, and (iii) the performance of such services does not materially interfere with the other duties of such personnel of the City. Utilization of the aforesaid City staff shall be solely by a contract approved by the City Council.

**ARTICLE IV.**  
**FUNCTIONAL CORPORATE DUTIES AND REQUIREMENTS**

**SECTION 1. GENERAL MANAGER.**

The General Manager shall be an employee of the City. The General Manager shall be the chief administrative officer of the Corporation and be in general charge of the properties and affairs of the Corporation, shall administer all work orders, requisitions for payment, purchase orders, contract administration/oversight, and other instruments or activities as prescribed by the Board in the name of the Corporation.

**SECTION 2. FINANCE MANAGER.**

The Finance Manager shall be an employee of the City. The Finance Manager shall have the responsibility to see to the handling, custody, and security of all funds and securities of the Corporation. When necessary or proper, the Finance Manager shall endorse and sign, on behalf of the Corporation, for collection or issuance, checks, notes, and other obligations drawn upon such bank or banks, or depositories as shall be designated by the City Council consistent with these Bylaws. The Finance Manager shall see to the entry in the books of the Corporation of full and accurate accounts of all monies received and paid out on account of the Corporation. The Finance Manager shall, at the expense of the Corporation, give such bond for the faithful discharge of the duties in such form and amount as the City Council shall require, by resolution. The Finance Manager shall provide financial reports to the Board and to the City Council concerning activities of the Corporation in a format consistent with other financial reports of the City and on a periodic basis as shall be directed by the Board or the City Council.

**SECTION 3. SECRETARY.**

The Secretary shall be an employee of the City. The Secretary shall keep the minutes of all meetings of the Board and committees in books provided for that purpose, shall give and serve all notices, shall sign with the President in the name of the Corporation, and/or attest the signature thereto, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments of the Corporation, shall have charge of the corporate books, records, documents and instruments except the books of account and financial records and securities, and such other books and papers as the Board may direct, all of which shall at all reasonable times be open to public inspection upon application at the office of the Corporation during business hours, and shall in general perform all duties incident to the office of Secretary subject to the control of the Board.

#### **SECTION 4. DUTIES OF THE BOARD.**

The Board shall develop a combined Economic Development Capital Improvement Program, ("the EDCIP"), including maintenance and operation costs thereof, for the City, which shall include and set forth short and long term goals. Such plan shall be approved by the City Council. The EDCIP developed by the Board shall be one that addresses development needs of the City within the financial constraints of revenues available to the Corporation. The Board shall conduct a public hearing concerning both the adoption and required annual updates to the EDCIP. A legal notice shall be advertised as determined by the Board, at least three (3) days, prior to the scheduled public hearing.

The Board shall review and update the EDCIP once a year to ensure the plan is up to date with current community needs and is capable of meeting community development needs of the City and consistent with the Act. The Board shall expend, in accordance with state law and subject to City Council approval, the funds received by it for projects defined in the Act where such expenditures will have a benefit to the residents of the City. The Board shall make an annual report to the City Council including, but not limited to the following:

- A. A review of the accomplishments of the Corporation for the preceding year; and
- B. The activities of the Corporation for the budget year addressed in the annual report.

The required annual report shall be forwarded to the City Council no later than February 1 of each year, after the close of the fiscal year, in the Reports section of the City Council agenda.

The Board shall be accountable to the City Council for all activities undertaken by it or on its behalf, and shall report on all activities of the Board, whether discharged directly by the Board or by any person, firm, corporation, agency, association, or other entity on behalf of the Board.

#### **SECTION 5. COMPONENTS OF THE EDCIP.**

The Board shall submit to the City Council for its approval, the EDCIP, which shall identify the projects to be undertaken by the Corporation and include proposed methods and the expected costs of implementation, and cost of operations and maintenance of the projects.

## **SECTION 6. ANNUAL CORPORATE BUDGET.**

Annually, the Board shall prepare and adopt a proposed budget of expected revenues and proposed expenditures for each fiscal year. The fiscal year of the corporation shall commence on October 1 of each year and end on September 30. The budget proposed for adoption shall include the projected operating expenses, and such other budgetary information as shall be required by the City Council for its approval and adoption. The budget shall be considered adopted upon formal approval by the City Council.

## **SECTION 7. FINANCIAL BOOKS, RECORDS, AUDITS.**

The Finance Manager shall keep and properly maintain, in accordance with generally accepted accounting principles, complete financial books, records, accounts, and financial statements pertaining to its corporate funds, activities, and affairs.

The City shall cause the Corporation's financial books, records, accounts, and financial statements to be audited at least once each fiscal year by an outside, independent, auditing and accounting firm selected by the City Council. Such audit shall be at the expense of the Corporation.

## **SECTION 8. DEBT, DEPOSIT, AND INVESTMENT OF CORPORATE FUNDS.**

All proceeds from the issuance of bonds, notes, or other debt instruments (the "Bonds") issued by the Corporation shall be deposited and invested as provided in the resolution, order, indenture, or other documents authorizing or relating to their execution or issuance, but no bonds shall be issued, including refunding bonds, by the Corporation without the approval of the City Council.

All monies of the Corporation shall be deposited, secured, and/or invested in the manner provided for the deposit, security, and/or investment of the public funds of the City and in accordance with investment policies adopted by the City Council. The Finance Manager shall designate the accounts and depositories to be created and designated for such purposes, and the methods of withdrawal of funds there from for use by and for the purposes of the Corporation upon the signature of the Corporation's Finance Manager, General Manager, and/or the Secretary. The accounts, reconciliation, and investment of such funds and accounts shall be performed by the Finance Department of the City.

## **SECTION 9. EXPENDITURES OF CORPORATE MONEY.**

The monies of the Corporation, including sales and use taxes collected pursuant to the Act, the proceeds from the investment of funds of the Corporation, the proceeds from the sale of property, monies derived from the repayment of loans, rents received from

the lease or use of property, the proceeds derived from the sale of bonds, and other proceeds may be expended by the Corporation for any of the purposes authorized by the Act, subject to the following limitations:

- A. Expenditures from the proceeds of bonds shall be identified and described in the orders, resolutions, indentures, or other agreements submitted to and approved by the City Council.
- B. Expenditures that may be made from a fund created from the proceeds of bonds, and expenditures of monies derived from sources other than the proceeds of bonds may be used for the purposes of financing or otherwise providing one or more projects, as defined in the Act.
- C. All other proposed expenditures shall be made in accordance with and shall be set forth in the annual budget required by these Bylaws or in contracts meeting the requirements of the Article.

No bonds, including refunding bonds, shall be authorized or sold and delivered by the Corporation without the approval of the City Council.

## **SECTION 10. CONTRACTS.**

As provided herein, the President and Secretary shall enter into any contracts or other instruments, which the Board has approved and authorized in the name and on behalf of the Corporation. Such authority may be confined to specific instances or defined in general terms. When appropriate, the Board may grant a specific or general power of attorney to carry out some action on behalf of the Board, provided, however, that no such power of attorney may be granted unless an appropriate resolution of the Board authorizes the same to be done.

## **ARTICLE V. MISCELLANEOUS PROVISIONS**

### **SECTION 1. SEAL.**

The Board may obtain a corporate seal, which shall bear the words "Corporate Seal of the Colleyville Economic Development Corporation," and the Board may thereafter use the corporate seal and corporate name; but these Bylaws shall not be construed to require the use of the corporate seal.

### **SECTION 2. APPROVAL OR ADVICE AND CONSENT OF THE CITY COUNCIL.**

To the extent that these Bylaws refer to any action, approval, advice, or consent by the City or refer to action, approval, advice or consent by the City Council, such

action, approval, advice or consent shall be evidenced by a motion, resolution or ordinance duly passed by the City Council and reflected in the minutes of the City Council.

### **SECTION 3. INDEMNIFICATION OF DIRECTORS, OFFICERS AND EMPLOYEES.**

As provided in the Act and in the Articles of Incorporation, the Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101, Texas Civil Practices and Remedies Code), a governmental unit and its actions are governmental functions.

The Corporation shall indemnify each and every member of the Board, its officers and its employees, and each member of the City Council and each employee of the City, to the fullest extent permitted by law against any and all liability or expense, including attorney's fees, incurred by any of such persons by reason of any actions or omissions that may arise out of the functions and activities of the Corporation. This indemnity shall apply even if one or more of those to be indemnified was negligent or caused or contributed to cause any loss, claim, action or suit. Specifically, it is the intent of these Bylaws and the Corporation to require the Corporation to indemnify those named for indemnification, even for the consequences of the negligence of those to be indemnified which caused or contributed to cause any liability.

The Corporation must purchase and maintain insurance on behalf of any director, officer, employee, or agent of the Corporation, or on behalf of any person serving at the request of the Corporation as a Board member, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against any liability asserted against that person and incurred by that person in any such capacity or arising out of any such status with regard to the Corporation, whether or not the Corporation has the power to indemnify that person against liability for any of those acts.

### **SECTION 4. GIFTS.**

The Board may accept on behalf of the Corporation any contribution, gift, bequest, or device for the general purpose or for any special purposes of the Corporation.

### **SECTION 5. CODE OF ETHICS.**

Each director, including the President and Vice President, its officers, employees, and agents shall abide by and be subject to the City's code of ethics. The code of ethics shall be applicable to independent contractors of the Corporation, except to the extent that such independent contractor is not performing work on behalf of the Corporation.

## **SECTION 6. AMENDMENTS TO BYLAWS.**

These Bylaws may be amended or repealed and new Bylaws may be adopted by an affirmative vote of four (4) of the authorized directors serving on the Board, subject to approval by the City Council. The City Council may amend these Bylaws at any time. Such amendments by the City Council will be duly passed and adopted by motion, resolution or ordinance duly reflected in the minutes of the City Council and, thereafter, duly noted to the Board.

## **SECTION 7. DISSOLUTION OF THE CORPORATION.**

Upon dissolution of the Corporation, titles to, or other interest in, any real or personal property owned by the Corporation at such time shall vest in the City of Colleyville.

## **SECTION 8. APPLICABILITY OF CITY CHARTER, POLICIES, AND PROCEDURES.**

The City Charter and all duly approved City policies and procedures shall apply directly to the Corporation and the Board unless such charters, policies, or procedures are superseded by state law or not related to the functions of the Board. The Board has the prerogative, subject to approval by the City Council, to adopt other policies and procedures in addition to, or in place of, those of the City.

## **SECTION 9. EFFECTIVE DATE.**

These Bylaws, having been approved by Resolution R-96-1238, adopted on the third day of September 1996, shall become effective upon the approval of such by the Board.

Amended and adopted by City Council Resolution R-13-3662, September 3, 2013.

Amended and adopted by City Council Resolution R-23-4872, September 6, 2023.



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 5a

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2250

**Type** Ordinance

**Department** Community Development

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### **Title**

Consideration of a Special Use Permit for a Cemetery use on Lot 1A1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Boulevard, Case ZC23-013

### **Explanation**

#### ***First Reading and Public Hearing***

Julia Mitchell, on behalf of Bluebonnet Hills Funeral Home and Cemetery, submitted a request for a Special Use Permit (SUP) for 'Cemeteries or Mausoleums' at 6113 Colleyville Boulevard. The request is for Bluebonnet Hills Cemetery to phase an expansion. The front 9.11 acres would develop first with mausoleums, and the back 10 acres would develop in seven years as additional burial space.

**Existing Zoning and Development Conditions:** The 19.11 acres of the property is zoned CC-2 Shopping Center. The applicant is expanding the cemetery use onto the entire property. According to the Land Development Code, a cemetery use requires an SUP approval with a commercial zoning district.

**Surrounding Properties:** The property to the south is the Bluebonnet Hills Cemetery and is zoned CC-1 Shopping Center with an SUP for cemetery use. The adjacent property to the north is zoned CC-2 Shopping Center and is developed as commercial offices. The adjacent property to the east is zoned PUD-R Planned Unit Development-Residential and is developed as a single-family residential subdivision, Broughton Addition. Property to the west is zoned PUD-C Planned Unit Development - Commercial and is improved with an inline retail shopping center.

**Master Plan:** The *Future Land Use Map* designates this property for commercial use as part of the Colleyville Boulevard Corridor. The use of the property as a cemetery or mausoleum complies with the designation with the approval of an SUP.

**Analysis:** The Bluebonnet Hills Cemetery has been in operation on the adjacent property since 1953. They would like to expand their operations into the 19.11 acres. The front area would be developed first with the addition of mausoleums and include a vinyl fence to separate the new development from the driving range. The driving range would remain in operation for approximately seven years and then be developed into an expansion of the cemetery.



In 2020, an SUP was approved for the cemetery to expand into the far eastern portion of the property at 5713 Hall-Johnson Road. As a component of the SUP approval, the following conditions were incorporated in the ordinance:

- Improvements to the ditch along the eastern boundary – needs to be cleaned out or improved;
- Better silt fencing or measures to control erosion;
- Drainage – to include information on the planned detention pond area;
- Working with the Broughton neighborhood to clean out the pond due to increased erosion from the cemetery site;
- Indicating a distance/buffer area from the grave sites to the eastern property line;
- Appropriate fencing and landscaping along Hall-Johnson Road;
- Adding additional landscaping within the 25 foot setback area.

This draft ordinance for this request has incorporated many of the above conditions.

As part of any SUP, conditions may be imposed to ensure compatibility and harmony with surrounding properties. This may include specific regulations pertaining to landscaping and fencing along street frontages and/or along property lines adjacent to residential development. A substantial tree line currently exists along the eastern boundary.

**Plat Status:** The property is platted as Lot 1A1, Block 1, in the Bob Moore Sports Center Addition.

**DRC Review:** The DRC met on June 19, 2023 and had the following comments:

1. Provide updated drainage analysis based on these conditions: City minimum runoff coefficient is 0.30; predevelopment and post development runoff coefficients cannot be the same if there are built roadways, this site development may require detention; reduction to DA-1 would be allowed, however, the reduction needs to be based on site materials; if the existing is gravel a 0.70 C factor seems high and a reduction to 0.25 would not be allowed; DA-1 post development has roadways and buildings so a weighed C factor would be required.
2. Update site plan exhibit to be specific about the conditions of the retaining wall to the east in terms of the overall height and materials.
3. Provide an exhibit of the elevation of the retaining wall to the east.
4. Update the site and landscaping plan to provide for no grave site or cemetery improvement shall be closer than 25 feet to the east property line with the exception of drainage improvements and landscaping.
5. The frontage along Colleyville Boulevard shall provide for a minimum twenty (20) foot wide landscaped green belt of "live plant material", exclusive of drives.

**Drainage:** The drainage plan needs some slight adjustments based on how the land is expected to develop. Any development, whether cemetery or another use, will increase runoff from this property. Currently, they have not provided any detention on the property to mitigate the effects for downstream properties.

**Public Notification:** Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by state law and the Land Development Code.

**Summary and Staff Recommendation:** Staff is neutral on this request. The applicant is requesting the Special Use Permit for the expansion and operation of the cemetery use on the 19.11 acres to be in compliance with the Land Development Code.

**Planning and Zoning Commission Recommendation:** The Planning and Zoning Commission recommended approval of the request on the rear 10 acres currently owned by the cemetery at their August 14, 2023 meeting by a vote of 5-0. The Commission clarified their expectation was for the frontage portion on Colleyville Boulevard to remain available for retail use.

### **Recommendation**

None

### **Attachments**

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Survey
5. Statement of Planning Objectives
6. Site Plan
7. Master Plan
8. Elevations
9. Landscape Plan
10. Topographic Survey
11. Existing Drainage Plan
12. Proposed Drainage Plan
13. Notification Map
14. Notification List
15. Notification Letter
16. Economic Data
17. Ordinance O-23-2250



# Aerial Map

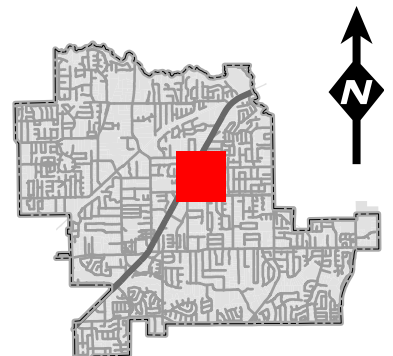


**ZC23-013**

6113 Colleyville Blvd



Subject Property

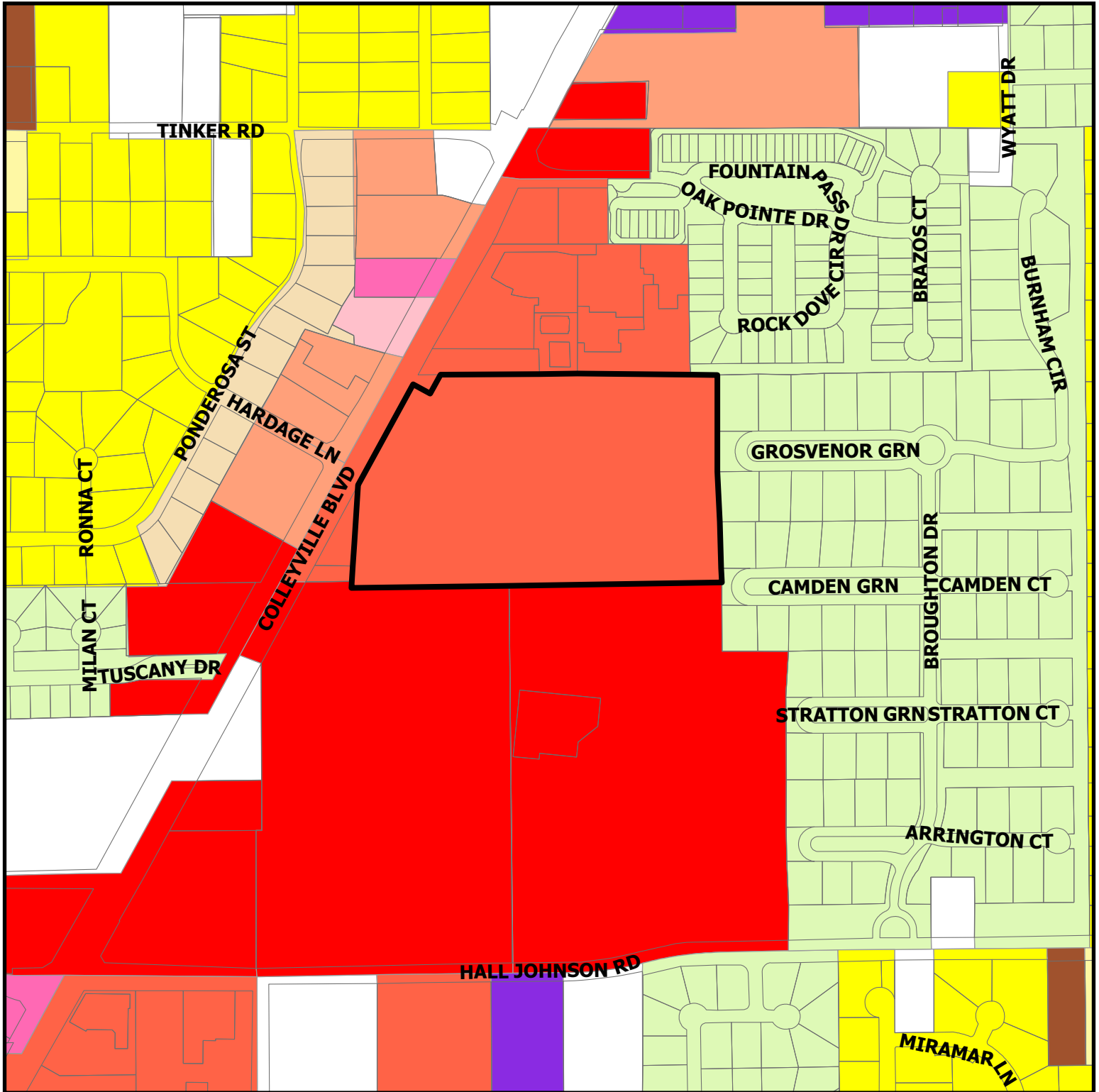


**DISCLAIMER:**

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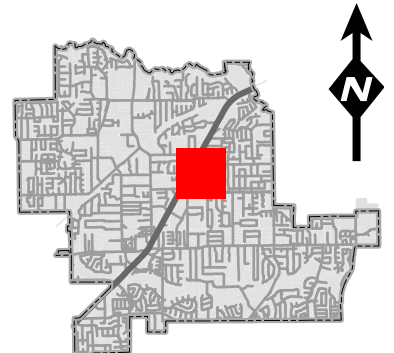
# Zoning Map



**ZC23-013**

6113 Colleyville Blvd

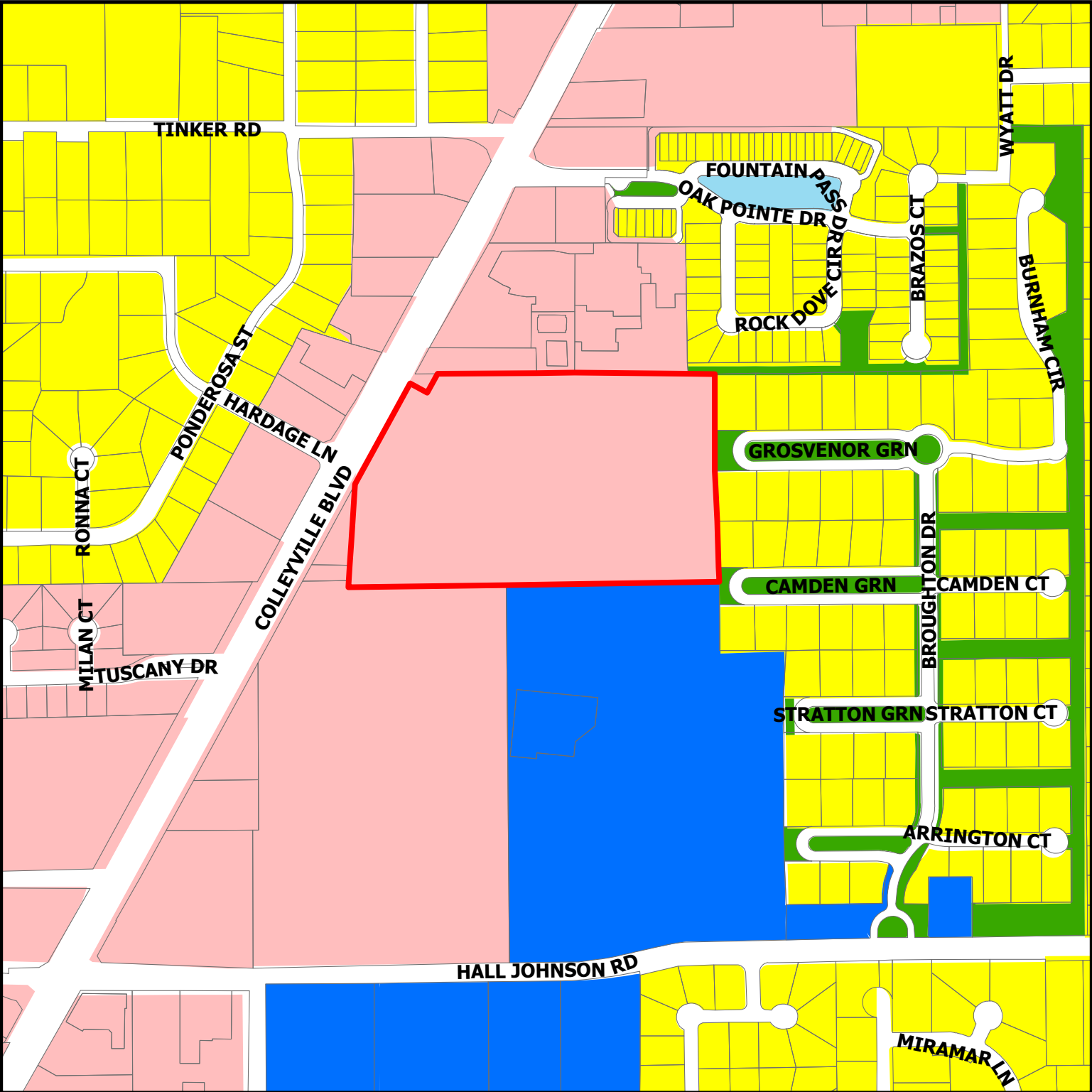
 Subject Property



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# Future Land Use Map

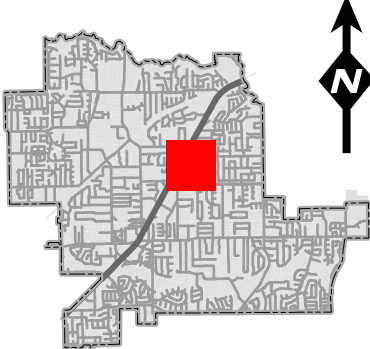


**ZC23-013**

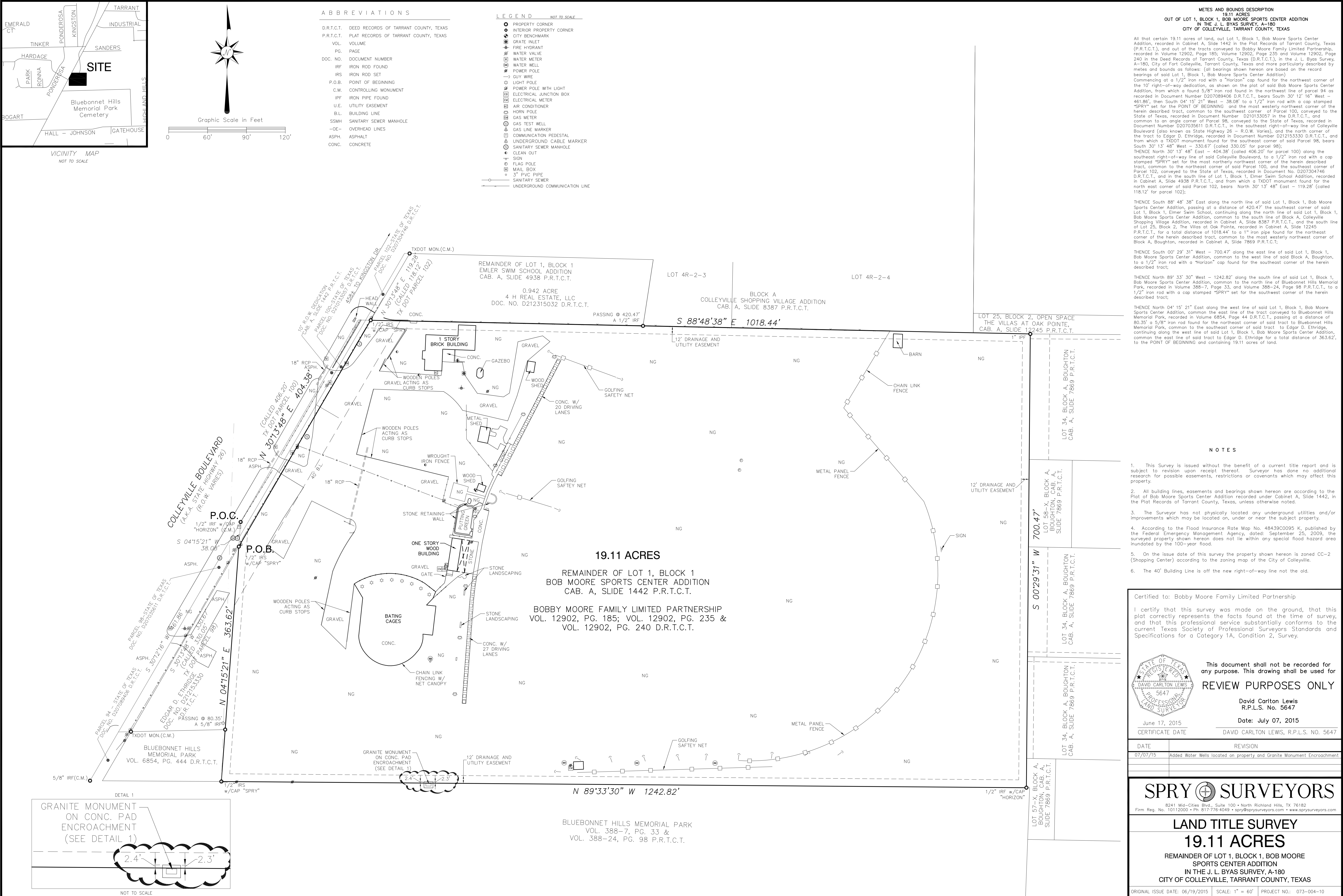
**6113 Colleyville Blvd**

**DISCLAIMER:**  
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- |                                                                                                               |                                                                                                       |
|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
|  Residential               |  Open Space; Parks |
|  Institutional             |  Water Body        |
|  Colleyville Blvd Corridor |  Subject Property  |



Jul 07, 2015 — 3:35pm  
S:\JobFolders\073\_Lowe Wood and Company\073-004 Bob Moore Driving Range — Colleyville\10-LTS\ spry-BobMoore-lts.dwg



**STATEMENT OF PLANNING OBJECTIVES**  
**[BLUEBONNET HILLS FUNERAL HOME & MEMORIAL PARK EXPANSION]**  
**[6113 COLLEYVILLE BLVD.]**

Bluebonnet Hills Funeral Home & Memorial Park (hereinafter “Bluebonnet”) has been serving the Colleyville community for seventy years since 1953. Bluebonnet is owned and operated by S.E. Cemeteries of Texas, Inc. and the real estate is held by SCI California Funeral Services, Inc. (hereinafter referred to as SCI).

Bluebonnet provides necessary funeral services and facilities to the citizens of Colleyville and surrounding communities. When it comes time to lay a loved one to rest, the tranquility and beauty of Bluebonnet’s facilities and memorial park is a precious opportunity for the residents of Colleyville.

Bluebonnet wishes to continue to serve the community, but Bluebonnet’s existing memorial park is reaching capacity. Bluebonnet’s approaching capacity would mean that many residents who wish to be laid to rest in the place they called home, will not be able to do so in the City of Colleyville, nor potentially even near their existing loved ones that passed before them. In order to accommodate the needs of the community into the future, the memorial park will need additional land area to provide burial plots and mausoleums in the coming decades.

Bluebonnet’s funeral home and memorial park is located at the northeast corner of Hall-Johnson Road and Colleyville Boulevard. Directly to the north and adjacent to Bluebonnet’s memorial park is an approximate 19.11-acre tract of land currently operated as the Bob Moore’s Sports Center, being further described as follows:

Lot 1, Block 1, Bob Moore Sports Center Addition, recorded in Cabinet A, slide 1442, Plat Records, Tarrant County, Texas and commonly known as 6113 Colleyville Blvd., Colleyville, Texas 76034 (hereinafter “North Parcel”).

Considering the proximity of the North Parcel to Bluebonnet’s existing memorial park and it being directly adjacent thereto, the North Property is a sensible location for Bluebonnet’s expansion to continue to serve the community and to serve the families who have loved ones resting at the current location. Another benefit of the expansion of Bluebonnet’s memorial park would be the ultimate preservation of beautiful green space and enhancement of the aesthetic in the area.

SCI currently owns the rear, west half, being approximately 10 acres, of the North Parcel (hereinafter, the “Rear Acreage”), and is leasing the property to the owners and operators of the Bob Moore’s Sports Center for operation of their golf driving range and batting cages. Through their family partnership, the owners and operators of the Bob Moore’s Sports Center, Lisa M. Miller and Bobby Moore, currently own the remaining east



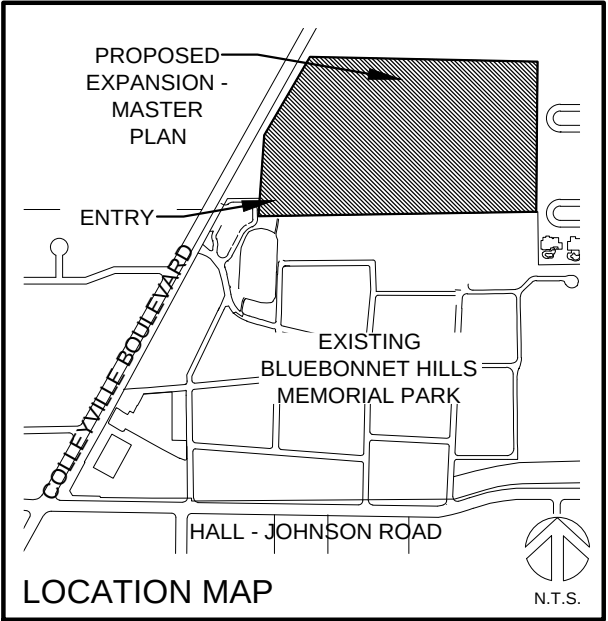
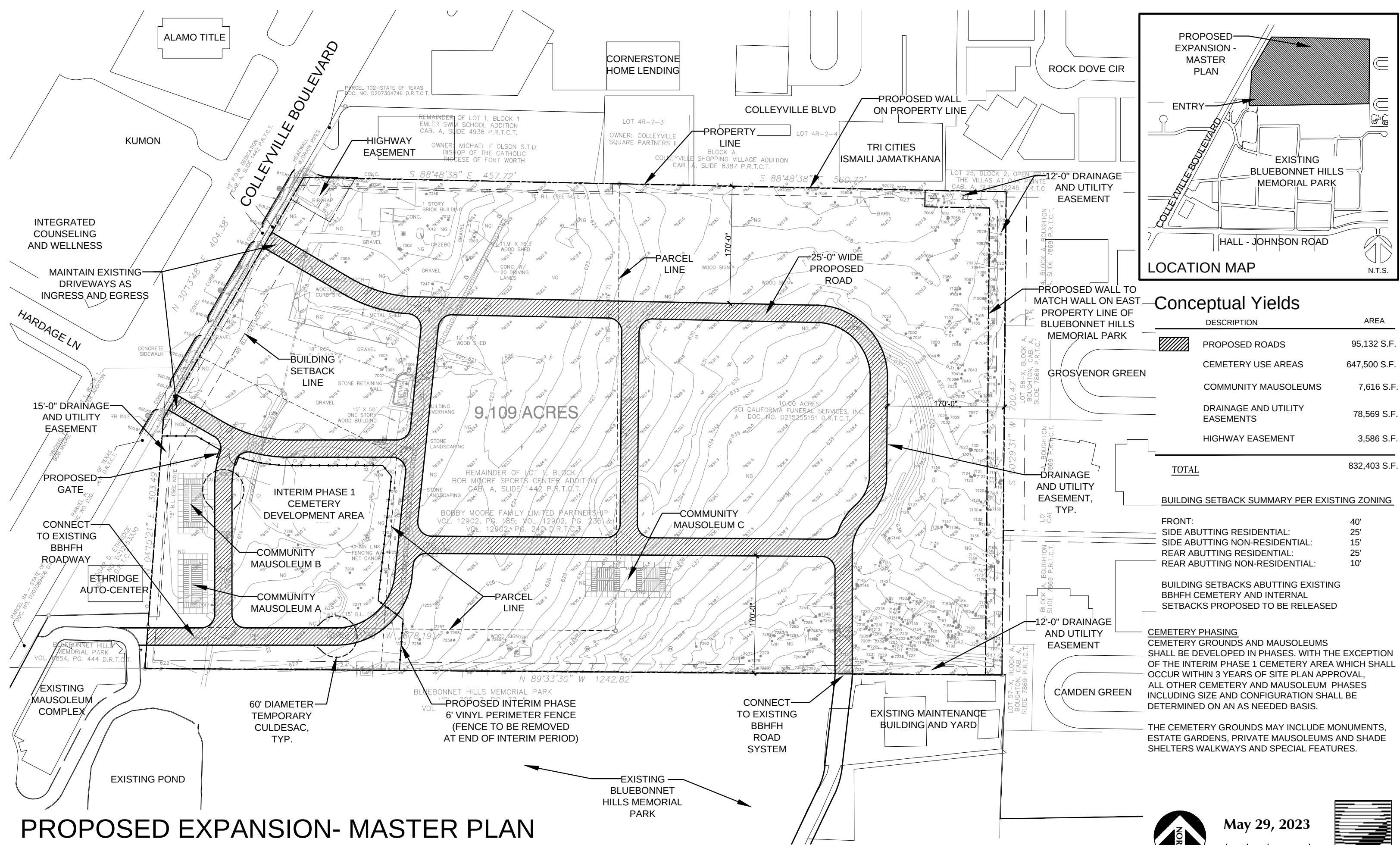
half, being approximately 9.11 acres, of the North Parcel which fronts Colleyville Boulevard (hereinafter, "Front Acreage").

SCI is under contract to purchase the Front Acreage from Lisa M. Miller and Bobby Moore's family partnership. The purchase agreement contemplates that upon the purchase of the Front Acreage, the Bob Moore Sports Center and driving range will continue to operate as an interim use, for at least seven years, until the future needs of the community require additional burial space. Presently, Bluebonnet does not anticipate utilizing all of the North Parcel immediately, with the exception of the current batting cage area, being approximately 3 acres that abuts Colleyville Boulevard. Bluebonnet anticipates to begin utilizing the batting cage area within the next year and expanding thereafter as the community's current needs emerge.

The North Parcel is currently commercially zoned under the zoning designation Shopping Center ("CC-2"). The City's Land Use Code allows for cemetery and mausoleum use under zoning designation CC-2 with approval by the City Council of a Special Use Permit ("SUP").

Accordingly, SCI, as owner of the Rear Acreage and with the joinder and approval of the current owners of the Front Acreage, respectfully submits this SUP application for consideration by the City of Colleyville. SCI would request that cemetery and mausoleum use be approved for the North Parcel based upon the above-described plan which includes the interim use for Bob Moore's Sports Center's continued operation of the driving range until the needs of the community require additional burial space.





### Conceptual Yields

| DESCRIPTION                                                                                        | AREA                |
|----------------------------------------------------------------------------------------------------|---------------------|
|  PROPOSED ROADS | 95,132 S.F.         |
| CEMETERY USE AREAS                                                                                 | 647,500 S.F.        |
| COMMUNITY MAUSOLEUMS                                                                               | 7,616 S.F.          |
| DRAINAGE AND UTILITY EASEMENTS                                                                     | 78,569 S.F.         |
| HIGHWAY EASEMENT                                                                                   | 3,586 S.F.          |
| <b>TOTAL</b>                                                                                       | <b>832,403 S.F.</b> |

### BUILDING SETBACK SUMMARY PER EXISTING ZONING

|                                |     |
|--------------------------------|-----|
| FRONT:                         | 40' |
| SIDE ABUTTING RESIDENTIAL:     | 25' |
| SIDE ABUTTING NON-RESIDENTIAL: | 15' |
| REAR ABUTTING RESIDENTIAL:     | 25' |
| REAR ABUTTING NON-RESIDENTIAL: | 10' |

BUILDING SETBACKS ABUTTING EXISTING BBHFH CEMETERY AND INTERNAL SETBACKS PROPOSED TO BE RELEASED

**CEMETERY PHASING**  
CEMETERY GROUNDS AND MAUSOLEUMS SHALL BE DEVELOPED IN PHASES. WITH THE EXCEPTION OF THE INTERIM PHASE 1 CEMETERY AREA WHICH SHALL OCCUR WITHIN 3 YEARS OF SITE PLAN APPROVAL, ALL OTHER CEMETERY AND MAUSOLEUM PHASES INCLUDING SIZE AND CONFIGURATION SHALL BE DETERMINED ON AN AS NEEDED BASIS.

THE CEMETERY GROUNDS MAY INCLUDE MONUMENTS, ESTATE GARDENS, PRIVATE MAUSOLEUMS AND SHADE SHELTERS WALKWAYS AND SPECIAL FEATURES.

# PROPOSED EXPANSION- MASTER PLAN

Bluebonnet Hills Memorial Park (9645)  
5725 Colleyville Blvd., Colleyville, TX 76034







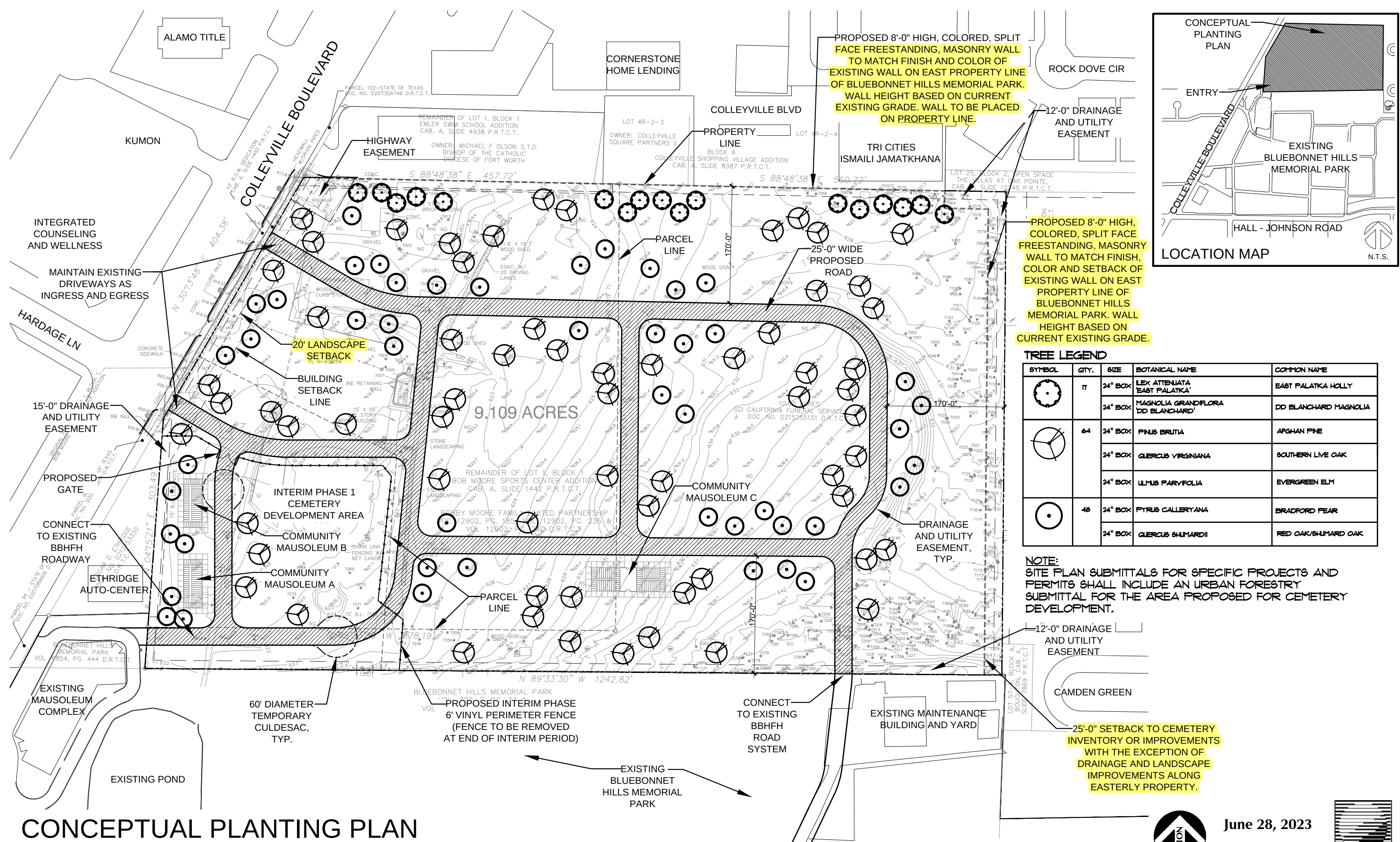






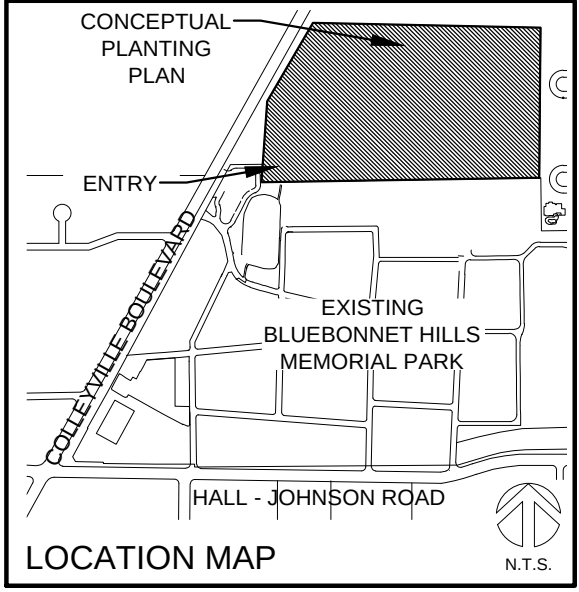






# CONCEPTUAL PLANTING PLAN

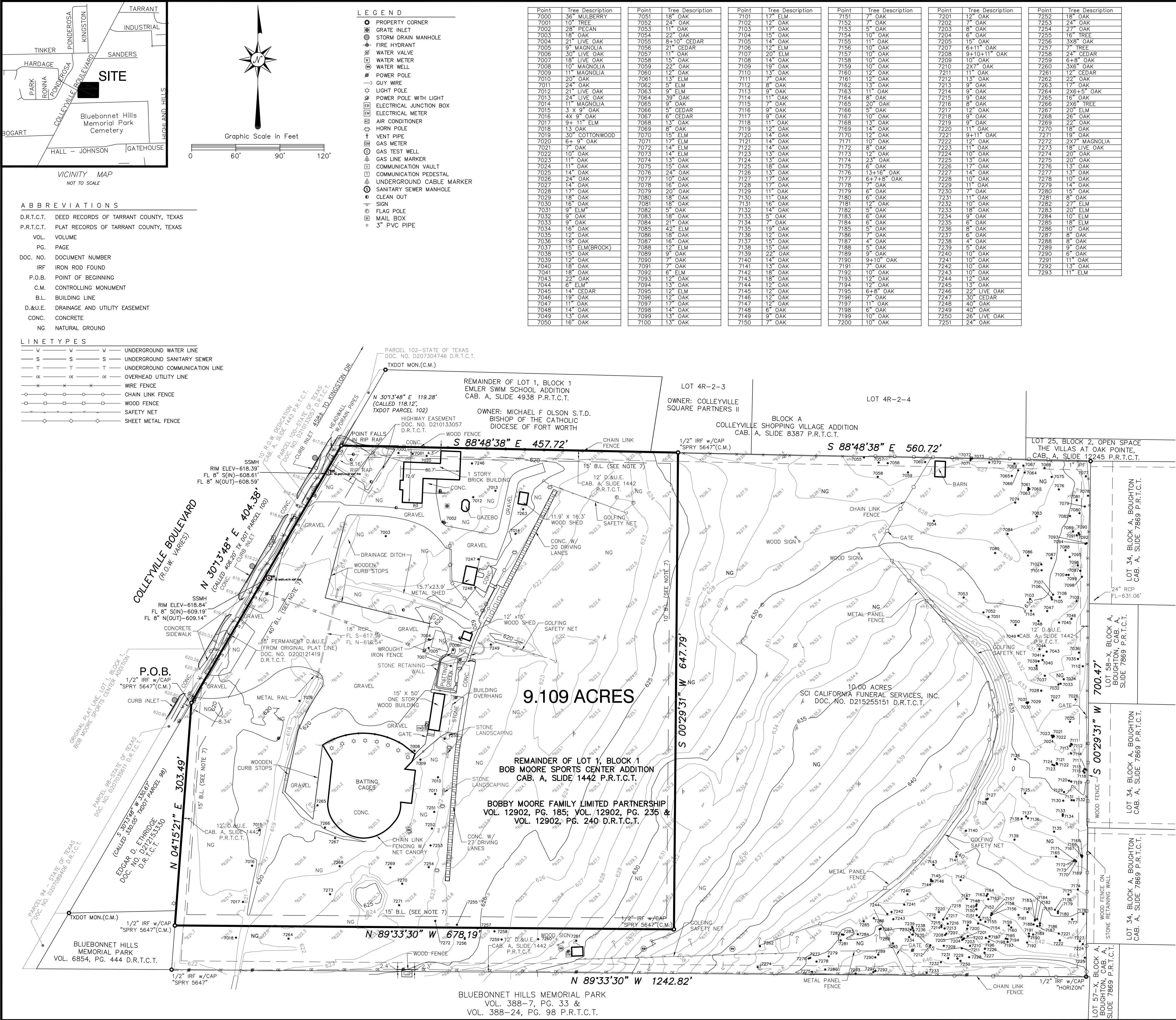
Bluebonnet Hills Memorial Park (9645)  
5725 Colleyville Blvd., Colleyville, TX 76034



| TREE LEGEND |      |         |                                     |                       |
|-------------|------|---------|-------------------------------------|-----------------------|
| SYMBOL      | QTY. | SIZE    | BOTANICAL NAME                      | COMMON NAME           |
|             | 17   | 24" BOX | LEX ATTENUATA 'EAST PALATKA'        | EAST PALATKA HOLLY    |
|             |      | 24" BOX | MAGNOLIA GRANDIFLORA 'DD BLANCHARD' | DD BLANCHARD MAGNOLIA |
|             | 64   | 24" BOX | PNUS BRUTIA                         | AFGHAN PINE           |
|             |      | 24" BOX | QUERCUS VIRGINIANA                  | SOUTHERN LIVE OAK     |
|             |      | 24" BOX | ULMUS PARVIFOLIA                    | EVERGREEN ELM         |
|             | 48   | 24" BOX | PYRUS CALLERYANA                    | BRADFORD PEAR         |
|             |      | 24" BOX | QUERCUS SHUMARDII                   | RED OAK/SHUMARD OAK   |

**NOTE:**  
SITE PLAN SUBMITTALS FOR SPECIFIC PROJECTS AND PERMITS SHALL INCLUDE AN URBAN FORESTRY SUBMITTAL FOR THE AREA PROPOSED FOR CEMETERY DEVELOPMENT.





**NOTES**

- All boundary and title information shown on the hereon Topographic Survey is per the Land Title Survey is issued by Spry Surveyors, certified January 11, 2023. Said Land Title Survey is issued in conjunction with the Commitment for Title Insurance, prepared by Old Republic National Title Insurance Company, G.F. No. 22-368-NT, effective date: December 2, 2022. This Land Title Survey reflects the easements and building lines along with other documented restrictions, of record which have been reported to this Surveyor in Schedule "B" of said Commitment for Title Insurance. Surveyor has performed no additional research for documented restrictions to the land.
- The surveyed property is subject to the restrictive covenants as recorded in Cabinet A, Slide 1442 in the Plat Records of Tarrant County, Texas.
- The easement to Texas Power and Light Company recorded in Volume 1349, Page 363 D.R.T.C.T., is not located on the surveyed property.
- The surveyed property is subject to the terms, conditions and provisions in the City of Colleyville Permanent Drainage and Utility Easement recorded in Document No. D2000121419 D.R.T.C.T.
- The surveyed property is subject to the terms, conditions and provision in the Highway Easement recorded in Document No. D210133057 D.R.T.C.T.
- The surveyed property is subject to the terms, conditions and provisions in the Memorandum of Right of First Refusal as recorded in Volume D215255150 D.R.T.C.T.
- On the issue date of this survey the property shown hereon is zoned CC-2 (Shopping Center) according to the zoning map of the City of Colleyville. Surveyed property has these setback requirements:  
Front: 40'  
Side abutting residential: 25'  
Side abutting non-residential: 15'  
Rear abutting residential: 25'  
Rear abutting non-residential: 10'

Surveyor was not provided a zoning report or letter

- All bearings shown hereon are according to the Plat of Bob Moore Sports Center Addition recorded under Cabinet A, Slide 1442, in the Plat Records of Tarrant County, Texas, unless otherwise noted.
- Underground utilities shown on this survey are shown based on available GIS maps from the City of Colleyville and/or field ties to existing surface features. There were no constructions plans available which showed underground utilities within the surveyed property. There may exist additional underground utilities not shown on the survey, e.g. telephone lines and conduits, electrical lines and conduits, cable T.V. lines, private pipelines, private irrigation lines or other utilities unknown to surveyor. Contractor of any project design on the basis of this survey is hereby instructed to call DIG TESS One-Call Notification Center at 1-800-344-8377 for verification of existing utilities in any area of excavation or boring alignments prior to any construction start.
- According to the Flood Insurance Rate Map No. 48439C0095K, published by the Federal Emergency Management Agency, dated: September 25, 2009, the surveyed property shown hereon does not lie within any special flood hazard area inundated by the 100-year flood.
- No evidence of recent earth moving work, building construction, or building additions observed in the process of conducting fieldwork.
- No proposed changes in street right-of-way lines, or evidence of recent street or sidewalk constructions or repairs along the surveyed property.
- No offsite easements disclosed in title commitment provided to surveyor.

| DATE | REVISION NOTES |
|------|----------------|
|      |                |
|      |                |
|      |                |

**SPRY SURVEYORS**

8241 Mid-Cities Blvd., Suite 102 • North Richland Hills, TX 76182  
Firm Reg. No. 10112000 • PH:817.776.4049 • spry@sprysurveyors.com • www.sprysurveyors.com

**TOPOGRAPHIC SURVEY**

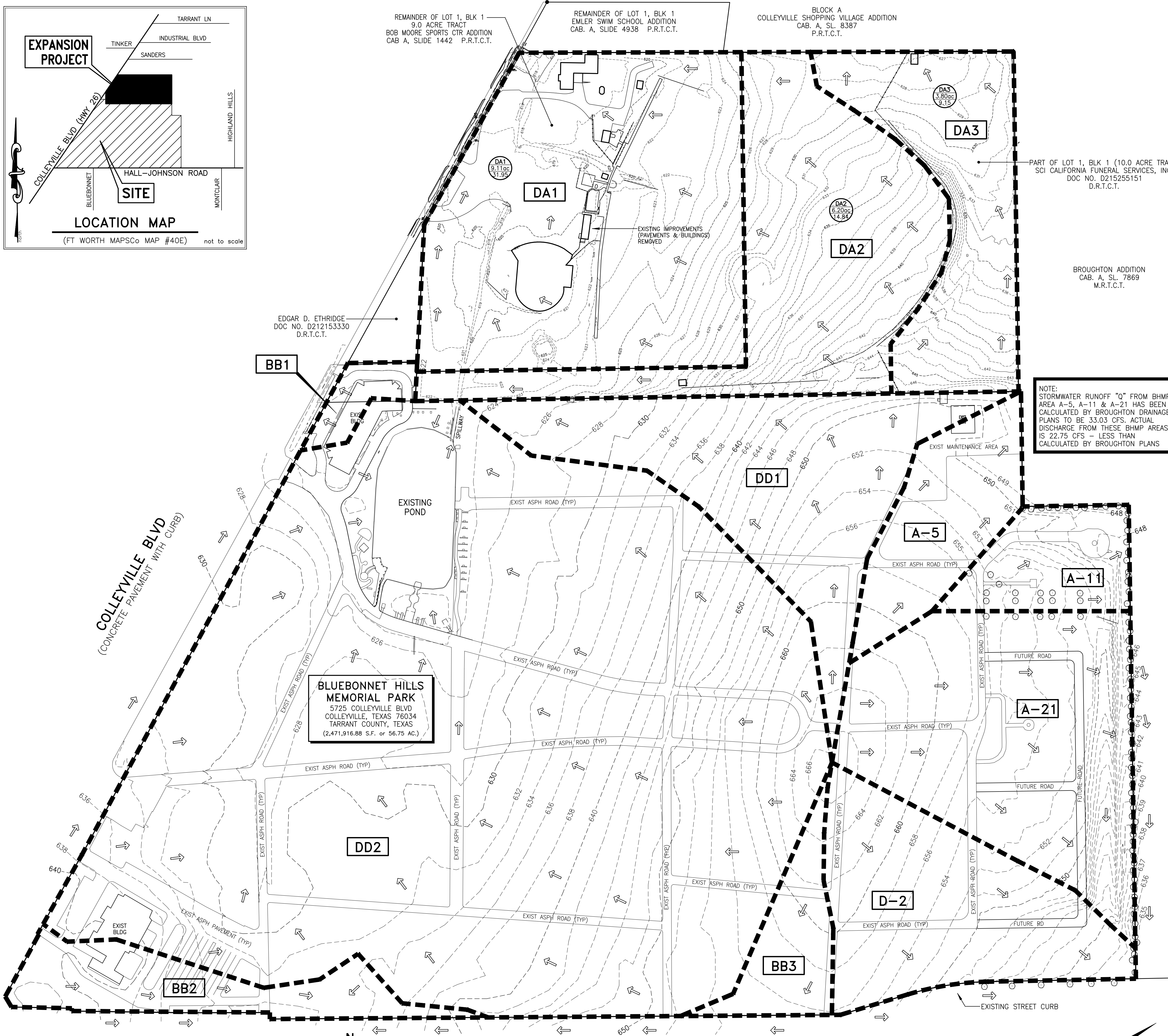
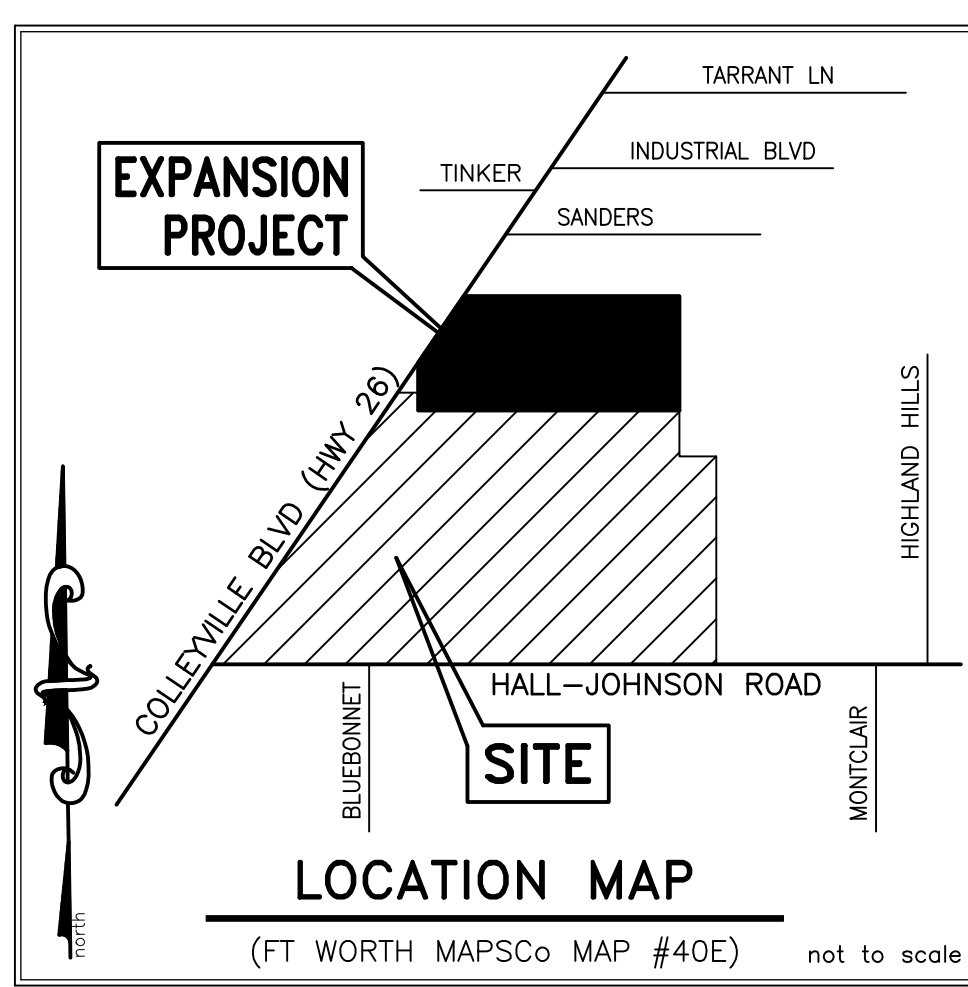
**9.109 ACRES**

**6113 COLLEYVILLE BOULEVARD**

OUT OF LOT 1, BLOCK 1  
BOB MOORE SPORTS CENTER ADDITION  
IN THE J. L. BYAS SURVEY, A-180  
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS

ORIGINAL ISSUE DATE: 3/31/2023    SCALE: 1"=60'    PROJECT NO.: 073-004-20





GENERAL PLAN LEGEND

| DESCRIPTION                 | EXISTING        | NEW (by this project) |
|-----------------------------|-----------------|-----------------------|
| STORM WATER DRAINAGE FLOW   |                 |                       |
| GRADING CONTOUR             | ----- 620 ----- | ----- 625 -----       |
| PAVING CONTOUR              |                 | ----- 630 -----       |
| SPOT ELEVATION              | 620.0 +         | PV 620.0 •            |
| STORM WATER DRAINAGE DIVIDE | -----           | -----                 |

CM = CONTROL MONUMENT TGR = TOP OF GRATE (ELEV) B/B = BACK TO BACK (CURB) PP = POWER POLE  
IRF = IRON ROD FOUND GT = TOP GUTTER (ELEV) CSP = CORRUGATED STL PIPE FH = FIRE HYDRANT  
TBM = TEMP. BENCHMARK PV = TOP OF CONC PVT (EL) RCP = REINF. CONC PIPE WV = WATER VALVE  
NG = NATURAL GRADE EA = EDGE OF ASPHALT (ELEV) HP = HIGH POINT MH = MANHOLE  
ME = MATCH EXISTING (ELEV) TC = TOP OF CURB (ELEV) LP = LOW POINT WW = WASTEWATER  
BFR = BARRIER FREE RAMP TW = TOP OF WALL (ELEV) FF = FINISH FLOOR FL = FLOWLINE

DRAINAGE AREA CALCULATIONS  
EXISTING CONDITIONS

ONSITE LOT 1, BLOCK 1 (6113 COLLEYVILLE BLVD) DRAINAGE Project C3052

| DRAINAGE AREA                                     | AREA (acre) | C    | Tc (min) | I100 (in/hr) | Q100 (cfs) | SURFACE DESCRIPTION             | Q100 (cfs) | NOTES |
|---------------------------------------------------|-------------|------|----------|--------------|------------|---------------------------------|------------|-------|
| DA1                                               | 1.08ac      | 0.95 | 10       | 9.24         | 9.46       | PAVEMENTS/BUILDINGS             |            |       |
| DA1                                               | 1.57ac      | 0.56 | 15       | 7.98         | 7.02       | GRAVEL                          |            |       |
| DA1                                               | 6.46ac      | 0.30 | 15       | 7.98         | 15.47      | LAWN                            |            |       |
| DA1                                               | 9.11ac      |      |          |              |            | TOTAL PRE-DEVELOPED RUNOFF..... | 31.95      | 3     |
| DA2                                               | 0.00ac      | 0.95 | 10       | 9.24         | 0.00       | PAVEMENTS/BUILDINGS             |            |       |
| DA2                                               | 6.20ac      | 0.30 | 15       | 7.98         | 14.84      | LAWN                            |            |       |
| DA2                                               | 6.20ac      |      |          |              |            | TOTAL PRE-DEVELOPED RUNOFF..... | 14.84      | 4     |
| DA3                                               | 0.01ac      | 0.95 | 10       | 9.24         | 0.07       | PAVEMENTS/BUILDINGS             |            |       |
| DA3                                               | 3.79ac      | 0.30 | 15       | 7.98         | 9.08       | LAWN                            |            |       |
| DA3                                               | 3.80ac      |      |          |              |            | TOTAL PRE-DEVELOPED RUNOFF..... | 9.15       | 5     |
| Total Pre-Developed Runoff - LOT 1, BLOCK 1 ..... |             |      |          |              |            |                                 | 55.94      | 6     |

FOR COMPARISON ONLY

|                                                 |        |      |    |      |       |                 |       |   |
|-------------------------------------------------|--------|------|----|------|-------|-----------------|-------|---|
| DA1                                             | 9.11ac | 0.51 | 15 | 7.98 | 37.07 | RESIDENTIAL USE |       |   |
| DA2                                             | 6.20ac | 0.51 | 15 | 7.98 | 25.23 | RESIDENTIAL USE |       |   |
| DA3                                             | 3.80ac | 0.51 | 15 | 7.98 | 15.46 | RESIDENTIAL USE |       |   |
| Total Residential Runoff - LOT 1, BLOCK 1 ..... |        |      |    |      |       |                 | 77.77 | 7 |

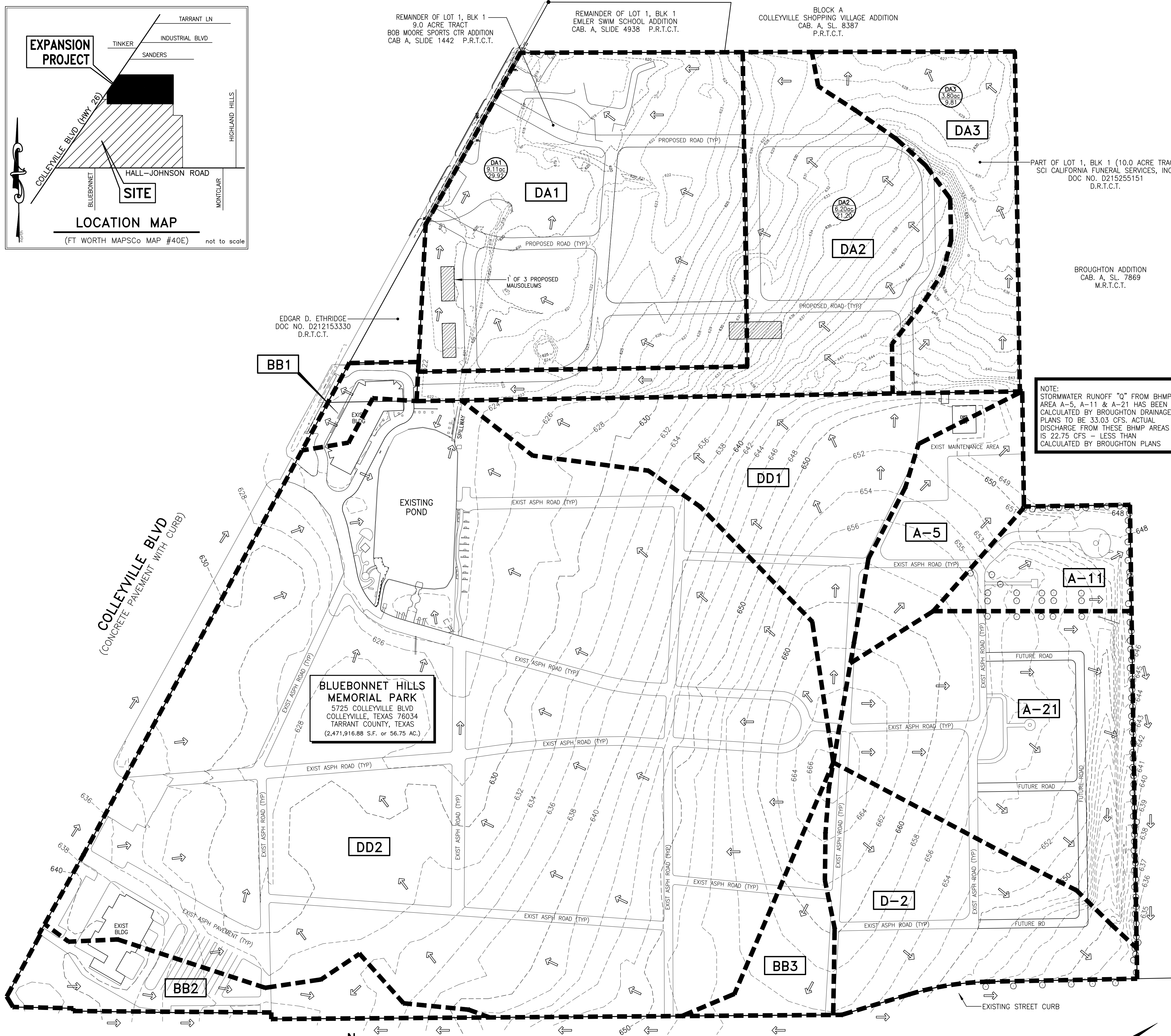
- NOTE:
- THE DRAINAGE CALCULATIONS NOTED ABOVE UTILIZE THE RATIONAL METHOD IN ACCORDANCE WITH CITY OF FORT WORTH STANDARDS PER THE ISWM TECHNICAL MANUAL AND THE TARRANT COUNTY RAINFALL DATA PROVIDED THEREIN USING RECOMMENDED RUNOFF COEFFICIENT (C) IN ACCORDANCE TO TABLE 1.6 OF THE ISWM TECHNICAL MANUAL, CITY OF COLLEYVILLE & CITY OF FT WORTH:
    - C = 0.95 (PAVEMENTS & BUILDINGS)
    - C = 0.56 (GRAVEL)
    - C = 0.30 (UNDEVELOPED LAND - GRASSLAND)
    - C = 0.51 (SINGLE FAMILY RESIDENTIAL AREA)
    - Tc = TIME OF CONCENTRATION (ISWM TABLE 1.5)
    - J = RAINFALL INTENSITY FOR THE DURATION PERIOD (ISWM TABLE 5.15)
    - Q = RUNOFF RATE = (C)(J)(A)
  - TOTAL DRAINAGE RUNOFF IS COMPARED USING TWO METHODS:
    - METHOD #1 - COMPARES EXISTING CONDITIONS TO POST-DEVELOPED (EXPANSION) USING DIFFERENT TYPES OF MATERIALS.
    - METHOD #2 - COMPARES POST-DEVELOPED (EXPANSION) TO SINGLE FAMILY RESIDENTIAL AREAS IN ACCORDANCE WITH COLLEYVILLE ENGINEERING DESIGN STANDARDS CHAPTER 14, SECTION L.
  - DRAINAGE AREA DA1 DRAINS (SHEET FLOW) TO COLLEYVILLE BLVD INTO THE CITY'S SD SYSTEM.
  - DRAINAGE AREA DA2 DRAINS (SHEET FLOW) ONTO AREA DA1 AND ONTO COLLEYVILLE BLVD.
  - DRAINAGE AREA DA3 DRAINS (SHEET FLOW) ONTO THE ADJACENT SHOPPING CENTER TO THE NORTH.
  - TOTAL ONSITE RUNOFF FROM LOT 1, BLOCK 1.
  - FOR COMPARISON ONLY - TOTAL ONSITE RESIDENTIAL RUNOFF FROM LOT 1, BLOCK 1.

DRAINAGE NARRATIVE - BLUEBONNET HILLS MEMORIAL PARK (BHMP) EXPANSION

- BLUEBONNET HILLS MEMORIAL PARK (5725 COLLEYVILLE BOULEVARD) DRAINAGE SUMMARY:
  - a) 68% OF THE ONSITE STORMWATER DRAINS INTO AN ONSITE POND AND ONTO THE ADJACENT PROPERTY (BMSO) TO THE NORTH.
  - b) 14% OF THE ONSITE STORMWATER DRAINS INTO THE CITY'S STORM DRAIN SYSTEM ALONG ADJACENT STREETS.
  - c) 18% OF THE ONSITE STORMWATER DRAINS INTO THE ADJACENT BROUGHTON SUBDIVISION'S STORM DRAIN SYSTEM TO THE EAST.
- BLUEBONNET HILLS MEMORIAL PARK EXPANSION (6113 COLLEYVILLE BOULEVARD) DRAINAGE SUMMARY:
  - a) EXISTING ONSITE DRAINAGE IS CALCULATED AT A TOTAL RUNOFF OF 55.94cfs.
  - b) POST-DEVELOPED ONSITE DRAINAGE IS CALCULATED AT A TOTAL RUNOFF OF 60.92cfs.
  - c) SINGLE FAMILY RESIDENTIAL ONSITE DRAINAGE (FOR COMPARISON ONLY) IS CALCULATED AT A TOTAL RUNOFF OF 77.77cfs.
- BASED ON COMPARISON OF SITE MATERIALS, THE PROPOSED EXPANSION OF THIS PROJECT WILL RESULT IN AN INCREASE DRAINAGE RUNOFF OF 4.98cfs FROM EXISTING CONDITIONS.
- BASED ON COMPARISON TO SINGLE FAMILY RESIDENTIAL AREAS, THE PROPOSED EXPANSION OF THIS PROJECT WILL RESULT IN A DECREASE DRAINAGE OF 16.85cfs TO RESIDENTIAL AREAS.
- BASIS TO RESIDENTIAL COMPARISON: COLLEYVILLE ENGINEERING DESIGN STANDARDS CHAPTER 14, SECTION L:
  - "RUNOFF RATES FOR ALL LAND USES SHALL BE LIMITED TO THE RATES THAT WOULD BE PRODUCED FROM SINGLE FAMILY RESIDENTIAL AREAS"

THEREFORE: THIS EXPANSION PROJECT MEETS THE DRAINAGE CRITERIA OF CHAPTER 14, SECTION L WITHOUT DETENTION





| GENERAL PLAN LEGEND         |                             |                           | proj C3052 - COLLEYVILLE |
|-----------------------------|-----------------------------|---------------------------|--------------------------|
| DESCRIPTION                 | EXISTING                    | NEW (by this project)     |                          |
| STORM WATER DRAINAGE FLOW   |                             |                           |                          |
| GRADING CONTOUR             | ----- 620 -----             | ----- 625 -----           |                          |
| PAVING CONTOUR              |                             | ----- 630 -----           |                          |
| SPOT ELEVATION              | 620.0 +                     | PV 620.0 •                |                          |
| STORM WATER DRAINAGE DIVIDE | -----                       | -----                     |                          |
| CM = CONTROL MONUMENT       | TGR = TOP OF GRATE (ELEV)   | B/B = BACK TO BACK (CURB) | PP = POWER POLE          |
| IRF = IRON ROD FOUND        | GT = TOP GUTTER (ELEV)      | CSP = CORRUGATED STL PIPE | FH = FIRE HYDRANT        |
| TBM = TEMP. BENCHMARK       | PV = TOP OF CONC PVT (EL)   | RCP = REINF. CONC PIPE    | WV = WATER VALVE         |
| NG = NATURAL GRADE          | EA = EDGE OF ASPHALT (ELEV) | HP = HIGH POINT           | MH = MANHOLE             |
| ME = MATCH EXISTING (ELEV)  | TC = TOP OF CURB (ELEV)     | LP = LOW POINT            | WW = WASTEWATER          |
| BFR = BARRIER FREE RAMP     | TW = TOP OF WALL (ELEV)     | FF = FINISH FLOOR         | FL = FLOWLINE            |

| DRAINAGE AREA CALCULATIONS                             |             |                                  |          |              |            |                     |               |       |  |
|--------------------------------------------------------|-------------|----------------------------------|----------|--------------|------------|---------------------|---------------|-------|--|
| EXPANSION                                              |             |                                  |          |              |            |                     |               |       |  |
| ONSITE LOT 1, BLOCK 1 (6113 COLLEYVILLE BLVD) DRAINAGE |             |                                  |          |              |            |                     | Project C3052 |       |  |
|                                                        |             | Runoff Calcs                     |          |              |            |                     |               |       |  |
| DRAINAGE AREA                                          | AREA (acre) | C                                | Tc (min) | I100 (in/hr) | Q100 (cfs) |                     | Q100 (cfs)    | NOTES |  |
| DA1                                                    | 1.27ac      | 0.95                             | 10       | 9.24         | 11.15      | PAVEMENTS/BUILDINGS |               |       |  |
| DA1                                                    | 0.00ac      | 0.56                             | 15       | 7.98         | 0.00       | GRAVEL              |               |       |  |
| DA1                                                    | 7.84ac      | 0.30                             | 15       | 7.98         | 18.77      | LAWN                |               |       |  |
| DA1                                                    | 9.11ac      | TOTAL POST-DEVELOPED RUNOFF..... |          |              |            |                     | 29.92         | 3     |  |
|                                                        |             |                                  |          |              |            |                     |               |       |  |
| DA2                                                    | 1.00ac      | 0.95                             | 10       | 9.24         | 8.74       | PAVEMENTS/BUILDINGS |               |       |  |
| DA2                                                    | 5.20ac      | 0.30                             | 15       | 7.98         | 12.46      | LAWN                |               |       |  |
| DA2                                                    | 6.20ac      | TOTAL POST-DEVELOPED RUNOFF..... |          |              |            |                     | 21.20         | 4     |  |
|                                                        |             |                                  |          |              |            |                     |               |       |  |
| DA3                                                    | 0.11ac      | 0.95                             | 10       | 9.24         | 0.97       | PAVEMENTS/BUILDINGS |               |       |  |
| DA3                                                    | 3.69ac      | 0.30                             | 15       | 7.98         | 8.83       | LAWN                |               |       |  |
| DA3                                                    | 3.80ac      | TOTAL POST-DEVELOPED RUNOFF..... |          |              |            |                     | 9.81          | 5     |  |
|                                                        |             |                                  |          |              |            |                     |               |       |  |
| Total Post-Developed Runoff – LOT 1, BLOCK 1 .....     |             |                                  |          |              |            |                     | 60.92         | 6     |  |

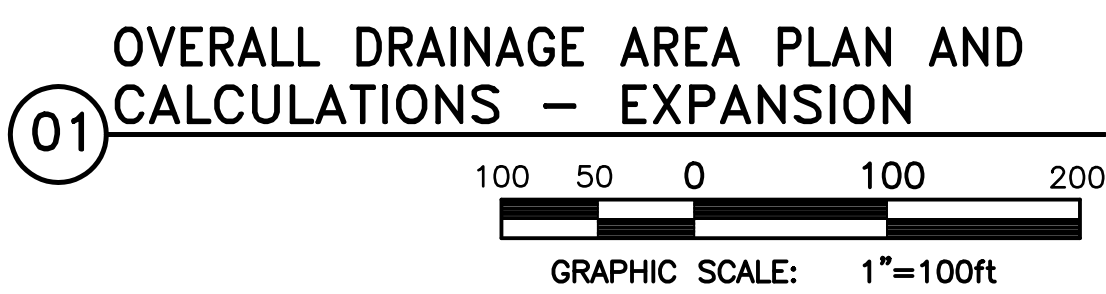
| FOR COMPARISON ONLY                             |        |      |    |      |       |                 |       |  |   |
|-------------------------------------------------|--------|------|----|------|-------|-----------------|-------|--|---|
| DA1                                             | 9.11ac | 0.51 | 15 | 7.98 | 37.07 | RESIDENTIAL USE |       |  |   |
| DA2                                             | 6.20ac | 0.51 | 15 | 7.98 | 25.23 | RESIDENTIAL USE |       |  |   |
| DA3                                             | 3.80ac | 0.51 | 15 | 7.98 | 15.46 | RESIDENTIAL USE |       |  |   |
| Total Residential Runoff - LOT 1, BLOCK 1 ..... |        |      |    |      |       |                 | 77.77 |  | 7 |

- NOTE:
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THEREFORE: THIS EXPANSION PROJECT MEETS THE DRAINAGE CRITERIA OF CHAPTER 14, SECTION L WITHOUT DETENTION



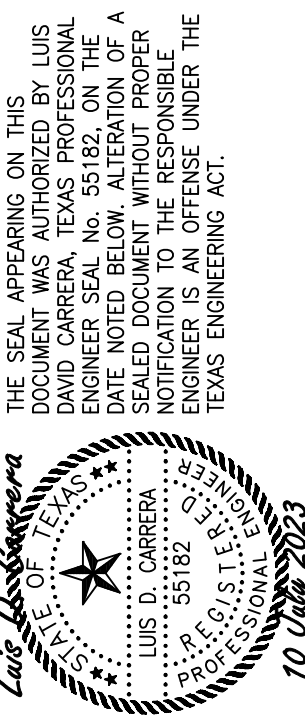
HALL-JOHNSON ROAD  
(CONCRETE PAVEMENT WITH CURB)

INDICATES DRAINAGE BASIN NAME  
INDICATES BASIN AREA (SF)  
INDICATES 100yr STORM FLOW (CFS)

A1  
6,187,500  
0.92

REFER TO BROUGHTON PLAN 22/29  
FOR CALCULATIONS AND POND DETAILS  
OF THE BROUGHTON DETENTION POND "A"

**CARREERA consulting engineers, inc.**  
Structural, Civil, & Construction Engineering  
Texas Board of Professional Engineers Firm Registration No. F-8364  
3830 Meredith Avenue Dallas, Texas 75211 o (214) 330-4771 f (214) 330-2167



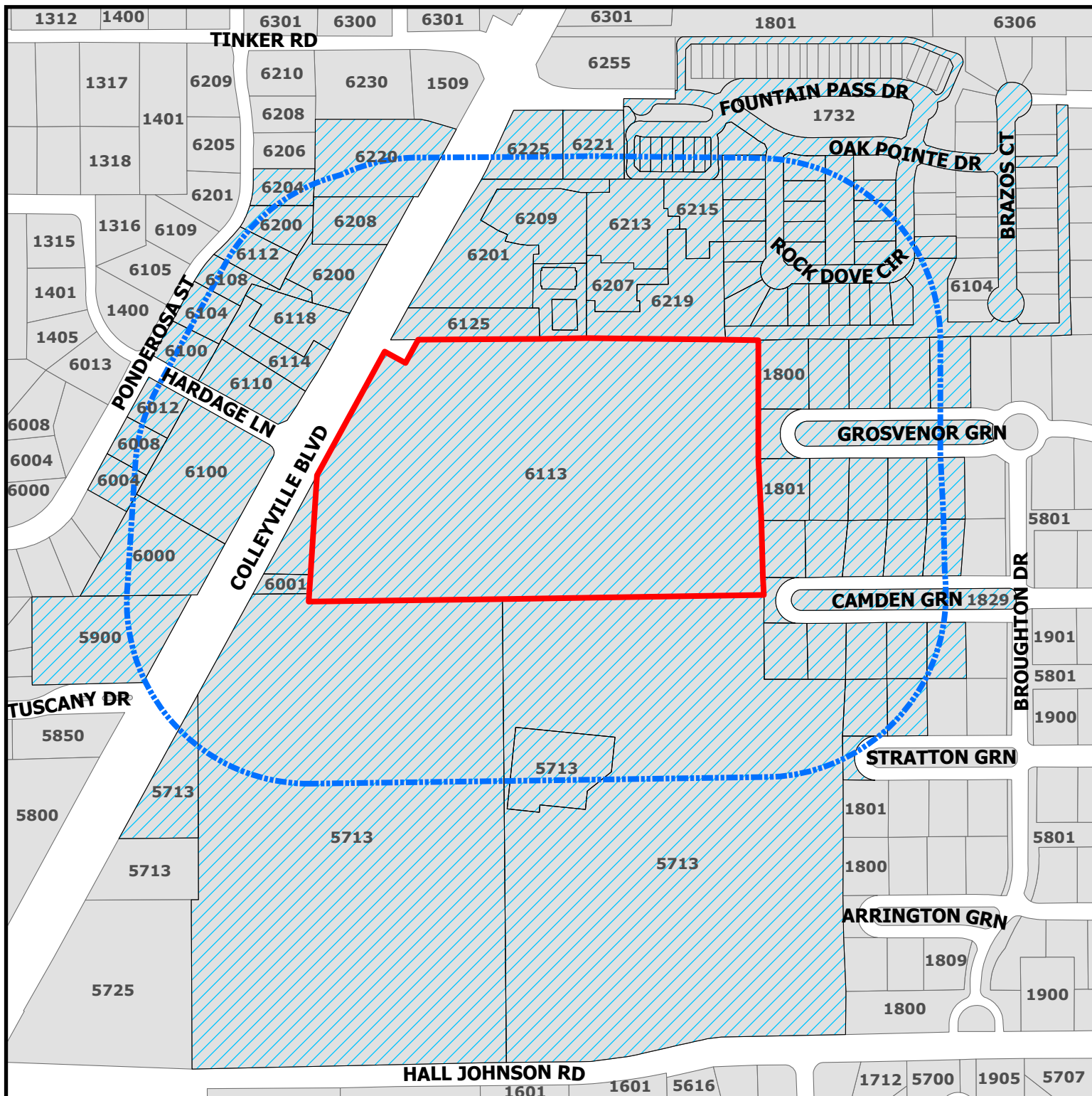
**CIVIL ENGINEERING CONSTRUCTION PLANS**  
**BLUEBONNET HILLS MEMORIAL PARK EXPANSION**  
**LOT 1, BLOCK 1 - TARRANT CO, TEXAS**  
5725 Colleyville Blvd Colleyville, Texas

| SHEET TITLE:                                            | DATE:    | REVISION:  | DESCRIPTION:                     | REVISION: | DATE: | DESCRIPTION: |
|---------------------------------------------------------|----------|------------|----------------------------------|-----------|-------|--------------|
| OVERALL DRAINAGE AREA PLAN AND CALCULATIONS - EXPANSION | Jun 2023 | 10/01/2023 | Revision A - Per Review Comments |           |       |              |
| PROJECT No. C-3052                                      |          |            |                                  |           |       |              |
| DRAWN BY: CCEI                                          |          |            |                                  |           |       |              |
| CHECKED BY: CCEI                                        |          |            |                                  |           |       |              |

SHEET No. **C501**  
REVISION A



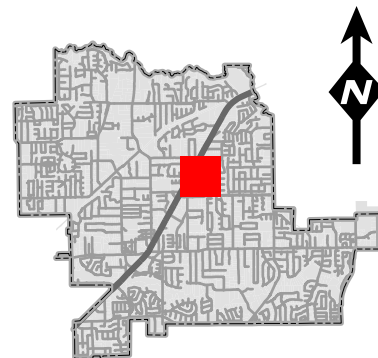
# Notification Map



## ZC23-013

6113 Colleyville Blvd

-  Parcels to be notified
-  Buffer
-  Subject Property



**DISCLAIMER:**  
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



| Owner Name                      | Owner Address                       | Owner City        | Owner Zip |
|---------------------------------|-------------------------------------|-------------------|-----------|
| DEDE, MARY E                    | 1717 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| CONDON, JACK L                  | 6100 PONDEROSA ST                   | COLLEYVILLE, TX   | 76034     |
| HEDGCOth, ERNEST                | 6012 PONDEROSA ST                   | COLLEYVILLE, TX   | 76034     |
| RAJWANI, ABDUL AZIZ             | 1805 GROSVENOR GRN                  | COLLEYVILLE, TX   | 76034     |
| FOLKES, JAMES                   | 6200 PONDEROSA ST                   | COLLEYVILLE, TX   | 76034     |
| PAUL MITCHELL DAMEK & PATTI LYN | 1812 CAMDEN GREEN                   | COLLEYVILLE, TX   | 76034     |
| PECAN GARDENS ESTATES LP        | 2924 RIVERBROOK WAY                 | SOUTHLAKE, TX     | 76092     |
| EDDIE SHELL LIVING TRUST        | 6113 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| ELMER AUTOMOTIVE LLC            | 6007 COLLEYVILLE BLVD               | COLLEYVILLE, TX   | 76034     |
| ARANA, WANDA TRUSTEE            | 36 ARANA CIR                        | SAUSALITO, CA     | 94965     |
| KRUZEL, THOMAS M                | 1816 CAMDEN GRN                     | COLLEYVILLE, TX   | 76034     |
| SLIGAR, TRACY                   | 6004 PONDEROSA ST                   | COLLEYVILLE, TX   | 76034     |
| MOORE, RACHEL                   | 6108 PONDEROSA ST                   | COLLEYVILLE, TX   | 76034     |
| FANDIMIR LLC                    | 2400 DAMSEL EVE DR                  | LEWISVILLE, TX    | 75056     |
| WADE, DANIEL                    | 1804 STRATTON GRN                   | COLLEYVILLE, TX   | 76034     |
| BRIGHAM, BRADLEY                | 6124 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| JACE PROPERTIES LLC             | 3241 HORSESHOE DR                   | GRAPEVINE, TX     | 76051     |
| BLUEBONNET HILLS MEMORIAL PK    | PO BOX 130548                       | HOUSTON, TX       | 77219     |
| BROOKS, PHILLIP                 | 6109 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| ARPEY, GERARD                   | 1713 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| KIMBALL FAMILY LIVING TRUST     | 6212 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| KIRKING, LEWIS                  | 6108 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| RMH FAMILY TRUST                | PO BOX 1185                         | COLLEYVILLE, TX   | 76034     |
| COLLEYVILLE COMMERCIAL PROP     | 6114 COLLEYVILLE BLVD               | COLLEYVILLE, TX   | 76034     |
| BLUEBONNET HILLS CEMETARY       | PO BOX 367                          | COLLEYVILLE, TX   | 76034     |
| OGLE, SUZANNE                   | 6120 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| ROWNTREE, BEVERLY               | 6216 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| TERRY DAVID & PENELOPE D JOINT  | 1801 CAMDEN GREEN                   | COLLEYVILLE, TX   | 76034     |
| ML TRUST                        | 1340 N WHITE CHAPEL BLVD SUITE      | SOUTHLAKE, TX     | 76092     |
| PARKS, JENNIFER                 | 1709 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| TULLY, KEVIN                    | 6121 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| WILLIAMS, MARJORIE S            | 1817 CAMDEN GRN                     | COLLEYVILLE, TX   | 76034     |
| GIRAS, JOSEPH                   | 6104 PONDEROSA ST                   | COLLEYVILLE, TX   | 76034     |
| COLLEYVILLE MEDICAL PROPERTIES  | 2 SUMMIT PARK DR SUITE 540          | CLEVELAND, OH     | 44131     |
| THE JULIETTE SMITH REVOCABLE TR | 1813 GROSVENOR GREEN                | COLLEYVILLE, TX   | 76034     |
| PROCO HOLDINGS INC              | PO BOX 206                          | COLLEYVILLE, TX   | 76034     |
| KLEINHAUS, KERRY A              | 1604 PECAN CROSSING DR              | COLLEYVILLE, TX   | 76034     |
| GORE, FRANK C                   | 6112 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| CAMPO SAN ANTONIO LLC           | PO BOX 15697                        | NEWPORT BEACH, CA | 92659     |
| SHAFIK, JOHN                    | 6204 PONDEROSA ST                   | COLLEYVILLE, TX   | 76034     |
| COLLEYVILLE MEDICAL PROPERTIES  | 2 SUMMIT PARK DR SUITE 540          | CLEVELAND, OH     | 44131     |
| VAN CLEAVE, PATRICIA            | 6116 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| BLUE BONNET HILLS               | PO BOX 130548                       | HOUSTON, TX       | 77219     |
| SMITH, SHIRLEY CARTHEL          | 6117 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| HISSAM, WILLIAM                 | 1608 PECAN CROSSING DR              | COLLEYVILLE, TX   | 76034     |
| JOCK ELLIE FAMILY LIVING TRUST  | 6125 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| STEVENS, DIANE                  | 1804 GROSVENOR GREEN                | COLLEYVILLE, TX   | 76034     |
| RUSSELL, REX                    | 1805 CAMDEN GRN                     | COLLEYVILLE, TX   | 76034     |
| CAROL IRREVOCABLE TRUST         | 123 W MAIN ST 3RD FLOOR             | GRAND PRAIRIE, TX | 75050     |
| BODEMAN, DAN                    | 1721 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| BENZICK, ARTHUR E               | 1808 CAMDEN GRN                     | COLLEYVILLE, TX   | 76034     |
| CAREY, MATTHEW                  | 1809 GROSVENOR GRN                  | COLLEYVILLE, TX   | 76034     |
| BRIAN AND JANE CARRON FAMILY TR | 1612 PECAN CROSSING DR              | COLLEYVILLE, TX   | 76034     |
| BRUTON, KAREN LYNN              | 6112 PONDEROSA ST                   | COLLEYVILLE, TX   | 76034     |
| VILLAS AT OAK POINTE HOA INC    | 6308 WESTCOAT DR                    | COLLEYVILLE, TX   | 76034     |
| DENNIS, KEN M                   | 6104 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| HOELLER, BRYAN                  | 1817 GROSVENOR GREEN                | COLLEYVILLE, TX   | 76034     |
| COLLEYVILLE MEDICAL PROPERTIES  | 2 SUMMIT PARK DR SUITE 540          | CLEVELAND, OH     | 44131     |
| MOMENTUM USA RE VENTURES DELAWA | 10950 S PIPELINE RD BLDG 1          | EULESS, TX        | 76040     |
| METOO LIVING TRUST              | 1705 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| O'BRIEN BUSINESS CENTER LLC     | 609 CHEEK SPARGER RD SUITE 120      | COLLEYVILLE, TX   | 76034     |
| DIXON LIVING TRUST              | 1800 STRATTON GREEN                 | COLLEYVILLE, TX   | 76034     |
| FALI HOLDINGS INC               | 2326 W AIRPORT FWY                  | IRVING, TX        | 75062     |
| HAMMER, JOHN                    | 1808 GROSVENOR GRN                  | COLLEYVILLE, TX   | 76034     |
| VAN BUSKIRK PROPERTIES LLC      | 107 BELMONT PLACE CIR               | SOUTHLAKE, TX     | 76092     |
| LUCERO, MATTHEW                 | 1813 CAMDEN GREEN                   | COLLEYVILLE, TX   | 76034     |
| BLUEBONNET HILLS CEMETERY       | PO BOX 11250                        | NEW ORLEANS, LA   | 70181     |
| TRAN, MICHAEL V                 | 629 MATLOCK CENTRE CIR              | ARLINGTON, TX     | 76015     |
| BOUGHTON MAINTENANCE ASSOCIATIO | 1800 PRESTON PARK BLVD STE 101      | PLANO, TX         | 75093     |
| VILLAS AT OAK POINTE HOA INC    | 6308 WESTCOAT DR                    | COLLEYVILLE, TX   | 76034     |
| THOMPSON, GWENDELL              | 1542 PECAN CROSSING DR              | COLLEYVILLE, TX   | 76034     |
| MICHAEL F OLSON S.T.D., BISHOP  | 800 W LOOP 820 S                    | FORT WORTH, TX    | 76108     |
| MULLINAX, DONALD R              | 6100 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| BOUGHTON MAINTENANCE ASSOCIATIO | 1800 PRESTON PARK BLVD STE 101      | PLANO, TX         | 75093     |
| VILLAS AT OAK POINTE HOA INC    | 6308 WESTCOAT DR                    | COLLEYVILLE, TX   | 76034     |
| BLUEBONNET HILLS CEMETERY       | PO BOX 130548                       | HOUSTON, TX       | 77219     |
| BOUGHTON MAINTENANCE ASSOCIATIO | 1800 PRESTON PARK BLVD STE 101      | PLANO, TX         | 75093     |
| HOBBS, THOMAS R                 | 1801 GROSVENOR GRN                  | COLLEYVILLE, TX   | 76034     |
| BEVER, JOSHUA                   | 6008 PONDEROSA ST                   | COLLEYVILLE, TX   | 76034     |
| THE BENEFIT LINK INC            | 6209 COLLEYVILLE BLVD               | COLLEYVILLE, TX   | 76034     |
| PMT PARTNERS IX LTD             | 1585 KAPOLANI BLVD STE 1110         | HONOLULU, HI      | 96814     |
| COLLEYVILLE SQUARE PTNRS II     | 99 MAIN ST STE 200                  | COLLEYVILLE, TX   | 76034     |
| BOUGHTON MAINTENANCE ASSOCIATIO | 1800 PRESTON PARK BLVD STE 101      | PLANO, TX         | 75093     |
| VILLAS AT OAK POINTE HOA INC    | 6308 WESTCOAT DR                    | COLLEYVILLE, TX   | 76034     |
| MILLER, DENNIS                  | 1800 CAMDEN GRN                     | COLLEYVILLE, TX   | 76034     |
| MERRIFIELD, JOHN                | 6208 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| GANESA, PRASANTHI               | 1812 GROSVENOR GRN                  | COLLEYVILLE, TX   | 76034     |
| COLLEYVILLE MEDICAL PROPERTIES  | 2 SUMMIT PARK DR SUITE 540          | CLEVELAND, OH     | 44131     |
| MOORE, BOBBY FAMILY LTD PRTN    | 6113 COLLEYVILLE BLVD               | COLLEYVILLE, TX   | 76034     |
| MOMENTUM USA RE VENTURES DELAWA | 10950 S PIPELINE RD BLDG 1          | EULESS, TX        | 76040     |
| BELL, DAVIS                     | 1809 CAMDEN GREEN                   | COLLEYVILLE, TX   | 76034     |
| BONAIRE QUEST LLC               | 6215 COLLEYVILLE BLVD               | COLLEYVILLE, TX   | 76034     |
| DUFFIE CO-TRUSTEE, DOUGLAS      | 1816 GROSVENOR GREEN                | COLLEYVILLE, TX   | 76034     |
| VILLAS AT OAK POINTE HOA INC    | 6308 WESTCOAT DR                    | COLLEYVILLE, TX   | 76034     |
| STARK, DONNA                    | 1701 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| ADAMS, RONALD                   | 1725 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| SADLER, SCOTT BEN               | 1600 PECAN CROSSING DR              | COLLEYVILLE, TX   | 76034     |
| VILLAS AT OAK POINTE HOA INC    | 6308 WESTCOAT DR                    | COLLEYVILLE, TX   | 76034     |
| MEEK, KARL W                    | 6204 ROCK DOVE CIR                  | COLLEYVILLE, TX   | 76034     |
| BOUGHTON MAINTENANCE ASSOCIATIO | 1800 PRESTON PARK BLVD STE 101      | PLANO, TX         | 75093     |
| VILLAS AT OAK POINTE, THE       | 2555 SW Grapevine Parkway Suite 300 | GRAPEVINE, TX     | 76051     |
| BROUGHTON                       | 1821 Grosvenor Green                | COLLEYVILLE, TX   | 76034     |
| TUSCANY-COLLEYVILLE             | 1217 Tuscany Drive                  | COLLEYVILLE, TX   | 76034     |
| GRAPEVINE COLLEYVILLE ISD       | 3051 IRA E WOODS AVE                | GRAPEVINE, TX     | 76051     |





## NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**Planning and Zoning Commission Meeting: Monday, July 10, 2023 at 7:00 p.m.**  
**City Council Meetings: Tuesday, August 1, 2023 & Tuesday, August 15, 2023 at 7:00 p.m.**  
**3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

**Request:** Consideration of a Special Use Permit for a Cemetery use on Lot 1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Blvd.

**Zoning Case:** ZC23-013

**Applicant:** Julia Mitchell

**Owner:** Lisa M. Miller

**Location:** 6113 Colleyville Boulevard

**Property Description:** Lot 1, Block 1, Bob Moore Sports Center Addition

**Present Zoning:** CC-2 Shopping Center District

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

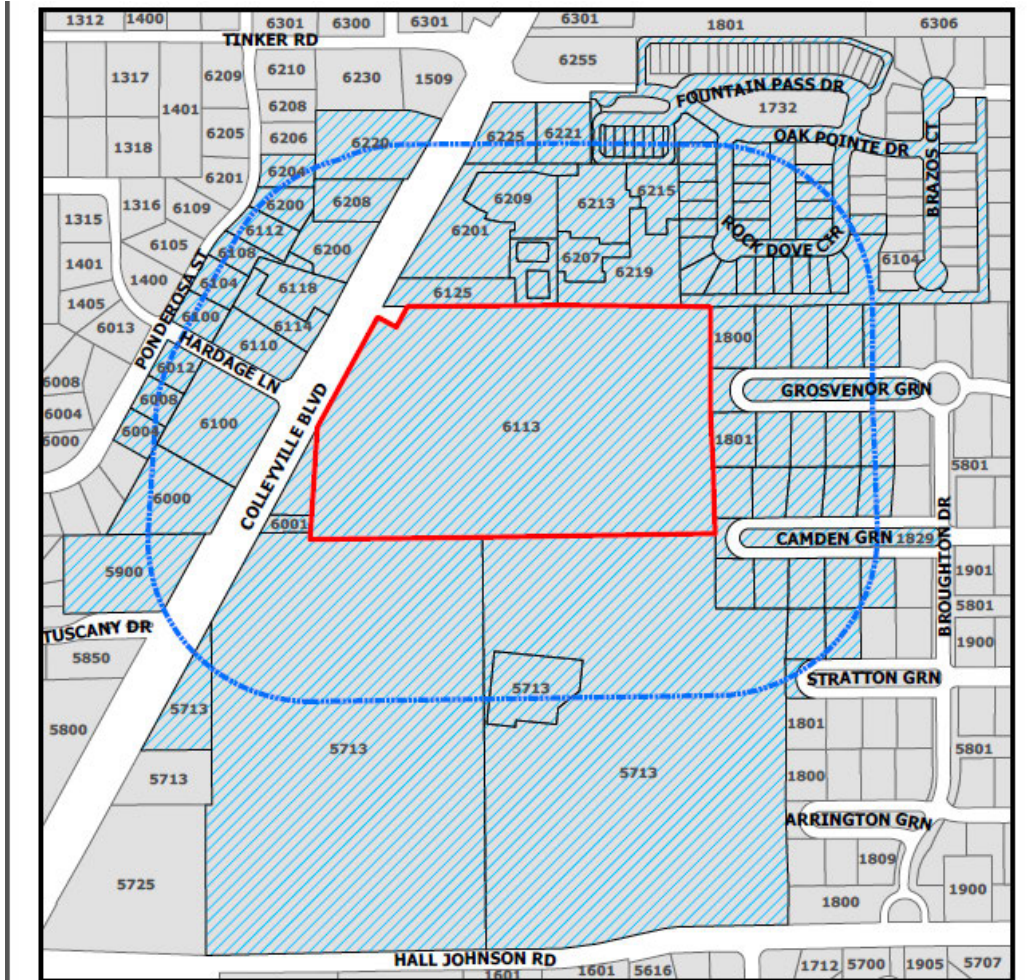
All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville, TX 76034**

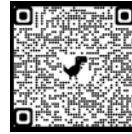
If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



## NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

*Jacquelyn Reyff*

Jacquelyn Reyff  
Principal Planner  
[jreyff@colleyville.com](mailto:jreyff@colleyville.com)



### 19.3 Acres of Town Center Colleyville

| Address      | Street            | Leaseable SF   | Appraised Value      |
|--------------|-------------------|----------------|----------------------|
| 5605         | Colleyville Blvd. | 72,617         | \$ 5,228,424         |
| 5611         | Colleyville Blvd. | 32,174         | \$ 9,667,306         |
| 5615         | Colleyville Blvd. | 52,628         | \$ 15,813,109        |
| 5665         | Colleyville Blvd. | 10,550         | \$ 3,169,953         |
| 5655         | Colleyville Blvd. | 36,567         | \$ 6,000,000         |
| 5645         | Colleyville Blvd. | 7,704          | \$ 2,314,817         |
| <b>Total</b> |                   | <b>212,240</b> | <b>\$ 42,193,609</b> |

**Annual Sales Tax (City)\***      \$      **1,273,440**

|                            |           |                |              |
|----------------------------|-----------|----------------|--------------|
| <b>Annual Property Tax</b> | \$        | 112,066        | City         |
|                            | \$        | 477,125        | School       |
|                            | \$        | 94,514         | County       |
|                            | \$        | 94,682         | Hospital     |
|                            | \$        | 54,936         | College      |
|                            | <b>\$</b> | <b>833,324</b> | <b>Total</b> |

### Bluebonnet Hills Existing (~56 Acres)

| Address      | Street            | Appraised Value     |
|--------------|-------------------|---------------------|
| 5725         | Colleyville Blvd. | \$ 1,663,991        |
| 5713         | Colleyville Blvd. | \$ 58,936           |
| 5713         | Colleyville Blvd. | \$ 56,468           |
| 5713         | Colleyville Blvd. | \$ 1,786,522        |
| 5713         | Colleyville Blvd. | \$ 711,684          |
| <b>Total</b> |                   | <b>\$ 4,277,601</b> |

|                            |           |               |              |
|----------------------------|-----------|---------------|--------------|
| <b>Annual Property Tax</b> | \$        | 11,361        | City         |
|                            | \$        | 48,371        | School       |
|                            | \$        | 9,582         | County       |
|                            | \$        | 9,599         | Hospital     |
|                            | \$        | 5,569         | College      |
|                            | <b>\$</b> | <b>84,483</b> | <b>Total</b> |

\*Estimated sales at \$300 per square foot





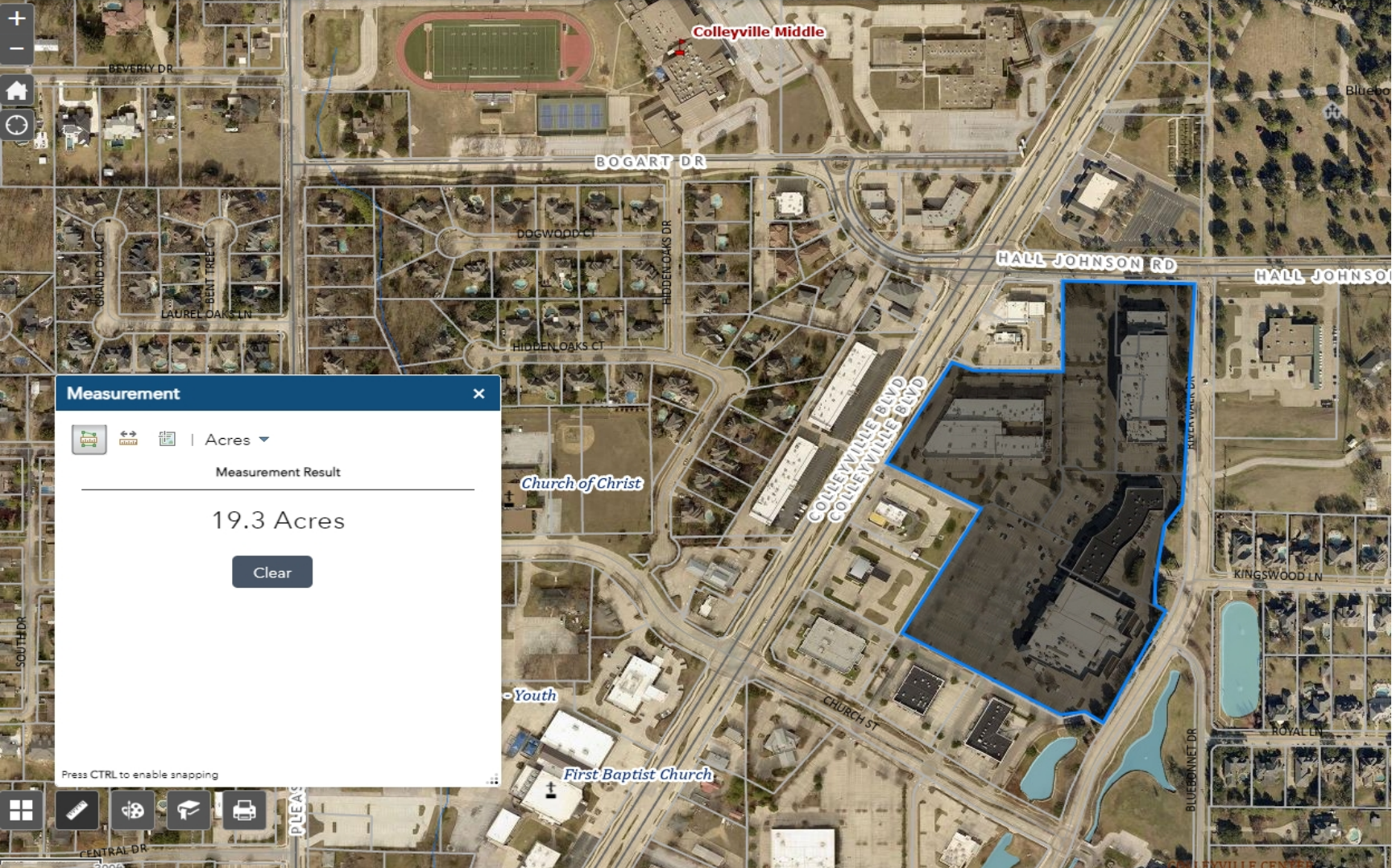
# Colleyville Map

Internal

Active Development Case

Utilities

Trash & Recycle Service



## Measurement



| Acres ▾

Measurement Result

19.3 Acres

Clear

Press CTRL to enable snapping



## **ORDINANCE O-23-2250**

**AN ORDINANCE CHANGING THE ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON LOT 1A1, BLOCK 1, BOB MOORE SPORTS CENTER, AND 6113 COLLEYVILLE BOULEVARD; BEING APPROXIMATELY 19.11 ACRES, LOCATED AT 6113 COLLEYVILLE BOULEVARD; AUTHORIZING A SPECIAL USE PERMIT FOR A CEMETARY OR MASOLEUM; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville has received an application to authorize a Special Use Permit for a cemetery or mausoleum at Lot 1A1, Block 1, Bob Moore Sports Center, Case No. ZC23-013; and

**WHEREAS,** the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

**WHEREAS,** the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

**WHEREAS,** the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by changing the zoning on Lot 1A1, Block 1, of the Bob Moore



Sports Center Addition, located at 6113 Colleyville Boulevard, by authorizing a Special Use Permit for a cemetery or mausoleum, as depicted on Exhibit "A", Exhibit "B", and Exhibit "C".

Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Land Development Code of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

**1. GENERAL**

- a. This Special Use Permit shall only apply to the uses in combination of a cemetery and mausoleum as described in Exhibit "B" and per the plans shown in Exhibit "C".
- b. Grave site spoils are to be stored in the cemetery's maintenance area.
- c. No grave site or cemetery improvement shall be closer than 25 feet to the east property line with the exception of drainage improvements and landscaping as shown on the zoning exhibit.
- d. No private mausoleum/crypt shall be allowed within 100 feet of the eastern boundary shared with the Broughton subdivision as shown on the zoning exhibit.
- e. The maximum height for mausoleums shall be 25 feet where allowed.
- f. Drainage and swale/channel improvements shall be made along the eastern property line:
  - All drainage calculation rates (CFS rates) shall be per the attached drainage plan and as approved by the City Engineer.



g. An eight foot screening wall and landscape improvements shall be made along the eastern property line per the plans as shown in Exhibit "C":

- The eight foot wall shall be a minimum of 25 feet from the east and north property lines
- The color of the wall shall be of an earth tone
- All landscaping shall be irrigated and maintained by the cemetery

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT it has been found that there has been a change in conditions in the above described property, it is now necessary that it be given the above zoning classification in order to permit its proper development and in order to protect the public interest, comfort and general welfare, and requires that this ordinance shall take effect immediately from and after its passage.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.



APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF  
SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:** **CITY OF COLLEYVILLE**

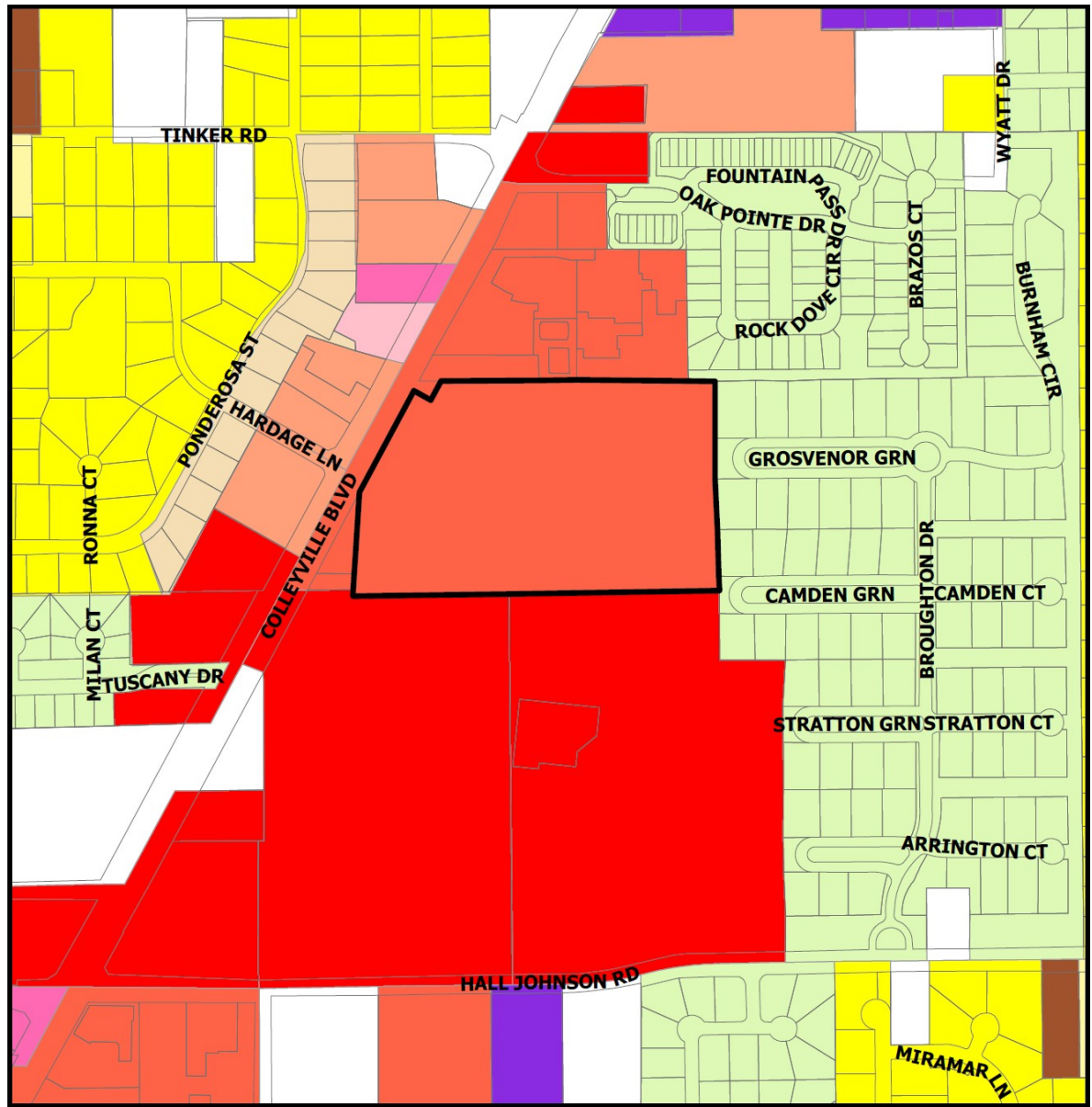
|                       |                 |
|-----------------------|-----------------|
| Christine Loven, TRMC | Bobby Lindamood |
| City Secretary        | Mayor           |

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney



## Exhibit "A" – Zoning Exhibit





## **Exhibit "B" – Statement of Program Objectives**

### **STATEMENT OF PLANNING OBJECTIVES**

[BLUEBONNET HILLS FUNERAL HOME & MEMORIAL PARK EXPANSION]  
[6113 COLLEYVILLE BLVD.]

Bluebonnet Hills Funeral Home & Memorial Park (hereinafter "Bluebonnet") has been serving the Colleyville community for seventy years since 1953. Bluebonnet is owned and operated by S.E. Cemeteries of Texas, Inc. and the real estate is held by SCI California Funeral Services, Inc. (hereinafter referred to as SCI).

Bluebonnet provides necessary funeral services and facilities to the citizens of Colleyville and surrounding communities. When it comes time to lay a loved one to rest, the tranquility and beauty of Bluebonnet's facilities and memorial park is a precious opportunity for the residents of Colleyville.

Bluebonnet wishes to continue to serve the community, but Bluebonnet's existing memorial park is reaching capacity. Bluebonnet's approaching capacity would mean that many residents who wish to be laid to rest in the place they called home, will not be able to do so in the City of Colleyville, nor potentially even near their existing loved ones that passed before them. In order to accommodate the needs of the community into the future, the memorial park will need additional land area to provide burial plots and mausoleums in the coming decades.

Bluebonnet's funeral home and memorial park is located at the northeast corner of Hall-Johnson Road and Colleyville Boulevard. Directly to the north and adjacent to Bluebonnet's memorial park is an approximate 19.11-acre tract of land currently operated as the Bob Moore's Sports Center, being further described as follows:

Lot 1, Block 1, Bob Moore Sports Center Addition, recorded in Cabinet A, slide 1442, Plat Records, Tarrant County, Texas and commonly known as 6113 Colleyville Blvd., Colleyville, Texas 76034 (hereinafter "North Parcel").

Considering the proximity of the North Parcel to Bluebonnet's existing memorial park and it being directly adjacent thereto, the North Property is a sensible location for Bluebonnet's expansion to continue to serve the community and to serve the families who have loved ones resting at the current location. Another benefit of the expansion of Bluebonnet's memorial park would be the ultimate preservation of beautiful green space and enhancement of the aesthetic in the area.

SCI currently owns the rear, west half, being approximately 10 acres, of the North Parcel (hereinafter, the "Rear Acreage"), and is leasing the property to the owners and operators of the Bob Moore's Sports Center for operation of their golf driving range and batting cages. Through their family partnership, the owners and operators of the Bob Moore's Sports Center, Lisa M. Miller and Bobby Moore, currently own the remaining east



half, being approximately 9.11 acres, of the North Parcel which fronts Colleyville Boulevard (hereinafter, "Front Acreage").

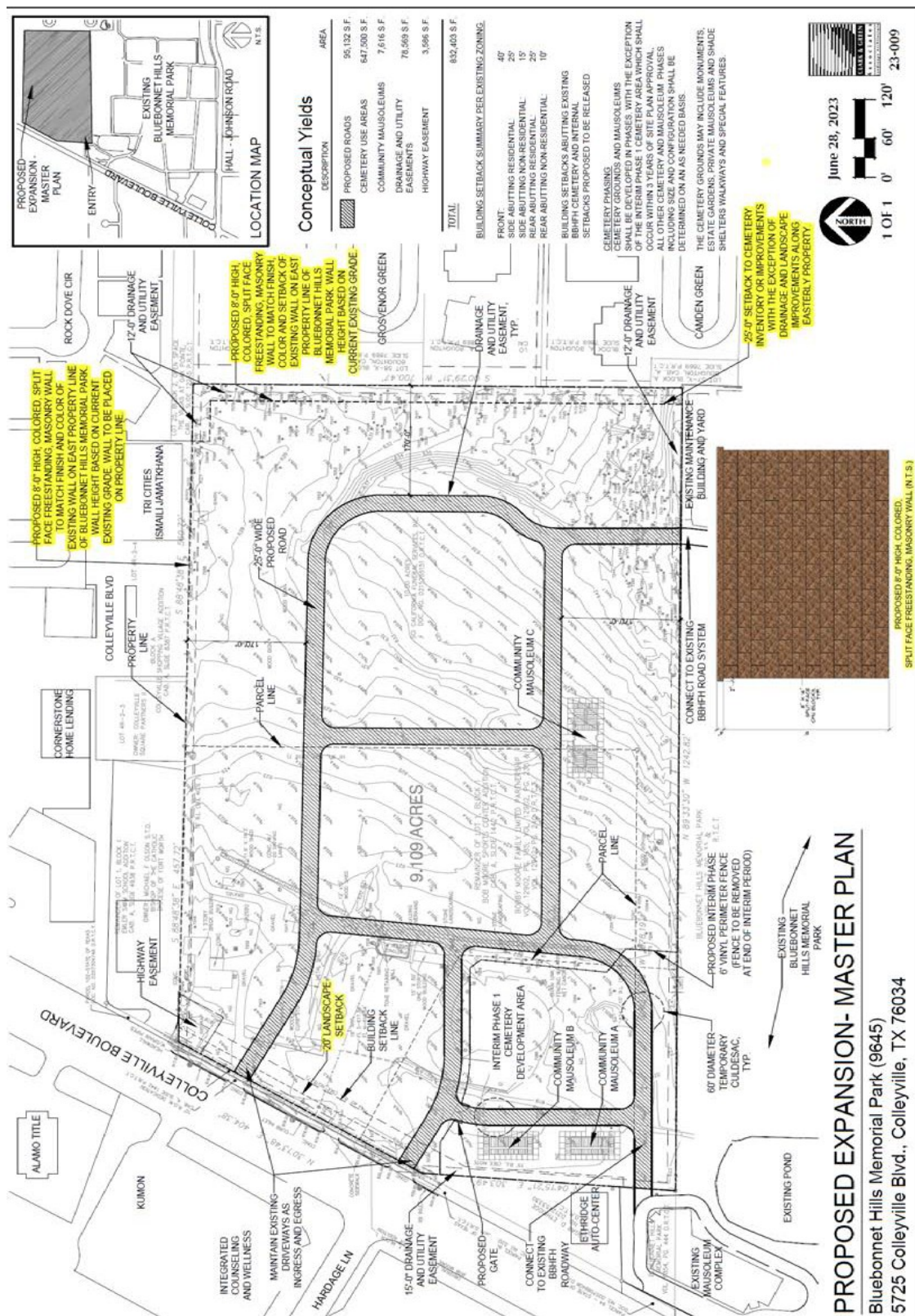
SCI is under contract to purchase the Front Acreage from Lisa M. Miller and Bobby Moore's family partnership. The purchase agreement contemplates that upon the purchase of the Front Acreage, the Bob Moore Sports Center and driving range will continue to operate as an interim use, for at least seven years, until the future needs of the community require additional burial space. Presently, Bluebonnet does not anticipate utilizing all of the North Parcel immediately, with the exception of the current batting cage area, being approximately 3 acres that abuts Colleyville Boulevard. Bluebonnet anticipates to begin utilizing the batting cage area within the next year and expanding thereafter as the community's current needs emerge.

The North Parcel is currently commercially zoned under the zoning designation Shopping Center ("CC-2"). The City's Land Use Code allows for cemetery and mausoleum use under zoning designation CC-2 with approval by the City Council of a Special Use Permit ("SUP").

Accordingly, SCI, as owner of the Rear Acreage and with the joinder and approval of the current owners of the Front Acreage, respectfully submits this SUP application for consideration by the City of Colleyville. SCI would request that cemetery and mausoleum use be approved for the North Parcel based upon the above-described plan which includes the interim use for Bob Moore's Sports Center's continued operation of the driving range until the needs of the community require additional burial space.



## Exhibit "C" – Site Plan



[illegible]

# PROPOSED EXPANSION- MASTER PLAN

Bluebonnet Hills Memorial Park (9645)  
5725 Colleyville Blvd., Colleyville, TX 76034

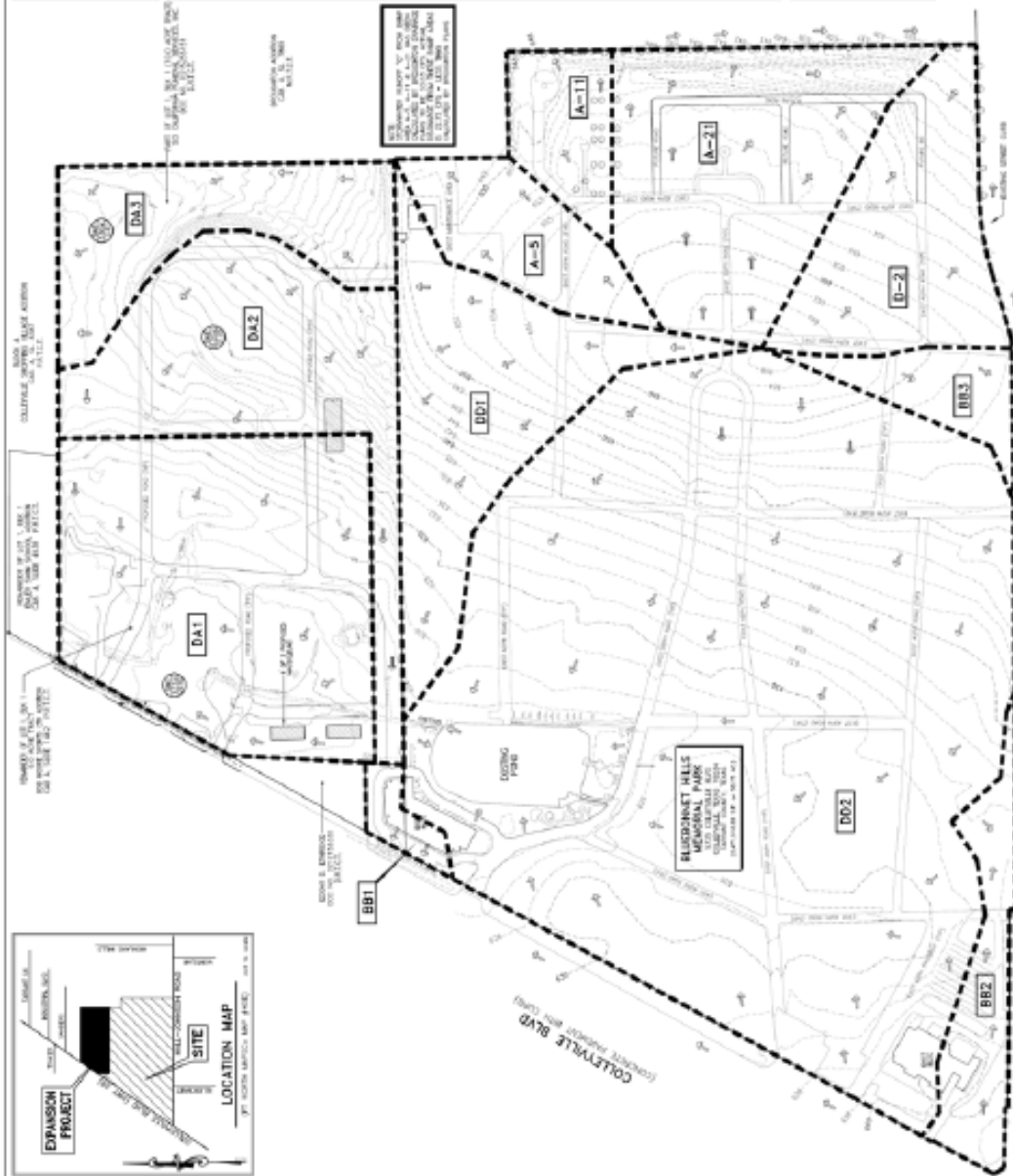












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## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 5b

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2251

**Type** Ordinance

**Department** Community Development

---

### **Title**

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block 1, Congregation Beth Israel Addition, located at 6100 Pleasant Run Road, Case ZC23-015

### **Explanation**

#### ***First Reading and Public Hearing***

Jeffrey Cohen, the applicant, has submitted a request for a Special Use Permit (SUP) to allow for a five-foot steel fence along the north, west, and south property lines on Lot 1, Block 1, Congregation Beth Israel Addition, being approximately 3.02 acres, and zoned AG Agricultural.

**Existing Conditions/Background:** The subject property, 6100 Pleasant Run, has AG zoning and is located on the west side of Pleasant Run Road at the intersection of Pleasant Run and Cooks Lane. Churches are considered non-residential uses and require an 8-foot masonry wall along the property line adjacent to residential uses and zoning districts.

**SUP Request:** The applicant is requesting approval of an SUP to allow for a five-foot steel fence rather than the required masonry screening wall required between residential and non-residential. The applicant has been awarded a government grant and the cost of a masonry wall is more expensive than the proposed steel fence. The applicant also prefers the visibility of the steel versus a masonry wall.

**Ordinance –** Section 3.26 Fences, Free Standing Walls, and Screening Materials Regulations of the Land Development Code establishes the regulation of materials and location of fencing to be permitted by staff:

"D. General Requirements/Prohibitions for all Fences and Free-standing Walls:

1. Screening Required in residential districts:

- a. Nonresidential uses in a residential district shall be suitably screened from view of any adjacent residential lot or dwelling use along the side and rear property lines of such nonresidential use with a decorative masonry wall of not less than eight (8) feet in height. Off-street loading areas of any non-residential use shall be adequately screened from view of any residential dwelling or lot or of any other adjacent public or semi-public land use with a decorative masonry wall of not less than (8) feet in height or a landscaped berm."

Regulation "D" above applies in this case requiring the non-residential use (Beth Israel) to build an 8-foot masonry screening wall to screen the adjacent residential properties. The Land Development Code provides the opportunity to request an SUP to deviate from the requirements.

**Special Use Permit Provision:** Any request for a building permit for a fence/wall which does not meet the criteria in this Section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

**Analysis:** The applicant is proposing a five-foot steel fence around the property. Churches are considered non-residential uses and require an 8-foot masonry wall along the property line adjacent to residential uses and zoning districts.

**Plat Status:** The property is platted as Lot 1, Block 1, Congregation Beth Israel Addition.

**DRC Review:** The DRC met on July 24<sup>th</sup> and determined the case could be scheduled for the next available Planning and Zoning Commission meeting.

**Drainage:** NA

**Surrounding Development:** The properties to the north and west are zoned R-30 and R-40, mostly containing single-family residential developments. The properties to the south and east are zoned AG Agriculture and contain single-family residential development.

**Public Notification:** Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

**Staff Recommendation:** Staff recommends denial of the requested SUP as it does not meet the technical requirements of the Land Development Code.

**Planning and Zoning Commission Recommendation:** The Planning and Zoning Commission recommended approval of the request at their August 14, 2023 meeting by a vote of 5-0.

