



CITY OF COLLEYVILLE CITY COUNCIL AGENDA

100 Main Street, Colleyville, Texas, 76034

TUESDAY, AUGUST 1, 2023

**WORKSESSION
5:00 PM
EXECUTIVE CONFERENCE ROOM
THIRD FLOOR**

CALL TO ORDER

- WS-1** Presentation of the 2023 certified tax roll
- WS-2** Presentation of the proposed FY24 budget
- WS-3** Discussion of the City's Integrated Mosquito Program
- WS-4** Discussion of School Resource Officer funding
- WS-5** Discussion of Household Hazardous Waste (HHW) disposal options
- WS-6** Discussion of the August 1, 2023, City Council regular agenda items

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

**REGULAR MEETING
7:00 P.M.
CITY COUNCIL CHAMBERS**

INVOCATION: Nathan Aviles, Bethel Methodist
PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

- 2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-23-4862**
- 3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**
Announcements of civic and charitable events
Presentation of calendar events and updates
Announcements of awards and recognition
- 4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-23-4863**
 - 4a** Approval of the minutes of the regular City Council meeting of July 18, 2023
 - 4b** Approval of an agreement with Data Transfer Solutions, LLC to perform a Pavement Condition Assessment, through the HGACBuy Cooperative in an amount not to exceed \$56,380.00, and authorizing the City Manager to execute the agreement
 - 4c** Approval of an updated Integrated Mosquito Management Program
- 5. ORDINANCE(S): SECOND READING AND PUBLIC HEARING**
 - 5a Ordinance O-23-2246**
Approval of the Fiscal Year 2024 Colleyville Crime Control and Prevention District budget
- 6. ORDINANCE(S): FIRST READING AND PUBLIC HEARING**
 - 6a Ordinance O-23-2247**
Consideration of a change in zoning from CC-1 Village Retail district to PUD-C Planned Unit Development – Commercial district on Lot 1, Block 1, of the Tutun Addition and a portion of Lot 1, Block 1, Bokju Family Addition, located at 5311 and 5309 Colleyville Boulevard, Case ZC23-014
 - 6b Ordinance O-23-2248**
Amending Chapter 98, Article IV, Section 98-104 of the Colleyville Code of Ordinances, "Schedule of Drainage Charges"

6c Ordinance O-23-2249

An ordinance granting a franchise to Atmos Energy Corporation, Mid-Tex Division, for a term of twenty (20) years beginning January 1, 2024, to allow Atmos to provide gas utility services within the City of Colleyville, and providing for a franchise fee for use of the City's Rights-of-Way

7. RESOLUTION(S): READING AND PUBLIC HEARING**7a Resolution R-23-4864**

Consideration of a minor plat with a plat waiver for lot size and lot width on Tract 6B01F, Abstract 328, of the Cotrail Simon Survey, located at 4704 Behrens Road, Case PC23-004

7b Resolution R-23-4865

Denial of Oncor Electric Delivery Company LLC's application for approval of a Distribution Cost Recovery Factor (DCRF) seeking to increase electric distribution rates within the City

8. CITIZEN COMMENTS**9. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, AUGUST 1, 2023 - READING AND PUBLIC HEARING - RESOLUTION R-23-4866****10. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards *Friday, July 28, 2023* by 5:00 p.m.

Christine Loven, TRMC
City Secretary

A quorum of any Colleyville board, commission, or committee may be present at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1133, and reasonable accommodations will be made to assist you.



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-1

Agenda Date 8/1/2023

Type Worksession

Department Finance

Title

Presentation of the 2023 certified tax roll

Explanation

On July 25, 2023, the Chief Appraiser of Tarrant Appraisal District certified the 2023 tax roll to be levied on October 1, 2023 (Fiscal Year 2024), in the amount of \$7,432,858,753. This total excludes the value of properties currently under appeal to the Appraisal Review Board, incomplete appraisals, and in process accounts, in the amount of \$229,674,447. Included in these figures are new construction values of \$69,728,625. This represents a total increase of 10% over the July 2022 valuation. The incremental value for properties located in the TIF district is \$498,283,847 (TIF Zone #1 adopted in 1998 - \$476,865,929, and TIF Zone #1A adopted in 2012 - \$21,417,918).

Attachments

1. Appraisal Roll 2024
2. Final Certified Values 2023

Overview



Texas Property Tax law requires that the certified roll and no-new-revenue and voter-approval property tax rates be submitted to City Council

Certified 2023 Tax Roll	\$ 7,432,858,753
Properties under appeal, incomplete appraisals	\$ 229,674,447
Projected assessed valuation	\$ 7,662,533,200
New Construction, non-TIF	\$ 69,728,625
Incremental value for TIF	\$ 498,283,847
TIF 1 (adopted in 1998) – gained 8.1% value	\$ 476,865,929
TIF 1A (adopted in 2012) – gained 18.4% in value	\$ 21,417,918
Exempt Properties – up 16.8%	\$ 2,017,869,540
Net Taxable Value, less new growth (10% increase for re-evals)	\$ 5,076,651,188
No-New-Revenue Tax Rate (M&O)	\$ 0.230813
Voter-Approval Tax Rate, adjusted for unused increment	\$ 0.274291
Current Tax Rate (M&O)	\$ 0.256026



CITY OF COLLEYVILLE 005

Appraisal Roll Information Valuation Summary as of July 20, 2023 2023 Certified Property Information – for SM \$100,000

I, Jeff Law, Chief Appraiser for the Tarrant Appraisal District, to the best of my ability do solemnly swear that the attached is that portion of the appraisal roll for the Tarrant Appraisal District which lists property taxable by the above-named entity and constitutes their Certified Appraisal Roll.

APPRAISED VALUE (Considers Value Caps) -----> \$ 8,319,553,911

Number of Accounts: 12,710

Absolute Exemptions	\$ 255,820,543
Cases before ARB – Appraised Value	\$ 304,785,629
Incompletes	\$ 31,811,405
Partial Exemptions	\$ 294,277,581
In Process	\$ 3,437,018

NET TAXABLE VALUE -----> \$ 7,429,421,735

Appraised Value minus Absolute Exemption amount, minus Cases before ARB amount, minus Incompletes, minus Partial Exemptions, minus the In Process accounts equals the Net Taxable Value.

ESTIMATED NET TAXABLE VALUE -----> \$ 7,662,533,199

Including suggested values to be used for pending ARB accounts (see page two), Incompletes (see page three) and In Process accounts (see page four).

Jeff Law, Chief Appraiser



CITY OF COLLEYVILLE 005

Appraisal Roll Information Valuation Summary as of July 20, 2023

2023 Appraisal Review Board Information

Section 25.01 (c) of the State Property Tax code directs the Chief Appraiser to prepare a list of all properties under protest with the Appraisal Review Board and pending disposition at the time of value roll certification.

The values below are from the ARB roll and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.

\$ 304,785,629

Total appraised value of properties under protest.

\$ 298,837,047

Net taxable value of properties under protest.

\$ 209,185,933

Estimated minimum taxable value for the same properties.

This value should be added to the net taxable value on page one.



CITY OF COLLEYVILLE 005

Appraisal Roll Information Valuation Summary as of July 20, 2023

2023 Incomplete Property Information

Section 26.01(d) of the State Property Tax Code directs the Chief Appraiser to prepare a list of all properties that are not on the appraisal roll and not included on the ARB roll.

The values below are from the incomplete property listing and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.

The value of incomplete properties are subject to change and are also subject to appeal before the Appraisal Review Board.

\$ 31,811,405

Total appraised value of incomplete properties

\$ 29,269,305

Net taxable value of properties under of incomplete properties.

\$ 20,488,514

Estimated minimum taxable value for the same properties.

This value should be added to the net taxable value on page one



CITY OF COLLEYVILLE 005

Appraisal Roll Information Valuation Summary as of July 20, 2023 2023 In Process Property Information

The values below are from In Process properties and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.

\$ 3,437,018

Total appraised value of In Process properties

\$ 3,437,018

Estimated net taxable value of In Process properties.

This value should be added to the net taxable value on page one.



**Tarrant Appraisal District
CITY OF COLLEYVILLE 005
Totals for Roll Instance July Roll
2023**

Value Detail	Market	Appraised	Counts	Taxable
Real Estate Residential	8,585,123,282	7,331,141,614	10,334	7,055,845,513
Real Estate Commercial	821,242,377	821,242,377	1,070	580,603,177
Real Estate Industrial	0	0	0	0
Personal Property Commercial	166,278,373	166,278,373	1,246	123,624,868
Personal Property Industrial	419,359	419,359	1	419,359
Mineral Lease Properties	0	0	1	0
Agricultural Properties	44,187,913	472,188	58	472,188
Total Value	9,617,251,304	8,319,553,911	12,710	7,760,965,105
Pending Detail	Market	Appraised	Counts	Taxable
Cases Before ARB	356,740,494	304,785,629	396	298,837,047
Incomplete Accounts	31,811,405	31,811,405	328	29,269,305
In Process Accounts	3,467,899	3,437,018	13	3,437,018
Certified Value	9,225,231,506	7,979,519,859	11,973	7,429,421,735

CITY OF COLLEYVILLE

Exemption Detail	Market	Exempt	Counts	Appraised
Absolute Public	137,085,116	137,085,116	353	137,085,116
Absolute Charitable	6,145,456	6,145,456	12	6,145,456
Absolute Miscellaneous	0	0	0	0
Absolute Religious & Private Schools	113,274,180	112,589,971	51	113,274,180
Indigent Housing	0	0	0	0
Nominal Value	153,408	153,408	122	153,408
Disabled Vet 10-29%	24,066,318	130,000	26	19,808,865
Disabled Vet 30-49%	11,313,585	97,500	13	9,498,478
Disabled Vet 50-69%	23,333,900	270,000	27	18,545,881
Disabled Vet 70-99%	99,883,771	1,452,000	121	83,151,206
Disabled Vet 100%	53,669,876	42,180,283	58	45,928,401
Surviving Spouse Disabled Vet 100%	2,714,773	2,092,527	3	2,299,527
Donated Disabled Vet	0	0	0	0
Surviving Spouse Donated Disabled Vet	0	0	0	0
Surviving Spouse KIA Armed Service Member	0	0	0	0
Transfer Base Value for SS Disable Vet	0	0	0	0
Inventory	1,064,346	0	0	1,064,346
Homestead State Mandated-General	0	0	0	0
Homestead State Mandated-Over 65	0	0	0	0
Homestead State Mandated-Disabled Person	0	0	0	0
Homestead State Mandated-Disabled Person Over 65	0	0	0	0
Homestead Local Option-General	0	0	0	0
Homestead Local Option-Over 65	2,653,979,192	204,884,385	3,181	2,203,179,582
Homestead Local Option-Disabled Person	28,494,294	2,145,000	34	23,342,873
Homestead Local Option-Disabled Person Over 65	30,216,192	2,307,500	36	25,138,229
Solar & Wind Powered Devices	3,742,156	4	4	3,177,709
Pollution control	4,330	303	1	4,330
Community Housing Development	0	0	0	0
Abatements	0	0	0	0
Historic Sites	0	0	0	0
Foreign Trade Zone	0	0	0	0
Misc Personal Property (Vehicles, etc.)	41,131,221	38,564,671	50	41,131,221
Surviving Spouse of First Responder KLD	0	0	0	0
Transfer Base Value SS KIA Armed Service Member	0	0	0	0
Transfer Base Value SS of First Responder KLD	0	0	0	0
Property Damaged by Disaster	0	0	0	0
Total Exemptions		550,098,124	4,092	

CITY OF COLLEYVILLE

Deferrals	Market	Deferred	Counts	Appraised
Ag Deferrals	43,750,785	43,715,725	57	35,060
Scenic Deferrals	0	0	0	0
Public Access Airports	0	0	0	0
Other Deferrals	0	0	0	0
Total Deferrals	43,750,785	43,715,725	57	35,060

CITY OF COLLEYVILLE

New Exemptions	Market	Exempt	Counts	Appraised
Absolute Public	0	0	0	0
Absolute Charitable	0	0	0	0
Absolute Miscellaneous	0	0	0	0
Absolute Religious & Private Schools	250,000	250,000	1	250,000
Indigent Housing	0	0	0	0
Nominal Value	0	0	0	0
Disabled Vet 10-29%	1,626,776	10,000	2	1,611,182
Disabled Vet 30-49%	0	0	0	0
Disabled Vet 50-69%	5,934,371	80,000	8	4,654,107
Disabled Vet 70-99%	10,599,264	180,000	15	9,511,064
Disabled Vet 100%	4,364,473	3,187,652	4	3,857,021
Surviving Spouse Disabled Vet 100%	0	0	0	0
Donated Disabled Vet	0	0	0	0
Surviving Spouse Donated Disabled Vet	0	0	0	0
Surviving Spouse KIA Armed Service Member	0	0	0	0
Transfer Base Value for SS Disable Vet	0	0	0	0
Inventory	0	0	0	0
Homestead State Mandated-General	0	0	0	0
Homestead State Mandated-Over 65	0	0	0	0
Homestead State Mandated-Disabled Person	0	0	0	0
Homestead State Mandated-Disabled Person Over 65	0	0	0	0
Homestead Local Option-General	0	0	0	0
Homestead Local Option-Over 65	114,847,206	7,714,733	120	96,865,684
Homestead Local Option-Disabled Person	0	0	0	0
Homestead Local Option-Disabled Person Over 65	0	0	0	0
Solar & Wind Powered Devices	0	0	0	0
Pollution control	0	0	0	0
Community Housing Development	0	0	0	0
Abatements	0	0	0	0
Historic Sites	0	0	0	0
Foreign Trade Zone	0	0	0	0
Misc Personal Property (Vehicles, etc.)	1,974,800	1,654,691	2	1,974,800
Surviving Spouse of First Responder KLD	0	0	0	0
Transfer Base Value SS KIA Armed Service Member	0	0	0	0
Transfer Base Value SS of First Responder KLD	0	0	0	0
Property Damaged by Disaster	0	0	0	0
Total New Exemptions		13,077,076	152	

CITY OF COLLEYVILLE

New Construction		New Value	Counts	Taxable
All Real Estate		68,640,363	155	67,769,930
New business in new improvement		42,038	2	42,038
Total New Construction		68,682,401	157	67,811,968
New Construction in Residential		62,348,700	151	61,506,197
New Construction in Commercial		6,291,663	4	6,263,733
	Market	Appraised	Counts	Taxable
Annexation	0	0	0	0
Deannexation	0	0	0	0
Tax Ceiling		Taxable	Counts	Ceiling Amount
Over 65	2,645,859,413	1,973,392,173	3,173	4,298,722.00
Disable Person	29,039,727	21,646,638	35	48,626.00
Disabled Person Over 65	30,216,192	22,830,729	36	45,452.00
Total Ceilings	2,705,115,332	2,017,869,540	3,244	4,392,800.00
New Over 65 Ceilings	143,679,061	0	151	0.00
New Disabled Person Ceilings	1,499,290	0	2	0.00
New Disabled Person Over 65 Ceilings	1,864,309	0	1	0
Capped Accounts		Cap Loss	Counts	Appraised
Cap Total	6,447,375,089	1,201,995,922	7,192	5,245,379,167
New Cap this Year	1,876,788,449	346,203,639	1,934	1,530,584,810
All Exemptions by Group		Exempt	Counts	Appraised
Residential	2,835,815,982	269,349,794	3,395	2,357,392,577
Commercial	284,003,116	280,748,330	562	284,003,116
Industrial	0	0	0	0
Mineral Lease	0	0	0	0
Agricultural	43,930,098	0	0	214,373
Exemption Total		550,098,124	3,957	
	Market	Exempt	Counts	Appraised
Prorated Absolute	701,506	17,298	1	701,506
Multi-Prorated Absolute	0	0	1	250,000
	Current Taxable		Counts	Appraised
Value Loss - 25.25(d)	0		0	0
	Average Market	Average Appraised	Counts	Average Taxable
Averages for Value Single Family	890,501	759,560	9,169	730,776



Entity Exemptions Report 2023 JULY ROLL

005 CITY OF COLLEYVILLE

Exemption Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Abatements	\$0	0	\$0	0	\$0	0	\$0	0
Absolute Charitable	\$6,145,456	12	\$0	0	\$14,987	1	\$6,160,443	13
Absolute Miscellaneous	\$0	0	\$0	0	\$0	0	\$0	0
Absolute Public	\$137,085,116	353	\$0	0	\$0	0	\$137,085,116	353
Absolute Religious & Private Schools	\$112,589,971	51	\$0	0	\$0	0	\$112,589,971	51
Community Housing Development	\$0	0	\$0	0	\$0	0	\$0	0
Disabled Vet 100%	\$42,180,283	58	\$865,642	1	\$0	0	\$43,045,925	59
Disabled Vet 10-29%	\$130,000	26	\$10,000	2	\$0	0	\$140,000	28
Disabled Vet 30-49%	\$97,500	13	\$0	0	\$0	0	\$97,500	13
Disabled Vet 50-69%	\$270,000	27	\$20,000	2	\$0	0	\$290,000	29
Disabled Vet 70-99%	\$1,452,000	121	\$24,000	2	\$0	0	\$1,476,000	123
Donated Disabled Vet	\$0	0	\$0	0	\$0	0	\$0	0
Foreign Trade Zone	\$0	0	\$0	0	\$0	0	\$0	0
Historic Sites	\$0	0	\$0	0	\$0	0	\$0	0
Homestead Local Option-Disabled Person	\$2,145,000	34	\$260,000	4	\$0	0	\$2,405,000	38
Homestead Local Option-Disabled Person Over 65	\$2,307,500	36	\$0	0	\$0	0	\$2,307,500	36
Homestead Local Option-General	\$0	0	\$0	0	\$0	0	\$0	0
Homestead Local Option-Over 65	\$204,884,385	3,181	\$4,766,665	75	\$0	0	\$209,651,050	3,256
Homestead State Mandated-Disabled Person	\$0	0	\$0	0	\$0	0	\$0	0
Homestead State Mandated-Disabled Person Over 65	\$0	0	\$0	0	\$0	0	\$0	0
Homestead State Mandated-General	\$0	0	\$0	0	\$0	0	\$0	0
Homestead State Mandated-Over 65	\$0	0	\$0	0	\$0	0	\$0	0
Indigent Housing	\$0	0	\$0	0	\$0	0	\$0	0
Inventory	\$0	0	\$0	0	\$0	0	\$0	0
Misc Personal Property (Vehicles, etc.)	\$38,564,671	50	\$0	0	\$2,189,959	14	\$40,754,630	64
Nominal Value	\$153,408	122	\$2,275	1	\$19,245	16	\$174,928	139
Pollution control	\$303	1	\$0	0	\$97,451	1	\$97,754	2
Property Damaged by Disaster	\$0	0	\$0	0	\$0	0	\$0	0
Solar & Wind Powered Devices	\$4	4	\$0	0	\$220,458	4	\$220,462	8
Surviving Spouse Disabled Vet 100%	\$2,092,527	3	\$0	0	\$0	0	\$2,092,527	3
Surviving Spouse Donated Disabled Vet	\$0	0	\$0	0	\$0	0	\$0	0



Entity Exemptions Report 2023 JULY ROLL

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Exemption Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Surviving Spouse KIA Armed Service Member	\$0	0	\$0	0	\$0	0	\$0	0
Surviving Spouse of First Responder KLD	\$0	0	\$0	0	\$0	0	\$0	0
Transfer Base Value for SS Disable Vet	\$0	0	\$0	0	\$0	0	\$0	0
Transfer Base Value SS KIA Armed Service Member	\$0	0	\$0	0	\$0	0	\$0	0
Transfer Base Value SS of First Responder KLD	\$0	0	\$0	0	\$0	0	\$0	0
Subtotals ==>	\$550,098,124	4,092	\$5,948,582	87	\$2,542,100	36	\$558,588,806	4,215



Entity Exemptions Report 2023 JULY ROLL

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005 CITY OF COLLEYVILLE

Exemption Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Prorated Absolute (included in above Absolute categories)	\$17,298	1	\$0	0	\$0	0	\$17,298	1

Deferral Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Ag Deferrals	\$43,715,725	57	\$0	0	\$0	0	\$43,715,725	57
Scenic Deferrals	\$0	0	\$0	0	\$0	0	\$0	0
Subtotals ==>	\$43,715,725	57	\$0	0	\$0	0	\$43,715,725	57

Entity Totals	
Total Appraised *	\$8,319,553,911
Absolute Exempt	\$255,820,543
Cases Before ARB	\$304,785,629
Incompletes	\$31,811,405
Partial Exemptions	\$294,277,581
In Process	\$3,437,018
Calculated Net Taxable Value	\$7,429,421,735
Total # of Accounts *	12,710

* Only includes totals from Agricultural Properties, Mineral Lease Properties, Personal Property Commercial, Personal Property Industrial, Real Estate Commercial, Real Estate Industrial, and Real Estate Residential.



Current Use Code Report - Certified
Entity: 005 CITY OF COLLEYVILLE

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Category	Roll Status	# of Accts	Market Value	Appraised Value	Taxable Value	Ag Acreage	Ag Deferred	New Const. Value
A -- "Residential SingleFamily"	ARB	328	\$322,217,140	\$270,262,275	\$264,315,968	0.0000	\$0	\$3,136,222
A -- "Residential SingleFamily"	Certified	9,160	\$8,156,186,442	\$6,955,587,133	\$6,700,491,384	0.0000	\$0	\$62,326,739
A -- "Residential SingleFamily"	Incomplete	2	\$1,398,500	\$1,398,500	\$1,398,500	0.0000	\$0	\$0
A -- "Residential SingleFamily"	InProcess	4	\$3,210,084	\$3,179,203	\$3,179,203	0.0000	\$0	\$0
A -- "Residential SingleFamily" Totals:		9,494	\$8,483,012,166	\$7,230,427,111	\$6,969,385,055	0.0000	\$0	\$65,462,961
B -- "MultiFamily Residential"	Certified	3	\$1,158,792	\$978,806	\$913,806	0.0000	\$0	\$0
B -- "MultiFamily Residential" Totals:		3	\$1,158,792	\$978,806	\$913,806	0.0000	\$0	\$0
BC -- "MultiFamily Commercial"	Certified	30	\$8,524,660	\$8,524,660	\$8,524,660	0.0000	\$0	\$0
BC -- "MultiFamily Commercial" Totals:		30	\$8,524,660	\$8,524,660	\$8,524,660	0.0000	\$0	\$0
C1 -- "Vacant Land Residential"	ARB	16	\$5,689,226	\$5,689,226	\$5,689,226	0.0000	\$0	\$0
C1 -- "Vacant Land Residential"	Certified	753	\$63,146,617	\$62,948,789	\$62,875,339	0.0000	\$0	\$21,961
C1 -- "Vacant Land Residential"	Incomplete	4	\$4	\$4	\$4	0.0000	\$0	\$0
C1 -- "Vacant Land Residential" Totals:		773	\$68,835,847	\$68,638,019	\$68,564,569	0.0000	\$0	\$21,961
C1C -- "Vacant Land Commercial"	ARB	2	\$636,680	\$636,680	\$636,680	0.0000	\$0	\$0
C1C -- "Vacant Land Commercial"	Certified	105	\$13,544,508	\$13,544,508	\$13,544,508	0.0000	\$0	\$0
C1C -- "Vacant Land Commercial" Totals:		107	\$14,181,188	\$14,181,188	\$14,181,188	0.0000	\$0	\$0
C2C -- "CommercialLandWithImprovementValue"	Certified	4	\$1,027,498	\$1,027,498	\$1,027,498	0.0000	\$0	\$0
C2C -- "CommercialLandWithImprovementValue" Totals:		4	\$1,027,498	\$1,027,498	\$1,027,498	0.0000	\$0	\$0
D1 -- "Qualified Open Space Land"	Certified	57	\$43,930,098	\$214,373	\$214,373	245.7259	\$43,715,725	\$0
D1 -- "Qualified Open Space Land"	InProcess	1	\$257,815	\$257,815	\$257,815	0.0000	\$0	\$0
D1 -- "Qualified Open Space Land" Totals:		58	\$44,187,913	\$472,188	\$472,188	245.7259	\$43,715,725	\$0
E -- "Rural Land (No Ag) and Improvements Residential"	Certified	11	\$8,908,441	\$7,889,642	\$7,564,642	0.0000	\$0	\$0
E -- "Rural Land (No Ag) and Improvements Residential"	InProcess	1	\$0	\$0	\$0	0.0000	\$0	\$0
E -- "Rural Land (No Ag) and Improvements Residential" Totals:		12	\$8,908,441	\$7,889,642	\$7,564,642	0.0000	\$0	\$0
F1 -- "Commercial"	ARB	16	\$15,028,694	\$15,028,694	\$15,028,694	0.0000	\$0	\$0
F1 -- "Commercial"	Certified	521	\$531,231,948	\$531,231,948	\$531,231,948	0.0000	\$0	\$6,263,733

This report contains All Excluding Absolutes

Process Code: 220

Table Group Name: "July Roll"



Current Use Code Report - Certified
Entity: 005 CITY OF COLLEYVILLE

Page 2 of 4
7/22/2023 3:24:18 PM

Category	Roll Status	# of Accts	Market Value	Appraised Value	Taxable Value	Ag Acreage	Ag Deferred	New Const. Value
F1 -- "Commercial"	Incomplete	1	\$9,763,000	\$9,763,000	\$9,763,000	0.0000	\$0	\$0
F1 -- "Commercial" Totals:		538	\$556,023,642	\$556,023,642	\$556,023,642	0.0000	\$0	\$6,263,733
F1C -- "VarX Billboards"	Certified	1	\$3,254	\$3,254	\$3,254	0.0000	\$0	\$0
F1C -- "VarX Billboards" Totals:		1	\$3,254	\$3,254	\$3,254	0.0000	\$0	\$0
G1 -- "Oil, Gas and Mineral Reserve"	Incomplete	1	\$0	\$0	\$0	0.0000	\$0	\$0
G1 -- "Oil, Gas and Mineral Reserve" Totals:		1	\$0	\$0	\$0	0.0000	\$0	\$0
J2C -- "VarX Utility Gas Companies"	Certified	1	\$15,225,890	\$15,225,890	\$15,225,890	0.0000	\$0	\$0
J2C -- "VarX Utility Gas Companies" Totals:		1	\$15,225,890	\$15,225,890	\$15,225,890	0.0000	\$0	\$0
J3 -- "Commercial Utility Electric Companies"	Certified	7	\$133,400	\$133,400	\$133,400	0.0000	\$0	\$0
J3 -- "Commercial Utility Electric Companies" Totals:		7	\$133,400	\$133,400	\$133,400	0.0000	\$0	\$0
J3C -- "VarX Utility Electric Companies"	Certified	3	\$18,680,680	\$18,680,680	\$18,680,680	0.0000	\$0	\$0
J3C -- "VarX Utility Electric Companies" Totals:		3	\$18,680,680	\$18,680,680	\$18,680,680	0.0000	\$0	\$0
J4 -- "Commercial Utility Telephone Companies"	Certified	3	\$28,580	\$28,580	\$28,580	0.0000	\$0	\$0
J4 -- "Commercial Utility Telephone Companies" Totals:		3	\$28,580	\$28,580	\$28,580	0.0000	\$0	\$0
J4C -- "VarX Utility Telephone Companies"	ARB	3	\$4,681	\$4,681	\$4,681	0.0000	\$0	\$0
J4C -- "VarX Utility Telephone Companies"	Certified	12	\$3,884,952	\$3,884,952	\$3,884,952	0.0000	\$0	\$0
J4C -- "VarX Utility Telephone Companies"	Incomplete	10	\$2,231,938	\$2,231,938	\$2,231,935	0.0000	\$0	\$0
J4C -- "VarX Utility Telephone Companies" Totals:		25	\$6,121,571	\$6,121,571	\$6,121,568	0.0000	\$0	\$0
J4P -- "Personal Property Utility Telephone Companies"	Certified	1	\$12,555	\$12,555	\$12,555	0.0000	\$0	\$0
J4P -- "Personal Property Utility Telephone Companies" Totals:		1	\$12,555	\$12,555	\$12,555	0.0000	\$0	\$0
J5C -- "VarX Utility Railroads"	Certified	1	\$840,000	\$840,000	\$840,000	0.0000	\$0	\$0
J5C -- "VarX Utility Railroads" Totals:		1	\$840,000	\$840,000	\$840,000	0.0000	\$0	\$0
J6C -- "VarX Utility Pipelines"	Certified	2	\$1,792,240	\$1,792,240	\$1,791,937	0.0000	\$0	\$0
J6C -- "VarX Utility Pipelines" Totals:		2	\$1,792,240	\$1,792,240	\$1,791,937	0.0000	\$0	\$0
J7C -- "VarX Utility Cable Companies"	Certified	1	\$5,028,377	\$5,028,377	\$5,028,377	0.0000	\$0	\$0

This report contains All Excluding Absolutes

Process Code: 220

Table Group Name: "July Roll"



Current Use Code Report - Certified
Entity: 005 CITY OF COLLEYVILLE

Page 3 of 4
7/22/2023 3:24:18 PM

Category	Roll Status	# of Accts	Market Value	Appraised Value	Taxable Value	Ag Acreage	Ag Deferred	New Const. Value
J7C -- "VarX Utility Cable Companies"	Incomplete	1	\$853,701	\$853,701	\$853,701	0.0000	\$0	\$0
J7C -- "VarX Utility Cable Companies" Totals:		2	\$5,882,078	\$5,882,078	\$5,882,078	0.0000	\$0	\$0
L1 -- "Personal Property Tangible Commercial"	ARB	28	\$13,159,163	\$13,159,163	\$13,156,888	0.0000	\$0	\$0
L1 -- "Personal Property Tangible Commercial"	Certified	692	\$38,435,299	\$38,435,299	\$38,282,390	0.0000	\$0	\$42,038
L1 -- "Personal Property Tangible Commercial"	Incomplete	143	\$12,831,415	\$12,831,415	\$12,715,199	0.0000	\$0	\$0
L1 -- "Personal Property Tangible Commercial"	InProcess	6	\$0	\$0	\$0	0.0000	\$0	\$0
L1 -- "Personal Property Tangible Commercial" Totals:		869	\$64,425,877	\$64,425,877	\$64,154,477	0.0000	\$0	\$42,038
L1C -- "VarX Commercial"	ARB	2	\$4,910	\$4,910	\$4,910	0.0000	\$0	\$0
L1C -- "VarX Commercial"	Certified	162	\$46,194,617	\$46,194,617	\$7,629,946	0.0000	\$0	\$0
L1C -- "VarX Commercial"	Incomplete	161	\$4,717,860	\$4,717,860	\$2,306,966	0.0000	\$0	\$0
L1C -- "VarX Commercial"	InProcess	1	\$0	\$0	\$0	0.0000	\$0	\$0
L1C -- "VarX Commercial" Totals:		326	\$50,917,387	\$50,917,387	\$9,941,822	0.0000	\$0	\$0
L2 -- "Personal Property Tangible Industrial"	Certified	1	\$419,359	\$419,359	\$419,359	0.0000	\$0	\$0
L2 -- "Personal Property Tangible Industrial" Totals:		1	\$419,359	\$419,359	\$419,359	0.0000	\$0	\$0
M1 -- "Mobile Home"	Certified	9	\$26,445	\$26,445	\$26,445	0.0000	\$0	\$0
M1 -- "Mobile Home" Totals:		9	\$26,445	\$26,445	\$26,445	0.0000	\$0	\$0
O -- "Residential Inventory"	Certified	16	\$9,390,996	\$9,390,996	\$9,390,996	0.0000	\$0	\$0
O -- "Residential Inventory" Totals:		16	\$9,390,996	\$9,390,996	\$9,390,996	0.0000	\$0	\$0

This report contains All Excluding Absolutes

Process Code: 220

Table Group Name: "July Roll"



Category	Roll Status	# of Accts	Market Value	Appraised Value	Taxable Value	Ag Acreage	Ag Deferred	New Const. Value
S -- "Personal Property Special Inventory"	Certified	6	\$971,106	\$971,106	\$970,607	0.0000	\$0	\$0
S -- "Personal Property Special Inventory" Totals:		6	\$971,106	\$971,106	\$970,607	0.0000	\$0	\$0
ARB Totals:		395	\$356,740,494	\$304,785,629	\$298,837,047	0.0000	\$0	\$3,136,222
Certified Totals:		11,562	\$8,968,726,754	\$7,723,015,107	\$7,428,737,526	245.7259	\$43,715,725	\$68,654,471
Incomplete Totals:		323	\$31,796,418	\$31,796,418	\$29,269,305	0.0000	\$0	\$0
In Process Totals:		13	\$3,467,899	\$3,437,018	\$3,437,018	0.0000	\$0	\$0
Report Totals:		12,293	\$9,360,731,565	\$8,063,034,172	\$7,760,280,896	245.7259	\$43,715,725	\$71,790,693

This report contains All Excluding Absolutes

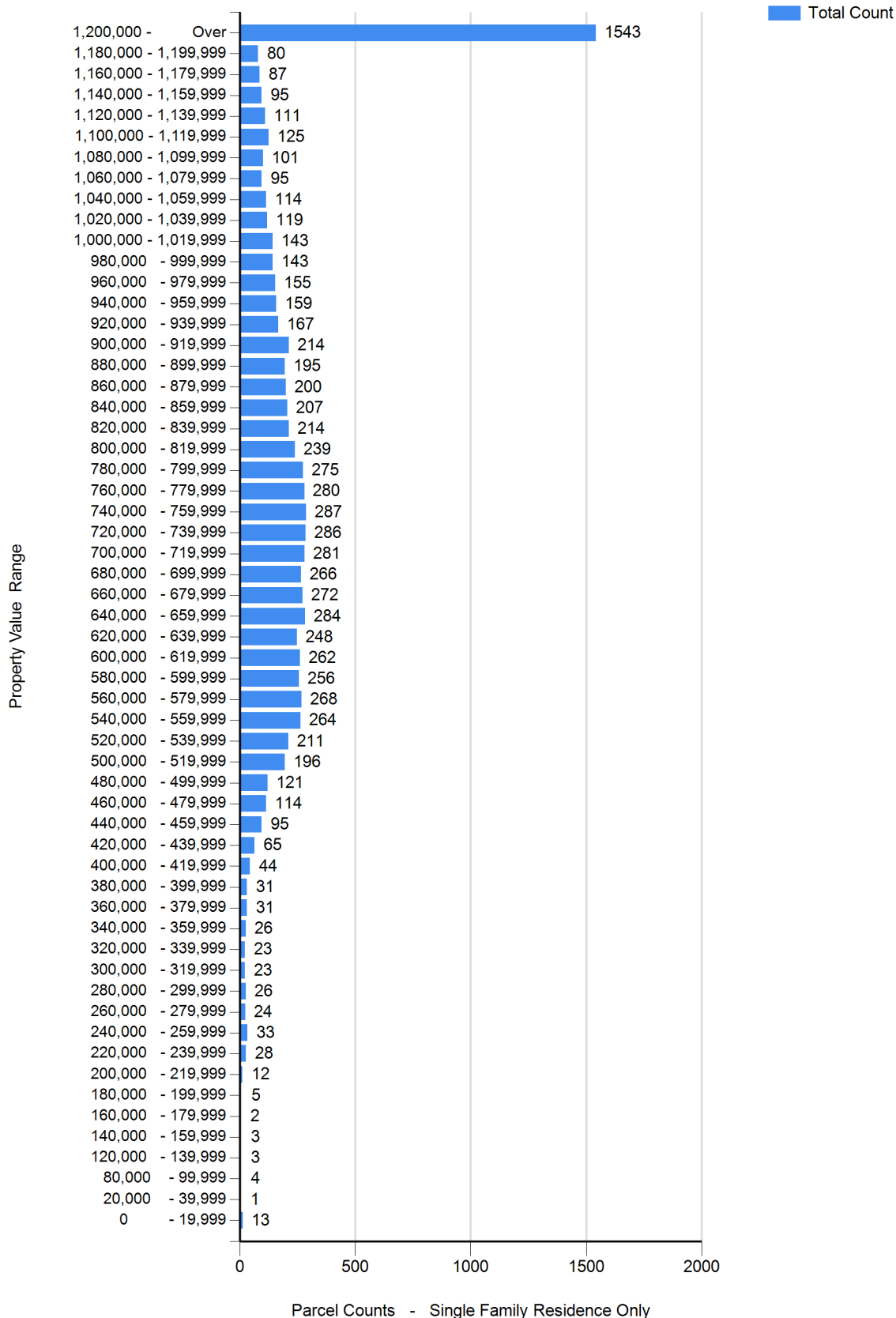


Entities Residential Graph Report

7/22/2023
10:57:25 AM

2023 CITY OF COLLEYVILLE

Total Parcel Counts: 9,169 Average Market: 890,501 Average NTV: 730,776





CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-2

Agenda Date 8/1/2023

Type Worksession

Department Finance

Title

Presentation of the proposed FY24 budget

Explanation

Staff will present the FY 2024 proposed budget for all operating funds: general fund, utility fund, drainage fund, debt service fund, and hotel tax fund.

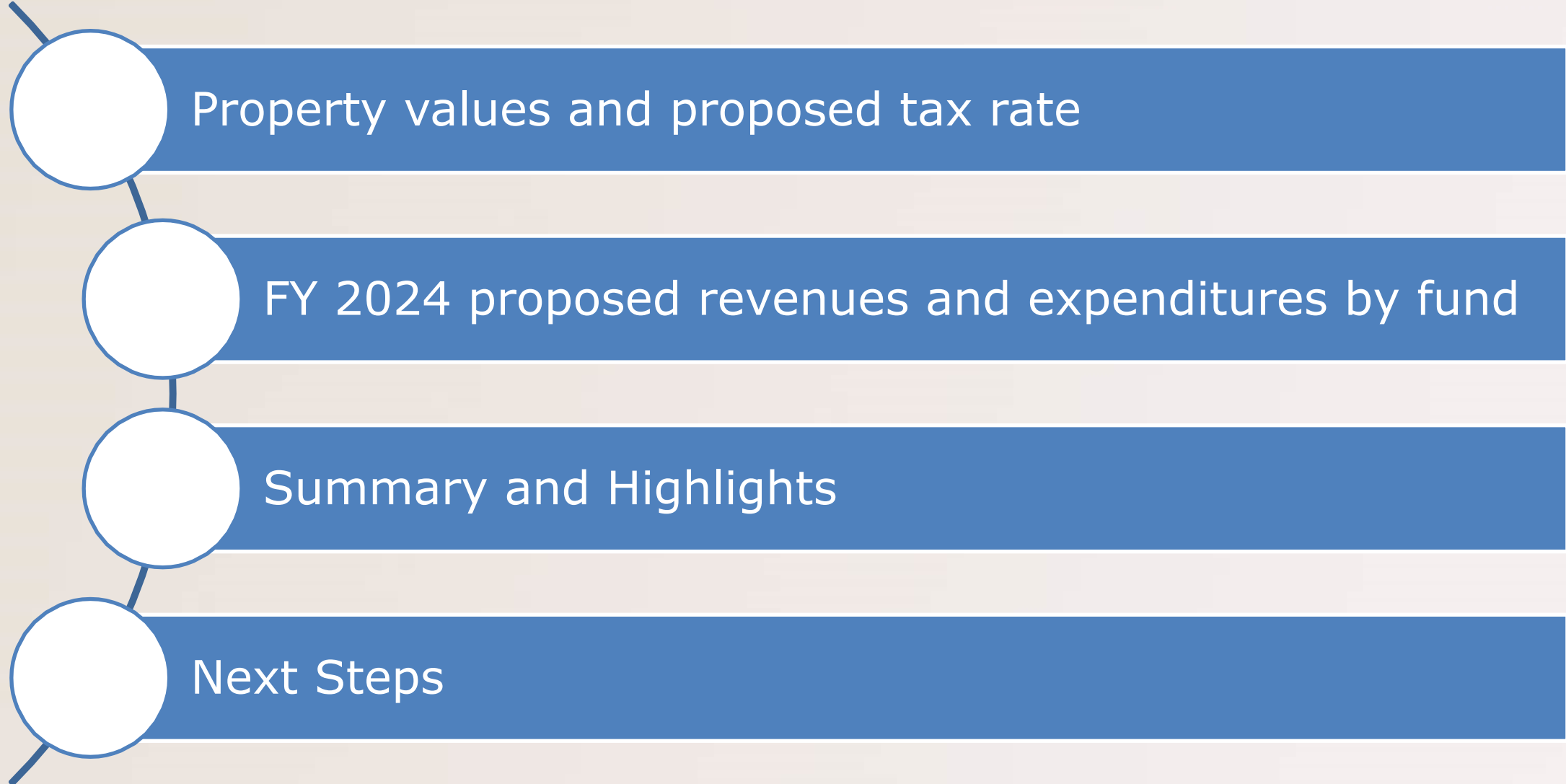
Attachments

1. FY2024 Proposed Budget Presentation
2. Proposed FY24 General Fund Budget

Fiscal Year 2024 Proposed Budget

City Council Worksession
August 1, 2023

Presentation Overview



Appraisal roll received July 25, 2023

PROPERTY VALUES

Calculation



Appraised Value Summary				
	FY 2023		FY 2024	% Change
Total Taxable Value	\$	6,847,833,610	\$ 7,662,533,200	11.9%
Tax Ceilings	\$	1,727,563,396	\$ 2,017,869,540	16.8%
Net Taxable Value	\$	5,120,270,214	\$ 5,644,663,660	10.2%
Other Deductions				
TIF	\$	441,002,903	\$ 476,590,829	8.1%
TIF1A	\$	18,082,726	\$ 21,417,918	18.4%
Total TIF Values	\$	459,085,629	\$ 498,008,747	8.5%
Net Taxable Value	\$	4,661,184,585	\$ 5,146,654,913	10.4%
New Growth	\$	-	\$ 69,728,625	
Less: New Growth	\$	4,661,184,585	\$ 5,076,926,288	8.9%

City Charter Analysis		
FY 2023 Tax Rate		0.265618
FY 2023 Revenue	\$	16,368,376
<i>7% Allowed Growth</i>	\$	<i>1,133,599</i>
<i>New Growth Revenue</i>	\$	<i>180,530</i>
Total Allowed Growth	\$	1,314,129
FY 2024 Revenue	\$	17,682,505
FY 2024 Rate		0.260991
FY 2024 Rate / FY 2023		98.26%
		-0.004627

- State of Texas Truth in Taxation calculations limit tax rate growth to 3.5% annually, which can be banked over a course of 3 years. Colleyville has not utilized its 3.5% in that time frame, enabling an increase closer to the City's statutory rate of 7%
- This is subject to review with the City's contracted Assessor/Collector

Proposed FY 2024 Property Tax Rate



2022 (FY23) Adopted Rate: \$0.265618

I&S Tax Rate: \$0.009593

M&O Tax Rate: \$0.256026

2023 (FY24) Proposed Rate: \$0.260991

I&S Tax Rate: \$0.009593

M&O Tax Rate: \$0.251399

Tax Rate change: -\$0.004627

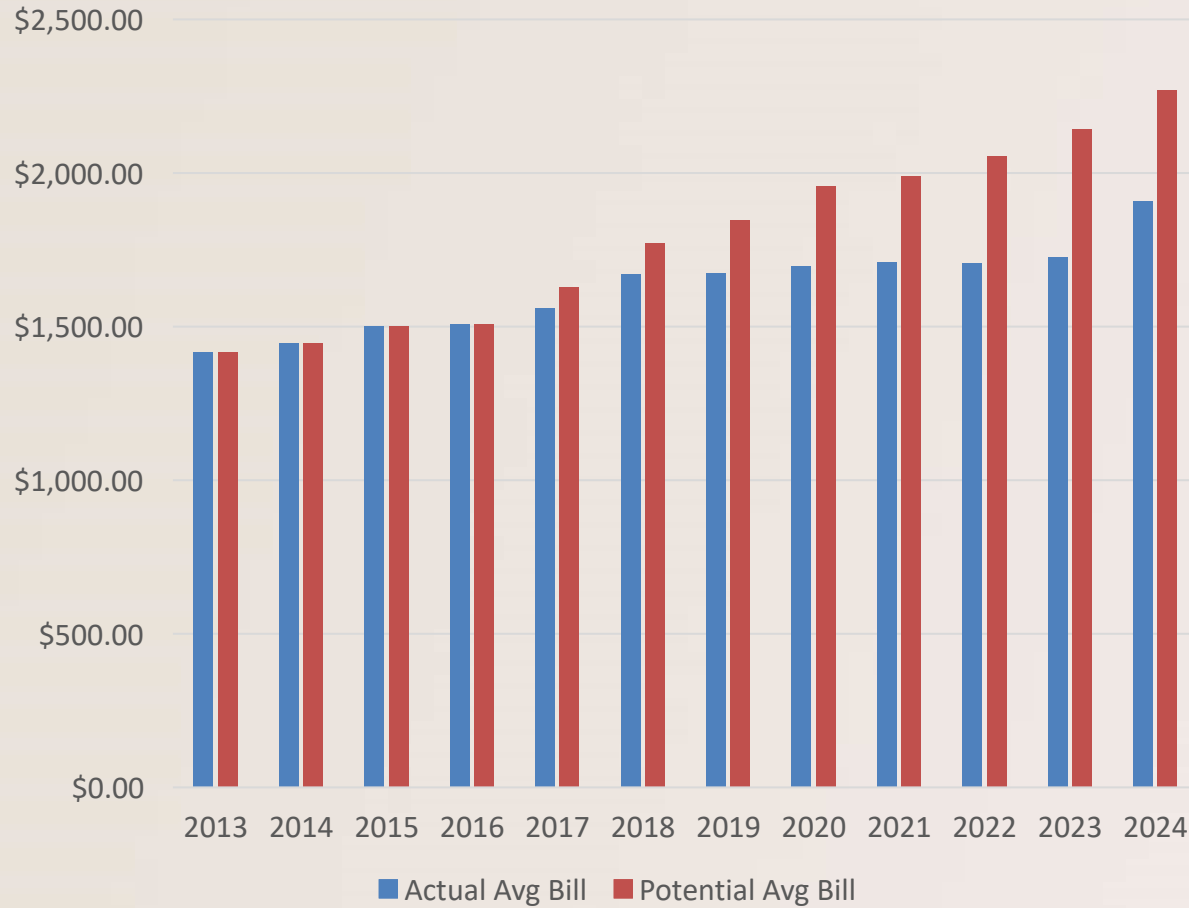
Rate Portion	Rate	Rate Change / Revenue from Rate
Maint. & Ops	\$0.251399	\$0.004627 / \$1.13m
Int. & Sinking	\$0.009592	\$0.000
TOTAL	\$0.260991	\$0.04627 / \$1.13m

Budget Year	Average Residential Property Value	Property Tax Rate	Average Property Tax Payment - City
2013	\$397,889	\$0.355900	\$1,416.09
2014	\$406,040	\$0.355900	\$1,445.10
2015	\$421,497	\$0.355900	\$1,500.11
2016	\$423,650	\$0.355900	\$1,507.77
2017	\$460,461	\$0.339130	\$1,561.56
2018	\$500,748	\$0.333834	\$1,671.67
2019	\$521,831	\$0.320800	\$1,674.03
2020	\$552,770	\$0.306807	\$1,695.94
2021	\$562,115	\$0.304365	\$1,710.88
2022	\$584,915	\$0.291778	\$1,706.65
2023	\$650,119	\$0.265618	\$1,726.83
2024	\$730,776	\$0.260991	\$1,907.26

Tax Bill Comparison



Bill Comparison



Budget Year	Average Residential Property Value	Average Property Tax Payment - City	Allowed Property Tax Payment	Annual Tax Savings
2016	\$423,650	\$1,507.77	\$1,507.77	\$0.00
2017	\$460,461	\$1,561.56	\$1,629.57	\$68.01
2018	\$500,748	\$1,671.67	\$1,772.15	\$100.48
2019	\$521,831	\$1,674.03	\$1,846.76	\$172.73
2020	\$552,770	\$1,695.94	\$1,956.25	\$260.32
2021	\$562,115	\$1,710.88	\$1,989.32	\$278.44
2022	\$584,915	\$1,706.65	\$2,055.98	\$349.33
2023	\$650,119	\$1,726.83	\$2,142.26	\$415.43
2024	\$730,776	\$1,907.26	\$2,270.02	\$362.76

If followed pre-2017 tax rate methodology,
Colleyville's rate would be \$0.310632

Property Taxation Summary for FY24

- Significant net growth led by residential reappraisals, tempered by exemptions
- Proposing rate above the no-new-revenue rate but below current rate by \$.004627
- Increasing the maintenance & operating rate, keeping debt rate the same
- Average residential tax bill calculation increasing by \$181.55 annually (\$15.12/mo)
- New growth nets over \$180k, rate adjustment nets \$1.13m

History of Efforts



FY 2018 - 2022

- Leaner staffing model, annual compensation adjustments
- Underwent Compensation & Classification study, incorporated results
- Aligned spending with special revenue and capital funds
- Maintained effective/no-new-revenue (NNR) tax rate

FY 2023

- NNR Tax rate for 5th consecutive year
- Funding market increases from compensation study
- Eliminating \$1.5m transfer from the General Fund to Capital Fund
- No increase in health insurance costs

FY 2024

- Focus on Park operations (SH26 beautification maintenance, new rec facility)
- 14 new Employees, 10 FT and 4 PT, funded primarily through TIF / CEDC
- Health insurance adjustment
- Recommended property tax rate adjustment, unique structure

General Fund Projections

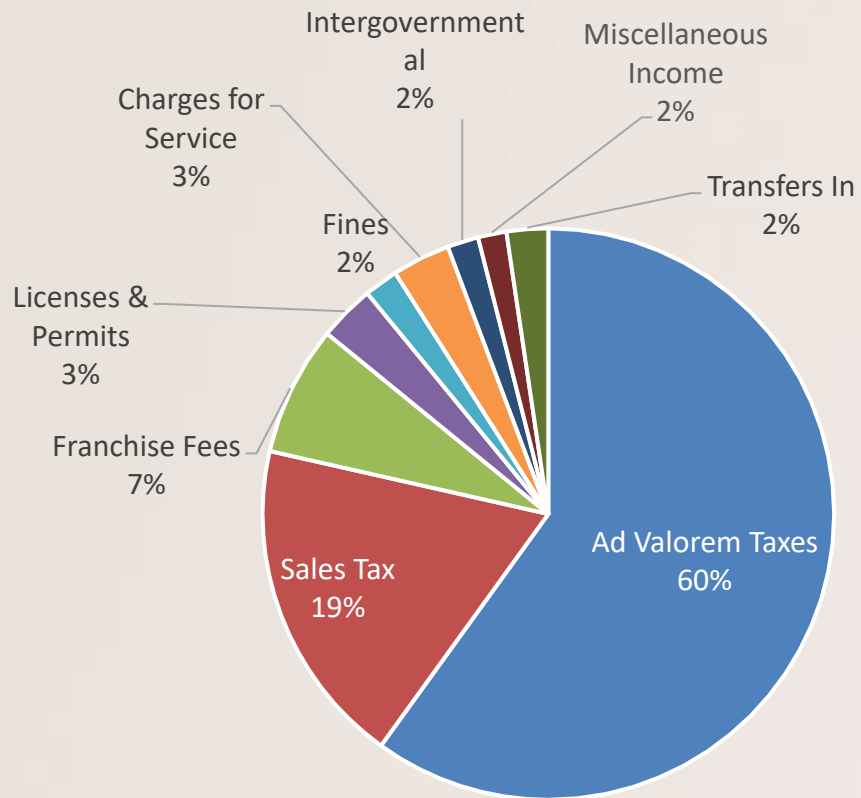


	BUDGET FY 2023	YE PROJECTED FY 2023	BUDGET FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE	\$7,703,669	\$7,703,669	\$7,703,669	\$7,717,169	\$7,731,344	\$8,627,886	\$9,638,260
REVENUE:							
Ad Valorem Taxes	\$15,856,891	\$15,818,646	\$17,122,634	\$17,623,017	\$18,160,445	\$18,793,458	\$19,427,055
Sales Tax	\$4,910,000	\$5,389,850	\$5,305,876	\$5,410,744	\$5,544,119	\$5,680,809	\$5,820,898
Franchise Fees	\$1,947,000	\$2,246,057	\$2,097,000	\$2,117,970	\$2,139,150	\$2,160,541	\$2,182,147
Licenses & Permits	\$873,500	\$781,138	\$907,850	\$879,429	\$852,598	\$827,280	\$803,401
Fines	\$550,000	\$476,701	\$550,000	\$555,500	\$561,055	\$566,666	\$572,332
Charges for Service	\$865,875	\$883,434	\$936,875	\$946,244	\$955,706	\$965,263	\$974,916
Intergovernmental	\$490,508	\$504,964	\$503,045	\$549,184	\$568,115	\$588,256	\$608,320
Miscellaneous Income	\$198,000	\$423,000	\$462,000	\$478,620	\$483,406	\$488,240	\$493,123
Transfers In	\$536,011	\$536,011	\$669,662	\$695,321	\$723,234	\$752,705	\$782,743
TOTAL REVENUES	\$26,227,785	\$27,059,800	\$28,554,942	\$29,256,028	\$29,987,827	\$30,823,218	\$31,664,935
Expenditures	\$25,297,424	\$24,962,763	\$26,703,762	\$27,439,116	\$28,591,285	\$29,812,844	\$31,044,700
TOTAL EXPENDITURES	\$25,297,424	\$24,962,763	\$26,703,762	\$27,439,116	\$28,591,285	\$29,812,844	\$31,044,700
NET REVENUE	\$930,361	\$2,097,037	\$1,851,180	\$1,816,912	\$1,396,542	\$1,010,374	\$620,235
ENDING FUND BALANCE	\$8,634,030	\$9,800,705	\$9,554,849	\$9,534,081	\$9,127,886	\$9,638,260	\$10,258,495
DAYS OF FUND BALANCE	125	143	131	127	117	118	121
Transfer to CIP Fund*		-\$2,097,037	-\$1,277,680	-\$1,242,737	-\$500,000	\$0	\$0
Transfer to Debt Service Fund**		\$0	-\$560,000	-\$560,000	\$0	\$0	\$0
NEW ENDING BALANCE	\$8,634,030	\$7,703,669	\$7,717,169	\$7,731,344	\$8,627,886	\$9,638,260	\$10,258,495
Days of Fund Balance	125	113	105	103	110	118	121