## **Recommendation**

Denial



**Attachments**

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Plan
6. Fence Elevation
7. Notification Map
8. Notification Letter
9. Notification List
10. Letters Received
11. Ordinance O-23-2251

# Aerial Map

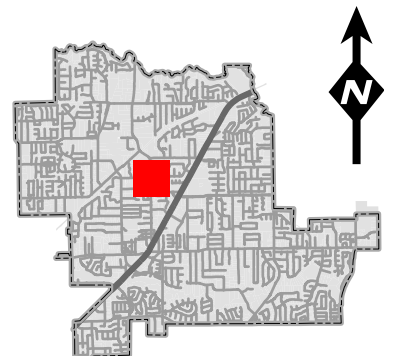


## ZC23-015

6100 Pleasant Run Rd

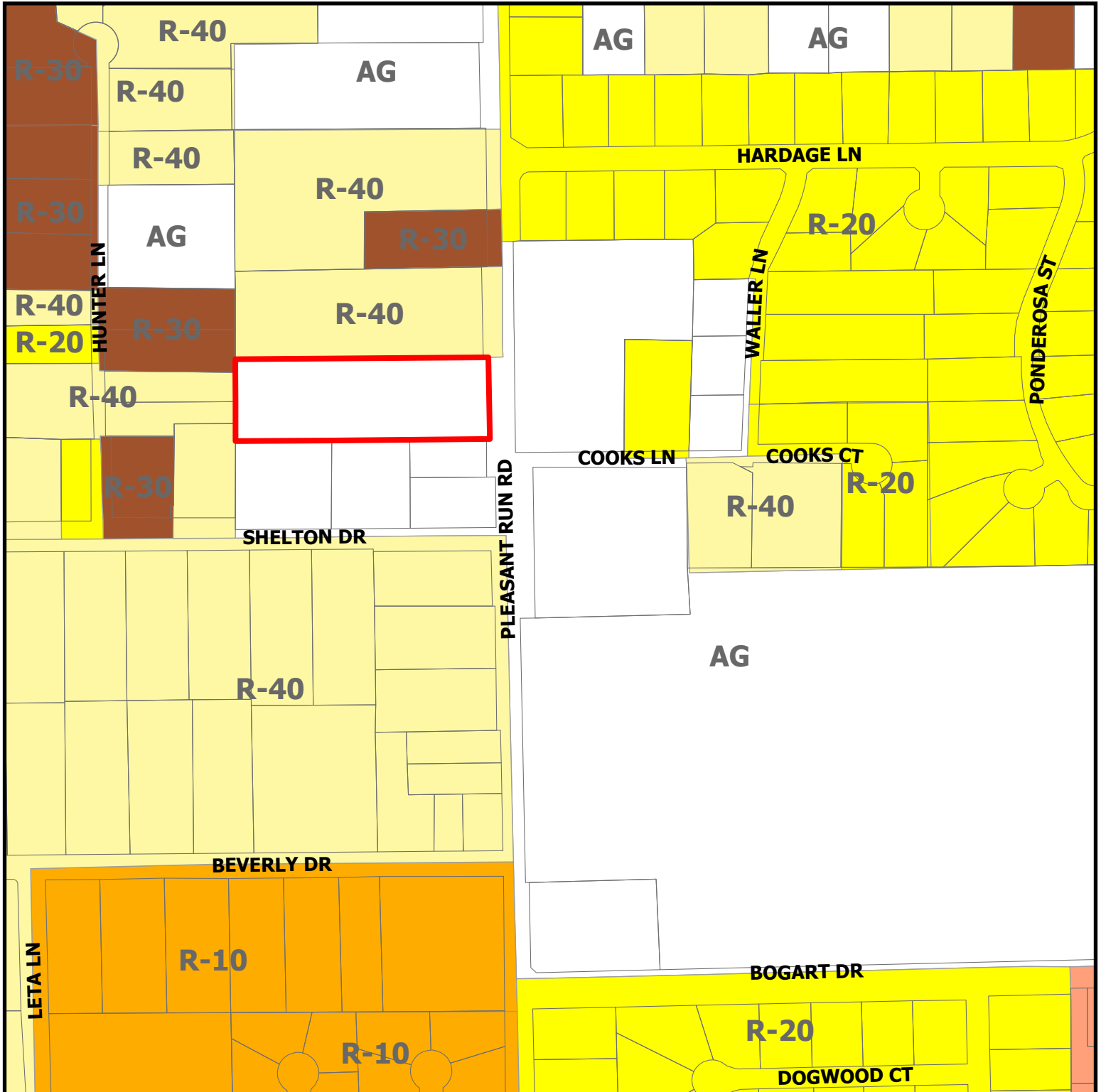
**DISCLAIMER:**  
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 Subject Property





# Zoning Map

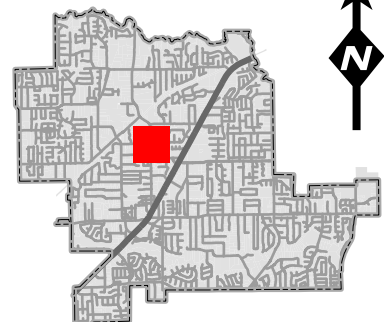


**ZC23-015**

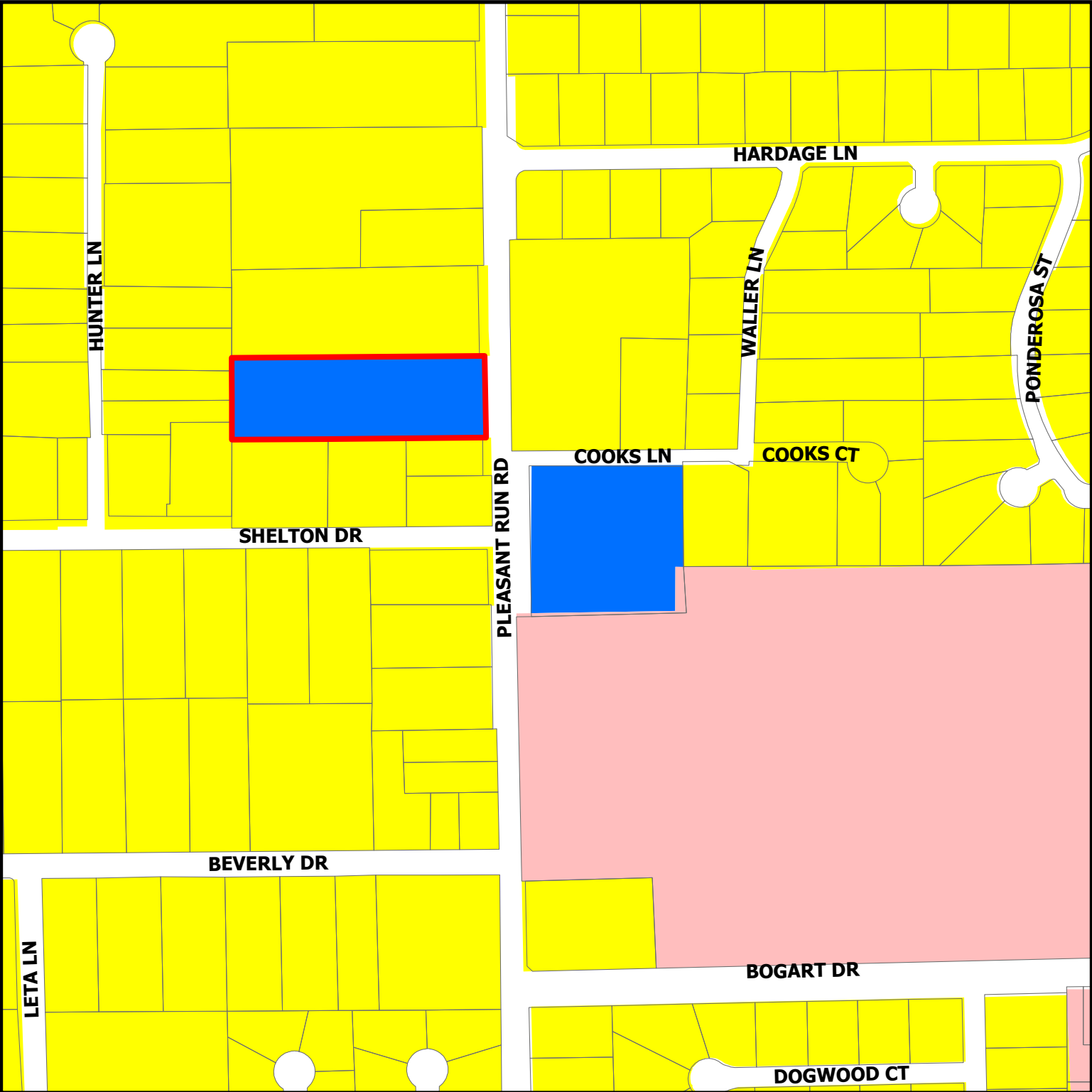
**6100 Pleasant Run Rd**

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 Subject Property



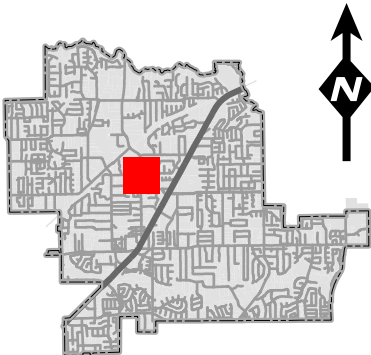
# Future Land Use Map



**ZC23-015**

**6100 Pleasant Run Rd**

-  Residential
-  Institutional
-  Colleyville Blvd Corridor
-  Subject Property



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## Statement of Planning Objective

Congregation Beth Israel (CBI) wants to install a steel security fence around the property at 6100 Pleasant Run Road, Colleyville, Texas.

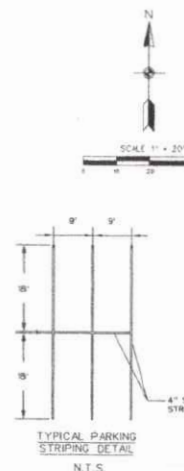
After the terrorist hostage attack on January 15, 2022, CBI applied for and received a grant from the Federal Emergency Management Agency (FEMA) Nonprofit Security Grant Program (NSGP) that will reimburse the expense of the a steel fence.

The current code requires an 8 foot high masonry fence. While this solution would be appropriate for a store or gas station next to a residential property, it is less appropriate for surrounding the CBI property for the following reasons:

- A metal rail fence matches the fence at the front (east side) of the property and the fence installed by our neighbor to the east.
- A masonry or other brick wall fence would not be keeping with the character of the neighborhood.
- A masonry fence would block the view of the property from both the street and from our neighbors. It would obscure view of law enforcement of any illegal activities including another attack or vandalism.
- Installing a masonry fence will significantly increase the cost of the project and will put it out of our reach. As the grant limits the time to complete the project, it is unlikely that we could raise the additional funds in time to complete the work before the grant expires.

Thank you for your consideration.

Case



5 ft H  
1120 LF  
Ornamental  
Steel fence

68

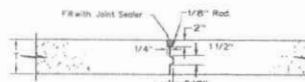
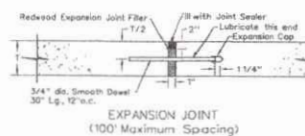
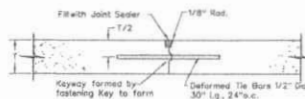
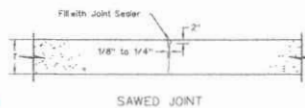
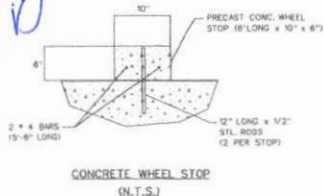
1. ALL CONCRETE SHALL BE 3,000 PSI AT 28 DAYS.
2. SAW JOINTS SHALL BE CUT ON MAXIMUM FIFTEEN (15') FOOT CENTERS WITHIN 24 HOURS FOLLOWING EACH POUR. CONTRACTOR SHALL SUBMIT STAMPING AND INTENDED JOINT LAYOUT TO ENGINEER FOR APPROVAL PRIOR TO CONSTRUCTION.
3. SIX (6") INCH CURB SHALL BE INSTALLED INTEGRAL WITH CONCRETE PAVEMENT. SAW JOINTS SHALL EXTEND THROUGH THE CURB.
4. CONTRACTOR SHALL FURNISH ALL CONSTRUCTION STAKING.
5. ALL PARKING LOT PAVING SUBGRADE SHALL BE COMPACTED AND STABILIZED PER GEOTECHNICAL REPORT.
6. SEE GRADING PLAN FOR FINISHED PAVEMENT ELEVATIONS.
7. CONTRACTOR SHALL PAINT & STRIPE ALL PARKING AS SHOWN. CONTRACTOR SHALL ALSO PROVIDE CONCRETE RAMPS, SIGNS, AND CURB STOPS AS SHOWN.
8. ALL DIMENSIONS ARE TO BACK OF CURB UNLESS NOTED OTHERWISE.
9. ALL SIDEWALKS SHALL BE CONSTRUCTED PER CITY OF COLLEGEVILLE STANDARD.
10. CONTRACTOR SHALL ADJUST AND/OR CUT EXISTING PAVEMENT AS NECESSARY TO ASSURE A SMOOTH FIT AND CONTINUOUS GRADE.
11. ONE LANE OF TRAFFIC SHALL BE MAINTAINED AT ALL TIMES. ALL TRAFFIC CONTROL DEVICES SHALL BE IN ACCORDANCE WITH THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
12. ALL ELECTRICAL UTILITIES SHALL BE UNDERGROUND.

7" THICK CONCRETE PAVEMENT W/ #3 BARS  
@ 18" O.C.E.W. (DUMPSTER AREA)

5" THICK CONCRETE PAVEMENT W/ #3 BARS  
@ 18" O.C.E.W. (PARKING AREAS & FIRE LANE)

4" THICK CONCRETE SIDEWALK W/ #3 BARS  
@ 18" O.C.E.W.

CONSTRUCTION MATERIALS AND METHODS SHALL BE PER NORTH CENTRAL  
TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) AND IN STRICT ACCORDANCE  
WITH THE CITY OF COLLEYVILLE'S STANDARD DETAILS.



CONTRACTION JOINT





## 15 YEAR LIMITED WARRANTY

Highland Steel Ornamental Fence products are produced with the highest quality material and handled with the utmost respect. Our team of professionals can cater to most demands and customizations that may be requested by the industry.

This limited warranty is only valid to the original purchaser, and is not transferable to any other party. This limited warranty begins its validity starting from the date of fence installation.

This 15 Year Limited Warranty is a promise that we give to our customers to secure and protect them from issues that may arise with the product. This limited warranty covers specific defects in material and workmanship of the product only. Master Halco warrants its Highland Steel Ornamental Fence products against the paint cracking, peeling, chipping, corroding, or blistering. This warranty does not apply in marine, salty, or harsh environmental conditions. This warranty becomes invalid if the product is improperly installed, altered, or misused; damaged by negligence, abuse, or accident; damaged in transit or mishandled; exposed to corrosive elements; or damaged by acts of god. This warranty does not cover the appearance associated with normal weathering. Furthermore, it does not cover damage caused by surface mold, mildew, and oxidation caused by airborne chemicals or by air pollution. This warranty is void if the product is exposed to the application of paint, varnish, chemicals, or chemical cleaning agents not approved by Master Halco.

Under this warranty, Master Halco is limited to crediting any damaged product that has:

- 1 Damage deemed to have originated during the manufacturing period.
- 2 Faulty installation issues caused by defective product originating from the manufacturing period.
- 3 Paint issues deemed to have originated during the manufacturing period.
- 4 Mechanism issues deemed to have originated during the manufacturing period.
- 5 Damage caused from packaging materials deemed to originate from the manufacturing period.

If the material appears to have a defect, the original end user must advise the contractor who installed the material. Return of this warranty form is not a condition of warranty coverage. The end user must adequately prove that the material installed is Highland Steel Ornamental. If a claim is made against this warranty, Master Halco will first require pictures, and a written summary of the issue. If a determination cannot be made using the submitted material, Master Halco will present an agent at its expense and time frame to inspect the product.

This limited warranty is also limited to the distance of the product being stored/installed to Saltwater Coasts

0 - 1 mile from coast line: 2 years

2 - 20 miles from coast line: 8 years

>20 miles from coast line: 15 years

### REGISTRATION INFORMATION

Thank you for your purchase of your Highland Steel Fencing product. Please take a moment to register your product to ensure your receipt of all the associated Master Halco warranty benefits.

Save yourself the postage and register your warranty online at: [MasterHalco.com/Warranty](http://MasterHalco.com/Warranty)

Or, please save the original information, print and complete all lines of required information below, and mail a legible copy to MASTER HALCO • ATTN: WARRANTY REGISTRATION • 3010 LBJ FREEWAY SUITE 800 • DALLAS, TEXAS 75234

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ DATE PURCHASED \_\_\_\_\_

EMAIL \_\_\_\_\_ DATE INSTALLED \_\_\_\_\_

PRODUCT STYLE PURCHASED \_\_\_\_\_

INSTALLER'S COMPANY NAME \_\_\_\_\_



MasterHalco.com | 888-MH-Fence

Branch service centers are located throughout North America.

©7/22



*Scan me!*  
Find your local  
Master Halco branch  
and contact us today!

MH-N02742



MasterHalco.com • 888-643-3623 • [Contact@MasterHalco.com](mailto:Contact@MasterHalco.com)





# HIGHLAND<sup>®</sup>

## STEEL FENCING

Highland Steel Fencing by Master Halco is the ideal steel fencing solution that offers strength, security, and clear views of your property. The design of the fence adapts effortlessly to the rolling terrain to enhance the beauty of your landscaping.

With a wide selection of the most popular styles, heights, and accessories, Highland Steel Fencing provides an affordable solution for security for your property, children, and pets.

The strength of steel and the high-quality, durable powder coat finish will provide years of long-lasting beauty and maintenance-free performance; all backed by a 15 year limited warranty.



## PRODUCT DETAILS

- 1.06" x 1.18" 14 gauge rails
- 5/8" x 5/8" 18 gauge square pickets
- 2" x 2" Posts - 16 gauge and 14 gauge available
- Universal, Line and Flat Mount brackets
- Patented hidden fastener eliminates rivets in each picket for cleaner lines
- 8' wide panels can rack up to 30", allowing the fence to flow with the terrain and blend into the landscape.
- 8 stage durable powder coat finish for a long lasting, low-maintenance finish

Master Halco, Inc. is a service company and is located in Birmingham, Alabama.

MasterHalco.com • 888-643-3623 • Contact@MasterHalco.com

## STYLES & HEIGHTS

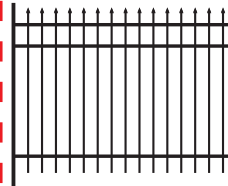
Four different panel styles are available in a wide assortment of sizes. All fence styles in Highland include matching welded walking gates and options for custom gates.

### SPEAR TOP

The classic wrought iron styling that provides an extra level of security.

Rail Designs Available:  
3-rail

Heights Available:  
4', 5', 6'

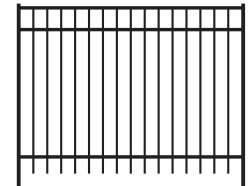


### UNIVERSAL TOP

Modern styling of steel fencing that provides security and elegance in a simple design.

Rail Designs Available:  
3-rail

Heights Available:  
4', 5', 6'

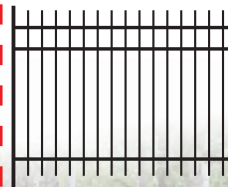


### PICKET TOP

Simple, classic, and timeless styling providing security and clean views.

Rail Designs Available:  
3-rail

Heights Available:  
4', 5', 6'



### UNIVERSAL/POOL

Modern styling with a flat bottom, perfect for pool applications. Please check your local pool code requirements.

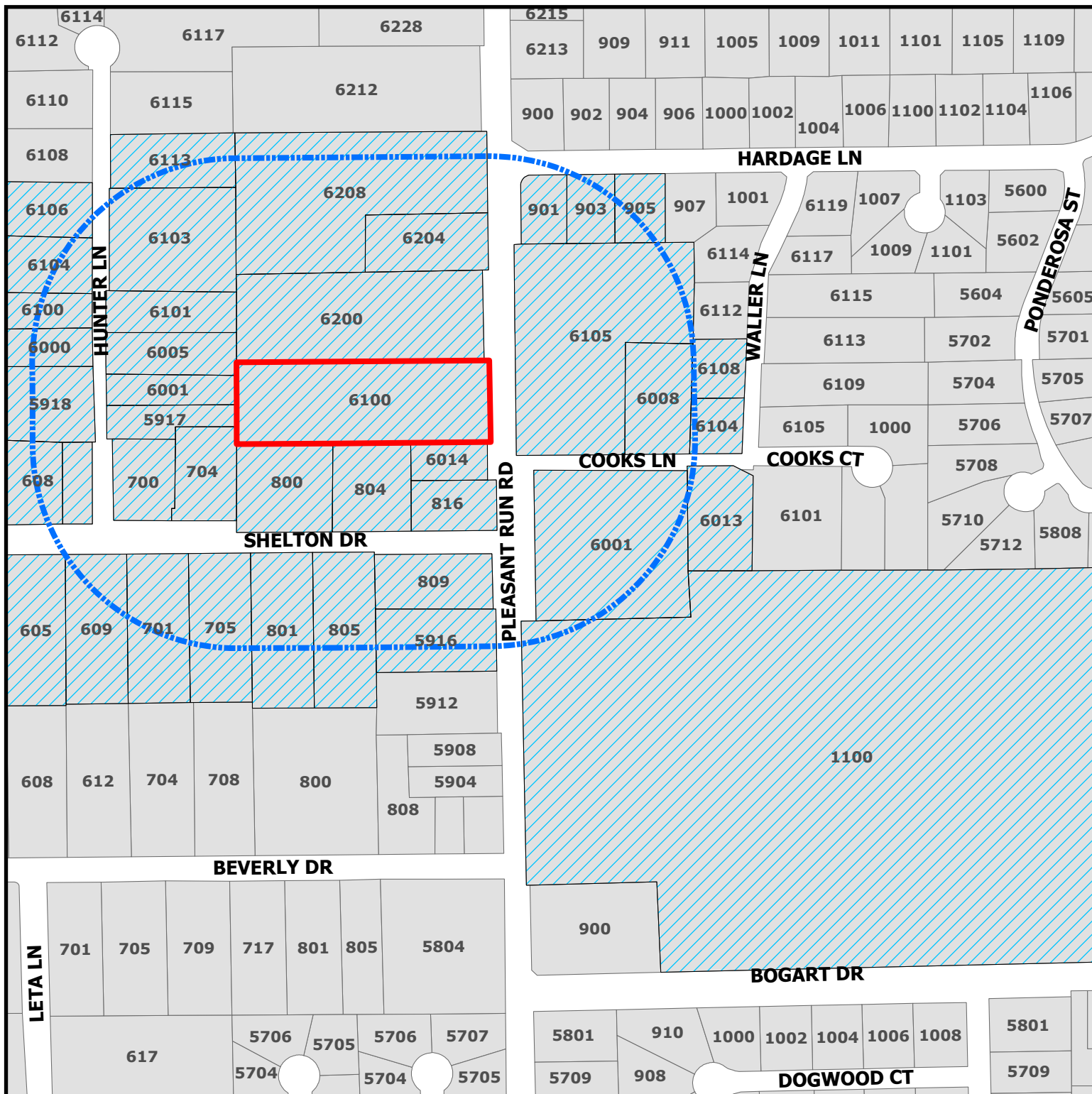
Rail Designs Available:  
2-rail, 3-rail

Heights Available:  
4', 54", 5', 6'





# Notification Map

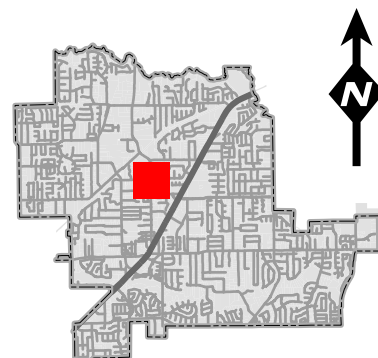


## ZC23-015

6100 Pleasant Run Rd

**DISCLAIMER:**  
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Parcels to be notified
-  Buffer
-  Subject Property





## NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.**  
**City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.**  
**3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

**Request:** Consideration of a Special Use Permit for a non-compliant fence on Lot 1, Block 1, of the Congregation Beth Israel Addition. The request is to allow a 6-foot steel fence adjacent to residential properties rather than the required 8-foot masonry wall.

**Zoning Case:** ZC23-015

**Applicant:** Jeffrey Cohen

**Owner:** Congregation Beth Israel

**Location:** 6100 Pleasant Run Rd

**Property Description:** Lot 1, Block 1, Congregation Beth Israel Addition

**Present Zoning:** AG

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

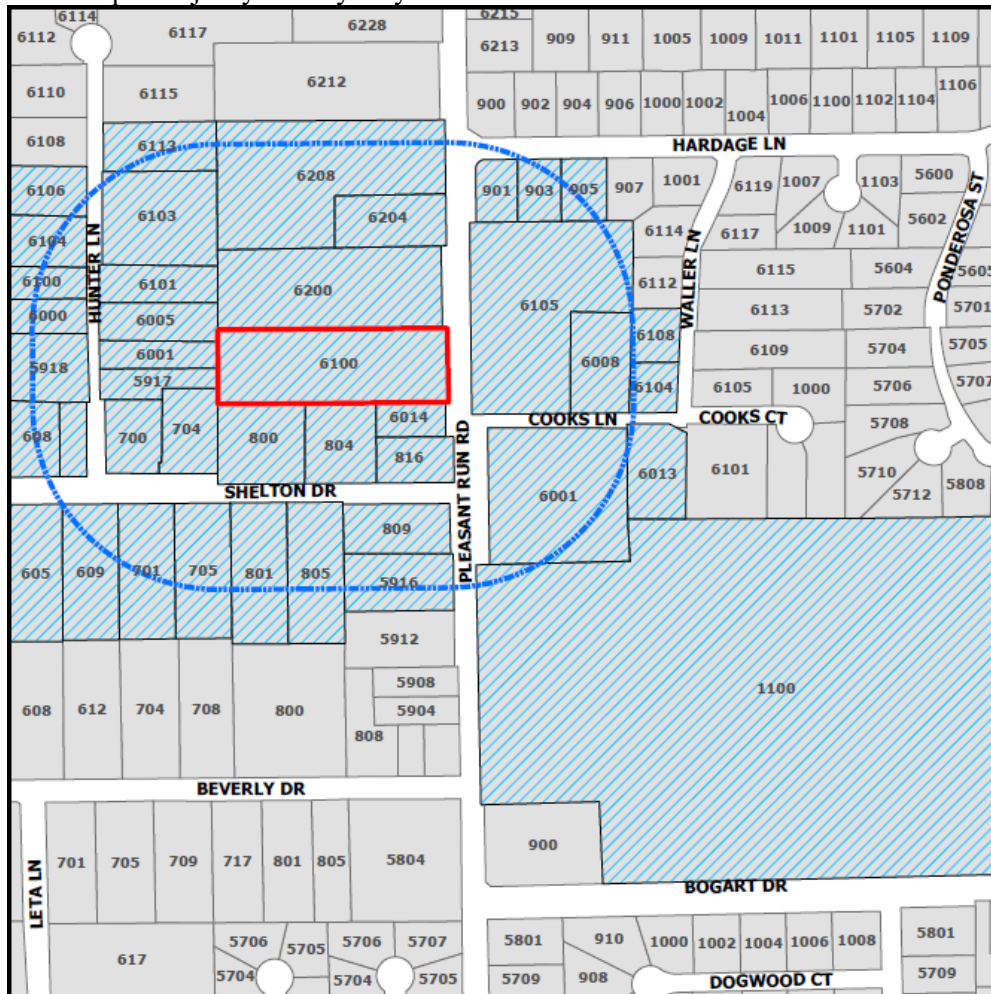
All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville, TX 76034**

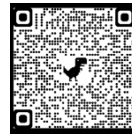


## NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

*Jacquelyn Reyst*

## NOTICE OF PUBLIC HEARING

Jacquelyn Reyff  
Principal Planner  
[jreyff@colleyville.com](mailto:jreyff@colleyville.com)



| OBJECTID | Owner Name                  |
|----------|-----------------------------|
| 1        | CONGREGATION BETH ISRAEL    |
| 2        | GABLE, STEPHAN D            |
| 3        | SLINEY, PAMELA M            |
| 4        | BERNETT, ERIN               |
| 5        | CAMA, KARL                  |
| 6        | PINE, JAMES W               |
| 7        | FLEISCHER, CHARLES          |
| 8        | JENKINS, STEWART A          |
| 9        | MCMEANS, JAY B              |
| 10       | LOVE, KEVIN D               |
| 11       | ROBARE, LISA                |
| 12       | KHUBCHANDANI, ZUBIN         |
| 13       | STEPHENS, BILLY G           |
| 14       | HEDGES, B D                 |
| 15       | NORVILLE, MADELYN E         |
| 16       | GUNNIP, MATTHEW             |
| 17       | HOPSON, JOHN D              |
| 18       | ARMOR CAPITAL LLC           |
| 19       | MCINTYRE, TREVOR            |
| 20       | GROSSMAN, LISA              |
| 21       | DALEY FAMILY TRUST          |
| 22       | YOUNG, BRADLEY A            |
| 23       | ELMS, JASON R               |
| 24       | BAILEY, DANE                |
| 25       | RICKS, JEROME               |
| 26       | MENON, SUNEEL               |
| 27       | HUGHES, HOWARD              |
| 29       | MOORE, JERRY D              |
| 30       | PLEASANT RUN BAPTIST CHURCH |
| 31       | LIU & PENG LTD              |
| 32       | DAY, JAMES B                |
| 33       | STACY, MICHAEL              |
| 34       | LOTHROP, WILLIAM D          |
| 35       | KERLEE, TWYLA               |
| 36       | SRP SUB LLC                 |
| 37       | WALKER, DONNA               |
| 38       | CRUSON, GLEN A              |
| 39       | COULTER, MONA COOK          |
| 40       | GRAPEVINE, ISD              |
| 41       | FARAGHER, JACK              |
| 42       | ALIANNE ESTATES             |
| 43       | GRAPEVINE COLLEYVILLE ISD   |

| Owner Address |
|---------------|
|---------------|

|                               |
|-------------------------------|
| PO BOX 397                    |
| 705 SHELTON DR                |
| 6008 COOKS LN                 |
| 704 SHELTON DR                |
| 605 SHELTON DR                |
| 5918 HUNTER LN                |
| 700 SHELTON DR                |
| 905 HARDAGE LN                |
| 6013 COOKS LN                 |
| 6000 HUNTER LN                |
| 6001 HUNTER LN                |
| 6208 PLEASANT RUN RD          |
| 612 SHELTON DR                |
| 6104 WALLER LN                |
| 701 SHELTON DR                |
| 809 SHELTON DR                |
| 903 HARDAGE LN                |
| 2221 E CONTINENTAL BLVD # 140 |
| 5917 HUNTER LN                |
| 6014 PLEASANT RUN RD          |
| 37 PIAZZA LN                  |
| 6100 HUNTER LN                |
| 801 SHELTON DR                |
| 6106 HUNTER LN                |
| 816 SHELTON DR                |
| 6204 PLEASANT RUN RD          |
| 901 HARDAGE LN                |
| 6101 HUNTER LN                |
| 6005 PLEASANT RUN RD          |
| 6103 HUNTER LN                |
| 805 SHELTON DR                |
| 6104 HUNTER LN                |
| 609 SHELTON DR                |
| 800 SHELTON DR                |
| 1717 MAIN ST SUITE 2000       |
| 804 SHELTON DR                |
| 5916 PLEASANT RUN RD          |
| 6105 PLEASANT RUN RD          |
| 3051 IRA WOODS AVE E          |
| 6005 HUNTER LN                |
| 6201 Theresa Lane             |
| 3051 IRA E WOODS AVE          |



## Owner City

COLLEYVILLE, TX  
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COLLEYVILLE, TX  
DALLAS, TX  
COLLEYVILLE, TX  
COLLEYVILLE, TX  
COLLEYVILLE, TX  
GRAPEVINE, TX  
COLLEYVILLE, TX  
COLLEYVILLE, TX  
GRAPEVINE, TX

| Owner Zip | Situs Address        |
|-----------|----------------------|
| 76034     | 6100 PLEASANT RUN RD |
| 76034     | 705 SHELTON DR       |
| 76034     | 6008 COOKS LN        |
| 76034     | 704 SHELTON DR       |
| 76034     | 605 SHELTON DR       |
| 76034     | 5918 HUNTER LN       |
| 76034     | 700 SHELTON DR       |
| 76034     | 905 HARDAGE LN       |
| 76034     | 6013 COOKS LN        |
| 76034     | 6000 HUNTER LN       |
| 76034     | 6001 HUNTER LN       |
| 76034     | 6208 PLEASANT RUN RD |
| 76034     | 612 SHELTON DR       |
| 76034     | 6104 WALLER LN       |
| 76034     | 701 SHELTON DR       |
| 76034     | 809 SHELTON DR       |
| 76034     | 903 HARDAGE LN       |
| 76092     | 6200 PLEASANT RUN RD |
| 76034     | 5917 HUNTER LN       |
| 76034     | 6014 PLEASANT RUN RD |
| 76034     | 608 SHELTON DR       |
| 76034     | 6100 HUNTER LN       |
| 76034     | 801 SHELTON DR       |
| 76034     | 6106 HUNTER LN       |
| 76034     | 816 SHELTON DR       |
| 76034     | 6204 PLEASANT RUN RD |
| 76034     | 901 HARDAGE LN       |
| 76034     | 6101 HUNTER LN       |
| 76034     | 6001 PLEASANT RUN RD |
| 76034     | 6103 HUNTER LN       |
| 76034     | 805 SHELTON DR       |
| 76034     | 6104 HUNTER LN       |
| 76034     | 609 SHELTON DR       |
| 76034     | 800 SHELTON DR       |
| 75201     | 6108 WALLER LN       |
| 76034     | 804 SHELTON DR       |
| 76034     | 5916 PLEASANT RUN RD |
| 76034     | 6105 PLEASANT RUN RD |
| 76051     | 1100 BOGART DR       |
| 76034     | 6005 HUNTER LN       |
| 76034     | COURTESY NOTICE      |
| 76051     | STATE REQUIRED       |





## NOTICE OF PUBLIC HEARING

DAY, JAMES B  
805 SHELTON DR  
COLLEYVILLE, TX 76034

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**Zoning Case:** ZC23-015

**Applicant:** Jeffrey Cohen

**Owner:** Congregation Beth Israel

**Location:** 6100 Pleasant Run Rd

**Property Description:** Lot 1, Block 1, Congregation Beth Israel Addition

**Present Zoning:** AG

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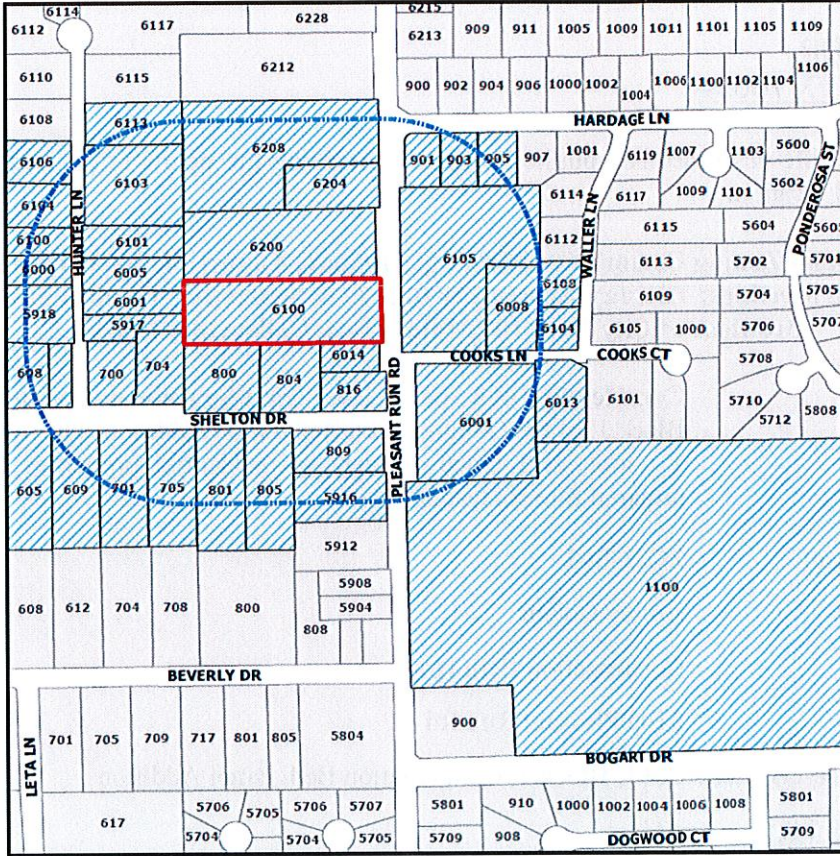
All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department**  
**City of Colleyville**  
**100 Main Street**  
**Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

*I AM  
UNABLE TO ATTEND.*  
SEE BACK

# NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyer

Jacquelyn Reyff  
Principal Planner  
[jreyff@colleyville.com](mailto:jreyff@colleyville.com)

JAMES DAY - 805 SHELTAN DR.  
MY CONCERN WOULD BE THAT CONGREGATION  
BETH ISRAEL BE REQUIRED TO KEEP THE AREA  
BETWEEN THEIR FENCE AND THE NEIGHBORS  
FENCE CLEAR AND CLEAR OF ALL FOREIGN  
MATTER AT ALL TIMES. (TREES, VINES ETC.)

THANK YOU,  
James B. Day



8-4-2023

Planning + Zoning Department  
Zoning Case ZC 23015  
owner Congregation Beth Israel

Donna Walker 804 Shelton Dr Colleyville

Colleyville Resident since December 1986

I am only in favor of the 6 foot steel fence.

any type of maintenance between my existing fence and the new fence will be handled by Congregation Beth Israel.

Weeds, vines, leaf debris, trees, new trees that may sprout up, animals or critters that may take up residency in between my fence and the new fence will be handled by and taken care of by Congregation Beth Israel.

I am concerned about the gap in between the two fences, and the drainage of rain water.

I may not be able to attend the meeting and I want my concerns noted. Please let me know once you receive my comments.

Thank you  
Donna Walker

## **ORDINANCE O-23-2251**

**AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 3.02 ACRES, BEING LOT 1, BLOCK 1, CONGREGATION BETH ISREAL ADDITION, LOCATED AT 6100 PLEASANT RUN ROAD BY AUTHORIZING A SPECIAL USE PERMIT FOR A 5-FOOT STEEL FENCE ADJACENT TO RESIDENTIAL USES; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville has received an application for a Special Use Permit for a 5-foot steel fence adjacent to residential uses under Case No. ZC23-015; and

**WHEREAS,** the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

**WHEREAS,** the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

**WHEREAS,** the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a 5-foot steel fence adjacent to residential uses on 3.02 acres, being Lot 1, Block 1, Congregation Beth Israel Addition, located at 6100 Pleasant Run Rd, as depicted on the attached as Exhibit "A".



Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

**1. GENERAL**

- a. The Special Use Permit shall apply to a steel fence 5-feet in height being located along the side and rear property lines.
- b. It shall be generally consistent with the site plan and as depicted on the attached Exhibit "B".
- c. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood  
Brandi Elder, Place 1  
Scotty Richardson, Place 3  
Chuck Kelley, Place 5

|       |                             |       |
|-------|-----------------------------|-------|
| _____ | Mayor Pro Tem Callie Rigney | _____ |
| _____ | George Bond, Place 2        | _____ |
| _____ | Ben Graves, Place 4         | _____ |
| _____ |                             |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

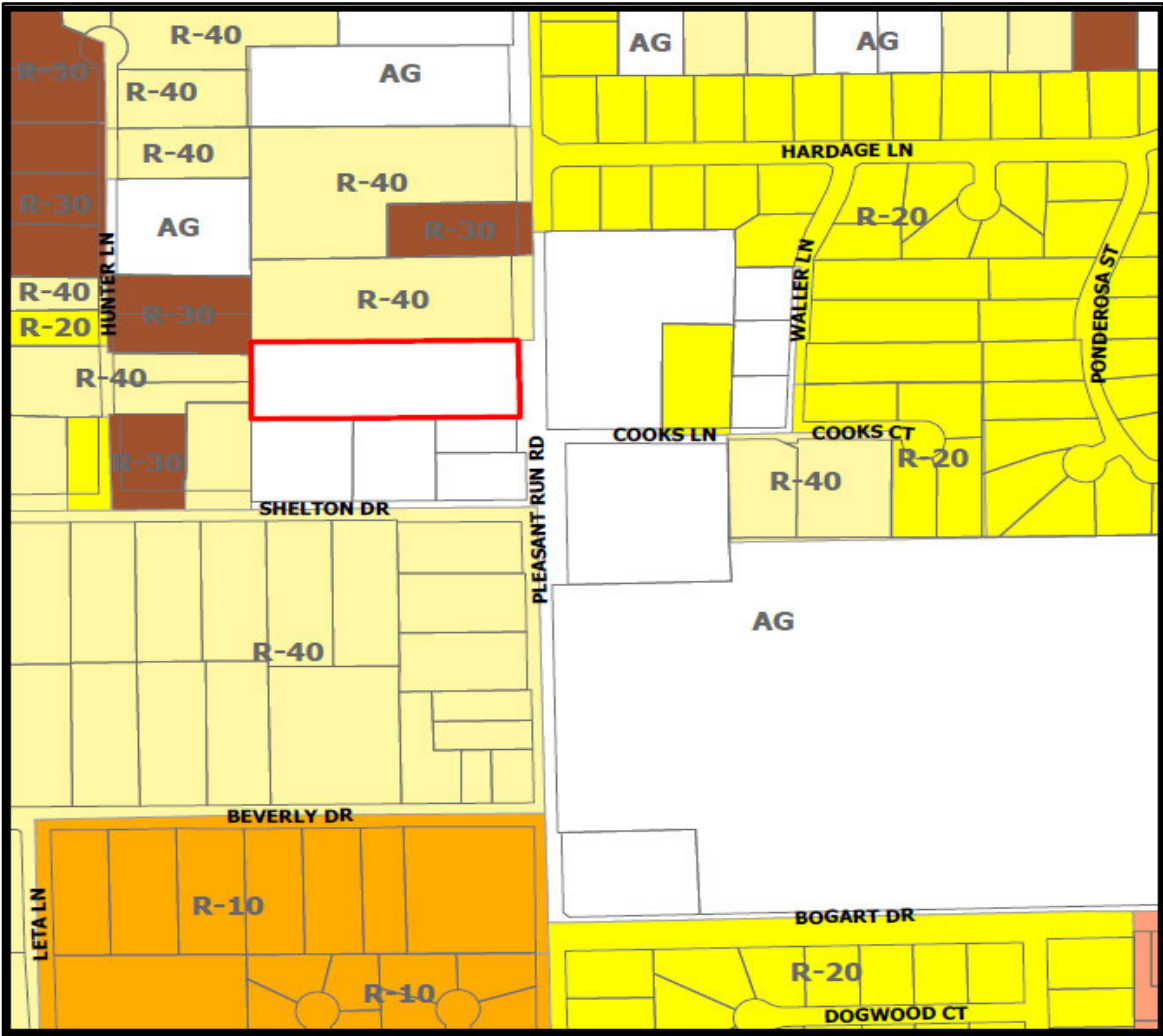
Bobby Lindamood  
Mayor

**APPROVED AS TO FORM:**

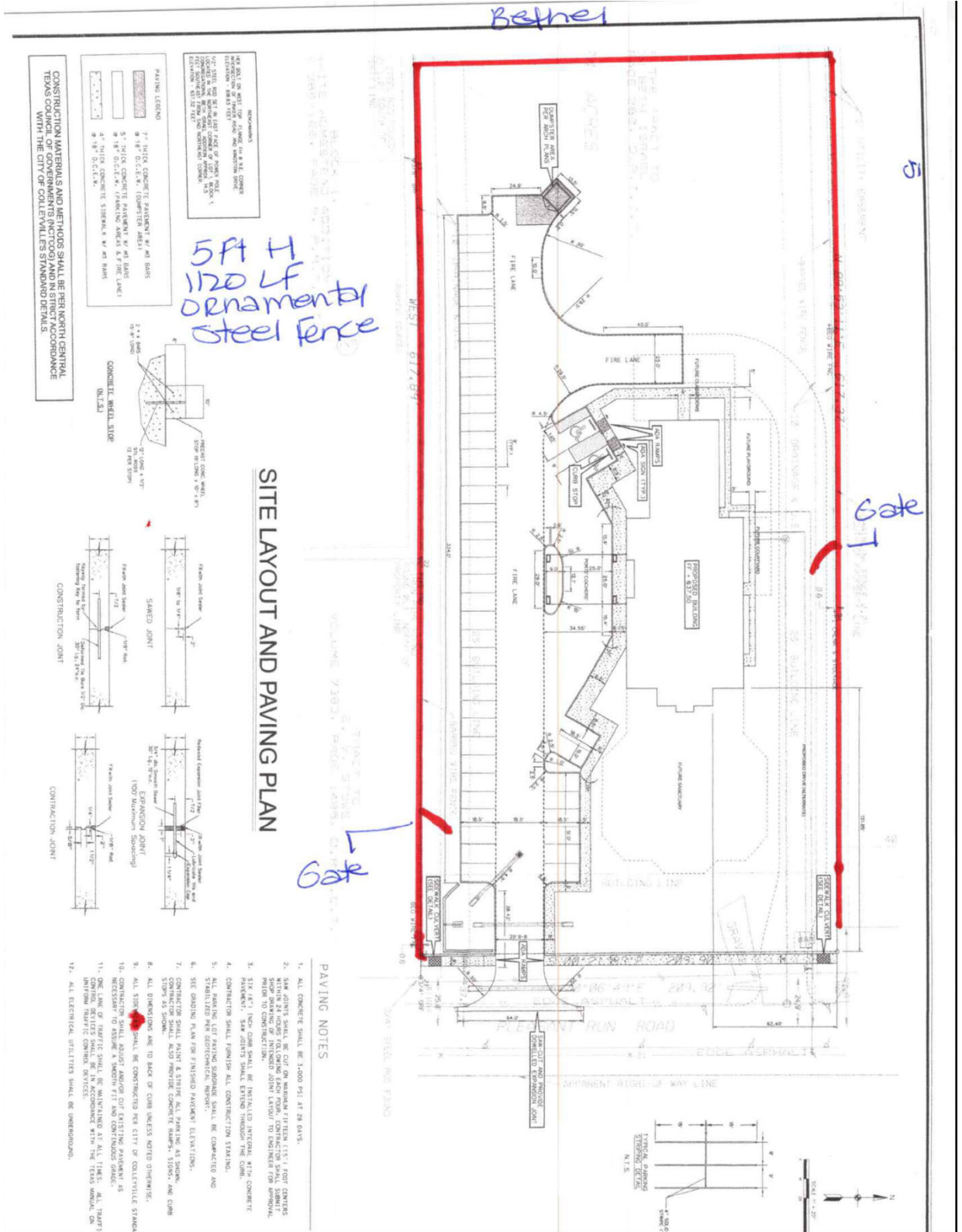
Whitt Wyatt  
City Attorney



Exhibit "A" - Location and Zoning Map



# Exhibit "B" – Site Plan







## 15 YEAR LIMITED WARRANTY

Highland Steel Commercial Fence products are produced with the highest quality material and handled with the utmost respect. Our team of professionals can order to meet demands and customizations that may be requested by the industry.

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1. Damage deemed to have originated during the manufacturing period
2. Faulty installation issues caused by defective product originating from the manufacturing period
3. Paint issues deemed to have originated during the manufacturing period
4. Issues caused by the use of the product in an environment not intended for use
5. Damage caused from packaging material deemed to originate from the manufacturing period

If the product is found to have a defect, the original purchaser must submit the appropriate evidence to the nearest branch of this warranty form is not a condition of warranty coverage. The end user must adequately prove that the material installed at the time of purchase is the same as the material installed at the time of purchase. The end user must provide a copy of the original receipt of the purchase of the product. If a claim is made against this warranty, Master Halco will first require pictures and written testimony of the issue. If a claim is made against this warranty, Master Halco will prevent on sight all

This limited warranty is also limited to the distance of the product being stored/shipped to Shipwreck Coasts

5 - 30 miles from coast line 8 years  
30 - 100 miles from coast line 10 years  
100 - 200 miles from coast line 12 years  
200 miles from coast line 15 years

### REGISTRATION INFORMATION

Thank you for your purchase of your Highland Steel Fencing product. Please take a moment to register your product to ensure your receipt of all the associated Master Halco warranty benefits.

Save yourself the postage and register your warranty online at: [MasterHalco.com/Warranty](http://MasterHalco.com/Warranty)

On please have the original receipt, your end complete all lines of received information below and mail a legible copy to: MASTER HALCO - ATTN: WARRANTY REGISTRATION - 3000 LAJ FREEMAN DRIVE 2ND - DALAS, TEXAS 75244

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ DATE PURCHASED \_\_\_\_\_

EMAIL \_\_\_\_\_ DATE INSTALLED \_\_\_\_\_

PRODUCT STYLE PURCHASED \_\_\_\_\_

INSTALLER'S COMPANY NAME \_\_\_\_\_



MH - N02742



MasterHalco.com • 888-643-3623 • [Contact@MasterHalco.com](mailto:Contact@MasterHalco.com)





## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

---

**Agenda Number** 5c

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2252

**Type** Ordinance

**Department** Community Development

---

### **Title**

Consideration of a Special Use Permit to allow a non-compliant fence for Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road, Case ZC23-016

### **Explanation**

#### ***First Reading and Public Hearing***

Boyce Estes, the applicant, has submitted a request for a Special Use Permit (SUP) for a street side yard fence to extend beyond the building setback and be located on the property line along Glade Road on Lot 1, Block A, of the Shanklin Farm Addition, being approximately 0.87 acres, and zoned R-20 Single Family Residential district.

**Existing Conditions/Background:** The subject property, 4820 Bill Simmons Road, has R-20 zoning and is located at the Southwest corner of the intersection of Glade Road and Bill Simmons Road. The subject property will have a new single-family residence.

**SUP Request:** The applicant is requesting approval of an SUP to allow a six (6) foot wrought iron fence to encroach into the street side yard setback. The proposed fence is requested to be placed on the property line encroaching on an 11.5-foot roadway and pedestrian easement.

*Ordinance* – Section 3.26 Fences, Free Standing Walls, and Screening Materials Regulations of the Land Development Code establishes the maximum size and location of fencing to be permitted by staff on a residential lot:

"E. Fence and Free-Standing Wall Setback Requirement:

2. Corner Side Yards: Except where allowed elsewhere in this chapter, no fence or free standing wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall extend into the required street side yard. The regulations of 1.a through 1.d above shall apply.

Regulation "2" above applies in this case requiring that no fence be allowed to extend into the street side yard, which is 30 feet per the R-20 zoning. The applicant proposes to locate a 6-foot wrought iron fence onto the side property line which will encroach into the street side yard setback. The Land Development Code provides the opportunity to request an SUP to deviate from the requirements.



**Special Use Permit Provision:** Any request for a building permit for a fence/wall which does not meet the criteria in this section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

**Analysis:** The applicant is proposing a six-foot wrought iron fence located on the street side property line and encroaching on an 11.5-foot roadway and pedestrian easement.

**Plat Status:** Lot 1, Block A, of the Shanklin Farm Addition.

**DRC Review:** The DRC met on July 24<sup>th</sup> and determined the case could be scheduled for the next available Planning and Zoning Commission meeting.

**Drainage:** NA

**Surrounding Development:** The properties to the south and east are zoned R-20 and contain single-family residential development. The property to the west is zoned R-30 and contains single-family residential development. The property to the north is zoned R-40 Single Family Residential and is improved with single-family residential development.

**Public Notification:** Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

**Staff Recommendation:** Staff recommends denial of the requested SUP as it does not meet the technical requirements of the Land Development Code.

**Planning and Zoning Commission Recommendation:** The Planning and Zoning Commission recommended approval of the request with the fence allowed at a distance of 4-feet from the sidewalk at the August 28, 2023 Special Meeting by a vote of 6-0. One commissioner abstained.

## **Recommendation**

Denial

## **Attachments**

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Plat

6. Site Plan
7. Photos Provided by Applicant
8. Notification Map
9. Notification Letter
10. Notification List
11. Letters Received
12. Ordinance O-23-2252



# Aerial Map

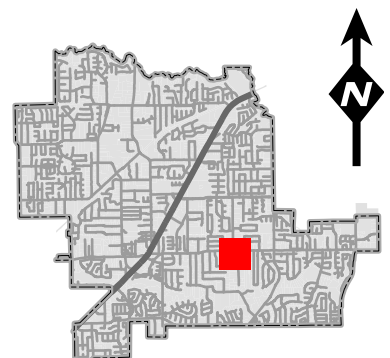


## ZC23-016

4820 Bill Simmons

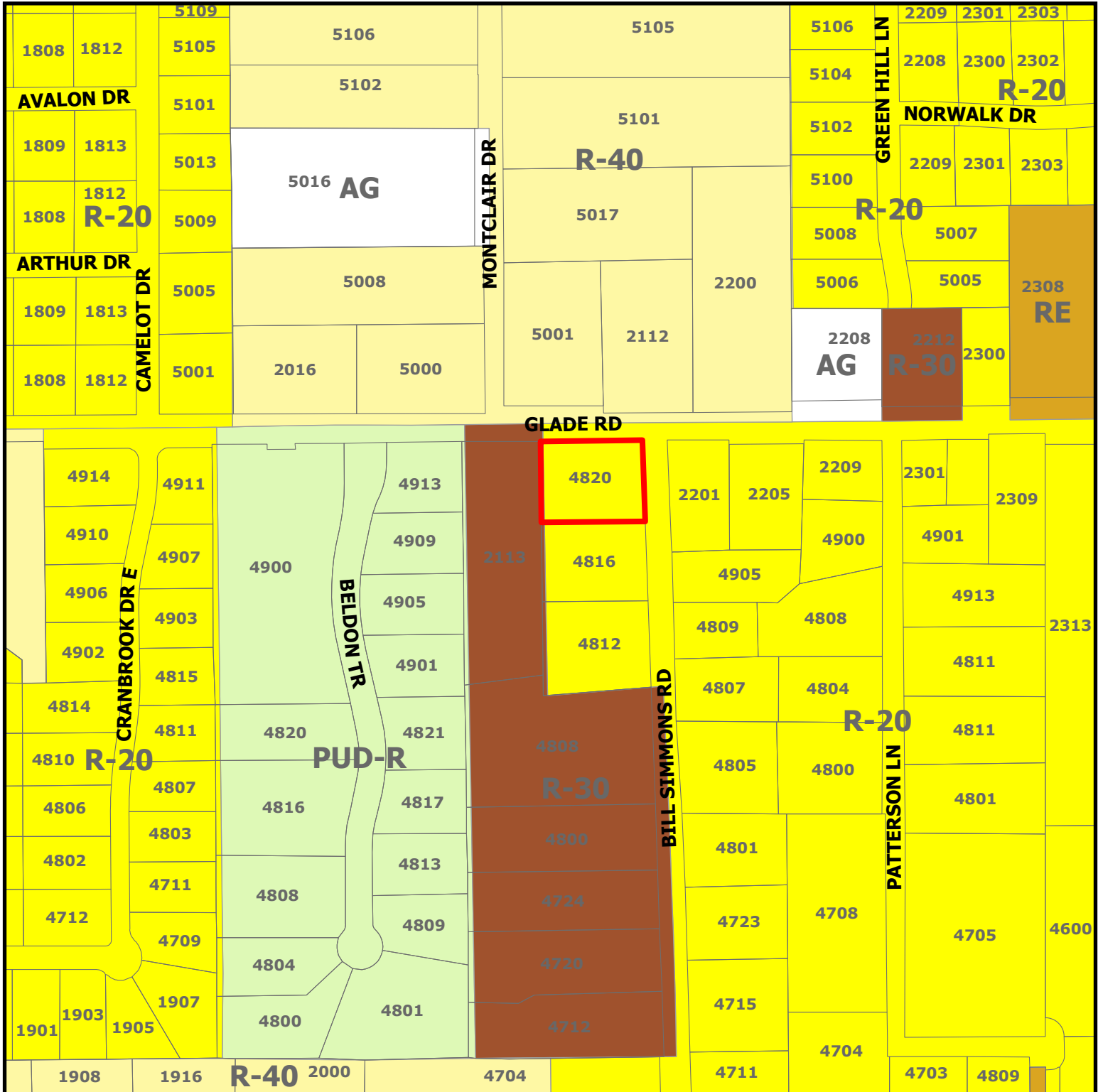
**DISCLAIMER:**  
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property





# Zoning Map

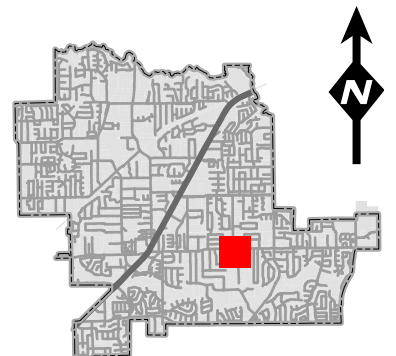


**ZC23-016**

**4820 Bill Simmons**

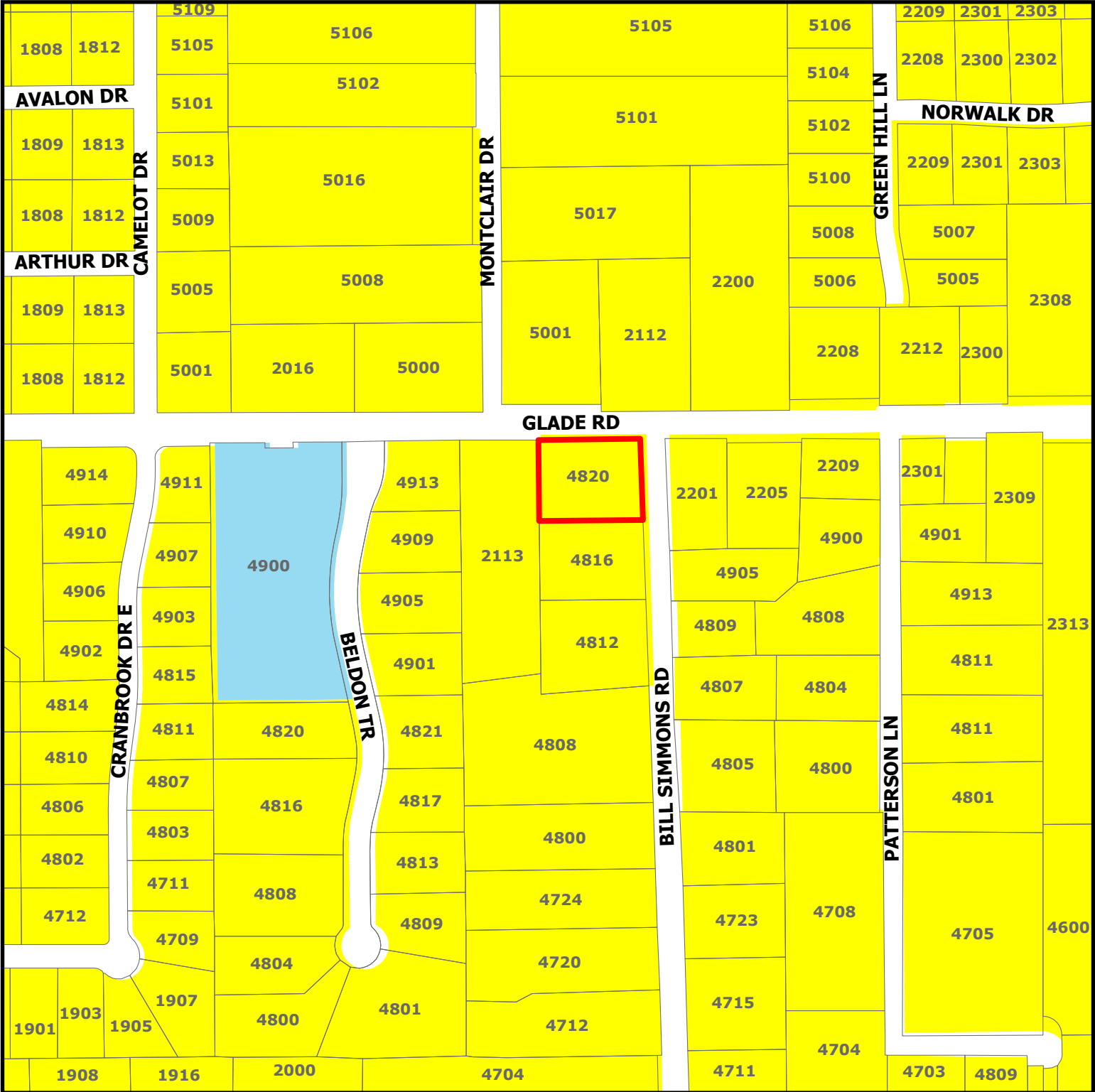
**DISCLAIMER:**  
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property





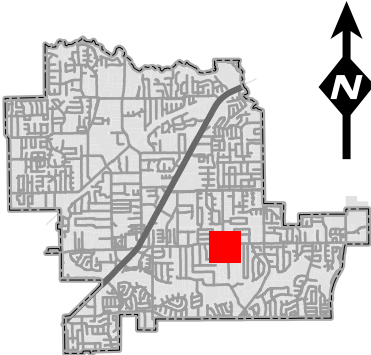
# Future Land Use Map



**ZC23-016**  
**4820 Bill Simmons**

**DISCLAIMER:**  
 This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

- Residential
- Water Body
- Subject Property



## **Narration and supporting documents for SUP for 4820 Bill Simmons Road.**

My wife and I have been long time Colleyville residents. In 2021, after retiring, we sold our home of 23 years in Thornbury subdivision in Colleyville and immediately began looking in Colleyville for a lot to build our “toe tag home.” Lots were fairly scarce, but we eventually found and purchased the lot at 4820 Bill Simmons Road. It is located at the corner of Bill Simmons and Glade and is just a few streets down Glade from our prior home.

We are here tonight seeking a Special Use Permit to place a side yard fence (Glade Road side) at the property line (2 feet from sidewalk)(Option A) or 2 feet from the property line (4 feet from the sidewalk) (Option B). (See Exhibit 1 and Photos 1 & 2) This location is necessary to allow sufficient width of the driveway to allow entry and exit from the side entry garage. Currently, the width of the driveway with the current design is about 24 feet. This is the minimum recommended width required in parking lots and a preferred recommended width is 26 to 28 feet. Any fence placed on the south side of the 4 large pine trees along Glade would greatly magnify the difficulty of access to and from the garage.

We are proposing to construct a wrought iron fence but will build whatever type fence the city requests. (See Photo 3 and Illustration 1)

We feel that the proposed location of the fence is justified for the following reasons:

1. The fence would be consistent with most of the other fences on Glade which, almost without exception, are located at or within a few feet on the sidewalk. (See Photos 4 to 11)
2. It does not violate anything in the description in Section 3.26 of the Colleyville Land Development Code under “Scope” which reads “regulate fences...in a manner to promote safety, preserve property values, promote the general welfare of the City of Colleyville and to enhance the aesthetic quality of the community”. I feel that a decorative wrought iron fence would enhance the aesthetic quality.
3. An argument could be made that rules governing lots of 40000 square feet which allows side fences at the property line could be considered for this lot. My lot is only about 5% less than 40000 square feet. If you consider the land that the city owns, but that I am required to irrigate and maintain (approx 2700 square feet of turf area between sidewalk and Glade Road and approx 3000 square feet of turf area between front property line and Bill Simmons pavement) (See Photo 12) the total area is significantly above 40000 square feet.
4. An argument could be made that the rules governing a subdivision fence could be applied because of the way the property was platted and subdivided into 3 lots.



Several factors influenced the site plan and house design including:

1. The buildable area of the lot is much smaller than the stated acreage. This is mainly due to a very large drainage easement on the back of the property. This easement was pushed forward another 27 feet due to a utility easement and further to protect the roots of several large elm trees on the back property line. I estimate that this reduces the buildable area by about one third. (See Exhibit 2 and Photos 13 & 14)
2. Our desire to design the house with aging in place considerations resulted in a one story house. This, in addition to the reduced buildable area, produced a floor plan which basically stretches from one side setback to the other. (See Exhibit 3)
3. We wanted to have the garage area on the Glade Road side of the house to mitigate exposure to road noise and for an increased sense of privacy, security and safety.

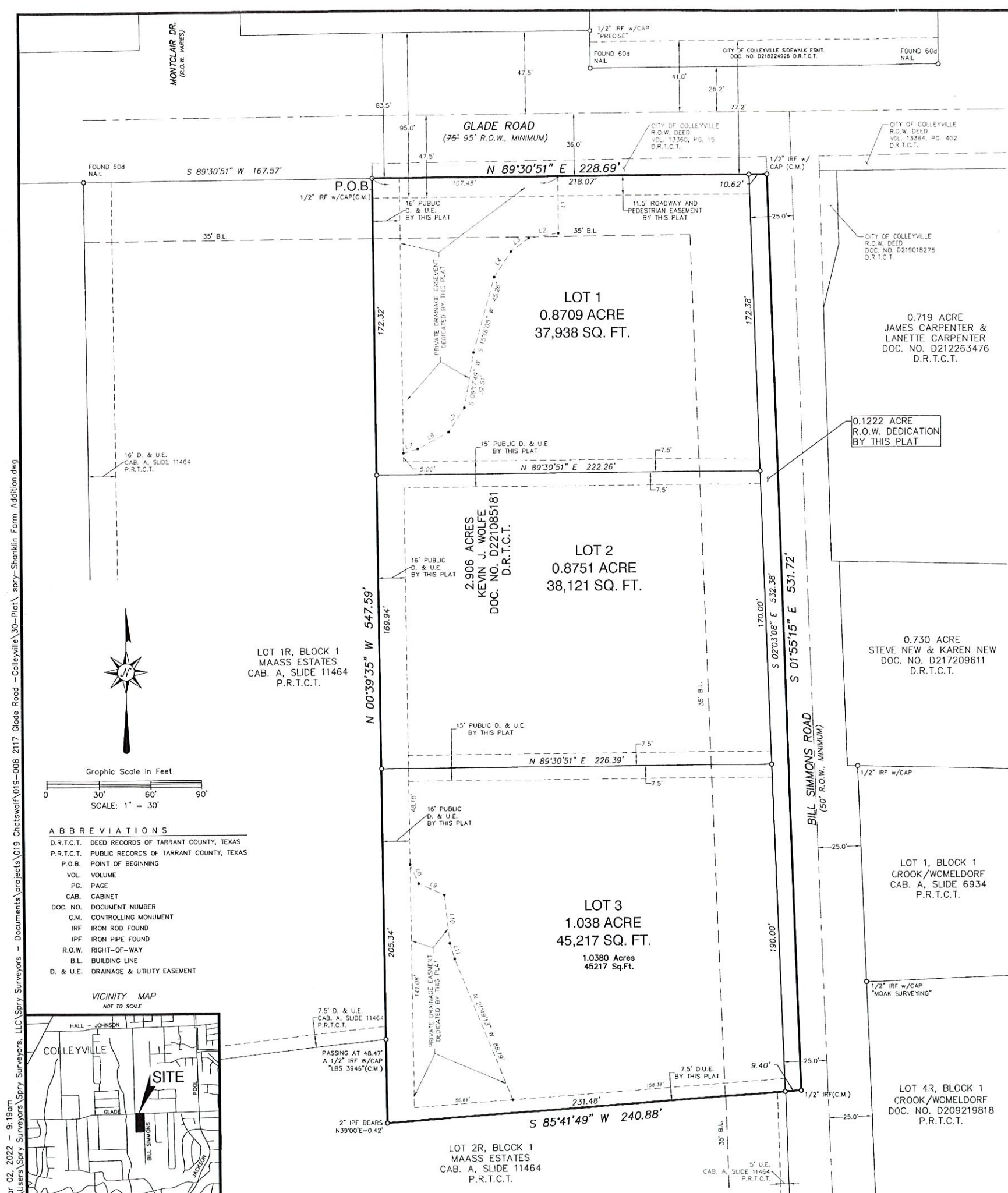
Obviously, some of the arguments for the fence placement do not completely satisfy the objective requirements. However, I do believe that there is a subjective component to these decisions and I think that is what makes the P&Z committee, the City Council and the city staff so valuable. I also think that many, if not most, of the lots currently available are available because they have significant limitations that shape the design elements of the house and the site planning. Sometimes, strict enforcement of regulations superimposed on the other limitations of a particular lot may well make that lot unsuitable for building puts it at a significant disadvantage compared to properties built previously that were not subjected to these regulations.

A separate issue that will be brought before the City Council is consideration of abandonment of the roadway and pedestrian easement as it is unlikely to be needed in light of the recent significant roadway work that has been done.

Thank you for your consideration,

Boyce Estes

Apr 02, 2022 - 9:19am  
Users\Spry Surveyors\Spry Surveyors - Documents\Projects\019-008-2117 Glade Road -Colleyville\30-Plot\ -spry-Shanklin Farm Addition.dwg



NOTES

1. This Survey is issued without the benefit of a current title report and is subject to revision upon receipt thereof. Surveyor has done no additional research for possible easements, restrictions or covenants which may affect this property.
2. All bearings shown hereon are based on the Texas Coordinate System of 1983, North Central Zone.
3. The Surveyor has not physically located any underground utilities and/or improvements which may be located under or near the subject property.
4. Unless otherwise noted, all boundary and/or lot corners for the subject property shown hereon are 1/2" iron rods set with a cap stamped "SPRY 5647".
5. Selling a portion of this addition by metes and bounds is a violation of the city Subdivision Ordinance and State platting statutes and is subject to fines and withholding of utilities and building permits.
6. According to the Flood Insurance Rate Map No. 48439C005K, published by the Federal Emergency Management Agency, dated: September 25, 2009, the surveyed property shown hereon does not lie within any special flood hazard area inundated by the 100-year flood.
7. On the issue date of this survey the property shown hereon is zoned R-20 according to the zoning map of the City of Colleyville and meet this district's setbacks.
8. Drainage Easements Restriction: No construction or filling, without the written approval of the City of Colleyville, shall be allowed within a drainage easement, and then only after a detailed engineering plans and studies show that no flooding will result, that no obstructions to the natural flow of water will result, and subject to all owners of the property by affected such construction becoming a party to the request. Where construction is permitted, all finished floor elevations shall be a minimum of 2 feet above the 100-year water surface/base flood elevation.
9. The Property Owner of any permanent storm water management facilities/ponds either HOA/private owner must file an Operations and Maintenance Plan as required by City of Colleyville Ordinance 0-20-2151 Sec. 42-73. This plan must be filed with the County Deed Office of Tarrant County. This Operations and Maintenance Plan is to be permanently linked to the deed of the land, regardless of changes in ownership.

SURVEYOR CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS:

That I, David Carlton Lewis, a Registered Professional Land Surveyor licensed in the State of Texas, do hereby certify that this Plat is true and correct and was prepared from an actual survey made under my supervision on the ground. Further, this survey conforms to the general rules of procedures and practices of the most current Professional Land Surveying Practices Act.

*David Carlton Lewis* 3/2/2022  
David Carlton Lewis, R.P.L.S.  
Texas Registration No. 5647  
Spry Surveyors, LLC  
8241 Mid Cities Blvd Ste 102  
North Richland Hills, TX 76182



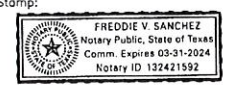
NOTARY CERTIFICATE  
STATE OF TEXAS  
COUNTY OF TARRANT

Before me, the undersigned authority, a Notary Public in and for the said County and State, on this day personally appeared DAVID CARLTON LEWIS, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations expressed herein.

Given under my hand and seal of office, this 2<sup>nd</sup> day of March, 2022.

*Freddie V. Sanchez*  
Notary Signature

Notary Stamp:



| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L1   | S 00°15'05" E | 33.16'   |
| L2   | S 80°57'41" W | 17.31'   |
| L3   | S 52°40'33" W | 12.85'   |
| L4   | S 33°20'11" W | 17.72'   |
| L5   | S 33°18'34" W | 16.88'   |
| L6   | S 61°13'57" W | 20.50'   |
| L7   | S 73°56'25" W | 8.66'    |
| L8   | S 24°03'46" E | 12.12'   |
| L9   | S 65°38'53" E | 16.26'   |
| L10  | S 06°11'03" E | 28.29'   |
| L11  | S 16°58'37" E | 9.44'    |

OWNER'S DEDICATION  
STATE OF TEXAS  
COUNTY OF TARRANT

WHEREAS, Kevin J. Wolfe is the owner of all that certain 2.906 acres of land, by virtue of the deed recorded in Document Number D221085181, in the Deed Records of Tarrant County, Texas (D.R.T.C.T.), out of Block 9, Edinburg American Land Mortgage company Ltd. Subdivision, recorded in Volume 114, Page 240 D.R.T.C.T., in the Simon Cotroll Survey, A-328, City of Colleyville, Tarrant County, Texas, and more particularly described by metes and bounds as follows: (All bearings shown hereon are based on the Texas Coordinate System of 1983, North Central Zone)

BEGINNING at a 1/2" iron rod with a cap found for the northwest corner of the herein described tract, common to the southwest corner of a City of Colleyville R.O.W. Tract, recorded in Volume 13360, Page 15, D.R.T.C.T., and common to the northeast corner of Lot 1R, Block 1, Maass Estates, recorded in Cabinet A, Slide 11464, in the Plat Records of Tarrant County, Texas (P.R.T.C.T.), and in the south right-of-way line of Glade Road (R.O.W. Varies);

THENCE North 89°30'51" East - 228.69' along the south right-of-way line of said Glade Road, to a 1/2" iron rod with a cap found for the northeast corner of the herein described tract, common to the southeast corner of said City of Colleyville R.O.W. Tract, in the west right-of-way line of Bill Simmons Road (R.O.W. Varies);

THENCE South 01°55'15" East - 531.72', along the east line of the herein described tract, common to the west right-of-way line of said Bill Simmons Road, to a 1/2" iron rod found for the southeast corner of the herein described tract;

THENCE South 85°41'49" West - 240.88' to the southwest corner of the herein described tract, common to an angle corner of Lot 2R, Block 1, of said Maass Estates, and from which a found 2" iron pipe found North 39°00'00" East - 0.42';

THENCE North 00°39'35" West, along the west line of the herein described tract, passing at a distance of 48.47' a 1/2" iron rod with a cap stamped LBS 3946' found for the common east corner of said Lot 1R and Lot 2R, Block 1, Maass Estates, and continuing for a total distance of 547.59' to the POINT OF BEGINNING and containing 2.906 acres of land.

NOW THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS:

That Kevin J. Wolfe, the Owner, does hereby adopt this plat designating the herein before described property as Lots 1, 2, and 3, Block A, Shanklin Farm Addition, on addition to the City of Colleyville, Tarrant County, Texas, and do hereby dedicate fee simple to the public use forever any streets, rights-of-way, and alleys shown thereon, and do hereby reserve the easements shown on this plat for the mutual use and accommodation of all public utilities desiring to use or using the same. Any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths in which any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on any of these easements, and any public utility shall at all times have the right of ingress and egress to and from and upon the said easement for the purpose of constructing, reconstructing, inspecting, and patrolling, without the necessity at any time of procuring the permission of anyone. This plat approved subject to all platting ordinances, rules, regulations, and resolutions of the City of Colleyville, Texas.

Witness our hands this 2<sup>nd</sup> day of March, 2022.

*Kevin J. Wolfe*  
Signature - Kevin J. Wolfe

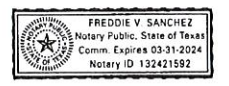
NOTARY CERTIFICATE  
STATE OF TEXAS  
COUNTY OF TARRANT

Before me, the undersigned authority, a Notary Public in and for the said County and State, on this day personally appeared Kevin J. Wolfe, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and considerations expressed herein.

Given under my hand and seal of office, this 2<sup>nd</sup> day of March, 2022.

*Freddie V. Sanchez*  
Notary Signature

Notary Stamp:



STAFF APPROVAL AUTHORITY

This amending is approved in accordance with Section 212.0065 of the Texas Local Government Code and the City of Colleyville Subdivision Regulations.

This 2<sup>nd</sup> day of March, 2022

*Benjamin B. B...*  
Community Development Director

PURPOSE OF MINOR PLAT  
The Purpose of Minor Plat is to subdivide this acreage tract into three residential lots.

A MINOR PLAT OF  
LOTS 1, 2, AND 3, BLOCK A  
SHANKLIN FARM ADDITION

AN ADDITION TO THE CITY OF COLLEYVILLE,  
WHICH IS 2.906 ACRES OF LAND  
IN THE SIMON COTROLL SURVEY, A-328  
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS

SURVEYOR: Spry Surveyors, LLC  
8241 Mid-Cities Blvd., Ste.102  
North Richland Hills, TX 76182  
Phone: 817-776-4049  
Spry Project No. 019-008-30  
Firm Reg. No. 10112000

ENGINEER: Hamilton Duffy, P.C.  
E.S.&C.M., Inc.  
8241 Mid-Cities Blvd., Ste.100  
North Richland Hills, TX 76182  
Phone: 817-268-0408

OWNER: Kevin J Wolfe  
PO Box 915  
Colleyville, TX 76034



# ABBREVIATIONS

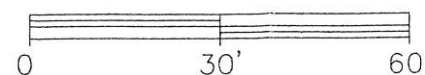
P.R.T.C.T. PLAT RECORDS OF TARRANT COUNTY, TEXAS  
VOL. VOLUME  
PG. PAGE  
C.M. CONTROLLING MONUMENT  
IRF IRON ROD FOUND  
R.O.W. RIGHT-OF-WAY  
B.L. BUILDING LINE  
D.&U.E. DRAINAGE AND UTILITY EASEMENT  
CONC. CONCRETE

# LEGEND

○ BOUNDARY CORNER  
+ FIRE HYDRANT  
⊗ WATER VALVE  
⊠ WATER METER  
● POWER POLE  
→ GUY WIRE  
□ COMMUNICATION PEDESTAL  
▣ COMMUNICATION VAULT  
△ UNDERGROUND COMMUNICATION MARKER  
● CLEAN OUT  
— OE — OVERHEAD UTILITY LINE



Graphic Scale in Feet



SCALE: 1"=30'

GLADE ROAD

(R.O.W. VARIES)

ASPHALT (UNDER REPAIRS)

NATURAL GROUND

N 89°30'51" E 218.07'

CONC. WALK

1/2" IRF w/CAP (C.M.)

10" Ø OPENING

1/2" IRF w/CAP "SPRY 5647" (C.M.)

STONE WALL

27'

18" STONE WALL

11.5' ROADWAY AND PEDESTRIAN EASEMENT  
DOC. NO. D222058637 P.R.T.C.T.

35' B.L.

NATURAL GROUND

0.8709 ACRE

LOT 1, BLOCK A  
SHANKLIN FARM ADDITION  
DOC. NO. D222058637 P.R.T.C.T.

ADDRESS: 4820 BILL SIMMONS ROAD

LOT 1R, BLOCK 1  
MAASS ESTATES  
CAB. A, SLIDE 11464  
P.R.T.C.T.

N 00°39'35" W 172.32'

WROUGHT IRON FENCE

PRIVATE DRAINAGE EASEMENT  
DOC. NO. D222058637 P.R.T.C.T.

16' PUBLIC D. & U.E.  
DOC. NO. D222058637 P.R.T.C.T.

NATURAL GROUND

15' PUBLIC D. & U.E.  
DOC. NO. D222058637 P.R.T.C.T.

S 89°30'51" W 222.26'

LOT 2, BLOCK A  
SHANKLIN FARM ADDITION  
DOC. NO. D222058637 P.R.T.C.T.

1/2" IRF w/CAP "SPRY 5647" (C.M.)

WOOD FENCE ON STONE WALL

7.5'

1/2" IRF w/CAP "SPRY 5647" (C.M.)

7.5'

S 02°03'08" E 172.38'

CONC. DRIVE

35' B.L.

"DEAD END" SIGN

ASPHALT

12" RCP (BURIED)

BILL SIMMONS ROAD  
(R.O.W. VARIES)  
ASPHALT

# LEGAL DESCRIPTION

All of Lot 1, Block A, Shanklin Farm Addition, an Addition to the City of Colleyville, recorded in Document Number D222058637 in the Plat Records of Tarrant County, Texas.

# NOTES

1. This Survey is issued without the benefit of a current title report and is subject to revision upon receipt thereof. Surveyor has done no additional research for possible easements, restrictions or covenants which may affect this property.
2. All bearings shown hereon are based on the Texas Coordinate System of 1983, North Central Zone.
3. The Surveyor has not physically located any underground utilities and/or improvements which may be located under or near the subject property.
4. Selling a portion of this addition by metes and bounds is a violation of the city Subdivision Ordinance and State platting statutes and is subject to fines and withholding of utilities and building permits.
5. According to the Flood Insurance Rate Map No. 48439C0095K, published by the Federal Emergency Management Agency, dated: September 25, 2009, the surveyed property shown hereon does not lie within any special flood hazard area inundated by the 100-year flood.

Certified to: Kevin J. Wolfe

I certify that this survey was made on the ground, that this plat correctly represents the facts found at the time of survey, and that this professional service substantially conforms to the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1A, Condition 2, Survey.

*[Signature]*

DAVID CARLTON LEWIS, R.P.L.S. NO. 5647



March 15, 2022  
CERTIFICATE DATE

0.8709 ACRE  
4820 BILL SIMMONS ROAD

LOT 1, BLOCK A, SHANKLIN FARM ADDITION

IN THE SIMON COTRIL SURVEY, A-328  
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS

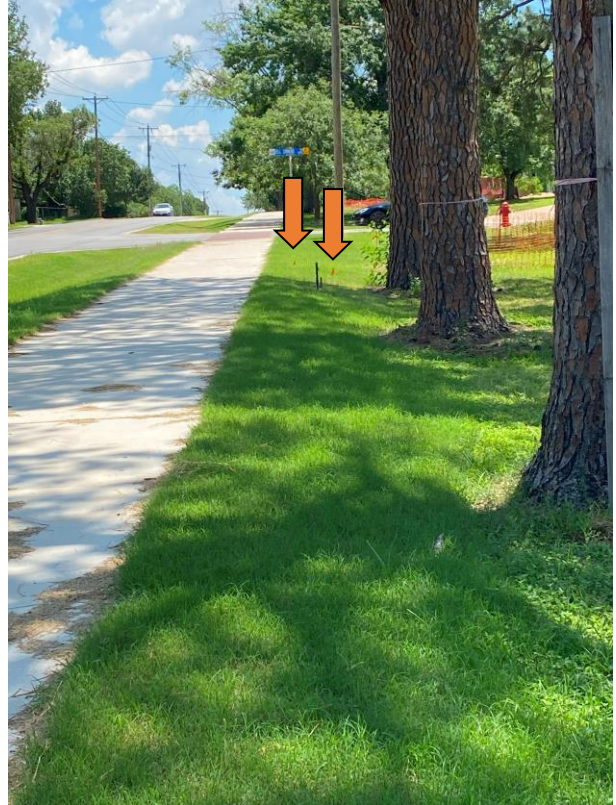
ISSUE DATE: 3/24/2022 SCALE: 1"=30' PROJECT NO.: 019-008-11

**SPRY SURVEYORS**

8241 Mid-Cities Blvd., Suite 102 • North Richland Hills, TX 76182  
PH: 817.776.4049 • [spry@sprysurveyors.com](mailto:spry@sprysurveyors.com) • [www.sprysurveyors.com](http://www.sprysurveyors.com)  
Firm Reg. No. 10112000



Photo 1 & 2



*Flag on left at property line and flag on right two feet from property line*

Photo 3



*Proposal for wrought iron fence*



## Illustration 1



*Illustration of proposed fence*

Photo 4



*West of Beldon on Glade*

Photo 5



*Behrens Ct and Glade*



Photo 6



*Behrens Rd and Glade*

Photo 7



*Stafford and Glade*

Photo 8



*Jim Mitchell and Glade*

Photo 9



*Cranbrook and Glade*

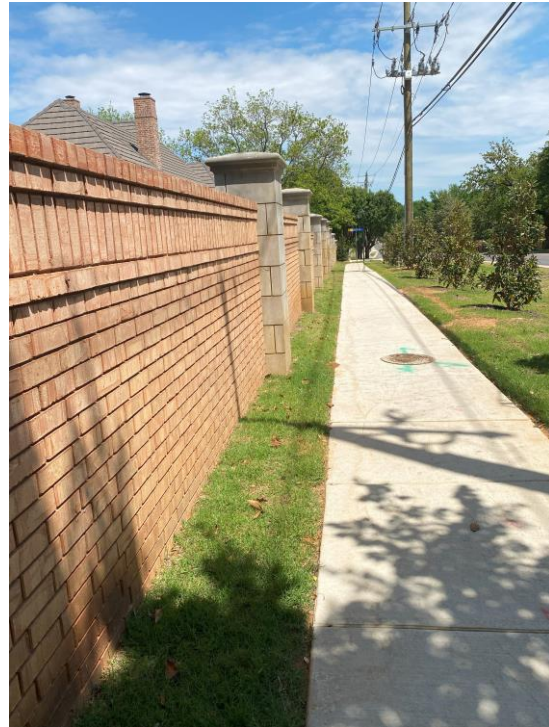


Photo 10



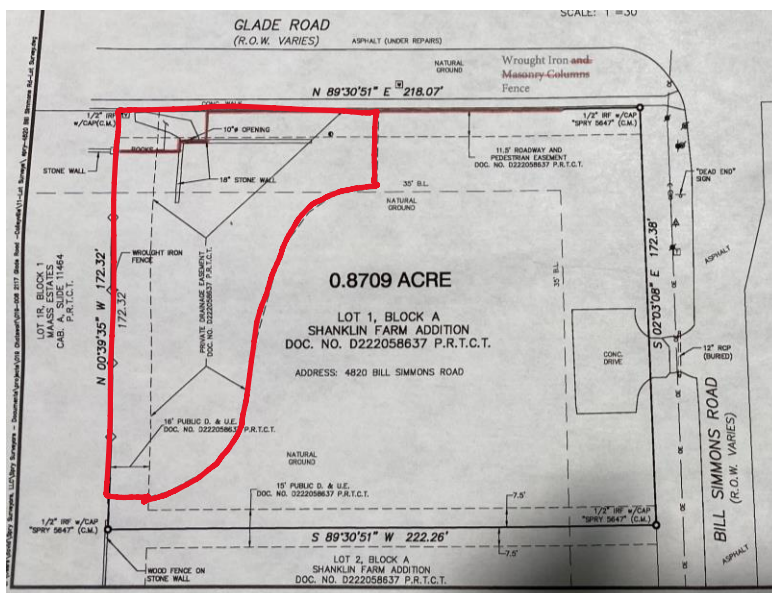
Cranbrook and Glade

Photo 11



Summerbrook and Glade

Illustration 2



Easement areas delineated in red

Photo 12



Photo 13



*Unbuildable area at the back of the property*

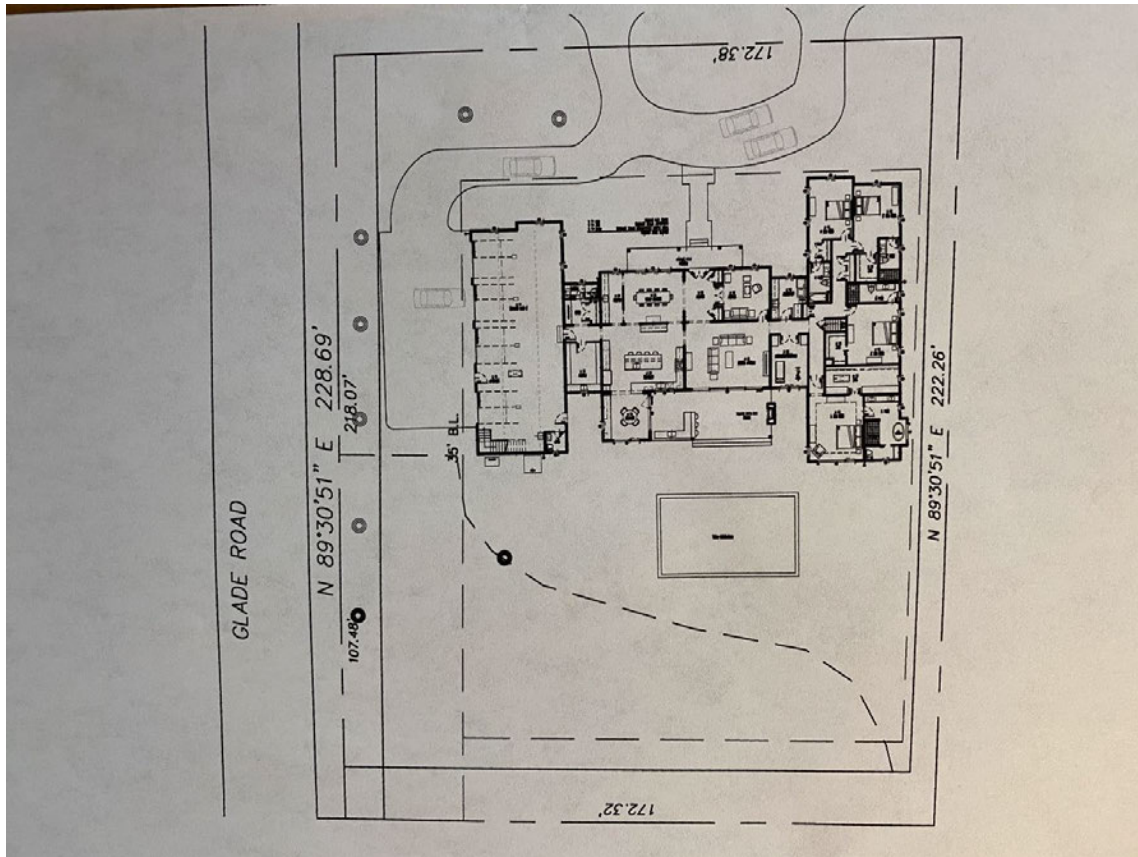


Photo 14



*Unbuildable area at back of the property*

Exhibit 3



*Site plan*

## Notification Map

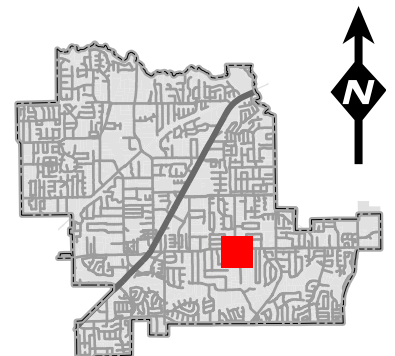
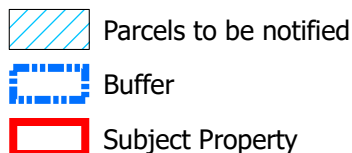


# ZC23-016

## 4820 Bill Simmons

DISCLAIMER:

This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.







## NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.**  
**City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.**  
**3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

**Request:** Consideration of a Special Use Permit for a non-compliant fence on Lot 1, Block A, of the Shanklin Farm Addition. The request is for a street side yard fence to extend beyond the building setback and be located on the property line along Glade Road.

**Zoning Case:** ZC23-016

**Applicant:** Boyce Estes

**Owner:** Estes family living trust

**Location:** 4820 Bill Simmons Rd

**Property Description:** Lot 1, Block A, of the Shanklin Farm Addition

**Present Zoning:** R20

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

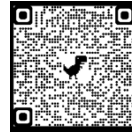
**Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville, TX 76034**

# NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyst



## NOTICE OF PUBLIC HEARING

Jacquelyn Reyff  
Principal Planner  
[jreyff@colleyville.com](mailto:jreyff@colleyville.com)

| OBJECTID | Owner Name                      |
|----------|---------------------------------|
| 1        | SNEAD, DAVID                    |
| 2        | THOMPSON, NELDA E               |
| 3        | SERIS, ANTHONY F                |
| 4        | MEYER, CARISSA S                |
| 5        | SHIPMAN, BUDDY L                |
| 6        | SANDLIN, SCOTT                  |
| 7        | CARPENTER, JAMES                |
| 8        | MURILLO, LOUIS                  |
| 9        | HUFF, DAVID A                   |
| 10       | PORTER, CHARLES ALLEN           |
| 11       | ALEXANDER MANAGEMENT TRUST      |
| 12       | WOLFE, KEVIN J                  |
| 13       | FERRANDO DONALD AND DIANE E 199 |
| 14       | LABARGE, AMY                    |
| 15       | NEW, STEVE                      |
| 16       | FLETCHER, DAVID                 |
| 18       | NESBITT, WILLIAM H              |
| 19       | HOBBS, SHANE                    |
| 20       | TOMLINSON, MIKELL A             |
| 21       | BLAKE, C DAVID                  |
| 22       | DESTINY POINTE CHRISTIAN CENTER |
| 23       | GARLISH, JAMES                  |
| 25       | BELDON HOLLOW HOA               |
| 26       | DIFILIPPO, JAMES                |
| 27       | KHAN, ABDUN                     |
| 28       | CRACKJ LLC                      |
| 29       | GUMM, STEVE                     |
| 30       | N&LM REVOCABLE TRUST            |
| 32       | ESTES FAMILY LIVING TRUST       |
| 33       | CHELSEA PARK ADDITION           |
| 34       | BELDON HOLLOW                   |
| 35       | CRANBROOK ESTATES               |
| 36       | SUMMERBROOK WEST ADDN           |
| 37       | SUMMERBROOK ADDN (COLLEYVILLE)  |
| 38       | GRAPEVINE COLLEYVILLE ISD       |



| Owner Address |
|---------------|
|---------------|

|                      |
|----------------------|
| 4900 PATTERSON LN    |
| 5017 MONTCLAIR DR    |
| 5000 MONTCLAIR DR    |
| 4807 BILL SIMMONS RD |
| 4913 BELDON TR       |
| 5137 DAVIS BLVD      |
| 2201 GLADE RD        |
| 2200 GLADE RD        |
| 5006 GREEN HILL LN   |
| 2112 GLADE RD        |
| 4808 BILL SIMMONS RD |
| PO BOX 915           |
| 4901 BELDON TRL      |
| 4809 BILL SIMMONS RD |
| 4905 BILL SIMMONS RD |
| 4909 BELDON TRL      |
| 2208 GLADE RD        |
| 4804 PATTERSON LN    |
| 4805 BILL SIMMONS RD |
| 4821 BELDON TR       |
| 2350 E MAYFIELD RD   |
| 4808 PATTERSON LN    |
| PO BOX 797           |
| 4905 BELDON TR       |
| 4820 N HAVEN         |
| 5701 MORLAIX CT      |
| 5001 MONTCLAIR DR    |
| 5016 MONTCLAIR DR    |
| 1711 WILDFLOWER TR   |
| 1816 Avondale Drive  |
| P.O. Box 797         |
| P.O. Box 372         |
| P.O. Box 864         |
| P.O. Box 864         |
| 3051 IRA E WOODS AVE |





| Owner Zip | Situs Address        |
|-----------|----------------------|
| 76034     | 4900 PATTERSON LN    |
| 76034     | 5017 MONTCLAIR DR    |
| 76034     | 5000 MONTCLAIR DR    |
| 76034     | 4807 BILL SIMMONS RD |
| 76034     | 4913 BELDON TR       |
| 76180     | 2113 GLADE RD        |
| 76034     | 2201 GLADE RD        |
| 76034     | 2200 GLADE RD        |
| 76034     | 5006 GREEN HILL LN   |
| 76034     | 2112 GLADE RD        |
| 76034     | 4808 BILL SIMMONS RD |
| 76034     | 4816 BILL SIMMONS RD |
| 76034     | 4901 BELDON TR       |
| 76034     | 4809 BILL SIMMONS RD |
| 76034     | 4905 BILL SIMMONS RD |
| 76034     | 4909 BELDON TR       |
| 76034     | 2208 GLADE RD        |
| 76034     | 4804 PATTERSON LN    |
| 76034     | 4805 BILL SIMMONS RD |
| 76034     | 4821 BELDON TR       |
| 76014     | 2016 GLADE RD        |
| 76034     | 4808 PATTERSON LN    |
| 76034     | 4803 BELDON TR       |
| 76034     | 4905 BELDON TR       |
| 75229     | 2209 GLADE RD        |
| 76034     | 5008 MONTCLAIR DR    |
| 76034     | 5001 MONTCLAIR DR    |
| 76034     | 5016 MONTCLAIR DR    |
| 76051     | 4820 BILL SIMMONS RD |
| 76034     | COURTESY NOTICE      |
| 76034     | COURTESY NOTICE      |
| 76034     | COURTESY NOTICE      |
| 76034     | COURTESY NOTICE      |
| 76034     | COURTESY NOTICE      |
| 76051     | STATE REQUIRED       |

**From:** [Boyce Estes](#)  
**To:** [Jackie Reyff](#)  
**Subject:** Fwd: 4820 Bill Simmons Road  
**Date:** Sunday, August 6, 2023 11:06:19 AM

---

Sent from my iPhone

Begin forwarded message:

**From:** JAMES NACKLEY <[REDACTED]>  
**Date:** August 6, 2023 at 9:16:19 AM CDT  
**To:** [REDACTED]

James and Anna Nackley  
5408 ST. Emilion CT.  
Colleyville, TX 76034  
[REDACTED]

Community Development Department

City of Colleyville  
100 Main Street  
Colleyville, TX 76034

To whom it may concern:

I am writing to convey our personal support for a Special Use Permit for a non-compliant fence on Lot 1, Block A, of the Shanklin Farm Addition. The Estes family's request for the addition of this fence along their property line on Glade Road is both reasonable and necessary. This variance is consistent with other fences, and it would also aesthetically enhance the area. The Estes family has been a pillar of the Colleyville community and they represent all that is good in our city.

Thank you for including our opinions and support for this variance as part of the public record.

Sincerely,

James J. Nackley II, MD  
Anna C. Nackley, MD



**From:** [Boyce Estes](#)  
**To:** [Jackie Reyff](#)  
**Subject:** Fwd: Fence variance 4820 Bill Simmons Road  
**Date:** Sunday, August 6, 2023 8:29:33 AM

---

Sent from my iPhone

Begin forwarded message:

**From:** Diana Enty [REDACTED]  
**Date:** August 6, 2023 at 8:25:19 AM CDT  
**To:** [REDACTED]  
**Subject:** Fence variance

Skip

I have reviewed the variance you have requested on your fence. I don't see any issues with this variance. Please submit this to the city of Colleyville. I'm in support of the variance you have requested.

Sincerely Don Enty.  
Sent from my iPhone

**From:** [Boyce Estes](#)  
**To:** [Jackie Reyff](#)  
**Cc:** [boyce Estes](#)  
**Subject:** Fwd: Fencing request, support letter 4820 Bill Simmons  
**Date:** Saturday, August 5, 2023 12:55:59 PM

---

Sent from my iPhone

Begin forwarded message:

**From:** [REDACTED]  
**Date:** August 4, 2023 at 2:59:51 PM CDT  
**To:** [REDACTED]  
**Subject:** Fencing request

Mr. Skip Estes,

It was a pleasure to meet you and welcome to our neighborhood. I wish to inform you my husband Steve and I have no objections to your fencing request. I think your proposal will add beauty, privacy and continuity to our neighborhood.

Sincerely,  
Karen and Steve New  
4905 Bill Simmons Road  
Colleyville, Tx 76034



**From:** [Boyce Estes](#)  
**To:** [Jackie Reyff](#)  
**Cc:** [boyce Estes](#)  
**Subject:** Fwd: 4820 Bill Simmons Rd support letter  
**Date:** Saturday, August 5, 2023 12:55:04 PM

---

Sent from my iPhone

Begin forwarded message:

**From:** Shane Hobbs <[REDACTED]>  
**Date:** August 4, 2023 at 4:18:02 PM CDT  
**To:** [REDACTED]  
**Subject:** 4820 Bill Simmons Rd

My Name is Shane Hobbs my wifes name Is Sherrill Hobbs we live at 4804 Patterson Ln Colleyville we are both supportive of the changes Mr Estes is trying to make at 4820 Bill Simmons Rd. We both feel this will be a great asset to our community. Thank You Shanr Hobbs

**From:** [Boyce Estes](#)  
**To:** [Jackie Reyff](#)  
**Subject:** Fwd: Letter 4820 Bill Simmons Road  
**Date:** Sunday, August 6, 2023 6:08:46 PM

---

Sent from my iPhone

Begin forwarded message:

**From:** Uma Lal <[REDACTED]>  
**Date:** August 6, 2023 at 6:06:18 PM CDT  
**To:** [REDACTED]  
**Subject:** Letter

Please let me know if you need anything else.

Uma Lal  
Sent from my iPhone



**From:** [Ben Bryner](#)  
**To:** [Jackie Reyff](#); [Kristopher Potts](#); [Scott Hammons](#)  
**Subject:** FW: Failure Notice  
**Date:** Monday, August 7, 2023 8:30:02 AM

---

**From:** [REDACTED]  
**Sent:** Sunday, August 6, 2023 4:02 PM  
**To:** Ben Bryner <BBryner@colleyville.com>  
**Subject:** Fw: Failure Notice

Dear Mr Bryner,

After see the sign at the corner of Bill Simmons and Glade I made some inquiries into the proposed change. It seem that the problem is the amount of set back off of Glade.

I personally went out with a tape measure and took some measurements. The measurements are not exact by any means, I measured from the inside of the curb to the fence or the retaining wall. I found the distance varies greatly from 11' to 37'.

Examples -

- Corner of Glade and Bluebonnet are as close as 12' distance
- Near the corner of Glade and Behrnes Rd 20' distance
- On Glade between Behrnes Ct and Cranbrook E the distance varied from 12' to 15'
- On Glade between Cranbrook E and Beldon Trail the distance was as little as 11'
- Glade and Summerbrook 25' distance

The variance the Estes' are proposing would be in line with other homes, fences or retaining walls along Glade Rd. between Bluebonnet and the traffic circle. I believe the city should grant the variance..

Sincerely,  
Belinda Baker  
4504 Bill Simmons Rd  
Colleyville, TX 76034  
[REDACTED]

From: [Jack & Craig](#)  
To: [Jack & Craig](#)  
Subject: 4808 Bill Simmons Rd.  
Date: Monday, August 7, 2023 8:39:23 AM

Carmen Day-Alexander  
4808 Bill Simmons Rd.  
Colleyville, TX 76034

## Carmen Day-Alexander

Community Development Department To Whom it May Concern:

City of Colleyville  
100 Main Street  
Colleyville, TX 76034

I am writing to convey our personal support for a Special Use Permit for a non-compliant fence on Lot 1, Block A, of the Shanklin Farm Addition. The Estes family's request for the addition of this fence along their property line on Glade Road is both reasonable and necessary. This variance is consistent with other fences, and it would also aesthetically enhance the area.

Thank you for including our opinions and support for this variance as part of the public record.

Sincerely,

*Carmen Day-Alexander*

Carmen & Craig Alexander



**From:** [Kevin Wolfe](#)  
**To:** [Jackie Reyff](#)  
**Subject:** Zoning Case ZC23-016 Boyce Estes  
**Date:** Monday, August 7, 2023 8:34:55 PM

---

Jackie:

In pursuit of the zoning notification we received for the case referenced above, we support the efforts of Dr. Boyce Estes to receive the zoning change to allow the side fence to be placed on the north property line. We do not see nor believe how a fence will affect or harm the city in anyway. As you know, I am familiar with the property and was involved in the platting process of this subdivision. The properties within this subdivision all were designed to have about the same frontage to allow a home with fenced side yards. The fence will help provide a greater distance between this fence and his home allowing for more home security. A fence will be consist with other properties along Glade road, being located on or about the Right-of-Way (R.O.W.) line. We are asking for the board to favor the applicate, Dr. Boyce Estes to allow the fence.

Thank you for your consideration.

Kevin J Wolfe  
4812 Bill Simmons Road  
Colleyville, TX 76034



**From:** [Boyce Estes](#)  
**To:** [Jackie Reyff](#)  
**Subject:** Fwd: 4820 Bill Simmons Rd  
**Date:** Monday, August 7, 2023 4:53:54 PM

---

----- Forwarded message -----

**From:** **Janeece Garlish** [REDACTED]  
**Date:** Mon, Aug 7, 2023 at 4:52 PM  
**Subject:** 4820 Bill Simmons Rd  
**To:** [REDACTED]  
[REDACTED]

Hi Skip,

Thank you for your letter explaining the need for a fence. My husband and I fully support your proposed fence as a way to protect your property and help alleviate Glade Road traffic noise. We do not have any issues with the fence you proposed.

Please let us know if you would like us to send a copy of this email to the city, I would be happy to do that.

We look forward to having you around the corner!

Take care,  
James and Janeece Garlish  
[4808 Patterson Lane, Colleyville](#)



**From:** [Boyce Estes](#)  
**To:** [Jackie Reyff](#)  
**Subject:** Fwd: Support for Wrought-Iron Fence  
**Date:** Tuesday, August 8, 2023 4:30:19 AM

---

Sent from my iPhone

Begin forwarded message:

**From:** Jim Carpenter [REDACTED]  
**Date:** August 8, 2023 at 2:14:05 AM CDT  
**To:** [REDACTED]  
**Subject:** Support for Wrought-Iron Fence

Hi Skip,

As we discussed the other day, my wife and I think that the type of fence you are proposing for your new home to be built at 4820 Bill Simmons Road should be an attractive and practical addition to your land.

Please tell any interested parties at the City of Colleyville to feel free to reach out to me if they need to confirm our position on your proposal.

And we look forward to you and your wife becoming our neighbors.

Kind Regards,

Jim Carpenter

[REDACTED]  
[REDACTED]  
2201 Glade Road  
Colleyville, TX. 76034

Sent from my iPad

**From:** [Tommy Curb](#)  
**To:** [Ben Bryner](#); [Jackie Reyff](#)  
**Cc:** [REDACTED]  
**Subject:** 4820 Bill Simmons RD  
**Date:** Wednesday, August 9, 2023 9:28:16 AM

---

Dear sirs,

I have received a copy of a letter from our future neighbor Mr. Skip Estes regarding his request to the city of Colleyville for a variance to install a wrought iron privacy fence on his property referenced above. My wife and I have lived in Colleyville for over 20 years and have lived on Bill Simmons RD for 18 years of those years. We are excited to see the development of the address referenced above and we are supportive of Mr. Estes request. I believe what Mr. Estes has requested is reasonable and inline with the character of the homes in our area and the city of Colleyville at large. Please accept this email as our indication of our support.

Sincerely,  
Tommy and Dia Curb  
4508 Bill Simmons RD  
Colleyville, TX 76034



**From:** [Boyce Estes](#)  
**To:** [Jackie Reyff](#)  
**Subject:** Fwd: ZC23-016 Support  
**Date:** Sunday, August 13, 2023 6:57:40 PM

---

Jackie, I just received this today. I know it will not be in the packet for the P&Z meeting, but thought it might be included for the city council meetings.

Thanks

Sent from my iPhone

Begin forwarded message:

**From:** Max Reising <[REDACTED]>  
**Date:** August 13, 2023 at 5:50:30 PM CDT  
**To:** [REDACTED]  
**Cc:** Max Reising <[REDACTED]>  
**Subject:** ZC23-016 Support

Boyce, I am in receipt of the public hearing notice from the city of Colleyville for your special use permit Zoning Case ZC23-016.

Please accept this email as formal support for your request to the city to extend beyond the building setback for the construction of your fence on the property line adjacent to Glade Road.

If you need an other documentation or other support, please feel free to reach out.

Welcome to the neighborhood!

**Max Reising**  
**2113 Glade Road**  
**Colleyville, TX 76034**  
[REDACTED]

This transmission contains CONFIDENTIAL INFORMATION which may be legally privileged and which is intended only for the use of the named addressee(s). Unless otherwise noted, this message does not create an attorney-client relationship in the absence of such an existing relationship. The name and biographical data contained herein are for informational purposes only and do not constitute a signature or other indication of an intent by the sender to authenticate the contents of this message.

August 10<sup>th</sup> 2023

Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville, TX 76034

To whom it may Concern,

My name is Bud Shipman and own the house located at 4913 Beldon Trail, Colleyville, TX 76034.

I am writing to **PROTEST** the request listed below:

Consideration of a Special Use Permit for a non-compliant fence on Lot 1, Block A, of the Shanklin Farm Addition. The request is for a street side yard fence to extend beyond the building setback and be located on the property line along Glade Road.

Zoning Case: ZC23-016

Applicant: Boyce Estes

Owner: Estes family living trust

Location: 4820 Bill Simmons Rd.

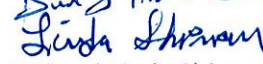
Property Description: Lot 1, Block A, of the Shanklin Farm Addition

Present Zoning: R-20 Single Family Residential

This is a very trafficked area with local home owners walking, jogging and walking the pets such as dogs.

Also its my opinion that it would have an adverse effect on the overall appraisal value of the homes located in close proximity.

Regards;

  
  
Bud and Linda Shipman



August 11, 2023

4821 Beldon Trail  
Colleyville, TX 76034

Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville TX 76034

Reference: Consideration of special use permit for a non compliant fence on Lot 1, Block A, of the Shanklin Farm addition. Zoning case ZC23-016.

Dear Jacquelyn,

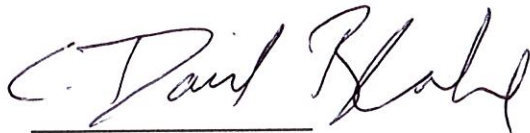
Received your notice for public hearing for the subject request. I am writing to you on behalf of my wife and I to provide our formal comments ahead of the public hearing on this subject.

I wish to formally inform you that we are opposed to this zoning request. We do not believe that the applicant for this case should be granted this special use permit.

I moved to Colleyville over 30 years ago due Colleyville being a great and beautiful place to live. We believe that these setbacks are needed to continue to maintain the look & feel of the Glade Road, which affects all neighbors.

Thank you very much.

Regards

A handwritten signature in black ink, reading "C. David Blake". The signature is written in a cursive, flowing style. The first name "C." is small and followed by "David" and "Blake" in larger, more prominent script. The signature is positioned above a horizontal line.

C. David Blake

August 11, 2023

4901 Beldon Trail  
Colleyville, TX 76034

Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville TX 76034

Reference: Consideration of special use permit for a non compliant fence on Lot 1, Block A, of the Shanklin Farm addition. Zoning case ZC23-016.

Dear Jacquelyn,

Received your notice for public hearing for the subject request. I am writing to you to provide my formal comments ahead of the public hearing on this subject.

I wish to formally inform you that I am opposed to this zoning request. I do not believe that the applicant for this case should be granted this special use permit.

I believe that these setbacks are needed to continue to maintain the look & feel of the Glade Road, which affects all neighbors.

Thank you very much.

Regards

  
Donald Ferando



August 7, 2023

Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville TX 76034

Reference: Consideration of special use permit for a non compliant fence on Lot 1, Block A, of the Shanklin Farm addition. Zoning case ZC23-016.

Dear Jacquelyn

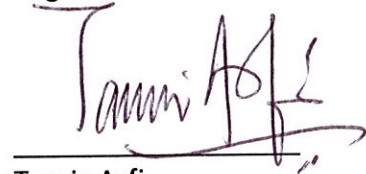
We are in receipt of your notice for public hearing for the subject request. I am writing to you on behalf of the Beldon Hollow HOA, as its President for the 2023 term, to provide our formal comments ahead of the public hearing on this subject.

I wish to formally inform you that the Beldon Hollow HOA board has unanimously approved a position that **we are opposed** to this zoning request. We do not believe that the applicant for this case should be granted this special use permit.

Beldon Hollow HOA also has a large portion of our side fence along Glade road and we have followed the zoning regulations and proper setbacks. We believe that these setbacks are needed to continue to maintain the look & feel of the Glade Road which affects all neighbors.

Thank you very much and please feel free to direct any question to me

Regards

A handwritten signature in dark ink, appearing to read 'Tanvir Arfi', with a horizontal line underneath.

Tanvir Arfi  
President, Beldon Hollow Home Owners Association (BHHA)

Cc: Jyothi Chennu – Board Member BHHA  
Dave Blake – Board Member BHHA  
Frank McDonald – Treasurer BHHA

## **ORDINANCE O-23-2252**

**AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.87 ACRES, BEING LOT 1, BLOCK A, OF THE SHANKLIN FARM ADDITION, LOCATED AT 4820 BILL SIMMONS ROAD BY AUTHORIZING A SPECIAL USE PERMIT TO ALLOW A FENCE TO ENCROACH BEYOND THE STREET SIDE YARD SETBACK; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville has received an application for a Special Use Permit to allow a fence to encroach beyond the street side yard setback under Case No. ZC23-016; and

**WHEREAS,** the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

**WHEREAS,** the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

**WHEREAS,** the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit to allow a fence to encroach beyond the street side yard setback on 0.87 acres, being Lot 1, Block A, of the Shanklin Farm Addition, located at 4820 Bill Simmons Road, as depicted on the attached as Exhibit "A".



Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

**1. GENERAL**

a. The Special Use Permit shall apply to an iron fence 6-feet in height to extend into the street side yard setback located on the north side of the property.

b. It shall be generally consistent with the site plan and as depicted on the attached Exhibit "B".

c. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood  
Brandi Elder, Place 1  
Scotty Richardson, Place 3  
Chuck Kelley, Place 5

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mayor Pro Tem Callie Rigney  
George Bond, Place 2  
Ben Graves, Place 4

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

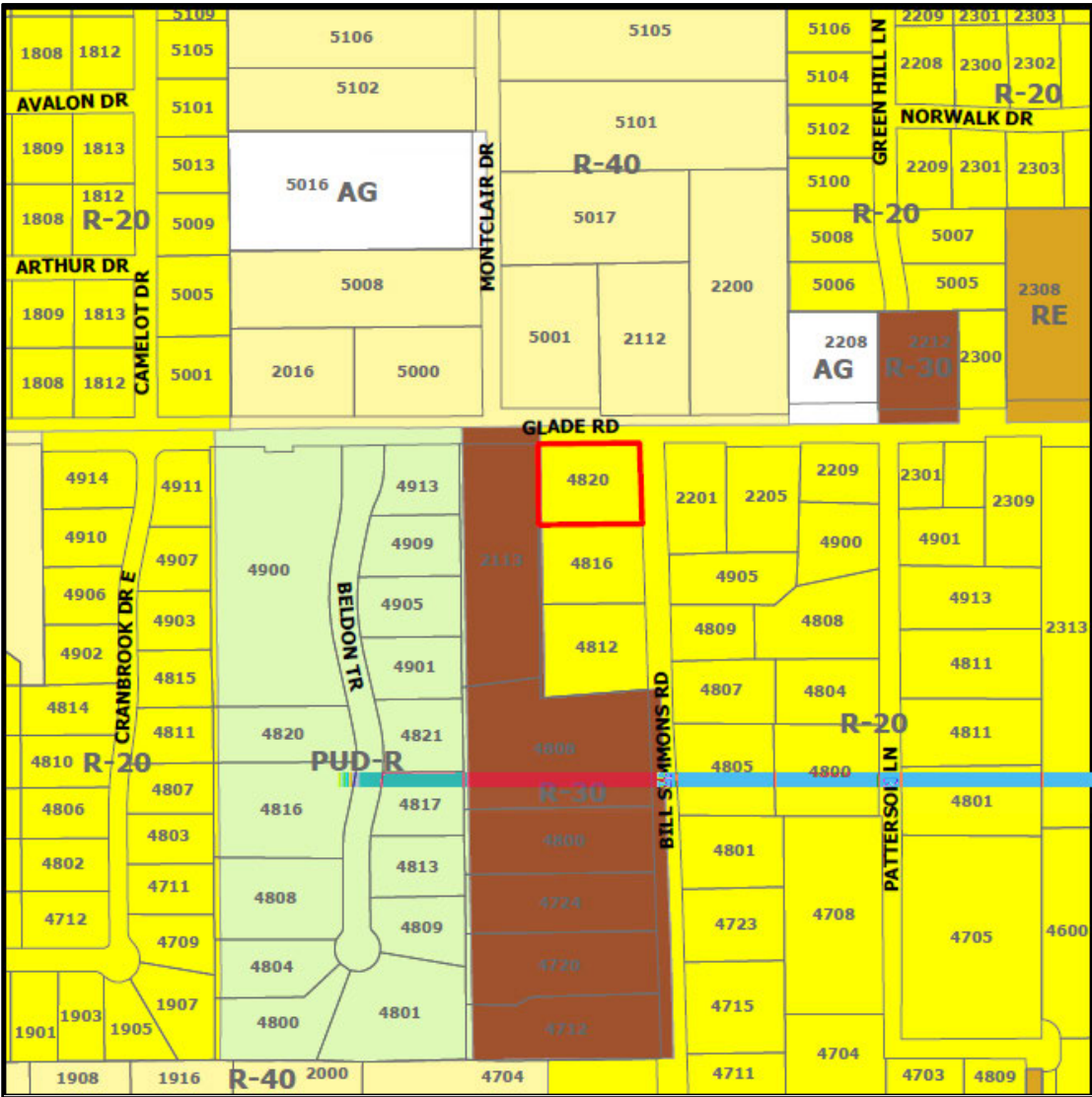
Bobby Lindamood  
Mayor

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney



Exhibit "A" - Location and Zoning Map



**ABBREVIATIONS**

- P.R.T.C.I. PLAT RECORDS OF TARRANT COUNTY, TEXAS
- VOL. VOLUME
- P.G. PAGE
- C.M. CONTROLLING MONUMENT
- R.O.W. RIGHT-OF-WAY
- B.L. BUILDING LINE
- D.&U.E. DRAINAGE AND UTILITY EASEMENT
- CONC. CONCRETE

**LEGEND**

- BOUNDARY CORNER
- + FIRE HYDRANT
- WATER VALVE
- MANHOLE COVER
- POWER POLE
- GUT WIRE
- ▭ COMMUNICATION POSTAL
- ▭ COMMUNICATION VAULT
- ▭ UNDERGROUND COMMUNICATION MARKER
- e CLEAN CUT
- DEAD-END UTILITY LINE

**LOT 18, BLOCK 1**  
SHANKLIN FARM ADDITION  
MASS ESTATES P.R.T.C.I.  
C&B & GLOE 11464

**LOT 17, BLOCK A**  
SHANKLIN FARM ADDITION  
DOC. NO. D222058637 P.R.T.C.I.

**0.8709 ACRE**

**LOT 1, BLOCK A, SHANKLIN FARM ADDITION**  
DOC. NO. D222058637 P.R.T.C.I.

**ADDRESS: 4820 BILL SIMMONS ROAD**

**GLADE ROAD**  
(R.O.W. VARIES)

**BILL SIMMONS ROAD**  
(R.O.W. VARIES)

**N 00°39'35" W 172.32'**

**S 89°30'51" W 222.26'**

**N 89°30'51" E 218.07'**

**GRAPHIC SCALE IN FEET**  
0 30' 60'  
**SCALE: 1"=30'**

**LEGAL DESCRIPTION**  
All of Lot 1, Block A, Shanklin Farm Addition, on Addition to the City of Coleville, recorded in Document Number D222058637 in the Plat Records of Tarrant County, Texas.

**NOTES**

- This Survey is issued without the benefit of a current title report and is subject to revision upon receipt thereof. Surveyor has done no additional research for possible easements, restrictions or covenants which may affect this property.
- All bearings shown herein are based on the Texas Coordinate System of 1983, North Central Zone.
- The Surveyor has not physically located any underground utilities and/or improvements which may lie located under or near the subject property.
- Selling a portion of this addition by metes and bounds is a violation of the city Subdivision Ordinance and State plotting statutes and is subject to fines and withholding of utilities and building permits.
- According to the Flood Insurance Rate Map No. 4843C0009K, published by the Federal Emergency Management Agency, dated September 25, 2009, the surveyed property shown herein does not lie within any special flood hazard area inundated by the 100-year flood.

**CERTIFIED TO:** Kevin J. Wolfe

I certify that this survey was made on the ground, that this plat correctly reflects the facts ascertained by me, and that this professional service substantially conforms to the current laws of the Society of Professional Surveyors Standards and Specifications for a Category 1A, Condition 2, Survey.

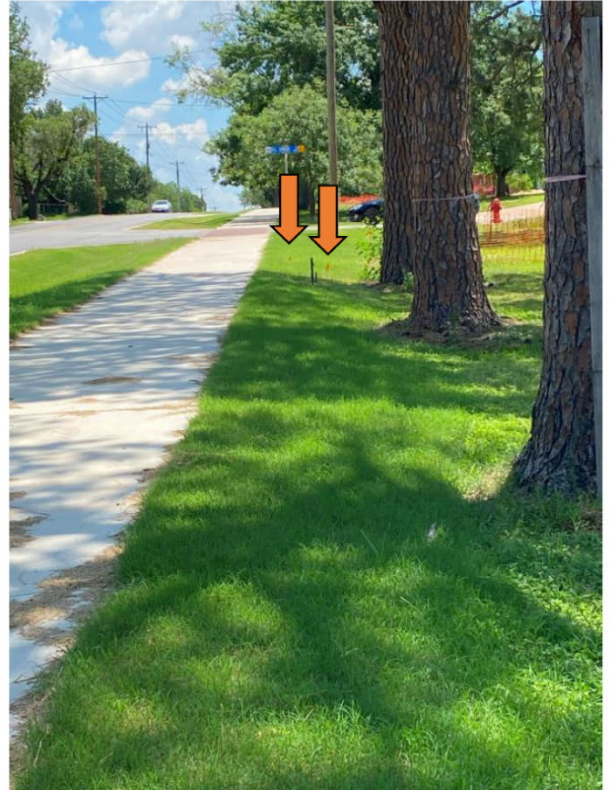
*[Signature]*

**DAVID CARLTON LEWIS, S.P.L.S. NO. 5547**  
0.8709 ACRE  
4820 BILL SIMMONS ROAD  
LOT 1, BLOCK A, SHANKLIN FARM ADDITION  
IN THE SNOW COTTRAIL SURVEY, A-248  
CITY OF COLLEVILLE, TARRANT COUNTY, TEXAS  
ISSUE DATE: 3/7/2022 SCALE: 1"=30' PROJECT NO.: 015-009-11

**SPRY SURVEYORS**  
March 15, 2022  
CERTIFICATE DATE



Photo 1 & 2



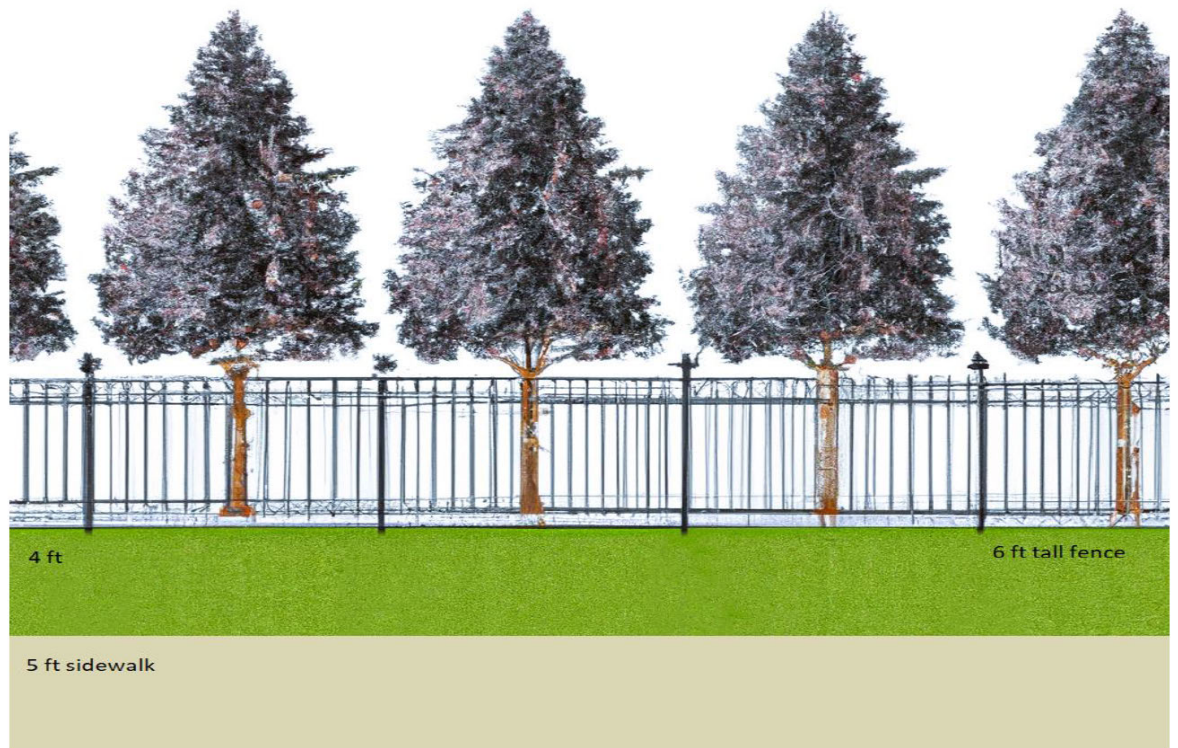
*Flag on left at property line and flag on right two feet from property line*

Photo 3



*Proposal for wrought iron fence*

## Illustration 1



*Illustration of proposed fence*





## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

---

**Agenda Number** 5d

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2253

**Type** Ordinance

**Department** Community Development

---

### **Title**

Consideration of a Special Use Permit to allow for a non-compliant fence for Lot 21, Block 2, Stafford Heights Subdivision, located at 4808 Manning Drive, Case ZC23-017

### **Explanation**

#### ***First Reading and Public Hearing***

Jojoy Koshy, the applicant, has submitted a request for a Special Use Permit (SUP) to allow a fence to extend beyond the front façade of the house on Lot 21, Block 2, Stafford Heights Subdivision, being approximately 0.89 acres, and zoned R-40 Single Family Residential district.

**Existing Conditions/Background:** The subject property, 4808 Manning Drive, has R-40 zoning and is located on the west side of the street south of the intersection of Glade Road and Manning Drive. The subject property has a new single-family residence.

**SUP Request:** The applicant is requesting approval of an SUP to allow for an iron fence 6-feet in height with 2-foot by 2-foot stone columns and a motorized iron gate to extend beyond the front façade of the house. The proposed fence is requested to be placed approximately on the property line.

*Ordinance – Section 3.26 Fences, Free Standing Walls, and Screening Materials* Regulations of the Land Development Code establishes the maximum size and location of fencing to be permitted by staff on a residential lot:

"E. Fence and Free-Standing Wall Setback Requirement:

1. Front Yards: No fence or free standing wall greater than thirty (30) inches in height and no greater than twenty-five (25) percent opaque construction shall be located beyond the front façade of the primary residential structure.

a. The primary fencing material shall be of wrought iron, pre-formed concrete, poured in place concrete, concrete masonry unit (CMU), brick, approved wood rail construction, a combination thereof or other similar material approved by the City Building Official. All poured in place concrete and CMU shall contain an architectural finish.

d. Exceptions to front yard requirement: Lots containing a minimum of 40,000

square feet, and subdivisions, shall be allowed to construct a perimeter fence within the front yard setback. Said fencing shall be no greater than eight (8) feet in height and shall have no greater than twenty-five (25) percent opaque construction within the front yard. Allowed construction materials shall be the same as paragraph "1.a" above. This exception shall not apply to properties zoned as a PUD district."

Regulation "1" above applies in this case requiring no fence be allowed to extend beyond the front façade of the house. The lot falls just short of meeting the exception. The Land Development Code provides the opportunity to request an SUP to deviate from the requirements.

**Special Use Permit Provision:** Any request for a building permit for a fence/wall which does not meet the criteria in this section shall only be authorized after approval of a Special Use Permit by the City Council using the procedures contained elsewhere in this Land Development Code.

**Analysis:** The applicant is proposing an iron fence 6-feet in height with 2-foot by 2-foot stone columns and a motorized iron gate to extend beyond the front façade of the house. The proposed fence is requested to be placed approximately on the property line. The lot is approximately 38,200 square feet in size. If the SUP is approved, this would be the first house with this type of fence on the street.

**Plat Status:** The property is platted as Lot 21, Block 2, Stafford Heights.

**DRC Review:** The DRC met on June 24<sup>th</sup> and determined the case could be scheduled for the next available Planning and Zoning Commission meeting.

**Drainage:** NA

**Surrounding Development:** The properties to the north, south, east, and west are zoned R-40 and contain single-family residential development.

**Public Notification:** Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

**Staff Recommendation:** Staff recommends denial of the requested SUP as it does not meet the technical requirements of the Land Development Code.

**Planning and Zoning Commission Recommendation:** The Planning and Zoning Commission recommended approval of the request at their August 14, 2023 meeting by a vote of 4-1.



**Recommendation**

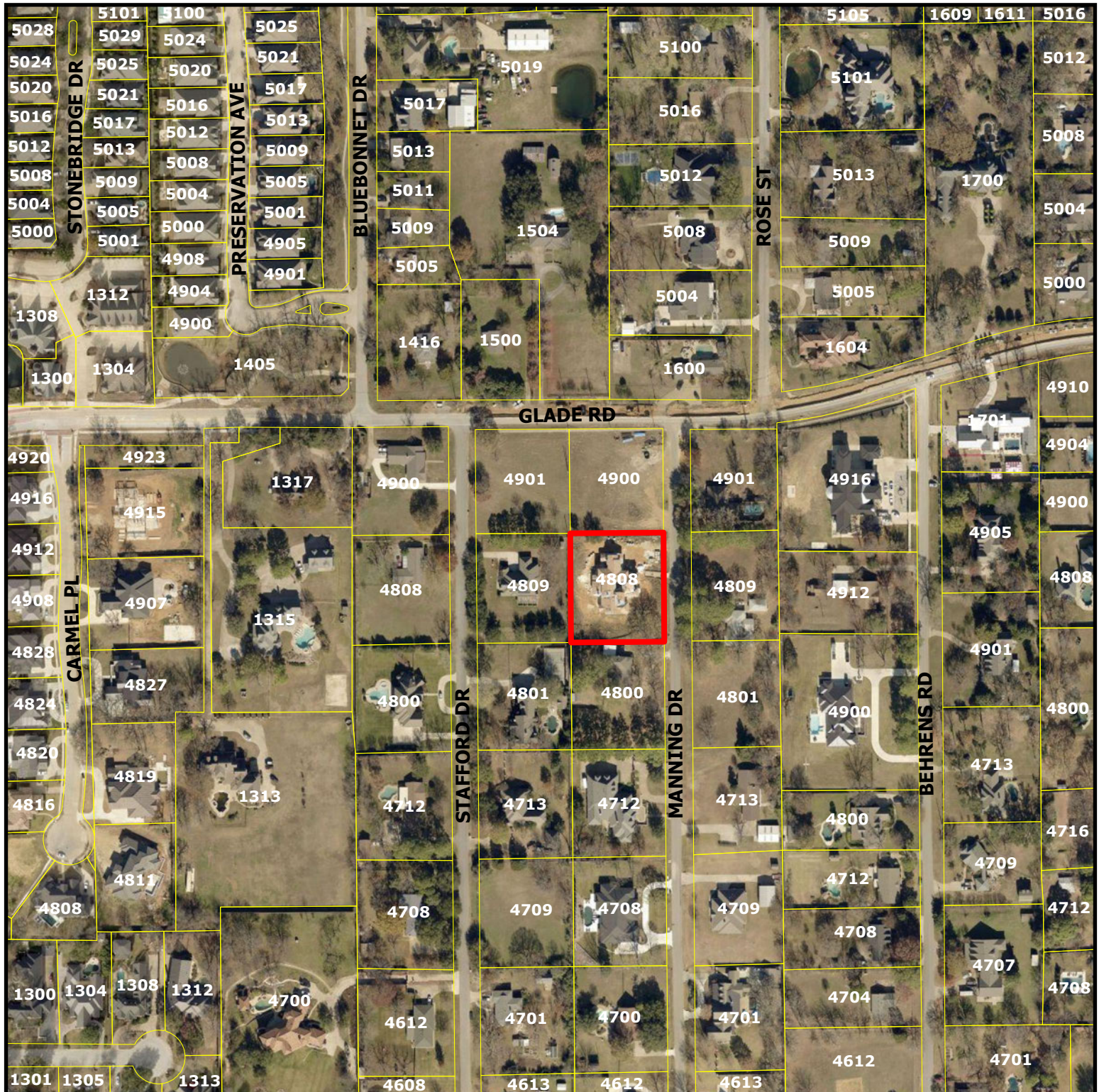
Denial

**Attachments**

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Statement of Planning Objectives
5. Site Plan and Building Elevations
6. Landscaping Plan
7. Stafford Heights Subdivision Plat
8. Notification Map
9. Notification Letter
10. Notification List
11. Ordinance O-23-2253



## Aerial Map



**ZC23-017**

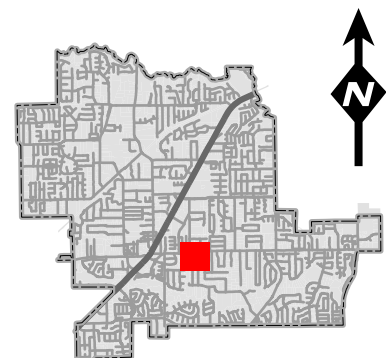
**4808 Manning Drive**

DISCLAIMER:

This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.



Subject Property





# Zoning Map

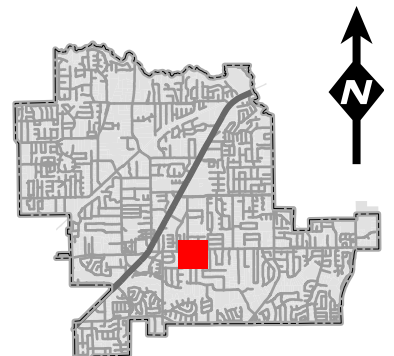


## ZC23-017

4808 Manning Drive

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 Subject Property



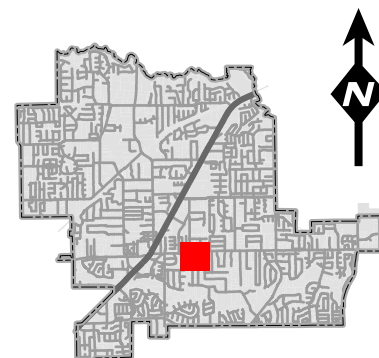
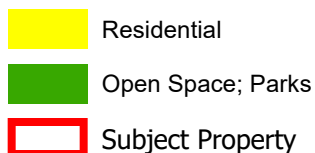
# Future Land Use Map



**DISCLAIMER:**  
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**ZC23-017**

**4808 Manning Drive**







7/13/2023

RE: fence variance for 4808 Manning Dr.

To Whom it May Concern,

We wish to install a 6' iron fence with 2' x 2' stone columns at equal intervals. The fence would pass from the front building line to the front property line. We propose to install motorized iron gates. The see-thru iron gates would not impede visibility in any direction.

With regard,

A handwritten signature in black ink, appearing to read "Jojy Koshy". The signature is fluid and cursive.

Jojy Koshy  
President/Founder  
Atrium Construction, LLC



A Residence at  
4808 Manning Drive  
Colleyville, Texas 76034

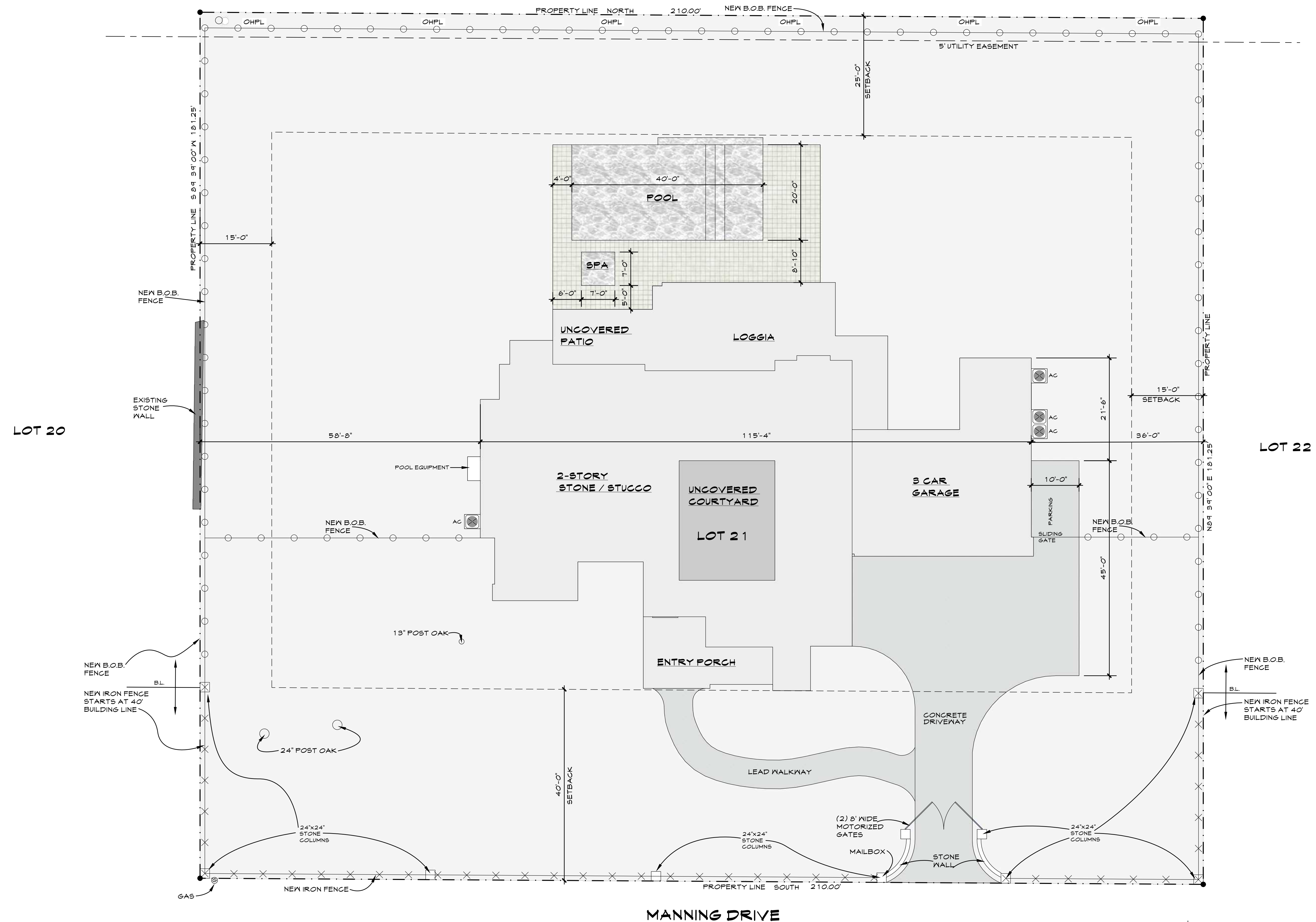


**B T L and ASSOCIATES**  
ARCHITECTS PLANNERS

320 DECKER DR., #110  
IRVING, TX. 75062

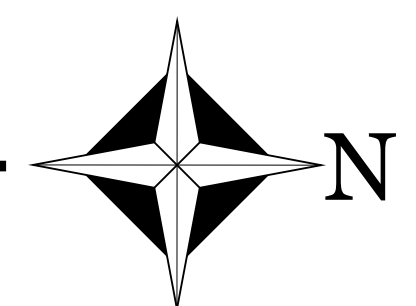
OFFICE: 972-739-6073 CELL: 214-632-5150

A0 of 10  
project no.  
123456



## SITE PLAN

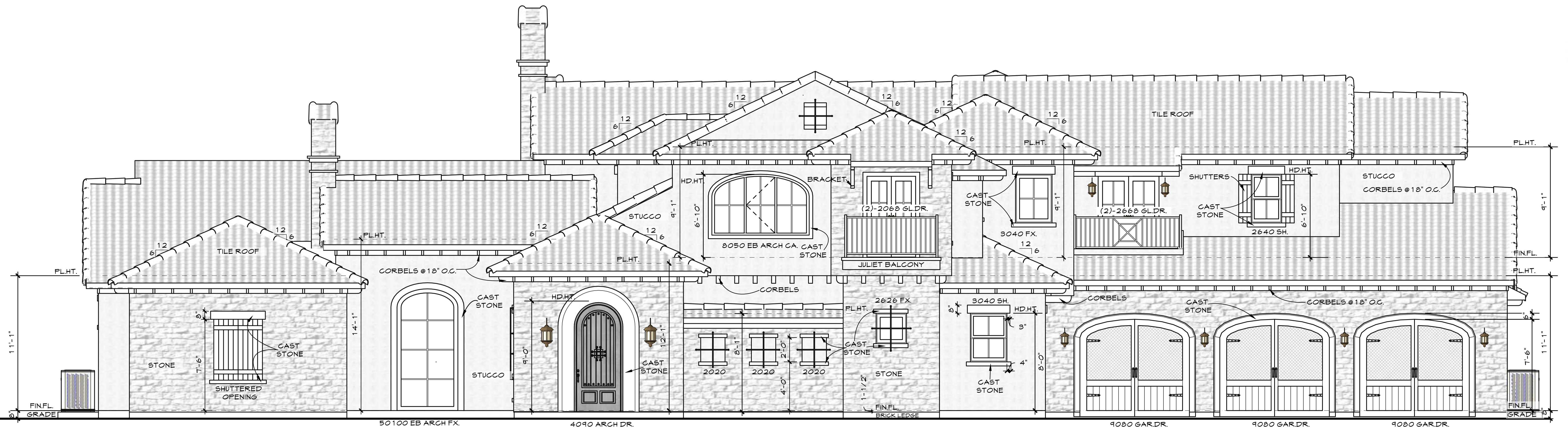
scale: 1"=10'-0"







**REAR ELEVATION**  
scale: 1/4"=1'-0"



**FRONT ELEVATION**  
scale: 1/4"=1'-0"

ARCHITECT: BENNET LIU  
DRAWN BY: CRAIG KIEBER  
DATE: November 12, 2014  
DATE: September 19, 2019  
REV:



A Residence at  
4808 Manning Drive  
Colleyville, Texas 76034



**B T L and ASSOCIATES**  
PLANNERS  
ARCHITECTS  
320 DECKER DR. #110  
IRVING, TX. 75062  
OFFICE: 972-739-6073 CELL: 214-632-5150

**A3 of 10**  
project no.  
123456

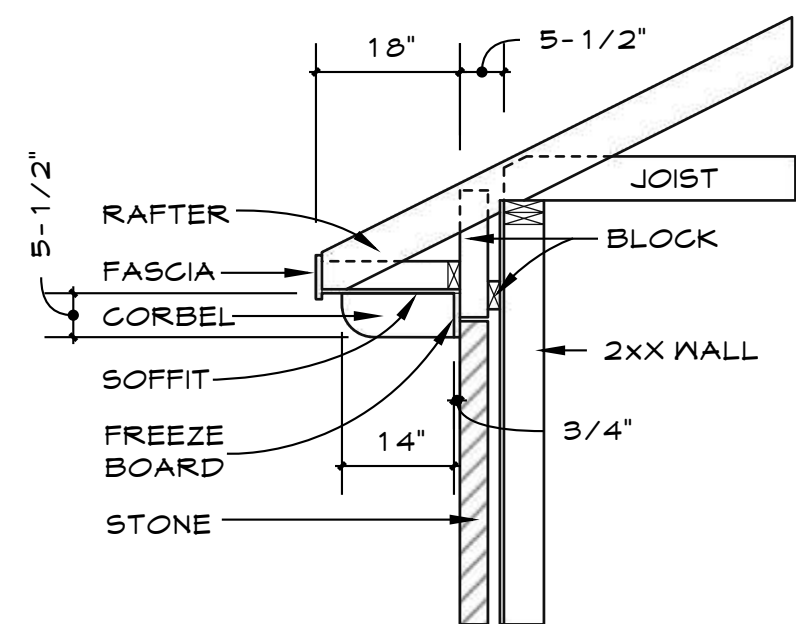




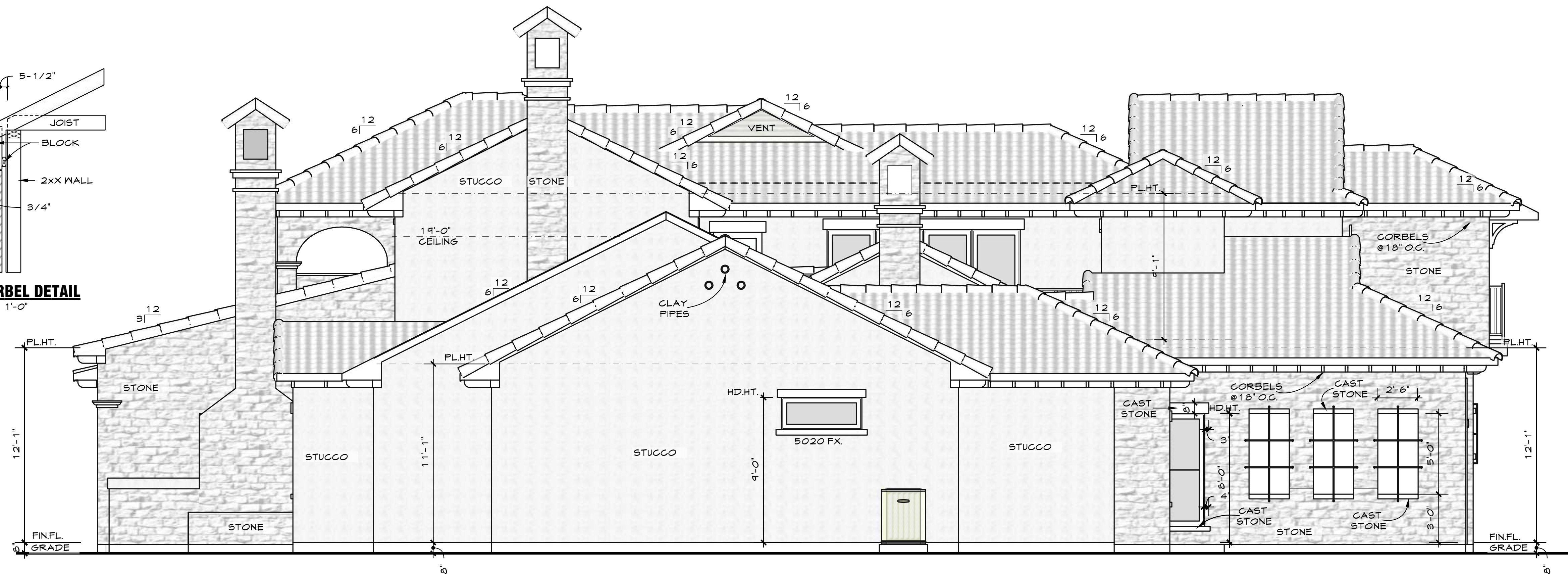
A Residence at  
4808 Manning Drive  
Colleyville, Texas 76034



**B T L and ASSOCIATES**  
ARCHITECTS  
PLANNERS  
320 DECKER DR. #110  
IRVING, TX. 75062  
OFFICE: 972-739-6073 CELL: 214-632-5150



**SOFFIT/CORBEL DETAIL**  
SCALE: 1/2" = 1'-0"



**LEFT ELEVATION**  
scale: 1/4" = 1'-0"

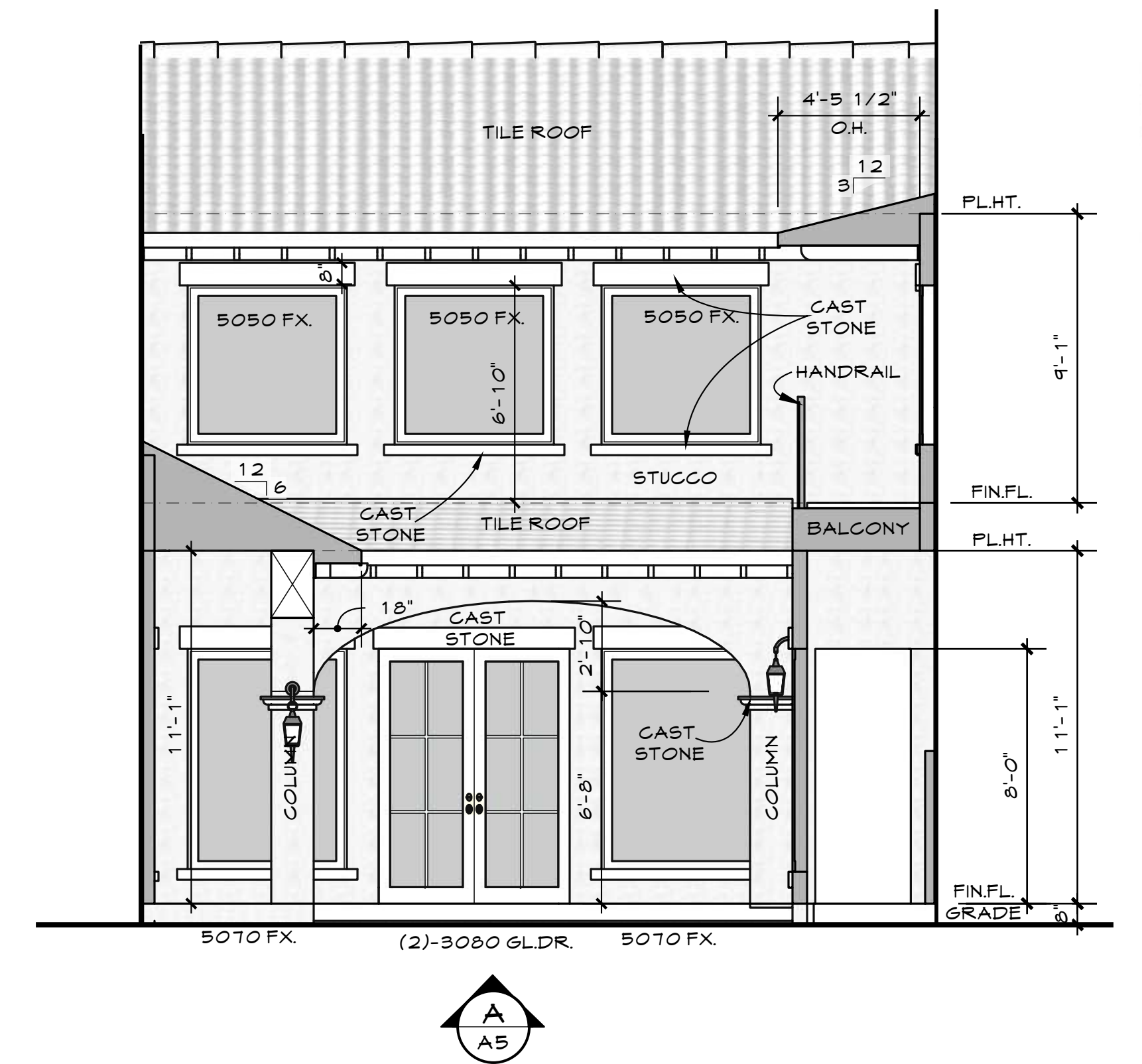
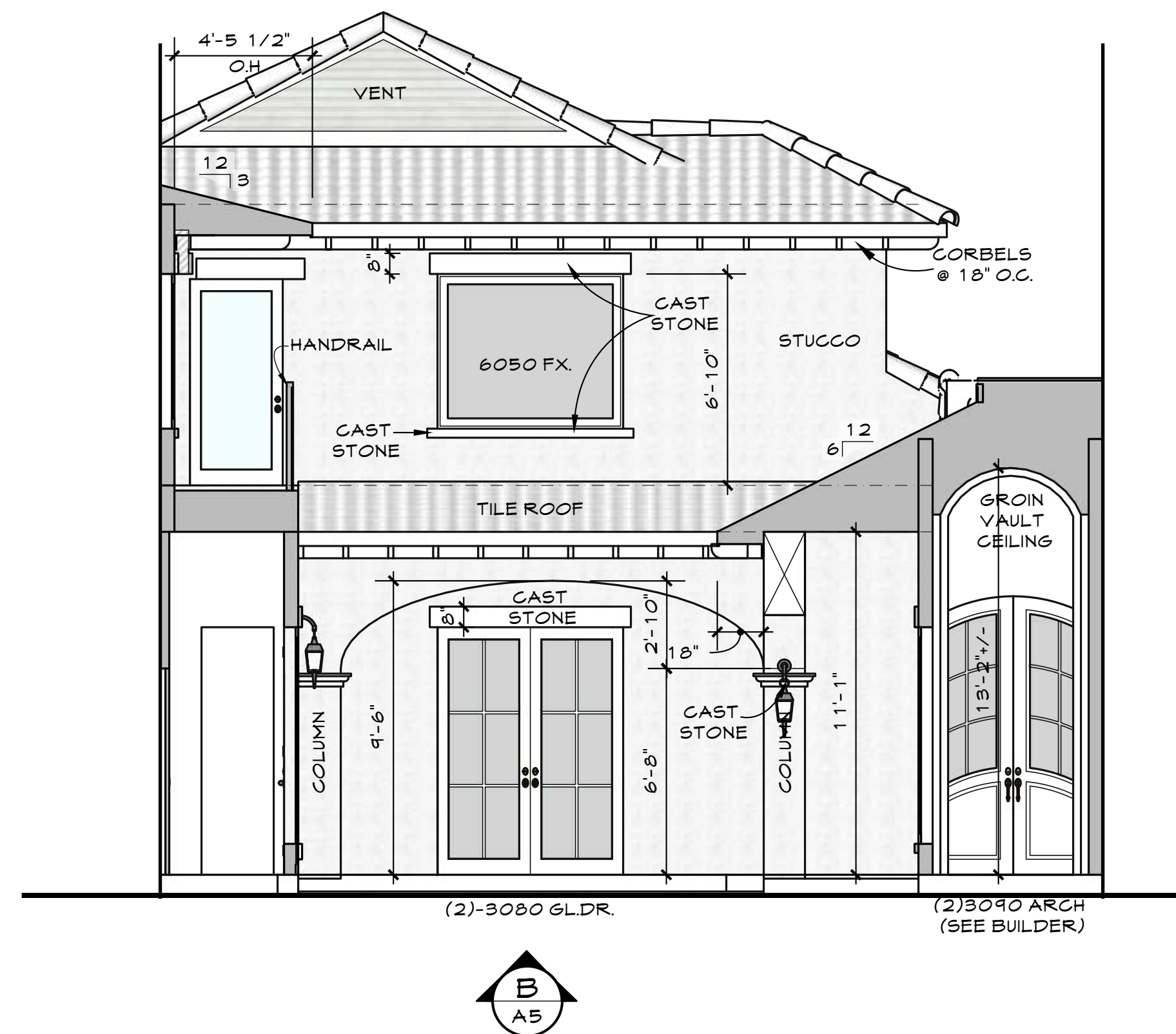
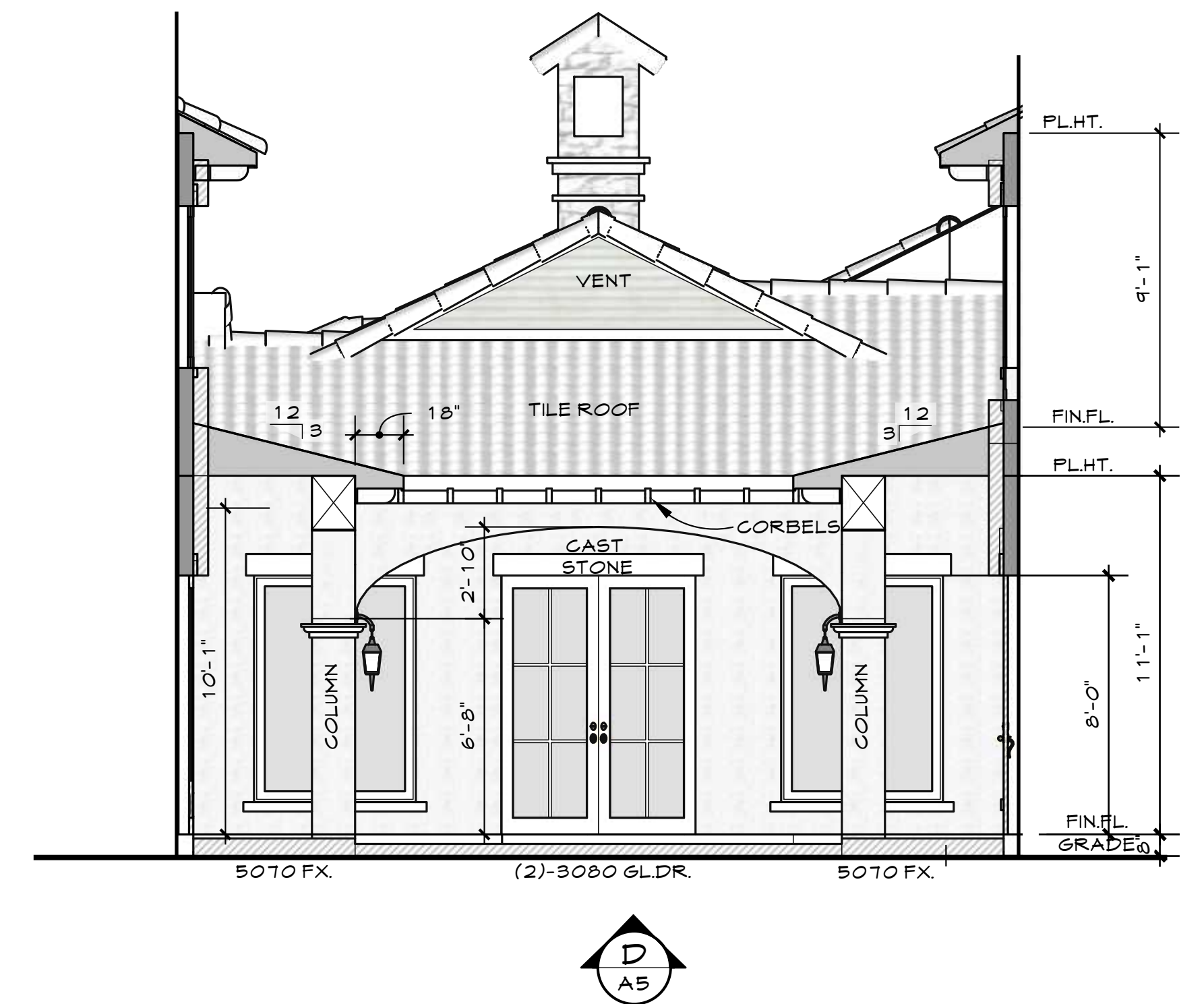
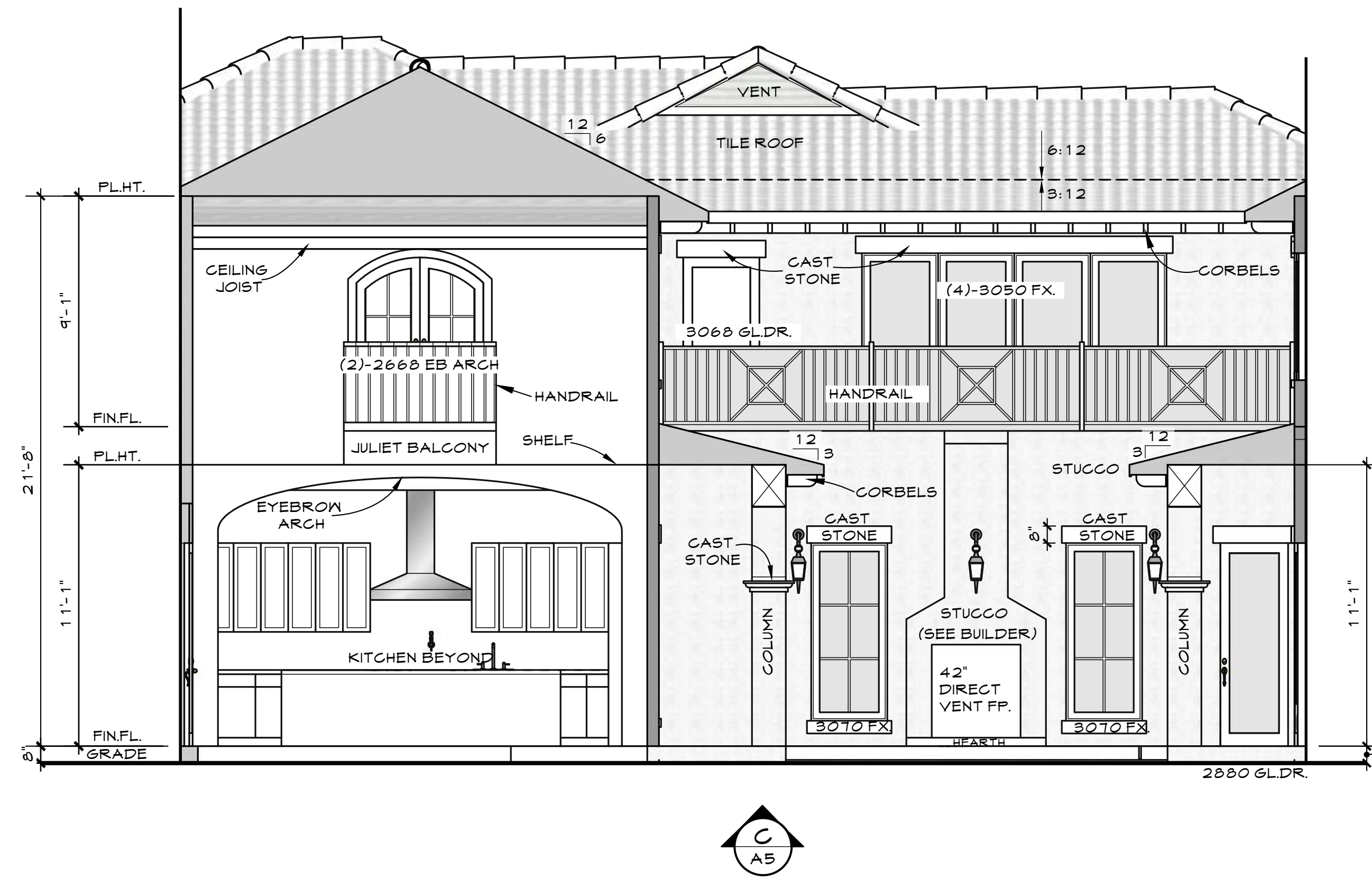
| DOOR SCHEDULE                    |                                  |       |
|----------------------------------|----------------------------------|-------|
| LABEL                            | DESCRIPTION                      | COUNT |
| (2)-2068 Glass Door              | (2)-2068 Glass Door              | 1     |
| (2)-2668 Arch Glass Door         | (2)-2668 Arch Glass Door         | 1     |
| (2)-2668 Glass Door              | (2)-2668 Glass Door              | 1     |
| (2)-3090 Arch Three Quarter View | (2)-3090 Arch Three Quarter View | 1     |
| 2-2080 Door                      | 2-2080 Door                      | 1     |
| 2-2480 Door Eyebrow Arch         | 2-2480 Door Eyebrow Arch         | 1     |
| 2-2680 Glass Door                | 2-2680 Glass Door                | 1     |
| 2-3080 Door                      | 2-3080 Door                      | 1     |
| 2-3080 Glass Door                | 2-3080 Glass Door                | 4     |
| 2-3080 Wood Glass w_6028 Eyebrow | 2-3080 Wood Glass w_6028 Eyebrow | 3     |
| 2080 Door                        | 2080 Door                        | 1     |
| 2468 Door                        | 2468 Door                        | 1     |
| 2480 Door                        | 2480 Door                        | 7     |
| 2480 Pocket Door                 | 2480 Pocket Door                 | 2     |
| 2680 Pocket Door                 | 2680 Pocket Door                 | 1     |
| 2880 Door                        | 2880 Door                        | 4     |
| 2880 Glass Door                  | 2880 Glass Door                  | 1     |
| 3068 Glass Door                  | 3068 Glass Door                  | 2     |
| 3080 Door                        | 3080 Door                        | 3     |
| 3080 Glass Door                  | 3080 Glass Door                  | 4     |
| 3080 Pocket Door                 | 3080 Pocket Door                 | 1     |
| 3080 Self Closing                | 3080 Self Closing                | 1     |
| 4090 Arch Wood Door              | 4090 Arch Wood Door              | 1     |
| 9090_Garage Door                 | 9090_Garage Door                 | 3     |

| WINDOW SCHEDULE       |                              |       |
|-----------------------|------------------------------|-------|
| LABEL                 | DESCRIPTION                  | COUNT |
| (2)-2050 SH.          | (2)-2050 Single Hung(Mulled) | 4     |
| (2)-2650 CA.          | (2)-2650 Casement(Mulled)    | 1     |
| (2)-2650 SH.          | (2)-2650 Single Hung(Mulled) | 1     |
| (4)-3050 FX.          | (4)-3050 Fixed(Mulled)       | 1     |
| 2030 SH.              | 2030 Single Hung             | 2     |
| 2040 FX.              | 2040 Fixed                   | 2     |
| 2040 SH.              | 2040 Single Hung             | 1     |
| 2626 FX.              | 2626 Fixed                   | 1     |
| 2640 SH.              | 2640 Single Hung             | 1     |
| 2870 SH.              | 2870 Single Hung             | 2     |
| 3040 FX.              | 3040 Fixed                   | 1     |
| 3040 SH.              | 3040 Single Hung             | 1     |
| 3070 FX.              | 3070 Fixed                   | 2     |
| 4026 FX.              | 4026 Fixed                   | 3     |
| 50100 EB ARCH FX.     | 50100 Eyebrow Arch Fixed     | 1     |
| 5020 FX.              | 5020 Fixed                   | 1     |
| 5050 FX.              | 5050 Fixed                   | 3     |
| 5070 FX.              | 5070 Fixed                   | 5     |
| 6050 EB ARCH CASEMENT | 6050 EB ARCH CASEMENT        | 2     |
| 6050 FX.              | 6050 Fixed                   | 1     |
| 7050 FX.              | 7050 Fixed                   | 1     |
| 8050 EB ARCH CASEMENT | 8050 EB ARCH CASEMENT        | 1     |



**RIGHT ELEVATION**  
scale: 1/4" = 1'-0"





**VERANDA ELEVATIONS**  
scale: 1/4"=1'-0"

ARCHITECT: BENNET LIU  
DRAWN BY: CRAIG KIEBER  
DATE: November 12, 2014  
DATE: September 19, 2019  
REV:



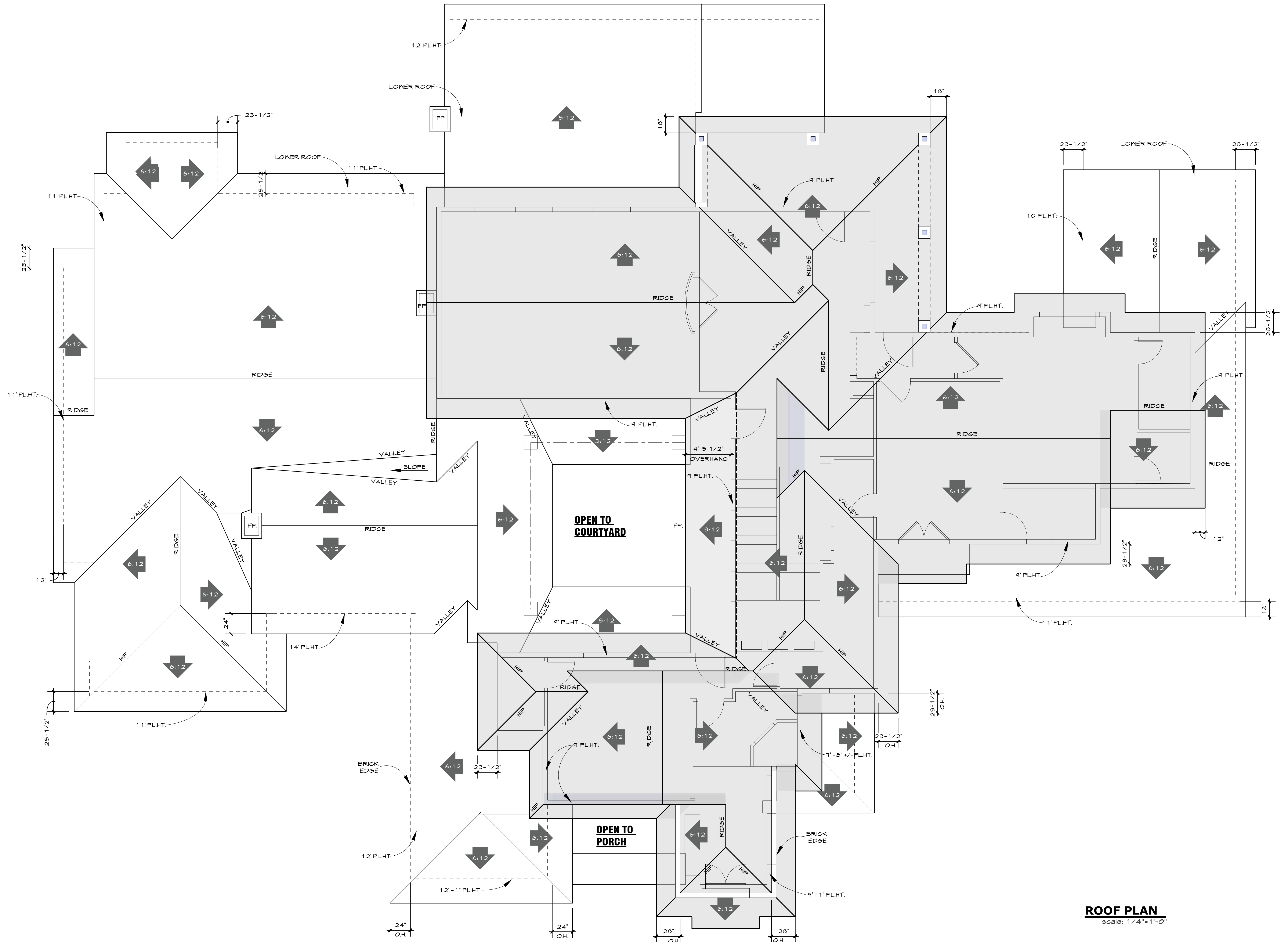
A Residence at  
4808 Manning Drive  
Colleyville, Texas 76034



**B T L and ASSOCIATES**  
ARCHITECTS  
PLANNERS  
320 DECKER DR. #110  
IRVING, TX 75062  
OFFICE: 972-739-6073 CELL: 214-632-5150

**A5 of 10**  
project no.  
123456





**ROOF PLAN**  
scale: 1/4" = 1'-0"

ARCHITECT: BENNET LIU  
DRAWN BY: CRAIG KIEBER  
DATE: November 12, 2014  
DATE: September 19, 2019  
REV:



A Residence at  
4808 Manning Drive  
Colleyville, Texas 76034



**B T L and ASSOCIATES**  
ARCHITECTS  
PLANNERS  
320 DECKER DR. #110  
IRVING, TX. 75062  
OFFICE: 972-739-6073 CELL: 214-632-5150

**A6 of 10**  
project no.  
123456





ARCHITECT: BENNET LIU  
DRAWN BY: CRAIG KIEBER  
DATE: November 12, 2014  
DATE: September 19, 2019  
REV:



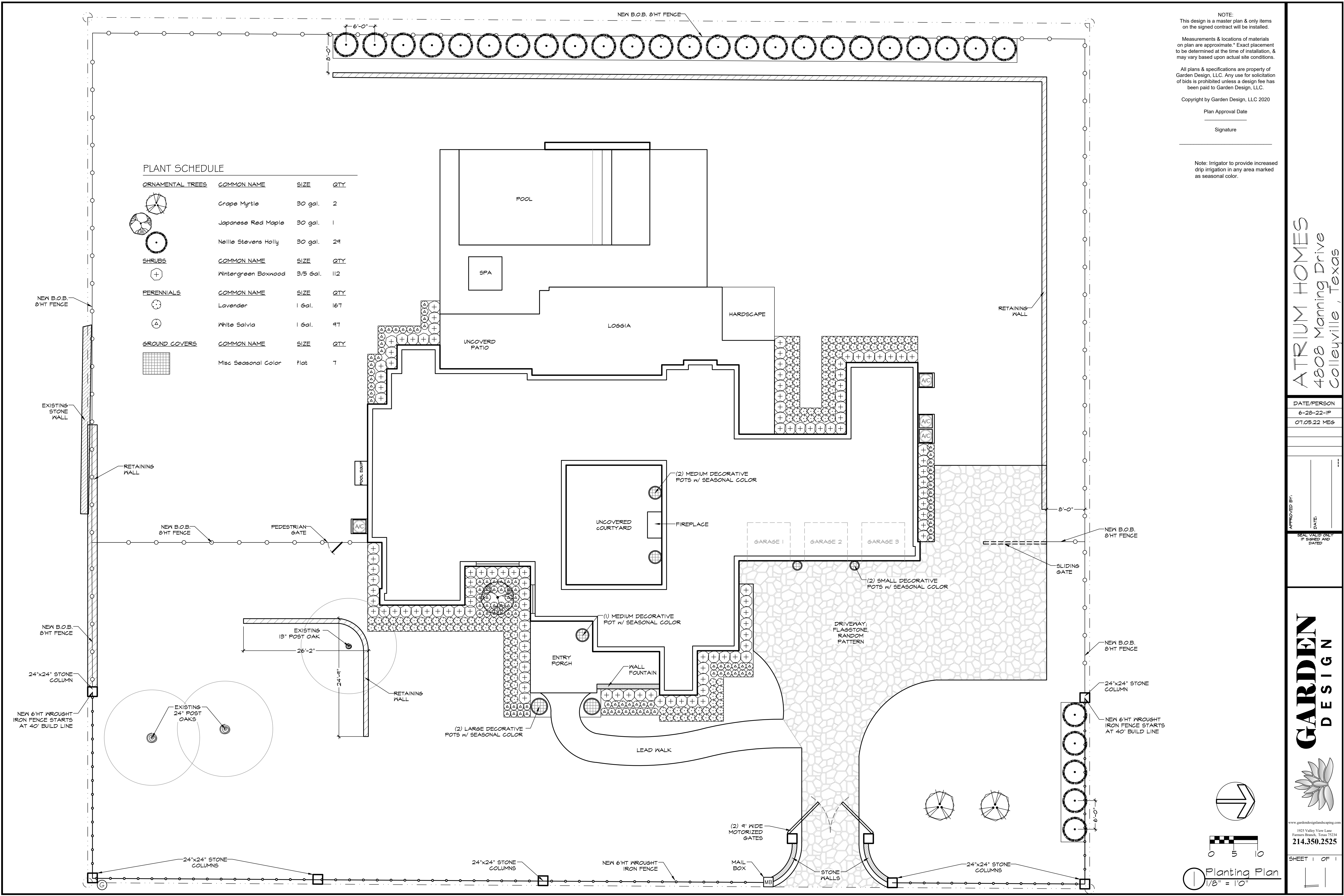
A Residence at  
4808 Manning Drive  
Colleyville, Texas 76034



**B T L and ASSOCIATES**  
ARCHITECTS  
PLANNERS  
320 DECKER DR. #110  
IRVING, TX. 75062  
OFFICE: 972-739-6073 CELL: 214-632-5150

A9 of 10  
project no.  
123456

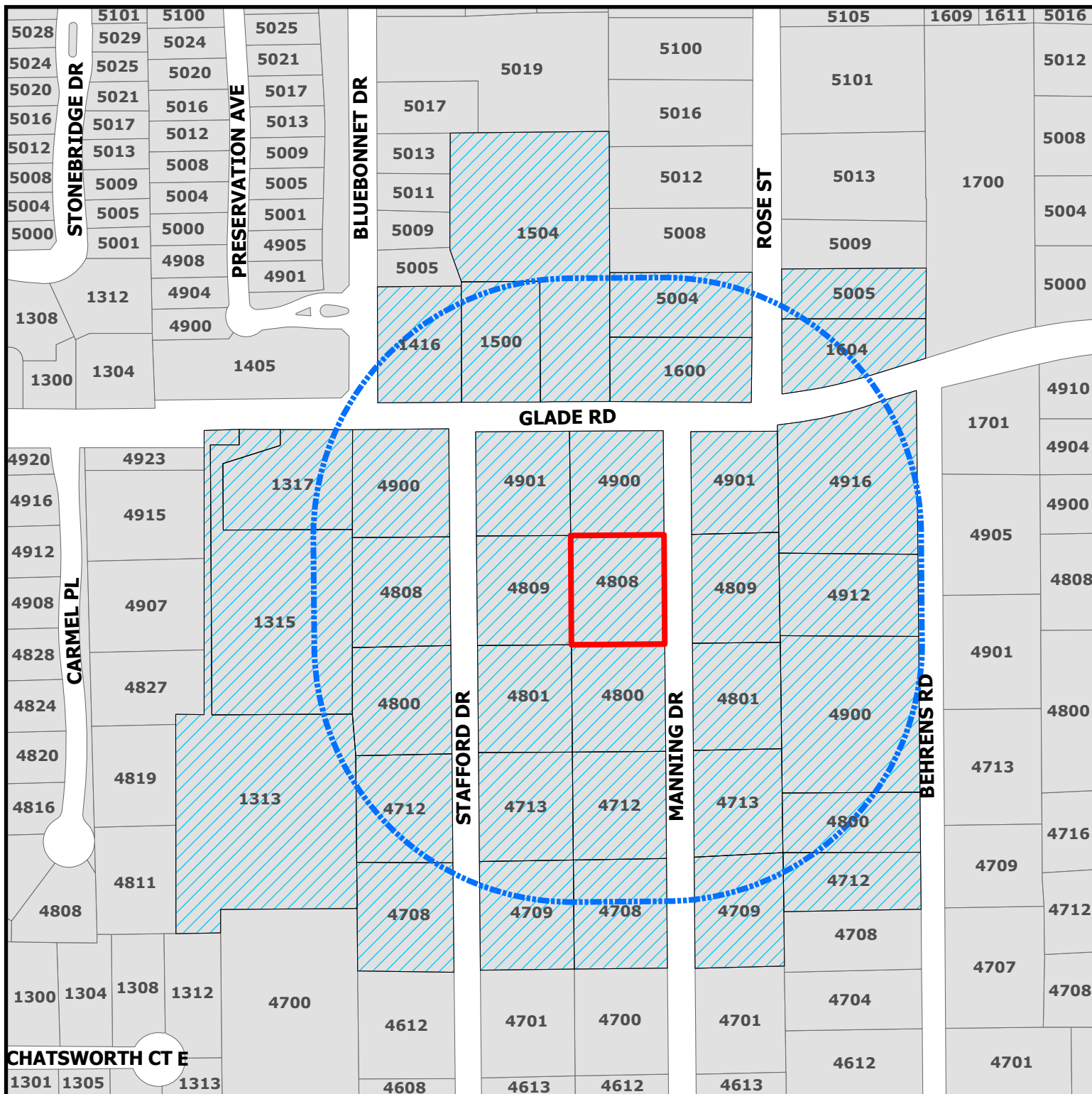






|                                                                                                                      |             |
|----------------------------------------------------------------------------------------------------------------------|-------------|
| <p><i>David C. Moak</i></p> <p>REG. PUBLIC SURVEYOR</p> <p>334E HURST BLVD. HURST TEXAS</p> <p>BU2-5587 BU2-5855</p> |             |
| <p>Date: 8-23-62</p>                                                                                                 | <p>2785</p> |

## Notification Map

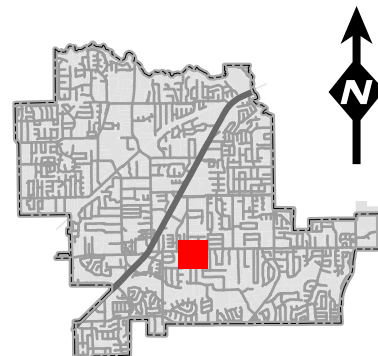


# ZC23-017

**4808 Manning Drive**

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-  Parcels to be notified  
 Buffer  
 Subject Property







## NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.**  
**City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.**  
**3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

**Request:** Consideration of a Special Use Permit for a non-compliant fence on Lot 21, Block 2, Stafford Heights Subdivision. The request is for a wrought-iron fence to extend beyond the front facade of the house and be located on the front property line along Manning Drive.

**Zoning Case:** ZC23-017

**Applicant:** Atrium Construction LLC

**Owner:** John & Vivian Snyder

**Location:** 4808 Manning Drive

**Property Description:** Lot 21, Block 2, Stafford Heights Subdivision

**Present Zoning:** R-40

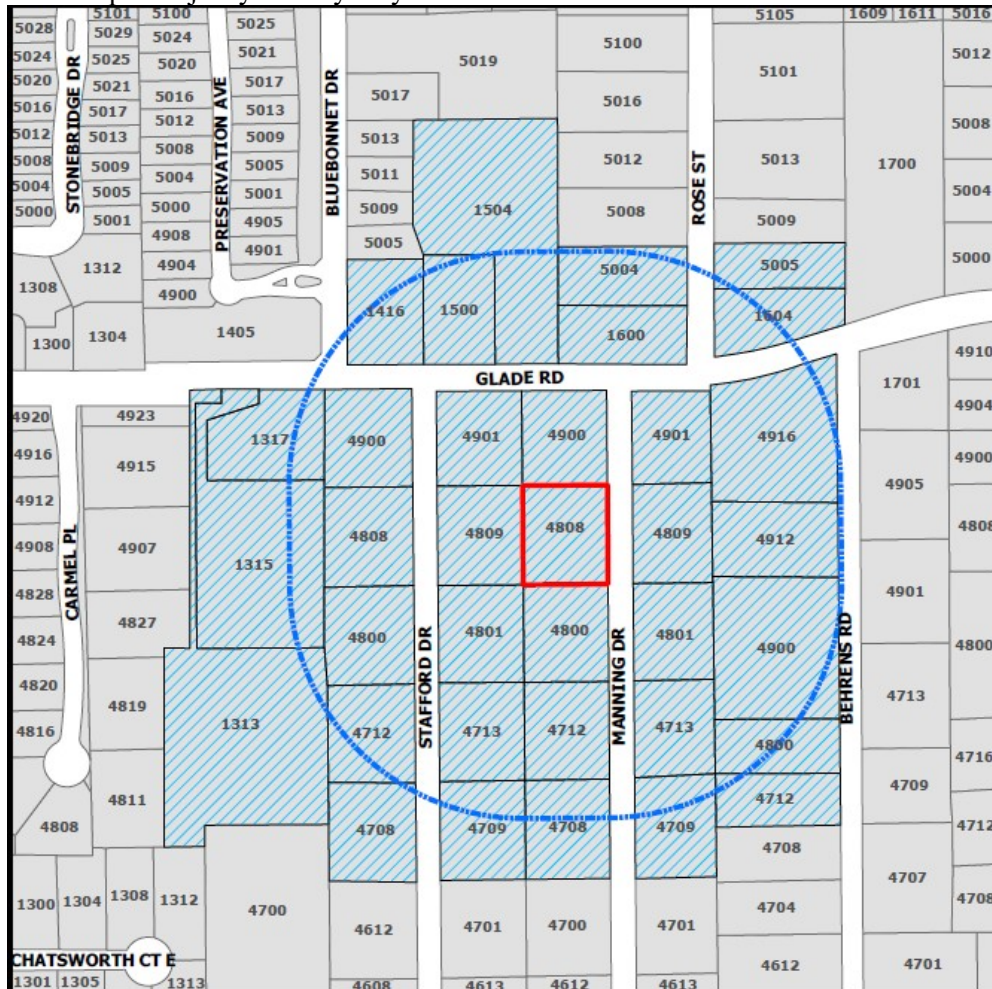
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

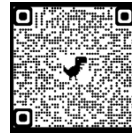
**Community Development Department  
City of Colleyville  
100 Main Street  
Colleyville, TX 76034**

# NOTICE OF PUBLIC HEARING

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyst



## NOTICE OF PUBLIC HEARING

Jacquelyn Reyff  
Principal Planner  
[jreyff@colleyville.com](mailto:jreyff@colleyville.com)

| OBJECTID | Owner Name                      |
|----------|---------------------------------|
| 1        | BABIN, CHRISTOPHER              |
| 3        | PHILLIPS, VANICE                |
| 4        | WINSWORTH, LLOYD A              |
| 5        | BENNIE, JAMES                   |
| 6        | WORD, RAMIE                     |
| 7        | ALBERT, JOHN M                  |
| 8        | KEREKES, RYANN                  |
| 9        | KEEFE, ALEX                     |
| 10       | ADELFO VENTURES LLC - SERIES 1  |
| 12       | SMITH, RICHARD                  |
| 13       | GRIFFIN, JOHN                   |
| 14       | CASILIO LIVING TRUST            |
| 15       | LOGAN, EMORY M                  |
| 16       | BURRIS, RACHEL                  |
| 17       | LUCKHORN CAPITAL LLC            |
| 19       | MORGAN, MICHAEL                 |
| 20       | CUMMINGS, WILLIAM C             |
| 21       | HERRING, CANDY                  |
| 22       | PHILLIPS, WILLIAM C             |
| 23       | NGUYEN, HAI                     |
| 24       | SNYDER, JOHN JOSEPH             |
| 25       | MAHAN, ROY                      |
| 26       | POMROY, PAUL R                  |
| 27       | BACA, CHAD                      |
| 28       | THOMPSON, DANIELLA              |
| 29       | HSU, TIMOTHY                    |
| 30       | CAPPA, ROBERT                   |
| 31       | BAUM, DANIEL                    |
| 32       | GROOM DOROTHY DEE MAHAN REVOCAB |
| 35       | MCCOLLOUGH JOYCE B              |
| 36       | CHELSEA PARK ADDITION           |
| 37       | BRIDGES AT RIVERWALK ADDITION   |
| 38       | PRESERVATION                    |
| 39       | LAKES OF SOMERSET               |
| 40       | CARMEL PLACE ESTATES            |
| 41       | GRAPEVINE COLLEYVILLE ISD       |



| Owner Address |
|---------------|
|---------------|

|                                 |
|---------------------------------|
| 1504 GLADE RD                   |
| 4713 STAFFORD DR                |
| 4799 HILLSBORO CIR              |
| 4708 MANNING DR                 |
| 4900 BEHRENS RD                 |
| 5004 ROSE ST                    |
| 4801 STAFFORD DR                |
| 4713 MANNING DR                 |
| 409 TIMBERLINE DR S             |
| 4901 MANNING DR                 |
| 1813 AVALON DR                  |
| 1705 AVALON DR                  |
| 1313 GLADE RD                   |
| 4809 STAFFORD DR                |
| 4843 COLLEYVILLE BLVD STE 251-1 |
| 6902 WHIPPOORWILL CT            |
| 4800 BEHRENS RD                 |
| 1600 GLADE RD                   |
| 4712 MANNING DR                 |
| 4916 BEHRENS RD                 |
| 1701 ROYAL LN APT 1202          |
| 4712 STAFFORD DR                |
| 4712 BEHRENS RD                 |
| 5005 ROSE ST                    |
| 4709 MANNING DR                 |
| 1315 GLADE RD                   |
| 4800 STAFFORD DR                |
| 4820 CARMEL PL                  |
| 4708 STAFFORD ST                |
| 4912 BEHRENS RD                 |
| 1816 Avondale Drive             |
| P.O. Box 1183                   |
| 106 N Denton Tap Road #210-375  |
| 1104 Chatsworth Court West      |
| 4816 Carmel Place               |
| 3051 IRA E WOODS AVE            |

| Owner City |
|------------|
|------------|

|                    |
|--------------------|
| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
| SANTA ROSA, CA     |
| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
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| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
| FARMERS BRANCH, TX |
| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
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| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
| COPPELL, TX        |
| COLLEYVILLE, TX    |
| COLLEYVILLE, TX    |
| GRAPEVINE, TX      |



| Owner Zip | Situs Address    |
|-----------|------------------|
| 76034     | 1504 GLADE RD    |
| 76034     | 4713 STAFFORD DR |
| 95405     | 4900 STAFFORD DR |
| 76034     | 4708 MANNING DR  |
| 76034     | 4900 BEHRENS RD  |
| 76034     | 5004 ROSE ST     |
| 76034     | 4801 STAFFORD DR |
| 76034     | 4713 MANNING DR  |
| 76034     | 4800 MANNING DR  |
| 76034     | 4901 MANNING DR  |
| 76034     | 1500 GLADE RD    |
| 76034     | 4808 STAFFORD DR |
| 76034     | 1313 GLADE RD    |
| 76034     | 4809 STAFFORD DR |
| 76034     | 4901 STAFFORD DR |
| 76034     | 1317 GLADE RD    |
| 76034     | 4800 BEHRENS RD  |
| 76034     | 1600 GLADE RD    |
| 76034     | 4712 MANNING DR  |
| 76034     | 4916 BEHRENS RD  |
| 75229     | 4808 MANNING DR  |
| 76034     | 4712 STAFFORD DR |
| 76034     | 4712 BEHRENS RD  |
| 76034     | 5005 ROSE ST     |
| 76034     | 4709 MANNING DR  |
| 76034     | 1315 GLADE RD    |
| 76034     | 4800 STAFFORD DR |
| 76034     | 1604 GLADE RD    |
| 76034     | 4708 STAFFORD DR |
| 76034     | 4912 BEHRENS RD  |
| 76034     | COURTESY NOTICE  |
| 76034     | COURTESY NOTICE  |
| 75019     | COURTESY NOTICE  |
| 76034     | COURTESY NOTICE  |
| 76034     | COURTESY NOTICE  |
| 76051     | STATE REQUIRED   |

## **ORDINANCE O-23-2253**

**AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 0.89 ACRES, ON LOT 21, BLOCK 2, STAFFORD HEIGHTS SUBDIVISION BY AUTHORIZING A SPECIAL USE PERMIT TO ALLOW FOR A FENCE BEYOND THE FRONT FAÇADE OF THE PRIMARY DWELLING; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville has received an application for a Special Use Permit to allow for a fence beyond the front façade of the primary dwelling under Case No. ZC23-017; and

**WHEREAS,** the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

**WHEREAS,** the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

**WHEREAS,** the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for a fence to be located beyond the front façade of the primary dwelling on 0.89 acres, on Lot 21, Block 2, Stafford Heights Subdivision, as depicted on the attached as Exhibit "A".



Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 3. THAT the above described tract of land shall be subject to the following conditions:

**1. GENERAL**

- a. The Special Use Permit shall apply to an iron fence, 6-feet in height, with 2-foot by 2-foot stone columns and a motorized iron gate to extend beyond the front façade of the house and be located along the front property line.
- b. It shall be generally consistent with the site plan and as depicted on the attached Exhibit "B".
- c. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

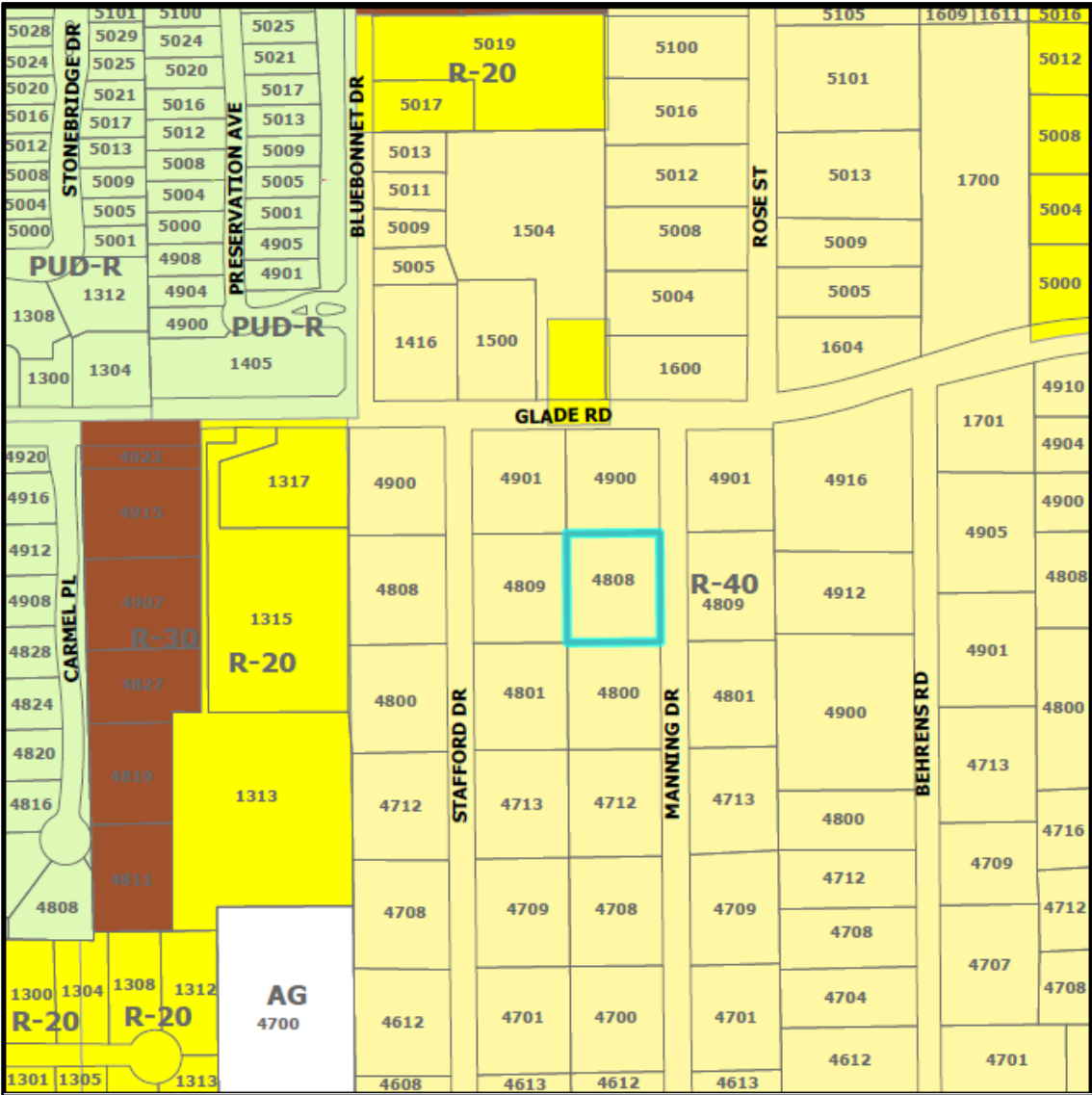
Bobby Lindamood  
Mayor

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney



Exhibit "A" - Location and Zoning Map



[illegible]





## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 5e

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2254

**Type** Ordinance

**Department** Community Development

---

### **Title**

Consideration of a change of zoning from R-20 and R-40 Single Family Residential district to R-40 Single Family Residential district on a portion of Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-018

### **Explanation**

#### ***First Reading and Public Hearing***

Edward Blu, the applicant, has submitted a request for a zoning change on a portion of Lot 17, Block 3, Highland Acres Addition, being approximately 1.57 acres, and zoned R-20 and R-40 Single Family Residential. The purpose is to rezone the R-20 Single Family Residential district to the R-40 Single Family Residential district to remove the split zoning on this lot.

**Existing Conditions/Background:** The subject property, 5108 Bransford Road, has split zoning with half of the property being R-20 zoning and the other half being R-40. It is located on the west side of Bransford Road and near the intersection of Glade Road and Bransford Road. The subject property has a single-family residence.

**Proposed Zoning:** *Request* – The applicant requests to rezone the property from R-20 to the R-40 district. The minimum standards for the R-40 zoning district are as follows:

|                          |                    |
|--------------------------|--------------------|
| Minimum Lot Size         | 40,000 square feet |
| Minimum Lot Width        | 150 feet           |
| Minimum Lot Depth        | 150 feet           |
| Front Building Line      | 40 feet            |
| Side Building Line       | 15 feet            |
| Rear Building Line       | 25 feet            |
| Max. Lot Coverage        | 20%                |
| Max. Impervious Coverage | 50%                |

**Analysis:** The current size of the property does comply with all the minimum standards of the R-40 Single Family Residential zoning.

**Plat Status:** The property is platted as Lot 17, Block 3, Highland Acres Addition.

**DRC Review:** The DRC reviewed the request during their July 24, 2023 meeting and determined the application was complete and may be scheduled for the next available

Planning and Zoning Commission meeting.

**Drainage:** NA

**Surrounding Development:** The properties to the north and west are zoned R-40 and contain single-family residential development. The properties to the south are zoned R-20 and contain single-family residential development. The properties to the east are zoned R-MF Multi-family Residential and AG Agriculture and contain detached and attached residential properties as well as City Park.

**Public Notification:** Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

**Staff Recommendation:** Staff recommends approval of the request.

**Planning and Zoning Commission Recommendation:** The Planning and Zoning Commission recommended approval of the request at their August 14, 2023 meeting by a vote of 5-0.

**Financial Impact**

There is no financial impact to the City.

**Recommendation**

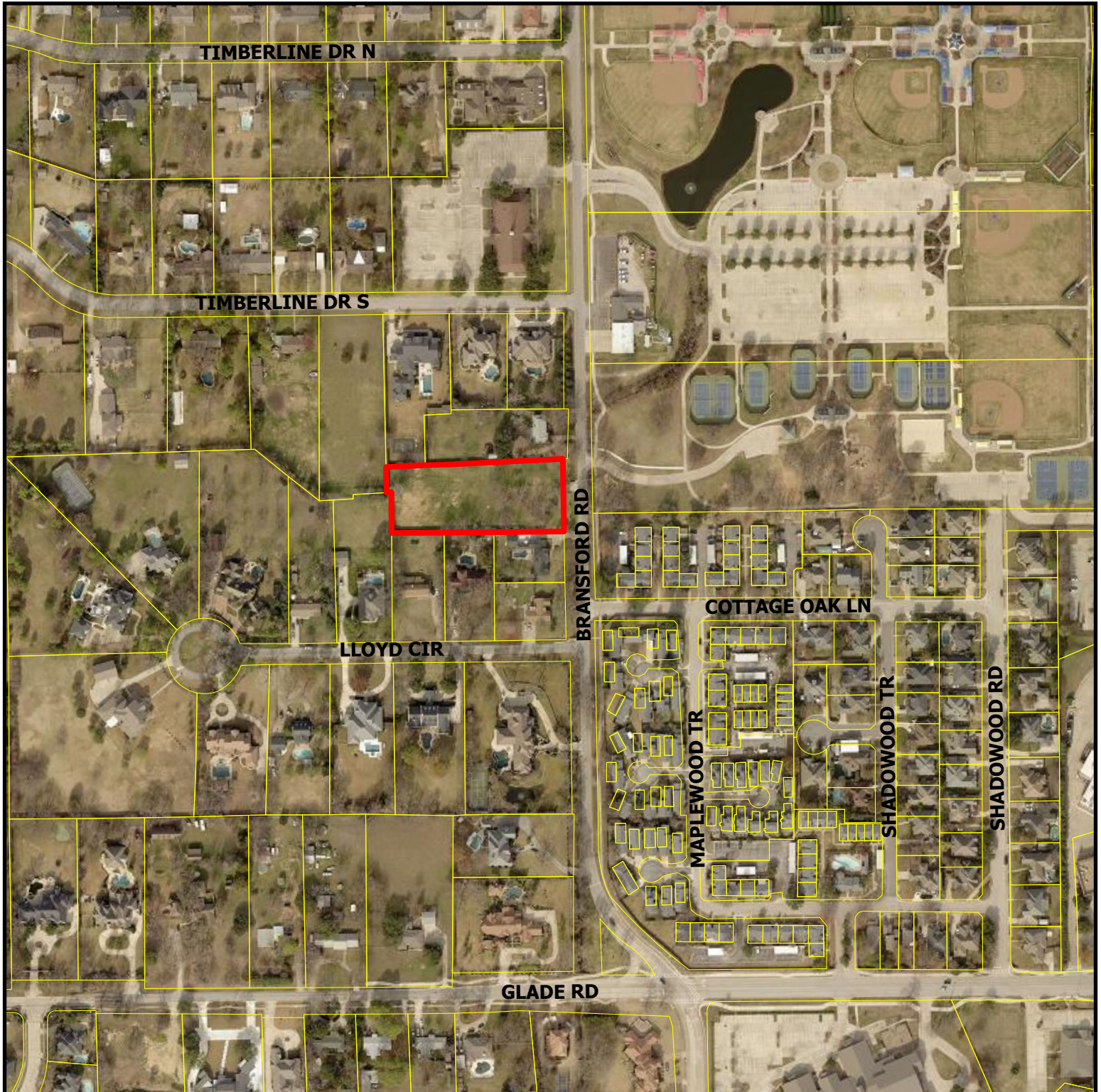
Approve

**Attachments**

1. Aerial Map
2. Zoning Map
3. Future Land Use Map
4. Plat
5. Site Plan
6. Notification Map
7. Notification List
8. Notification Letter
9. Letter Received
10. Ordinance O-23-2254



# Aerial Map

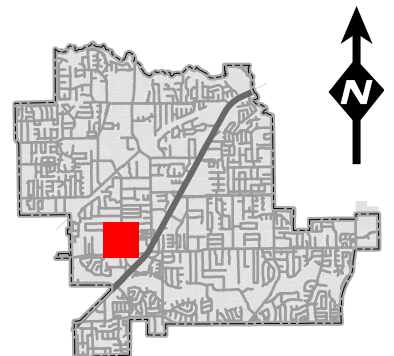


**ZC23-018**

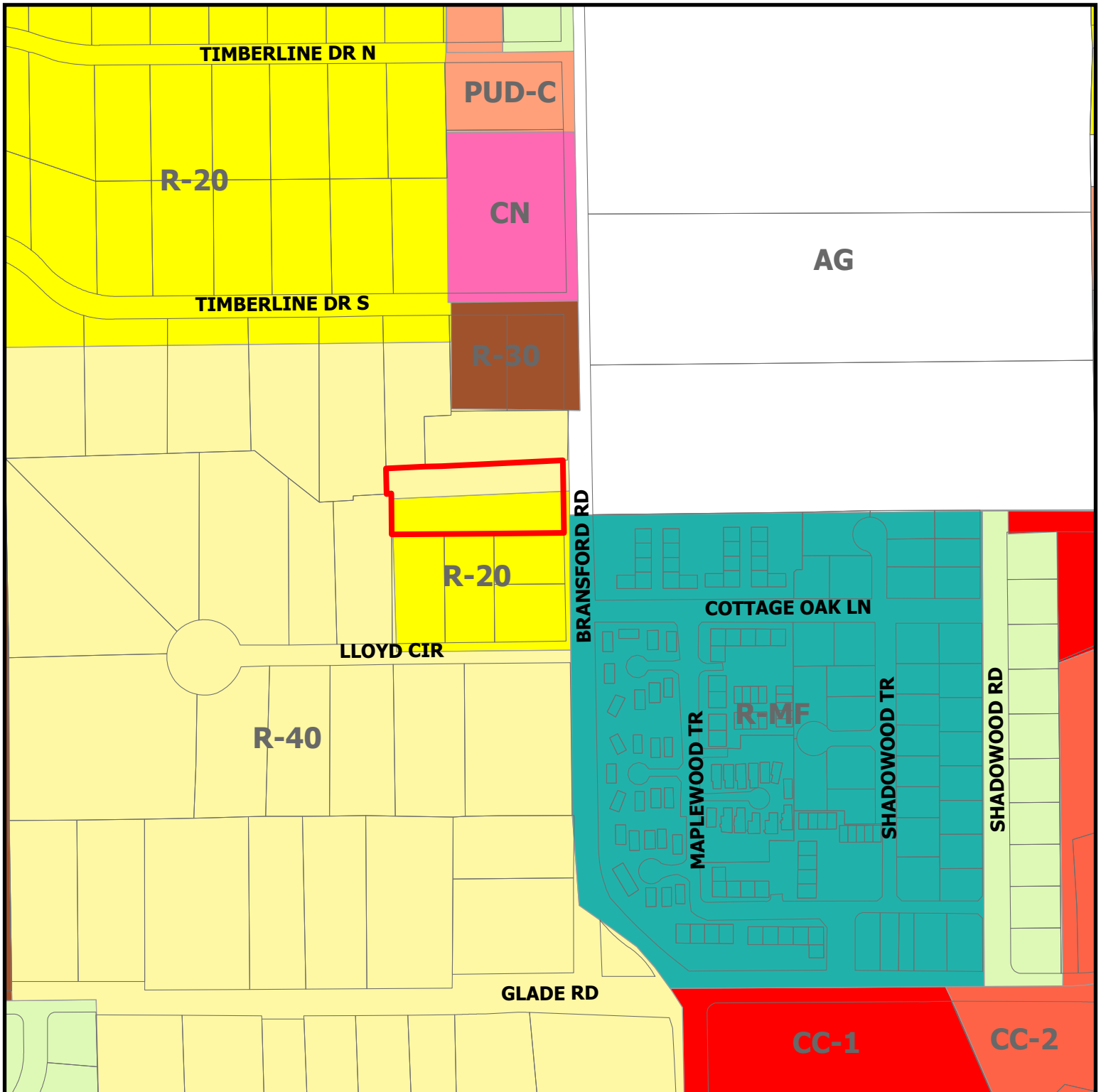
**5108 Bransford Rd**

**DISCLAIMER:**  
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property



# Zoning Map

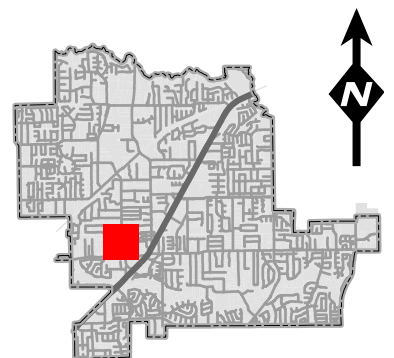


**ZC23-018**

5108 Bransford Rd

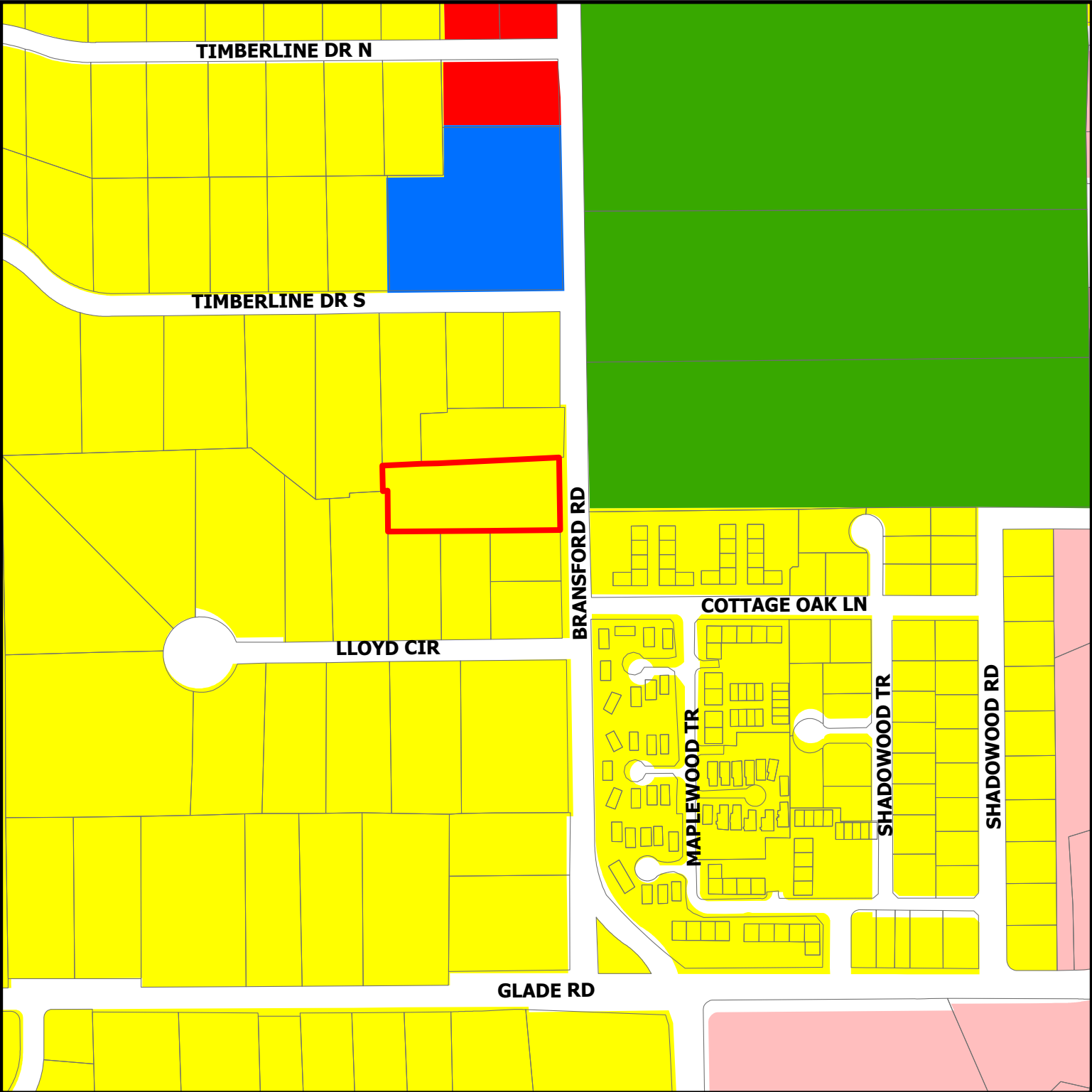
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 Subject Property





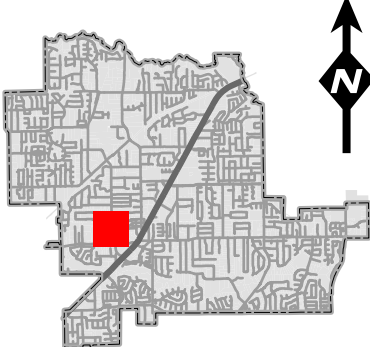
# Future Land Use Map



**ZC23-018**  
5108 Bransford Rd

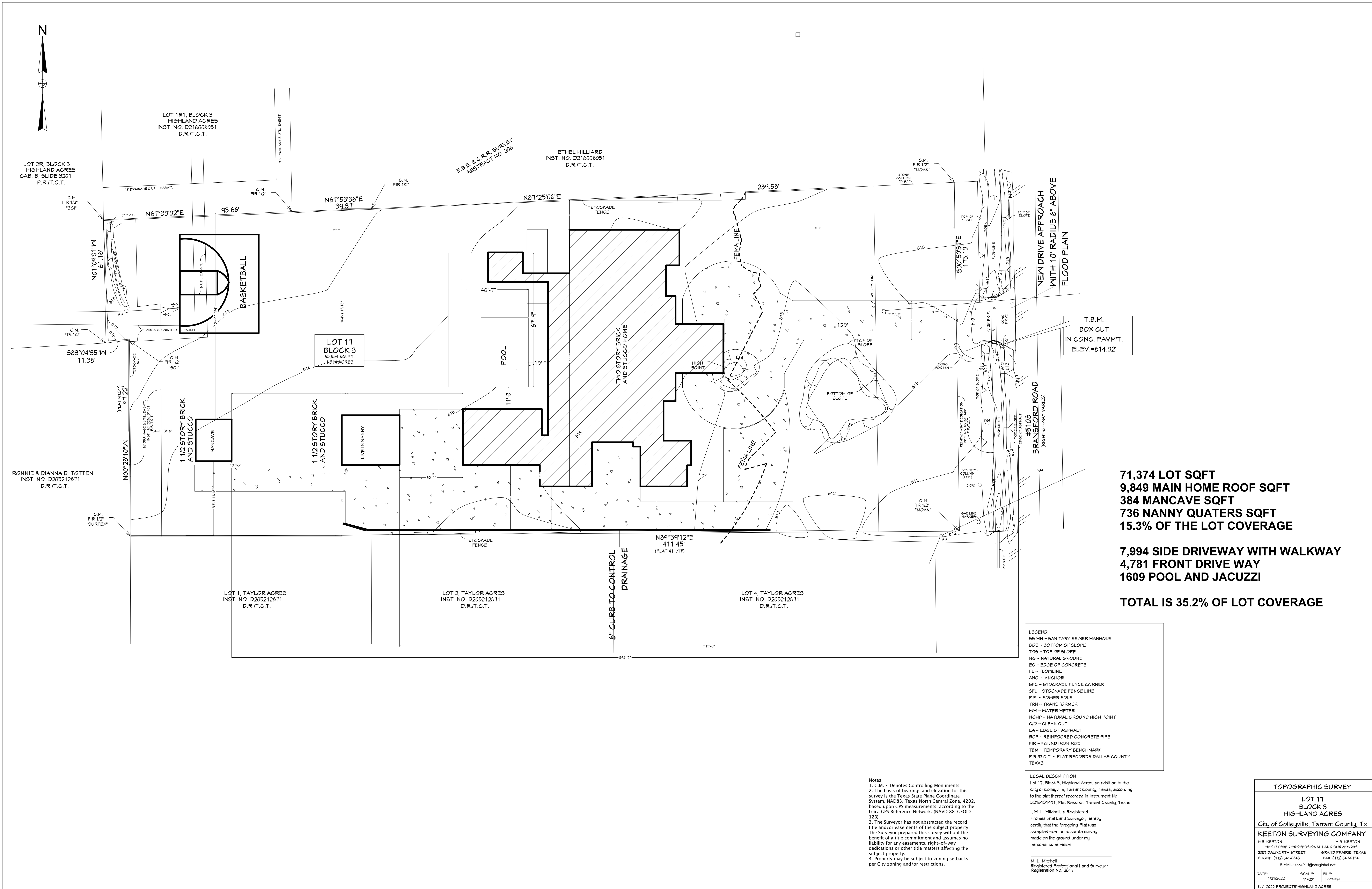
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- |                                                                                                   |                                                                                                               |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
|  Residential   |  Colleyville Blvd Corridor |
|  Commercial    |  Open Space; Parks         |
|  Institutional |  Subject Property          |



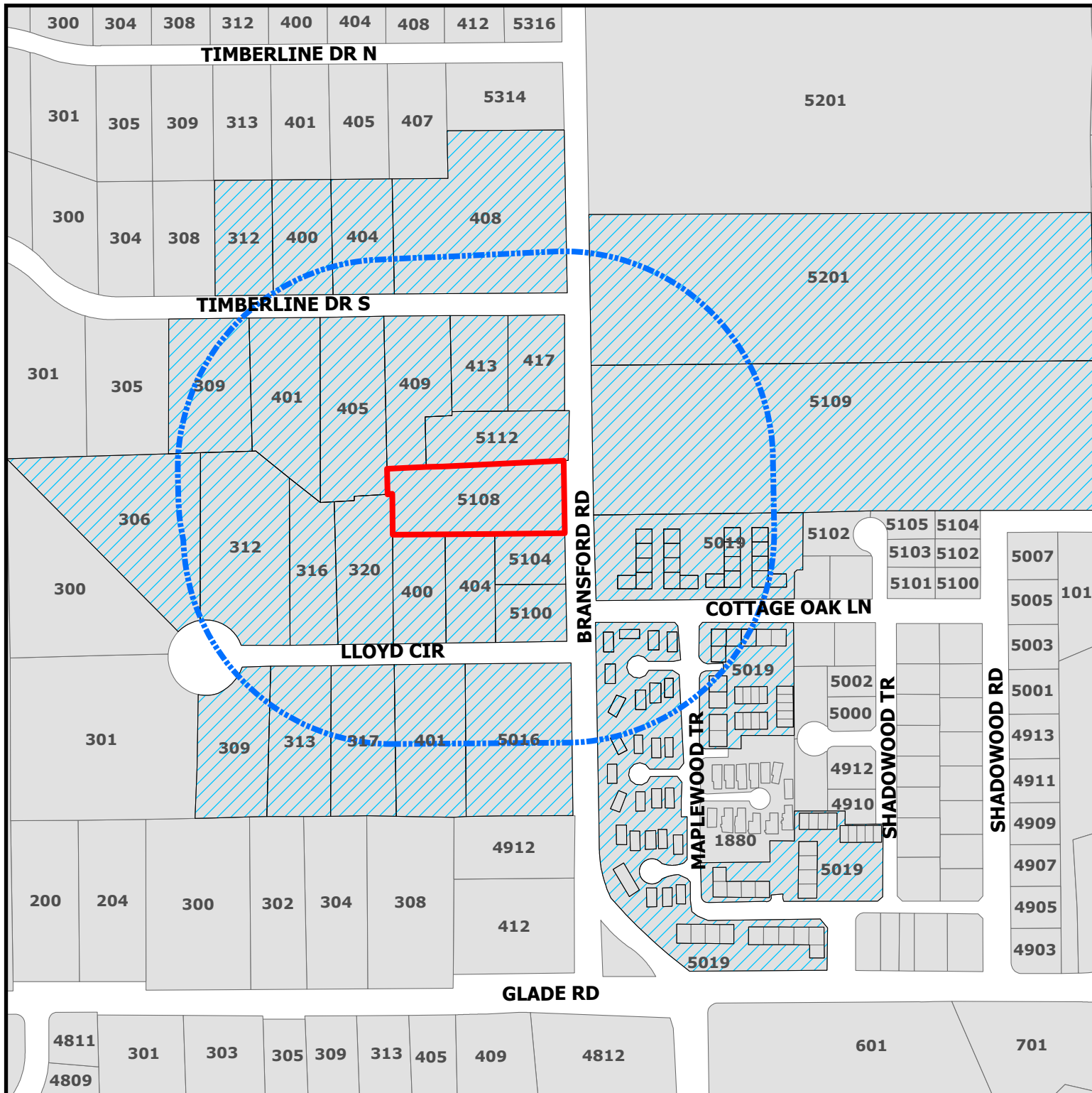








# Notification Map

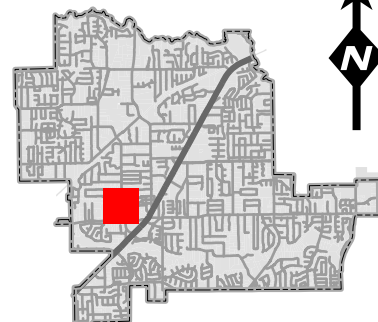


## ZC23-018

5108 Bransford Rd

**DISCLAIMER:**  
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-  Parcels to be notified
-  Buffer
-  Subject Property





1 BUBERL, CHARLES H  
2 GLTM INVESTMENTS LLC  
3 COBB, BYRL  
4 BUSTER, KRISTAL  
6 ADRIAN, CORINTH  
7 HOFMANN, JOSEPH R.  
8 MAYFIELD, DAVID L  
9 MOROCHO FREDDY  
10 MOUSA, MERVAT HABASHI  
11 ULTRA REAL ESTATE HOLDINGS LLC  
12 PEARSON, JOHN  
14 APPEL, GREG  
15 HILLIARD, ETHEL  
16 FICO, CARMELA  
17 ORTH, MATTHEW D  
18 SANDOCK, MICHAEL F  
19 HILL, CAROLA M  
20 GODOI, CARLOS  
21 MARTINEZ, SUE ANNE  
22 DAVIS, JOSHUA  
23 HARRISON, AMANDA  
24 CALABRESE, ROSA  
25 SCHNEIDER, MALLORY  
26 SIKES, CRAIG D  
27 ZRB LIVING TRUST  
28 PAIR, ALLISON  
29 MISHENKO, NATALIE  
30 DUBOIS, LEAH  
32 BARRIOS, HORACIO  
33 HIRDLER, JOHN T  
34 ZACHGO, DANA  
35 TINKIS, JERRY W  
36 TRULL, JAMES  
37 DAFDLF PROPERTY COMPANY LLC  
38 WALLIS, CAYNE  
39 CHURCH OF JESUS CHRIST OF LDS  
40 MCCURDY, JOHN ANTHONY  
41 TUNNELL, ANGELA  
42 KORSUNSKY, MARIA  
43 DURAN, CHARLES E  
44 ARAB, SALMAN  
45 LUCEY, RITA B  
46 HOSKINS, CINDY L  
47 COHEN, RICHARD S  
48 GOODLIN, DAVID P  
49 COPTIC ORTHODOX PATRIARCHATE  
50 SAN ANTONIO, JOEL  
51 CHARLOTTE ANN WILLIAMS LIVING T  
52 PRATT, STEPHEN  
53 LOVELL, WILLIAM A  
54 SLH/GLH LLC  
55 KROPF, MARSHALL  
56 GARVEY, MICHAEL C  
57 MACCHIARELLA, PIETRO  
58 EL-ATTRACHE, LISA  
59 KNAUS, EDWARD  
60 USREY, MAURINE E EST  
61 MUCHMORE, DAVID  
62 RODEN HOMES  
64 SHADOWOOD TRAIL CONDOMINIUMS  
65 BRAEMAR ADDITION  
66 GRAPVEINE COLLEYVILLE ISD

| Owner Address |
|---------------|
|---------------|

|                                |
|--------------------------------|
| 3535 ASBURY ST                 |
| 1207 HALL JOHNSON RD           |
| 2016 COTTAGE OAK LN            |
| 312 TIMBERLINE DR S            |
| 2010 COTTAGE OAK LN # 2010     |
| PO BOX 1222                    |
| 3709 BRENTWOOD CT              |
| 1800 MAPLEWOOD TR #1800        |
| 1701 MAPLEWOOD TR              |
| PO BOX 574                     |
| 317 LLOYD CIR                  |
| 404 LLOYD CIR                  |
| 5112 BRANSFORD RD              |
| 1501 DOUGLAS AVE               |
| 413 TIMBERLINE DR S            |
| 2101 COTTAGE OAK LN            |
| 2116 COTTAGE OAK LN            |
| 306 LLOYD CIR                  |
| 1816 MAPLEWOOD TR              |
| 702 COLLEYVILLE TERR           |
| 2118 COTTAGE OAKS LN           |
| 2100 COTTAGE OAK LN            |
| 2114 COTTAGE OAK LN            |
| 417 TIMBERLINE DR S            |
| 409 TIMBERLINE DR S            |
| 320 LLOYD CIR                  |
| 2012 COTTAGE OAK LN            |
| 309 TIMBERLINE DR S            |
| 2108 COTTAGE OAK LN            |
| 316 LLOYD CIR                  |
| 1810 MAPLEWOOD TR              |
| 401 TIMBERLINE DR S            |
| 2715 DEVONSHIRE CT             |
| 1705 CRESTRIDGE CT             |
| 404 TIMBERLINE DR S            |
| 50 E NORTH TEMPLE RM 22        |
| 400 LLOYD CIR                  |
| 2110 COTTAGE OAK LN            |
| 2004 COTTAGE OAK LN            |
| PO BOX 837                     |
| 2609 INDEPENDENCE RD           |
| 2002 COTTAGE OAK LN            |
| 3014 CRESTHAVEN CT             |
| 401 LLOYD CIR                  |
| 400 TIMBERLINE DR S            |
| PO BOX 1005                    |
| 5016 BRANSFORD RD              |
| 2000 COTTAGE OAK LN            |
| 5104 BRANSFORD RD              |
| 2104 COTTAGE OAK LN UNIT #2104 |
| 7928 CITADEL CT                |
| 4612 CRESTHAVEN DR             |
| 5905 HUNTER TR                 |
| 2301 CARLISLE AVE              |
| 312 LLOYD CIR                  |
| 313 LLOYD CIR                  |
| 1008 TINKER RD                 |
| 309 LLOYD CIR                  |
| 5519 RUSTIC TR                 |
| 4113 Gateway Drive #100        |
| 2909 Clairemont Lane           |
| 3051 IRA E WOODS AVE           |



## Owner City

[illegible]

| Owner Zip | Situs Address       |
|-----------|---------------------|
| 75205     | 2008 COTTAGE OAK LN |
| 76034     | 1814 MAPLEWOOD TR   |
| 76034     | 2016 COTTAGE OAK LN |
| 76034     | 312 TIMBERLINE DR S |
| 76034     | 2010 COTTAGE OAK LN |
| 76034     | 1804 MAPLEWOOD TR   |
| 76034     | 1808 MAPLEWOOD TR   |
| 76034     | 1800 MAPLEWOOD TR   |
| 76034     | 1701 MAPLEWOOD TR   |
| 76034     | 5100 BRANSFORD RD   |
| 76034     | 317 LLOYD CIR       |
| 76034     | 404 LLOYD CIR       |
| 76034     | 5112 BRANSFORD RD   |
| 76034     | 1801 MAPLEWOOD TR   |
| 76034     | 413 TIMBERLINE DR S |
| 76034     | 2101 COTTAGE OAK LN |
| 76034     | 2116 COTTAGE OAK LN |
| 76034     | 306 LLOYD CIR       |
| 76034     | 1816 MAPLEWOOD TR   |
| 76034     | 405 TIMBERLINE DR S |
| 76034     | 2118 COTTAGE OAK LN |
| 76034     | 2100 COTTAGE OAK LN |
| 76034     | 2114 COTTAGE OAK LN |
| 76034     | 417 TIMBERLINE DR S |
| 76034     | 409 TIMBERLINE DR S |
| 76034     | 320 LLOYD CIR       |
| 76034     | 2012 COTTAGE OAK LN |
| 76034     | 309 TIMBERLINE DR S |
| 76034     | 2108 COTTAGE OAK LN |
| 76034     | 316 LLOYD CIR       |
| 76034     | 1810 MAPLEWOOD TR   |
| 76034     | 401 TIMBERLINE DR S |
| 76051     | 2006 COTTAGE OAK LN |
| 76034     | 2018 COTTAGE OAK LN |
| 76034     | 404 TIMBERLINE DR S |
| 84150     | 408 TIMBERLINE DR S |
| 76034     | 400 LLOYD CIR       |
| 76034     | 2110 COTTAGE OAK LN |
| 76034     | 2004 COTTAGE OAK LN |
| 76034     | 2106 COTTAGE OAK LN |
| 76034     | 5108 BRANSFORD RD   |
| 76034     | 2002 COTTAGE OAK LN |
| 76051     | 2103 COTTAGE OAK LN |
| 76034     | 401 LLOYD CIR       |
| 76034     | 400 TIMBERLINE DR S |
| 76034     | 1806 MAPLEWOOD TR   |
| 76034     | 5016 BRANSFORD RD   |
| 76034     | 2000 COTTAGE OAK LN |
| 76034     | 5104 BRANSFORD RD   |
| 76034     | 2104 COTTAGE OAK LN |
| 76182     | 2014 COTTAGE OAK LN |
| 76034     | 1802 MAPLEWOOD TR   |
| 76034     | 1703 MAPLEWOOD TR   |
| 76034     | 1824 MAPLEWOOD TR   |
| 76034     | 312 LLOYD CIR       |
| 76034     | 313 LLOYD CIR       |
| 76034     | 1812 MAPLEWOOD TR   |
| 76034     | 309 LLOYD CIR       |
| 76034     | 5019 BRANSFORD RD   |
| 76034     | COURTESY NOTICE     |
| 76034     | COURTESY NOTICE     |
| 76051     | STATE REQUIRED      |





## NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.**  
**City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.**  
**3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

**Request:** Consideration for rezoning from R-20 Single Family Residential to R-40 Single Family Residential zoning on a portion of Lot 17, Block 3, of the Highland Acres Addition. The request is for R-40 zoning on the entire lot.

**Zoning Case:** ZC23-018

**Applicant:** Edward Blu

**Owner:** Arab Salman

**Location:** 5108 Bransford Rd

**Property Description:** Lot 17, Block 3, of the Highland Acres Addition

**Present Zoning:** R-40/ R-20

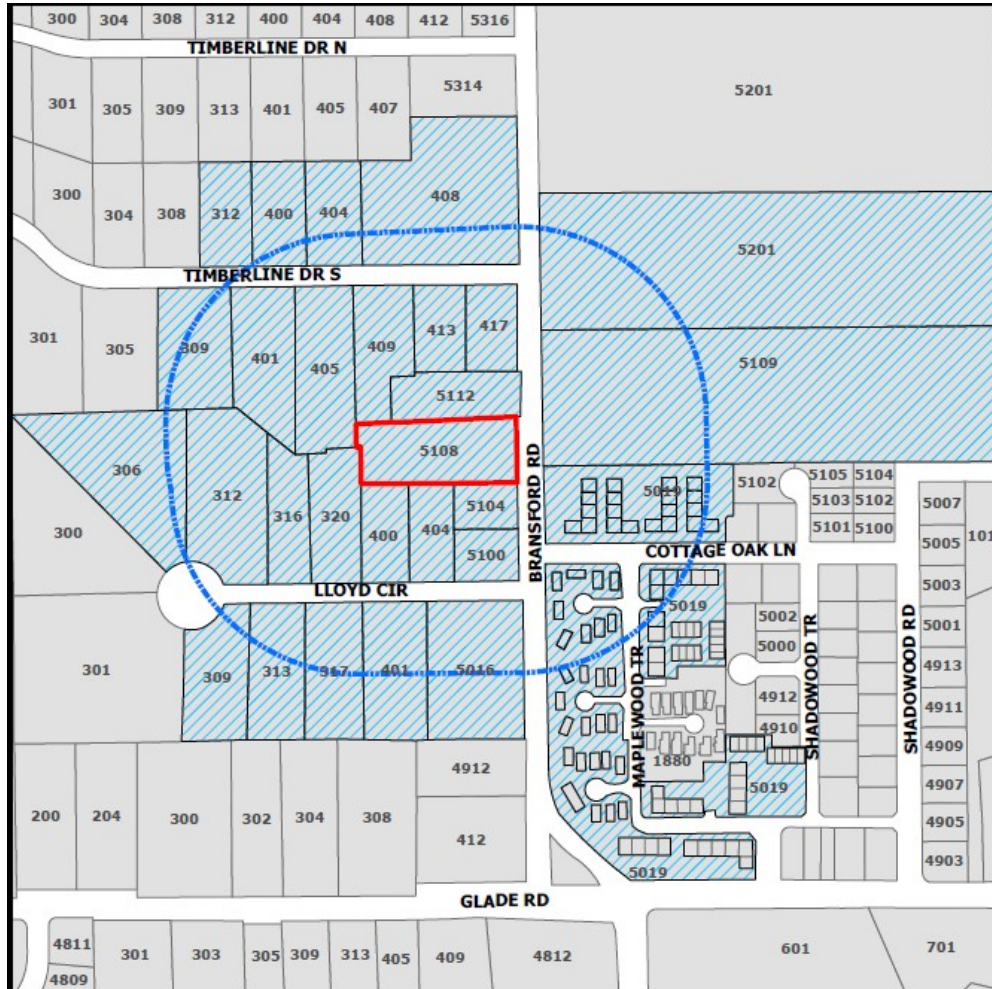
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

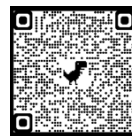
**Community Development Department**  
**City of Colleyville**  
**100 Main Street**  
**Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

## NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

*Jacquelyn Reyff*

Jacquelyn Reyff  
Principal Planner  
[jreyff@colleyville.com](mailto:jreyff@colleyville.com)



**From:** [Karen Pratt](#)  
**To:** [Jackie Reyff](#)  
**Subject:** Zoning Case ZC23-018 and ZC23-019  
**Date:** Thursday, August 3, 2023 8:34:04 AM

---

Ms. Reyff,

We are the property owners adjacent to the property in question for these two zoning cases. We have some questions regarding these cases.

1. Re: Case ZC23-018. How close is the setback of the current building on the sides? From the street, it appears that the north side of the building under construction is less than 15' from the property line. We are unsure on the south side, but it is very close to 15'. Our understanding is that R-40 zoning requires a 15' side setback.

2. Re: Case ZC23-019. What is the size of the proposed accessory dwelling? And will it be able to meet the required setback requirements? Are they requesting an additional kitchen to be constructed within that accessory dwelling?

Without further information, we are opposed to both requests. The house that is currently under construction is more than adequately sized to house a nanny. We have also experienced an increase in stormwater draining onto our property since construction began, we believe from the excessive amount of fill dirt that was brought in prior to construction. We are concerned that an additional building, in addition to the immense home being built, will cause future damage to our property from stormwater.

We would be interested in seeing the plans and hope to be able to attend the Planning and Zoning Commission Meeting on August 14.

Respectfully submitted,

Stephen & Karen Pratt  
5104 Bransford Rd  
Colleyville, TX 76034  


## **ORDINANCE O-23-2254**

**AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON A PORTION OF 1.57 ACRES BEING, LOT 17, BLOCK 3, HIGHLAND ACRES ADDITION, LOCATED AT 5108 BRANSFORD ROAD, FROM THE R-20 SINGLE FAMILY RESIDENTIAL TO THE R-40 SINGLE FAMILY RESIDENTIAL DISTRICT; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville has received an application for a rezoning of a portion of the property from R-20 Single Family Residential to R-40 Single Family Residential district for Case No. ZC23-018; and

**WHEREAS,** the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

**WHEREAS,** the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

**WHEREAS,** the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a change in the zoning from R-20 Single Family Residential to R-40 Single Family Residential district on a portion of 1.57 acres, being Lot 17, Block 3, Highland Acres



Addition, located at 5108 Bransford Road as depicted on the attached as Exhibit "A".

- Sec. 2. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.
- Sec. 3. THAT the above described tract of land shall be subject to the following conditions:
1. As depicted in the attached Exhibit "A" and Exhibit "B".
- Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.
- Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.
- Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_\_\_\_ AYES, \_\_\_\_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF  
SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:** **CITY OF COLLEYVILLE**

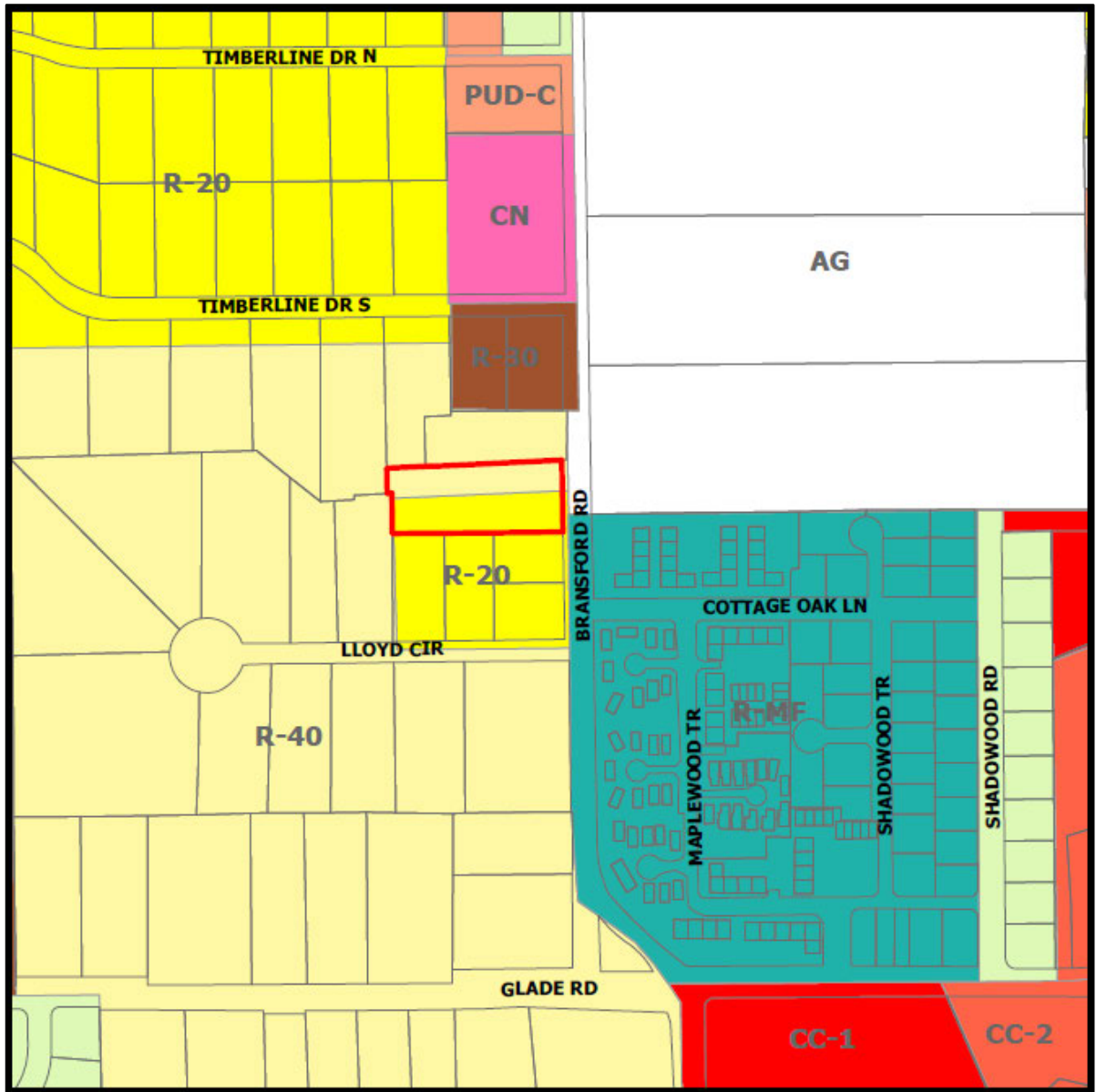
|                       |                 |
|-----------------------|-----------------|
| Christine Loven, TRMC | Bobby Lindamood |
| City Secretary        | Mayor           |

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney



## Exhibit "A"- Zoning Map



[illegible]





## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 5f

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2255

**Type** Ordinance

**Department** Community Development

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### **Title**

Consideration of a Special Use Permit to allow for an Accessory Dwelling for Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-019

### **Explanation**

#### ***First Reading and Public Hearing***

Edward Blu, the applicant, has submitted a request for a Special Use Permit (SUP) for an accessory dwelling on Lot 17, Block 3, of the Highland Acres Addition, being approximately 1.57 acres, and zoned R-20 and R-40 Single Family Residential. The purpose is to allow for a detached accessory dwelling for a live-in nanny.

**Existing Conditions/Background:** The subject property is located along the west side of Bransford Road and north of the intersection with Glade Road. The property is currently split zoned R-20 and R-40 with a new single-family home being built currently. A request to rezone completely to the R-40 district is running concurrently with this SUP request.

**SUP Request:** The applicant is requesting approval of an SUP to allow for an accessory dwelling.

*Ordinance – Section 3.27* Accessory Buildings and Residential Carport Regulations of the Land Development Code establishes the maximum size and number of accessory buildings to be permitted by staff on a residential lot:

#### 2. Maximum Size and Number of Buildings:

- a. The maximum number of accessory buildings allowed per lot shall be three (3) buildings. In addition, the combined square footage of all accessory buildings shall not exceed four percent (4%) of the aggregate area of the lot. Exemption: Lots containing a minimum of 80,000 square feet shall be exempt from the requirement for the maximum number of accessory buildings.
- b. Accessory dwellings allowed by the Land Development Code shall be limited in size to be no more than the most restrictive of the following:
  1. Fifty percent (50%) of the primary structure;
  2. The maximum allowed square footage for accessory buildings on the lot; or
  3. No more than twelve hundred (1,200) square feet

The applicant is requesting to allow for a new 1,159 s.f. accessory dwelling, which will be used as a nanny suite. The total lot area is 1.57 acres. The structure will be built behind the home using similar materials to the home. The home being built is 9,849 square feet. The maximum accessory building size allowed is 4% of the lot area. In this case, the max accessory building area allowed would be 5,854 square feet.

**Analysis:** Accessory dwellings are only permitted by Special Use Permit in the R-40 district.

**Plat Status:** The property is platted as Lot 17, Block 3, of the Highland Acres Addition.

**DRC Review:** The DRC met on July 24<sup>th</sup> and determined the request may be scheduled for the upcoming Planning and Zoning Commission meeting.

**Drainage:** NA

**Surrounding Development:** The properties to the north and west are zoned R-40 and contain single-family residential development. The properties to the south are zoned R-20 and contain single-family residential development. The properties to the east are zoned R-MF Multi-family Residential and AG Agricultural with attached and detached residential properties, as well as City Park.

**Public Notification:** Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

**Staff Recommendation:** Staff is neutral on this request.

**Planning and Zoning Commission Recommendation:** The Planning and Zoning Commission recommended approval of the request at their August 14, 2023 meeting by a vote of 5-0.

### **Financial Impact**

There is no financial impact to the City.