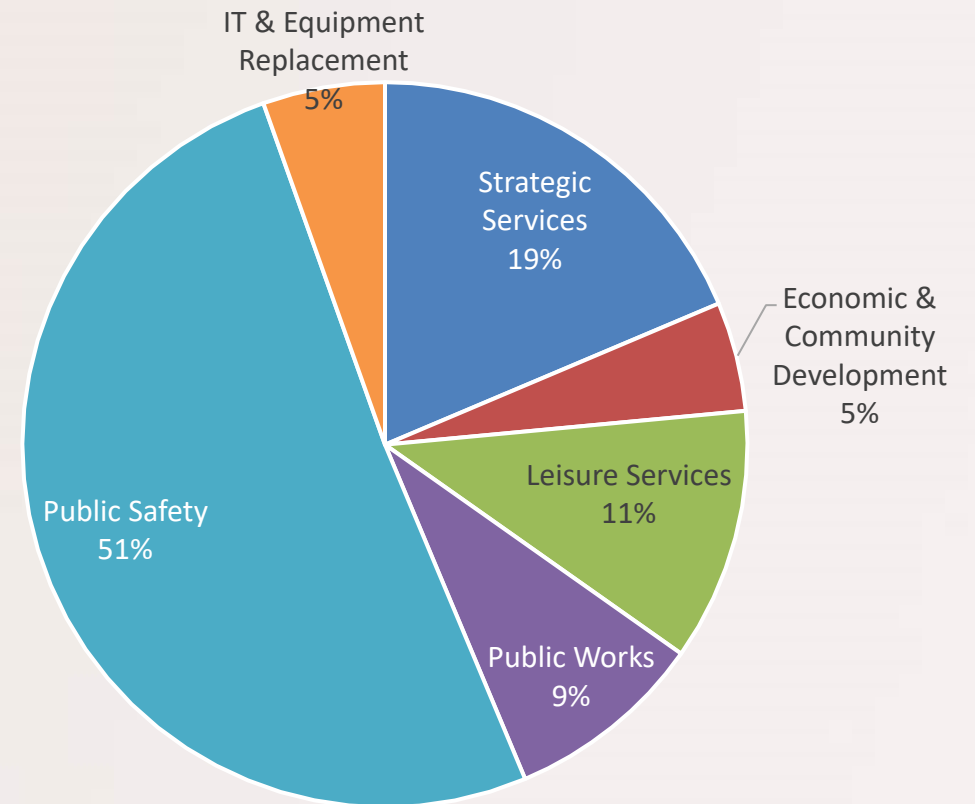
General Fund Rev. & Exp. by Category



Revenue



Expenditure



General Fund Projections By Department



Department	FY23 Budget	FY24 Projection	\$ Change
City Council	\$ 221,051	\$ 231,051	\$ 10,000
City Administration	\$ 822,912	\$ 918,945	\$ 96,033
Building Inspections	\$ 507,295	\$ 522,950	\$ 15,655
Economic Development	\$ 253,713	\$ 269,072	\$ 15,359
City Secretary	\$ 286,351	\$ 322,270	\$ 35,919
Finance	\$ 704,888	\$ 717,609	\$ 12,721
Legal	\$ 326,008	\$ 326,008	\$ -
Library	\$ 610,526	\$ 640,365	\$ 29,839
Engineering	\$ 414,055	\$ 418,419	\$ 4,364
Community Development	\$ 484,677	\$ 512,436	\$ 27,759
Fire	\$ 7,159,414	\$ 7,416,726	\$ 257,312
Police	\$ 5,796,252	\$ 6,176,469	\$ 380,216
Parks	\$ 1,188,378	\$ 1,303,166	\$ 114,788
Streets	\$ 1,118,428	\$ 1,113,403	\$ (5,025)
Recreation	\$ 566,470	\$ 650,182	\$ 83,712
Communications	\$ 197,145	\$ 186,645	\$ (10,500)
Colleyville Center	\$ 261,315	\$ 415,217	\$ 153,902
GENERAL FUND TOTAL	\$ 25,297,424	\$ 26,717,262	\$ 1,419,838

FY23 Budget	\$ 25,297,424
Plus:	
Base Changes	\$ 232,096
Salary/Benefit Adjustments	\$ 404,112
Intergov. Contract Increases	\$ 248,563
Technology Infrastructure	\$ 131,181
Basic Cost of Service Increase	\$ 59,466
Utilities Costs	\$ 57,500
Irrigation Tech	\$ 56,054
Police Services Increase	\$ 45,369
Parks Admin (PT to FT)	\$ 44,976
Wellness Initiative	\$ 43,000
Parks Services Increase	\$ 39,763
Rec Center Maintenance	\$ 33,335
City Secretary Intern	\$ 13,723
Facilities Maintenance	\$ 10,700
Total FY24 Budget	\$ 26,717,262

Agency Agreements



Agency	2018 Approved	2019 Approved	2020 Approved	2021 Approved	2022 Approved	2023 Approved	2024 Proposed
Alliance for Children	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	In CCCPD
GRACE	\$7,500	\$10,000	\$15,000	\$25,000	\$25,000	\$10,000	?
Metroport Meals on Wheels	\$12,000	\$10,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Mercy House						\$3,500	\$3,500
Ministerial Alliance							\$10,000
Safe Haven	\$1,000	\$1,500	\$1,500	\$1,000	\$1,000	\$1,000	\$1,000
Special Needs Assistance Partners	\$500	\$500	\$500	\$1,000	\$1,000	\$1,000	\$1,000
Total Cash Donations	\$24,500	\$25,500	\$32,500	\$42,500	\$42,500	\$31,000	\$32,800
In-Kind Donations	2018 Approved	2019 Approved	2020 Approved	2021 Approved	2022 Approved	2023 Approved	2024 Proposed
Lion's Club						\$7,500	\$7,500
Rotary						\$2,500	\$2,500
CEO						\$1,500	\$1,500
Garden Club						\$1,500	\$1,500
NCL - Colleyville							
Women's Club						\$1,500	\$1,500
Total In-Kind Donations						\$14,500	\$14,500



Utility Fund Projections

	BUDGET FY 2023	YE PROJECTED FY 2023	PROJECTION FY 2024	PROJECTION FY 2025	PROJECTION FY 2026	PROJECTION FY 2027	PROJECTION FY 2028
BEG. WORKING CAPITAL	7,827,583	7,827,583	7,867,848	7,867,848	7,867,848	7,867,848	7,867,849
FUND REVENUES							
Water - Base Rate	2,101,724	1,983,898	2,190,683	2,281,244	2,382,097	2,489,581	2,597,150
Water - Volumetric Rate	11,972,780	11,972,780	16,027,206	17,148,358	19,560,871	22,105,631	24,945,510
Wastewater - Base Rate	1,586,499	1,585,855	1,628,164	1,698,047	1,776,951	1,861,173	1,945,260
Wastewater - Volumetric Rate	3,455,351	3,455,351	3,862,562	4,468,813	5,014,252	5,430,108	5,891,551
Water Installation	20,000	26,392	20,000	20,200	20,402	20,606	20,812
Wastewater Installation	7,500	5,000	4,000	4,040	4,080	4,121	4,162
T.R.A. TRUE-UP	0	1,627,558	0	0	0	0	0
Engineering Charges	10,000	10,000	5,000	5,050	5,101	5,152	5,203
Penalties	200,000	200,000	200,000	202,000	204,020	206,060	208,121
Miscellaneous	15,000	15,000	15,000	15,150	15,302	15,455	15,609
Interest Income	14,000	158,494	150,000	157,500	159,075	160,666	162,272
TOTAL REVENUES	19,382,854	21,040,328	24,102,616	26,000,402	29,142,151	32,298,552	35,795,651
FUND EXPENSES							
Utility Billing	496,334	425,830	514,481	536,931	559,727	584,055	608,339
IS GIS	83,079	84,690	86,803	91,072	95,336	99,864	104,412
Utility Support	1,348,946	1,341,623	1,443,014	1,505,534	1,575,949	1,651,156	1,726,228
Utility Operations - Water	956,734	1,020,382	975,864	1,015,320	1,055,950	1,099,191	1,142,343
TRA Water (volumetric)	7,345,730	7,345,730	9,475,021	9,463,280	9,871,414	10,351,273	10,915,236
TRA Water (debt)	4,627,050	4,627,050	6,552,185	7,685,079	9,689,457	11,754,358	14,030,273
Utility Operations - WW	429,009	355,115	423,319	443,470	463,676	485,291	506,764
TRA Wastewater	3,455,351	3,455,351	3,862,562	4,468,813	5,014,252	5,430,108	5,891,551
Non-Departmental	233,605	309,717	253,605	258,883	266,231	273,794	281,577
Transfer to General Fund	325,917	325,917	434,663	450,922	469,059	488,362	507,827
T.R.A. True-Up	0	1,627,558	0	0	0	0	0
VERF Transfer	81,100	81,100	81,100	81,100	81,100	81,100	81,100
TOTAL EXPENDITURES	19,382,854	21,000,063	24,102,616	26,000,402	29,142,150	32,298,552	35,795,651
ENDING WORKING CAPITAL	7,827,583	7,867,848	7,867,848	7,867,848	7,867,848	7,867,849	7,867,851

FY22 Budget	\$ 3,954,723
Plus:	
Base Changes/Admin	\$ 120,197
Salary/Benefit Adjustments	\$ 84,478
Supplies and Maintenance	\$ 27,250
Utility/Maintenance Increases	\$ 22,000
Training	\$ 4,200
Total FY23 Budget	\$ 4,212,848

- Base Rate Increase necessary

City Expenses 
(determines base rate)

TRA Expenses 
(determines volumetric rates)



Utility Fund Projections - Rates

FY 2024 Recommendation

Moderate increases to water/wastewater base rates
CIP rate increases to originally projected rate

**+\$0.79 to
+\$7.94** **+\$0.37** **+/- \$0** **+\$1.17
to
+\$8.32**

Water Meter Size	FY 2023 Water	FY 2023 Wastewater	FY 2023 CIP	FY 2023 Total
1" Meter	\$14.83	\$13.30	\$5.83	\$33.96
1.5" Meter	\$29.65	\$13.30	\$10.79	\$53.75
2" Meter	\$47.45	\$13.30	\$16.75	\$77.50
3" Meter	\$88.96	\$13.30	\$30.65	\$132.92
4" Meter	\$148.27	\$13.30	\$50.49	\$212.07

Water Meter Size	FY 2024 Water	FY 2024 Wastewater	FY 2024 CIP	FY 2024 Total
1" Meter	\$15.62	\$13.67	\$5.83	\$35.13
1.5" Meter	\$31.24	\$13.67	\$10.79	\$55.71
2" Meter	\$49.99	\$13.67	\$16.75	\$80.41
3" Meter	\$93.73	\$13.67	\$30.65	\$138.05
4" Meter	\$156.21	\$13.67	\$50.49	\$220.38

Drainage Fund Summary



	BUDGETED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
TOTAL BEG. WORKING CAPITAL	718,287	718,287	718,287	718,287	718,287	718,287	718,288
FUND REVENUES							
Drainage Fees	1,020,000	1,009,350	1,457,143	1,748,571	2,040,000	2,050,200	2,060,451
Penalties/Misc	10,000	10,154	10,000	10,100	10,201	10,303	10,406
Interest Income	15,000	25,000	15,000	15,750	15,908	16,067	16,227
TOTAL OPERATING REVENUES	1,045,000	1,044,504	1,482,143	1,774,421	2,066,109	2,076,571	2,087,086
FUND EXPENSES							
Drainage Operations	530,707	524,426	535,755	561,047	586,471	613,667	640,664
Stormwater Management	157,459	162,850	167,975	176,215	184,523	193,341	202,254
IS GIS	26,841	26,568	28,044	29,423	30,800	32,264	33,733
Non-Departmental	6,612	7,500	6,612	6,735	6,889	7,046	7,208
TOTAL OPERATING EXPENSES	721,619	721,345	738,386	773,420	808,683	846,319	883,859
NET REVENUE	323,381	323,159	743,757	1,001,001	1,257,425	1,230,251	1,203,225
WORKING CAPITAL	1,041,667	1,041,445	1,462,044	1,719,288	1,975,712	1,948,539	1,921,515
NET TRANSFER TO CAPITAL PROJECTS	323,381	323,159	743,757	1,001,001	1,257,425	1,230,251	1,203,225
NET ENDING AVAILABLE WORKING CAPITAL	718,287	718,287	718,287	718,287	718,287	718,288	718,290
Days of Working Capital	363	363	355	339	324	310	297

Debt Service Fund Summary



	BUDGETED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE - 10/1	871,377	871,377	455,593	459,004	444,230	427,318	411,790
FUND REVENUES							
Current Property Taxes	591,160	615,000	649,871	1,277,120	1,712,333	1,668,581	1,597,057
Delinquent Property Taxes	5,000	2,000	2,000	2,000	2,000	2,000	2,000
Penalty & Interest	5,000	2,000	2,000	2,000	2,000	2,000	2,000
Transfer-in General Fund*	0	0	560,000	560,000	0	0	0
Interest Income/Other	7,500	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL REVENUES	608,660	644,000	1,238,871	1,866,120	1,741,333	1,697,581	1,626,057
FUND EXPENDITURES							
2016 G.O. Refunding Bonds	478,325	478,325	477,350	478,350	479,150	479,750	0
2022 Tax & C.O. Bonds	0	290,774	477,425	474,675	471,925	469,175	875,925
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485	0	0
Ambulance Lease	120,000	120,000	110,000	110,000	110,000	115,500	115,500
2020 Pumper Lease	120,700	120,700	120,700	120,700	0	0	0
2025 Pumper Lease	0	0	0	297,185	297,185	297,185	297,185
Projected: Future Leases	0	0	0	350,000	350,000	350,000	350,000
Paying Agent	1,500	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	769,010	1,059,784	1,235,460	1,880,895	1,758,244	1,713,110	1,640,110
ENDING FUND BALANCE - 9/30	711,027	455,593	459,004	444,230	427,318	411,790	397,738

**For FY24, staff is proposing a larger increase in General Fund taxation with the thought of transferring surplus dollars to assist with debt service payments. Staff believes this strategic move will assist with some expected operating pressures in the later years of our forecast.

Debt Service Schedule



Fiscal Year	General Obligation Refunding, Series 2016			Tax & Revenue C.O. Bonds, Series 2022			Combined Bonds
	Principal	Interest	Total	Principal	Interest	Total	Debt Service
2023	\$ 435,000	\$ 43,325	\$ 478,325	\$ -	\$ 290,774	\$ 290,774	\$ 769,099
2024	\$ 445,000	\$ 32,350	\$ 477,350	\$ 55,000	\$ 422,425	\$ 477,425	\$ 954,775
2025	\$ 455,000	\$ 23,350	\$ 478,350	\$ 55,000	\$ 419,675	\$ 474,675	\$ 953,025
2026	\$ 465,000	\$ 14,150	\$ 479,150	\$ 55,000	\$ 416,925	\$ 471,925	\$ 951,075
2027	\$ 475,000	\$ 4,750	\$ 479,750	\$ 55,000	\$ 414,175	\$ 469,175	\$ 948,925
2028	\$ -	\$ -	\$ -	\$ 475,000	\$ 400,925	\$ 875,925	\$ 875,925
2029	\$ -	\$ -	\$ -	\$ 495,000	\$ 376,675	\$ 871,675	\$ 871,675
2030	\$ -	\$ -	\$ -	\$ 520,000	\$ 351,300	\$ 871,300	\$ 871,300
2031	\$ -	\$ -	\$ -	\$ 550,000	\$ 324,550	\$ 874,550	\$ 874,550
2032	\$ -	\$ -	\$ -	\$ 575,000	\$ 299,300	\$ 874,300	\$ 874,300
2033	\$ -	\$ -	\$ -	\$ 595,000	\$ 275,900	\$ 870,900	\$ 870,900
2034	\$ -	\$ -	\$ -	\$ 620,000	\$ 251,600	\$ 871,600	\$ 871,600
2035	\$ -	\$ -	\$ -	\$ 645,000	\$ 226,300	\$ 871,300	\$ 871,300
2036	\$ -	\$ -	\$ -	\$ 675,000	\$ 199,900	\$ 874,900	\$ 874,900
2037	\$ -	\$ -	\$ -	\$ 700,000	\$ 172,400	\$ 872,400	\$ 872,400
2038	\$ -	\$ -	\$ -	\$ 730,000	\$ 143,800	\$ 873,800	\$ 873,800
2039	\$ -	\$ -	\$ -	\$ 760,000	\$ 114,000	\$ 874,000	\$ 874,000
2040	\$ -	\$ -	\$ -	\$ 790,000	\$ 83,000	\$ 873,000	\$ 873,000
2041	\$ -	\$ -	\$ -	\$ 825,000	\$ 50,700	\$ 875,700	\$ 875,700
2042	\$ -	\$ -	\$ -	\$ 855,000	\$ 17,100	\$ 872,100	\$ 872,100
	\$ 2,275,000	\$ 117,925	\$2,392,925	\$10,030,000	\$5,251,424	\$15,281,424	\$17,674,349

- General obligation refunding bonds paid off in FY 2027
- Tax & Revenue C.O.'s callable in 2030

Hotel Fund Projections



	BUDGET FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE - 10/1	161,942	161,942	90,372	103,840	113,045	117,869	117,935
FUND REVENUES							
Hotel Taxes	272,000	200,000	200,000	202,000	204,020	206,060	208,121
Earned Interest	3,000	2,000	2,000	2,100	2,121	2,142	2,164
TOTAL REVENUES	275,000	202,000	202,000	204,100	206,141	208,202	210,284
FUND EXPENDITURES							
Colleyville Promotion/Advertising	163,401	163,401	172,732	178,937	185,120	191,697	198,287
Colleyville Center	110,168	110,168	15,800	15,958	16,197	16,440	16,687
TOTAL EXPENDITURES	273,569	273,569	188,532	194,895	201,317	208,137	214,974
ENDING FUND BALANCE - 9/30	163,372	90,372	103,840	113,045	117,869	117,935	113,245

- Continue to fund large portions of the Marketing and Events Specialist here
- Will use some funding for events/promotion of the arts
- Funding for Colleyville Center moved due to revenue shortfalls in FY23

Summary by Fund



FY 2024 Proposed	General Fund**	Utility Fund**	Drainage Fund**	Debt Service Fund*	Hotel Tax Fund
Operating Revenues	\$28,554,942	\$24,102,616	\$1,482,143	\$1,238,871	\$202,000
Operating Expenditures	\$26,703,762	\$24,102,616	\$738,386	\$1,235,460	\$188,532

* Staff is considering tax structure modification between General and Debt Service Fund

**Any excess revenues will be used for capital improvement program

***Year-End Capital and Debt Transfers are not included in the General Fund expenditures

Highlights: Other Funding Sources



Other Operating Budgets:

- Colleyville Crime Control & Prevention District (CCCPD) Fund
- Colleyville Economic Development Corporation (CEDC) Fund

Special Revenue Funds & Capital Projects Funds:

- Funds appropriated by Council as Boards, Committees, or staff recommend expenditures
- Use on capital projects is reflected in the 5-Year CIP

Year-end Budget Amendment



Year-end Budget Amendment: 1st reading September 5

- Transfer General Fund balance in excess of 100 “days” of General Fund expenditures to the Capital Projects Fund for future CIP projects
- Transfer Utility Fund balance in excess of 100 “days” of Utility Fund expenditures to the Utility Capital Projects Fund for future CIP projects

Key Accomplishments



- Provides a balanced budget
- Demonstrates responsible fiscal management through tax rate structure and forecasting
- Maintains service levels across the City
- Adequately plans for new Parks facilities
- Aligns expenditures with appropriate funding sources
- CIP includes investment in and replacement of the City's infrastructure and furthers beautification efforts throughout the community

Next Steps: Meeting Dates



- Aug 15: CEDC budget adoption (Board)
City Council meeting; 1st hearing on tax rate
- Sep 5: City Council meeting; 2nd hearing on tax rate
1st and final hearing on budget
1st reading year-end budget amendment
1st reading fee ordinance
1st reading utility base rate changes
Adopt CEDC budget and EDCIP

Next Steps: Meeting Dates



- Sep 19: City Council meeting; adopt tax rate/budget
 - Approve year-end budget amendment
 - Adopt fee schedule
 - Approve utility base rates
 - Adopt 5-year CIP

Questions and Discussion

City Manager's FY2024 Proposed Operating Budget



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GENERAL FUND PROJECTION FY 2023 - FY 2028

	BUDGET FY 2023	YE PROJECTED FY 2023	BUDGET FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE	\$7,703,669	\$7,703,669	\$7,703,669	\$7,717,169	\$7,731,344	\$8,627,886	\$9,638,260
REVENUE:							
Ad Valorem Taxes	\$15,856,891	\$15,818,646	\$17,122,634	\$17,623,017	\$18,160,445	\$18,793,458	\$19,427,055
Sales Tax	\$4,910,000	\$5,389,850	\$5,305,876	\$5,410,744	\$5,544,119	\$5,680,809	\$5,820,898
Franchise Fees	\$1,947,000	\$2,246,057	\$2,097,000	\$2,117,970	\$2,139,150	\$2,160,541	\$2,182,147
Licenses & Permits	\$873,500	\$781,138	\$907,850	\$879,429	\$852,598	\$827,280	\$803,401
Fines	\$550,000	\$476,701	\$550,000	\$555,500	\$561,055	\$566,666	\$572,332
Charges for Service	\$865,875	\$883,434	\$936,875	\$946,244	\$955,706	\$965,263	\$974,916
Intergovernmental	\$490,508	\$504,964	\$503,045	\$549,184	\$568,115	\$588,256	\$608,320
Miscellaneous Income	\$198,000	\$423,000	\$462,000	\$478,620	\$483,406	\$488,240	\$493,123
Transfers In	\$536,011	\$536,011	\$669,662	\$695,321	\$723,234	\$752,705	\$782,743
TOTAL REVENUES	\$26,227,785	\$27,059,800	\$28,554,942	\$29,256,028	\$29,987,827	\$30,823,218	\$31,664,935
Expenditures	\$25,297,424	\$24,962,763	\$26,703,762	\$27,439,116	\$28,591,285	\$29,812,844	\$31,044,700
TOTAL EXPENDITURES	\$25,297,424	\$24,962,763	\$26,703,762	\$27,439,116	\$28,591,285	\$29,812,844	\$31,044,700
NET REVENUE	\$930,361	\$2,097,037	\$1,851,180	\$1,816,912	\$1,396,542	\$1,010,374	\$620,235
ENDING FUND BALANCE	\$8,634,030	\$9,800,705	\$9,554,849	\$9,534,081	\$9,127,886	\$9,638,260	\$10,258,495
DAYS OF FUND BALANCE	125	143	131	127	117	118	121
Transfer to CIP Fund*		-\$2,097,037	-\$1,277,680	-\$1,242,737	-\$500,000	\$0	\$0
Transfer to Debt Service Fund**		\$0	-\$560,000	-\$560,000	\$0	\$0	\$0
NEW ENDING BALANCE	\$8,634,030	\$7,703,669	\$7,717,169	\$7,731,344	\$8,627,886	\$9,638,260	\$10,258,495
Days of Fund Balance	125	113	105	103	110	118	121

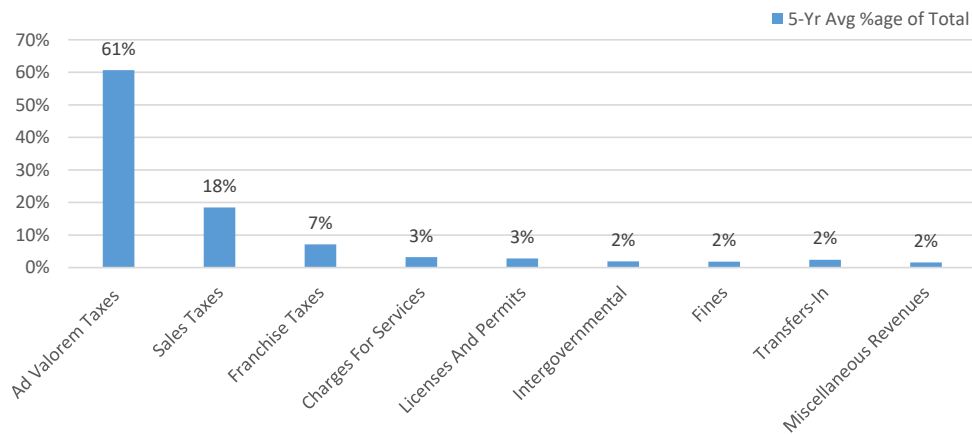
*All General Fund surpluses will be utilized for the City's capital improvement program.

**For FY24, staff is proposing a larger increase in General Fund taxation with the thought of transferring surplus dollars to assist with debt service payments. Staff believes this strategic move will assist with some expected operating pressures in the later years of our forecast.

GENERAL FUND REVENUE SUMMARY

	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
AD VALOREM TAXES	\$ 17,122,634	\$ 17,623,017	\$ 18,160,445	\$ 18,793,458	\$ 19,427,055
FRANCHISE TAXES	\$ 2,097,000	\$ 2,117,970	\$ 2,139,150	\$ 2,160,541	\$ 2,182,147
SALES TAXES	\$ 5,305,876	\$ 5,410,744	\$ 5,544,119	\$ 5,680,809	\$ 5,820,898
LICENSES AND PERMITS	\$ 907,850	\$ 879,429	\$ 852,598	\$ 827,280	\$ 803,401
FINES	\$ 550,000	\$ 555,500	\$ 561,055	\$ 566,666	\$ 572,332
CHARGES FOR SERVICES	\$ 936,875	\$ 946,244	\$ 955,706	\$ 965,263	\$ 974,916
INTERGOVERNMENTAL	\$ 503,045	\$ 549,184	\$ 568,115	\$ 588,256	\$ 608,320
MISCELLANEOUS REVENUES	\$ 462,000	\$ 478,620	\$ 483,406	\$ 488,240	\$ 493,123
TRANSFERS-IN	\$ 669,662	\$ 695,321	\$ 723,234	\$ 752,705	\$ 782,743
	\$ 28,554,942	\$ 29,256,028	\$ 29,987,827	\$ 30,823,218	\$ 31,664,935

Revenues by Category



Appraised Value Summary

	FY 2023	FY 2024	% Change
Total Taxable Value	\$ 6,847,833,610	\$ 7,662,533,200	11.9%
Tax Ceilings	\$ 1,727,563,396	\$ 2,017,869,540	16.8%
Net Taxable Value	\$ 5,120,270,214	\$ 5,644,663,660	10.2%
Other Deductions			
TIF	\$ 441,002,903	\$ 476,590,829	8.1%
TIF1A	\$ 18,082,726	\$ 21,417,918	18.4%
Total TIF Values	\$ 459,085,629	\$ 498,008,747	8.5%
Net Taxable Value	\$ 4,661,184,585	\$ 5,146,654,913	10.4%
New Growth	\$ -	\$ 69,728,625	
Less: New Growth	\$ 4,661,184,585	\$ 5,076,926,288	8.9%

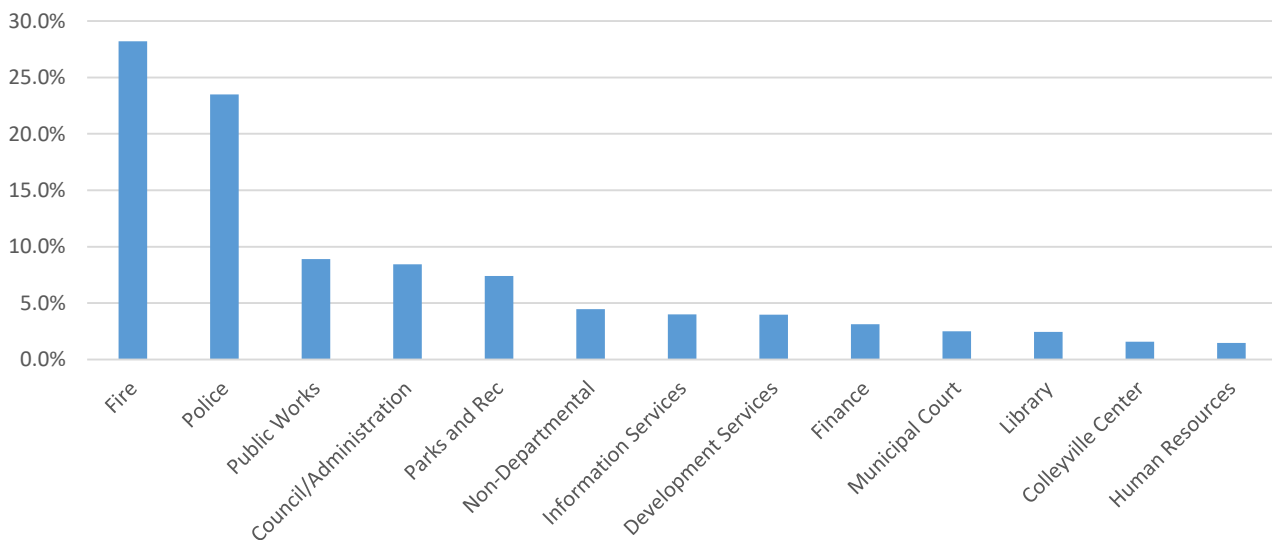
City Tax Growth Analysis

FY 2023 Tax Rate	0.265618
FY 2023 Revenue	\$ 16,368,376
7% Allowed Growth	\$ 1,133,599
New Growth Revenue	\$ 180,530
Total Allowed Growth	\$ 1,314,129
FY 2024 Revenue	\$ 17,682,505
FY 2024 Rate	0.260991
	98.26%
FY 2024 Rate / FY 2023	-0.004627

GENERAL FUND EXPENDITURE SUMMARY

	Requested 2024	Projected FY25	Projected FY26	Projected FY27	Projected FY28
City Council	\$ 217,551	\$ 221,230	\$ 225,801	\$ 230,606	\$ 235,550
City Administration	\$ 918,945	\$ 957,340	\$ 996,412	\$ 1,037,526	\$ 1,079,469
Building Inspections	\$ 522,950	\$ 550,256	\$ 577,362	\$ 606,339	\$ 635,248
Economic Development	\$ 269,072	\$ 280,272	\$ 291,674	\$ 303,749	\$ 316,047
City Secretary	\$ 322,270	\$ 336,539	\$ 350,992	\$ 366,336	\$ 381,793
Finance	\$ 717,609	\$ 749,511	\$ 781,610	\$ 815,581	\$ 849,871
Legal	\$ 326,008	\$ 335,788	\$ 345,862	\$ 356,238	\$ 366,925
Library	\$ 640,365	\$ 669,238	\$ 698,466	\$ 729,470	\$ 760,704
Engineering	\$ 418,419	\$ 435,411	\$ 452,790	\$ 471,181	\$ 489,775
Community Development	\$ 512,436	\$ 537,564	\$ 562,644	\$ 589,337	\$ 616,096
Fire	\$ 7,416,726	\$ 7,745,950	\$ 8,085,906	\$ 8,446,227	\$ 8,809,234
Police	\$ 6,176,469	\$ 6,431,322	\$ 6,729,349	\$ 7,045,290	\$ 7,365,115
Parks	\$ 1,303,166	\$ 1,365,465	\$ 1,429,044	\$ 1,496,968	\$ 1,564,679
Streets	\$ 1,113,403	\$ 1,151,794	\$ 1,195,092	\$ 1,240,945	\$ 1,286,891
Recreation	\$ 650,182	\$ 671,980	\$ 695,840	\$ 721,009	\$ 746,352
Communications	\$ 186,645	\$ 195,804	\$ 205,419	\$ 215,532	\$ 226,147
Colleyville Center	\$ 415,217	\$ 433,655	\$ 452,276	\$ 472,107	\$ 491,913
Human Resources	\$ 386,177	\$ 402,508	\$ 418,983	\$ 437,709	\$ 455,392
Municipal Court	\$ 656,573	\$ 683,928	\$ 713,878	\$ 745,898	\$ 777,673
Fleet Maintenance	\$ 192,299	\$ 202,194	\$ 212,013	\$ 222,526	\$ 232,961
Building Services	\$ 653,751	\$ 670,371	\$ 689,054	\$ 708,647	\$ 728,381
Information Services	\$ 1,084,340	\$ 1,109,374	\$ 1,148,427	\$ 1,189,642	\$ 1,232,068
Capital Equipment Reserve Fund	\$ 371,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Non-Departmental	\$ 1,232,188	\$ 1,251,621	\$ 1,282,391	\$ 1,313,981	\$ 1,346,416
TOTAL EXPENDITURES	\$ 26,703,762	\$ 27,439,116	\$ 28,591,285	\$ 29,812,844	\$ 31,044,700

Expenditures by Department (5-Year Average)



General Fund Expenditure Comparison

Department	FY23 Budget	FY24 Projection	\$ Change
City Council	\$ 221,051	\$ 217,551	\$ (3,500)
City Administration	\$ 822,912	\$ 918,945	\$ 96,033
Building Inspections	\$ 507,295	\$ 522,950	\$ 15,655
Economic Development	\$ 253,713	\$ 269,072	\$ 15,359
City Secretary	\$ 286,351	\$ 322,270	\$ 35,919
Finance	\$ 704,888	\$ 717,609	\$ 12,721
Legal	\$ 326,008	\$ 326,008	\$ -
Library	\$ 610,526	\$ 640,365	\$ 29,839
Engineering	\$ 414,055	\$ 418,419	\$ 4,364
Community Development	\$ 484,677	\$ 512,436	\$ 27,759
Fire	\$ 7,159,414	\$ 7,416,726	\$ 257,312
Police	\$ 5,796,252	\$ 6,176,469	\$ 380,216
Parks	\$ 1,188,378	\$ 1,303,166	\$ 114,788
Streets	\$ 1,118,428	\$ 1,113,403	\$ (5,025)
Recreation	\$ 566,470	\$ 650,182	\$ 83,712
Communications	\$ 197,145	\$ 186,645	\$ (10,500)
Colleyville Center	\$ 261,315	\$ 415,217	\$ 153,902
GENERAL FUND TOTAL	\$ 25,297,424	\$ 26,703,762	\$ 1,406,338

FY23 Budget	\$ 25,297,424
Plus:	
Base Changes	\$ 218,596
Salary/Benefit Adjustments	\$ 404,112
Intergov. Contract Increases	\$ 248,563
Technology Infrastructure	\$ 131,181
Basic Cost of Service Increase	\$ 59,466
Utilities Costs	\$ 57,500
Irrigation Tech	\$ 56,054
Police Services Increase	\$ 45,369
Parks Admin (PT to FT)	\$ 44,976
Wellness Initiative	\$ 43,000
Parks Services Increase	\$ 39,763
Rec Center Maintenance	\$ 33,335
City Secretary Intern	\$ 13,723
Facilities Maintenance	\$ 10,700
Total FY24 Budget	\$ 26,703,762

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0000	UNDEFINED				
0010000	001-0000-5101	CURRENT TAXES			17,032,634.00
0010000	001-0000-5102	DELINQUENT TAXES			30,000.00
0010000	001-0000-5103	PENALTY & INTEREST			60,000.00
0010000	001-0000-5201	ONCOR ELECTRIC DELIVERY			900,000.00
0010000	001-0000-5202	TRI-COUNTY ELECTRIC			140,000.00
0010000	001-0000-5203	ATMOS ENERGY			455,000.00
0010000	001-0000-5204	AT&T SERVICES			15,000.00
0010000	001-0000-5205	VERIZON/OTHERS			12,000.00
0010000	001-0000-5206	GARBAGE/RECYCLING			250,000.00
0010000	001-0000-5207	CABLE TV			325,000.00
0010000	001-0000-5301	SALES TAX			5,180,876.43
0010000	001-0000-5302	MIXED BEVERAGE TAX			125,000.00
0010000	001-0000-5411	BUILDING			625,000.00
0010000	001-0000-5412	PLUMBING			40,000.00
0010000	001-0000-5413	MECHANICAL PERMIT			40,000.00
0010000	001-0000-5414	ELECTRICAL			20,000.00
0010000	001-0000-5416	PROFESSIONAL LICENSE			20,000.00
0010000	001-0000-5417	BUILDING PLAN REVIEW FEE			124,000.00
0010000	001-0000-5418	BUSINESS LICENSE			7,000.00
0010000	001-0000-5420	SIGN PERMITS			9,975.00
0010000	001-0000-5421	FENCE PERMITS			14,375.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0010000 001-0000-5423 FIRE PERMIT FEES				5,000.00
0010000 001-0000-5424 IRRIGATION PERMITS				2,500.00
0010000 001-0000-5511 RE-ZONING				11,000.00
0010000 001-0000-5512 PLAT FEE				6,000.00
0010000 001-0000-5514 BOARD OF ADJUSTMENT				1,275.00
0010000 001-0000-5611 FINES-BUDGETED				550,000.00
0010000 001-0000-5711 SALE OF MATERIAL				100.00
0010000 001-0000-5712 WEED MOWING				3,000.00
0010000 001-0000-5714 SALE OF SURPLUS PROPERTY				20,000.00
0010000 001-0000-5715 SITE PLAN REVIEW FEE				1,250.00
0010000 001-0000-5716 INVESTMENT INCOME/(LOSSES)				300,000.00
0010000 001-0000-5719 MISCELLANEOUS				60,000.00
0010000 001-0000-5721 AMBULANCE				400,000.00
0010000 001-0000-5722 RECREATION PROGRAM				270,000.00
0010000 001-0000-5730 LANDSCAPING PLAN FEE				1,250.00
0010000 001-0000-5759- CREDIT CARD FEE REVENUE				12,000.00
0010000 001-0000-5813- MATERIALS TESTING FEE				2,000.00
0010000 001-0000-5826 KELLER COURT				376,701.00
0010000 001-0000-5828 SRO REIMBURSEMENT				126,344.00
0010000 001-0000-5832 ANTENNA LEASES				70,000.00
0010000 001-0000-5845 LOT DRAINAGE INSPECTION				3,000.00
0010000 001-0000-5855 FIELD USE FEE				23,000.00
0010000 001-0000-5872 TRANSFER FROM UTILITY FUND				434,662.01

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0010000 001-0000-5873 COLLEYVILLE CENTER REVENUES				170,000.00
0010000 001-0000-5874 NON RESIDENT FEE - PARKS				45,000.00
0010000 001-0000-5892- TRANSFER IN - FM TIF				235,000.00
TOTAL UNDEFINED				28,554,942.44

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1010 CITY COUNCIL

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011010 001-1010-6204 TRAVEL				19,775.00 *
TML Elected Officials Conferences:		7.00	1,380.00	9,660.00
Transportation (\$350), Lodging (\$630),				
Registration (\$200), Per Diem (\$200)				
TML Conference for 7 people:		7.00	1,445.00	10,115.00
Transportation (\$250), Lodging (\$600),				
Per Diem (\$250), and Registration (\$345)				
2000 Character Max				
0011010 001-1010-6209 DUES & SUBSCRIPTIONS				9,551.00 *
Northeast Leadership Forum		1.00	100.00	100.00
Mayors' Council		1.00	350.00	350.00
International Council of Shopping		1.00	400.00	400.00
Centers				
Mayor \$100, 6 Councilmembers x \$50 = 300				
Metroport Cities Partnership		1.00	1,000.00	1,000.00
North Texas Commission		1.00	1,800.00	1,800.00
NCTCOG city membership		1.00	2,463.00	2,463.00
Texas Municipal League (TML)		1.00	3,438.00	3,438.00
0011010 001-1010-6226- MISC. CONTRACTUAL SERVICES				32,800.00 *
SNAP (Special Needs Assistance		1.00	1,000.00	1,000.00
Partners): transportation and other				
services for individuals with				
intellectual disabilities				
Safe Haven, Tarrant County:		1.00	1,000.00	1,000.00
programs/services for abused women				
Alliance for Children:		.00	3,500.00	.00
Programs/services for abused children;				
moved to CCCPD				
Metroport Meals on wheels (Senior		1.00	12,000.00	12,000.00
Center program and home deliveries)				
GRACE: Emergency Services		1.00	.00	.00
Colleyville Chamber of Commerce		1.00	5,300.00	5,300.00
Mercy House		1.00	3,500.00	3,500.00
Ministerial Alliance		1.00	10,000.00	10,000.00
0011010 001-1010-6294 COUNCIL EXPENSES				13,730.00 *
Colleyville Chamber of Commerce Board		25.00	10.00	250.00
Meetings (monthly) x2				
TML Region 8 Quarterly Meetings		14.00	30.00	420.00
Northeast Leadership Forum Annual		7.00	45.00	315.00
Meeting/Luncheon Tickets				
Grapevine/Colleyville Education		14.00	50.00	700.00
Foundation Luncheons				
NCTCOG General Assembly Tickets		7.00	60.00	420.00
North Texas Commission Annual Luncheon		7.00	125.00	875.00
Tickets				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Metroport Breakfast (usually host 1 per year)		1.00	300.00	300.00
	Gold Sponsorship for the Northeast Leadership Forum Heart of North Texas Conference		1.00	350.00	350.00
	Northeast Tarrant Transportation Summit Sponsorship		1.00	750.00	750.00
	Facilitator for annual City Council priority setting session		1.00	6,600.00	6,600.00
	General Increase		1.00	2,750.00	2,750.00
0011010	001-1010-6298 COUNCIL CONTINGENCY				120,000.00 *
	Council Contingency		1.00	120,000.00	120,000.00
0011010	001-1010-6308 PRINTING				10,150.00 *
	Mayor's Letterhead and Envelopes		1.00	150.00	150.00
	Business Cards for Councilmembers				
	Branding update (business cards, letterhead, etc.) for new City Vision, Mission, and Values		1.00	10,000.00	10,000.00
0011010	001-1010-6323 COUNCIL SUPPLIES				11,545.00 *
	Nameplates for Dais		1.00	60.00	60.00
	Council Holiday Meal, new Council member celebration		1.00	100.00	100.00
	Table Cloth Cleaning		1.00	100.00	100.00
	Birthday Cakes		1.00	200.00	200.00
	Florist- Funerals/Illness		1.00	200.00	200.00
	Vases- Engraved for Outgoing Council		1.00	200.00	200.00
	Council Meals at Council Meetings		24.00	295.00	7,080.00
	Photographer for portrait of Mayor and Council		1.00	380.00	380.00
	Miscellaneous supplies for City Council or City Council functions		1.00	500.00	500.00
	Proclamation Frames		1.00	550.00	550.00
	Beverage service supplies for Council meetings		1.00	800.00	800.00
	Meals for worksessions and joint meetings		1.00	1,375.00	1,375.00
TOTAL CITY COUNCIL					217,551.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1110 ADMINISTRATION

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011110	001-1110-6101 SALARIES				672,969.92
0011110	001-1110-6102 TEMPORARY HELP				24,960.00
0011110	001-1110-6105- SALARY SAVINGS				-15,785.41
0011110	001-1110-6141 FICA EXPENSE				43,021.94
0011110	001-1110-6142 GROUP HEALTH INSURANCE				43,795.76
0011110	001-1110-6143 WORKERS' COMPENSATION				2,036.37
0011110	001-1110-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0011110	001-1110-6146 RETIREMENT				72,073.61
0011110	001-1110-6148 LONGEVITY PAY				2,236.50
0011110	001-1110-6152 ACCRUED LEAVE PAY				13,849.28
0011110	001-1110-6204 TRAVEL				7,500.00 *
	International City Management Assoc		3.00	2,000.00	6,000.00
	(ICMA) Conference				
	General travel and training to include		1.00	1,500.00	1,500.00
	local mileage reimbursement, luncheons,				
	speakers, and annual UNT MPA Alumni				
	Conference and Luncheon				
0011110	001-1110-6206 TRAINING				9,395.00 *
	Webinars- TML Legislative Updates or		1.00	300.00	300.00
	Other				
	Spring/Fall GFOAT Conference		1.00	1,600.00	1,600.00
	Various training/conferences related to		1.00	7,495.00	7,495.00
	program areas				
0011110	001-1110-6207 PRE-EMPLOYMENT				100.00
0011110	001-1110-6209 DUES & SUBSCRIPTIONS				6,650.00 *
	Sam's Club membership		1.00	45.00	45.00
	American Express Card membership for		1.00	55.00	55.00
	city credit card				
	State of Texas Cooperative Purchasing		1.00	100.00	100.00
	Program annual membership fee				
	GFOA Budget Award Application Fee		1.00	425.00	425.00
	Asst. City Manager: \$1,120 ICMA dues,		1.00	1,755.00	1,755.00
	NTCMA \$65, TCMA \$420, NLF \$100, ICSC \$50				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
Assistant City Manager: ICMA \$1,120, TCMA \$420, NTCMA \$65, GFOAT with CGFO and Roundtables \$200, UMANT \$50, Northeast Leadership Forum \$100 City Manager: ICMA \$1600, TCMA \$600, NTCMA \$65, ICSC \$50			1.00	1,955.00	1,955.00
			1.00	2,315.00	2,315.00
0011110	001-1110-6226- MISC. CONTRACTUAL SERVICES				32,000.00 *
	Intranet Updates and SharePoint administration		1.00	3,000.00	3,000.00
	Historical Preservation Committee projects		1.00	4,000.00	4,000.00
	Biennial Citizen/Employee Survey		1.00	15,000.00	15,000.00
	Emergency management funding		1.00	10,000.00	10,000.00
0011110	001-1110-6301 OFFICE SUPPLIES				1,000.00
0011110	001-1110-6303 OPERATING SUPPLIES				1,100.00 *
	Paper		1.00	1,100.00	1,100.00
0011110	001-1110-6305- UNIFORMS				400.00
0011110	001-1110-6308 PRINTING				400.00 *
	Letterhead, Envelopes, Business Cards		1.00	400.00	400.00
TOTAL ADMINISTRATION					918,944.97

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1210 BUILDING INSPECTION

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011210	001-1210-6101 SALARIES				345,865.55
0011210	001-1210-6105- SALARY SAVINGS				-6,990.31
0011210	001-1210-6139 OVERTIME				1,467.24
0011210	001-1210-6141 FICA EXPENSE				26,737.87
0011210	001-1210-6142 GROUP HEALTH INSURANCE				71,842.94
0011210	001-1210-6143 WORKERS' COMPENSATION				1,676.79
0011210	001-1210-6145 UNEMPLOYMENT COMPENSATION				1,035.00
0011210	001-1210-6146 RETIREMENT				36,549.91
0011210	001-1210-6148 LONGEVITY PAY				2,145.00
0011210	001-1210-6204 TRAVEL				1,500.00 *
	Building Official - Attend ICC Annual Code Conference - 2018 Building Codes - Out of state travel and accredited training.		1.00	1,500.00	1,500.00
0011210	001-1210-6206 TRAINING				5,425.00 *
	Building Inspectors & Plans Examiner: State Plumbing Inspectors License (CEU's)		3.00	90.00	270.00
	Building Official: State Plumbing Inspectors License Required CEU's		1.00	90.00	90.00
	Building Inspectors & Plans Examiner: Building Professional Institute (BPI) to obtain required CEU's.		3.00	160.00	480.00
	Building Official: Building Professional Institute (BPI) CEU's		1.00	160.00	160.00
	Permit Technician: BPI Training, CEU's		1.00	160.00	160.00
	Building Inspectors & Plans Examiner: ICC Certification Exams, CEU's		4.00	170.00	680.00
	Building Official: Training on the 2018 International Building Code		1.00	250.00	250.00
	Building Official - New 2018 International Residential Code Training		1.00	295.00	295.00
	Building Official: ICC Certification Exams, CEU's		1.00	340.00	340.00
	Building Inspector: TEEX Code Enforcement Officer Training, CEU's		1.00	500.00	500.00
	Building Official - Annual Building Officials Association of Texas Conference (BOAT), travel-training expenses included.		1.00	600.00	600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Building Inspector: Required Training For Medical Gas Inspection License. State Requirement That All Med/Gas Plan Review And Inspection Be Performed By A Licensed Plumbing Inspector. Add funding for exam fee, increased tuition and travel		1.00	750.00	750.00
	Building Inspector: Fire Sprinkler Inspector Training. State Requirement that Multi-Purpose Residential Fire Sprinklers Inspections Be Performed By a Licensed Plumbing Inspector with endorsement. Add exam fee, tuition increase, and travel		1.00	850.00	850.00
0011210	001-1210-6209 DUES & SUBSCRIPTIONS				1,724.00 *
	Building Official: International Association of Electrical Inspectors (IAEI) Annual Membership		1.00	50.00	50.00
	Building Inspectors & Plans Examiner: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		3.00	50.00	150.00
	Building Inspectors: The International Association of Electrical Inspectors (IAEI) Annual Membership Dues		2.00	50.00	100.00
	Building Official: Texas State Board of Plumbing Examiners; State Plumbing Inspector License Renewal		1.00	75.00	75.00
	Building Inspectors and Plans Examiner: Texas State Board of Plumbing Examiners (TSBPE), State Plumbing Inspectors License Renewal		3.00	75.00	225.00
	Building Official: International Code Council (ICC) Annual Membership Dues		1.00	100.00	100.00
	Building Official: Building Officials Association of Texas (TML-BOAT) Annual Membership Dues		1.00	100.00	100.00
	Building Official: North Texas Chapter of The International Code Council (NTCICC) Annual Membership Dues		1.00	100.00	100.00
	Building Official: Texas Department of Health; Code Enforcement Officer License Renewal		1.00	106.00	106.00
	Building Inspectors & Plans Examiner: Texas State Department of Health Services; Code Enforcement Officer License Renewal		3.00	106.00	318.00
	Building Inspectors & Plans Examiner: Building Officials Association of Texas (BOAT) Annual Membership Dues		1.00	150.00	150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Building Official - Construction Research Council (CRC) Annual Membership Dues		1.00	200.00	200.00
	Building Official: Code Enforcement Association of Texas (CEAT) Annual Membership		1.00	50.00	50.00
0011210	001-1210-6226- MISC. CONTRACTUAL SERVICES				
	Fleet GPS monitoring		1.00	1,000.00	21,000.00 *
	Contract Plan Review Services: Third Party plan review for large commercial projects. Additions scheduled on at least two schools and contingency for possible large retail and/or assisted living projects.		1.00	5,000.00	1,000.00
	Camino permit requirement program		1.00	15,000.00	5,000.00
0011210	001-1210-6240 CELL PHONES				
	2 Field Inspectors: Service for City issued cell phones		2.00	444.00	888.00 *
0011210	001-1210-6261 VEHICLE MAINTENANCE				
	Vehicle Maintenance for F150s (unit #902, 903, 904)		3.00	1,000.00	888.00
0011210	001-1210-6262 GAS AND OIL				
	Fuel, increased by \$2k in FY23		1.00	5,000.00	3,000.00 *
0011210	001-1210-6301 OFFICE SUPPLIES				3,000.00
0011210	001-1210-6303 OPERATING SUPPLIES				
	First Aid Supplies		1.00	20.00	678.00
	Copier Paper		1.00	245.00	265.00 *
0011210	001-1210-6305 UNIFORMS				
	Gloves		3.00	10.00	20.00
	Hats		3.00	30.00	90.00
	Jeans		4.00	50.00	200.00
	Coats		4.00	75.00	300.00
	Shirts		4.00	150.00	600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011210 001-1210-6308 PRINTING				920.00 *
Forms & Applications		1.00	100.00	100.00
Professionally Printed Inspection Tags		2.00	150.00	300.00
Are Still Preferred By Many of Our				
Building Contractors For Their Records				
(Opposed To Electronic Notices). Green				
= pass, Red = fail				
Impact Printer Paper Inspection Results		1.00	200.00	200.00
Tickets				
Building Permit Applications-Commercial		1.00	15.00	15.00
Field Inspection Forms		1.00	20.00	20.00
Correction Notices		1.00	25.00	25.00
Stationary: Letterhead		1.00	40.00	40.00
Stationary; Envelopes		1.00	40.00	40.00
Building Permit Application-Residential		1.00	50.00	50.00
Building Permit Application-Misc		1.00	50.00	50.00
Construction				
Business Cards		1.00	80.00	80.00
0011210 001-1210-6313 SMALL TOOLS				250.00 *
Flash Light Lamps		2.00	4.00	8.00
Flashlight Batteries		2.00	17.00	34.00
Screw Drivers		2.00	22.00	44.00
Flash Lights		2.00	25.00	50.00
Tape Measure		2.00	26.00	52.00
Small Levels		2.00	31.00	62.00
0011210 001-1210-6326 SAFETY EQUIPMENT/SUPPLIES				750.00 *
Miscellaneous Safety Items (e.g.		3.00	100.00	300.00
Sunblock, Safety Glasses, etc)				
Boots		3.00	150.00	450.00

TOTAL BUILDING INSPECTION

522,949.99

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
1310	ECONOMIC DEVELOPMENT				
0011310	001-1310-6101 SALARIES				182,034.82
0011310	001-1310-6105- SALARY SAVINGS				-3,713.81
0011310	001-1310-6141 FICA EXPENSE				8,850.22
0011310	001-1310-6142 GROUP HEALTH INSURANCE				14,368.59
0011310	001-1310-6143 WORKERS' COMPENSATION				538.73
0011310	001-1310-6145 UNEMPLOYMENT COMPENSATION				207.00
0011310	001-1310-6146 RETIREMENT				19,418.61
0011310	001-1310-6148 LONGEVITY PAY				516.00
0011310	001-1310-6204 TRAVEL				12,900.00 *
	ICSC Regional Meetings		1.00	200.00	200.00
	ICSC Texas Conference & Dealmaking		1.00	500.00	500.00
	Marketing/business development trips to recruit targeted sectors (trips through Dallas Regional Chamber, DFW Marketing Team, Site Selectors Guild, Corenet, etc.)		3.00	2,400.00	7,200.00
	ICSC Annual Conference (RECon)		2.00	2,500.00	5,000.00
0011310	001-1310-6206 TRAINING				2,700.00 *
	International Economic Development Council (IEDC) Annual Conference and/or Texas Economic Development Council (TEDC) Fall or Spring Conference		1.00	2,700.00	2,700.00
0011310	001-1310-6209 DUES & SUBSCRIPTIONS				3,210.00 *
	International Council of Shopping Centers (ICSC) Dues		1.00	100.00	100.00
	Northeast Leadership Forum		1.00	100.00	100.00
	Dallas Business Journal subscription		1.00	100.00	100.00
	CIB List Subscription for online Real Estate		1.00	120.00	120.00
	Fort Worth Business subscription		1.00	125.00	125.00
	Texas Economic Development Council (TEDC) Dues		1.00	275.00	275.00
	NTCAR Dues		1.00	300.00	300.00
	International Economic Development Council (IEDC) Dues		1.00	385.00	385.00
	I-Communities - NTCAR (split between ED & Communications) - Needed for City web page interactive maps data		1.00	705.00	705.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
		Dallas Regional Chamber DFW Marketing Team	1.00	1,000.00	1,000.00
0011310	001-1310-6226	MISC. CONTRACTUAL SERVICES			18,180.00 *
		Fee to maintain the www.colleyvilleclosebuy.com url (web address)	1.00	120.00	120.00
		Fee to maintain the www.ColleyvilleED.com url (web address)	1.00	120.00	120.00
		Contract Work (studies, marketing collateral, etc.)	1.00	6,940.00	6,940.00
		CoStar subscription (access to commercial real estate information) Expanded to include all of North Texas; important for use in responding to leads found on CIB List and to provide in meeting with prospects or existing businesses considering relocation.	1.00	11,000.00	11,000.00
0011310	001-1310-6236	ADVERTISING			4,350.00 *
		Meals with prospects, existing business owners and operators, developers, architects, engineers, and others working to invest or maintain business here in Colleyville.	1.00	1,450.00	1,450.00
		ICSC Texas Conference Booth - Costs for booth, supplies, electric, carpet, attendee registrations, promotional items and printing etc. to set up and operate exhibit space at annual ICSC Texas Conference & Deal Making Society of Commercial Realtors Fort Worth Trade Show	1.00	1,500.00	1,500.00
		Registration, costs to participate in annual North Texas Commercial Association of Realtors (NETCAR) Expo in Dallas. Booth, electric, attendee registration, promotional items and event printing.	1.00	400.00	400.00
			1.00	1,000.00	1,000.00
0011310	001-1310-6301	OFFICE SUPPLIES			650.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011310 001-1310-6303 OPERATING SUPPLIES				550.00 *
Copier Paper		1.00	150.00	150.00
Paper (slick for reports, brochures)		1.00	150.00	150.00
Meeting supplies for various focus groups, meetings with Chamber and/or SCORE reps, etc. - Cups, plates, beverages, food, etc.		1.00	250.00	250.00
0011310 001-1310-6308 PRINTING				1,235.00 *
Letterhead, envelopes, business cards, images for trade shows		1.00	1,235.00	1,235.00

TOTAL ECONOMIC DEVELOPMENT

265,995.16

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1410 CITY SECRETARY

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011410	001-1410-6101 SALARIES				182,036.20
0011410	001-1410-6105- SALARY SAVINGS				-3,546.27
0011410	001-1410-6141 FICA EXPENSE				14,518.99
0011410	001-1410-6142 GROUP HEALTH INSURANCE				28,737.18
0011410	001-1410-6143 WORKERS' COMPENSATION				532.85
0011410	001-1410-6145 UNEMPLOYMENT COMPENSATION				684.00
0011410	001-1410-6146 RETIREMENT				18,542.73
0011410	001-1410-6148 LONGEVITY PAY				2,175.00
0011410	001-1410-6152 ACCRUED LEAVE PAY				5,509.00
0011410	001-1410-6204 TRAVEL				1,300.00 *
	MONTHLY NTMCA MTG/LUNCHEON - City Secretary & Assistant to CS		10.00	20.00	200.00
	Luncheon meetings as required for City Secretary or Assistant to CS. Example: Chamber, Ministerial, NCTCOG		8.00	25.00	200.00
	Registration for open records/open meetings document retention training offered through a variety of State agencies or NCTCOG		2.00	200.00	400.00
	MILEAGE		1.00	500.00	500.00
0011410	001-1410-6206 TRAINING				3,430.00 *
	Athenian Dialogues - City Secretary		2.00	75.00	150.00
	Seminars and conferences for City Secretary - all provide for Texas Registered Municipal Clerk recertification credit. These courses are held throughout the state. All registration, mileage, hotel, and per diem figured in costs		4.00	820.00	3,280.00
0011410	001-1410-6207- PRE-EMPLOYMENT				100.00 *
	Pre Employment		1.00	100.00	100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011410	001-1410-6209 DUES & SUBSCRIPTIONS				645.00 *
	TEXAS MUNICIPAL CLERKS ASSN. - City Secretary and Assistant to City Secretary		2.00	145.00	290.00
	TX MUNICIPAL LAW & PROCEDURE MANUAL SUPPLEMENT		1.00	55.00	55.00
	TEXAS MUNICIPAL CLERKS ASSOCIATION - City Secretary and Assistant to City Secretary		1.00	100.00	300.00
0011410	001-1410-6215 ELECTION EXPENSES				10,445.00 *
	SUPPLEMENT TX ELECTION LAW & PROCEDURE MANUAL		1.00	95.00	95.00
	Election Law Seminar		1.00	350.00	350.00
	State required legal notices for General Elections		1.00	500.00	500.00
	ALL ELECTIONS - (MAYOR/COUNCIL, RUN-OFF, OR SPECIAL ELECTIONS IN NOVEMBER)General Elections = \$7,000		1.00	9,500.00	9,500.00
	Estimated expenses for the CCCPD election in FY23; removed for FY24		.00	5,000.00	.00
0011410	001-1410-6226 MISC. CONTRACTUAL SERVICES				26,400.00 *
	RECORD DESTRUCTION FEES		1.00	1,400.00	1,400.00
	ANNUAL CONTRACT FOR OFF-SITE RECORD STORAGE		1.00	5,000.00	5,000.00
	Laserfiche efficiency project		1.00	10,000.00	10,000.00
	Open Records Software		1.00	10,000.00	10,000.00
0011410	001-1410-6231 LEGAL ADVERTISING				2,500.00 *
	LEGAL ADS - ORDINANCES/TAX INFO/ETC. Normal ads = \$2,500		1.00	2,500.00	2,500.00
0011410	001-1410-6237 CODIFICATION				14,000.00 *
	Code Book updates & Codes on Municode website		1.00	4,000.00	4,000.00
	Codification of land development code		1.00	10,000.00	10,000.00
0011410	001-1410-6245 EQUIPMENT RENTAL				2,960.00 *
	POSTAGE MACHINE ANNUAL LEASE		4.00	740.00	2,960.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011410 001-1410-6293 COMMITTEE EXPENSE				6,000.00 *
Name Badges and Plaques for BCC members		12.00	75.00	900.00
Meeting refreshments		5.00	140.00	700.00
CITY COUNCIL PICTURE FRAME IN LOBBY		1.00	500.00	500.00
EVENING APPRECIATION RECEPTION for Board, Commission, and Committee members		1.00	500.00	500.00
Engraved plaques/name badges for all outgoing board, commission, and committee members		20.00	31.00	620.00
Codification		1.00	2,780.00	2,780.00
0011410 001-1410-6295 SPECIAL PROJ/CONTRIBUTION SHREDDER for CLEAN SWEEP		1.00	800.00	800.00 *
0011410 001-1410-6301 OFFICE SUPPLIES				500.00
0011410 001-1410-6302 POSTAGE				655.00 *
CITY MAIL PERMIT FEES		1.00	290.00	290.00
CERTIFIED MAIL FOR ALCOHOL RELATED MAILINGS		1.00	100.00	100.00
CITY BUSINESS REPLY MAIL PERMIT FEE		1.00	265.00	265.00
0011410 001-1410-6303 OPERATING SUPPLIES				2,795.00 *
MINUTE BOOK PAPER		3.00	50.00	420.00
MEETING SUPPLIES (Paper, name tags, kitchen supplies, labels, etc.)		1.00	240.00	240.00
STORAGE BOXES		1.00	50.00	50.00
MINUTE BOOKS		2.00	180.00	960.00
POSTAGE MACHINE SUPPLIES (LABELS/SOLUTION)		1.00	200.00	200.00
COPIER SUPPLIES (PAPER)		1.00	925.00	925.00
0011410 001-1410-6305- UNIFORMS				300.00
0011410 001-1410-6308 PRINTING				250.00 *
Business cards		1.00	47.00	47.00
Council Christmas Cards		1.00	203.00	203.00
TOTAL CITY SECRETARY				322,269.68

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
1510	FINANCE				
0011510	001-1510-6101 SALARIES				388,155.90
0011510	001-1510-6105- SALARY SAVINGS				-8,446.06
0011510	001-1510-6139 OVERTIME				495.52
0011510	001-1510-6141 FICA EXPENSE				32,305.63
0011510	001-1510-6142 GROUP HEALTH INSURANCE				57,474.35
0011510	001-1510-6143 WORKERS' COMPENSATION				1,225.67
0011510	001-1510-6145 UNEMPLOYMENT COMPENSATION				828.00
0011510	001-1510-6146 RETIREMENT				44,162.43
0011510	001-1510-6148 LONGEVITY PAY				4,375.00
0011510	001-1510-6152 ACCRUED LEAVE PAY				2,611.87
0011510	001-1510-6204- TRAVEL				4,300.00 *
	Additional Training - Texas Munis Group		1.00	300.00	300.00
	/ American Payroll Institute				
	2 finance employees - Tyler		2.00	2,000.00	4,000.00
	Technologies Conference San Antonio 2021				
0011510	001-1510-6206 TRAINING				3,750.00 *
	APA - 1099 WEBINAR		1.00	500.00	500.00
	AMERICAN PAYROLL INSTITUTE - payroll		1.00	750.00	750.00
	conference				
	GFOAT Spring/Fall Conference and/or		1.00	1,250.00	1,250.00
	GFOA Annual Conference				
	GTOT Conference		1.00	1,250.00	1,250.00
0011510	001-1510-6209 DUES & SUBSCRIPTIONS				1,449.00 *
	TX BLD & COOP COMMISSION - purchasing -		1.00	100.00	100.00
	Accounting Manager & AP Clerk				
	GTOT Subscription		1.00	100.00	100.00
	GFOAT/TML - Dues & NCTCOG roundtable		3.00	128.00	384.00
	APT Membership		1.00	200.00	200.00
	GFOA - CFO		1.00	250.00	250.00
	AMERICAN PAYROLL ASSOC - Accounting		1.00	275.00	275.00
	Manager				
	Amazon Prime		1.00	90.00	90.00
	SAMS club		1.00	50.00	50.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011510 001-1510-6221 AUDIT				16,308.00 *
GFOA - Review Fee for PAFR award (split 50/50 with Utility Fund)		1.00	115.00	115.00
GFOA - Review Fee for CAFR award (split 50/50 with Utility Fund)		1.00	253.00	253.00
Cost for a Single Audit		1.00	5,000.00	5,557.00
Estimating a 2.5% increase in audit fees.				
Audit Fee split between Utility (65%), Drainage (\$2000), CCCPD (\$1500) & CEDC (\$2000)		1.00	10,383.00	10,383.00
0011510 001-1510-6222 TAX COLLECTION/ASSESSING				129,619.35 *
GCISD Tax office - property tax collection services		1.00	30,094.05	30,094.05
TARRANT APPRAISAL DISTRICT - annual fee for property appraisals		1.00	99,525.30	99,525.30
0011510 001-1510-6226- MISC. CONTRACTUAL SERVICES				27,765.00 *
ZACTAX 2020 Subscription Service		1.00	5,000.00	5,000.00
Executime time entry software		1.00	8,115.00	8,115.00
ClearGov		1.00	7,400.00	7,400.00
ExecuTime timeclock maintenance		6.00	265.00	1,590.00
ClearGov		1.00	5,660.00	5,660.00
0011510 001-1510-6231 LEGAL ADVERTISING				450.00 *
FT WORTH STAR TELEGRAM - Ads for unclaimed property / bid advertisement		1.00	450.00	450.00
0011510 001-1510-6233 BANK SERVICE CHARGES				3,000.00 *
FROST - 30% split w/Utility Fund - check clearing/deposit posting		1.00	1,500.00	1,500.00
Courier service for bank deposits (30% share - balance to Utility Fund)		1.00	1,500.00	1,500.00
0011510 001-1510-6301 OFFICE SUPPLIES				1,444.00
0011510 001-1510-6302 POSTAGE				150.00 *
		1.00	150.00	150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011510 001-1510-6303 OPERATING SUPPLIES				3,150.00 *
CPI ONE POINT (copy paper)		1.00	150.00	150.00
TYLER TECHNOLOGIES- signature key for check processing		2.00	1,500.00	3,000.00
0011510 001-1510-6308 PRINTING				3,035.00 *
PAFR Copies printed to distribute (400 copies X \$1.70) split with UB		200.00	1.70	340.00
FROST BANK - deposit slips		1.00	80.00	80.00
TYLER BUSINESS FORMS (W-2 forms)		1.00	275.00	275.00
TYLER BUSINESS FORMS - tax forms and envelopes		1.00	300.00	300.00
FORMS ONE (STEVE STRANGE) RECEIPT BOOKS & A/P ENVELOPES		1.00	525.00	525.00
PRINTING SYSTEMS INC - AP check stock		1.00	1,515.00	1,515.00

TOTAL FINANCE

717,608.66

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1610 LEGAL

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011610 001-1610-6216 LEGAL COUNCIL & SERVICES				326,008.00 *
Electric Reliability Council of Texas (ERCOT) membership		1.00	100.00	100.00
Membership for Atmos Cities Steering Committee		1.00	800.00	800.00
Texas Coalition of Cities for Utility Issues (TCCFUI) membership		1.00	1,100.00	1,100.00
Legal Services- Prosecutor		12.00	1,125.00	13,500.00
Membership for Oncor Cities Steering Committee		1.00	2,900.00	2,900.00
City Attorney services: attendance at City Council meetings, legal counsel, representation, litigation		12.00	25,634.00	307,608.00

TOTAL LEGAL

326,008.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
1710	LIBRARY				
0011710	001-1710-6101 SALARIES				399,735.05
0011710	001-1710-6102 TEMPORARY HELP				2,474.00
0011710	001-1710-6105- SALARY SAVINGS				-8,289.41
0011710	001-1710-6141 FICA EXPENSE				28,207.14
0011710	001-1710-6142 GROUP HEALTH INSURANCE				57,474.35
0011710	001-1710-6143 WORKERS' COMPENSATION				729.54
0011710	001-1710-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0011710	001-1710-6146 RETIREMENT				43,342.92
0011710	001-1710-6148 LONGEVITY PAY				3,991.25
0011710	001-1710-6152 ACCRUED LEAVE PAY				10,623.97
0011710	001-1710-6204 TRAVEL				2,750.00 *
	Texas Library Association Conference for Youth Librarian - April 19-22, 2023 - Austin, TX		1.00	1,300.00	1,300.00
	The Library Corporation (TLC) Software Annual User Conference for Librarian - November 01-03, 2022 - Virtual Conference		1.00	1,450.00	1,450.00
0011710	001-1710-6206 TRAINING				4,100.00 *
	Various Workshops for Library Director (State Mandated)		1.00	100.00	100.00
	Various Workshops for Circ/Tech Librarian (Professional Development)		1.00	100.00	100.00
	Various Workshops for Youth Librarian (Professional Development)		1.00	100.00	100.00
	Various Workshops for Adult Librarian (Professional Development)		1.00	100.00	100.00
	Various Workshops for Other Staff (Professional Development)		1.00	100.00	100.00
	Public Library Association Conference for Library Director (Certification Required) and Librarian - (held every 2 years) - Apr 03-06, 2024 - Columbus, OH or Texas Library Association (TLA) - April 19-22, 2023 - Austin, TX		2.00	1,800.00	3,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011710 001-1710-6207 PRE-EMPLOYMENT				245.00
0011710 001-1710-6209 DUES & SUBSCRIPTIONS				1,869.00 *
Texas Library Association Membership for Circ/Computer Librarian		1.00	183.00	183.00
Texas Library Association Membership for Library Director		1.00	201.00	201.00
American Library Association Membership for Youth Services Librarian		1.00	205.00	205.00
American Library Association Membership for Adult Services Librarian		1.00	236.00	236.00
American Library Association Membership for Library Director		1.00	236.00	236.00
PLANT Dues for Library Director		1.00	75.00	75.00
Amex card fee; removed for FY23		1.00	.00	.00
American Library Association Membership for Circ/Computer Librarian		1.00	155.00	155.00
Texas Library Association Membership for Adult Services Librarian		1.00	183.00	183.00
Texas Library Association Membership for Youth Services Librarian		1.00	171.00	171.00
Sams Club		1.00	109.00	109.00
Amazon Prime		1.00	115.00	115.00
0011710 001-1710-6226 MISC. CONTRACTUAL SERVICES				34,746.00 *
bibliotheca staffConnect gate		1.00	99.00	99.00
Individual License - (year 1) (New 10/2018) Service Agreement (10/05/2022 - 10/04/2023)				
Envisionware - (1) Reader for Time Reservation Software		1.00	110.00	110.00
Service Agreement				
Motion Picture Licensing Corporation (MPLC) - For Library Programs to Show Movies (9/01/2023 - 8/31/2024)		1.00	300.00	300.00
bibliotheca libraryConnect Devices subscription (5 licenses/devices - (New 10/2018) Service Agreement (10/05/2022 - 10/04/2023)		1.00	999.00	999.00
Envisionware - (2) Readers for Time Reservation Software		1.00	250.00	250.00
Service Agreement				
Reciprocal Borrowing Payments - For Lost Materials from Other Libraries		1.00	250.00	250.00
DiscChek for DVDs/CDS		1.00	325.00	325.00
Service Agreement				
Better Impact Volunteer Software Licensing - For Library Volunteer Scheduling (4/30/2023 - 4/29/2024) (200 volunteers)		1.00	625.00	625.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
bibliotheca 895 RFID Staff workstation (Upgraded 1/2012) Service Agreement (10/5/2022 - 10/04/2023)		4.00	199.00	796.00
Envisionware - Time Reservation Station Service Agreement		1.00	490.00	490.00
SWANK Movie Licensing USA - For Library Programs to Show Movies (4/4/23 - 4/3/24)		1.00	575.00	575.00
Event Keeper Standard/EK Rooms Software - Library Online Event Calendar/Meeting Room Scheduler (9/10/2023 - 9/9/2024)		1.00	920.00	920.00
bibliotheca 2840 SL AMH Sortation (Indoor Return) Service Agreement (10/5/2022 - 10/04/2023)		1.00	1,533.00	1,533.00
bibliotheca 2840 SL AMH Sortation (Outdoor Return) Service Agreement (10/5/2022 - 10/04/2023)		1.00	1,533.00	1,533.00
bibliotheca selfCheck 1000 freestanding kiosk (New10/2018) Service Agreement (10/5/2022 - 10/04/2023)		4.00	1,499.00	5,996.00
bibliotheca RFID Gate Premium (buried cable - 1 aisle) (New 10/2018) Service Agreement (10/05/2022 - 10/04/2023)		1.00	1,949.00	1,949.00
Vision Database ID System Service Agreement (1/01/2023 - 12/31/2024)		1.00	2,865.00	2,865.00
Trans-Amigos Express Courier - service offering low-cost, rapid pickup and delivery of ILL items among participating libraries - 2 days a week - to offset postage for mailing materials (Renew 09/01/23) (This item is pending partial State funding)		1.00	2,894.00	2,894.00
bibliotheca 2820 AMH Induction (Indoor Return) Service Agreement (10/5/2022 - 10/04/2023)		1.00	4,606.00	4,606.00
bibliotheca 2822 AMH Induction (Outdoor Return) Service Agreement (10/5/2022 - 10/04/2023)		1.00	4,895.00	4,895.00
cloudLibrary checkout mobile device hardware subscription RFID yearly per unit (1-4 units); cloudLibrary subscription yearly per branch (1-4 branches) - Service Agreement (10/5/2022 - 10/04/2023)		1.00	2,736.00	2,736.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011710 001-1710-6246 OFFICE EQUIP & MAINTENANCE Laminator Maintenance Agreement (05/02/2023-05/01/2024)		1.00	791.00	791.00 *
0011710 001-1710-6265 LIBRARY PROGRAMS Library Program/Special Event Costs		1.00	46,300.00	46,300.00 *
0011710 001-1710-6301 OFFICE SUPPLIES				2,500.00
0011710 001-1710-6302 POSTAGE FedEx/Overnight 2 X \$60.00 each		2.00	60.00	120.00 *
0011710 001-1710-6303 OPERATING SUPPLIES Cash Register Receipt Printer - Thermal Paper - 50 rolls per case - (1 case & \$15 each)		1.00	15.00	6,913.00 *
Laminator film 4 rolls X \$43.00 each		4.00	43.00	172.00
Evolis Primacy Library Card Printer- YMCKOK 3,060 Cards (17 ribbons @\$58 each)		17.00	58.00	986.00
Epson Receipt Printers M253A (4) Circ and Lead Desks, Drive-up window - Thermal Receipt Paper - 50 rolls/case (4 cases @ \$65 each)		4.00	65.00	260.00
bibliotheca Self Checkouts - 4 printers/Internal sorter holds printer (1) - Receipt Paper - 50 rolls per case (4 cases @ \$65 each)		4.00	65.00	260.00
Brother Intellifax 4100e - TN-430 (1@ \$74 each)		1.00	74.00	74.00
Evolis Primacy Library Card Printer- Cleaning Supplies: Regular Cleaning Kits and Advanced Cleaning Kits		1.00	90.00	90.00
Brother HL-L2360DW - Cataloging Label Printer - DR-630 (2 @\$90 each)		2.00	90.00	180.00
bibliotheca Indoor Self check-in - 1 Hold Receipt Printer - Receipt Paper 5"roll/24 rolls per case (2 boxes@ \$112 each)		2.00	112.00	224.00
bibliotheca Drive-Up Automated Check In 6" Roll \$34 roll/case of 4 - 1 case @ \$136 each		1.00	136.00	136.00
bibliotheca Indoor Automated Check In - 6" Roll \$34 roll/case of 4 - 1 case@ \$136 each		1.00	136.00	136.00
DiscCheck Eco-Junior Cleaning Supplies - Cleaning pads, cleaning solution, etc.		1.00	526.00	526.00
Miscellaneous Supplies		1.00	900.00	900.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed	
GENERAL FUND						
	Program Supplies - Volunteer		1.00	1,244.00		1,244.00
	Appreciation					
	Patron Cards		3,060.00	.50		1,530.00
	3,060 Est. \$.50 each					
	Coin Copier Cards		300.00	.60		180.00
	300 X \$.60 each					
0011710	001-1710-6308 PRINTING					500.00 *
	Library Letterhead		1.00	50.00		50.00
	Library Envelopes		1.00	50.00		50.00
	Mailing Labels		1.00	50.00		50.00
	Signs/Bookmarks/Name Badges/Business Cards		1.00	350.00		350.00
TOTAL LIBRARY						640,364.81

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1810 ENG PROF SVCS

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011810	001-1810-6101 SALARIES				247,459.31
0011810	001-1810-6105- SALARY SAVINGS				-5,100.32
0011810	001-1810-6139 OVERTIME				7,258.85
0011810	001-1810-6141 FICA EXPENSE				17,920.21
0011810	001-1810-6142 GROUP HEALTH INSURANCE				28,737.18
0011810	001-1810-6143 WORKERS' COMPENSATION				458.04
0011810	001-1810-6145 UNEMPLOYMENT COMPENSATION				414.00
0011810	001-1810-6146 RETIREMENT				26,668.87
0011810	001-1810-6148 LONGEVITY PAY				281.50
0011810	001-1810-6204 TRAVEL				2,500.00 *
	Construction Management Misc Training		1.00	2,500.00	2,500.00
0011810	001-1810-6206 TRAINING				8,500.00 *
	Texas Water Laws and Regulations (City Engineer)		1.00	300.00	300.00
	Texas Public Works Association (TPWA)		1.00	400.00	400.00
	Local Training Functions (Engineering Staff)				
	Water and Sewer License Renewal Courses (Construction Manager)		1.00	400.00	400.00
	Certified Floodplain Manager (CFM) Training (Director/City Engineer)		2.00	500.00	1,000.00
	Texas Floodplain Management Association (TFMA) State Conference (Director/City Engineer)		2.00	1,250.00	2,500.00
	Texas Society of Professional Engineers (TSPE (City Engineer/Project Engineer)		1.00	1,500.00	1,500.00
	American Public Works Association (APWA) Conference (Director)		1.00	2,400.00	2,400.00
0011810	001-1810-6209 DUES & SUBSCRIPTIONS				5,046.00 *
	P.E. License Renewal (Director, City Engineer, Development Engineer)		3.00	40.00	120.00
	Texas Floodplain Managers' Association (TFMA) (PW Director, Director/City Engineer)		3.00	100.00	300.00
	American Public Works Association (APWA) (Director, City Engineer, 2 Project Engineers, Construction Manager)		5.00	210.00	1,050.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Texas Society of Professional Engineers (TSPE) (City Engineer and Project Engineer)		3.00	315.00	945.00
	Regional Public Works Program (1/2 Cost)		1.00	2,631.00	2,631.00
0011810	001-1810-6223 ENGINEERING SERVICES				
	Miscellaneous Engineering Services Contracts		1.00	16,181.00	16,181.00 *
0011810	001-1810-6225- COMPUTER SERVICES				
	Autocad		1.00	945.00	6,909.00 *
	BlueBeam		1.00	2,500.00	945.00
	HCSS; requested non-discretionary for FY23		1.00	1,700.00	2,500.00
	Construction services software				1,700.00
	Raken Construction Services		1.00	1,764.00	1,764.00
0011810	001-1810-6226 MISC. CONTRACTUAL SERVICES				
	Networkfleet GPS Monitoring		1.00	935.00	10,935.00 *
	Construction Materials Testing		1.00	10,000.00	935.00
0011810	001-1810-6231- LEGAL ADVERTISING				250.00
0011810	001-1810-6235 FILING FEE				500.00
0011810	001-1810-6261 VEHICLE MAINTENANCE				
	Vehicles 335, 700E, 703E, 719, 728, 747		1.00	4,500.00	4,500.00 *
	Increased to \$4,500 for FY23 per updated monthly maintenance fees				4,500.00
0011810	001-1810-6262 GAS AND OIL				13,000.00
0011810	001-1810-6301 OFFICE SUPPLIES				1,250.00
0011810	001-1810-6303 OPERATING SUPPLIES				750.00
0011810	001-1810-6305 UNIFORMS				
	Uniforms/Safety Boots (Construction Mgmt)		1.00	1,100.00	1,900.00 *
	Shirts/Safety Boots (Engineering Staff)		1.00	800.00	1,100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011810 001-1810-6308 PRINTING				500.00
0011810 001-1810-6313 SMALL TOOLS				1,100.00 *
Small tools for engineering and Construction Management Staff		1.00	1,100.00	1,100.00
0011810 001-1810-6326 SAFETY EQUIPMENT/SUPPLIES				500.00
0011810 001-1810-6327- MOSQUITO CONTROL				20,000.00 *
Mosquito Spraying Contract		1.00	20,000.00	20,000.00
TOTAL ENG PROF SVCS				418,418.64

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

1910

COMMUNITY DEVELOPMENT

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011910	001-1910-6101 SALARIES				376,083.41
0011910	001-1910-6105- SALARY SAVINGS				-7,529.54
0011910	001-1910-6141 FICA EXPENSE				28,920.98
0011910	001-1910-6142 GROUP HEALTH INSURANCE				57,474.35
0011910	001-1910-6143 WORKERS' COMPENSATION				1,333.75
0011910	001-1910-6145 UNEMPLOYMENT COMPENSATION				828.00
0011910	001-1910-6146 RETIREMENT				39,531.43
0011910	001-1910-6148 LONGEVITY PAY				1,890.00
0011910	001-1910-6204 TRAVEL				2,000.00 *
	General training funds for staff and the Planning and Zoning Commission		1.00	2,000.00	2,000.00
0011910	001-1910-6206 TRAINING				4,000.00 *
	Texas APA Conference (Director)		1.00	1,000.00	1,000.00
	Training (Urban Forester), Texas APA Conference (Principal Planner)		1.00	3,000.00	3,000.00
0011910	001-1910-6209 DUES & SUBSCRIPTIONS				1,600.00 *
	Urban Forester Dues		1.00	400.00	400.00
	American Institute of Certified Planners - CD Director & Principal Planner		2.00	600.00	1,200.00
0011910	001-1910-6231 LEGAL ADVERTISING				1,200.00 *
	Zoning Legal Notices - Newspaper ads for zoning changes as required by Texas state law - 12 months X \$167 per month, avg.		1.00	1,200.00	1,200.00
0011910	001-1910-6235 FILING FEE				690.00 *
	County Plat Filing Fees - 10 plats @ \$69.00		1.00	690.00	690.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0011910 001-1910-6282 COMMISSION EXPENSES				2,100.00 *
Dias name plates & Badges - For new Commissioners and Board Members (4 x \$50.00)		1.00	200.00	200.00
Meals for Planning and Zoning meetings & workshops.		1.00	1,900.00	1,900.00
0011910 001-1910-6301 OFFICE SUPPLIES				425.00 *
Folders for case files		5.00	40.00	200.00
General Office Supplies		1.00	225.00	225.00
0011910 001-1910-6303 OPERATING SUPPLIES				1,014.00 *
Blue Print Paper - 2 packages @ \$57.00		1.00	114.00	114.00
XEROX supplies - Copy/Fax paper		1.00	400.00	400.00
Verizon Wireless monthly service for wifi card used by Urban Forester		1.00	500.00	500.00
0011910 001-1910-6308 PRINTING				875.00 *
Misc. Printing - Business cards (500) for 2 staff		1.00	75.00	75.00
Codes & Ordinances		1.00	100.00	100.00
Stationery - Envelopes - 4500		1.00	200.00	200.00
Signs for Zoning Changes		1.00	500.00	500.00

TOTAL COMMUNITY DEVELOPMENT

512,436.38

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
2210	FIRE ADMINISTRATION				
0012210	001-2210-6101 SALARIES				397,016.29
0012210	001-2210-6105- SALARY SAVINGS				-8,484.44
0012210	001-2210-6139 OVERTIME				573.87
0012210	001-2210-6141 FICA EXPENSE				22,327.00
0012210	001-2210-6142 GROUP HEALTH INSURANCE				43,105.76
0012210	001-2210-6143 WORKERS' COMPENSATION				15,670.80
0012210	001-2210-6145 UNEMPLOYMENT COMPENSATION				621.00
0012210	001-2210-6146 RETIREMENT				44,362.87
0012210	001-2210-6147 INCENTIVE PAY				1,200.00
0012210	001-2210-6148 LONGEVITY PAY				4,237.50
0012210	001-2210-6152 ACCRUED LEAVE PAY				20,992.69
0012210	001-2210-6206 TRAINING				11,260.00 *
	LIVE FIRE TRAINING, Fire Chief, 8 Hours		1.00	60.00	60.00
	IN-HOUSE TRAINING, Props & Supplies		1.00	100.00	100.00
	BOOKS & TRAINING MANUALS/SOFTWARE - Fire Chief		1.00	100.00	100.00
	INTERNATIONAL FIRE CHIEFS ASSOCIATION CONFERENCE		1.00	1,500.00	1,500.00
	EMERGENCY MANAGEMENT CONFERENCE		1.00	900.00	900.00
	DISCRETIONARY CONFERENCES & SEMINARS		1.00	600.00	600.00
	PROFESSIONAL DEVELOPMENT				
	Peer support and mental health program		1.00	8,000.00	8,000.00
0012210	001-2210-6207 PRE-EMPLOYMENT				1,000.00 *
	PRE-EMP Exp		1,000.00	1.00	1,000.00
	Ongoing costs for pre-employment expenses				
0012210	001-2210-6209 DUES & SUBSCRIPTIONS				5,125.00 *
	Emergency Management Assoc of TX Dues (Emergency Management Coordinator)		1.00	100.00	100.00
	Tarrant County Fire Chiefs Assoc Dues (Chief)		1.00	130.00	130.00
	Texas Fire Chiefs Assoc Dues (Chief)		1.00	150.00	150.00
	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS DUES (Chief)		1.00	295.00	295.00
	Best practices annual fee		1.00	1,200.00	1,200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	NCTCOG Regional Emergency Management Planning Program		1.00	3,250.00	3,250.00
0012210	001-2210-6226 MISC. CONTRACTUAL SERVICES				16,900.00 *
	CODE RED SYSTEM - ANNUAL RENEWAL FEE		1.00	6,900.00	6,900.00
	Peer support and mental health program		1.00	10,000.00	10,000.00
0012210	001-2210-6261 VEHICLE MAINTENANCE				2,000.00
0012210	001-2210-6262 GAS AND OIL				2,000.00
0012210	001-2210-6285 BUILDING MAINT & SUPPLIES				1,500.00 *
	MISC MATERIALS FOR STATION UPKEEP		1.00	1,500.00	1,500.00
0012210	001-2210-6287 PROPERTY MAINTENANCE				300.00 *
	LAWN MAINTENANCE SUPPLIES		1.00	300.00	300.00
0012210	001-2210-6297 VACCINATIONS				1,000.00 *
	TB TESTING - Fire Chief		1.00	45.00	45.00
	PHYSICAL - ANNUAL for Fire Chief		1.00	955.00	955.00
0012210	001-2210-6301 OFFICE SUPPLIES				2,200.00
0012210	001-2210-6302 POSTAGE				414.00 *
	MAILING & SHIPPING		1.00	414.00	414.00
0012210	001-2210-6303 OPERATING SUPPLIES				4,000.00 *
	COPY PAPER		1.00	370.00	370.00
	ANNUAL FLAG PURCHASE - 4'X6'		1.00	2,130.00	2,130.00
	31 U.S. @ \$20.60				
	31 TX @ \$27.9531 CITY @ \$20.18				
	BANQUET - AWARDS		3.00	500.00	1,500.00
0012210	001-2210-6305 UNIFORMS				2,000.00 *
	Administrative Uniforms		1.00	2,000.00	2,000.00
0012210	001-2210-6308 PRINTING				350.00 *
	STATIONARY & ENVELOPES		1.00	100.00	100.00
	BUSINESS CARDS		1.00	100.00	100.00
	EMS REPORTS		1.00	150.00	150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012210 001-2210-6310 EMERGENCY MANAGEMENT SUPPLIES				5,208.00 *
SEVERE WEATHER NOTIFICATION PROGRAM		1.00	180.00	180.00
Replacement batteries for outdoor warning siren system.		3.00	300.00	900.00
OUTDOOR WARNING SYSTEM MAINTENANCE PROGRAM		1.00	4,128.00	4,128.00
 0012210 001-2210-6314- BUILDING SUPPLIES				
JANITORIAL SUPPLIES - 3 STATIONS		1.00	7,540.00	7,540.00 *

TOTAL FIRE ADMINISTRATION

604,420.34

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
2220	FIRE EMS OPERATIONS				
0012220	001-2220-6101 SALARIES				473,305.39
0012220	001-2220-6105- SALARY SAVINGS				-10,479.31
0012220	001-2220-6139 OVERTIME				21,520.13
0012220	001-2220-6141 FICA EXPENSE				40,083.40
0012220	001-2220-6142 GROUP HEALTH INSURANCE				86,211.53
0012220	001-2220-6143 WORKERS' COMPENSATION				22,625.72
0012220	001-2220-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0012220	001-2220-6146 RETIREMENT				54,795.11
0012220	001-2220-6147 INCENTIVE PAY				3,000.00
0012220	001-2220-6148 LONGEVITY PAY				2,902.50
0012220	001-2220-6149 HOLIDAY PAY				23,133.85
0012220	001-2220-6206 TRAINING				20,160.00 *
	Cadaver Lab		24.00	50.00	1,200.00
	Live fire training- Tarrant County College		6.00	60.00	360.00
	EMS training props and supplies		1.00	350.00	350.00
	EMS books, training manuals, and software		1.00	450.00	450.00
	ND- Defensive Driving class		1.00	800.00	800.00
	EMS World Conference or similar		4.00	1,000.00	4,000.00
	Paramedic School tuition		2.00	6,000.00	12,000.00
	CERTIFICATION COURSE		1.00	1,000.00	1,000.00
0012220	001-2220-6209 DUES & SUBSCRIPTIONS				2,263.00 *
	Texas Department of State Health Services EMS instructor certification renewal		7.00	35.00	245.00
	Texas Department of State Health Services certified paramedic renewal		7.00	96.00	672.00
	Texas Department of State Health Services licensed paramedic renewal		1.00	126.00	126.00
	CLIA certification		1.00	150.00	150.00
	North Central Texas Trauma Regional Council		1.00	200.00	200.00
	TXDSHS Ambulance License (due in alternate years)		1.00	870.00	870.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed	
0012220 001-2220-6226 MISC. CONTRACTUAL SERVICES				39,000.00	*
DRUG DESTRUCTION CONTRACT		1.00	200.00	200.00	
Modem for Lifepak allowing required use of the Lifenet system.		1.00	300.00	300.00	
Contract for Stryker cost		3.00	1,500.00	4,500.00	
Physio Control contract for all Lifepak maintenance citywide		1.00	6,000.00	6,000.00	
MEDICAL CONTROL CONTRACT		1.00	28,000.00	28,000.00	
0012220 001-2220-6240 CELL PHONES				504.00	*
Monthly cell phone for the ambulance to call in reports to various emergency rooms		12.00	42.00	504.00	
0012220 001-2220-6261 VEHICLE MAINTENANCE				18,800.00	*
Annual maintenance for unit # 409 2008 Frazer ambulance (Reserve); increased to \$4,618 for FY23		1.00	4,618.00	4,618.00	
Annual maintenance for unit # 410 2013 Frazer ambulance; increased to \$4,618 in FY23		1.00	4,618.00	4,618.00	
Annual maintenance for unit # ? 2018 Road Rescue ambulance; increased to \$4,618 in FY23		1.00	4,618.00	4,618.00	
2011 Tahoe Squad 24; increased to \$4,946 in FY23		1.00	4,946.00	4,946.00	
0012220 001-2220-6262 GAS AND OIL				25,000.00	
0012220 001-2220-6284 EQUIPMENT MAINTENANCE				2,000.00	*
Stryker cot		1.00	500.00	500.00	
MISC. MEDICAL EQUIPMENT		1.00	1,500.00	1,500.00	
0012220 001-2220-6297 VACCINATIONS				4,495.00	*
TB TESTING		3.00	45.00	135.00	
ANNUAL PHYSICALS		3.00	1,453.33	4,359.99	
To Round		1.00	.01	.01	
0012220 001-2220-6303 OPERATING SUPPLIES				460.00	*
Vehicle mounts for iPads		2.00	80.00	160.00	
Batteries for radios, flashlights, etc.		1.00	300.00	300.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed	
0012220 001-2220-6305 UNIFORMS		6.00	500.00	3,000.00 *	3,000.00
0012220 001-2220-6311 EMERGENCY MEDICAL SUPPLIES EMS medical supplies		1.00	52,000.00	52,000.00 *	52,000.00
0012220 001-2220-6326 SAFETY EQUIPMENT/SUPPLIES Safety Vests		1.00	400.00	400.00 *	400.00
0012220 001-2220-6360 MINOR OPERATING OUTLAY AED REPLACEMENT PROGRAM		3.00	3,000.00	9,000.00 *	9,000.00
TOTAL FIRE EMS OPERATIONS				895,422.32	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
2230	FIRE OPERATIONS				
0012230	001-2230-6101 SALARIES				3,389,649.25
0012230	001-2230-6105- SALARY SAVINGS				-75,535.96
0012230	001-2230-6139 OVERTIME				280,000.00
0012230	001-2230-6141 FICA EXPENSE				298,075.17
0012230	001-2230-6142 GROUP HEALTH INSURANCE				517,269.17
0012230	001-2230-6143 WORKERS' COMPENSATION				86,402.84
0012230	001-2230-6145 UNEMPLOYMENT COMPENSATION				7,452.00
0012230	001-2230-6146 RETIREMENT				424,621.45
0012230	001-2230-6147 INCENTIVE PAY				31,200.00
0012230	001-2230-6148 LONGEVITY PAY				36,815.00
0012230	001-2230-6149 HOLIDAY PAY				165,979.06
0012230	001-2230-6152 ACCRUED LEAVE PAY				114,192.36
0012230	001-2230-6206 TRAINING				28,000.00 *
	Professional development		1.00	5,300.00	5,300.00
	TECHNICAL TRAINING		1.00	2,950.00	2,950.00
	TCFP CERTIFICATION COURSES		1.00	3,050.00	3,050.00
	TCC LIVE FIRE TRAINING - 8 hours each		36.00	60.00	2,160.00
	Fire training field monthly use contract		1.00	800.00	800.00
	Fire training props and supplies		1.00	1,000.00	1,000.00
	OFFICER DEVELOPMENT		2.00	1,000.00	2,000.00
	BOOKS & TRAINING MANUALS/SOFTWARE		1.00	1,300.00	1,300.00
	Fire Department Instructors Conference (FDIC)		4.00	1,760.00	7,040.00
	LIVE FIRE TRAINING		1.00	2,400.00	2,400.00
0012230	001-2230-6209 DUES & SUBSCRIPTIONS				33,681.14 *
	Texas Commission on Fire Protection (TCFP) ANNUAL DEPARTMENT RECERTIFICATIONS		42.00	87.17	3,661.14
	DEPARTMENT TX FIRE COMMISSION CERTIFICATION UPGRADES		28.00	85.00	2,380.00
	FIRE INSTRUCTORS ASSOCIATION OF NORTH TEXAS (FIANT)		1.00	140.00	140.00
	NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) ANNUAL DUES- Operational		1.00	9,500.00	9,500.00
	NORTHEAST FIRE DEPARTMENT ASSOCIATION (NEFDA) Capital Replacement Dues		1.00	18,000.00	18,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012230	001-2230-6226 MISC. CONTRACTUAL SERVICES				62,191.00 *
	Digital Television Adaptors		27.00	63.00	1,701.00
	Bunker gear extractor maintenance		1.00	750.00	750.00
	Air Sample and Maintenance on 3 Compressors		1.00	4,300.00	4,300.00
	Farrwest 5 Gas monitors.		1.00	5,440.00	5,440.00
	Emergency Management Contract		1.00	50,000.00	50,000.00
0012230	001-2230-6232 FIRE EQUIPMENT TESTING				7,510.00 *
	Apparatus pump testing		4.00	400.00	1,600.00
	SCBA - annual flow testing		1.00	1,210.00	1,210.00
	SCBA cylinders - Hydrostatic testing annually		1.00	2,000.00	2,000.00
	Ladders - Annual ground and aerial ladder testing		1.00	2,700.00	2,700.00
0012230	001-2230-6261 VEHICLE MAINTENANCE				127,000.00 *
	Annual maintenance for unit #418 1995 Freightliner CFAAA rehab unit		1.00	2,198.00	2,198.00
	2019 Chevy Tahoe		1.00	1,099.00	1,099.00
	MCI 24		1.00	3,297.00	3,297.00
	Annual maintenance for 2013 Chevrolet Suburban Command Vehicle		1.00	3,297.00	3,297.00
	Annual maintenance for unit # 423 2010 Pierce 105' Rear Mount Ladder Truck		1.00	24,728.00	24,728.00
	Annual maintenance for unit # 407 2006 Pierce engine		1.00	25,277.00	25,277.00
	Annual maintenance for 2016 Pierce fire engine		1.00	25,277.00	25,277.00
	Annual maintenance for unit # 422 2010 Pierce 95' Platform; per budget request, this was reduced by \$2,000 for FY23		1.00	24,728.00	24,728.00
	2020 CHEVY TAHOE STAFF VEHICLE		1.00	1,099.00	1,099.00
	General increase based on previous year's costs		1.00	16,000.00	16,000.00
0012230	001-2230-6262 GAS AND OIL				36,000.00
0012230	001-2230-6284 EQUIPMENT MAINTENANCE				20,000.00 *
	Break/fix funding to cover: exercise equipment, grills, flashlights, thermal imaging cameras, breathing air compressors, SCBA air packs and bottles, saws, rescue tools, generators, etc.		1.00	20,000.00	20,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012230 001-2230-6297 VACCINATIONS				15,968.00 *
TB testing		19.00	45.00	855.00
Annual Physicals		17.00	784.00	13,328.00
Physicals and vaccinations for new hires		3.00	535.00	1,605.00
		1.00	180.00	180.00
0012230 001-2230-6303 OPERATING SUPPLIES				7,730.00 *
Batteries (9V, AA, AAA, C, D, 800 Radio)		1.00	630.00	630.00
*For Daily work - Flashlights, Pulse Oximeter, Thermometer.				
Fire Hose/ Nozzles / Adapters		1.00	6,000.00	6,000.00
*Annual Replacement Program				
Tarps/ Salvage Covers		25.00	40.00	1,000.00
*To cover exposed areas at fires.				
Shop Towels for daily work, cleaning vehicles		1.00	100.00	100.00
0012230 001-2230-6304 CHEMICALS				1,000.00 *
Fire Extinguisher Recharging		1.00	250.00	250.00
*Anually recharging of expired extinguishers or after an extinguisher has been discharged.				
Haz Mat Absorbent for Chemical Spills		1.00	250.00	250.00
Class A & A-FFF		1.00	500.00	500.00
Foam for Flammable Liquid Fires				
0012230 001-2230-6305 UNIFORMS				19,000.00 *
pants, shirts, t-shirts, and boots		36.00	500.00	18,000.00
Class A Uniform and supplies		1.00	1,000.00	1,000.00
0012230 001-2230-6311- EMERGENCY MEDICAL SUPPLIES				4,760.00
0012230 001-2230-6313 SMALL TOOLS				2,000.00 *
Hydrant Wrenches, Hydrant Maintenance		4.00	50.00	200.00
Brushes, Brooms, and Wire		1.00	150.00	150.00
Hand Tools, Shovels, Axes, Picks, Bolts, Screws		1.00	1,650.00	1,650.00
0012230 001-2230-6326 SAFETY EQUIPMENT/SUPPLIES				450.00 *
Traffic Cones, Caution Tape, etc. to protect citizens from dangerous areas		1.00	150.00	150.00
Incident Command Supplies to aid on-scene command such as accountability tags, dry erase boards and supplies to assign activities/locations		1.00	300.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012230 001-2230-6331 GEAR (PROTECTIVE)				40,000.00 *
Firefighter Hoods		35.00	45.00	1,575.00
Replacement Bunker Gear Suspenders		35.00	46.00	1,610.00
Repair Bunker Gear Patches		16.00	48.00	768.00
Fire Helmet Shields (Shields must be purchased seperately when a fire helmet is replaced)		9.00	50.00	450.00
Firefighter Bunker Gloves		35.00	72.00	2,520.00
National Fire Protection Agency Inspections (Mandated Annual Bunker Gear Inspections)		41.00	103.00	4,223.00
Durable LED flashlight. Helmet mounted with forward facing LED flashlight with rearfacing searchlight.		13.00	105.00	1,365.00
Bunker Gear Cleaning Soap		1.00	305.00	305.00
* Special detergent used in Extractor				
Firefighter Bunker Boots		9.00	315.00	2,835.00
Fire Helmets		5.00	325.00	1,625.00
Bunker Pants		9.00	764.00	6,876.00
Bunker Coats		9.00	1,242.00	11,178.00
Protective Markings (Replacing reflective trim); per budget request, this was reduced by \$925 for FY23.		1.00	2,194.00	2,194.00
General increase for gear purchases		1.00	2,476.00	2,476.00
0012230 001-2230-6360 MINOR OPERATING OUTLAY				5,860.00 *
Epic Communicator		10.00	216.00	2,160.00
Chainsaw for Fire Apparatus		1.00	600.00	600.00
Cutoff saw		1.00	1,100.00	1,100.00
Replacement physical fitness equipment		1.00	2,000.00	2,000.00
0012230 001-2230-6809- TRANSFER TO CABLE/CAP EQUIP				26,706.00 *
Cost to purchase a complete airpack.		3.00	8,902.00	26,706.00

TOTAL FIRE OPERATIONS

5,713,976.48

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2240

FIRE PREV/INVESTIGATIONS

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0012240	001-2240-6101	SALARIES				124,878.79
0012240	001-2240-6105-	SALARY SAVINGS				-4,033.59
0012240	001-2240-6139	OVERTIME				1,526.25
0012240	001-2240-6141	FICA EXPENSE				15,428.35
0012240	001-2240-6142	GROUP HEALTH INSURANCE				14,368.59
0012240	001-2240-6143	WORKERS' COMPENSATION				4,295.62
0012240	001-2240-6145	UNEMPLOYMENT COMPENSATION				207.00
0012240	001-2240-6146	RETIREMENT				21,091.02
0012240	001-2240-6147	INCENTIVE PAY				900.00
0012240	001-2240-6148	LONGEVITY PAY				2,000.00
0012240	001-2240-6152	ACCRUED LEAVE PAY				7,894.66
0012240	001-2240-6206	TRAINING				3,560.00 *
		Live Fire Training	1.00	60.00		60.00
		Building Professional Institute Training	1.00	500.00		500.00
		This is a group of courses offered at UTA. The courses will provide Continuing Education Hours mandated by the Fire Commission.				
		Texas Fire Marshals Conferance in Austin Texas	2.00	750.00		1,500.00
		Provides continuing Education hours for TCLEOSE and Fire Commission requirements. The price includes hotel registration, per diem, and conference registration.				
		Texas TEEX Arson Conferance. This conferance provides continuing Education hours for TCLEOSE and Fire Commission mandated training. The price includes conferance registration, per diem, and hotel for two personnel.	2.00	750.00		1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012240 001-2240-6209 DUES & SUBSCRIPTIONS				1,415.00 *
Tarrant County Arson Investigator Association Dues for four Investigators. This includes being able to call an investigation trailer for any fire investigation needing evidence collection. This also includes assistance if needed.		1.00	85.00	85.00
Texas Commission on Fire Protection Annual Re-certification		1.00	85.00	85.00
International Association of Arson Investigators annual membership.		1.00	100.00	100.00
Texas Commission on Law Enforcement Data Distribution System (TCLEDDS) Dues payable to the Productivity Center This allows entering and tracking of all TCLEOSE hours of all Fire Investigators.		1.00	145.00	145.00
National Fire Protection Association (NFPA) Subscription Service Dues. This gives online access to all NFPA codes applicable to national fire codes.		1.00	1,000.00	1,000.00
0012240 001-2240-6261 VEHICLE MAINTENANCE				1,000.00 *
Annual maintenance for 2020 Chevy Surburban		1.00	1,000.00	1,000.00
0012240 001-2240-6262 GAS AND OIL				2,500.00 *
Gas and oil		1.00	2,500.00	2,500.00
0012240 001-2240-6303 OPERATING SUPPLIES				1,000.00 *
Ammunition for Fire Investigator Qualification		1.00	1,000.00	1,000.00
0012240 001-2240-6305 UNIFORMS				1,075.00 *
Uniform shirts, pants, and boots		1.00	1,075.00	1,075.00
0012240 001-2240-6306 FIRE PREVENTION				3,800.00 *
Kids Camp: T-Shirts, water bottles, fire prevention materials, hand outs, helmets stickers, and supplies		1.00	1,800.00	1,800.00
Citizen Fire Academy (CFA) Program: printing, training supplies, t-shirts, certificates, etc.		1.00	2,000.00	2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL FIRE PREV/INVESTIGATIONS				202,906.69

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2310

POLICE ADMINISTRATION

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012310	001-2310-6101 SALARIES				737,238.90
0012310	001-2310-6102- TEMPORARY HELP				52,103.00
0012310	001-2310-6105- SALARY SAVINGS				-16,354.07
0012310	001-2310-6139 OVERTIME				4,500.00
0012310	001-2310-6141 FICA EXPENSE				53,114.52
0012310	001-2310-6142 GROUP HEALTH INSURANCE				100,580.12
0012310	001-2310-6143 WORKERS' COMPENSATION				11,906.83
0012310	001-2310-6145 UNEMPLOYMENT COMPENSATION				1,449.00
0012310	001-2310-6146 RETIREMENT				79,966.95
0012310	001-2310-6147 INCENTIVE PAY				6,000.00
0012310	001-2310-6148 LONGEVITY PAY				6,997.50
0012310	001-2310-6152 ACCRUED LEAVE PAY				13,173.51
0012310	001-2310-6204 TRAVEL				4,000.00 *
	International Association of Chiefs of Police (IACP) Conference		2.00	2,000.00	4,000.00
0012310	001-2310-6206 TRAINING				5,900.00 *
	Chief of Police Sam Houston Training		1.00	450.00	450.00
	Texas Police Chiefs Association Annual Conference (TPCA)		1.00	500.00	500.00
	Texas Association of Property and Evidence Inventory Technicians (TAPEIT) Conference / Travel		1.00	1,075.00	1,075.00
	Annual Mandatory CALEA (Commission on Accreditation for Law Enforcement Agencies) Conference		1.00	1,500.00	1,500.00
	Required Texas Commission on Law Enforcement (TCOLE) training for Administrative Personnel		1.00	2,375.00	2,375.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012310 001-2310-6207 PRE-EMPLOYMENT				6,907.00 *
Psychological exams for new hires		11.00	152.00	1,672.00
Polygraph exams for new hires		11.00	152.00	1,672.00
Medical Exams for new hires		11.00	233.00	2,563.00
Blanket increase for pre-employment and SWAT psych testing (Proctor Price) - FY23		1.00	1,000.00	1,000.00
0012310 001-2310-6209 DUES & SUBSCRIPTIONS				3,158.00 *
International Association of Chiefs of Police Dues for Chief and Asst. Chief		2.00	150.00	300.00
Texas Police Chiefs Association - Chief and Asst. Chief		2.00	212.50	425.00
Police Executive Research Forum		1.00	300.00	300.00
Texas Commission on Law Enforcement		1.00	705.00	705.00
Data Distribution System (TECLEDDS)				
Annual Subscription (required for access to TECLEOSE records)				
Texas Police Chief Association		1.00	1,200.00	1,200.00
Foundation Recognition Program				
North Texas Police Chiefs Association		2.00	15.00	30.00
Chief and Asst. Chief				
Texas Law Enforcement Records Association		1.00	40.00	40.00
North Texas Crime Commission Dues		1.00	58.00	58.00
Dues for Institute for Law Enforcement Administration (ILEA)		1.00	100.00	100.00
0012310 001-2310-6261 VEHICLE MAINTENANCE				700.00 *
Vehicle maintenance for 3 vehicles		1.00	700.00	700.00
0012310 001-2310-6262 GAS AND OIL				15,000.00
0012310 001-2310-6301 OFFICE SUPPLIES				4,795.00
0012310 001-2310-6302 POSTAGE				500.00
0012310 001-2310-6303 OPERATING SUPPLIES				670.00
0012310 001-2310-6308 PRINTING				715.00
0012310 001-2310-6321 FIRE ARMS SUPPLIES				12,554.00 *
Ammunition for the entire department		1.00	12,554.00	12,554.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