### **Recommendation**

None

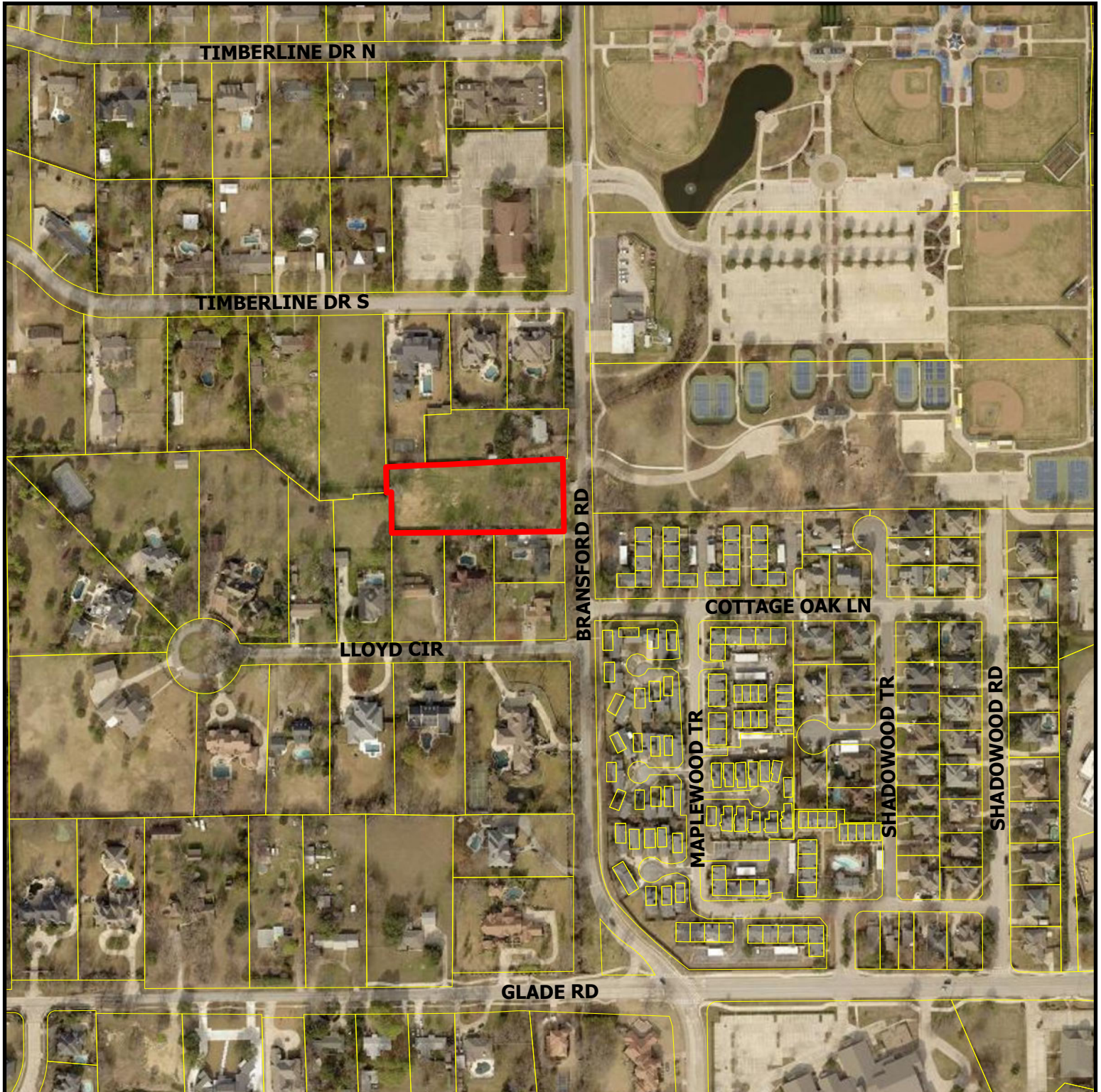
### **Attachments**

1. Aerial
2. Zoning
3. Future Land Use Map



4. Site Plan
5. Elevations
6. Drainage and Grading Plans
7. Notification Letter
8. Notification List
9. Notification Map
10. Letter Received
11. Ordinance O-23-2255

# Aerial Map

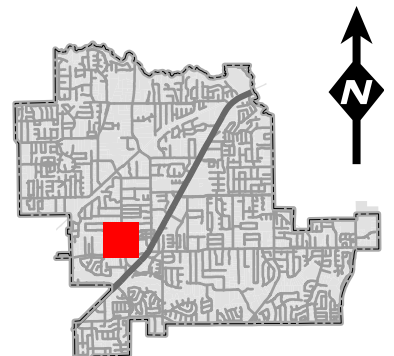


**ZC23-018**

**5108 Bransford Rd**

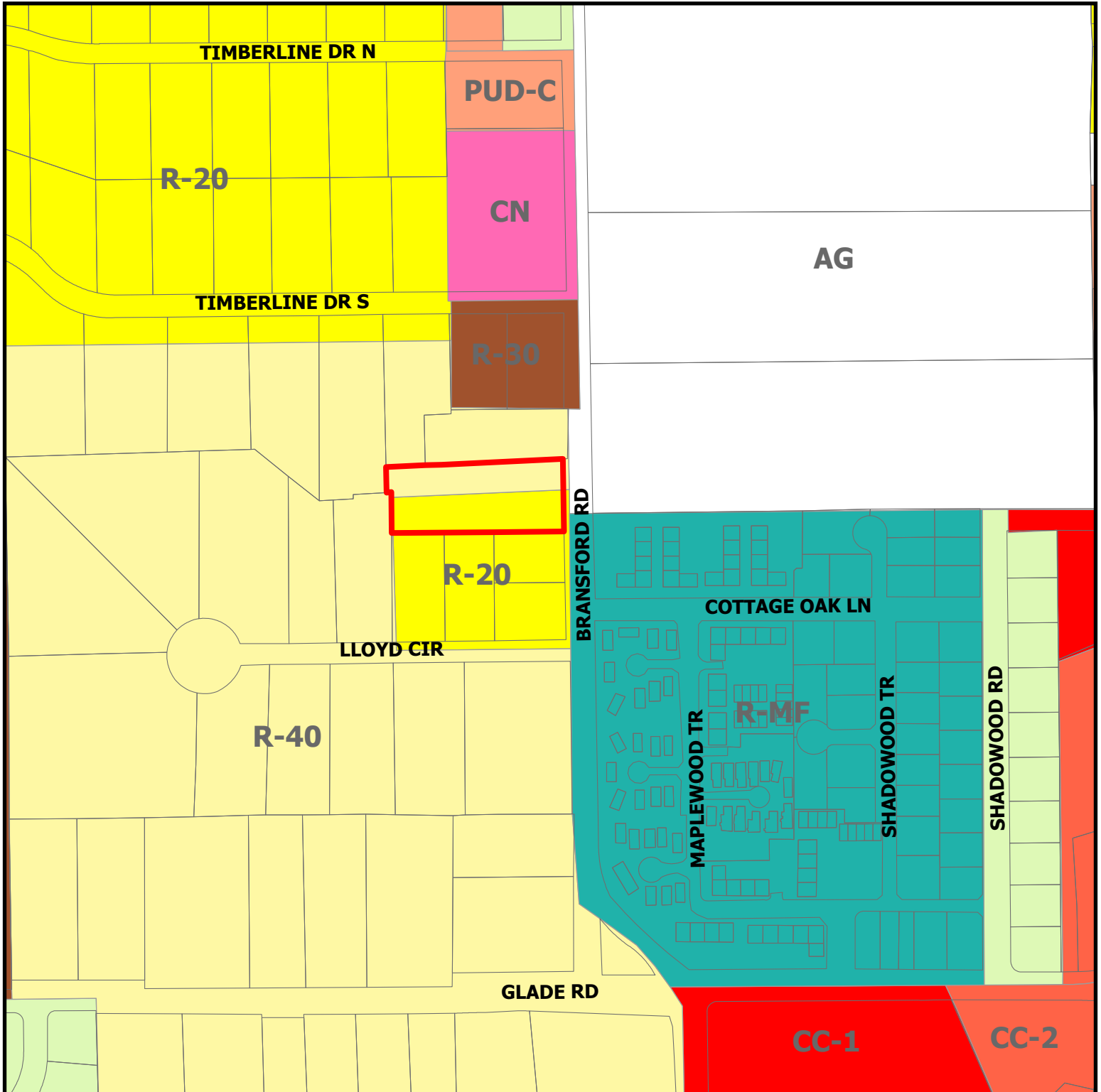
**DISCLAIMER:**  
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property





# Zoning Map

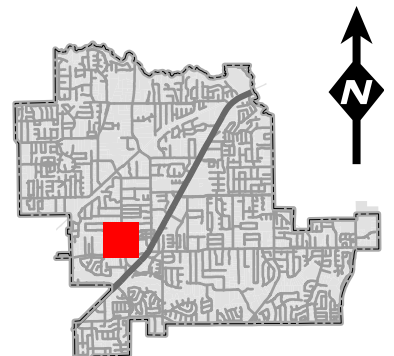


**ZC23-018**

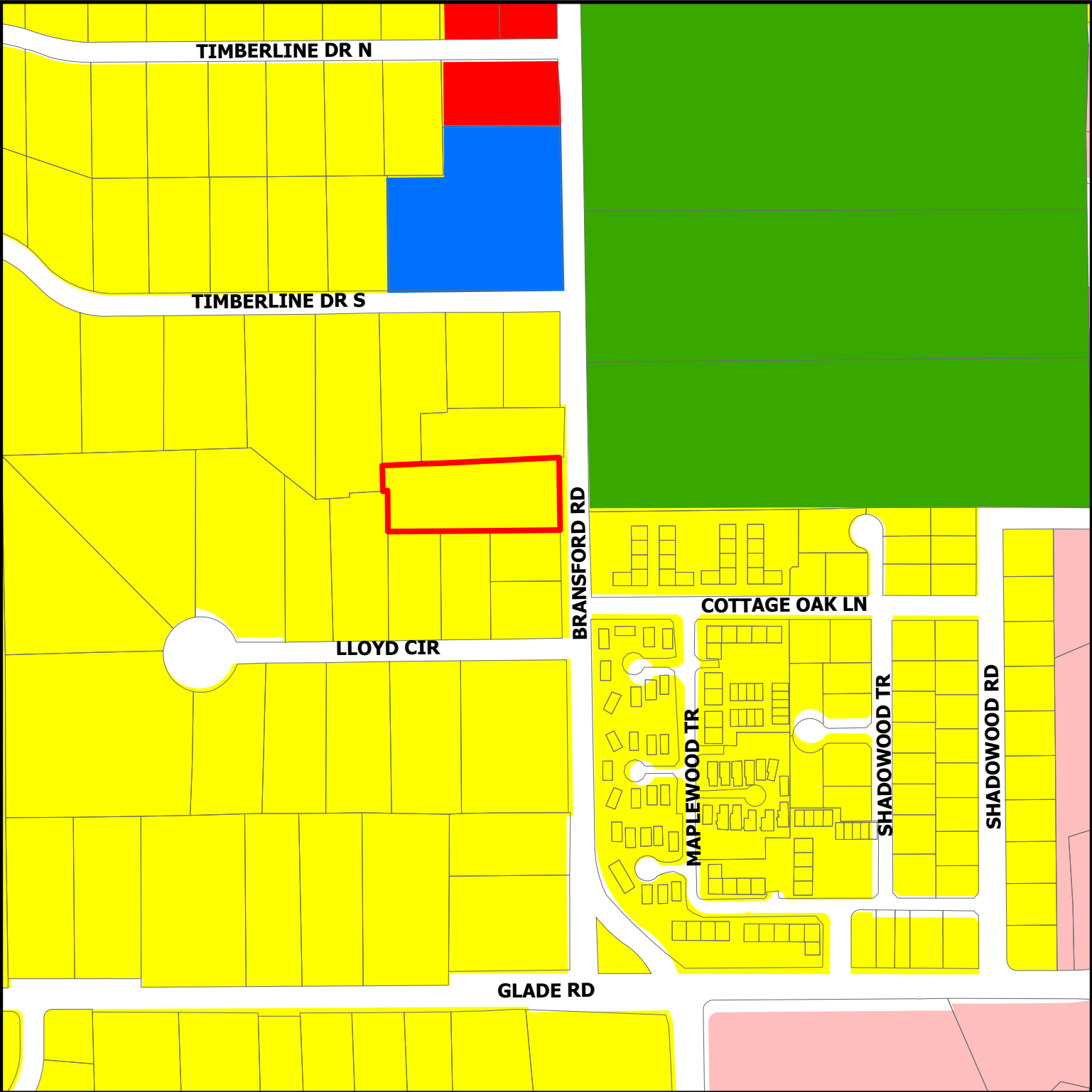
**5108 Bransford Rd**

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 Subject Property



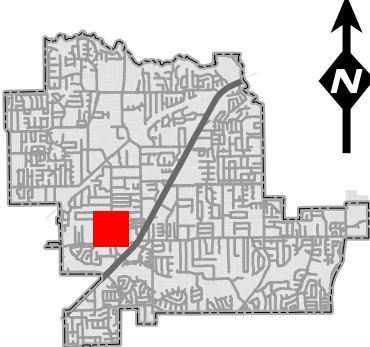
# Future Land Use Map



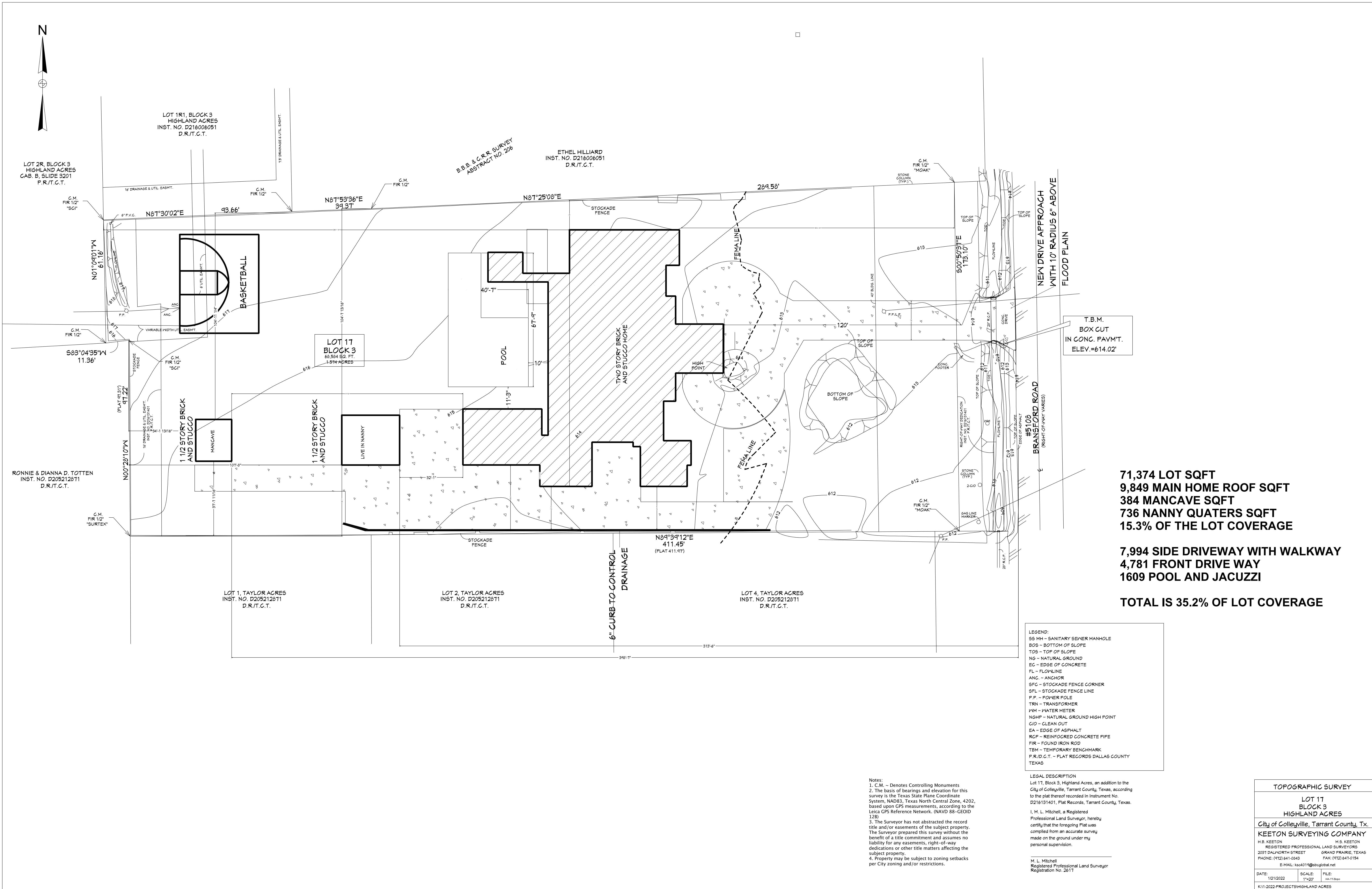
**ZC23-018**  
**5108 Bransford Rd**

**DISCLAIMER:**  
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- |                                                                                                   |                                                                                                               |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
|  Residential   |  Colleyville Blvd Corridor |
|  Commercial    |  Open Space; Parks         |
|  Institutional |  Subject Property          |



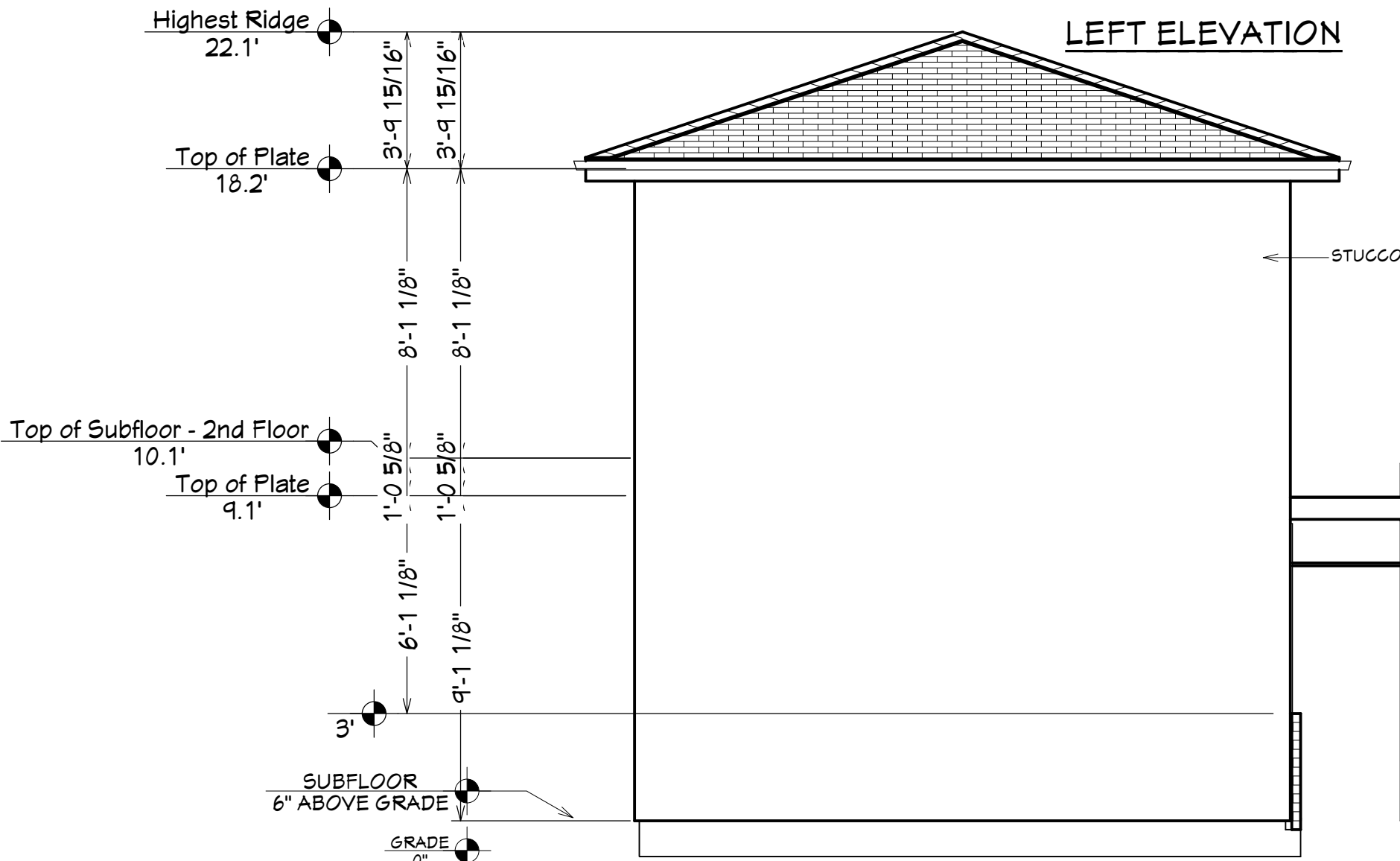




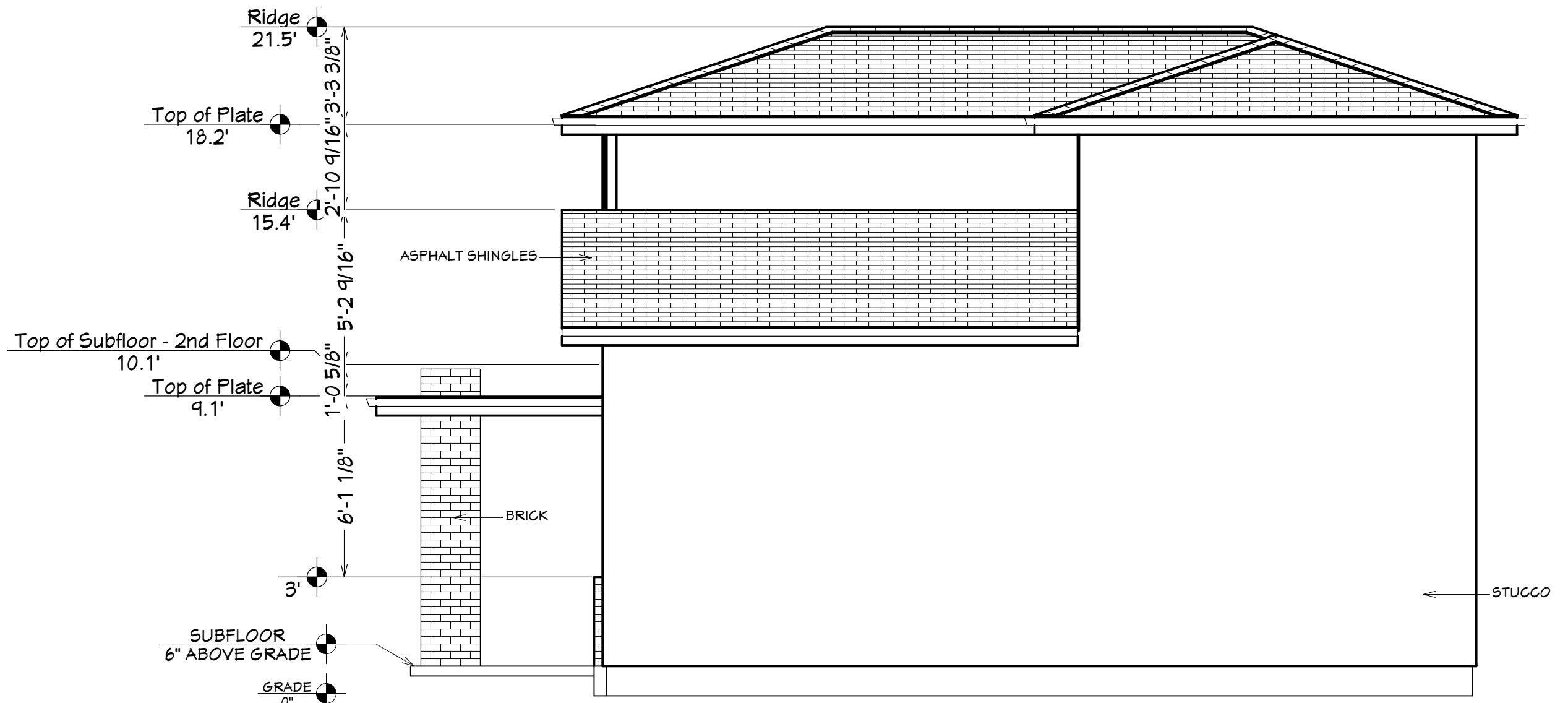


| DOOR SCHEDULE |       |     |       |             |             |                         |
|---------------|-------|-----|-------|-------------|-------------|-------------------------|
| NUMBER        | LABEL | QTY | FLOOR | SIZE        | R/O         | DESCRIPTION             |
| D01           | 2668  | 1   | 1     | 2668 R IN   | 32"x82 1/2" | HINGED-DOOR F04         |
| D02           | 3068  | 1   | 1     | 3068 L EX   | 38"x83"     | EXT. HINGED-DOOR E21    |
| D03           | 3068  | 2   | 1     | 3068 R EX   | 38"x83"     | EXT. HINGED-GLASS PANEL |
| D04           | 4068  | 1   | 1     | 4068 L/R IN | 50"x82 1/2" | DOUBLE HINGED-DOOR F04  |
| D05           | 4068  | 1   | 1     | 4068        | 110"x94"    | GARAGE-GLASS PANEL      |

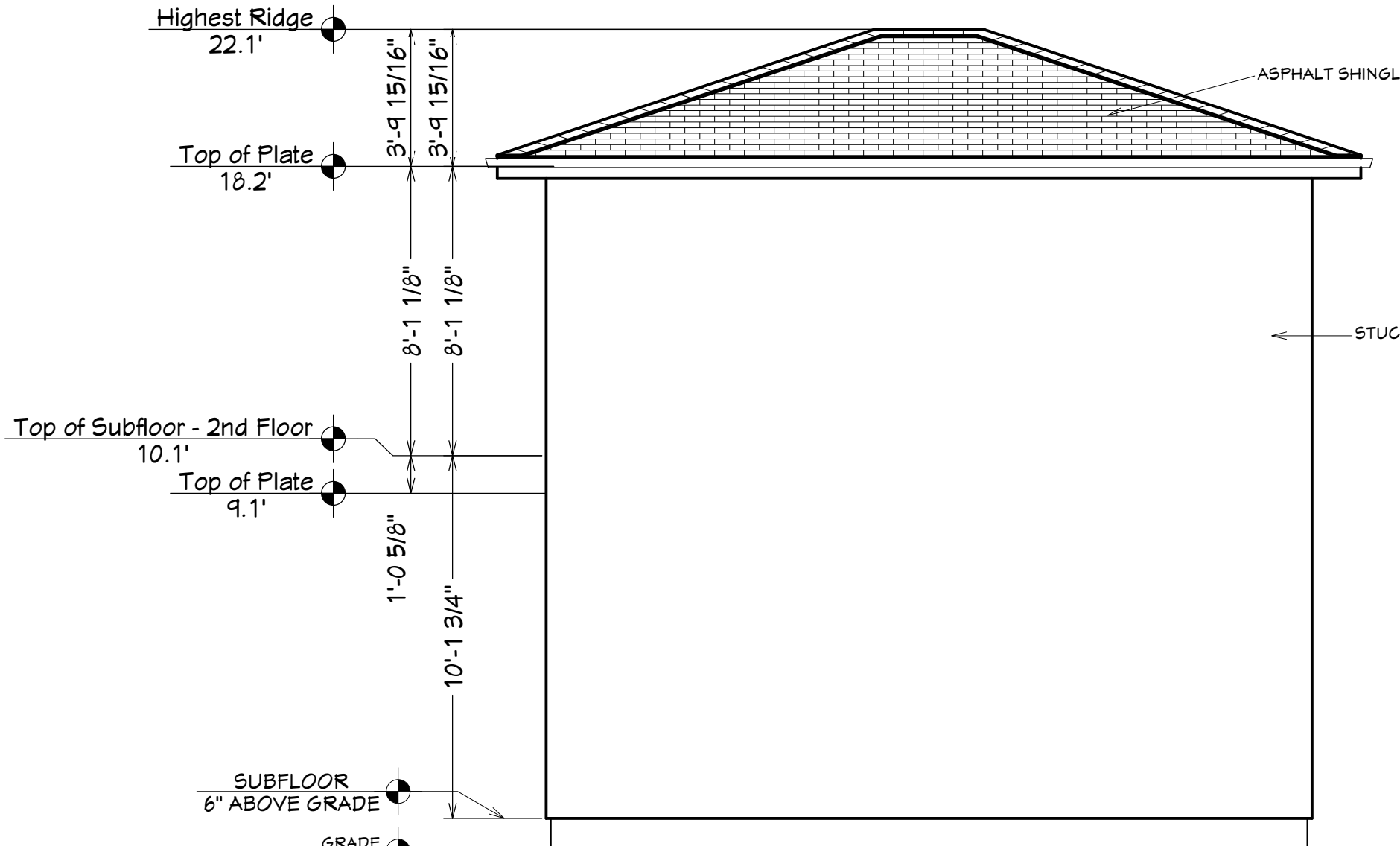
| WINDOW SCHEDULE |        |     |       |        |         |             |
|-----------------|--------|-----|-------|--------|---------|-------------|
| NUMBER          | LABEL  | QTY | FLOOR | SIZE   | R/O     | DESCRIPTION |
| W01             | 4030FX | 6   | 2     | 4030FX | 44"x31" | FIXED GLASS |
| W02             | 4040FX | 1   | 2     | 4040FX | 44"x44" | FIXED GLASS |
| W03             | 4060FX | 3   | 1     | 4060FX | 44"x13" | FIXED GLASS |
| W04             | 5540FX | 3   | 2     | 5540FX | 66"x44" | FIXED GLASS |



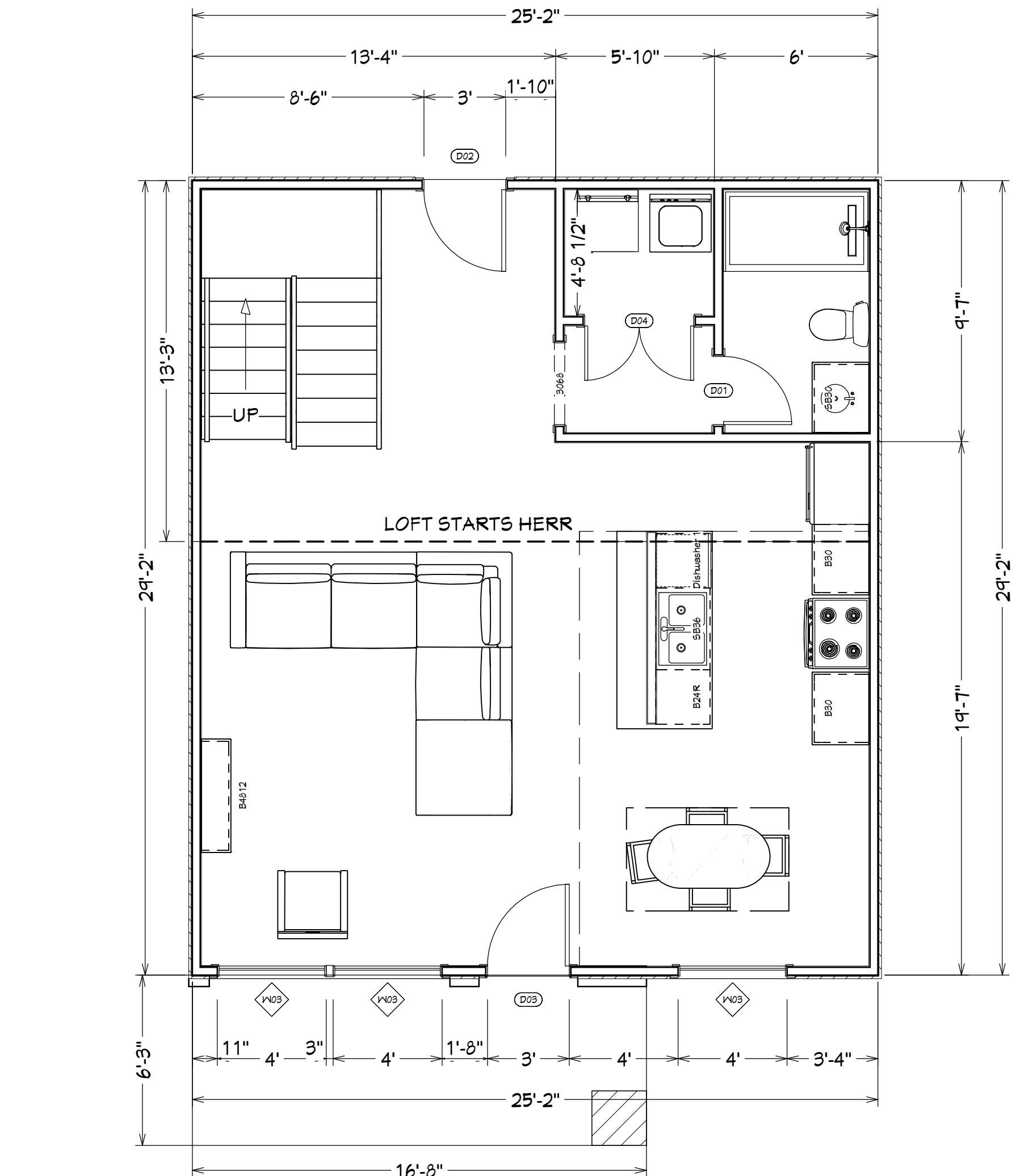
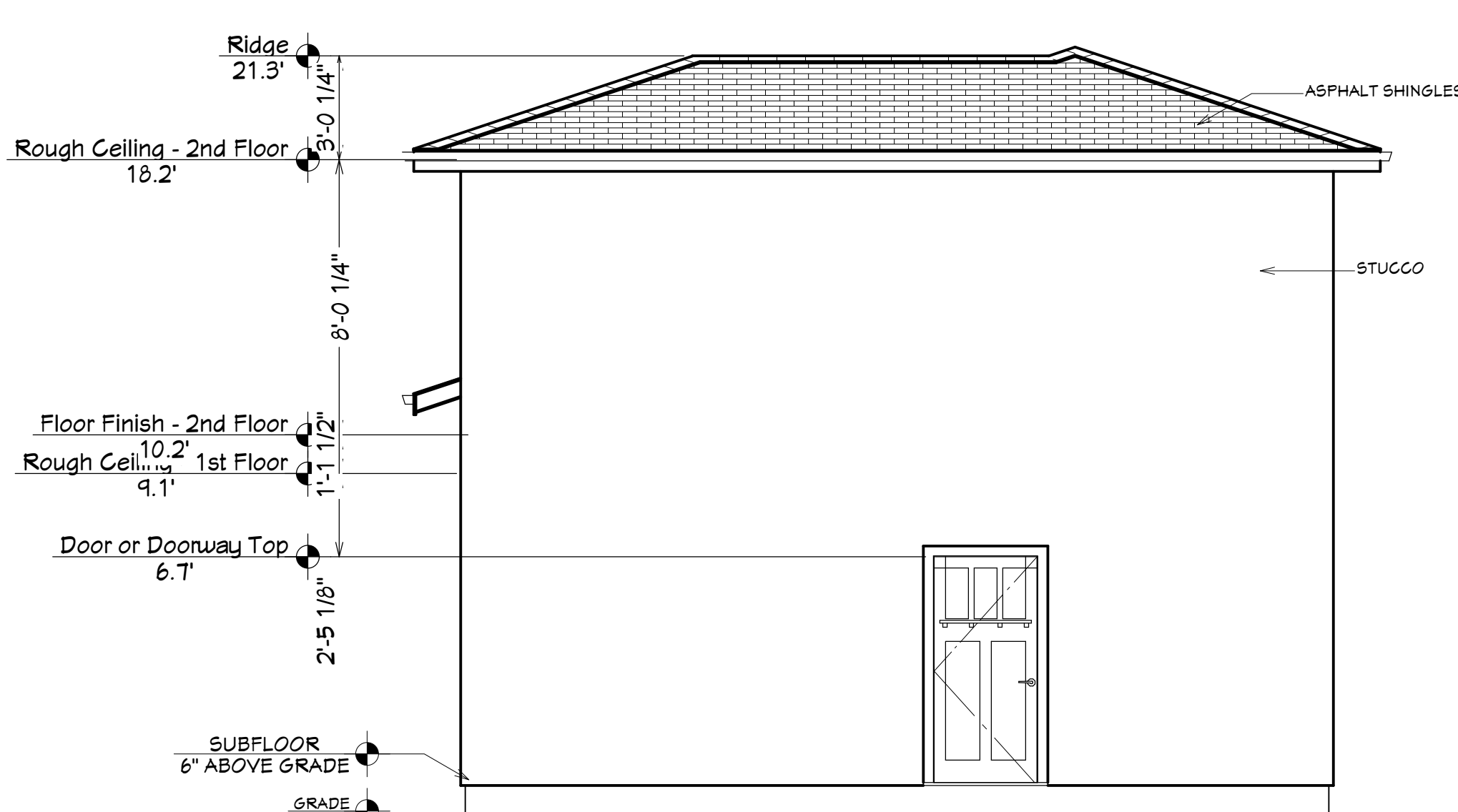
RIGHT ELEVATION NANNY



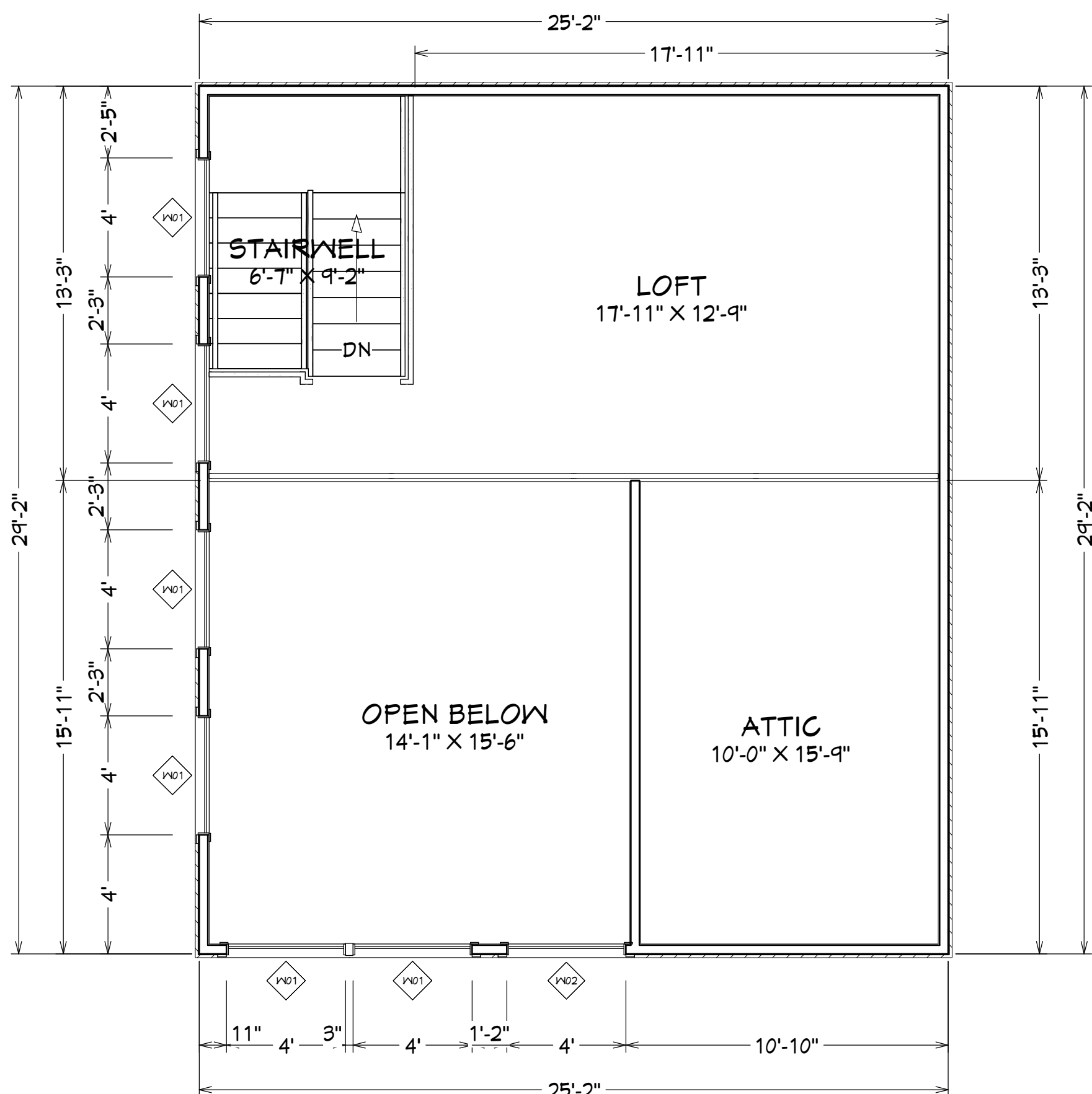
REAR ELEVATION MANGAVE



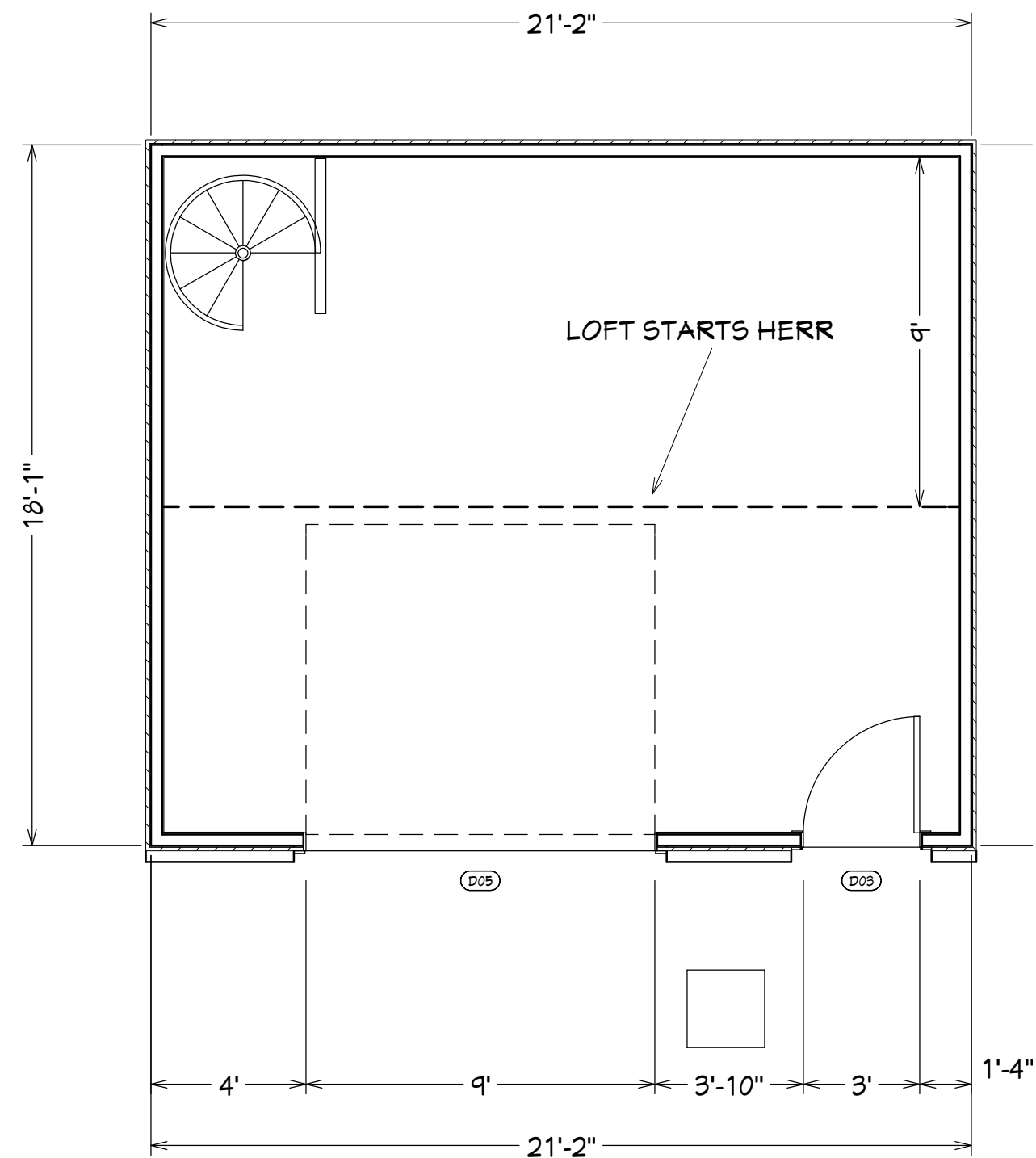
REAR ELEVATION NANNY



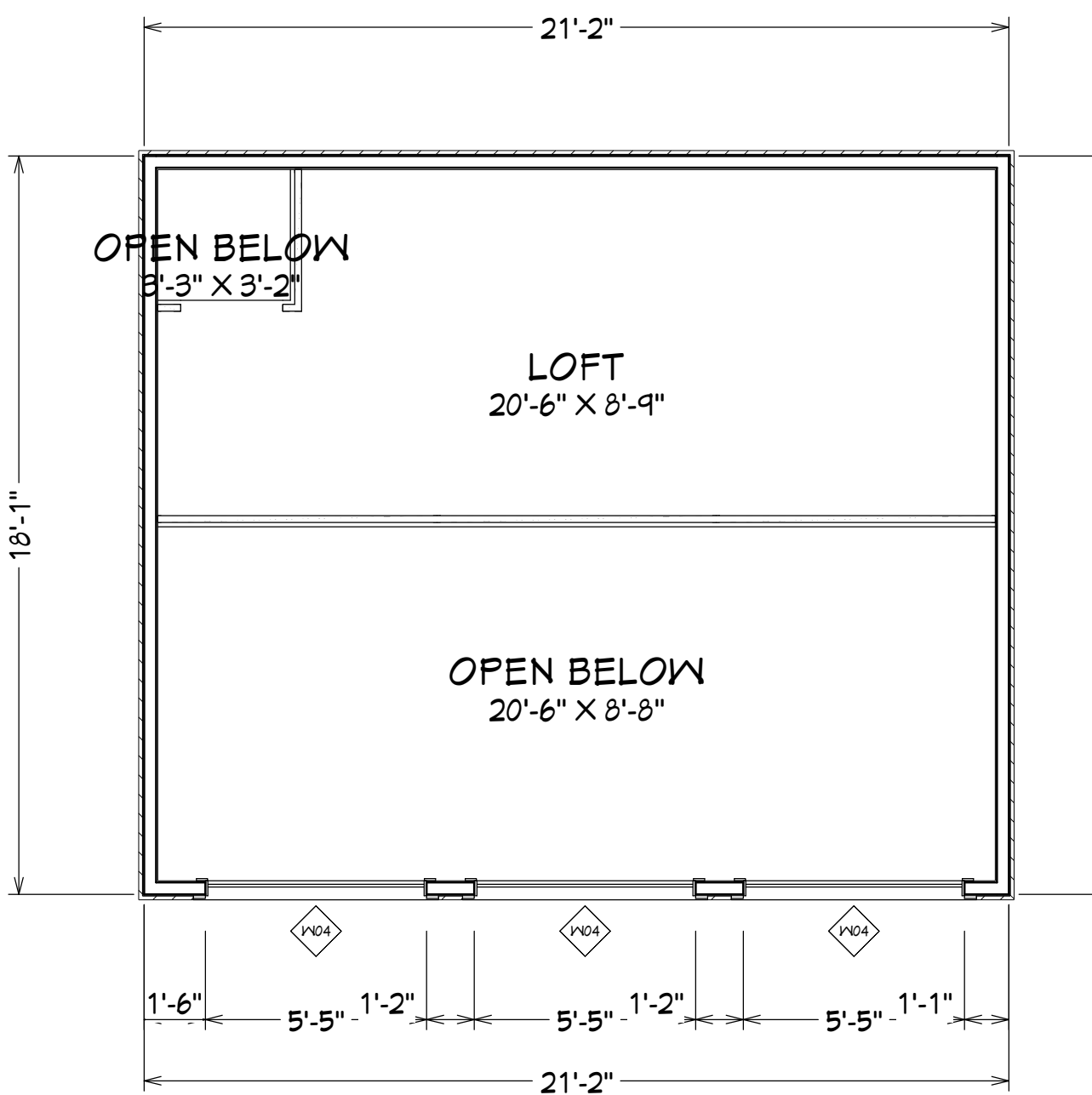
LIVING AREA  
134 SQ FT



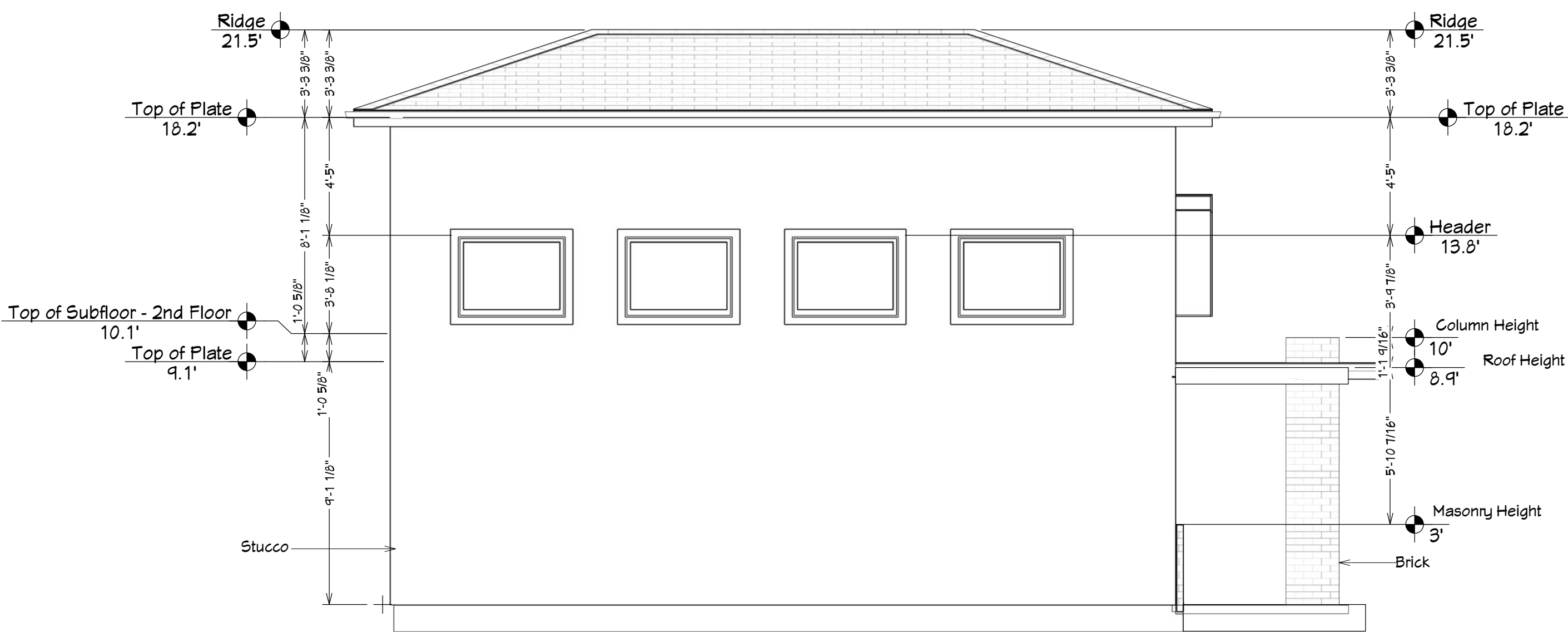
LIVING AREA  
266 SQ FT



LIVING AREA  
388 SQ FT



LEFT ELEVATION NANNY



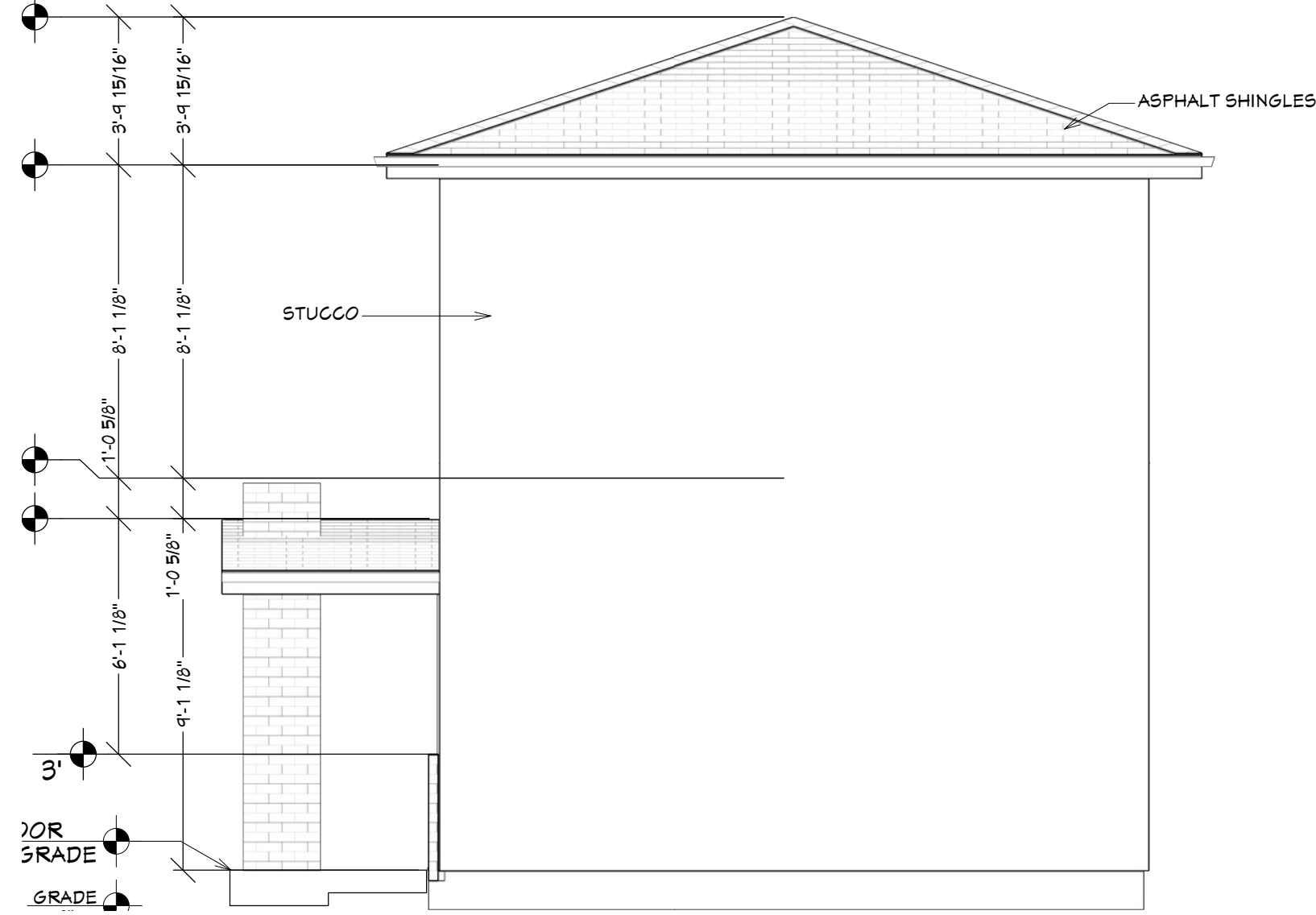
FRONT ELEVATION NANNY



FRONT ELEVATION MANGAVE



RIGHT ELEVATION MANGAVE



36 X 48  
PAPER SIZE

| REVISION TABLE |      | REVISION BY |      | DESCRIPTION |      |
|----------------|------|-------------|------|-------------|------|
| NUMBER         | DATE | NUMBER      | DATE | NUMBER      | DATE |
|                |      |             |      |             |      |
|                |      |             |      |             |      |
|                |      |             |      |             |      |
|                |      |             |      |             |      |

CUSTOMER:

DRAWINGS PROVIDED BY:  
EDWARD BLU, LLC  
5050 QUORUM DR., STE 700  
DALLAS, TX 75254  
(469)-931-8811

DATE:

1/6/22

SCALE:

1/4" = 1'

SHEET:

A-1



**DOWNSTREAM ASSESSMENT:**  
IN ORDER TO HAVE NO ADVERSE IMPACT TO THE ADJACENT NEIGHBORING PROPERTY TO THE WEST. THE SITE IS GRADED SUCH THAT THE LOT WILL DRAIN WEST VIA SWALES TO THE BRANSFORD RD.

**BASIN A:** TO ADJACENT PROPERTY  
THIS AREA IS NOT BEING DEVELOPED, POST-DEVELOPMENT CONDITION IS MATCHING THE PRE-DEVELOPMENT CONDITIONS.  
THERE IS NO INCREASE IN RUNOFF TO THE ADJACENT NEIGHBOR.

**BASIN B:**  
6.37 CFS IS DRAINING WEST TO BRANSFORD RD. IN THE PRE-DEVELOPMENT CONDITION 4.40 WAS DRAINING TO BRANSFORD RD. BOTH DIRECTLY AND INDIRECTLY THROUGH THE ADJACENT NEIGHBOR. NO RUNOFF IS DRAINING TO THE ADJACENT NEIGHBOR WITH THE PROPOSED GRADING DESIGN.

THE IMPERVIOUS PERCENTAGE FOR THE SITE IS 35%, MEETING THE TYPICAL ACCEPTABLE RESIDENTIAL IMPERVIOUS PERCENTAGE PER THE CITY OF COLLEYVILLE ENGINEERING DESIGN MANUAL.

**DRAINAGE CALCULATIONS NOTE:**  
THE CITY OF COLLEYVILLE ENGINEERING DESIGN STANDARDS CHAPTER 14 WAS REFERENCED FOR THE CALCULATIONS SHOWN ON THIS TABLE.  
RECOMMENDED BY THE MANUAL THE RATIONAL METHOD EQUATION (Q=CIA) WAS USED TO CALCULATE THE STORM RUNOFF FOR THE 2-YR, 5-YR, 10-YR, 25-YR, 50-YR, 100-YR STORM EVENTS.  
THE 'C' VALUE, RUNOFF COEFFICIENT WAS CALCULATED USING THE COMPOSITE METHOD BY USING C=0.90 FOR IMPERVIOUS AREAS AND C=0.30 FOR PERVIOUS AREAS.  
STORM INTENSITIES 'I' VALUES ARE BASED ON THE ISWM RECOMMENDED VALUES FOR TARRANT COUNTY, FOR THE 15MIN DURATION STORM FREQUENCIES.  
TIME OF CONCENTRATION 'TC' IS BASED ON THE MINIMUM TIME AS OUTLINED FOR THIS ZONING, WHICH FOR THIS SITE IS RESIDENTIAL.

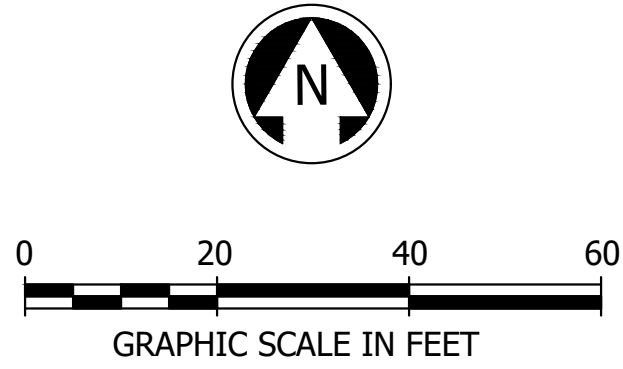
| Pre Development Conditions                                |            |      |      |          |            |          |            |           |             |           |             |           |             |           |              |            |                              |
|-----------------------------------------------------------|------------|------|------|----------|------------|----------|------------|-----------|-------------|-----------|-------------|-----------|-------------|-----------|--------------|------------|------------------------------|
| Table 1.00 Runoff Calculations - Rational Method Equation |            |      |      |          |            |          |            |           |             |           |             |           |             |           |              |            |                              |
| AREA                                                      | AREA (ac.) | C    | C*A  | Tc (min) | I2 (in/hr) | Q2 (cfs) | I5 (in/hr) | Q10 (cfs) | I10 (in/hr) | Q10 (cfs) | I25 (in/hr) | Q25 (cfs) | I50 (in/hr) | Q50 (cfs) | I100 (in/hr) | Q100 (cfs) | Comments                     |
| A                                                         | 0.20       | 0.30 | 0.06 | 15       | 3.90       | 0.23     | 4.86       | 0.29      | 5.53        | 0.33      | 6.46        | 0.39      | 7.20        | 0.43      | 7.98         | 0.48       | To adjacent neighbor         |
| B                                                         | 1.44       | 0.38 | 0.55 | 15       | 3.90       | 2.15     | 4.86       | 2.68      | 5.53        | 3.05      | 6.46        | 3.57      | 7.20        | 3.97      | 7.98         | 4.40       | To public ROW, Bransford Rd. |

| Post Development Conditions                               |            |      |      |          |            |          |            |           |             |           |             |           |             |           |              |            |                              |
|-----------------------------------------------------------|------------|------|------|----------|------------|----------|------------|-----------|-------------|-----------|-------------|-----------|-------------|-----------|--------------|------------|------------------------------|
| Table 2.00 Runoff Calculations - Rational Method Equation |            |      |      |          |            |          |            |           |             |           |             |           |             |           |              |            |                              |
| AREA                                                      | AREA (ac.) | C    | C*A  | Tc (min) | I2 (in/hr) | Q2 (cfs) | I5 (in/hr) | Q10 (cfs) | I10 (in/hr) | Q10 (cfs) | I25 (in/hr) | Q25 (cfs) | I50 (in/hr) | Q50 (cfs) | I100 (in/hr) | Q100 (cfs) | Comments                     |
| A                                                         | 0.20       | 0.30 | 0.06 | 15       | 3.90       | 0.23     | 4.86       | 0.29      | 5.53        | 0.33      | 6.46        | 0.39      | 7.20        | 0.43      | 7.98         | 0.48       | To adjacent neighbor         |
| B                                                         | 1.44       | 0.55 | 0.80 | 15       | 3.90       | 3.11     | 4.86       | 3.88      | 5.53        | 4.41      | 6.46        | 5.16      | 7.20        | 5.75      | 7.98         | 6.37       | To public ROW, Bransford Rd. |

| Table 1.10 Pre-Development Runoff Coefficient C-Value Calculation |                        |                      |            |                   |
|-------------------------------------------------------------------|------------------------|----------------------|------------|-------------------|
| BASIN                                                             | Area Impervious C=0.90 | Area Pervious C=0.30 | Total Area | Composite C Value |
| A                                                                 | 0.00                   | 0.20                 | 0.20       | 0.30              |
| B                                                                 | 0.20                   | 1.24                 | 1.44       | 0.38              |

| Table 2.10 Post-Development Runoff Coefficient C-Value Calculation |                        |                      |            |                   |
|--------------------------------------------------------------------|------------------------|----------------------|------------|-------------------|
| BASIN                                                              | Area Impervious C=0.90 | Area Pervious C=0.30 | Total Area | Composite C Value |
| A                                                                  | 0.00                   | 0.20                 | 0.20       | 0.30              |
| B                                                                  | 0.61                   | 0.83                 | 1.44       | 0.55              |

THE IMPERVIOUS PERCENTAGE FOR THE SITE IS 37% BASED ON THE CALCULATIONS SHOWN ON TABLE 2.10.



**LEGEND**

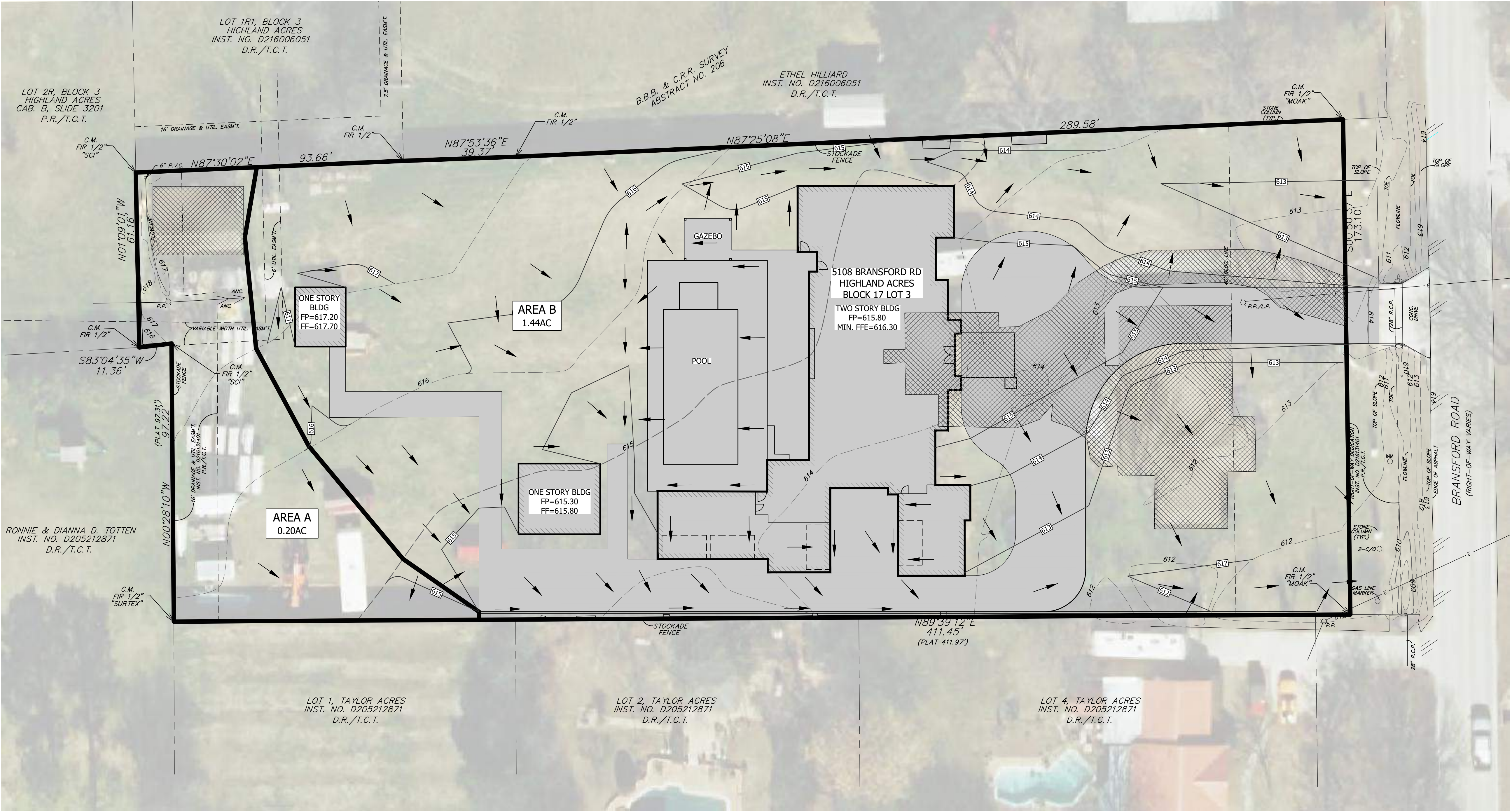
— 588 — EXISTING CONTOUR  
— 588 — PROPOSED CONTOUR  
— DRAINAGE DIVIDE  
→ FLOW ARROW

**DRAINAGE AREA**  
0.89AC

AREA

POST DEVELOPMENT IMPERVIOUS AREA

PRE DEVELOPMENT IMPERVIOUS AREA FROM 2016 SITE



A.N.A. CONSULTANTS, LLC  
TBPB REGISTERED FIRM NO. F-20

THE SEAL APPEARING ON THIS DOCUMENT WAS AUTHORIZED BY ALEX SRUR, P.E. #127967 ON 05/24/2022

**A.N.A. CONSULTANTS, L.L.C.**  
ENGINEERS and SURVEYORS  
5000 Thompson Terrace, Colleyville, TX 76034  
Tel: 817.335.9900 Fax: 817.335.9955  
TBPB Firm No. 20  
TBPB Firm No. 10090800

| NO. | REVISION DESCRIPTIONS: | DATE: |
|-----|------------------------|-------|
|     |                        |       |
|     |                        |       |
|     |                        |       |
|     |                        |       |
|     |                        |       |

**AVIATION RESPONSE**  
HIGDON/BLANCHARD/BRANSFORD RD 3  
CITY OF COLLEYVILLE  
TARRANT COUNTY, TEXAS

**DRAINAGE AREA MAP AND CALCULATIONS**

|                         |
|-------------------------|
| ANA PROJECT NO. 22-0200 |
| DATE 5/24/2022          |
| SHEET NO. C2.0          |





## NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

**Planning and Zoning Commission Meeting: Monday, August 14, 2023 at 7:00 p.m.**  
**City Council Meetings: Tuesday, September 6, 2023 & September 19, 2023 at 7:00 p.m.**  
**3rd floor of City Hall, 100 Main Street, Colleyville, Texas**

**Request:** Consideration of a Special Use Permit to allow for an Accessory Dwelling on Lot 17, Block 3, Highland Acres Addition. The request is to allow for a nanny's suite located within a detached building.

**Zoning Case:** ZC23-019

**Applicant:** Edward Blu

**Owner:** Arab Salman

**Location:** 5108 Bransford Rd

**Property Description:** Lot 17, Block 3, of the Highland Acres Addition

**Present Zoning:** R-40/ R-20

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

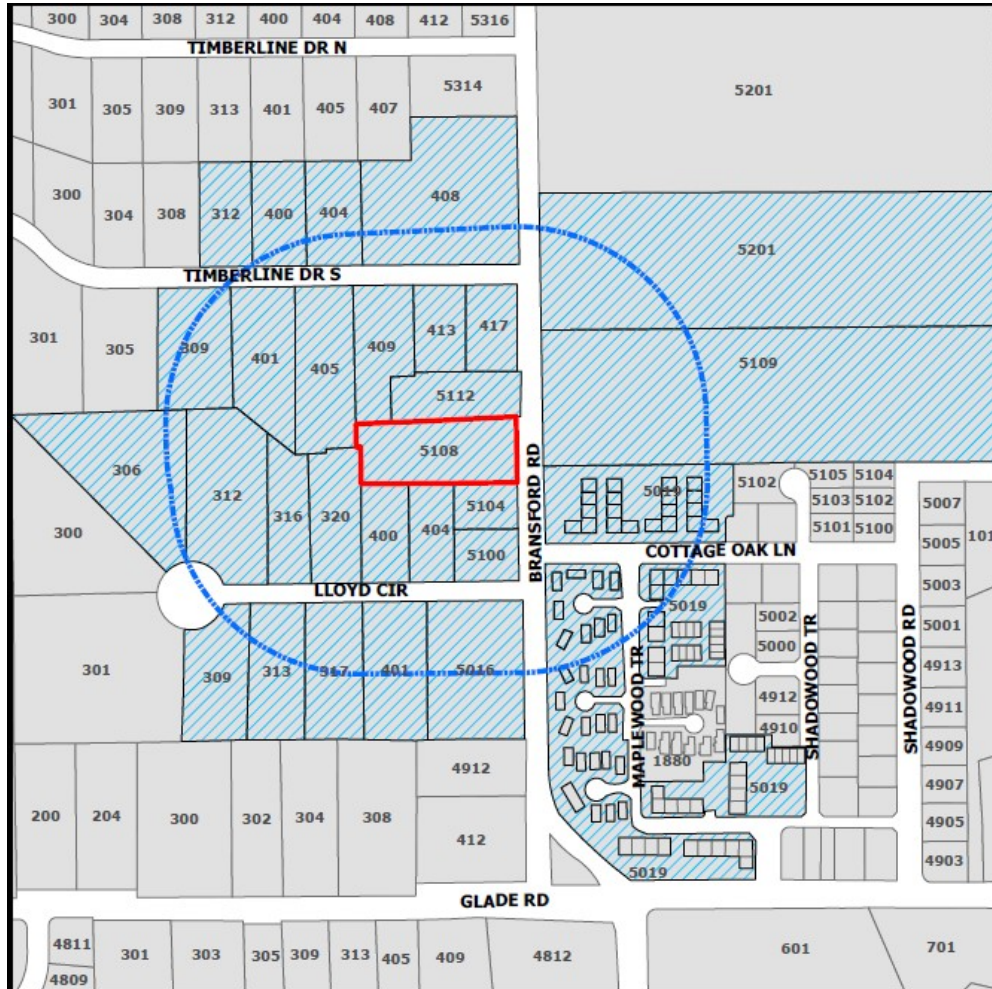
All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

**Community Development Department**  
**City of Colleyville**  
**100 Main Street**  
**Colleyville, TX 76034**

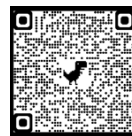
If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.



## NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

*Jacquelyn Reyff*

Jacquelyn Reyff  
Principal Planner  
[jreyff@colleyville.com](mailto:jreyff@colleyville.com)

| OBJECTID | Owner Name                      |
|----------|---------------------------------|
| 1        | BUBERL, CHARLES H               |
| 2        | GLTM INVESTMENTS LLC            |
| 3        | COBB, BYRL                      |
| 4        | BUSTER, KRISTAL                 |
| 5        | MACCHIARELLA, PIETRO            |
| 6        | ADRIAN, CORINTH                 |
| 7        | HOFMANN, JOSEPH R.              |
| 8        | MAYFIELD, DAVID L               |
| 9        | MOROCHO FREDDY                  |
| 10       | MOUSA, MERVAT HABASHI           |
| 11       | ULTRA REAL ESTATE HOLDINGS LLC  |
| 12       | PEARSON, JOHN                   |
| 13       | GARVEY, MICHAEL C               |
| 14       | APPEL, GREG                     |
| 15       | HILLIARD, ETHEL                 |
| 16       | FICO, CARMELA                   |
| 17       | ORTH, MATTHEW D                 |
| 18       | SANDOCK, MICHAEL F              |
| 19       | HILL, CAROLA M                  |
| 20       | GODOI, CARLOS                   |
| 21       | MARTINEZ, SUE ANNE              |
| 22       | DAVIS, JOSHUA                   |
| 23       | HARRISON, AMANDA                |
| 24       | CALABRESE, ROSA                 |
| 25       | SCHNEIDER, MALLORY              |
| 26       | SIKES, CRAIG D                  |
| 27       | ZRB LIVING TRUST                |
| 28       | PAIR, ALLISON                   |
| 29       | MISHENKO, NATALIE               |
| 30       | DUBOIS, LEAH                    |
| 32       | BARRIOS, HORACIO                |
| 33       | HIRDLER, JOHN T                 |
| 34       | ZACHGO, DANA                    |
| 35       | TINKIS, JERRY W                 |
| 36       | TRULL, JAMES                    |
| 37       | DAFDLF PROPERTY COMPANY LLC     |
| 38       | WALLIS, CAYNE                   |
| 39       | CHURCH OF JESUS CHRIST OF LDS   |
| 40       | MCCURDY, JOHN ANTHONY           |
| 41       | TUNNELL, ANGELA                 |
| 42       | KORSUNSKY, MARIA                |
| 43       | DURAN, CHARLES E                |
| 44       | ARAB, SALMAN                    |
| 45       | LUCEY, RITA B                   |
| 46       | HOSKINS, CINDY L                |
| 47       | COHEN, RICHARD S                |
| 48       | GOODLIN, DAVID P                |
| 49       | COPTIC ORTHODOX PATRIARCHATE    |
| 50       | SAN ANTONIO, JOEL               |
| 51       | CHARLOTTE ANN WILLIAMS LIVING T |
| 52       | PRATT, STEPHEN                  |
| 53       | LOVELL, WILLIAM A               |
| 54       | SLH/GLH LLC                     |
| 55       | KROPF, MARSHALL                 |
| 58       | EL-ATTRACHE, LISA               |
| 59       | KNAUS, EDWARD                   |
| 60       | USREY, MAURINE E EST            |
| 61       | MUCHMORE, DAVID                 |
| 62       | RODEN HOMES                     |
| 64       | SHADOWOOD TRAIL CONDOMINIUMS    |
| 65       | BRAEMAR ADDITION                |
| 66       | GRAPEVINE COLLEYVILLE ISD       |



| Owner Address |
|---------------|
|---------------|

|                                |
|--------------------------------|
| 3535 ASBURY ST                 |
| 1207 HALL JOHNSON RD           |
| 2016 COTTAGE OAK LN            |
| 312 TIMBERLINE DR S            |
| 2301 CARLISLE AVE              |
| 2010 COTTAGE OAK LN # 2010     |
| PO BOX 1222                    |
| 3709 BRENTWOOD CT              |
| 1800 MAPLEWOOD TR #1800        |
| 1701 MAPLEWOOD TR              |
| PO BOX 574                     |
| 317 LLOYD CIR                  |
| 5905 HUNTER TR                 |
| 404 LLOYD CIR                  |
| 5112 BRANSFORD RD              |
| 1501 DOUGLAS AVE               |
| 413 TIMBERLINE DR S            |
| 2101 COTTAGE OAK LN            |
| 2116 COTTAGE OAK LN            |
| 306 LLOYD CIR                  |
| 1816 MAPLEWOOD TR              |
| 702 COLLEYVILLE TERR           |
| 2118 COTTAGE OAKS LN           |
| 2100 COTTAGE OAK LN            |
| 2114 COTTAGE OAK LN            |
| 417 TIMBERLINE DR S            |
| 409 TIMBERLINE DR S            |
| 320 LLOYD CIR                  |
| 2012 COTTAGE OAK LN            |
| 309 TIMBERLINE DR S            |
| 2108 COTTAGE OAK LN            |
| 316 LLOYD CIR                  |
| 1810 MAPLEWOOD TR              |
| 401 TIMBERLINE DR S            |
| 2715 DEVONSHIRE CT             |
| 1705 CRESTRIDGE CT             |
| 404 TIMBERLINE DR S            |
| 50 E NORTH TEMPLE RM 22        |
| 400 LLOYD CIR                  |
| 2110 COTTAGE OAK LN            |
| 2004 COTTAGE OAK LN            |
| PO BOX 837                     |
| 2609 INDEPENDENCE RD           |
| 2002 COTTAGE OAK LN            |
| 3014 CRESTHAVEN CT             |
| 401 LLOYD CIR                  |
| 400 TIMBERLINE DR S            |
| PO BOX 1005                    |
| 5016 BRANSFORD RD              |
| 2000 COTTAGE OAK LN            |
| 5104 BRANSFORD RD              |
| 2104 COTTAGE OAK LN UNIT #2104 |
| 7928 CITADEL CT                |
| 4612 CRESTHAVEN DR             |
| 312 LLOYD CIR                  |
| 313 LLOYD CIR                  |
| 1008 TINKER RD                 |
| 309 LLOYD CIR                  |
| 5519 RUSTIC TR                 |
| 4113 Gateway Drive #100        |
| 2909 Clairemont Lane           |
| 3051 IRA E WOODS AVE           |

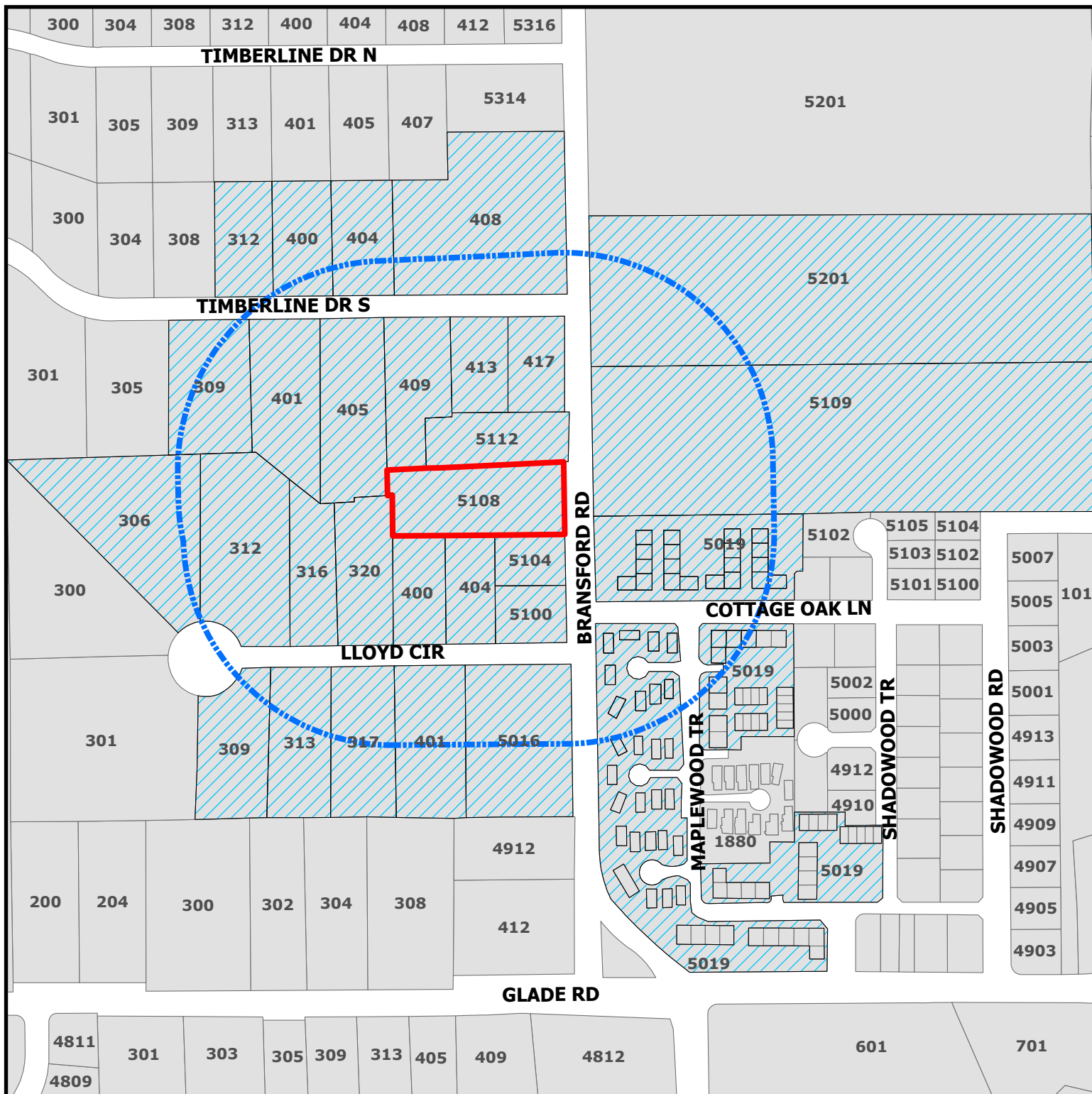
## Owner City

[illegible]



| Owner Zip | Situs Address       |
|-----------|---------------------|
| 75205     | 2008 COTTAGE OAK LN |
| 76034     | 1814 MAPLEWOOD TR   |
| 76034     | 2016 COTTAGE OAK LN |
| 76034     | 312 TIMBERLINE DR S |
| 76034     | 2102 COTTAGE OAK LN |
| 76034     | 2010 COTTAGE OAK LN |
| 76034     | 1804 MAPLEWOOD TR   |
| 76034     | 1808 MAPLEWOOD TR   |
| 76034     | 1800 MAPLEWOOD TR   |
| 76034     | 1701 MAPLEWOOD TR   |
| 76034     | 5100 BRANSFORD RD   |
| 76034     | 317 LLOYD CIR       |
| 76034     | 2112 COTTAGE OAK LN |
| 76034     | 404 LLOYD CIR       |
| 76034     | 5112 BRANSFORD RD   |
| 76034     | 1801 MAPLEWOOD TR   |
| 76034     | 413 TIMBERLINE DR S |
| 76034     | 2101 COTTAGE OAK LN |
| 76034     | 2116 COTTAGE OAK LN |
| 76034     | 306 LLOYD CIR       |
| 76034     | 1816 MAPLEWOOD TR   |
| 76034     | 405 TIMBERLINE DR S |
| 76034     | 2118 COTTAGE OAK LN |
| 76034     | 2100 COTTAGE OAK LN |
| 76034     | 2114 COTTAGE OAK LN |
| 76034     | 417 TIMBERLINE DR S |
| 76034     | 409 TIMBERLINE DR S |
| 76034     | 320 LLOYD CIR       |
| 76034     | 2012 COTTAGE OAK LN |
| 76034     | 309 TIMBERLINE DR S |
| 76034     | 2108 COTTAGE OAK LN |
| 76034     | 316 LLOYD CIR       |
| 76034     | 1810 MAPLEWOOD TR   |
| 76034     | 401 TIMBERLINE DR S |
| 76051     | 2006 COTTAGE OAK LN |
| 76034     | 2018 COTTAGE OAK LN |
| 76034     | 404 TIMBERLINE DR S |
| 84150     | 408 TIMBERLINE DR S |
| 76034     | 400 LLOYD CIR       |
| 76034     | 2110 COTTAGE OAK LN |
| 76034     | 2004 COTTAGE OAK LN |
| 76034     | 2106 COTTAGE OAK LN |
| 76034     | 5108 BRANSFORD RD   |
| 76034     | 2002 COTTAGE OAK LN |
| 76051     | 2103 COTTAGE OAK LN |
| 76034     | 401 LLOYD CIR       |
| 76034     | 400 TIMBERLINE DR S |
| 76034     | 1806 MAPLEWOOD TR   |
| 76034     | 5016 BRANSFORD RD   |
| 76034     | 2000 COTTAGE OAK LN |
| 76034     | 5104 BRANSFORD RD   |
| 76034     | 2104 COTTAGE OAK LN |
| 76182     | 2014 COTTAGE OAK LN |
| 76034     | 1802 MAPLEWOOD TR   |
| 76034     | 312 LLOYD CIR       |
| 76034     | 313 LLOYD CIR       |
| 76034     | 1812 MAPLEWOOD TR   |
| 76034     | 309 LLOYD CIR       |
| 76034     | 5019 BRANSFORD RD   |
| 76034     | COURTESY NOTICE     |
| 76034     | COURTESY NOTICE     |
| 76051     | STATE REQUIRED      |

# Notification Map

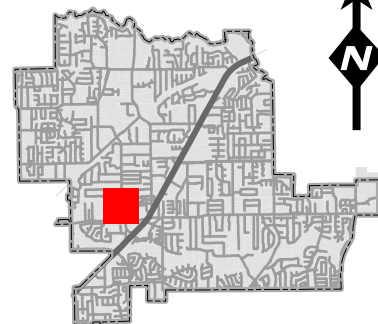


## ZC23-018

5108 Bransford Rd

**DISCLAIMER:**  
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

-  Parcels to be notified
-  Buffer
-  Subject Property





**From:** [Karen Pratt](#)  
**To:** [Jackie Reyff](#)  
**Subject:** Zoning Case ZC23-018 and ZC23-019  
**Date:** Thursday, August 3, 2023 8:34:04 AM

---

Ms. Reyff,

We are the property owners adjacent to the property in question for these two zoning cases. We have some questions regarding these cases.

1. Re: Case ZC23-018. How close is the setback of the current building on the sides? From the street, it appears that the north side of the building under construction is less than 15' from the property line. We are unsure on the south side, but it is very close to 15'. Our understanding is that R-40 zoning requires a 15' side setback.

2. Re: Case ZC23-019. What is the size of the proposed accessory dwelling? And will it be able to meet the required setback requirements? Are they requesting an additional kitchen to be constructed within that accessory dwelling?

Without further information, we are opposed to both requests. The house that is currently under construction is more than adequately sized to house a nanny. We have also experienced an increase in stormwater draining onto our property since construction began, we believe from the excessive amount of fill dirt that was brought in prior to construction. We are concerned that an additional building, in addition to the immense home being built, will cause future damage to our property from stormwater.

We would be interested in seeing the plans and hope to be able to attend the Planning and Zoning Commission Meeting on August 14.

Respectfully submitted,

Stephen & Karen Pratt  
5104 Bransford Rd  
Colleyville, TX 76034  


## **ORDINANCE O-23-2255**

**AMENDING THE ZONING ORDINANCE AND THE OFFICIAL ZONING MAP OF THE CITY OF COLLEYVILLE, TEXAS, BY CHANGING THE ZONING ON 1.57 ACRES BEING, LOT 17, BLOCK 3, HIGHLAND ACRES ADDITION, LOCATED AT 5108 BRANSFORD ROAD, BY AUTHORIZING A SPECIAL USE PERMIT FOR AN ACCESSORY DWELLING; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville has received an application for a Special Use Permit for an accessory dwelling under Case No. ZC23-019; and

**WHEREAS,** the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

**WHEREAS,** the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

**WHEREAS,** the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT all the foregoing premises and findings are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Sec. 2. THAT the Comprehensive Zoning Ordinance of the City of Colleyville, Texas, be, and the same is hereby amended by authorizing a Special Use Permit for an accessory dwelling on 1.57 acres, being Lot 17, Block 3, Highland Acres Addition,



located at 5108 Bransford Road, as depicted on the attached as Exhibit "A".

Sec. 3. THAT the above described tract of land shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein.

Sec. 4. THAT the above described tract of land shall be subject to the following conditions:

**1. GENERAL**

- a. The Special Use Permit shall apply to the new accessory dwelling of approximately 1,159 s.f.
- b. The accessory dwelling shall be generally consistent with the site plan and building plans as depicted on the attached Exhibit "B".
- c. The accessory dwelling shall be generally consistent with the building elevations and floor plan as depicted on the attached Exhibit "C".
- d. All requirements of the Land Development Code shall be met, except where amended herein.

Sec. 5. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 6. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 7. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 8.        THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_\_\_\_ AYES, \_\_\_\_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

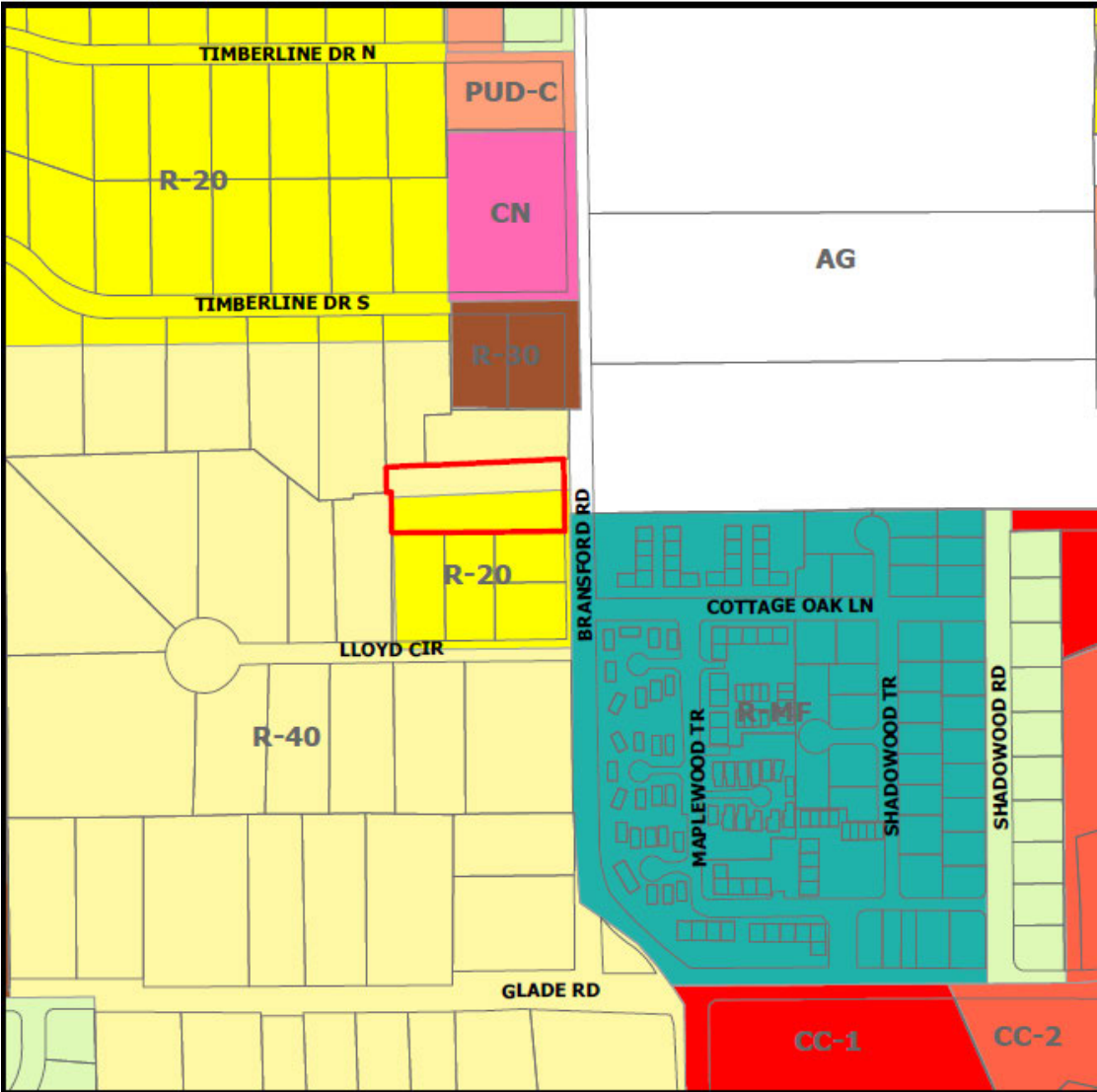
Bobby Lindamood  
Mayor

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney



Exhibit "A" - Location and Zoning Map



71,374 LOT SQFT  
9,849 MAIN HOME ROOF SQFT  
384 MANCAVE SQFT  
736 NANNY QUARTERS SQFT  
15.3% OF THE LOT COVERAGE

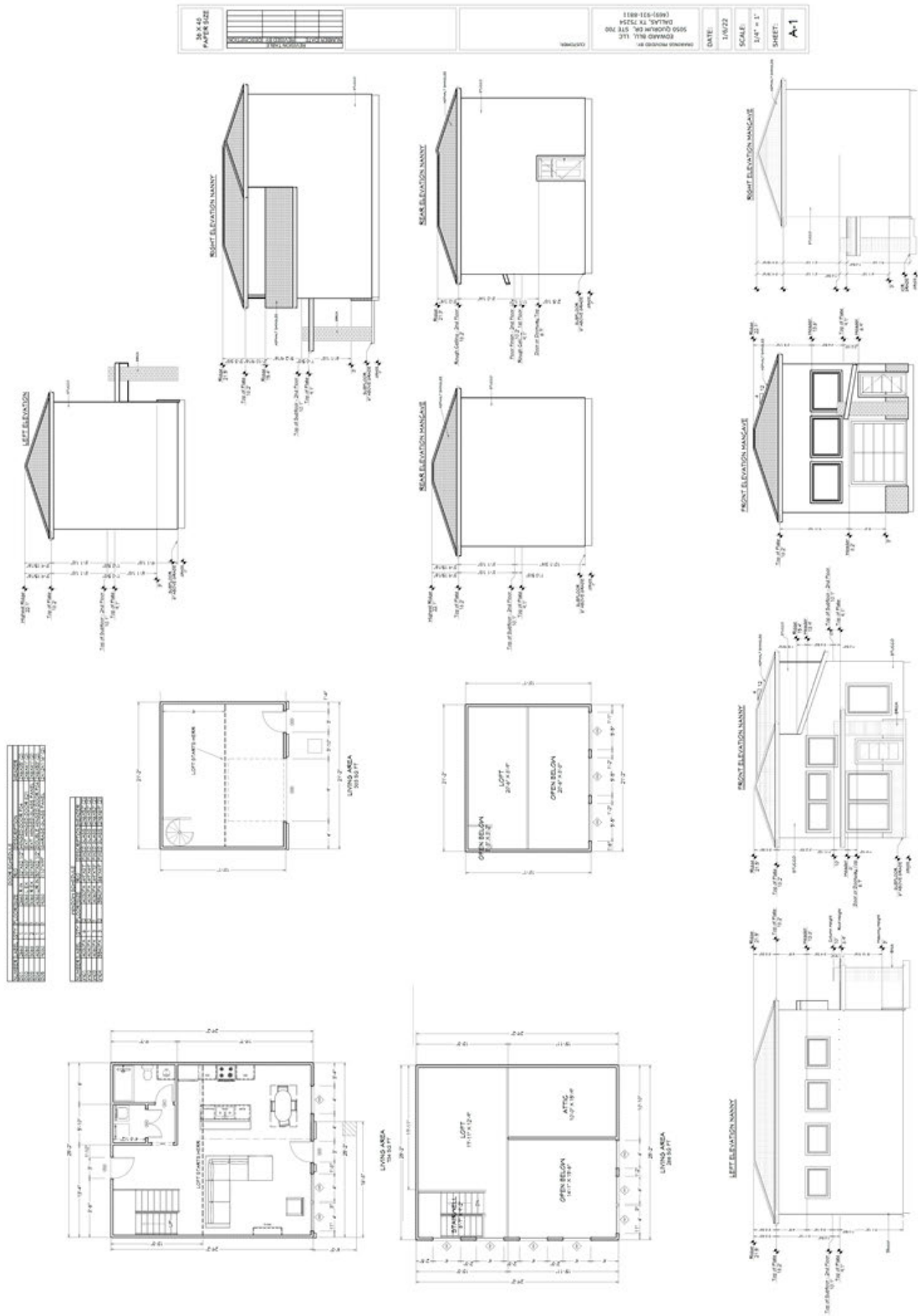
7,994 SIDE DRIVEWAY WITH WALKWAY  
4,781 FRONT DRIVE WAY  
1609 POOL AND JACUZZI

TOTAL IS 35.2% OF LOT COVERAGE

LOT 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 8



# Exhibit "C" – Elevations and Floor Plan





## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

---

**Agenda Number** 5g

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2256

**Type** Ordinance

**Department** Finance

---

### **Title**

Amending Ordinance O-22-2219 relating to the Fiscal Year 2023 budget

### **Explanation**

#### ***First Reading and Public Hearing***

The proposed ordinance will amend Ordinance O-21-2169 that approved and adopted the Fiscal Year 2023 budget for several purposes:

1. To transfer the FY 2023 General Fund year-end operating surplus to the Capital Projects Fund for future capital projects;
2. To transfer the FY 2023 Utility Fund year-end operating surplus to the Utility Capital Projects Fund for future utility capital projects; and
3. To transfer the FY 2023 Drainage Fund year-end operating surplus to the Drainage Capital Projects Fund for future drainage capital projects.

In accordance with Section 9.04 (D) of the Charter of the City of Colleyville, the proposed ordinance will authorize the City Manager to transfer part or all of any unencumbered appropriation balance from one department to another, if expenditures in a department exceeded the adopted budget.

### **Financial Impact**

This budget amendment sweeps both General Fund and Utility Fund operating surpluses to the Capital Projects Fund and Utility Capital Projects Fund, respectively, providing a significant funding source for capital projects while ensuring compliance with the City's financial policy of maintaining 90 days of operating reserves.

### **Recommendation**

Approve

### **Attachments**

1. Budget Amendment Item Presentation
2. Ordinance O-22-2219
3. Ordinance O-23-2256



# FY 2023 Budget Amendment



- Transfer the FY 2023 operating surpluses to the respective Capital Projects Fund for future capital projects (General, Utility, and Drainage Funds)
- In the event that expenditures in a department exceed the adopted budget for that department, transfer all or part of the unencumbered appropriation balance from one department to another
- Reasons for budget overages:
  - Increased IT costs related to videos
  - Increased telecommunications equipment and costs
  - Inter-local public safety agreements
  - Legal fees
  - Parks maintenance and supplies

## **ORDINANCE O-22-2219**

**AMENDING SECTION 3 OF ORDINANCE O-21-2169 OF THE FISCAL YEAR 2022 BUDGET AMOUNTS FOR THE TRANSFER OF GENERAL FUND, UTILITY FUND, AND DRAINAGE UTILITY FUND OPERATING SURPLUSES TO THE CAPITAL PROJECTS FUND, UTILITY CAPITAL PROJECTS FUND, AND DRAINAGE CAPITAL PROJECTS FUND; AND AUTHORIZING THE CITY MANAGER TO TRANSFER UNSPENT FY2022 BUDGET APPROPRIATIONS FROM ONE DEPARTMENT TO ANOTHER IF EXPENDITURES IN A DEPARTMENT EXCEEDED THE ADOPTED BUDGET ON SEPTEMBER 30, 2022**

**WHEREAS,** FY2022 General Fund, Utility Fund, and Drainage Fund projected year end revenues are anticipated to exceed expenditures; and

**WHEREAS,** the City Council desires to provide funding for future general, utility, and drainage capital projects; and

**WHEREAS,** necessary expenditures over the course of a fiscal year may cause certain departments to either exceed the FY2022 original budget or conclude the year under-budget, and it is required that original budget appropriation amounts be amended accordingly.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the City Manager is authorized to transfer the FY2022 General Fund operating surplus to the Capital Projects Fund for future capital projects on September 30, 2022.
- Sec. 2. THAT the City Manager is authorized to transfer the FY2022 Utility Fund operating surplus to the Utility Capital Projects Fund for future utility capital projects on September 30, 2022.
- Sec. 3. THAT the City Manager is authorized to transfer the FY2022 Drainage Fund operating surplus to the Drainage Capital Projects Fund for future utility capital projects on September 30, 2022.
- Sec. 4. THAT in the event that expenditures in a department exceed the adopted budget for that department, the City Manager is authorized to transfer all or part of the unencumbered



appropriation balance from one department to another per the Charter of the City of Colleyville, Section 9.04 (D).

Sec. 5. THAT the effective date of this ordinance shall be September 30, 2022.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2022.

The second reading and public hearing being conducted on the 20<sup>th</sup> day of September 2022.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, ON THIS THE 20<sup>th</sup> DAY OF SEPTEMBER 2022.

Mayor Bobby Lindamood  
Brandi Elder, Place 1  
George Dodson, Place 4  
Callie Rigney, Place 6

Aye  
Aye  
Aye  
Aye

Mayor Pro Tem Kathy Wheat  
George Bond, Place 2  
Chuck Kelley, Place 5

Aye  
Aye  
Aye

**ATTEST:**



Christine Loven, TRMC  
City Secretary

**CITY OF COLLEYVILLE**



Bobby Lindamood  
Mayor

**APPROVED AS TO FORM:**



Whitt L. Wyatt  
City Attorney

## **ORDINANCE O-23-2256**

**AMENDING SECTION 3 OF ORDINANCE O-22-2219 OF THE FISCAL YEAR 2023 BUDGET AMOUNTS FOR THE TRANSFER OF GENERAL FUND, UTILITY FUND, AND DRAINAGE UTILITY FUND OPERATING SURPLUSES TO THE CAPITAL PROJECTS FUND, UTILITY CAPITAL PROJECTS FUND, AND DRAINAGE CAPITAL PROJECTS FUND; AND AUTHORIZING THE CITY MANAGER TO TRANSFER UNSPENT FY2023 BUDGET APPROPRIATIONS FROM ONE DEPARTMENT TO ANOTHER IF EXPENDITURES IN A DEPARTMENT EXCEEDED THE ADOPTED BUDGET ON SEPTEMBER 30, 2023**

**WHEREAS,** FY2023 General Fund, Utility Fund, and Drainage Fund projected year end revenues are anticipated to exceed expenditures; and

**WHEREAS,** the City Council desires to provide funding for future general, utility, and drainage capital projects; and

**WHEREAS,** necessary expenditures over the course of a fiscal year may cause certain departments to either exceed the FY2023 original budget or conclude the year under-budget, and it is required that original budget appropriation amounts be amended accordingly.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the City Manager is authorized to transfer the FY2023 General Fund operating surplus to the Capital Projects Fund for future capital projects on September 30, 2023.
- Sec. 2. THAT the City Manager is authorized to transfer the FY2023 Utility Fund operating surplus to the Utility Capital Projects Fund for future utility capital projects on September 30, 2023.
- Sec. 3. THAT the City Manager is authorized to transfer the FY2023 Drainage Fund operating surplus to the Drainage Capital Projects Fund for future utility capital projects on September 30, 2023.
- Sec. 4. THAT in the event that expenditures in a department exceed the adopted budget for that department, the City Manager is authorized to transfer all or part of the unencumbered



appropriation balance from one department to another per the Charter of the City of Colleyville, Section 9.04 (D):

Sec. 5. THAT the effective date of this ordinance shall be September 30, 2023.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_\_\_\_ AYES, \_\_\_\_ NAYS, ON THIS THE 19<sup>th</sup> DAY OF SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Place 1, Brandi Elder      | _____ | Place 4, Ben Graves         | _____ |
| Place 2, George Bond       | _____ | Place 5, Chuck Kelley       | _____ |
| Place 3, Scotty Richardson | _____ |                             |       |

**ATTEST:** **CITY OF COLLEYVILLE**

|                       |                 |
|-----------------------|-----------------|
| Christine Loven, TRMC | Bobby Lindamood |
| City Secretary        | Mayor           |

**APPROVED AS TO FORM:**

Whitt L. Wyatt  
City Attorney



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

**Agenda Number** 5h

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2257

**Type** Ordinance

**Department** Finance

### **Title**

Adoption of the proposed Fiscal Year 2024 budget

### **Explanation**

#### ***First Reading and Public Hearing***

The annual budget is the culmination of months-long efforts which began with the staff budget kickoff in March, department submissions, and line-by-line internal reviews in the spring, followed by Council feedback through multiple worksessions. Staff provided preliminary FY2024 budget numbers in June, presented the 5-year Capital Improvement Plan (CIP) in July, and provided the proposed budget on August 1st. The proposed budget has also been posted on the City's website since early August. This item provides for a public hearing on the budget and formal approval upon second reading of the ordinance.

Attached to this agenda item is the City's proposed FY24 budget as it was originally presented. There have been no substantial changes since it was initially presented. The total proposed fund expenditures are as follows:

| <b>FY 2024<br/>Proposed</b> | <b>General<br/>Fund</b> | <b>Utility<br/>Fund</b> | <b>Drainage<br/>Fund</b> | <b>Debt<br/>Service<br/>Fund</b> | <b>Hotel<br/>Tax<br/>Fund</b> |
|-----------------------------|-------------------------|-------------------------|--------------------------|----------------------------------|-------------------------------|
| Operating Revenues          | \$28,554,942            | \$24,102,616            | \$1,482,143              | \$1,238,871                      | \$202,000                     |
| Operating Expenditures      | \$26,703,762            | \$24,102,616            | \$738,386                | \$1,235,460                      | \$188,532                     |

As with previous years, any year-end surpluses in the General, Utility, and Drainage funds will be transferred out for use in the City's Capital Improvement Program.

### **Financial Impact**

The adoption of the budget will provide expense appropriation for the General Fund, Hotel Tax Fund, Utility Fund, Debt Service Fund, and Drainage Utility Fund for Fiscal Year 2024.



**Recommendation**

Approve

**Attachments**

1. FY2024 Proposed Budget Presentation
2. Total Proposed Budget
3. Ordinance O-23-2257
4. FY 2024 Proposed Budget Cover Page

# **Fiscal Year 2024 Proposed Budget**

City Council Meeting  
September 6, 2023



# Presentation Overview

A vertical timeline graphic on the left side of the slide, consisting of four white circles connected by a dark blue line. The line starts at the top circle, goes down to the second, then right to the third, and finally down to the fourth.

Property values and proposed tax rate

FY 2024 proposed revenues and expenditures by fund

Summary and Highlights

Next Steps

Appraisal roll received July 25

# **PROPERTY VALUES**



# Property Tax Rate



## Property Taxation Summary for FY24

- Significant net growth led by residential reappraisals, tempered by exemptions
- Proposing rate above the no-new-revenue rate but below current rate by \$.004627
- Increasing the maintenance & operating rate, keeping debt rate the same
- Average residential tax bill calculation increasing by \$181.55 annually (\$15.12/mo)
- New growth nets over \$180k, rate adjustment nets \$1.13m

# History of Efforts



## **FY 2018 - 2022**

- Leaner staffing model, annual compensation adjustments
- Underwent Compensation & Classification study, incorporated results
- Aligned spending with special revenue and capital funds
- Maintained effective/no-new-revenue (NNR) tax rate

## **FY 2023**

- NNR Tax rate for 5<sup>th</sup> consecutive year
- Funding market increases from compensation study
- Eliminating \$1.5m transfer from the General Fund to Capital Fund
- No increase in health insurance costs

## **FY 2024**

- Focus on Park operations (SH26 beautification maintenance, new rec facility)
- 14 new Employees, 10 FT and 4 PT, funded primarily through TIF / CEDC
- Health insurance adjustment
- Recommended property tax rate adjustment, unique structure

# General Fund Projections



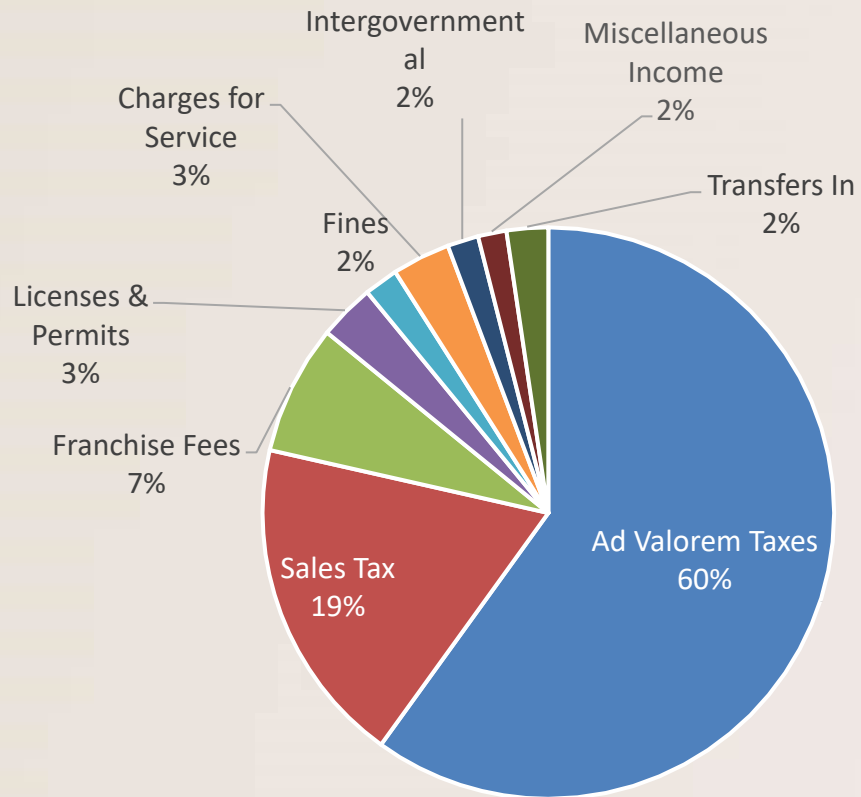
|                                        | BUDGET<br>FY 2023   | YE PROJECTED<br>FY 2023 | BUDGET<br>FY 2024   | PROJECTED<br>FY 2025 | PROJECTED<br>FY 2026 | PROJECTED<br>FY 2027 | PROJECTED<br>FY 2028 |
|----------------------------------------|---------------------|-------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| <b>BEGINNING FUND BALANCE</b>          | \$7,703,669         | \$7,703,669             | \$7,703,669         | \$7,717,169          | \$7,731,344          | \$8,627,886          | \$9,638,260          |
| <b>REVENUE:</b>                        |                     |                         |                     |                      |                      |                      |                      |
| Ad Valorem Taxes                       | \$15,856,891        | \$15,818,646            | \$17,122,634        | \$17,623,017         | \$18,160,445         | \$18,793,458         | \$19,427,055         |
| Sales Tax                              | \$4,910,000         | \$5,389,850             | \$5,305,876         | \$5,410,744          | \$5,544,119          | \$5,680,809          | \$5,820,898          |
| Franchise Fees                         | \$1,947,000         | \$2,246,057             | \$2,097,000         | \$2,117,970          | \$2,139,150          | \$2,160,541          | \$2,182,147          |
| Licenses & Permits                     | \$873,500           | \$781,138               | \$907,850           | \$879,429            | \$852,598            | \$827,280            | \$803,401            |
| Fines                                  | \$550,000           | \$476,701               | \$550,000           | \$555,500            | \$561,055            | \$566,666            | \$572,332            |
| Charges for Service                    | \$865,875           | \$883,434               | \$936,875           | \$946,244            | \$955,706            | \$965,263            | \$974,916            |
| Intergovernmental                      | \$490,508           | \$504,964               | \$503,045           | \$549,184            | \$568,115            | \$588,256            | \$608,320            |
| Miscellaneous Income                   | \$198,000           | \$423,000               | \$462,000           | \$478,620            | \$483,406            | \$488,240            | \$493,123            |
| Transfers In                           | \$536,011           | \$536,011               | \$669,662           | \$695,321            | \$723,234            | \$752,705            | \$782,743            |
| <b>TOTAL REVENUES</b>                  | <b>\$26,227,785</b> | <b>\$27,059,800</b>     | <b>\$28,554,942</b> | <b>\$29,256,028</b>  | <b>\$29,987,827</b>  | <b>\$30,823,218</b>  | <b>\$31,664,935</b>  |
| Expenditures                           | \$25,297,424        | \$24,962,763            | \$26,703,762        | \$27,439,116         | \$28,591,285         | \$29,812,844         | \$31,044,700         |
| <b>TOTAL EXPENDITURES</b>              | <b>\$25,297,424</b> | <b>\$24,962,763</b>     | <b>\$26,703,762</b> | <b>\$27,439,116</b>  | <b>\$28,591,285</b>  | <b>\$29,812,844</b>  | <b>\$31,044,700</b>  |
| <b>NET REVENUE</b>                     | <b>\$930,361</b>    | <b>\$2,097,037</b>      | <b>\$1,851,180</b>  | <b>\$1,816,912</b>   | <b>\$1,396,542</b>   | <b>\$1,010,374</b>   | <b>\$620,235</b>     |
| <b>ENDING FUND BALANCE</b>             | \$8,634,030         | \$9,800,705             | \$9,554,849         | \$9,534,081          | \$9,127,886          | \$9,638,260          | \$10,258,495         |
| <b>DAYS OF FUND BALANCE</b>            | 125                 | 143                     | 131                 | 127                  | 117                  | 118                  | 121                  |
| <b>Transfer to CIP Fund*</b>           |                     | -\$2,097,037            | -\$1,277,680        | -\$1,242,737         | -\$500,000           | \$0                  | \$0                  |
| <b>Transfer to Debt Service Fund**</b> |                     | \$0                     | -\$560,000          | -\$560,000           | \$0                  | \$0                  | \$0                  |
| <b>NEW ENDING BALANCE</b>              | \$8,634,030         | \$7,703,669             | \$7,717,169         | \$7,731,344          | \$8,627,886          | \$9,638,260          | \$10,258,495         |
| <b>Days of Fund Balance</b>            | 125                 | 113                     | 105                 | 103                  | 110                  | 118                  | 121                  |



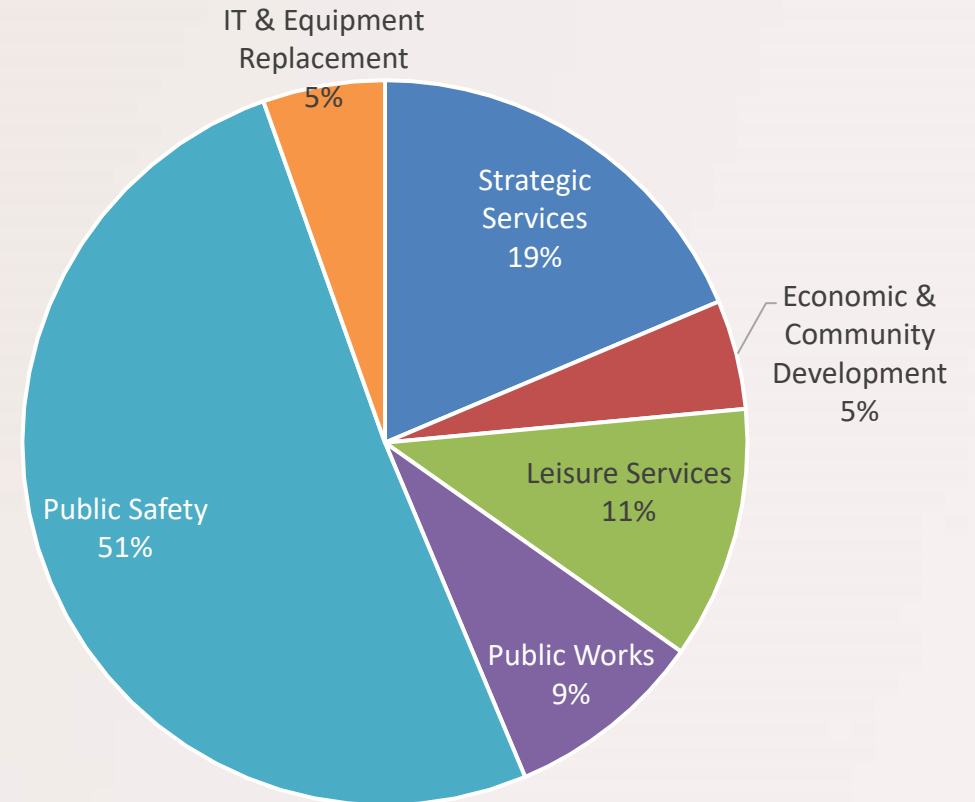
# General Fund Rev. & Exp. by Category



## Revenue



## Expenditure



# General Fund Projections By Department



| Department                | FY23 Budget          | FY24 Projection      | \$ Change           |
|---------------------------|----------------------|----------------------|---------------------|
| City Council              | \$ 221,051           | \$ 217,551           | \$ (3,500)          |
| City Administration       | \$ 822,912           | \$ 918,945           | \$ 96,033           |
| Building Inspections      | \$ 507,295           | \$ 522,950           | \$ 15,655           |
| Economic Development      | \$ 253,713           | \$ 269,072           | \$ 15,359           |
| City Secretary            | \$ 286,351           | \$ 322,270           | \$ 35,919           |
| Finance                   | \$ 704,888           | \$ 717,609           | \$ 12,721           |
| Legal                     | \$ 326,008           | \$ 326,008           | \$ -                |
| Library                   | \$ 610,526           | \$ 640,365           | \$ 29,839           |
| Engineering               | \$ 414,055           | \$ 418,419           | \$ 4,364            |
| Community Development     | \$ 484,677           | \$ 512,436           | \$ 27,759           |
| Fire                      | \$ 7,159,414         | \$ 7,416,726         | \$ 257,312          |
| Police                    | \$ 5,796,252         | \$ 6,176,469         | \$ 380,216          |
| Parks                     | \$ 1,188,378         | \$ 1,303,166         | \$ 114,788          |
| Streets                   | \$ 1,118,428         | \$ 1,113,403         | \$ (5,025)          |
| Recreation                | \$ 566,470           | \$ 650,182           | \$ 83,712           |
| Communications            | \$ 197,145           | \$ 186,645           | \$ (10,500)         |
| Colleyville Center        | \$ 261,315           | \$ 415,217           | \$ 153,902          |
| <b>GENERAL FUND TOTAL</b> | <b>\$ 25,297,424</b> | <b>\$ 26,703,762</b> | <b>\$ 1,406,338</b> |

| FY23 Budget                    | \$ 25,297,424        |
|--------------------------------|----------------------|
| <b>Plus:</b>                   |                      |
| Base Changes                   | \$ 218,596           |
| Salary/Benefit Adjustments     | \$ 404,112           |
| Intergov. Contract Increases   | \$ 248,563           |
| Technology Infrastructure      | \$ 131,181           |
| Basic Cost of Service Increase | \$ 59,466            |
| Utilities Costs                | \$ 57,500            |
| Irrigation Tech                | \$ 56,054            |
| Police Services Increase       | \$ 45,369            |
| Parks Admin (PT to FT)         | \$ 44,976            |
| Wellness Initiative            | \$ 43,000            |
| Parks Services Increase        | \$ 39,763            |
| Rec Center Maintenance         | \$ 33,335            |
| City Secretary Intern          | \$ 13,723            |
| Facilities Maintenance         | \$ 10,700            |
| <b>Total FY24 Budget</b>       | <b>\$ 26,703,762</b> |

# Agency Agreements



| Agency                            | 2018 Approved   | 2019 Approved   | 2020 Approved   | 2021 Approved   | 2022 Approved   | 2023 Approved   | 2024 Proposed   |
|-----------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Alliance for Children             | \$3,500         | \$3,500         | \$3,500         | \$3,500         | \$3,500         | \$3,500         | In CCCPD        |
| GRACE                             | \$7,500         | \$10,000        | \$15,000        | \$25,000        | \$25,000        | \$10,000        | \$0             |
| Metroport Meals on Wheels         | \$12,000        | \$10,000        | \$12,000        | \$12,000        | \$12,000        | \$12,000        | \$12,000        |
| Mercy House                       |                 |                 |                 |                 |                 | \$3,500         | \$3,500         |
| Ministerial Alliance              |                 |                 |                 |                 |                 |                 | \$10,000        |
| Safe Haven                        | \$1,000         | \$1,500         | \$1,500         | \$1,000         | \$1,000         | \$1,000         | \$1,000         |
| Special Needs Assistance Partners | \$500           | \$500           | \$500           | \$1,000         | \$1,000         | \$1,000         | \$1,000         |
| <b>Total Cash Donations</b>       | <b>\$24,500</b> | <b>\$25,500</b> | <b>\$32,500</b> | <b>\$42,500</b> | <b>\$42,500</b> | <b>\$31,000</b> | <b>\$27,500</b> |
| In-Kind Donations                 | 2018 Approved   | 2019 Approved   | 2020 Approved   | 2021 Approved   | 2022 Approved   | 2023 Approved   | 2024 Proposed   |
| Lion's Club                       |                 |                 |                 |                 |                 | \$7,500         | \$7,500         |
| Rotary                            |                 |                 |                 |                 |                 | \$2,500         | \$2,500         |
| CEO                               |                 |                 |                 |                 |                 | \$1,500         | \$1,500         |
| Garden Club                       |                 |                 |                 |                 |                 | \$1,500         | \$1,500         |
| NCL - Colleyville                 |                 |                 |                 |                 |                 |                 | \$1,500         |
| Women's Club                      |                 |                 |                 |                 |                 | \$1,500         | \$1,500         |
| <b>Total In-Kind Donations</b>    |                 |                 |                 |                 |                 | <b>\$14,500</b> | <b>\$16,000</b> |





# Utility Fund Projections

|                               | BUDGET<br>FY 2023 | YE PROJECTED<br>FY 2023 | PROJECTION<br>FY 2024 | PROJECTION<br>FY 2025 | PROJECTION<br>FY 2026 | PROJECTION<br>FY 2027 | PROJECTION<br>FY 2028 |
|-------------------------------|-------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>BEG. WORKING CAPITAL</b>   | 7,827,583         | 7,827,583               | 7,867,848             | 7,867,848             | 7,867,848             | 7,867,848             | 7,867,849             |
| <b>FUND REVENUES</b>          |                   |                         |                       |                       |                       |                       |                       |
| Water - Base Rate             | 2,101,724         | 1,983,898               | 2,190,683             | 2,281,244             | 2,382,097             | 2,489,581             | 2,597,150             |
| Water - Volumetric Rate       | 11,972,780        | 11,972,780              | 16,027,206            | 17,148,358            | 19,560,871            | 22,105,631            | 24,945,510            |
| Wastewater - Base Rate        | 1,586,499         | 1,585,855               | 1,628,164             | 1,698,047             | 1,776,951             | 1,861,173             | 1,945,260             |
| Wastewater - Volumetric Rate  | 3,455,351         | 3,455,351               | 3,862,562             | 4,468,813             | 5,014,252             | 5,430,108             | 5,891,551             |
| Water Installation            | 20,000            | 26,392                  | 20,000                | 20,200                | 20,402                | 20,606                | 20,812                |
| Wastewater Installation       | 7,500             | 5,000                   | 4,000                 | 4,040                 | 4,080                 | 4,121                 | 4,162                 |
| T.R.A. TRUE-UP                | 0                 | 1,627,558               | 0                     | 0                     | 0                     | 0                     | 0                     |
| Engineering Charges           | 10,000            | 10,000                  | 5,000                 | 5,050                 | 5,101                 | 5,152                 | 5,203                 |
| Penalties                     | 200,000           | 200,000                 | 200,000               | 202,000               | 204,020               | 206,060               | 208,121               |
| Miscellaneous                 | 15,000            | 15,000                  | 15,000                | 15,150                | 15,302                | 15,455                | 15,609                |
| Interest Income               | 14,000            | 158,494                 | 150,000               | 157,500               | 159,075               | 160,666               | 162,272               |
| <b>TOTAL REVENUES</b>         | <b>19,382,854</b> | <b>21,040,328</b>       | <b>24,102,616</b>     | <b>26,000,402</b>     | <b>29,142,151</b>     | <b>32,298,552</b>     | <b>35,795,651</b>     |
| <b>FUND EXPENSES</b>          |                   |                         |                       |                       |                       |                       |                       |
| Utility Billing               | 496,334           | 425,830                 | 514,481               | 536,931               | 559,727               | 584,055               | 608,339               |
| IS GIS                        | 83,079            | 84,690                  | 86,803                | 91,072                | 95,336                | 99,864                | 104,412               |
| Utility Support               | 1,348,946         | 1,341,623               | 1,443,014             | 1,505,534             | 1,575,949             | 1,651,156             | 1,726,228             |
| Utility Operations - Water    | 956,734           | 1,020,382               | 975,864               | 1,015,320             | 1,055,950             | 1,099,191             | 1,142,343             |
| TRA Water (volumetric)        | 7,345,730         | 7,345,730               | 9,475,021             | 9,463,280             | 9,871,414             | 10,351,273            | 10,915,236            |
| TRA Water (debt)              | 4,627,050         | 4,627,050               | 6,552,185             | 7,685,079             | 9,689,457             | 11,754,358            | 14,030,273            |
| Utility Operations - WW       | 429,009           | 355,115                 | 423,319               | 443,470               | 463,676               | 485,291               | 506,764               |
| TRA Wastewater                | 3,455,351         | 3,455,351               | 3,862,562             | 4,468,813             | 5,014,252             | 5,430,108             | 5,891,551             |
| Non-Departmental              | 233,605           | 309,717                 | 253,605               | 258,883               | 266,231               | 273,794               | 281,577               |
| Transfer to General Fund      | 325,917           | 325,917                 | 434,663               | 450,922               | 469,059               | 488,362               | 507,827               |
| T.R.A. True-Up                | 0                 | 1,627,558               | 0                     | 0                     | 0                     | 0                     | 0                     |
| VERF Transfer                 | 81,100            | 81,100                  | 81,100                | 81,100                | 81,100                | 81,100                | 81,100                |
| <b>TOTAL EXPENDITURES</b>     | <b>19,382,854</b> | <b>21,000,063</b>       | <b>24,102,616</b>     | <b>26,000,402</b>     | <b>29,142,150</b>     | <b>32,298,552</b>     | <b>35,795,651</b>     |
| <b>ENDING WORKING CAPITAL</b> | 7,827,583         | 7,867,848               | 7,867,848             | 7,867,848             | 7,867,848             | 7,867,849             | 7,867,851             |

|                               |                     |
|-------------------------------|---------------------|
| <b>FY22 Budget</b>            | <b>\$ 3,954,723</b> |
| <b>Plus:</b>                  |                     |
| Base Changes/Admin            | \$ 120,197          |
| Salary/Benefit Adjustments    | \$ 84,478           |
| Supplies and Maintenance      | \$ 27,250           |
| Utility/Maintenance Increases | \$ 22,000           |
| Training                      | \$ 4,200            |
| <b>Total FY23 Budget</b>      | <b>\$ 4,212,848</b> |

- Base Rate Increase necessary

City Expenses   
(determines base rate)

TRA Expenses   
(determines volumetric rates)



# Utility Fund Projections - Rates

## FY 2024 Recommendation

Moderate increases to water/wastewater base rates  
CIP rate increases to originally projected rate

**+\$0.79 to  
+\$7.94**      **+\$0.37**      **+/- \$0**      **+\$1.17  
to  
+\$8.32**

| Water Meter Size | FY 2023 Water | FY 2023 Wastewater | FY 2023 CIP | <b>FY 2023 Total</b> |
|------------------|---------------|--------------------|-------------|----------------------|
| 1" Meter         | \$14.83       | \$13.30            | \$5.83      | \$33.96              |
| 1.5" Meter       | \$29.65       | \$13.30            | \$10.79     | \$53.75              |
| 2" Meter         | \$47.45       | \$13.30            | \$16.75     | \$77.50              |
| 3" Meter         | \$88.96       | \$13.30            | \$30.65     | \$132.92             |
| 4" Meter         | \$148.27      | \$13.30            | \$50.49     | \$212.07             |

| Water Meter Size | FY 2024 Water | FY 2024 Wastewater | FY 2024 CIP | <b>FY 2024 Total</b> |
|------------------|---------------|--------------------|-------------|----------------------|
| 1" Meter         | \$15.62       | \$13.67            | \$5.83      | \$35.13              |
| 1.5" Meter       | \$31.24       | \$13.67            | \$10.79     | \$55.71              |
| 2" Meter         | \$49.99       | \$13.67            | \$16.75     | \$80.41              |
| 3" Meter         | \$93.73       | \$13.67            | \$30.65     | \$138.05             |
| 4" Meter         | \$156.21      | \$13.67            | \$50.49     | \$220.38             |

# Drainage Fund Summary



|                                                 | BUDGETED<br>FY 2023 | PROJECTED<br>FY 2023 | PROJECTED<br>FY 2024 | PROJECTED<br>FY 2025 | PROJECTED<br>FY 2026 | PROJECTED<br>FY 2027 | PROJECTED<br>FY 2028 |
|-------------------------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>TOTAL BEG. WORKING CAPITAL</b>               | 718,287             | 718,287              | 718,287              | 718,287              | 718,287              | 718,287              | 718,288              |
| <b>FUND REVENUES</b>                            |                     |                      |                      |                      |                      |                      |                      |
| Drainage Fees                                   | 1,020,000           | 1,009,350            | 1,457,143            | 1,748,571            | 2,040,000            | 2,050,200            | 2,060,451            |
| Penalties/Misc                                  | 10,000              | 10,154               | 10,000               | 10,100               | 10,201               | 10,303               | 10,406               |
| Interest Income                                 | 15,000              | 25,000               | 15,000               | 15,750               | 15,908               | 16,067               | 16,227               |
| <b>TOTAL OPERATING REVENUES</b>                 | 1,045,000           | 1,044,504            | 1,482,143            | 1,774,421            | 2,066,109            | 2,076,571            | 2,087,086            |
| <b>FUND EXPENSES</b>                            |                     |                      |                      |                      |                      |                      |                      |
| Drainage Operations                             | 530,707             | 524,426              | 535,755              | 561,047              | 586,471              | 613,667              | 640,664              |
| Stormwater Management                           | 157,459             | 162,850              | 167,975              | 176,215              | 184,523              | 193,341              | 202,254              |
| IS GIS                                          | 26,841              | 26,568               | 28,044               | 29,423               | 30,800               | 32,264               | 33,733               |
| Non-Departmental                                | 6,612               | 7,500                | 6,612                | 6,735                | 6,889                | 7,046                | 7,208                |
| <b>TOTAL OPERATING EXPENSES</b>                 | 721,619             | 721,345              | 738,386              | 773,420              | 808,683              | 846,319              | 883,859              |
| <b>NET REVENUE</b>                              | 323,381             | 323,159              | 743,757              | 1,001,001            | 1,257,425            | 1,230,251            | 1,203,225            |
| <b>WORKING CAPITAL</b>                          | 1,041,667           | 1,041,445            | 1,462,044            | 1,719,288            | 1,975,712            | 1,948,539            | 1,921,515            |
| <b>NET TRANSFER TO CAPITAL PROJECTS</b>         | 323,381             | 323,159              | 743,757              | 1,001,001            | 1,257,425            | 1,230,251            | 1,203,225            |
| <b>NET ENDING AVAILABLE<br/>WORKING CAPITAL</b> | 718,287             | 718,287              | 718,287              | 718,287              | 718,287              | 718,288              | 718,290              |
| Days of Working Capital                         | 363                 | 363                  | 355                  | 339                  | 324                  | 310                  | 297                  |



# Debt Service Fund Summary



|                                      | BUDGETED<br>FY 2023 | PROJECTED<br>FY 2023 | PROJECTED<br>FY 2024 | PROJECTED<br>FY 2025 | PROJECTED<br>FY 2026 | PROJECTED<br>FY 2027 | PROJECTED<br>FY 2028 |
|--------------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>BEGINNING FUND BALANCE - 10/1</b> | 871,377             | 871,377              | 455,593              | 459,004              | 444,230              | 427,318              | 411,790              |
| <b>FUND REVENUES</b>                 |                     |                      |                      |                      |                      |                      |                      |
| Current Property Taxes               | 591,160             | 615,000              | 649,871              | 1,277,120            | 1,712,333            | 1,668,581            | 1,597,057            |
| Delinquent Property Taxes            | 5,000               | 2,000                | 2,000                | 2,000                | 2,000                | 2,000                | 2,000                |
| Penalty & Interest                   | 5,000               | 2,000                | 2,000                | 2,000                | 2,000                | 2,000                | 2,000                |
| Transfer-in General Fund*            | 0                   | 0                    | 560,000              | 560,000              | 0                    | 0                    | 0                    |
| Interest Income/Other                | 7,500               | 25,000               | 25,000               | 25,000               | 25,000               | 25,000               | 25,000               |
| <b>TOTAL REVENUES</b>                | <b>608,660</b>      | <b>644,000</b>       | <b>1,238,871</b>     | <b>1,866,120</b>     | <b>1,741,333</b>     | <b>1,697,581</b>     | <b>1,626,057</b>     |
| <b>FUND EXPENDITURES</b>             |                     |                      |                      |                      |                      |                      |                      |
| 2016 G.O. Refunding Bonds            | 478,325             | 478,325              | 477,350              | 478,350              | 479,150              | 479,750              | 0                    |
| 2022 Tax & C.O. Bonds                | 0                   | 290,774              | 477,425              | 474,675              | 471,925              | 469,175              | 875,925              |
| 2016 Engine Lease                    | 48,485              | 48,485               | 48,485               | 48,485               | 48,485               | 0                    | 0                    |
| Ambulance Lease                      | 120,000             | 120,000              | 110,000              | 110,000              | 110,000              | 115,500              | 115,500              |
| 2020 Pumper Lease                    | 120,700             | 120,700              | 120,700              | 120,700              | 0                    | 0                    | 0                    |
| 2025 Pumper Lease                    | 0                   | 0                    | 0                    | 297,185              | 297,185              | 297,185              | 297,185              |
| Projected: Future Leases             | 0                   | 0                    | 0                    | 350,000              | 350,000              | 350,000              | 350,000              |
| Paying Agent                         | 1,500               | 1,500                | 1,500                | 1,500                | 1,500                | 1,500                | 1,500                |
| <b>TOTAL EXPENDITURES</b>            | <b>769,010</b>      | <b>1,059,784</b>     | <b>1,235,460</b>     | <b>1,880,895</b>     | <b>1,758,244</b>     | <b>1,713,110</b>     | <b>1,640,110</b>     |
| <b>ENDING FUND BALANCE - 9/30</b>    | 711,027             | 455,593              | 459,004              | 444,230              | 427,318              | 411,790              | 397,738              |

\*\*For FY24, staff is proposing a larger increase in General Fund taxation with the thought of transferring surplus dollars to assist with debt service payments. Staff believes this strategic move will assist with some expected operating pressures in the later years of our forecast.

# Debt Service Schedule



| Fiscal Year | General Obligation Refunding, Series 2016 |                   |                     | Tax & Revenue C.O. Bonds, Series 2022 |                     |                      | Combined Bonds       |
|-------------|-------------------------------------------|-------------------|---------------------|---------------------------------------|---------------------|----------------------|----------------------|
|             | Principal                                 | Interest          | Total               | Principal                             | Interest            | Total                | Debt Service         |
| 2023        | \$ 435,000                                | \$ 43,325         | \$ 478,325          | \$ -                                  | \$ 290,774          | \$ 290,774           | \$ 769,099           |
| 2024        | \$ 445,000                                | \$ 32,350         | \$ 477,350          | \$ 55,000                             | \$ 422,425          | \$ 477,425           | \$ 954,775           |
| 2025        | \$ 455,000                                | \$ 23,350         | \$ 478,350          | \$ 55,000                             | \$ 419,675          | \$ 474,675           | \$ 953,025           |
| 2026        | \$ 465,000                                | \$ 14,150         | \$ 479,150          | \$ 55,000                             | \$ 416,925          | \$ 471,925           | \$ 951,075           |
| 2027        | \$ 475,000                                | \$ 4,750          | \$ 479,750          | \$ 55,000                             | \$ 414,175          | \$ 469,175           | \$ 948,925           |
| 2028        | \$ -                                      | \$ -              | \$ -                | \$ 475,000                            | \$ 400,925          | \$ 875,925           | \$ 875,925           |
| 2029        | \$ -                                      | \$ -              | \$ -                | \$ 495,000                            | \$ 376,675          | \$ 871,675           | \$ 871,675           |
| 2030        | \$ -                                      | \$ -              | \$ -                | \$ 520,000                            | \$ 351,300          | \$ 871,300           | \$ 871,300           |
| 2031        | \$ -                                      | \$ -              | \$ -                | \$ 550,000                            | \$ 324,550          | \$ 874,550           | \$ 874,550           |
| 2032        | \$ -                                      | \$ -              | \$ -                | \$ 575,000                            | \$ 299,300          | \$ 874,300           | \$ 874,300           |
| 2033        | \$ -                                      | \$ -              | \$ -                | \$ 595,000                            | \$ 275,900          | \$ 870,900           | \$ 870,900           |
| 2034        | \$ -                                      | \$ -              | \$ -                | \$ 620,000                            | \$ 251,600          | \$ 871,600           | \$ 871,600           |
| 2035        | \$ -                                      | \$ -              | \$ -                | \$ 645,000                            | \$ 226,300          | \$ 871,300           | \$ 871,300           |
| 2036        | \$ -                                      | \$ -              | \$ -                | \$ 675,000                            | \$ 199,900          | \$ 874,900           | \$ 874,900           |
| 2037        | \$ -                                      | \$ -              | \$ -                | \$ 700,000                            | \$ 172,400          | \$ 872,400           | \$ 872,400           |
| 2038        | \$ -                                      | \$ -              | \$ -                | \$ 730,000                            | \$ 143,800          | \$ 873,800           | \$ 873,800           |
| 2039        | \$ -                                      | \$ -              | \$ -                | \$ 760,000                            | \$ 114,000          | \$ 874,000           | \$ 874,000           |
| 2040        | \$ -                                      | \$ -              | \$ -                | \$ 790,000                            | \$ 83,000           | \$ 873,000           | \$ 873,000           |
| 2041        | \$ -                                      | \$ -              | \$ -                | \$ 825,000                            | \$ 50,700           | \$ 875,700           | \$ 875,700           |
| 2042        | \$ -                                      | \$ -              | \$ -                | \$ 855,000                            | \$ 17,100           | \$ 872,100           | \$ 872,100           |
|             | <b>\$ 2,275,000</b>                       | <b>\$ 117,925</b> | <b>\$ 2,392,925</b> | <b>\$ 10,030,000</b>                  | <b>\$ 5,251,424</b> | <b>\$ 15,281,424</b> | <b>\$ 17,674,349</b> |

- General obligation refunding bonds paid off in FY 2027
- Tax & Revenue C.O.'s callable in 2030

# Hotel Fund Projections



|                                      | BUDGET<br>FY 2023 | PROJECTED<br>FY 2023 | PROJECTED<br>FY 2024 | PROJECTED<br>FY 2025 | PROJECTED<br>FY 2026 | PROJECTED<br>FY 2027 | PROJECTED<br>FY 2028 |
|--------------------------------------|-------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>BEGINNING FUND BALANCE - 10/1</b> | 161,942           | 161,942              | 90,372               | 103,840              | 113,045              | 117,869              | 117,935              |
| FUND REVENUES                        |                   |                      |                      |                      |                      |                      |                      |
| Hotel Taxes                          | 272,000           | 200,000              | 200,000              | 202,000              | 204,020              | 206,060              | 208,121              |
| Earned Interest                      | 3,000             | 2,000                | 2,000                | 2,100                | 2,121                | 2,142                | 2,164                |
| <b>TOTAL REVENUES</b>                | <b>275,000</b>    | <b>202,000</b>       | <b>202,000</b>       | <b>204,100</b>       | <b>206,141</b>       | <b>208,202</b>       | <b>210,284</b>       |
| FUND EXPENDITURES                    |                   |                      |                      |                      |                      |                      |                      |
| Colleyville Promotion/Advertising    | 163,401           | 163,401              | 172,732              | 178,937              | 185,120              | 191,697              | 198,287              |
| Colleyville Center                   | 110,168           | 110,168              | 15,800               | 15,958               | 16,197               | 16,440               | 16,687               |
| <b>TOTAL EXPENDITURES</b>            | <b>273,569</b>    | <b>273,569</b>       | <b>188,532</b>       | <b>194,895</b>       | <b>201,317</b>       | <b>208,137</b>       | <b>214,974</b>       |
| <b>ENDING FUND BALANCE - 9/30</b>    | 163,372           | 90,372               | 103,840              | 113,045              | 117,869              | 117,935              | 113,245              |

- Continue to fund large portions of the Marketing and Events Specialist here
- Will use some funding for events/promotion of the arts
- Funding for Colleyville Center moved due to revenue shortfalls in FY23



# Summary by Fund



| <b>FY 2024<br/>Proposed</b> | <b>General<br/>Fund</b> | <b>Utility<br/>Fund</b> | <b>Drainage<br/>Fund</b> | <b>Debt<br/>Service<br/>Fund</b> | <b>Hotel<br/>Tax<br/>Fund</b> |
|-----------------------------|-------------------------|-------------------------|--------------------------|----------------------------------|-------------------------------|
| Operating Revenues          | \$28,554,942            | \$24,102,616            | \$1,482,143              | \$1,238,871                      | \$202,000                     |
| Operating Expenditures      | \$27,263,762            | \$24,102,616            | \$738,386                | \$1,235,460                      | \$188,532                     |

\* Staff is considering tax structure modification between General and Debt Service Fund

\*\*Any excess revenues will be used for capital improvement program

\*\*\*Year-End Capital and Debt Transfers are not included in the General Fund expenditures

# Highlights: Other Funding Sources



## **Other Operating Budgets:**

- Colleyville Crime Control & Prevention District (CCCPD) Fund
- Colleyville Economic Development Corporation (CEDC) Fund

## **Special Revenue Funds & Capital Projects Funds:**

- Funds appropriated by Council as Boards, Committees, or staff recommend expenditures
- Use on capital projects is reflected in the 5-Year CIP

# Year-end Budget Amendment



Year-end Budget Amendment: 1st reading on September 6

- Transfer General Fund balance in excess of 100 “days” of General Fund expenditures to the Capital Projects Fund for future CIP projects
- Transfer Utility Fund balance in excess of 100 “days” of Utility Fund expenditures to the Utility Capital Projects Fund for future CIP projects



# Key Accomplishments



- Provides a balanced budget
- Demonstrates responsible fiscal management through tax rate structure and forecasting
- Maintains service levels across the city
- Adequately plans for new Parks facilities
- Aligns expenditures with appropriate funding sources
- CIP includes investment in and replacement of the City's infrastructure and furthers beautification efforts throughout the community

# Next Steps: Meeting Dates



- Sep 19: City Council meeting; adopt tax rate/budget
  - Approve year-end budget amendment
  - Adopt fee schedule
  - Approve utility base rates
  - Adopt 5-year CIP

# **Questions and Discussion**



# City Manager's FY2024 Proposed Operating Budget



If approved, the City of Colleyville's FY24 Proposed Budget will raise more revenue from property taxes than last year's budget by \$1,314,129, which is an 8% increase. Of that, the property tax revenue to be raised from new property added to the tax roll this year is \$180,530. The City Council will propose a tax rate on the August 22 Council meeting, with a public hearing on the proposed tax rate to be held on the third floor of 100 Main Street in Colleyville, TX on September 6 at 7p.m. All members of the public are encouraged to attend and voice their opinion. The final rate is set to be adopted on September 19 at 7p.m. at the same location.

Statements required in notice if the proposed tax rate exceeds the no-new-revenue tax rate but does not exceed the voter-approval tax rate, as prescribed by Tax Code §§26.06(b-2).

# NOTICE OF PUBLIC HEARING **DRAFT** ON TAX INCREASE

This notice **does not** apply to a taxing unit that has a de minimis rate.

|                         |                    |           |
|-------------------------|--------------------|-----------|
| PROPOSED TAX RATE       | \$ <u>0.260991</u> | per \$100 |
| NO-NEW-REVENUE TAX RATE | \$ <u>0.239046</u> | per \$100 |
| VOTER-APPROVAL TAX RATE | \$ <u>0.283010</u> | per \$100 |

The no-new-revenue tax rate is the tax rate for the 2023 (current tax year) tax year that will raise the same amount of property tax revenue for the City of Colleyville (name of taxing unit) from the same properties in both the 2022 (preceding tax year) tax year and the 2023 (current tax year) tax year.

The voter-approval tax rate is the highest tax rate that the City of Colleyville (name of taxing unit) may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that the City of Colleyville (name of taxing unit) is proposing to increase property taxes for the 2023 (current tax year) tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON 7:00 pm on September 6, 2023 (date and time) at the Colleyville Council Chambers on the third floor of 100 Main Street, Colleyville, TX 76034 (meeting place).