VENDOR

QUANTITY

UNIT COST

2024 Proposed

TOTAL POLICE ADMINISTRATION

1,105,575.26

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget					
ACCOUNTS FOR:					
GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
2320	POLICE ANIMAL CONTROL				
0012320	001-2320-6226 MISC. CONTRACTUAL SERVICES				112,103.00 *
	Joint Animal Control with City of Keller		1.00	112,103.00	112,103.00
TOTAL POLICE ANIMAL CONTROL					112,103.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2330

POLICE CODE ENFORCEMENT

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012330	001-2330-6101	SALARIES			63,797.25
0012330	001-2330-6105-	SALARY SAVINGS			-1,311.86
0012330	001-2330-6139	OVERTIME			1,795.89
0012330	001-2330-6141	FICA EXPENSE			5,018.31
0012330	001-2330-6142	GROUP HEALTH INSURANCE			14,368.59
0012330	001-2330-6143	WORKERS' COMPENSATION			201.90
0012330	001-2330-6145	UNEMPLOYMENT COMPENSATION			207.00
0012330	001-2330-6146	RETIREMENT			6,859.83
0012330	001-2330-6206	TRAINING			629.00 *
		Code enforcement officer Exam	1.00	25.00	25.00
		NCTCOG Training	1.00	165.00	165.00
		Building Professional Institute	1.00	185.00	185.00
		training for Code Enforcement Officer			
		Additional State Mandated Training	1.00	254.00	254.00
0012330	001-2330-6209	DUES & SUBSCRIPTIONS			261.00 *
		Code Enforcement Association of Texas	1.00	30.00	30.00
		dues			
		American Association of Code	1.00	45.00	45.00
		Enforcement Dues			
		Code Enforcement Assoc of Texas	1.00	80.00	80.00
		Texas Dept of Health Code Enforcement	1.00	106.00	106.00
		License Renewal			
0012330	001-2330-6231	LEGAL ADVERTISING			150.00
0012330	001-2330-6235	FILING FEE			912.00
0012330	001-2330-6261	VEHICLE MAINTENANCE			250.00
0012330	001-2330-6262	GAS AND OIL			2,000.00
0012330	001-2330-6286	MOWING EXPENSE			6,450.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012330 001-2330-6305 UNIFORMS				310.00 *
Code Enforcement Uniforms		1.00	310.00	310.00
0012330 001-2330-6308 PRINTING				130.00
0012330 001-2330-6313 SMALL TOOLS				61.00
0012330 001-2330-6326 SAFETY EQUIPMENT/SUPPLIES				150.00

TOTAL POLICE CODE ENFORCEMENT

102,239.91

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2340

POLICE COMMUNICATIONS

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012340 001-2340-6226 MISC. CONTRACTUAL SERVICES				1,011,436.00 *
Colleyville Annual Service Level at 27.9% cost share (NETCOM)		1.00	702,927.00	702,927.00
Colleyville annual service level at 21.6% share for Jail Services		1.00	217,062.00	217,062.00
General and Admin charges for police admin, HR, and IT		1.00	53,119.00	53,119.00
Admin charges for regional holding facility magistrate		1.00	.00	.00
Annual CAD/RMS Cost Share		1.00	38,328.00	38,328.00

TOTAL POLICE COMMUNICATIONS

1,011,436.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2350

POLICE COMMUNITY SVCS

GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
2350	POLICE COMMUNITY SVCS				
0012350	001-2350-6229 COMMUNITY RELATIONS				9,500.00 *
	Breast cancer awareness car decals		1.00	2,500.00	2,500.00
	\$4,000 base budget; \$3k increase in budget for programs, banquets, NNO vendors/activities (FY23)		1.00	7,000.00	7,000.00
0012350	001-2350-6308 PRINTING				100.00
TOTAL POLICE COMMUNITY SVCS					9,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2360

POLICE CID

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012360	001-2360-6101 SALARIES				610,213.22
0012360	001-2360-6105- SALARY SAVINGS				-13,520.70
0012360	001-2360-6139 OVERTIME				22,000.00
0012360	001-2360-6141 FICA EXPENSE				51,716.47
0012360	001-2360-6142 GROUP HEALTH INSURANCE				100,580.12
0012360	001-2360-6143 WORKERS' COMPENSATION				11,648.74
0012360	001-2360-6145 UNEMPLOYMENT COMPENSATION				1,449.00
0012360	001-2360-6146 RETIREMENT				70,696.63
0012360	001-2360-6147 INCENTIVE PAY				10,200.00
0012360	001-2360-6148 LONGEVITY PAY				8,770.00
0012360	001-2360-6152 ACCRUED LEAVE PAY				11,421.56
0012360	001-2360-6206 TRAINING				3,395.00 *
	Texas Commission on Law Enforcement		1.00	3,395.00	3,395.00
	(TCOLE) Training for CID Detectives				
0012360	001-2360-6209 DUES & SUBSCRIPTIONS				280.00 *
	International Association of Chiefs of		1.00	150.00	150.00
	Police Dues				
	FBI National Academy Associates		1.00	130.00	130.00
	membership dues- Capt. Graves				
	Membership for senior law enforcement				
	professionals, providing training,				
	leadership and networking				
0012360	001-2360-6210 TECHNICAL & SCIENTIFIC				25,000.00 *
	Sexual Assault Exam Charges		1.00	1,500.00	1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Medical Examiner and Drug Lab Charges; increase of \$3/lab test (TCH/drug analysis) with increase in drug arrests. HB 1325 effective on 6/10/2019 now requires THC concentration testing on marijuana cases before case will be accepted by District Attorney. Free TX DPS lab, does not have capability to conduct test. Due to THC testing, this line item has already been exhausted for FY20. Before HB 1325, THC concentration testing was never required. Medical Examiner fees increase 5% effective 10/1.		1.00	23,500.00	23,500.00
0012360	001-2360-6226 MISC. CONTRACTUAL SERVICES				15,292.00 *
	Evidence/BioHazard Disposal services		1.00	700.00	700.00
	CID Database Service		1.00	5,760.00	5,760.00
	Leads on Line Pawn shop web program		1.00	3,737.00	3,737.00
	Investigative Tools / Air cards		1.00	1,800.00	1,800.00
	Susteen Forensic Tool		1.00	995.00	995.00
	Renewal Increase \$995				
	Drug destruction costs		1.00	2,300.00	2,300.00
0012360	001-2360-6261 VEHICLE MAINTENANCE				2,000.00 *
	Vehicle maintenance for 5 vehicles		1.00	2,000.00	2,000.00
0012360	001-2360-6262 GAS AND OIL				20,000.00
0012360	001-2360-6299 MISCELLANEOUS				170.00
0012360	001-2360-6308 PRINTING				365.00
0012360	001-2360-6322 CID SUPPLIES				2,710.00
TOTAL POLICE CID					954,387.04

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
2370	POLICE PATROL				
0012370	001-2370-6101 SALARIES				1,484,659.66
0012370	001-2370-6105- SALARY SAVINGS				-32,321.93
0012370	001-2370-6139 OVERTIME				66,000.00
0012370	001-2370-6141 FICA EXPENSE				124,080.93
0012370	001-2370-6142 GROUP HEALTH INSURANCE				258,634.59
0012370	001-2370-6143 WORKERS' COMPENSATION				32,512.34
0012370	001-2370-6145 UNEMPLOYMENT COMPENSATION				3,726.00
0012370	001-2370-6146 RETIREMENT				169,607.81
0012370	001-2370-6147 INCENTIVE PAY				19,500.00
0012370	001-2370-6148 LONGEVITY PAY				10,305.00
0012370	001-2370-6152 ACCRUED LEAVE PAY				18,356.40
0012370	001-2370-6206 TRAINING				16,215.00 *
	Mandatory Texas Commission on Law		20.00	810.75	16,215.00
	Enforcement (TCOLE) training per				
	officer per year				
0012370	001-2370-6209 DUES & SUBSCRIPTIONS				220.00 *
	Texas Tactical Police Officer		1.00	30.00	30.00
	Association				
	International Association of Chiefs of		1.00	190.00	190.00
	Police				
0012370	001-2370-6213 TUITION REIMBURSEMENT				5,000.00 *
	Tuition reimbursement		2.00	2,500.00	5,000.00
0012370	001-2370-6261 VEHICLE MAINTENANCE				50,000.00 *
	Vehicle maintenance for 13 vehicles and		1.00	50,000.00	50,000.00
	2 motorcycles				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012370 001-2370-6262 GAS AND OIL				125,000.00
0012370 001-2370-6284 EQUIPMENT MAINTENANCE				1,500.00
0012370 001-2370-6297 VACCINATIONS				320.00 *
Preventative Hep B Vaccinations for new officersReduced by \$130 for FY23.		10.00	32.00	320.00
0012370 001-2370-6303 OPERATING SUPPLIES				1,200.00
0012370 001-2370-6305 UNIFORMS				74,356.99 *
Patches and insignia replacement		1.00	225.00	225.00
Replace leather gear		1.00	863.00	863.00
Replacement Footwear for officers		1.00	2,400.00	2,400.00
Replace 2 pants on average per officer		1.00	2,482.00	2,482.00
Cold weather coats and rain gear		1.00	2,530.00	2,530.00
Bicycle unit uniforms		1.00	3,300.00	3,300.00
Replace 2 shirt average per officer		1.00	3,693.00	3,693.00
All equipment except Weapon and Radio for two new hires		2.00	5,696.00	11,392.00
Kevlar Vest replacement		1.00	7,200.00	7,200.00
Non-Recurring Increases for kevlar vests (re-evaluate turnover for FY25)		1.00	7,664.00	7,664.00
Non-recurring increase for equipment/uniforms for new hires (anticipate 9 additional hires -- will re-evaluate turnover for FY25)		9.00	3,623.11	32,607.99
0012370 001-2370-6308 PRINTING				130.00
TOTAL POLICE PATROL				2,429,002.79

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2380

POLICE SRO

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0012380	001-2380-6101	SALARIES			237,081.57
0012380	001-2380-6105-	SALARY SAVINGS			-3,399.37
0012380	001-2380-6139	OVERTIME			10,500.00
0012380	001-2380-6141	FICA EXPENSE			18,939.75
0012380	001-2380-6142	GROUP HEALTH INSURANCE			43,105.76
0012380	001-2380-6143	WORKERS' COMPENSATION			4,668.96
0012380	001-2380-6145	UNEMPLOYMENT COMPENSATION			621.00
0012380	001-2380-6146	RETIREMENT			25,891.13
0012380	001-2380-6147	INCENTIVE PAY			5,100.00
0012380	001-2380-6148	LONGEVITY PAY			2,475.00
0012380	001-2380-6206	TRAINING			7,000.00 *
		School Based Law Enforcement Training	1.00	5,130.00	5,130.00
		National SRO Conference	1.00	1,870.00	1,870.00
0012380	001-2380-6209	DUES & SUBSCRIPTIONS			1,800.00 *
		National Association of School Resource Officers	6.00	300.00	1,800.00
TOTAL POLICE SRO					353,783.80

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

2390

POLICE WARRANT OFFICER

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0012390 001-2390-6101 SALARIES

68,408.87

0012390 001-2390-6105- SALARY SAVINGS

-1,365.22

0012390 001-2390-6139 OVERTIME

1,811.15

0012390 001-2390-6141 FICA EXPENSE

5,371.67

0012390 001-2390-6142 GROUP HEALTH INSURANCE

14,368.59

0012390 001-2390-6143 WORKERS' COMPENSATION

1,287.27

0012390 001-2390-6145 UNEMPLOYMENT COMPENSATION

207.00

0012390 001-2390-6146 RETIREMENT

7,339.56

0012390 001-2390-6240 CELL PHONES

912.00 *

City Owned Cell Phone for the warrant
Officer

1.00

912.00

912.00

TOTAL POLICE WARRANT OFFICER

98,340.89

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
3210	PARKS MAINTENANCE				
0013210	001-3210-6101 SALARIES				625,585.07
0013210	001-3210-6102- TEMPORARY HELP				12,480.00
0013210	001-3210-6105- SALARY SAVINGS				-12,017.79
0013210	001-3210-6139 OVERTIME				6,613.75
0013210	001-3210-6141 FICA EXPENSE				50,311.59
0013210	001-3210-6142 GROUP HEALTH INSURANCE				170,588.47
0013210	001-3210-6143 WORKERS' COMPENSATION				8,399.56
0013210	001-3210-6145 UNEMPLOYMENT COMPENSATION				2,961.00
0013210	001-3210-6146 RETIREMENT				67,686.24
0013210	001-3210-6148 LONGEVITY PAY				8,168.75
0013210	001-3210-6152 ACCRUED LEAVE PAY				4,483.41
0013210	001-3210-6204 TRAVEL				3,740.00 *
	To allow athletic field maintenance staff to attend local North Texas Sport Turf Managers Association training opportunities		5.00	30.00	150.00
	Local TRAPS Conference (Park Staff)		2.00	75.00	150.00
	Texas Turf Grass Association Conference		2.00	245.00	490.00
	Irrigation class & license testing per job description		1.00	650.00	650.00
	Horticulture Courses		1.00	700.00	700.00
	National Recreation and Park Association Conference		1.00	800.00	800.00
	Athletic Fields Maintenance Courses		1.00	800.00	800.00
0013210	001-3210-6206 TRAINING				3,300.00 *
	International Society of Arboriculture		1.00	175.00	175.00
	CEU's Parks Supervisor				
	Certified Park and Recreation Professional (CPRP) CEU's -Parks & Recreation Director		1.00	450.00	450.00
	Texas Department of Agriculture				
	Non-Comercial Pesticide CEUs.		1.00	1,375.00	1,375.00
	Parks Supervisor				
	Crew Leader				
	Parks Maintenance Worker I and II				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Irrigation CEUs for Irrigator and Licensed Irrigator class and testing for new irrigator. class & test 590Renewal 110CEU's 300		1.00	1,300.00	1,300.00
0013210	001-3210-6207 PRE-EMPLOYMENT				1,000.00
0013210	001-3210-6209 DUES & SUBSCRIPTIONS				2,410.00 *
	National Recreation and Park Association membership dues for the agency, 4 professional staff personnel and advisory board.		1.00	860.00	860.00
	National Arbor Day Foundation agency dues		2.00	25.00	50.00
	Texas Turf Grass Association Dues		2.00	80.00	160.00
	SupervisorMow & Spray Tech				
	Sports Turf Managers Association Dues		2.00	95.00	190.00
	SupervisorMow & Spray Tech				
	Texas Department of Agriculture		6.00	100.00	600.00
	Non-Comercial Pesticide License renewal fees for:				
	Parks Supervisor				
	Crew Leader (2)Maintenance (3)				
	Texas Recreation and Parks Society membership dues for Parks Supervisor and Crew Leader		2.00	100.00	200.00
	International Society of Arboriculture Membership for Parks & Recreation Director and Supervisor		2.00	175.00	350.00
0013210	001-3210-6226 MISC. CONTRACTUAL SERVICES				115,450.00 *
	Mandated backflow testing on all irrigation systems properities include parks, municipal buildings, medians, entry signs, roundabouts.41 total.		41.00	50.00	2,050.00
	Plant replacement of dead trees, shrubs and ground cover for parks, municipal buildings, medians and roundabouts.		1.00	500.00	500.00
	wildlife management of beavers, bees and other nuisance wildlife that are a potential safety threat or may do potential damage to properities.		1.00	500.00	500.00
	Western Exterminating - Pest control for park offices, Webb House, park maintenace facility, Rock House, Bidault House, and concession stands.		1.00	2,900.00	2,900.00
	Fire Ant control for 12 parks and properities.		1.00	7,000.00	7,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	DART Right-of-way maintenance. Funding allows for area around bridge to have debris and trash removed as well as specifically identified tree issues encroaching the rail ROW.		1.00	8,500.00	8,500.00
	Pond maintenance for algae and weeds on 14 ponds located at 5 parks and properties.		1.00	10,000.00	10,000.00
	All parks - Tree trimming and removal of dead and unsafe trees over trails, and park amenities, or that could pose a damage threat to personal property.		1.00	24,000.00	24,000.00
	Additional parks maintenance		1.00	60,000.00	60,000.00
0013210	001-3210-6245 EQUIPMENT RENTAL				6,000.00 *
	Miscellaneous equipment rental for athletic field maintenance and repairs. Equipment to include roll offs, water pumps auger, trencher, rollers, etc.		1.00	2,000.00	2,000.00
	Equipment rental for facility and amenity maintenance, such as lifts, port-a-lets etc.		1.00	4,000.00	4,000.00
0013210	001-3210-6261 VEHICLE MAINTENANCE				4,000.00 *
	GIS fleet tracking annual fee		5.00	311.40	1,557.00
	Vehicle maintenance allocation for 7 park maintenance fleet, vehicles unit numbers:502508523525526547585		1.00	2,443.00	2,443.00
0013210	001-3210-6262 GAS AND OIL				20,000.00 *
	Fuel and Oil for parks maintenance & athletic field equipment mowers, utility vehicles, tractors, sod cutters, groomers, etc.		1.00	4,000.00	4,000.00
	FY23 update for gas prices/CPI		1.00	16,000.00	16,000.00
0013210	001-3210-6284 EQUIPMENT MAINTENANCE				5,000.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Funding for equipment maintenance for park & athletic designated equipment such as: 2006 Club car 2004 Z mower 2013 Mule 2006 Kubota Tractor 2014 Toro Workman MDX 2010 JD Tractor Toro - Reel Mower JD - Reel Mower Toro - Workman/Spray rig (3) GroomersSod Cutter		1.00	5,000.00	5,000.00
0013210	001-3210-6285 BUILDING MAINT & SUPPLIES				22,100.00 *
	Emergency plumbing services for 13 facilities		13.00	77.00	1,001.00
	Maintenance and repairs to HVAC units within park system		9.00	200.00	1,800.00
	Monitronics - alarm monitoring for 9 park buildings and facilities. Plus additional funding for batteries for systems and sensors.		9.00	300.00	2,700.00
	Miscellaneous maintenance supplies for carpet cleaning, minor roof repairs, and building contractor services at park buildings		1.00	699.00	699.00
	Padlocks, locks, cores, and keys for assorted gates, electrical boxes, buildings and facilities.		1.00	1,000.00	1,000.00
	Annual maintenance supplies, paint, hardware, door closures, etc.		1.00	2,000.00	2,000.00
	Replacement of recepticles, switches, ballasts etc.		1.00	1,000.00	1,000.00
	Miscellaneous contract painting or sealing of wood gables at City Park and Pleasant Run Park.		1.00	3,800.00	3,800.00
	Cleaning of the Parks Maintenance Building		1.00	8,100.00	8,100.00
0013210	001-3210-6287 PROPERTY MAINTENANCE				50,000.00 *
	Masonry chalk, athletic field marking chalk.		1.00	1,500.00	1,500.00
	Musco lighting communication, software support for the athletic field Control Link lighting system.		1.00	1,000.00	1,000.00
	Athletic field materials used on warning tracks such as cinder or shale, etc. for softball fields at City Park.		1.00	500.00	500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
Maintenance and emergency repair to pumps and fountains located in city ponds.		1.00	2,011.00	2,011.00
Chain link and split rail fence repairs for City Park, Sparger Park, Nature Center, Reagan Park and Kimzey Park.		1.00	1,500.00	1,500.00
Sand for volleyball courts at City Park and McPherson Park.		1.00	2,500.00	2,500.00
Calcine clay, drying agent for baseball and softball fields.		1.00	2,500.00	2,500.00
Trash liners used at athletic complexes, dugouts and spectator areas.		1.00	1,500.00	1,500.00
Miscellaneous repairs to parks facilities and amenities as a result of vandalism, use and age.		1.00	1,500.00	1,500.00
Miscellaneous supplies for repairs and fabrication to park amenities and purchase of litter containers, lumber, hardware etc.		1.00	1,500.00	1,500.00
Repair and replacement of damaged or out-dated park signs, playground signs, and assorted signage within the parks.		1.00	1,000.00	1,000.00
Concrete, stone, and brick repair to flatwork, trails and pavilions.		1.00	1,500.00	1,500.00
Miscellaneous athletic supplies, including bases, pitching rubbers, plugs, corner markers, batter's box clay bricks etc.		1.00	1,500.00	1,500.00
Trash can liners and doggie dump bags for all parks and trails.		1.00	2,000.00	2,000.00
Infield conditioner for baseball and softball fields at Reagan Park and City Park		1.00	2,500.00	2,500.00
Electrical, repairs and installation of bulbs on athletic fields at City Park, Reagan Park, Pleasant run Soccer Complex and Pleasant Run Practice facility.		1.00	5,000.00	5,000.00
Electrical repairs to park security lights, tennis lights, parking lot lights, etc.		1.00	2,989.00	2,989.00
Sand, compost, and top dressing materials used for athletic fields maintenance.		1.00	3,500.00	3,500.00
Athletic field marking paint for soccer, baseball and softball.		1.00	3,500.00	3,500.00
Playground parts and surfacing material.		1.00	4,000.00	4,000.00
Batting cage synthetic turf at Reagan Park, annual maintenance for synthetic turf.		1.00	250.00	250.00
Lightning detectors, annual maintenance, parts and components.		1.00	250.00	250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Shade fabric repair and maintenance picnic, playground, bleachers etc.		1.00	1,500.00	1,500.00
	Decomposed granite and rock for trail use at Nature Center. Need major work on the granite trail due to flooding.		1.00	2,000.00	2,000.00
	Mound clay and infield clay required for pitching mounds and infield maintenance at City Park and Reagan Park.		1.00	1,500.00	1,500.00
	Scoreboards, bulbs and controller repair or replacement.		1.00	1,000.00	1,000.00
0013210	001-3210-6301 OFFICE SUPPLIES				250.00 *
	Miscellaneous office supplies for park offices and maintenance facility.		1.00	250.00	250.00
0013210	001-3210-6303 OPERATING SUPPLIES				30,000.00 *
	Promotional supplies for ribbon cuttings, arbor day, other events and educational opportunities.		1.00	2,500.00	2,500.00
	Irrigation parts to repair irrigation systems on the athletic fields to include; irrigation heads, pipe valves, wire, drip lines, valve boxes, diaphragms, double checks, quick couplers, controllers, fittings, reducers, splice kits, irrigation marker flags, tree bubblers, connectors, drainage pipe, collection boxes, inlet grates, and other miscellaneous irrigation items as necessary.		1.00	7,000.00	7,000.00
	Irrigation parts such as heads, valves, nozzles, wire, pipe, glue, primer, valve boxes, bubblers, numerous fittings, etc.		1.00	20,500.00	20,500.00
	Funding allocated is for a total of 48 controllers, 774 valves, an estimated 7,400 heads and nozzels and an underestimated 263,506 linear feet or 49.9 miles of pipe and associated fittings that comprise our current irrigation systems. Current funding level is \$11.72 per zone.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013210 001-3210-6304 CHEMICALS				30,000.00 *
wetting agent for water conservation chemical for athletic playing fields at City Park and Pleasant Run Complex.		1.00	500.00	500.00
Chemical application tracker agent, dye and foam for tracking chemical application.		1.00	800.00	800.00
Tree maintenance for fertilizers, fungicides, insecticides, etc. all public areas. Add in organics.		1.00	1,847.00	1,847.00
Ant bait to spot treat around playgrounds, volleyball courts, etc.		1.00	4,670.00	4,670.00
Ant control program for athletic fields at City Park and Pleasant Run Soccer Complex.				
Fertilizer for athletic fields at City Park and Pleasant Run Soccer Complex. Organic materials.		1.00	9,030.00	9,030.00
Pesticides / Herbicides / Fertilizers - General use all public areas. Organic products for parks.		1.00	13,153.00	13,153.00
Pesticide / Herbicide for athletic fields at City Park and Pleasant Run Soccer Complex. Added \$1000.00 for herbicide needed to spray out rye grass over seeding.				
0013210 001-3210-6305 UNIFORMS				3,630.00 *
Uniform pants for park & athletic staff.		13.00	60.00	780.00
Uniform shirts for park & athletic staff members.		13.00	80.00	1,040.00
Winter coat or bib coveralls for park & athletic maintenance staff members 2 year rotation.		13.00	80.00	1,040.00
City logo caps for park & athletic staff members.		25.00	10.00	250.00
Inclement weather gear for park & athletic maintenance staff members.		13.00	40.00	520.00
0013210 001-3210-6309 LANDSCAPE				32,000.00 *
Replacement of sod in worn and bare areas on athletic fields due to compaction and high traffic on athletic fields at City Park and Pleasant Run Soccer Complex.		1.00	885.00	885.00
wildflower display areas, annual re-seeding of wildflowers at McPherson Park and Nature Center.		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Shrubs, groundcover, trees for various park areas.		1.00	5,000.00	5,000.00
	Overseeding of Pleasant Run Soccer Complex, Plaza, City Hall, Colleyville Center, etc.		1.00	6,500.00	6,500.00
	New and redesign landscape projects		1.00	18,615.00	18,615.00
0013210	001-3210-6313 SMALL TOOLS				3,000.00 *
	Lawn/Garden tools such as shovels, rakes, brooms, saw blades, chain, ect.		1.00	500.00	500.00
	Hand tools such as screwdrivers, wrenches, hammers, drills, etc.		1.00	500.00	500.00
	Athletic field tools, shovels, rakes, infield mats, spike drags, chalkers etc.		1.00	500.00	500.00
	Small engine equipment such as string trimmers, edgers, pumps, grounds vacuum, chain saws, power pole saw, tiller and miscellaneous small equipment as necessary.		1.00	1,500.00	1,500.00
0013210	001-3210-6314- BUILDING SUPPLIES				8,000.00 *
	Paper products and janitorial supplies for park restrooms, park maintenance facility, and park offices.		1.00	8,000.00	8,000.00
0013210	001-3210-6326 SAFETY EQUIPMENT/SUPPLIES				4,026.00 *
	Leather work boots for park & athletic maintenance staff.		14.00	150.00	2,100.00
	First aid supplies to include bandages, anti-bacterial ointment, sunscreen, mosquito repellent, ect.		1.00	720.00	720.00
	Safety gear for maintenance staff to meet OSHA guidelines to include, safety glasses, ear plugs, gloves, traffic vests, etc.		1.00	1,206.00	1,206.00
	Funding also allows for purchase of sun screen, mosquito repellent and first aid supplies.				
0013210	001-3210-6645- OPERATING EQUIPMENT				14,000.00 *
	Purchase of a Toro Groomer (Reagan Park)		1.00	14,000.00	14,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL PARKS MAINTENANCE				1,303,166.05

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
3310	STREETS MAINTENANCE				
0013310	001-3310-6101 SALARIES				336,562.55
0013310	001-3310-6105- SALARY SAVINGS				-7,252.01
0013310	001-3310-6135 STANDBY PAY				3,876.68
0013310	001-3310-6139 OVERTIME				15,124.12
0013310	001-3310-6141 FICA EXPENSE				27,739.09
0013310	001-3310-6142 GROUP HEALTH INSURANCE				91,240.53
0013310	001-3310-6143 WORKERS' COMPENSATION				8,553.62
0013310	001-3310-6145 UNEMPLOYMENT COMPENSATION				1,314.45
0013310	001-3310-6146 RETIREMENT				37,917.49
0013310	001-3310-6148 LONGEVITY PAY				2,525.25
0013310	001-3310-6152 ACCRUED LEAVE PAY				4,425.73
0013310	001-3310-6206 TRAINING				10,293.00 *
	Work Zone Safety		6.00	200.00	1,200.00
	CFM Streets Manager		1.00	200.00	200.00
	Pavement Markings (Sign Technician)		1.00	240.00	240.00
	Street and Road Maintenance (Streets & Drainage Operations and Maintenance Manager)		1.00	385.00	385.00
	Teex Training (2 Equipment Operators; 6 Field Technicians)		8.00	385.00	3,080.00
	Public Works Road-E-O 38% of \$2,600 cost		1.00	988.00	988.00
	CDL Training		2.00	2,100.00	4,200.00
0013310	001-3310-6207 PRE-EMPLOYMENT Screenings		1.00	554.00	554.00 *
0013310	001-3310-6209 DUES & SUBSCRIPTIONS				586.00 *
	CDL Renewal (Equipment Operator X 3)		3.00	61.00	183.00
	Texas Water Utilities Association (TWUA) (Streets & Drainage Operations and Maintenance Manager, Equipment Operator)		2.00	100.00	200.00
	American Public Works Association (APWA) (Streets & Drainage Operations and Maintenance Manager)		1.00	203.00	203.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013310 001-3310-6226 MISC. CONTRACTUAL SERVICES				21,180.00 *
Networkfleet GPS Monitoring		1.00	2,180.00	2,180.00
Vueworks Subscription		1.00	4,000.00	4,000.00
City Property Mowing		1.00	15,000.00	15,000.00
0013310 001-3310-6242 STREET LIGHTING				255,000.00 *
Streetlighting Costs		1.00	255,000.00	255,000.00
0013310 001-3310-6245 EQUIPMENT RENTAL				5,000.00 *
Rental of specialized equipment such as mini-excavators, motor graders, etc.		1.00	5,000.00	5,000.00
0013310 001-3310-6261 VEHICLE MAINTENANCE				7,050.00 *
Vehicles 600E, 601E, 603E, 665, 676, 698		1.00	7,050.00	7,050.00
0013310 001-3310-6262 GAS AND OIL				35,000.00
0013310 001-3310-6284 EQUIPMENT MAINTENANCE				13,890.00 *
Equipment 600, 601, 602, 606, 613, 616, 617, 661, 667, 672, 674, 683, 684, 685, 690, 691, 696		1.00	13,890.00	13,890.00
0013310 001-3310-6285 BUILDING MAINT & SUPPLIES				5,315.00 *
Service Center floor mats contract (28% of \$1,351)		1.00	380.00	380.00
Misc. repairs to Service Center (28% of \$6,000)		1.00	1,680.00	1,680.00
Service Center custodial contract (28% of \$11,629)		1.00	3,255.00	3,255.00
0013310 001-3310-6301 OFFICE SUPPLIES				500.00
0013310 001-3310-6305 UNIFORMS				4,920.00 *
Uniform Rental and Miscellaneous Clothing Supply (5 Street Crew Personnel)		1.00	4,920.00	4,920.00
0013310 001-3310-6308 PRINTING				58.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013310	001-3310-6313	SMALL TOOLS			1,700.00
0013310	001-3310-6314-	BUILDING SUPPLIES			10,555.00 *
		Paper Supplies for Service Center	1.00	555.00	555.00
		Street Light Supplies	1.00	10,000.00	10,000.00
0013310	001-3310-6317	TRAFFIC CONTROL SIGNS/SIGNALS			81,500.00 *
		ILA Grapevine Signal Maintenance	1.00	7,000.00	7,000.00
		Traffic Control Sign Replacement Program	1.00	28,500.00	28,500.00
		Signal Maint (2 Traffic Signals and 21 School Zone Flashers)	1.00	46,000.00	46,000.00
0013310	001-3310-6319	STREET RESURFACING			50,000.00 *
		Miscellaneous Asphalt Repairs	1.00	50,000.00	50,000.00
0013310	001-3310-6324-	INFRASTRUCTURE REPAIR & MAINT			85,450.00 *
		Street Maintenance Supplies	1.00	85,450.00	85,450.00
0013310	001-3310-6326	SAFETY EQUIPMENT/SUPPLIES			2,825.00
TOTAL STREETS MAINTENANCE					1,113,403.50

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

3410

RECREATION

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013410	001-3410-6101 SALARIES				304,603.77
0013410	001-3410-6102 TEMPORARY HELP				25,500.00
0013410	001-3410-6105- SALARY SAVINGS				-5,740.96
0013410	001-3410-6141 FICA EXPENSE				25,968.15
0013410	001-3410-6142 GROUP HEALTH INSURANCE				42,524.58
0013410	001-3410-6143 WORKERS' COMPENSATION				454.03
0013410	001-3410-6145 UNEMPLOYMENT COMPENSATION				1,098.00
0013410	001-3410-6146 RETIREMENT				30,580.42
0013410	001-3410-6148 LONGEVITY PAY				1,815.00
0013410	001-3410-6152- ACCRUED LEAVE PAY				7,059.07
0013410	001-3410-6204 TRAVEL				4,250.00 *
	Texas Recreation and Park Society		1.00	75.00	75.00
	(TRAPS) North Region Conference				
	Parks & Recreation Director				
	Texas Recreation and Park Society		1.00	75.00	75.00
	(TRAPS) North Region Conference				
	Recreation Specialist				
	Texas Recreation and Park Society		1.00	300.00	300.00
	(TRAPS) State Conference (Frisco, TX)				
	Recreation Specialist				
	Texas Recreation and Park Society		1.00	300.00	300.00
	(TRAPS) State Conference (Frisco, TX)				
	Parks & Recreation Director				
	National Recreation & Park Association		1.00	2,765.00	2,765.00
	(NRPA) Conference Nashville, TN				
	Parks & Recreation Director				
	Reduced by \$200 for FY23				
	Blanker increase in TRAPS conference		1.00	735.00	735.00
	registration				
0013410	001-3410-6207 PRE-EMPLOYMENT				2,000.00 *
	Background Checks - Instructors,		1.00	1,000.00	1,000.00
	Volleyball Coaches, Gym Monitors, etc.				
	Temporary increase (re-evaluate for		1.00	1,000.00	1,000.00
	FY25)				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013410	001-3410-6209 DUES & SUBSCRIPTIONS				804.00 *
	United States Tennis Association (USTA) Membership - Parks & Recreation Director		1.00	35.00	35.00
	Sam's Membership - Parks & Recreation Director		1.00	45.00	45.00
	Costco Membership - Parks & Recreation Director		1.00	55.00	55.00
	Texas Recreation and Park Society (TRAPS) Membership - Parks & Recreation Director		1.00	85.00	85.00
	Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		1.00	85.00	85.00
	National Recreation and Park Association (NRPA) Membership - Recreation Specialist		1.00	99.00	99.00
	Texas Amateur Athletic Federation (TAAF) Membership - Parks & Recreation Director		1.00	200.00	200.00
	National Recreation and Park Association (NRPA) Membership - Parks & Recreation Director		1.00	200.00	200.00
0013410	001-3410-6226 MISC. CONTRACTUAL SERVICES				4,400.00 *
	Texas Junior Anglers - Fishing event for youth (fish stocking program) Increase by \$200 for FY23		1.00	4,400.00	4,400.00
0013410	001-3410-6236 ADVERTISING				3,000.00 *
	Advertising Events - Winter Ball, Bunny Brunch, Volleyball Leagues, and Summer Programs		1.00	300.00	300.00
	Advertising Brochures (3) - Fall, Winter/Spring and Summer brochures		1.00	300.00	300.00
	Brochures - Creative layout, design and production of Recreation brochure three times annually (Winter/Spring, Summer, and Fall Brochures) Increased by \$2,000 for FY23, as the contractor's fee has gone up to \$65/hr, averages 10 hrs per brochure (3 brochures per year)		1.00	2,400.00	2,400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed	
0013410 001-3410-6246 OFFICE EQUIP & MAINTENANCE				250.00 *	
Laminator Maintenance Fee		1.00	250.00	250.00	
0013410 001-3410-6257 RECREATION PROGRAM INSTRUCTORS				98,545.00 *	
Adult Enrichment Classes - Instructor Payments		1.00	3,500.00	3,500.00	
Youth Development Classes - Instructor Payments		1.00	10,045.00	10,045.00	
Tennis Program - Instructor Payments		1.00	15,000.00	15,000.00	
Youth Athletic Programs - Instructor Payment, Volleyball Game Officials and Gym Monitors.Reduced by \$1,000 for FY23		1.00	69,000.00	69,000.00	
Increased summer programming for new Rec Center		1.00	1,000.00	1,000.00	
0013410 001-3410-6301 OFFICE SUPPLIES				300.00 *	
Miscellaneous Office Supplies - Writing instruments, binders, desk accessories, legal pads, three-ring binders, labels, post-it notes, and other miscellaneous office items as necessary.		1.00	300.00	300.00	
0013410 001-3410-6302 POSTAGE				6,000.00 *	
Postage - Mailing the Recreation Brochure to Colleyville Residents (3 times per year - Fall, Winter/Spring, and Summer)		1.00	6,000.00	6,000.00	
0013410 001-3410-6303 OPERATING SUPPLIES				400.00 *	
Batteries		1.00	100.00	100.00	
Card Stock, Specialty Paper & Foam Board - Advertising		1.00	100.00	100.00	
Copy and Fax Paper		1.00	200.00	200.00	
0013410 001-3410-6305 UNIFORMS				2,000.00 *	
Staff Shirts - Uniform shirts (especially for special events and volleyball)		2.00	1,000.00	2,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013410 001-3410-6307 RECREATION PROGRAM SUPPLIES				40,000.00 *
Tennis Program Supplies - Tennis ball, tennis ball hoppers		1.00	200.00	200.00
Recreation Programs / Activities - Class materials and supplies		1.00	200.00	200.00
Recreation Promotional Items - Custom giveaways for State of the City, Mayor for the Day, School Presentations/Expos (pencils, pens, bags, water bottles, etc.)		1.00	1,300.00	1,300.00
Winter Ball (Jan.) - DJ, Snacks, Refreshments, Decorations, Supplies, Prizes, Photo Supplies		1.00	6,500.00	6,500.00
Bunny Brunch - Catered Brunch & Lunch, Plastic Eggs, Supplies, Prizes, Entertainment, Petting Zoo, and Decorations		1.00	8,510.00	8,510.00
Volleyball League Supplies - Uniforms and Trophies (Fall, Spring, & Summer). New Sand volleyball Leagues (Fall & Spring); \$10k increase in prices for volleyball shirts and event prices (FY23)		1.00	16,290.00	16,290.00
Expand bunny brunch to include additional event		1.00	7,000.00	7,000.00
0013410 001-3410-6308 PRINTING				25,000.00 *
Miscellaneous Printing (business cards, etc.)		1.00	200.00	200.00
Brochure Printing (Recreation Sensation) - 3 times per year (Fall, Winter/Spring, and Summer)		1.00	15,800.00	15,800.00
General Increase in vendor costs		1.00	9,000.00	9,000.00
0013410 001-3410-6328 RECREATION EQUIPMENT				1,000.00 *
Tennis Equipment - Roll-Dri, Nets, Windscreen, Scorekeepers, Trash Cans		1.00	200.00	200.00
Miscellaneous Recreation Equipment - Miscellaneous Balls, Storage Bins, Tools, Cones, Game Equipment, etc.		1.00	500.00	500.00
Volleyball Equipment - Ball Carts, Volleyballs, Ball Bags, Flags, Score Boards, etc.Reduced by \$1,000 for FY23		1.00	300.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL RECREATION				621,811.06

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

3420

REC SENIOR CENTER

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013420	001-3420-6204 TRAVEL				575.00 *
	Texas Recreation and Park Society (TRAPS) North Region Conference Recreation Specialist		1.00	75.00	75.00
	Texas Recreation and Park Society (TRAPS) State Conference (Frisco, TX) Recreation Specialist		1.00	500.00	500.00
0013420	001-3420-6207 PRE-EMPLOYMENT				100.00 *
	Annual Background Checks - Instructors		1.00	100.00	100.00
0013420	001-3420-6209 DUES & SUBSCRIPTIONS				216.00 *
	AARP - Annual membership dues		1.00	16.00	16.00
	Texas Recreation and Park Society (TRAPS) Membership - Recreation Specialist		2.00	100.00	200.00
0013420	001-3420-6245 EQUIPMENT RENTAL				450.00 *
	Senior Health Fair - Table Rental		1.00	450.00	450.00
0013420	001-3420-6257 RECREATION PROGRAM INSTRUCTORS				17,000.00 *
	Senior Recreation Classes - Instructor Payments; anticipate increases in classes and programs in the new facility		1.00	17,000.00	17,000.00
0013420	001-3420-6261 VEHICLE MAINTENANCE				100.00 *
	Vehicle #507 - 2019 Ford (14 Passenger Shuttle)		1.00	100.00	100.00
0013420	001-3420-6262 GAS AND OIL				600.00 *
	Gas - Vehicle #507 (14 Passenger Shuttle - 2019 Ford)		1.00	600.00	600.00
0013420	001-3420-6284- EQUIPMENT MAINTENANCE				300.00 *
	Senior Center - Fitness Equipment Maintenance & Repairs		1.00	300.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013420 001-3420-6302 POSTAGE				200.00 *
Active Adult Brochure - Mailed three times annually (Fall, Winter/Spring and Summer)		1.00	200.00	200.00
0013420 001-3420-6303 OPERATING SUPPLIES				1,000.00 *
Senior Center First Aid Supplies - Ice packs, gloves, bandages, etc.		1.00	100.00	100.00
Brochure Supplies - brochure paper, labels, seals, etc.		1.00	200.00	200.00
ID Printer - Supplies (Ribbon, Cards, etc.)		1.00	263.00	263.00
Senior Center Coffee Supplies - Coffee, filters, creamer, sugar, stir sticks, artificial sweetners, cups		1.00	437.00	437.00
0013420 001-3420-6305 UNIFORMS				180.00 *
Staff Shirts		3.00	60.00	180.00
0013420 001-3420-6307 RECREATION PROGRAM SUPPLIES				7,150.00 *
Senior Center Facility Supplies - game supplies, television trays, utility cart, etc.		1.00	150.00	150.00
Egg-in-a-Bag Supplies (3rd Wednesday of the Month Event) - Eggs, juice, biscuits, misc. supplies		1.00	250.00	250.00
Senior Center Tuesday Night Dinner Supplies - Paper products, beverages, utensils, cups		1.00	900.00	900.00
Senior Center Holiday Party - Catered dinner, drinks, decorations, prizes, supplies, photo supplies		1.00	1,100.00	1,100.00
Senior Center Special Events (Senior Health Fair, Miscellaneous Social Events, & Social Dances) - entertainment, snacks, game prizes, decorations & misc. event supplies		1.00	1,250.00	1,250.00
Added events and swag for grand opening (FY23)		1.00	3,500.00	3,500.00
0013420 001-3420-6308 PRINTING				100.00 *
Senior Events - promotional fliers, postcards, etc.		1.00	100.00	100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013420 001-3420-6314- BUILDING SUPPLIES				200.00 *
Miscellaneous Building Supplies - Paper towels, disinfectant wipes, light bulbs, cleaning supplies, and other supplies needed for basic building operation		1.00	200.00	200.00
 0013420 001-3420-6328 RECREATION EQUIPMENT				
Senior Center Fitness Equipment - Replace worn / damaged items		1.00	100.00	200.00 *
Senior Center Miscellaneous Equipment - Replace worn / damaged items		1.00	100.00	100.00

TOTAL REC SENIOR CENTER

28,371.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

3610 COMMUNICATIONS

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013610 001-3610-6204 TRAVEL				3,600.00 *
Annual Conference: City-County Communications and Marketing Association (3CMA), Texas Association of Municipal Information Officers (TAMIO), or Government Social Media		2.00	1,800.00	3,600.00
0013610 001-3610-6209 DUES & SUBSCRIPTIONS				1,140.00 *
Annual subscription to AP Stylebook		1.00	26.00	26.00
Annual dues - TAMIO		1.00	85.00	85.00
Annual dues - International Association of Business Communicators		1.00	304.00	304.00
Annual Dues for Government Social Media Communicators		1.00	350.00	350.00
City-County Communications and Marketing Association (3CMA) Annual Dues		1.00	375.00	375.00
0013610 001-3610-6226 MISC. CONTRACTUAL SERVICES				181,740.00 *
Photography/video services		12.00	3,750.00	45,000.00
Annual renewal and hosting fees for website + programming changes		1.00	14,240.00	14,240.00
Dallas Morning News annual subscription		1.00	155.00	155.00
Fort Worth Star Telegram annual subscription		1.00	130.00	130.00
Zoom subscription		1.00	2,250.00	2,250.00
SurveyMonkey subscription		1.00	400.00	400.00
Archive Social subscription		1.00	4,790.00	4,790.00
Mobile Texts		1.00	1,428.00	1,428.00
Issuu subscription		1.00	420.00	420.00
Facebook Boosts		1.00	1,427.00	1,427.00
Other marketing		1.00	1,500.00	1,500.00
City Fair		1.00	30,000.00	30,000.00
AV Crew for videos and events		1.00	80,000.00	80,000.00
0013610 001-3610-6301 OFFICE SUPPLIES				165.00 *
General office supplies		1.00	165.00	165.00
TOTAL COMMUNICATIONS				186,645.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

3710 COLLEYVILLE CENTER

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013710 001-3710-6101 SALARIES				205,328.62
0013710 001-3710-6102 TEMPORARY HELP				26,115.00
0013710 001-3710-6105- SALARY SAVINGS				-4,742.12
0013710 001-3710-6139 OVERTIME				3,096.25
0013710 001-3710-6141 FICA EXPENSE				18,254.90
0013710 001-3710-6142 GROUP HEALTH INSURANCE				45,979.48
0013710 001-3710-6143 WORKERS' COMPENSATION				4,852.20
0013710 001-3710-6145 UNEMPLOYMENT COMPENSATION				828.00
0013710 001-3710-6146 RETIREMENT				22,170.07
0013710 001-3710-6148 LONGEVITY PAY				1,278.00
0013710 001-3710-6204 TRAVEL				700.00 *
10 Chamber Luncheons, TXAVM luncheons		14.00	50.00	700.00
for Center Manager and Event Specialist				
Marketing and Branding				
0013710 001-3710-6206- TRAINING				2,500.00 *
Staff training Texas Association of		1.00	500.00	500.00
Venue Managers				
Employee Development		1.00	2,000.00	2,000.00
0013710 001-3710-6209 DUES & SUBSCRIPTIONS				3,575.00 *
Texas Association of Venues,		5.00	500.00	2,500.00
Texas Venue Associations, small venues				
2 memberships				
Membership-Center Manager		1.00	475.00	475.00
International Association of Assembly				
Managers				
National Membership Group				
Texas Association of Venues		2.00	300.00	600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013710 001-3710-6213- TUITION REIMBURSEMENT				5,000.00 *
Kristi Isbell tuition reimbursement		1.00	5,000.00	5,000.00
0013710 001-3710-6226 MISC. CONTRACTUAL SERVICES				15,727.00 *
Air conditioning servicing, insect control, grease trap, aire master, weekend cleaning services.		12.00	477.25	5,727.00
Anticipate a 15% vendor increase plus weekend event maintenance (FY23)		1.00	10,000.00	10,000.00
0013710 001-3710-6245 EQUIPMENT RENTAL				500.00 *
		1.00	500.00	500.00
0013710 001-3710-6284- EQUIPMENT MAINTENANCE				2,500.00
0013710 001-3710-6285 BUILDING MAINT & SUPPLIES				27,079.00 *
Monitronix- Security System Monthly monitoring; assumes 15% increase for FY23		12.00	35.65	427.80
BWS-Fire Alarm Monitoring		4.00	155.25	621.00
5% rate increase 2019; assumes 15% increase for FY23		4.00	161.00	644.00
BWS-quarterly building sprinkler system and vent hood check; assumes 15% increase for FY23		12.00	172.50	2,070.00
Cleaning tools including floor buffing pads, paint brushes, buckets for cleaning, ice, floor brooms etc used for ongoing cleaning of building; assumes 15% increase for FY23		4.00	460.00	1,840.00
Quarterly service filter changing system check, filter cleaning and maintenance on 6 AC units; assumes 15% increase for FY23		24.00	555.45	13,330.80
Friday and wednesday janitorial service; assumes 15% increase for FY23		4.00	805.00	3,220.00
Quarterly window washing inside and out of 4 large Paladium and all other other small windows in Center; assumes 15% increase for FY23		1.00	1,147.65	1,147.65
Annual door maintenance		1.00	2,052.75	2,052.75
5% increase; assumes 15% increase for FY23				
Hufcor				
Annual Partition Maintenance of room dividers in large hall and small conference room				
5% increase budgeted for 2019; assumes 15% increase for FY23				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Emergency/non preventative maintenance work on non-warranty repairs and maintenance of mechanical systems and equipment; assumes 15% increase for FY23		1.00	1,725.00	1,725.00
0013710	001-3710-6287 PROPERTY MAINTENANCE				2,875.00 *
	Monthly spraying of facility interior and exterior (Western Exterminators)		12.00	80.50	966.00
	Quarterly Grease Trap Cleaning		4.00	189.75	759.00
	Exterior paint and facade touch ups		1.00	1,150.00	1,150.00
0013710	001-3710-6301 OFFICE SUPPLIES				1,250.00
0013710	001-3710-6302 POSTAGE				100.00
0013710	001-3710-6303 OPERATING SUPPLIES				11,845.00 *
	Flowers for lobby and restroom; assumes 15% vendor increase for FY23		12.00	40.25	483.00
	6303-Operating Supplies		4.00	115.00	460.00
	copier paper, first aid supplies, duct tape, kitchen utensils as needed; assumes 15% vendor increase for FY23				
	Catering Supplies and Foods- offset by revenue charged to clients. Anticipate 3% increase in use/expense; assumes 15% vendor increase for FY23		12.00	448.50	5,382.00
	Linen Service- \$2.00 cost per linen/clients charged \$5.00 per linen or linen provided free with standard business booking Monday-Friday		12.00	460.00	5,520.00
	5% increase FY19 @ \$12.50 \$50/month; assumes 15% vendor increase for FY23				
0013710	001-3710-6305 UNIFORMS				1,000.00 *
	4 Employees: Annual update of City and Center branded shirts for events, work slacks for maintenance crew		1.00	1,000.00	1,000.00
0013710	001-3710-6308 PRINTING				800.00 *
	Letterhead, business cards, fliers for conventions, customer satisfaction surveys, rate cards, etc.; assumes 15% vendor increase for FY23		1.00	800.00	800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013710 001-3710-6309 LANDSCAPE				5,750.00
0013710 001-3710-6314- BUILDING SUPPLIES				10,856.00 *
Batteries for microphones; assumed 15% vendor increase for FY23		11.00	23.00	253.00
Floor Care Products including stripper and wax; assumed 15% vendor increase for FY23		10.00	230.00	2,300.00
Cleaning Supplies & Paper Products; assumed 15% vendor increase for FY23		12.00	586.50	7,038.00
Flourescent light bulb replacement; assumed 15% vendor increase for FY23		1.00	1,265.00	1,265.00

TOTAL COLLEYVILLE CENTER

415,217.40

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
3910	HUMAN RESOURCES				
0013910	001-3910-6101 SALARIES				212,931.21
0013910	001-3910-6102- TEMPORARY HELP				12,480.00
0013910	001-3910-6105- SALARY SAVINGS				-4,298.77
0013910	001-3910-6141 FICA EXPENSE				17,414.51
0013910	001-3910-6142 GROUP HEALTH INSURANCE				28,737.18
0013910	001-3910-6143 WORKERS' COMPENSATION				330.21
0013910	001-3910-6145 UNEMPLOYMENT COMPENSATION				414.00
0013910	001-3910-6146 RETIREMENT				22,477.40
0013910	001-3910-6148 LONGEVITY PAY				1,972.50
0013910	001-3910-6206 TRAINING				6,350.00 *
	HR Southwest Seminar - HR Director		1.00	1,000.00	1,000.00
	Records Management Training from the		1.00	1,000.00	1,000.00
	Texas State Library and Archives				
	Commission				
	Tyler Technologies Conference for 1 HR		1.00	3,000.00	3,000.00
	staff member				
	Women in Govt - HR Analyst		1.00	100.00	100.00
	Fort Worth Human Resources Management		1.00	250.00	250.00
	Association (FWHRMA) Employment Law				
	Seminar - HR Director				
	Texas Municipal Human Resources		1.00	1,000.00	1,000.00
	Association (TMHRA) Annual Conference -				
	HR Dir & HR Analyst				
0013910	001-3910-6207 PRE-EMPLOYMENT				75.00 *
	Pre-employment screenings		1.00	75.00	75.00
0013910	001-3910-6208 ORGANIZATIONAL DEVELOPMENT				35,895.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
General Fund: \$35,895 (86%)		1.00	31,595.00	35,895.00
Utility Fund: \$5,843 (14%)				
TOTAL: \$41,738.00				
Administrative Asst Luncheon \$1,000				
Assistant's Roundtable (\$100x2) \$200				
Benefit Bid Ad \$75				
Chili Cookoff \$800				
EAP \$8,808				
Employee Picnic \$1,800				
Employee Recognition Future Programming \$3,000				
Field Appreciation Day \$1,000				
Flu Shots (\$25 x 65) \$1,625				
HR Specialist Business Mgmt Daily \$200				
In-Service Day \$10,000				
Leadership Team Retreat \$1,000				
NCTCOG Training Account \$1,000				
Onboarding Box Lunches \$500				
Recognition Certificate Booklets \$100				
0013910 001-3910-6209 DUES & SUBSCRIPTIONS				930.00 *
Texas Municipal Human Resources Association (TMHRA) Membership Dues - HR Dir & HR Analyst		2.00	75.00	150.00
Dallas Human Resources Association - HR Director		1.00	150.00	150.00
Society for Human Resource Management (SHRM) Membership Dues - HR Dir & HR Analyst		2.00	250.00	500.00
		1.00	75.00	130.00
0013910 001-3910-6226 MISC. CONTRACTUAL SERVICES				46,708.00 *
ERS Annual Fee (Texas Social Security Program)		1.00	35.00	35.00
Texas Municipal Human Resources Association (MHRA) Luncheon		1.00	221.00	221.00
Subscription to Strategic Government Resources (SGR) job board website for advertising open positions. Increase of 10% from previous year		1.00	362.00	400.00
Labor Law Poster Compliance		1.00	650.00	650.00
Classification and Compensation Study		1.00	5,000.00	5,000.00
Annual Updates to Pay Plan				
Target Solution Training Software annual license (increase of 2% for software and increase in number of user accounts)		1.00	14,795.00	15,402.00
City-wide health screening		1.00	25,000.00	25,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0013910 001-3910-6301 OFFICE SUPPLIES		1.00	1,050.00	1,050.00 *
				1,050.00
0013910 001-3910-6302 POSTAGE		1.00	120.00	120.00 *
				120.00
0013910 001-3910-6303 OPERATING SUPPLIES				1,686.00 *
HR fax machine replacement cartridge		1.00	51.00	51.00
Misc		1.00	1,635.00	1,635.00
0013910 001-3910-6305- UNIFORMS				835.00 *
Uniforms		1.00	835.00	835.00
0013910 001-3910-6308 PRINTING				70.00 *
Printing; Business Cards		1.00	70.00	70.00