The proposed tax rate is not greater than the voter-approval tax rate. As a result, the City of Colleyville (name of taxing unit) is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council (name of governing body) of the City of Colleyville (name of taxing unit) at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE TAX RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

*(List names of all members of the governing body below, showing how each voted on the proposal to consider the tax increase or, if one or more were absent, indicating absences.)*

FOR the proposal: \_\_\_\_\_

AGAINST the proposal: \_\_\_\_\_

PRESENT and not voting: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by the City of Colleyville last year  
(name of taxing unit)  
to the taxes proposed to be imposed on the average residence homestead by the City of Colleyville this year.  
(name of taxing unit)

|                                                | 2022                                                                 | 2023                                                                 | Change                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Total tax rate<br/>(per \$100 of value)</b> | 2022 adopted tax rate                                                | 2023 proposed tax rate                                               | (Increase/Decrease) of (nominal difference between tax rate for preceding year and proposed tax rate for current year) per \$100, or (percentage difference between tax rate for preceding year and proposed tax rate for current year)%                                                                                                                                     |
| <b>Average homestead taxable value</b>         | 2022 average taxable value of residence homestead                    | 2023 average taxable value of residence homestead                    | (Increase/Decrease) of (percentage difference between average taxable value of residence homestead for preceding year and current year)%                                                                                                                                                                                                                                     |
| <b>Tax on average homestead</b>                | 2022 amount of taxes on average taxable value of residence homestead | 2023 amount of taxes on average taxable value of residence homestead | (Increase/Decrease) of (nominal difference between amount of taxes imposed on the average taxable value of a residence homestead in the preceding year and the amount of taxes proposed on the average taxable value of a residence homestead in the current year), or (percentage difference between taxes imposed for preceding year and taxes proposed for current year)% |
| <b>Total tax levy on all properties</b>        | 2022 levy                                                            | (2023 proposed rate x current total value)/100                       | (Increase/Decrease) of (nominal difference between preceding year levy and proposed levy for current year), or (percentage difference between preceding year levy and proposed levy for current year)%                                                                                                                                                                       |



**(Include the following text if these no-new-revenue maintenance and operations rate adjustments apply for the taxing unit)**

**No-New-Revenue Maintenance and Operations Rate Adjustments**

**State Criminal Justice Mandate (counties)**

The \_\_\_\_\_ County Auditor certifies that \_\_\_\_\_ County has  
(county name) (county name)  
 spent \$ \_\_\_\_\_ in the previous 12 months for the maintenance and operations cost  
(amount minus any amount received from state revenue for such costs)  
 of keeping inmates sentenced to the Texas Department of Criminal Justice. \_\_\_\_\_ County  
(county name)  
 Sheriff has provided \_\_\_\_\_ information on these costs, minus the state revenues  
(county name)  
 received for the reimbursement of such costs.

This increased the no-new-revenue maintenance and operations rate by \_\_\_\_\_ /\$100.

**Indigent Health Care Compensation Expenditures (counties)**

The Colleyville spent \$ \_\_\_\_\_ from July 1 \_\_\_\_\_ to June 30 2023  
(name of taxing unit) (amount) (prior year) (current year)  
 on indigent health care compensation procedures at the increased minimum eligibility standards, less the amount of state assistance.

For current tax year, the amount of increase above last year's enhanced indigent health care expenditures is \$ \_\_\_\_\_  
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by \_\_\_\_\_ /\$100.

**Indigent Defense Compensation Expenditures (counties)**

The Colleyville spent \$ \_\_\_\_\_ from July 1 \_\_\_\_\_ to June 30 2023  
(name of taxing unit) (amount) (prior year) (current year)

to provide appointed counsel for indigent individuals in criminal or civil proceedings in accordance with the schedule of fees adopted under Article 26.05, Code of Criminal Procedure, and to fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure, less the amount of any state grants received. For current tax year, the amount of increase above last year's enhanced indigent defense compensation expenditures is \$ \_\_\_\_\_  
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by \_\_\_\_\_ /\$100.

**Eligible County Hospital Expenditures (cities and counties)**

The Colleyville spent \$ \_\_\_\_\_ from July 1 \_\_\_\_\_ to June 30 2023  
(name of taxing unit) (amount) (prior year) (current year)

on expenditures to maintain and operate an eligible county hospital.

For current tax year, the amount of increase above last year's eligible county hospital expenditures is \$ \_\_\_\_\_  
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by \_\_\_\_\_ /\$100.

**(If the tax assessor for the taxing unit maintains an internet website)**

For assistance with tax calculations, please contact the tax assessor for Colleyville  
(name of taxing unit)  
 at 817-251-5632 or colette.ballinger@gcisd.net, or visit \_\_\_\_\_  
(telephone number) (email address) (internet website address)  
 for more information.

**(If the tax assessor for the taxing unit does not maintain an internet website)**

For assistance with tax calculations, please contact the tax assessor for Colleyville  
(name of taxing unit)  
 at 817-251-5632 or colette.ballinger@gcisd.net  
(telephone number) (email address)

## TABLE OF CONTENTS

|                                                         |                   |
|---------------------------------------------------------|-------------------|
| <b><u>FY 2024 BUDGET MESSAGE</u></b>                    | <b><u>6</u></b>   |
| <b><u>GENERAL FUND SUMMARY</u></b>                      | <b><u>12</u></b>  |
| REVENUE/EXPENDITURE SUMMARIES                           | 13                |
| EXPENDITURE COMPARISON 2023/2024                        | 14                |
| GENERAL FUND LINE ITEMS                                 | 16                |
| <br>                                                    |                   |
| <b><u>UTILITY FUND SUMMARY</u></b>                      | <b><u>119</u></b> |
| BASE RATES                                              | 120               |
| UTILITY FUND LINE ITEMS                                 | 122               |
| <br>                                                    |                   |
| <b><u>DEBT SERVICE FUND SUMMARY AND SCHEDULE</u></b>    | <b><u>139</u></b> |
| DEBT SERVICE FUND LINE ITEMS                            | 140               |
| <br>                                                    |                   |
| <b><u>DRAINAGE FUND SUMMARY</u></b>                     | <b><u>142</u></b> |
| DRAINAGE FUND LINE ITEMS                                | 143               |
| <br>                                                    |                   |
| <b><u>HOTEL TAX FUND SUMMARY</u></b>                    | <b><u>151</u></b> |
| HOTEL FUND LINE ITEMS                                   | 152               |
| <br>                                                    |                   |
| <b><u>CEDC/CCCPD SPECIAL REVENUE FUND SUMMARIES</u></b> | <b><u>156</u></b> |
| CEDC FUND SUMMARY                                       | 157               |
| CEDC FUND LINE ITEMS                                    | 158               |
| CCCPD FUND SUMMARY                                      | 168               |
| CCCPD FUND LINE ITEMS                                   | 169               |

# COLLEYVILLE

## FY 2024 Budget Message

August 11, 2023

Mayor and City Council:

The City of Colleyville FY24 Budget is presented herein for your approval. With a conservative fiscal approach, the budget is balanced with a strong fund balanced maintained across all funds.

The FY24 budget is the capstone of a multi-year effort to enhance service levels, provide large-scale infrastructure beautification improvements, and invest in our local businesses. These efforts have included the SH26 corridor enhancements, business grants, gift cards, building permit processing technology upgrades, addition of police officers in every school, reducing fire department response times, upgrading of park facilities and rehabilitation of all municipal buildings across the city. All of these efforts were completed while adopting the No New Revenue Tax Rate – and not increasing your property taxes.

We have worked diligently through a few challenging years fraught with the pandemic, winter storm events, inflation, and labor shortages but we have persevered. Our City remains financially strong with a focus on service to our citizenry. In the last year, city staff responded to 49,141 calls for emergency services, resurfaced 13.7 miles of a roadway, constructed 7,160 linear feet of sidewalk, awarded \$1,173,862 in grant funds to local businesses, planted 6 new landscape amenities along major streets, thoroughfares and parks throughout the City, answered 246 utility calls for service, and issued 125 building permits in our City. This was only possible because of the exceptional support our staff receives from the community.

In FY24 we intend to continue the high-level of service our residents enjoy. In addition to the aforementioned efforts already underway, the City will open our new Recreation Center at Glade and Roberts Road. The newly renovated center will boast a large gymnasium, multiple classrooms and a teen area. The budget includes funding for staffing the facility within the Colleyville Economic Development Corporation fund. Additionally, the Parks Department will add three new staff members to maintain the SH26 medians and the beautification improvements surrounding the gateways. Finally, FY24 will be the first full year the financial impact of the School Resource Officer hiring will be evident in the budget. This initiative guarantees a Colleyville police officer will be patrolling the halls of every public school in our city. Our City Council has made school safety a top priority.

One of the many lessons we can take from the past few years is that local government holds a responsibility unlike any other. Of all of the levels of public service that you pay for, we are the first line, closest to you, and the first to respond. Our programs and services fall within a few miles of your homes and businesses, and can be seen just outside your windows. Such a responsibility requires diligence and planning not just for the upcoming year but also for the years beyond. Our





staff and elected officials keep this at the front of our minds as we prepare our plans and priorities for each budget cycle. With that, we are pleased to present the proposed FY 2024 Combined Annual Operating Budget for the City of Colleyville. This budget includes program funding for first responders, infrastructure maintenance, utility support, parks and recreation facilities, and all supporting administrative efforts. It was developed to not only provide for the needs of today but to meet the needs well into the future. Our budget is balanced and prepared in accordance with state law, the Colleyville City Charter, ordinances, and budget policies.

## BUDGET OVERVIEW

Colleyville provides a full range of municipal services provided through operating funds (utilizing taxes, fines, fees and service charges, primarily), special revenue funds (utilizing sales taxes and hotel taxes), and capital project funds. Whenever possible, the most restrictive funding source is used first, ultimately limiting the costs borne by the primarily property tax-supported general fund.

The combined expenditures of the City's major operating funds are as follows:

| FY 2024 Adopted | General Fund | Utility Fund | Drainage Fund | Debt Service Fund | Hotel Tax Fund |
|-----------------|--------------|--------------|---------------|-------------------|----------------|
| Revenues        | \$28,554,942 | \$24,102,616 | \$1,482,143   | \$1,238,871       | \$202,000      |
| Expenditures    | \$26,717,262 | \$24,102,616 | \$ 738,386    | \$1,235,460       | \$188,532      |

One measure of a City's financial strength is its level of reserves. While the City Council has approved a conservative fiscal policy of a 90-day reserve requirement, the City's operating funds are projected to exceed the minimum requirement as of September 30, 2023. Additionally, any operating surplus experienced by our operating funds at the end of the fiscal year will be moved to one of our capital funds to assist in cash-funding our 5-year capital improvement plan.

| Fund Type    | Number of Days | Amount as of 9/30/23 | Estimated Capital Transfer FY23 Year-End |
|--------------|----------------|----------------------|------------------------------------------|
| General      | 112            | \$ 7,703,669         | \$2,097,037                              |
| Utility      | 147            | \$7,827,583          | \$1,667,823                              |
| Drainage     | 363            | \$ 718,287           | \$ 323,159                               |
| Debt Service | 157            | \$ 455,393           |                                          |
| Hotel Tax    | 121            | \$ 90,732            |                                          |



These reserves earn interest, bolster cash flow, and are available for unanticipated expenditures or emergencies. As a non-recurring revenue source, beginning fund balances are used to fund capital or other one-time expenses only. The City Council has provided direction to maintain at least a 100-day operating reserve in the General Fund and Utility Fund, with any excess reserves or operating surpluses transferred to the Capital Projects Fund and Utility Capital Projects Fund, respectively, to be used for capital projects. The Drainage Fund and Debt Service Fund carry higher reserve levels, with those reserves occasionally drawn upon to cash fund a drainage capital project or down payment on the lease-purchase of vehicles and major apparatus.

## BUDGET STRATEGY & DEVELOPMENT

### **Strategy in Action and FY24 Tax Rate Implications**

Preparation of any budget requires the allocation of finite resources. Staff's role is to guide the process by creating and managing a budget that reflects the City Council's and the community's priorities. Development of the Fiscal Year 2024 budget was guided by the priorities outlined in the City of Colleyville's Strategic Work Session, held on June 20, 2023. Every new effort and element of the City's budget, including existing programs, is tied to one or more of the goals, strategies, and objectives identified.

#### *Major Initiatives and Cost Pressures*

Over the past six years, Colleyville has undergone major shifts in its operational philosophy. Among these shifts is a commitment to operate as lean and efficiently as possible. As a part of this initiative, the City strategically reduced certain management positions, allowing them to go unfilled or combining them with other positions when they became vacant while also eliminating other budget redundancies. This, coupled with favorable health insurance rates and growth in sales tax revenues, gave Colleyville the ability to adopt the no-new-revenue property tax rate (a rate designed to keep tax bills flat year-over-year) for five years in a row, ultimately making it the lowest rate among neighboring cities. However, new initiatives and pressures for the next several years necessitates property tax adjustments to provide higher revenues for the City. Those initiatives and cost pressures are summarized as follows:

- High projected increases to health insurance costs: coming into this year's budget cycle, the City's health insurance provider proposed an initial rate increase of more than 40%. Thankfully, staff was able to negotiate this increase down significantly to around 15%. However, this is an indication that Colleyville is likely to be confronted with higher insurance re-rates to contend with each year, and this possibility has been incorporated into the City's financial forecast.
- Higher debt service costs associated with the newly acquired recreation center and forthcoming Fire Engine lease: Colleyville has been proud to maintain a low debt profile, preferring to pay for most capital projects through cash-on-hand. However, this past year the City was met with an opportunity to acquire a property that could be renovated for a



City-wide recreation center, which has been a widely-requested service by Colleyville residents for many years. Staff and Council determined that a new debt issue to purchase and renovate this property was in the City's best interest and would be met with a positive reception. The bonds were issued in December 2022 for a par amount of \$10,030,000 and are set to be amortized over a period of 20 years with the potential to pay the debt off early in 2030. The debt is secured through the City's property tax revenue.

- Operating costs for the City's parks and recreation improvements: the newly acquired recreation center is one example of a multi-year initiative to improve the City's beautification and parks and recreation options for its citizens. The City's long-term capital improvement plan has included major renovations to the Senior Center, the installation of medians and trees along State Highway 26, and additional amenities to the City's park facilities. Higher staffing and operating costs are necessary in order to maintain these improvements, and the City has already added two new parks positions for FY23. Next fiscal year's budget proposal includes over \$400,000 in staffing and operating costs for the new recreation center in addition to a new full-time position dedicated to irrigation maintenance across the City's properties. Increased janitorial and overall maintenance costs for our facilities are also anticipated beginning in FY24, which will provide further pressures to the City's revenue streams.

### *Property Tax Rate Implications*

Even with record-breaking sales tax receipts from the past few years, Colleyville remains a residential-heavy city, meaning its property tax receipts are the primary funding source for services. Property values all over Texas have experienced tremendous growth, and Colleyville is no exception. While the City has seen close to \$70 million in new property growth in both the current and previous years, Colleyville has relatively little developable acreage for new development. This means that at some point service growth will need to be shouldered by existing property values that are reappraised annually. Each year, careful consideration is given to the amount of revenue (and associated tax rate) needed to provide services, and the City Council's budgeting strategy that any tax revenue increases must be fully justified for specific programs or services remains a focal point. As the City maintains lean services and a business-like mindset, no property tax increases were required for the past five years, which is a feat Colleyville is proud of. While the City's taxation philosophy is the same, the FY24 budget and revised 5-year forecast recognizes inflationary pressures as well as the aforementioned expansion of service-levels required for staffing new and renovated Parks and Recreation facilities. As such, the budget proposal this year comes with a proposed increase over the no-new-revenue tax rate in order to provide the City with necessary financial resources through its multi-year forecast.

2023 certified values increased 10.4% in total compared to 2022 certified values, which includes a total of \$69,728,625 in newly developed property. Additionally, average residential taxable values have increased over 12% from last year, from \$650,119 to \$730,776. Both of these factors are integral when considering the upcoming year's tax rate. As of this writing, the City is proposing a total property tax rate of \$0.260991, which is a \$0.004627 decrease from the current rate of \$0.265618. New construction is expected to net the City \$180,000 in revenue, while the rate adjustment will net close to \$1.13 million.





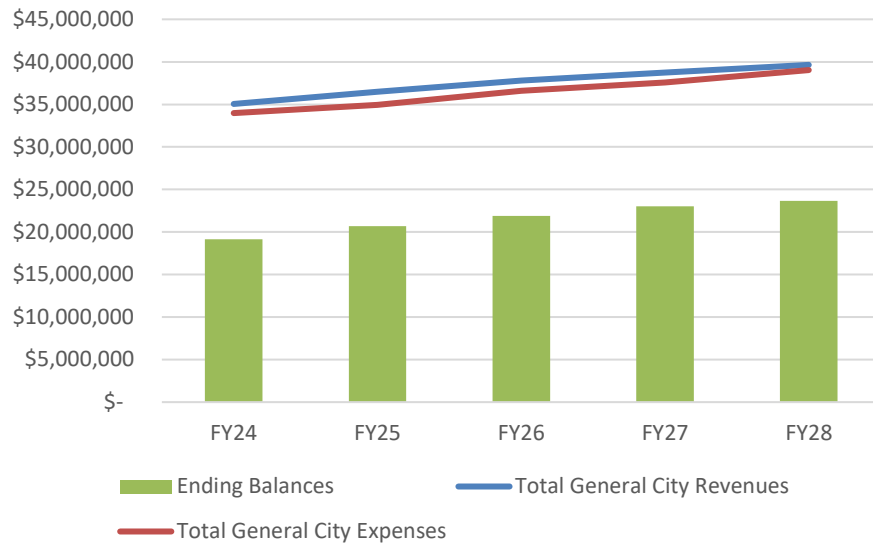
## Multi-Year Forecast

In order to operate as efficiently as possible, staff continually evaluates all tax-funded services together over a multi-year financial projection. As expenses will consistently outpace revenue growth, adjustments to Colleyville's tax rate become increasingly necessary in order to maintain financial solvency into the future. A summary of our most recent forecast is as follows:

### **Revenues and Expenses for all Non-Utility Services (General Fund, CEDC Fund, CCCPD Fund, Hotel Tax Fund, Debt Service)**

| <b>General City Summary</b>        | <b>FY24</b>          | <b>FY25</b>          | <b>FY26</b>          | <b>FY27</b>          | <b>FY28</b>          |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Revenues</b>                    |                      |                      |                      |                      |                      |
| <i>Ad Valorem Tax</i>              | \$ 17,776,505        | \$ 18,904,137        | \$ 19,876,778        | \$ 20,466,039        | \$ 21,028,112        |
| <i>Sales Tax</i>                   | \$ 10,619,960        | \$ 10,829,109        | \$ 11,094,913        | \$ 11,367,313        | \$ 11,646,473        |
| <i>Franchise Tax</i>               | \$ 2,097,000         | \$ 2,117,970         | \$ 2,139,150         | \$ 2,160,541         | \$ 2,182,147         |
| <i>Licenses / Permits</i>          | \$ 907,850           | \$ 879,429           | \$ 852,598           | \$ 827,280           | \$ 803,401           |
| <i>Fines</i>                       | \$ 550,000           | \$ 555,500           | \$ 561,055           | \$ 566,666           | \$ 572,332           |
| <i>Service Charges</i>             | \$ 936,875           | \$ 946,244           | \$ 955,706           | \$ 965,263           | \$ 974,916           |
| <i>Intergov</i>                    | \$ 503,045           | \$ 549,184           | \$ 568,115           | \$ 588,256           | \$ 608,320           |
| <i>Misc</i>                        | \$ 992,200           | \$ 1,018,480         | \$ 1,028,415         | \$ 1,038,449         | \$ 1,048,583         |
| <i>Transfers</i>                   | \$ 669,662           | \$ 695,321           | \$ 723,234           | \$ 752,705           | \$ 782,743           |
| <b>Total General City Revenues</b> | <b>\$ 35,053,097</b> | <b>\$ 36,495,373</b> | <b>\$ 37,799,963</b> | <b>\$ 38,732,512</b> | <b>\$ 39,647,028</b> |
| <b>Expenses</b>                    |                      |                      |                      |                      |                      |
| <i>Total Salary/Benefits</i>       | \$ 22,192,493        | \$ 23,295,951        | \$ 24,396,092        | \$ 25,565,798        | \$ 26,738,490        |
| <i>Total Contractual Services</i>  | \$ 7,174,491         | \$ 7,342,035         | \$ 7,566,454         | \$ 7,802,020         | \$ 8,045,410         |
| <i>Total Supplies</i>              | \$ 1,263,410         | \$ 1,235,989         | \$ 1,255,008         | \$ 1,274,327         | \$ 1,293,950         |
| <i>Total Debt Service</i>          | \$ 1,235,460         | \$ 1,880,895         | \$ 1,758,244         | \$ 1,713,110         | \$ 1,640,110         |
| <i>Total Capital</i>               | \$ 1,588,806         | \$ 972,444           | \$ 1,430,531         | \$ 1,018,814         | \$ 1,112,296         |
| <i>Total Transfers</i>             | \$ 524,706           | \$ 203,706           | \$ 203,706           | \$ 203,706           | \$ 203,706           |
| <b>Total General City Expenses</b> | <b>\$ 33,979,366</b> | <b>\$ 34,931,021</b> | <b>\$ 36,610,036</b> | <b>\$ 37,577,774</b> | <b>\$ 39,033,961</b> |
| <b>Over/(Under)</b>                | <b>\$ 1,073,731</b>  | <b>\$ 1,564,352</b>  | <b>\$ 1,189,927</b>  | <b>\$ 1,154,738</b>  | <b>\$ 613,067</b>    |
| <b>Beginning Balances</b>          | <b>\$ 18,053,443</b> | <b>\$ 19,127,174</b> | <b>\$ 20,691,526</b> | <b>\$ 21,881,453</b> | <b>\$ 23,036,191</b> |
| <b>Ending Balances</b>             | <b>\$ 19,127,174</b> | <b>\$ 20,691,526</b> | <b>\$ 21,881,453</b> | <b>\$ 23,036,191</b> | <b>\$ 23,649,258</b> |

This forecast snapshot incorporates conservative assumptions on expenditure and revenue growth, all known debt service plans into the future, and assumes little additional growth in the City's employee count. It also incorporates our tax rate proposal for this year and assumes 3.5% growth in the operating portion of that revenue stream into the future. While these tax adjustments enable Colleyville to operate with cash surpluses through our five-year forecast, expenses are nonetheless expected to outpace revenues, lessening the City's operating margins year-over-year.



While forecasting this far into the future is difficult to do and obviously includes variables that are either difficult to quantify or unknown altogether, it is nevertheless crucial to maintaining the City's financial health. The property tax adjustments included in this budget proposal are integral in prolonging the City's projected operational capacity through the 2020's. Please note that this forecast is updated annually and the results are heavily considered in all budgetary discussions.

## CONCLUSION

The objective in developing the Fiscal Year 2024 proposed budget was to achieve a balance between revenues and expenditures while prioritizing operational needs with long-term community investment strategies. We believe our efforts in past years have reflected our careful attention to the City's long-term prosperity, and this budget is no different. The City is committed to ensuring that residents receive excellent value for their tax dollars, with which staff is able to provide the programs, services, and infrastructure investment that form the foundation of the quality of life in Colleyville. The Fiscal Year 2024 proposed budget is presented with the commitment and confidence that it effectively funds those priorities identified by the City Council. We look forward to working with you to achieve all the goals set forth therein.

*Jerry Ducay*

Jerry Ducay  
City Manager

*Mark Wood*

Mark Wood  
Assistant City Manager

*Adrienne Lothery*

Adrienne Lothery  
Assistant City Manager



### GENERAL FUND PROJECTION FY 2023 - FY 2028

|                                        | BUDGET<br>FY 2023   | YE PROJECTED<br>FY 2023 | BUDGET<br>FY 2024   | PROJECTED<br>FY 2025 | PROJECTED<br>FY 2026 | PROJECTED<br>FY 2027 | PROJECTED<br>FY 2028 |
|----------------------------------------|---------------------|-------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| <b>BEGINNING FUND BALANCE</b>          | \$7,703,669         | \$7,703,669             | \$7,703,669         | \$7,717,169          | \$7,731,344          | \$8,627,886          | \$9,638,260          |
| <b>REVENUE:</b>                        |                     |                         |                     |                      |                      |                      |                      |
| Ad Valorem Taxes                       | \$15,856,891        | \$15,818,646            | \$17,122,634        | \$17,623,017         | \$18,160,445         | \$18,793,458         | \$19,427,055         |
| Sales Tax                              | \$4,910,000         | \$5,389,850             | \$5,305,876         | \$5,410,744          | \$5,544,119          | \$5,680,809          | \$5,820,898          |
| Franchise Fees                         | \$1,947,000         | \$2,246,057             | \$2,097,000         | \$2,117,970          | \$2,139,150          | \$2,160,541          | \$2,182,147          |
| Licenses & Permits                     | \$873,500           | \$781,138               | \$907,850           | \$879,429            | \$852,598            | \$827,280            | \$803,401            |
| Fines                                  | \$550,000           | \$476,701               | \$550,000           | \$555,500            | \$561,055            | \$566,666            | \$572,332            |
| Charges for Service                    | \$865,875           | \$883,434               | \$936,875           | \$946,244            | \$955,706            | \$965,263            | \$974,916            |
| Intergovernmental                      | \$490,508           | \$504,964               | \$503,045           | \$549,184            | \$568,115            | \$588,256            | \$608,320            |
| Miscellaneous Income                   | \$198,000           | \$423,000               | \$462,000           | \$478,620            | \$483,406            | \$488,240            | \$493,123            |
| Transfers In                           | \$536,011           | \$536,011               | \$669,662           | \$695,321            | \$723,234            | \$752,705            | \$782,743            |
| <b>TOTAL REVENUES</b>                  | <b>\$26,227,785</b> | <b>\$27,059,800</b>     | <b>\$28,554,942</b> | <b>\$29,256,028</b>  | <b>\$29,987,827</b>  | <b>\$30,823,218</b>  | <b>\$31,664,935</b>  |
| Expenditures                           | \$25,297,424        | \$24,962,763            | \$26,703,762        | \$27,439,116         | \$28,591,285         | \$29,812,844         | \$31,044,700         |
| <b>TOTAL EXPENDITURES</b>              | <b>\$25,297,424</b> | <b>\$24,962,763</b>     | <b>\$26,703,762</b> | <b>\$27,439,116</b>  | <b>\$28,591,285</b>  | <b>\$29,812,844</b>  | <b>\$31,044,700</b>  |
| <b>NET REVENUE</b>                     | <b>\$930,361</b>    | <b>\$2,097,037</b>      | <b>\$1,851,180</b>  | <b>\$1,816,912</b>   | <b>\$1,396,542</b>   | <b>\$1,010,374</b>   | <b>\$620,235</b>     |
| <b>ENDING FUND BALANCE</b>             | \$8,634,030         | \$9,800,705             | \$9,554,849         | \$9,534,081          | \$9,127,886          | \$9,638,260          | \$10,258,495         |
| <b>DAYS OF FUND BALANCE</b>            | 125                 | 143                     | 131                 | 127                  | 117                  | 118                  | 121                  |
| <b>Transfer to CIP Fund*</b>           |                     | -\$2,097,037            | -\$1,277,680        | -\$1,242,737         | -\$500,000           | \$0                  | \$0                  |
| <b>Transfer to Debt Service Fund**</b> |                     | \$0                     | -\$560,000          | -\$560,000           | \$0                  | \$0                  | \$0                  |
| <b>NEW ENDING BALANCE</b>              | \$8,634,030         | \$7,703,669             | \$7,717,169         | \$7,731,344          | \$8,627,886          | \$9,638,260          | \$10,258,495         |
| <b>Days of Fund Balance</b>            | 125                 | 113                     | 105                 | 103                  | 110                  | 118                  | 121                  |

\*All General Fund surpluses will be utilized for the City's capital improvement program.

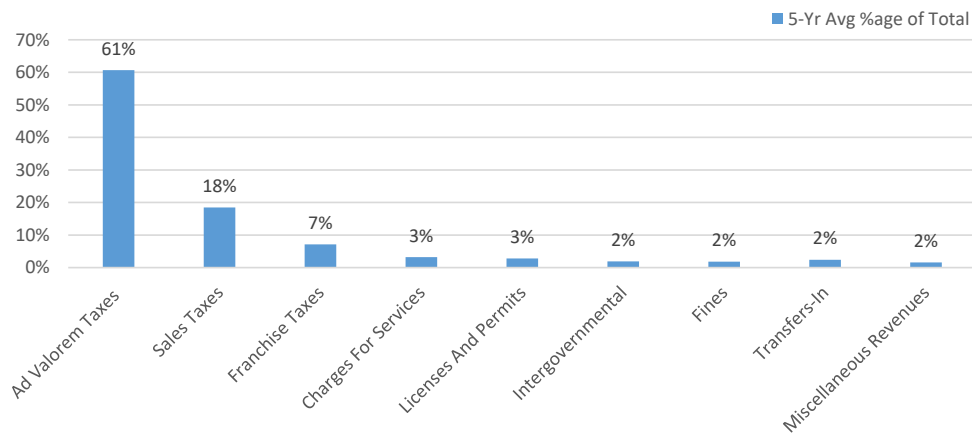
\*\*For FY24, staff is proposing a larger increase in General Fund taxation with the thought of transferring surplus dollars to assist with debt service payments. Staff believes this strategic move will assist with some expected operating pressures in the later years of our forecast.



## GENERAL FUND REVENUE SUMMARY

|                        | Projected<br>2024    | Projected<br>2025    | Projected<br>2026    | Projected<br>2027    | Projected<br>2028    |
|------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| AD VALOREM TAXES       | \$ 17,122,634        | \$ 17,623,017        | \$ 18,160,445        | \$ 18,793,458        | \$ 19,427,055        |
| FRANCHISE TAXES        | \$ 2,097,000         | \$ 2,117,970         | \$ 2,139,150         | \$ 2,160,541         | \$ 2,182,147         |
| SALES TAXES            | \$ 5,305,876         | \$ 5,410,744         | \$ 5,544,119         | \$ 5,680,809         | \$ 5,820,898         |
| LICENSES AND PERMITS   | \$ 907,850           | \$ 879,429           | \$ 852,598           | \$ 827,280           | \$ 803,401           |
| FINES                  | \$ 550,000           | \$ 555,500           | \$ 561,055           | \$ 566,666           | \$ 572,332           |
| CHARGES FOR SERVICES   | \$ 936,875           | \$ 946,244           | \$ 955,706           | \$ 965,263           | \$ 974,916           |
| INTERGOVERNMENTAL      | \$ 503,045           | \$ 549,184           | \$ 568,115           | \$ 588,256           | \$ 608,320           |
| MISCELLANEOUS REVENUES | \$ 462,000           | \$ 478,620           | \$ 483,406           | \$ 488,240           | \$ 493,123           |
| TRANSFERS-IN           | \$ 669,662           | \$ 695,321           | \$ 723,234           | \$ 752,705           | \$ 782,743           |
|                        | <b>\$ 28,554,942</b> | <b>\$ 29,256,028</b> | <b>\$ 29,987,827</b> | <b>\$ 30,823,218</b> | <b>\$ 31,664,935</b> |

Revenues by Category



### Appraised Value Summary

|                          | FY 2023                 | FY 2024                 | % Change     |
|--------------------------|-------------------------|-------------------------|--------------|
| Total Taxable Value      | \$ 6,847,833,610        | \$ 7,662,533,200        | 11.9%        |
| Tax Ceilings             | \$ 1,727,563,396        | \$ 2,017,869,540        | 16.8%        |
| Net Taxable Value        | \$ 5,120,270,214        | \$ 5,644,663,660        | 10.2%        |
| Other Deductions         |                         |                         |              |
| TIF                      | \$ 441,002,903          | \$ 476,590,829          | 8.1%         |
| TIF1A                    | \$ 18,082,726           | \$ 21,417,918           | 18.4%        |
| Total TIF Values         | \$ 459,085,629          | \$ 498,008,747          | 8.5%         |
| <b>Net Taxable Value</b> | <b>\$ 4,661,184,585</b> | <b>\$ 5,146,654,913</b> | <b>10.4%</b> |
| New Growth               | \$ -                    | \$ 69,728,625           |              |
| <b>Less: New Growth</b>  | <b>\$ 4,661,184,585</b> | <b>\$ 5,076,926,288</b> | <b>8.9%</b>  |

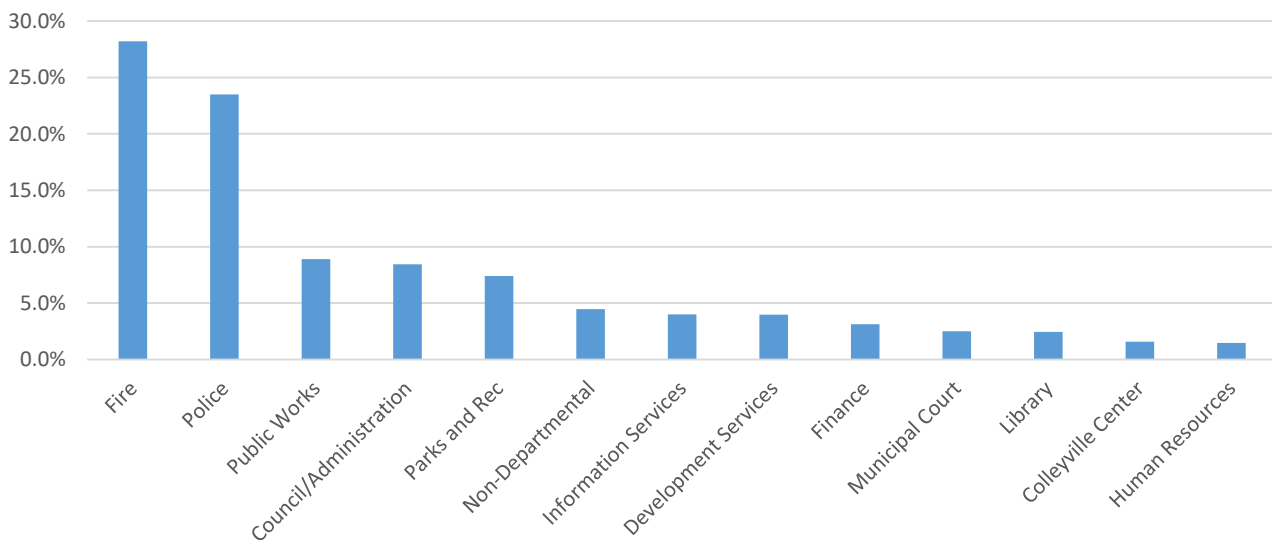
### City Tax Growth Analysis

|                        |                      |
|------------------------|----------------------|
| FY 2023 Tax Rate       | 0.265618             |
| FY 2023 Revenue        | \$ 16,368,376        |
| 7% Allowed Growth      | \$ 1,133,599         |
| New Growth Revenue     | \$ 180,530           |
| Total Allowed Growth   | \$ 1,314,129         |
| <b>FY 2024 Revenue</b> | <b>\$ 17,682,505</b> |
| FY 2024 Rate           | 0.260991             |
|                        | 98.26%               |
| FY 2024 Rate / FY 2023 | -0.004627            |

## GENERAL FUND EXPENDITURE SUMMARY

|                                | Requested<br>2024    | Projected<br>FY25    | Projected<br>FY26    | Projected<br>FY27    | Projected<br>FY28    |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| City Council                   | \$ 217,551           | \$ 221,230           | \$ 225,801           | \$ 230,606           | \$ 235,550           |
| City Administration            | \$ 918,945           | \$ 957,340           | \$ 996,412           | \$ 1,037,526         | \$ 1,079,469         |
| Building Inspections           | \$ 522,950           | \$ 550,256           | \$ 577,362           | \$ 606,339           | \$ 635,248           |
| Economic Development           | \$ 269,072           | \$ 280,272           | \$ 291,674           | \$ 303,749           | \$ 316,047           |
| City Secretary                 | \$ 322,270           | \$ 336,539           | \$ 350,992           | \$ 366,336           | \$ 381,793           |
| Finance                        | \$ 717,609           | \$ 749,511           | \$ 781,610           | \$ 815,581           | \$ 849,871           |
| Legal                          | \$ 326,008           | \$ 335,788           | \$ 345,862           | \$ 356,238           | \$ 366,925           |
| Library                        | \$ 640,365           | \$ 669,238           | \$ 698,466           | \$ 729,470           | \$ 760,704           |
| Engineering                    | \$ 418,419           | \$ 435,411           | \$ 452,790           | \$ 471,181           | \$ 489,775           |
| Community Development          | \$ 512,436           | \$ 537,564           | \$ 562,644           | \$ 589,337           | \$ 616,096           |
| Fire                           | \$ 7,416,726         | \$ 7,745,950         | \$ 8,085,906         | \$ 8,446,227         | \$ 8,809,234         |
| Police                         | \$ 6,176,469         | \$ 6,431,322         | \$ 6,729,349         | \$ 7,045,290         | \$ 7,365,115         |
| Parks                          | \$ 1,303,166         | \$ 1,365,465         | \$ 1,429,044         | \$ 1,496,968         | \$ 1,564,679         |
| Streets                        | \$ 1,113,403         | \$ 1,151,794         | \$ 1,195,092         | \$ 1,240,945         | \$ 1,286,891         |
| Recreation                     | \$ 650,182           | \$ 671,980           | \$ 695,840           | \$ 721,009           | \$ 746,352           |
| Communications                 | \$ 186,645           | \$ 195,804           | \$ 205,419           | \$ 215,532           | \$ 226,147           |
| Colleyville Center             | \$ 415,217           | \$ 433,655           | \$ 452,276           | \$ 472,107           | \$ 491,913           |
| Human Resources                | \$ 386,177           | \$ 402,508           | \$ 418,983           | \$ 437,709           | \$ 455,392           |
| Municipal Court                | \$ 656,573           | \$ 683,928           | \$ 713,878           | \$ 745,898           | \$ 777,673           |
| Fleet Maintenance              | \$ 192,299           | \$ 202,194           | \$ 212,013           | \$ 222,526           | \$ 232,961           |
| Building Services              | \$ 653,751           | \$ 670,371           | \$ 689,054           | \$ 708,647           | \$ 728,381           |
| Information Services           | \$ 1,084,340         | \$ 1,109,374         | \$ 1,148,427         | \$ 1,189,642         | \$ 1,232,068         |
| Capital Equipment Reserve Fund | \$ 371,000           | \$ 50,000            | \$ 50,000            | \$ 50,000            | \$ 50,000            |
| Non-Departmental               | \$ 1,232,188         | \$ 1,251,621         | \$ 1,282,391         | \$ 1,313,981         | \$ 1,346,416         |
| <b>TOTAL EXPENDITURES</b>      | <b>\$ 26,703,762</b> | <b>\$ 27,439,116</b> | <b>\$ 28,591,285</b> | <b>\$ 29,812,844</b> | <b>\$ 31,044,700</b> |

Expenditures by Department (5-Year Average)



## General Fund Expenditure Comparison

| Department                | FY23 Budget          | FY24 Projection      | \$ Change           |
|---------------------------|----------------------|----------------------|---------------------|
| City Council              | \$ 221,051           | \$ 217,551           | \$ (3,500)          |
| City Administration       | \$ 822,912           | \$ 918,945           | \$ 96,033           |
| Building Inspections      | \$ 507,295           | \$ 522,950           | \$ 15,655           |
| Economic Development      | \$ 253,713           | \$ 269,072           | \$ 15,359           |
| City Secretary            | \$ 286,351           | \$ 322,270           | \$ 35,919           |
| Finance                   | \$ 704,888           | \$ 717,609           | \$ 12,721           |
| Legal                     | \$ 326,008           | \$ 326,008           | \$ -                |
| Library                   | \$ 610,526           | \$ 640,365           | \$ 29,839           |
| Engineering               | \$ 414,055           | \$ 418,419           | \$ 4,364            |
| Community Development     | \$ 484,677           | \$ 512,436           | \$ 27,759           |
| Fire                      | \$ 7,159,414         | \$ 7,416,726         | \$ 257,312          |
| Police                    | \$ 5,796,252         | \$ 6,176,469         | \$ 380,216          |
| Parks                     | \$ 1,188,378         | \$ 1,303,166         | \$ 114,788          |
| Streets                   | \$ 1,118,428         | \$ 1,113,403         | \$ (5,025)          |
| Recreation                | \$ 566,470           | \$ 650,182           | \$ 83,712           |
| Communications            | \$ 197,145           | \$ 186,645           | \$ (10,500)         |
| Colleyville Center        | \$ 261,315           | \$ 415,217           | \$ 153,902          |
| <b>GENERAL FUND TOTAL</b> | <b>\$ 25,297,424</b> | <b>\$ 26,703,762</b> | <b>\$ 1,406,338</b> |

| FY23 Budget                    | \$ 25,297,424        |
|--------------------------------|----------------------|
| <b>Plus:</b>                   |                      |
| Base Changes                   | \$ 218,596           |
| Salary/Benefit Adjustments     | \$ 404,112           |
| Intergov. Contract Increases   | \$ 248,563           |
| Technology Infrastructure      | \$ 131,181           |
| Basic Cost of Service Increase | \$ 59,466            |
| Utilities Costs                | \$ 57,500            |
| Irrigation Tech                | \$ 56,054            |
| Police Services Increase       | \$ 45,369            |
| Parks Admin (PT to FT)         | \$ 44,976            |
| Wellness Initiative            | \$ 43,000            |
| Parks Services Increase        | \$ 39,763            |
| Rec Center Maintenance         | \$ 33,335            |
| City Secretary Intern          | \$ 13,723            |
| Facilities Maintenance         | \$ 10,700            |
| <b>Total FY24 Budget</b>       | <b>\$ 26,703,762</b> |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|         | VENDOR        | QUANTITY                 | UNIT COST | 2024 Proposed |
|---------|---------------|--------------------------|-----------|---------------|
| 0000    | UNDEFINED     |                          |           |               |
| 0010000 | 001-0000-5101 | CURRENT TAXES            |           | 17,032,634.00 |
| 0010000 | 001-0000-5102 | DELINQUENT TAXES         |           | 30,000.00     |
| 0010000 | 001-0000-5103 | PENALTY & INTEREST       |           | 60,000.00     |
| 0010000 | 001-0000-5201 | ONCOR ELECTRIC DELIVERY  |           | 900,000.00    |
| 0010000 | 001-0000-5202 | TRI-COUNTY ELECTRIC      |           | 140,000.00    |
| 0010000 | 001-0000-5203 | ATMOS ENERGY             |           | 455,000.00    |
| 0010000 | 001-0000-5204 | AT&T SERVICES            |           | 15,000.00     |
| 0010000 | 001-0000-5205 | VERIZON/OTHERS           |           | 12,000.00     |
| 0010000 | 001-0000-5206 | GARBAGE/RECYCLING        |           | 250,000.00    |
| 0010000 | 001-0000-5207 | CABLE TV                 |           | 325,000.00    |
| 0010000 | 001-0000-5301 | SALES TAX                |           | 5,180,876.43  |
| 0010000 | 001-0000-5302 | MIXED BEVERAGE TAX       |           | 125,000.00    |
| 0010000 | 001-0000-5411 | BUILDING                 |           | 625,000.00    |
| 0010000 | 001-0000-5412 | PLUMBING                 |           | 40,000.00     |
| 0010000 | 001-0000-5413 | MECHANICAL PERMIT        |           | 40,000.00     |
| 0010000 | 001-0000-5414 | ELECTRICAL               |           | 20,000.00     |
| 0010000 | 001-0000-5416 | PROFESSIONAL LICENSE     |           | 20,000.00     |
| 0010000 | 001-0000-5417 | BUILDING PLAN REVIEW FEE |           | 124,000.00    |
| 0010000 | 001-0000-5418 | BUSINESS LICENSE         |           | 7,000.00      |
| 0010000 | 001-0000-5420 | SIGN PERMITS             |           | 9,975.00      |
| 0010000 | 001-0000-5421 | FENCE PERMITS            |           | 14,375.00     |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------|--------|----------|-----------|---------------|
| 0010000 001-0000-5423 FIRE PERMIT FEES           |        |          |           | 5,000.00      |
| 0010000 001-0000-5424 IRRIGATION PERMITS         |        |          |           | 2,500.00      |
| 0010000 001-0000-5511 RE-ZONING                  |        |          |           | 11,000.00     |
| 0010000 001-0000-5512 PLAT FEE                   |        |          |           | 6,000.00      |
| 0010000 001-0000-5514 BOARD OF ADJUSTMENT        |        |          |           | 1,275.00      |
| 0010000 001-0000-5611 FINES-BUDGETED             |        |          |           | 550,000.00    |
| 0010000 001-0000-5711 SALE OF MATERIAL           |        |          |           | 100.00        |
| 0010000 001-0000-5712 WEED MOWING                |        |          |           | 3,000.00      |
| 0010000 001-0000-5714 SALE OF SURPLUS PROPERTY   |        |          |           | 20,000.00     |
| 0010000 001-0000-5715 SITE PLAN REVIEW FEE       |        |          |           | 1,250.00      |
| 0010000 001-0000-5716 INVESTMENT INCOME/(LOSSES) |        |          |           | 300,000.00    |
| 0010000 001-0000-5719 MISCELLANEOUS              |        |          |           | 60,000.00     |
| 0010000 001-0000-5721 AMBULANCE                  |        |          |           | 400,000.00    |
| 0010000 001-0000-5722 RECREATION PROGRAM         |        |          |           | 270,000.00    |
| 0010000 001-0000-5730 LANDSCAPING PLAN FEE       |        |          |           | 1,250.00      |
| 0010000 001-0000-5759- CREDIT CARD FEE REVENUE   |        |          |           | 12,000.00     |
| 0010000 001-0000-5813- MATERIALS TESTING FEE     |        |          |           | 2,000.00      |
| 0010000 001-0000-5826 KELLER COURT               |        |          |           | 376,701.00    |
| 0010000 001-0000-5828 SRO REIMBURSEMENT          |        |          |           | 126,344.00    |
| 0010000 001-0000-5832 ANTENNA LEASES             |        |          |           | 70,000.00     |
| 0010000 001-0000-5845 LOT DRAINAGE INSPECTION    |        |          |           | 3,000.00      |
| 0010000 001-0000-5855 FIELD USE FEE              |        |          |           | 23,000.00     |
| 0010000 001-0000-5872 TRANSFER FROM UTILITY FUND |        |          |           | 434,662.01    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

|                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------------------------------------------|--------|----------|-----------|---------------|
| 0010000 001-0000-5873 COLLEYVILLE CENTER REVENUES |        |          |           | 170,000.00    |
| 0010000 001-0000-5874 NON RESIDENT FEE - PARKS    |        |          |           | 45,000.00     |
| 0010000 001-0000-5892- TRANSFER IN - FM TIF       |        |          |           | 235,000.00    |

TOTAL UNDEFINED

28,554,942.44



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

GENERAL FUND

1010

CITY COUNCIL

|         |                                            | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|--------------------------------------------|--------|----------|-----------|---------------|
| 0011010 | 001-1010-6204 TRAVEL                       |        |          |           | 19,775.00 *   |
|         | TML Elected Officials Conferences:         |        | 7.00     | 1,380.00  | 9,660.00      |
|         | Transportation (\$350), Lodging (\$630),   |        |          |           |               |
|         | Registration (\$200), Per Diem (\$200)     |        |          |           |               |
|         | TML Conference for 7 people:               |        | 7.00     | 1,445.00  | 10,115.00     |
|         | Transportation (\$250), Lodging (\$600),   |        |          |           |               |
|         | Per Diem (\$250), and Registration (\$345) |        |          |           |               |
|         | 2000 Character Max                         |        |          |           |               |
| 0011010 | 001-1010-6209 DUES & SUBSCRIPTIONS         |        |          |           | 9,551.00 *    |
|         | Northeast Leadership Forum                 |        | 1.00     | 100.00    | 100.00        |
|         | Mayors' Council                            |        | 1.00     | 350.00    | 350.00        |
|         | International Council of Shopping          |        | 1.00     | 400.00    | 400.00        |
|         | Centers                                    |        |          |           |               |
|         | Mayor \$100, 6 Councilmembers x \$50 = 300 |        |          |           |               |
|         | Metroport Cities Partnership               |        | 1.00     | 1,000.00  | 1,000.00      |
|         | North Texas Commission                     |        | 1.00     | 1,800.00  | 1,800.00      |
|         | NCTCOG city membership                     |        | 1.00     | 2,463.00  | 2,463.00      |
|         | Texas Municipal League (TML)               |        | 1.00     | 3,438.00  | 3,438.00      |
| 0011010 | 001-1010-6226- MISC. CONTRACTUAL SERVICES  |        |          |           | 32,800.00 *   |
|         | SNAP (Special Needs Assistance             |        | 1.00     | 1,000.00  | 1,000.00      |
|         | Partners): transportation and other        |        |          |           |               |
|         | services for individuals with              |        |          |           |               |
|         | intellectual disabilities                  |        |          |           |               |
|         | Safe Haven, Tarrant County:                |        | 1.00     | 1,000.00  | 1,000.00      |
|         | programs/services for abused women         |        |          |           |               |
|         | Alliance for Children:                     |        | .00      | 3,500.00  | .00           |
|         | Programs/services for abused children;     |        |          |           |               |
|         | moved to CCCPD                             |        |          |           |               |
|         | Metroport Meals on wheels (Senior          |        | 1.00     | 12,000.00 | 12,000.00     |
|         | Center program and home deliveries)        |        |          |           |               |
|         | GRACE: Emergency Services                  |        | 1.00     | .00       | .00           |
|         | Colleyville Chamber of Commerce            |        | 1.00     | 5,300.00  | 5,300.00      |
|         | Mercy House                                |        | 1.00     | 3,500.00  | 3,500.00      |
|         | Ministerial Alliance                       |        | 1.00     | 10,000.00 | 10,000.00     |
| 0011010 | 001-1010-6294 COUNCIL EXPENSES             |        |          |           | 13,730.00 *   |
|         | Colleyville Chamber of Commerce Board      |        | 25.00    | 10.00     | 250.00        |
|         | Meetings (monthly) x2                      |        |          |           |               |
|         | TML Region 8 Quarterly Meetings            |        | 14.00    | 30.00     | 420.00        |
|         | Northeast Leadership Forum Annual          |        | 7.00     | 45.00     | 315.00        |
|         | Meeting/Luncheon Tickets                   |        |          |           |               |
|         | Grapevine/Colleyville Education            |        | 14.00    | 50.00     | 700.00        |
|         | Foundation Luncheons                       |        |          |           |               |
|         | NCTCOG General Assembly Tickets            |        | 7.00     | 60.00     | 420.00        |
|         | North Texas Commission Annual Luncheon     |        | 7.00     | 125.00    | 875.00        |
|         | Tickets                                    |        |          |           |               |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                             | VENDOR | QUANTITY | UNIT COST  | 2024 Proposed |
|-------------------------------|---------------------------------------------------------------------------------------------|--------|----------|------------|---------------|
|                               | Metroport Breakfast (usually host 1 per year)                                               |        | 1.00     | 300.00     | 300.00        |
|                               | Gold Sponsorship for the Northeast Leadership Forum Heart of North Texas Conference         |        | 1.00     | 350.00     | 350.00        |
|                               | Northeast Tarrant Transportation Summit Sponsorship                                         |        | 1.00     | 750.00     | 750.00        |
|                               | Facilitator for annual City Council priority setting session                                |        | 1.00     | 6,600.00   | 6,600.00      |
|                               | General Increase                                                                            |        | 1.00     | 2,750.00   | 2,750.00      |
| 0011010                       | 001-1010-6298 COUNCIL CONTINGENCY                                                           |        |          |            | 120,000.00 *  |
|                               | Council Contingency                                                                         |        | 1.00     | 120,000.00 | 120,000.00    |
| 0011010                       | 001-1010-6308 PRINTING                                                                      |        |          |            | 10,150.00 *   |
|                               | Mayor's Letterhead and Envelopes                                                            |        | 1.00     | 150.00     | 150.00        |
|                               | Business Cards for Councilmembers                                                           |        |          |            |               |
|                               | Branding update (business cards, letterhead, etc.) for new City Vision, Mission, and Values |        | 1.00     | 10,000.00  | 10,000.00     |
| 0011010                       | 001-1010-6323 COUNCIL SUPPLIES                                                              |        |          |            | 11,545.00 *   |
|                               | Nameplates for Dais                                                                         |        | 1.00     | 60.00      | 60.00         |
|                               | Council Holiday Meal, new Council member celebration                                        |        | 1.00     | 100.00     | 100.00        |
|                               | Table Cloth Cleaning                                                                        |        | 1.00     | 100.00     | 100.00        |
|                               | Birthday Cakes                                                                              |        | 1.00     | 200.00     | 200.00        |
|                               | Florist- Funerals/Illness                                                                   |        | 1.00     | 200.00     | 200.00        |
|                               | Vases- Engraved for Outgoing Council                                                        |        | 1.00     | 200.00     | 200.00        |
|                               | Council Meals at Council Meetings                                                           |        | 24.00    | 295.00     | 7,080.00      |
|                               | Photographer for portrait of Mayor and Council                                              |        | 1.00     | 380.00     | 380.00        |
|                               | Miscellaneous supplies for City Council or City Council functions                           |        | 1.00     | 500.00     | 500.00        |
|                               | Proclamation Frames                                                                         |        | 1.00     | 550.00     | 550.00        |
|                               | Beverage service supplies for Council meetings                                              |        | 1.00     | 800.00     | 800.00        |
|                               | Meals for worksessions and joint meetings                                                   |        | 1.00     | 1,375.00   | 1,375.00      |
| TOTAL CITY COUNCIL            |                                                                                             |        |          |            | 217,551.00    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

## 1110 ADMINISTRATION

|         |                                              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|----------------------------------------------|--------|----------|-----------|---------------|
| 0011110 | 001-1110-6101 SALARIES                       |        |          |           | 672,969.92    |
| 0011110 | 001-1110-6102 TEMPORARY HELP                 |        |          |           | 24,960.00     |
| 0011110 | 001-1110-6105- SALARY SAVINGS                |        |          |           | -15,785.41    |
| 0011110 | 001-1110-6141 FICA EXPENSE                   |        |          |           | 43,021.94     |
| 0011110 | 001-1110-6142 GROUP HEALTH INSURANCE         |        |          |           | 43,795.76     |
| 0011110 | 001-1110-6143 WORKERS' COMPENSATION          |        |          |           | 2,036.37      |
| 0011110 | 001-1110-6145 UNEMPLOYMENT COMPENSATION      |        |          |           | 1,242.00      |
| 0011110 | 001-1110-6146 RETIREMENT                     |        |          |           | 72,073.61     |
| 0011110 | 001-1110-6148 LONGEVITY PAY                  |        |          |           | 2,236.50      |
| 0011110 | 001-1110-6152 ACCRUED LEAVE PAY              |        |          |           | 13,849.28     |
| 0011110 | 001-1110-6204 TRAVEL                         |        |          |           | 7,500.00 *    |
|         | International City Management Assoc          |        | 3.00     | 2,000.00  | 6,000.00      |
|         | (ICMA) Conference                            |        |          |           |               |
|         | General travel and training to include       |        | 1.00     | 1,500.00  | 1,500.00      |
|         | local mileage reimbursement, luncheons,      |        |          |           |               |
|         | speakers, and annual UNT MPA Alumni          |        |          |           |               |
|         | Conference and Luncheon                      |        |          |           |               |
| 0011110 | 001-1110-6206 TRAINING                       |        |          |           | 9,395.00 *    |
|         | Webinars- TML Legislative Updates or         |        | 1.00     | 300.00    | 300.00        |
|         | Other                                        |        |          |           |               |
|         | Spring/Fall GFOAT Conference                 |        | 1.00     | 1,600.00  | 1,600.00      |
|         | Various training/conferences related to      |        | 1.00     | 7,495.00  | 7,495.00      |
|         | program areas                                |        |          |           |               |
| 0011110 | 001-1110-6207 PRE-EMPLOYMENT                 |        |          |           | 100.00        |
| 0011110 | 001-1110-6209 DUES & SUBSCRIPTIONS           |        |          |           | 6,650.00 *    |
|         | Sam's Club membership                        |        | 1.00     | 45.00     | 45.00         |
|         | American Express Card membership for         |        | 1.00     | 55.00     | 55.00         |
|         | city credit card                             |        |          |           |               |
|         | State of Texas Cooperative Purchasing        |        | 1.00     | 100.00    | 100.00        |
|         | Program annual membership fee                |        |          |           |               |
|         | GFOA Budget Award Application Fee            |        | 1.00     | 425.00    | 425.00        |
|         | Asst. City Manager: \$1,120 ICMA dues,       |        | 1.00     | 1,755.00  | 1,755.00      |
|         | NTCMA \$65, TCMA \$420, NLF \$100, ICSC \$50 |        |          |           |               |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Assistant City Manager: ICMA \$1,120, TCMA \$420, NTCMA \$65, GFOAT with CGFO and Roundtables \$200, UMANT \$50, Northeast Leadership Forum \$100 |        | 1.00     | 1,955.00  | 1,955.00      |
|                               | City Manager: ICMA \$1600, TCMA \$600, NTCMA \$65, ICSC \$50                                                                                      |        | 1.00     | 2,315.00  | 2,315.00      |
| 0011110                       | 001-1110-6226- MISC. CONTRACTUAL SERVICES                                                                                                         |        |          |           | 32,000.00 *   |
|                               | Intranet Updates and SharePoint administration                                                                                                    |        | 1.00     | 3,000.00  | 3,000.00      |
|                               | Historical Preservation Committee projects                                                                                                        |        | 1.00     | 4,000.00  | 4,000.00      |
|                               | Biennial Citizen/Employee Survey                                                                                                                  |        | 1.00     | 15,000.00 | 15,000.00     |
|                               | Emergency management funding                                                                                                                      |        | 1.00     | 10,000.00 | 10,000.00     |
| 0011110                       | 001-1110-6301 OFFICE SUPPLIES                                                                                                                     |        |          |           | 1,000.00      |
| 0011110                       | 001-1110-6303 OPERATING SUPPLIES                                                                                                                  |        |          |           | 1,100.00 *    |
|                               | Paper                                                                                                                                             |        | 1.00     | 1,100.00  | 1,100.00      |
| 0011110                       | 001-1110-6305- UNIFORMS                                                                                                                           |        |          |           | 400.00        |
| 0011110                       | 001-1110-6308 PRINTING                                                                                                                            |        |          |           | 400.00 *      |
|                               | Letterhead, Envelopes, Business Cards                                                                                                             |        | 1.00     | 400.00    | 400.00        |
| TOTAL ADMINISTRATION          |                                                                                                                                                   |        |          |           | 918,944.97    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

## 1210 BUILDING INSPECTION

|         |                                                                                                                            | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|----------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011210 | 001-1210-6101 SALARIES                                                                                                     |        |          |           | 345,865.55    |
| 0011210 | 001-1210-6105- SALARY SAVINGS                                                                                              |        |          |           | -6,990.31     |
| 0011210 | 001-1210-6139 OVERTIME                                                                                                     |        |          |           | 1,467.24      |
| 0011210 | 001-1210-6141 FICA EXPENSE                                                                                                 |        |          |           | 26,737.87     |
| 0011210 | 001-1210-6142 GROUP HEALTH INSURANCE                                                                                       |        |          |           | 71,842.94     |
| 0011210 | 001-1210-6143 WORKERS' COMPENSATION                                                                                        |        |          |           | 1,676.79      |
| 0011210 | 001-1210-6145 UNEMPLOYMENT COMPENSATION                                                                                    |        |          |           | 1,035.00      |
| 0011210 | 001-1210-6146 RETIREMENT                                                                                                   |        |          |           | 36,549.91     |
| 0011210 | 001-1210-6148 LONGEVITY PAY                                                                                                |        |          |           | 2,145.00      |
| 0011210 | 001-1210-6204 TRAVEL                                                                                                       |        |          |           | 1,500.00 *    |
|         | Building Official - Attend ICC Annual Code Conference - 2018 Building Codes - Out of state travel and accredited training. |        | 1.00     | 1,500.00  | 1,500.00      |
| 0011210 | 001-1210-6206 TRAINING                                                                                                     |        |          |           | 5,425.00 *    |
|         | Building Inspectors & Plans Examiner: State Plumbing Inspectors License (CEU's)                                            |        | 3.00     | 90.00     | 270.00        |
|         | Building Official: State Plumbing Inspectors License Required CEU's                                                        |        | 1.00     | 90.00     | 90.00         |
|         | Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's.                      |        | 3.00     | 160.00    | 480.00        |
|         | Building Official: Building Professional Institute (BPI) CEU's                                                             |        | 1.00     | 160.00    | 160.00        |
|         | Permit Technician: BPI Training, CEU's                                                                                     |        | 1.00     | 160.00    | 160.00        |
|         | Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's                                                       |        | 4.00     | 170.00    | 680.00        |
|         | Building Official: Training on the 2018 International Building Code                                                        |        | 1.00     | 250.00    | 250.00        |
|         | Building Official - New 2018 International Residential Code Training                                                       |        | 1.00     | 295.00    | 295.00        |
|         | Building Official: ICC Certification Exams, CEU's                                                                          |        | 1.00     | 340.00    | 340.00        |
|         | Building Inspector: TEEX Code Enforcement Officer Training, CEU's                                                          |        | 1.00     | 500.00    | 500.00        |
|         | Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.   |        | 1.00     | 600.00    | 600.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND                                                                                                                                                                                                                  |                                    | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------|----------|-----------|---------------|
| Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel  |                                    |        | 1.00     | 750.00    | 750.00        |
| Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel |                                    |        | 1.00     | 850.00    | 850.00        |
| 0011210                                                                                                                                                                                                                                        | 001-1210-6209 DUES & SUBSCRIPTIONS |        |          |           | 1,724.00 *    |
| Building Official: International Association of Electrical Inspectors (IAEI) Annual Membership                                                                                                                                                 |                                    |        | 1.00     | 50.00     | 50.00         |
| Building Inspectors & Plans Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues                                                                                                                    |                                    |        | 3.00     | 50.00     | 150.00        |
| Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues                                                                                                                                      |                                    |        | 2.00     | 50.00     | 100.00        |
| Building Official: Texas State Board of Plumbing Examiners; State Plumbing Inspector License Renewal                                                                                                                                           |                                    |        | 1.00     | 75.00     | 75.00         |
| Building Inspectors and Plans Examiner: Texas State Board of Plumbing Examiners (TSBPE), State Plumbing Inspectors License Renewal                                                                                                             |                                    |        | 3.00     | 75.00     | 225.00        |
| Building Official: International Code Council (ICC) Annual Membership Dues                                                                                                                                                                     |                                    |        | 1.00     | 100.00    | 100.00        |
| Building Official: Building Officials Association of Texas (TML-BOAT) Annual Membership Dues                                                                                                                                                   |                                    |        | 1.00     | 100.00    | 100.00        |
| Building Official: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues                                                                                                                                       |                                    |        | 1.00     | 100.00    | 100.00        |
| Building Official: Texas Department of Health; Code Enforcement Officer License Renewal                                                                                                                                                        |                                    |        | 1.00     | 106.00    | 106.00        |
| Building Inspectors & Plans Examiner: Texas State Department of Health Services; Code Enforcement Officer License Renewal                                                                                                                      |                                    |        | 3.00     | 106.00    | 318.00        |
| Building Inspectors & Plans Examiner: Building Officials Association of Texas (BOAT) Annual Membership Dues                                                                                                                                    |                                    |        | 1.00     | 150.00    | 150.00        |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                                                              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Building Official - Construction Research Council (CRC) Annual Membership Dues                                                                                                                               |        | 1.00     | 200.00    | 200.00        |
|                               | Building Official: Code Enforcement Association of Texas (CEAT) Annual Membership                                                                                                                            |        | 1.00     | 50.00     | 50.00         |
| 0011210                       | 001-1210-6226- MISC. CONTRACTUAL SERVICES                                                                                                                                                                    |        |          |           |               |
|                               | Fleet GPS monitoring                                                                                                                                                                                         |        | 1.00     | 1,000.00  | 21,000.00 *   |
|                               | Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects. |        | 1.00     | 5,000.00  | 1,000.00      |
|                               | Camino permit requirement program                                                                                                                                                                            |        | 1.00     | 15,000.00 | 5,000.00      |
| 0011210                       | 001-1210-6240 CELL PHONES                                                                                                                                                                                    |        |          |           |               |
|                               | 2 Field Inspectors: Service for City issued cell phones                                                                                                                                                      |        | 2.00     | 444.00    | 888.00 *      |
| 0011210                       | 001-1210-6261 VEHICLE MAINTENANCE                                                                                                                                                                            |        |          |           |               |
|                               | Vehicle Maintenance for F150s (unit #902, 903, 904)                                                                                                                                                          |        | 3.00     | 1,000.00  | 888.00        |
| 0011210                       | 001-1210-6262 GAS AND OIL                                                                                                                                                                                    |        |          |           |               |
|                               | Fuel, increased by \$2k in FY23                                                                                                                                                                              |        | 1.00     | 5,000.00  | 3,000.00 *    |
| 0011210                       | 001-1210-6301 OFFICE SUPPLIES                                                                                                                                                                                |        |          |           |               |
|                               |                                                                                                                                                                                                              |        |          |           | 3,000.00      |
| 0011210                       | 001-1210-6303 OPERATING SUPPLIES                                                                                                                                                                             |        |          |           |               |
|                               | First Aid Supplies                                                                                                                                                                                           |        | 1.00     | 20.00     | 678.00        |
|                               | Copier Paper                                                                                                                                                                                                 |        | 1.00     | 245.00    | 265.00 *      |
| 0011210                       | 001-1210-6305 UNIFORMS                                                                                                                                                                                       |        |          |           |               |
|                               | Gloves                                                                                                                                                                                                       |        | 3.00     | 10.00     | 20.00         |
|                               | Hats                                                                                                                                                                                                         |        | 3.00     | 30.00     | 90.00         |
|                               | Jeans                                                                                                                                                                                                        |        | 4.00     | 50.00     | 200.00        |
|                               | Coats                                                                                                                                                                                                        |        | 4.00     | 75.00     | 300.00        |
|                               | Shirts                                                                                                                                                                                                       |        | 4.00     | 150.00    | 600.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                 | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------------------------|--------|----------|-----------|---------------|
| 0011210 001-1210-6308 PRINTING                  |        |          |           | 920.00 *      |
| Forms & Applications                            |        | 1.00     | 100.00    | 100.00        |
| Professionally Printed Inspection Tags          |        | 2.00     | 150.00    | 300.00        |
| Are Still Preferred By Many of Our              |        |          |           |               |
| Building Contractors For Their Records          |        |          |           |               |
| (Opposed To Electronic Notices). Green          |        |          |           |               |
| = pass, Red = fail                              |        |          |           |               |
| Impact Printer Paper Inspection Results         |        | 1.00     | 200.00    | 200.00        |
| Tickets                                         |        |          |           |               |
| Building Permit Applications-Commercial         |        | 1.00     | 15.00     | 15.00         |
| Field Inspection Forms                          |        | 1.00     | 20.00     | 20.00         |
| Correction Notices                              |        | 1.00     | 25.00     | 25.00         |
| Stationary: Letterhead                          |        | 1.00     | 40.00     | 40.00         |
| Stationary; Envelopes                           |        | 1.00     | 40.00     | 40.00         |
| Building Permit Application-Residential         |        | 1.00     | 50.00     | 50.00         |
| Building Permit Application-Misc                |        | 1.00     | 50.00     | 50.00         |
| Construction                                    |        |          |           |               |
| Business Cards                                  |        | 1.00     | 80.00     | 80.00         |
| 0011210 001-1210-6313 SMALL TOOLS               |        |          |           | 250.00 *      |
| Flash Light Lamps                               |        | 2.00     | 4.00      | 8.00          |
| Flashlight Batteries                            |        | 2.00     | 17.00     | 34.00         |
| Screw Drivers                                   |        | 2.00     | 22.00     | 44.00         |
| Flash Lights                                    |        | 2.00     | 25.00     | 50.00         |
| Tape Measure                                    |        | 2.00     | 26.00     | 52.00         |
| Small Levels                                    |        | 2.00     | 31.00     | 62.00         |
| 0011210 001-1210-6326 SAFETY EQUIPMENT/SUPPLIES |        |          |           | 750.00 *      |
| Miscellaneous Safety Items (e.g.                |        | 3.00     | 100.00    | 300.00        |
| Sunblock, Safety Glasses, etc)                  |        |          |           |               |
| Boots                                           |        | 3.00     | 150.00    | 450.00        |

TOTAL BUILDING INSPECTION

522,949.99

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 1310                          | ECONOMIC DEVELOPMENT                                                                                                                                              |        |          |           |               |
| 0011310                       | 001-1310-6101 SALARIES                                                                                                                                            |        |          |           | 182,034.82    |
| 0011310                       | 001-1310-6105- SALARY SAVINGS                                                                                                                                     |        |          |           | -3,713.81     |
| 0011310                       | 001-1310-6141 FICA EXPENSE                                                                                                                                        |        |          |           | 8,850.22      |
| 0011310                       | 001-1310-6142 GROUP HEALTH INSURANCE                                                                                                                              |        |          |           | 14,368.59     |
| 0011310                       | 001-1310-6143 WORKERS' COMPENSATION                                                                                                                               |        |          |           | 538.73        |
| 0011310                       | 001-1310-6145 UNEMPLOYMENT COMPENSATION                                                                                                                           |        |          |           | 207.00        |
| 0011310                       | 001-1310-6146 RETIREMENT                                                                                                                                          |        |          |           | 19,418.61     |
| 0011310                       | 001-1310-6148 LONGEVITY PAY                                                                                                                                       |        |          |           | 516.00        |
| 0011310                       | 001-1310-6204 TRAVEL                                                                                                                                              |        |          |           | 12,900.00 *   |
|                               | ICSC Regional Meetings                                                                                                                                            |        | 1.00     | 200.00    | 200.00        |
|                               | ICSC Texas Conference & Dealmaking                                                                                                                                |        | 1.00     | 500.00    | 500.00        |
|                               | Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.) |        | 3.00     | 2,400.00  | 7,200.00      |
|                               | ICSC Annual Conference (RECon)                                                                                                                                    |        | 2.00     | 2,500.00  | 5,000.00      |
| 0011310                       | 001-1310-6206 TRAINING                                                                                                                                            |        |          |           | 2,700.00 *    |
|                               | International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference                    |        | 1.00     | 2,700.00  | 2,700.00      |
| 0011310                       | 001-1310-6209 DUES & SUBSCRIPTIONS                                                                                                                                |        |          |           | 3,210.00 *    |
|                               | International Council of Shopping Centers (ICSC) Dues                                                                                                             |        | 1.00     | 100.00    | 100.00        |
|                               | Northeast Leadership Forum                                                                                                                                        |        | 1.00     | 100.00    | 100.00        |
|                               | Dallas Business Journal subscription                                                                                                                              |        | 1.00     | 100.00    | 100.00        |
|                               | CIB List Subscription for online Real Estate                                                                                                                      |        | 1.00     | 120.00    | 120.00        |
|                               | Fort Worth Business subscription                                                                                                                                  |        | 1.00     | 125.00    | 125.00        |
|                               | Texas Economic Development Council (TEDC) Dues                                                                                                                    |        | 1.00     | 275.00    | 275.00        |
|                               | NTCAR Dues                                                                                                                                                        |        | 1.00     | 300.00    | 300.00        |
|                               | International Economic Development Council (IEDC) Dues                                                                                                            |        | 1.00     | 385.00    | 385.00        |
|                               | I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data                                                        |        | 1.00     | 705.00    | 705.00        |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|         |               | VENDOR                                                                                                                                                                                                                                                                        | QUANTITY | UNIT COST | 2024 Proposed |
|---------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|---------------|
|         |               | Dallas Regional Chamber DFW Marketing Team                                                                                                                                                                                                                                    | 1.00     | 1,000.00  | 1,000.00      |
| 0011310 | 001-1310-6226 | MISC. CONTRACTUAL SERVICES                                                                                                                                                                                                                                                    |          |           | 18,180.00 *   |
|         |               | Fee to maintain the www.colleyvilleclosebuy.com url (web address)                                                                                                                                                                                                             | 1.00     | 120.00    | 120.00        |
|         |               | Fee to maintain the www.ColleyvilleED.com url (web address)                                                                                                                                                                                                                   | 1.00     | 120.00    | 120.00        |
|         |               | Contract Work (studies, marketing collateral, etc.)                                                                                                                                                                                                                           | 1.00     | 6,940.00  | 6,940.00      |
|         |               | CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation.                 | 1.00     | 11,000.00 | 11,000.00     |
| 0011310 | 001-1310-6236 | ADVERTISING                                                                                                                                                                                                                                                                   |          |           | 4,350.00 *    |
|         |               | Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.                                                                                                       | 1.00     | 1,450.00  | 1,450.00      |
|         |               | ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exhibit space at annual ICSC Texas Conference & Deal Making Society of Commercial Realtors Fort Worth Trade Show | 1.00     | 1,500.00  | 1,500.00      |
|         |               | Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.                                                                            | 1.00     | 400.00    | 400.00        |
|         |               |                                                                                                                                                                                                                                                                               | 1.00     | 1,000.00  | 1,000.00      |
| 0011310 | 001-1310-6301 | OFFICE SUPPLIES                                                                                                                                                                                                                                                               |          |           | 650.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011310 001-1310-6303 OPERATING SUPPLIES                                                                                       |        |          |           | 550.00 *      |
| Copier Paper                                                                                                                   |        | 1.00     | 150.00    | 150.00        |
| Paper (slick for reports, brochures)                                                                                           |        | 1.00     | 150.00    | 150.00        |
| Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc. |        | 1.00     | 250.00    | 250.00        |
| 0011310 001-1310-6308 PRINTING                                                                                                 |        |          |           | 1,235.00 *    |
| Letterhead, envelopes, business cards, images for trade shows                                                                  |        | 1.00     | 1,235.00  | 1,235.00      |

TOTAL ECONOMIC DEVELOPMENT

265,995.16

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1410 CITY SECRETARY

|                                                                                                                                                                                                                                     | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011410 001-1410-6101 SALARIES                                                                                                                                                                                                      |        |          |           | 182,036.20    |
| 0011410 001-1410-6105- SALARY SAVINGS                                                                                                                                                                                               |        |          |           | -3,546.27     |
| 0011410 001-1410-6141 FICA EXPENSE                                                                                                                                                                                                  |        |          |           | 14,518.99     |
| 0011410 001-1410-6142 GROUP HEALTH INSURANCE                                                                                                                                                                                        |        |          |           | 28,737.18     |
| 0011410 001-1410-6143 WORKERS' COMPENSATION                                                                                                                                                                                         |        |          |           | 532.85        |
| 0011410 001-1410-6145 UNEMPLOYMENT COMPENSATION                                                                                                                                                                                     |        |          |           | 684.00        |
| 0011410 001-1410-6146 RETIREMENT                                                                                                                                                                                                    |        |          |           | 18,542.73     |
| 0011410 001-1410-6148 LONGEVITY PAY                                                                                                                                                                                                 |        |          |           | 2,175.00      |
| 0011410 001-1410-6152 ACCRUED LEAVE PAY                                                                                                                                                                                             |        |          |           | 5,509.00      |
| 0011410 001-1410-6204 TRAVEL                                                                                                                                                                                                        |        |          |           | 1,300.00 *    |
| MONTHLY NTMCA MTG/LUNCHEON - City Secretary & Assistant to CS                                                                                                                                                                       |        | 10.00    | 20.00     | 200.00        |
| Luncheon meetings as required for City Secretary or Assistant to CS. Example: Chamber, Ministerial, NCTCOG                                                                                                                          |        | 8.00     | 25.00     | 200.00        |
| Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG                                                                                                       |        | 2.00     | 200.00    | 400.00        |
| MILEAGE                                                                                                                                                                                                                             |        | 1.00     | 500.00    | 500.00        |
| 0011410 001-1410-6206 TRAINING                                                                                                                                                                                                      |        |          |           | 3,430.00 *    |
| Athenian Dialogues - City Secretary                                                                                                                                                                                                 |        | 2.00     | 75.00     | 150.00        |
| Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs |        | 4.00     | 820.00    | 3,280.00      |
| 0011410 001-1410-6207- PRE-EMPLOYMENT                                                                                                                                                                                               |        |          |           | 100.00 *      |
| Pre Employment                                                                                                                                                                                                                      |        | 1.00     | 100.00    | 100.00        |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                       | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|-------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011410                       | 001-1410-6209 DUES & SUBSCRIPTIONS                                                                    |        |          |           | 645.00 *      |
|                               | TEXAS MUNICIPAL CLERKS ASSN. - City Secretary and Assistant to City Secretary                         |        | 2.00     | 145.00    | 290.00        |
|                               | TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT                                                        |        | 1.00     | 55.00     | 55.00         |
|                               | TEXAS MUNICIPAL CLERKS ASSOCIATION - City Secretary and Assistant to City Secretary                   |        | 1.00     | 100.00    | 300.00        |
| 0011410                       | 001-1410-6215 ELECTION EXPENSES                                                                       |        |          |           | 10,445.00 *   |
|                               | SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL                                                         |        | 1.00     | 95.00     | 95.00         |
|                               | Election Law Seminar                                                                                  |        | 1.00     | 350.00    | 350.00        |
|                               | State required legal notices for General Elections                                                    |        | 1.00     | 500.00    | 500.00        |
|                               | ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF, OR SPECIAL ELECTIONS IN NOVEMBER)General Elections = \$7,000 |        | 1.00     | 9,500.00  | 9,500.00      |
|                               | Estimated expenses for the CCCPD election in FY23; removed for FY24                                   |        | .00      | 5,000.00  | .00           |
| 0011410                       | 001-1410-6226 MISC. CONTRACTUAL SERVICES                                                              |        |          |           | 26,400.00 *   |
|                               | RECORD DESTRUCTION FEES                                                                               |        | 1.00     | 1,400.00  | 1,400.00      |
|                               | ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE                                                           |        | 1.00     | 5,000.00  | 5,000.00      |
|                               | Laserfiche efficiency project                                                                         |        | 1.00     | 10,000.00 | 10,000.00     |
|                               | Open Records Software                                                                                 |        | 1.00     | 10,000.00 | 10,000.00     |
| 0011410                       | 001-1410-6231 LEGAL ADVERTISING                                                                       |        |          |           | 2,500.00 *    |
|                               | LEGAL ADS - ORDINANCES/TAX INFO/ETC. Normal ads = \$2,500                                             |        | 1.00     | 2,500.00  | 2,500.00      |
| 0011410                       | 001-1410-6237 CODIFICATION                                                                            |        |          |           | 14,000.00 *   |
|                               | Code Book updates & Codes on Municode website                                                         |        | 1.00     | 4,000.00  | 4,000.00      |
|                               | Codification of land development code                                                                 |        | 1.00     | 10,000.00 | 10,000.00     |
| 0011410                       | 001-1410-6245 EQUIPMENT RENTAL                                                                        |        |          |           | 2,960.00 *    |
|                               | POSTAGE MACHINE ANNUAL LEASE                                                                          |        | 4.00     | 740.00    | 2,960.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                 | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------------------------|--------|----------|-----------|---------------|
| 0011410 001-1410-6293 COMMITTEE EXPENSE         |        |          |           | 6,000.00 *    |
| Name Badges and Plaques for BCC members         |        | 12.00    | 75.00     | 900.00        |
| Meeting refreshments                            |        | 5.00     | 140.00    | 700.00        |
| CITY COUNCIL PICTURE FRAME IN LOBBY             |        | 1.00     | 500.00    | 500.00        |
| EVENING APPRECIATION RECEPTION for              |        | 1.00     | 500.00    | 500.00        |
| Board, Commission, and Committee members        |        |          |           |               |
| Engraved plaques/name badges for all            |        | 20.00    | 31.00     | 620.00        |
| outgoing board, commission, and                 |        |          |           |               |
| committee members                               |        |          |           |               |
| Codification                                    |        | 1.00     | 2,780.00  | 2,780.00      |
| 0011410 001-1410-6295 SPECIAL PROJ/CONTRIBUTION |        |          |           | 800.00 *      |
| SHREDDER for CLEAN SWEEP                        |        | 1.00     | 800.00    | 800.00        |
| 0011410 001-1410-6301 OFFICE SUPPLIES           |        |          |           | 500.00        |
| 0011410 001-1410-6302 POSTAGE                   |        |          |           | 655.00 *      |
| CITY MAIL PERMIT FEES                           |        | 1.00     | 290.00    | 290.00        |
| CERTIFIED MAIL FOR ALCOHOL RELATED              |        | 1.00     | 100.00    | 100.00        |
| MAILINGS                                        |        |          |           |               |
| CITY BUSINESS REPLY MAIL PERMIT FEE             |        | 1.00     | 265.00    | 265.00        |
| 0011410 001-1410-6303 OPERATING SUPPLIES        |        |          |           | 2,795.00 *    |
| MINUTE BOOK PAPER                               |        | 3.00     | 50.00     | 420.00        |
| MEETING SUPPLIES (Paper, name tags,             |        | 1.00     | 240.00    | 240.00        |
| kitchen supplies, labels, etc.)                 |        |          |           |               |
| STORAGE BOXES                                   |        | 1.00     | 50.00     | 50.00         |
| MINUTE BOOKS                                    |        | 2.00     | 180.00    | 960.00        |
| POSTAGE MACHINE SUPPLIES                        |        | 1.00     | 200.00    | 200.00        |
| (LABLES/SOLUTION)                               |        |          |           |               |
| COPIER SUPPLIES (PAPER)                         |        | 1.00     | 925.00    | 925.00        |
| 0011410 001-1410-6305- UNIFORMS                 |        |          |           | 300.00        |
| 0011410 001-1410-6308 PRINTING                  |        |          |           | 250.00 *      |
| Business cards                                  |        | 1.00     | 47.00     | 47.00         |
| Council Christmas Cards                         |        | 1.00     | 203.00    | 203.00        |
| TOTAL CITY SECRETARY                            |        |          |           | 322,269.68    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|------------------------------------------|--------|----------|-----------|---------------|
| 1510                          | FINANCE                                  |        |          |           |               |
| 0011510                       | 001-1510-6101 SALARIES                   |        |          |           | 388,155.90    |
| 0011510                       | 001-1510-6105- SALARY SAVINGS            |        |          |           | -8,446.06     |
| 0011510                       | 001-1510-6139 OVERTIME                   |        |          |           | 495.52        |
| 0011510                       | 001-1510-6141 FICA EXPENSE               |        |          |           | 32,305.63     |
| 0011510                       | 001-1510-6142 GROUP HEALTH INSURANCE     |        |          |           | 57,474.35     |
| 0011510                       | 001-1510-6143 WORKERS' COMPENSATION      |        |          |           | 1,225.67      |
| 0011510                       | 001-1510-6145 UNEMPLOYMENT COMPENSATION  |        |          |           | 828.00        |
| 0011510                       | 001-1510-6146 RETIREMENT                 |        |          |           | 44,162.43     |
| 0011510                       | 001-1510-6148 LONGEVITY PAY              |        |          |           | 4,375.00      |
| 0011510                       | 001-1510-6152 ACCRUED LEAVE PAY          |        |          |           | 2,611.87      |
| 0011510                       | 001-1510-6204- TRAVEL                    |        |          |           | 4,300.00 *    |
|                               | Additional Training - Texas Munis Group  |        | 1.00     | 300.00    | 300.00        |
|                               | / American Payroll Institute             |        |          |           |               |
|                               | 2 finance employees - Tyler              |        | 2.00     | 2,000.00  | 4,000.00      |
|                               | Technologies Conference San Antonio 2021 |        |          |           |               |
| 0011510                       | 001-1510-6206 TRAINING                   |        |          |           | 3,750.00 *    |
|                               | APA - 1099 WEBINAR                       |        | 1.00     | 500.00    | 500.00        |
|                               | AMERICAN PAYROLL INSTITUTE - payroll     |        | 1.00     | 750.00    | 750.00        |
|                               | conference                               |        |          |           |               |
|                               | GFOAT Spring/Fall Conference and/or      |        | 1.00     | 1,250.00  | 1,250.00      |
|                               | GFOA Annual Conference                   |        |          |           |               |
|                               | GTOT Conference                          |        | 1.00     | 1,250.00  | 1,250.00      |
| 0011510                       | 001-1510-6209 DUES & SUBSCRIPTIONS       |        |          |           | 1,449.00 *    |
|                               | TX BLD & COOP COMMISSION - purchasing -  |        | 1.00     | 100.00    | 100.00        |
|                               | Accounting Manager & AP Clerk            |        |          |           |               |
|                               | GTOT Subscription                        |        | 1.00     | 100.00    | 100.00        |
|                               | GFOAT/TML - Dues & NCTCOG roundtable     |        | 3.00     | 128.00    | 384.00        |
|                               | APT Membership                           |        | 1.00     | 200.00    | 200.00        |
|                               | GFOA - CFO                               |        | 1.00     | 250.00    | 250.00        |
|                               | AMERICAN PAYROLL ASSOC - Accounting      |        | 1.00     | 275.00    | 275.00        |
|                               | Manager                                  |        |          |           |               |
|                               | Amazon Prime                             |        | 1.00     | 90.00     | 90.00         |
|                               | SAMS club                                |        | 1.00     | 50.00     | 50.00         |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011510 001-1510-6221 AUDIT                                                              |        |          |           | 16,308.00 *   |
| GFOA - Review Fee for PAFR award (split 50/50 with Utility Fund)                         |        | 1.00     | 115.00    | 115.00        |
| GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund)                         |        | 1.00     | 253.00    | 253.00        |
| Cost for a Single Audit                                                                  |        | 1.00     | 5,000.00  | 5,557.00      |
| Estimating a 2.5% increase in audit fees.                                                |        |          |           |               |
| Audit Fee split between Utility (65%), Drainage (\$2000), CCCPD (\$1500) & CEDC (\$2000) |        | 1.00     | 10,383.00 | 10,383.00     |
| 0011510 001-1510-6222 TAX COLLECTION/ASSESSING                                           |        |          |           | 129,619.35 *  |
| GCISD Tax office - property tax collection services                                      |        | 1.00     | 30,094.05 | 30,094.05     |
| TARRANT APPRAISAL DISTRICT - annual fee for property appraisals                          |        | 1.00     | 99,525.30 | 99,525.30     |
| 0011510 001-1510-6226- MISC. CONTRACTUAL SERVICES                                        |        |          |           | 27,765.00 *   |
| ZACTAX 2020 Subscription Service                                                         |        | 1.00     | 5,000.00  | 5,000.00      |
| Executime time entry software                                                            |        | 1.00     | 8,115.00  | 8,115.00      |
| ClearGov                                                                                 |        | 1.00     | 7,400.00  | 7,400.00      |
| ExecuTime timeclock maintenance                                                          |        | 6.00     | 265.00    | 1,590.00      |
| ClearGov                                                                                 |        | 1.00     | 5,660.00  | 5,660.00      |
| 0011510 001-1510-6231 LEGAL ADVERTISING                                                  |        |          |           | 450.00 *      |
| FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement                  |        | 1.00     | 450.00    | 450.00        |
| 0011510 001-1510-6233 BANK SERVICE CHARGES                                               |        |          |           | 3,000.00 *    |
| FROST - 30% split w/Utility Fund - check clearing/deposit posting                        |        | 1.00     | 1,500.00  | 1,500.00      |
| Courier service for bank deposits (30% share - balance to Utility Fund)                  |        | 1.00     | 1,500.00  | 1,500.00      |
| 0011510 001-1510-6301 OFFICE SUPPLIES                                                    |        |          |           | 1,444.00      |
| 0011510 001-1510-6302 POSTAGE                                                            |        |          |           | 150.00 *      |
|                                                                                          |        | 1.00     | 150.00    | 150.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                       | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-----------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011510 001-1510-6303 OPERATING SUPPLIES                              |        |          |           | 3,150.00 *    |
| CPI ONE POINT (copy paper)                                            |        | 1.00     | 150.00    | 150.00        |
| TYLER TECHNOLOGIES- signature key for check processing                |        | 2.00     | 1,500.00  | 3,000.00      |
| 0011510 001-1510-6308 PRINTING                                        |        |          |           | 3,035.00 *    |
| PAFR Copies printed to distribute (400 copies X \$1.70) split with UB |        | 200.00   | 1.70      | 340.00        |
| FROST BANK - deposit slips                                            |        | 1.00     | 80.00     | 80.00         |
| TYLER BUSINESS FORMS (W-2 forms)                                      |        | 1.00     | 275.00    | 275.00        |
| TYLER BUSINESS FORMS - tax forms and envelopes                        |        | 1.00     | 300.00    | 300.00        |
| FORMS ONE (STEVE STRANGE) RECEIPT BOOKS & A/P ENVELOPES               |        | 1.00     | 525.00    | 525.00        |
| PRINTING SYSTEMS INC - AP check stock                                 |        | 1.00     | 1,515.00  | 1,515.00      |

TOTAL FINANCE

717,608.66

# CITY OF COLLEYVILLE

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |               | VENDOR                                                                                                 | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|---------------|--------------------------------------------------------------------------------------------------------|----------|-----------|---------------|
| GENERAL FUND  |               |                                                                                                        |          |           |               |
| 1610          | LEGAL         |                                                                                                        |          |           |               |
| 0011610       | 001-1610-6216 | LEGAL COUNCIL & SERVICES                                                                               |          |           | 326,008.00 *  |
|               |               | Electric Reliability Council of Texas (ERCOT) membership                                               | 1.00     | 100.00    | 100.00        |
|               |               | Membership for Atmos Cities Steering Committee                                                         | 1.00     | 800.00    | 800.00        |
|               |               | Texas Coalition of Cities for Utility Issues (TCCFUI) membership                                       | 1.00     | 1,100.00  | 1,100.00      |
|               |               | Legal Services- Prosecutor                                                                             | 12.00    | 1,125.00  | 13,500.00     |
|               |               | Membership for Oncor Cities Steering Committee                                                         | 1.00     | 2,900.00  | 2,900.00      |
|               |               | City Attorney services: attendance at City Council meetings, legal counsel, representation, litigation | 12.00    | 25,634.00 | 307,608.00    |
| TOTAL LEGAL   |               |                                                                                                        |          |           | 326,008.00    |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                                                                                              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 1710                          | LIBRARY                                                                                                                                                                                                                                      |        |          |           |               |
| 0011710                       | 001-1710-6101 SALARIES                                                                                                                                                                                                                       |        |          |           | 399,735.05    |
| 0011710                       | 001-1710-6102 TEMPORARY HELP                                                                                                                                                                                                                 |        |          |           | 2,474.00      |
| 0011710                       | 001-1710-6105- SALARY SAVINGS                                                                                                                                                                                                                |        |          |           | -8,289.41     |
| 0011710                       | 001-1710-6141 FICA EXPENSE                                                                                                                                                                                                                   |        |          |           | 28,207.14     |
| 0011710                       | 001-1710-6142 GROUP HEALTH INSURANCE                                                                                                                                                                                                         |        |          |           | 57,474.35     |
| 0011710                       | 001-1710-6143 WORKERS' COMPENSATION                                                                                                                                                                                                          |        |          |           | 729.54        |
| 0011710                       | 001-1710-6145 UNEMPLOYMENT COMPENSATION                                                                                                                                                                                                      |        |          |           | 1,242.00      |
| 0011710                       | 001-1710-6146 RETIREMENT                                                                                                                                                                                                                     |        |          |           | 43,342.92     |
| 0011710                       | 001-1710-6148 LONGEVITY PAY                                                                                                                                                                                                                  |        |          |           | 3,991.25      |
| 0011710                       | 001-1710-6152 ACCRUED LEAVE PAY                                                                                                                                                                                                              |        |          |           | 10,623.97     |
| 0011710                       | 001-1710-6204 TRAVEL                                                                                                                                                                                                                         |        |          |           | 2,750.00 *    |
|                               | Texas Library Association Conference<br>for Youth Librarian - April 19-22, 2023<br>- Austin, TX                                                                                                                                              |        | 1.00     | 1,300.00  | 1,300.00      |
|                               | The Library Corporation (TLC) Software<br>Annual User Conference for Librarian -<br>November 01-03, 2022 - Virtual<br>Conference                                                                                                             |        | 1.00     | 1,450.00  | 1,450.00      |
| 0011710                       | 001-1710-6206 TRAINING                                                                                                                                                                                                                       |        |          |           | 4,100.00 *    |
|                               | Various Workshops for Library Director<br>(State Mandated)                                                                                                                                                                                   |        | 1.00     | 100.00    | 100.00        |
|                               | Various Workshops for Circ/Tech<br>Librarian (Professional Development)                                                                                                                                                                      |        | 1.00     | 100.00    | 100.00        |
|                               | Various Workshops for Youth Librarian<br>(Professional Development)                                                                                                                                                                          |        | 1.00     | 100.00    | 100.00        |
|                               | Various Workshops for Adult Librarian<br>(Professional Development)                                                                                                                                                                          |        | 1.00     | 100.00    | 100.00        |
|                               | Various Workshops for Other Staff<br>(Professional Development)                                                                                                                                                                              |        | 1.00     | 100.00    | 100.00        |
|                               | Public Library Association Conference<br>for Library Director (Certification<br>Required) and Librarian - (held every 2<br>years) - Apr 03-06, 2024 - Columbus, OH<br>or Texas Library Association (TLA) -<br>April 19-22, 2023 - Austin, TX |        | 2.00     | 1,800.00  | 3,600.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                 | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011710 001-1710-6207 PRE-EMPLOYMENT                                                                                            |        |          |           | 245.00        |
| 0011710 001-1710-6209 DUES & SUBSCRIPTIONS                                                                                      |        |          |           | 1,869.00 *    |
| Texas Library Association Membership for Circ/Computer Librarian                                                                |        | 1.00     | 183.00    | 183.00        |
| Texas Library Association Membership for Library Director                                                                       |        | 1.00     | 201.00    | 201.00        |
| American Library Association Membership for Youth Services Librarian                                                            |        | 1.00     | 205.00    | 205.00        |
| American Library Association Membership for Adult Services Librarian                                                            |        | 1.00     | 236.00    | 236.00        |
| American Library Association Membership for Library Director                                                                    |        | 1.00     | 236.00    | 236.00        |
| PLANT Dues for Library Director                                                                                                 |        | 1.00     | 75.00     | 75.00         |
| Amex card fee; removed for FY23                                                                                                 |        | 1.00     | .00       | .00           |
| American Library Association Membership for Circ/Computer Librarian                                                             |        | 1.00     | 155.00    | 155.00        |
| Texas Library Association Membership for Adult Services Librarian                                                               |        | 1.00     | 183.00    | 183.00        |
| Texas Library Association Membership for Youth Services Librarian                                                               |        | 1.00     | 171.00    | 171.00        |
| Sams Club                                                                                                                       |        | 1.00     | 109.00    | 109.00        |
| Amazon Prime                                                                                                                    |        | 1.00     | 115.00    | 115.00        |
| 0011710 001-1710-6226 MISC. CONTRACTUAL SERVICES                                                                                |        |          |           | 34,746.00 *   |
| bibliotheca staffConnect gate Individual License - (year 1) (New 10/2018) Service Agreement (10/05/2022 - 10/04/2023)           |        | 1.00     | 99.00     | 99.00         |
| Envisionware - (1) Reader for Time Reservation Software Service Agreement                                                       |        | 1.00     | 110.00    | 110.00        |
| Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies (9/01/2023 - 8/31/2024)                       |        | 1.00     | 300.00    | 300.00        |
| bibliotheca libraryConnect Devices subscription (5 licenses/devices - (New 10/2018) Service Agreement (10/05/2022 - 10/04/2023) |        | 1.00     | 999.00    | 999.00        |
| Envisionware - (2) Readers for Time Reservation Software Service Agreement                                                      |        | 1.00     | 250.00    | 250.00        |
| Reciprocal Borrowing Payments - For Lost Materials from Other Libraries                                                         |        | 1.00     | 250.00    | 250.00        |
| DiscChek for DVDs/CDS Service Agreement                                                                                         |        | 1.00     | 325.00    | 325.00        |
| Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling (4/30/2023 - 4/29/2024) (200 volunteers)          |        | 1.00     | 625.00    | 625.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND                                                                                                                                                                                                                                            | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| bibliotheca 895 RFID Staff Workstation<br>(Upgraded 1/2012) Service Agreement<br>(10/5/2022 - 10/04/2023)                                                                                                                                                                |        | 4.00     | 199.00    | 796.00        |
| Envisionware - Time Reservation Station<br>Service Agreement                                                                                                                                                                                                             |        | 1.00     | 490.00    | 490.00        |
| SWANK Movie Licensing USA - For Library<br>Programs to Show Movies (4/4/23 -<br>4/3/24)                                                                                                                                                                                  |        | 1.00     | 575.00    | 575.00        |
| Event Keeper Standard/EK Rooms Software<br>- Library Online Event Calendar/Meeting<br>Room Scheduler (9/10/2023 - 9/9/2024)                                                                                                                                              |        | 1.00     | 920.00    | 920.00        |
| bibliotheca 2840 SL AMH Sortation<br>(Indoor Return) Service Agreement<br>(10/5/2022 - 10/04/2023)                                                                                                                                                                       |        | 1.00     | 1,533.00  | 1,533.00      |
| bibliotheca 2840 SL AMH Sortation<br>(Outdoor Return) Service Agreement<br>(10/5/2022 - 10/04/2023)                                                                                                                                                                      |        | 1.00     | 1,533.00  | 1,533.00      |
| bibliotheca selfCheck 1000 freestanding<br>kiosk (New 10/2018) Service Agreement<br>(10/5/2022 - 10/04/2023)                                                                                                                                                             |        | 4.00     | 1,499.00  | 5,996.00      |
| bibliotheca RFID Gate Premium (buried<br>cable - 1 aisle) (New 10/2018) Service<br>Agreement (10/05/2022 - 10/04/2023)                                                                                                                                                   |        | 1.00     | 1,949.00  | 1,949.00      |
| Vision Database ID System Service<br>Agreement (1/01/2023 - 12/31/2024)                                                                                                                                                                                                  |        | 1.00     | 2,865.00  | 2,865.00      |
| Trans-Amigos Express Courier - service<br>offering low-cost, rapid pickup and<br>delivery of ILL items among<br>participating libraries - 2 days a<br>week - to offset postage for mailing<br>materials (Renew 09/01/23) (This item<br>is pending partial State funding) |        | 1.00     | 2,894.00  | 2,894.00      |
| bibliotheca 2820 AMH Induction (Indoor<br>Return) Service Agreement (10/5/2022 -<br>10/04/2023)                                                                                                                                                                          |        | 1.00     | 4,606.00  | 4,606.00      |
| bibliotheca 2822 AMH Induction (Outdoor<br>Return) Service Agreement (10/5/2022 -<br>10/04/2023)                                                                                                                                                                         |        | 1.00     | 4,895.00  | 4,895.00      |
| cloudLibrary checkout mobile device<br>hardware subscription RFID yearly per<br>unit (1-4 units); cloudLibrary<br>subscription yearly per branch (1-4<br>branches) - Service Agreement<br>(10/5/2022 - 10/04/2023)                                                       |        | 1.00     | 2,736.00  | 2,736.00      |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011710 001-1710-6246 OFFICE EQUIP & MAINTENANCE                             |        |          |           | 791.00 *      |
| Laminator Maintenance Agreement<br>(05/02/2023-05/01/2024)                   |        | 1.00     | 791.00    | 791.00        |
| 0011710 001-1710-6265 LIBRARY PROGRAMS                                       |        |          |           | 46,300.00 *   |
| Library Program/Special Event Costs                                          |        | 1.00     | 46,300.00 | 46,300.00     |
| 0011710 001-1710-6301 OFFICE SUPPLIES                                        |        |          |           | 2,500.00      |
| 0011710 001-1710-6302 POSTAGE                                                |        |          |           | 120.00 *      |
| FedEx/Overnight                                                              |        | 2.00     | 60.00     | 120.00        |
| 2 X \$60.00 each                                                             |        |          |           |               |
| 0011710 001-1710-6303 OPERATING SUPPLIES                                     |        |          |           | 6,913.00 *    |
| Cash Register Receipt Printer - Thermal                                      |        | 1.00     | 15.00     | 15.00         |
| Paper - 50 rolls per case - (1 case &<br>\$15 each)                          |        |          |           |               |
| Laminator film 4 rolls X \$43.00 each                                        |        | 4.00     | 43.00     | 172.00        |
| Evolis Primacy Library Card Printer-                                         |        | 17.00    | 58.00     | 986.00        |
| YMCKOK 3,060 Cards (17 ribbons @\$58<br>each)                                |        |          |           |               |
| Epson Receipt Printers M253A (4) Circ<br>and Lead Desks, Drive-up window -   |        | 4.00     | 65.00     | 260.00        |
| Thermal Receipt Paper - 50 rolls/case<br>(4 cases @ \$65 each)               |        |          |           |               |
| bibliotheca Self Checkouts - 4<br>printers/Internal sorter holds printer     |        | 4.00     | 65.00     | 260.00        |
| (1) - Receipt Paper - 50 rolls per<br>case (4 cases @ \$65 each)             |        |          |           |               |
| Brother Intellifax 4100e - TN-430 (1@<br>\$74 each)                          |        | 1.00     | 74.00     | 74.00         |
| Evolis Primacy Library Card Printer-                                         |        | 1.00     | 90.00     | 90.00         |
| Cleaning Supplies: Regular Cleaning<br>Kits and Advanced Cleaning Kits       |        |          |           |               |
| Brother HL-L2360DW - Cataloging Label<br>Printer - DR-630 (2 @\$90 each)     |        | 2.00     | 90.00     | 180.00        |
| bibliotheca Indoor Self check-in - 1<br>Hold Receipt Printer - Receipt Paper |        | 2.00     | 112.00    | 224.00        |
| 5"roll/24 rolls per case (2 boxes@ \$112<br>each)                            |        |          |           |               |
| bibliotheca Drive-Up Automated Check In                                      |        | 1.00     | 136.00    | 136.00        |
| 6" Roll \$34 roll/case of 4 - 1 case @<br>\$136 each                         |        |          |           |               |
| bibliotheca Indoor Automated Check In -                                      |        | 1.00     | 136.00    | 136.00        |
| 6" Roll \$34 roll/case of 4 - 1 case@<br>\$136 each                          |        |          |           |               |
| DiscCheck Eco-Junior Cleaning Supplies                                       |        | 1.00     | 526.00    | 526.00        |
| - Cleaning pads, cleaning solution, etc.<br>Miscellaneous Supplies           |        | 1.00     | 900.00    | 900.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                            | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|--------------------------------------------|--------|----------|-----------|---------------|
|                               | Program Supplies - volunteer               |        | 1.00     | 1,244.00  | 1,244.00      |
|                               | Appreciation                               |        |          |           |               |
|                               | Patron Cards                               |        | 3,060.00 | .50       | 1,530.00      |
|                               | 3,060 Est. \$0.50 each                     |        |          |           |               |
|                               | Coin Copier Cards                          |        | 300.00   | .60       | 180.00        |
|                               | 300 X \$.60 each                           |        |          |           |               |
| 0011710                       | 001-1710-6308 PRINTING                     |        |          |           |               |
|                               | Library Letterhead                         |        | 1.00     | 50.00     | 500.00 *      |
|                               | Library Envelopes                          |        | 1.00     | 50.00     | 50.00         |
|                               | Mailing Labels                             |        | 1.00     | 50.00     | 50.00         |
|                               | Signs/Bookmarks/Name Badges/Business Cards |        | 1.00     | 350.00    | 350.00        |
| TOTAL LIBRARY                 |                                            |        |          |           | 640,364.81    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

1810 ENG PROF SVCS

|         |                                                                                                               | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|---------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011810 | 001-1810-6101 SALARIES                                                                                        |        |          |           | 247,459.31    |
| 0011810 | 001-1810-6105- SALARY SAVINGS                                                                                 |        |          |           | -5,100.32     |
| 0011810 | 001-1810-6139 OVERTIME                                                                                        |        |          |           | 7,258.85      |
| 0011810 | 001-1810-6141 FICA EXPENSE                                                                                    |        |          |           | 17,920.21     |
| 0011810 | 001-1810-6142 GROUP HEALTH INSURANCE                                                                          |        |          |           | 28,737.18     |
| 0011810 | 001-1810-6143 WORKERS' COMPENSATION                                                                           |        |          |           | 458.04        |
| 0011810 | 001-1810-6145 UNEMPLOYMENT COMPENSATION                                                                       |        |          |           | 414.00        |
| 0011810 | 001-1810-6146 RETIREMENT                                                                                      |        |          |           | 26,668.87     |
| 0011810 | 001-1810-6148 LONGEVITY PAY                                                                                   |        |          |           | 281.50        |
| 0011810 | 001-1810-6204 TRAVEL                                                                                          |        |          |           | 2,500.00 *    |
|         | Construction Management Misc Training                                                                         |        | 1.00     | 2,500.00  | 2,500.00      |
| 0011810 | 001-1810-6206 TRAINING                                                                                        |        |          |           | 8,500.00 *    |
|         | Texas Water Laws and Regulations (City Engineer)                                                              |        | 1.00     | 300.00    | 300.00        |
|         | Texas Public Works Association (TPWA)                                                                         |        | 1.00     | 400.00    | 400.00        |
|         | Local Training Functions (Engineering Staff)                                                                  |        |          |           |               |
|         | Water and Sewer License Renewal Courses (Construction Manager)                                                |        | 1.00     | 400.00    | 400.00        |
|         | Certified Floodplain Manager (CFM) Training (Director/City Engineer)                                          |        | 2.00     | 500.00    | 1,000.00      |
|         | Texas Floodplain Management Association (TFMA) State Conference (Director/City Engineer)                      |        | 2.00     | 1,250.00  | 2,500.00      |
|         | Texas Society of Professional Engineers (TSPE (City Engineer/Project Engineer)                                |        | 1.00     | 1,500.00  | 1,500.00      |
|         | American Public Works Association (APWA) Conference (Director)                                                |        | 1.00     | 2,400.00  | 2,400.00      |
| 0011810 | 001-1810-6209 DUES & SUBSCRIPTIONS                                                                            |        |          |           | 5,046.00 *    |
|         | P.E. License Renewal (Director, City Engineer, Development Engineer)                                          |        | 3.00     | 40.00     | 120.00        |
|         | Texas Floodplain Managers' Association (TFMA) (PW Director, Director/City Engineer)                           |        | 3.00     | 100.00    | 300.00        |
|         | American Public Works Association (APWA) (Director, City Engineer, 2 Project Engineers, Construction Manager) |        | 5.00     | 210.00    | 1,050.00      |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                      | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|--------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Texas Society of Professional Engineers (TSPE) ( City Engineer and Project Engineer) |        | 3.00     | 315.00    | 945.00        |
|                               | Regional Public Works Program (1/2 Cost)                                             |        | 1.00     | 2,631.00  | 2,631.00      |
| 0011810                       | 001-1810-6223 ENGINEERING SERVICES                                                   |        |          |           |               |
|                               | Miscellaneous Engineering Services                                                   |        | 1.00     | 16,181.00 | 16,181.00 *   |
|                               | Contracts                                                                            |        |          |           |               |
| 0011810                       | 001-1810-6225- COMPUTER SERVICES                                                     |        |          |           |               |
|                               | Autocad                                                                              |        | 1.00     | 945.00    | 6,909.00 *    |
|                               | BlueBeam                                                                             |        | 1.00     | 2,500.00  | 945.00        |
|                               | HCSS; requested non-discretionary for FY23                                           |        | 1.00     | 1,700.00  | 2,500.00      |
|                               | Construction services software                                                       |        |          |           | 1,700.00      |
|                               | Raken Construction Services                                                          |        | 1.00     | 1,764.00  | 1,764.00      |
| 0011810                       | 001-1810-6226 MISC. CONTRACTUAL SERVICES                                             |        |          |           |               |
|                               | Networkfleet GPS Monitoring                                                          |        | 1.00     | 935.00    | 10,935.00 *   |
|                               | Construction Materials Testing                                                       |        | 1.00     | 10,000.00 | 935.00        |
|                               |                                                                                      |        |          |           | 10,000.00     |
| 0011810                       | 001-1810-6231- LEGAL ADVERTISING                                                     |        |          |           | 250.00        |
| 0011810                       | 001-1810-6235 FILING FEE                                                             |        |          |           | 500.00        |
| 0011810                       | 001-1810-6261 VEHICLE MAINTENANCE                                                    |        |          |           |               |
|                               | Vehicles 335, 700E, 703E, 719, 728, 747                                              |        | 1.00     | 4,500.00  | 4,500.00 *    |
|                               | Increased to \$4,500 for FY23 per updated monthly maintenance fees                   |        |          |           | 4,500.00      |
| 0011810                       | 001-1810-6262 GAS AND OIL                                                            |        |          |           | 13,000.00     |
| 0011810                       | 001-1810-6301 OFFICE SUPPLIES                                                        |        |          |           | 1,250.00      |
| 0011810                       | 001-1810-6303 OPERATING SUPPLIES                                                     |        |          |           | 750.00        |
| 0011810                       | 001-1810-6305 UNIFORMS                                                               |        |          |           |               |
|                               | Uniforms/Safety Boots (Construction Mgmt)                                            |        | 1.00     | 1,100.00  | 1,900.00 *    |
|                               | Shirts/Safety Boots (Engineering Staff)                                              |        | 1.00     | 800.00    | 1,100.00      |
|                               |                                                                                      |        |          |           | 800.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011810 001-1810-6308 PRINTING                                   |        |          |           | 500.00        |
| 0011810 001-1810-6313 SMALL TOOLS                                |        |          |           | 1,100.00 *    |
| Small tools for engineering and<br>Construction Management Staff |        | 1.00     | 1,100.00  | 1,100.00      |
| 0011810 001-1810-6326 SAFETY EQUIPMENT/SUPPLIES                  |        |          |           | 500.00        |
| 0011810 001-1810-6327- MOSQUITO CONTROL                          |        |          |           | 20,000.00 *   |
| Mosquito Spraying Contract                                       |        | 1.00     | 20,000.00 | 20,000.00     |
| TOTAL ENG PROF SVCS                                              |        |          |           | 418,418.64    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

1910

## COMMUNITY DEVELOPMENT

|         |                                                                                                                            | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|----------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011910 | 001-1910-6101 SALARIES                                                                                                     |        |          |           | 376,083.41    |
| 0011910 | 001-1910-6105- SALARY SAVINGS                                                                                              |        |          |           | -7,529.54     |
| 0011910 | 001-1910-6141 FICA EXPENSE                                                                                                 |        |          |           | 28,920.98     |
| 0011910 | 001-1910-6142 GROUP HEALTH INSURANCE                                                                                       |        |          |           | 57,474.35     |
| 0011910 | 001-1910-6143 WORKERS' COMPENSATION                                                                                        |        |          |           | 1,333.75      |
| 0011910 | 001-1910-6145 UNEMPLOYMENT COMPENSATION                                                                                    |        |          |           | 828.00        |
| 0011910 | 001-1910-6146 RETIREMENT                                                                                                   |        |          |           | 39,531.43     |
| 0011910 | 001-1910-6148 LONGEVITY PAY                                                                                                |        |          |           | 1,890.00      |
| 0011910 | 001-1910-6204 TRAVEL                                                                                                       |        |          |           | 2,000.00 *    |
|         | General training funds for staff and the Planning and Zoning Commission                                                    |        | 1.00     | 2,000.00  | 2,000.00      |
| 0011910 | 001-1910-6206 TRAINING                                                                                                     |        |          |           | 4,000.00 *    |
|         | Texas APA Conference (Director)                                                                                            |        | 1.00     | 1,000.00  | 1,000.00      |
|         | Training (Urban Forester), Texas APA Conference (Principal Planner)                                                        |        | 1.00     | 3,000.00  | 3,000.00      |
| 0011910 | 001-1910-6209 DUES & SUBSCRIPTIONS                                                                                         |        |          |           | 1,600.00 *    |
|         | Urban Forester Dues                                                                                                        |        | 1.00     | 400.00    | 400.00        |
|         | American Institute of Certified Planners - CD Director & Principal Planner                                                 |        | 2.00     | 600.00    | 1,200.00      |
| 0011910 | 001-1910-6231 LEGAL ADVERTISING                                                                                            |        |          |           | 1,200.00 *    |
|         | Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X \$167 per month, avg. |        | 1.00     | 1,200.00  | 1,200.00      |
| 0011910 | 001-1910-6235 FILING FEE                                                                                                   |        |          |           | 690.00 *      |
|         | County Plat Filing Fees - 10 plats @ \$69.00                                                                               |        | 1.00     | 690.00    | 690.00        |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-----------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0011910 001-1910-6282 COMMISSION EXPENSES                                         |        |          |           | 2,100.00 *    |
| Dias name plates & Badges - For new Commissioners and Board Members (4 x \$50.00) |        | 1.00     | 200.00    | 200.00        |
| Meals for Planning and Zoning meetings & workshops.                               |        | 1.00     | 1,900.00  | 1,900.00      |
| 0011910 001-1910-6301 OFFICE SUPPLIES                                             |        |          |           | 425.00 *      |
| Folders for case files                                                            |        | 5.00     | 40.00     | 200.00        |
| General Office Supplies                                                           |        | 1.00     | 225.00    | 225.00        |
| 0011910 001-1910-6303 OPERATING SUPPLIES                                          |        |          |           | 1,014.00 *    |
| Blue Print Paper - 2 packages @ \$57.00                                           |        | 1.00     | 114.00    | 114.00        |
| XEROX supplies - Copy/Fax paper                                                   |        | 1.00     | 400.00    | 400.00        |
| Verizon Wireless monthly service for wifi card used by Urban Forester             |        | 1.00     | 500.00    | 500.00        |
| 0011910 001-1910-6308 PRINTING                                                    |        |          |           | 875.00 *      |
| Misc. Printing - Business cards (500) for 2 staff                                 |        | 1.00     | 75.00     | 75.00         |
| Codes & Ordinances                                                                |        | 1.00     | 100.00    | 100.00        |
| Stationery - Envelopes - 4500                                                     |        | 1.00     | 200.00    | 200.00        |
| Signs for Zoning Changes                                                          |        | 1.00     | 500.00    | 500.00        |

TOTAL COMMUNITY DEVELOPMENT

512,436.38

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|--------------------------------------------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND  |                                                                          |        |          |           |               |
| 2210          | FIRE ADMINISTRATION                                                      |        |          |           |               |
| 0012210       | 001-2210-6101 SALARIES                                                   |        |          |           | 397,016.29    |
| 0012210       | 001-2210-6105- SALARY SAVINGS                                            |        |          |           | -8,484.44     |
| 0012210       | 001-2210-6139 OVERTIME                                                   |        |          |           | 573.87        |
| 0012210       | 001-2210-6141 FICA EXPENSE                                               |        |          |           | 22,327.00     |
| 0012210       | 001-2210-6142 GROUP HEALTH INSURANCE                                     |        |          |           | 43,105.76     |
| 0012210       | 001-2210-6143 WORKERS' COMPENSATION                                      |        |          |           | 15,670.80     |
| 0012210       | 001-2210-6145 UNEMPLOYMENT COMPENSATION                                  |        |          |           | 621.00        |
| 0012210       | 001-2210-6146 RETIREMENT                                                 |        |          |           | 44,362.87     |
| 0012210       | 001-2210-6147 INCENTIVE PAY                                              |        |          |           | 1,200.00      |
| 0012210       | 001-2210-6148 LONGEVITY PAY                                              |        |          |           | 4,237.50      |
| 0012210       | 001-2210-6152 ACCRUED LEAVE PAY                                          |        |          |           | 20,992.69     |
| 0012210       | 001-2210-6206 TRAINING                                                   |        |          |           | 11,260.00 *   |
|               | LIVE FIRE TRAINING, Fire Chief, 8 Hours                                  |        | 1.00     | 60.00     | 60.00         |
|               | IN-HOUSE TRAINING, Props & Supplies                                      |        | 1.00     | 100.00    | 100.00        |
|               | BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief                           |        | 1.00     | 100.00    | 100.00        |
|               | INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE                         |        | 1.00     | 1,500.00  | 1,500.00      |
|               | EMERGENCY MANAGEMENT CONFERENCE                                          |        | 1.00     | 900.00    | 900.00        |
|               | DISCRETIONARY CONFERENCES & SEMINARS                                     |        | 1.00     | 600.00    | 600.00        |
|               | PROFESSIONAL DEVELOPMENT                                                 |        |          |           |               |
|               | Peer support and mental health program                                   |        | 1.00     | 8,000.00  | 8,000.00      |
| 0012210       | 001-2210-6207 PRE-EMPLOYMENT                                             |        |          |           | 1,000.00 *    |
|               | PRE-EMP Exp                                                              |        | 1,000.00 | 1.00      | 1,000.00      |
|               | Ongoing costs for pre-employment expenses                                |        |          |           |               |
| 0012210       | 001-2210-6209 DUES & SUBSCRIPTIONS                                       |        |          |           | 5,125.00 *    |
|               | Emergency Management Assoc of TX Dues (Emergency Management Coordinator) |        | 1.00     | 100.00    | 100.00        |
|               | Tarrant County Fire Chiefs Assoc Dues (Chief)                            |        | 1.00     | 130.00    | 130.00        |
|               | Texas Fire Chiefs Assoc Dues (Chief)                                     |        | 1.00     | 150.00    | 150.00        |
|               | INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)                    |        | 1.00     | 295.00    | 295.00        |
|               | Best practices annual fee                                                |        | 1.00     | 1,200.00  | 1,200.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                       | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|-------------------------------------------------------|--------|----------|-----------|---------------|
|                               | NCTCOG Regional Emergency Management Planning Program |        | 1.00     | 3,250.00  | 3,250.00      |
| 0012210                       | 001-2210-6226 MISC. CONTRACTUAL SERVICES              |        |          |           | 16,900.00 *   |
|                               | CODE RED SYSTEM - ANNUAL RENEWAL FEE                  |        | 1.00     | 6,900.00  | 6,900.00      |
|                               | Peer support and mental health program                |        | 1.00     | 10,000.00 | 10,000.00     |
| 0012210                       | 001-2210-6261 VEHICLE MAINTENANCE                     |        |          |           | 2,000.00      |
| 0012210                       | 001-2210-6262 GAS AND OIL                             |        |          |           | 2,000.00      |
| 0012210                       | 001-2210-6285 BUILDING MAINT & SUPPLIES               |        |          |           | 1,500.00 *    |
|                               | MISC MATERIALS FOR STATION UPKEEP                     |        | 1.00     | 1,500.00  | 1,500.00      |
| 0012210                       | 001-2210-6287 PROPERTY MAINTENANCE                    |        |          |           | 300.00 *      |
|                               | LAWN MAINTENANCE SUPPLIES                             |        | 1.00     | 300.00    | 300.00        |
| 0012210                       | 001-2210-6297 VACCINATIONS                            |        |          |           | 1,000.00 *    |
|                               | TB TESTING - Fire Chief                               |        | 1.00     | 45.00     | 45.00         |
|                               | PHYSICAL - ANNUAL for Fire Chief                      |        | 1.00     | 955.00    | 955.00        |
| 0012210                       | 001-2210-6301 OFFICE SUPPLIES                         |        |          |           | 2,200.00      |
| 0012210                       | 001-2210-6302 POSTAGE                                 |        |          |           | 414.00 *      |
|                               | MAILING & SHIPPING                                    |        | 1.00     | 414.00    | 414.00        |
| 0012210                       | 001-2210-6303 OPERATING SUPPLIES                      |        |          |           | 4,000.00 *    |
|                               | COPY PAPER                                            |        | 1.00     | 370.00    | 370.00        |
|                               | ANNUAL FLAG PURCHASE - 4'X6'                          |        | 1.00     | 2,130.00  | 2,130.00      |
|                               | 31 U.S. @ \$20.60                                     |        |          |           |               |
|                               | 31 TX @ \$27.9531 CITY @ \$20.18                      |        |          |           |               |
|                               | BANQUET - AWARDS                                      |        | 3.00     | 500.00    | 1,500.00      |
| 0012210                       | 001-2210-6305 UNIFORMS                                |        |          |           | 2,000.00 *    |
|                               | Administrative Uniforms                               |        | 1.00     | 2,000.00  | 2,000.00      |
| 0012210                       | 001-2210-6308 PRINTING                                |        |          |           | 350.00 *      |
|                               | STATIONARY & ENVELOPES                                |        | 1.00     | 100.00    | 100.00        |
|                               | BUSINESS CARDS                                        |        | 1.00     | 100.00    | 100.00        |
|                               | EMS REPORTS                                           |        | 1.00     | 150.00    | 150.00        |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                         | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------------------------------------------------|--------|----------|-----------|---------------|
| 0012210 001-2210-6310 EMERGENCY MANAGEMENT SUPPLIES     |        |          |           | 5,208.00 *    |
| SEVERE WEATHER NOTIFICATION PROGRAM                     |        | 1.00     | 180.00    | 180.00        |
| Replacement batteries for outdoor warning siren system. |        | 3.00     | 300.00    | 900.00        |
| OUTDOOR WARNING SYSTEM MAINTENANCE PROGRAM              |        | 1.00     | 4,128.00  | 4,128.00      |
| <br>0012210 001-2210-6314- BUILDING SUPPLIES            |        |          |           |               |
| JANITORIAL SUPPLIES - 3 STATIONS                        |        | 1.00     | 7,540.00  | 7,540.00 *    |

TOTAL FIRE ADMINISTRATION

604,420.34

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                                                | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|--------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND  |                                                                                |        |          |           |               |
| 2220          | FIRE EMS OPERATIONS                                                            |        |          |           |               |
| 0012220       | 001-2220-6101 SALARIES                                                         |        |          |           | 473,305.39    |
| 0012220       | 001-2220-6105- SALARY SAVINGS                                                  |        |          |           | -10,479.31    |
| 0012220       | 001-2220-6139 OVERTIME                                                         |        |          |           | 21,520.13     |
| 0012220       | 001-2220-6141 FICA EXPENSE                                                     |        |          |           | 40,083.40     |
| 0012220       | 001-2220-6142 GROUP HEALTH INSURANCE                                           |        |          |           | 86,211.53     |
| 0012220       | 001-2220-6143 WORKERS' COMPENSATION                                            |        |          |           | 22,625.72     |
| 0012220       | 001-2220-6145 UNEMPLOYMENT COMPENSATION                                        |        |          |           | 1,242.00      |
| 0012220       | 001-2220-6146 RETIREMENT                                                       |        |          |           | 54,795.11     |
| 0012220       | 001-2220-6147 INCENTIVE PAY                                                    |        |          |           | 3,000.00      |
| 0012220       | 001-2220-6148 LONGEVITY PAY                                                    |        |          |           | 2,902.50      |
| 0012220       | 001-2220-6149 HOLIDAY PAY                                                      |        |          |           | 23,133.85     |
| 0012220       | 001-2220-6206 TRAINING                                                         |        |          |           | 20,160.00 *   |
|               | Cadaver Lab                                                                    |        | 24.00    | 50.00     | 1,200.00      |
|               | Live fire training- Tarrant County College                                     |        | 6.00     | 60.00     | 360.00        |
|               | EMS training props and supplies                                                |        | 1.00     | 350.00    | 350.00        |
|               | EMS books, training manuals, and software                                      |        | 1.00     | 450.00    | 450.00        |
|               | ND- Defensive Driving class                                                    |        | 1.00     | 800.00    | 800.00        |
|               | EMS World Conference or similar                                                |        | 4.00     | 1,000.00  | 4,000.00      |
|               | Paramedic School tuition                                                       |        | 2.00     | 6,000.00  | 12,000.00     |
|               | CERTIFICATION COURSE                                                           |        | 1.00     | 1,000.00  | 1,000.00      |
| 0012220       | 001-2220-6209 DUES & SUBSCRIPTIONS                                             |        |          |           | 2,263.00 *    |
|               | Texas Department of State Health Services EMS instructor certification renewal |        | 7.00     | 35.00     | 245.00        |
|               | Texas Department of State Health Services certified paramedic renewal          |        | 7.00     | 96.00     | 672.00        |
|               | Texas Department of State Health Services licensed paramedic renewal           |        | 1.00     | 126.00    | 126.00        |
|               | CLIA certification                                                             |        | 1.00     | 150.00    | 150.00        |
|               | North Central Texas Trauma Regional Council                                    |        | 1.00     | 200.00    | 200.00        |
|               | TXDSHS Ambulance License (due in alternate years)                              |        | 1.00     | 870.00    | 870.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |   |
|--------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|---|
| 0012220 001-2220-6226 MISC. CONTRACTUAL SERVICES                                                 |        |          |           | 39,000.00     | * |
| DRUG DESTRUCTION CONTRACT                                                                        |        | 1.00     | 200.00    | 200.00        |   |
| Modem for Lifepak allowing required use of the Lifenet system.                                   |        | 1.00     | 300.00    | 300.00        |   |
| Contract for Stryker cost                                                                        |        | 3.00     | 1,500.00  | 4,500.00      |   |
| Physio Control contract for all Lifepak maintenance citywide                                     |        | 1.00     | 6,000.00  | 6,000.00      |   |
| MEDICAL CONTROL CONTRACT                                                                         |        | 1.00     | 28,000.00 | 28,000.00     |   |
| 0012220 001-2220-6240 CELL PHONES                                                                |        |          |           | 504.00        | * |
| Monthly cell phone for the ambulance to call in reports to various emergency rooms               |        | 12.00    | 42.00     | 504.00        |   |
| 0012220 001-2220-6261 VEHICLE MAINTENANCE                                                        |        |          |           | 18,800.00     | * |
| Annual maintenance for unit # 409 2008 Frazer ambulance (Reserve); increased to \$4,618 for FY23 |        | 1.00     | 4,618.00  | 4,618.00      |   |
| Annual maintenance for unit # 410 2013 Frazer ambulance; increased to \$4,618 in FY23            |        | 1.00     | 4,618.00  | 4,618.00      |   |
| Annual maintenance for unit # ? 2018 Road Rescue ambulance; increased to \$4,618 in FY23         |        | 1.00     | 4,618.00  | 4,618.00      |   |
| 2011 Tahoe Squad 24; increased to \$4,946 in FY23                                                |        | 1.00     | 4,946.00  | 4,946.00      |   |
| 0012220 001-2220-6262 GAS AND OIL                                                                |        |          |           | 25,000.00     |   |
| 0012220 001-2220-6284 EQUIPMENT MAINTENANCE                                                      |        |          |           | 2,000.00      | * |
| Stryker cot                                                                                      |        | 1.00     | 500.00    | 500.00        |   |
| MISC. MEDICAL EQUIPMENT                                                                          |        | 1.00     | 1,500.00  | 1,500.00      |   |
| 0012220 001-2220-6297 VACCINATIONS                                                               |        |          |           | 4,495.00      | * |
| TB TESTING                                                                                       |        | 3.00     | 45.00     | 135.00        |   |
| ANNUAL PHYSICALS                                                                                 |        | 3.00     | 1,453.33  | 4,359.99      |   |
| To Round                                                                                         |        | 1.00     | .01       | .01           |   |
| 0012220 001-2220-6303 OPERATING SUPPLIES                                                         |        |          |           | 460.00        | * |
| Vehicle mounts for iPads                                                                         |        | 2.00     | 80.00     | 160.00        |   |
| Batteries for radios, flashlights, etc.                                                          |        | 1.00     | 300.00    | 300.00        |   |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |           |
|--------------------------------------------------------------------------|--------|----------|-----------|---------------|-----------|
| 0012220 001-2220-6305 UNIFORMS                                           |        | 6.00     | 500.00    | 3,000.00 *    | 3,000.00  |
| 0012220 001-2220-6311 EMERGENCY MEDICAL SUPPLIES<br>EMS medical supplies |        | 1.00     | 52,000.00 | 52,000.00 *   | 52,000.00 |
| 0012220 001-2220-6326 SAFETY EQUIPMENT/SUPPLIES<br>Safety Vests          |        | 1.00     | 400.00    | 400.00 *      | 400.00    |
| 0012220 001-2220-6360 MINOR OPERATING OUTLAY<br>AED REPLACEMENT PROGRAM  |        | 3.00     | 3,000.00  | 9,000.00 *    | 9,000.00  |

TOTAL FIRE EMS OPERATIONS

895,422.32

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                                               | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|-------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND  |                                                                               |        |          |           |               |
| 2230          | FIRE OPERATIONS                                                               |        |          |           |               |
| 0012230       | 001-2230-6101 SALARIES                                                        |        |          |           | 3,389,649.25  |
| 0012230       | 001-2230-6105- SALARY SAVINGS                                                 |        |          |           | -75,535.96    |
| 0012230       | 001-2230-6139 OVERTIME                                                        |        |          |           | 280,000.00    |
| 0012230       | 001-2230-6141 FICA EXPENSE                                                    |        |          |           | 298,075.17    |
| 0012230       | 001-2230-6142 GROUP HEALTH INSURANCE                                          |        |          |           | 517,269.17    |
| 0012230       | 001-2230-6143 WORKERS' COMPENSATION                                           |        |          |           | 86,402.84     |
| 0012230       | 001-2230-6145 UNEMPLOYMENT COMPENSATION                                       |        |          |           | 7,452.00      |
| 0012230       | 001-2230-6146 RETIREMENT                                                      |        |          |           | 424,621.45    |
| 0012230       | 001-2230-6147 INCENTIVE PAY                                                   |        |          |           | 31,200.00     |
| 0012230       | 001-2230-6148 LONGEVITY PAY                                                   |        |          |           | 36,815.00     |
| 0012230       | 001-2230-6149 HOLIDAY PAY                                                     |        |          |           | 165,979.06    |
| 0012230       | 001-2230-6152 ACCRUED LEAVE PAY                                               |        |          |           | 114,192.36    |
| 0012230       | 001-2230-6206 TRAINING                                                        |        |          |           | 28,000.00 *   |
|               | Professional development                                                      |        | 1.00     | 5,300.00  | 5,300.00      |
|               | TECHNICAL TRAINING                                                            |        | 1.00     | 2,950.00  | 2,950.00      |
|               | TCFP CERTIFICATION COURSES                                                    |        | 1.00     | 3,050.00  | 3,050.00      |
|               | TCC LIVE FIRE TRAINING - 8 hours each                                         |        | 36.00    | 60.00     | 2,160.00      |
|               | Fire training field monthly use contract                                      |        | 1.00     | 800.00    | 800.00        |
|               | Fire training props and supplies                                              |        | 1.00     | 1,000.00  | 1,000.00      |
|               | OFFICER DEVELOPMENT                                                           |        | 2.00     | 1,000.00  | 2,000.00      |
|               | BOOKS & TRAINING MANUALS/SOFTWARE                                             |        | 1.00     | 1,300.00  | 1,300.00      |
|               | Fire Department Instructors Conference (FDIC)                                 |        | 4.00     | 1,760.00  | 7,040.00      |
|               | LIVE FIRE TRAINING                                                            |        | 1.00     | 2,400.00  | 2,400.00      |
| 0012230       | 001-2230-6209 DUES & SUBSCRIPTIONS                                            |        |          |           | 33,681.14 *   |
|               | Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS |        | 42.00    | 87.17     | 3,661.14      |
|               | DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES                          |        | 28.00    | 85.00     | 2,380.00      |
|               | FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT)                           |        | 1.00     | 140.00    | 140.00        |
|               | NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational        |        | 1.00     | 9,500.00  | 9,500.00      |
|               | NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues        |        | 1.00     | 18,000.00 | 18,000.00     |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                                           | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0012230                       | 001-2230-6226 MISC. CONTRACTUAL SERVICES                                                                                                                                                  |        |          |           | 62,191.00 *   |
|                               | Digital Television Adaptors                                                                                                                                                               |        | 27.00    | 63.00     | 1,701.00      |
|                               | Bunker gear extractor maintenance                                                                                                                                                         |        | 1.00     | 750.00    | 750.00        |
|                               | Air Sample and Maintenance on 3 Compressors                                                                                                                                               |        | 1.00     | 4,300.00  | 4,300.00      |
|                               | Farrwest 5 Gas monitors.                                                                                                                                                                  |        | 1.00     | 5,440.00  | 5,440.00      |
|                               | Emergency Management Contract                                                                                                                                                             |        | 1.00     | 50,000.00 | 50,000.00     |
| 0012230                       | 001-2230-6232 FIRE EQUIPMENT TESTING                                                                                                                                                      |        |          |           | 7,510.00 *    |
|                               | Apparatus pump testing                                                                                                                                                                    |        | 4.00     | 400.00    | 1,600.00      |
|                               | SCBA - annual flow testing                                                                                                                                                                |        | 1.00     | 1,210.00  | 1,210.00      |
|                               | SCBA cylinders - Hydrostatic testing annually                                                                                                                                             |        | 1.00     | 2,000.00  | 2,000.00      |
|                               | Ladders - Annual ground and aerial ladder testing                                                                                                                                         |        | 1.00     | 2,700.00  | 2,700.00      |
| 0012230                       | 001-2230-6261 VEHICLE MAINTENANCE                                                                                                                                                         |        |          |           | 127,000.00 *  |
|                               | Annual maintenance for unit #418 1995 Freightliner CFAAA rehab unit                                                                                                                       |        | 1.00     | 2,198.00  | 2,198.00      |
|                               | 2019 Chevy Tahoe                                                                                                                                                                          |        | 1.00     | 1,099.00  | 1,099.00      |
|                               | MCI 24                                                                                                                                                                                    |        | 1.00     | 3,297.00  | 3,297.00      |
|                               | Annual maintenance for 2013 Chevrolet Suburban Command Vehicle                                                                                                                            |        | 1.00     | 3,297.00  | 3,297.00      |
|                               | Annual maintenance for unit # 423 2010 Pierce 105' Rear Mount Ladder Truck                                                                                                                |        | 1.00     | 24,728.00 | 24,728.00     |
|                               | Annual maintenance for unit # 407 2006 Pierce engine                                                                                                                                      |        | 1.00     | 25,277.00 | 25,277.00     |
|                               | Annual maintenance for 2016 Pierce fire engine                                                                                                                                            |        | 1.00     | 25,277.00 | 25,277.00     |
|                               | Annual maintenance for unit # 422 2010 Pierce 95' Platform; per budget request, this was reduced by \$2,000 for FY23                                                                      |        | 1.00     | 24,728.00 | 24,728.00     |
|                               | 2020 CHEVY TAHOE STAFF VEHICLE                                                                                                                                                            |        | 1.00     | 1,099.00  | 1,099.00      |
|                               | General increase based on previous year's costs                                                                                                                                           |        | 1.00     | 16,000.00 | 16,000.00     |
| 0012230                       | 001-2230-6262 GAS AND OIL                                                                                                                                                                 |        |          |           | 36,000.00     |
| 0012230                       | 001-2230-6284 EQUIPMENT MAINTENANCE                                                                                                                                                       |        |          |           | 20,000.00 *   |
|                               | Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc. |        | 1.00     | 20,000.00 | 20,000.00     |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                             | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0012230 001-2230-6297 VACCINATIONS                                                                                                          |        |          |           | 15,968.00 *   |
| TB testing                                                                                                                                  |        | 19.00    | 45.00     | 855.00        |
| Annual Physicals                                                                                                                            |        | 17.00    | 784.00    | 13,328.00     |
| Physicals and vaccinations for new hires                                                                                                    |        | 3.00     | 535.00    | 1,605.00      |
|                                                                                                                                             |        | 1.00     | 180.00    | 180.00        |
| 0012230 001-2230-6303 OPERATING SUPPLIES                                                                                                    |        |          |           | 7,730.00 *    |
| Batteries (9V, AA, AAA, C, D, 800 Radio)                                                                                                    |        | 1.00     | 630.00    | 630.00        |
| *For Daily work - Flashlights, Pulse Oximeter, Thermometer.                                                                                 |        |          |           |               |
| Fire Hose/ Nozzles / Adapters                                                                                                               |        | 1.00     | 6,000.00  | 6,000.00      |
| *Annual Replacement Program                                                                                                                 |        |          |           |               |
| Tarps/ Salvage Covers                                                                                                                       |        | 25.00    | 40.00     | 1,000.00      |
| *To cover exposed areas at fires.                                                                                                           |        |          |           |               |
| Shop Towels for daily work, cleaning vehicles                                                                                               |        | 1.00     | 100.00    | 100.00        |
| 0012230 001-2230-6304 CHEMICALS                                                                                                             |        |          |           | 1,000.00 *    |
| Fire Extinguisher Recharging                                                                                                                |        | 1.00     | 250.00    | 250.00        |
| *Anually recharging of expired extinguishers or after an extinguisher has been discharged.                                                  |        |          |           |               |
| Haz Mat Absorbent for Chemical Spills                                                                                                       |        | 1.00     | 250.00    | 250.00        |
| Class A & A-FFF                                                                                                                             |        | 1.00     | 500.00    | 500.00        |
| Foam for Flammable Liquid Fires                                                                                                             |        |          |           |               |
| 0012230 001-2230-6305 UNIFORMS                                                                                                              |        |          |           | 19,000.00 *   |
| pants, shirts, t-shirts, and boots                                                                                                          |        | 36.00    | 500.00    | 18,000.00     |
| Class A Uniform and supplies                                                                                                                |        | 1.00     | 1,000.00  | 1,000.00      |
| 0012230 001-2230-6311- EMERGENCY MEDICAL SUPPLIES                                                                                           |        |          |           | 4,760.00      |
| 0012230 001-2230-6313 SMALL TOOLS                                                                                                           |        |          |           | 2,000.00 *    |
| Hydrant Wrenches, Hydrant Maintenance                                                                                                       |        | 4.00     | 50.00     | 200.00        |
| Brushes, Brooms, and Wire                                                                                                                   |        | 1.00     | 150.00    | 150.00        |
| Hand Tools, Shovels, Axes, Picks, Bolts, Screws                                                                                             |        | 1.00     | 1,650.00  | 1,650.00      |
| 0012230 001-2230-6326 SAFETY EQUIPMENT/SUPPLIES                                                                                             |        |          |           | 450.00 *      |
| Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas                                                                  |        | 1.00     | 150.00    | 150.00        |
| Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations |        | 1.00     | 300.00    | 300.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|----------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0012230 001-2230-6331 GEAR (PROTECTIVE)                                                                  |        |          |           | 40,000.00 *   |
| Firefighter Hoods                                                                                        |        | 35.00    | 45.00     | 1,575.00      |
| Replacement Bunker Gear Suspenders                                                                       |        | 35.00    | 46.00     | 1,610.00      |
| Repair Bunker Gear Patches                                                                               |        | 16.00    | 48.00     | 768.00        |
| Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)                |        | 9.00     | 50.00     | 450.00        |
| Firefighter Bunker Gloves                                                                                |        | 35.00    | 72.00     | 2,520.00      |
| National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)                    |        | 41.00    | 103.00    | 4,223.00      |
| Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.   |        | 13.00    | 105.00    | 1,365.00      |
| Bunker Gear Cleaning Soap                                                                                |        | 1.00     | 305.00    | 305.00        |
| * Special detergent used in Extractor                                                                    |        |          |           |               |
| Firefighter Bunker Boots                                                                                 |        | 9.00     | 315.00    | 2,835.00      |
| Fire Helmets                                                                                             |        | 5.00     | 325.00    | 1,625.00      |
| Bunker Pants                                                                                             |        | 9.00     | 764.00    | 6,876.00      |
| Bunker Coats                                                                                             |        | 9.00     | 1,242.00  | 11,178.00     |
| Protective Markings (Replacing reflective trim); per budget request, this was reduced by \$925 for FY23. |        | 1.00     | 2,194.00  | 2,194.00      |
| General increase for gear purchases                                                                      |        | 1.00     | 2,476.00  | 2,476.00      |
| 0012230 001-2230-6360 MINOR OPERATING OUTLAY                                                             |        |          |           | 5,860.00 *    |
| Epic Communicator                                                                                        |        | 10.00    | 216.00    | 2,160.00      |
| Chainsaw for Fire Apparatus                                                                              |        | 1.00     | 600.00    | 600.00        |
| Cutoff saw                                                                                               |        | 1.00     | 1,100.00  | 1,100.00      |
| Replacement physical fitness equipment                                                                   |        | 1.00     | 2,000.00  | 2,000.00      |
| 0012230 001-2230-6809- TRANSFER TO CABLE/CAP EQUIP                                                       |        |          |           | 26,706.00 *   |
| Cost to purchase a complete airpack.                                                                     |        | 3.00     | 8,902.00  | 26,706.00     |

TOTAL FIRE OPERATIONS

5,713,976.48

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                                                                        | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 2240                          | FIRE PREV/INVESTIGATIONS                                                                                                                                                                                               |        |          |           |               |
| 0012240                       | 001-2240-6101 SALARIES                                                                                                                                                                                                 |        |          |           | 124,878.79    |
| 0012240                       | 001-2240-6105- SALARY SAVINGS                                                                                                                                                                                          |        |          |           | -4,033.59     |
| 0012240                       | 001-2240-6139 OVERTIME                                                                                                                                                                                                 |        |          |           | 1,526.25      |
| 0012240                       | 001-2240-6141 FICA EXPENSE                                                                                                                                                                                             |        |          |           | 15,428.35     |
| 0012240                       | 001-2240-6142 GROUP HEALTH INSURANCE                                                                                                                                                                                   |        |          |           | 14,368.59     |
| 0012240                       | 001-2240-6143 WORKERS' COMPENSATION                                                                                                                                                                                    |        |          |           | 4,295.62      |
| 0012240                       | 001-2240-6145 UNEMPLOYMENT COMPENSATION                                                                                                                                                                                |        |          |           | 207.00        |
| 0012240                       | 001-2240-6146 RETIREMENT                                                                                                                                                                                               |        |          |           | 21,091.02     |
| 0012240                       | 001-2240-6147 INCENTIVE PAY                                                                                                                                                                                            |        |          |           | 900.00        |
| 0012240                       | 001-2240-6148 LONGEVITY PAY                                                                                                                                                                                            |        |          |           | 2,000.00      |
| 0012240                       | 001-2240-6152 ACCRUED LEAVE PAY                                                                                                                                                                                        |        |          |           | 7,894.66      |
| 0012240                       | 001-2240-6206 TRAINING                                                                                                                                                                                                 |        |          |           | 3,560.00 *    |
|                               | Live Fire Training                                                                                                                                                                                                     |        | 1.00     | 60.00     | 60.00         |
|                               | Building Professional Institute Training                                                                                                                                                                               |        | 1.00     | 500.00    | 500.00        |
|                               | This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission.                                                                                        |        |          |           |               |
|                               | Texas Fire Marshals Conferance in Austin Texas                                                                                                                                                                         |        | 2.00     | 750.00    | 1,500.00      |
|                               | Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration.                                                        |        |          |           |               |
|                               | Texas TEEX Arson Conferance. This conferance provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conferance registration, per diem, and hotel for two personnel. |        | 2.00     | 750.00    | 1,500.00      |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                                                                                                                       | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0012240 001-2240-6209 DUES & SUBSCRIPTIONS                                                                                                                                                                                            |        |          |           | 1,415.00 *    |
| Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also includes assistance if needed. |        | 1.00     | 85.00     | 85.00         |
| Texas Commission on Fire Protection Annual Re-certification                                                                                                                                                                           |        | 1.00     | 85.00     | 85.00         |
| International Association of Arson Investigators annual membership.                                                                                                                                                                   |        | 1.00     | 100.00    | 100.00        |
| Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.                                      |        | 1.00     | 145.00    | 145.00        |
| National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.                                                                                  |        | 1.00     | 1,000.00  | 1,000.00      |
| 0012240 001-2240-6261 VEHICLE MAINTENANCE                                                                                                                                                                                             |        |          |           | 1,000.00 *    |
| Annual maintenance for 2020 Chevy Surburban                                                                                                                                                                                           |        | 1.00     | 1,000.00  | 1,000.00      |
| 0012240 001-2240-6262 GAS AND OIL                                                                                                                                                                                                     |        |          |           | 2,500.00 *    |
| Gas and oil                                                                                                                                                                                                                           |        | 1.00     | 2,500.00  | 2,500.00      |
| 0012240 001-2240-6303 OPERATING SUPPLIES                                                                                                                                                                                              |        |          |           | 1,000.00 *    |
| Ammunition for Fire Investigator Qualification                                                                                                                                                                                        |        | 1.00     | 1,000.00  | 1,000.00      |
| 0012240 001-2240-6305 UNIFORMS                                                                                                                                                                                                        |        |          |           | 1,075.00 *    |
| Uniform shirts, pants, and boots                                                                                                                                                                                                      |        | 1.00     | 1,075.00  | 1,075.00      |
| 0012240 001-2240-6306 FIRE PREVENTION                                                                                                                                                                                                 |        |          |           | 3,800.00 *    |
| Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies                                                                                                                              |        | 1.00     | 1,800.00  | 1,800.00      |
| Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.                                                                                                                                         |        | 1.00     | 2,000.00  | 2,000.00      |

## NEXT YEAR BUDGET DETAIL REPORT

|                                            |        |          |           |               |
|--------------------------------------------|--------|----------|-----------|---------------|
| PROJECTION: 20241 FY 2024 Operating Budget |        |          |           |               |
| ACCOUNTS FOR:<br>GENERAL FUND              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
| TOTAL FIRE PREV/INVESTIGATIONS             |        |          |           | 202,906.69    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2310

POLICE ADMINISTRATION

VENDOR

QUANTITY

UNIT COST

2024 Proposed

|         |                |                                                                                               |      |          |  |            |
|---------|----------------|-----------------------------------------------------------------------------------------------|------|----------|--|------------|
| 0012310 | 001-2310-6101  | SALARIES                                                                                      |      |          |  | 737,238.90 |
| 0012310 | 001-2310-6102- | TEMPORARY HELP                                                                                |      |          |  | 52,103.00  |
| 0012310 | 001-2310-6105- | SALARY SAVINGS                                                                                |      |          |  | -16,354.07 |
| 0012310 | 001-2310-6139  | OVERTIME                                                                                      |      |          |  | 4,500.00   |
| 0012310 | 001-2310-6141  | FICA EXPENSE                                                                                  |      |          |  | 53,114.52  |
| 0012310 | 001-2310-6142  | GROUP HEALTH INSURANCE                                                                        |      |          |  | 100,580.12 |
| 0012310 | 001-2310-6143  | WORKERS' COMPENSATION                                                                         |      |          |  | 11,906.83  |
| 0012310 | 001-2310-6145  | UNEMPLOYMENT COMPENSATION                                                                     |      |          |  | 1,449.00   |
| 0012310 | 001-2310-6146  | RETIREMENT                                                                                    |      |          |  | 79,966.95  |
| 0012310 | 001-2310-6147  | INCENTIVE PAY                                                                                 |      |          |  | 6,000.00   |
| 0012310 | 001-2310-6148  | LONGEVITY PAY                                                                                 |      |          |  | 6,997.50   |
| 0012310 | 001-2310-6152  | ACCRUED LEAVE PAY                                                                             |      |          |  | 13,173.51  |
| 0012310 | 001-2310-6204  | TRAVEL                                                                                        |      |          |  | 4,000.00 * |
|         |                | International Association of Chiefs of Police (IACP) Conference                               | 2.00 | 2,000.00 |  | 4,000.00   |
| 0012310 | 001-2310-6206  | TRAINING                                                                                      |      |          |  | 5,900.00 * |
|         |                | Chief of Police Sam Houston Training                                                          | 1.00 | 450.00   |  | 450.00     |
|         |                | Texas Police Chiefs Association Annual Conference (TPCA)                                      | 1.00 | 500.00   |  | 500.00     |
|         |                | Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel | 1.00 | 1,075.00 |  | 1,075.00   |
|         |                | Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference  | 1.00 | 1,500.00 |  | 1,500.00   |
|         |                | Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel    | 1.00 | 2,375.00 |  | 2,375.00   |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-----------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0012310 001-2310-6207 PRE-EMPLOYMENT                                              |        |          |           | 6,907.00 *    |
| Psychological exams for new hires                                                 |        | 11.00    | 152.00    | 1,672.00      |
| Polygraph exams for new hires                                                     |        | 11.00    | 152.00    | 1,672.00      |
| Medical Exams for new hires                                                       |        | 11.00    | 233.00    | 2,563.00      |
| Blanket increase for pre-employment and SWAT psych testing (Proctor Price) - FY23 |        | 1.00     | 1,000.00  | 1,000.00      |
| 0012310 001-2310-6209 DUES & SUBSCRIPTIONS                                        |        |          |           | 3,158.00 *    |
| International Association of Chiefs of Police Dues for Chief and Asst. Chief      |        | 2.00     | 150.00    | 300.00        |
| Texas Police Chiefs Association - Chief and Asst. Chief                           |        | 2.00     | 212.50    | 425.00        |
| Police Executive Research Forum                                                   |        | 1.00     | 300.00    | 300.00        |
| Texas Commission on Law Enforcement                                               |        | 1.00     | 705.00    | 705.00        |
| Data Distribution System (TECLEDDS)                                               |        |          |           |               |
| Annual Subscription (required for access to TECLEOSE records)                     |        |          |           |               |
| Texas Police Chief Association                                                    |        | 1.00     | 1,200.00  | 1,200.00      |
| Foundation Recognition Program                                                    |        |          |           |               |
| North Texas Police Chiefs Association                                             |        | 2.00     | 15.00     | 30.00         |
| Chief and Asst. Chief                                                             |        |          |           |               |
| Texas Law Enforcement Records                                                     |        | 1.00     | 40.00     | 40.00         |
| Association                                                                       |        |          |           |               |
| North Texas Crime Commission Dues                                                 |        | 1.00     | 58.00     | 58.00         |
| Dues for Institute for Law Enforcement Administration (ILEA)                      |        | 1.00     | 100.00    | 100.00        |
| 0012310 001-2310-6261 VEHICLE MAINTENANCE                                         |        |          |           | 700.00 *      |
| Vehicle maintenance for 3 vehicles                                                |        | 1.00     | 700.00    | 700.00        |
| 0012310 001-2310-6262 GAS AND OIL                                                 |        |          |           | 15,000.00     |
| 0012310 001-2310-6301 OFFICE SUPPLIES                                             |        |          |           | 4,795.00      |
| 0012310 001-2310-6302 POSTAGE                                                     |        |          |           | 500.00        |
| 0012310 001-2310-6303 OPERATING SUPPLIES                                          |        |          |           | 670.00        |
| 0012310 001-2310-6308 PRINTING                                                    |        |          |           | 715.00        |
| 0012310 001-2310-6321 FIRE ARMS SUPPLIES                                          |        |          |           | 12,554.00 *   |
| Ammunition for the entire department                                              |        | 1.00     | 12,554.00 | 12,554.00     |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

VENDOR

QUANTITY

UNIT COST

2024 Proposed

TOTAL POLICE ADMINISTRATION

1,105,575.26

## NEXT YEAR BUDGET DETAIL REPORT

| PROJECTION: 20241 FY 2024 Operating Budget |                                          |        |          |            |               |
|--------------------------------------------|------------------------------------------|--------|----------|------------|---------------|
| ACCOUNTS FOR:                              |                                          |        |          |            |               |
| GENERAL FUND                               |                                          | VENDOR | QUANTITY | UNIT COST  | 2024 Proposed |
| 2320                                       | POLICE ANIMAL CONTROL                    |        |          |            |               |
| 0012320                                    | 001-2320-6226 MISC. CONTRACTUAL SERVICES |        |          |            | 112,103.00 *  |
|                                            | Joint Animal Control with City of Keller |        | 1.00     | 112,103.00 | 112,103.00    |
| TOTAL POLICE ANIMAL CONTROL                |                                          |        |          |            | 112,103.00    |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

2330

POLICE CODE ENFORCEMENT

|         |                | VENDOR                                | QUANTITY | UNIT COST | 2024 Proposed |
|---------|----------------|---------------------------------------|----------|-----------|---------------|
| 0012330 | 001-2330-6101  | SALARIES                              |          |           | 63,797.25     |
| 0012330 | 001-2330-6105- | SALARY SAVINGS                        |          |           | -1,311.86     |
| 0012330 | 001-2330-6139  | OVERTIME                              |          |           | 1,795.89      |
| 0012330 | 001-2330-6141  | FICA EXPENSE                          |          |           | 5,018.31      |
| 0012330 | 001-2330-6142  | GROUP HEALTH INSURANCE                |          |           | 14,368.59     |
| 0012330 | 001-2330-6143  | WORKERS' COMPENSATION                 |          |           | 201.90        |
| 0012330 | 001-2330-6145  | UNEMPLOYMENT COMPENSATION             |          |           | 207.00        |
| 0012330 | 001-2330-6146  | RETIREMENT                            |          |           | 6,859.83      |
| 0012330 | 001-2330-6206  | TRAINING                              |          |           | 629.00 *      |
|         |                | Code enforcement officer Exam         | 1.00     | 25.00     | 25.00         |
|         |                | NCTCOG Training                       | 1.00     | 165.00    | 165.00        |
|         |                | Building Professional Institute       | 1.00     | 185.00    | 185.00        |
|         |                | training for Code Enforcement Officer |          |           |               |
|         |                | Additional State Mandated Training    | 1.00     | 254.00    | 254.00        |
| 0012330 | 001-2330-6209  | DUES & SUBSCRIPTIONS                  |          |           | 261.00 *      |
|         |                | Code Enforcement Association of Texas | 1.00     | 30.00     | 30.00         |
|         |                | dues                                  |          |           |               |
|         |                | American Association of Code          | 1.00     | 45.00     | 45.00         |
|         |                | Enforcement Dues                      |          |           |               |
|         |                | Code Enforcement Assoc of Texas       | 1.00     | 80.00     | 80.00         |
|         |                | Texas Dept of Health Code Enforcement | 1.00     | 106.00    | 106.00        |
|         |                | License Renewal                       |          |           |               |
| 0012330 | 001-2330-6231  | LEGAL ADVERTISING                     |          |           | 150.00        |
| 0012330 | 001-2330-6235  | FILING FEE                            |          |           | 912.00        |
| 0012330 | 001-2330-6261  | VEHICLE MAINTENANCE                   |          |           | 250.00        |
| 0012330 | 001-2330-6262  | GAS AND OIL                           |          |           | 2,000.00      |
| 0012330 | 001-2330-6286  | MOWING EXPENSE                        |          |           | 6,450.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                 | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------------------------|--------|----------|-----------|---------------|
| 0012330 001-2330-6305 UNIFORMS                  |        |          |           | 310.00 *      |
| Code Enforcement Uniforms                       |        | 1.00     | 310.00    | 310.00        |
| 0012330 001-2330-6308 PRINTING                  |        |          |           | 130.00        |
| 0012330 001-2330-6313 SMALL TOOLS               |        |          |           | 61.00         |
| 0012330 001-2330-6326 SAFETY EQUIPMENT/SUPPLIES |        |          |           | 150.00        |

TOTAL POLICE CODE ENFORCEMENT

102,239.91

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

GENERAL FUND

2340 POLICE COMMUNICATIONS

|                                                                   | VENDOR | QUANTITY | UNIT COST  | 2024 Proposed  |
|-------------------------------------------------------------------|--------|----------|------------|----------------|
| 0012340 001-2340-6226 MISC. CONTRACTUAL SERVICES                  |        |          |            | 1,011,436.00 * |
| Colleyville Annual Service Level at 27.9% cost share (NETCOM)     |        | 1.00     | 702,927.00 | 702,927.00     |
| Colleyville annual service level at 21.6% share for Jail Services |        | 1.00     | 217,062.00 | 217,062.00     |
| General and Admin charges for police admin, HR, and IT            |        | 1.00     | 53,119.00  | 53,119.00      |
| Admin charges for regional holding facility magistrate            |        | 1.00     | .00        | .00            |
| Annual CAD/RMS Cost Share                                         |        | 1.00     | 38,328.00  | 38,328.00      |

TOTAL POLICE COMMUNICATIONS

1,011,436.00



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

GENERAL FUND

2350

POLICE COMMUNITY SVCS

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0012350 001-2350-6229 COMMUNITY RELATIONS

Breast cancer awareness car decals  
\$4,000 base budget; \$3k increase in  
budget for programs, banquets, NNO  
vendors/activities (FY23)

1.00

2,500.00

9,500.00 \*

1.00

7,000.00

2,500.00

7,000.00

0012350 001-2350-6308 PRINTING

100.00

TOTAL POLICE COMMUNITY SVCS

9,600.00

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                         | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|-----------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND  |                                         |        |          |           |               |
| 2360          | POLICE CID                              |        |          |           |               |
| 0012360       | 001-2360-6101 SALARIES                  |        |          |           | 610,213.22    |
| 0012360       | 001-2360-6105- SALARY SAVINGS           |        |          |           | -13,520.70    |
| 0012360       | 001-2360-6139 OVERTIME                  |        |          |           | 22,000.00     |
| 0012360       | 001-2360-6141 FICA EXPENSE              |        |          |           | 51,716.47     |
| 0012360       | 001-2360-6142 GROUP HEALTH INSURANCE    |        |          |           | 100,580.12    |
| 0012360       | 001-2360-6143 WORKERS' COMPENSATION     |        |          |           | 11,648.74     |
| 0012360       | 001-2360-6145 UNEMPLOYMENT COMPENSATION |        |          |           | 1,449.00      |
| 0012360       | 001-2360-6146 RETIREMENT                |        |          |           | 70,696.63     |
| 0012360       | 001-2360-6147 INCENTIVE PAY             |        |          |           | 10,200.00     |
| 0012360       | 001-2360-6148 LONGEVITY PAY             |        |          |           | 8,770.00      |
| 0012360       | 001-2360-6152 ACCRUED LEAVE PAY         |        |          |           | 11,421.56     |
| 0012360       | 001-2360-6206 TRAINING                  |        |          |           | 3,395.00 *    |
|               | Texas Commission on Law Enforcement     |        | 1.00     | 3,395.00  | 3,395.00      |
|               | (TCOLE) Training for CID Detectives     |        |          |           |               |
| 0012360       | 001-2360-6209 DUES & SUBSCRIPTIONS      |        |          |           | 280.00 *      |
|               | International Association of Chiefs of  |        | 1.00     | 150.00    | 150.00        |
|               | Police Dues                             |        |          |           |               |
|               | FBI National Academy Associates         |        | 1.00     | 130.00    | 130.00        |
|               | membership dues- Capt. Graves           |        |          |           |               |
|               | Membership for senior law enforcement   |        |          |           |               |
|               | professionals, providing training,      |        |          |           |               |
|               | leadership and networking               |        |          |           |               |
| 0012360       | 001-2360-6210 TECHNICAL & SCIENTIFIC    |        |          |           | 25,000.00 *   |
|               | Sexual Assault Exam Charges             |        | 1.00     | 1,500.00  | 1,500.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Medical Examiner and Drug Lab Charges;<br>increase of \$3/lab test (TCH/drug<br>analysis) with increase in drug arrests.<br>HB 1325 effective on 6/10/2019 now<br>requires THC concentration testing on<br>marijuana cases before case will be<br>accepted by District Attorney. Free TX<br>DPS lab, does not have capability to<br>conduct test. Due to THC testing, this<br>line item has already been exhausted<br>for FY20. Before HB 1325, THC<br>concentration testing was never<br>required. Medical Examiner fees<br>increase 5% effective 10/1. |        | 1.00     | 23,500.00 | 23,500.00     |
| 0012360                       | 001-2360-6226 MISC. CONTRACTUAL SERVICES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |        |          |           | 15,292.00 *   |
|                               | Evidence/BioHazard Disposal services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        | 1.00     | 700.00    | 700.00        |
|                               | CID Database Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        | 1.00     | 5,760.00  | 5,760.00      |
|                               | Leads on Line Pawn shop web program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |        | 1.00     | 3,737.00  | 3,737.00      |
|                               | Investigative Tools / Air cards                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        | 1.00     | 1,800.00  | 1,800.00      |
|                               | Susteen Forensic Tool                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        | 1.00     | 995.00    | 995.00        |
|                               | Renewal Increase \$995                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        |          |           |               |
|                               | Drug destruction costs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        | 1.00     | 2,300.00  | 2,300.00      |
| 0012360                       | 001-2360-6261 VEHICLE MAINTENANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |        |          |           | 2,000.00 *    |
|                               | Vehicle maintenance for 5 vehicles                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        | 1.00     | 2,000.00  | 2,000.00      |
| 0012360                       | 001-2360-6262 GAS AND OIL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |          |           | 20,000.00     |
| 0012360                       | 001-2360-6299 MISCELLANEOUS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |          |           | 170.00        |
| 0012360                       | 001-2360-6308 PRINTING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        |          |           | 365.00        |
| 0012360                       | 001-2360-6322 CID SUPPLIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |          |           | 2,710.00      |
| TOTAL POLICE CID              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |          |           | 954,387.04    |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                         | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|-----------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND  |                                         |        |          |           |               |
| 2370          | POLICE PATROL                           |        |          |           |               |
| 0012370       | 001-2370-6101 SALARIES                  |        |          |           | 1,484,659.66  |
| 0012370       | 001-2370-6105- SALARY SAVINGS           |        |          |           | -32,321.93    |
| 0012370       | 001-2370-6139 OVERTIME                  |        |          |           | 66,000.00     |
| 0012370       | 001-2370-6141 FICA EXPENSE              |        |          |           | 124,080.93    |
| 0012370       | 001-2370-6142 GROUP HEALTH INSURANCE    |        |          |           | 258,634.59    |
| 0012370       | 001-2370-6143 WORKERS' COMPENSATION     |        |          |           | 32,512.34     |
| 0012370       | 001-2370-6145 UNEMPLOYMENT COMPENSATION |        |          |           | 3,726.00      |
| 0012370       | 001-2370-6146 RETIREMENT                |        |          |           | 169,607.81    |
| 0012370       | 001-2370-6147 INCENTIVE PAY             |        |          |           | 19,500.00     |
| 0012370       | 001-2370-6148 LONGEVITY PAY             |        |          |           | 10,305.00     |
| 0012370       | 001-2370-6152 ACCRUED LEAVE PAY         |        |          |           | 18,356.40     |
| 0012370       | 001-2370-6206 TRAINING                  |        |          |           | 16,215.00 *   |
|               | Mandatory Texas Commission on Law       |        | 20.00    | 810.75    | 16,215.00     |
|               | Enforcement (TCOLE) training per        |        |          |           |               |
|               | officer per year                        |        |          |           |               |
| 0012370       | 001-2370-6209 DUES & SUBSCRIPTIONS      |        |          |           | 220.00 *      |
|               | Texas Tactical Police Officer           |        | 1.00     | 30.00     | 30.00         |
|               | Association                             |        |          |           |               |
|               | International Association of Chiefs of  |        | 1.00     | 190.00    | 190.00        |
|               | Police                                  |        |          |           |               |
| 0012370       | 001-2370-6213 TUITION REIMBURSEMENT     |        |          |           | 5,000.00 *    |
|               | Tuition reimbursement                   |        | 2.00     | 2,500.00  | 5,000.00      |
| 0012370       | 001-2370-6261 VEHICLE MAINTENANCE       |        |          |           | 50,000.00 *   |
|               | Vehicle maintenance for 13 vehicles and |        | 1.00     | 50,000.00 | 50,000.00     |
|               | 2 motorcycles                           |        |          |           |               |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-----------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0012370 001-2370-6262 GAS AND OIL                                                                                                 |        |          |           | 125,000.00    |
| 0012370 001-2370-6284 EQUIPMENT MAINTENANCE                                                                                       |        |          |           | 1,500.00      |
| 0012370 001-2370-6297 VACCINATIONS                                                                                                |        |          |           | 320.00 *      |
| Preventative Hep B Vaccinations for new officers                                                                                  |        | 10.00    | 32.00     | 320.00        |
| Reduced by \$130 for FY23.                                                                                                        |        |          |           |               |
| 0012370 001-2370-6303 OPERATING SUPPLIES                                                                                          |        |          |           | 1,200.00      |
| 0012370 001-2370-6305 UNIFORMS                                                                                                    |        |          |           | 74,356.99 *   |
| Patches and insignia replacement                                                                                                  |        | 1.00     | 225.00    | 225.00        |
| Replace leather gear                                                                                                              |        | 1.00     | 863.00    | 863.00        |
| Replacement Footwear for officers                                                                                                 |        | 1.00     | 2,400.00  | 2,400.00      |
| Replace 2 pants on average per officer                                                                                            |        | 1.00     | 2,482.00  | 2,482.00      |
| Cold weather coats and rain gear                                                                                                  |        | 1.00     | 2,530.00  | 2,530.00      |
| Bicycle unit uniforms                                                                                                             |        | 1.00     | 3,300.00  | 3,300.00      |
| Replace 2 shirt average per officer                                                                                               |        | 1.00     | 3,693.00  | 3,693.00      |
| All equipment except Weapon and Radio for two new hires                                                                           |        | 2.00     | 5,696.00  | 11,392.00     |
| Kevlar Vest replacement                                                                                                           |        | 1.00     | 7,200.00  | 7,200.00      |
| Non-Recurring Increases for kevlar vests (re-evaluate turnover for FY25)                                                          |        | 1.00     | 7,664.00  | 7,664.00      |
| Non-recurring increase for equipment/uniforms for new hires (anticipate 9 additional hires -- will re-evaluate turnover for FY25) |        | 9.00     | 3,623.11  | 32,607.99     |
| 0012370 001-2370-6308 PRINTING                                                                                                    |        |          |           | 130.00        |
| TOTAL POLICE PATROL                                                                                                               |        |          |           | 2,429,002.79  |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:    |                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------|--------------------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND     |                                                  |        |          |           |               |
| 2380             | POLICE SRO                                       |        |          |           |               |
| 0012380          | 001-2380-6101 SALARIES                           |        |          |           | 237,081.57    |
| 0012380          | 001-2380-6105- SALARY SAVINGS                    |        |          |           | -3,399.37     |
| 0012380          | 001-2380-6139 OVERTIME                           |        |          |           | 10,500.00     |
| 0012380          | 001-2380-6141 FICA EXPENSE                       |        |          |           | 18,939.75     |
| 0012380          | 001-2380-6142 GROUP HEALTH INSURANCE             |        |          |           | 43,105.76     |
| 0012380          | 001-2380-6143 WORKERS' COMPENSATION              |        |          |           | 4,668.96      |
| 0012380          | 001-2380-6145 UNEMPLOYMENT COMPENSATION          |        |          |           | 621.00        |
| 0012380          | 001-2380-6146 RETIREMENT                         |        |          |           | 25,891.13     |
| 0012380          | 001-2380-6147 INCENTIVE PAY                      |        |          |           | 5,100.00      |
| 0012380          | 001-2380-6148 LONGEVITY PAY                      |        |          |           | 2,475.00      |
| 0012380          | 001-2380-6206 TRAINING                           |        |          |           | 7,000.00 *    |
|                  | School Based Law Enforcement Training            |        | 1.00     | 5,130.00  | 5,130.00      |
|                  | National SRO Conference                          |        | 1.00     | 1,870.00  | 1,870.00      |
| 0012380          | 001-2380-6209 DUES & SUBSCRIPTIONS               |        |          |           | 1,800.00 *    |
|                  | National Association of School Resource Officers |        | 6.00     | 300.00    | 1,800.00      |
| TOTAL POLICE SRO |                                                  |        |          |           | 353,783.80    |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

2390

POLICE WARRANT OFFICER

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0012390 001-2390-6101 SALARIES

68,408.87

0012390 001-2390-6105- SALARY SAVINGS

-1,365.22

0012390 001-2390-6139 OVERTIME

1,811.15

0012390 001-2390-6141 FICA EXPENSE

5,371.67

0012390 001-2390-6142 GROUP HEALTH INSURANCE

14,368.59

0012390 001-2390-6143 WORKERS' COMPENSATION

1,287.27

0012390 001-2390-6145 UNEMPLOYMENT COMPENSATION

207.00

0012390 001-2390-6146 RETIREMENT

7,339.56

0012390 001-2390-6240 CELL PHONES

912.00 \*

City Owned Cell Phone for the warrant  
Officer

1.00

912.00

912.00

TOTAL POLICE WARRANT OFFICER

98,340.89

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                                                                                              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND  |                                                                                                                              |        |          |           |               |
| 3210          | PARKS MAINTENANCE                                                                                                            |        |          |           |               |
| 0013210       | 001-3210-6101 SALARIES                                                                                                       |        |          |           | 625,585.07    |
| 0013210       | 001-3210-6102- TEMPORARY HELP                                                                                                |        |          |           | 12,480.00     |
| 0013210       | 001-3210-6105- SALARY SAVINGS                                                                                                |        |          |           | -12,017.79    |
| 0013210       | 001-3210-6139 OVERTIME                                                                                                       |        |          |           | 6,613.75      |
| 0013210       | 001-3210-6141 FICA EXPENSE                                                                                                   |        |          |           | 50,311.59     |
| 0013210       | 001-3210-6142 GROUP HEALTH INSURANCE                                                                                         |        |          |           | 170,588.47    |
| 0013210       | 001-3210-6143 WORKERS' COMPENSATION                                                                                          |        |          |           | 8,399.56      |
| 0013210       | 001-3210-6145 UNEMPLOYMENT COMPENSATION                                                                                      |        |          |           | 2,961.00      |
| 0013210       | 001-3210-6146 RETIREMENT                                                                                                     |        |          |           | 67,686.24     |
| 0013210       | 001-3210-6148 LONGEVITY PAY                                                                                                  |        |          |           | 8,168.75      |
| 0013210       | 001-3210-6152 ACCRUED LEAVE PAY                                                                                              |        |          |           | 4,483.41      |
| 0013210       | 001-3210-6204 TRAVEL                                                                                                         |        |          |           | 3,740.00 *    |
|               | To allow athletic field maintenance staff to attend local North Texas Sport Turf Managers Association training opportunities |        | 5.00     | 30.00     | 150.00        |
|               | Local TRAPS Conference (Park Staff)                                                                                          |        | 2.00     | 75.00     | 150.00        |
|               | Texas Turf Grass Association Conference                                                                                      |        | 2.00     | 245.00    | 490.00        |
|               | Irrigation class & license testing per job description                                                                       |        | 1.00     | 650.00    | 650.00        |
|               | Horticulture Courses                                                                                                         |        | 1.00     | 700.00    | 700.00        |
|               | National Recreation and Park Association Conference                                                                          |        | 1.00     | 800.00    | 800.00        |
|               | Athletic Fields Maintenance Courses                                                                                          |        | 1.00     | 800.00    | 800.00        |
| 0013210       | 001-3210-6206 TRAINING                                                                                                       |        |          |           | 3,300.00 *    |
|               | International Society of Arboriculture                                                                                       |        | 1.00     | 175.00    | 175.00        |
|               | CEU's Parks Supervisor                                                                                                       |        |          |           |               |
|               | Certified Park and Recreation Professional (CPRP) CEU's -Parks & Recreation Director                                         |        | 1.00     | 450.00    | 450.00        |
|               | Texas Department of Agriculture                                                                                              |        |          |           |               |
|               | Non-Comercial Pesticide CEUs.                                                                                                |        | 1.00     | 1,375.00  | 1,375.00      |
|               | Parks Supervisor                                                                                                             |        |          |           |               |
|               | Crew Leader                                                                                                                  |        |          |           |               |
|               | Parks Maintenance Worker I and II                                                                                            |        |          |           |               |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Irrigation CEUs for Irrigator and<br>Licensed Irrigator class and testing<br>for new irrigator.<br>class & test 590Renewal 110CEU's 300                  |        | 1.00     | 1,300.00  | 1,300.00      |
| 0013210                       | 001-3210-6207 PRE-EMPLOYMENT                                                                                                                             |        |          |           | 1,000.00      |
| 0013210                       | 001-3210-6209 DUES & SUBSCRIPTIONS                                                                                                                       |        |          |           | 2,410.00 *    |
|                               | National Recreation and Park<br>Association membership dues for the<br>agency, 4 professional staff personnel<br>and advisory board.                     |        | 1.00     | 860.00    | 860.00        |
|                               | National Arbor Day Foundation agency<br>dues                                                                                                             |        | 2.00     | 25.00     | 50.00         |
|                               | Texas Turf Grass Association Dues                                                                                                                        |        | 2.00     | 80.00     | 160.00        |
|                               | SupervisorMow & Spray Tech                                                                                                                               |        |          |           |               |
|                               | Sports Turf Managers Association Dues                                                                                                                    |        | 2.00     | 95.00     | 190.00        |
|                               | SupervisorMow & Spray Tech                                                                                                                               |        |          |           |               |
|                               | Texas Department of Agriculture                                                                                                                          |        | 6.00     | 100.00    | 600.00        |
|                               | Non-Comercial Pesticide License renewal<br>fees for:                                                                                                     |        |          |           |               |
|                               | Parks Supervisor                                                                                                                                         |        |          |           |               |
|                               | Crew Leader (2)Maintenance (3)                                                                                                                           |        |          |           |               |
|                               | Texas Recreation and Parks Society<br>membership dues for Parks Supervisor<br>and Crew Leader                                                            |        | 2.00     | 100.00    | 200.00        |
|                               | International Society of Arboriculture<br>Membership for Parks & Recreation<br>Director and Supervisor                                                   |        | 2.00     | 175.00    | 350.00        |
| 0013210                       | 001-3210-6226 MISC. CONTRACTUAL SERVICES                                                                                                                 |        |          |           | 115,450.00 *  |
|                               | Mandated backflow testing on all<br>irrigation systems properities include<br>parks, municipal buildings, medians,<br>entry signs, roundabouts.41 total. |        | 41.00    | 50.00     | 2,050.00      |
|                               | Plant replacement of dead trees, shrubs<br>and ground cover for parks, municipal<br>buildings, medians and roundabouts.                                  |        | 1.00     | 500.00    | 500.00        |
|                               | wildlife management of beavers, bees<br>and other nuisance wildlife that are a<br>potential safety threat or may do<br>potential damage to properities.  |        | 1.00     | 500.00    | 500.00        |
|                               | Western Exterminating - Pest control<br>for park offices, Webb House, park<br>maintenace facility, Rock House,<br>Bidault House, and concession stands.  |        | 1.00     | 2,900.00  | 2,900.00      |
|                               | Fire Ant control for 12 parks and<br>properities.                                                                                                        |        | 1.00     | 7,000.00  | 7,000.00      |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                                | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW. |        | 1.00     | 8,500.00  | 8,500.00      |
|                               | Pond maintenance for algae and weeds on 14 ponds located at 5 parks and properties.                                                                                            |        | 1.00     | 10,000.00 | 10,000.00     |
|                               | All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property.                       |        | 1.00     | 24,000.00 | 24,000.00     |
|                               | Additional parks maintenance                                                                                                                                                   |        | 1.00     | 60,000.00 | 60,000.00     |
| 0013210                       | 001-3210-6245 EQUIPMENT RENTAL                                                                                                                                                 |        |          |           | 6,000.00 *    |
|                               | Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.                          |        | 1.00     | 2,000.00  | 2,000.00      |
|                               | Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.                                                                                         |        | 1.00     | 4,000.00  | 4,000.00      |
| 0013210                       | 001-3210-6261 VEHICLE MAINTENANCE                                                                                                                                              |        |          |           | 4,000.00 *    |
|                               | GIS fleet tracking annual fee                                                                                                                                                  |        | 5.00     | 311.40    | 1,557.00      |
|                               | Vehicle maintenance allocation for 7 park maintenance fleet, vehicles unit numbers:502508523525526547585                                                                       |        | 1.00     | 2,443.00  | 2,443.00      |
| 0013210                       | 001-3210-6262 GAS AND OIL                                                                                                                                                      |        |          |           | 20,000.00 *   |
|                               | Fuel and Oil for parks maintenance & athletic field equipment mowers, utility vehicles, tractors, sod cutters, groomers, etc.                                                  |        | 1.00     | 4,000.00  | 4,000.00      |
|                               | FY23 update for gas prices/CPI                                                                                                                                                 |        | 1.00     | 16,000.00 | 16,000.00     |
| 0013210                       | 001-3210-6284 EQUIPMENT MAINTENANCE                                                                                                                                            |        |          |           | 5,000.00 *    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                                                                                                                                                                                    | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| Funding for equipment maintenance for park & athletic designated equipment such as:<br>2006 Club car<br>2004 Z mower<br>2013 Mule<br>2006 Kubota Tractor<br>2014 Toro Workman MDX<br>2010 JD Tractor<br>Toro - Reel Mower<br>JD - Reel Mower<br>Toro - Workman/Spray rig<br>(3) GroomersSod Cutter |        | 1.00     | 5,000.00  | 5,000.00      |
| 0013210 001-3210-6285 BUILDING MAINT & SUPPLIES                                                                                                                                                                                                                                                    |        |          |           | 22,100.00 *   |
| Emergency plumbing services for 13 facilities                                                                                                                                                                                                                                                      |        | 13.00    | 77.00     | 1,001.00      |
| Maintenance and repairs to HVAC units within park system                                                                                                                                                                                                                                           |        | 9.00     | 200.00    | 1,800.00      |
| Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors.                                                                                                                                                                 |        | 9.00     | 300.00    | 2,700.00      |
| Miscellaneous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings                                                                                                                                                                     |        | 1.00     | 699.00    | 699.00        |
| Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.                                                                                                                                                                                                   |        | 1.00     | 1,000.00  | 1,000.00      |
| Annual maintenance supplies, paint, hardware, door closures, etc.                                                                                                                                                                                                                                  |        | 1.00     | 2,000.00  | 2,000.00      |
| Replacement of recepticles, switches, ballasts etc.                                                                                                                                                                                                                                                |        | 1.00     | 1,000.00  | 1,000.00      |
| Miscellaneous contract painting or sealing of wood gables at City Park and Pleasant Run Park.                                                                                                                                                                                                      |        | 1.00     | 3,800.00  | 3,800.00      |
| Cleaning of the Parks Maintenance Building                                                                                                                                                                                                                                                         |        | 1.00     | 8,100.00  | 8,100.00      |
| 0013210 001-3210-6287 PROPERTY MAINTENANCE                                                                                                                                                                                                                                                         |        |          |           | 50,000.00 *   |
| Masonry chalk, athletic field marking chalk.                                                                                                                                                                                                                                                       |        | 1.00     | 1,500.00  | 1,500.00      |
| Musco lighting communication, software support for the athletic field Control Link lighting system.                                                                                                                                                                                                |        | 1.00     | 1,000.00  | 1,000.00      |
| Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park.                                                                                                                                                                                    |        | 1.00     | 500.00    | 500.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND                                                                                                                               | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| Maintenance and emergency repair to pumps and fountains located in city ponds.                                                                              |        | 1.00     | 2,011.00  | 2,011.00      |
| Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.                                            |        | 1.00     | 1,500.00  | 1,500.00      |
| Sand for volleyball courts at City Park and McPherson Park.                                                                                                 |        | 1.00     | 2,500.00  | 2,500.00      |
| Calcine clay, drying agent for baseball and softball fields.                                                                                                |        | 1.00     | 2,500.00  | 2,500.00      |
| Trash liners used at athletic complexes, dugouts and spectator areas.                                                                                       |        | 1.00     | 1,500.00  | 1,500.00      |
| Miscellaneous repairs to parks facilities and amenities as a result of vandalism, use and age.                                                              |        | 1.00     | 1,500.00  | 1,500.00      |
| Miscellaneous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.                               |        | 1.00     | 1,500.00  | 1,500.00      |
| Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.                                         |        | 1.00     | 1,000.00  | 1,000.00      |
| Concrete, stone, and brick repair to flatwork, trails and pavilions.                                                                                        |        | 1.00     | 1,500.00  | 1,500.00      |
| Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.                                    |        | 1.00     | 1,500.00  | 1,500.00      |
| Trash can liners and doggie dump bags for all parks and trails.                                                                                             |        | 1.00     | 2,000.00  | 2,000.00      |
| Infield conditioner for baseball and softball fields at Reagan Park and City Park                                                                           |        | 1.00     | 2,500.00  | 2,500.00      |
| Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility. |        | 1.00     | 5,000.00  | 5,000.00      |
| Electrical repairs to park security lights, tennis lights, parking lot lights, etc.                                                                         |        | 1.00     | 2,989.00  | 2,989.00      |
| Sand, compost, and top dressing materials used for athletic fields maintenance.                                                                             |        | 1.00     | 3,500.00  | 3,500.00      |
| Athletic field marking paint for soccer, baseball and softball.                                                                                             |        | 1.00     | 3,500.00  | 3,500.00      |
| Playground parts and surfacing material.                                                                                                                    |        | 1.00     | 4,000.00  | 4,000.00      |
| Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf.                                                                          |        | 1.00     | 250.00    | 250.00        |
| Lightning detectors, annual maintenance, parts and components.                                                                                              |        | 1.00     | 250.00    | 250.00        |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                                                                                                                                                                                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Shade fabric repair and maintenance picnic, playground, bleachers etc.                                                                                                                                                                                                                                                                                                                            |        | 1.00     | 1,500.00  | 1,500.00      |
|                               | Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.                                                                                                                                                                                                                                                                                 |        | 1.00     | 2,000.00  | 2,000.00      |
|                               | Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.                                                                                                                                                                                                                                                                                    |        | 1.00     | 1,500.00  | 1,500.00      |
|                               | Scoreboards, bulbs and controller repair or replacement.                                                                                                                                                                                                                                                                                                                                          |        | 1.00     | 1,000.00  | 1,000.00      |
| 0013210                       | 001-3210-6301 OFFICE SUPPLIES                                                                                                                                                                                                                                                                                                                                                                     |        |          |           | 250.00 *      |
|                               | Miscellaneous office supplies for park offices and maintenance facility.                                                                                                                                                                                                                                                                                                                          |        | 1.00     | 250.00    | 250.00        |
| 0013210                       | 001-3210-6303 OPERATING SUPPLIES                                                                                                                                                                                                                                                                                                                                                                  |        |          |           | 30,000.00 *   |
|                               | Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.                                                                                                                                                                                                                                                                                                  |        | 1.00     | 2,500.00  | 2,500.00      |
|                               | Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphragms, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary. |        | 1.00     | 7,000.00  | 7,000.00      |
|                               | Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc.                                                                                                                                                                                                                                                                         |        | 1.00     | 20,500.00 | 20,500.00     |
|                               | Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7,400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is \$11.72 per zone.                                                                                                             |        |          |           |               |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013210 001-3210-6304 CHEMICALS                                                                                                                                   |        |          |           | 30,000.00 *   |
| wetting agent for water conservation                                                                                                                              |        | 1.00     | 500.00    | 500.00        |
| chemical for athletic playing fields at City Park and Pleasant Run Complex.                                                                                       |        |          |           |               |
| Chemical application tracker agent, dye and foam for tracking chemical application.                                                                               |        | 1.00     | 800.00    | 800.00        |
| Tree maintenance for fertilizers, fungicides, insecticides, etc. all public areas. Add in organics.                                                               |        | 1.00     | 1,847.00  | 1,847.00      |
| Ant bait to spot treat around playgrounds, volleyball courts, etc.                                                                                                |        | 1.00     | 4,670.00  | 4,670.00      |
| Ant control program for athletic fields at City Park and Pleasant Run Soccer Complex.                                                                             |        |          |           |               |
| Fertilizer for athletic fields at City Park and Pleasant Run Soccer Complex. Organic materials.                                                                   |        | 1.00     | 9,030.00  | 9,030.00      |
| Pesticides / Herbicides / Fertilizers - General use all public areas. Organic products for parks.                                                                 |        | 1.00     | 13,153.00 | 13,153.00     |
| Pesticide / Herbicide for athletic fields at City Park and Pleasant Run Soccer Complex. Added \$1000.00 for herbicide needed to spray out rye grass over seeding. |        |          |           |               |
| 0013210 001-3210-6305 UNIFORMS                                                                                                                                    |        |          |           | 3,630.00 *    |
| Uniform pants for park & athletic staff.                                                                                                                          |        | 13.00    | 60.00     | 780.00        |
| Uniform shirts for park & athletic staff members.                                                                                                                 |        | 13.00    | 80.00     | 1,040.00      |
| Winter coat or bib coveralls for park & athletic maintenance staff members 2 year rotation.                                                                       |        | 13.00    | 80.00     | 1,040.00      |
| City logo caps for park & athletic staff members.                                                                                                                 |        | 25.00    | 10.00     | 250.00        |
| Inclement weather gear for park & athletic maintenance staff members.                                                                                             |        | 13.00    | 40.00     | 520.00        |
| 0013210 001-3210-6309 LANDSCAPE                                                                                                                                   |        |          |           | 32,000.00 *   |
| Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex.  |        | 1.00     | 885.00    | 885.00        |
| wildflower display areas, annual re-seeding of wildflowers at McPherson Park and Nature Center.                                                                   |        | 1.00     | 1,000.00  | 1,000.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Shrubs, groundcover, trees for various park areas.                                                                                                                |        | 1.00     | 5,000.00  | 5,000.00      |
|                               | Overseeding of Pleasant Run Soccer Complex, Plaza, City Hall, Colleyville Center, etc.                                                                            |        | 1.00     | 6,500.00  | 6,500.00      |
|                               | New and redesign landscape projects                                                                                                                               |        | 1.00     | 18,615.00 | 18,615.00     |
| 0013210                       | 001-3210-6313 SMALL TOOLS                                                                                                                                         |        |          |           | 3,000.00 *    |
|                               | Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.                                                                                         |        | 1.00     | 500.00    | 500.00        |
|                               | Hand tools such as screwdrivers, wrenches, hammers, drills, etc.                                                                                                  |        | 1.00     | 500.00    | 500.00        |
|                               | Athletic field tools, shovels, rakes, infield mats, spike drags, chalkers etc.                                                                                    |        | 1.00     | 500.00    | 500.00        |
|                               | Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary. |        | 1.00     | 1,500.00  | 1,500.00      |
| 0013210                       | 001-3210-6314- BUILDING SUPPLIES                                                                                                                                  |        |          |           | 8,000.00 *    |
|                               | Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.                                                           |        | 1.00     | 8,000.00  | 8,000.00      |
| 0013210                       | 001-3210-6326 SAFETY EQUIPMENT/SUPPLIES                                                                                                                           |        |          |           | 4,026.00 *    |
|                               | Leather work boots for park & athletic maintenance staff.                                                                                                         |        | 14.00    | 150.00    | 2,100.00      |
|                               | First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect.                                                              |        | 1.00     | 720.00    | 720.00        |
|                               | Safety gear for maintenance staff to meet OSHA guidelines to include, safety glasses, ear plugs, gloves, traffic vests, etc.                                      |        | 1.00     | 1,206.00  | 1,206.00      |
|                               | Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies.                                                                        |        |          |           |               |
| 0013210                       | 001-3210-6645- OPERATING EQUIPMENT                                                                                                                                |        |          |           | 14,000.00 *   |
|                               | Purchase of a Toro Groomer (Reagan Park)                                                                                                                          |        | 1.00     | 14,000.00 | 14,000.00     |



## NEXT YEAR BUDGET DETAIL REPORT

|                                            |        |          |           |               |
|--------------------------------------------|--------|----------|-----------|---------------|
| PROJECTION: 20241 FY 2024 Operating Budget |        |          |           |               |
| ACCOUNTS FOR:<br>GENERAL FUND              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
| TOTAL PARKS MAINTENANCE                    |        |          |           | 1,303,166.05  |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                                                                                      | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|----------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND  |                                                                                                                      |        |          |           |               |
| 3310          | STREETS MAINTENANCE                                                                                                  |        |          |           |               |
| 0013310       | 001-3310-6101 SALARIES                                                                                               |        |          |           | 336,562.55    |
| 0013310       | 001-3310-6105- SALARY SAVINGS                                                                                        |        |          |           | -7,252.01     |
| 0013310       | 001-3310-6135 STANDBY PAY                                                                                            |        |          |           | 3,876.68      |
| 0013310       | 001-3310-6139 OVERTIME                                                                                               |        |          |           | 15,124.12     |
| 0013310       | 001-3310-6141 FICA EXPENSE                                                                                           |        |          |           | 27,739.09     |
| 0013310       | 001-3310-6142 GROUP HEALTH INSURANCE                                                                                 |        |          |           | 91,240.53     |
| 0013310       | 001-3310-6143 WORKERS' COMPENSATION                                                                                  |        |          |           | 8,553.62      |
| 0013310       | 001-3310-6145 UNEMPLOYMENT COMPENSATION                                                                              |        |          |           | 1,314.45      |
| 0013310       | 001-3310-6146 RETIREMENT                                                                                             |        |          |           | 37,917.49     |
| 0013310       | 001-3310-6148 LONGEVITY PAY                                                                                          |        |          |           | 2,525.25      |
| 0013310       | 001-3310-6152 ACCRUED LEAVE PAY                                                                                      |        |          |           | 4,425.73      |
| 0013310       | 001-3310-6206 TRAINING                                                                                               |        |          |           | 10,293.00 *   |
|               | Work Zone Safety                                                                                                     |        | 6.00     | 200.00    | 1,200.00      |
|               | CFM Streets Manager                                                                                                  |        | 1.00     | 200.00    | 200.00        |
|               | Pavement Markings (Sign Technician)                                                                                  |        | 1.00     | 240.00    | 240.00        |
|               | Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)                                  |        | 1.00     | 385.00    | 385.00        |
|               | Teex Training (2 Equipment Operators; 6 Field Technicians)                                                           |        | 8.00     | 385.00    | 3,080.00      |
|               | Public Works Road-E-O 38% of \$2,600 cost                                                                            |        | 1.00     | 988.00    | 988.00        |
|               | CDL Training                                                                                                         |        | 2.00     | 2,100.00  | 4,200.00      |
| 0013310       | 001-3310-6207 PRE-EMPLOYMENT Screenings                                                                              |        | 1.00     | 554.00    | 554.00 *      |
| 0013310       | 001-3310-6209 DUES & SUBSCRIPTIONS                                                                                   |        |          |           | 586.00 *      |
|               | CDL Renewal (Equipment Operator X 3)                                                                                 |        | 3.00     | 61.00     | 183.00        |
|               | Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator) |        | 2.00     | 100.00    | 200.00        |
|               | American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)                     |        | 1.00     | 203.00    | 203.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                               | VENDOR | QUANTITY | UNIT COST  | 2024 Proposed |
|-------------------------------|-----------------------------------------------------------------------------------------------|--------|----------|------------|---------------|
| 0013310                       | 001-3310-6226 MISC. CONTRACTUAL SERVICES                                                      |        |          |            | 21,180.00 *   |
|                               | Networkfleet GPS Monitoring                                                                   |        | 1.00     | 2,180.00   | 2,180.00      |
|                               | Vueworks Subscription                                                                         |        | 1.00     | 4,000.00   | 4,000.00      |
|                               | City Property Mowing                                                                          |        | 1.00     | 15,000.00  | 15,000.00     |
| 0013310                       | 001-3310-6242 STREET LIGHTING                                                                 |        |          |            | 255,000.00 *  |
|                               | Streetlighting Costs                                                                          |        | 1.00     | 255,000.00 | 255,000.00    |
| 0013310                       | 001-3310-6245 EQUIPMENT RENTAL                                                                |        |          |            | 5,000.00 *    |
|                               | Rental of specialized equipment such as mini-excavators, motor graders, etc.                  |        | 1.00     | 5,000.00   | 5,000.00      |
| 0013310                       | 001-3310-6261 VEHICLE MAINTENANCE                                                             |        |          |            | 7,050.00 *    |
|                               | Vehicles 600E, 601E, 603E, 665, 676, 698                                                      |        | 1.00     | 7,050.00   | 7,050.00      |
| 0013310                       | 001-3310-6262 GAS AND OIL                                                                     |        |          |            | 35,000.00     |
| 0013310                       | 001-3310-6284 EQUIPMENT MAINTENANCE                                                           |        |          |            | 13,890.00 *   |
|                               | Equipment 600, 601, 602, 606, 613, 616, 617, 661, 667, 672, 674, 683, 684, 685, 690, 691, 696 |        | 1.00     | 13,890.00  | 13,890.00     |
| 0013310                       | 001-3310-6285 BUILDING MAINT & SUPPLIES                                                       |        |          |            | 5,315.00 *    |
|                               | Service Center floor mats contract (28% of \$1,351)                                           |        | 1.00     | 380.00     | 380.00        |
|                               | Misc. repairs to Service Center (28% of \$6,000)                                              |        | 1.00     | 1,680.00   | 1,680.00      |
|                               | Service Center custodial contract (28% of \$11,629)                                           |        | 1.00     | 3,255.00   | 3,255.00      |
| 0013310                       | 001-3310-6301 OFFICE SUPPLIES                                                                 |        |          |            | 500.00        |
| 0013310                       | 001-3310-6305 UNIFORMS                                                                        |        |          |            | 4,920.00 *    |
|                               | Uniform Rental and Miscellaneous Clothing Supply (5 Street Crew Personnel)                    |        | 1.00     | 4,920.00   | 4,920.00      |
| 0013310                       | 001-3310-6308 PRINTING                                                                        |        |          |            | 58.00         |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013310 001-3310-6313 SMALL TOOLS                            |        |          |           | 1,700.00      |
| 0013310 001-3310-6314- BUILDING SUPPLIES                     |        |          |           | 10,555.00 *   |
| Paper Supplies for Service Center                            |        | 1.00     | 555.00    | 555.00        |
| Street Light Supplies                                        |        | 1.00     | 10,000.00 | 10,000.00     |
| 0013310 001-3310-6317 TRAFFIC CONTROL SIGNS/SIGNALS          |        |          |           | 81,500.00 *   |
| ILA Grapevine Signal Maintenance                             |        | 1.00     | 7,000.00  | 7,000.00      |
| Traffic Control Sign Replacement Program                     |        | 1.00     | 28,500.00 | 28,500.00     |
| Signal Maint (2 Traffic Signals and 21 School Zone Flashers) |        | 1.00     | 46,000.00 | 46,000.00     |
| 0013310 001-3310-6319 STREET RESURFACING                     |        |          |           | 50,000.00 *   |
| Miscellaneous Asphalt Repairs                                |        | 1.00     | 50,000.00 | 50,000.00     |
| 0013310 001-3310-6324- INFRASTRUCTURE REPAIR & MAINT         |        |          |           | 85,450.00 *   |
| Street Maintenance Supplies                                  |        | 1.00     | 85,450.00 | 85,450.00     |
| 0013310 001-3310-6326 SAFETY EQUIPMENT/SUPPLIES              |        |          |           | 2,825.00      |
| TOTAL STREETS MAINTENANCE                                    |        |          |           | 1,113,403.50  |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                     | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|-----------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 3410                          | RECREATION                                                                                          |        |          |           |               |
| 0013410                       | 001-3410-6101 SALARIES                                                                              |        |          |           | 304,603.77    |
| 0013410                       | 001-3410-6102 TEMPORARY HELP                                                                        |        |          |           | 25,500.00     |
| 0013410                       | 001-3410-6105- SALARY SAVINGS                                                                       |        |          |           | -5,740.96     |
| 0013410                       | 001-3410-6141 FICA EXPENSE                                                                          |        |          |           | 25,968.15     |
| 0013410                       | 001-3410-6142 GROUP HEALTH INSURANCE                                                                |        |          |           | 42,524.58     |
| 0013410                       | 001-3410-6143 WORKERS' COMPENSATION                                                                 |        |          |           | 454.03        |
| 0013410                       | 001-3410-6145 UNEMPLOYMENT COMPENSATION                                                             |        |          |           | 1,098.00      |
| 0013410                       | 001-3410-6146 RETIREMENT                                                                            |        |          |           | 30,580.42     |
| 0013410                       | 001-3410-6148 LONGEVITY PAY                                                                         |        |          |           | 1,815.00      |
| 0013410                       | 001-3410-6152- ACCRUED LEAVE PAY                                                                    |        |          |           | 7,059.07      |
| 0013410                       | 001-3410-6204 TRAVEL                                                                                |        |          |           | 4,250.00 *    |
|                               | Texas Recreation and Park Society (TRAPS) North Region Conference Parks & Recreation Director       |        | 1.00     | 75.00     | 75.00         |
|                               | Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist             |        | 1.00     | 75.00     | 75.00         |
|                               | Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Recreation Specialist       |        | 1.00     | 300.00    | 300.00        |
|                               | Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Parks & Recreation Director |        | 1.00     | 300.00    | 300.00        |
|                               | National Recreation & Park Association (NRPA) Conference Nashville, TN                              |        | 1.00     | 2,765.00  | 2,765.00      |
|                               | Parks & Recreation Director Reduced by \$200 for FY23                                               |        |          |           |               |
|                               | Blanker increase in TRAPS conference registration                                                   |        | 1.00     | 735.00    | 735.00        |
| 0013410                       | 001-3410-6207 PRE-EMPLOYMENT                                                                        |        |          |           | 2,000.00 *    |
|                               | Background Checks - Instructors, Volleyball Coaches, Gym Monitors, etc.                             |        | 1.00     | 1,000.00  | 1,000.00      |
|                               | Temporary increase (re-evaluate for FY25)                                                           |        | 1.00     | 1,000.00  | 1,000.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                                                                                                                                               | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013410                       | 001-3410-6209 DUES & SUBSCRIPTIONS                                                                                                                                                                                                                                            |        |          |           | 804.00 *      |
|                               | United States Tennis Association (USTA) Membership - Parks & Recreation Director                                                                                                                                                                                              |        | 1.00     | 35.00     | 35.00         |
|                               | Sam's Membership - Parks & Recreation Director                                                                                                                                                                                                                                |        | 1.00     | 45.00     | 45.00         |
|                               | Costco Membership - Parks & Recreation Director                                                                                                                                                                                                                               |        | 1.00     | 55.00     | 55.00         |
|                               | Texas Recreation and Park Society (TRAPS) Membership - Parks & Recreation Director                                                                                                                                                                                            |        | 1.00     | 85.00     | 85.00         |
|                               | Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist                                                                                                                                                                                                  |        | 1.00     | 85.00     | 85.00         |
|                               | National Recreation and Park Association (NRPA) Membership - Recreation Specialist                                                                                                                                                                                            |        | 1.00     | 99.00     | 99.00         |
|                               | Texas Amateur Athletic Federation (TAAF) Membership - Parks & Recreation Director                                                                                                                                                                                             |        | 1.00     | 200.00    | 200.00        |
|                               | National Recreation and Park Association (NRPA) Membership - Parks & Recreation Director                                                                                                                                                                                      |        | 1.00     | 200.00    | 200.00        |
| 0013410                       | 001-3410-6226 MISC. CONTRACTUAL SERVICES                                                                                                                                                                                                                                      |        |          |           | 4,400.00 *    |
|                               | Texas Junior Anglers - Fishing event for youth (fish stocking program) Increase by \$200 for FY23                                                                                                                                                                             |        | 1.00     | 4,400.00  | 4,400.00      |
| 0013410                       | 001-3410-6236 ADVERTISING                                                                                                                                                                                                                                                     |        |          |           | 3,000.00 *    |
|                               | Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs                                                                                                                                                                                       |        | 1.00     | 300.00    | 300.00        |
|                               | Advertising Brochures (3) - Fall, Winter/Spring and Summer brochures                                                                                                                                                                                                          |        | 1.00     | 300.00    | 300.00        |
|                               | Brochures - Creative layout, design and production of Recreation brochure three times annually (Winter/Spring, Summer, and Fall Brochures) Increased by \$2,000 for FY23, as the contractor's fee has gone up to \$65/hr, averages 10 hrs per brochure (3 brochures per year) |        | 1.00     | 2,400.00  | 2,400.00      |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                                                                           | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|--|
| 0013410 001-3410-6246 OFFICE EQUIP & MAINTENANCE                                                                                                                                          |        |          |           | 250.00 *      |  |
| Laminator Maintenance Fee                                                                                                                                                                 |        | 1.00     | 250.00    | 250.00        |  |
| 0013410 001-3410-6257 RECREATION PROGRAM INSTRUCTORS                                                                                                                                      |        |          |           | 98,545.00 *   |  |
| Adult Enrichment Classes - Instructor Payments                                                                                                                                            |        | 1.00     | 3,500.00  | 3,500.00      |  |
| Youth Development Classes - Instructor Payments                                                                                                                                           |        | 1.00     | 10,045.00 | 10,045.00     |  |
| Tennis Program - Instructor Payments                                                                                                                                                      |        | 1.00     | 15,000.00 | 15,000.00     |  |
| Youth Athletic Programs - Instructor Payment, Volleyball Game Officials and Gym Monitors.Reduced by \$1,000 for FY23                                                                      |        | 1.00     | 69,000.00 | 69,000.00     |  |
| Increased summer programming for new Rec Center                                                                                                                                           |        | 1.00     | 1,000.00  | 1,000.00      |  |
| 0013410 001-3410-6301 OFFICE SUPPLIES                                                                                                                                                     |        |          |           | 300.00 *      |  |
| Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary. |        | 1.00     | 300.00    | 300.00        |  |
| 0013410 001-3410-6302 POSTAGE                                                                                                                                                             |        |          |           | 6,000.00 *    |  |
| Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer)                                                                   |        | 1.00     | 6,000.00  | 6,000.00      |  |
| 0013410 001-3410-6303 OPERATING SUPPLIES                                                                                                                                                  |        |          |           | 400.00 *      |  |
| Batteries                                                                                                                                                                                 |        | 1.00     | 100.00    | 100.00        |  |
| Card Stock, Specialty Paper & Foam Board - Advertising                                                                                                                                    |        | 1.00     | 100.00    | 100.00        |  |
| Copy and Fax Paper                                                                                                                                                                        |        | 1.00     | 200.00    | 200.00        |  |
| 0013410 001-3410-6305 UNIFORMS                                                                                                                                                            |        |          |           | 2,000.00 *    |  |
| Staff Shirts - Uniform shirts (especially for special events and volleyball)                                                                                                              |        | 2.00     | 1,000.00  | 2,000.00      |  |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                                                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013410 001-3410-6307 RECREATION PROGRAM SUPPLIES                                                                                                                                                |        |          |           | 40,000.00 *   |
| Tennis Program Supplies - Tennis ball, tennis ball hoppers                                                                                                                                       |        | 1.00     | 200.00    | 200.00        |
| Recreation Programs / Activities - Class materials and supplies                                                                                                                                  |        | 1.00     | 200.00    | 200.00        |
| Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos (pencils, pens, bags, water bottles, etc.)                                  |        | 1.00     | 1,300.00  | 1,300.00      |
| Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies                                                                                                     |        | 1.00     | 6,500.00  | 6,500.00      |
| Bunny Brunch - Catered Brunch & Lunch, Plastic Eggs, Supplies, Prizes, Entertainment, Petting Zoo, and Decorations                                                                               |        | 1.00     | 8,510.00  | 8,510.00      |
| Volleyball League Supplies - Uniforms and Trophies (Fall, Spring, & Summer). New Sand volleyball Leagues (Fall & Spring); \$10k increase in prices for volleyball shirts and event prices (FY23) |        | 1.00     | 16,290.00 | 16,290.00     |
| Expand bunny brunch to include additional event                                                                                                                                                  |        | 1.00     | 7,000.00  | 7,000.00      |
| 0013410 001-3410-6308 PRINTING                                                                                                                                                                   |        |          |           | 25,000.00 *   |
| Miscellaneous Printing (business cards, etc.)                                                                                                                                                    |        | 1.00     | 200.00    | 200.00        |
| Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)                                                                                                    |        | 1.00     | 15,800.00 | 15,800.00     |
| General Increase in vendor costs                                                                                                                                                                 |        | 1.00     | 9,000.00  | 9,000.00      |
| 0013410 001-3410-6328 RECREATION EQUIPMENT                                                                                                                                                       |        |          |           | 1,000.00 *    |
| Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans                                                                                                                          |        | 1.00     | 200.00    | 200.00        |
| Miscellaneous Recreation Equipment - Miscellaneous Balls, Storage Bins, Tools, Cones, Game Equipment, etc.                                                                                       |        | 1.00     | 500.00    | 500.00        |
| Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc.Reduced by \$1,000 for FY23                                                                                  |        | 1.00     | 300.00    | 300.00        |

## NEXT YEAR BUDGET DETAIL REPORT

|                                            |        |          |           |               |
|--------------------------------------------|--------|----------|-----------|---------------|
| PROJECTION: 20241 FY 2024 Operating Budget |        |          |           |               |
| ACCOUNTS FOR:<br>GENERAL FUND              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
| TOTAL RECREATION                           |        |          |           | 621,811.06    |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

GENERAL FUND

3420 REC SENIOR CENTER

|         |                                                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|-------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013420 | 001-3420-6204 TRAVEL                                                                                              |        |          |           | 575.00 *      |
|         | Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist                           |        | 1.00     | 75.00     | 75.00         |
|         | Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Recreation Specialist                     |        | 1.00     | 500.00    | 500.00        |
| 0013420 | 001-3420-6207 PRE-EMPLOYMENT                                                                                      |        |          |           | 100.00 *      |
|         | Annual Background Checks - Instructors                                                                            |        | 1.00     | 100.00    | 100.00        |
| 0013420 | 001-3420-6209 DUES & SUBSCRIPTIONS                                                                                |        |          |           | 216.00 *      |
|         | AARP - Annual membership dues                                                                                     |        | 1.00     | 16.00     | 16.00         |
|         | Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist                                      |        | 2.00     | 100.00    | 200.00        |
| 0013420 | 001-3420-6245 EQUIPMENT RENTAL                                                                                    |        |          |           | 450.00 *      |
|         | Senior Health Fair - Table Rental                                                                                 |        | 1.00     | 450.00    | 450.00        |
| 0013420 | 001-3420-6257 RECREATION PROGRAM INSTRUCTORS                                                                      |        |          |           | 17,000.00 *   |
|         | Senior Recreation Classes - Instructor Payments; anticipate increases in classes and programs in the new facility |        | 1.00     | 17,000.00 | 17,000.00     |
| 0013420 | 001-3420-6261 VEHICLE MAINTENANCE                                                                                 |        |          |           | 100.00 *      |
|         | Vehicle #507 - 2019 Ford (14 Passenger Shuttle)                                                                   |        | 1.00     | 100.00    | 100.00        |
| 0013420 | 001-3420-6262 GAS AND OIL                                                                                         |        |          |           | 600.00 *      |
|         | Gas - Vehicle #507 (14 Passenger Shuttle - 2019 Ford)                                                             |        | 1.00     | 600.00    | 600.00        |
| 0013420 | 001-3420-6284- EQUIPMENT MAINTENANCE                                                                              |        |          |           | 300.00 *      |
|         | Senior Center - Fitness Equipment Maintenance & Repairs                                                           |        | 1.00     | 300.00    | 300.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013420 001-3420-6302 POSTAGE                                                                                                                                            |        |          |           | 200.00 *      |
| Active Adult Brochure - Mailed three times annually (Fall, Winter/Spring and Summer)                                                                                     |        | 1.00     | 200.00    | 200.00        |
| 0013420 001-3420-6303 OPERATING SUPPLIES                                                                                                                                 |        |          |           | 1,000.00 *    |
| Senior Center First Aid Supplies - Ice packs, gloves, bandages, etc.                                                                                                     |        | 1.00     | 100.00    | 100.00        |
| Brochure Supplies - brochure paper, labels, seals, etc.                                                                                                                  |        | 1.00     | 200.00    | 200.00        |
| ID Printer - Supplies (Ribbon, Cards, etc.)                                                                                                                              |        | 1.00     | 263.00    | 263.00        |
| Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweetners, cups                                                                 |        | 1.00     | 437.00    | 437.00        |
| 0013420 001-3420-6305 UNIFORMS                                                                                                                                           |        |          |           | 180.00 *      |
| Staff Shirts                                                                                                                                                             |        | 3.00     | 60.00     | 180.00        |
| 0013420 001-3420-6307 RECREATION PROGRAM SUPPLIES                                                                                                                        |        |          |           | 7,150.00 *    |
| Senior Center Facility Supplies - game supplies, television trays, utility cart, etc.                                                                                    |        | 1.00     | 150.00    | 150.00        |
| Egg-in-a-Bag Supplies (3rd Wednesday of the Month Event) - Eggs, juice, biscuits, misc. supplies                                                                         |        | 1.00     | 250.00    | 250.00        |
| Senior Center Tuesday Night Dinner Supplies - Paper products, beverages, utensils, cups                                                                                  |        | 1.00     | 900.00    | 900.00        |
| Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies                                                                      |        | 1.00     | 1,100.00  | 1,100.00      |
| Senior Center Special Events (Senior Health Fair, Miscellaneous Social Events, & Social Dances) - entertainment, snacks, game prizes, decorations & misc. event supplies |        | 1.00     | 1,250.00  | 1,250.00      |
| Added events and swag for grand opening (FY23)                                                                                                                           |        | 1.00     | 3,500.00  | 3,500.00      |
| 0013420 001-3420-6308 PRINTING                                                                                                                                           |        |          |           | 100.00 *      |
| Senior Events - promotional fliers, postcards, etc.                                                                                                                      |        | 1.00     | 100.00    | 100.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                                            | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013420 001-3420-6314- BUILDING SUPPLIES                                                                                                                   |        |          |           | 200.00 *      |
| Miscellaneous Building Supplies - Paper towels, disinfectant wipes, light bulbs, cleaning supplies, and other supplies needed for basic building operation |        | 1.00     | 200.00    | 200.00        |
| <br>0013420 001-3420-6328 RECREATION EQUIPMENT                                                                                                             |        |          |           |               |
| Senior Center Fitness Equipment - Replace worn / damaged items                                                                                             |        | 1.00     | 100.00    | 200.00 *      |
| Senior Center Miscellaneous Equipment - Replace worn / damaged items                                                                                       |        | 1.00     | 100.00    | 100.00        |

TOTAL REC SENIOR CENTER

28,371.00



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

GENERAL FUND

3610 COMMUNICATIONS

|                      |                                                                                                                                                                         | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013610              | 001-3610-6204 TRAVEL                                                                                                                                                    |        |          |           | 3,600.00 *    |
|                      | Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media |        | 2.00     | 1,800.00  | 3,600.00      |
| 0013610              | 001-3610-6209 DUES & SUBSCRIPTIONS                                                                                                                                      |        |          |           | 1,140.00 *    |
|                      | Annual subscription to AP Stylebook                                                                                                                                     |        | 1.00     | 26.00     | 26.00         |
|                      | Annual dues - TAMIO                                                                                                                                                     |        | 1.00     | 85.00     | 85.00         |
|                      | Annual dues - International Association of Business Communicators                                                                                                       |        | 1.00     | 304.00    | 304.00        |
|                      | Annual Dues for Government Social Media Communicators                                                                                                                   |        | 1.00     | 350.00    | 350.00        |
|                      | City-County Communications and Marketing Association (3CMA) Annual Dues                                                                                                 |        | 1.00     | 375.00    | 375.00        |
| 0013610              | 001-3610-6226 MISC. CONTRACTUAL SERVICES                                                                                                                                |        |          |           | 181,740.00 *  |
|                      | Photography/video services                                                                                                                                              |        | 12.00    | 3,750.00  | 45,000.00     |
|                      | Annual renewal and hosting fees for website + programming changes                                                                                                       |        | 1.00     | 14,240.00 | 14,240.00     |
|                      | Dallas Morning News annual subscription                                                                                                                                 |        | 1.00     | 155.00    | 155.00        |
|                      | Fort Worth Star Telegram annual subscription                                                                                                                            |        | 1.00     | 130.00    | 130.00        |
|                      | Zoom subscription                                                                                                                                                       |        | 1.00     | 2,250.00  | 2,250.00      |
|                      | SurveyMonkey subscription                                                                                                                                               |        | 1.00     | 400.00    | 400.00        |
|                      | Archive Social subscription                                                                                                                                             |        | 1.00     | 4,790.00  | 4,790.00      |
|                      | Mobile Texts                                                                                                                                                            |        | 1.00     | 1,428.00  | 1,428.00      |
|                      | Issuu subscription                                                                                                                                                      |        | 1.00     | 420.00    | 420.00        |
|                      | Facebook Boosts                                                                                                                                                         |        | 1.00     | 1,427.00  | 1,427.00      |
|                      | Other marketing                                                                                                                                                         |        | 1.00     | 1,500.00  | 1,500.00      |
|                      | City Fair                                                                                                                                                               |        | 1.00     | 30,000.00 | 30,000.00     |
|                      | AV Crew for videos and events                                                                                                                                           |        | 1.00     | 80,000.00 | 80,000.00     |
| 0013610              | 001-3610-6301 OFFICE SUPPLIES                                                                                                                                           |        |          |           | 165.00 *      |
|                      | General office supplies                                                                                                                                                 |        | 1.00     | 165.00    | 165.00        |
| TOTAL COMMUNICATIONS |                                                                                                                                                                         |        |          |           | 186,645.00    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

3710 COLLEYVILLE CENTER

|         |                                         | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|-----------------------------------------|--------|----------|-----------|---------------|
| 0013710 | 001-3710-6101 SALARIES                  |        |          |           | 205,328.62    |
| 0013710 | 001-3710-6102 TEMPORARY HELP            |        |          |           | 26,115.00     |
| 0013710 | 001-3710-6105- SALARY SAVINGS           |        |          |           | -4,742.12     |
| 0013710 | 001-3710-6139 OVERTIME                  |        |          |           | 3,096.25      |
| 0013710 | 001-3710-6141 FICA EXPENSE              |        |          |           | 18,254.90     |
| 0013710 | 001-3710-6142 GROUP HEALTH INSURANCE    |        |          |           | 45,979.48     |
| 0013710 | 001-3710-6143 WORKERS' COMPENSATION     |        |          |           | 4,852.20      |
| 0013710 | 001-3710-6145 UNEMPLOYMENT COMPENSATION |        |          |           | 828.00        |
| 0013710 | 001-3710-6146 RETIREMENT                |        |          |           | 22,170.07     |
| 0013710 | 001-3710-6148 LONGEVITY PAY             |        |          |           | 1,278.00      |
| 0013710 | 001-3710-6204 TRAVEL                    |        |          |           | 700.00 *      |
|         | 10 Chamber Luncheons, TXAVM luncheons   |        | 14.00    | 50.00     | 700.00        |
|         | for Center Manager and Event Specialist |        |          |           |               |
|         | Marketing and Branding                  |        |          |           |               |
| 0013710 | 001-3710-6206- TRAINING                 |        |          |           | 2,500.00 *    |
|         | Staff training Texas Association of     |        | 1.00     | 500.00    | 500.00        |
|         | Venue Managers                          |        |          |           |               |
|         | Employee Development                    |        | 1.00     | 2,000.00  | 2,000.00      |
| 0013710 | 001-3710-6209 DUES & SUBSCRIPTIONS      |        |          |           | 3,575.00 *    |
|         | Texas Association of Venues,            |        | 5.00     | 500.00    | 2,500.00      |
|         | Texas Venue Associations, small venues  |        |          |           |               |
|         | 2 memberships                           |        |          |           |               |
|         | Membership-Center Manager               |        | 1.00     | 475.00    | 475.00        |
|         | International Association of Assembly   |        |          |           |               |
|         | Managers                                |        |          |           |               |
|         | National Membership Group               |        |          |           |               |
|         | Texas Association of Venues             |        | 2.00     | 300.00    | 600.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                                                              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013710 001-3710-6213- TUITION REIMBURSEMENT                                                                                                                                 |        |          |           | 5,000.00 *    |
| Kristi Isbell tuition reimbursement                                                                                                                                          |        | 1.00     | 5,000.00  | 5,000.00      |
| 0013710 001-3710-6226 MISC. CONTRACTUAL SERVICES                                                                                                                             |        |          |           | 15,727.00 *   |
| Air conditioning servicing, insect control, grease trap, aire master, weekend cleaning services.                                                                             |        | 12.00    | 477.25    | 5,727.00      |
| Anticipate a 15% vendor increase plus weekend event maintenance (FY23)                                                                                                       |        | 1.00     | 10,000.00 | 10,000.00     |
| 0013710 001-3710-6245 EQUIPMENT RENTAL                                                                                                                                       |        |          |           | 500.00 *      |
|                                                                                                                                                                              |        | 1.00     | 500.00    | 500.00        |
| 0013710 001-3710-6284- EQUIPMENT MAINTENANCE                                                                                                                                 |        |          |           | 2,500.00      |
| 0013710 001-3710-6285 BUILDING MAINT & SUPPLIES                                                                                                                              |        |          |           | 27,079.00 *   |
| Monitronix- Security System Monthly monitoring; assumes 15% increase for FY23                                                                                                |        | 12.00    | 35.65     | 427.80        |
| BWS-Fire Alarm Monitoring                                                                                                                                                    |        | 4.00     | 155.25    | 621.00        |
| 5% rate increase 2019; assumes 15% increase for FY23                                                                                                                         |        | 4.00     | 161.00    | 644.00        |
| BWS-quarterly building sprinkler system and vent hood check; assumes 15% increase for FY23                                                                                   |        | 12.00    | 172.50    | 2,070.00      |
| Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building; assumes 15% increase for FY23 |        | 4.00     | 460.00    | 1,840.00      |
| Quarterly service filter changing system check, filter cleaning and maintenance on 6 AC units; assumes 15% increase for FY23                                                 |        | 24.00    | 555.45    | 13,330.80     |
| Friday and wednesday janitorial service; assumes 15% increase for FY23                                                                                                       |        | 4.00     | 805.00    | 3,220.00      |
| Quarterly window washing inside and out of 4 large Paladium and all other other small windows in Center; assumes 15% increase for FY23                                       |        | 1.00     | 1,147.65  | 1,147.65      |
| Annual door maintenance                                                                                                                                                      |        | 1.00     | 2,052.75  | 2,052.75      |
| 5% increase; assumes 15% increase for FY23                                                                                                                                   |        |          |           |               |
| Hufcor                                                                                                                                                                       |        |          |           |               |
| Annual Partition Maintenance of room dividers in large hall and small conference room                                                                                        |        |          |           |               |
| 5% increase budgeted for 2019; assumes 15% increase for FY23                                                                                                                 |        |          |           |               |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                                                        | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical systems and equipment; assumes 15% increase for FY23 |        | 1.00     | 1,725.00  | 1,725.00      |
| 0013710                       | 001-3710-6287 PROPERTY MAINTENANCE                                                                                                                     |        |          |           | 2,875.00 *    |
|                               | Monthly spraying of facility interior and exterior (Western Exterminators)                                                                             |        | 12.00    | 80.50     | 966.00        |
|                               | Quarterly Grease Trap Cleaning                                                                                                                         |        | 4.00     | 189.75    | 759.00        |
|                               | Exterior paint and facade touch ups                                                                                                                    |        | 1.00     | 1,150.00  | 1,150.00      |
| 0013710                       | 001-3710-6301 OFFICE SUPPLIES                                                                                                                          |        |          |           | 1,250.00      |
| 0013710                       | 001-3710-6302 POSTAGE                                                                                                                                  |        |          |           | 100.00        |
| 0013710                       | 001-3710-6303 OPERATING SUPPLIES                                                                                                                       |        |          |           | 11,845.00 *   |
|                               | Flowers for lobby and restroom; assumes 15% vendor increase for FY23                                                                                   |        | 12.00    | 40.25     | 483.00        |
|                               | 6303-Operating Supplies                                                                                                                                |        | 4.00     | 115.00    | 460.00        |
|                               | copier paper, first aid supplies, duct tape, kitchen utensils as needed; assumes 15% vendor increase for FY23                                          |        |          |           |               |
|                               | Catering Supplies and Foods- offset by revenue charged to clients. Anticipate 3% increase in use/expense; assumes 15% vendor increase for FY23         |        | 12.00    | 448.50    | 5,382.00      |
|                               | Linen Service- \$2.00 cost per linen/clients charged \$5.00 per linen or linen provided free with standard business booking Monday-Friday              |        | 12.00    | 460.00    | 5,520.00      |
|                               | 5% increase FY19 @ \$12.50 \$50/month; assumes 15% vendor increase for FY23                                                                            |        |          |           |               |
| 0013710                       | 001-3710-6305 UNIFORMS                                                                                                                                 |        |          |           | 1,000.00 *    |
|                               | 4 Employees: Annual update of City and Center branded shirts for events, work slacks for maintenance crew                                              |        | 1.00     | 1,000.00  | 1,000.00      |
| 0013710                       | 001-3710-6308 PRINTING                                                                                                                                 |        |          |           | 800.00 *      |
|                               | Letterhead, business cards, fliers for conventions, customer satisfaction surveys, rate cards, etc.; assumes 15% vendor increase for FY23              |        | 1.00     | 800.00    | 800.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

|                                                                                      | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0013710 001-3710-6309 LANDSCAPE                                                      |        |          |           | 5,750.00      |
| 0013710 001-3710-6314- BUILDING SUPPLIES                                             |        |          |           |               |
| Batteries for microphones; assumed 15% vendor increase for FY23                      |        | 11.00    | 23.00     | 10,856.00 *   |
| Floor Care Products including stripper and wax; assumed 15% vendor increase for FY23 |        | 10.00    | 230.00    | 253.00        |
| Cleaning Supplies & Paper Products; assumed 15% vendor increase for FY23             |        | 12.00    | 586.50    | 2,300.00      |
| Flourescent light bulb replacement; assumed 15% vendor increase for FY23             |        | 1.00     | 1,265.00  | 7,038.00      |
|                                                                                      |        |          |           | 1,265.00      |

TOTAL COLLEYVILLE CENTER

415,217.40

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|------------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND  |                                          |        |          |           |               |
| 3910          | HUMAN RESOURCES                          |        |          |           |               |
| 0013910       | 001-3910-6101 SALARIES                   |        |          |           | 212,931.21    |
| 0013910       | 001-3910-6102- TEMPORARY HELP            |        |          |           | 12,480.00     |
| 0013910       | 001-3910-6105- SALARY SAVINGS            |        |          |           | -4,298.77     |
| 0013910       | 001-3910-6141 FICA EXPENSE               |        |          |           | 17,414.51     |
| 0013910       | 001-3910-6142 GROUP HEALTH INSURANCE     |        |          |           | 28,737.18     |
| 0013910       | 001-3910-6143 WORKERS' COMPENSATION      |        |          |           | 330.21        |
| 0013910       | 001-3910-6145 UNEMPLOYMENT COMPENSATION  |        |          |           | 414.00        |
| 0013910       | 001-3910-6146 RETIREMENT                 |        |          |           | 22,477.40     |
| 0013910       | 001-3910-6148 LONGEVITY PAY              |        |          |           | 1,972.50      |
| 0013910       | 001-3910-6206 TRAINING                   |        |          |           | 6,350.00 *    |
|               | HR Southwest Seminar - HR Director       |        | 1.00     | 1,000.00  | 1,000.00      |
|               | Records Management Training from the     |        | 1.00     | 1,000.00  | 1,000.00      |
|               | Texas State Library and Archives         |        |          |           |               |
|               | Commission                               |        |          |           |               |
|               | Tyler Technologies Conference for 1 HR   |        | 1.00     | 3,000.00  | 3,000.00      |
|               | staff member                             |        |          |           |               |
|               | Women in Govt - HR Analyst               |        | 1.00     | 100.00    | 100.00        |
|               | Fort Worth Human Resources Management    |        | 1.00     | 250.00    | 250.00        |
|               | Association (FWHRMA) Employment Law      |        |          |           |               |
|               | Seminar - HR Director                    |        |          |           |               |
|               | Texas Municipal Human Resources          |        | 1.00     | 1,000.00  | 1,000.00      |
|               | Association (TMHRA) Annual Conference -  |        |          |           |               |
|               | HR Dir & HR Analyst                      |        |          |           |               |
| 0013910       | 001-3910-6207 PRE-EMPLOYMENT             |        |          |           | 75.00 *       |
|               | Pre-employment screenings                |        | 1.00     | 75.00     | 75.00         |
| 0013910       | 001-3910-6208 ORGANIZATIONAL DEVELOPMENT |        |          |           | 35,895.00 *   |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                           | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| General Fund: \$35,895 (86%)                                                                                                              |        | 1.00     | 31,595.00 | 35,895.00     |
| Utility Fund: \$5,843 (14%)                                                                                                               |        |          |           |               |
| TOTAL: \$41,738.00                                                                                                                        |        |          |           |               |
| Administrative Asst Luncheon \$1,000                                                                                                      |        |          |           |               |
| Assistant's Roundtable (\$100x2) \$200                                                                                                    |        |          |           |               |
| Benefit Bid Ad \$75                                                                                                                       |        |          |           |               |
| Chili Cookoff \$800                                                                                                                       |        |          |           |               |
| EAP \$8,808                                                                                                                               |        |          |           |               |
| Employee Picnic \$1,800                                                                                                                   |        |          |           |               |
| Employee Recognition Future Programming \$3,000                                                                                           |        |          |           |               |
| Field Appreciation Day \$1,000                                                                                                            |        |          |           |               |
| Flu Shots (\$25 x 65) \$1,625                                                                                                             |        |          |           |               |
| HR Specialist Business Mgmt Daily \$200                                                                                                   |        |          |           |               |
| In-Service Day \$10,000                                                                                                                   |        |          |           |               |
| Leadership Team Retreat \$1,000                                                                                                           |        |          |           |               |
| NCTCOG Training Account \$1,000                                                                                                           |        |          |           |               |
| Onboarding Box Lunches \$500                                                                                                              |        |          |           |               |
| Recognition Certificate Booklets \$100                                                                                                    |        |          |           |               |
| 0013910 001-3910-6209 DUES & SUBSCRIPTIONS                                                                                                |        |          |           | 930.00 *      |
| Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst                                                 |        | 2.00     | 75.00     | 150.00        |
| Dallas Human Resources Association - HR Director                                                                                          |        | 1.00     | 150.00    | 150.00        |
| Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst                                                        |        | 2.00     | 250.00    | 500.00        |
|                                                                                                                                           |        | 1.00     | 75.00     | 130.00        |
| 0013910 001-3910-6226 MISC. CONTRACTUAL SERVICES                                                                                          |        |          |           | 46,708.00 *   |
| ERS Annual Fee (Texas Social Security Program)                                                                                            |        | 1.00     | 35.00     | 35.00         |
| Texas Municipal Human Resources Association (MHRA) Luncheon                                                                               |        | 1.00     | 221.00    | 221.00        |
| Subscription to Strategic Government Resources (SGR) job board website for advertising open positions. Increase of 10% from previous year |        | 1.00     | 362.00    | 400.00        |
| Labor Law Poster Compliance                                                                                                               |        | 1.00     | 650.00    | 650.00        |
| Classification and Compensation Study                                                                                                     |        | 1.00     | 5,000.00  | 5,000.00      |
| Annual Updates to Pay Plan                                                                                                                |        |          |           |               |
| Target Solution Training Software annual license (increase of 2% for software and increase in number of user accounts)                    |        | 1.00     | 14,795.00 | 15,402.00     |
| City-wide health screening                                                                                                                |        | 1.00     | 25,000.00 | 25,000.00     |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------------------|--------|----------|-----------|---------------|
| 0013910 001-3910-6301 OFFICE SUPPLIES    |        | 1.00     | 1,050.00  | 1,050.00 *    |
|                                          |        |          |           | 1,050.00      |
| 0013910 001-3910-6302 POSTAGE            |        | 1.00     | 120.00    | 120.00 *      |
|                                          |        |          |           | 120.00        |
| 0013910 001-3910-6303 OPERATING SUPPLIES |        |          |           | 1,686.00 *    |
| HR fax machine replacement cartridge     |        | 1.00     | 51.00     | 51.00         |
| Misc                                     |        | 1.00     | 1,635.00  | 1,635.00      |
| 0013910 001-3910-6305- UNIFORMS          |        |          |           | 835.00 *      |
| Uniforms                                 |        | 1.00     | 835.00    | 835.00        |
| 0013910 001-3910-6308 PRINTING           |        |          |           | 70.00 *       |
| Printing; Business Cards                 |        | 1.00     | 70.00     | 70.00         |

TOTAL HUMAN RESOURCES

386,177.24

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                         | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|-----------------------------------------|--------|----------|-----------|---------------|
| GENERAL       | FUND                                    |        |          |           |               |
| 4110          | MUNICIPAL COURT                         |        |          |           |               |
| 0014110       | 001-4110-6101 SALARIES                  |        |          |           | 337,502.61    |
| 0014110       | 001-4110-6102 TEMPORARY HELP            |        |          |           | 2,000.00      |
| 0014110       | 001-4110-6105- SALARY SAVINGS           |        |          |           | -6,623.40     |
| 0014110       | 001-4110-6141 FICA EXPENSE              |        |          |           | 25,860.06     |
| 0014110       | 001-4110-6142 GROUP HEALTH INSURANCE    |        |          |           | 86,211.53     |
| 0014110       | 001-4110-6143 WORKERS' COMPENSATION     |        |          |           | 954.90        |
| 0014110       | 001-4110-6145 UNEMPLOYMENT COMPENSATION |        |          |           | 1,242.00      |
| 0014110       | 001-4110-6146 RETIREMENT                |        |          |           | 35,332.54     |
| 0014110       | 001-4110-6148 LONGEVITY PAY             |        |          |           | 525.00        |
| 0014110       | 001-4110-6204- TRAVEL                   |        |          |           | 2,000.00 *    |
|               | TYLER TECHNOLOGIES CONFERENCE           | 1.00   |          | 2,000.00  | 2,000.00      |
| 0014110       | 001-4110-6206 TRAINING                  |        |          |           | 2,390.00 *    |
|               | 4 REGISTRATIONS FOR TMCEC SEMINARS      | 6.00   |          | 50.00     | 300.00        |
|               | TX MUNICIPAL COURT EDUCATION CENTER     | 4.00   |          | 150.00    | 600.00        |
|               | (TMCEC) - CONTINUING EDUCATION FOR 3    |        |          |           |               |
|               | REQUIRED                                |        |          |           |               |
|               | CLERKS LEGISLATIVE UPDATE SEMINAR -     | 2.00   |          | 125.00    | 250.00        |
|               | DALLAS COURT ADMINISTRATOR AND          |        |          |           |               |
|               | CERTIFICATION TRAINING                  |        |          |           |               |
|               | LOCAL TRAINING FOR CERTIFIED CLERK      | 1.00   |          | 100.00    | 100.00        |
|               | TMCEC TRAINING FOR COURT ADMINISTRATOR  | 2.00   |          | 300.00    | 600.00        |
|               | AND JUVENILE CASE MANAGER - AUSTIN -    |        |          |           |               |
|               | STATE MANDATORY                         |        |          |           |               |
|               | 1 CLERK ATTEND THE NEW 32 HOUR TRAINING | 1.00   |          | 540.00    | 540.00        |
|               | IN AUSTIN - REGISTRATION \$200, MILEAGE |        |          |           |               |
|               | \$225                                   |        |          |           |               |
| 0014110       | 001-4110-6209 DUES & SUBSCRIPTIONS      |        |          |           | 735.00 *      |
|               | LEXIS NEXIS RISK SOLUTIONS - traffic    | 1.00   |          | 50.00     | 50.00         |
|               | law books                               |        |          |           |               |
|               | NORTH TEXAS COURT CLERKS ASSOCIATION -  | 5.00   |          | 55.00     | 275.00        |
|               | 5 employees                             |        |          |           |               |
|               | GOULDS LAW MANUAL UPDATE FOR JUDGE AND  | 1.00   |          | 80.00     | 80.00         |
|               | COURT STAFF                             |        |          |           |               |
|               | TMCEC Dues                              | 6.00   |          | 55.00     | 330.00        |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

|                                                                        | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0014110 001-4110-6218- MUNICIPAL JUDGE                                 |        |          |           | 148,500.00    |
| 0014110 001-4110-6226 MISC. CONTRACTUAL SERVICES                       |        |          |           | 10,025.00 *   |
| SAFESITE - document storage                                            |        | 1.00     | 1,250.00  | 1,250.00      |
| HIRED HANDS - translation services                                     |        | 1.00     | 2,127.00  | 2,127.00      |
| (foreign languages and sign language)                                  |        |          |           |               |
| Court legal fees                                                       |        | 1.00     | 3,000.00  | 3,000.00      |
| Tyler Tech Case Resolution Bundle                                      |        | 1.00     | 3,648.00  | 3,648.00      |
| 0014110 001-4110-6301 OFFICE SUPPLIES                                  |        |          |           | 1,000.00 *    |
| DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT                          |        | 1.00     | 100.00    | 100.00        |
| STAPLES - 2 types of envelopes for court notification mailings         |        | 1.00     | 100.00    | 100.00        |
| misc. office supplies                                                  |        | 1.00     | 800.00    | 800.00        |
| 0014110 001-4110-6303 OPERATING SUPPLIES                               |        |          |           | 7,668.00 *    |
| OFFICE DEPOT - receipt printer ribbons                                 |        | 1.00     | 300.00    | 300.00        |
| COLLEYVILLE - paper warrant issue                                      |        | 1.00     | 325.00    | 325.00        |
| KELLER - paper warrant issue                                           |        | 1.00     | 325.00    | 325.00        |
| SAFE SITE - document storage                                           |        | 1.00     | 500.00    | 500.00        |
| STAPLES - envelopes for mailing (2 types)                              |        | 1.00     | 518.00    | 518.00        |
| STAPLES - mailing labels                                               |        | 1.00     | 600.00    | 600.00        |
| OFFICE DEPOT - thermal paper for payment receipts                      |        | 1.00     | 800.00    | 800.00        |
| CPI ONE POINT - copy paper                                             |        | 1.00     | 1,200.00  | 1,200.00      |
| OFFICE DEPOT - ticket writer paper for PD                              |        | 1.00     | 1,500.00  | 1,500.00      |
| CPI ONE POINT - paper for letters, dockets, & complaints               |        | 1.00     | 1,600.00  | 1,600.00      |
| 0014110 001-4110-6308 PRINTING                                         |        |          |           | 1,250.00 *    |
| STEVE STRANGE - printing of letterhead / envelopes                     |        | 1.00     | 250.00    | 250.00        |
| KIT JONES INC - hard copy citations, warrant cards, and blue envelopes |        | 1.00     | 1,000.00  | 1,000.00      |

TOTAL MUNICIPAL COURT

656,573.24

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

## 5110 FLEET SERVICES

|         |                                                                                                 | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|-------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0015110 | 001-5110-6101 SALARIES                                                                          |        |          |           | 109,441.28    |
| 0015110 | 001-5110-6105- SALARY SAVINGS                                                                   |        |          |           | -2,280.56     |
| 0015110 | 001-5110-6139 OVERTIME                                                                          |        |          |           | 1,602.56      |
| 0015110 | 001-5110-6141 FICA EXPENSE                                                                      |        |          |           | 8,722.01      |
| 0015110 | 001-5110-6142 GROUP HEALTH INSURANCE                                                            |        |          |           | 28,737.18     |
| 0015110 | 001-5110-6143 WORKERS' COMPENSATION                                                             |        |          |           | 1,686.38      |
| 0015110 | 001-5110-6145 UNEMPLOYMENT COMPENSATION                                                         |        |          |           | 414.00        |
| 0015110 | 001-5110-6146 RETIREMENT                                                                        |        |          |           | 11,925.10     |
| 0015110 | 001-5110-6148 LONGEVITY PAY                                                                     |        |          |           | 1,972.50      |
| 0015110 | 001-5110-6150 TOOL ALLOWANCE                                                                    |        |          |           | 960.00        |
| 0015110 | 001-5110-6206 TRAINING                                                                          |        |          |           | 1,350.00 *    |
|         | Mechanical and Diagnostic and Repair Training (2 Mechanics x 3 courses x \$94.95/course)        |        | 6.00     | 95.00     | 570.00        |
|         | Automotive Service Excellence (ASE) Certification Testing-Self-Study Program (2 Mechanics)      |        | 2.00     | 140.00    | 280.00        |
|         | Automotive Service Excellence (ASE) Master Certification Testing-Online Program (Fleet Manager) |        | 1.00     | 500.00    | 500.00        |
| 0015110 | 001-5110-6207 PRE-EMPLOYMENT                                                                    |        |          |           | 100.00        |
| 0015110 | 001-5110-6209 DUES & SUBSCRIPTIONS                                                              |        |          |           | 2,301.00 *    |
|         | CDL Renewal                                                                                     |        | 1.00     | 60.00     | 60.00         |
|         | American Public Works Association (APWA) (Fleet Manager)                                        |        | 1.00     | 203.00    | 203.00        |
|         | National Association of Fleet Administrators (NAFA) Assoc. (Fleet Manager)                      |        | 1.00     | 310.00    | 310.00        |
|         | Chilton's On-Line Repair Manuals Annual Subscription Cost                                       |        | 1.00     | 1,728.00  | 1,728.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------------------------------------------|--------|----------|-----------|---------------|
| 0015110 001-5110-6226- MISC. CONTRACTUAL SERVICES |        |          |           | 2,568.00 *    |
| Encore scan tool software (for tires)             |        | 1.00     | 700.00    | 700.00        |
| Networkfleet GPS Monitoring                       |        | 1.00     | 1,868.00  | 1,868.00      |
| 0015110 001-5110-6228 PROFESSIONAL MAINTENANCE    |        |          |           | 675.00 *      |
| Service Parts Cleaner                             |        | 5.00     | 135.00    | 675.00        |
| 0015110 001-5110-6261 VEHICLE MAINTENANCE         |        |          |           | 5,000.00 *    |
| Vehicles 300E, 301E, 302E, 507, 707               |        | 1.00     | 5,000.00  | 5,000.00      |
| 0015110 001-5110-6262 GAS AND OIL                 |        |          |           | 9,500.00 *    |
| Motor Pool Gas and Oil                            |        | 1.00     | 3,675.00  | 3,675.00      |
| All City Vehicles Bulk Oil                        |        | 1.00     | 5,025.00  | 5,025.00      |
| FY23 update                                       |        | 1.00     | 800.00    | 800.00        |
| 0015110 001-5110-6284 EQUIPMENT MAINTENANCE       |        |          |           | 2,500.00 *    |
| Equipment 303 and 334                             |        | 1.00     | 700.00    | 700.00        |
| Back-up generator maintenance                     |        | 1.00     | 1,800.00  | 1,800.00      |
| 0015110 001-5110-6305 UNIFORMS                    |        |          |           | 1,640.00 *    |
| Uniform Rental and Miscellaneous                  |        | 1.00     | 1,640.00  | 1,640.00      |
| Clothing Supply (2 Fleet Personnel)               |        |          |           |               |
| 0015110 001-5110-6313 SMALL TOOLS                 |        |          |           | 1,150.00      |
| 0015110 001-5110-6318 SHOP SUPPLIES               |        |          |           | 1,435.00 *    |
| Various Shop Supplies                             |        | 1.00     | 1,435.00  | 1,435.00      |
| 0015110 001-5110-6326 SAFETY EQUIPMENT/SUPPLIES   |        |          |           | 900.00        |
| TOTAL FLEET SERVICES                              |        |          |           | 192,299.45    |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|----------------------------------------------------------|--------|----------|-----------|---------------|
| GENERAL FUND  |                                                          |        |          |           |               |
| 5710          | FACILITY SERVICES                                        |        |          |           |               |
| 0015710       | 001-5710-6101 SALARIES                                   |        |          |           | 148,591.63    |
| 0015710       | 001-5710-6105- SALARY SAVINGS                            |        |          |           | -3,979.12     |
| 0015710       | 001-5710-6139 OVERTIME                                   |        |          |           | 4,477.00      |
| 0015710       | 001-5710-6141 FICA EXPENSE                               |        |          |           | 15,219.77     |
| 0015710       | 001-5710-6142 GROUP HEALTH INSURANCE                     |        |          |           | 28,737.18     |
| 0015710       | 001-5710-6143 WORKERS' COMPENSATION                      |        |          |           | 3,885.65      |
| 0015710       | 001-5710-6145 UNEMPLOYMENT COMPENSATION                  |        |          |           | 414.00        |
| 0015710       | 001-5710-6146 RETIREMENT                                 |        |          |           | 20,806.02     |
| 0015710       | 001-5710-6148 LONGEVITY PAY                              |        |          |           | 1,867.50      |
| 0015710       | 001-5710-6152 ACCRUED LEAVE PAY                          |        |          |           | 5,723.63      |
| 0015710       | 001-5710-6204- TRAVEL                                    |        |          |           |               |
|               | Building Maintenance Seminars TBD                        |        | 2.00     | 500.00    | 1,000.00 *    |
|               | (Facilities Manager and Building Maintenance Technician) |        |          |           | 1,000.00      |
| 0015710       | 001-5710-6206- TRAINING                                  |        |          |           |               |
|               | HVAC Continuing Education (Facility Manager)             |        | 1.00     | 300.00    | 1,800.00 *    |
|               | Safety Training                                          |        | 1.00     | 500.00    | 500.00        |
|               | Vocational Training (Building Tech)                      |        | 1.00     | 1,000.00  | 1,000.00      |
| 0015710       | 001-5710-6209- DUES & SUBSCRIPTIONS                      |        |          |           |               |
|               | HVAC License (Facility Manager)                          |        | 1.00     | 100.00    | 100.00 *      |
| 0015710       | 001-5710-6226 MISC. CONTRACTUAL SERVICES                 |        |          |           |               |
|               | Networkfleet GPS Monitoring                              |        | 1.00     | 312.00    | 16,632.00 *   |
|               | Fountain Maintenance Agreement                           |        | 1.00     | 16,320.00 | 312.00        |
|               |                                                          |        |          |           | 16,320.00     |
| 0015710       | 001-5710-6261 VEHICLE MAINTENANCE                        |        |          |           |               |
|               | Vehicle 702E                                             |        | 1.00     | 2,000.00  | 2,000.00 *    |
|               |                                                          |        |          |           | 2,000.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                                                                                                                                    | VENDOR | QUANTITY | UNIT COST  | 2024 Proposed |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|------------|---------------|
| 0015710 001-5710-6262 GAS AND OIL                                                                                                                                                                  |        |          |            | 2,300.00      |
| 0015710 001-5710-6285 BUILDING MAINT & SUPPLIES                                                                                                                                                    |        |          |            | 387,126.00 *  |
| City Hall/Library/Justice Center:                                                                                                                                                                  |        | 1.00     | 5,980.00   | 5,980.00      |
| Security Systems Maintenance and Supply                                                                                                                                                            |        |          |            |               |
| Fire Stations 1, 2 and 3: HVAC                                                                                                                                                                     |        | 1.00     | 6,300.00   | 6,300.00      |
| Maintenance: Repairs, Service, Replacement                                                                                                                                                         |        |          |            |               |
| City Hall/Library: Elevator Inspections and Maintenance Agreement                                                                                                                                  |        | 1.00     | 10,000.00  | 10,000.00     |
| Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)                                                                                                                                 |        | 1.00     | 16,921.00  | 16,921.00     |
| Fire Stations 1, 2 and 3:                                                                                                                                                                          |        | 1.00     | 30,000.00  | 30,000.00     |
| Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)                                                                  |        |          |            |               |
| City Hall/Library/Justice Center: Miscellaneous Maintenance (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous) |        | 1.00     | 38,170.00  | 38,170.00     |
| City Hall/Library/Justice Center: HVAC Maintenance & Repair                                                                                                                                        |        | 1.00     | 55,716.00  | 55,716.00     |
| City Hall/Library/Justice Center: Cleaning and Janitorial                                                                                                                                          |        | 1.00     | 116,829.00 | 116,829.00    |
| Public Works Service Center: Pest Control                                                                                                                                                          |        | 1.00     | 260.00     | 260.00        |
| Misc Contracts: Light Bulb Disposal Contract                                                                                                                                                       |        | 1.00     | 500.00     | 500.00        |
| Senior Center: Pest Control                                                                                                                                                                        |        | 1.00     | 570.00     | 570.00        |
| Senior Center: Fire Alarm Inspections and Monitoring                                                                                                                                               |        | 1.00     | 750.00     | 750.00        |
| Fire Stations 1, 2, 3, and original FS: Pest Control                                                                                                                                               |        | 1.00     | 1,500.00   | 1,500.00      |
| Library: Partition Door Service Plan                                                                                                                                                               |        | 1.00     | 1,000.00   | 1,000.00      |
| Senior Center: Door Service Plan                                                                                                                                                                   |        | 1.00     | 1,000.00   | 1,000.00      |
| City Hall/Library/Justice Center: Backflow Testing                                                                                                                                                 |        | 1.00     | 2,700.00   | 2,700.00      |
| Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)                                                                                                    |        | 1.00     | 1,250.00   | 1,250.00      |
| City Hall & Library: Automatic Door Maintenance                                                                                                                                                    |        | 1.00     | 5,200.00   | 5,200.00      |
| Misc Contracts: Panic Button Monitoring                                                                                                                                                            |        | 1.00     | 3,000.00   | 3,000.00      |
| Bidault and Webb House: Miscellaneous Maintenance                                                                                                                                                  |        | 1.00     | 2,500.00   | 2,500.00      |
| Justice Center: Gate Maintenance Contract                                                                                                                                                          |        | 1.00     | 2,550.00   | 2,550.00      |
| Senior Center: HVAC Maintenance and Repair                                                                                                                                                         |        | 1.00     | 2,790.00   | 2,790.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                    | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring                    |        | 1.00     | 7,000.00  | 7,000.00      |
|                               | City Hall/Library/Justice Center: Pest Control                                     |        | 1.00     | 6,000.00  | 6,000.00      |
|                               | Fire Administration: Cleaning and Janitorial                                       |        | 1.00     | 3,950.00  | 3,950.00      |
|                               | City Hall/Library: Boiler Inspection and Maintenance                               |        | 1.00     | 4,200.00  | 4,200.00      |
|                               | City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring            |        | 1.00     | 6,700.00  | 6,700.00      |
|                               | City Hall/Library/Justice Center: Floor Mats Contract                              |        | 1.00     | 4,810.00  | 4,810.00      |
|                               | City Hall/Library/Justice Center: window Cleaning                                  |        | 1.00     | 4,945.00  | 4,945.00      |
|                               | Plaza Stone Cleaning and Sealing                                                   |        | 1.00     | 9,500.00  | 9,500.00      |
|                               | Window Washing (service center)                                                    |        | 1.00     | 1,200.00  | 1,200.00      |
|                               | Rec center backflow testing                                                        |        | 1.00     | 1,300.00  | 1,300.00      |
|                               | Rec Center fire alarm inspections and monitoring                                   |        | 1.00     | 5,320.00  | 5,320.00      |
|                               | Rec Center HVAC maintenance/repair                                                 |        | 1.00     | 3,000.00  | 3,000.00      |
|                               | Rec Center: cleaning and janitorial                                                |        | 1.00     | 17,500.00 | 17,500.00     |
|                               | Misc maintenance at Rec Center                                                     |        | 1.00     | 2,000.00  | 2,000.00      |
|                               | Panic button monitoring                                                            |        | 1.00     | 3,000.00  | 3,000.00      |
|                               | Rec Center pest control                                                            |        | 1.00     | 1,215.00  | 1,215.00      |
| 0015710                       | 001-5710-6303 OPERATING SUPPLIES                                                   |        |          |           | 250.00 *      |
|                               | Tapes, Access Cards, etc.                                                          |        | 1.00     | 250.00    | 250.00        |
| 0015710                       | 001-5710-6305 UNIFORMS                                                             |        |          |           | 500.00 *      |
|                               | Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager) |        | 1.00     | 500.00    | 500.00        |
| 0015710                       | 001-5710-6313 SMALL TOOLS                                                          |        |          |           | 850.00        |
| 0015710                       | 001-5710-6314- BUILDING SUPPLIES                                                   |        |          |           | 15,000.00 *   |
|                               | Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)                                 |        | 1.00     | 5,000.00  | 5,000.00      |
|                               | Lighting Supplies (City Hall/Library/Justice Center)                               |        | 1.00     | 10,000.00 | 10,000.00     |



## NEXT YEAR BUDGET DETAIL REPORT

|                                            |               |                           |           |               |
|--------------------------------------------|---------------|---------------------------|-----------|---------------|
| PROJECTION: 20241 FY 2024 Operating Budget |               |                           |           |               |
| ACCOUNTS FOR:                              |               |                           |           |               |
| GENERAL FUND                               |               |                           |           |               |
| 0015710                                    | 001-5710-6326 | SAFETY EQUIPMENT/SUPPLIES | VENDOR    | QUANTITY      |
|                                            |               |                           | UNIT COST | 2024 Proposed |
|                                            |               |                           |           | 450.00        |
| TOTAL FACILITY SERVICES                    |               |                           |           | 653,751.26    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

## 5910 INFORMATION SERVICES

|         |                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|------------------------------------------|--------|----------|-----------|---------------|
| 0015910 | 001-5910-6101 SALARIES                   |        |          |           | 263,251.57    |
| 0015910 | 001-5910-6105- SALARY SAVINGS            |        |          |           | -5,991.10     |
| 0015910 | 001-5910-6139 OVERTIME                   |        |          |           | 733.62        |
| 0015910 | 001-5910-6141 FICA EXPENSE               |        |          |           | 22,930.92     |
| 0015910 | 001-5910-6142 GROUP HEALTH INSURANCE     |        |          |           | 28,737.18     |
| 0015910 | 001-5910-6143 WORKERS' COMPENSATION      |        |          |           | 434.54        |
| 0015910 | 001-5910-6145 UNEMPLOYMENT COMPENSATION  |        |          |           | 1,242.00      |
| 0015910 | 001-5910-6146 RETIREMENT                 |        |          |           | 20,178.28     |
| 0015910 | 001-5910-6148 LONGEVITY PAY              |        |          |           | 135.00        |
| 0015910 | 001-5910-6204 TRAVEL                     |        |          |           | 3,720.00 *    |
|         | Texas Association of Governmental        |        | 2.00     | 580.00    | 1,160.00      |
|         | Information Managers (TAGITM) Hotel      |        |          |           |               |
|         | Mileage Re-imbursement for travel and    |        | 2.00     | 650.00    | 1,300.00      |
|         | exp.                                     |        |          |           |               |
|         | Per Diem for Training & Conference       |        | 2.00     | 630.00    | 1,260.00      |
| 0015910 | 001-5910-6206 TRAINING                   |        |          |           | 22,835.00 *   |
|         | Installation, Storage, and Compute with  |        | 1.00     | 3,095.00  | 3,095.00      |
|         | windows Server 2019 (M20740)             |        |          |           |               |
|         | Administering windows Server 2019        |        | 1.00     | 3,095.00  | 3,095.00      |
|         | (M20411).                                |        |          |           |               |
|         | CB Nuggets-Online Training for DTS staff |        | 1.00     | 3,825.00  | 3,825.00      |
|         | ISM Mgr. CISCO ICND1 v3.0 -              |        | 1.00     | 3,595.00  | 3,595.00      |
|         | Interconnecting Cisco Networking Devices |        |          |           |               |
|         | ISM Manager-- ICND2 v3.0 -               |        | 1.00     | 3,595.00  | 3,595.00      |
|         | Interconnecting Cisco Networking         |        |          |           |               |
|         | Devices, Part 2                          |        |          |           |               |
|         | City Staff- Individual Security          |        | 1.00     | 5,630.00  | 5,630.00      |
|         | Training KNOWB-4                         |        |          |           |               |
| 0015910 | 001-5910-6209 DUES & SUBSCRIPTIONS       |        |          |           | 1,325.00 *    |
|         | TX Assoc. of Govt. Info. Tech Mgrs.      |        | 2.00     | 140.00    | 280.00        |
|         | (TAGITM)                                 |        |          |           |               |
|         | Texas Association of State systems for   |        | 1.00     | 450.00    | 450.00        |
|         | Computing and Communications             |        |          |           |               |
|         | TAGITM Conference Fee                    |        | 1.00     | 595.00    | 595.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------|--------|----------|-----------|---------------|
| 0015910 001-5910-6225 COMPUTER SERVICES          |        |          |           | 147,522.66 *  |
| Police CID aircard                               |        | 25.00    | 588.00    | 14,700.00     |
| added 2 SRU, 6 LPR cards for HWY 26,             |        |          |           |               |
| 11 New Cards for LPR 2022                        |        |          |           |               |
| PD-Code Enforcement Aircard                      |        | 1.00     | 588.00    | 1,176.00      |
| Assistant Chief Aircard                          |        |          |           |               |
| Parks Maintenance- Time Warner Cable             |        | 1.00     | 1,002.00  | 1,188.00      |
| Fees\$82.99 Monthly                              |        |          |           |               |
| @ TV's were added in 2021 \$9.00X2               |        |          |           |               |
| Internet redundancy on-going cost                |        | 1.00     | 2,400.00  | 2,400.00      |
| Fire-Operations                                  |        | 1.00     | 550.00    | 550.00        |
| Fire Check software maintenance                  |        |          |           |               |
| FireCheckoff.com                                 |        |          |           |               |
| Changed to PSTRAX Software                       |        |          |           |               |
| Building inspection 4 Aircards (\$49.00          |        | 4.00     | 588.00    | 2,352.00      |
| monthly)                                         |        |          |           |               |
| Fire-EMS Aircard                                 |        | 1.00     | 588.00    | 588.00        |
| Fire-Operations                                  |        | 14.00    | 588.00    | 8,232.00      |
| Verizon Aircards 14 vehicles total               |        |          |           |               |
| (added 2 in 2022)                                |        |          |           |               |
| Fire-PreventionVerizon Aircard                   |        | 1.00     | 588.00    | 588.00        |
| Aircards for laptops in                          |        | 29.00    | 588.00    | 17,052.00     |
| patrol/unmarked cars                             |        |          |           |               |
| PSTRAX                                           |        | 1.00     | 5,927.26  | 5,927.26      |
| 2 TV's added @ \$9 each month                    |        | 1.00     | 216.00    | 216.00        |
| Pediatric Emergency Standards Inc.               |        | 1.00     | 2,350.00  | 2,350.00      |
| (Fire Software)                                  |        |          |           |               |
| City hall datacenter warranty                    |        | 1.00     | 11,000.00 | 11,000.00     |
| Adobe creative cloud licensing migration         |        | 1.00     | 12,000.00 | 12,000.00     |
| Annual cost for Cisco device licensing           |        | 1.00     | 20,000.00 | 20,000.00     |
| refresh                                          |        |          |           |               |
| Mobile device management (\$1.50 per             |        | 1.00     | 1,500.00  | 1,500.00      |
| device)                                          |        |          |           |               |
| windows Server 2022 licensing                    |        | 1.00     | 8,000.00  | 8,000.00      |
| Lumos network monitoring and mapping             |        | 1.00     | 4,491.40  | 4,491.40      |
| Thinkguard Cisco Amp Software                    |        | 1.00     | 33,212.00 | 33,212.00     |
| 0015910 001-5910-6226 MISC. CONTRACTUAL SERVICES |        |          |           | 318,584.11 *  |
| Fire-Active 911                                  |        | 70.00    | 12.50     | 875.00        |
| American Answering Services (City ISM            |        | 12.00    | 170.00    | 2,040.00      |
| 24/7 on-call answering service)                  |        |          |           |               |
| Haligan - Daily Apparatus Maintenance            |        | 1.00     | 550.00    | 1,400.00      |
| Fleet- Vehicle Maintenance DB software           |        | 1.00     | 1,629.00  | 1,629.00      |
| Annual Maintenance                               |        |          |           |               |
| Went to an online product (Lic.)                 |        |          |           |               |
| Swagit online Webcast annual agreement           |        | 1.00     | 17,000.00 | 17,000.00     |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| Laserfiche: Enterprise Rio Lic. - 50 concurrent users                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        | 1.00     | 23,929.80 | 23,929.80     |
| DocumentImagingSystemincludes:<br>LaserficheRIOSystem<br>LFRioNamedFullUserqty52<br>LFRioRecordsManagementUsersqty52<br>LFRioScanConnectqty1<br>LFRioPilotPublicPortallicenseqty1<br>GeoDocsqty1<br>DocuNavNavigatorqty1DocuNavAutoFileqty1<br>Microsoft-- Server<br>Lic/Office/Exchange/Sharepoint<br>2022- 4 X MS Server 2016 DC- \$6228.00<br>Finance-Munis ERP annual Maintenance<br>Contract; update of \$2,214 for FY23<br>Engineering- AutoCad Maintenance<br>HOSTMONITOR Service- network monitoring<br>software<br>Tyler Unlimited Client Access<br>Maintenance<br>Netbrain Annual Maintenance- network<br>monitoring<br>CRW-GIS TRAK Annual Maintenance<br>Gov Connection (CALL ON COLLEYVILLE)<br>Customer Response Module (CRM) Hosting<br>Digital cloud fax model<br>Barracuda email Archiver<br>VMWARE View Desktop Annual Contract<br>Barracuda Spam Filter<br>Ocularis camera maintenance starting<br>after original 3yr contract over.<br>Barracuda OFF-site Backup system<br>upgraded size of platform in 2021<br>FIRE-Emergency Reporting Software<br>MaintenanceReporting Systems INC.<br>Added Service<br>Finance -Tyler Overflow<br>Blade chassis support<br>SERVICE IT direct<br>Landguard annual cost- network<br>vulnerability assessment tool<br>NeoGov maintenance contract (applicant<br>tracking software)<br>Agenda management Software (CIVIC PLUS)<br>VMWARE Support Contract<br>Munis Disaster Recovery; added \$3,595<br>for FY23<br>Digitizing documents to laserfiche<br>annual funding<br>Munis Operating System and Database<br>Administration (OSDBA) Support and DR<br>site; added \$2,260 for FY23 |        | 1.00     | 24,912.00 | 24,912.00     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 29,687.00 | 29,687.00     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 2.00     | 1,234.00  | 2,468.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 1,299.00  | 1,299.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 1,785.00  | 1,785.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 1,960.00  | 2,038.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 2,500.00  | 2,500.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 3,272.00  | 3,272.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 3,100.00  | 3,100.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 3,900.00  | 3,900.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 4,200.00  | 4,200.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 4,945.20  | 4,945.20      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 4,850.00  | 5,300.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 6,394.00  | 6,394.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 5,308.00  | 5,308.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 5,379.00  | 5,379.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 6,110.00  | 6,110.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 6,600.00  | 6,600.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 6,800.00  | 6,800.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 9,168.39  | 9,168.39      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 8,554.00  | 8,554.00      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 15,601.00 | 15,601.00     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 12,000.00 | 12,000.00     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        | 1.00     | 16,321.00 | 16,321.00     |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
|                               | Crew Sense (Fire Scheduling)                                                                                      |        | 1.00     | 4,556.00  | 4,556.00      |
|                               | Veam Backup & Replication Enterprise - license+Production Supp                                                    |        | 1.00     | 7,032.72  | 7,032.72      |
|                               | WEBEX annual \$2000.00monthly is \$400.                                                                           |        | 1.00     | 6,800.00  | 6,800.00      |
|                               | New City Secretary software FY23                                                                                  |        | 1.00     | 6,500.00  | 6,500.00      |
|                               | EnerGov Software Maintenance, new FY23                                                                            |        | 1.00     | 54,860.00 | 54,860.00     |
|                               | Lumos T1/T2 40 hr retainer for IT work                                                                            |        | 1.00     | 4,320.00  | 4,320.00      |
| 0015910                       | 001-5910-6240 CELL PHONES                                                                                         |        |          |           |               |
|                               | ISM Aircard                                                                                                       |        | 1.00     | 588.00    | 588.00 *      |
| 0015910                       | 001-5910-6246 OFFICE EQUIP & MAINTENANCE                                                                          |        |          |           |               |
|                               | UPS Annual Battery replacement City Hall                                                                          |        | 1.00     | 2,184.00  | 33,384.00 *   |
|                               | Council Chamber Projector bulbs for overheads                                                                     |        | 1.00     | 3,200.00  | 2,184.00      |
|                               | A/V Equipment City Hall, Library, and Colleyville Center Repair and maint. of equipment (break/fix annual budget) |        | 1.00     | 22,100.00 | 3,200.00      |
|                               | This is the average this line item has been over the last two years                                               |        |          |           | 28,000.00     |
| 0015910                       | 001-5910-6261 VEHICLE MAINTENANCE                                                                                 |        |          |           |               |
|                               | 2005 Ford Expedition maintenance                                                                                  |        | 1.00     | 878.00    | 878.00 *      |
| 0015910                       | 001-5910-6262 GAS AND OIL                                                                                         |        |          |           |               |
|                               | 2005 Ford Expedition Gas/oil                                                                                      |        | 1.00     | 500.00    | 500.00 *      |
| 0015910                       | 001-5910-6301 OFFICE SUPPLIES                                                                                     |        |          |           | 50.00         |
| 0015910                       | 001-5910-6302 POSTAGE                                                                                             |        |          |           |               |
|                               | Shipping for Equipment returns                                                                                    |        | 1.00     | 500.00    | 500.00 *      |
| 0015910                       | 001-5910-6305 UNIFORMS                                                                                            |        |          |           |               |
|                               | staff shirts                                                                                                      |        | 16.00    | 45.00     | 900.00 *      |
|                               | Added part-time staff                                                                                             |        |          |           | 900.00        |
| 0015910                       | 001-5910-6312 COMPUTER SUPPLIES                                                                                   |        |          |           |               |
|                               | Miscellaneous Computer Supplies                                                                                   |        | 1.00     | 1,500.00  | 9,105.00 *    |
|                               | Toner/Ink for printers city-wide                                                                                  |        | 1.00     | 7,605.00  | 1,500.00      |
|                               |                                                                                                                   |        |          |           | 7,605.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
GENERAL FUND

|                                                                                               | VENDOR | QUANTITY | UNIT COST  | 2024 | Proposed     |
|-----------------------------------------------------------------------------------------------|--------|----------|------------|------|--------------|
| 0015910 001-5910-6360 MINOR OPERATING OUTLAY                                                  |        |          |            |      | 15,116.00 *  |
| Cradlepoint Wireless Routers in PD/FD Vehicles                                                |        | 12.00    | 843.00     |      | 10,116.00    |
| ESRI contract; FY23 increase                                                                  |        | 1.00     | 5,000.00   |      | 5,000.00     |
| 0015910 001-5910-6809- TRANSFER TO CABLE/CAP EQUIP                                            |        |          |            |      | 117,000.00 * |
| Annual transfer to the Vehicle & Equipment Replacement Fund for technology replacement.       |        | 1.00     | 117,000.00 |      | 117,000.00   |
| Includes: laptops, desktops, monitors, phones, security cameras, switches, servers, and iPads |        |          |            |      |              |

TOTAL INFORMATION SERVICES

1,003,659.78



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:<br>GENERAL FUND |                                                           | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------------------|-----------------------------------------------------------|--------|----------|-----------|---------------|
| 5920                          | IS GIS                                                    |        |          |           |               |
| 0015920                       | 001-5920-6101 SALARIES                                    |        |          |           | 13,997.75     |
| 0015920                       | 001-5920-6105- SALARY SAVINGS                             |        |          |           | -281.71       |
| 0015920                       | 001-5920-6141 FICA EXPENSE                                |        |          |           | 1,077.53      |
| 0015920                       | 001-5920-6142 GROUP HEALTH INSURANCE                      |        |          |           | 2,011.60      |
| 0015920                       | 001-5920-6143 WORKERS' COMPENSATION                       |        |          |           | 20.43         |
| 0015920                       | 001-5920-6145 UNEMPLOYMENT COMPENSATION                   |        |          |           | 28.98         |
| 0015920                       | 001-5920-6146 RETIREMENT                                  |        |          |           | 1,473.02      |
| 0015920                       | 001-5920-6148 LONGEVITY PAY                               |        |          |           | 86.10         |
| 0015920                       | 001-5920-6204- TRAVEL                                     |        |          |           | 2,626.00 *    |
|                               | Esri World User Conference Hotel                          |        | 1.00     | 1,550.00  | 2,176.00      |
|                               | Annual San Diego, CA                                      |        |          |           |               |
|                               | adjusted airfare, hotel and meals                         |        |          |           |               |
|                               | Mileage reimbursement                                     |        | 1.00     | 450.00    | 450.00        |
| 0015920                       | 001-5920-6206 TRAINING                                    |        |          |           | 8,995.00 *    |
|                               | Microsoft Sharepoint Training                             |        | 1.00     | 3,995.00  | 3,995.00      |
|                               | ESRI Training                                             |        | 1.00     | 5,000.00  | 5,000.00      |
| 0015920                       | 001-5920-6209- DUES & SUBSCRIPTIONS                       |        |          |           | 65.00 *       |
|                               | Southcentral ARC user group (SCUAG)                       |        | 1.00     | 65.00     | 65.00         |
| 0015920                       | 001-5920-6226 MISC. CONTRACTUAL SERVICES                  |        |          |           | 45,061.00 *   |
|                               | Plotter Maintenance                                       |        | 1.00     | 1,131.00  | 1,131.00      |
|                               | GPS Service-Annual Service Agreement                      |        | 1.00     | 1,230.00  | 1,230.00      |
|                               | Trimble Software                                          |        |          |           |               |
|                               | Nexus Viewer maintenance- online map viewing              |        | 1.00     | 3,800.00  | 3,800.00      |
|                               | Development Services-Application                          |        | 1.00     | 4,000.00  | 4,000.00      |
|                               | Service Consulting                                        |        |          |           |               |
|                               | I-Communities NCTCOG-Annual Maintenance agreement         |        | 1.00     | 4,800.00  | 4,800.00      |
|                               | Enterprise License Agreement (ESRI)                       |        | 1.00     | 28,600.00 | 28,600.00     |
|                               | ARCGIS Drone2MAP                                          |        | 1.00     | 1,500.00  | 1,500.00      |
|                               | Mapping technology to keep up with dev. between fly overs |        |          |           |               |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## GENERAL FUND

|                                                    | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|----------------------------------------------------|--------|----------|-----------|---------------|
| 0015920 001-5920-6301 OFFICE SUPPLIES              |        |          |           | 5,430.00 *    |
| Plotter Paper Rolls 36"                            |        | 4.00     | 100.00    | 400.00        |
| Outside Plotter Prints larger than 36"             |        | 1.00     | 780.00    | 780.00        |
| Plotter Ink                                        |        | 2.00     | 1,250.00  | 2,500.00      |
| Office Supplies - Printing and Binding (Map Books) |        | 1.00     | 1,750.00  | 1,750.00      |
| <br>0015920 001-5920-6305 UNIFORMS                 |        |          |           |               |
| staff shirts                                       |        | 1.00     | 90.00     | 90.00 *       |

TOTAL IS GIS

80,680.70

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

GENERAL FUND

6310 CAPITAL EQUIPMENT RESERVE

|                                                                 | VENDOR | QUANTITY | UNIT COST  | 2024 Proposed |
|-----------------------------------------------------------------|--------|----------|------------|---------------|
| 0016310 001-6310-6810 CAPITAL EQUIPMENT RESERVE                 |        |          |            | 931,000.00 *  |
| Fire Apparatus replacement program                              |        | 1.00     | 150,000.00 | 150,000.00    |
| Vehicle and Capital Equipment Replacement                       |        | 1.00     | 221,000.00 | 221,000.00    |
| Placeholder; general fund transfers \$\$ into debt service fund |        | 1.00     | 560,000.00 | 560,000.00    |

TOTAL CAPITAL EQUIPMENT RESERVE

931,000.00



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:          |                                           | VENDOR | QUANTITY | UNIT COST     | 2024 Proposed |
|------------------------|-------------------------------------------|--------|----------|---------------|---------------|
| GENERAL FUND           | NON-DEPARTMENTAL                          |        |          |               |               |
| 9999                   | NON-DEPARTMENTAL                          |        |          |               |               |
| 0019999                | 001-9999-6203- INSURANCE SHARE            |        |          |               | 205,000.00 *  |
|                        | Property and liability insurance for      |        | 1.00     | 205,000.00    | 205,000.00    |
|                        | the General Fund (68% to General Fund)    |        |          |               |               |
|                        | - anticipated 15% FY2019 increase         |        |          |               |               |
| 0019999                | 001-9999-6234- CREDIT CARD CONV FEES      |        |          |               | 22,500.00     |
| 0019999                | 001-9999-6238- ELECTRICITY                |        |          |               | 335,000.00 *  |
|                        | TCAP projections based on historical      |        | 1.00     | 335,000.00    | 335,000.00    |
|                        | usage                                     |        |          |               |               |
| 0019999                | 001-9999-6241- TELEPHONE                  |        |          |               | 220,808.00 *  |
|                        | AT&T bill- \$4,400 per month              |        | 12.00    | 4,400.00      | 52,800.00     |
|                        | Charter Comms, \$10,500/month             |        | 12.00    | 10,500.00     | 126,000.00    |
|                        | SmartNet contract- annual maintenance     |        | 1.00     | 21,000.00     | 21,000.00     |
|                        | fee for new phone equipment               |        |          |               |               |
|                        | Frontier plan - \$84/mo                   |        | 12.00    | 84.00         | 1,008.00      |
|                        | General Increase                          |        | 1.00     | 20,000.00     | 20,000.00     |
| 0019999                | 001-9999-6246- OFFICE EQUIP & MAINTENANCE |        |          |               | 45,000.00 *   |
|                        | Lease of Copiers and Maintenance          |        | 1.00     | 45,000.00     | 45,000.00     |
|                        | (General Fund Portion)                    |        |          |               |               |
| 0019999                | 001-9999-6248- GAS                        |        |          |               | 24,000.00 *   |
|                        |                                           |        | 1.00     | 24,000.00     | 24,000.00     |
| 0019999                | 001-9999-6251- T.R.A. WATER               |        |          |               | 210,000.00 *  |
|                        | General Fund to pay the Utility Fund      |        | 1.00     | 210,000.00    | 210,000.00    |
|                        | for City water use                        |        |          |               |               |
| 0019999                | 001-9999-6281- COMMUNICATIONS MAINTENANCE |        |          |               | 154,000.00 *  |
|                        | Radio and radio tower expenses            |        | 1.00     | 154,000.00    | 154,000.00    |
| 0019999                | 001-9999-6302- POSTAGE                    |        |          |               | 15,880.00     |
| TOTAL NON-DEPARTMENTAL |                                           |        |          |               | 1,232,188.00  |
| TOTAL GENERAL FUND     |                                           |        |          | 55,829,127.93 |               |

## UTILITY OPERATING FUND SUMMARY

|                               | BUDGET<br>FY 2023 | YE PROJECTED<br>FY 2023 | PROJECTION<br>FY 2024 | PROJECTION<br>FY 2025 | PROJECTION<br>FY 2026 | PROJECTION<br>FY 2027 | PROJECTION<br>FY 2028 |
|-------------------------------|-------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>BEG. WORKING CAPITAL</b>   | 7,827,583         | 7,827,583               | 7,867,848             | 7,867,848             | 7,867,848             | 7,867,848             | 7,867,849             |
| <b>FUND REVENUES</b>          |                   |                         |                       |                       |                       |                       |                       |
| Water - Base Rate             | 2,101,724         | 1,983,898               | 2,190,683             | 2,281,244             | 2,382,097             | 2,489,581             | 2,597,150             |
| Water - Volumetric Rate       | 11,972,780        | 11,972,780              | 16,027,206            | 17,148,358            | 19,560,871            | 22,105,631            | 24,945,510            |
| Wastewater - Base Rate        | 1,586,499         | 1,585,855               | 1,628,164             | 1,698,047             | 1,776,951             | 1,861,173             | 1,945,260             |
| Wastewater - Volumetric Rate  | 3,455,351         | 3,455,351               | 3,862,562             | 4,468,813             | 5,014,252             | 5,430,108             | 5,891,551             |
| Water Installation            | 20,000            | 26,392                  | 20,000                | 20,200                | 20,402                | 20,606                | 20,812                |
| Wastewater Installation       | 7,500             | 5,000                   | 4,000                 | 4,040                 | 4,080                 | 4,121                 | 4,162                 |
| T.R.A. TRUE-UP                | 0                 | 1,627,558               | 0                     | 0                     | 0                     | 0                     | 0                     |
| Engineering Charges           | 10,000            | 10,000                  | 5,000                 | 5,050                 | 5,101                 | 5,152                 | 5,203                 |
| Penalties                     | 200,000           | 200,000                 | 200,000               | 202,000               | 204,020               | 206,060               | 208,121               |
| Miscellaneous                 | 15,000            | 15,000                  | 15,000                | 15,150                | 15,302                | 15,455                | 15,609                |
| Interest Income               | 14,000            | 158,494                 | 150,000               | 157,500               | 159,075               | 160,666               | 162,272               |
| <b>TOTAL REVENUES</b>         | <b>19,382,854</b> | <b>21,040,328</b>       | <b>24,102,616</b>     | <b>26,000,402</b>     | <b>29,142,151</b>     | <b>32,298,552</b>     | <b>35,795,651</b>     |
| <b>FUND EXPENSES</b>          |                   |                         |                       |                       |                       |                       |                       |
| Utility Billing               | 496,334           | 425,830                 | 514,481               | 536,931               | 559,727               | 584,055               | 608,339               |
| IS GIS                        | 83,079            | 84,690                  | 86,803                | 91,072                | 95,336                | 99,864                | 104,412               |
| Utility Support               | 1,348,946         | 1,341,623               | 1,443,014             | 1,505,534             | 1,575,949             | 1,651,156             | 1,726,228             |
| Utility Operations - Water    | 956,734           | 1,020,382               | 975,864               | 1,015,320             | 1,055,950             | 1,099,191             | 1,142,343             |
| TRA Water (volumetric)        | 7,345,730         | 7,345,730               | 9,475,021             | 9,463,280             | 9,871,414             | 10,351,273            | 10,915,236            |
| TRA Water (debt)              | 4,627,050         | 4,627,050               | 6,552,185             | 7,685,079             | 9,689,457             | 11,754,358            | 14,030,273            |
| Utility Operations - WW       | 429,009           | 355,115                 | 423,319               | 443,470               | 463,676               | 485,291               | 506,764               |
| TRA Wastewater                | 3,455,351         | 3,455,351               | 3,862,562             | 4,468,813             | 5,014,252             | 5,430,108             | 5,891,551             |
| Non-Departmental              | 233,605           | 309,717                 | 253,605               | 258,883               | 266,231               | 273,794               | 281,577               |
| Transfer to General Fund      | 325,917           | 325,917                 | 434,663               | 450,922               | 469,059               | 488,362               | 507,827               |
| T.R.A. True-Up                | 0                 | 1,627,558               | 0                     | 0                     | 0                     | 0                     | 0                     |
| VERF Transfer                 | 81,100            | 81,100                  | 81,100                | 81,100                | 81,100                | 81,100                | 81,100                |
| <b>TOTAL EXPENDITURES</b>     | <b>19,382,854</b> | <b>21,000,063</b>       | <b>24,102,616</b>     | <b>26,000,402</b>     | <b>29,142,150</b>     | <b>32,298,552</b>     | <b>35,795,651</b>     |
| <b>ENDING WORKING CAPITAL</b> | <b>7,827,583</b>  | <b>7,867,848</b>        | <b>7,867,848</b>      | <b>7,867,848</b>      | <b>7,867,848</b>      | <b>7,867,849</b>      | <b>7,867,851</b>      |

\*All year-end operating surpluses are transferred to the Utility Capital Projects Fund for future utility capital projects. A minimum of 100 days of reserves are maintained in the Utility Operating Fund.