TOTAL HUMAN RESOURCES

386,177.24

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

4110 MUNICIPAL COURT

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0014110	001-4110-6101	SALARIES			337,502.61
0014110	001-4110-6102	TEMPORARY HELP			2,000.00
0014110	001-4110-6105-	SALARY SAVINGS			-6,623.40
0014110	001-4110-6141	FICA EXPENSE			25,860.06
0014110	001-4110-6142	GROUP HEALTH INSURANCE			86,211.53
0014110	001-4110-6143	WORKERS' COMPENSATION			954.90
0014110	001-4110-6145	UNEMPLOYMENT COMPENSATION			1,242.00
0014110	001-4110-6146	RETIREMENT			35,332.54
0014110	001-4110-6148	LONGEVITY PAY			525.00
0014110	001-4110-6204-	TRAVEL			2,000.00 *
		TYLER TECHNOLOGIES CONFERENCE	1.00	2,000.00	2,000.00
0014110	001-4110-6206	TRAINING			2,390.00 *
		4 REGISTRATIONS FOR TMCEC SEMINARS	6.00	50.00	300.00
		TX MUNICIPAL COURT EDUCATION CENTER	4.00	150.00	600.00
		(TMCEC) - CONTINUING EDUCATION FOR 3			
		REQUIRED			
		CLERKS LEGISLATIVE UPDATE SEMINAR -	2.00	125.00	250.00
		DALLAS COURT ADMINISTRATOR AND			
		CERTIFICATION TRAINING			
		LOCAL TRAINING FOR CERTIFIED CLERK	1.00	100.00	100.00
		TMCEC TRAINING FOR COURT ADMINISTRATOR	2.00	300.00	600.00
		AND JUVENILE CASE MANAGER - AUSTIN -			
		STATE MANDATORY			
		1 CLERK ATTEND THE NEW 32 HOUR TRAINING	1.00	540.00	540.00
		IN AUSTIN - REGISTRATION \$200, MILEAGE			
		\$225			
0014110	001-4110-6209	DUES & SUBSCRIPTIONS			735.00 *
		LEXIS NEXIS RISK SOLUTIONS - traffic	1.00	50.00	50.00
		law books			
		NORTH TEXAS COURT CLERKS ASSOCIATION -	5.00	55.00	275.00
		5 employees			
		GOULDS LAW MANUAL UPDATE FOR JUDGE AND	1.00	80.00	80.00
		COURT STAFF			
		TMCEC Dues	6.00	55.00	330.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0014110 001-4110-6218- MUNICIPAL JUDGE				148,500.00
0014110 001-4110-6226 MISC. CONTRACTUAL SERVICES				10,025.00 *
SAFESITE - document storage		1.00	1,250.00	1,250.00
HIRED HANDS - translation services		1.00	2,127.00	2,127.00
(foreign languages and sign language)				
Court legal fees		1.00	3,000.00	3,000.00
Tyler Tech Case Resolution Bundle		1.00	3,648.00	3,648.00
0014110 001-4110-6301 OFFICE SUPPLIES				1,000.00 *
DEPOSIT SLIPS AND BANK BAGS FOR DAILY DEPOSIT		1.00	100.00	100.00
STAPLES - 2 types of envelopes for court notification mailings		1.00	100.00	100.00
misc. office supplies		1.00	800.00	800.00
0014110 001-4110-6303 OPERATING SUPPLIES				7,668.00 *
OFFICE DEPOT - receipt printer ribbons		1.00	300.00	300.00
COLLEYVILLE - paper warrant issue		1.00	325.00	325.00
KELLER - paper warrant issue		1.00	325.00	325.00
SAFE SITE - document storage		1.00	500.00	500.00
STAPLES - envelopes for mailing (2 types)		1.00	518.00	518.00
STAPLES - mailing labels		1.00	600.00	600.00
OFFICE DEPOT - thermal paper for payment receipts		1.00	800.00	800.00
CPI ONE POINT - copy paper		1.00	1,200.00	1,200.00
OFFICE DEPOT - ticket writer paper for PD		1.00	1,500.00	1,500.00
CPI ONE POINT - paper for letters, dockets, & complaints		1.00	1,600.00	1,600.00
0014110 001-4110-6308 PRINTING				1,250.00 *
STEVE STRANGE - printing of letterhead / envelopes		1.00	250.00	250.00
KIT JONES INC - hard copy citations, warrant cards, and blue envelopes		1.00	1,000.00	1,000.00

TOTAL MUNICIPAL COURT

656,573.24

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

5110 FLEET SERVICES

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015110	001-5110-6101 SALARIES				109,441.28
0015110	001-5110-6105- SALARY SAVINGS				-2,280.56
0015110	001-5110-6139 OVERTIME				1,602.56
0015110	001-5110-6141 FICA EXPENSE				8,722.01
0015110	001-5110-6142 GROUP HEALTH INSURANCE				28,737.18
0015110	001-5110-6143 WORKERS' COMPENSATION				1,686.38
0015110	001-5110-6145 UNEMPLOYMENT COMPENSATION				414.00
0015110	001-5110-6146 RETIREMENT				11,925.10
0015110	001-5110-6148 LONGEVITY PAY				1,972.50
0015110	001-5110-6150 TOOL ALLOWANCE				960.00
0015110	001-5110-6206 TRAINING				1,350.00 *
	Mechanical and Diagnostic and Repair Training (2 Mechanics x 3 courses x \$94.95/course)		6.00	95.00	570.00
	Automotive Service Excellence (ASE) Certification Testing-Self-Study Program (2 Mechanics)		2.00	140.00	280.00
	Automotive Service Excellence (ASE) Master Certification Testing-Online Program (Fleet Manager)		1.00	500.00	500.00
0015110	001-5110-6207 PRE-EMPLOYMENT				100.00
0015110	001-5110-6209 DUES & SUBSCRIPTIONS				2,301.00 *
	CDL Renewal		1.00	60.00	60.00
	American Public Works Association (APWA) (Fleet Manager)		1.00	203.00	203.00
	National Association of Fleet Administrators (NAFA) Assoc. (Fleet Manager)		1.00	310.00	310.00
	Chilton's On-Line Repair Manuals Annual Subscription Cost		1.00	1,728.00	1,728.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015110 001-5110-6226- MISC. CONTRACTUAL SERVICES				2,568.00 *
Encore scan tool software (for tires)		1.00	700.00	700.00
Networkfleet GPS Monitoring		1.00	1,868.00	1,868.00
0015110 001-5110-6228 PROFESSIONAL MAINTENANCE				675.00 *
Service Parts Cleaner		5.00	135.00	675.00
0015110 001-5110-6261 VEHICLE MAINTENANCE				5,000.00 *
Vehicles 300E, 301E, 302E, 507, 707		1.00	5,000.00	5,000.00
0015110 001-5110-6262 GAS AND OIL				9,500.00 *
Motor Pool Gas and Oil		1.00	3,675.00	3,675.00
All City Vehicles Bulk Oil		1.00	5,025.00	5,025.00
FY23 update		1.00	800.00	800.00
0015110 001-5110-6284 EQUIPMENT MAINTENANCE				2,500.00 *
Equipment 303 and 334		1.00	700.00	700.00
Back-up generator maintenance		1.00	1,800.00	1,800.00
0015110 001-5110-6305 UNIFORMS				1,640.00 *
Uniform Rental and Miscellaneous		1.00	1,640.00	1,640.00
Clothing Supply (2 Fleet Personnel)				
0015110 001-5110-6313 SMALL TOOLS				1,150.00
0015110 001-5110-6318 SHOP SUPPLIES				1,435.00 *
Various Shop Supplies		1.00	1,435.00	1,435.00
0015110 001-5110-6326 SAFETY EQUIPMENT/SUPPLIES				900.00
TOTAL FLEET SERVICES				192,299.45

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND					
5710	FACILITY SERVICES				
0015710	001-5710-6101 SALARIES				148,591.63
0015710	001-5710-6105- SALARY SAVINGS				-3,979.12
0015710	001-5710-6139 OVERTIME				4,477.00
0015710	001-5710-6141 FICA EXPENSE				15,219.77
0015710	001-5710-6142 GROUP HEALTH INSURANCE				28,737.18
0015710	001-5710-6143 WORKERS' COMPENSATION				3,885.65
0015710	001-5710-6145 UNEMPLOYMENT COMPENSATION				414.00
0015710	001-5710-6146 RETIREMENT				20,806.02
0015710	001-5710-6148 LONGEVITY PAY				1,867.50
0015710	001-5710-6152 ACCRUED LEAVE PAY				5,723.63
0015710	001-5710-6204- TRAVEL				
	Building Maintenance Seminars TBD		2.00	500.00	1,000.00 *
	(Facilities Manager and Building Maintenance Technician)				1,000.00
0015710	001-5710-6206- TRAINING				
	HVAC Continuing Education (Facility Manager)		1.00	300.00	1,800.00 *
	Safety Training		1.00	500.00	500.00
	Vocational Training (Building Tech)		1.00	1,000.00	1,000.00
0015710	001-5710-6209- DUES & SUBSCRIPTIONS				
	HVAC License (Facility Manager)		1.00	100.00	100.00 *
0015710	001-5710-6226 MISC. CONTRACTUAL SERVICES				
	Networkfleet GPS Monitoring		1.00	312.00	16,632.00 *
	Fountain Maintenance Agreement		1.00	16,320.00	312.00
					16,320.00
0015710	001-5710-6261 VEHICLE MAINTENANCE				
	Vehicle 702E		1.00	2,000.00	2,000.00 *
					2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015710 001-5710-6262 GAS AND OIL				2,300.00
0015710 001-5710-6285 BUILDING MAINT & SUPPLIES				387,126.00 *
City Hall/Library/Justice Center:		1.00	5,980.00	5,980.00
Security Systems Maintenance and Supply				
Fire Stations 1, 2 and 3: HVAC		1.00	6,300.00	6,300.00
Maintenance: Repairs, Service, Replacement				
City Hall/Library: Elevator Inspections and Maintenance Agreement		1.00	10,000.00	10,000.00
Senior Center: Cleaning and Janitorial (Non-Discretionary/Ongoing)		1.00	16,921.00	16,921.00
Fire Stations 1, 2 and 3:		1.00	30,000.00	30,000.00
Miscellaneous Maintenance (general building repair, plumbing maintenance; backflow testing, etc.; includes Original Fire Station)				
City Hall/Library/Justice Center: Miscellaneous Maintenance (thermostat zone controllers, hot water actuators not covered in blanket maintenance, fire station rollup door repairs, miscellaneous)		1.00	38,170.00	38,170.00
City Hall/Library/Justice Center: HVAC Maintenance & Repair		1.00	55,716.00	55,716.00
City Hall/Library/Justice Center: Cleaning and Janitorial		1.00	116,829.00	116,829.00
Public Works Service Center: Pest Control		1.00	260.00	260.00
Misc Contracts: Light Bulb Disposal Contract		1.00	500.00	500.00
Senior Center: Pest Control		1.00	570.00	570.00
Senior Center: Fire Alarm Inspections and Monitoring		1.00	750.00	750.00
Fire Stations 1, 2, 3, and original FS: Pest Control		1.00	1,500.00	1,500.00
Library: Partition Door Service Plan		1.00	1,000.00	1,000.00
Senior Center: Door Service Plan		1.00	1,000.00	1,000.00
City Hall/Library/Justice Center: Backflow Testing		1.00	2,700.00	2,700.00
Senior Center: Miscellaneous Maintenance (paint, hardware, door closures, locksets, keys, etc.)		1.00	1,250.00	1,250.00
City Hall & Library: Automatic Door Maintenance		1.00	5,200.00	5,200.00
Misc Contracts: Panic Button Monitoring		1.00	3,000.00	3,000.00
Bidault and Webb House: Miscellaneous Maintenance		1.00	2,500.00	2,500.00
Justice Center: Gate Maintenance Contract		1.00	2,550.00	2,550.00
Senior Center: HVAC Maintenance and Repair		1.00	2,790.00	2,790.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Fire Stations 1, 2 and 3: Fire Alarm Inspections and Monitoring		1.00	7,000.00	7,000.00
	City Hall/Library/Justice Center: Pest Control		1.00	6,000.00	6,000.00
	Fire Administration: Cleaning and Janitorial		1.00	3,950.00	3,950.00
	City Hall/Library: Boiler Inspection and Maintenance		1.00	4,200.00	4,200.00
	City Hall/Library/Justice Center: Fire Alarm Inspections and Monitoring		1.00	6,700.00	6,700.00
	City Hall/Library/Justice Center: Floor Mats Contract		1.00	4,810.00	4,810.00
	City Hall/Library/Justice Center: window Cleaning		1.00	4,945.00	4,945.00
	Plaza Stone Cleaning and Sealing		1.00	9,500.00	9,500.00
	Window Washing (service center)		1.00	1,200.00	1,200.00
	Rec center backflow testing		1.00	1,300.00	1,300.00
	Rec Center fire alarm inspections and monitoring		1.00	5,320.00	5,320.00
	Rec Center HVAC maintenance/repair		1.00	3,000.00	3,000.00
	Rec Center: cleaning and janitorial		1.00	17,500.00	17,500.00
	Misc maintenance at Rec Center		1.00	2,000.00	2,000.00
	Panic button monitoring		1.00	3,000.00	3,000.00
	Rec Center pest control		1.00	1,215.00	1,215.00
0015710	001-5710-6303 OPERATING SUPPLIES				250.00 *
	Tapes, Access Cards, etc.		1.00	250.00	250.00
0015710	001-5710-6305 UNIFORMS				500.00 *
	Uniforms and Misc Clothing Supply (Building Technician, Facility Services Manager)		1.00	500.00	500.00
0015710	001-5710-6313 SMALL TOOLS				850.00
0015710	001-5710-6314- BUILDING SUPPLIES				15,000.00 *
	Lighting Supplies/Bulbs (Fire Stations 1, 2 and 3)		1.00	5,000.00	5,000.00
	Lighting Supplies (City Hall/Library/Justice Center)		1.00	10,000.00	10,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR:				
GENERAL FUND				
0015710	001-5710-6326	SAFETY EQUIPMENT/SUPPLIES	VENDOR	QUANTITY
			UNIT COST	2024 Proposed
				450.00
TOTAL FACILITY SERVICES				653,751.26

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

5910 INFORMATION SERVICES

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015910	001-5910-6101 SALARIES				263,251.57
0015910	001-5910-6105- SALARY SAVINGS				-5,991.10
0015910	001-5910-6139 OVERTIME				733.62
0015910	001-5910-6141 FICA EXPENSE				22,930.92
0015910	001-5910-6142 GROUP HEALTH INSURANCE				28,737.18
0015910	001-5910-6143 WORKERS' COMPENSATION				434.54
0015910	001-5910-6145 UNEMPLOYMENT COMPENSATION				1,242.00
0015910	001-5910-6146 RETIREMENT				20,178.28
0015910	001-5910-6148 LONGEVITY PAY				135.00
0015910	001-5910-6204 TRAVEL				3,720.00 *
	Texas Association of Governmental		2.00	580.00	1,160.00
	Information Managers (TAGITM) Hotel				
	Mileage Re-imbursement for travel and		2.00	650.00	1,300.00
	exp.				
	Per Diem for Training & Conference		2.00	630.00	1,260.00
0015910	001-5910-6206 TRAINING				22,835.00 *
	Installation, Storage, and Compute with		1.00	3,095.00	3,095.00
	windows Server 2019 (M20740)				
	Administering windows Server 2019		1.00	3,095.00	3,095.00
	(M20411).				
	CB Nuggets-Online Training for DTS staff		1.00	3,825.00	3,825.00
	ISM Mgr. CISCO ICND1 v3.0 -		1.00	3,595.00	3,595.00
	Interconnecting Cisco Networking Devices				
	ISM Manager-- ICND2 v3.0 -		1.00	3,595.00	3,595.00
	Interconnecting Cisco Networking				
	Devices, Part 2				
	City Staff- Individual Security		1.00	5,630.00	5,630.00
	Training KNOWB-4				
0015910	001-5910-6209 DUES & SUBSCRIPTIONS				1,325.00 *
	TX Assoc. of Govt. Info. Tech Mgrs.		2.00	140.00	280.00
	(TAGITM)				
	Texas Association of State systems for		1.00	450.00	450.00
	Computing and Communications				
	TAGITM Conference Fee		1.00	595.00	595.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015910 001-5910-6225 COMPUTER SERVICES				147,522.66 *
Police CID aircard		25.00	588.00	14,700.00
added 2 SRU, 6 LPR cards for HWY 26, 11 New Cards for LPR 2022				
PD-Code Enforcement Aircard		1.00	588.00	1,176.00
Assistant Chief Aircard				
Parks Maintenance- Time Warner Cable		1.00	1,002.00	1,188.00
Fees\$82.99 Monthly				
@ TV's were added in 2021 \$9.00X2				
Internet redundancy on-going cost		1.00	2,400.00	2,400.00
Fire-Operations		1.00	550.00	550.00
Fire Check software maintenance				
FireCheckoff.com				
Changed to PSTRAX Software				
Building inspection 4 Aircards (\$49.00 monthly)		4.00	588.00	2,352.00
Fire-EMS Aircard		1.00	588.00	588.00
Fire-Operations		14.00	588.00	8,232.00
Verizon Aircards 14 vehicles total (added 2 in 2022)				
Fire-PreventionVerizon Aircard		1.00	588.00	588.00
Aircards for laptops in patrol/unmarked cars		29.00	588.00	17,052.00
PSTRAX		1.00	5,927.26	5,927.26
2 TV's added @ \$9 each month		1.00	216.00	216.00
Pediatric Emergency Standards Inc. (Fire Software)		1.00	2,350.00	2,350.00
City hall datacenter warranty		1.00	11,000.00	11,000.00
Adobe creative cloud licensing migration		1.00	12,000.00	12,000.00
Annual cost for Cisco device licensing refresh		1.00	20,000.00	20,000.00
Mobile device management (\$1.50 per device)		1.00	1,500.00	1,500.00
Windows Server 2022 licensing		1.00	8,000.00	8,000.00
Lumos network monitoring and mapping		1.00	4,491.40	4,491.40
Thinkguard Cisco Amp Software		1.00	33,212.00	33,212.00
0015910 001-5910-6226 MISC. CONTRACTUAL SERVICES				318,584.11 *
Fire-Active 911		70.00	12.50	875.00
American Answering Services (City ISM 24/7 on-call answering service)		12.00	170.00	2,040.00
Haligan - Daily Apparatus Maintenance		1.00	550.00	1,400.00
Fleet- Vehicle Maintenance DB software		1.00	1,629.00	1,629.00
Annual Maintenance				
Went to an online product (Lic.)				
Swagit online Webcast annual agreement		1.00	17,000.00	17,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
Laserfiche: Enterprise Rio Lic. - 50 concurrent users		1.00	23,929.80	23,929.80
DocumentImagingSystemincludes: LaserficheRIOSystem LFRioNamedFullUserqty52 LFRioRecordsManagementUsersqty52 LFRioScanConnectqty1 LFRioPilotPublicPortallicenseqty1 GeoDocsqty1 DocuNavNavigatorqty1DocuNavAutoFileqty1 Microsoft-- Server Lic/Office/Exchange/Sharepoint 2022- 4 X MS Server 2016 DC- \$6228.00 Finance-Munis ERP annual Maintenance Contract; update of \$2,214 for FY23 Engineering- AutoCad Maintenance HOSTMONITOR Service- network monitoring software Tyler Unlimited Client Access Maintenance Netbrain Annual Maintenance- network monitoring CRW-GIS TRAK Annual Maintenance Gov Connection (CALL ON COLLEYVILLE) Customer Response Module (CRM) Hosting Digital cloud fax model Barracuda email Archiver VMWARE View Desktop Annual Contract Barracuda Spam Filter Ocularis camera maintenance starting after original 3yr contract over. Barracuda OFF-site Backup system upgraded size of platform in 2021 FIRE-Emergency Reporting Software MaintenanceReporting Systems INC. Added Service Finance -Tyler Overflow Blade chassis support SERVICE IT direct Landguard annual cost- network vulnerability assessment tool NeoGov maintenance contract (applicant tracking software) Agenda management Software (CIVIC PLUS) VMWARE Support Contract Munis Disaster Recovery; added \$3,595 for FY23 Digitizing documents to laserfiche annual funding Munis Operating System and Database Administration (OSDBA) Support and DR site; added \$2,260 for FY23		1.00	24,912.00	24,912.00
		1.00	29,687.00	29,687.00
		2.00	1,234.00	2,468.00
		1.00	1,299.00	1,299.00
		1.00	1,785.00	1,785.00
		1.00	1,960.00	2,038.00
		1.00	2,500.00	2,500.00
		1.00	3,272.00	3,272.00
		1.00	3,100.00	3,100.00
		1.00	3,900.00	3,900.00
		1.00	4,200.00	4,200.00
		1.00	4,945.20	4,945.20
		1.00	4,850.00	5,300.00
		1.00	6,394.00	6,394.00
		1.00	5,308.00	5,308.00
		1.00	5,379.00	5,379.00
		1.00	6,110.00	6,110.00
		1.00	6,600.00	6,600.00
		1.00	6,800.00	6,800.00
		1.00	9,168.39	9,168.39
		1.00	8,554.00	8,554.00
		1.00	15,601.00	15,601.00
		1.00	12,000.00	12,000.00
		1.00	16,321.00	16,321.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
	Crew Sense (Fire Scheduling)		1.00	4,556.00	4,556.00
	Veam Backup & Replication Enterprise - license+Production Supp		1.00	7,032.72	7,032.72
	WEBEX annual \$2000.00monthly is \$400.		1.00	6,800.00	6,800.00
	New City Secretary software FY23		1.00	6,500.00	6,500.00
	EnerGov Software Maintenance, new FY23		1.00	54,860.00	54,860.00
	Lumos T1/T2 40 hr retainer for IT work		1.00	4,320.00	4,320.00
0015910	001-5910-6240 CELL PHONES				
	ISM Aircard		1.00	588.00	588.00 *
0015910	001-5910-6246 OFFICE EQUIP & MAINTENANCE				
	UPS Annual Battery replacement City Hall		1.00	2,184.00	33,384.00 *
	Council Chamber Projector bulbs for overheads		1.00	3,200.00	2,184.00
	A/V Equipment City Hall, Library, and Colleyville Center Repair and maint. of equipment (break/fix annual budget)		1.00	22,100.00	3,200.00
	This is the average this line item has been over the last two years				28,000.00
0015910	001-5910-6261 VEHICLE MAINTENANCE				
	2005 Ford Expedition maintenance		1.00	878.00	878.00 *
0015910	001-5910-6262 GAS AND OIL				
	2005 Ford Expedition Gas/oil		1.00	500.00	500.00 *
0015910	001-5910-6301 OFFICE SUPPLIES				50.00
0015910	001-5910-6302 POSTAGE				
	Shipping for Equipment returns		1.00	500.00	500.00 *
0015910	001-5910-6305 UNIFORMS				
	staff shirts		16.00	45.00	900.00 *
	Added part-time staff				900.00
0015910	001-5910-6312 COMPUTER SUPPLIES				
	Miscellaneous Computer Supplies		1.00	1,500.00	9,105.00 *
	Toner/Ink for printers city-wide		1.00	7,605.00	1,500.00
					7,605.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015910 001-5910-6360 MINOR OPERATING OUTLAY				15,116.00 *
Cradlepoint Wireless Routers in PD/FD Vehicles		12.00	843.00	10,116.00
ESRI contract; FY23 increase		1.00	5,000.00	5,000.00
0015910 001-5910-6809- TRANSFER TO CABLE/CAP EQUIP				117,000.00 *
Annual transfer to the Vehicle & Equipment Replacement Fund for technology replacement.		1.00	117,000.00	117,000.00
Includes: laptops, desktops, monitors, phones, security cameras, switches, servers, and iPads				

TOTAL INFORMATION SERVICES

1,003,659.78

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
5920	IS GIS				
0015920	001-5920-6101 SALARIES				13,997.75
0015920	001-5920-6105- SALARY SAVINGS				-281.71
0015920	001-5920-6141 FICA EXPENSE				1,077.53
0015920	001-5920-6142 GROUP HEALTH INSURANCE				2,011.60
0015920	001-5920-6143 WORKERS' COMPENSATION				20.43
0015920	001-5920-6145 UNEMPLOYMENT COMPENSATION				28.98
0015920	001-5920-6146 RETIREMENT				1,473.02
0015920	001-5920-6148 LONGEVITY PAY				86.10
0015920	001-5920-6204- TRAVEL				2,626.00 *
	Esri World User Conference Hotel		1.00	1,550.00	2,176.00
	Annual San Diego, CA				
	adjusted airfare, hotel and meals				
	Mileage reimbursement		1.00	450.00	450.00
0015920	001-5920-6206 TRAINING				8,995.00 *
	Microsoft Sharepoint Training		1.00	3,995.00	3,995.00
	ESRI Training		1.00	5,000.00	5,000.00
0015920	001-5920-6209- DUES & SUBSCRIPTIONS				65.00 *
	Southcentral ARC user group (SCUAG)		1.00	65.00	65.00
0015920	001-5920-6226 MISC. CONTRACTUAL SERVICES				45,061.00 *
	Plotter Maintenance		1.00	1,131.00	1,131.00
	GPS Service-Annual Service Agreement		1.00	1,230.00	1,230.00
	Trimble Software				
	Nexus Viewer maintenance- online map viewing		1.00	3,800.00	3,800.00
	Development Services-Application		1.00	4,000.00	4,000.00
	Service Consulting				
	I-Communities NCTCOG-Annual Maintenance agreement		1.00	4,800.00	4,800.00
	Enterprise License Agreement (ESRI)		1.00	28,600.00	28,600.00
	ARCGIS Drone2MAP		1.00	1,500.00	1,500.00
	Mapping technology to keep up with dev. between fly overs				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0015920 001-5920-6301 OFFICE SUPPLIES				5,430.00 *
Plotter Paper Rolls 36"		4.00	100.00	400.00
Outside Plotter Prints larger than 36"		1.00	780.00	780.00
Plotter Ink		2.00	1,250.00	2,500.00
Office Supplies - Printing and Binding (Map Books)		1.00	1,750.00	1,750.00
 0015920 001-5920-6305 UNIFORMS				
staff shirts		1.00	90.00	90.00 *

TOTAL IS GIS

80,680.70

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

GENERAL FUND

6310 CAPITAL EQUIPMENT RESERVE

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0016310 001-6310-6810 CAPITAL EQUIPMENT RESERVE				931,000.00 *
Fire Apparatus replacement program		1.00	150,000.00	150,000.00
Vehicle and Capital Equipment Replacement		1.00	221,000.00	221,000.00
Placeholder; general fund transfers \$\$ into debt service fund		1.00	560,000.00	560,000.00

TOTAL CAPITAL EQUIPMENT RESERVE

931,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
GENERAL FUND	NON-DEPARTMENTAL				
9999	NON-DEPARTMENTAL				
0019999	001-9999-6203- INSURANCE SHARE				205,000.00 *
	Property and liability insurance for		1.00	205,000.00	205,000.00
	the General Fund (68% to General Fund)				
	- anticipated 15% FY2019 increase				
0019999	001-9999-6234- CREDIT CARD CONV FEES				22,500.00
0019999	001-9999-6238- ELECTRICITY				335,000.00 *
	TCAP projections based on historical		1.00	335,000.00	335,000.00
	usage				
0019999	001-9999-6241- TELEPHONE				220,808.00 *
	AT&T bill- \$4,400 per month		12.00	4,400.00	52,800.00
	Charter Comms, \$10,500/month		12.00	10,500.00	126,000.00
	SmartNet contract- annual maintenance		1.00	21,000.00	21,000.00
	fee for new phone equipment				
	Frontier plan - \$84/mo		12.00	84.00	1,008.00
	General Increase		1.00	20,000.00	20,000.00
0019999	001-9999-6246- OFFICE EQUIP & MAINTENANCE				45,000.00 *
	Lease of Copiers and Maintenance		1.00	45,000.00	45,000.00
	(General Fund Portion)				
0019999	001-9999-6248- GAS				24,000.00 *
			1.00	24,000.00	24,000.00
0019999	001-9999-6251- T.R.A. WATER				210,000.00 *
	General Fund to pay the Utility Fund		1.00	210,000.00	210,000.00
	for City water use				
0019999	001-9999-6281- COMMUNICATIONS MAINTENANCE				154,000.00 *
	Radio and radio tower expenses		1.00	154,000.00	154,000.00
0019999	001-9999-6302- POSTAGE				15,880.00
TOTAL NON-DEPARTMENTAL					1,232,188.00
TOTAL GENERAL FUND				55,829,127.93	

UTILITY OPERATING FUND SUMMARY

	BUDGET FY 2023	YE PROJECTED FY 2023	PROJECTION FY 2024	PROJECTION FY 2025	PROJECTION FY 2026	PROJECTION FY 2027	PROJECTION FY 2028
BEG. WORKING CAPITAL	7,827,583	7,827,583	7,867,848	7,867,848	7,867,848	7,867,848	7,867,849
FUND REVENUES							
Water - Base Rate	2,101,724	1,983,898	2,190,683	2,281,244	2,382,097	2,489,581	2,597,150
Water - Volumetric Rate	11,972,780	11,972,780	16,027,206	17,148,358	19,560,871	22,105,631	24,945,510
Wastewater - Base Rate	1,586,499	1,585,855	1,628,164	1,698,047	1,776,951	1,861,173	1,945,260
Wastewater - Volumetric Rate	3,455,351	3,455,351	3,862,562	4,468,813	5,014,252	5,430,108	5,891,551
Water Installation	20,000	26,392	20,000	20,200	20,402	20,606	20,812
Wastewater Installation	7,500	5,000	4,000	4,040	4,080	4,121	4,162
T.R.A. TRUE-UP	0	1,627,558	0	0	0	0	0
Engineering Charges	10,000	10,000	5,000	5,050	5,101	5,152	5,203
Penalties	200,000	200,000	200,000	202,000	204,020	206,060	208,121
Miscellaneous	15,000	15,000	15,000	15,150	15,302	15,455	15,609
Interest Income	14,000	158,494	150,000	157,500	159,075	160,666	162,272
TOTAL REVENUES	19,382,854	21,040,328	24,102,616	26,000,402	29,142,151	32,298,552	35,795,651
FUND EXPENSES							
Utility Billing	496,334	425,830	514,481	536,931	559,727	584,055	608,339
IS GIS	83,079	84,690	86,803	91,072	95,336	99,864	104,412
Utility Support	1,348,946	1,341,623	1,443,014	1,505,534	1,575,949	1,651,156	1,726,228
Utility Operations - Water	956,734	1,020,382	975,864	1,015,320	1,055,950	1,099,191	1,142,343
TRA Water (volumetric)	7,345,730	7,345,730	9,475,021	9,463,280	9,871,414	10,351,273	10,915,236
TRA Water (debt)	4,627,050	4,627,050	6,552,185	7,685,079	9,689,457	11,754,358	14,030,273
Utility Operations - WW	429,009	355,115	423,319	443,470	463,676	485,291	506,764
TRA Wastewater	3,455,351	3,455,351	3,862,562	4,468,813	5,014,252	5,430,108	5,891,551
Non-Departmental	233,605	309,717	253,605	258,883	266,231	273,794	281,577
Transfer to General Fund	325,917	325,917	434,663	450,922	469,059	488,362	507,827
T.R.A. True-Up	0	1,627,558	0	0	0	0	0
VERF Transfer	81,100	81,100	81,100	81,100	81,100	81,100	81,100
TOTAL EXPENDITURES	19,382,854	21,000,063	24,102,616	26,000,402	29,142,150	32,298,552	35,795,651
ENDING WORKING CAPITAL	7,827,583	7,867,848	7,867,848	7,867,848	7,867,848	7,867,849	7,867,851

*All year-end operating surpluses are transferred to the Utility Capital Projects Fund for future utility capital projects. A minimum of 100 days of reserves are maintained in the Utility Operating Fund.

City of Colleyville, Texas
Water and Wastewater Cost of Service and Rate Design
Water and Wastewater Base Rates

			Current	Year 1 FY 2024	Year 2 FY 2025	Year 3 FY 2026	Year 4 FY 2027	Year 5 FY 2028
City Revenue Requirement (Water)			\$2,112,748.00	\$2,194,158	\$2,284,765	\$2,385,681	\$2,493,231	\$2,600,790
Equivalent Meter								
5/8"			438	438	438	438	438	438
3/4"			2,489	2,489	2,489	2,489	2,489	2,489
1"			7,287	7,287	7,287	7,287	7,287	7,287
1.5"			284	284	284	284	284	284
2"			781	781	781	781	781	781
3"			66	66	66	66	66	66
4"			30	30	30	30	30	30
Hydrant			330	330	330	330	330	330
Total Equivalent Meters			11,705	11,705	11,705	11,705	11,705	11,705
Minimum Bill								
Residential - Inside								
5/8"	100		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
3/4"	101		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1"	102		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1.5"	103		\$29.65	\$31.24	\$32.53	\$33.97	\$35.50	\$37.03
2"	104		\$47.45	\$49.99	\$52.05	\$54.35	\$56.80	\$59.25
3"	105		\$88.96	\$93.73	\$97.60	\$101.91	\$106.50	\$111.10
4"	106		\$148.27	\$156.21	\$162.67	\$169.85	\$177.51	\$185.17
Residential - Outside								
5/8"	110		\$18.83	\$19.62	\$20.27	\$20.99	\$21.75	\$22.52
3/4"	111		\$18.83	\$19.62	\$20.27	\$20.99	\$21.75	\$22.52
1"	112		\$18.83	\$19.62	\$20.27	\$20.99	\$21.75	\$22.52
1.5"	113		\$33.65	\$35.24	\$36.53	\$37.97	\$39.50	\$41.03
2"	114		\$51.45	\$53.99	\$56.05	\$58.35	\$60.80	\$63.25
3"	115		\$92.96	\$97.73	\$101.60	\$105.91	\$110.50	\$115.10
4"	116		\$152.27	\$160.21	\$166.67	\$173.85	\$181.51	\$189.17
Commercial								
5/8"	120		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
3/4"	121		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1"	122		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1.5"	123		\$29.65	\$31.24	\$32.53	\$33.97	\$35.50	\$37.03
2"	124		\$47.45	\$49.99	\$52.05	\$54.35	\$56.80	\$59.25
3"	125		\$88.96	\$93.73	\$97.60	\$101.91	\$106.50	\$111.10
4"	126		\$148.27	\$156.21	\$162.67	\$169.85	\$177.51	\$185.17
Sprinkler								
5/8"	140		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
3/4"	141		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1"	142		\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
1.5"	143		\$29.65	\$31.24	\$32.53	\$33.97	\$35.50	\$37.03
2"	144		\$47.45	\$49.99	\$52.05	\$54.35	\$56.80	\$59.25
3"	145		\$88.96	\$93.73	\$97.60	\$101.91	\$106.50	\$111.10
4"	146		\$148.27	\$156.21	\$162.67	\$169.85	\$177.51	\$185.17

City of Colleyville, Texas
Water and Wastewater Cost of Service and Rate Design
Water and Wastewater Base Rates

			Current	Year 1 FY 2024	Year 2 FY 2025	Year 3 FY 2026	Year 4 FY 2027	Year 5 FY 2028
Government								
	5/8"	190	\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
	3/4"	191	\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
	1"	192	\$14.83	\$15.62	\$16.27	\$16.99	\$17.75	\$18.52
	1.5"	193	\$29.65	\$31.24	\$32.53	\$33.97	\$35.50	\$37.03
	2"	194	\$47.45	\$49.99	\$52.05	\$54.35	\$56.80	\$59.25
	3"	195	\$88.96	\$93.73	\$97.60	\$101.91	\$106.50	\$111.10
	4"	196	\$148.27	\$156.21	\$162.67	\$169.85	\$177.51	\$185.17
City Revenue Requirement (Wastewater)			\$1,575,474.00	\$1,624,689.88	\$1,694,526	\$1,773,366	\$1,857,523	\$1,941,621
Wastewater Connections								
Church		26		26	26	26	26	26
Commercial		414		414	414	414	414	414
Residential		9,427		9,427	9,427	9,427	9,427	9,427
Schools		13		13	13	13	13	13
Government		21		21	21	21	21	21
Total Connections			9,901	9,901	9,901	9,901	9,901	9,901
Minimum Bill								
Residential			\$13.30	\$13.67	\$14.26	\$14.93	\$15.63	\$16.34
Commercial	ADD \$6		\$19.30	\$19.67	\$20.26	\$20.93	\$21.63	\$22.34
Government	ADD \$6		\$19.30	\$19.67	\$20.26	\$20.93	\$21.63	\$22.34

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0000	UNDEFINED			
0020000	002-0000-5716	INVESTMENT INCOME/(LOSSES)		150,000.00
0020000	002-0000-5719	MISCELLANEOUS		15,000.00
0020000	002-0000-5817	WATER REVENUE-BASE RATE		2,190,683.45
0020000	002-0000-5818	SEWER REVENUE-BASE RATE		1,628,164.17
0020000	002-0000-5821	SEWER INSTALLATION		4,000.00
0020000	002-0000-5822	WATER INSTALLATION		20,000.00
0020000	002-0000-5823-	WATER REVENUE-VOLUME RATE		16,027,205.97
0020000	002-0000-5824-	SEWER REVENUE-VOLUME RATE		3,862,562.45
0020000	002-0000-5827	ENGINEERING & DEVELOP CHARGES		5,000.00
0020000	002-0000-5833	PENALTIES		200,000.00
TOTAL UNDEFINED				24,102,616.04

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

2010

UTILITY BILLING

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0022010	002-2010-6101 SALARIES				218,516.27
0022010	002-2010-6139 OVERTIME				1,293.24
0022010	002-2010-6141 FICA EXPENSE				17,230.35
0022010	002-2010-6142 GROUP HEALTH INSURANCE				57,474.35
0022010	002-2010-6143 WORKERS' COMPENSATION				326.71
0022010	002-2010-6145 UNEMPLOYMENT COMPENSATION				828.00
0022010	002-2010-6146 RETIREMENT				23,553.71
0022010	002-2010-6148 LONGEVITY PAY				3,360.00
0022010	002-2010-6152 ACCRUED LEAVE PAY				1,993.20
0022010	002-2010-6204- TRAVEL				4,000.00 *
	Utility Billing Supervisor and Analyst		2.00	2,000.00	4,000.00
	- Tyler Technologies Conference				
0022010	002-2010-6206- TRAINING				6,198.00 *
	Training Class TBD for utility billing staff		2.00	99.00	198.00
	MUNIS AND OTHER SOFTWARE TRAINING AND ENHANCEMENTS. (EXAMPLES MUNIS SELF-SERVICE, CRYSTAL REPORTS)		1.00	6,000.00	6,000.00
0022010	002-2010-6221 AUDIT				30,081.00 *
	GFOA - REVIEW FEE FOR PAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	225.00	225.00
	GFOA - REVIEW FEE FOR CAFR AWARD (SPLIT 50/50 WITH FINANCE)		1.00	253.00	253.00
	ANNUAL AUDIT (Utility Fund Portion)		1.00	28,568.00	29,603.00
0022010	002-2010-6225 COMPUTER SERVICES				39,002.30 *
	Core & Main (Insight) Trimble Hand Held Meter Reading Yearly Maintenance		4.00	691.00	3,040.40
	Munis Support & Update Licensing - IVR Gateway		1.00	1,952.00	1,952.00
	Core & Main (INSIGHT) Billing/Meter Reading Software Yearly Maintenance Contract		1.00	2,079.00	2,286.90
	Munis ERP Financial Suite Annual Maintenance Contract		1.00	31,723.00	31,723.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0022010 002-2010-6226 MISC. CONTRACTUAL SERVICES				35,000.00 *
Infosend Outsource Printing / Mailing of Utility Bills/Insert PDF File		1.00	35,000.00	35,000.00
0022010 002-2010-6233 BANK SERVICE CHARGES				7,492.00 *
Wells Fargo - check clearing/deposit posting (70 % split with General Fund)		1.00	3,742.00	3,742.00
GARD CL SW - courier charges armored delivery (70% - 30% to General Fund)		1.00	3,750.00	3,750.00
0022010 002-2010-6246 OFFICE EQUIP & MAINTENANCE				1,753.00 *
Automatic Letter Opener Annual Contract		1.00	200.00	200.00
Shredder Maintenance		1.00	695.00	695.00
Cleaning/Maintenance				
Two replacement charging cradles for meter readers. These are one-time for FY21.		2.00	429.00	858.00
0022010 002-2010-6285 BUILDING MAINT & SUPPLIES				7,807.00 *
ORIENTAL BLDG SERVICES - Janitorial Service 1/6 of City Hall		1.00	7,807.00	7,807.00
0022010 002-2010-6301 OFFICE SUPPLIES				670.00 *
STAPLES - misc supplies		1.00	670.00	670.00
0022010 002-2010-6302 POSTAGE				53,808.00 *
PURCHASE POWER - postage for meter		1.00	2,700.00	2,700.00
Infosend - metered postage Utility Bills		1.00	50,958.00	50,958.00
USPS - P.O.Box Rental for Box 1016		1.00	150.00	150.00
Return Address for Utility Bills				
0022010 002-2010-6303 OPERATING SUPPLIES				1,675.00 *
STEVE STRANGE - forms		1.00	55.00	55.00
Deposit Slips 50 per book @\$4.79 x 7 books = 33.00		1.00	120.00	120.00
Deposit Bags 100 per box @\$21.80 x 4 boxes = 87.00				
PRINTING SYSTEMS INC - notices/forms		1.00	250.00	250.00
CPI ONE POINT - copy paper		1.00	500.00	500.00
STAPLES - misc supplies		1.00	750.00	750.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0022010 002-2010-6308 PRINTING				790.00 *
1/2 of the cost for printing the PAFR (400 copies @ \$1.7 each)		200.00	1.70	340.00
STEVE STRANGE - deposit books, letter head & envelopes		1.00	450.00	450.00
0022010 002-2010-6312 COMPUTER SUPPLIES				1,629.00 *
STAPLES - HP Laser Printers - toner/supplies		1.00	1,629.00	1,629.00

TOTAL UTILITY BILLING

514,481.13

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

5920 IS GIS

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0025920 002-5920-6101- SALARIES				64,991.80
0025920 002-5920-6141- FICA EXPENSE				5,003.05
0025920 002-5920-6142- GROUP HEALTH INSURANCE				9,339.58
0025920 002-5920-6143- WORKERS' COMPENSATION				94.87
0025920 002-5920-6145- UNEMPLOYMENT COMPENSATION				134.55
0025920 002-5920-6146- RETIREMENT				6,838.95
0025920 002-5920-6148- LONGEVITY PAY				399.75

TOTAL IS GIS

86,802.55

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
UTILITY FUND					
6110	UTILITY OPERATIONS WATER				
0026110	002-6110-6101 SALARIES				367,359.75
0026110	002-6110-6105- SALARY SAVINGS				-1,060.58
0026110	002-6110-6135 STANDBY PAY				3,006.31
0026110	002-6110-6139 OVERTIME				30,500.00
0026110	002-6110-6141 FICA EXPENSE				30,453.15
0026110	002-6110-6142 GROUP HEALTH INSURANCE				100,580.12
0026110	002-6110-6143 WORKERS' COMPENSATION				6,321.82
0026110	002-6110-6145 UNEMPLOYMENT COMPENSATION				1,449.00
0026110	002-6110-6146 RETIREMENT				41,626.51
0026110	002-6110-6147 INCENTIVE PAY				600.00
0026110	002-6110-6148 LONGEVITY PAY				2,507.50
0026110	002-6110-6152 ACCRUED LEAVE PAY				6,470.20
0026110	002-6110-6206 TRAINING				7,610.00 *
	Work Zone Safety (7 FTE's)		7.00	200.00	1,400.00
	NCTCOG Water Courses		4.00	300.00	1,200.00
	Texas A&M Engineering Extension Service (TEEX) Training (6 FTE's)		6.00	385.00	2,310.00
	Backflow Training Course		1.00	600.00	600.00
	CDL Training		1.00	2,100.00	2,100.00
0026110	002-6110-6207 PRE-EMPLOYMENT				647.00
0026110	002-6110-6209 DUES & SUBSCRIPTIONS				1,973.00 *
	Texas Water Utilities Association (TWUA) (3 Equipment Operators & Water and Wastewater Supervisor)		4.00	112.50	450.00
	Backflow Prevention Assembly Tester (water and wastewater Supervisor)		1.00	330.00	330.00
	Water License Renewal (Superintendent, Manager, Equipment Operator)		1.00	330.00	330.00
	American Water works Association (Division)		1.00	752.00	752.00
	Customer Service Inspector (Water/Wastewater Manager)		1.00	111.00	111.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026110 002-6110-6226 MISC. CONTRACTUAL SERVICES				46,421.00 *
DART ROW Agreement 980501 (12' waterline 790' W of John McCain)		1.00	300.00	300.00
DART ROW Agreement 991004 (8" waterline 1,980' W of John McCain)		1.00	300.00	300.00
Networkfleet GPS Monitoring		1.00	1,246.00	1,246.00
DART ROW Agreement 221210 (12" Waterline Pleasant Run)		1.00	2,400.00	2,400.00
Vueworks Asset Management Software Subscription		1.00	6,000.00	6,000.00
SCADA Maintenance		1.00	3,000.00	3,000.00
Mowing Services		1.00	9,000.00	9,000.00
DART ROW Agreement 200791 (16" Water Line)		1.00	21,175.00	21,175.00
SCADA Wireless Charges		1.00	3,000.00	3,000.00
0026110 002-6110-6231 LEGAL ADVERTISING				100.00
0026110 002-6110-6240 CELL PHONES				990.00 *
Two (2) After-Hour Cell Phones		1.00	990.00	990.00
0026110 002-6110-6245 EQUIPMENT RENTAL				1,500.00 *
Emergency Rental of Pumps and Equipment		1.00	1,500.00	1,500.00
0026110 002-6110-6251 T.R.A. WATER				16,027,205.94 *
FY 2024 estimated TRA debt service		1.00	7,075,014.23	7,075,014.23
FY 2024 estimated TRA volumetric charges		1.00	8,952,191.71	8,952,191.71
0026110 002-6110-6253 WATER SAMPLES				16,000.00 *
Water samples for water quality testing		1.00	16,000.00	16,000.00
0026110 002-6110-6261 VEHICLE MAINTENANCE				6,000.00 *
Vehicles 679, 805E, 822, and 883		1.00	6,000.00	6,000.00
0026110 002-6110-6262 GAS AND OIL				12,950.00
0026110 002-6110-6274 METER MAINT AND TESTING				500.00
0026110 002-6110-6284 EQUIPMENT MAINTENANCE				13,000.00 *
Equipment 809, 810, 884 885, 894, 895, 897		1.00	10,000.00	10,000.00
LD Lockett Pump Staton back-up generator maintenance; nondisc request for FY23 (\$3,000)		1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026110 002-6110-6296 WATER LICENSING FEE				25,000.00 *
TCEQ fee for water system at \$2.45 per connection		1.00	25,000.00	25,000.00
0026110 002-6110-6302 POSTAGE				3,000.00
0026110 002-6110-6304 CHEMICALS				12,000.00
0026110 002-6110-6305 UNIFORMS				5,740.00 *
Uniform Rental and Miscellaneous Clothing Supply (7 Water Crew Personnel)		1.00	5,740.00	5,740.00
0026110 002-6110-6308 PRINTING				9,000.00 *
Printing of door hangers		1.00	300.00	300.00
Water Quality Report		1.00	8,700.00	8,700.00
0026110 002-6110-6313 SMALL TOOLS				3,400.00
0026110 002-6110-6324 REPAIR & MAINTENANCE				120,219.00 *
Water and Pipe Supplies		1.00	3,560.00	3,560.00
Pump Maintenance		1.00	10,000.00	10,000.00
Storage System Maintenance		1.00	13,750.00	13,750.00
LD Lockett Pump Maintenance		1.00	25,000.00	25,000.00
Water System Maintenance		1.00	59,909.00	59,909.00
Fire Hydrant Hydra Storz caps		1.00	2,000.00	2,000.00
Reflective fire hydrant rings		1.00	6,000.00	6,000.00
0026110 002-6110-6654 WATER METER & FIRE PLUGS				100,000.00 *
Water meters and fire hydrants		1.00	100,000.00	100,000.00

TOTAL UTILITY OPERATIONS WATER

17,003,069.72

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
UTILITY FUND					
6120	UTILITY OPERATIONS WASTEWATER				
0026120	002-6120-6101 SALARIES				170,782.45
0026120	002-6120-6105- SALARY SAVINGS				-2,489.99
0026120	002-6120-6135 STANDBY PAY				2,878.51
0026120	002-6120-6139 OVERTIME				26,000.00
0026120	002-6120-6141 FICA EXPENSE				16,487.05
0026120	002-6120-6142 GROUP HEALTH INSURANCE				57,474.35
0026120	002-6120-6143 WORKERS' COMPENSATION				4,184.19
0026120	002-6120-6145 UNEMPLOYMENT COMPENSATION				828.00
0026120	002-6120-6146 RETIREMENT				22,533.58
0026120	002-6120-6148 LONGEVITY PAY				2,632.50
0026120	002-6120-6152 ACCRUED LEAVE PAY				2,280.41
0026120	002-6120-6206 TRAINING				5,405.00 *
	Work Zone Safety (3 FTE's)		3.00	200.00	600.00
	NCTCOG Wastewater Courses		4.00	300.00	1,200.00
	Supervisory Training (Water and Wastewater Supervisor)		1.00	350.00	350.00
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		3.00	385.00	1,155.00
	CDL Training		1.00	2,100.00	2,100.00
0026120	002-6120-6207 PRE-EMPLOYMENT				367.00
0026120	002-6120-6209 DUES & SUBSCRIPTIONS				2,263.00 *
	American Water Works Association (Division)		1.00	752.00	752.00
	NCTCOG Wastewater Program		1.00	1,400.00	1,400.00
	Wastewater License Renewal		1.00	111.00	111.00
0026120	002-6120-6226 MISC. CONTRACTUAL SERVICES				13,117.00 *
	Networkfleet GPS Monitoring		1.00	1,557.00	1,557.00
	Leasing/Repair of Air Monitors (Q-Rae)		1.00	1,960.00	1,960.00
	Vueworks Asset Management Software Subscription		1.00	5,000.00	5,000.00
	Maintenance Agreement Camera Equipment		1.00	4,600.00	4,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026120 002-6120-6252 T.R.A. SEWER FY 2024 estimate for TRA wastewater flows and debt		1.00	3,862,959.46	3,862,959.46 *
0026120 002-6120-6261 VEHICLE MAINTENANCE Vehicle 800E, 821, and 892		1.00	1,500.00	1,500.00 *
0026120 002-6120-6262 GAS AND OIL				17,000.00
0026120 002-6120-6284 EQUIPMENT MAINTENANCE Maintenance of Camera Equipment Equipment 804A, 819, 820, 820AB, 893T, 898		1.00	1,000.00	22,000.00 *
Maintenance agreement for reserve and Overland emergency generators		1.00	15,000.00	1,000.00
		1.00	6,000.00	15,000.00
0026120 002-6120-6304 CHEMICALS Chemicals for Wastewater System Chemicals for Overland Trail Lift Station		1.00	6,000.00	15,000.00 *
		1.00	9,000.00	6,000.00
0026120 002-6120-6305 UNIFORMS Uniform Rental and Miscellaneous Clothing Supply (3 Wastewater Crew Personnel)		1.00	3,280.00	3,280.00 *
				3,280.00
0026120 002-6120-6313 SMALL TOOLS				2,000.00
0026120 002-6120-6324 REPAIR & MAINTENANCE Sewer Pipe Supply		1.00	2,000.00	37,296.00 *
Lift Station and Pump Maintenance		1.00	6,000.00	2,000.00
Wastewater System Maintenance		1.00	29,296.00	6,000.00
				29,296.00
0026120 002-6120-6326 SAFETY EQUIPMENT/SUPPLIES				500.00
TOTAL UTILITY OPERATIONS WASTEWATER				4,286,278.51

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

6130

UTILITY SUPPORT

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026130	002-6130-6101 SALARIES				922,212.24
0026130	002-6130-6135 STANDBY PAY				2,503.05
0026130	002-6130-6139 OVERTIME				20,089.52
0026130	002-6130-6141 FICA EXPENSE				74,481.00
0026130	002-6130-6142 GROUP HEALTH INSURANCE				168,112.48
0026130	002-6130-6143 WORKERS' COMPENSATION				5,305.91
0026130	002-6130-6145 UNEMPLOYMENT COMPENSATION				2,380.50
0026130	002-6130-6146 RETIREMENT				101,812.76
0026130	002-6130-6147 INCENTIVE PAY				600.00
0026130	002-6130-6148 LONGEVITY PAY				8,802.00
0026130	002-6130-6152 ACCRUED LEAVE PAY				19,132.10
0026130	002-6130-6206 TRAINING				10,030.00 *
	Pump and Motor Maintenance (Pump Maintenance Operator)		1.00	385.00	385.00
	Certified Floodplain Manager Training (Project Engineer)		1.00	500.00	500.00
	Work Zone Safety (3 FTE's)		1.00	600.00	600.00
	Texas Public Works Association (TPWA) Short Course (Project Engineer)		1.00	1,000.00	1,000.00
	Texas A&M Engineering Extension Service (TEEX) Training (3 FTE's)		1.00	1,155.00	1,155.00
	Public Works Road-E-O 45% of \$2,600 cost		1.00	1,170.00	1,170.00
	Texas American Water Works Association (AWWA) Annual Conference - "Texas Water" (Water and Wastewater Maintenance and Operations Manager)		1.00	1,250.00	1,250.00
	Texas Public Works Association (TPWA) Local Training Functions (Project Engineer)		1.00	200.00	200.00
	Texas Water Laws and Regulations (Project Engineer)		1.00	290.00	290.00
	Texas Water Utilities Association (TWUA) Regional School (PW Director/2 Managers)		1.00	480.00	480.00
	Departmental development		1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026130 002-6130-6207 PRE-EMPLOYMENT				201.00
0026130 002-6130-6208 ORGANIZATIONAL DEVELOPMENT Organizational Development; this should be controlled by HR, not the department.		1.00	6,121.00	6,121.00 *
0026130 002-6130-6209 DUES & SUBSCRIPTIONS				4,451.00 *
P.E. Renewal (Project Engineer)		1.00	40.00	40.00
Certified Floodplain Manager (Project Engineer)		1.00	90.00	90.00
Texas Water Utilities Association (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator, and Meter Services Worker)		4.00	110.00	440.00
Wastewater License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
Water License (Water and Wastewater Maintenance and Operations Manager, Pump Maintenance Operator)		2.00	110.00	220.00
APWA (Water and Wastewater Maintenance and Operations Manager, Project Engineer, Water and Wastewater Supervisor)		4.00	202.50	810.00
Regional Public Works Program (1/2 cost)		1.00	2,631.00	2,631.00
0026130 002-6130-6225 COMPUTER SERVICES				7,020.00 *
WI-FI Cards for Field Connectivity- monthly charge		12.00	85.00	1,020.00
CRM Software (1/3 here; 1/3 drainage; 1/3 ISM)		1.00	3,000.00	3,000.00
SCADA Wonderware Software Maintenance		1.00	3,000.00	3,000.00
0026130 002-6130-6226- MISC. CONTRACTUAL SERVICES				24,119.00 *
Networkfleet GPS Monitoring		1.00	1,869.00	1,869.00
Establish a Council Contingency budget for the Utility Fund for emergencies or unanticipated work needed		1.00	20,000.00	20,000.00
Key Trak annual support agreement		1.00	1,100.00	1,100.00
Hach SI-1000 Service Agreement		1.00	1,150.00	1,150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

		VENDOR	QUANTITY	UNIT COST	2024 Proposed	
0026130	002-6130-6246	OFFICE EQUIP & MAINTENANCE			1,840.00	*
		Office Equipment & Maintenance	1.00	1,840.00	1,840.00	
0026130	002-6130-6261	VEHICLE MAINTENANCE			4,000.00	*
		Vehicles 801E, 802E, 803E, 804E, 817, 881	1.00	4,000.00	4,000.00	
0026130	002-6130-6262	GAS AND OIL			18,000.00	
0026130	002-6130-6284	EQUIPMENT MAINTENANCE			400.00	*
		Equipment 801, 813, and 823	1.00	400.00	400.00	
0026130	002-6130-6285	BUILDING MAINT & SUPPLIES			10,765.00	*
		Floor Mats Contract (55% of \$1,351)	1.00	745.00	745.00	
		Misc Repairs of Service Center (55% of \$6,000)	1.00	3,300.00	3,300.00	
		Custodial Contract for Public works Service Center (55% of \$12,220)	1.00	6,720.00	6,720.00	
0026130	002-6130-6287	PROPERTY MAINTENANCE			11,000.00	*
		Water tower restroom maintenance and water tank landscape maintenance	1.00	3,000.00	3,000.00	
		PW Perimeter Fence Repair	1.00	8,000.00	8,000.00	
0026130	002-6130-6301	OFFICE SUPPLIES			1,800.00	
0026130	002-6130-6303	OPERATING SUPPLIES			2,000.00	
0026130	002-6130-6305	UNIFORMS			4,920.00	*
		Uniform Rental and Miscellaneous Clothing Supply (5 Utility Support Personnel)	1.00	4,920.00	4,920.00	
0026130	002-6130-6308	PRINTING			485.00	
0026130	002-6130-6313	SMALL TOOLS			2,000.00	
0026130	002-6130-6314-	BUILDING SUPPLIES			705.00	*
		Paper Supplies for Service Center- 47% of \$1,500	1.00	705.00	705.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
UTILITY FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026130 002-6130-6326 SAFETY EQUIPMENT/SUPPLIES				7,725.00 *
Barricades, Cones, Personal Protective Equipment (Gloves, Germicide, Sunscreen, Electrolytes, etc.) for Utility Support, Water and Wastewater		1.00	7,725.00	7,725.00

TOTAL UTILITY SUPPORT

1,443,013.56

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

6410 TRANSFERS

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0026410	002-6410-6805- TRANSFER TO CAPITAL PROJECTS				81,100.00 *
	Annual funding for Utility Fund vehicle and capital equipment replacement		1.00	81,100.00	81,100.00
0026410	002-6410-6811 TRANSFER TO GENERAL FUND				434,662.70 *
	Utility Fund to pay for 13% of General Fund internal service personnel (based on percent of total FTEs that are Utility Fund in FY24 prelim budget). The internal service personnel costs include the following departments:		1.00	434,662.70	434,662.70
	Full Human Resources budget				
	Full Finance budget				
	City Manager's Office payroll				
	Full Information Services budget				
	City Secretary's Office payroll				
	Economic Development payroll				
	*Previously the Utility Fund was only paying for personnel costs in each of these budgets. Given how universal the services are used from Finance, HR and IT, staff calculated the interfund transfer using full budgets for the				

TOTAL TRANSFERS

515,762.70

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

UTILITY FUND

9999

NON-DEPARTMENTAL

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0029999	002-9999-6203- INSURANCE SHARE				107,437.00 *
	Property and liability insurance for		1.00	107,437.00	107,437.00
	the Utility Fund - anticipated 15%				
	increase for FY2019				
0029999	002-9999-6238- ELECTRICITY				105,454.00 *
	Based on TCAP's estimates and lower		1.00	105,454.00	105,454.00
	rates beginning mid-FY2017				
0029999	002-9999-6241- TELEPHONE				3,896.00
0029999	002-9999-6246- OFFICE EQUIP & MAINTENANCE				3,165.00 *
	Copier Lease and Maintenance (Utility		1.00	3,165.00	3,165.00
	Fund Portion)				
0029999	002-9999-6248- GAS				9,225.00
0029999	002-9999-6281- COMMUNICATIONS MAINTENANCE				19,377.00 *
	NRH Contract/Consortium \$17,097		1.00	19,377.00	19,377.00
	City of Fort Worth Contract \$5,263				
	American Tower Corporation Lease				
	(Eules Tower) \$8,910				
	Motorola Maintenance Hardware \$53,499				
	SUA-II \$27,982				
	Batteries, parts, and repairs \$10,000				
	A/C Contract and repairs \$6,000				
	Radio Tower propane \$800				
	Radio Tower Site insurance \$1,000				
	Grapevine Radio Tower Antennae				
	Relocation \$18,500				
	TOTAL: \$149,051				
	General Fund portion: \$126,693				
	Utility Fund portion: \$19,377				
	Drainage Fund portion: \$2,981				
0029999	002-9999-6302- POSTAGE				5,051.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: UTILITY FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL NON-DEPARTMENTAL TOTAL UTILITY FUND				253,605.00
		48,205,629.21		

DEBT SERVICE FUND SUMMARY

	BUDGETED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE - 10/1	871,377	871,377	455,593	459,004	444,230	427,318	411,790
FUND REVENUES							
Current Property Taxes	591,160	615,000	649,871	1,277,120	1,712,333	1,668,581	1,597,057
Delinquent Property Taxes	5,000	2,000	2,000	2,000	2,000	2,000	2,000
Penalty & Interest	5,000	2,000	2,000	2,000	2,000	2,000	2,000
Transfer-in General Fund*	0	0	560,000	560,000	0	0	0
Interest Income/Other	7,500	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL REVENUES	608,660	644,000	1,238,871	1,866,120	1,741,333	1,697,581	1,626,057
FUND EXPENDITURES							
2016 G.O. Refunding Bonds	478,325	478,325	477,350	478,350	479,150	479,750	0
2022 Tax & C.O. Bonds	0	290,774	477,425	474,675	471,925	469,175	875,925
2016 Engine Lease	48,485	48,485	48,485	48,485	48,485	0	0
Ambulance Lease	120,000	120,000	110,000	110,000	110,000	115,500	115,500
2020 Pumper Lease	120,700	120,700	120,700	120,700	0	0	0
2025 Pumper Lease	0	0	0	297,185	297,185	297,185	297,185
Projected: Future Leases	0	0	0	350,000	350,000	350,000	350,000
Paying Agent	1,500	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	769,010	1,059,784	1,235,460	1,880,895	1,758,244	1,713,110	1,640,110
ENDING FUND BALANCE - 9/30	711,027	455,593	459,004	444,230	427,318	411,790	397,738

**For FY24, staff is proposing a larger increase in General Fund taxation with the thought of transferring surplus dollars to assist with debt service payments. Staff believes this strategic move will assist with some expected operating pressures in the later years of our forecast.