**City of Colleyville, Texas**  
**Water and Wastewater Cost of Service and Rate Design**  
**Water and Wastewater Base Rates**

|                                  |     |  | Current        | Year 1<br>FY 2024 | Year 2<br>FY 2025 | Year 3<br>FY 2026 | Year 4<br>FY 2027 | Year 5<br>FY 2028 |
|----------------------------------|-----|--|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| City Revenue Requirement (Water) |     |  | \$2,112,748.00 | \$2,194,158       | \$2,284,765       | \$2,385,681       | \$2,493,231       | \$2,600,790       |
| Equivalent Meter                 |     |  |                |                   |                   |                   |                   |                   |
| 5/8"                             |     |  | 438            | 438               | 438               | 438               | 438               | 438               |
| 3/4"                             |     |  | 2,489          | 2,489             | 2,489             | 2,489             | 2,489             | 2,489             |
| 1"                               |     |  | 7,287          | 7,287             | 7,287             | 7,287             | 7,287             | 7,287             |
| 1.5"                             |     |  | 284            | 284               | 284               | 284               | 284               | 284               |
| 2"                               |     |  | 781            | 781               | 781               | 781               | 781               | 781               |
| 3"                               |     |  | 66             | 66                | 66                | 66                | 66                | 66                |
| 4"                               |     |  | 30             | 30                | 30                | 30                | 30                | 30                |
| Hydrant                          |     |  | 330            | 330               | 330               | 330               | 330               | 330               |
| Total Equivalent Meters          |     |  | 11,705         | 11,705            | 11,705            | 11,705            | 11,705            | 11,705            |
| <b>Minimum Bill</b>              |     |  |                |                   |                   |                   |                   |                   |
| Residential - Inside             |     |  |                |                   |                   |                   |                   |                   |
| 5/8"                             | 100 |  | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
| 3/4"                             | 101 |  | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
| 1"                               | 102 |  | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
| 1.5"                             | 103 |  | \$29.65        | \$31.24           | \$32.53           | \$33.97           | \$35.50           | \$37.03           |
| 2"                               | 104 |  | \$47.45        | \$49.99           | \$52.05           | \$54.35           | \$56.80           | \$59.25           |
| 3"                               | 105 |  | \$88.96        | \$93.73           | \$97.60           | \$101.91          | \$106.50          | \$111.10          |
| 4"                               | 106 |  | \$148.27       | \$156.21          | \$162.67          | \$169.85          | \$177.51          | \$185.17          |
| Residential - Outside            |     |  |                |                   |                   |                   |                   |                   |
| 5/8"                             | 110 |  | \$18.83        | \$19.62           | \$20.27           | \$20.99           | \$21.75           | \$22.52           |
| 3/4"                             | 111 |  | \$18.83        | \$19.62           | \$20.27           | \$20.99           | \$21.75           | \$22.52           |
| 1"                               | 112 |  | \$18.83        | \$19.62           | \$20.27           | \$20.99           | \$21.75           | \$22.52           |
| 1.5"                             | 113 |  | \$33.65        | \$35.24           | \$36.53           | \$37.97           | \$39.50           | \$41.03           |
| 2"                               | 114 |  | \$51.45        | \$53.99           | \$56.05           | \$58.35           | \$60.80           | \$63.25           |
| 3"                               | 115 |  | \$92.96        | \$97.73           | \$101.60          | \$105.91          | \$110.50          | \$115.10          |
| 4"                               | 116 |  | \$152.27       | \$160.21          | \$166.67          | \$173.85          | \$181.51          | \$189.17          |
| Commercial                       |     |  |                |                   |                   |                   |                   |                   |
| 5/8"                             | 120 |  | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
| 3/4"                             | 121 |  | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
| 1"                               | 122 |  | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
| 1.5"                             | 123 |  | \$29.65        | \$31.24           | \$32.53           | \$33.97           | \$35.50           | \$37.03           |
| 2"                               | 124 |  | \$47.45        | \$49.99           | \$52.05           | \$54.35           | \$56.80           | \$59.25           |
| 3"                               | 125 |  | \$88.96        | \$93.73           | \$97.60           | \$101.91          | \$106.50          | \$111.10          |
| 4"                               | 126 |  | \$148.27       | \$156.21          | \$162.67          | \$169.85          | \$177.51          | \$185.17          |
| Sprinkler                        |     |  |                |                   |                   |                   |                   |                   |
| 5/8"                             | 140 |  | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
| 3/4"                             | 141 |  | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
| 1"                               | 142 |  | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
| 1.5"                             | 143 |  | \$29.65        | \$31.24           | \$32.53           | \$33.97           | \$35.50           | \$37.03           |
| 2"                               | 144 |  | \$47.45        | \$49.99           | \$52.05           | \$54.35           | \$56.80           | \$59.25           |
| 3"                               | 145 |  | \$88.96        | \$93.73           | \$97.60           | \$101.91          | \$106.50          | \$111.10          |
| 4"                               | 146 |  | \$148.27       | \$156.21          | \$162.67          | \$169.85          | \$177.51          | \$185.17          |



City of Colleyville, Texas  
Water and Wastewater Cost of Service and Rate Design  
Water and Wastewater Base Rates

|                                       |         |       | Current        | Year 1<br>FY 2024 | Year 2<br>FY 2025 | Year 3<br>FY 2026 | Year 4<br>FY 2027 | Year 5<br>FY 2028 |
|---------------------------------------|---------|-------|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Government                            |         |       |                |                   |                   |                   |                   |                   |
|                                       | 5/8"    | 190   | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
|                                       | 3/4"    | 191   | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
|                                       | 1"      | 192   | \$14.83        | \$15.62           | \$16.27           | \$16.99           | \$17.75           | \$18.52           |
|                                       | 1.5"    | 193   | \$29.65        | \$31.24           | \$32.53           | \$33.97           | \$35.50           | \$37.03           |
|                                       | 2"      | 194   | \$47.45        | \$49.99           | \$52.05           | \$54.35           | \$56.80           | \$59.25           |
|                                       | 3"      | 195   | \$88.96        | \$93.73           | \$97.60           | \$101.91          | \$106.50          | \$111.10          |
|                                       | 4"      | 196   | \$148.27       | \$156.21          | \$162.67          | \$169.85          | \$177.51          | \$185.17          |
| City Revenue Requirement (Wastewater) |         |       | \$1,575,474.00 | \$1,624,689.88    | \$1,694,526       | \$1,773,366       | \$1,857,523       | \$1,941,621       |
| <b>Wastewater Connections</b>         |         |       |                |                   |                   |                   |                   |                   |
| Church                                |         | 26    |                | 26                | 26                | 26                | 26                | 26                |
| Commercial                            |         | 414   |                | 414               | 414               | 414               | 414               | 414               |
| Residential                           |         | 9,427 |                | 9,427             | 9,427             | 9,427             | 9,427             | 9,427             |
| Schools                               |         | 13    |                | 13                | 13                | 13                | 13                | 13                |
| Government                            |         | 21    |                | 21                | 21                | 21                | 21                | 21                |
| Total Connections                     |         |       | 9,901          | 9,901             | 9,901             | 9,901             | 9,901             | 9,901             |
| <b>Minimum Bill</b>                   |         |       |                |                   |                   |                   |                   |                   |
| Residential                           |         |       | \$13.30        | \$13.67           | \$14.26           | \$14.93           | \$15.63           | \$16.34           |
| Commercial                            | ADD \$6 |       | \$19.30        | \$19.67           | \$20.26           | \$20.93           | \$21.63           | \$22.34           |
| Government                            | ADD \$6 |       | \$19.30        | \$19.67           | \$20.26           | \$20.93           | \$21.63           | \$22.34           |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
UTILITY FUND

|                 | VENDOR         | QUANTITY                      | UNIT COST | 2024 Proposed |
|-----------------|----------------|-------------------------------|-----------|---------------|
| 0000            | UNDEFINED      |                               |           |               |
| 0020000         | 002-0000-5716  | INVESTMENT INCOME/(LOSSES)    |           | 150,000.00    |
| 0020000         | 002-0000-5719  | MISCELLANEOUS                 |           | 15,000.00     |
| 0020000         | 002-0000-5817  | WATER REVENUE-BASE RATE       |           | 2,190,683.45  |
| 0020000         | 002-0000-5818  | SEWER REVENUE-BASE RATE       |           | 1,628,164.17  |
| 0020000         | 002-0000-5821  | SEWER INSTALLATION            |           | 4,000.00      |
| 0020000         | 002-0000-5822  | WATER INSTALLATION            |           | 20,000.00     |
| 0020000         | 002-0000-5823- | WATER REVENUE-VOLUME RATE     |           | 16,027,205.97 |
| 0020000         | 002-0000-5824- | SEWER REVENUE-VOLUME RATE     |           | 3,862,562.45  |
| 0020000         | 002-0000-5827  | ENGINEERING & DEVELOP CHARGES |           | 5,000.00      |
| 0020000         | 002-0000-5833  | PENALTIES                     |           | 200,000.00    |
| TOTAL UNDEFINED |                |                               |           | 24,102,616.04 |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

2010

## UTILITY BILLING

|         |                                                                                                     | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|-----------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0022010 | 002-2010-6101 SALARIES                                                                              |        |          |           | 218,516.27    |
| 0022010 | 002-2010-6139 OVERTIME                                                                              |        |          |           | 1,293.24      |
| 0022010 | 002-2010-6141 FICA EXPENSE                                                                          |        |          |           | 17,230.35     |
| 0022010 | 002-2010-6142 GROUP HEALTH INSURANCE                                                                |        |          |           | 57,474.35     |
| 0022010 | 002-2010-6143 WORKERS' COMPENSATION                                                                 |        |          |           | 326.71        |
| 0022010 | 002-2010-6145 UNEMPLOYMENT COMPENSATION                                                             |        |          |           | 828.00        |
| 0022010 | 002-2010-6146 RETIREMENT                                                                            |        |          |           | 23,553.71     |
| 0022010 | 002-2010-6148 LONGEVITY PAY                                                                         |        |          |           | 3,360.00      |
| 0022010 | 002-2010-6152 ACCRUED LEAVE PAY                                                                     |        |          |           | 1,993.20      |
| 0022010 | 002-2010-6204- TRAVEL                                                                               |        |          |           | 4,000.00 *    |
|         | Utility Billing Supervisor and Analyst                                                              |        | 2.00     | 2,000.00  | 4,000.00      |
|         | - Tyler Technologies Conference                                                                     |        |          |           |               |
| 0022010 | 002-2010-6206- TRAINING                                                                             |        |          |           | 6,198.00 *    |
|         | Training Class TBD for utility billing staff                                                        |        | 2.00     | 99.00     | 198.00        |
|         | MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. ( EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS) |        | 1.00     | 6,000.00  | 6,000.00      |
| 0022010 | 002-2010-6221 AUDIT                                                                                 |        |          |           | 30,081.00 *   |
|         | GFOA - REVIEW FEE FOR PAFR AWARD (SPLIT 50/50 WITH FINANCE)                                         |        | 1.00     | 225.00    | 225.00        |
|         | GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)                                         |        | 1.00     | 253.00    | 253.00        |
|         | ANNUAL AUDIT (Utility Fund Portion)                                                                 |        | 1.00     | 28,568.00 | 29,603.00     |
| 0022010 | 002-2010-6225 COMPUTER SERVICES                                                                     |        |          |           | 39,002.30 *   |
|         | Core & Main (Insight) Trimble Hand Held Meter Reading Yearly Maintenance                            |        | 4.00     | 691.00    | 3,040.40      |
|         | Munis Support & Update Licensing - IVR Gateway                                                      |        | 1.00     | 1,952.00  | 1,952.00      |
|         | Core & Main (INSIGHT) Billing/Meter Reading Software Yearly Maintenance Contract                    |        | 1.00     | 2,079.00  | 2,286.90      |
|         | Munis ERP Financial Suite Annual Maintenance Contract                                               |        | 1.00     | 31,723.00 | 31,723.00     |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
UTILITY FUND

|                                                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|----------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0022010 002-2010-6226 MISC. CONTRACTUAL SERVICES                                 |        |          |           | 35,000.00 *   |
| Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File           |        | 1.00     | 35,000.00 | 35,000.00     |
| 0022010 002-2010-6233 BANK SERVICE CHARGES                                       |        |          |           | 7,492.00 *    |
| Wells Fargo - check clearing/deposit posting (70 % split with General Fund)      |        | 1.00     | 3,742.00  | 3,742.00      |
| GARD CL SW - courier charges armored delivery (70% - 30% to General Fund)        |        | 1.00     | 3,750.00  | 3,750.00      |
| 0022010 002-2010-6246 OFFICE EQUIP & MAINTENANCE                                 |        |          |           | 1,753.00 *    |
| Automatic Letter Opener Annual Contract                                          |        | 1.00     | 200.00    | 200.00        |
| Shredder Maintenance                                                             |        | 1.00     | 695.00    | 695.00        |
| Cleaning/Maintenance                                                             |        |          |           |               |
| Two replacement charging cradles for meter readers. These are one-time for FY21. |        | 2.00     | 429.00    | 858.00        |
| 0022010 002-2010-6285 BUILDING MAINT & SUPPLIES                                  |        |          |           | 7,807.00 *    |
| ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall                     |        | 1.00     | 7,807.00  | 7,807.00      |
| 0022010 002-2010-6301 OFFICE SUPPLIES                                            |        |          |           | 670.00 *      |
| STAPLES - misc supplies                                                          |        | 1.00     | 670.00    | 670.00        |
| 0022010 002-2010-6302 POSTAGE                                                    |        |          |           | 53,808.00 *   |
| PURCHASE POWER - postage for meter                                               |        | 1.00     | 2,700.00  | 2,700.00      |
| Infosend - metered postage Utility Bills                                         |        | 1.00     | 50,958.00 | 50,958.00     |
| USPS - P.O.Box Rental for Box 1016                                               |        | 1.00     | 150.00    | 150.00        |
| Return Address for Utility Bills                                                 |        |          |           |               |
| 0022010 002-2010-6303 OPERATING SUPPLIES                                         |        |          |           | 1,675.00 *    |
| STEVE STRANGE - forms                                                            |        | 1.00     | 55.00     | 55.00         |
| Deposit Slips 50 per book @\$4.79 x 7 books = 33.00                              |        | 1.00     | 120.00    | 120.00        |
| Deposit Bags 100 per box @\$21.80 x 4 boxes = 87.00                              |        |          |           |               |
| PRINTING SYSTEMS INC - notices/forms                                             |        | 1.00     | 250.00    | 250.00        |
| CPI ONE POINT - copy paper                                                       |        | 1.00     | 500.00    | 500.00        |
| STAPLES - misc supplies                                                          |        | 1.00     | 750.00    | 750.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

|                                                                    | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0022010 002-2010-6308 PRINTING                                     |        |          |           | 790.00 *      |
| 1/2 of the cost for printing the PAFR<br>(400 copies @ \$1.7 each) |        | 200.00   | 1.70      | 340.00        |
| STEVE STRANGE - deposit books, letter<br>head & envelopes          |        | 1.00     | 450.00    | 450.00        |
| <br>0022010 002-2010-6312 COMPUTER SUPPLIES                        |        |          |           |               |
| STAPLES - HP Laser Printers -<br>toner/supplies                    |        | 1.00     | 1,629.00  | 1,629.00 *    |

TOTAL UTILITY BILLING

514,481.13

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

5920 IS GIS

|                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------|--------|----------|-----------|---------------|
| 0025920 002-5920-6101- SALARIES                  |        |          |           | 64,991.80     |
| 0025920 002-5920-6141- FICA EXPENSE              |        |          |           | 5,003.05      |
| 0025920 002-5920-6142- GROUP HEALTH INSURANCE    |        |          |           | 9,339.58      |
| 0025920 002-5920-6143- WORKERS' COMPENSATION     |        |          |           | 94.87         |
| 0025920 002-5920-6145- UNEMPLOYMENT COMPENSATION |        |          |           | 134.55        |
| 0025920 002-5920-6146- RETIREMENT                |        |          |           | 6,838.95      |
| 0025920 002-5920-6148- LONGEVITY PAY             |        |          |           | 399.75        |

TOTAL IS GIS

86,802.55

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

## 6110 UTILITY OPERATIONS WATER

|                                                                                                    | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|----------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0026110 002-6110-6101 SALARIES                                                                     |        |          |           | 367,359.75    |
| 0026110 002-6110-6105- SALARY SAVINGS                                                              |        |          |           | -1,060.58     |
| 0026110 002-6110-6135 STANDBY PAY                                                                  |        |          |           | 3,006.31      |
| 0026110 002-6110-6139 OVERTIME                                                                     |        |          |           | 30,500.00     |
| 0026110 002-6110-6141 FICA EXPENSE                                                                 |        |          |           | 30,453.15     |
| 0026110 002-6110-6142 GROUP HEALTH INSURANCE                                                       |        |          |           | 100,580.12    |
| 0026110 002-6110-6143 WORKERS' COMPENSATION                                                        |        |          |           | 6,321.82      |
| 0026110 002-6110-6145 UNEMPLOYMENT COMPENSATION                                                    |        |          |           | 1,449.00      |
| 0026110 002-6110-6146 RETIREMENT                                                                   |        |          |           | 41,626.51     |
| 0026110 002-6110-6147 INCENTIVE PAY                                                                |        |          |           | 600.00        |
| 0026110 002-6110-6148 LONGEVITY PAY                                                                |        |          |           | 2,507.50      |
| 0026110 002-6110-6152 ACCRUED LEAVE PAY                                                            |        |          |           | 6,470.20      |
| 0026110 002-6110-6206 TRAINING                                                                     |        |          |           | 7,610.00 *    |
| Work Zone Safety (7 FTE's)                                                                         |        | 7.00     | 200.00    | 1,400.00      |
| NCTCOG Water Courses                                                                               |        | 4.00     | 300.00    | 1,200.00      |
| Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)                                  |        | 6.00     | 385.00    | 2,310.00      |
| Backflow Training Course                                                                           |        | 1.00     | 600.00    | 600.00        |
| CDL Training                                                                                       |        | 1.00     | 2,100.00  | 2,100.00      |
| 0026110 002-6110-6207 PRE-EMPLOYMENT                                                               |        |          |           | 647.00        |
| 0026110 002-6110-6209 DUES & SUBSCRIPTIONS                                                         |        |          |           | 1,973.00 *    |
| Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor) |        | 4.00     | 112.50    | 450.00        |
| Backflow Prevention Assembly Tester (Water and Wastewater Supervisor)                              |        | 1.00     | 330.00    | 330.00        |
| Water License Renewal (Superintendent, Manager, Equipment Operator)                                |        | 1.00     | 330.00    | 330.00        |
| American Water Works Association (Division)                                                        |        | 1.00     | 752.00    | 752.00        |
| Customer Service Inspector (Water/Wastewater Manager)                                              |        | 1.00     | 111.00    | 111.00        |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                                                          | VENDOR | QUANTITY | UNIT COST    | 2024 Proposed |   |
|---------------|------------------------------------------------------------------------------------------|--------|----------|--------------|---------------|---|
| UTILITY       | FUND                                                                                     |        |          |              |               |   |
| 0026110       | 002-6110-6226 MISC. CONTRACTUAL SERVICES                                                 |        |          |              | 46,421.00     | * |
|               | DART ROW Agreement 980501 (12' waterline 790' W of John McCain)                          |        | 1.00     | 300.00       | 300.00        |   |
|               | DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain)                         |        | 1.00     | 300.00       | 300.00        |   |
|               | Networkfleet GPS Monitoring                                                              |        | 1.00     | 1,246.00     | 1,246.00      |   |
|               | DART ROW Agreement 221210 (12" Waterline Pleasant Run)                                   |        | 1.00     | 2,400.00     | 2,400.00      |   |
|               | Vueworks Asset Management Software Subscription                                          |        | 1.00     | 6,000.00     | 6,000.00      |   |
|               | SCADA Maintenance                                                                        |        | 1.00     | 3,000.00     | 3,000.00      |   |
|               | Mowing Services                                                                          |        | 1.00     | 9,000.00     | 9,000.00      |   |
|               | DART ROW Agreement 200791 (16" water Line)                                               |        | 1.00     | 21,175.00    | 21,175.00     |   |
|               | SCADA Wireless Charges                                                                   |        | 1.00     | 3,000.00     | 3,000.00      |   |
| 0026110       | 002-6110-6231 LEGAL ADVERTISING                                                          |        |          |              | 100.00        |   |
| 0026110       | 002-6110-6240 CELL PHONES                                                                |        |          |              | 990.00        | * |
|               | Two (2) After-Hour Cell Phones                                                           |        | 1.00     | 990.00       | 990.00        |   |
| 0026110       | 002-6110-6245 EQUIPMENT RENTAL                                                           |        |          |              | 1,500.00      | * |
|               | Emergency Rental of Pumps and Equipment                                                  |        | 1.00     | 1,500.00     | 1,500.00      |   |
| 0026110       | 002-6110-6251 T.R.A. WATER                                                               |        |          |              | 16,027,205.94 | * |
|               | FY 2024 estimated TRA debt service                                                       |        | 1.00     | 7,075,014.23 | 7,075,014.23  |   |
|               | FY 2024 estimated TRA volumetric charges                                                 |        | 1.00     | 8,952,191.71 | 8,952,191.71  |   |
| 0026110       | 002-6110-6253 WATER SAMPLES                                                              |        |          |              | 16,000.00     | * |
|               | Water samples for water quality testing                                                  |        | 1.00     | 16,000.00    | 16,000.00     |   |
| 0026110       | 002-6110-6261 VEHICLE MAINTENANCE                                                        |        |          |              | 6,000.00      | * |
|               | Vehicles 679, 805E, 822, and 883                                                         |        | 1.00     | 6,000.00     | 6,000.00      |   |
| 0026110       | 002-6110-6262 GAS AND OIL                                                                |        |          |              | 12,950.00     |   |
| 0026110       | 002-6110-6274 METER MAINT AND TESTING                                                    |        |          |              | 500.00        |   |
| 0026110       | 002-6110-6284 EQUIPMENT MAINTENANCE                                                      |        |          |              | 13,000.00     | * |
|               | Equipment 809, 810, 884 885, 894, 895, 897                                               |        | 1.00     | 10,000.00    | 10,000.00     |   |
|               | LD Lockett Pump Staton back-up generator maintenance; nondisc request for FY23 (\$3,000) |        | 1.00     | 3,000.00     | 3,000.00      |   |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

|                                                                           | VENDOR | QUANTITY | UNIT COST  | 2024 Proposed |
|---------------------------------------------------------------------------|--------|----------|------------|---------------|
| 0026110 002-6110-6296 WATER LICENSING FEE                                 |        |          |            | 25,000.00 *   |
| TCEQ fee for water system at \$2.45 per connection                        |        | 1.00     | 25,000.00  | 25,000.00     |
| 0026110 002-6110-6302 POSTAGE                                             |        |          |            | 3,000.00      |
| 0026110 002-6110-6304 CHEMICALS                                           |        |          |            | 12,000.00     |
| 0026110 002-6110-6305 UNIFORMS                                            |        |          |            | 5,740.00 *    |
| Uniform Rental and Miscellaneous Clothing Supply (7 Water Crew Personnel) |        | 1.00     | 5,740.00   | 5,740.00      |
| 0026110 002-6110-6308 PRINTING                                            |        |          |            | 9,000.00 *    |
| Printing of door hangers                                                  |        | 1.00     | 300.00     | 300.00        |
| Water Quality Report                                                      |        | 1.00     | 8,700.00   | 8,700.00      |
| 0026110 002-6110-6313 SMALL TOOLS                                         |        |          |            | 3,400.00      |
| 0026110 002-6110-6324 REPAIR & MAINTENANCE                                |        |          |            | 120,219.00 *  |
| Water and Pipe Supplies                                                   |        | 1.00     | 3,560.00   | 3,560.00      |
| Pump Maintenance                                                          |        | 1.00     | 10,000.00  | 10,000.00     |
| Storage System Maintenance                                                |        | 1.00     | 13,750.00  | 13,750.00     |
| LD Lockett Pump Maintenance                                               |        | 1.00     | 25,000.00  | 25,000.00     |
| Water System Maintenance                                                  |        | 1.00     | 59,909.00  | 59,909.00     |
| Fire Hydrant Hydra Storz caps                                             |        | 1.00     | 2,000.00   | 2,000.00      |
| Reflective fire hydrant rings                                             |        | 1.00     | 6,000.00   | 6,000.00      |
| 0026110 002-6110-6654 WATER METER & FIRE PLUGS                            |        |          |            | 100,000.00 *  |
| Water meters and fire hydrants                                            |        | 1.00     | 100,000.00 | 100,000.00    |

TOTAL UTILITY OPERATIONS WATER

17,003,069.72

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                                   | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|-------------------------------------------------------------------|--------|----------|-----------|---------------|
| UTILITY FUND  |                                                                   |        |          |           |               |
| 6120          | UTILITY OPERATIONS WASTEWATER                                     |        |          |           |               |
| 0026120       | 002-6120-6101 SALARIES                                            |        |          |           | 170,782.45    |
| 0026120       | 002-6120-6105- SALARY SAVINGS                                     |        |          |           | -2,489.99     |
| 0026120       | 002-6120-6135 STANDBY PAY                                         |        |          |           | 2,878.51      |
| 0026120       | 002-6120-6139 OVERTIME                                            |        |          |           | 26,000.00     |
| 0026120       | 002-6120-6141 FICA EXPENSE                                        |        |          |           | 16,487.05     |
| 0026120       | 002-6120-6142 GROUP HEALTH INSURANCE                              |        |          |           | 57,474.35     |
| 0026120       | 002-6120-6143 WORKERS' COMPENSATION                               |        |          |           | 4,184.19      |
| 0026120       | 002-6120-6145 UNEMPLOYMENT COMPENSATION                           |        |          |           | 828.00        |
| 0026120       | 002-6120-6146 RETIREMENT                                          |        |          |           | 22,533.58     |
| 0026120       | 002-6120-6148 LONGEVITY PAY                                       |        |          |           | 2,632.50      |
| 0026120       | 002-6120-6152 ACCRUED LEAVE PAY                                   |        |          |           | 2,280.41      |
| 0026120       | 002-6120-6206 TRAINING                                            |        |          |           | 5,405.00 *    |
|               | Work Zone Safety (3 FTE's)                                        |        | 3.00     | 200.00    | 600.00        |
|               | NCTCOG Wastewater Courses                                         |        | 4.00     | 300.00    | 1,200.00      |
|               | Supervisory Training (Water and Wastewater Supervisor)            |        | 1.00     | 350.00    | 350.00        |
|               | Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's) |        | 3.00     | 385.00    | 1,155.00      |
|               | CDL Training                                                      |        | 1.00     | 2,100.00  | 2,100.00      |
| 0026120       | 002-6120-6207 PRE-EMPLOYMENT                                      |        |          |           | 367.00        |
| 0026120       | 002-6120-6209 DUES & SUBSCRIPTIONS                                |        |          |           | 2,263.00 *    |
|               | American Water Works Association (Division)                       |        | 1.00     | 752.00    | 752.00        |
|               | NCTCOG Wastewater Program                                         |        | 1.00     | 1,400.00  | 1,400.00      |
|               | Wastewater License Renewal                                        |        | 1.00     | 111.00    | 111.00        |
| 0026120       | 002-6120-6226 MISC. CONTRACTUAL SERVICES                          |        |          |           | 13,117.00 *   |
|               | Networkfleet GPS Monitoring                                       |        | 1.00     | 1,557.00  | 1,557.00      |
|               | Leasing/Repair of Air Monitors (Q-Rae)                            |        | 1.00     | 1,960.00  | 1,960.00      |
|               | Vueworks Asset Management Software Subscription                   |        | 1.00     | 5,000.00  | 5,000.00      |
|               | Maintenance Agreement Camera Equipment                            |        | 1.00     | 4,600.00  | 4,600.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

|                                                                                                                                 | VENDOR | QUANTITY | UNIT COST    | 2024 Proposed  |
|---------------------------------------------------------------------------------------------------------------------------------|--------|----------|--------------|----------------|
| 0026120 002-6120-6252 T.R.A. SEWER<br>FY 2024 estimate for TRA wastewater<br>flows and debt                                     |        | 1.00     | 3,862,959.46 | 3,862,959.46 * |
| 0026120 002-6120-6261 VEHICLE MAINTENANCE<br>Vehicle 800E, 821, and 892                                                         |        | 1.00     | 1,500.00     | 1,500.00 *     |
| 0026120 002-6120-6262 GAS AND OIL                                                                                               |        |          |              | 17,000.00      |
| 0026120 002-6120-6284 EQUIPMENT MAINTENANCE<br>Maintenance of Camera Equipment<br>Equipment 804A, 819, 820, 820AB, 893T,<br>898 |        | 1.00     | 1,000.00     | 22,000.00 *    |
| Maintenance agreement for reserve and<br>Overland emergency generators                                                          |        | 1.00     | 15,000.00    | 1,000.00       |
|                                                                                                                                 |        | 1.00     | 6,000.00     | 15,000.00      |
| 0026120 002-6120-6304 CHEMICALS<br>Chemicals for Wastewater System<br>Chemicals for Overland Trail Lift<br>Station              |        | 1.00     | 6,000.00     | 6,000.00 *     |
|                                                                                                                                 |        | 1.00     | 9,000.00     | 9,000.00       |
| 0026120 002-6120-6305 UNIFORMS<br>Uniform Rental and Miscellaneous<br>Clothing Supply (3 Wastewater Crew<br>Personnel)          |        | 1.00     | 3,280.00     | 3,280.00 *     |
|                                                                                                                                 |        |          |              | 3,280.00       |
| 0026120 002-6120-6313 SMALL TOOLS                                                                                               |        |          |              | 2,000.00       |
| 0026120 002-6120-6324 REPAIR & MAINTENANCE<br>Sewer Pipe Supply                                                                 |        | 1.00     | 2,000.00     | 37,296.00 *    |
| Lift Station and Pump Maintenance                                                                                               |        | 1.00     | 6,000.00     | 2,000.00       |
| Wastewater System Maintenance                                                                                                   |        | 1.00     | 29,296.00    | 6,000.00       |
|                                                                                                                                 |        |          |              | 29,296.00      |
| 0026120 002-6120-6326 SAFETY EQUIPMENT/SUPPLIES                                                                                 |        |          |              | 500.00         |
| TOTAL UTILITY OPERATIONS WASTEWATER                                                                                             |        |          |              | 4,286,278.51   |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

6130

## UTILITY SUPPORT

|         |                                                                                                                                           | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0026130 | 002-6130-6101 SALARIES                                                                                                                    |        |          |           | 922,212.24    |
| 0026130 | 002-6130-6135 STANDBY PAY                                                                                                                 |        |          |           | 2,503.05      |
| 0026130 | 002-6130-6139 OVERTIME                                                                                                                    |        |          |           | 20,089.52     |
| 0026130 | 002-6130-6141 FICA EXPENSE                                                                                                                |        |          |           | 74,481.00     |
| 0026130 | 002-6130-6142 GROUP HEALTH INSURANCE                                                                                                      |        |          |           | 168,112.48    |
| 0026130 | 002-6130-6143 WORKERS' COMPENSATION                                                                                                       |        |          |           | 5,305.91      |
| 0026130 | 002-6130-6145 UNEMPLOYMENT COMPENSATION                                                                                                   |        |          |           | 2,380.50      |
| 0026130 | 002-6130-6146 RETIREMENT                                                                                                                  |        |          |           | 101,812.76    |
| 0026130 | 002-6130-6147 INCENTIVE PAY                                                                                                               |        |          |           | 600.00        |
| 0026130 | 002-6130-6148 LONGEVITY PAY                                                                                                               |        |          |           | 8,802.00      |
| 0026130 | 002-6130-6152 ACCRUED LEAVE PAY                                                                                                           |        |          |           | 19,132.10     |
| 0026130 | 002-6130-6206 TRAINING                                                                                                                    |        |          |           | 10,030.00 *   |
|         | Pump and Motor Maintenance (Pump Maintenance Operator)                                                                                    |        | 1.00     | 385.00    | 385.00        |
|         | Certified Floodplain Manager Training (Project Engineer)                                                                                  |        | 1.00     | 500.00    | 500.00        |
|         | Work Zone Safety (3 FTE's)                                                                                                                |        | 1.00     | 600.00    | 600.00        |
|         | Texas Public Works Association (TPWA) Short Course (Project Engineer)                                                                     |        | 1.00     | 1,000.00  | 1,000.00      |
|         | Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)                                                                         |        | 1.00     | 1,155.00  | 1,155.00      |
|         | Public Works Road-E-O 45% of \$2,600 cost                                                                                                 |        | 1.00     | 1,170.00  | 1,170.00      |
|         | Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager) |        | 1.00     | 1,250.00  | 1,250.00      |
|         | Texas Public Works Association (TPWA) Local Training Functions (Project Engineer)                                                         |        | 1.00     | 200.00    | 200.00        |
|         | Texas Water Laws and Regulations (Project Engineer)                                                                                       |        | 1.00     | 290.00    | 290.00        |
|         | Texas Water Utilities Association (TWUA) Regional School (PW Director/2 Managers)                                                         |        | 1.00     | 480.00    | 480.00        |
|         | Departmental development                                                                                                                  |        | 1.00     | 3,000.00  | 3,000.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

|                                                                                                                                                            | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0026130 002-6130-6207 PRE-EMPLOYMENT                                                                                                                       |        |          |           | 201.00        |
| 0026130 002-6130-6208 ORGANIZATIONAL DEVELOPMENT<br>Organizational Development; this should<br>be controlled by HR, not the department.                    |        | 1.00     | 6,121.00  | 6,121.00 *    |
| 0026130 002-6130-6209 DUES & SUBSCRIPTIONS                                                                                                                 |        |          |           | 4,451.00 *    |
| P.E. Renewal (Project Engineer)                                                                                                                            |        | 1.00     | 40.00     | 40.00         |
| Certified Floodplain Manager (Project Engineer)                                                                                                            |        | 1.00     | 90.00     | 90.00         |
| Texas Water Utilities Association<br>(Water and Wastewater Maintenance and<br>Operations Manager, Pump Maintenance<br>Operator, and Meter Services Worker) |        | 4.00     | 110.00    | 440.00        |
| Wastewater License (Water and<br>Wastewater Maintenance and Operations<br>Manager, Pump Maintenance Operator)                                              |        | 2.00     | 110.00    | 220.00        |
| Water License (Water and Wastewater<br>Maintenance and Operations Manager,<br>Pump Maintenance Operator)                                                   |        | 2.00     | 110.00    | 220.00        |
| APWA (Water and Wastewater Maintenance<br>and Operations Manager, Project<br>Engineer, Water and Wastewater<br>Supervisor)                                 |        | 4.00     | 202.50    | 810.00        |
| Regional Public Works Program (1/2 cost)                                                                                                                   |        | 1.00     | 2,631.00  | 2,631.00      |
| 0026130 002-6130-6225 COMPUTER SERVICES                                                                                                                    |        |          |           | 7,020.00 *    |
| WI-FI Cards for Field Connectivity-<br>monthly charge                                                                                                      |        | 12.00    | 85.00     | 1,020.00      |
| CRM Software (1/3 here; 1/3 drainage;<br>1/3 ISM)                                                                                                          |        | 1.00     | 3,000.00  | 3,000.00      |
| SCADA Wonderware Software Maintenance                                                                                                                      |        | 1.00     | 3,000.00  | 3,000.00      |
| 0026130 002-6130-6226- MISC. CONTRACTUAL SERVICES                                                                                                          |        |          |           | 24,119.00 *   |
| Networkfleet GPS Monitoring                                                                                                                                |        | 1.00     | 1,869.00  | 1,869.00      |
| Establish a Council Contingency budget<br>for the Utility Fund for emergencies or<br>unanticipated work needed                                             |        | 1.00     | 20,000.00 | 20,000.00     |
| Key Trak annual support agreement                                                                                                                          |        | 1.00     | 1,100.00  | 1,100.00      |
| Hach SI-1000 Service Agreement                                                                                                                             |        | 1.00     | 1,150.00  | 1,150.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

|                                                                                | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0026130 002-6130-6246 OFFICE EQUIP & MAINTENANCE                               |        |          |           | 1,840.00 *    |
| Office Equipment & Maintenance                                                 |        | 1.00     | 1,840.00  | 1,840.00      |
| 0026130 002-6130-6261 VEHICLE MAINTENANCE                                      |        |          |           | 4,000.00 *    |
| Vehicles 801E, 802E, 803E, 804E, 817, 881                                      |        | 1.00     | 4,000.00  | 4,000.00      |
| 0026130 002-6130-6262 GAS AND OIL                                              |        |          |           | 18,000.00     |
| 0026130 002-6130-6284 EQUIPMENT MAINTENANCE                                    |        |          |           | 400.00 *      |
| Equipment 801, 813, and 823                                                    |        | 1.00     | 400.00    | 400.00        |
| 0026130 002-6130-6285 BUILDING MAINT & SUPPLIES                                |        |          |           | 10,765.00 *   |
| Floor Mats Contract (55% of \$1,351)                                           |        | 1.00     | 745.00    | 745.00        |
| Misc Repairs of Service Center (55% of \$6,000)                                |        | 1.00     | 3,300.00  | 3,300.00      |
| Custodial Contract for Public works Service Center (55% of \$12,220)           |        | 1.00     | 6,720.00  | 6,720.00      |
| 0026130 002-6130-6287 PROPERTY MAINTENANCE                                     |        |          |           | 11,000.00 *   |
| Water tower restroom maintenance and water tank landscape maintenance          |        | 1.00     | 3,000.00  | 3,000.00      |
| PW Perimeter Fence Repair                                                      |        | 1.00     | 8,000.00  | 8,000.00      |
| 0026130 002-6130-6301 OFFICE SUPPLIES                                          |        |          |           | 1,800.00      |
| 0026130 002-6130-6303 OPERATING SUPPLIES                                       |        |          |           | 2,000.00      |
| 0026130 002-6130-6305 UNIFORMS                                                 |        |          |           | 4,920.00 *    |
| Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel) |        | 1.00     | 4,920.00  | 4,920.00      |
| 0026130 002-6130-6308 PRINTING                                                 |        |          |           | 485.00        |
| 0026130 002-6130-6313 SMALL TOOLS                                              |        |          |           | 2,000.00      |
| 0026130 002-6130-6314- BUILDING SUPPLIES                                       |        |          |           | 705.00 *      |
| Paper Supplies for Service Center- 47% of \$1,500                              |        | 1.00     | 705.00    | 705.00        |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

|                                                                                                                                               | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0026130 002-6130-6326 SAFETY EQUIPMENT/SUPPLIES                                                                                               |        |          |           | 7,725.00 *    |
| Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, Water and Wastewater |        | 1.00     | 7,725.00  | 7,725.00      |

TOTAL UTILITY SUPPORT

1,443,013.56



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

## 6410 TRANSFERS

|         |                                                                                                                                                                                                                                  | VENDOR | QUANTITY | UNIT COST  | 2024 Proposed |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|------------|---------------|
| 0026410 | 002-6410-6805- TRANSFER TO CAPITAL PROJECTS                                                                                                                                                                                      |        |          |            | 81,100.00 *   |
|         | Annual funding for Utility Fund vehicle and capital equipment replacement                                                                                                                                                        |        | 1.00     | 81,100.00  | 81,100.00     |
| 0026410 | 002-6410-6811 TRANSFER TO GENERAL FUND                                                                                                                                                                                           |        |          |            | 434,662.70 *  |
|         | Utility Fund to pay for 13% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY24 prelim budget). The internal service personnel costs include the following departments:     |        | 1.00     | 434,662.70 | 434,662.70    |
|         | Full Human Resources budget                                                                                                                                                                                                      |        |          |            |               |
|         | Full Finance budget                                                                                                                                                                                                              |        |          |            |               |
|         | City Manager's Office payroll                                                                                                                                                                                                    |        |          |            |               |
|         | Full Information Services budget                                                                                                                                                                                                 |        |          |            |               |
|         | City Secretary's Office payroll                                                                                                                                                                                                  |        |          |            |               |
|         | Economic Development payroll                                                                                                                                                                                                     |        |          |            |               |
|         | *Previously the Utility Fund was only paying for personnel costs in each of these budgets. Given how universal the services are used from Finance, HR and IT, staff calculated the interfund transfer using full budgets for the |        |          |            |               |

TOTAL TRANSFERS

515,762.70

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

## UTILITY FUND

9999

NON-DEPARTMENTAL

|         |                                           | VENDOR | QUANTITY | UNIT COST  | 2024 Proposed |
|---------|-------------------------------------------|--------|----------|------------|---------------|
| 0029999 | 002-9999-6203- INSURANCE SHARE            |        |          |            |               |
|         | Property and liability insurance for      |        | 1.00     | 107,437.00 | 107,437.00 *  |
|         | the Utility Fund - anticipated 15%        |        |          |            | 107,437.00    |
|         | increase for FY2019                       |        |          |            |               |
| 0029999 | 002-9999-6238- ELECTRICITY                |        |          |            |               |
|         | Based on TCAP's estimates and lower       |        | 1.00     | 105,454.00 | 105,454.00 *  |
|         | rates beginning mid-FY2017                |        |          |            | 105,454.00    |
| 0029999 | 002-9999-6241- TELEPHONE                  |        |          |            | 3,896.00      |
| 0029999 | 002-9999-6246- OFFICE EQUIP & MAINTENANCE |        |          |            |               |
|         | Copier Lease and Maintenance (Utility     |        | 1.00     | 3,165.00   | 3,165.00 *    |
|         | Fund Portion)                             |        |          |            | 3,165.00      |
| 0029999 | 002-9999-6248- GAS                        |        |          |            | 9,225.00      |
| 0029999 | 002-9999-6281- COMMUNICATIONS MAINTENANCE |        |          |            |               |
|         | NRH Contract/Consortium \$17,097          |        | 1.00     | 19,377.00  | 19,377.00 *   |
|         | City of Fort Worth Contract \$5,263       |        |          |            | 19,377.00     |
|         | American Tower Corporation Lease          |        |          |            |               |
|         | (Eules Tower) \$8,910                     |        |          |            |               |
|         | Motorola Maintenance Hardware \$53,499    |        |          |            |               |
|         | SUA-II \$27,982                           |        |          |            |               |
|         | Batteries, parts, and repairs \$10,000    |        |          |            |               |
|         | A/C Contract and repairs \$6,000          |        |          |            |               |
|         | Radio Tower propane \$800                 |        |          |            |               |
|         | Radio Tower Site insurance \$1,000        |        |          |            |               |
|         | Grapevine Radio Tower Antennae            |        |          |            |               |
|         | Relocation \$18,500                       |        |          |            |               |
|         | TOTAL: \$149,051                          |        |          |            |               |
|         | General Fund portion: \$126,693           |        |          |            |               |
|         | Utility Fund portion: \$19,377            |        |          |            |               |
|         | Drainage Fund portion: \$2,981            |        |          |            |               |
| 0029999 | 002-9999-6302- POSTAGE                    |        |          |            | 5,051.00      |

## NEXT YEAR BUDGET DETAIL REPORT

|                                              |        |               |           |               |
|----------------------------------------------|--------|---------------|-----------|---------------|
| PROJECTION: 20241 FY 2024 Operating Budget   |        |               |           |               |
| ACCOUNTS FOR:<br>UTILITY FUND                | VENDOR | QUANTITY      | UNIT COST | 2024 Proposed |
| TOTAL NON-DEPARTMENTAL<br>TOTAL UTILITY FUND |        |               |           | 253,605.00    |
|                                              |        | 48,205,629.21 |           |               |

## DEBT SERVICE FUND SUMMARY

|                                      | BUDGETED<br>FY 2023 | PROJECTED<br>FY 2023 | PROJECTED<br>FY 2024 | PROJECTED<br>FY 2025 | PROJECTED<br>FY 2026 | PROJECTED<br>FY 2027 | PROJECTED<br>FY 2028 |
|--------------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>BEGINNING FUND BALANCE - 10/1</b> | 871,377             | 871,377              | 455,593              | 459,004              | 444,230              | 427,318              | 411,790              |
| <b>FUND REVENUES</b>                 |                     |                      |                      |                      |                      |                      |                      |
| Current Property Taxes               | 591,160             | 615,000              | 649,871              | 1,277,120            | 1,712,333            | 1,668,581            | 1,597,057            |
| Delinquent Property Taxes            | 5,000               | 2,000                | 2,000                | 2,000                | 2,000                | 2,000                | 2,000                |
| Penalty & Interest                   | 5,000               | 2,000                | 2,000                | 2,000                | 2,000                | 2,000                | 2,000                |
| Transfer-in General Fund*            | 0                   | 0                    | 560,000              | 560,000              | 0                    | 0                    | 0                    |
| Interest Income/Other                | 7,500               | 25,000               | 25,000               | 25,000               | 25,000               | 25,000               | 25,000               |
| <b>TOTAL REVENUES</b>                | <b>608,660</b>      | <b>644,000</b>       | <b>1,238,871</b>     | <b>1,866,120</b>     | <b>1,741,333</b>     | <b>1,697,581</b>     | <b>1,626,057</b>     |
| <b>FUND EXPENDITURES</b>             |                     |                      |                      |                      |                      |                      |                      |
| 2016 G.O. Refunding Bonds            | 478,325             | 478,325              | 477,350              | 478,350              | 479,150              | 479,750              | 0                    |
| 2022 Tax & C.O. Bonds                | 0                   | 290,774              | 477,425              | 474,675              | 471,925              | 469,175              | 875,925              |
| 2016 Engine Lease                    | 48,485              | 48,485               | 48,485               | 48,485               | 48,485               | 0                    | 0                    |
| Ambulance Lease                      | 120,000             | 120,000              | 110,000              | 110,000              | 110,000              | 115,500              | 115,500              |
| 2020 Pumper Lease                    | 120,700             | 120,700              | 120,700              | 120,700              | 0                    | 0                    | 0                    |
| 2025 Pumper Lease                    | 0                   | 0                    | 0                    | 297,185              | 297,185              | 297,185              | 297,185              |
| Projected: Future Leases             | 0                   | 0                    | 0                    | 350,000              | 350,000              | 350,000              | 350,000              |
| Paying Agent                         | 1,500               | 1,500                | 1,500                | 1,500                | 1,500                | 1,500                | 1,500                |
| <b>TOTAL EXPENDITURES</b>            | <b>769,010</b>      | <b>1,059,784</b>     | <b>1,235,460</b>     | <b>1,880,895</b>     | <b>1,758,244</b>     | <b>1,713,110</b>     | <b>1,640,110</b>     |
| <b>ENDING FUND BALANCE - 9/30</b>    | 711,027             | 455,593              | 459,004              | 444,230              | 427,318              | 411,790              | 397,738              |

\*\*For FY24, staff is proposing a larger increase in General Fund taxation with the thought of transferring surplus dollars to assist with debt service payments. Staff believes this strategic move will assist with some expected operating pressures in the later years of our forecast.

| Fiscal<br>Year | General Obligation Refunding, Series 2016 |                   |                    | Tax & Revenue C.O. Bonds, Series 2022 |                    |                     | Combined<br>Bonds   |
|----------------|-------------------------------------------|-------------------|--------------------|---------------------------------------|--------------------|---------------------|---------------------|
|                | Principal                                 | Interest          | Total              | Principal                             | Interest           | Total               | Debt Service        |
| 2023           | \$ 435,000                                | \$ 43,325         | \$ 478,325         | \$ -                                  | \$ 290,774         | \$ 290,774          | \$ 769,099          |
| 2024           | \$ 445,000                                | \$ 32,350         | \$ 477,350         | \$ 55,000                             | \$ 422,425         | \$ 477,425          | \$ 954,775          |
| 2025           | \$ 455,000                                | \$ 23,350         | \$ 478,350         | \$ 55,000                             | \$ 419,675         | \$ 474,675          | \$ 953,025          |
| 2026           | \$ 465,000                                | \$ 14,150         | \$ 479,150         | \$ 55,000                             | \$ 416,925         | \$ 471,925          | \$ 951,075          |
| 2027           | \$ 475,000                                | \$ 4,750          | \$ 479,750         | \$ 55,000                             | \$ 414,175         | \$ 469,175          | \$ 948,925          |
| 2028           | \$ -                                      | \$ -              | \$ -               | \$ 475,000                            | \$ 400,925         | \$ 875,925          | \$ 875,925          |
| 2029           | \$ -                                      | \$ -              | \$ -               | \$ 495,000                            | \$ 376,675         | \$ 871,675          | \$ 871,675          |
| 2030           | \$ -                                      | \$ -              | \$ -               | \$ 520,000                            | \$ 351,300         | \$ 871,300          | \$ 871,300          |
| 2031           | \$ -                                      | \$ -              | \$ -               | \$ 550,000                            | \$ 324,550         | \$ 874,550          | \$ 874,550          |
| 2032           | \$ -                                      | \$ -              | \$ -               | \$ 575,000                            | \$ 299,300         | \$ 874,300          | \$ 874,300          |
| 2033           | \$ -                                      | \$ -              | \$ -               | \$ 595,000                            | \$ 275,900         | \$ 870,900          | \$ 870,900          |
| 2034           | \$ -                                      | \$ -              | \$ -               | \$ 620,000                            | \$ 251,600         | \$ 871,600          | \$ 871,600          |
| 2035           | \$ -                                      | \$ -              | \$ -               | \$ 645,000                            | \$ 226,300         | \$ 871,300          | \$ 871,300          |
| 2036           | \$ -                                      | \$ -              | \$ -               | \$ 675,000                            | \$ 199,900         | \$ 874,900          | \$ 874,900          |
| 2037           | \$ -                                      | \$ -              | \$ -               | \$ 700,000                            | \$ 172,400         | \$ 872,400          | \$ 872,400          |
| 2038           | \$ -                                      | \$ -              | \$ -               | \$ 730,000                            | \$ 143,800         | \$ 873,800          | \$ 873,800          |
| 2039           | \$ -                                      | \$ -              | \$ -               | \$ 760,000                            | \$ 114,000         | \$ 874,000          | \$ 874,000          |
| 2040           | \$ -                                      | \$ -              | \$ -               | \$ 790,000                            | \$ 83,000          | \$ 873,000          | \$ 873,000          |
| 2041           | \$ -                                      | \$ -              | \$ -               | \$ 825,000                            | \$ 50,700          | \$ 875,700          | \$ 875,700          |
| 2042           | \$ -                                      | \$ -              | \$ -               | \$ 855,000                            | \$ 17,100          | \$ 872,100          | \$ 872,100          |
|                | <b>\$ 2,275,000</b>                       | <b>\$ 117,925</b> | <b>\$2,392,925</b> | <b>\$10,030,000</b>                   | <b>\$5,251,424</b> | <b>\$15,281,424</b> | <b>\$17,674,349</b> |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

DEBT SERVICE FUND

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0000 UNDEFINED

0040000 004-0000-5101 CURRENT TAXES

Current taxes collected for debt service

1.00

649,871.00

1,209,871.00 \*

-649,871.00

General Fund transfer in surplus

1.00

560,000.00

-560,000.00

revenue for debt service payments

0040000 004-0000-5102 DELINQUENT TAXES

2,000.00

0040000 004-0000-5103 PENALTY &amp; INTEREST

2,000.00

0040000 004-0000-5716 INVESTMENT INCOME/(LOSSES)

25,000.00

TOTAL UNDEFINED

1,238,871.00

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

DEBT SERVICE FUND

6510

DEBT SERVICE

|         |                | VENDOR                                | QUANTITY | UNIT COST | 2024 Proposed |
|---------|----------------|---------------------------------------|----------|-----------|---------------|
| 0046510 | 004-6510-6526- | G.O. REFUNDING BONDS (2016)           |          |           | 500,000.00    |
| 0046510 | 004-6510-6580- | 2020 PUMPER LEASE                     |          |           | 120,700.00    |
| 0046510 | 004-6510-6583- | 2016 FIRE ENGINE LEASE                |          |           | 48,484.94 *   |
|         |                | Annual lease purchase payment on 2016 | 1.00     | 48,484.94 | 48,484.94     |
|         |                | Fire Engine (10 year)                 |          |           |               |
| 0046510 | 004-6510-6586- | 2019 AMBULANCE LEASE                  |          |           | 110,000.00    |
| 0046510 | 004-6510-6595  | BOND PAYMENT INTEREST                 |          |           | 454,775.00    |
| 0046510 | 004-6510-6599  | PAYING AGENTS FEES                    |          |           | 1,500.00      |

TOTAL DEBT SERVICE

TOTAL DEBT SERVICE FUND

2,474,330.94

1,235,459.94

## DRAINAGE UTILITY FUND SUMMARY

|                                                 | BUDGETED<br>FY 2023 | PROJECTED<br>FY 2023 | PROJECTED<br>FY 2024 | PROJECTED<br>FY 2025 | PROJECTED<br>FY 2026 | PROJECTED<br>FY 2027 | PROJECTED<br>FY 2028 |
|-------------------------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>TOTAL BEG. WORKING CAPITAL</b>               | 718,287             | 718,287              | 718,287              | 718,287              | 718,287              | 718,287              | 718,288              |
| FUND REVENUES                                   |                     |                      |                      |                      |                      |                      |                      |
| Drainage Fees                                   | 1,020,000           | 1,009,350            | 1,457,143            | 1,748,571            | 2,040,000            | 2,050,200            | 2,060,451            |
| Penalties/Misc                                  | 10,000              | 10,154               | 10,000               | 10,100               | 10,201               | 10,303               | 10,406               |
| Interest Income                                 | 15,000              | 25,000               | 15,000               | 15,750               | 15,908               | 16,067               | 16,227               |
| <b>TOTAL OPERATING REVENUES</b>                 | <u>1,045,000</u>    | <u>1,044,504</u>     | <u>1,482,143</u>     | <u>1,774,421</u>     | <u>2,066,109</u>     | <u>2,076,571</u>     | <u>2,087,086</u>     |
| FUND EXPENSES                                   |                     |                      |                      |                      |                      |                      |                      |
| Drainage Operations                             | 530,707             | 524,426              | 535,755              | 561,047              | 586,471              | 613,667              | 640,664              |
| Stormwater Management                           | 157,459             | 162,850              | 167,975              | 176,215              | 184,523              | 193,341              | 202,254              |
| IS GIS                                          | 26,841              | 26,568               | 28,044               | 29,423               | 30,800               | 32,264               | 33,733               |
| Non-Departmental                                | 6,612               | 7,500                | 6,612                | 6,735                | 6,889                | 7,046                | 7,208                |
| <b>TOTAL OPERATING EXPENSES</b>                 | <u>721,619</u>      | <u>721,345</u>       | <u>738,386</u>       | <u>773,420</u>       | <u>808,683</u>       | <u>846,319</u>       | <u>883,859</u>       |
| NET REVENUE                                     | <u>323,381</u>      | <u>323,159</u>       | <u>743,757</u>       | <u>1,001,001</u>     | <u>1,257,425</u>     | <u>1,230,251</u>     | <u>1,203,225</u>     |
| <b>WORKING CAPITAL</b>                          | <u>1,041,667</u>    | <u>1,041,445</u>     | <u>1,462,044</u>     | <u>1,719,288</u>     | <u>1,975,712</u>     | <u>1,948,539</u>     | <u>1,921,515</u>     |
| NET TRANSFER TO CAPITAL PROJECTS                | <u>323,381</u>      | <u>323,159</u>       | <u>743,757</u>       | <u>1,001,001</u>     | <u>1,257,425</u>     | <u>1,230,251</u>     | <u>1,203,225</u>     |
| <b>NET ENDING AVAILABLE<br/>WORKING CAPITAL</b> | <u>718,287</u>      | <u>718,287</u>       | <u>718,287</u>       | <u>718,287</u>       | <u>718,287</u>       | <u>718,288</u>       | <u>718,290</u>       |
| Days of Working Capital                         | 363                 | 363                  | 355                  | 339                  | 324                  | 310                  | 297                  |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:     |                                          | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------|------------------------------------------|--------|----------|-----------|---------------|
| DRAINAGE FEE FUND |                                          |        |          |           |               |
| 0000              | UNDEFINED                                |        |          |           |               |
| 0170000           | 017-0000-5716 INVESTMENT INCOME/(LOSSES) |        |          |           | 15,000.00     |
| 0170000           | 017-0000-5833 PENALTIES                  |        |          |           | 10,000.00     |
| 0170000           | 017-0000-5942 DRAINAGE FEE REVENUES      |        |          |           | 1,457,142.86  |
| TOTAL UNDEFINED   |                                          |        |          |           | 1,482,142.86  |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                                                                      | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| DRAINAGE      | FEE FUND                                                                                             |        |          |           |               |
| 5210          | DRAINAGE                                                                                             |        |          |           |               |
| 0175210       | 017-5210-6101 SALARIES                                                                               |        |          |           | 245,459.29    |
| 0175210       | 017-5210-6135 STANDBY PAY                                                                            |        |          |           | 3,221.41      |
| 0175210       | 017-5210-6139 OVERTIME                                                                               |        |          |           | 18,500.19     |
| 0175210       | 017-5210-6141 FICA EXPENSE                                                                           |        |          |           | 22,935.57     |
| 0175210       | 017-5210-6142 GROUP HEALTH INSURANCE                                                                 |        |          |           | 73,279.80     |
| 0175210       | 017-5210-6143 WORKERS' COMPENSATION                                                                  |        |          |           | 4,891.12      |
| 0175210       | 017-5210-6145 UNEMPLOYMENT COMPENSATION                                                              |        |          |           | 1,055.70      |
| 0175210       | 017-5210-6146 RETIREMENT                                                                             |        |          |           | 31,352.02     |
| 0175210       | 017-5210-6148 LONGEVITY PAY                                                                          |        |          |           | 5,036.25      |
| 0175210       | 017-5210-6152 ACCRUED LEAVE PAY                                                                      |        |          |           | 5,533.34      |
| 0175210       | 017-5210-6206 TRAINING                                                                               |        |          |           | 4,882.00 *    |
|               | Traffic Safety Training (4 FTE's)                                                                    |        | 4.00     | 200.00    | 800.00        |
|               | Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician) |        | 4.00     | 385.00    | 1,540.00      |
|               | Public Works Road-E-O 17% of \$2,600 cost                                                            |        | 1.00     | 442.00    | 442.00        |
|               | CDL Training                                                                                         |        | 1.00     | 2,100.00  | 2,100.00      |
| 0175210       | 017-5210-6207 PRE-EMPLOYMENT                                                                         |        |          |           | 302.00        |
| 0175210       | 017-5210-6221 AUDIT                                                                                  |        |          |           | 1,500.00 *    |
|               | Patillo, Brown, & Hill annual audit-Drainage Fund portion                                            |        | 1.00     | 1,500.00  | 1,500.00      |
| 0175210       | 017-5210-6223 ENGINEERING SERVICES                                                                   |        |          |           | 25,000.00     |
| 0175210       | 017-5210-6225 COMPUTER SERVICES                                                                      |        |          |           | 3,000.00 *    |
|               | Government Outreach (CRM)                                                                            |        | 1.00     | 3,000.00  | 3,000.00      |
| 0175210       | 017-5210-6226 MISC. CONTRACTUAL SERVICES                                                             |        |          |           | 7,446.00 *    |
|               | DART ROW Agreement 920526 (Ditch Near Pleasant Run Road)                                             |        | 1.00     | 100.00    | 100.00        |
|               | DART ROW Agreement 941104 (Oak Crest Subdivision)                                                    |        | 1.00     | 100.00    | 100.00        |
|               | Networkfleet GPS Monitoring                                                                          |        | 1.00     | 1,246.00  | 1,246.00      |
|               | Vueworks Asset Management Software Subscription                                                      |        | 1.00     | 3,000.00  | 3,000.00      |
|               | Ditch Spraying in Public ROW                                                                         |        | 1.00     | 3,000.00  | 3,000.00      |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:     |                                                                                                               | VENDOR | QUANTITY | UNIT COST | 2024 Proposed            |
|-------------------|---------------------------------------------------------------------------------------------------------------|--------|----------|-----------|--------------------------|
| DRAINAGE FEE FUND |                                                                                                               |        |          |           |                          |
| 0175210           | 017-5210-6245 EQUIPMENT RENTAL<br>Rental of Excavators, Loaders, Pumps<br>and Other Necessary Equipment       |        | 1.00     | 6,000.00  | 6,000.00 *<br>6,000.00   |
| 0175210           | 017-5210-6261 VEHICLE MAINTENANCE<br>Vehicles 682, 697                                                        |        | 1.00     | 2,850.00  | 2,850.00 *<br>2,850.00   |
| 0175210           | 017-5210-6262 GAS AND OIL                                                                                     |        |          |           | 10,000.00                |
| 0175210           | 017-5210-6284 EQUIPMENT MAINTENANCE<br>Equipment 604, 604A, 686, 688, 896                                     |        | 1.00     | 10,900.00 | 10,900.00 *<br>10,900.00 |
| 0175210           | 017-5210-6285 BUILDING MAINT & SUPPLIES<br>Service Center floor mats contract (16%)                           |        | 1.00     | 216.00    | 3,097.00 *<br>216.00     |
|                   | Misc. repairs to Service Center (16%)                                                                         |        | 1.00     | 1,020.00  | 1,020.00                 |
|                   | Service Center Custodial Contract (16%)                                                                       |        | 1.00     | 1,861.00  | 1,861.00                 |
| 0175210           | 017-5210-6301 OFFICE SUPPLIES                                                                                 |        |          |           | 500.00                   |
| 0175210           | 017-5210-6305 UNIFORMS<br>Uniform Rental and Miscellaneous<br>Clothing Supply (5 Drainage Crew<br>Personnel)  |        | 1.00     | 4,100.00  | 4,100.00 *<br>4,100.00   |
| 0175210           | 017-5210-6313 SMALL TOOLS                                                                                     |        |          |           | 1,703.00                 |
| 0175210           | 017-5210-6314- BUILDING SUPPLIES<br>Paper Supplies for Service Center- 16%<br>of \$1,500                      |        | 1.00     | 240.00    | 240.00 *<br>240.00       |
| 0175210           | 017-5210-6324- REPAIR & MAINTENANCE<br>Drainage Maintenance and Supply<br>(Curlex, rip rap seed, tarps, etc.) |        | 1.00     | 40,885.00 | 40,885.00 *<br>40,885.00 |
| 0175210           | 017-5210-6326 SAFETY EQUIPMENT/SUPPLIES                                                                       |        |          |           | 2,085.00                 |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
DRAINAGE FEE FUND

VENDOR

QUANTITY

UNIT COST

2024 Proposed

TOTAL DRAINAGE

535,754.69

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR: |                                                                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------|--------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| DRAINAGE      | FEE FUND                                                                                         |        |          |           |               |
| 5220          | STORM WATER MANAGEMENT                                                                           |        |          |           |               |
| 0175220       | 017-5220-6101 SALARIES                                                                           |        |          |           | 83,121.61     |
| 0175220       | 017-5220-6141 FICA EXPENSE                                                                       |        |          |           | 6,849.81      |
| 0175220       | 017-5220-6142 GROUP HEALTH INSURANCE                                                             |        |          |           | 15,805.45     |
| 0175220       | 017-5220-6143 WORKERS' COMPENSATION                                                              |        |          |           | 258.54        |
| 0175220       | 017-5220-6145 UNEMPLOYMENT COMPENSATION                                                          |        |          |           | 227.70        |
| 0175220       | 017-5220-6146 RETIREMENT                                                                         |        |          |           | 9,364.28      |
| 0175220       | 017-5220-6148 LONGEVITY PAY                                                                      |        |          |           | 1,665.00      |
| 0175220       | 017-5220-6152 ACCRUED LEAVE PAY                                                                  |        |          |           | 4,701.11      |
| 0175220       | 017-5220-6206 TRAINING                                                                           |        |          |           | 750.00 *      |
|               | Extended Education Classes for Code Enforcement Certification (Environmental Compliance Officer) |        | 1.00     | 750.00    | 750.00        |
| 0175220       | 017-5220-6209 DUES & SUBSCRIPTIONS                                                               |        |          |           | 3,735.00 *    |
|               | Code Enforcement License Renewal (Env Compl Officer)                                             |        | 1.00     | 40.00     | 40.00         |
|               | Pesticide License Renewal                                                                        |        | 1.00     | 75.00     | 75.00         |
|               | TCEQ Stormwater Annual Permit                                                                    |        | 1.00     | 400.00    | 400.00        |
|               | NCTCOG Stormwater Program                                                                        |        | 1.00     | 3,220.00  | 3,220.00      |
| 0175220       | 017-5220-6221 AUDIT                                                                              |        |          |           | 500.00        |
| 0175220       | 017-5220-6226 MISC. CONTRACTUAL SERVICES                                                         |        |          |           | 32,812.00 *   |
|               | Networkfleet GPS Monitoring                                                                      |        | 1.00     | 312.00    | 312.00        |
|               | Replacement of Clean Sweep banners                                                               |        | 1.00     | 500.00    | 500.00        |
|               | Hazardous Waste Disposal and Spring Sweep Event; nondisc requested of \$16,00                    |        | 1.00     | 32,000.00 | 32,000.00     |
| 0175220       | 017-5220-6229 COMMUNITY RELATIONS                                                                |        |          |           | 1,200.00      |
| 0175220       | 017-5220-6261 VEHICLE MAINTENANCE                                                                |        |          |           | 1,000.00 *    |
|               | Vehicle 701E                                                                                     |        | 1.00     | 1,000.00  | 1,000.00      |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:                |                                         | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|------------------------------|-----------------------------------------|--------|----------|-----------|---------------|
| DRAINAGE FEE FUND            |                                         |        |          |           |               |
| 0175220                      | 017-5220-6262 GAS AND OIL               |        |          |           | 4,000.00      |
| 0175220                      | 017-5220-6303 OPERATING SUPPLIES        |        |          |           | 1,000.00      |
| 0175220                      | 017-5220-6305 UNIFORMS                  |        |          |           | 500.00 *      |
|                              | Boots and City Shirts                   |        | 1.00     | 500.00    | 500.00        |
|                              | (Environmental Compliance Officer)      |        |          |           |               |
| 0175220                      | 017-5220-6313 SMALL TOOLS               |        |          |           | 300.00        |
| 0175220                      | 017-5220-6326 SAFETY EQUIPMENT/SUPPLIES |        |          |           | 185.00        |
| TOTAL STORM WATER MANAGEMENT |                                         |        |          |           | 167,975.50    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:     |                | VENDOR                    | QUANTITY | UNIT COST | 2024 Proposed |
|-------------------|----------------|---------------------------|----------|-----------|---------------|
| DRAINAGE FEE FUND | IS GIS         |                           |          |           |               |
| 5920              | IS GIS         |                           |          |           |               |
| 0175920           | 017-5920-6101- | SALARIES                  |          |           | 20,997.13     |
| 0175920           | 017-5920-6141- | FICA EXPENSE              |          |           | 1,616.81      |
| 0175920           | 017-5920-6142- | GROUP HEALTH INSURANCE    |          |           | 3,017.40      |
| 0175920           | 017-5920-6143- | WORKERS' COMPENSATION     |          |           | 30.65         |
| 0175920           | 017-5920-6145- | UNEMPLOYMENT COMPENSATION |          |           | 43.47         |
| 0175920           | 017-5920-6146- | RETIREMENT                |          |           | 2,209.01      |
| 0175920           | 017-5920-6148- | LONGEVITY PAY             |          |           | 129.15        |
| TOTAL IS GIS      |                |                           |          |           | 28,043.62     |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

| ACCOUNTS FOR:           |                                                          | VENDOR | QUANTITY | UNIT COST    | 2024 Proposed |
|-------------------------|----------------------------------------------------------|--------|----------|--------------|---------------|
| DRAINAGE FEE FUND       | NON-DEPARTMENTAL                                         |        |          |              |               |
| 0179999                 | 017-9999-6203- INSURANCE SHARE                           |        |          |              |               |
|                         | Property and liability insurance for the Drainage Fund   |        | 1.00     | 2,631.00     | 2,631.00 *    |
| 0179999                 | 017-9999-6238- ELECTRICITY                               |        |          |              | 200.00        |
| 0179999                 | 017-9999-6248- GAS                                       |        |          |              | 600.00        |
| 0179999                 | 017-9999-6281- COMMUNICATIONS MAINTENANCE                |        |          |              |               |
|                         | NRH Contract/Consortium \$17,097                         |        | 1.00     | 2,981.00     | 2,981.00 *    |
|                         | City of Fort Worth Contract \$5,263                      |        |          |              | 2,981.00      |
|                         | American Tower Corporation Lease (Eulless Tower) \$8,910 |        |          |              |               |
|                         | Motorola Maintenance Hardware \$53,499                   |        |          |              |               |
|                         | SUA-II \$27,982                                          |        |          |              |               |
|                         | Batteries, parts, and repairs \$10,000                   |        |          |              |               |
|                         | A/C Contract and repairs \$6,000                         |        |          |              |               |
|                         | Radio Tower propane \$800                                |        |          |              |               |
|                         | Radio Tower Site insurance \$1,000                       |        |          |              |               |
|                         | Grapevine Radio Tower Antennae Relocation \$18,500       |        |          |              |               |
|                         | TOTAL: \$149,051                                         |        |          |              |               |
|                         | General Fund portion: \$126,693                          |        |          |              |               |
|                         | Utility Fund portion: \$19,377                           |        |          |              |               |
|                         | Drainage Fund portion: \$2,981                           |        |          |              |               |
| 0179999                 | 017-9999-6302- POSTAGE                                   |        |          |              | 200.00        |
| TOTAL NON-DEPARTMENTAL  |                                                          |        |          |              | 6,612.00      |
| TOTAL DRAINAGE FEE FUND |                                                          |        |          | 2,220,528.67 |               |

## HOTEL TAX FUND SUMMARY

|                                      | BUDGET<br>FY 2023 | PROJECTED<br>FY 2023 | PROJECTED<br>FY 2024 | PROJECTED<br>FY 2025 | PROJECTED<br>FY 2026 | PROJECTED<br>FY 2027 | PROJECTED<br>FY 2028 |
|--------------------------------------|-------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>BEGINNING FUND BALANCE - 10/1</b> | 161,942           | 161,942              | 90,372               | 103,840              | 113,045              | 117,869              | 117,935              |
| FUND REVENUES                        |                   |                      |                      |                      |                      |                      |                      |
| Hotel Taxes                          | 272,000           | 200,000              | 200,000              | 202,000              | 204,020              | 206,060              | 208,121              |
| Earned Interest                      | 3,000             | 2,000                | 2,000                | 2,100                | 2,121                | 2,142                | 2,164                |
| <b>TOTAL REVENUES</b>                | <b>275,000</b>    | <b>202,000</b>       | <b>202,000</b>       | <b>204,100</b>       | <b>206,141</b>       | <b>208,202</b>       | <b>210,284</b>       |
| FUND EXPENDITURES                    |                   |                      |                      |                      |                      |                      |                      |
| Colleyville Promotion/Advertising    | 163,401           | 163,401              | 172,732              | 178,937              | 185,120              | 191,697              | 198,287              |
| Colleyville Center                   | 110,168           | 110,168              | 15,800               | 15,958               | 16,197               | 16,440               | 16,687               |
| <b>TOTAL EXPENDITURES</b>            | <b>273,569</b>    | <b>273,569</b>       | <b>188,532</b>       | <b>194,895</b>       | <b>201,317</b>       | <b>208,137</b>       | <b>214,974</b>       |
| <b>ENDING FUND BALANCE - 9/30</b>    | <b>163,372</b>    | <b>90,372</b>        | <b>103,840</b>       | <b>113,045</b>       | <b>117,869</b>       | <b>117,935</b>       | <b>113,245</b>       |

Note: Due to revenue shortfalls, the City will reallocate costs from this fund to other operating funds.

## Historical Hotel Tax Receipts

| Fiscal Quarter     | FY 2019              | FY 2020              | FY2021               | FY2022               | FY 2023              |
|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Quarter 1, Oct-Dec | \$ 60,713.90         | \$ 55,462.02         | \$ 15,849.57         | \$ 47,550.28         | \$ 46,049.67         |
| Quarter 2, Jan-Mar | \$ 63,812.35         | \$ 40,881.69         | \$ 25,353.30         | \$ 52,746.70         | \$ 55,923.41         |
| Quarter 3, Apr-Jun | \$ 66,272.40         | \$ 2,828.86          | \$ 37,639.36         | \$ 58,233.71         | \$ 58,237.67         |
| Quarter 4, Jul-Sep | \$ 54,513.52         | \$ 12,404.25         | \$ 37,909.92         | \$ 41,838.12         | \$ -                 |
| <b>Totals</b>      | <b>\$ 245,312.17</b> | <b>\$ 111,576.81</b> | <b>\$ 116,752.15</b> | <b>\$ 200,368.82</b> | <b>\$ 160,210.75</b> |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
HOTEL TAX FUND

|                 | VENDOR         | QUANTITY                   | UNIT COST | 2024 Proposed |
|-----------------|----------------|----------------------------|-----------|---------------|
| 0000            | UNDEFINED      |                            |           |               |
| 0380000         | 038-0000-5310- | HOTEL TAX                  |           | 200,000.00    |
| 0380000         | 038-0000-5716- | INVESTMENT INCOME/(LOSSES) |           | 2,000.00      |
| TOTAL UNDEFINED |                |                            |           | 202,000.00    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

HOTEL TAX FUND

3610

COMMUNICATIONS

|         |                | VENDOR                    | QUANTITY | UNIT COST | 2024 Proposed |
|---------|----------------|---------------------------|----------|-----------|---------------|
| 0383610 | 038-3610-6101- | SALARIES                  |          |           | 91,698.12     |
| 0383610 | 038-3610-6141- | FICA EXPENSE              |          |           | 7,062.47      |
| 0383610 | 038-3610-6142- | GROUP HEALTH INSURANCE    |          |           | 14,368.59     |
| 0383610 | 038-3610-6143- | WORKERS' COMPENSATION     |          |           | 133.92        |
| 0383610 | 038-3610-6145- | UNEMPLOYMENT COMPENSATION |          |           | 207.00        |
| 0383610 | 038-3610-6146- | RETIREMENT                |          |           | 9,654.50      |
| 0383610 | 038-3610-6148- | LONGEVITY PAY             |          |           | 607.50        |
| 0383610 | 038-3610-6205- | PROMOTE/IMPROVE ARTS      |          |           | 49,000.00 *   |
|         |                | Concerts in the Village   | 5.00     | 3,000.00  | 15,000.00     |
|         |                | Car Show                  | 2.00     | 17,000.00 | 34,000.00     |

TOTAL COMMUNICATIONS

172,732.10

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

## ACCOUNTS FOR:

HOTEL TAX FUND

3710 COLLEYVILLE CENTER

|                                                                                                                                                                                 | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| 0383710 038-3710-6236- ADVERTISING                                                                                                                                              |        |          |           | 15,800.00 *   |
| Promotional swag and give away items-<br>Bags, pens, paper, bride and groom<br>squeeze dolls, custom contract folders<br>and other promotional items used to<br>promote Center. |        | 1.00     | 3,750.00  | 3,750.00      |
| Print Advertising-<br>Fort Worth Star Telegram<br>Community Impact Newspaper Advertising<br>Center Promotional Brochures<br>Center-Thank You Cards                              |        | 1.00     | 6,000.00  | 6,000.00      |
| Monthly creative expense for Facebook,<br>Lobby display and all print advertising<br>and collateral used at Center.                                                             |        | 12.00    | 150.00    | 1,800.00      |
| Bridal events                                                                                                                                                                   |        | 1.00     | 500.00    | 500.00        |
| wedding wire Online Listing<br>www.weddingwire.com                                                                                                                              |        | 3.00     | 1,250.00  | 3,750.00      |

TOTAL COLLEYVILLE CENTER

15,800.00

TOTAL HOTEL TAX FUND

390,532.10

GRAND TOTAL

109,121,406.85

\*\* END OF REPORT - Generated by Kyle Lester \*\*

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:  
HOTEL TAX FUND

|            | Field # | Total | Page Break |
|------------|---------|-------|------------|
| Sequence 1 | 1       | Y     | Y          |
| Sequence 2 | 2       | Y     | Y          |
| Sequence 3 | 0       | N     | N          |
| Sequence 4 | 0       | N     | N          |

VENDOR QUANTITY UNIT COST 2024 Proposed

Report title:  
 07/28/2023 11:00 | CITY OF COLLEYVILLE  
 klester | NEXT YEAR BUDGET DETAIL REPORT

 |P 1  
 |bgnyrp

PROJECTION: 20241 FY 2024 Operating Budget

FOR PERIOD 99

Report type: 3  
 Include employee with benefit detail: N  
 Budget level: 4  
 Percentage change calculation method: 1  
 Print detail lines: A  
 Print first or second year of budget requests: F  
 Print revenue as credit: N  
 Include cfwd in rev bud: N  
 Include cfwd in actuals: N  
 Print totals only: N  
 Include segment code: N  
 Include report grand totals by account type: N  
 Print full GL account: Y  
 Double space: N  
 Suppress zero bdgt accts: Y  
 Print as worksheet: N  
 Print percent change or comment: C  
 Print text: N  
 Amounts/totals exceed 999 million dollars: N  
 Print five budget levels: N  
 Report view: D

## Find Criteria

Field Name Field Value

 Org  
 Object  
 Project  
 Account type  
 Account status



## **OTHER SPECIAL REVENUE FUNDS**

The Colleyville Economic Development Corporation and the Colleyville Crime Control and Prevention District are both funded through additional half-cent sales tax levies and are a large part of the City's annual budget discussions. However, they both report to separate Boards of Directors for budgetary approval before final consideration from the City Council, and as such their respective budget processes are slightly different than the rest of the City funds.

### **COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION**

Authority for the corporation is provided by state statute as a 4B corporation. The 0.5 percent sales and use tax approved by the voters in August 1996 has been an important resource in our Capital Improvement Program for community-related facilities. This fund accounts for the use sales tax revenues for municipal park improvements, the purchase of land and equipment for additional parks, and for the construction of a community center and library. Consistent with state law, some funds may be allocated by the board of directors for promotional efforts for special events and marketing.

Expected revenue from the special purpose sales tax and related interest income for the fiscal year 2024 is \$2,871,554. The CEDC Board meets in August to approve the budget. Funding provided by this special sales tax has been allocated to community-enhancement initiatives consistent with the authorization of the corporation. Total planned expenses amount to \$3,265,921 in FY24, and they include additional operational funding for the City's Senior Center and newly acquired Recreation Center as well as \$1.275 million in non-recurring capital costs.

### **CRIME CONTROL & PREVENTION DISTRICT**

The primary goal of the district is to fund public safety and crime control activities throughout the city. The district was created by voter approval in 1999 and renewed in 2023, with oversight of funds assigned to the board of directors, composed of the City Council. Expected revenue from the 0.5 percent special purpose sales tax and related interest income for the CCCPD budget is \$2,745,729. The budget provides funding for compensation for 19 police officers (including 6 new School Resource Officers), 2 part-time public safety officers, 1 part-time accreditation coordinator, vehicle replacements, various minor capital items, specialized training, weapons replacement, and CALEA accreditations, with total expenditures of \$2,585,691 for fiscal year 2024.

**COLLEYVILLE ECONOMIC DEVELOPMENT CORPORATION**  
**ECONOMIC DEVELOPMENT BUDGET & CAPITAL IMPROVEMENT PROGRAM FY 2024 - FY 2028**

| FISCAL YEAR                                                         | Budget<br>2023     | Projection<br>2023 | Projection<br>2024 | Projection<br>2025 | Projection<br>2026 | Projection<br>2027 | Projection<br>2028 |
|---------------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| BEGINNING FUND BALANCE                                              | \$6,480,855        | \$6,480,855        | \$6,586,515        | \$6,175,422        | \$6,388,017        | \$6,687,895        | \$6,852,546        |
| <b>REVENUES:</b>                                                    |                    |                    |                    |                    |                    |                    |                    |
| 1/2 CENT SALES TAX REVENUE                                          | \$2,400,000        | \$2,617,970        | \$2,586,554        | \$2,638,286        | \$2,704,243        | \$2,771,849        | \$2,841,145        |
| GRANT PROCEEDS                                                      | \$225,000          | \$0                | \$225,000          | \$227,250          | \$229,523          | \$231,818          | \$234,136          |
| INTEREST INCOME                                                     | \$10,000           | \$100,000          | \$60,000           | \$63,000           | \$63,630           | \$64,266           | \$64,909           |
| TOTAL REVENUE                                                       | \$2,635,000        | \$2,717,970        | \$2,871,554        | \$2,928,536        | \$2,997,395        | \$3,067,933        | \$3,140,190        |
| <b>EXPENDITURES:</b>                                                |                    |                    |                    |                    |                    |                    |                    |
| ADMINISTRATIVE:                                                     | \$2,000            | \$2,000            | \$2,000            | \$2,060            | \$2,122            | \$2,185            | \$2,251            |
| PARKS:                                                              |                    |                    |                    |                    |                    |                    |                    |
| BEAUTIFICATION/LANDSCAPE SUPERVISOR & PARKS MAINTENANCE TECH I      | \$177,319          | \$103,351          | \$176,459          | \$186,239          | \$195,878          | \$206,203          | \$216,451          |
| WATER / WASTEWATER- MC PHERSON PARK                                 | \$5,628            | \$1,560            | \$5,628            | \$5,684            | \$5,770            | \$5,856            | \$5,944            |
| TECHNOLOGY - HARDWARE REPLACEMENT MAINTENANCE                       | \$310,942          | \$310,942          | \$310,942          | \$314,051          | \$318,762          | \$323,544          | \$328,397          |
| RECREATION:                                                         |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                           | \$0                | \$0                | \$411,033          | \$434,002          | \$456,610          | \$480,844          | \$504,870          |
| LIBRARY:                                                            |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                           | \$408,953          | \$379,753          | \$422,570          | \$439,840          | \$457,499          | \$475,977          | \$494,911          |
| OPERATIONS                                                          | \$34,875           | \$14,920           | \$40,987           | \$42,488           | \$44,127           | \$45,841           | \$47,634           |
| OFFICE EQUIPMENT/FURNITURE MAINTENANCE                              | \$32,756           | \$32,756           | \$32,756           | \$33,084           | \$33,580           | \$34,084           | \$34,595           |
| TECHNOLOGY - HARDWARE REPLACEMENT                                   | \$30,600           | \$30,600           | \$30,600           | \$30,906           | \$31,370           | \$31,840           | \$32,318           |
| SENIOR CENTER:                                                      |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                           | \$106,996          | \$119,426          | \$112,385          | \$118,170          | \$123,917          | \$130,042          | \$136,163          |
| OPERATIONS                                                          | \$500              | \$0                | \$500              | \$500              | \$500              | \$500              | \$500              |
| TECHNOLOGY - HARDWARE REPLACEMENT                                   | \$3,100            | \$0                | \$3,100            | \$3,136            | \$3,191            | \$3,246            | \$3,302            |
| COLLEYVILLE CENTER:                                                 |                    |                    |                    |                    |                    |                    |                    |
| PERSONNEL                                                           | \$141,268          | \$141,268          | \$96,245           | \$101,108          | \$105,950          | \$111,103          | \$116,262          |
| OPERATIONS                                                          | \$5,000            | \$5,000            | \$4,400            | \$4,444            | \$4,511            | \$4,578            | \$4,647            |
| ADVERTISING                                                         | \$45,000           | \$24,721           | \$45,000           | \$45,450           | \$46,132           | \$46,824           | \$47,526           |
| MONUMENT SIGN                                                       | \$16,500           | \$16,500           | \$0                | \$0                | \$0                | \$0                | \$0                |
| TECHNOLOGY- SOFTWARE & MAINTENANCE CONTI                            | \$7,241            | \$7,241            | \$7,241            | \$7,313            | \$7,423            | \$7,534            | \$7,647            |
| TECHNOLOGY - HARDWARE REPLACEMENT                                   | \$3,850            | \$3,850            | \$4,450            | \$4,495            | \$4,562            | \$4,630            | \$4,700            |
| SPECIAL EVENTS:                                                     |                    |                    |                    |                    |                    |                    |                    |
| MOVIES IN THE VILLAGE                                               | \$15,375           | \$15,375           | \$19,310           | \$19,503           | \$19,796           | \$20,092           | \$20,394           |
| STARS & GUITARS                                                     | \$95,000           | \$95,000           | \$119,313          | \$120,506          | \$122,314          | \$124,149          | \$126,011          |
| TREE LIGHTING / CHRISTMAS EVENT                                     | \$65,000           | \$65,000           | \$81,635           | \$82,452           | \$83,689           | \$84,944           | \$86,218           |
| HARVEST FESTIVAL                                                    | \$21,000           | \$21,000           | \$26,375           | \$26,638           | \$27,038           | \$27,443           | \$27,855           |
| FARMERS MARKET                                                      | \$10,000           | \$10,000           | \$12,559           | \$12,685           | \$12,875           | \$13,068           | \$13,264           |
| FINE ARTS EVENT                                                     | \$10,250           | \$10,250           | \$12,873           | \$13,002           | \$13,197           | \$13,395           | \$13,596           |
| SPECIAL EVENTS                                                      | \$10,000           | \$10,000           | \$12,559           | \$12,685           | \$12,875           | \$13,068           | \$13,264           |
| TOTAL OPERATING EXPENDITURES                                        | \$1,559,154        | \$1,420,513        | \$1,990,921        | \$2,060,441        | \$2,133,685        | \$2,210,992        | \$2,288,720        |
| EXCESS REVENUES OVER EXPENDITURES                                   | \$1,075,846        | \$1,297,457        | \$880,634          | \$868,094          | \$863,710          | \$856,941          | \$851,470          |
| <b>CAPITAL:</b>                                                     |                    |                    |                    |                    |                    |                    |                    |
| SIDEWALK/TRAIL CONSTRUCTION/GRANT MATCH                             | \$550,000          | \$550,000          | \$550,000          | \$555,500          | \$563,833          | \$572,290          | \$580,874          |
| RESTROOM FACILITY RENOVATIONS                                       | \$150,000          | \$150,000          | \$0                | \$0                | \$0                | \$0                | \$0                |
| SENIOR CENTER                                                       | \$100,000          | \$100,000          | \$0                | \$0                | \$0                | \$0                | \$0                |
| AWNING: PARKS VEHICLES                                              | \$0                | \$0                | \$100,000          | \$0                | \$0                | \$0                | \$0                |
| KIMZEE PARK IMPROVEMENTS                                            | \$0                | \$0                | \$425,000          | \$0                | \$0                | \$0                | \$0                |
| WOODBRIAR PARK IMPROVEMENTS                                         | \$0                | \$0                | \$200,000          | \$0                | \$0                | \$0                | \$0                |
| FIRE STATIONS 2 & 3 LANDSCAPING                                     | \$50,000           | \$50,000           | \$0                | \$0                | \$0                | \$0                | \$0                |
| LIBRARY EQUIPMENT AND CAPITAL                                       | \$141,797          | \$141,797          | \$16,727           | \$0                | \$0                | \$0                | \$0                |
| SECURITY CAMERAS                                                    | \$100,000          | \$100,000          | \$0                | \$100,000          | \$0                | \$0                | \$0                |
| NEW PARK AMENITY                                                    | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                | \$200,000          |
| DREDGING OF NATURE CENTER PONDS                                     | \$0                | \$0                | \$0                | \$0                | \$0                | \$120,000          | \$0                |
| HEROES PARK                                                         | \$100,000          | \$100,000          | \$0                | \$0                | \$0                | \$0                | \$0                |
| <b>TOTAL CAPITAL EXPENDITURES</b>                                   | <b>\$1,191,797</b> | <b>\$1,191,797</b> | <b>\$1,291,727</b> | <b>\$655,500</b>   | <b>\$563,833</b>   | <b>\$692,290</b>   | <b>\$780,874</b>   |
| <b>TOTAL EXPENDITURES (OPERATING &amp; CAPITAL)</b>                 | <b>\$2,750,951</b> | <b>\$2,612,310</b> | <b>\$3,282,648</b> | <b>\$2,715,941</b> | <b>\$2,697,517</b> | <b>\$2,903,282</b> | <b>\$3,069,594</b> |
| USE OF FUND BALANCE ON CAPITAL PROJECTS/(ADDITIONS TO FUND BALANCE) | \$115,951          | \$0                | \$411,093          | \$0                | \$0                | \$0                | \$0                |
| <b>ENDING FUND BALANCE</b>                                          | <b>\$6,364,904</b> | <b>\$6,586,515</b> | <b>\$6,175,422</b> | <b>\$6,388,017</b> | <b>\$6,687,895</b> | <b>\$6,852,546</b> | <b>\$6,923,142</b> |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:  
UNDEFINED

|                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------|--------|----------|-----------|---------------|
| 53 SALES TAX/MIXED BEVE                          |        |          |           |               |
| 0240000 024-0000-5301 SALES TAX                  |        |          |           | 2,586,554.50  |
| 57 MISCELLANEOUS REVENUE                         |        |          |           |               |
| 0240000 024-0000-5716 INVESTMENT INCOME/(LOSSES) |        |          |           | 60,000.00     |
| 0240000 024-0000-5719 MISCELLANEOUS              |        |          |           | 225,000.00    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:  
ADMINISTRATION

VENDOR

QUANTITY

UNIT COST

2024 Proposed

62 CONTRACTUAL SERVICES

0241110 024-1110-6221 AUDIT

2,000.00



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:  
LIBRARY

|                                | VENDOR                                                                              | QUANTITY | UNIT COST  | 2024 Proposed |
|--------------------------------|-------------------------------------------------------------------------------------|----------|------------|---------------|
| <b>61 PERSONNEL SERVICES</b>   |                                                                                     |          |            |               |
| 0241710                        | 024-1710-6101 SALARIES                                                              |          |            | 336,161.46    |
| 0241710                        | 024-1710-6141 FICA EXPENSE                                                          |          |            | 26,299.33     |
| 0241710                        | 024-1710-6142- GROUP HEALTH INSURANCE                                               |          |            | 14,368.59     |
| 0241710                        | 024-1710-6143 WORKERS' COMPENSATION                                                 |          |            | 643.10        |
| 0241710                        | 024-1710-6145 UNEMPLOYMENT COMPENSATION                                             |          |            | 2,898.00      |
| 0241710                        | 024-1710-6146- RETIREMENT                                                           |          |            | 35,950.83     |
| 0241710                        | 024-1710-6148- LONGEVITY PAY                                                        |          |            | 3,627.50      |
| 0241710                        | 024-1710-6152- ACCRUED LEAVE PAY                                                    |          |            | 2,620.86      |
| <b>62 CONTRACTUAL SERVICES</b> |                                                                                     |          |            |               |
| 0241710                        | 024-1710-6226 MISC. CONTRACTUAL SERVICES                                            | 1.00     | 27,270.00  | 27,270.00 *   |
| <b>63 SUPPLIES</b>             |                                                                                     |          |            |               |
| 0241710                        | 024-1710-6303 OPERATING SUPPLIES                                                    |          |            | 13,717.00     |
| 0241710                        | 024-1710-6312 COMPUTER SUPPLIES<br>Toner for printers at the Library                | 1.00     | 3,000.00   | 3,000.00 *    |
| 0241710                        | 024-1710-6360 MINOR OPERATING OUTLAY<br>Desktops and Battery Backups at the library | 1.00     | 27,600.00  | 27,600.00 *   |
| <b>66 CAPITAL OUTLAY</b>       |                                                                                     |          |            |               |
| 0241710                        | 024-1710-6630 OFFICE EQUIPMENT/FURNITURE                                            |          |            | 32,756.00 *   |
|                                | Automated Materials Handling System - start up cost; removed for FY24               | .00      | 125,070.00 | .00           |
|                                | Automated Materials Handling System - annual maintenance cost                       | 1.00     | 30,136.00  | 30,136.00     |
|                                | Library Remote Locker maintenance                                                   | 1.00     | 2,620.00   | 2,620.00      |
|                                | Library remote locker; removed for FY24                                             | .00      | 16,727.00  | .00           |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:  
LIBRARY

VENDOR

QUANTITY

UNIT COST

2024 Proposed

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:  
PARKS MAINTENANCE

|                                | VENDOR         | QUANTITY                                                             | UNIT COST       | 2024 Proposed  |
|--------------------------------|----------------|----------------------------------------------------------------------|-----------------|----------------|
| <b>61 PERSONNEL SERVICES</b>   |                |                                                                      |                 |                |
| 0243210                        | 024-3210-6101- | SALARIES                                                             |                 | 124,569.47     |
| 0243210                        | 024-3210-6141- | FICA EXPENSE                                                         |                 | 9,529.91       |
| 0243210                        | 024-3210-6142- | GROUP HEALTH INSURANCE                                               |                 | 28,737.18      |
| 0243210                        | 024-3210-6143- | WORKERS' COMPENSATION                                                |                 | 180.70         |
| 0243210                        | 024-3210-6145- | UNEMPLOYMENT COMPENSATION                                            |                 | 414.00         |
| 0243210                        | 024-3210-6146- | RETIREMENT                                                           |                 | 13,027.51      |
| <b>62 CONTRACTUAL SERVICES</b> |                |                                                                      |                 |                |
| 0243210                        | 024-3210-6251  | T.R.A. WATER                                                         |                 | 5,628.00       |
| 0243210                        | 024-3210-6287- | PROPERTY MAINTENANCE                                                 |                 | 310,942.00 *   |
|                                |                | Fire stations 2 and 3 landscaping                                    | 1.00 50,000.00  | 50,000.00      |
|                                |                | Mowing contract/maintenance moved from General Fund                  | 1.00 260,942.00 | 260,942.00     |
| <b>66 CAPITAL OUTLAY</b>       |                |                                                                      |                 |                |
| 0243210                        | 024-3210-6625- | IMPROVEMENTS OTHER THAN BLDG                                         |                 | 1,275,000.00 * |
|                                |                | Sidewalk/Trail Construction/Grant Match; increased to \$550k in FY23 | 1.00 550,000.00 | 550,000.00     |
|                                |                | Restroom facility renovations; removed for FY24                      | .00 150,000.00  | .00            |
|                                |                | Fire stations 2 & 3 landscaping; removed for FY24                    | .00 50,000.00   | .00            |
|                                |                | Security Cameras; removed for FY24                                   | .00 100,000.00  | .00            |
|                                |                | Heroes Park Design; removed for FY24                                 | .00 100,000.00  | .00            |
|                                |                | Woodbriar Park Improvements                                          | 1.00 200,000.00 | 200,000.00     |
|                                |                | Kimzey Park Improvements                                             | 1.00 425,000.00 | 425,000.00     |
|                                |                | Parks awning for vehicles                                            | 1.00 100,000.00 | 100,000.00     |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:  
RECREATION

VENDOR QUANTITY UNIT COST 2024 Proposed

**61 PERSONNEL SERVICES**

|         |                |                           |  |            |
|---------|----------------|---------------------------|--|------------|
| 0243410 | 024-3410-6101- | SALARIES                  |  | 293,217.00 |
| 0243410 | 024-3410-6141- | FICA EXPENSE              |  | 22,431.10  |
| 0243410 | 024-3410-6142  | GROUP HEALTH INSURANCE    |  | 68,937.00  |
| 0243410 | 024-3410-6143- | WORKERS' COMPENSATION     |  | 440.00     |
| 0243410 | 024-3410-6145- | UNEMPLOYMENT COMPENSATION |  | 2,430.00   |
| 0243410 | 024-3410-6146- | RETIREMENT                |  | 23,577.92  |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:  
REC SENIOR CENTER

VENDOR QUANTITY UNIT COST 2024 Proposed

**61 PERSONNEL SERVICES**

|         |               |                           |  |  |           |
|---------|---------------|---------------------------|--|--|-----------|
| 0243420 | 024-3420-6101 | SALARIES                  |  |  | 78,092.11 |
| 0243420 | 024-3420-6141 | FICA EXPENSE              |  |  | 6,328.85  |
| 0243420 | 024-3420-6142 | GROUP HEALTH INSURANCE    |  |  | 14,368.59 |
| 0243420 | 024-3420-6143 | WORKERS' COMPENSATION     |  |  | 120.01    |
| 0243420 | 024-3420-6145 | UNEMPLOYMENT COMPENSATION |  |  | 207.00    |
| 0243420 | 024-3420-6146 | RETIREMENT                |  |  | 8,651.26  |
| 0243420 | 024-3420-6148 | LONGEVITY PAY             |  |  | 1,013.00  |
| 0243420 | 024-3420-6152 | ACCRUED LEAVE PAY         |  |  | 3,604.25  |

**63 SUPPLIES**

|         |                |                   |  |  |          |
|---------|----------------|-------------------|--|--|----------|
| 0243420 | 024-3420-6312- | COMPUTER SUPPLIES |  |  | 3,600.00 |
|---------|----------------|-------------------|--|--|----------|

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:  
COMMUNICATIONS

|         | VENDOR         | QUANTITY          | UNIT COST       | 2024 Proposed |
|---------|----------------|-------------------|-----------------|---------------|
| 63      | SUPPLIES       |                   |                 |               |
| 0243610 | 024-3610-6347- | SPECIAL EVENTS    |                 | 284,625.00 *  |
|         |                | Stars and Guitars | 1.00 160,000.00 | 160,000.00    |
|         |                | Miscellaneous     | 1.00 3,625.00   | 3,625.00      |
|         |                | Tree Lighting     | 1.00 100,000.00 | 100,000.00    |
|         |                | Harvest Festival  | 1.00 21,000.00  | 21,000.00     |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:

COLLEYVILLE CENTER

|                                | VENDOR                                                                                       | QUANTITY | UNIT COST | 2024 Proposed          |
|--------------------------------|----------------------------------------------------------------------------------------------|----------|-----------|------------------------|
| <b>61 PERSONNEL SERVICES</b>   |                                                                                              |          |           |                        |
| 0243710                        | 024-3710-6101- SALARIES                                                                      |          |           | 69,054.22              |
| 0243710                        | 024-3710-6141- FICA EXPENSE                                                                  |          |           | 5,544.36               |
| 0243710                        | 024-3710-6142- GROUP HEALTH INSURANCE                                                        |          |           | 11,494.87              |
| 0243710                        | 024-3710-6143- WORKERS' COMPENSATION                                                         |          |           | 210.25                 |
| 0243710                        | 024-3710-6145- UNEMPLOYMENT COMPENSATION                                                     |          |           | 414.00                 |
| 0243710                        | 024-3710-6146- RETIREMENT                                                                    |          |           | 7,578.07               |
| 0243710                        | 024-3710-6148- LONGEVITY PAY                                                                 |          |           | 417.00                 |
| 0243710                        | 024-3710-6152- ACCRUED LEAVE PAY                                                             |          |           | 1,532.42               |
| <b>62 CONTRACTUAL SERVICES</b> |                                                                                              |          |           |                        |
| 0243710                        | 024-3710-6225- COMPUTER SERVICES<br>Colleyville Center Software and<br>Maintenance Contracts | 1.00     | 7,241.00  | 7,241.00 *<br>7,241.00 |
| 0243710                        | 024-3710-6236 ADVERTISING                                                                    |          |           | 45,000.00              |
| <b>63 SUPPLIES</b>             |                                                                                              |          |           |                        |
| 0243710                        | 024-3710-6360- MINOR OPERATING OUTLAY<br>Laptop replacement                                  | 1.00     | 4,450.00  | 4,450.00 *<br>4,450.00 |
| <b>66 CAPITAL OUTLAY</b>       |                                                                                              |          |           |                        |
| 0243710                        | 024-3710-6645- OPERATING EQUIPMENT<br>Annual Chair Replacement                               | 1.00     | 4,400.00  | 4,400.00 *<br>4,400.00 |

GRAND TOTAL

6,137,475.22

\*\* END OF REPORT - Generated by Karen Hines \*\*

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20243 FY 2024 CEDC Budget

ACCOUNTS FOR:

COLLEYVILLE CENTER

| Field #    | Total | Page | Break |
|------------|-------|------|-------|
| Sequence 1 | 2     | N    | Y     |
| Sequence 2 | 10    | N    | N     |
| Sequence 3 | 0     | N    | N     |
| Sequence 4 | 0     | N    | N     |

VENDOR

QUANTITY

UNIT COST

2024 Proposed

Report title:

07/26/2023 11:44

hinesk

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

|P

|bgnyrp

PROJECTION: 20243 FY 2024 CEDC Budget

FOR PERIOD 99

|                                                |   |
|------------------------------------------------|---|
| Report type:                                   | 3 |
| Include employee with benefit detail:          | N |
| Budget level:                                  | 4 |
| Percentage change calculation method:          | 1 |
| Print detail lines:                            | B |
| Print first or second year of budget requests: | F |
| Print revenue as credit:                       | N |
| Include cfwd in rev bud:                       | N |
| Include cfwd in actuals:                       | N |
| Print totals only:                             | N |
| Include segment code:                          | N |
| Include report grand totals by account type:   | N |
| Print full GL account:                         | Y |
| Double space:                                  | N |
| Suppress zero bdgt accts:                      | Y |
| Print as worksheet:                            | N |
| Print percent change or comment:               | C |
| Print text:                                    | N |
| Amounts/totals exceed 999 million dollars:     | N |
| Print five budget levels:                      | N |
| Report view:                                   | D |

Find Criteria

Field Name      Field Value

Org

Object

Project

Account type

Account status



**COLLEYVILLE CRIME CONTROL DISTRICT SUMMARY**

| <b>FISCAL YEAR</b>                                                         | <b>ADOPTED<br/>FY 2023</b> | <b>PROJECTED<br/>FY 2023</b> | <b>PROJECTED<br/>FY 2024</b> | <b>PROJECTED<br/>FY 2025</b> | <b>PROJECTED<br/>FY 2026</b> | <b>PROJECTED<br/>FY 2027</b> | <b>PROJECTED<br/>FY 2028</b> |
|----------------------------------------------------------------------------|----------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| BEGINNING FUND BALANCE                                                     | \$3,220,337                | \$3,220,337                  | \$3,484,672                  | \$3,644,710                  | \$3,773,206                  | \$3,323,934                  | \$3,375,557                  |
| <b>REVENUES:</b>                                                           |                            |                              |                              |                              |                              |                              |                              |
| 1/2 CENT SALES TAX REVENUE                                                 | \$2,400,000                | \$2,558,228                  | \$2,527,529                  | \$2,603,355                  | \$2,681,456                  | \$2,755,196                  | \$2,824,076                  |
| INTEREST INCOME                                                            | \$3,200                    | \$48,467                     | \$53,200                     | \$55,860                     | \$56,419                     | \$56,983                     | \$57,553                     |
| MISC. (POTENTIAL GCISD CONTRIBUTION)                                       | \$0                        | \$0                          | \$150,000                    | \$151,500                    | \$153,015                    | \$154,545                    | \$156,091                    |
| SALE OF CAPITAL ASSETS                                                     | \$0                        | \$39,575                     | \$15,000                     | \$15,150                     | \$15,302                     | \$15,455                     | \$15,609                     |
| TOTAL REVENUES                                                             | \$2,403,200                | \$2,646,270                  | \$2,745,729                  | \$2,825,865                  | \$2,906,191                  | \$2,982,178                  | \$3,053,328                  |
| <b>EXPENDITURES:</b>                                                       |                            |                              |                              |                              |                              |                              |                              |
| ADMINISTRATIVE BOARD/AUDIT EXPENSES:                                       | \$1,850                    | \$1,500                      | \$1,850                      | \$1,906                      | \$1,963                      | \$2,022                      | \$2,082                      |
| SOFTWARE:                                                                  |                            |                              |                              |                              |                              |                              |                              |
| ANNUAL MAINTENANCE CONTRACT                                                | \$49,500                   | \$47,171                     | \$49,500                     | \$49,995                     | \$50,745                     | \$51,506                     | \$52,279                     |
| EARLY WARNING/INTERNAL AFFAIRS                                             | \$6,424                    | \$6,424                      | \$6,681                      | \$6,748                      | \$6,849                      | \$6,952                      | \$7,056                      |
| ONLINE SCHEDULING (PLANIT POLICE)                                          | \$2,075                    | \$2,075                      | \$2,075                      | \$2,179                      | \$2,288                      | \$2,402                      | \$2,522                      |
| ANNUAL LICENSE PLATE READER CAMERA LICENSES                                | \$9,000                    | \$9,000                      | \$10,296                     | \$10,399                     | \$10,555                     | \$10,713                     | \$10,874                     |
| INVESTIGATIVE TOOL                                                         | \$9,750                    | \$9,750                      | \$9,750                      | \$9,848                      | \$9,995                      | \$10,145                     | \$10,297                     |
| CRIME REPORTS ANALYTICAL CRIME MAPPING                                     | \$5,730                    | \$5,730                      | \$0                          | \$0                          | \$0                          | \$0                          | \$0                          |
| RECRUITING AND HIRING PROCESS                                              | \$2,500                    | \$2,500                      | \$2,500                      | \$2,625                      | \$2,756                      | \$2,894                      | \$3,039                      |
| TRAINING - LEADERSHIP DEVELOPMENT                                          | \$10,000                   | \$10,000                     | \$10,000                     | \$10,500                     | \$11,025                     | \$11,576                     | \$12,155                     |
| TRAINING - DE-ESCALATION & CRISIS INTERVENTION                             | \$10,000                   | \$10,000                     | \$10,000                     | \$10,500                     | \$11,025                     | \$11,576                     | \$12,155                     |
| MOBILE FIELD FORCE TRAINING                                                | \$0                        | \$0                          | \$0                          | \$0                          | \$0                          | \$0                          | \$0                          |
| CRIME SCENE RESPONSE UNIT                                                  | \$5,000                    | \$5,000                      | \$5,000                      | \$5,250                      | \$5,513                      | \$5,788                      | \$6,078                      |
| NETMOTION WIRELESS MAINTENANCE AGREEMENT                                   | \$3,219                    | \$3,219                      | \$3,219                      | \$3,251                      | \$3,300                      | \$3,349                      | \$3,400                      |
| DETECTIVE SAFEGUARDING PROGRAM (CHILD ABUSE CASES)                         | \$1,600                    | \$1,600                      | \$1,600                      | \$1,680                      | \$1,764                      | \$1,852                      | \$1,945                      |
| WELLNESS PROGRAM EXPANSION                                                 | \$4,000                    | \$4,000                      | \$4,000                      | \$4,200                      | \$4,410                      | \$4,631                      | \$4,862                      |
| IN-CAR VIDEO SYSTEM SERVER MAINTENANCE                                     | \$0                        | \$0                          | \$0                          | \$0                          | \$0                          | \$0                          | \$0                          |
| OFF-DUTY WEBSITE ANNUAL FEES/MAINTENANCE                                   | \$1,000                    | \$1,000                      | \$0                          | \$0                          | \$0                          | \$0                          | \$0                          |
| TICKET WRITER REPLACEMENT                                                  | \$4,700                    | \$4,700                      | \$4,700                      | \$4,747                      | \$4,818                      | \$4,890                      | \$4,964                      |
| INTERVIEW NOW SOFTWARE SUBSCRIPTION                                        | \$0                        | \$0                          | \$4,500                      | \$4,725                      | \$4,961                      | \$5,209                      | \$5,470                      |
| GUARDIAN PLATFORM                                                          | \$0                        | \$0                          | \$1,875                      | \$1,969                      | \$2,067                      | \$2,171                      | \$2,279                      |
| ON-DUTY HEALTH (WELLNESS PROGRAM)                                          | \$0                        | \$0                          | \$27,350                     | \$28,718                     | \$30,153                     | \$31,661                     | \$33,244                     |
| ALLIANCE FOR CHILDREN CONTRIBUTION                                         | \$0                        | \$0                          | \$7,911                      | \$8,307                      | \$8,722                      | \$9,158                      | \$9,616                      |
| JUSTICE CENTER DATACENTER WARRANTY                                         | \$0                        | \$0                          | \$11,000                     | \$11,110                     | \$11,277                     | \$11,446                     | \$11,617                     |
| CALEA ACCREDITATION                                                        | \$17,750                   | \$17,750                     | \$22,496                     | \$23,621                     | \$24,802                     | \$26,042                     | \$27,344                     |
| <b>PERSONNEL:</b>                                                          |                            |                              |                              |                              |                              |                              |                              |
| 13 OFFICERS, 2 PT PUBLIC SAFETY OFFICERS, 1 PT ACCREDITATION COORDINATOR   | \$1,425,723                | \$1,500,501                  | \$1,490,236                  | \$1,562,861                  | \$1,635,115                  | \$1,711,952                  | \$1,788,802                  |
| 6 NEW SCHOOL RESOURCE OFFICERS                                             | \$545,720                  | \$100,000                    | \$571,603                    | \$601,845                    | \$631,672                    | \$663,568                    | \$695,242                    |
| TEEN COURT                                                                 | \$33,750                   | \$33,750                     | \$33,750                     | \$33,750                     | \$33,750                     | \$33,750                     | \$33,750                     |
| <b>EQUIPMENT:</b>                                                          |                            |                              |                              |                              |                              |                              |                              |
| ANNUAL WEAPONS REPLACEMENT                                                 | \$10,000                   | \$35,000                     | \$10,000                     | \$10,100                     | \$10,252                     | \$10,405                     | \$10,561                     |
| SWAT EQUIPMENT AND TRAINING                                                | \$6,150                    | \$6,150                      | \$6,150                      | \$6,212                      | \$6,305                      | \$6,399                      | \$6,495                      |
| SAFETY EQUIPMENT AND REPLACEMENT                                           | \$5,000                    | \$5,000                      | \$5,000                      | \$5,050                      | \$5,126                      | \$5,203                      | \$5,281                      |
| <b>VEHICLES:</b>                                                           |                            |                              |                              |                              |                              |                              |                              |
| ANNUAL REPLACEMENT FUNDING                                                 | \$262,650                  | \$262,650                    | \$262,650                    | \$265,277                    | \$269,256                    | \$273,294                    | \$277,394                    |
| <b>TRANSFERS:</b>                                                          |                            |                              |                              |                              |                              |                              |                              |
| CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM | \$10,000                   | \$10,000                     | \$10,000                     | \$10,000                     | \$10,000                     | \$10,000                     | \$10,000                     |
| <b>CAPITAL -</b>                                                           |                            |                              |                              |                              |                              |                              |                              |
| REPLACE CAD/RMS SYSTEM                                                     | \$0                        | \$37,464                     | \$0                          | \$0                          | \$0                          | \$0                          | \$0                          |
| JUSTICE CENTER SERVER (FUND BALANCE DRAW)                                  | \$0                        | \$0                          | \$0                          | \$0                          | \$400,000                    | \$0                          | \$0                          |
| CISCO FIREWALL REFRESH (FUND BALANCE DRAW)                                 | \$0                        | \$0                          | \$0                          | \$0                          | \$145,000                    | \$0                          | \$0                          |
| REIMBURSE CAPITAL FUND FOR JUSTICE CTR. COSTS                              | \$0                        | \$250,000                    | \$0                          | \$0                          | \$0                          | \$0                          | \$0                          |
| TOTAL EXPENDITURES                                                         | \$2,443,091                | \$2,381,934                  | \$2,585,691                  | \$2,697,370                  | \$3,355,462                  | \$2,930,556                  | \$3,050,802                  |
| EXCESS REVENUES OVER EXPENDITURES*                                         | -\$39,891                  | \$264,335                    | \$160,038                    | \$128,495                    | -\$449,271                   | \$51,622                     | \$2,525                      |
| ENDING FUND BALANCE                                                        | \$3,180,446                | \$3,484,672                  | \$3,644,710                  | \$3,773,206                  | \$3,323,934                  | \$3,375,557                  | \$3,378,082                  |

\*WILL DRAW ON FUND BALANCE IN FY26

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:  
UNDEFINED

|                                                  | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|--------------------------------------------------|--------|----------|-----------|---------------|
| 53 SALES TAX/MIXED BEVE                          |        |          |           |               |
| 0270000 027-0000-5301 SALES TAX                  |        |          |           | 2,527,529.07  |
| 57 MISCELLANEOUS REVENUE                         |        |          |           |               |
| 0270000 027-0000-5714- SALE OF SURPLUS PROPERTY  |        |          |           | 15,000.00     |
| 0270000 027-0000-5716 INVESTMENT INCOME/(LOSSES) |        |          |           | 53,200.00     |
| 0270000 027-0000-5719- MISCELLANEOUS             |        |          |           | 150,000.00    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:

POLICE ADMINISTRATION

|                                                                                                                             | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|-----------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|---------------|
| <b>62 CONTRACTUAL SERVICES</b>                                                                                              |        |          |           |               |
| 0272310 027-2310-6221 AUDIT                                                                                                 |        |          |           | 1,850.00      |
| 0272310 027-2310-6225 COMPUTER SERVICES                                                                                     |        |          |           | 92,898.00 *   |
| Police Software Annual Maintenance Contract                                                                                 |        | 1.00     | 49,500.00 | 49,500.00     |
| Early Warning/Internal Affairs; 2021 update: increase of \$449; FY23 update: increase of \$247; FY24 increase of \$257 per. |        | 1.00     | 6,681.00  | 6,681.00      |
| Investigative Tool                                                                                                          |        | 1.00     | 9,750.00  | 9,750.00      |
| Annual license plate reader camera license keys                                                                             |        | 22.00    | 468.00    | 10,296.00     |
| Increases to Power DMS (CALEA)                                                                                              |        | 1.00     | 5,671.00  | 5,671.00      |
| Justice Center Datacenter Warranty                                                                                          |        | 1.00     | 11,000.00 | 11,000.00     |
| 0272310 027-2310-6226 MISC. CONTRACTUAL SERVICES                                                                            |        |          |           | 93,636.00 *   |
| CALEA Accreditation                                                                                                         |        | 1.00     | 16,825.00 | 16,825.00     |
| Crime Scene Response Unit                                                                                                   |        | 1.00     | 5,000.00  | 5,000.00      |
| Recruiting and hiring process                                                                                               |        | 1.00     | 2,500.00  | 2,500.00      |
| Leadership Development Training                                                                                             |        | 1.00     | 10,000.00 | 10,000.00     |
| De-escalation and crisis intervention training                                                                              |        | 1.00     | 10,000.00 | 10,000.00     |
| Online scheduling software                                                                                                  |        | 1.00     | 2,075.00  | 2,075.00      |
| Detective Safeguarding Program (Child Abuse Cases)                                                                          |        | 1.00     | 1,600.00  | 1,600.00      |
| Wellness program expansion                                                                                                  |        | 1.00     | 4,000.00  | 4,000.00      |
| Interview Now software subscription                                                                                         |        | 1.00     | 4,500.00  | 4,500.00      |
| Guardian Platform (\$125 per applicant)                                                                                     |        | 11.00    | 125.00    | 1,375.00      |
| Guardian Platform (flat annual fee of \$500)                                                                                |        | 1.00     | 500.00    | 500.00        |
| Alliance for Children                                                                                                       |        | 1.00     | 7,911.00  | 7,911.00      |
| Police Officer Wellness Check                                                                                               |        | 1.00     | 27,350.00 | 27,350.00     |
| 0272310 027-2310-6227 MAINTENANCE AGREEMENT                                                                                 |        |          |           | 3,219.00 *    |
| Netmotion Wireless Maintenance Agreement                                                                                    |        | 1.00     | 3,219.00  | 3,219.00      |
| 0272310 027-2310-6290 TEEN COURT                                                                                            |        |          |           | 33,750.00     |
| <b>63 SUPPLIES</b>                                                                                                          |        |          |           |               |
| 0272310 027-2310-6321 FIRE ARMS SUPPLIES                                                                                    |        |          |           | 10,000.00 *   |
| Annual weapons replacement program                                                                                          |        | 1.00     | 10,000.00 | 10,000.00     |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

## ACCOUNTS FOR:

## POLICE ADMINISTRATION

|                                              | VENDOR | QUANTITY | UNIT COST | 2024 Proposed |
|----------------------------------------------|--------|----------|-----------|---------------|
| 0272310 027-2310-6360 MINOR OPERATING OUTLAY |        |          |           | 15,850.00 *   |
| Safety equipment and replacement             |        | 1.00     | 5,000.00  | 5,000.00      |
| SWAT Equipment and training                  |        | 1.00     | 6,150.00  | 6,150.00      |
| Ticket writer replacement                    |        | 1.00     | 4,700.00  | 4,700.00      |

## 66 CAPITAL OUTLAY

|                                      |  |      |            |              |
|--------------------------------------|--|------|------------|--------------|
| 0272310 027-2310-6650 MOTOR VEHICLES |  |      |            | 262,650.00 * |
| Replacement - Patrol Vehicles        |  | 1.00 | 180,000.00 | 180,000.00   |
| Admin Vehicles                       |  | 1.00 | 31,000.00  | 31,000.00    |
| Vehicle for new sergeant             |  | 1.00 | 51,650.00  | 51,650.00    |



## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:  
POLICE PATROL

VENDOR QUANTITY UNIT COST 2024 Proposed

**61 PERSONNEL SERVICES**

|         |                                         |  |  |              |
|---------|-----------------------------------------|--|--|--------------|
| 0272370 | 027-2370-6101 SALARIES                  |  |  | 1,060,606.71 |
| 0272370 | 027-2370-6105- SALARY SAVINGS           |  |  | -3,097.72    |
| 0272370 | 027-2370-6139 OVERTIME                  |  |  | 10,343.91    |
| 0272370 | 027-2370-6141 FICA EXPENSE              |  |  | 84,462.24    |
| 0272370 | 027-2370-6142 GROUP HEALTH INSURANCE    |  |  | 172,423.06   |
| 0272370 | 027-2370-6143 WORKERS' COMPENSATION     |  |  | 19,929.79    |
| 0272370 | 027-2370-6145 UNEMPLOYMENT COMPENSATION |  |  | 3,105.00     |
| 0272370 | 027-2370-6146 RETIREMENT                |  |  | 115,453.14   |
| 0272370 | 027-2370-6147 INCENTIVE PAY             |  |  | 8,700.00     |
| 0272370 | 027-2370-6148 LONGEVITY PAY             |  |  | 6,902.13     |
| 0272370 | 027-2370-6152 ACCRUED LEAVE PAY         |  |  | 11,407.29    |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:  
POLICE SRO

VENDOR QUANTITY UNIT COST 2024 Proposed

**61 PERSONNEL SERVICES**

|         |                |                           |  |            |
|---------|----------------|---------------------------|--|------------|
| 0272380 | 027-2380-6101- | SALARIES                  |  | 402,315.12 |
| 0272380 | 027-2380-6141- | FICA EXPENSE              |  | 31,390.31  |
| 0272380 | 027-2380-6142- | GROUP HEALTH INSURANCE    |  | 86,211.53  |
| 0272380 | 027-2380-6143- | WORKERS' COMPENSATION     |  | 7,553.20   |
| 0272380 | 027-2380-6145- | UNEMPLOYMENT COMPENSATION |  | 1,242.00   |
| 0272380 | 027-2380-6146- | RETIREMENT                |  | 42,890.53  |

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

ACCOUNTS FOR:

CAPITAL EQUIPMENT RESERVE

VENDOR

QUANTITY

UNIT COST

2024 Proposed

68

TRANSFER TO OTHER FU

0276310 027-6310-6810- CAPITAL EQUIPMENT RESERVE  
Annual equipment replacement

1.00

10,000.00

10,000.00 \*  
10,000.00

GRAND TOTAL

5,331,420.31

\*\* END OF REPORT - Generated by Karen Hines \*\*

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20242 FY 2024 CCCPD Budget

## ACCOUNTS FOR:

CAPITAL EQUIPMENT RESERVE

|            | Field # | Total | Page Break |
|------------|---------|-------|------------|
| Sequence 1 | 2       | N     | Y          |
| Sequence 2 | 10      | N     | N          |
| Sequence 3 | 0       | N     | N          |
| Sequence 4 | 0       | N     | N          |

VENDOR

QUANTITY

UNIT COST

2024 Proposed

Report title:

07/26/2023 11:44

hinesk

CITY OF COLLEYVILLE

NEXT YEAR BUDGET DETAIL REPORT

|P

|bgnyrp

PROJECTION: 20242 FY 2024 CCCPD Budget

FOR PERIOD 99

|                                                |   |   |
|------------------------------------------------|---|---|
| Report type:                                   | 3 |   |
| Include employee with benefit detail:          | N |   |
| Budget level:                                  |   | 4 |
| Percentage change calculation method:          | 1 |   |
| Print detail lines:                            | B |   |
| Print first or second year of budget requests: | F |   |
| Print revenue as credit:                       | N |   |
| Include cfwd in rev bud:                       | N |   |
| Include cfwd in actuals:                       | N |   |
| Print totals only:                             | N |   |
| Include segment code:                          | N |   |
| Include report grand totals by account type:   | N |   |
| Print full GL account:                         | Y |   |
| Double space:                                  | N |   |
| Suppress zero bdgt accts:                      | Y |   |
| Print as worksheet:                            | N |   |
| Print percent change or comment:               | C |   |
| Print text:                                    | N |   |
| Amounts/totals exceed 999 million dollars:     | N |   |
| Print five budget levels:                      | N |   |
| Report view:                                   | D |   |

## Find Criteria

Field Name      Field Value

Org

Object

Project

Account type

Account status



## **ORDINANCE O-23-2257**

### **AN ORDINANCE APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024**

**WHEREAS,** a notice of public hearing on the annual budget for the City of Colleyville, Texas, for the fiscal year beginning October 1, 2023 through September 30, 2024, was heretofore published in a newspaper of general circulation; and

**WHEREAS,** said public hearing on said budget was duly held and all interested persons were given the opportunity to be heard for or against any item therein; and

**WHEREAS,** the City Council determines that the passage of this ordinance is in the best interests of the health, safety and welfare of the public.

### **NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Sec. 2. THAT the budget of the proposed expenditures for the fiscal year beginning October 1, 2023, and ending September 30, 2024, a copy of which is on file in the Office of the City Secretary, is hereby made a part of this ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

Sec. 3. THAT appropriation amounts for the Fiscal Year 2023 budget for the different funds of the City of Colleyville are hereby fixed as follows:

|                                   |              |
|-----------------------------------|--------------|
| General Fund                      | \$27,263,762 |
| Utility Fund (Water & Wastewater) | \$24,102,616 |
| Debt Service Fund                 | \$ 1,235,460 |
| Drainage Utility Fund             | \$ 738,386   |
| Hotel Tax Fund                    | \$ 188,386   |

Sec. 4. THAT the City Manager is hereby authorized to execute all contracts and documents for which funding is appropriated in the aforementioned budgets.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Bobby Lindamood  
Mayor

**APPROVED AS TO FORM:**

Whitt L. Wyatt  
City Attorney

# **City of Colleyville**

## **Fiscal Year 2023-2024**

### **Proposed Budget Cover Page**

This proposed budget is set to raise \$1,314,129 more in General Operating revenue from property taxes than last year, which is an 8% percent increase. Of that, the property tax revenue to be raised from new property added to the tax roll this year is \$180,530.

The Colleyville City Council's vote on this budget and tax rate will occur on September 19, 2023 in the City of Colleyville Council Chambers (100 Main Street, Colleyville, TX) at 7:00 PM.

Once a budget is adopted, a tally of the Council's votes and tax rate comparison will be recorded in the adopted budget as follows:

**FOR:**

**AGAINST:**

**PRESENT:**

**ABSENT:**

#### **Property Tax Rate Comparison**

|                                               | <b>2023-2024</b> | <b>2022-2023</b> |
|-----------------------------------------------|------------------|------------------|
| Property Tax Rate:                            | \$0.260991/100   | \$0.265618/100   |
| No-New-Revenue Tax Rate:                      | \$0.239046/100   | \$0.265618/100   |
| No-New-Revenue Maintenance & Operations Rate: | \$0.230801/100   | \$0.256026/100   |
| Voter-Approval Tax Rate:                      | \$0.283010/100   | \$0.300135/100   |
| Debt Rate:                                    | \$0.009593/100   | \$0.009593/100   |

Total debt obligation for City of Colleyville secured by property taxes: \$698,960



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 5i

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2258

**Type** Ordinance

**Department** Finance

---

### **Title**

Adoption of the Ad Valorem Tax Rate for Fiscal Year 2024

### **Explanation**

#### ***First Reading and Public Hearing***

In conjunction with adopting the annual budget, the City Council is required to adopt an ad valorem tax rate. Chapter 26 of the Texas Property Tax requires Code taxing units to comply with "Truth-in-Taxation" laws in setting tax rates, which includes the calculation of a no-new-revenue tax rate, providing for the same amount of property tax revenues collected as in the previous tax year less amounts collected off of newly developed property, and a voter approval rate, which represents the highest rate the City could adopt without calling for a public vote. The calculated FY2024 no-new-revenue tax rate is \$0.239046/\$100 valuation, and the voter approval rate is \$0.283010/\$100 valuation. At \$0.260991/\$100 valuation, the proposed tax rate is higher than the no-new-revenue rate but lower than the voter approval rate. As required, the attached "Notice of Meeting to Vote on Tax Rate" was published in the *Fort Worth Star-Telegram* at least seven days prior to the September 6, 2023 Council Meeting, compliant with State Law and to communicate the City Council's intended tax rate to the public.

The current tax rate is \$0.265618/\$100 of valuation. The proposed tax rate lowers the tax rate by \$0.004627. By adopting this rate, the City expects to raise \$1,133,599 in additional tax revenue not counting \$180,530 raised from taxes off of newly developed property.

### **Financial Impact**

Adoption of the tax rate and its subsequent levy will provide a portion of the funding for the Fiscal Year 2024 General Fund and Debt Service Fund budgets.

### **Recommendation**

Approve

### **Attachments**

1. Tax Rate Proposal 2024
2. 50-876 Notice
3. Ordinance O-23-2258



# **Fiscal Year 2024 Tax Rate Proposal**

City Council  
September 6, 2023

# Calculation



| Appraised Value Summary  |           |                      |                         |              |
|--------------------------|-----------|----------------------|-------------------------|--------------|
|                          | FY 2023   |                      | FY 2024                 | % Change     |
| Total Taxable Value      | \$        | 6,847,833,610        | \$ 7,662,533,200        | 11.9%        |
| Tax Ceilings             | \$        | 1,727,563,396        | \$ 2,017,869,540        | 16.8%        |
| Net Taxable Value        | \$        | 5,120,270,214        | \$ 5,644,663,660        | 10.2%        |
| Other Deductions         |           |                      |                         |              |
| TIF                      | \$        | 441,002,903          | \$ 476,590,829          | 8.1%         |
| TIF1A                    | \$        | 18,082,726           | \$ 21,417,918           | 18.4%        |
| Total TIF Values         | \$        | 459,085,629          | \$ 498,008,747          | 8.5%         |
| <b>Net Taxable Value</b> | <b>\$</b> | <b>4,661,184,585</b> | <b>\$ 5,146,654,913</b> | <b>10.4%</b> |
| New Growth               | \$        | -                    | \$ 69,728,625           |              |
| <b>Less: New Growth</b>  | <b>\$</b> | <b>4,661,184,585</b> | <b>\$ 5,076,926,288</b> | <b>8.9%</b>  |

| City Charter Analysis     |                      |
|---------------------------|----------------------|
| FY 2023 Tax Rate          | 0.265618             |
| FY 2023 Revenue           | \$ 16,368,376        |
| <i>7% Allowed Growth</i>  | \$ 1,133,599         |
| <i>New Growth Revenue</i> | \$ 180,530           |
| Total Allowed Growth      | \$ 1,314,129         |
| <b>FY 2024 Revenue</b>    | <b>\$ 17,682,505</b> |
| FY 2024 Rate              | 0.260991             |
| FY 2024 Rate / FY 2023    | 98.26%               |
|                           | -0.004627            |

- **Current Tax Rate:** **\$0.265618**
- **No-New Revenue Rate:** **\$0.239046**
- **Voter Approval Rate (maximum):** **\$0.283010**
- Texas law limits tax rate growth to 3.5%/yr, which can be banked over a course of 3 years. Colleyville has not utilized its 3.5% in that time frame, enabling an increase closer to the City's statutory maximum of 7%

# Proposed FY 2024 Property Tax Rate



2022 (FY23) Adopted Rate: \$0.265618

I&S Tax Rate: \$0.009593

M&O Tax Rate: \$0.256026

**2023 (FY24) Proposed Rate: \$0.260991**

I&S Tax Rate: \$0.009593

M&O Tax Rate: \$0.251399

**Tax Rate change: -\$0.004627**

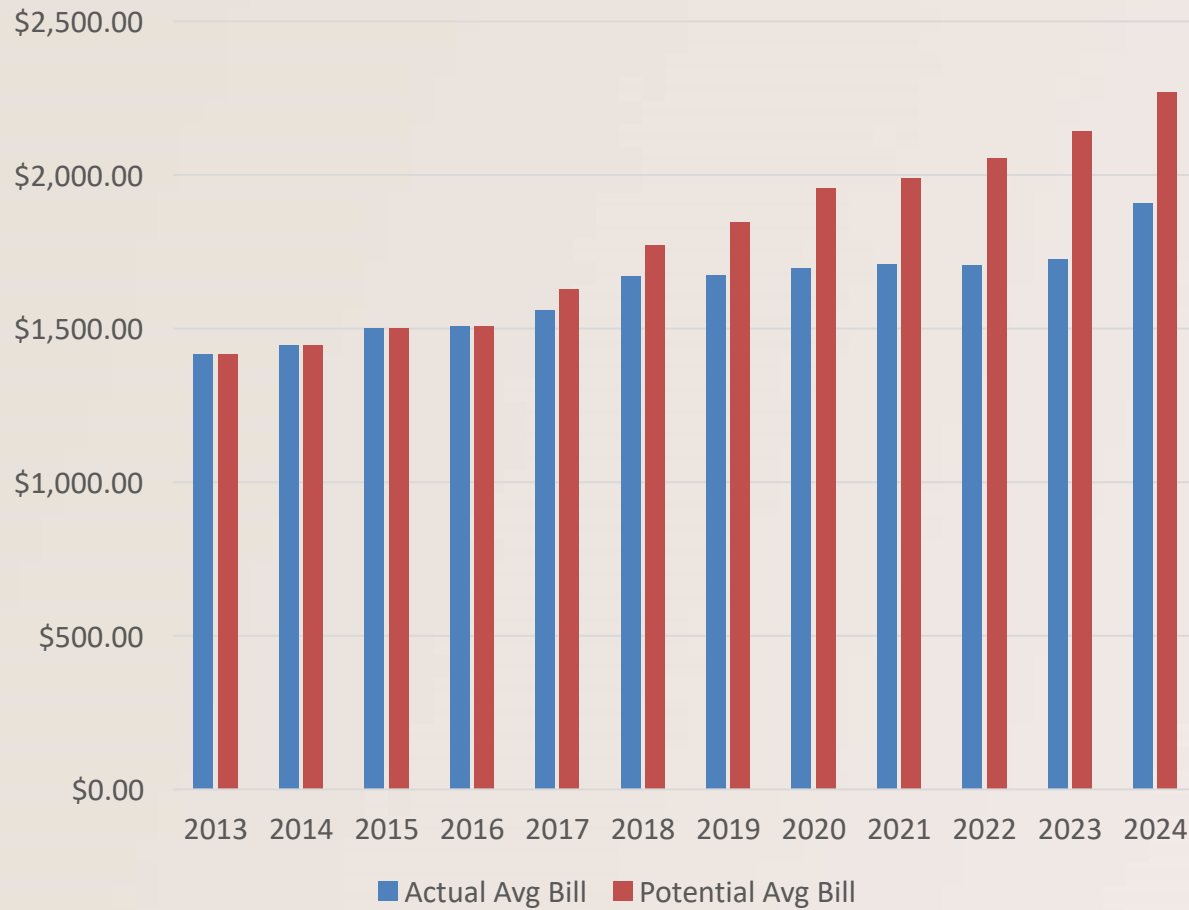
| Rate Portion   | Rate       | Revenue from Rate |
|----------------|------------|-------------------|
| Maint. & Ops   | \$0.251399 | \$1.13m           |
| Int. & Sinking | \$0.009592 | \$0.000           |
| TOTAL          | \$0.260991 | \$1.13m           |

| Budget Year | Average Residential Property Value | Property Tax Rate | Average Property Tax Payment - City |
|-------------|------------------------------------|-------------------|-------------------------------------|
| 2013        | \$397,889                          | \$0.355900        | \$1,416.09                          |
| 2014        | \$406,040                          | \$0.355900        | \$1,445.10                          |
| 2015        | \$421,497                          | \$0.355900        | \$1,500.11                          |
| 2016        | \$423,650                          | \$0.355900        | \$1,507.77                          |
| 2017        | \$460,461                          | \$0.339130        | \$1,561.56                          |
| 2018        | \$500,748                          | \$0.333834        | \$1,671.67                          |
| 2019        | \$521,831                          | \$0.320800        | \$1,674.03                          |
| 2020        | \$552,770                          | \$0.306807        | \$1,695.94                          |
| 2021        | \$562,115                          | \$0.304365        | \$1,710.88                          |
| 2022        | \$584,915                          | \$0.291778        | \$1,706.65                          |
| 2023        | \$650,119                          | \$0.265618        | \$1,726.83                          |
| 2024        | \$730,776                          | \$0.260991        | \$1,907.26                          |

# Tax Bill Comparison



Bill Comparison

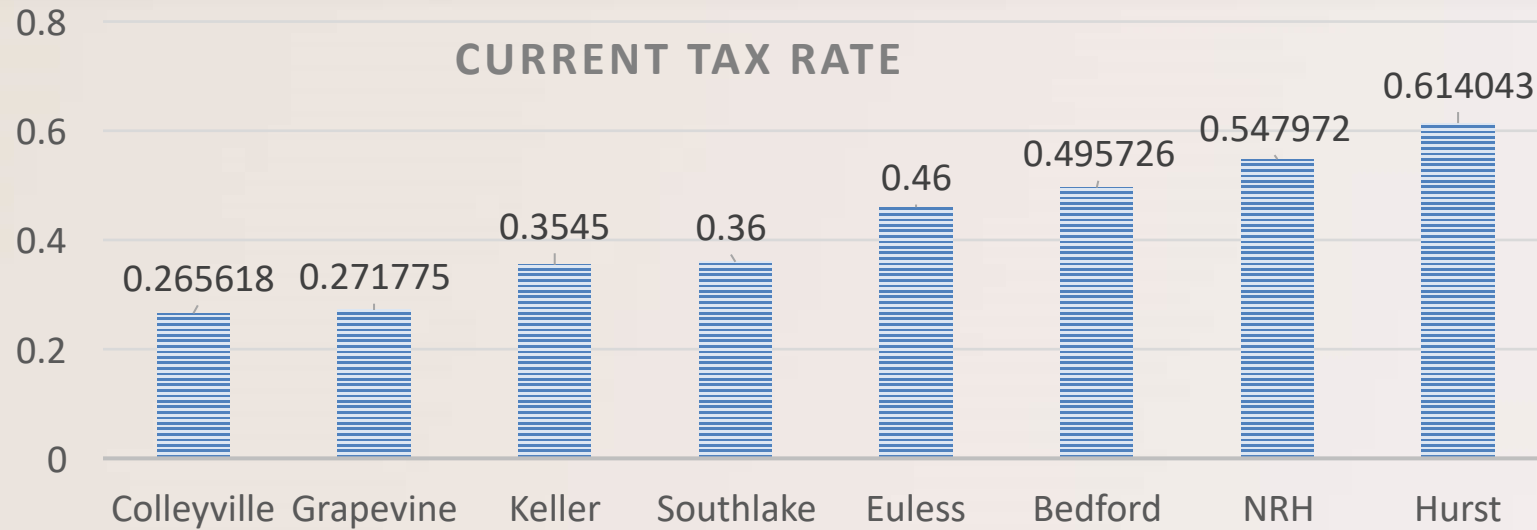


| Budget Year | Average Residential Property Value | Average Property Tax Payment - City | Allowed Property Tax Payment | Annual Tax Savings |
|-------------|------------------------------------|-------------------------------------|------------------------------|--------------------|
| 2016        | \$423,650                          | \$1,507.77                          | \$1,507.77                   | \$0.00             |
| 2017        | \$460,461                          | \$1,561.56                          | \$1,629.57                   | \$68.01            |
| 2018        | \$500,748                          | \$1,671.67                          | \$1,772.15                   | \$100.48           |
| 2019        | \$521,831                          | \$1,674.03                          | \$1,846.76                   | \$172.73           |
| 2020        | \$552,770                          | \$1,695.94                          | \$1,956.25                   | \$260.32           |
| 2021        | \$562,115                          | \$1,710.88                          | \$1,989.32                   | \$278.44           |
| 2022        | \$584,915                          | \$1,706.65                          | \$2,055.98                   | \$349.33           |
| 2023        | \$650,119                          | \$1,726.83                          | \$2,142.26                   | \$415.43           |
| 2024        | \$730,776                          | \$1,907.26                          | \$2,270.02                   | \$362.76           |

If followed pre-2017 tax rate methodology, Colleyville's rate would be \$0.310632



# Tax Bill Comparison



| Tax Rate Comparison Table (assuming equalized property value) |          |            |               |            |          |  |
|---------------------------------------------------------------|----------|------------|---------------|------------|----------|--|
| City                                                          | Tax Rate | Home Value | City Tax Bill | Difference | % Change |  |
| Colleyville                                                   | 0.265618 | \$ 650,119 | \$ 1,726.83   | \$ -       |          |  |
| Grapevine                                                     | 0.271775 | \$ 650,119 | \$ 1,766.86   | \$ 40.03   | 102%     |  |
| Keller                                                        | 0.3545   | \$ 650,119 | \$ 2,304.67   | \$ 577.84  | 133%     |  |
| Southlake                                                     | 0.36     | \$ 650,119 | \$ 2,340.43   | \$ 613.60  | 136%     |  |
| Euless                                                        | 0.46     | \$ 650,119 | \$ 2,990.55   | \$1,263.71 | 173%     |  |
| Bedford                                                       | 0.495726 | \$ 650,119 | \$ 3,222.81   | \$1,495.98 | 187%     |  |
| NRH                                                           | 0.547972 | \$ 650,119 | \$ 3,562.47   | \$1,835.64 | 206%     |  |
| Hurst                                                         | 0.614043 | \$ 650,119 | \$ 3,992.01   | \$2,265.18 | 231%     |  |

# Tax Bill Deconstruction



GCISD  
57.26%

Colleyville  
13.45%

Tarrant County  
Hospital  
11.36%

Tarrant County  
11.34%

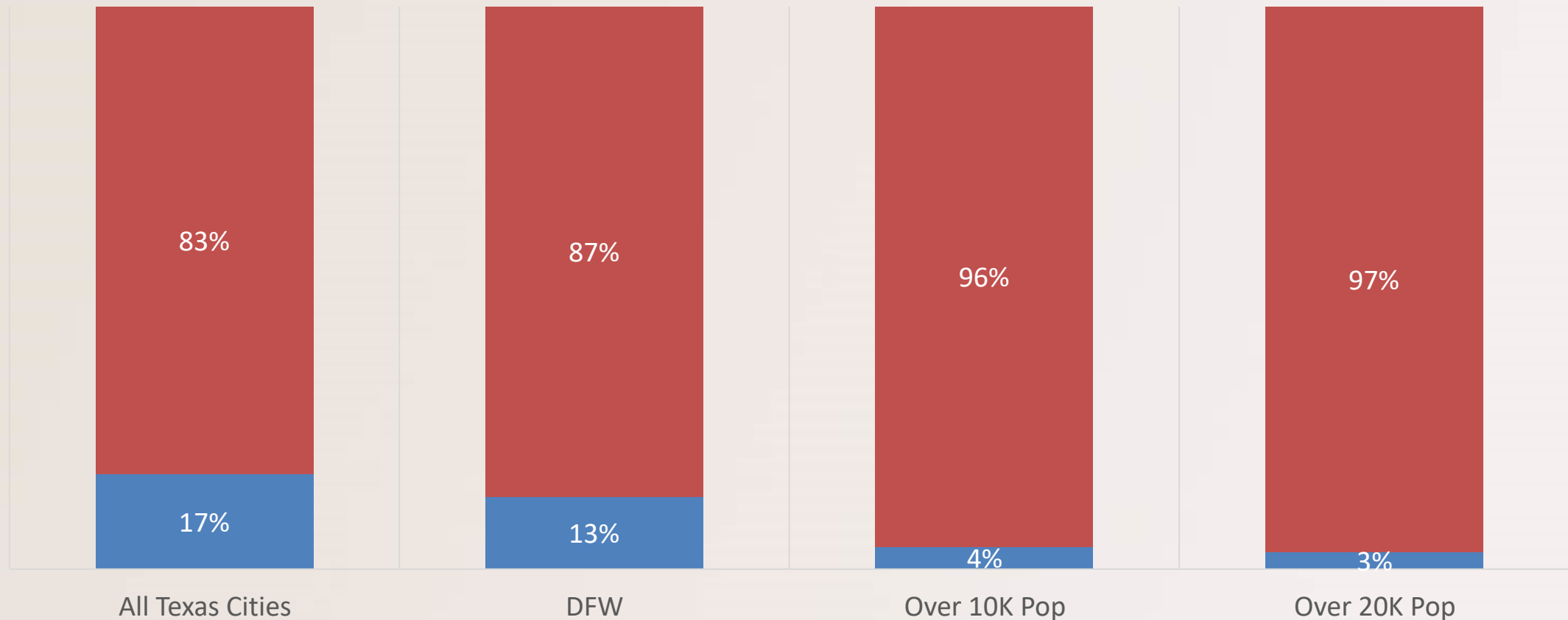
Tarrant County  
College  
6.59%

# Tax Rate: State-Wide Comparison



## FY23 TAX RATES

■ Higher Than ■ Lower Than

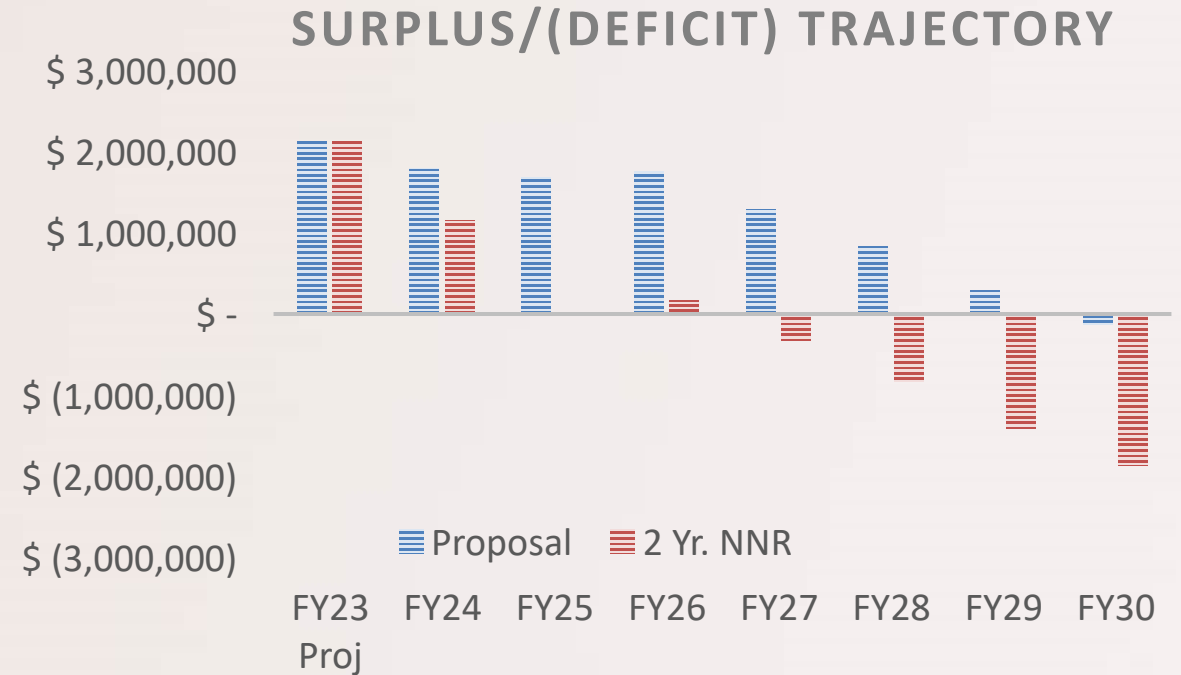


# No New Revenue Rate Option



NNR Option is Possible for FY24 & FY25 (for sixth and seventh year)

- Accelerates depletion of funds fueling CIP, potentially drives CIP negative (or close to) in at least one year
- Forces cuts or tax increase in FY26
- Aggressively cannibalizes rate



| Net Revenue                | FY23 Proj          | FY24               | FY25             | FY26              | FY27                | FY28                | FY29                  | FY30                  |
|----------------------------|--------------------|--------------------|------------------|-------------------|---------------------|---------------------|-----------------------|-----------------------|
| GF                         | \$2,097,037        | \$ 645,071         | \$ (401,557)     | \$ (183,541)      | \$ (610,665)        | \$ (1,039,499)      | \$ (1,521,494)        | \$ (1,904,530)        |
| CEDC (Non-Cap)             | \$ 114,696         | \$ 330,634         | \$ 312,257       | \$ 298,779        | \$ 282,745          | \$ 267,780          | \$ 244,315            | \$ 227,038            |
| CCCPD                      | \$ (12,079)        | \$ 160,038         | \$ 100,753       | \$ 51,694         | \$ (2,919)          | \$ (56,206)         | \$ (121,577)          | \$ (172,611)          |
| HOT                        | \$ (71,569)        | \$ 13,468          | \$ 9,205         | \$ 4,824          | \$ 66               | \$ (4,689)          | \$ (9,802)            | \$ (14,067)           |
| <b>Surplus / (Deficit)</b> | <b>\$2,128,084</b> | <b>\$1,149,211</b> | <b>\$ 20,658</b> | <b>\$ 171,755</b> | <b>\$ (330,773)</b> | <b>\$ (832,615)</b> | <b>\$ (1,408,557)</b> | <b>\$ (1,864,170)</b> |



# Property Tax Rate



## Property Taxation Summary for FY24

- Significant net growth led by residential reappraisals, tempered by exemptions
- Proposing rate above the no-new-revenue rate but below current rate by \$.004627
- Increasing the maintenance & operating rate, keeping debt rate the same
- Average residential tax bill calculation increasing by \$181.55 annually (\$15.12/mo)
- New growth nets over \$180k, rate adjustment nets \$1.13m

# Next Steps: Meeting Dates



- Sep 19: City Council meeting; adopt tax rate/budget
  - Approve year-end budget amendment
  - Adopt fee schedule
  - Approve utility base rates
  - Adopt 5-year CIP

Statements required in notice if the proposed tax rate exceeds the no-new-revenue tax rate but does not exceed the voter-approval tax rate, as prescribed by Tax Code §§26.06(b-2).

# NOTICE OF PUBLIC HEARING ON TAX INCREASE

This notice **does not** apply to a taxing unit that has a de minimis rate.

|                         |                    |           |
|-------------------------|--------------------|-----------|
| PROPOSED TAX RATE       | \$ <u>0.260991</u> | per \$100 |
| NO-NEW-REVENUE TAX RATE | \$ <u>0.239046</u> | per \$100 |
| VOTER-APPROVAL TAX RATE | \$ <u>0.283010</u> | per \$100 |

The no-new-revenue tax rate is the tax rate for the 2023 (current tax year) tax year that will raise the same amount of property tax revenue for the City of Colleyville (name of taxing unit) from the same properties in both the 2022 (preceding tax year) tax year and the 2023 (current tax year) tax year.

The voter-approval tax rate is the highest tax rate that the City of Colleyville (name of taxing unit) may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that the City of Colleyville (name of taxing unit) is proposing to increase property taxes for the 2023 (current tax year) tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON 7:00 pm on September 6, 2023 (date and time) at the Colleyville Council Chambers on the third floor of 100 Main Street, Colleyville, TX 76034 (meeting place).

The proposed tax rate is not greater than the voter-approval tax rate. As a result, the City of Colleyville (name of taxing unit) is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council (name of governing body) of the City of Colleyville (name of taxing unit) at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE TAX RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

*(List names of all members of the governing body below, showing how each voted on the proposal to consider the tax increase or, if one or more were absent, indicating absences.)*

FOR the proposal: \_\_\_\_\_

AGAINST the proposal: \_\_\_\_\_

PRESENT and not voting: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by the City of Colleyville last year  
(name of taxing unit)  
to the taxes proposed to be imposed on the average residence homestead by the City of Colleyville this year.  
(name of taxing unit)

|                                                | 2022                                                                 | 2023                                                                 | Change                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Total tax rate<br/>(per \$100 of value)</b> | 2022 adopted tax rate                                                | 2023 proposed tax rate                                               | (Increase/Decrease) of (nominal difference between tax rate for preceding year and proposed tax rate for current year) per \$100, or (percentage difference between tax rate for preceding year and proposed tax rate for current year)%                                                                                                                                     |
| <b>Average homestead taxable value</b>         | 2022 average taxable value of residence homestead                    | 2023 average taxable value of residence homestead                    | (Increase/Decrease) of (percentage difference between average taxable value of residence homestead for preceding year and current year)%                                                                                                                                                                                                                                     |
| <b>Tax on average homestead</b>                | 2022 amount of taxes on average taxable value of residence homestead | 2023 amount of taxes on average taxable value of residence homestead | (Increase/Decrease) of (nominal difference between amount of taxes imposed on the average taxable value of a residence homestead in the preceding year and the amount of taxes proposed on the average taxable value of a residence homestead in the current year), or (percentage difference between taxes imposed for preceding year and taxes proposed for current year)% |
| <b>Total tax levy on all properties</b>        | 2022 levy                                                            | (2023 proposed rate x current total value)/100                       | (Increase/Decrease) of (nominal difference between preceding year levy and proposed levy for current year), or (percentage difference between preceding year levy and proposed levy for current year)%                                                                                                                                                                       |



**(Include the following text if these no-new-revenue maintenance and operations rate adjustments apply for the taxing unit)**

**No-New-Revenue Maintenance and Operations Rate Adjustments**

**State Criminal Justice Mandate (counties)**

The \_\_\_\_\_ County Auditor certifies that \_\_\_\_\_ County has  
(county name) (county name)  
 spent \$ \_\_\_\_\_ in the previous 12 months for the maintenance and operations cost  
(amount minus any amount received from state revenue for such costs)  
 of keeping inmates sentenced to the Texas Department of Criminal Justice. \_\_\_\_\_ County  
(county name)  
 Sheriff has provided \_\_\_\_\_ information on these costs, minus the state revenues  
(county name)  
 received for the reimbursement of such costs.

This increased the no-new-revenue maintenance and operations rate by \_\_\_\_\_ /\$100.

**Indigent Health Care Compensation Expenditures (counties)**

The Colleyville spent \$ \_\_\_\_\_ from July 1 \_\_\_\_\_ to June 30 2023  
(name of taxing unit) (amount) (prior year) (current year)  
 on indigent health care compensation procedures at the increased minimum eligibility standards, less the amount of state assistance.

For current tax year, the amount of increase above last year's enhanced indigent health care expenditures is \$ \_\_\_\_\_  
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by \_\_\_\_\_ /\$100.

**Indigent Defense Compensation Expenditures (counties)**

The Colleyville spent \$ \_\_\_\_\_ from July 1 \_\_\_\_\_ to June 30 2023  
(name of taxing unit) (amount) (prior year) (current year)

to provide appointed counsel for indigent individuals in criminal or civil proceedings in accordance with the schedule of fees adopted under Article 26.05, Code of Criminal Procedure, and to fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure, less the amount of any state grants received. For current tax year, the amount of increase above last year's enhanced indigent defense compensation expenditures is \$ \_\_\_\_\_  
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by \_\_\_\_\_ /\$100.

**Eligible County Hospital Expenditures (cities and counties)**

The Colleyville spent \$ \_\_\_\_\_ from July 1 \_\_\_\_\_ to June 30 2023  
(name of taxing unit) (amount) (prior year) (current year)

on expenditures to maintain and operate an eligible county hospital.

For current tax year, the amount of increase above last year's eligible county hospital expenditures is \$ \_\_\_\_\_  
(amount of increase)

This increased the no-new-revenue maintenance and operations rate by \_\_\_\_\_ /\$100.

**(If the tax assessor for the taxing unit maintains an internet website)**

For assistance with tax calculations, please contact the tax assessor for Colleyville  
(name of taxing unit)  
 at 817-251-5632 or colette.ballinger@gcisd.net, or visit \_\_\_\_\_  
(telephone number) (email address) (internet website address)  
 for more information.

**(If the tax assessor for the taxing unit does not maintain an internet website)**

For assistance with tax calculations, please contact the tax assessor for Colleyville  
(name of taxing unit)  
 at 817-251-5632 or colette.ballinger@gcisd.net  
(telephone number) (email address)

## **ORDINANCE O-23-2258**

**LEVYING TAXES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEYVILLE, TEXAS, FOR THE FISCAL YEAR 2024; ESTABLISHING THE AD VALOREM TAX RATE OF \$0.260991 PER ONE HUNDRED DOLLARS VALUATION; PROVIDING FOR APPORTIONMENT OF TAXES FOR INTEREST AND SINKING FUND FOR CERTAIN BOND INDEBTEDNESS AND FOR GENERAL OPERATING NEEDS, PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES, AND TO BECOME EFFECTIVE ON OCTOBER 1, 2023**

**WHEREAS,** a budget has been adopted by the City Council of the City of Colleyville, Texas, covering the proposed expenditures of the municipal government of the City of Colleyville for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and

**WHEREAS,** said budget reflects the needs for revenue to meet the expenses proposed therein; and

**WHEREAS,** the City is required to accumulate an Interest and Sinking Fund for certain outstanding bond indebtedness; and

**WHEREAS,** the City Council desires to lower the current tax rate to the effective tax rate, to provide relief to property owners from increasing property values.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT there is hereby levied an ad valorem tax that shall be collected for the use and support of the municipal government of the City of Colleyville. It shall provide the legally required Interest and Sinking Fund for certain outstanding bond indebtedness during the 2024 fiscal year. Such tax shall be levied upon all property, real, personal, or mixed within the corporate limits of Colleyville, Texas, which is subject to taxation. The rate of tax shall be \$0.260991 on each \$100.00 property assessment. Said tax levied for and apportioned to the following specific purposes:

A. For the General Fund, a tax rate of \$0.251399 is levied.

B. For the Interest and Sinking Fund, a tax rate of \$.009592 is levied.

Sec. 2. THAT taxes levied by this ordinance shall be due and payable on the first day of October 2023, and shall become delinquent on the first day of February 2024, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February 2024. The City of Colleyville is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Bobby Lindamood  
Mayor

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 5j

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2259

**Type** Ordinance

**Department** City Manager

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### **Title**

Amending the City's fee schedule by amending and restating Section 2-26 of the Colleyville, Texas, Code of Ordinances, establishing fees and charges for City services

### **Explanation**

#### ***First Reading and Public Hearing***

As a part of the annual budget process, staff reviews the fees charged by the City and proposes new fees, revisions of current fees, or deletions of fees. Proposed fee changes include updates for Colleyville Center weekend rental fees and corresponding fees for non-profit agencies, Garden Plaza rental fees, video projector fees, and removal of Colleyville Center fees for services no longer offered. A copy of the revised fee schedule is attached as Exhibit A.

### **Financial Impact**

Approval of the recommended fee changes is not anticipated to have a substantial revenue impact, but ensures the City's fee schedule is updated regularly and user-based services are not subsidized with general tax dollars to the extent possible.

### **Recommendation**

Approve

### **Attachments**

1. 2024 Recommended Fee Changes
2. Exhibit A Fees FY2024
3. Ordinance O-23-2259



# **Discussion of Recommended Changes to Fees & Charges**

City Council Work Session  
September 6, 2023

## Rental Term Changes

- Standard, Non-resident weekday rental for entire building from 10 to 8 hours
- Removal of Décor/Sanitation Fee

## Fee Schedule Clean Up:

- Non-Profit Prime Weekend rental maximum is 10 hours; Garden Plaza rental fee reduced from \$450 to \$300
- Video projector fees from \$65 per hour to flat fee of \$75 for all clients weekday, weekend optional for \$75 (non-profits) or \$200 (standard)
- Entire building rental deposit: \$500/\$300 weekly for Standard/Non-Profit; \$1,000/\$500 weekend for St./NP.



Standard fees/charges will continue to be discounted by 20% for Colleyville businesses and residents

# Questions and Discussion

Sec. 2-26. - Fees and charges for city services.

(a) The following fees will be in effect in all city departments:

Notary fee (non-city related business): As prescribed by V.T.C.A., Government Code § 406.024.

(b) City secretary services:

Records request research, per hour ..... \$15.00

Document certification (per transaction) ..... 8.00

The city will charge fees for public information per Texas Government Code, Chapter 552 in accordance with the Administrative Code, Title I, Part 3, Chapter 70.

(c) Financial services:

New utility account processing ..... \$2.00

Confidentiality of utility records request processing ..... 2.00

Parking violation court cost fee ..... 5.00

Failure to appear warrant fee ..... 25.00

Broken/damaged/cut lock or tie ..... 25.00

(d) Police services:

Accident reports ..... \$6.00

Fingerprinting—First card ..... 10.00

Fingerprinting—Each additional card ..... 5.00

Conduct letters:

For original ..... 10.00

For each additional ..... 5.00

Miscellaneous police reports ..... 2.00

Press release of police report ..... 1.00

(e) Animal services:

Daily care of impounded animals, per day ..... \$10.00

Each additional impounded animal, same owner, per day ..... 10.00

Removal and disposal of live unwanted pets ..... 30.00

Animal impound fee (second impounding) ..... 50.00

Animal impound fee (third impounding) ..... 75.00

Animal impound fee (fourth impounding) ..... 150.00

Animal impound fee (fifth and greater impoundings) ..... 150.00



Removal of individually trapped animals (private trap, if inappropriate for animal or incompatible with use of syringe pole for euthanasia) ..... 30.00

(f) Fire prevention:

Fire alarm systems and Access Control Systems:

Plans review (new, alteration, or relocation) ..... \$70.00

Inspection of system once in place:

| Number of Devices            | Fee    |
|------------------------------|--------|
| 1 to 10                      | 75.00  |
| 11 to 25                     | 100.00 |
| 26 to 100                    | 200.00 |
| 101 to 200                   | 275.00 |
| 201 to 500                   | 500.00 |
| Per device for each over 500 | 1.00   |

Fire sprinkler systems—Above ground:

Plans review (new, alteration, or relocation) ..... 150.00

Inspection of system once in place:

| Number of heads                    | Fee    |
|------------------------------------|--------|
| 1 to 19 heads                      | 75.00  |
| 20 to 100 Heads                    | 100.00 |
| 101 to 300 Heads                   | 200.00 |
| 301 to 1,000 Heads                 | 400.00 |
| Per head for each over 1,000 heads | 1.00   |

Fire sprinkler systems—Underground:

Fire Sprinkler System (Relocation or modification) three sets of detailed plans

- a. Inspection is required before ditch is covered
- b. 2 hour/200 lb. test is required ..... 50.00

Licensing inspections:

Hospitals ..... 100.00

Nursing/long term care homes ..... 75.00

Day care/mothers' day out ..... 50.00

Foster and adoptive homes ..... 10.00

Home inspection—Insurance ..... 50.00

Permits and miscellaneous fees:

Fixed fire protection system (new, alteration, or relocation) three sets of detailed plans ..... 50.00

Security gates (required three sets of detail plans) plus \$25.00 per required sign ..... 50.00

Storage of flammable or combustible liquids at construction sites ..... 50.00

Installation of compressed natural gas (CNG) container or stations ..... 50.00

Removal, relocation of compressed natural gas (CNG) container or station ..... 50.00

Installation of liquid petroleum gas (LPG) container ..... 50.00

Removal, relocation of liquid petroleum gas (LPG) container ..... 50.00

Installation of liquefied natural gas (LNG) container or station ..... 50.00

Removal, relocation of liquefied natural gas (LNG) container or station ..... 50.00

Spray booths (new) three sets of detailed plans ..... 50.00

Spray booths (modification or relocation) three sets of detailed plans ..... 50.00

Carnivals and fairs—Site plan and layout of vendors required ..... 50.00

Fireworks display—Site inspection is required ..... 100.00

Flammable and combustible liquids:

- a. Repair or modify a pipeline ..... 100.00
- b. Product removal from underground storage tank ..... 50.00
- c. Status change in product facilities ..... 50.00
- d. Change type of contents in liquid tank(s) ..... 50.00

Occupant load increase ..... 50.00

Pyrotechnical special effects ..... 100.00

Tents (any size) ..... 50.00

Impervious Coverage Permit \$100.00

- (g) Response related to natural gas leaks and hazardous materials releases: Recovery of expenses related to natural gas leaks and hazardous materials releases caused by contractors or carriers which require an on scene response where city staff are unavailable for other emergencies for one hour or more and incidents involving negligence related to drug and/or alcohol impairment will be billed for public safety services if the incident involved any criminal offense greater than a Class C misdemeanor will be as follows:

Employee costs—Actual employee salary costs during the incident.

Emergency vehicle use fees:

Ambulance—To 210 HP, per hour ..... \$ 41.00

Police car—Patrolling, per mile ..... 0.63

Police car—Stationary, per hour ..... 18.00

Fire truck—1500 GPM, per hour ..... 95.00

Fire truck—2000 GPM, per hour ..... 105.00

Ladder truck—At least 75 feet, per hour ..... 145.00

- (h) Development fees—Planning and zoning services:

Preliminary plat, Final plat, or Replat ..... \$500.00

plus, per lot ..... 7.50

Minor plat ..... 250.00

Amending plat ..... 250.00

Rezoning application ..... 500.00

plus, per acre ..... 5.00

PUD application ..... 750.00

plus, per acre ..... 5.00

Amendment to existing PUD to add, delete, or change a special condition to an existing PUD ordinance ..... 450.00

SUP application ..... 500.00

plus, per acre ..... 5.00

SUP residential accessory building ..... 250.00

SUP residential carport ..... 250.00

SUP alcoholic beverage sales ..... 500.00

ZBA variance and appeal application ..... 250.00

Sign board appeal ..... 250.00

Tree mitigation appeal ..... 250.00

Building Board of Appeals ..... 250.00

Site plan application review ..... 250.00

Landscape plan application review ..... 250.00

Zoning verification letter ..... 50.00

(i) Development fees:

Permanent sign permits ..... 75.00

Temporary sign permits ..... 50.00

exception: grand opening ..... 0.00

Sign recovery fee ..... 25.00

**Network Provider Fees**

|                                                                                                   |                                                                                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Small cell application fee<br>(this penalty shall not exceed and is capped by statutory limits)   | \$500.00 (1-5 network nodes); \$100.00 (each additional network node);<br>\$1,000.00 per pole                                                                                                                                                                                                      |
| Small cell user fees (this penalty shall not exceed and is capped by statutory limits)            | \$270.00 annually for each network node                                                                                                                                                                                                                                                            |
| Transport facility monthly user fee (this fee shall not exceed and is capped by statutory limits) | \$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul, until the time the network provider's payment to the city exceeds its monthly aggregate per month compensation to the city |

(j) Development fees—Plan review, inspection, and permit fees:

*Permit fees.* The schedule of permit fees shall be in accordance with the fee schedule below:

*Calculating construction values.* The construction values used for calculating permit fees shall not be less than the most recent building valuation data published by the International Code Council. Said permit fees shall be adjusted on an annual basis for permit applications received on or after the 1st day of June



using the most recent edition of the building valuation data. The regional modifier of 0.93 shall be applied to the building valuation data used for calculating construction values.

| <b>COMMERCIAL PERMIT FEE SCHEDULE</b> |                                                                            |
|---------------------------------------|----------------------------------------------------------------------------|
| <b>Total Valuation</b>                | <b>Fee</b>                                                                 |
| \$1.00 to \$500.00                    | \$50.00                                                                    |
| \$501.00 to \$2,000.00                | \$50.00 for the first \$500.00 + \$4.00 per each added \$100.00            |
| \$2001.00 to \$25,000.00              | \$75.00 for the first \$2,000.00 + \$16.00 per each added \$1,000.00       |
| \$25,001.00 to \$50,000.00            | \$500.00 for the first \$25,000.00 + \$13.50 per each added \$1,000.00     |
| \$50,001.00 to \$100,000.00           | \$750.00 for the first \$50,000.00 + \$8.25 per each added \$1,000.00      |
| \$100,001.00 to \$500,000.00          | \$1,250.00 for the first \$100,000.00 + \$6.25 per each added \$1,000.00   |
| \$500,001.00 to \$1,000,000.00        | \$4,000.00 for the first \$500,000.00 + \$5.50 per each added \$1,000.00   |
| \$1,000,001 and up                    | \$7,500.00 for the first \$1,000,000.00 + \$5.00 per each added \$1,000.00 |

*Residential Building Permit Fees.* (Fee for a Residential building permit includes Building Permit, Building e-Permit, Plumbing Permit, and Mechanical Permit)

1. New Residential: (One-and-Two Family Dwellings and Additions).....\$1.00/sf area under roof
2. Alteration/Remodel and Accessory Structures: (Area within previously permitted space and detached structures).....\$0.80/sf protect area

*Inspection charges.* Permit fees shall include the cost of all required inspections.

*Reinspection fees.* If the code official is required to make a reinspection, the following fees shall apply: (1) The first reinspection fee shall be \$75.00; (2) The second, and any subsequent, reinspection fee shall be \$125.00. Failure to pay such charges as provided in this code may result in the forfeiture of the right of such contractor to obtain other permits until such charges are paid.

*Fees due.* All building permit fees shall be due when the permit is issued.

*Fee refunds.* The code official shall be authorized the refunding of fees as follows:

- (1) The full amount of any fee paid hereunder that was erroneously paid or collected.

- (2) Not more than 90 percent of the permit fee when no work has been done under a permit issued in accordance with this code.
- (3) Not more than 90 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

Sport court (concrete, nets, fencing, lighting) ..... \$100.00

Lot grading and drainage compliance fee ..... 125.00

New residence plan review ..... 350.00

Residential addition and remodel plan review ..... 150.00

Commercial plan review fee ..... 65% of building permit fee

Swimming pool plan review fee ..... 50.00

Water well drilling permit ..... 50.00

Irrigation system permit ..... 75.00

Fence permit ..... 75.00

Masonry screening fence permit ..... 125.00

Retaining wall ..... 125.00

Swimming pool permit ..... 300.00

Spas, Hot Tubs, or Fountains ..... 200.00

Re-roofing permit (one square or more) ..... 50.00

Grading and earthwork permit ..... 75.00

Curb cut permit ..... 55.00

Driveway approach permit ..... 75.00

Temporary construction trailer ..... 100.00

Temporary event permit ..... 100.00

Temporary use permit ..... 100.00

Temporary use permit—Portable storage structure ..... 25.00

Used/obsolete street sign purchase fee (per sign) ..... 25.00

Certificate of Occupancy or re-occupancy ..... 100.00

Temporary certificate of occupancy ..... 250.00 (per month)

Contractor registration fee ..... 100.00 (per 12 month period)

Construction concealment fee (for work performed without inspections) ..... 350.00

Special inspection fee ..... 100.00/hour (min. 2 hours)

Additional plan review ..... 50.00 per plan review

Water heater replacement ..... 75.00

HVAC equipment replacement ..... 75.00

Building E-Permit..... \$75.00

Mechanical Permit..... \$75.00

Plumbing Permit..... \$75.00

Performing Work w/o – MEP, Irrigation, Fence, Roof, Sign, Well..... \$250.00

Homestead Exemption 50% Discount – (Owner acting as GC, except NSF permits)

Application for Encroachment and Joint Use Agreement:

| Document Length | Fee |
|-----------------|-----|
| 1 to 10 pages   | 120 |
| 11 to 20 pages  | 160 |
| 21 to 30 pages  | 200 |
| Over 30 pages   | 240 |

Weed mowing administrative fee ..... 120.00

Weed mowing violation notification letter fee (second and all following notification letters within current calendar year) ..... 50.00

Weed mowing fee, per acre ..... 175.00

Demolition fee ..... 50.00

Brush abatement fee:

Actual expenses incurred, not to exceed the estimated value of the affected property.

Sidewalk waiver request general waiver request to a Land Development Code or Code of Ordinances requirement ..... 250.00

(k) Charges related to oil and gas wells:

Gas and oil well permit fee (per well bore) ..... \$10,000.00

Gas well special use permit fee (per pad site) ..... 15,000.00

Seismic survey permit ..... 250.00

Pipeline permit ..... 2,500.00

- (l) Public infrastructure plan review and inspection: Prior to the commencement of any public infrastructure improvements associated with private development, the developer shall pay the city a plan review and inspection fee as follows:

Engineering plan review fee—Two percent of the actual cost of the public improvements

Engineering inspection fee—Three percent of the actual cost of the public improvements

Construction materials testing fee—One percent of the actual cost of the public improvements

For each additional review after the second submittal ..... \$250.00

Inspections performed outside of regular business hours for the construction of public infrastructure projects ..... 50.00 per hour

- (m) Recreation:

City sponsored activities—The fee for the city park and recreation sponsored recreation and athletic activities not covered elsewhere shall be calculated for respective activity based upon the estimated costs of conducting such activity (including such items as materials, instructors, umpires, scorekeeper, trophies and other direct program costs) plus an administrative fee, or shall be as stipulated by nationally or statewide recognized athletic organizations.

Nonresident programming fee ..... \$5.00 per class/course

Recreation Instructor Compensation:

- Indoor Recreation Program Instructors – 70% of total fees collected (instructor) and 30% of total fees collected (City)
- Outdoor Recreation Program Instructors – 80% of total fees collected (instructor) and 20% of total fees collected (City)

Senior center annual membership required for participation in all activities:

Colleyville resident ..... Free

Non-Colleyville resident ..... 10.00

Senior center membership card replacement fee:

Colleyville resident ..... 2.00

Non-Colleyville resident ..... 2.00

- (n) Parks:

Youth sports associations:

Athletic field use fees:

Colleyville residents (per participant/per season/per association) ..... \$5.00

Non-Colleyville residents (per participant/per season/per association) ..... 5.00



Non-Colleyville resident Fee: A fee of \$20.00 shall be charged to each non-resident, per participation in each organized sports association per season.

Field rental fees:

| Field                              |                         | No lights/with lights        | Time                       |
|------------------------------------|-------------------------|------------------------------|----------------------------|
| Reagan Park                        | Resident<br>Nonresident | 35.00/50.00<br>60.00/100.00  | Per 2 hours<br>Per 2 hours |
| City Park                          | Resident<br>Nonresident | 50.00/80.00<br>100.00/180.00 | Per 2 hours<br>Per 2 hours |
| Pleasant Run Park (Game Field)     | Resident<br>Nonresident | 50.00/80.00<br>125.00/175.00 | Per 2 hours<br>Per 2 hours |
| Pleasant Run Park (Practice Field) | Resident<br>Nonresident | 35.00/50.00<br>60.00/100.00  | Per 2 hours<br>Per 2 hours |

Rental fees:

Park pavilion rental per hour (no minimum):

Colleyville residents ..... \$20.00

Non-Colleyville residents ..... 30.00

Tennis court rental-Per person (per one and one-half hour increment): ..... \$ 3.00

Pickleball court rental – per person (per one and one-half hour increment) .....\$ 3.00

McPherson Park group pavilion rental per hour (no minimum):

Colleyville residents ..... 40.00

Non-Colleyville residents ..... 70.00

Wedding event in a park without amenities ..... 100.00

Senior Center:

Rental Fee ..... 5.00

Deposit (refundable) ..... 50.00

Webb House:

Monday through Thursday, 8am – 10pm  
 Colleyville resident ....\$30.00/hr; 3-hour minimum  
 Non-Colleyville resident ....\$60.00/hr; 3-hour minimum

Friday through Sunday, 8am – 10pm  
 Colleyville resident ....\$40.00/hr; 3-hour minimum  
 Non-Colleyville resident ....\$90.00/hr; 3-hour minimum

Deposit (refundable) ....\$200.00

(o) Colleyville center fees and charges:

**Non-Resident and Business—Standard Rates**

| <b>Room</b>                        | <b>* Weekday rate</b>                                                      | <b>Prime weekend<br/>Fri/Sat/Sun</b>                   |
|------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------|
|                                    | Four-hour block of time except for entire building rental which is 8 hours | 8-hour rental                                          |
| Small conference room              | \$200.00                                                                   | Entire building rental only                            |
| North hall                         | \$375.00                                                                   | Entire building rental only                            |
| South hall                         | \$375.00                                                                   | Entire building rental only                            |
| North & South Hall Combined        | \$700.00                                                                   | Entire building rental only                            |
| Entire building                    | \$2,100.00 weekday                                                         | Friday and Sunday<br>\$3,000<br>Prime Saturday \$4,000 |
| Bluebonnet Courtyard               | \$300.00<br>Available as add-on when renting North & South Hall Combined   | Included in rental fee                                 |
| Garden plaza<br>(Including chairs) | \$300.00                                                                   | \$300.00                                               |

\* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

**Colleyville Resident/Business—With 20% Discount**

| <b>Room</b>                     | <b>* Weekday rate</b>                                                        | <b>Prime weekend<br/>Fri/Sat/Sun</b>                      |
|---------------------------------|------------------------------------------------------------------------------|-----------------------------------------------------------|
|                                 | Four-hour block of time, except for entire building rental which is 10 hours | 10-hour rental                                            |
| Small conference room           | \$160.00                                                                     | Entire building rental only                               |
| North hall                      | \$300.00                                                                     | Entire building rental only                               |
| South hall                      | \$300.00                                                                     | Entire building rental only                               |
| North & South Hall Combined     | \$560.00                                                                     | Entire building rental only                               |
| Entire building                 | \$1,680.00<br>weekday                                                        | \$2,400<br>Friday and Sunday<br>\$3,200<br>Prime Saturday |
| Bluebonnet Courtyard            | \$300.00<br>Available as add-on when renting<br>North & South Hall Combined  | Included in rental fee                                    |
| Garden plaza (including chairs) | \$300.00                                                                     | \$300.00                                                  |

\* Includes tables, chairs, and all add-ons listed in the video, audio, and room set sections of the administrative fee schedule.

**Colleyville Based Non-Profit and Civic Organizations**

| <b>Room</b>                     | <b>* Weekday rate</b>                                                        | <b>Prime weekend Fri/Sat/Sun</b>                                                    |
|---------------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
|                                 | Four-hour block of time, except for entire building rental which is 10 hours | 10-hour rental                                                                      |
| Small conference room           | \$90.00                                                                      | Entire building rental only                                                         |
| North hall                      | \$120.00                                                                     | Entire building rental only                                                         |
| South hall                      | \$120.00                                                                     | Entire building rental only                                                         |
| North & South Hall Combined     | \$210.00                                                                     | Entire building rental only                                                         |
| Entire building                 | \$450.00 weekday                                                             | 50% discount Friday and Sunday \$1,500.00<br>50% discount prime Saturday \$2,000.00 |
| Bluebonnet Courtyard            | Included in full building or North & South Hall Combined rental fee          |                                                                                     |
| Garden plaza (including chairs) | \$300.00                                                                     | \$300.00                                                                            |

| <b>Administrative Fees</b>                     |            |                                 |
|------------------------------------------------|------------|---------------------------------|
|                                                | Non-profit | Standard                        |
| <b>Video</b>                                   |            |                                 |
| LCD 220" Rear Screen HD Projector (North Hall) | \$75       | \$75 (weekday), \$200 (weekend) |



| <b>Administrative Fees</b>                            | <b>Nonprofit</b>   | <b>Standard</b>    |
|-------------------------------------------------------|--------------------|--------------------|
| <b>Video</b>                                          |                    |                    |
| Projection South Hall                                 | \$75               | \$200              |
| Projection Conference Room                            | \$75               | \$200              |
| Rolling video cart with electrical and extension      | \$2.00             | \$10.00            |
| Stage front drop screen                               | \$10.00            | \$40.00            |
| White board/flip chart with easel                     | \$20.00            | \$20.00            |
| Easel                                                 | \$15.00            | \$15.00            |
| <b>Audio</b>                                          |                    |                    |
| Baby grand piano                                      | \$100.00           | \$100.00           |
| Stage lighting and sound board                        | \$200.00 + AV tech | \$200.00 + AV tech |
| Podium with microphone                                | \$20.00            | \$35.00            |
| Corded microphone on stand—One free with N/S hall     | \$15.00            | \$15.00            |
| Wireless microphone (hand held or lapel)              | \$25.00            | \$50.00            |
| Colored up lights                                     | \$200.00           | \$200.00           |
| <b>Room set</b>                                       |                    |                    |
| Linens (per linen) weekdays only                      | \$10.00            | \$10.00            |
| Draped and skirted registration table                 | \$15.00            | \$15.00            |
| Room change after final set (per table and chair set) | \$20.00            | \$20.00            |

| <b>Administrative Fees</b>                                                                                         | <b>Nonprofit</b>                                    | <b>Standard</b>                                                            |
|--------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------|
| <b>Catering</b>                                                                                                    |                                                     |                                                                            |
| Kitchen Use/Food Service (when food is brought in) - flat fee based upon set up or attendance whichever is greater | \$1.00 per person weekday or weekend (\$300.00 max) | \$1.00 per person weekday<br>\$2.00 per person weekends (\$300.00 minimum) |
| Deluxe coffee service with condiments                                                                              | 15 cup carafe—\$15.00                               | 15 cup carafe—\$15.00                                                      |
| Water/soda service                                                                                                 | \$1.00 per bottle                                   | \$1.00 per bottle                                                          |
| <b>Miscellaneous</b>                                                                                               |                                                     |                                                                            |
| Copies 1—50—\$0.25 first copy, \$0.10 thereafter                                                                   | \$0.25/\$0.10                                       | \$0.25/\$0.10                                                              |
| <b>Deposits</b>                                                                                                    |                                                     |                                                                            |
| Entire building                                                                                                    | \$300 (weekday),<br>\$500.00 (weekend)              | \$500 (weekday), \$1,000.00 (weekend)                                      |
| Grand hall                                                                                                         | \$300.00                                            | \$300.00                                                                   |
| Half hall (North or South)                                                                                         | \$200.00                                            | \$200.00                                                                   |
| Conference room                                                                                                    | \$50.00                                             | \$50.00                                                                    |

#### **Miscellaneous Fees/Policies**

**Cancellation Policy**—Any cancellation of a Friday, Saturday, or Sunday entire building rental or combined north/south hall booking shall result in lessee forfeiting one-half of the deposit. If the cancellation is received 180 to 120 calendar days prior to the event, the lessee will forfeit all of the deposit. If the cancellation is received less than 120 calendar days prior to the event, the lessee will forfeit all monies paid to the Colleyville Center.

**Colleyville Center deposit forfeiture**—Up to \$1,000.00 will be retained from lessee deposit for failure to leave the premises (building and grounds) in as good or better condition than it was prior to being leased or for failure to pay outstanding balance of other fees.

**AV surcharge**—All rented audio visual equipment brought into the building by another vendor incurs a 15 percent charge of the Colleyville Center fee for same equipment.

Non-profit donations—Any not for profit organization that donates over \$50,000.00 to the Colleyville Center does not incur equipment fees. Supply and service fees are not included in this waiver. If a not for profit organization donates a single piece of equipment, it becomes Colleyville Center property and use of that equipment by that organization does not incur equipment fees.

Discount for using local businesses—If a client uses three or more Colleyville businesses during their event, the center will provide complimentary colored up-lighting (\$200.00 value).

Additional rental hours—If a client requests to extend a rental of the entire building beyond their 10 hour rental, additional hours will be available for an additional \$250.00 per hour, within the business hours of the center. The additional hours must be requested in advance. Fees will not be pro-rated for increments of time less than one hour.

Late fees—The Colleyville Center closes at 12:00 a.m. (midnight) on Friday and Saturday and 11:00 p.m. Sunday through Thursday. Should a client remain on the premises after the building is closed, a fee will be assessed at the rate of \$1,000.00 per hour until such time the building is vacated. Fees will not be pro-rated for increments of time less than one hour.

Colleyville Center rental hours—The Colleyville Center is available for rental from 8:00 a.m. to 11:00 p.m. Monday through Thursday, 8:00 a.m. to midnight on Friday, 11:00 a.m. to midnight on Saturday, and 11:00 a.m. to 11:00 p.m. on Sunday. Weekday rental rates apply Monday through 4:00 p.m. on Friday. Prime weekend rates apply 2:00 p.m. Friday through 11:00 p.m. Sunday. For holiday closures, the Colleyville Center may follow the schedule for City offices.

(p) Library:

**Colleyville Public Library  
Circulating Materials Restrictions**

| <b>Materials</b>                | <b>Loan period</b> | <b>Limits *</b> | <b>Fees/fines **</b> | <b>Renewal limits ***</b> |
|---------------------------------|--------------------|-----------------|----------------------|---------------------------|
| Fiction books                   | 21 days            | No limit        | \$0.00               | 5                         |
| Non-fiction books               | 21 days            | No limit        | \$0.00               | 5                         |
| Best sellers                    | 7 or 14 days       | No limit        | \$0.00               | 5                         |
| Magazines                       | 7 days             | No limit        | \$0.00               | 5                         |
| Feature-length DVDs (60 min.+)  | 7 days             | 10              | \$0.00               | 5                         |
| Educational/DVDs                | 7 days             | 10              | \$0.00               | 5                         |
| Children's DVDs (under 60 min.) | 7 days             | 10              | \$0.00               | 5                         |
| Compact discs                   | 7 days             | 10              | \$0.00               | 5                         |

| <b>Materials</b>      | <b>Loan period</b> | <b>Limits *</b>                        | <b>Fees/fines **</b> | <b>Renewal limits ***</b> |
|-----------------------|--------------------|----------------------------------------|----------------------|---------------------------|
| J Kits                | 21 days            | No limit                               | \$0.00               | 5                         |
| Books on compact disc | 21 days            | No limit                               | \$0.00               | 5                         |
| J Holiday books       | 7 days             | Varies by holiday                      | \$0.00               | 0 during holiday          |
| STEAM kit             | 1 week<br>[7 days] | 1 per household, adult cardholder only | \$0.00               | 0                         |

\* No limit until a maximum of 40 items is reached. A total of 40 items per card.

\*\* Overdue fines threshold is \$5.00.

\*\*\* Renewals are allowed when materials are not on reserve for another patron.

**Colleyville Public Library  
Materials Replacement and Processing Fees**

| <b>Item</b>                    | <b>Cost</b>  | <b>Processing fee</b> |
|--------------------------------|--------------|-----------------------|
| Library card                   | \$2.00       | \$0.00                |
| Book                           | Cost of item | 5.00                  |
| Paperback book                 | Cost of item | 5.00                  |
| Board book                     | Cost of item | 2.00                  |
| Magazine                       | Cost of item | 2.00                  |
| Compact disc                   | Cost of item | 5.00                  |
| Lost compact disc outer insert | 0.00         | 5.00                  |



| Item                                          | Cost              | Processing fee |
|-----------------------------------------------|-------------------|----------------|
| Lost/damaged single book on CD disc           | Cost of single CD | 1.00           |
| DVD                                           | Cost of item      | 5.00           |
| Lost DVD outer insert                         | 0.00              | 5.00           |
| Audio-visual material containers              | Cost of item      | 5.00           |
| Kit bags                                      | Cost of item      | 2.00           |
| Bar codes/RFID tags                           | \$1.00            | 0.00           |
| STEAM Kit, STEAM Kit Case, STEAM Kit Piece(s) | Cost of item(s)   |                |

Print card ..... 0.50

Color copies (per page) ..... \$0.50

Black and white copies (per page) ..... 0.10

Fax—Incoming (per page) ..... 1.00

Fax—Outgoing (per page)

Local ..... 1.00

Long distance ..... 2.00

Non-resident fees:

Non-resident card (non-TexShare, non-reciprocal borrowing participating home library) ..... 25.00

Non-resident card (without home library) ..... 25.00

Interlibrary loan materials not picked up ..... 2.00

(q) Utilities (other than base/CIP/T.R.A. rates)

Meter damage fee – cost of the meter or meter repairs

Fire hydrant meter deposit - \$2,500

Damaged double-check assembly - \$300

Lost/missing hydra-storz cap - \$200

Damaged register - \$100

Damaged ball valve - \$75

Damaged chain or lock - \$50

Backflow test - \$50/test

Fire hydrant meter reading - \$25

**Colleyville Business Center**

| <b>Item</b>        | <b>Cost</b>                                 | <b>Notes</b>                                                                       |
|--------------------|---------------------------------------------|------------------------------------------------------------------------------------|
| Work Stations      | \$225 / month                               | 20% discount for meeting room; 24-hour access with month                           |
| Day Pass           | \$25 / day                                  |                                                                                    |
| Office             | \$700 / month                               | 20% discount meeting room; 24-hour access with month                               |
| Vault Meeting Room | \$20 / hour (2 hour minimum)                | 2 – 4 people                                                                       |
| Board Room         | \$50 / hour (2 hour minimum)                | 12 people; flat screen TV with hookups                                             |
| Virtual Office     | \$99 / month                                | Business address / mail; 20% discount meeting room; 2 days per month; work station |
| Facility           | \$750 / evening, 6 – 9 p.m. (Mon. – Thurs.) | Set up and tear down                                                               |
| Mailbox            | \$50 / month                                | Business address / mail                                                            |

(O-14-1945, § 2(Exh. A), 12-16-2014; Ord. No. O-15-1969, § 3, 9-15-2015; Ord. No. O-16-1991, § 2, 9-20-2016; Ord. No. O-17-2022, § 1, 8-15-17; Ord. No. O-17-2030, § 2 (exh. A), 9-19-17; Ord. No. O-18-2072, § 1, 1-15-19)

**Editor's note**— Ord. No. O-17-2030, § 2(Exh. A), adopted September 19, 2017, repealed the former § 2-26, and enacted a new § 2-26 as set out herein. The former § 2-26 pertained to similar subject matter. See Code Comparative Table for complete derivation.

## **ORDINANCE O-23-2259**

### **AN ORDINANCE AMENDING PART II, CHAPTER 2-ADMINISTRATION, ARTICLE II- FINANCE, DIVISION 1, SEC. 2-26 FEES AND CHARGES FOR CITY SERVICES, OF THE COLLEYVILLE, TEXAS, CODE OF ORDINANCES, AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville charges fees for services and materials as authorized in the Code of Ordinances and it is desirous to update those fees; and

**WHEREAS,** all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including but not limited to the Open Meeting Act; and

**WHEREAS,** the City Council determines that the passage of this ordinance is in the best interests of the health, safety, and welfare of the public.

### **NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT from and after the effective date of this ordinance, Chapter 2 Section 2-26 of the Code of Ordinances, fees and charges for city services shall be deleted and replaced in its entirety with the revisions as shown on Exhibit "A".
- Sec. 3. THAT the effective date of this ordinance shall be October 1, 2023.

### **AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF  
SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:** **CITY OF COLLEYVILLE**

|                       |                 |
|-----------------------|-----------------|
| Christine Loven, TRMC | Bobby Lindamood |
| City Secretary        | Mayor           |

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney





# CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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|                           |                             |                                   |
|---------------------------|-----------------------------|-----------------------------------|
| <b>Agenda Number</b> 5k   | <b>Agenda Date</b> 9/6/2023 | <b>Number</b> Ordinance O-23-2260 |
| <b>Type</b> Ordinance     |                             |                                   |
| <b>Department</b> Finance |                             |                                   |

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**Title**

An ordinance amending Section 3 - Service Charges of the Water and Sewer Policy and Procedure Manual as contained in the Code of Ordinances, to implement updated base rates

**Explanation**

***First Reading and Public Hearing***

On November 15, 2016, the City Council approved Ordinance O-16-1996, implementing the recommendations of the Water and Wastewater Rate Advisory Committee. This ordinance established a new rate structure in which City operating costs are recovered through base rates and volumetric rates are set to pass through the costs charged by the Trinity River Authority (TRA).

On September 19, 2017, the City Council approved Ordinance O-17-2031 implementing the recommendations of the Water and Wastewater Rate Advisory Committee. This ordinance established the Capital Improvement Plan (CIP) base rate to fund future capital projects.

City operating costs are established annually as a part of the budget process and the Fiscal Year 2024 proposed Utility Fund budget that was presented to the City Council at the Worksession on August 1, 2023.

FY2024 water and wastewater base rates were calculated based on the revenue necessary to cover the proposed FY2024 operating costs.

Staff recommends the following rate table to fund the FY24 operating budget. This represents a total monthly base rate increase of \$1.17, or 3.4%, for customers with a 1" meter and smaller (the majority of the City's residential base), a \$1.96 increase (+3.6%) for customers with a 1.5" meter, a \$2.91 increase (+3.8%) for customers with a 2" meter, a \$5.13 increase (+3.9%) for customers with a 3" meter, and a \$8.31 increase (+3.9%) for customers with a 4" meter.

| Water Meter Size | FY 2024 Water | FY 2024 Wastewater | FY 2024 CIP | FY 2024 Total |
|------------------|---------------|--------------------|-------------|---------------|
| 1" Meter         | \$15.62       | \$13.67            | \$5.83      | \$35.13       |
| 1.5" Meter       | \$31.24       | \$13.67            | \$10.78     | \$55.71       |
| 2" Meter         | \$49.99       | \$13.67            | \$16.74     | \$80.41       |
| 3" Meter         | \$93.73       | \$13.67            | \$30.63     | \$138.05      |
| 4" Meter         | \$156.21      | \$13.67            | \$50.46     | \$220.38      |

**Financial Impact**

Adoption of this ordinance will provide the revenue to fund the City's operating costs for water and wastewater service in FY2024, as well as generate sufficient revenue for future utility CIP projects.

**Recommendation**

Approve

**Attachments**

1. Base Rates Item
2. Ordinance O-23-2260

## ➤ **Ordinance O-16-1996:**

- ☐ Approved on November 15, 2016
- ☐ Established a new rate structure:
  - ✓ City operating costs are recovered through base rates and
  - ✓ Volumetric rates are set to pass through the costs charged by the Trinity River Authority

## ➤ **Ordinance O-17-2031:**

- ☐ Approved on September 19, 2017
- ☐ Established the Capital Improvement Plan (CIP) base rate to fund future capital projects.

# Base Rates



Monthly  
Base Rate  
(Min. Bill)



Volumetric  
Charge  
(Pass  
through)



Total Bill

- Fixed monthly charges calculated based on the amount of revenue necessary to recover the City's operating costs.
  - ✓ Water Base Rate
  - ✓ Wastewater Base Rate
  - ✓ Capital Improvement Plan (CIP) Rate

- Effective Date: October 1

- TRA bills Colleyville for water and wastewater treatment.

- ✓ WATER: Based on volume of treated water purchased
- ✓ WASTEWATER: Based on volume of wastewater treated
- ✓ DEBT SERVICE: Based on Colleyville's proportional share of water use within the Tarrant County Water Supply Project and proportional share of wastewater flows for Central Regional Wastewater System

- Effective Date: December 1

- Colleyville bills customers:

- ✓ A base rate to recover the operating costs.
- ✓ A volumetric rate based on projected payments to TRA





# Utility Fund Projections - Rates

## FY 2024 Recommendation

Moderate increases to water/wastewater base rates  
CIP rate increases to originally projected rate

+\$0.79 to  
+\$7.94

+\$0.37

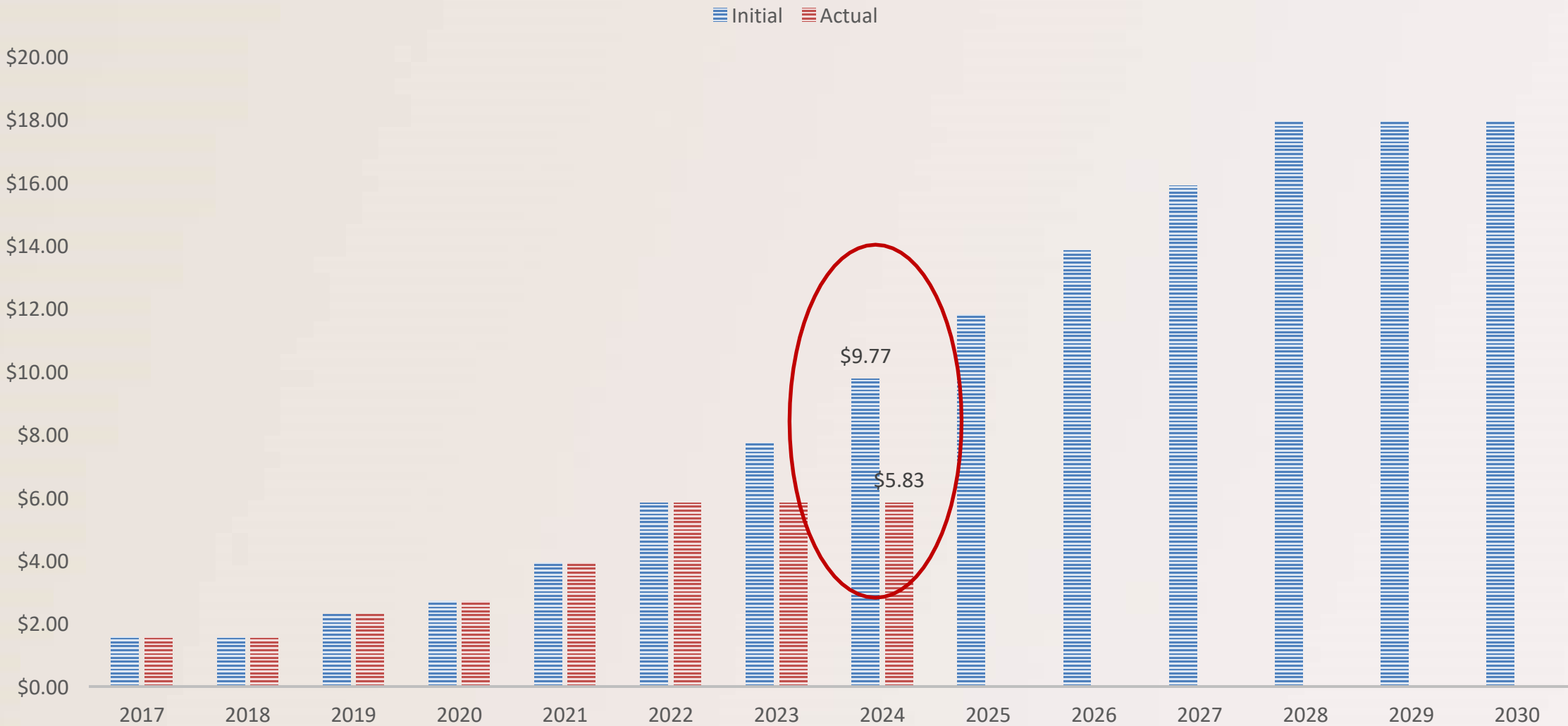
+/- \$0

+\$1.17 to  
+\$8.32

| Water Meter Size | FY 2023 Water | FY 2023 Wastewater | FY 2023 CIP | FY 2023 Total |
|------------------|---------------|--------------------|-------------|---------------|
| 1" Meter         | \$14.83       | \$13.30            | \$5.83      | \$33.96       |
| 1.5" Meter       | \$29.65       | \$13.30            | \$10.79     | \$53.75       |
| 2" Meter         | \$47.45       | \$13.30            | \$16.75     | \$77.50       |
| 3" Meter         | \$88.96       | \$13.30            | \$30.65     | \$132.92      |
| 4" Meter         | \$148.27      | \$13.30            | \$50.49     | \$212.07      |

| Water Meter Size | FY 2024 Water | FY 2024 Wastewater | FY 2024 CIP | FY 2024 Total |
|------------------|---------------|--------------------|-------------|---------------|
| 1" Meter         | \$15.62       | \$13.67            | \$5.83      | \$35.13       |
| 1.5" Meter       | \$31.24       | \$13.67            | \$10.79     | \$55.71       |
| 2" Meter         | \$49.99       | \$13.67            | \$16.75     | \$80.41       |
| 3" Meter         | \$93.73       | \$13.67            | \$30.65     | \$138.05      |
| 4" Meter         | \$156.21      | \$13.67            | \$50.49     | \$220.38      |

# CIP Rates



# **Questions and Discussion**

## ORDINANCE O-23-2260

### AMENDING SECTION 3 – SERVICE CHARGES OF THE WATER AND SEWER POLICY AND PROCEDURE MANUAL OF THE CITY OF COLLEYVILLE, AND PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS,** water and wastewater base rates are set to recover the City’s annual operating costs for the utility system; and

**WHEREAS,** the Fiscal Year 2024 Utility Fund operating budget has been proposed and the required base rates to fund said budget have been calculated; and

**WHEREAS,** the FY24 – FY28 Capital Improvement Plan has been proposed and the required capital improvement rates to fund said plan have been calculated.

### NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT Section 3 – Service Charges of the Water and Sewer Policy and Procedure Manual of Colleyville, Texas, which is “Appendix A” of the Colleyville Code be replaced in its entirety to read as follows:

#### **Sec. A. - Water rates.**

The following base and volumetric charges shall apply to residential and non-residential water customers. Base charges for out-of-city customers shall be \$4.00 higher than the charge for in-city customers.

|                                                  |          |
|--------------------------------------------------|----------|
| Base charge per month for in-city customers:     |          |
| Water meters 1 inch or less                      | \$15.62  |
| Water meters of 1.5 inches                       | \$31.24  |
| Water meters of 2 inches                         | \$49.99  |
| Water meters of 3 inches                         | \$93.73  |
| Water meters of 4 inches                         | \$156.21 |
| Base charge per month for out-of-city customers: |          |
| Water meters 1 inch or less                      | \$19.62  |
| Water meters of 1.5 inches                       | \$35.24  |
| Water meters of 2 inches                         | \$53.99  |
| Water meters of 3 inches                         | \$97.73  |



|                                     |          |
|-------------------------------------|----------|
| Water meters of 4 inches            | \$160.21 |
| Volumetric charge per 1,000 gallons | \$4.3430 |

***Rates for fire hydrant meters:***

The use of fire hydrant meters shall only be allowed within the Colleyville city limits. The use of the fire hydrant meters shall be limited to a period of no more than 90 cumulative calendar days. Under special conditions, a customer may submit a written request to the public works department for use of a fire hydrant meter for a period longer than 90 cumulative calendar days, subject to public works director approval. In considering special condition(s), the public works director shall not consider requests which are necessary to relieve a self-created or personal hardship, failure of performance by a contractor, nor for financial reasons. In considering the customer request, the public works director shall solicit the recommendation of the fire chief and fire marshal in consideration of the request. Further, the public works director shall consider alternative means available to the customer. If special condition(s) are approved by the public works director, in no case shall the meter be used for more than an additional 30 calendar days. The public works director may provide a written ruling within 15 working days of receipt of the customer's written request.

In the event a request for special condition(s) is denied by the public works director, customer shall, within 14 calendar days, make written appeal to the city manager of the public works director's decision. The city manager shall render a written decision within 30 working days of receipt of the customer's appeal. Such decision by the city manager shall be final and not appealable to the city council.

For purposes of this section, written communication shall be considered communication, which is deposited with the United States Postal Service for delivery.

The user must submit in writing, the location of where the meter will be used and such meter shall be used exclusively at the location on record with the city. For purposes of this section, the use of a meter shall be allowed cumulatively for only one location within an individual subdivision and/or development.

For a period of 90 cumulative calendar days after a meter is returned and read by the city, a user shall not be permitted to check out another meter for use at the same designated location, as defined herein.

The monthly base charge for a fire hydrant meter shall be \$50.00. Water usage for a fire hydrant meter shall be charged at a rate of \$4.17 per 1,000 gallons of water used.

The customer shall be in possession of and responsible for the meter. The customer will be responsible for bringing the meter to the public works service center by the 20th of each month for reading. The customer is required to use a proper fire hydrant wrench for operation of the fire hydrant. The customer shall be responsible for any damage and repair, as reasonably determined by the city, to the fire hydrant or the fire hydrant meter by the use of a temporary water meter.

The customer will be required to provide for any backflow device necessary to meet the current city ordinance for protection of the city's drinking water supply.

The City of Colleyville, Tarrant County, and Texas Department of Transportation (TxDOT) shall be exempt from the provisions of this policy.

**Sec. B. - Sewer rates.**

This schedule of rates per month or fraction thereof shall be the basis for determining charges to all customers for rendering sanitary sewage service, where the sewage produced by such customer is a normal strength wastewater (170 mg/l BOD and 260 mg/l suspended solids) and where such customer is located within the City of Colleyville. The base charge for non-residential customers shall be \$6.00 higher than the charge for residential customers.

| A base charge per month shall be charged as follows: |         |
|------------------------------------------------------|---------|
| Residential customers                                | \$13.67 |
| Non-residential customers                            | \$19.67 |

A monthly sewer volume charge shall also be charged to all customers as set forth hereinafter. The sewer volume charge for residential customers will be based upon the individual customer's average monthly water use during the months of December, January and February. Where no preceding winter quarter average is available from records, a volume of 9,000 gallons shall be used for this volume charge.

The monthly sewer volume charges to commercial and industrial class customers will be based on total water use each month as measured by appropriate meters, with the provision that if a customer can show to the

satisfaction of the public works director that a significant portion of the metered water usage does not enter the sanitary sewers, the customer will be charged for only that volume entering the sewers, as determined by a method approved by the director of public works.

|                                    |          |
|------------------------------------|----------|
| Volumetric rate per 1,000 gallons: | \$3.0663 |
|------------------------------------|----------|

**Sec. C. – Capital Projects rates.**

The following base charges shall apply to residential and non-residential customers to provide funding for utility capital projects necessary to maintain the utility system:

|                                                              |         |
|--------------------------------------------------------------|---------|
| Base charge per month for in-city and out-of-city customers: |         |
| Water meters 1 inch or less                                  | \$5.83  |
| Water meters of 1.5 inches                                   | \$10.78 |
| Water meters of 2 inches                                     | \$16.74 |
| Water meters of 3 inches                                     | \$30.63 |
| Water meters of 4 inches                                     | \$50.46 |

**Sec. D. – Billing; delinquent penalty.**

All charges for services furnished or rendered by the City of Colleyville Utility Department are due and payable on the date bill is received. If payment is not received within sixteen days of the billing date a (10%) penalty will be imposed for failure to pay by the due date of the bill.

In the event the meter is not delivered to the city for reading, a penalty fee would be imposed as follows:

|          |                                |
|----------|--------------------------------|
| \$100.00 | 1 <sup>st</sup> missed reading |
| \$200.00 | 2 <sup>nd</sup> missed reading |
| \$300.00 | 3 <sup>rd</sup> missed reading |

After the third missed reading, the security deposit will be forfeited and the City of Colleyville will revoke the use of the fire hydrant meter.

**Sec. E. – Discontinuance of service, notice; reconnection fee.**

In the event that any month's charges remain delinquent and unpaid at the time of a subsequent billing's due date, the user or customer shall receive a cut-off notice which will be mailed no later than two working days after the

subsequent billing's due date. Services will be disconnected if any arrearages over 30 days are not paid within six working days of the cut-off notice. Where service has been discontinued for failure to pay for service rendered, a charge of \$25.00 shall be made for each meter disconnected before said service shall be restored. In the event the customer requests reconnection at hours other than 8:00 a.m. to 4:30 p.m., said reconnect fee shall be increased to \$75.00.

Sec. 2. THAT the effective date of this ordinance shall be for the bills sent out starting October 1, 2023.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF SEPTEMBER 2023.

Mayor Bobby Lindamood \_\_\_\_\_  
 Brandi Elder, Place 1 \_\_\_\_\_  
 Scotty Richardson, Place 3 \_\_\_\_\_  
 Chuck Kelley, Place 5 \_\_\_\_\_

Mayor Pro Tem Callie Rigney \_\_\_\_\_  
 George Bond, Place 2 \_\_\_\_\_  
 Ben Graves, Place 4 \_\_\_\_\_

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
 City Secretary

Bobby Lindamood  
 Mayor

**APPROVED AS TO FORM:**

Whitt Wyatt  
 City Attorney





## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 51

**Agenda Date** 9/6/2023

**Number** Ordinance O-23-2261

**Type** Ordinance

**Department** City Manager

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### **Title**

Approval of a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2023 Rate Review Mechanism filing and adopting tariffs reflecting rate adjustments consistent with the negotiated settlement

### **Explanation**

#### ***First Reading and Public Hearing***

The City, along with 171 other Mid-Texas Cities Served by Atmos Energy Corporation, Mid-Tex Division, is a member of the Steering Committee of Cities Served by Atmos (ACSC). In 2007, the Cities and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). The settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute. The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Since 2007, there have been several modifications to the original RRM Tariff with the most recent being adopted in 2018.

### **2023 RRM Filing**

On or about March 31, 2023, Atmos filed a rate request pursuant to the RRM Tariff adopted by ACSC members. Atmos claimed its cost-of-service in a test year ending December 31, 2022, entitled it to additional system-wide revenues of \$165.9 million. Application of the standards set forth in ACSC's RRM Tariff required Atmos to reduce its request to \$156.1 million, \$113.8 million of which would be applicable to ACSC members. ACSC's consultants concluded the system-wide deficiency under the RRM regime should be \$130.9 million instead of the claimed \$156.1 million. After the Company reviewed ACSC's consultants' report, ACSC's Executive Committee and the Company negotiated a settlement whereby the Company would receive an increase of \$142 million, a reduction of \$23.9 million compared to the Company's original request.

### **Financial Impact**

The effective rate for new dates is October 1, 2023. The impact on average residential rates is an increase of \$6.47 per month, or 7.31%. The increase for average commercial usage will be \$24.72, or 5.19%.

**Recommendation**

Approve

**Attachments**

1. Ordinance O-23-2261
2. Attachment 1 - Tariffs
3. Attachment 2 - Pension Benchmark

## **ORDINANCE O-23-2261**

**APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2023 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC'S REASONABLE RATEMAKING EXPENSES; ADOPTING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

**WHEREAS,** the City is a member of the Atmos Cities Steering Committee ("ACSC"), a coalition of similarly-situated cities served by Atmos Mid-Tex ("ACSC Cities") that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

**WHEREAS,** ACSC and the Company worked collaboratively to develop a Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program ("GRIP") process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

**WHEREAS,** the current RRM tariff was adopted by the City by Resolution R-18-4306 in 2018; and

**WHEREAS,** on about March 31, 2023, Atmos Mid-Tex filed its 2023 RRM rate request with ACSC Cities based on a test year ending December 31, 2022; and

**WHEREAS,** ACSC coordinated its review of the Atmos Mid-Tex 2023 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

**WHEREAS,** the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$142 million applicable to ACSC Cities with an effective date of October 1, 2023; and

**WHEREAS,** ACSC agrees that Atmos plant-in-service is reasonable; and

**WHEREAS,** with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

**WHEREAS,** the attached tariffs (Attachment 1) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

**WHEREAS,** the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Attachment 2); and

**WHEREAS,** the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications; and

**WHEREAS,** the RRM Tariff includes Securitization Interest Regulatory Asset amount of \$19.5 million.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

Sec. 1        THAT the findings set forth in this Ordinance are hereby in all things approved.

Sec. 2        THAT, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$142 million for ACSC Cities represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2023 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Sec. 3        THAT despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from



evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

- Sec. 4      THAT the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$142 million from customers in ACSC Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.
- Sec. 5      THAT the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.
- Sec. 6      THAT Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2023 RRM filing.
- Sec. 7      THAT to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.
- Sec. 8      THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.
- Sec. 9      THAT this ordinance shall take effect immediately from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2023.
- Sec. 10     THAT a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 6<sup>th</sup> day of September 2023.

The second reading and public hearing being conducted on the 19<sup>th</sup> day of September 2023.

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 19<sup>TH</sup> DAY OF SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:** **CITY OF COLLEYVILLE**

|                       |                 |
|-----------------------|-----------------|
| Christine Loven, TRMC | Bobby Lindamood |
| City Secretary        | Mayor           |

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

|                        |                                                                   |  |
|------------------------|-------------------------------------------------------------------|--|
| <b>RATE SCHEDULE:</b>  | <b>R – RESIDENTIAL SALES</b>                                      |  |
| <b>APPLICABLE TO:</b>  | <b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b> |  |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on or after 10/01/2023</b>                      |  |

**Application**

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

| <b>Charge</b>                     | <b>Amount</b>                  |
|-----------------------------------|--------------------------------|
| Customer Charge per Bill          | \$ 22.25 per month             |
| Rider CEE Surcharge               | \$ 0.05 per month <sup>1</sup> |
| <b>Total Customer Charge</b>      | <b>\$ 22.30 per month</b>      |
| Commodity Charge – All <u>Ccf</u> | \$0.48567 per Ccf <sup>2</sup> |

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

<sup>1</sup>Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2023.

<sup>2</sup>The commodity charge includes the base rate amount of \$0.46724 per Ccf and Securitization Regulatory Asset amounts related to financing costs in the amount of \$0.01843 per Ccf until recovered.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

|                        |                                                                   |  |
|------------------------|-------------------------------------------------------------------|--|
| <b>RATE SCHEDULE:</b>  | <b>C – COMMERCIAL SALES</b>                                       |  |
| <b>APPLICABLE TO:</b>  | <b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b> |  |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on or after 10/01/2023</b>                      |  |

**Application**

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

| <b>Charge</b>                | <b>Amount</b>                    |
|------------------------------|----------------------------------|
| Customer Charge per Bill     | \$ 72.00 per month               |
| Rider CEE Surcharge          | (\$ 0.02) per month <sup>1</sup> |
| <b>Total Customer Charge</b> | <b>\$ 71.98 per month</b>        |
| Commodity Charge – All Ccf   | \$ 0.18280 per Ccf <sup>2</sup>  |

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Presumption of Plant Protection Level**

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at [mdtx.plantprotection@atmosenergy.com](mailto:mdtx.plantprotection@atmosenergy.com).

<sup>1</sup> Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2023.

<sup>2</sup>The commodity charge includes the base rate amount of \$0.16437 per Ccf and Securitization Regulatory Asset amounts related to financing costs in the amount of \$0.01843 per Ccf until recovered.



**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

|                        |                                                                   |  |
|------------------------|-------------------------------------------------------------------|--|
| <b>RATE SCHEDULE:</b>  | <b>I – INDUSTRIAL SALES</b>                                       |  |
| <b>APPLICABLE TO:</b>  | <b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b> |  |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on or after 10/01/2023</b>                      |  |

**Application**

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 200 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 200 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

| <b>Charge</b>                | <b>Amount</b>                    |
|------------------------------|----------------------------------|
| Customer Charge per Meter    | \$ 1,382.00 per month            |
| First 0 MMBtu to 1,500 MMBtu | \$ 0.7484 per MMBtu <sup>1</sup> |
| Next 3,500 MMBtu             | \$ 0.5963 per MMBtu <sup>1</sup> |
| All MMBtu over 5,000 MMBtu   | \$ 0.2693 per MMBtu <sup>1</sup> |

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Curtailment Overpull Fee**

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees

<sup>1</sup> The tiered commodity charges include the base rate amounts of \$0.5684, \$0.4163, and \$0.0893 per MMBtu, respectively, plus Securitization Regulatory Asset amounts related to financing costs in the amount of \$0.1800 per MMBtu until recovered.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

|                        |                                                                   |  |
|------------------------|-------------------------------------------------------------------|--|
| <b>RATE SCHEDULE:</b>  | <b>I – INDUSTRIAL SALES</b>                                       |  |
| <b>APPLICABLE TO:</b>  | <b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b> |  |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on or after 10/01/2023</b>                      |  |

utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**Presumption of Plant Protection Level**

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at [mdtx.plantprotection@atmosenergy.com](mailto:mdtx.plantprotection@atmosenergy.com).

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

|                        |                                                                   |  |
|------------------------|-------------------------------------------------------------------|--|
| <b>RATE SCHEDULE:</b>  | <b>T – TRANSPORTATION</b>                                         |  |
| <b>APPLICABLE TO:</b>  | <b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b> |  |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on or after 10/01/2023</b>                      |  |

**Application**

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

| <b>Charge</b>                | <b>Amount</b>         |
|------------------------------|-----------------------|
| Customer Charge per Meter    | \$ 1,382.00 per month |
| First 0 MMBtu to 1,500 MMBtu | \$ 0.5684 per MMBtu   |
| Next 3,500 MMBtu             | \$ 0.4163 per MMBtu   |
| All MMBtu over 5,000 MMBtu   | \$ 0.0893 per MMBtu   |

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Imbalance Fees**

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

**Monthly Imbalance Fees**

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

|                        |                                                                   |  |
|------------------------|-------------------------------------------------------------------|--|
| <b>RATE SCHEDULE:</b>  | <b>T – TRANSPORTATION</b>                                         |  |
| <b>APPLICABLE TO:</b>  | <b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b> |  |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on or after 10/01/2023</b>                      |  |

**Curtailment Overpull Fee**

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**Agreement**

A transportation agreement is required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.



**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

|                        |                                                                   |  |
|------------------------|-------------------------------------------------------------------|--|
| <b>RIDER:</b>          | <b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>                     |  |
| <b>APPLICABLE TO:</b>  | <b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b> |  |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on or after 10/01/2023</b>                      |  |

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

- $i$  = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
- $WNAF_i$  = Weather Normalization Adjustment Factor for the  $i^{th}$  rate schedule or classification expressed in cents per Ccf
- $R_i$  = Commodity Charge rate of temperature sensitive sales for the  $i^{th}$  schedule or classification.
- $HSF_i$  = heat sensitive factor for the  $i^{th}$  schedule or classification divided by the average bill count in that class
- $NDD$  = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
- $ADD$  = billing cycle actual heating degree days.
- $BL_i$  = base load sales for the  $i^{th}$  schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the  $j$ th customer in  $i$ th rate schedule is computed as:

$$WNA_i = WNAF_i \times q_{ij}$$

Where  $q_{ij}$  is the relevant sales quantity for the  $j$ th customer in  $i$ th rate schedule.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

|                        |                                                                   |  |
|------------------------|-------------------------------------------------------------------|--|
| <b>RIDER:</b>          | <b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>                     |  |
| <b>APPLICABLE TO:</b>  | <b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b> |  |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on or after 10/01/2023</b>                      |  |

Base Use/Heat Use Factors

| Weather Station  | <u>Residential</u>     |                            | <u>Commercial</u>      |                            |
|------------------|------------------------|----------------------------|------------------------|----------------------------|
|                  | Base use<br><u>Ccf</u> | Heat use<br><u>Ccf/HDD</u> | Base use<br><u>Ccf</u> | Heat use<br><u>Ccf/HDD</u> |
| Abilene          | 9.51                   | 0.1415                     | 88.91                  | 0.7010                     |
| Austin           | 8.87                   | 0.1213                     | 213.30                 | 0.7986                     |
| Dallas           | 12.54                  | 0.2007                     | 185.00                 | 0.9984                     |
| Waco             | 8.81                   | 0.1325                     | 125.26                 | 0.7313                     |
| Wichita<br>Falls | 10.36                  | 0.1379                     | 122.10                 | 0.6083                     |

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at [atmosenergy.com/mtx-wna](http://atmosenergy.com/mtx-wna), in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

**ATMOS ENERGY CORP., MID-TEX DIVISION**  
**MID-TEX RATE REVIEW MECHANISM**  
**PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL**  
**TEST YEAR ENDING DECEMBER 31, 2022**

| Line No. | Description                                                          | Shared Services      |                              | Mid-Tex Direct       |                              |                                     | Adjustment Total |
|----------|----------------------------------------------------------------------|----------------------|------------------------------|----------------------|------------------------------|-------------------------------------|------------------|
|          |                                                                      | Pension Account Plan | Post-Employment Benefit Plan | Pension Account Plan | Post-Employment Benefit Plan | Supplemental Executive Benefit Plan |                  |
|          | (a)                                                                  | (b)                  | (c)                          | (d)                  | (e)                          | (f)                                 | (g)              |
| 1        | Proposed Benefits Benchmark -                                        |                      |                              |                      |                              |                                     |                  |
|          | Fiscal Year 2023 Willis Towers Watson Report as adjusted (1) (2) (3) | \$ 1,434,339         | \$ (518,336)                 | \$ 2,336,419         | \$ (2,678,818)               | \$ 267,917                          |                  |
| 2        | Allocation Factor                                                    | 44.92%               | 44.92%                       | 78.74%               | 78.74%                       | 100.00%                             |                  |
| 3        | Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2) | \$ 644,336           | \$ (232,848)                 | \$ 1,839,667         | \$ (2,109,267)               | \$ 267,917                          |                  |
| 4        | O&M and Capital Allocation Factor                                    | 100.00%              | 100.00%                      | 100.00%              | 100.00%                      | 100.00%                             |                  |
| 5        | Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4)           | \$ 644,336           | \$ (232,848)                 | \$ 1,839,667         | \$ (2,109,267)               | \$ 267,917                          | \$ 409,804       |
| 6        |                                                                      |                      |                              |                      |                              |                                     |                  |
| 7        | O&M Expense Factor (WP_F-2.3, Ln 2)                                  | 78.60%               | 78.60%                       | 39.63%               | 39.63%                       | 11.00%                              |                  |
| 8        |                                                                      |                      |                              |                      |                              |                                     |                  |
| 9        | Summary of Costs to Approve (1):                                     |                      |                              |                      |                              |                                     |                  |
| 10       | Total Pension Account Plan                                           | \$ 506,464           |                              | \$ 729,006           |                              |                                     | \$ 1,235,469     |
| 11       | Total Post-Employment Benefit Plan                                   |                      | \$ (183,024)                 |                      | \$ (835,840)                 |                                     | (1,018,864)      |
| 12       | Total Supplemental Executive Benefit Plan                            |                      |                              |                      |                              | \$ 29,471                           | 29,471           |
| 13       | Total (Ln 10 + Ln 11 + Ln 12)                                        | \$ 506,464           | \$ (183,024)                 | \$ 729,006           | \$ (835,840)                 | \$ 29,471                           | \$ 246,076       |



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number** 6a

**Agenda Date** 9/6/2023

**Number** Resolution R-23-4873

**Type** Resolution

**Department** City Council

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### **Title**

A resolution of no confidence in Tarrant Appraisal District Chief Appraiser Jeff Law

### **Explanation**

#### ***Reading and Public Hearing***

The proposed resolution is a vote of "No Confidence" in Tarrant Appraisal District Chief Appraiser Jeff Law and is a shared vote by Mayors of Southlake, Keller, and Colleyville, and the Tarrant County Commissioners. Mayor Lindamood joined Keller and Southlake Mayors Mizani and Huffman last week in issuing a statement demanding the TAD Board of Directors appoint a new chief appraiser.

Mayor Lindamood notes TAD is an important partner for the City and he respects the difficult job they do on behalf of all taxpayers. However, TAD has suffered ongoing difficulties with their inability to implement, maintain, and support the technology used to manage taxpayer interaction. These problems have created unnecessary difficulties for taxpayers and have been compounded by the personal attacks against those assisting taxpayers with appeals and the recent release of recorded audio outlining a strategy to deceive the media regarding the ongoing issues. Regretably, this reflects poor leadership ethics and prevents a true accounting of the situation, and mandates the needed change in leadership.

### **Financial Impact**

There is no financial impact to the City.

### **Recommendation**

Approve

### **Attachments**

1. Resolution R-23-4873



**RESOLUTION R-23-4873**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
COLLEYVILLE, TEXAS, FINDING NO CONFIDENCE IN  
TARRANT COUNTY CHIEF APPRAISER JEFF LAW**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the Colleyville City Council has taken a vote of "no confidence" in the ability of Tarrant County Chief Appraiser Jeff Law to represent the Tarrant Appraisal District, and such vote was passed by a majority of the Council.
- Sec. 2. THAT the City Council urges the Tarrant Appraisal District Board of Directors to act swiftly and accordingly in this matter and remove Chief Appraiser Jeff Law.

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 6<sup>TH</sup> DAY OF  
SEPTEMBER 2023.

|                            |       |                             |       |
|----------------------------|-------|-----------------------------|-------|
| Mayor Bobby Lindamood      | _____ | Mayor Pro Tem Callie Rigney | _____ |
| Brandi Elder, Place 1      | _____ | George Bond, Place 2        | _____ |
| Scotty Richardson, Place 3 | _____ | Ben Graves, Place 4         | _____ |
| Chuck Kelley, Place 5      | _____ |                             |       |

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Bobby Lindamood  
Mayor



## CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

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**Agenda Number**

**Agenda Date** 9/6/2023

**Type** Report

**Department** City Secretary

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### **Title**

Colleyville Center Advisory Committee Meeting Minutes - February 13, 2023

Colleyville Library Board Meeting Minutes - June 12, 2023

Planning and Zoning Commission Meeting Minutes - July 10, 2023

Planning and Zoning Commission Worksession Meeting Minutes - July 24, 2023

### **Attachments**

1. Colleyville Center Advisory Committee Minutes - February 13, 2023
2. Colleyville Library Board Meeting Minutes - June 12, 2023
3. Planning and Zoning Commission Meeting Minutes - July 10, 2023
4. Planning and Zoning Commission Worksession Meeting Minutes - July 24, 2023



# City of Colleyville

## Colleyville Center Advisory Committee Agenda

City Hall  
100 Main Street  
Colleyville, Texas 76034  
817. 503.1000  
[www.colleyville.com](http://www.colleyville.com)

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Monday, February 13, 2023  
5:30 p.m.

Colleyville Center  
5301 Riverwalk Drive

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**PRESENT:** Jeremy Tallo, Chair; Fred Mills, Vice-Chair; Lee Koch; Judith Goodwin; Alex Thomas; Paul Vigiletti; Darla Dennison; Louis Miller; Leslie Hill, Colleyville Center Manager; Kristi Isbell, Colleyville Center Sales & Event Specialist

**ABSENT:** Julie George, Athena Wigington

### 1. CALL TO ORDER

The meeting was called to order by Chair Jeremy Tallo at 5:36 p.m.

### 2. APPROVAL OF MINUTES

Fred Mills motioned for approval of the November 21, 2022 minutes. Paul Vigiletti seconded the motion. The motion was approved with no dissension.

### 3. REGULAR AGENDA ITEMS

#### 3a Fiscal Year 2023 Update

Staff provided a performance update and noted an economic impact of 70%, a cost recovery of 71%, customer satisfaction of 97.5%, and 5994 guests in attendance at 195 events in Fiscal Year 2023.

Staff described marketing and partnership efforts that have included sponsorships of area non-profit events (Lions Club Breakfast with Santa, Colleyville Woman's Club Fashion Show, Serving our Seniors' luncheon, Colleyville Rotary Dancing for the Stars). Staff stated that a grant application had been submitted to Colleyville Woman's Club for security camera enhancements. Additionally, staff described a new partnership effort with Colleyville businesses to allow the business to promote their business directly to new Colleyville Center clients by offering a discount or upgrade on their services.

Staff provided samples of recent client reviews and photos posted on Wedding Wire, Google, and the Center's Facebook page. Staff stated that seven reviews were posted in January from weddings held in fall 2022 and this should qualify the Center for a Couples Choice Award through Wedding Wire. Alex Thomas suggested adding reviews and photos to marketing materials or otherwise sharing with potential clients on tours.

### **3b** Update on 25th Anniversary Recognition

Staff provided an update on recognition efforts of the Colleyville Center's 25<sup>th</sup> anniversary. Staff stated that in lieu of a formal reception inviting guests into the Center, staff is planning a "roadshow" idea that will market the Center at City and non-profit events. While still in the planning stages, staff has considered participation in City, community, and GCISD events and described an interactive booth or table activity that will invite guests to win a prize while learning more about Colleyville Center services. Staff explained that the goal is to celebrate the impact of the Center with community and non-profit events while marketing to guests who may be less familiar with the Center. Staff noted that the Center's anniversary may be featured in a video update by Mayor Lindamood and may include regular features in the City's eNews. Additionally, staff explained that joint publicity was being considered highlighting both the Library's 20<sup>th</sup> anniversary and the Center's 25<sup>th</sup> anniversary.

Staff provided a visual of a new 25<sup>th</sup> Anniversary logo to be used on sponsorships, branded items, and other communication as well as swag ideas for giveaways at City and community events. Jeremy offered suggestions for popular child-friendly swag to share at family events.

### **3c** Discussion of Items for Future Agendas

Staff explained a general timeline of budget planning process through the City and noted future (Capital Improvement Plan) budget discussions will need to include consideration of updates to the restrooms and replacement of the large palladium windows in the Grand Hall. Staff noted that additional operations staff, or contract with outside vendor, would need to be considered in order to increase weekend bookings.

Staff provided additional dates for Colleyville Center Advisory Committee meetings: February 13, May 15, August 21, November 13, 2023 and February 12, 2024.

## **4. ADJOURNMENT**

Jeremy Tallo motioned to adjourn the meeting. Lee Koch seconded the motion. The motion was approved with no dissension. The meeting was adjourned at 6:20 p.m.

*APPROVED BY A VOTE OF 9 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 21st DAY OF AUGUST, 2023.*





# City of Colleyville

## Colleyville Library Board MINUTES

City Hall  
100 Main Street  
Colleyville, Texas 76034  
817. 503.1000  
www.colleyville.com

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Monday, June 12, 2023  
6:00 p.m.

Colleyville Public Library  
110 Main Street

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### 1. CALL TO ORDER

Chair Molly Skinner called the meeting of the Colleyville Library Board to order at 6:00 p.m.

**Present** Board members: Chair Molly Skinner, Vice-Chair Joan Roberts, Kay Newton, Wanda Cotter, Pat Jones, Gary McPherson, Joy Lee Fulton, Joseph Stout, and Denise Light. City Staff: Library Director Mary Rodne, Library Community Events Coordinator Maria Hoefke

### 2. APPROVAL OF MINUTES

April 10, 2023

A motion was made by Kay Newton and seconded by Gary McPherson to approve the April 10, 2023 minutes. The motion was approved unanimously.

### 3. REGULAR AGENDA ITEMS

#### 3a Update on the 2023 Summer Reading Program

Director Rodne reported that this year's Summer Reading Program is going well. Rodne stated that members of the Youth Services staff visited Bransford Elementary, Colleyville Elementary, and Colleyville Montessori and spoke about the Summer Reading Program. Both Glenhope Elementary and OC Taylor Elementary were sent an in-house video due to recent security changes from GCISD.

Rodne said the online brochure was published at the end of May and available to the public. June 2<sup>nd</sup> was the Library's Summer Reading Kick-Off where a commemorative quilt hand-made by Jean Neisius was unveiled featuring

every t-shirt from the past 20 Summer Reading programs. Currently the quilt is on display on the first floor, in front of the Library windows. It will move to its permanent home outside the Story Time Room, at the end of summer. The Library is thankful to Phyllis Lively of Must Love Fabric who stitched

Long-Range Plan was approved by the City Council at the March 21<sup>st</sup> meeting. The City Council also approved the purchase with Bibliotheca for upgraded equipment and software for the Library's two Automated Materials Handling (AMH) systems. Board members asked if the Council had any questions. Rodne noted that one question had been asked regarding access to the Library's digital content in cloudLibrary by children, and explained that parent control options existed.

### **3b Overview of the 2023 Summer Reading Program**

Director Rodne stated the Library was in the planning stages for the 2023 Summer Reading Program. This year's theme would be, 'Celebrate Reading,' and that the logos for the summer t-shirts had been designed. The Summer Reading Kick-Off was set for June 2<sup>nd</sup> and the Summer Reading Finale will be held in the evening on July 28<sup>th</sup>. Additionally, Rodne stated that Jean Neisus was in the midst of making a quilt incorporating all the t-shirts from the past 20 Summer Reading Programs. Rodne said this year's theme would incorporate a birthday cake with a '20' on top as well as fireworks in the balloon columns. All programs had been booked, said Rodne, except for one performer who withdrew due to illness. Also, Rodne said, members of the Youth Service's Department will be visiting the area schools in early May promoting the Library's Summer Reading Program.

### **3c Discussion of Items for Future Agendas**

There were no comments or suggestions for future discussion items.

## **REPORTS**

### **4a Librarian's Report**

#### **A. Monthly Statistics:**

Director Rodne provided an overview of the statistics and programs for the months of December through March 2023. Rodne stated that overall the statistics were up for the Library. Most Library usage statistics were up and circulation was up seven percent, Rodne said. Additionally, the Library had 140 volunteers during this time period with 540 voluntary library hours.

## B. Donations:

Rodne reported that the Library had received a total of \$16,362 from December to March. Of that amount, \$100 was received from David and Pam Brandt in December for the purchase of non-fiction books. In January, the Colleyville Public Library Foundation donated \$500 for the Library's author luncheon and an additional \$2,500 for a new train table in the Youth Services area. Additionally, the Friends of the Library also donated \$2,500 for the train table. Also, Rodne said the United Methodist Church recognized the Library with a \$162.00 donation which was used for adult and children's books. The church also donated a coffee pot for Library staff. In February, the Colleyville Lions Club donated \$500 for the purchase of Large Print books, and the Colleyville Garden Club donated \$100 for the purchase of gardening books. In March, the Library received a \$10,000 donation from the Robert J. and Helen H. Glaser Family Foundation for the Library's Summer Reading Program. Rodne added that a plaque was presented to the Glaser's at the March 21, 2023 City Council meeting in recognition of their generosity.

## C. Programs:

Rodne stated that overall the program statistics were up for the Library. Rodne said that the Adult/Teen staff hosted 24 programs and 149 people attended. In Youth Services, 27 programs were offered and 744 had attended.

Rodne added that the Library would be hosting a Spring StoryWalk® at the end of April or beginning of May and were waiting on the storyboards to be printed. It was explained that the featured book was going to be *Muncha, Muncha, Muncha*, and would include a rabbit scavenger hunt around The Plaza.

Additionally, Rodne stated that the City's Recreation and Senior Center programs would continue at the Library through May and possibly into June. At the end of April, Rodne said early voting would begin at the Library on April 24<sup>th</sup>.

The report was concluded with additional information regarding the purchase of the Library's two Automated Materials Handling (AMH) systems. Following City Council approval of the purchase, the Library placed the order. Rodne noted that the equipment is made in Germany and estimated arrival time may be around six months, possibly October.

## **4b** Friends of the Colleyville Public Library Report

Friends of the Library President Joan Roberts stated the group is still receiving book donations and currently have an influx of children's books. The group has donated a number of children's books to at a local organization, Young Lives. The program is a division of Young Life and the Friends donated the children's books to young mothers. Roberts said the Friends are anticipating selling ice cream this summer following the Library's Tuesday/Thursday afternoon programs. Director Rodne said in the past, a local burger business as well as Sonic had sold ice cream and last summer, the Library hosted an ice cream truck on The Plaza with the Library's outdoor evening performances. Friends of the Library member Kay Newton said the group would look into selling water along with ice cream. Library Board member Gary McPherson said he had recently toured a Salvation Army facility in Fort Worth in which the Dallas Cowboys donated funds for a Library within the facility. McPherson said they were also looking for books and suggested it to the Friends. In addition, the Friends are receiving calls asking if only Colleyville residents were allowed to buy from the used books shelves at the Library. Newton stated that anyone could buy from their sale shelves. Roberts also said there were no current plans for a book sale.

#### **4c Colleyville Public Library Foundation Report**

Foundation President Denise Light said the organization is in the planning process for its fundraising celebration marking the Library's 20<sup>th</sup> year. Light stated that the Foundation is hoping the event will raise \$50,000 for the Library and are anticipating to host an author to headline as well as a jazz band. Light said the group will be calling for sponsorships from the community and putting together a sponsorship level sheet with items attributed to each level.

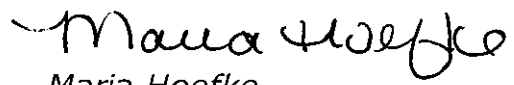
#### **4. ADJOURNMENT**

A motion was made by Kay Newton and seconded by Wanda Cotter to adjourn the meeting of the Colleyville Library Board at 6:26 p.m. The motion was approved unanimously.

*APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 14th DAY OF August.*

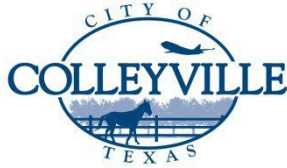
*Minutes taken and prepared by:*



A handwritten signature in black ink, reading "Maria Hoefke". The script is cursive and fluid, with the first name and last name clearly distinguishable.

*Maria Hoefke*

*Library Community Events Coordinator*



# City of Colleyville Planning and Zoning Commission Minutes

City Hall  
100 Main Street  
Colleyville, Texas 76034  
817. 503.1000  
[www.colleyville.com](http://www.colleyville.com)

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Monday, July 10, 2023

Executive Conference Room

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## CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession Meeting was called to order by Chair Bevill on July 10, 2023, at 6:15 p.m.

### Roll Call

**Present:** David Groves, Mark Alphonso, Jim Linn, Sayeda Syed, Jerome Obinabo, Tim Raine, and Claudia Bevill

**Absent:** None

**Staff Present:** Ben Bryner, Jacquelyn Reyff, Kris Potts, and Scott Hammons

**Also Present:** Attorney, Nicole Corr

There was general discussion amongst Staff and the Commission regarding items to be presented this evening at the regular meeting.

Chair Bevill adjourned the Planning and Zoning Commission Worksession Meeting at 6:33 p.m.

## CALL MEETING TO ORDER CITY COUNCIL CHAMBERS

The City of Colleyville Planning and Zoning Commission Meeting was called to order by Chair Bevill on July 10, 2023, at 7:00 p.m.

### Roll Call

**Present:** David Groves, Mark Alphonso, Jim Linn, Sayeda Syed, Jerome Obinabo, Tim Raine, and Claudia Bevill

**Absent:** None

**Staff Present:** Ben Bryner, Jacquelyn Reyff, Kris Potts, and Scott Hammons

**Also Present:** Attorney, Nicole Corr

## **1. APPROVAL OF MINUTES**

- 1a** Planning and Zoning Commission Meeting Minutes – June 12, 2023  
Planning and Zoning Commission Worksession Minutes – June 26, 2023

**Commissioner Linn made a motion to approve the June 12, 2023 Planning and Zoning Commission Meeting Minutes and the June 26, 2023 Planning and Zoning Commission Worksession Minutes. Commissioner Alphonso seconded the motion.**

**The motion was carried by the following vote:**

**Aye: 7 – Groves, Alphonso, Syed, Linn, Raine, Obinabo and Bevill  
Nay: 0**

## **2. PUBLIC HEARING AGENDA ITEMS**

- 2a** TABLED FROM JUNE 12<sup>th</sup> PLANNING AND ZONING COMMISSION MEETING. Consideration of a Zoning Change from PUD-C Planned Unit Development - Commercial to PUD-C Planned Unit Development - Commercial district, specifically for new commercial offices, for Lot 1, Block 1, San Bar Square Addition, located at 105 Cheek-Sparger Road, Case ZC23-006

**Commissioner Alphonso made a motion to remove Case ZC23-006 from the table.**

**Commissioner Groves seconded the motion. The motion was carried by the following vote:**

**Aye: 7 – Groves, Alphonso, Syed, Linn, Raine, Obinabo and Bevill  
Nay: 0**

**After consulting with staff, the applicant is requesting to table this item indefinitely. Additional items requested by the Commission are still being prepared. Once received by staff, the request will be re- advertised and notification letters will be re-sent to surrounding property owners with the new meeting dates.**

**Commissioner Groves made a motion to table Case ZC23-006. Commissioner Syed seconded the motion.**

**The motion was carried by the following vote:**

**Aye: 7 – Groves, Alphonso, Syed, Linn, Raine, Obinabo and Bevill**  
**Nay: 0**

- 2b** Consideration of a Minor Plat with a Plat Waiver for Lot Size on Tract 6B01F, Abstract 328, of the Cotrail Simon Survey, located at 4704 Behrens Road, Case PC23-004

Jacquelyn Reyff presented the case and briefed the Commission.

The public hearing was opened at 7:07 p.m.

With no one wishing to speak, the public hearing was closed at 7:08 p.m.

**Commissioner Syed made a motion to approve Case PC23-004. Commissioner Raine seconded the motion.**

**The motion was carried by the following vote:**

**Aye: 7 – Groves, Alphonso, Syed, Linn, Raine, Obinabo and Bevill**  
**Nay: 0**

- 2c** Consideration of a Special Use Permit for a Cemetery use on Lot 1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Blvd, Case ZC23-013. REQUEST TO TABLE BY APPLICANT TO AUGUST 14, 2023 PLANNING AND ZONING COMMISSION MEETING.

**The applicant is requesting to table to August 14<sup>th</sup> meeting.**

**Commissioner Syed made a motion to table Case ZC23-013. Commissioner Alphonso seconded the motion.**

**Aye: 7 – Groves, Alphonso, Syed, Linn, Raine, Obinabo and Bevill**  
**Nay: 0**

- 2d** Consideration of a change in zoning from CC-1 Village Retail district to PUD-C Planned Unit Development – Commercial district on Lot 1, Block 1, of the Tuntun Addition and a portion of Lot 1, Block 1, Bokju Family Addition, located at 5311 & 5309 Colleyville Blvd, Case ZC23-014

Jacquelyn Reyff presented the case and briefed the Commission. The applicant, Gerald Ward 5400 Thompson Terrace, Colleyville TX, came forward and discussed changes being made to the site plan. The applicant answered questions over how products will be displayed, and changes to the fire lane.

The public hearing was opened at 7:22 p.m.



With no one wishing to speak, the public hearing was closed at 7:22 p.m.

**Commissioner Groves made a motion to approve Case ZC23-014. Commissioner Alphonso seconded the motion.**

**The motion was carried by the following vote:**

**Aye: 7 – Groves, Alphonso, Syed, Linn, Raine, Obinabo and Bevill  
Nay: 0**

**3. CITIZEN COMMENTS**

The public forum opened at 7:24 p.m. and with no one wishing to speak closed at 7:24 p.m.

**4. ADJOURNMENT**

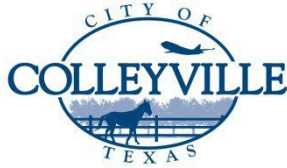
The meeting adjourned at 7:25 p.m.

The minutes were written and prepared by:



Jacquelyn Reyff  
Planning Manager

The meeting minutes were approved on August 14, 2023 by a vote of 5 to 0.



# City of Colleyville Planning and Zoning Commission Minutes

City Hall  
100 Main Street  
Colleyville, Texas 76034  
817. 503.1000  
www.colleyville.com

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Monday, July 24, 2023

Executive Conference Room

---

## CALL MEETING TO ORDER

The City of Colleyville Planning and Zoning Commission Worksession Meeting was called to order by Chair Bevill on July 24, 2023, at 6:15 p.m.

### Roll Call

**Present:** David Groves, Mark Alphonso, Tim Raine, Claudia Bevill, Sayeda Syed, and Jim Linn

**Absent:** Jerome Obinabo

**Staff Present:** Ben Bryner, Jacquelyn Reyff, Kristopher Potts, Scott Hammons

**Also Present:** Fire Marshal, Robert McKeown

## 2. WORKSESSION AGENDA ITEMS

- 2a** Presentation and discussion of a Special Use Permit for a Cemetery use on Lot 1, Block 1, of the Bob Moore Sports Center Addition, located at 6113 Colleyville Blvd, Case ZC23-013

Ben Bryner presented item 2a and briefed the Commission. He addressed questions from the Commission regarding the ownership of the land, size of the property, and tax revenue information.

- 2b** Presentation and discussion of a Special Use Permit to allow a non-compliant fence for Lot 1, Block 1, Congregation Beth Israel Addition, located at 6100 Pleasant Run Road, Case ZC23-015

Jacquelyn Reyff presented item 2b and briefed the Commission. She addressed questions from the Commission regarding the appearance of the fence.

- 2c** Presentation and discussion of a Special Use Permit to allow a non-compliant fence for Lot 1, Block A, Shanklin Farm Addition, located at 4820 Bill Simmons Road, Case ZC23-016

Jacquelyn Reyff presented item 2c and briefed the Commission. She addressed questions from the Commission regarding the appearance of the fence.

- 2d** Presentation and discussion of a Special Use Permit to allow for a non-compliant fence for Lot 21, Block 2, Stafford Heights Subdivision, located at 4808 Manning Drive, Case ZC23-017

Scott Hammons presented item 2d and briefed the Commission. He addressed questions from the Commission regarding the appearance of the fence, and the location of the property.

- 2e** Presentation and discussion of a change of zoning from R-20 Single Family Residential district to R-40 Single Family Residential district on a portion of Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23- 018

Jacquelyn Reyff presented item 2e and briefed the Commission. She addressed questions from the Commission regarding the zoning on the property.

- 2f** Presentation and discussion of a Special Use Permit to allow for an Accessory Dwelling for Lot 17, Block 3, Highland Acres Addition, located at 5108 Bransford Road, Case ZC23-019

Jacquelyn Reyff presented item 2f and briefed the Commission. She addressed questions from the Commission regarding the size of the accessory structure.

### **3. ADJOURMENT**

The meeting adjourned at 6:46 p.m.

The minutes were written and prepared by: Kristopher Potts

*Kris Potts*

The meeting minutes were approved on August 14, 2023 by a vote of 5 to 0.

**RESOLUTION R-23-4874**

**A RESOLUTION APPROVING CITY COUNCIL ACTION  
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF  
SEPTEMBER 6, 2023**

**WHEREAS,** City Council has taken action on certain items on the agenda under Business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT

**AND IT IS SO RESOLVED.**

APPROVED BY A VOTE OF \_ AYES, \_ NAYS, ON THIS THE 6<sup>TH</sup> DAY OF  
SEPTEMBER 2023.

Mayor Bobby Lindamood \_\_\_\_\_  
Brandi Elder, Place 1 \_\_\_\_\_  
Scotty Richardson, Place 3 \_\_\_\_\_  
Chuck Kelley, Place 5 \_\_\_\_\_

Mayor Pro Tem Callie Rigney \_\_\_\_\_  
George Bond, Place 2 \_\_\_\_\_  
Ben Graves, Place 4 \_\_\_\_\_

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Bobby Lindamood  
Mayor