Fiscal Year	General Obligation Refunding, Series 2016			Tax & Revenue C.O. Bonds, Series 2022			Combined Bonds
	Principal	Interest	Total	Principal	Interest	Total	Debt Service
2023	\$ 435,000	\$ 43,325	\$ 478,325	\$ -	\$ 290,774	\$ 290,774	\$ 769,099
2024	\$ 445,000	\$ 32,350	\$ 477,350	\$ 55,000	\$ 422,425	\$ 477,425	\$ 954,775
2025	\$ 455,000	\$ 23,350	\$ 478,350	\$ 55,000	\$ 419,675	\$ 474,675	\$ 953,025
2026	\$ 465,000	\$ 14,150	\$ 479,150	\$ 55,000	\$ 416,925	\$ 471,925	\$ 951,075
2027	\$ 475,000	\$ 4,750	\$ 479,750	\$ 55,000	\$ 414,175	\$ 469,175	\$ 948,925
2028	\$ -	\$ -	\$ -	\$ 475,000	\$ 400,925	\$ 875,925	\$ 875,925
2029	\$ -	\$ -	\$ -	\$ 495,000	\$ 376,675	\$ 871,675	\$ 871,675
2030	\$ -	\$ -	\$ -	\$ 520,000	\$ 351,300	\$ 871,300	\$ 871,300
2031	\$ -	\$ -	\$ -	\$ 550,000	\$ 324,550	\$ 874,550	\$ 874,550
2032	\$ -	\$ -	\$ -	\$ 575,000	\$ 299,300	\$ 874,300	\$ 874,300
2033	\$ -	\$ -	\$ -	\$ 595,000	\$ 275,900	\$ 870,900	\$ 870,900
2034	\$ -	\$ -	\$ -	\$ 620,000	\$ 251,600	\$ 871,600	\$ 871,600
2035	\$ -	\$ -	\$ -	\$ 645,000	\$ 226,300	\$ 871,300	\$ 871,300
2036	\$ -	\$ -	\$ -	\$ 675,000	\$ 199,900	\$ 874,900	\$ 874,900
2037	\$ -	\$ -	\$ -	\$ 700,000	\$ 172,400	\$ 872,400	\$ 872,400
2038	\$ -	\$ -	\$ -	\$ 730,000	\$ 143,800	\$ 873,800	\$ 873,800
2039	\$ -	\$ -	\$ -	\$ 760,000	\$ 114,000	\$ 874,000	\$ 874,000
2040	\$ -	\$ -	\$ -	\$ 790,000	\$ 83,000	\$ 873,000	\$ 873,000
2041	\$ -	\$ -	\$ -	\$ 825,000	\$ 50,700	\$ 875,700	\$ 875,700
2042	\$ -	\$ -	\$ -	\$ 855,000	\$ 17,100	\$ 872,100	\$ 872,100
	\$ 2,275,000	\$ 117,925	\$2,392,925	\$10,030,000	\$5,251,424	\$15,281,424	\$17,674,349

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
DEBT SERVICE FUND

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0000 UNDEFINED

0040000 004-0000-5101 CURRENT TAXES

Current taxes collected for debt service

1.00

649,871.00

1,209,871.00 *

-649,871.00

General Fund transfer in surplus

1.00

560,000.00

-560,000.00

revenue for debt service payments

0040000 004-0000-5102 DELINQUENT TAXES

2,000.00

0040000 004-0000-5103 PENALTY & INTEREST

2,000.00

0040000 004-0000-5716 INVESTMENT INCOME/(LOSSES)

25,000.00

TOTAL UNDEFINED

1,238,871.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

DEBT SERVICE FUND

6510

DEBT SERVICE

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0046510	004-6510-6526-	G.O. REFUNDING BONDS (2016)			500,000.00
0046510	004-6510-6580-	2020 PUMPER LEASE			120,700.00
0046510	004-6510-6583-	2016 FIRE ENGINE LEASE			48,484.94 *
		Annual lease purchase payment on 2016	1.00	48,484.94	48,484.94
		Fire Engine (10 year)			
0046510	004-6510-6586-	2019 AMBULANCE LEASE			110,000.00
0046510	004-6510-6595	BOND PAYMENT INTEREST			454,775.00
0046510	004-6510-6599	PAYING AGENTS FEES			1,500.00

TOTAL DEBT SERVICE

TOTAL DEBT SERVICE FUND

2,474,330.94

1,235,459.94

DRAINAGE UTILITY FUND SUMMARY

	BUDGETED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
TOTAL BEG. WORKING CAPITAL	718,287	718,287	718,287	718,287	718,287	718,287	718,288
FUND REVENUES							
Drainage Fees	1,020,000	1,009,350	1,457,143	1,748,571	2,040,000	2,050,200	2,060,451
Penalties/Misc	10,000	10,154	10,000	10,100	10,201	10,303	10,406
Interest Income	15,000	25,000	15,000	15,750	15,908	16,067	16,227
TOTAL OPERATING REVENUES	<u>1,045,000</u>	<u>1,044,504</u>	<u>1,482,143</u>	<u>1,774,421</u>	<u>2,066,109</u>	<u>2,076,571</u>	<u>2,087,086</u>
FUND EXPENSES							
Drainage Operations	530,707	524,426	535,755	561,047	586,471	613,667	640,664
Stormwater Management	157,459	162,850	167,975	176,215	184,523	193,341	202,254
IS GIS	26,841	26,568	28,044	29,423	30,800	32,264	33,733
Non-Departmental	6,612	7,500	6,612	6,735	6,889	7,046	7,208
TOTAL OPERATING EXPENSES	<u>721,619</u>	<u>721,345</u>	<u>738,386</u>	<u>773,420</u>	<u>808,683</u>	<u>846,319</u>	<u>883,859</u>
NET REVENUE	<u>323,381</u>	<u>323,159</u>	<u>743,757</u>	<u>1,001,001</u>	<u>1,257,425</u>	<u>1,230,251</u>	<u>1,203,225</u>
WORKING CAPITAL	<u>1,041,667</u>	<u>1,041,445</u>	<u>1,462,044</u>	<u>1,719,288</u>	<u>1,975,712</u>	<u>1,948,539</u>	<u>1,921,515</u>
NET TRANSFER TO CAPITAL PROJECTS	<u>323,381</u>	<u>323,159</u>	<u>743,757</u>	<u>1,001,001</u>	<u>1,257,425</u>	<u>1,230,251</u>	<u>1,203,225</u>
NET ENDING AVAILABLE WORKING CAPITAL	<u>718,287</u>	<u>718,287</u>	<u>718,287</u>	<u>718,287</u>	<u>718,287</u>	<u>718,288</u>	<u>718,290</u>
Days of Working Capital	363	363	355	339	324	310	297

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
DRAINAGE FEE FUND

VENDOR

QUANTITY

UNIT COST

2024 Proposed

0000 UNDEFINED

0170000 017-0000-5716 INVESTMENT INCOME/(LOSSES)

15,000.00

0170000 017-0000-5833 PENALTIES

10,000.00

0170000 017-0000-5942 DRAINAGE FEE REVENUES

1,457,142.86

TOTAL UNDEFINED

1,482,142.86

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE	FEE FUND				
5210	DRAINAGE				
0175210	017-5210-6101 SALARIES				245,459.29
0175210	017-5210-6135 STANDBY PAY				3,221.41
0175210	017-5210-6139 OVERTIME				18,500.19
0175210	017-5210-6141 FICA EXPENSE				22,935.57
0175210	017-5210-6142 GROUP HEALTH INSURANCE				73,279.80
0175210	017-5210-6143 WORKERS' COMPENSATION				4,891.12
0175210	017-5210-6145 UNEMPLOYMENT COMPENSATION				1,055.70
0175210	017-5210-6146 RETIREMENT				31,352.02
0175210	017-5210-6148 LONGEVITY PAY				5,036.25
0175210	017-5210-6152 ACCRUED LEAVE PAY				5,533.34
0175210	017-5210-6206 TRAINING				4,882.00 *
	Traffic Safety Training (4 FTE's)		4.00	200.00	800.00
	Texas A&M Engineering Extension Service (TEEX) Training (2 Equipment Operators + 2 Field Technician)		4.00	385.00	1,540.00
	Public Works Road-E-O 17% of \$2,600 cost		1.00	442.00	442.00
	CDL Training		1.00	2,100.00	2,100.00
0175210	017-5210-6207 PRE-EMPLOYMENT				302.00
0175210	017-5210-6221 AUDIT				1,500.00 *
	Patillo, Brown, & Hill annual audit-Drainage Fund portion		1.00	1,500.00	1,500.00
0175210	017-5210-6223 ENGINEERING SERVICES				25,000.00
0175210	017-5210-6225 COMPUTER SERVICES				3,000.00 *
	Government Outreach (CRM)		1.00	3,000.00	3,000.00
0175210	017-5210-6226 MISC. CONTRACTUAL SERVICES				7,446.00 *
	DART ROW Agreement 920526 (Ditch Near Pleasant Run Road)		1.00	100.00	100.00
	DART ROW Agreement 941104 (Oak Crest Subdivision)		1.00	100.00	100.00
	Networkfleet GPS Monitoring		1.00	1,246.00	1,246.00
	Vueworks Asset Management Software Subscription		1.00	3,000.00	3,000.00
	Ditch Spraying in Public ROW		1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR: DRAINAGE FEE FUND		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0175210	017-5210-6245 EQUIPMENT RENTAL Rental of Excavators, Loaders, Pumps and Other Necessary Equipment		1.00	6,000.00	6,000.00 * 6,000.00
0175210	017-5210-6261 VEHICLE MAINTENANCE Vehicles 682, 697		1.00	2,850.00	2,850.00 * 2,850.00
0175210	017-5210-6262 GAS AND OIL				10,000.00
0175210	017-5210-6284 EQUIPMENT MAINTENANCE Equipment 604, 604A, 686, 688, 896		1.00	10,900.00	10,900.00 * 10,900.00
0175210	017-5210-6285 BUILDING MAINT & SUPPLIES Service Center floor mats contract (16%)		1.00	216.00	3,097.00 * 216.00
	Misc. repairs to Service Center (16%)		1.00	1,020.00	1,020.00
	Service Center Custodial Contract (16%)		1.00	1,861.00	1,861.00
0175210	017-5210-6301 OFFICE SUPPLIES				500.00
0175210	017-5210-6305 UNIFORMS Uniform Rental and Miscellaneous Clothing Supply (5 Drainage Crew Personnel)		1.00	4,100.00	4,100.00 * 4,100.00
0175210	017-5210-6313 SMALL TOOLS				1,703.00
0175210	017-5210-6314- BUILDING SUPPLIES Paper Supplies for Service Center- 16% of \$1,500		1.00	240.00	240.00 * 240.00
0175210	017-5210-6324- REPAIR & MAINTENANCE Drainage Maintenance and Supply (Curlex, rip rap seed, tarps, etc.)		1.00	40,885.00	40,885.00 * 40,885.00
0175210	017-5210-6326 SAFETY EQUIPMENT/SUPPLIES				2,085.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget				
ACCOUNTS FOR: DRAINAGE FEE FUND	VENDOR	QUANTITY	UNIT COST	2024 Proposed
TOTAL DRAINAGE				535,754.69

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE	FEE FUND				
5220	STORM WATER MANAGEMENT				
0175220	017-5220-6101 SALARIES				83,121.61
0175220	017-5220-6141 FICA EXPENSE				6,849.81
0175220	017-5220-6142 GROUP HEALTH INSURANCE				15,805.45
0175220	017-5220-6143 WORKERS' COMPENSATION				258.54
0175220	017-5220-6145 UNEMPLOYMENT COMPENSATION				227.70
0175220	017-5220-6146 RETIREMENT				9,364.28
0175220	017-5220-6148 LONGEVITY PAY				1,665.00
0175220	017-5220-6152 ACCRUED LEAVE PAY				4,701.11
0175220	017-5220-6206 TRAINING				750.00 *
	Extended Education Classes for Code Enforcement Certification (Environmental Compliance Officer)		1.00	750.00	750.00
0175220	017-5220-6209 DUES & SUBSCRIPTIONS				3,735.00 *
	Code Enforcement License Renewal (Env Compl Officer)		1.00	40.00	40.00
	Pesticide License Renewal		1.00	75.00	75.00
	TCEQ Stormwater Annual Permit		1.00	400.00	400.00
	NCTCOG Stormwater Program		1.00	3,220.00	3,220.00
0175220	017-5220-6221 AUDIT				500.00
0175220	017-5220-6226 MISC. CONTRACTUAL SERVICES				32,812.00 *
	Networkfleet GPS Monitoring		1.00	312.00	312.00
	Replacement of Clean Sweep banners		1.00	500.00	500.00
	Hazardous Waste Disposal and Spring Sweep Event; nondisc requested of \$16,00		1.00	32,000.00	32,000.00
0175220	017-5220-6229 COMMUNITY RELATIONS				1,200.00
0175220	017-5220-6261 VEHICLE MAINTENANCE				1,000.00 *
	Vehicle 701E		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE FEE FUND					
0175220	017-5220-6262 GAS AND OIL				4,000.00
0175220	017-5220-6303 OPERATING SUPPLIES				1,000.00
0175220	017-5220-6305 UNIFORMS				500.00 *
	Boots and City Shirts		1.00	500.00	500.00
	(Environmental Compliance Officer)				
0175220	017-5220-6313 SMALL TOOLS				300.00
0175220	017-5220-6326 SAFETY EQUIPMENT/SUPPLIES				185.00
TOTAL STORM WATER MANAGEMENT					167,975.50

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE FEE FUND	IS GIS				
5920	IS GIS				
0175920	017-5920-6101-	SALARIES			20,997.13
0175920	017-5920-6141-	FICA EXPENSE			1,616.81
0175920	017-5920-6142-	GROUP HEALTH INSURANCE			3,017.40
0175920	017-5920-6143-	WORKERS' COMPENSATION			30.65
0175920	017-5920-6145-	UNEMPLOYMENT COMPENSATION			43.47
0175920	017-5920-6146-	RETIREMENT			2,209.01
0175920	017-5920-6148-	LONGEVITY PAY			129.15
TOTAL IS GIS					28,043.62

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 Proposed
DRAINAGE FEE FUND	NON-DEPARTMENTAL				
9999	NON-DEPARTMENTAL				
0179999	017-9999-6203- INSURANCE SHARE				2,631.00 *
	Property and liability insurance for the Drainage Fund		1.00	2,631.00	2,631.00
0179999	017-9999-6238- ELECTRICITY				200.00
0179999	017-9999-6248- GAS				600.00
0179999	017-9999-6281- COMMUNICATIONS MAINTENANCE				2,981.00 *
	NRH Contract/Consortium \$17,097		1.00	2,981.00	2,981.00
	City of Fort Worth Contract \$5,263				
	American Tower Corporation Lease (Eulless Tower) \$8,910				
	Motorola Maintenance Hardware \$53,499				
	SUA-II \$27,982				
	Batteries, parts, and repairs \$10,000				
	A/C Contract and repairs \$6,000				
	Radio Tower propane \$800				
	Radio Tower Site insurance \$1,000				
	Grapevine Radio Tower Antennae Relocation \$18,500				
	TOTAL: \$149,051				
	General Fund portion: \$126,693				
	Utility Fund portion: \$19,377				
	Drainage Fund portion: \$2,981				
0179999	017-9999-6302- POSTAGE				200.00
TOTAL NON-DEPARTMENTAL					6,612.00
TOTAL DRAINAGE FEE FUND				2,220,528.67	

HOTEL TAX FUND SUMMARY

	BUDGET FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE - 10/1	161,942	161,942	90,372	103,840	113,045	117,869	117,935
FUND REVENUES							
Hotel Taxes	272,000	200,000	200,000	202,000	204,020	206,060	208,121
Earned Interest	3,000	2,000	2,000	2,100	2,121	2,142	2,164
TOTAL REVENUES	275,000	202,000	202,000	204,100	206,141	208,202	210,284
FUND EXPENDITURES							
Colleyville Promotion/Advertising	163,401	163,401	172,732	178,937	185,120	191,697	198,287
Colleyville Center	110,168	110,168	15,800	15,958	16,197	16,440	16,687
TOTAL EXPENDITURES	273,569	273,569	188,532	194,895	201,317	208,137	214,974
ENDING FUND BALANCE - 9/30	163,372	90,372	103,840	113,045	117,869	117,935	113,245

Note: Due to revenue shortfalls, the City will reallocate costs from this fund to other operating funds.

Historical Hotel Tax Receipts

Fiscal Quarter	FY 2019	FY 2020	FY2021	FY2022	FY 2023
Quarter 1, Oct-Dec	\$ 60,713.90	\$ 55,462.02	\$ 15,849.57	\$ 47,550.28	\$ 46,049.67
Quarter 2, Jan-Mar	\$ 63,812.35	\$ 40,881.69	\$ 25,353.30	\$ 52,746.70	\$ 55,923.41
Quarter 3, Apr-Jun	\$ 66,272.40	\$ 2,828.86	\$ 37,639.36	\$ 58,233.71	\$ 58,237.67
Quarter 4, Jul-Sep	\$ 54,513.52	\$ 12,404.25	\$ 37,909.92	\$ 41,838.12	\$ -
Totals	\$ 245,312.17	\$ 111,576.81	\$ 116,752.15	\$ 200,368.82	\$ 160,210.75

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
HOTEL TAX FUND

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0000	UNDEFINED			
0380000	038-0000-5310-	HOTEL TAX		200,000.00
0380000	038-0000-5716-	INVESTMENT INCOME/(LOSSES)		2,000.00
TOTAL UNDEFINED				202,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

HOTEL TAX FUND

3610 COMMUNICATIONS

		VENDOR	QUANTITY	UNIT COST	2024 Proposed
0383610	038-3610-6101-	SALARIES			91,698.12
0383610	038-3610-6141-	FICA EXPENSE			7,062.47
0383610	038-3610-6142-	GROUP HEALTH INSURANCE			14,368.59
0383610	038-3610-6143-	WORKERS' COMPENSATION			133.92
0383610	038-3610-6145-	UNEMPLOYMENT COMPENSATION			207.00
0383610	038-3610-6146-	RETIREMENT			9,654.50
0383610	038-3610-6148-	LONGEVITY PAY			607.50
0383610	038-3610-6205-	PROMOTE/IMPROVE ARTS			49,000.00 *
		Concerts in the Village	5.00	3,000.00	15,000.00
		Car Show	2.00	17,000.00	34,000.00
TOTAL COMMUNICATIONS					172,732.10

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:

HOTEL TAX FUND

3710 COLLEYVILLE CENTER

	VENDOR	QUANTITY	UNIT COST	2024 Proposed
0383710 038-3710-6236- ADVERTISING				15,800.00 *
Promotional swag and give away items- Bags, pens, paper, bride and groom squeeze dolls, custom contract folders and other promotional items used to promote Center.		1.00	3,750.00	3,750.00
Print Advertising- Fort Worth Star Telegram Community Impact Newspaper Advertising Center Promotional Brochures Center-Thank You Cards		1.00	6,000.00	6,000.00
Monthly creative expense for Facebook, Lobby display and all print advertising and collateral used at Center.		12.00	150.00	1,800.00
Bridal events		1.00	500.00	500.00
wedding wire Online Listing www.weddingwire.com		3.00	1,250.00	3,750.00

TOTAL COLLEYVILLE CENTER

15,800.00

TOTAL HOTEL TAX FUND

390,532.10

GRAND TOTAL

109,121,406.85

** END OF REPORT - Generated by Kyle Lester **

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20241 FY 2024 Operating Budget

ACCOUNTS FOR:
HOTEL TAX FUND

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	2	Y	Y
Sequence 3	0	N	N
Sequence 4	0	N	N

VENDOR QUANTITY UNIT COST 2024 Proposed

Report title:
 07/28/2023 11:00 | CITY OF COLLEYVILLE
 klester | NEXT YEAR BUDGET DETAIL REPORT

|P 1
|bgnyrp

PROJECTION: 20241 FY 2024 Operating Budget

FOR PERIOD 99

Report type: 3
 Include employee with benefit detail: N
 Budget level: 4
 Percentage change calculation method: 1
 Print detail lines: A
 Print first or second year of budget requests: F
 Print revenue as credit: N
 Include cfwd in rev bud: N
 Include cfwd in actuals: N
 Print totals only: N
 Include segment code: N
 Include report grand totals by account type: N
 Print full GL account: Y
 Double space: N
 Suppress zero bdgt accts: Y
 Print as worksheet: N
 Print percent change or comment: C
 Print text: N
 Amounts/totals exceed 999 million dollars: N
 Print five budget levels: N
 Report view: D

Find Criteria
 Field Name Field Value

Org
 Object
 Project
 Account type
 Account status



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-3

Agenda Date 8/1/2023

Type Worksession

Department Engineering

Title

Discussion of the City's Integrated Mosquito Program

Explanation

This item will discuss the City's Integrated Mosquito Program and possible changes.

Attachments

1. Integrated Mosquito Program Presentation

Presentation and Discussion of the Integrated Mosquito Management Program

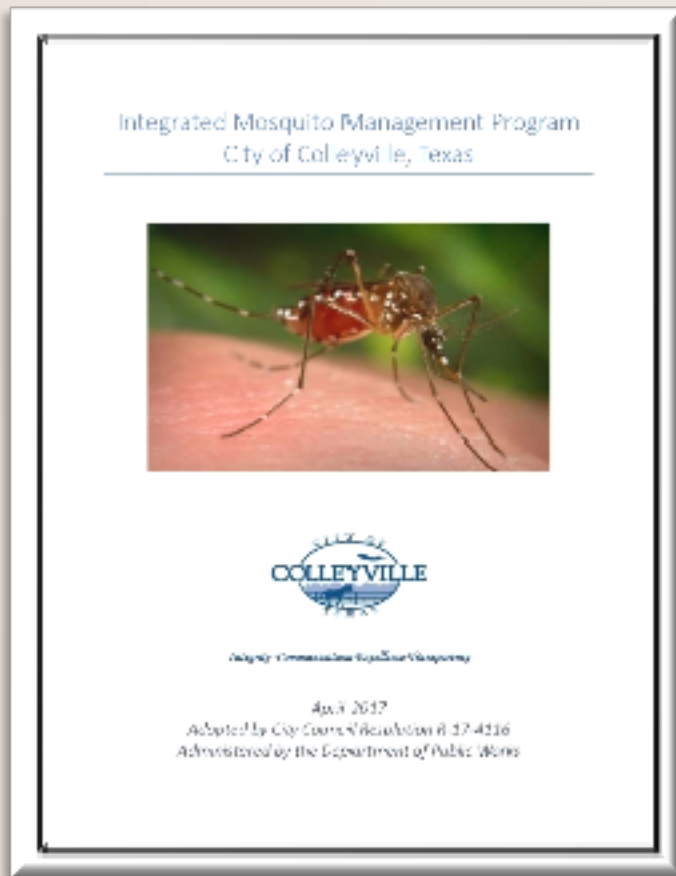
Worksession
August 1, 2023

Current Program



The Integrated Mosquito Management Program was updated in April 2017

Adopted by *Resolution R-17-4216*



- Establishes clear definition of the actions taken by the City in regard to West Nile Virus (WNV)
- Establishes the use of BG Sentinel traps for the counting of Aedes species which are carriers of Dengue, CHIKV, and Zika
- Establishes risk levels (low, medium, high)
- Establishes City actions at each risk level
- Establishes the escalation and de-escalation between risk levels
- Establishes an adulticiding policy
- Provides for the consultation with subject matter experts
- Formalizes the public notification procedures

The Past Seasons



	2018	2019	2020	2021	2022
COLLEYVILLE STATISTICS					
Total Number of Samples Processed Annually	240	188	214	175	201
Samples Positive for WNV	32	1	35	17	2
TARRANT COUNTY STATISTICS					
Total Number of Samples Processed Annually	5,017	5,009	4,782	4,816	5,004
Samples Positive for WNV	278	13	626	402	39
Number of Positive Human WNV Cases	18*	1*	44*	13*	2*

** Source – Tarrant County Public Health*

Staff Recommended Updates



1) Due to the extremely low risk of transmission of disease by the Aedes species, recommend the **removal** of the language regarding utilization of the BG Sentinal traps for the trapping of Aedes species at two static sites weekly

- Aedes Species pose a threat to spreading Dengue, CHIKV, and Zika
- CDC reports indicate the last case of local Zika transmission by mosquitoes in the continental United States were in 2016-2017
- Updated language will include the option to begin testing should the need arise



Aedes aegypti



2) Modification to the Medium Risk Level response action

- Update language to **include** adulticide application where a virus has been detected at **any** test site on two separate occasions

Staff Recommended Updates



Current Risk Levels

- **Low Risk**
 - Year round if not Medium or High Risk
- **Medium Risk**
 - A single sample tests positive
 - Once a **single** testing site has **two (2)** positive samples during the course of a single season, it will be required that all future positive samples at **that single** location will receive a targeted application of adulticide for the remaining duration of the season
- **High Risk**
 - 1 Human Case or **4 Positive samples** at one location
 - Allows for the use of truck mounted (ROW Fogging) adulticiding on a larger scale

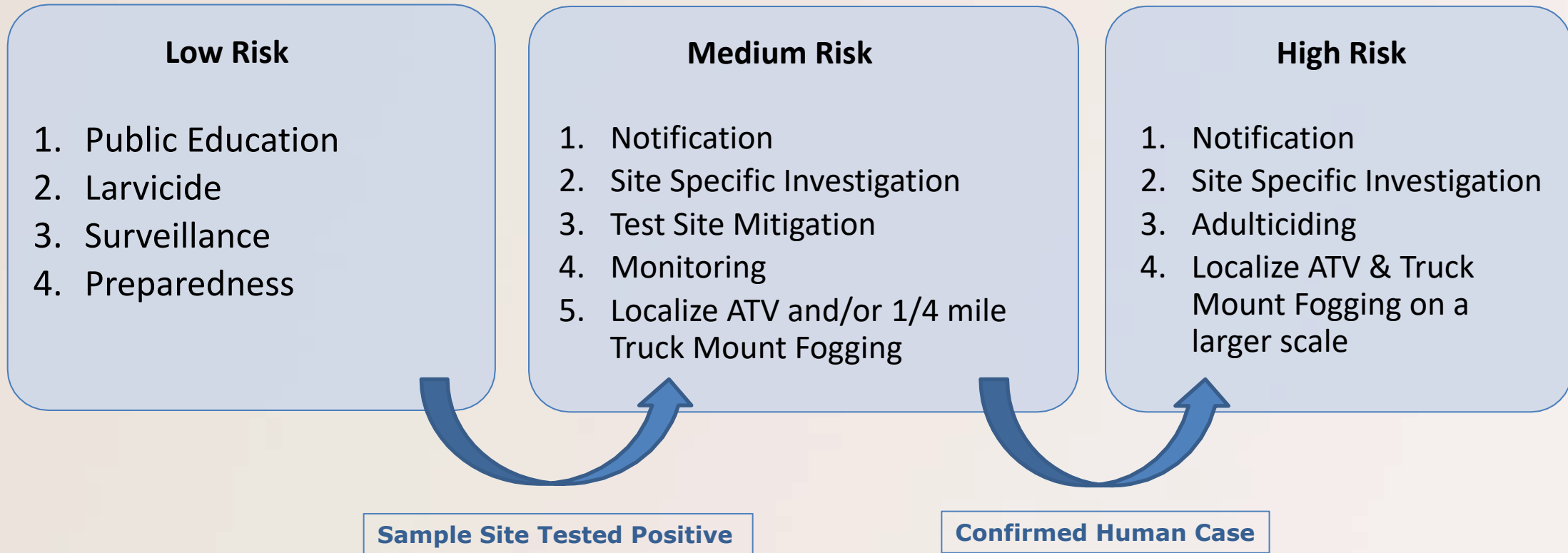
Proposed Risk Levels

- **Low Risk**
 - Year round if not Medium or High Risk
- **Medium Risk**
 - A single sample tests positive
 - Once **any test site** has **two (2)** positive samples during the course of a single season, the City will begin targeted application of adulticide **by either truck or ATV fogging** for the remaining duration of the season at any location with positive samples
- **High Risk**
 - 1 Human Case or **4 Positive samples** at one location
 - Allows for the use of truck mounted (ROW Fogging) adulticiding on a larger scale and **ATV Fogging where appropriate**

Staff Recommended Risk Levels



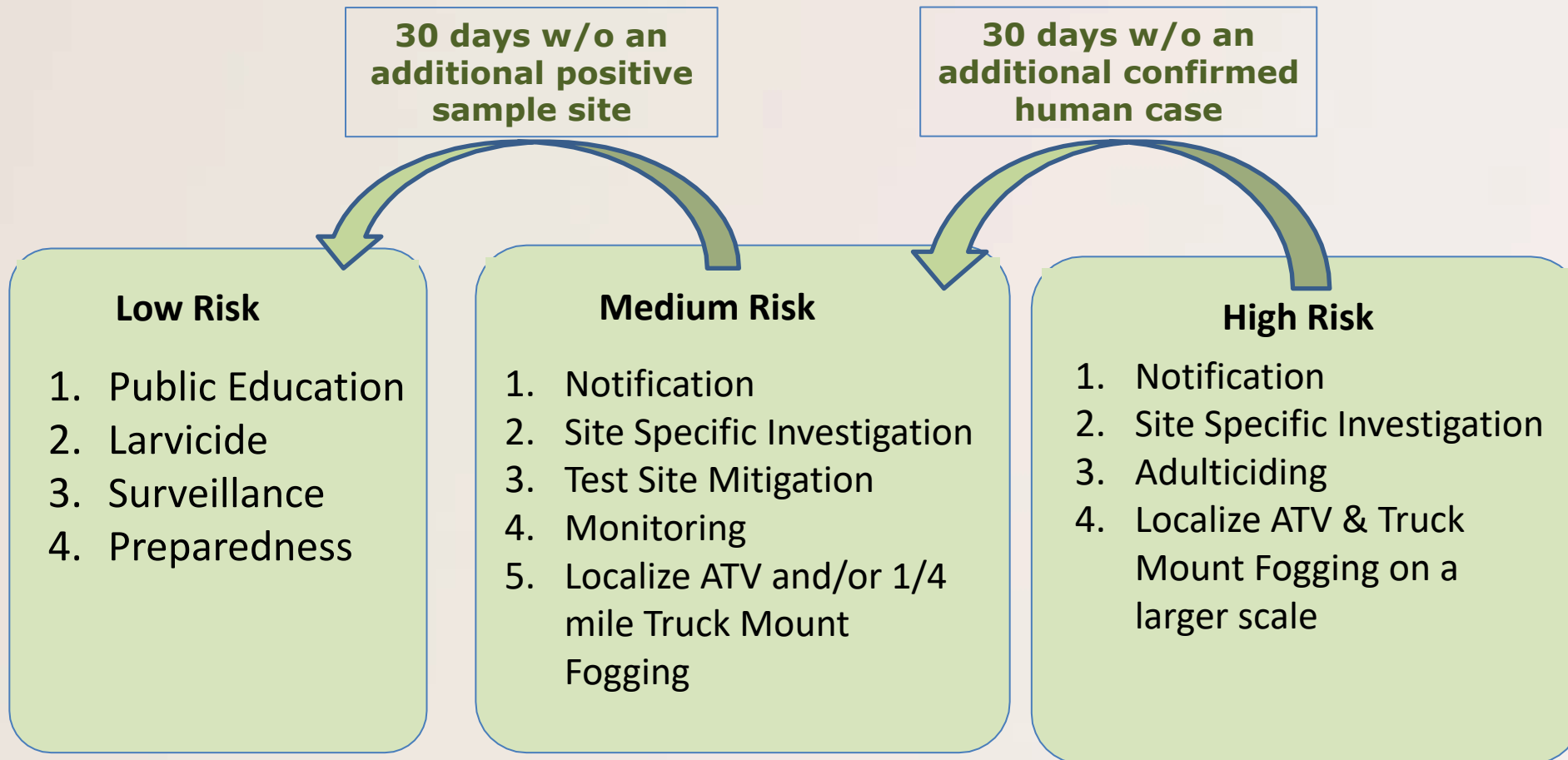
Escalation Chart



Staff Recommended Risk Levels



De-Escalation Chart



Questions and Discussion



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-4

Agenda Date 8/1/2023

Type Worksession

Department City Manager

Title

Discussion of School Resource Officer funding

Explanation

This agenda item provides for discussion of funding for school resource officers in Colleyville.

Attachments

1. School Resource Officer Funding Presentation

School Resource Officer (SRO) Funding

City Council Worksession
August 1, 2023

Background



- Historically, the following funding split has occurred for Colleyville's 3 SROs:
 - 1 SRO at CHHS: fully funded by the City of Colleyville
 - 2 SROs at middle schools: GCISD pays a portion (up to 5% increase annually)
 - Colleyville approved the funding and hire of 6 new SRO positions last year in the CCCPD budget (5 are in GCISD)
- Actions were prior to any state requirements
- Grapevine is now adding SROs this year to provide one per campus
 - Funding for all new SROs to be 100% funded by GCISD immediately

District	Elementary Schools	Middle Schools
Grapevine-Colleyville Independent School District	Bear Creek Elementary	Colleyville Middle
	Bransford Elementary	Cross Timbers Middle
	Cannon Elementary: A GCISD STEM School	Grapevine Middle
	Colleyville Elementary	Heritage Middle
	Dove Elementary	
	Glenhope Elementary	
	Grapevine Elementary	
	Heritage Elementary	
	Silver Lake Elementary	
	O.C. Taylor Elementary	
	Timberline Elementary	
Alternative Schools		High Schools
Bridges VISTA		Colleyville Heritage High
Two Schools One Location		Grapevine High
		GCISD Collegiate Academy at Tarrant County College Northeast
		Liberty Elementary (Keller ISD)
Virtual Education		
iUniversity Prep: A Grapevine-Colleyville Virtual Academy		

SRO Proposed Funding



- No increase to GCISD costs for 2023-2024; district budget already adopted
- Pass through all state funding for SROs at Colleyville campuses
- Phase-in the transition from City funding to GCISD funding for remaining costs

Campus	SROs	Cost of SRO Program	GCISD Contribution				
			Current	2023-2024	2024-2025	2025-2026	2026-2027
High School	1	\$ 100,000	\$ -	\$ 20,000	\$ 40,000	\$ 75,000	\$ 100,000
Middle School	2	\$ 200,000	\$ 126,340	\$ 132,660	\$ 150,000	\$ 175,000	\$ 200,000
Elementary School	5	\$ 500,000	\$ -	\$ 100,000	\$ 200,000	\$ 350,000	\$ 500,000
TOTAL*	8	\$ 800,000	\$ 126,340	\$ 252,660	\$ 390,000	\$ 600,000	\$ 800,000
State Contribution				\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Current Agreement				\$ 132,660	\$ 132,660	\$ 132,660	\$ 132,660
Increased Cost to GCISD				\$ -	\$ 137,340	\$ 347,340	\$ 547,340

*9 Total SROs in Colleyville: 8 in GCISD and 1 in KISD

Questions & Discussion



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number WS-5

Agenda Date 8/1/2023

Type Worksession

Department City Manager

Title

Discussion of Household Hazardous Waste (HHW) disposal options

Explanation

The City of Colleyville has had a contract with the Fort Worth Environmental Collection Center for many years, which allows citizens to drop off household hazardous waste at their facility for safe disposal. The Fort Worth ECC recently provided notice of a price increase from \$50 per vehicle drop off to \$95 per vehicle drop off. This agenda item provides for discussion of options for safe HHW disposal going forward.

Attachments

1. HHW Disposal Options

Household Hazardous Waste (HHW) Disposal

City Council Worksession
August 1, 2023

Background



- Current contract with the City of Fort Worth to utilize their Environmental Collection Center
- Colleyville citizens can drop off HHW at the ECC during their open hours
 - No limitation or vouchers
- Contract provides for one "Mobile Collection", which for Colleyville is the Clean Sweep Event
- Fort Worth historically charged \$47 per car dropping off material, regardless of quantity or type of HHW
- Increased to \$50 on October 1, 2017 and no changes since then



FW ECC Utilization



Fiscal Year	Q1	Q2	Clean Sweep	Q3	Q4	Total # Drop Offs
2016	129	140	128	214	141	752
2017	104	149	105	181	163	702
2018	112	87	149	151	140	639
2019	120	126	111	148	131	636
2020	99	144	n/a	219	169	631
2021	144	135	136	178	180	773
2022	131	92	155	127	126	631

At \$50 per drop off, 2022 cost was \$31,550



Fort Worth ECC Fee Changes



- Proposed fee adjustment from \$50 to \$95 per drop off
- Effective October 1, 2023
- Cost increases related to most everything except paint (flammables that have to be incinerated)
- To continue utilizing the FWECC, an updated interlocal agreement would need to be approved
- New fee from FWECC would essentially double the cost (another ~\$30k)

CWD Door-side Collection



Year	# Homes Served
2017 (2 months)	229
2018	743
2019	572
2020	913
2021	743
2022	609

CWD collects both HHW and Electronic Waste door-side for citizens. Service is provided up to 1x per month.

Charges included on utility bill:

- 2017 – 2022: \$0.62 per month
- 2022 – 2025: \$0.74 per month

Note: Similar to garbage and recycling charges, these charges are incurred regardless of utilization frequency or amount

Accepted Materials



FWECC:

What is Accepted at the ECC?

Acids, aerosol cans, antifreeze, batteries (all kinds, including car batteries), brake fluid, cooking oil, craft chemicals, degreasers, drain cleaner, fertilizer, fluorescent light bulbs, compact fluorescent light bulbs (CFLs), herbicides, household chemicals, motor oil, paints and stains, paint thinners, pest strips, pesticides, photo chemicals, pool chemicals, oil filters, solvents, transmission fluid, and varnish.

What is NOT Accepted at the ECC?

Ammunition, asbestos, building materials, butane cylinders, electronics, explosives, medical waste, PCBs, pharmaceuticals, propane cylinders, radioactive material, smoke detectors, fire extinguishers, tires, refrigerators, freezers, and TVs.

CWD Door-side:

Items accepted via the HH&EW Door Side Collection program include:

All HHW accepted by FWECC
Electronics for recycling

CWD's Door-side Collection

for Household Hazardous Waste and Used Electronics

The diagram illustrates the three-step process for CWD's Door-side Collection. Step 1 shows a hand holding a smartphone with the number 972.392.9300 and the text "Option 2". Step 2 shows a door with two bags of hazardous waste and electronics on the doorstep. Step 3 shows a white pickup truck with the CWD logo parked in front of the door. The truck's bed is filled with bags of waste. The phone number 972.392.9300 and "Option 2" are displayed prominently next to the truck. The CWD logo and website are at the bottom.

- 1** Call CWD to request a packet and schedule a pickup.
- 2** Gather your HHW and used electronics, carefully package them according to the directions, and leave them on your doorstep.
- 3** Watch as your items are carefully collected and transported to CWD for safe disposal.

972.392.9300
Option 2

CWD
Community Waste Disposal.com
Since 1982

Potential Next Steps



Option: Continue contract with FWECC

- Continue to have FWECC drop off opportunity available to citizens
 - Increase budget to accommodate price increase (another ~\$30k)
 - Could consider implementing a first-come, first-serve voucher program to limit total spend (feedback from other cities has been concerning; several cities cancelled their voucher programs)
- Use FWECC "Crud Cruiser" for Clean Sweep Event
 - FWECC will only bring out the Crud Cruiser for events with cities that have year-round contracts with them; no a la carte option
- Door-side collection service through CWD would continue

Potential Next Steps



Option: Cancel FWECC contract / Use CWD for all HHW needs

- Year-round HHW disposal via the CWD door-side program only
 - Mail letter to any FWECC users from last two years to notify
 - Notify community through E-News, Communicator Newsletter, and Facebook
- Use CWD for mobile event collections (Clean Sweep)
 - CWD proposes to provide all HHW collection, electronics recycling, and shredding services at Clean Sweep for \$15,000
 - A 2nd event (same services) can also be added at a different time of year (Mon – Fri) for an additional \$15,000

Questions & Discussion



**CITY OF COLLEYVILLE
CITY COUNCIL BRIEFING**

Agenda Number WS-6	Agenda Date 8/1/2023
Type Worksession	
Department City Secretary	

Title

Discussion of the August 1, 2023, City Council regular agenda items



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 1

Agenda Date 8/1/2023

Type Executive Session

Department City Secretary

Title

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

RESOLUTION R-23-4862

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF AUGUST 1, 2023**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council determines that the following action is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 1ST DAY OF AUGUST 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

RESOLUTION R-23-4863

**APPROVING CITY COUNCIL ACTION UNDER CONSENT ITEMS AT
THE REGULAR CITY COUNCIL MEETING OF AUGUST 1, 2023**

WHEREAS, City Council has taken action on certain items on the agenda under Consent Items.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT the agenda decisions approved by City Council action under Consent Items as follows are hereby adopted:
- a. Approval of the minutes of the regular City Council meeting of July 18, 2023
 - b. Approval of an agreement with Data Transfer Solutions, LLC to perform a Pavement Condition Assessment, through the HGAC Buy Cooperative in an amount not to exceed \$56,380.00, and authorizing the City Manager to execute the contract
 - c. Approval of an updated Integrated Mosquito Management Program

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS ON THIS THE 1ST DAY OF AUGUST 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor



CITY OF COLLEYVILLE CITY COUNCIL MINUTES

100 Main Street, Colleyville, Texas, 76034

TUESDAY, JULY 18, 2023

Mayor Pro Tem Callie Rigney called the Colleyville City Council Worksession to order on Tuesday, July 18, 2023, at 5:30 p.m.

ROLL CALL: Mayor Pro Tem Callie Rigney, and Councilmembers Brandi Elder, Scotty Richardson, Ben Graves, and Chuck Kelley.

ABSENT: Mayor Bobby Lindamood, Councilmember George Bond.

ALSO PRESENT: City Manager Jerry Ducay, Assistant City Manager Mark Wood, Assistant City Manager Adrienne Lothery, Police Chief Michael Miller, Fire Chief Mark Cantrell, Community Development Director Ben Bryner, Public Works Director Amber Beard, Finance Director Kyle Lester, City Attorney Whitt Wyatt, and City Secretary Christine Loven.

WS-1 Discussion of the FY2024-2028 Draft CIP

Finance Kyle Lester reviewed the purpose and benefits of a Capital Improvement Program (CIP), what is considered when projects are funded in the CIP, and noted the City website has an interactive map which provides detailed information on each of the current capital projects.

Director Lester provided a review of FY23 CIP projects which included renovations of several City facilities, parks, the gateway towers, sidewalks, trails, streets, and utility infrastructure. He further reviewed the planned FY24 projects and provided the funding summaries and projected ending balances.

WS-2 Discussion of the Stormwater Master Plan

Public Works Director Amber Beard presented this item and introduced Misty Christian of Kimley-Horn, the City's consultant. Director Beard reviewed the purpose and goals of the Drainage Master Plan. In reviewing the components of the plan she stated the roadway crossings have been prioritized, and conceptual design and construction costs, and possible grant funding opportunities have been reviewed.

Director Beard reviewed the drainage fee summary for the next three years, which will remain a flat fee with an incremental increase over the next three years and noted the drainage fee ordinance will come before the Council for adoption at the August 1 and August 15 meetings.

WS-3 Discussion of the July 18, 2023, City Council regular agenda items

There was no discussion of this item.

Mayor Pro Tem Rigney adjourned the Worksession at 5:51 p.m. and called the Executive Session to order.

1. EXECUTIVE SESSION - In accordance with Texas Government Code, Chapter 551, Subchapter D

Section 551.071 - Legal - Consultation with the City Attorney regarding items on the agenda or for matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Code

Section 551.072 - Real Estate - Deliberate the purchase, exchange, lease, or value of real property for City facilities

Section 551.087 – Economic Development - Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect

There was no action taken and Mayor Pro Tem Rigney adjourned Executive Session at 6:52 p.m.

Mayor Pro Tem Rigney called the regular meeting of the City Council to order at 7:00 p.m. and called the roll.

ROLL CALL: Mayor Pro Tem Callie Rigney, and Councilmembers Brandi Elder, Scotty Richardson, Ben Graves, and Chuck Kelley.

ABSENT: Mayor Bobby Lindamood, Councilmember George Bond.

INVOCATION: Pastor Shelley Poole, Journey Church

PLEDGE OF ALLEGIANCE: City Attorney Whitt Wyatt

2. EXECUTIVE SESSION READING AND PUBLIC HEARING: CONSIDER AND TAKE ANY ACTION(S) NECESSARY RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION - RESOLUTION R-23-4859

Mayor Pro Tem Rigney read Resolution R-23-4859 in its entirety.

Assistant City Manager Mark Wood stated this item provides for approval of a B.E.S.T. Economic Development Grant for Pinnacle Bank located at 4607 Colleyville Boulevard and will provide for landscape improvements in an amount not to exceed \$9,597.

Mayor Pro Tem Rigney opened and closed the public hearing without any speakers.

Councilmember Elder made a motion to approve Resolution R-23-4859, seconded by Councilmember Graves.

The motion was approved by the following vote:

Ayes: 5 – Mayor Pro Tem Rigney, and Councilmembers Elder, Richardson, Graves, and Kelley.

Absent: 1 – Mayor Lindamood, Councilmember Bond.

3. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Announcements of civic and charitable events

Presentation of calendar events and updates

Announcements of awards and recognition

Mayor Pro Tem Rigney and the City Council made announcements regarding City and community events.

4. CONSENT: READING AND PUBLIC HEARING - RESOLUTION R-23-4860

4a Approval of the minutes of the regular City Council meeting of July 6, 2023

4b Approval of a Professional Services Agreement with Freese and Nichols, Inc. for development of construction documents and bidding assistance for Heroes Park and authorizing the City Manager to execute the agreement

Mayor Pro Tem Rigney read Resolution R-23-4860 in its entirety.

Assistant City Manager Adrienne Lothery presented this item which provides for a contract with Freese and Nichols, Inc. to prepare construction documents for Heroes Park. She noted the contract was discussed at the July 6, 2023 Worksession, and the concept plan was developed by a committee of citizens with relevant experience and military backgrounds. The next phase of the project is

detailed design engineering to develop construction documents which will be placed out for bid.

Councilmember Richardson asked Manager Lothery when public open houses would be conducted for the public to offer comments and review the plans. Manager Lothery stated there will be several opportunities, which will be scheduled followed the design and bid process.

Mayor Pro Tem Rigney opened the public hearing.

Kathy Hadley, 204 Timberline Drive North, stated she supports the Heroes Park.

There were no others wishing to speak and the public hearing was closed.

Mayor Pro Tem Rigney made a motion to approve Resolution R-23-4860, seconded by Councilmember Elder.

The motion was approved by the following vote:

Ayes: 5 – Mayor Pro Tem Rigney, and Councilmembers Elder, Richardson, Graves, and Kelley.

Absent: 1 – Mayor Lindamood, Councilmember Bond.

5. ITEMS NOT FOR CITY COUNCIL ACTION

5a Monthly Financial Report - June 2023

Finance Director Kyle Lester presented the June Financial Report, noting sales tax showed an increase of 9.1% over last year. He then gave an overview of each fund.

6. ORDINANCE(S): SECOND READING AND PUBLIC HEARING

6a Ordinance O-23-2245

Consideration of a Special Use Permit for a reduction in parking for the property being Lot 1, Block 1, of the Corley subdivision, located at 5409 Colleyville Boulevard ZC23-012

Mayor Pro Tem Rigney read the caption of Ordinance O-23-2245.

Community Development Director Ben Bryner presented this item which is a request to reduce the parking required at the Cajun Bistro Café and Market and provide for a shared parking agreement with the adjacent bank.

The applicant Sptim Maftari and his representative Robert Martin were present to answer questions. Mr. Martin responded to the question of what type of restaurant the Cajun Bistro Café would be by stating it will be an indoor dining with take-out restaurant.

Mayor Pro Tem Rigney opened and closed the public hearing without any speakers. (See Citizens Comments, agenda item 8. for comments from Pat Patillo who spoke under this public hearing, but was not in reference to this item.)

Councilmember Kelley made a motion to approve Ordinance O-23-2245, seconded by Councilmember Graves.

The motion was approved by the following vote:

Ayes: 5 – Mayor Pro Tem Rigney, and Councilmembers Elder, Richardson, Graves, and Kelley.

Absent: 1 – Mayor Lindamood, Councilmember Bond.

7. ORDINANCE(S): FIRST READING AND PUBLIC HEARING

7a Ordinance O-23-2246

Approval of the Fiscal Year 2024 Colleyville Crime Control and Prevention District budget

Mayor Pro Tem Rigney read the caption of Ordinance O-23-2246.

Police Chief Michael Miller reviewed the history of the CCCPD and noted the District was renewed for an additional 20 years in May 2023, and will be eligible for renewal again in 2043. The updates on initiatives from previous fiscal years included funding for the addition of six School Resource Officers (SROs), with all six SROs being selected, hired, trained, and ready to be in schools in August. Chief Miller reviewed the CAD/RMS System replacement, CALEA Accreditation, mobile field force training and Justice Center security enhancement.

Chief Miller reviewed the FY2024 budget noting there is only one new funding request, for an enhanced health screening program for officers. He stated the life expectancy of police officers is 21.9 years less than the civilian population and the budget request of an additional \$27,350 per year would provide for specifically tailored assessments for first responders.

The ongoing initiatives provided for in the FY24 budget includes funding of salary and benefits for 19 sworn officer positions, a part-time Accreditation Coordinator, two part-time Public Service Officers positions, Records Management System software (CentralSquare) and maintenance, various software maintenance

agreements, and participation in the Metroport Teen Court Program. Chief Miller stated the budget also includes funding all Police Department vehicles, weapons replacement, safety equipment, training, SWAT, Early Warning System/Internal Affairs System annual subscription, and the license plate reader camera annual licensing costs.

Mayor Pro Tem Rigney opened and closed the public hearing without any speakers.

This was a first reading therefore, no action was taken.

8. CITIZEN COMMENTS

Pat Patillo, 101 Oak Valley Drive, spoke regarding the sidewalks on Bransford Road being too small at four to five feet in width and suggested the sidewalks must be at least six feet wide.

Susan Lear, 837 Helen Street, Keller, and Dennis Morris, 819 Helen Street, Keller, requested the City erect a privacy fence around the Overland Park playground as their properties back up to the playground and there is now a lack of privacy. Both Ms. Lear and Mr. Morris stated this only became a challenge after the pump station was decommissioned and the playground put in place.

Mary Ann Nicholson, 2101 High Gate Drive, stated she spoke in error at the June 6, 2023 City Council meeting on a rezoning request when she stated the City is no longer a Tree City USA city. She stated she was wrong, as Colleyville still has the designation and she apologized to the City Council.

Kathy Hadley, 204 Timberline Drive North, asked the Council to forgive her harsh words at the previous meeting and discussed the Jackson Road Bridge and road work on Timberline Drive, North and South.

9. REPORTS

Planning and Zoning Commission Meeting Minutes - June 12, 2023

Planning and Zoning Commission Worksession Meeting Minutes - June 26, 2023

There was no discussion of this item.

10. ACTION/RESOLUTION: DISCUSSION AND CONSIDERATION OF A RESOLUTION RATIFYING COUNCIL AGENDA ACTION FOR TUESDAY, JULY 18, 2023 - READING AND PUBLIC HEARING - RESOLUTION R-23-4861

This resolution was not needed.

11. ADJOURNMENT

There being no further business before the City Council, Mayor Pro Tem Rigney adjourned the meeting without objection by the City Council at 8:09 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 1ST DAY OF AUGUST 2023.

Minutes taken and prepared by:

*Christine Loven, TRMC
City Secretary*



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4b

Agenda Date 8/1/2023

Number Resolution R-23-4863

Type Resolution

Department Engineering

Title

Approval of an agreement with Data Transfer Solutions, LLC to perform a Pavement Condition Assessment, through the HGACBuy Cooperative in an amount not to exceed \$56,380.00, and authorizing the City Manager to execute the agreement

Explanation

Reading and Public Hearing

In an effort to preserve and protect one of the largest assets of the City, street assessments have been performed since 2012. These assessments provide a quantifiable value to the condition of the pavement known as a Pavement Condition Index (PCI). Assessments were completed in 2012, 2014, and 2017.

The purpose of this item is to authorize the City Manager to execute an agreement with Data Transfer Solutions, LLC (DTS) to perform a pavement condition assessment and provide the City with a Pavement Condition Index (PCI) for every public street in the City.

At the time of the 2017 Assessment, the City developed a Local Street Maintenance Program (LSMP) to supplement the existing 5 year Capital Improvement Program to provide the City with an effective way to re-invest and maintain the street network. The City has resurfaced approximately 67 lane miles of streets utilizing the prioritization criteria identified in the LSMP. Once the 2023 assessment has been completed, staff will present the findings to Council and an updated 5-year LSMP will be developed.

Financial Impact

The funding source for this project is the Capital Projects Fund.

Recommendation

Approve

Attachments

1. Services Agreement with Data Transfer Solutions, LLC

CONTRACT SERVICES AGREEMENT PAVEMENT CONDITION ASSESSMENT

This Contract Services Agreement (“Agreement”) is made by and between the **City of Colleyville, Texas** (“City”), and **Data Transfer Solutions, LLC** (“Contractor”) (each a “party” and collectively the “parties”), acting by and through their respective authorized representatives.

RECITALS

WHEREAS, City desires to engage Contractor to perform certain work and services, hereinafter referred to only as “services”, as further specified in the Scope of Services defined in Section 1 of this Agreement; and

WHEREAS, Contractor has expressed a willingness to perform said services in conformance with this Agreement.

NOW, THEREFORE, for and in consideration of the covenants and promises made one to the other herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Section 1. Scope of Services

Upon written notice to proceed by City, Contractor agrees to provide to City Pavement Condition Assessment (“Project”), as set forth in the quote/scope of services attached hereto as **Exhibit “A”** and incorporated herein by reference (the “Scope of Services”). Contractor shall not be entitled to any claim for extra services, additional services or changes in the services without a written agreement with City prior to the performance of such services.

Section 2. Term of Agreement

The term of this Agreement shall begin on the last date of execution hereof (the “Effective Date”) and shall continue until Contractor completes the services required herein and the City has accepted the same, unless sooner terminated as provided in this Agreement.

Section 3. Contract Documents

This Agreement is a part of the “Contract Documents”, which include:

- (1) This Agreement, including all exhibits and addenda hereto;
- (2) Contractor’s Quote, attached hereto as **Exhibit A**.
- (3) City’s written notice(s) to proceed to the Contractor;
- (4) Properly authorized change orders; and
- (5) Any other materials distributed by the City that relate to the services.

In the event there exists a conflict between any term, provision and/or interpretation of the Contract Documents, the documents shall take precedent and control in the order listed above in this section. If discrepancies are found that may impact the services, it shall be the Contractor’s obligation to seek clarification as to which requirements or provisions control before undertaking any work on that component of the services. Should the Contractor fail or refuse to seek a clarification of such conflicting or inconsistent requirements or provisions prior to any work on that component of the services, the Contractor shall be

solely responsible for the costs and expenses - including additional time - necessary to cure, repair and/or correct that component of the services.

Section 4. Contractor's Obligations

(a) Performance of Services. Contractor shall furnish and pay for all labor, tools, materials, equipment, supplies, transportation and management necessary to perform the services. To the extent reasonably necessary, Contractor may engage the services of any agents, assistants, or other persons that Contractor may deem proper to assist in the performance of the services under this Agreement; provided, that Contractor shall be responsible for all costs related thereto, except as expressly authorized in writing in advance by City.

(b) Standard of Care. Contractor shall perform the services with the skill and care ordinarily provided by competent Contractors practicing in the same or similar locality and under the same or similar circumstances and Contractor licenses. Contractor shall be responsible for the Contractor quality, technical accuracy, and the coordination of all services under this Agreement. Contractor shall, without additional compensation, correct or revise any errors or deficiencies in the services. Contractor shall further make, without expense to City, such revisions to the services as may be required to meet the needs of City and which are within the Scope of Services.

(c) Additional Services. Should City require additional services not included under this Agreement, Contractor shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by City; and without decreasing the effectiveness of the performance of services required under this Agreement.

(d) No Waiver of City's Rights. Neither City's review, approval/acceptance of, nor payment for any of the services required under this Agreement, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Contractor shall be and remain liable to City in accordance with applicable law for all damages to City caused by Contractor's negligent performance of any of the services furnished under this Agreement.

(e) Independent Contractor. It is understood and agreed by and between the parties that Contractor, while performing under this Agreement, is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with Contractor's actions. All services to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Contractor shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. There is no intended third-party beneficiary to this Agreement.

(f) Inspection of Records. Contractor grants City and its designees the right to audit, examine or inspect, at City's election, all of Contractor's Records relating to the performance of services under this Agreement, during the term of the Agreement and any retention period herein. City's audit, examination or inspection of Contractor's Records may be performed by a City designee, which may include its internal auditors or an outside representative engaged by City. Contractor agrees to retain Contractor's Records for a minimum of four (4) years following termination of the Agreement, unless there is an ongoing dispute under the contract; then, such retention period shall extend until final resolution of the dispute. "Contractor's Records" shall include any and all information, materials and data of every kind and character generated as a result of the services under this Agreement. City agrees that it will exercise its right to audit, examine or inspect Contractor's Records only during regular business hours. Contractor agrees to allow City and its designees access to all of Contractor's Records, Contractor's facilities and the current or former

employees of Contractor, deemed necessary by City or its designee(s), to perform such audit, inspection or examination.

(g) Confidential Information. Contractor agrees it will notify City in writing if it considers specific information to be confidential or proprietary trade secrets and will use its best efforts to clearly mark all such information as “Confidential” and/or “Proprietary – Trade Secret” at the time it is delivered or made accessible to City. City acknowledges that all such designated information is considered by Contractor to be confidential and the exclusive property of Contractor. Notwithstanding the foregoing, Contractor acknowledges that this Agreement, and all services performed hereunder, are subject to the legal requirements of the Texas Public Information Act and that City will have no obligation to protect or otherwise limit disclosure of any confidential or proprietary information if Contractor has not notified City of such designation in conformance with this section. Contractor agrees and covenants to protect any and all proprietary rights of City in any materials provided to Contractor. Additionally, any materials provided to Contractor by City shall not be released to any third party without the consent of City and shall be returned intact to City upon termination or completion of this Agreement or if instructed to do so by City. In the event City delivers to Contractor information that it has expressly marked “Confidential” or has notified Contractor is confidential or is the proprietary information of a third-party, Contractor agrees it shall not disclose to anyone directly or indirectly during the term of this Agreement or at any time thereafter, any such information, nor shall it use any such information for any purpose other than in connection with Contractor’s performance of the services under this Agreement. Contractor shall further, at its own expense, defend all suits or proceedings instituted against City and pay any award of damages or loss resulting from an injunction, against City, insofar as the same are based on any claim that materials or services provided under this Agreement constitute an infringement of any patent, trade secret, trademark, copyright or other intellectual property rights.

(h) Certification of No Conflicts. Contractor hereby warrants to the City that Contractor has made full disclosure in writing of any existing or potential conflicts of interest related to Contractor's services under this Agreement. In the event that any conflicts of interest arise after the Effective Date of this Agreement, Contractor hereby agrees immediately to make full disclosure to the City in writing.

Section 5. Performance Schedule

(a) Time for Performance. Contractor shall perform all services as provided for under this Agreement in a proper, efficient, timely, and Contractor manner in accordance with City's requirements. In the event Contractor's performance of this Agreement is delayed or interfered with by acts of the City or others, Contractor may request an extension of time in conformance with this Section 5 for the performance of same as hereinafter provided but shall not be entitled to any increase in fee or price, or to damages or additional compensation as a consequence of such delays.

(b) Extensions; Written Request Required. No allowance of any extension of time, for any cause whatever (including an event of Force Majeure as defined herein below), shall be claimed or made to Contractor, unless Contractor shall have made written request upon City for such extension within forty-eight (48) hours after the cause for such extension occurred, and unless City and Contractor have agreed in writing upon the allowance of additional time to be made.

Section 6. Payment.

(a) Compensation; Payment Terms. City agrees to pay Contractor for all services authorized in writing and properly performed by Contractor in general conformance with the fee schedule(s) established in the Contract Documents, subject to changes in the Scope of Services or additional services agreed upon in writing. Contractor acknowledges that the City’s total budget for the services has been

established in an amount not to exceed FIFTY-SIX THOUSAND, THREE HUNDRED AND EIGHTY DOLLARS (\$56,380.00). Contractor further acknowledges that City may select one or more additional contractors to provide the services under this Agreement and that Contractor shall not be entitled to a minimum amount of compensation during the term hereof. Unless otherwise agreed by the parties, all payments to Contractor by City shall be based on detailed monthly invoices submitted by Contractor for work performed and accepted by City, less any previous payments. Payment will be due within 30 days of the City's receipt and acceptance of an approved invoice. Notwithstanding the foregoing, City reserves the right to delay, without penalty, any payment to Contractor when, in the opinion of City, Contractor has not made satisfactory progress on any component of the services described in the Scope of Services.

(b) Deductions. City may deduct from any amounts due or to become due to Contractor any sum or sums owing by Contractor to City. In the event of any breach by Contractor of any provision or obligation of this Agreement, or in the event of the assertion by other parties of any claim or lien against City, or City's premises, arising out of Contractor's performance of this Agreement, City shall have the right to retain out of any payments due or to become due to Contractor an amount sufficient to completely protect City from any and all reasonably anticipated loss, damage or expense therefrom, until the breach, claim or lien has been satisfactorily remedied or adjusted by Contractor.

(c) Appropriation of Funding. All payments made hereunder shall be paid solely from lawfully available funds that have been appropriated by the City. Under no circumstances shall the City's obligations hereunder be deemed to create any debt within the meaning of any constitutional or statutory provision. Consequently, notwithstanding any other provision of this Agreement, the City shall have no obligation or liability to pay any amount due under this Agreement unless the City appropriates funds to make such payment during the budget year in which said amount is payable; provided that during the term of this Agreement the City will take such steps as necessary to appropriate funding for the Project each fiscal year in an amount sufficient to satisfy the reasonably anticipated payment(s) that will become due to Contractor during the ensuing fiscal year. City shall not be obligated to pay any commercial bank, lender or similar institution for any loan or credit agreement made by the Contractor. None of the City's obligations under this Agreement shall be pledged or otherwise encumbered in favor of any commercial lender and/or similar financial institution.

Section 7. Default; Force Majeure

(a) Default; Notice to Cure. A party shall be deemed in default under this Agreement if the party is in breach of a material provision of this Agreement and said breach is not cured within ten (10) days written notice of default by the other party. In the event the breaching party has notified the other party in writing that it is diligently working to cure the breach and has provided reasonable evidence in support of the same, the breaching party shall not be deemed in default until the thirtieth (30th) day following the non-breaching party's notice of default.

(b) Default by Contractor. In addition to default under Section 6(a) above, Contractor shall be in default under this Agreement if Contractor fails to comply or becomes disabled and unable to comply with the provisions of this Agreement related to Contractor's performance of the services, including the quality or character of the services or time of performance for any material component of the services. If such default is not corrected within ten (10) days from the date of City's written notice to Contractor regarding the same, City may, at its sole discretion without prejudice to any other right or remedy:

- (i) Terminate this Agreement and be relieved of the payment of any further consideration to Contractor except for all services determined by City to be satisfactorily completed prior to termination. Payment for services satisfactorily completed shall be for actual costs, including reasonable salaries and travel expenses of Contractor to and from

meetings called by City at which Contractor is required to attend, but shall not include any loss of profit of Contractor. In the event of such termination, City may proceed to complete the services in any manner deemed proper by City, either by the use of its own forces or by re-subletting to others; or

- (ii) City may, without terminating this Agreement or taking over the services, furnish the necessary labor, materials, equipment, supplies and/or assistance necessary to remedy the situation, at the expense of Contractor.

(c) Force Majeure. To the extent either party of this Agreement shall be wholly or partially prevented from the performance of any obligation or duty placed on such party by reason of or through work strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, court judgment, or a government restriction, quarantine or mandatory closure order enacted in response to a pandemic or other public health crises, or other specific cause reasonably beyond the parties control and not attributable to its malfeasance, neglect or nonfeasance (each an event of “Force Majeure”), the time for performance of such obligation (other than a payment obligation) may be extended for a period equal to the time lost by reason such event, provided, that the party complies with the provisions of this section. Specifically, the party asserting Force Majeure (i) shall give prompt notice to the other party of the prevention of performance as soon as the asserting party is reasonably aware of such prevention, and (ii) has the burden of demonstrating (A) how and why their performance was so prevented, (B) the period of time during which they were so prevented from performing (which under the facts may be equal to, or shorter or longer than, the duration of the Force Majeure event itself), and (C) that the party used commercially reasonable efforts to mitigate and/or eliminate such prevention and resumed performance under this Agreement as soon as reasonably practicable.

Section 7. Termination; Suspension

(a) Termination Upon Default. Either party may terminate this Agreement upon written notice if the other party is in default of this Agreement, subject to the defaulting party’s right to cure in conformance with the terms of this Agreement.

(b) Termination by City. City shall be entitled to terminate this Agreement, with or without cause, by providing thirty (30) days prior written notice to Contractor.

(c) Termination Following Request for Modification. Should City require a modification of this Agreement with Contractor, and in the event City and Contractor fail to agree upon a modification to this Agreement, City shall have the option of terminating this Agreement and Contractor's services hereunder at no additional cost other than the payment to Contractor, in accordance with the terms of this Agreement, for the services reasonably determined by City to be properly performed by Contractor prior to such termination date.

(d) Suspension. City reserves the right to suspend this Agreement for the convenience of City by issuing a written notice of suspension which shall describe City’s reason(s) for the suspension and the expected duration of the suspension. Such expected duration shall, in no way, guarantee what the total number of days of suspension shall occur. Such suspension shall take effect immediately upon Contractor’s receipt of said notice. Should such suspension extend past the expected duration identified by City in its latest notice of suspension, Contractor shall have the right to terminate this Agreement if Contractor if (i) Contractor provides not less than thirty (30) days prior written notice to City requesting to recommence the services, and (ii) City does not recommence the services within the time requested.

Section 8. Insurance

Contractor shall during the term hereof maintain in full force and effect all policies of insurance reasonably required by City. Contractor's obligation to provide acceptable certificates of insurance is a material condition of this Agreement, and services under this Agreement shall not commence until certificates of insurance have been received, reviewed, and accepted by City. The minimum coverages and limits of liability for the policies of insurance required under this Agreement are maintained by and accessible through the City's purchasing department.

Section 9. Indemnification; Notice.

CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY INDEMNITEES") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY INDEMNITEES. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS THE CITY INDEMNITEES FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, REASONABLE ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS OF ANY KIND BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY NEGLIGENT ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, EMPLOYEES, REPRESENTATIVES, CONSULTANTS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO THE NEGLIGENCE OR WILFUL MISCONDUCT OF A CITY INDEMNITEE, IN WHOLE OR IN PART, IN WHICH CASE CONTRACTOR SHALL INDEMNIFY THE CITY INDEMNITEE TO THE EXTENT OR PROPORTION OF NEGLIGENCE ATTRIBUTED TO CONTRACTOR, ITS OFFICERS, AGENTS, OR EMPLOYEES AS DETERMINED BY A COURT OR OTHER FORUM OF COMPETENT JURISDICTION).

Notices of Claim. Contractor shall promptly advise City in writing of any claim or demand against the City, related to or arising out of Contractor's acts or omissions under this Agreement and shall see to the investigation and defense of such claims or demand at Contractor's sole cost and expense; provided, that City, at its option and at its own expense, may participate in such defense without relieving Contractor of any of its obligations hereunder. Contractor's obligations under this section shall not be limited to the limits of coverage of insurance maintained or required to be maintained by Contractor under this Agreement.

THE PROVISIONS OF THIS SECTION SHALL SURVIVE TERMINATION OF THIS AGREEMENT FOR A PERIOD OF FOUR (4) YEARS.

Section 10. Notice.

All notices required by this Agreement shall be in writing and addressed to the parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the receiving party from time to time in accordance with this section). All notices shall be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), or e-mail of a PDF document (with confirmation of transmission) or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a notice is effective only (a)

upon receipt by the receiving party, and (b) if the party giving the notice has complied with the requirements of this section.

Section 11. Verifications by Contractor

Contractor's execution of this Agreement shall serve as its formal acknowledgement and written verification that:

(a) if the requirements of Subchapter J, Chapter 552, Government Code, apply to this Agreement and Contractor agrees that the Agreement can be terminated if Contractor knowingly or intentionally fails to comply with a requirement of that subchapter;

(b) pursuant to Texas Government Code Chapter 2270, that Contractor's organization does not presently boycott Israel and will not boycott Israel during the term of this Agreement; and

(c) pursuant to Texas Government Code Chapter 2251, that Contractor's organization does not current discriminate against firearm and ammunition industries and will not for the term of the contract. Discriminating means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with the firearm or ammunition industry or with a person or entity doing business in the firearm or ammunition industry, but does not include an action made for ordinary business purposes.

Section 12. Miscellaneous

(a) Contractor shall not assign or sublet this Agreement, in whole or in part, without the prior written consent of City. (b) Contractor shall comply with all federal, state, county and municipal laws, ordinances, resolutions, regulations, rules, and orders applicable to the services under this Agreement. (c) The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the state district courts of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said courts. (d) This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and there are no oral understandings, statements or stipulations bearing upon the meaning or effect of this Agreement which have not been incorporated herein. (e) The exhibits attached hereto, if any, are incorporated herein and made a part hereof for all purposes. (f) Unless expressly provided otherwise herein, this Agreement may only be modified, amended, supplemented or waived by a mutual written agreement of the parties. (g) In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it. (h) Any of the representations and obligations of the parties, as well as any rights and benefits of the parties pertaining to a period of time following the termination of this Agreement shall survive termination. (i) This Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties. (j) Each party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement. (k) Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement as of the Effective Date.

For City:

For Professional:

CITY OF COLLEYVILLE, TEXAS

DATA TRANSFER SOLUTIONS, LLC

By: _____

Jerry Ducay
City Manager

By: _____

Donna Huey
President

Date: _____

Date: _____

Notice Address:

Notice Address:

City of Colleyville
Attn: City Manager
100 Main Street, 3rd Floor
City of Colleyville, Texas 76034
E: jducay@colleyville.com

Data Transfer Solutions, LLC
Attn: Daniel Behnke, Division Manager
4030 W Boy Scout Blvd Suite 700
Tampa, Florida 33607
E: daniel.behnke@dtsgis.com

Colleyville Contract ID:
PSA_HW_July 10, 2023_v1.20220714

EXHIBIT A SCOPE OF SERVICES

HGACBuy		CONTRACT PRICING WORKSHEET For Catalog & Price Sheet Type Purchases		Contract No.: HP08-21	Date Prepared: 5/30/2023
This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents <u>MUST</u> be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.					
Buying Agency:	City of Colleyville, TX		Contractor:	Data Transfer Solutions, LLC	
Contact Person:	Petite Kirkendoll		Prepared By:	Daniel Behnke	
Phone:	(817) 503-1098		Phone:	(407) 375-3049	
Fax:			Fax:		
Email:	pkirkendoll@colleyville.com		Email:	daniel.behnke@dtsgis.com	
Catalog / Price Sheet Name:					
General Description of Product:					
A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary					
Quan	Description	Unit Pr	Total		
1	Field Set-up & GPS Network Creation & Project Set-up & Project Kickoff	5000	5000		
1	GIS Centerline File Review	1600	1600		
306	Mobile Asset Data Collection - Roadway (Units = Lane Miles)	60	18360		
306	Pavement Width Update (Units = Lane Miles)	10	3060		
306	Pavement Condition Evaluation - Roadway (Per ASTM D6433) (Units = Lane Miles)	60	18360		
1	Pavement Final Report & Budgetary Analysis	10000	10000		
			0		
			0		
			0		
			0		
			0		
			0		
Total From Other Sheets, If Any:					
Subtotal A:			56380		
B. Unpublished Options, Accessory or Service items - Itemize Below - Attach Additional Sheet If Necessary (Note: Unpublished Items are any which were not submitted and priced in contractor's bid.)					
Quan	Description	Unit Pr	Total		
			0		
			0		
			0		
			0		
Total From Other Sheets, If Any:					
Subtotal B:			0		
Check: Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).			For this transaction the percentage is:	0%	
C. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges					
Subtotal C:			0		
Delivery Date:			D. Total Purchase Price (A+B+C): 56380		



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 4c

Agenda Date 8/1/2023

Number Resolution R-23-4863

Type Resolution

Department Engineering

Title

Approval of an updated Integrated Mosquito Management Program

Explanation

Reading and Public Hearing

In 2003, the Tarrant County Health Department partnered with local municipalities to form a Mosquito Surveillance Program. They issued the "2003 West Nile Virus (WNV) Mosquito Surveillance and Response Plan." City staff used this plan beginning 2003 as a guide in the development and implementation of the Colleyville Mosquito Monitoring and Treatment Program.

In May 2013 the City adopted the Integrated Mosquito Management Program. The program was updated in both 2015 and 2017.

The current plan identifies several key aspects of the program. These include Surveillance, Winter Sampling, Education, Larvicide and Adulticide Treatments. In addition, the program establishes risk levels (low, medium, and high) and the actions taken at each risk level.

Staff recommendation updates include modifying the language at the medium risk level to include adulticide treatment to include truck and/or ATV fogging after any test site has two (2) positive samples during the course of a single season. In addition, due to the extremely low risk of transmission of disease by the Aedes species, staff recommends the removal of the language regarding the trapping of this species at two static sites weekly.

Financial Impact

The functions included in the proposed plan are currently being performed within the current operating budget. The cost of any future adulticiding may require additional funding, dependent on the extent of the application, as the extent of the application is directly tied to the severity, presence, and population of mosquitos and diseases.

Recommendation

Approve

Attachments

1. 2023 Integrated Mosquito Management Program - redline
2. 2023 Integrated Mosquito Manage Program - clean

Integrated Mosquito Management Program

City of Colleyville, Texas



Integrity - Communication - Excellence - Transparency

April 2017 August 2023

Adopted by City Council Resolution R-17-411623-4863

Administered by the Department of Public Works

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Introduction

Mosquitoes are insects that belong to the order Diptera, or True Flies. Female mosquitoes have modified mouthparts that form a long piercing-sucking proboscis, while male mosquitoes have mouthparts incapable of piercing skin. Over 2,500 different species of mosquitoes have been identified throughout the world, with approximately 150 species occurring in the United States. The Texas Department of Health estimates there are approximately 82-84 mosquito species in the State of Texas, 42 of which have been found in Tarrant County, although only about 12 of these mosquito species have been implicated in the transmission of serious diseases.

Mosquitoes typically need still, stagnant water that is isolated from fish or other small predators to complete their metamorphosis from egg to adult. Larval habitats can range from marshes, freshwater wetlands, and tree holes to human-made structures like catchments, gutters, and discarded tires. Not all species of mosquitoes feed on humans and other mammals, many species feed mostly on birds, amphibians, or reptiles. Only a small percentage of the known mosquito species are considered to carry viruses such as Dengue, Zika, Chikungunya, or West Nile Virus.

Mosquitoes may be controlled through a variety of different physical, chemical, and biological methods. Physical methods usually involve source reduction, which is simply the physical removal of mosquito breeding habitats. Biological measures mainly center on the use of bacteria to kill mosquito larvae or the use of natural mosquito predators such as *Gambusia*, otherwise known as Mosquito fish. Chemical treatment typically involves the application of pesticides to attempt to control adult mosquito populations.

Today, communities are developing locally tailored mosquito control programs that may be scaled to adapt to changing conditions. For many areas, this means providing the basic level of protection by monitoring mosquito movement, population size, and infection rates. By knowing how many and what kinds of mosquitoes are in the area, we can be proactive and respond more effectively when threatened.

Explanation of Terms

Acronyms

CDC	Centers for Disease Control
IMMP	Integrated Mosquito Management Program
WNV	West Nile Virus
CHIKV	Chikungunya Virus
DENV	Dengue Virus
ZIKV	Zika Virus

Definitions

Adulticide (spraying or fogging) - product used to kill adult mosquitoes. Adulticides can be applied from hand held sprayers, truck-mounted sprayers, or airplanes. Adulticides, when used well, can have an immediate impact by reducing the number of adult mosquitoes in an area.

Aedes – Genus name for the *Aedes aegypti* (yellow fever) and *Aedes albopictus* (Asian tiger) mosquitoes. These mosquitoes tend to be day-time biters and are sometimes called ankle biters. Resting areas tend to be in tall grasses and shrubs low to the ground. Both species typically remain within a range of 200 meters or 656 feet (approximately 7 average homes).

These two mosquito species are the common transmitter of Dengue, Zika, and Chikungunya virus.



Aedes aegypti



Aedes albopictus

Arbovirus – Any virus transmitted by arthropods (mosquitoes)

Chikungunya – Chikungunya (pronunciation: \chik-en-goonye). The most common symptoms of chikungunya virus infection are fever and joint pain. Other symptoms may include headache, muscle pain, joint swelling, or rash.

Culex – Genus name of a general group of mosquitoes which are nighttime-active, opportunistic blood feeders and a primary vector for the WNV. Temperature-dependence drives prevalence of species. In warm temperatures *Culex quinquefasciatus* (southern house) mosquito, becomes prevalent, although *Culex restuans* is an important vector species in the early spring and late fall. These species tend to rest high in trees during the day and come down at night to feed. The feeding range can be up to 1 mile. *Culex quinquefasciatus* is a medium-sized brown mosquito that exists throughout the tropics and the lower latitudes of temperate regions.



Culex quinquefasciatus



Culex restuans

Dengue – Dengue (pronounced den' gee) is a disease caused by any one of four closely related dengue viruses (DENV 1, DENV 2, DENV 3, or DENV 4). The principal symptoms of dengue fever are high fever, severe headache, severe pain behind the eyes, joint pain, muscle and bone pain, rash, and mild bleeding (e.g., nose or gums bleed, easy bruising). Dengue Hemorrhagic Fever (DHF) is a more severe form of dengue infection. With good medical management, mortality due to DHF can be less than 1%.

Integrated Pest Management (IPM) – a science-based, commonsense approach for managing populations of disease vectors and public health pests. IPM uses a variety of pest management techniques that focus on pest prevention, pest reduction, and the elimination of conditions that lead to pest infestations. IPM simply means (1) don't attract pests, (2) keep them out, and (3) get rid of them, if you are sure you have them, with the safest, most effective methods.

Larvicide – products used to kill immature mosquitoes before they become adults. Larvicides can be either biological (such as toxin from specific bacteria that is lethal to mosquito larvae, but not to other organisms) or chemical products, such as insect growth regulators, surface films, or organophosphates. Larvicides are applied directly to water sources that hold mosquito eggs, larvae, or pupae. Larvicides can help to reduce the overall mosquito burden by limiting the number of new mosquitoes produced.

Vector – the primary agent that transmits a disease. For the purpose of this plan, mosquitoes are the common vector.

West Nile Virus (WNV) – most people infected with WNV will have no symptoms. About 1 in 5 people who are infected will develop a fever with other symptoms. Less than 1% of infected people develop a serious, sometimes fatal, neurologic illness. There are no medications to treat or vaccines to prevent WNV infection. Risk of being infected is reduced by using insect repellent and wearing protective clothing to prevent mosquito bites.

Zika – a disease caused by the Zika virus. Common symptoms are fever, rash, joint pain, and conjunctivitis (red eyes). The illness is usually mild with symptoms lasting for several days to a week.

Situations and Assumptions

Situations

- West Nile has been present in the DFW region since 2003. The City of Colleyville has experienced both positive mosquito samples and positive human cases of the West Nile Virus in recent years;
- Imported Chikungunya cases have been reported in Texas and the un-exposed American population is at risk if the disease becomes autochthonous;
- The Zika Virus became an emerging concern in 2016;
- These viruses are now part of our environment and should be anticipated as a continuous concern to the City each year;
- Adulticide is our most extreme method for addressing the mosquito population, and is used to help reduce the adult mosquito population;
- There are multiple arboviruses and the different species of mosquitoes (vector) that spread them vary in behavior and ecology;
- The City's response, as a vector control agency, will vary vastly depending on the vector important in the spread of each disease.

Assumptions

- Personal protective measures are an effective method for preventing the spread of arboviruses;
- The City monitors for the presence of WNV in mosquito pools year-round;
- Chikungunya and Zika have yet to show a pattern to establish assumptions, but this plan will be scalable to address any and all arboviral needs.

Objectives

The City of Colleyville's Integrated Mosquito Management Plan was developed to meet several objectives, including but not limited to:

- Provide public education and personal responsibility through the distribution of guidelines and information on mosquito populations, prevalence of diseases, with respect to three distinct arboviruses; West Nile Virus, Chikungunya, and Zika;
- Provide a systematic approach of surveillance and monitoring utilizing mosquito sampling and human disease data to establish risk levels;
- Establish mosquito control methods through consultation with subject matter experts;
- Establish three risk levels and response actions that will be undertaken for each risk level;
- Establish the escalation and de-escalation between risk levels;
- Formalize the public notification procedures.

Public Education

General Information

The prevention of any mosquito-borne disease is most efficiently accomplished by ensuring prompt and accurate information reaches the public in a timely manner, personal protective measures are implemented without panic and confusion. The typical risk begins as mosquitoes emerge in the spring months, therefore, the City will renew a public education campaign, and will provide continuous information on the City's website, social media, publications, and signs concerning arbovirus/disease frequently asked questions (FAQs), disease symptoms, personal preventative measures, and points of contact for additional information.

Personal Protection and Responsibility

Because the CDC and other health-related entities have found the most effective control of arboviral disease is personal protection, all citizens must be active in personal protection and do their part to aid in the abatement process to protect themselves, their family, homes, and community.

Avoiding bites by using personal protection is a very effective way to avoid acquiring disease. In addition, since much of the land within Colleyville is private property, it is imperative residents are aware mosquito breeding sites are developed due to the creation of artificial breeding sites around their homes, thus homeowners must take personal action to prevent breeding mosquitoes.

The key components of personal responsibility include:

- DEET: Use repellants containing DEET as the active ingredient for treating exposed skin areas;
- Dress: Keep skin covered as much as possible by wearing loose, long sleeved shirts and long pants. Light-colored clothing can be more effective as it allows you to see mosquitoes more effectively;
- Drain: Drain any standing water on your property. This includes water from flower pots, bird baths, rain gutters, rain barrels, and pet dishes.

Reduce exposure to adult mosquito populations through the following actions:

- Mow tall grass and reduce the amount of brush and other foliage on the property, both provide a resting site for adult mosquitoes;
- Use screening in homes and pet kennels. Keep door and window screens in good repair, and be sure they are properly sealed around the frames;
- Protect pets with drugs that eliminate heartworm.

Mosquito Surveillance and Monitoring

The City's surveillance and monitoring program is conducted in partnership with Tarrant County Health Department. The timing of the surveillance program is April through November, but may be adjusted as recommended by Tarrant County Health Department. The City can consider Texas Department of State Health Services or utilize private laboratory services, if necessary, for similar services.

Information obtained from these surveillance efforts will be used to map mosquito populations, provide public information, and determine the occurrence of any mosquito-borne disease. All surveillance data is published on Tarrant County's website.

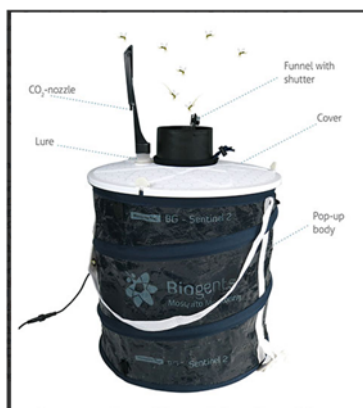
The City will use mosquito surveillance and monitoring to determine what control measures are to be used, and evaluate the potential for any arboviral disease outbreak within the community. The objective of the surveillance and monitoring program is to:

- Identify areas conducive to being at risk for increased adult mosquito populations;
- Identify larval habitats in need of targeted control;
- Monitor the effectiveness of control measures;
- Determine what level of control methods need to be implemented.

Trapping for pools of mosquitoes in a location can provide a scientific basis for taking action and preventing the risk of disease in humans. The purpose of using traps is to determine the relative human health threat by detecting the presence of arboviral agents in female mosquitoes. The City utilizes two distinct traps based upon the species targeted. The information obtained from these surveillance efforts will determine the need for various control measures and their effectiveness and to assess the extent of the problem. Every effort is made to consistently collect a sample of mosquitoes weekly through the trapping season, as defined by Tarrant County (typically, the first week of April through November).

Trapping for Culex Species

The City will utilize six (6) gravid traps to collect for Culex species, an important vector of WNV. Four (4) of these traps will be kept in static locations across the City, and two traps will be moved to different locations in the City, depending on surveillance results or supporting evidence of a localized problem.



Trapping for Aedes Species

Aedes poses a threat to spreading Dengue, CHIKV, and Zika. The City has acquired two (2) BG Sentinel traps, which are the industry standard for collecting Aedes species. ~~and are placed at two static sites weekly.~~

In the event of a regional outbreak of the diseases spread by the Aedes mosquito, the City can implement a trapping scheduled based on the recommendation by Tarrant County.

~~Trapping for this species can provide information on the timing of presence and population distribution. Understanding the population dynamics is the lead indicator of disease threat. Currently, Tarrant County does not test for the presence of disease.~~

In the event of a human case of one of the diseases currently monitored; WNV, Dengue, CHIKV, and Zika, Tarrant County will notify the City. This information is considered confidential to the patient and will not be published or shared. For some diseases, monitoring for human cases is indicative of the risk for local acquisition of disease for the community.

Mosquito Control Methods

Source Reduction

The elimination or modification of mosquito breeding sites is critical, and typically, the most effective and economical solution for long-term mosquito control.

The normal habitat for mosquito larvae is produced by summer rain pools and stagnate water from over watering of landscapes. Small pools of water are created by irrigation or heavy rains during the summer produce most of our nuisance species of mosquitoes. A summer rainfall of less than an inch can produce breeding grounds for mosquitoes. Almost anything, whether natural or artificial, that will hold water for about a week or more, may breed mosquitoes. Mosquitos have adapted to a wide variety of larval habitats, and it is important to check for larvae in any pools of standing water.

However, it may be noted one of the most frequent bodies of water reported to the City are ponds, especially neighborhood ponds. Where mosquito fish and other natural predators (e.g. frogs and benthic insects) exist, these bodies of water rarely support a mosquito population. Introduce or re-introduce populations of predators, especially mosquito fish, where possible.

Source reduction practices are a key component for mosquito control which focuses on eliminating breeding sites for larvae by encouraging the following:

- Inspect property on a regular basis, especially after each rain event, for potential breeding sites;
- Drain and treat areas where shallow stagnant water can accumulate;
- Where appropriate, keep grass cut low to reduce mosquito resting places;
- Reduce all standing water around the property that may provide breeding sites by emptying items such as dog bowls, birdbaths, wading pools, and flower containers;
- Inspect irrigation systems for leaks or breaks and adjust to prevent excessive-watering of lawns and plant beds;
- Clean gutters often to remove debris which traps water;
- Use mosquito fish in decorative ponds and fountains;
- Fill holes or depressions in trees with sand or mortar, or drain them after each rain by drilling holes into the tree;
- Treat culverts, catch basins, fountains, manhole covers, storm water inlets, and other standing water areas with larvicides or other vector control measures
- Utilize larvicidal dunks where water cannot be drained or otherwise treated;
- Provide education outreach to address misinformation about mosquito breeding areas;
- When requested, or if a need exists, perform a field assessment of property, assisting residents in identifying potential breeding areas;
- Provide solutions to property owner(s) when breeding sources are found and treat areas with larvicides as appropriate and with permission and follow-up as needed.

Larval Mosquito Control

Larviciding is utilized when source water cannot be eliminated. There are several larval control methods

available and the City will consider effectiveness, ecological impact, and economics when choosing which larval control to apply. These include:

- Industry standard mosquito larvicides with reduced environmental impacts;
- Mosquito fish.

The City will focus on applying larvicide on public property. When inspections determine the source water that cannot be eliminated lies on private property the City encourages the property owner to eliminate the source. In conjunction with section §341.019 of the Health and Safety Code, the City will apply larvicide when either the property owner is not available, non-cooperative, and/or the City believes the source water is creating a health risk.

Adult Mosquito Control

Adulticiding is the application of pesticides to kill adult mosquitoes. It will be an optional procedure utilized at the medium and high risk level. The City will use the following threshold when applying adulticide:

- When a mosquito pool has tested positive for an arbovirus two (2) times during the season;
- When the City has been notified by Tarrant County of a confirmed human case;
- When the City has been notified by Tarrant County of a significant increase in the population of Aedes mosquitoes that warrants further action;
- Upon the recommendation by Tarrant County for any public health reason;
- Or, when the City's leadership believes the threat level has increased to necessitate a response, for example: the presence of an increased population in a location at or before a large public event;

The City will use the following guidelines when applying adulticide:

- Spraying shall be conducted during hours as appropriate for the vector;
- Notification to stakeholders (businesses, residents, regional partners) in the areas being sprayed must occur 24 hours prior to any application;
- The areas where spraying takes places CAN be treated up to 3 times on 3 consecutive days;
- When variables prohibit on a specific day the spray schedule will not be altered;
- The City will seek permission from the property owner prior to applying adulticide on private property;
- Spraying activity will be conducted as recommended by Tarrant County or the CDC.

Risk Levels and Response

The City of Colleyville will operate the Integrated Mosquito Management Program under three different risk levels. The risk levels include low risk, medium risk, and high risk. The risk levels and the actions taken by the City are described below.



Low Risk Level

Probability of human outbreak is low; subnormal to normal mosquito activity is observed; and no evidence of WNV in the immediate area.

Public Education - The City of Colleyville will conduct abatement mosquito operations by providing continuous information on the City's website, social media, publications, and signs concerning arbovirus/disease frequently asked questions (FAQs), disease symptoms, personal preventative measures, and points of contact for additional information.

- provide property assessments by request to help identify mosquito-breeding habitats on individual

properties, and publicize information about avoiding mosquito bites and encourage larviciding by residents. (Bacillus Thuringiensis Israelensis (BTI) and other low toxicity products). The Tarrant County Public Health Department (TCPH) website is a good source of the education materials and contains frequently asked questions - <http://www.tarrantcounty.com/ehealth/cwp/view>;

- Larvicide - The City of Colleyville will larvicide within public rights-of-way areas and City owned properties containing stagnant water with mosquito larvae, using low toxicity materials such as Vectolex FG granules along with BTI, Natular T30 and COCObear oil. These products could change due to availability and product tolerance. This operation will be done year round, more so during the mosquito season (typically April 1 to November 1);
- Surveillance - The City of Colleyville will set out six (6) gravid traps (For WNV Mosquito) ~~and two (2) BG sentinel (For Zika virus Mosquito)~~ each week, alternating between 14 test locations identified within the City, and submit mosquito samples to the Tarrant County Public Health Department for testing (typically April 1 to November 1). The City will also work with the Tarrant County Public Health Department to participate in the winter month sampling program;
- Preparedness - The City of Colleyville will utilize the Tarrant County Interlocal Agreement to provide abatement actions whenever possible. If circumstances are such that the County's contracts do not provide adequate services, the City will contract with a certified entomologist and licensed pesticide contractor for the annual mosquito season. The City will retain their services for consultation and recommendation purposes.

Medium Risk Level

A virus has been detected in trapped mosquitoes, probability of human outbreak is increasing, and normal to above normal mosquito activity is observed. All activities at the Low Risk Level will continue and the following additional actions will take place at this level.

- Notification - Citizens and property owners will be immediately notified of the detection of a virus in trapped mosquitoes by Code Red notification within at least a ¼-mile radius of the positive test site and information will be posted on the City's website;
- Site-specific investigation - The City will conduct an area inspection within a ¼-mile radius of the mosquito-sampling site that tested positive in order to identify locations in need of mosquito source or habitat reduction. The survey will include all areas that are visible from public property and will not involve City staff entering private property. If obvious sources of mosquito breeding environments are found, code enforcement officials will notify property owners of the situation and direct that action be taken to eliminate the source(s) within ten (10) days. If, after the ten-day period, the breeding sources have not been remediated, a citation may be issued. Obvious sources of mosquito breeding environments include, but are not limited to tires, open containers, and overhead roof drains plugged with leaves, etc.;
- Test site mitigation – Immediately upon receiving notification of a positive sample, the test site location will be treated using low toxicity materials such as Vectolex FG granule and BTI briquettes, Natular T30, and a Larvicide Oil COCOBEAR Larvicide options may change due to availability or product tolerance;
- Targeted truck and/or UTV mounted fogging application of adulticides – In the situation where a virus has been detected at ~~a single any~~ test site on two separate occasions, within the same season, a ¼ mile radius of the trap location will receive a targeted application of adulticides and will continue to

receive a targeted application of adulticides for the remaining duration of the season in response to any additional positive virus mosquito samples. The first application will occur in response to the second sample that tests positive at ~~each~~any location.

High Risk Level

A confirmed human case has occurred within the jurisdiction, or four (4) mosquito samples at one location have tested positive for a mosquito born virus during the season, and the detection of increased or continued viral mosquito activity is observed. All activities at the Medium Risk Level will continue and the following additional actions may take place at this level.

- Notification - Citizens will be immediately notified of the detection of a positive human case or trap site positive by Code Red notification within a ½-mile radius of the confirmed positive human case and ¼ mile for trap site information of the infected area will be posted on the City's website so that citizens can take extra precautions to avoid being bitten;
- Site-specific investigation - The City will conduct an area inspection within a ½-mile radius of the area of concern that tested positive in order to identify locations in need of mosquito source or habitat reduction. The survey will include all areas that are visible from public property and will not involve City staff entering private property. If obvious sources of mosquito breeding environments are found, code enforcement officials will notify property owners of the situation and direct that action be taken to eliminate the source(s) within ten (10) days. If, after the ten-day period, the breeding sources have not been remediated, a citation will be issued. Obvious sources of mosquito breeding environments include, but are not limited to tires, open containers, and overhead roof drains plugged with leaves, etc.;

Adulticiding – The City may initiate adulticide application based on the following:

- Consistent with the adulticing policy identified at the medium risk level;
- In response to a confirmed human case(s);
- In conjunction with Tarrant County Public Health in response to an identified concern related to public health;
- At this risk level, the City Manager is authorized to initiate a larger application of adulticide utilizing truck mounted fogging equipment to apply within public rights-of-way. In addition, UTV fogging may also be utilized where appropriate.

Adulticiding will be coordinated with larviciding and public information/bite avoidance actions, in order to be effective. Contractors will be certified to apply pesticides and all applications will be in full compliance with all Texas Department of Health requirements.

Elevated Risk Information

If a sampled mosquito pool tests positive for arbovirus/diseases, information will be posted on the City's website describing the location of the sampling event, the date, and any other pertinent information.

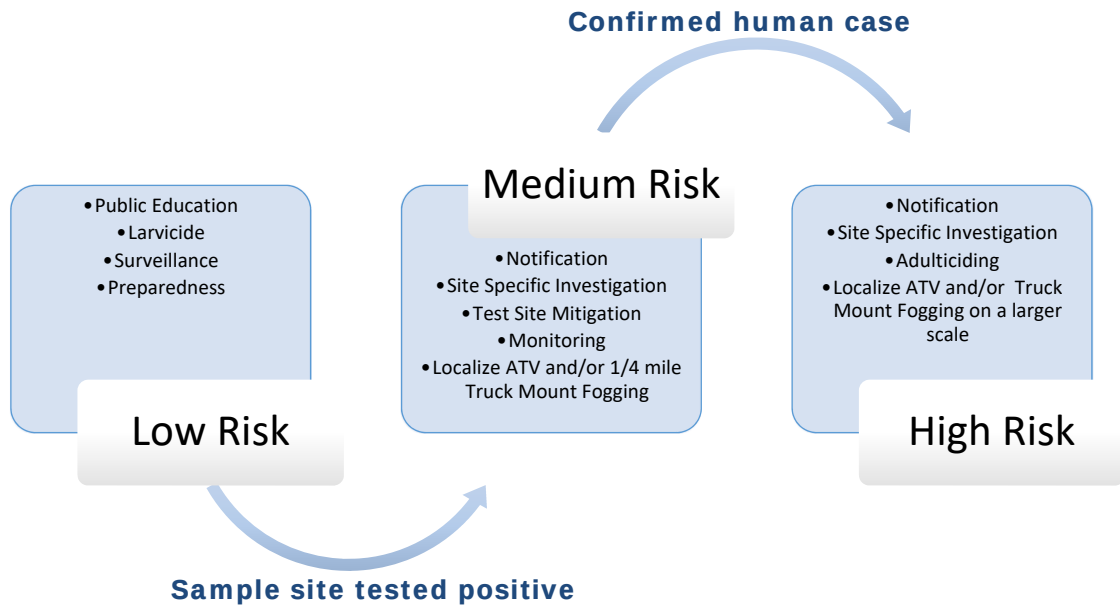
Information dissemination methods may include the following:

- Utilization of the City's website to post mosquito abatement activities, maps, surveillance reports, mosquito FAQ's, personal protection best practices, and mosquito control website links;
- Utilization of the City's Code Red to alert the community of any potential virus threat and adulticide control applications;
- Letters, pamphlets, brochures, and/or door hangers distributed within the community;
- Presentations to community groups and target populations concerning mosquito breeding

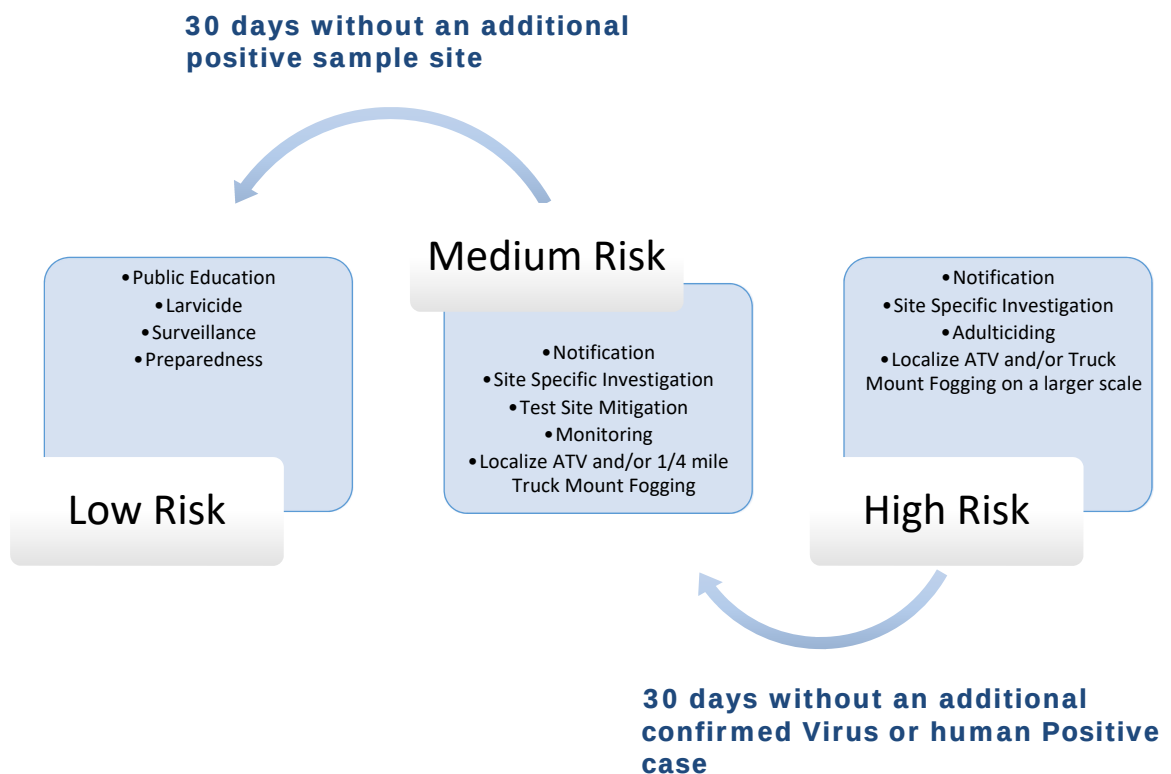
- reduction and related activities;
- Press releases describing arboviral response activities.

Escalation and De-escalation Charts

Escalation Chart



De-escalation Chart



Contact Information

Colleyville Public Works Environmental Compliance Officer.....	817-503-1092
Colleyville Public Works Main Office	817-503-1090
Tarrant County Public Health Department	817-884-1111

Integrated Mosquito Management Program

City of Colleyville, Texas



Integrity - Communication - Excellence - Transparency

August 2023

Adopted by City Council Resolution R-23-4863

Administered by the Department of Public Works

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Introduction

Mosquitoes are insects that belong to the order Diptera, or True Flies. Female mosquitoes have modified mouthparts that form a long piercing-sucking proboscis, while male mosquitoes have mouthparts incapable of piercing skin. Over 2,500 different species of mosquitoes have been identified throughout the world, with approximately 150 species occurring in the United States. The Texas Department of Health estimates there are approximately 82-84 mosquito species in the State of Texas, 42 of which have been found in Tarrant County, although only about 12 of these mosquito species have been implicated in the transmission of serious diseases.

Mosquitoes typically need still, stagnant water that is isolated from fish or other small predators to complete their metamorphosis from egg to adult. Larval habitats can range from marshes, freshwater wetlands, and tree holes to human-made structures like catchments, gutters, and discarded tires. Not all species of mosquitoes feed on humans and other mammals, many species feed mostly on birds, amphibians, or reptiles. Only a small percentage of the known mosquito species are considered to carry viruses such as Dengue, Zika, Chikungunya, or West Nile Virus.

Mosquitoes may be controlled through a variety of different physical, chemical, and biological methods. Physical methods usually involve source reduction, which is simply the physical removal of mosquito breeding habitats. Biological measures mainly center on the use of bacteria to kill mosquito larvae or the use of natural mosquito predators such as *Gambusia*, otherwise known as Mosquito fish. Chemical treatment typically involves the application of pesticides to attempt to control adult mosquito populations.

Today, communities are developing locally tailored mosquito control programs that may be scaled to adapt to changing conditions. For many areas, this means providing the basic level of protection by monitoring mosquito movement, population size, and infection rates. By knowing how many and what kinds of mosquitoes are in the area, we can be proactive and respond more effectively when threatened.

Explanation of Terms

Acronyms

CDC	Centers for Disease Control
IMMP	Integrated Mosquito Management Program
WNV	West Nile Virus
CHIKV	Chikungunya Virus
DENV	Dengue Virus
ZIKV	Zika Virus

Definitions

Adulticide (spraying or fogging) - product used to kill adult mosquitoes. Adulticides can be applied from hand held sprayers, truck-mounted sprayers, or airplanes. Adulticides, when used well, can have an immediate impact by reducing the number of adult mosquitoes in an area.

Aedes – Genus name for the *Aedes aegypti* (yellow fever) and *Aedes albopictus* (Asian tiger) mosquitoes. These mosquitoes tend to be day-time biters and are sometimes called ankle biters. Resting areas tend to be in tall grasses and shrubs low to the ground. Both species typically remain within a range of 200 meters or 656 feet (approximately 7 average homes).

These two mosquito species are the common transmitter of Dengue, Zika, and Chikungunya virus.



Aedes aegypti



Aedes albopictus

Arbovirus – Any virus transmitted by arthropods (mosquitoes)

Chikungunya – Chikungunya (pronunciation: \chik-en-goonye). The most common symptoms of chikungunya virus infection are fever and joint pain. Other symptoms may include headache, muscle pain, joint swelling, or rash.

Culex – Genus name of a general group of mosquitoes which are nighttime-active, opportunistic blood feeders and a primary vector for the WNV. Temperature-dependence drives prevalence of species. In warm temperatures *Culex quinquefasciatus* (southern house) mosquito, becomes prevalent, although *Culex restuans* is an important vector species in the early spring and late fall. These species tend to rest high in trees during the day and come down at night to feed. The feeding range can be up to 1 mile. *Culex quinquefasciatus* is a medium-sized brown mosquito that exists throughout the tropics and the lower latitudes of temperate regions.



Culex quinquefasciatus



Culex restuans

Dengue – Dengue (pronounced den' gee) is a disease caused by any one of four closely related dengue viruses (DENV 1, DENV 2, DENV 3, or DENV 4). The principal symptoms of dengue fever are high fever, severe headache, severe pain behind the eyes, joint pain, muscle and bone pain, rash, and mild bleeding (e.g., nose or gums bleed, easy bruising). Dengue Hemorrhagic Fever (DHF) is a more severe form of dengue infection. With good medical management, mortality due to DHF can be less than 1%.

Integrated Pest Management (IPM) – a science-based, commonsense approach for managing populations of disease vectors and public health pests. IPM uses a variety of pest management techniques that focus on pest prevention, pest reduction, and the elimination of conditions that lead to pest infestations. IPM simply means (1) don't attract pests, (2) keep them out, and (3) get rid of them, if you are sure you have them, with the safest, most effective methods.

Larvicide – products used to kill immature mosquitoes before they become adults. Larvicides can be either biological (such as toxin from specific bacteria that is lethal to mosquito larvae, but not to other organisms) or chemical products, such as insect growth regulators, surface films, or organophosphates. Larvicides are applied directly to water sources that hold mosquito eggs, larvae, or pupae. Larvicides can help to reduce the overall mosquito burden by limiting the number of new mosquitoes produced.

Vector – the primary agent that transmits a disease. For the purpose of this plan, mosquitoes are the common vector.

West Nile Virus (WNV) – most people infected with WNV will have no symptoms. About 1 in 5 people who are infected will develop a fever with other symptoms. Less than 1% of infected people develop a serious, sometimes fatal, neurologic illness. There are no medications to treat or vaccines to prevent WNV infection. Risk of being infected is reduced by using insect repellent and wearing protective clothing to prevent mosquito bites.

Zika – a disease caused by the Zika virus. Common symptoms are fever, rash, joint pain, and conjunctivitis (red eyes). The illness is usually mild with symptoms lasting for several days to a week.

Situations and Assumptions

Situations

- West Nile has been present in the DFW region since 2003. The City of Colleyville has experienced both positive mosquito samples and positive human cases of the West Nile Virus in recent years;
- Imported Chikungunya cases have been reported in Texas and the un-exposed American population is at risk if the disease becomes autochthonous;
- The Zika Virus became an emerging concern in 2016;
- These viruses are now part of our environment and should be anticipated as a continuous concern to the City each year;
- Adulticide is our most extreme method for addressing the mosquito population, and is used to help reduce the adult mosquito population;
- There are multiple arboviruses and the different species of mosquitoes (vector) that spread them vary in behavior and ecology;
- The City's response, as a vector control agency, will vary vastly depending on the vector important in the spread of each disease.

Assumptions

- Personal protective measures are an effective method for preventing the spread of arboviruses;
- The City monitors for the presence of WNV in mosquito pools year-round;
- Chikungunya and Zika have yet to show a pattern to establish assumptions, but this plan will be scalable to address any and all arboviral needs.

Objectives

The City of Colleyville's Integrated Mosquito Management Plan was developed to meet several objectives, including but not limited to:

- Provide public education and personal responsibility through the distribution of guidelines and information on mosquito populations, prevalence of diseases, with respect to three distinct arboviruses; West Nile Virus, Chikungunya, and Zika;
- Provide a systematic approach of surveillance and monitoring utilizing mosquito sampling and human disease data to establish risk levels;
- Establish mosquito control methods through consultation with subject matter experts;
- Establish three risk levels and response actions that will be undertaken for each risk level;
- Establish the escalation and de-escalation between risk levels;
- Formalize the public notification procedures.

Public Education

General Information

The prevention of any mosquito-borne disease is most efficiently accomplished by ensuring prompt and accurate information reaches the public in a timely manner, personal protective measures are implemented without panic and confusion. The typical risk begins as mosquitoes emerge in the spring months, therefore, the City will renew a public education campaign, and will provide continuous information on the City's website, social media, publications, and signs concerning arbovirus/disease frequently asked questions (FAQs), disease symptoms, personal preventative measures, and points of contact for additional information.

Personal Protection and Responsibility

Because the CDC and other health-related entities have found the most effective control of arboviral disease is personal protection, all citizens must be active in personal protection and do their part to aid in the abatement process to protect themselves, their family, homes, and community.

Avoiding bites by using personal protection is a very effective way to avoid acquiring disease. In addition, since much of the land within Colleyville is private property, it is imperative residents are aware mosquito breeding sites are developed due to the creation of artificial breeding sites around their homes, thus homeowners must take personal action to prevent breeding mosquitoes.

The key components of personal responsibility include:

- DEET: Use repellants containing DEET as the active ingredient for treating exposed skin areas;
- Dress: Keep skin covered as much as possible by wearing loose, long sleeved shirts and long pants. Light-colored clothing can be more effective as it allows you to see mosquitoes more effectively;
- Drain: Drain any standing water on your property. This includes water from flower pots, bird baths, rain gutters, rain barrels, and pet dishes.

Reduce exposure to adult mosquito populations through the following actions:

- Mow tall grass and reduce the amount of brush and other foliage on the property, both provide a resting site for adult mosquitoes;
- Use screening in homes and pet kennels. Keep door and window screens in good repair, and be sure they are properly sealed around the frames;
- Protect pets with drugs that eliminate heartworm.

Mosquito Surveillance and Monitoring

The City's surveillance and monitoring program is conducted in partnership with Tarrant County Health Department. The timing of the surveillance program is April through November, but may be adjusted as recommended by Tarrant County Health Department. The City can consider Texas Department of State Health Services or utilize private laboratory services, if necessary, for similar services.

Information obtained from these surveillance efforts will be used to map mosquito populations, provide public information, and determine the occurrence of any mosquito-borne disease. All surveillance data is published on Tarrant County's website.

The City will use mosquito surveillance and monitoring to determine what control measures are to be used, and evaluate the potential for any arboviral disease outbreak within the community. The objective of the surveillance and monitoring program is to:

- Identify areas conducive to being at risk for increased adult mosquito populations;
- Identify larval habitats in need of targeted control;
- Monitor the effectiveness of control measures;
- Determine what level of control methods need to be implemented.

Trapping for pools of mosquitoes in a location can provide a scientific basis for taking action and preventing the risk of disease in humans. The purpose of using traps is to determine the relative human health threat by detecting the presence of arboviral agents in female mosquitoes. The City utilizes two distinct traps based upon the species targeted. The information obtained from these surveillance efforts will determine the need for various control measures and their effectiveness and to assess the extent of the problem. Every effort is made to consistently collect a sample of mosquitoes weekly through the trapping season, as defined by Tarrant County (typically, the first week of April through November).

Trapping for Culex Species

The City will utilize six (6) gravid traps to collect for Culex species, an important vector of WNV. Four (4) of these traps will be kept in static locations across the City, and two traps will be moved to different locations in the City, depending on surveillance results or supporting evidence of a localized problem.



Trapping for Aedes Species

Aedes poses a threat to spreading Dengue, CHIKV, and Zika. The City has acquired two (2) BG Sentinel traps, which are the industry standard for collecting Aedes species.

In the event of a regional outbreak of the diseases spread by the Aedes mosquito, the City can implement a trapping scheduled based on the recommendation by Tarrant County.



In the event of a human case of one of the diseases currently monitored; WNV, Dengue, CHIKV, and Zika, Tarrant County will notify the City. This information is considered confidential to the patient and will not be published or shared. For some diseases, monitoring for human

cases is indicative of the risk for local acquisition of disease for the community.

Mosquito Control Methods

Source Reduction

The elimination or modification of mosquito breeding sites is critical, and typically, the most effective and economical solution for long-term mosquito control.

The normal habitat for mosquito larvae is produced by summer rain pools and stagnate water from over watering of landscapes. Small pools of water are created by irrigation or heavy rains during the summer produce most of our nuisance species of mosquitoes. A summer rainfall of less than an inch can produce breeding grounds for mosquitoes. Almost anything, whether natural or artificial, that will hold water for about a week or more, may breed mosquitoes. Mosquitos have adapted to a wide variety of larval habitats, and it is important to check for larvae in any pools of standing water.

However, it may be noted one of the most frequent bodies of water reported to the City are ponds, especially neighborhood ponds. Where mosquito fish and other natural predators (e.g. frogs and benthic insects) exist, these bodies of water rarely support a mosquito population. Introduce or re-introduce populations of predators, especially mosquito fish, where possible.

Source reduction practices are a key component for mosquito control which focuses on eliminating breeding sites for larvae by encouraging the following:

- Inspect property on a regular basis, especially after each rain event, for potential breeding sites;
- Drain and treat areas where shallow stagnant water can accumulate;
- Where appropriate, keep grass cut low to reduce mosquito resting places;
- Reduce all standing water around the property that may provide breeding sites by emptying items such as dog bowls, birdbaths, wading pools, and flower containers;
- Inspect irrigation systems for leaks or breaks and adjust to prevent excessive-watering of lawns and plant beds;
- Clean gutters often to remove debris which traps water;
- Use mosquito fish in decorative ponds and fountains;
- Fill holes or depressions in trees with sand or mortar, or drain them after each rain by drilling holes into the tree;
- Treat culverts, catch basins, fountains, manhole covers, storm water inlets, and other standing water areas with larvicides or other vector control measures
- Utilize larvicidal dunks where water cannot be drained or otherwise treated;
- Provide education outreach to address misinformation about mosquito breeding areas;
- When requested, or if a need exists, perform a field assessment of property, assisting residents in identifying potential breeding areas;
- Provide solutions to property owner(s) when breeding sources are found and treat areas with larvicides as appropriate and with permission and follow-up as needed.

Larval Mosquito Control

Larviciding is utilized when source water cannot be eliminated. There are several larval control methods available and the City will consider effectiveness, ecological impact, and economics when choosing which larval control to apply. These include:

- Industry standard mosquito larvicides with reduced environmental impacts;
- Mosquito fish.

The City will focus on applying larvicide on public property. When inspections determine the source water that cannot be eliminated lies on private property the City encourages the property owner to eliminate the source. In conjunction with section §341.019 of the Health and Safety Code, the City will apply larvicide when either the property owner is not available, non-cooperative, and/or the City believes the source water is creating a health risk.

Adult Mosquito Control

Adulticiding is the application of pesticides to kill adult mosquitoes. It will be an optional procedure utilized at the medium and high risk level. The City will use the following threshold when applying adulticide:

- When a mosquito pool has tested positive for an arbovirus two (2) times during the season;
- When the City has been notified by Tarrant County of a confirmed human case;
- When the City has been notified by Tarrant County of a significant increase in the population of Aedes mosquitoes that warrants further action;
- Upon the recommendation by Tarrant County for any public health reason;
- Or, when the City's leadership believes the threat level has increased to necessitate a response, for example: the presence of an increased population in a location at or before a large public event;

The City will use the following guidelines when applying adulticide:

- Spraying shall be conducted during hours as appropriate for the vector;
- Notification to stakeholders (businesses, residents, regional partners) in the areas being sprayed must occur 24 hours prior to any application;
- The areas where spraying takes places CAN be treated up to 3 times on 3 consecutive days;
- When variables prohibit on a specific day the spray schedule will not be altered;
- The City will seek permission from the property owner prior to applying adulticide on private property;
- Spraying activity will be conducted as recommended by Tarrant County or the CDC.

Risk Levels and Response

The City of Colleyville will operate the Integrated Mosquito Management Program under three different risk levels. The risk levels include low risk, medium risk, and high risk. The risk levels and the actions taken by the City are described below.



Low Risk Level

Probability of human outbreak is low; subnormal to normal mosquito activity is observed; and no evidence of WNV in the immediate area.

Public Education - The City of Colleyville will conduct abatement mosquito operations by providing continuous information on the City's website, social media, publications, and signs concerning arbovirus/disease frequently asked questions (FAQs), disease symptoms, personal preventative measures, and points of contact for additional information.

- provide property assessments by request to help identify mosquito-breeding habitats on individual properties, and publicize information about avoiding mosquito bites and encourage larviciding by residents. (Bacillus Thuringiensis Israelensis (BTI) and other low toxicity products). The Tarrant County Public Health Department (TCPH) website is a good source of the education materials and contains frequently asked questions - <http://www.tarrantcounty.com/ehealth/cwp/view>;

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- Surveillance - The City of Colleyville will set out six (6) gravid traps (For WNV Mosquito) each week, alternating between 14 test locations identified within the City, and submit mosquito samples to the Tarrant County Public Health Department for testing (typically April 1 to November 1). The City will also work with the Tarrant County Public Health Department to participate in the winter month sampling program;
- Preparedness - The City of Colleyville will utilize the Tarrant County Interlocal Agreement to provide abatement actions whenever possible. If circumstances are such that the County's contracts do not provide adequate services, the City will contract with a certified entomologist and licensed pesticide contractor for the annual mosquito season. The City will retain their services for consultation and recommendation purposes.

Medium Risk Level

A virus has been detected in trapped mosquitoes, probability of human outbreak is increasing, and normal to above normal mosquito activity is observed. All activities at the Low Risk Level will continue and the following additional actions will take place at this level.

- Notification - Citizens and property owners will be immediately notified of the detection of a virus in trapped mosquitoes by Code Red notification within at least a ¼-mile radius of the positive test site and information will be posted on the City's website;
- Site-specific investigation - The City will conduct an area inspection within a ¼-mile radius of the mosquito-sampling site that tested positive in order to identify locations in need of mosquito source or habitat reduction. The survey will include all areas that are visible from public property and will not involve City staff entering private property. If obvious sources of mosquito breeding environments are found, code enforcement officials will notify property owners of the situation and direct that action be taken to eliminate the source(s) within ten (10) days. If, after the ten-day period, the breeding sources have not been remediated, a citation may be issued. Obvious sources of mosquito breeding environments include, but are not limited to tires, open containers, and overhead roof drains plugged with leaves, etc.;
- Test site mitigation – Immediately upon receiving notification of a positive sample, the test site location will be treated using low toxicity materials such as Vectolex FG granule and BTI briquettes, Natular T30, and a Larvicide Oil COCOBEAR Larvicide options may change due to availability or product tolerance;
- Targeted truck and/or UTV mounted fogging application of adulticides – In the situation where a virus has been detected at any test site on two separate occasions, within the same season, a ¼ mile radius of the trap location will receive a targeted application of adulticides and will continue to receive a targeted application of adulticides for the remaining duration of the season in response to any additional positive virus mosquito samples. The first application will occur in response to the second sample that tests positive at any location.

High Risk Level

A confirmed human case has occurred within the jurisdiction, or four (4) mosquito samples at one location have tested positive for a mosquito born virus during the season, and the detection of increased or continued viral mosquito activity is observed. All activities at the Medium Risk Level will continue and the following additional actions may take place at this level.

- Notification - Citizens will be immediately notified of the detection of a positive human case or trap site positive by Code Red notification within a ½-mile radius of the confirmed positive human case and ¼ mile for trap site information of the infected area will be posted on the City's website so that citizens can take extra precautions to avoid being bitten;
- Site-specific investigation - The City will conduct an area inspection within a ½-mile radius of the area of concern that tested positive in order to identify locations in need of mosquito source or habitat reduction. The survey will include all areas that are visible from public property and will not involve City staff entering private property. If obvious sources of mosquito breeding environments are found, code enforcement officials will notify property owners of the situation and direct that action be taken to eliminate the source(s) within ten (10) days. If, after the ten-day period, the breeding sources have not been remediated, a citation will be issued. Obvious sources of mosquito breeding environments include, but are not limited to tires, open containers, and overhead roof drains plugged with leaves, etc.;

Adulticiding – The City may initiate adulticide application based on the following:

- Consistent with the adulticiding policy identified at the medium risk level;
- In response to a confirmed human case(s);
- In conjunction with Tarrant County Public Health in response to an identified concern related to public health;
- At this risk level, the City Manager is authorized to initiate a larger application of adulticide utilizing truck mounted fogging equipment to apply within public rights-of-way. In addition, UTV fogging may also be utilized where appropriate.

Adulticiding will be coordinated with larviciding and public information/bite avoidance actions, in order to be effective. Contractors will be certified to apply pesticides and all applications will be in full compliance with all Texas Department of Health requirements.

Elevated Risk Information

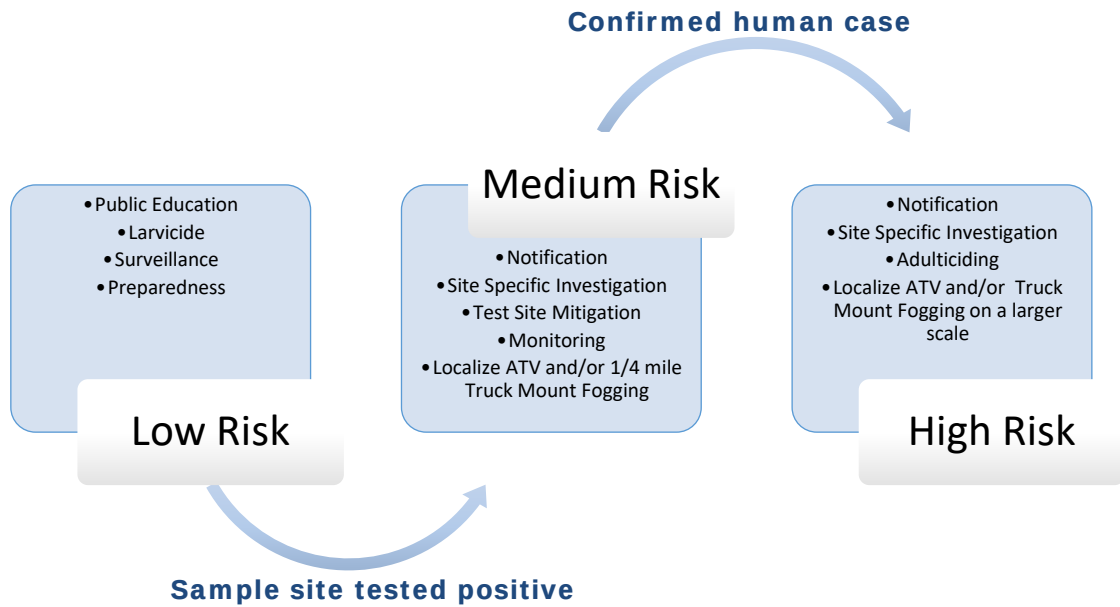
If a sampled mosquito pool tests positive for arbovirus/diseases, information will be posted on the City's website describing the location of the sampling event, the date, and any other pertinent information.

Information dissemination methods may include the following:

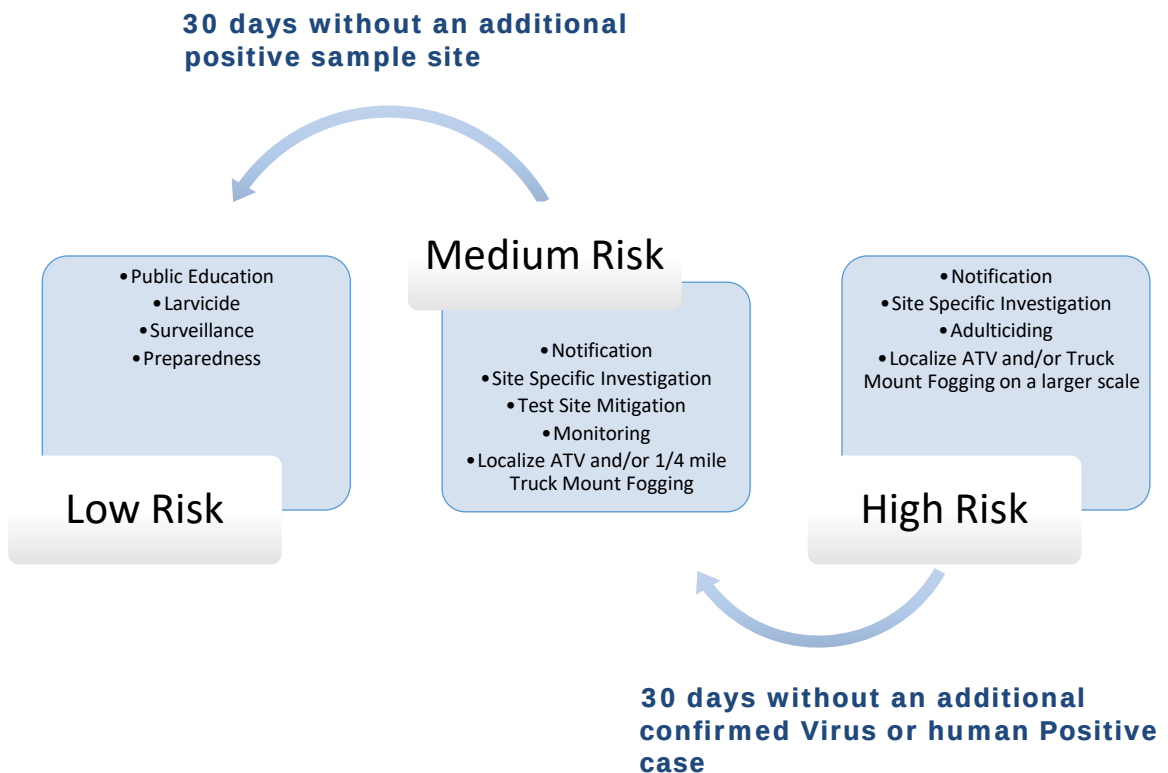
- Utilization of the City's website to post mosquito abatement activities, maps, surveillance reports, mosquito FAQ's, personal protection best practices, and mosquito control website links;
- Utilization of the City's Code Red to alert the community of any potential virus threat and adulticide control applications;
- Letters, pamphlets, brochures, and/or door hangers distributed within the community;
- Presentations to community groups and target populations concerning mosquito breeding reduction and related activities;
- Press releases describing arboviral response activities.

Escalation and De-escalation Charts

Escalation Chart



De-escalation Chart



Contact Information

Colleyville Public Works Environmental Compliance Officer.....	817-503-1092
Colleyville Public Works Main Office	817-503-1090
Tarrant County Public Health Department	817-884-1111



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 5a

Agenda Date 8/1/2023

Number Ordinance O-23-2246

Type Ordinance

Department Police

Title

Approval of the Fiscal Year 2024 Colleyville Crime Control and Prevention District budget

Explanation

Second Reading and Public Hearing

There were no speakers regarding this item at the July 18, 2023 City Council meeting.

First Reading and Public Hearing

In accordance with Chapter 363 of the Local Government Code, the Colleyville Crime Control and Prevention District (CCCPD) Board, must hold a public hearing on the proposed annual budget at least 100 days before the start of the fiscal year and adopt a budget at least 80 days before the start of the fiscal year. The CCCPD Board held a public hearing on the proposed FY 2024 CCCPD budget on July 6, 2023, and advertised this public hearing in the *Fort Worth Star-Telegram*. On July 6, 2023, the Board approved the proposed FY 2024 CCCPD budget.

Upon Board approval, the CCCPD budget must be submitted to the City Council for approval or rejection within ten days. Per Sec. 363.205(d) of the Local Government Code, the governing body may not amend the budget submitted by the Board. If the governing body rejects the budget submitted by the Board, the governing body and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year. This agenda item allows for City Council consideration of the CCCPD budget. The July 18, 2023 City Council agenda item for the first reading of the CCCPD budget ordinance will also serve as the required public hearing by the governing body and was advertised in the *Fort Worth Star-Telegram*.

During the discussion of the FY 2024 proposed CCCPD budget on July 6, 2023 staff presented a complete FY 2023 budget proposal and a five-year forecast based on current information. No changes to the FY 2024 proposed CCCPD budget were requested.

Financial Impact

The attached proposed budget provides estimated fund balances and revenues, as well as a detailed list of proposed expenditures.

Recommendation

Approve

Attachments

1. CCCPD Budget Presentation
2. Proposed FY2024 CCCPD Budget
3. Ordinance O-23-2246

Discussion of Proposed FY 2024 Colleyville Crime Control Prevention District (CCCPD) Budget

**City Council Meeting
August 1, 2023**

Creation & Authorization

- The CCCPD was first established in 1999 by local voters for an initial five year period
- In 2023, voters renewed the District for an additional 20 year period
- The District will be eligible for renewal again in 2043

District Powers

- Local Government Code Chapter 363, Section 363.151

"The district may finance all the costs of a crime control and crime prevention program, including the costs for personnel, administration, expansion, enhancement, and capital expenditures."

Updates on Initiatives from Previous FYs

Funding for the Addition of Six School Resource Officers

- The Council approved funding to add 6 new School Resource Officer (SRO) positions to our organization last FY.
- This ensured we had an SRO in every public school in the City of Colleyville.
- We have hired, selected, and trained our six additional SRO's and they are ready to start school in August!

Funding for CAD/RMS System Replacement Approved for FY21 / FY22

- Consortium of Colleyville, Southlake, and Keller selected a CAD and RMS vendor (CentralSquare) and began implementation in 2021. We went live on the new system on June 27th, 2022.
 - ✓ Funding approved for FY21 was \$550,000 (est. implementation costs)
 - ✓ Keller received a grant for \$338,757 which lowered our actual costs
 - ✓ Actual costs are \$124,880 over FY21 and FY22

CALEA Accreditation

- The department achieved national accreditation through CALEA in November 2021 culminating a 3 ½ year effort where every policy and procedure was reviewed and updated to align with national best practices. The department was re-recognized as an accredited agency in Texas in 2019 and this recognition goes through 2023. We are only one of six agencies in Texas to hold both state and national accreditation.

Mobile Field Force Training

- We now have multiple personnel trained as Mobile Field Force instructors who will provide ongoing and regular department-wide training on crowd-control techniques and strategies.

Justice Center Security Enhancements

- Last FY, you approved security enhancements to the building/grounds to better protect Police and Court personnel and equipment. Included replacement of chain link fence with brick wall similar to what's already built in the front, rolling metal panel gates, covered parking structures, protective bollards, mirrored film on glass for offices backing up to pedestrian walking trail. Our team loves the security enhancements to the Justice Center.

New Funding Requests for FY24

New FY24 Funding Requests



Wellness Program Enhancements – Enhanced Health Screening

- Life expectancy of police officers is 21.9 years less than the civilian population.
- One of the leading killers of men and women in uniform is heart disease.
- We hope to change these statistics for our team members.
- We are asking for additional funding per employee to provide additional voluntary health assessments to identify those life threatening, yet treatable, issues as early as possible.
- Specifically tailored assessments to first responders and the health issues we face.
- We are asking for a total of **\$27,350 per year** (approximately \$500 per employee) to ensure our team remains healthy and able to serve the community as long as possible.

FY 24 Proposed Budget



Ongoing Initiatives:

- Funding of Salary and Benefits for nineteen (19) sworn officer positions
 - ✓ We are currently authorized for 50 sworn City-wide
 - ✓ 6 of the 19 are our new SRO positions
- Funding for a part-time Accreditation Coordinator position
- Funding for two part-time Public Service Officer positions
- Records Management System software (CentralSquare) and maintenance
- Various software maintenance agreements
- Participation in the Metroport Teen Court Program at one-quarter of the regional costs

Ongoing Initiatives (cont):

- All Police Department vehicles funded through CCCPD budget
 - ✓ Utilizing Enterprise for all fleet needs City-wide.
- Continuation of weapons replacement schedule
- Funding for SWAT training and equipment. We fill up to three slots on the Northeast Tarrant SWAT Team. This line item sets aside funding for all the necessary equipment and training for our members of the team.
- Funding for safety equipment and on going replacement, these items include collapsible rubber base traffic cones for each patrol unit
- Funding for Early Warning System / Internal Affairs System Annual Subscription

Ongoing Initiatives (cont):

- License Plate Reader camera annual licensing costs
- Funding for Crime Scene Response
- Funding for annual training for de-escalation / crisis intervention and leadership development training

CCCPD Fund 5-Year Projections



- 5-Year projection allows for longer term planning and forecasting
- Current expenditures funded by the CCCPD are projected to continue
- Certain equipment replacement, capital, and facility needs vary from year to year
- As of FY20, the CCCPD remains debt-free

Questions and Discussion

COLLEYVILLE CRIME CONTROL DISTRICT SUMMARY

FISCAL YEAR	ADOPTED FY 2023	PROJECTED FY 2023	PROJECTED FY 2024	PROJECTED FY 2025	PROJECTED FY 2026	PROJECTED FY 2027	PROJECTED FY 2028
BEGINNING FUND BALANCE	\$3,220,337	\$3,220,337	\$3,484,672	\$3,644,710	\$3,773,206	\$3,323,934	\$3,375,557
REVENUES:							
1/2 CENT SALES TAX REVENUE	\$2,400,000	\$2,558,228	\$2,527,529	\$2,603,355	\$2,681,456	\$2,755,196	\$2,824,076
INTEREST INCOME	\$3,200	\$48,467	\$53,200	\$55,860	\$56,419	\$56,983	\$57,553
MISC. (POTENTIAL GCISD CONTRIBUTION)	\$0	\$0	\$150,000	\$151,500	\$153,015	\$154,545	\$156,091
SALE OF CAPITAL ASSETS	\$0	\$39,575	\$15,000	\$15,150	\$15,302	\$15,455	\$15,609
TOTAL REVENUES	\$2,403,200	\$2,646,270	\$2,745,729	\$2,825,865	\$2,906,191	\$2,982,178	\$3,053,328
EXPENDITURES:							
ADMINISTRATIVE BOARD/AUDIT EXPENSES:	\$1,850	\$1,500	\$1,850	\$1,906	\$1,963	\$2,022	\$2,082
SOFTWARE:							
ANNUAL MAINTENANCE CONTRACT	\$49,500	\$47,171	\$49,500	\$49,995	\$50,745	\$51,506	\$52,279
EARLY WARNING/INTERNAL AFFAIRS	\$6,424	\$6,424	\$6,681	\$6,748	\$6,849	\$6,952	\$7,056
ONLINE SCHEDULING (PLANIT POLICE)	\$2,075	\$2,075	\$2,075	\$2,179	\$2,288	\$2,402	\$2,522
ANNUAL LICENSE PLATE READER CAMERA LICENSES	\$9,000	\$9,000	\$10,296	\$10,399	\$10,555	\$10,713	\$10,874
INVESTIGATIVE TOOL	\$9,750	\$9,750	\$9,750	\$9,848	\$9,995	\$10,145	\$10,297
CRIME REPORTS ANALYTICAL CRIME MAPPING	\$5,730	\$5,730	\$0	\$0	\$0	\$0	\$0
RECRUITING AND HIRING PROCESS	\$2,500	\$2,500	\$2,500	\$2,625	\$2,756	\$2,894	\$3,039
TRAINING - LEADERSHIP DEVELOPMENT	\$10,000	\$10,000	\$10,000	\$10,500	\$11,025	\$11,576	\$12,155
TRAINING - DE-ESCALATION & CRISIS INTERVENTION	\$10,000	\$10,000	\$10,000	\$10,500	\$11,025	\$11,576	\$12,155
MOBILE FIELD FORCE TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CRIME SCENE RESPONSE UNIT	\$5,000	\$5,000	\$5,000	\$5,250	\$5,513	\$5,788	\$6,078
NETMOTION WIRELESS MAINTENANCE AGREEMENT	\$3,219	\$3,219	\$3,219	\$3,251	\$3,300	\$3,349	\$3,400
DETECTIVE SAFEGUARDING PROGRAM (CHILD ABUSE CASES)	\$1,600	\$1,600	\$1,600	\$1,680	\$1,764	\$1,852	\$1,945
WELLNESS PROGRAM EXPANSION	\$4,000	\$4,000	\$4,000	\$4,200	\$4,410	\$4,631	\$4,862
IN-CAR VIDEO SYSTEM SERVER MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OFF-DUTY WEBSITE ANNUAL FEES/MAINTENANCE	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0
TICKET WRITER REPLACEMENT	\$4,700	\$4,700	\$4,700	\$4,747	\$4,818	\$4,890	\$4,964
INTERVIEW NOW SOFTWARE SUBSCRIPTION	\$0	\$0	\$4,500	\$4,725	\$4,961	\$5,209	\$5,470
GUARDIAN PLATFORM	\$0	\$0	\$1,875	\$1,969	\$2,067	\$2,171	\$2,279
ON-DUTY HEALTH (WELLNESS PROGRAM)	\$0	\$0	\$27,350	\$28,718	\$30,153	\$31,661	\$33,244
ALLIANCE FOR CHILDREN CONTRIBUTION	\$0	\$0	\$7,911	\$8,307	\$8,722	\$9,158	\$9,616
JUSTICE CENTER DATACENTER WARRANTY	\$0	\$0	\$11,000	\$11,110	\$11,277	\$11,446	\$11,617
CALEA ACCREDITATION	\$17,750	\$17,750	\$22,496	\$23,621	\$24,802	\$26,042	\$27,344
PERSONNEL:							
13 OFFICERS, 2 PT PUBLIC SAFETY OFFICERS, 1 PT ACCREDITATION COORDINATOR	\$1,425,723	\$1,500,501	\$1,490,236	\$1,562,861	\$1,635,115	\$1,711,952	\$1,788,802
6 NEW SCHOOL RESOURCE OFFICERS	\$545,720	\$100,000	\$571,603	\$601,845	\$631,672	\$663,568	\$695,242
TEEN COURT	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750	\$33,750
EQUIPMENT:							
ANNUAL WEAPONS REPLACEMENT	\$10,000	\$35,000	\$10,000	\$10,100	\$10,252	\$10,405	\$10,561
SWAT EQUIPMENT AND TRAINING	\$6,150	\$6,150	\$6,150	\$6,212	\$6,305	\$6,399	\$6,495
SAFETY EQUIPMENT AND REPLACEMENT	\$5,000	\$5,000	\$5,000	\$5,050	\$5,126	\$5,203	\$5,281
VEHICLES:							
ANNUAL REPLACEMENT FUNDING	\$262,650	\$262,650	\$262,650	\$265,277	\$269,256	\$273,294	\$277,394
TRANSFERS:							
CAPITAL EQUIPMENT REPLACEMENT FUND - IN-CAR MOBILE DIGITAL COMPUTER SYSTEM	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CAPITAL -							
REPLACE CAD/RMS SYSTEM	\$0	\$37,464	\$0	\$0	\$0	\$0	\$0
JUSTICE CENTER SERVER (FUND BALANCE DRAW)	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0
CISCO FIREWALL REFRESH (FUND BALANCE DRAW)	\$0	\$0	\$0	\$0	\$145,000	\$0	\$0
REIMBURSE CAPITAL FUND FOR JUSTICE CTR. COSTS	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,443,091	\$2,381,934	\$2,585,691	\$2,697,370	\$3,355,462	\$2,930,556	\$3,050,802
EXCESS REVENUES OVER EXPENDITURES*	-\$39,891	\$264,335	\$160,038	\$128,495	-\$449,271	\$51,622	\$2,525
ENDING FUND BALANCE	\$3,180,446	\$3,484,672	\$3,644,710	\$3,773,206	\$3,323,934	\$3,375,557	\$3,378,082

*WILL DRAW ON FUND BALANCE IN FY26

ORDINANCE O-23-2246

ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2024 FOR THE COLLEYVILLE CRIME CONTROL AND PREVENTION DISTRICT, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024, A COPY OF SAME BEING ON FILE IN THE OFFICE OF THE CITY SECRETARY, TO BECOME EFFECTIVE UPON PASSAGE BY THE CITY COUNCIL

WHEREAS, the laws of the State of Texas require the Board of Directors of the Colleyville Crime Control and Prevention District to adopt a budget of projected revenues and proposed expenditures, cash on hand at the start of the year, the amount of money received during the prior year, the tax rate, and the projected ending fund balance; and

WHEREAS, on July 6, 2023, the Board of Directors of the Colleyville Crime Control and Prevention District approved the following budget; and

WHEREAS, the City Council determines that the passage of this Ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 for the Colleyville Crime Control and Prevention District, a copy of which is on file in the office of the City Secretary, is hereby made a part of this Ordinance by reference and is hereby approved and adopted by the City Council of the City of Colleyville, Texas, as the official budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 and that the City Manager is authorized to execute all contracts and agreements approved as a part of the budget.

Sec. 2. THAT the budget of the fiscal year beginning October 1, 2023, and ending September 30, 2024, for the Colleyville Crime Control and Prevention District with a sales and use tax rate of .5%, is hereby fixed as follows:

Projected Revenue Received in Fiscal Year 2023	\$2,646,270
Projected Cash on Hand as of October 1, 2023	\$3,208,258
Revenues	\$2,745,729
Expenditures	\$2,585,691
Projected Ending Fund Balance at September 30, 2024	\$3,368,295

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 18th day of July 2023.

The second reading and public hearing being conducted on the 1st day of August 2023.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, ON THIS THE 1ST DAY OF AUGUST 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6a

Agenda Date 8/1/2023

Number Ordinance O-23-2247

Type Ordinance

Department Community Development

Title

Consideration of a change in zoning from CC-1 Village Retail district to PUD-C Planned Unit Development – Commercial district on Lot 1, Block 1, of the Tutun Addition and a portion of Lot 1, Block 1, Bokju Family Addition, located at 5311 and 5309 Colleyville Boulevard, Case ZC23-014

Explanation

First Reading and Public Hearing

Gerald Ward, the applicant, has submitted a request to rezone from CC-1 Village Retail to PUD-C Planned Unit Development – Commercial district for the property known as Lot 1, Block 1, Tutun Addition, being approximately 1.37 acres, and addressed as 5311 Colleyville Boulevard and a portion of the property known as Lot 1, Block 1, Bokju Family Addition, being approximately 1.02 acres, and addressed as 5309 Colleyville Boulevard. The purpose is to allow for a Nursery and Greenhouse use with outside display of merchandise.

Existing Conditions/Background: The subject property is currently platted as 1.37 acres known as Lot 1, Block 1, Tutun Addition and a portion of Lot 1, Block 1, Bokju Family Addition 1.02 acres. The applicant proposes to combine the area of the two lots, use the existing two buildings, and provide for a greenhouse and movable shade structures.

Purpose: The purpose of a Planned Unit Development (PUD) is to provide for greater flexibility and discretion in the approval of residential, non-residential, and mixed-use developments by encouraging creative, efficient, and aesthetically desirable residential and commercial projects which are superior to what could be accomplished in other zoning districts. This may be through the use of increased open spaces and greenbelts or by providing enhanced amenities or features within the development which will be of special benefit to the property owners or to the community.

Proposed PUD-C Ordinance: Request – The applicant requests to change zoning to the PUD-C district to allow for Nursery and Greenhouse uses with outside display of merchandise (Building one = ±2,000 s.f. of retail; Building two = 2,833 s.f. of storage; Building 3 = 6,000 s.f. of new greenhouse). The base zoning shall be CC-1 Village Retail zoning.

Analysis: The subject property complies with most of the minimum physical

requirements described for the requested PUD-C designation. This request fits into a recent trend of commercial development along and adjacent to the Colleyville Boulevard Corridor. Approval of this PUD-C would mean an approval of three, one-story buildings for this property as described above.

The following regulations from the proposed PUD-C ordinance are proposed and would differ from the requirements of the Land Development Code:

- Reduction of 20-foot landscaping adjacent to Colleyville Boulevard.
- Freestanding monument sign which does not meet Chapter 7 of the Land Development Code with landscaping around the base.
- 28 parking spaces provided.

Plat Status: The property is platted as Lot 1, Block 1, Tutun Addition and a portion of Lot 1, Block 1 Bojku Family Addition.

DRC Review: The Development Review Committee reviewed the request at their June 19, 2023 meeting and the following comments were provided to the applicant:

1. The drainage analysis uses TXDOT Tc and Intensities as a base for pre-development, the intensities change for Post development, both analyses need to be based on the same intensity. Apples to apples, no flow increases will be allowed onto adjacent properties, this site development may require detention. Provide an updated drainage exhibit.
2. Provide an exhibit showing the elevations of the greenhouses with dimensions and materials.
3. Provide an exhibit showing the elevations of the shade structures with dimensions and materials.

Applicant provided updated exhibits on June 26, 2023.

Urban Forestry/Tree Preservation: The development must comply with Chapter 5 (Urban Forestry) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Surrounding Development: Properties immediately to the north and south have CC-1 Village Retail zoning and are developed for commercial uses. Property to the east has CC-2 Shopping Center zoning and has been developed for commercial use. Property to the west has CC-1 Village Retail zoning and is improved with an institutional use.

Comprehensive Plan: The City's Comprehensive Plan, Destination Colleyville, designates the subject property and the property along Colleyville Boulevard as part of the Colleyville Boulevard Corridor for future commercial use. The proposed rezoning request complies with the commercial land use designation stated in the comprehensive plan.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of the request.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the request at their July 10, 2023 meeting by a vote of 7-0.

Recommendation

Approve

Attachments

1. Aerial
2. Zoning
3. Future Land Use
4. Site Plan
5. Building Elevations
6. Greenhouse Elevations and Exhibits
7. Drainage Plan
8. Landscape Plan
9. Notification Letter
10. Notification List
11. Notification Map
12. Ordinance O-23-2247

Aerial Map

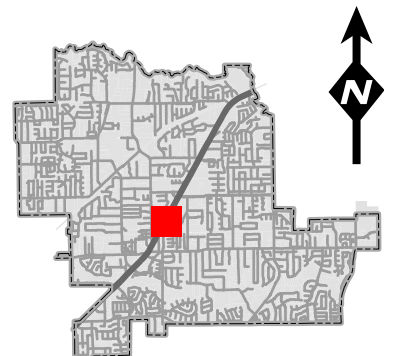


ZC23-014

5311 Colleyville Blvd



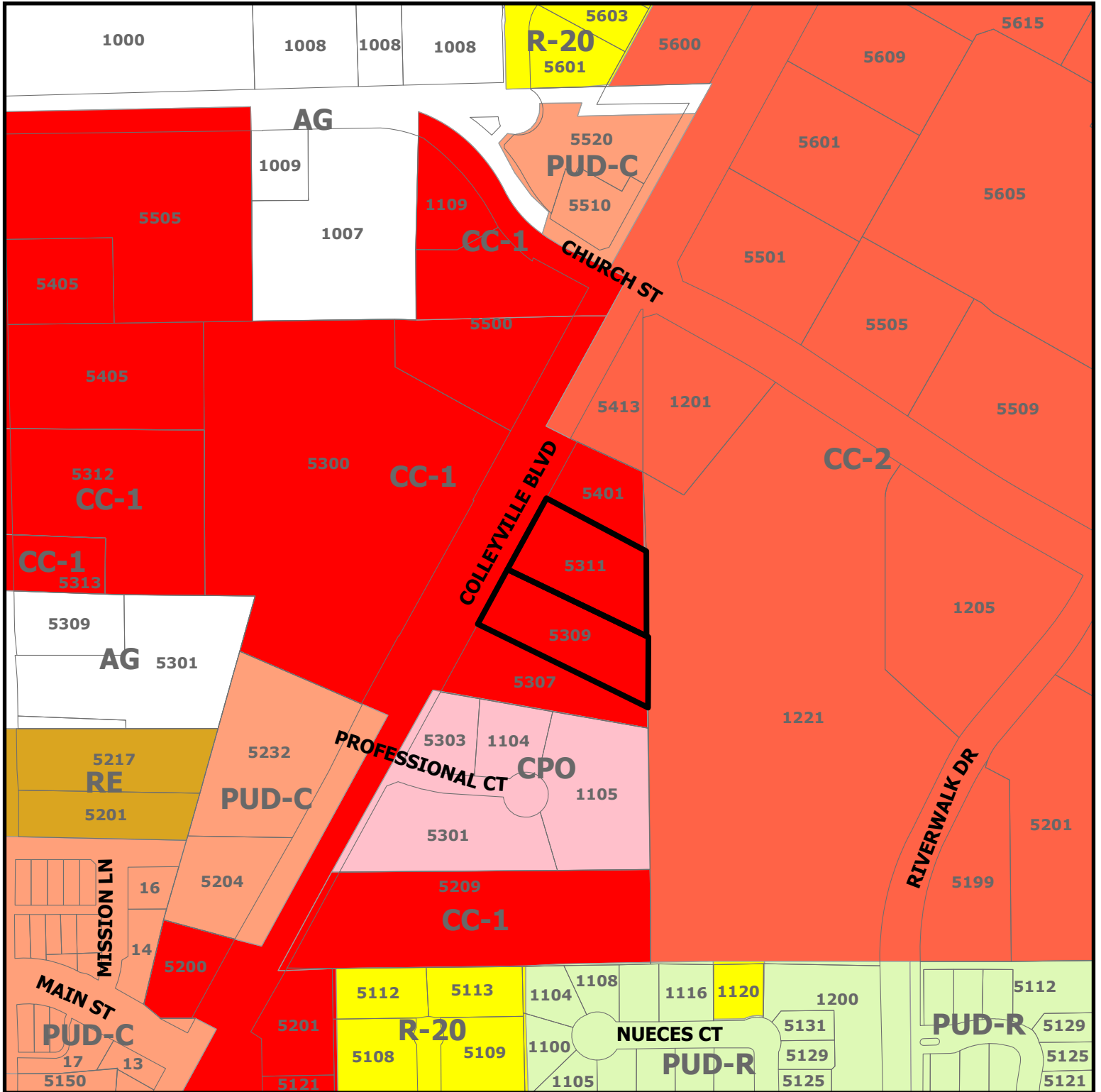
Subject Property



DISCLAIMER:

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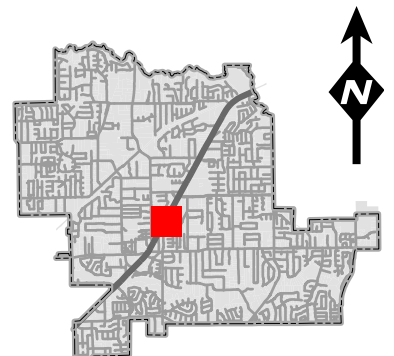
Zoning Map



ZC23-014

5311 Colleyville Blvd

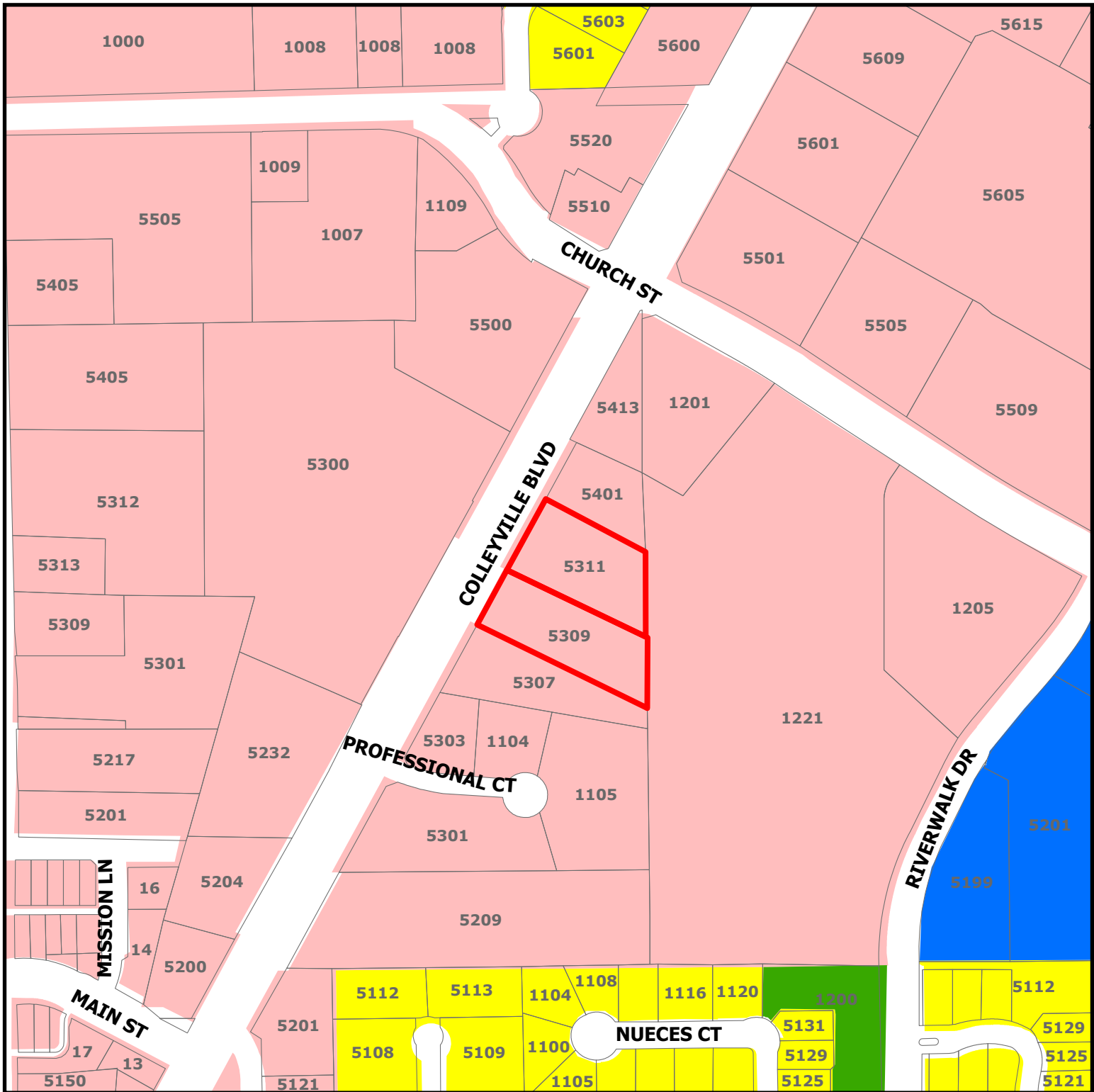
 Subject Property



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Future Land Use Map

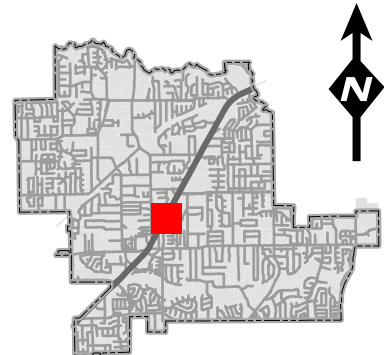


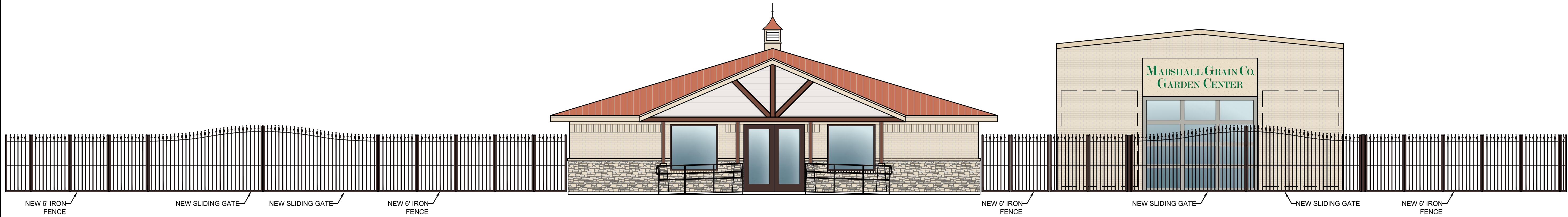
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ZC23-014

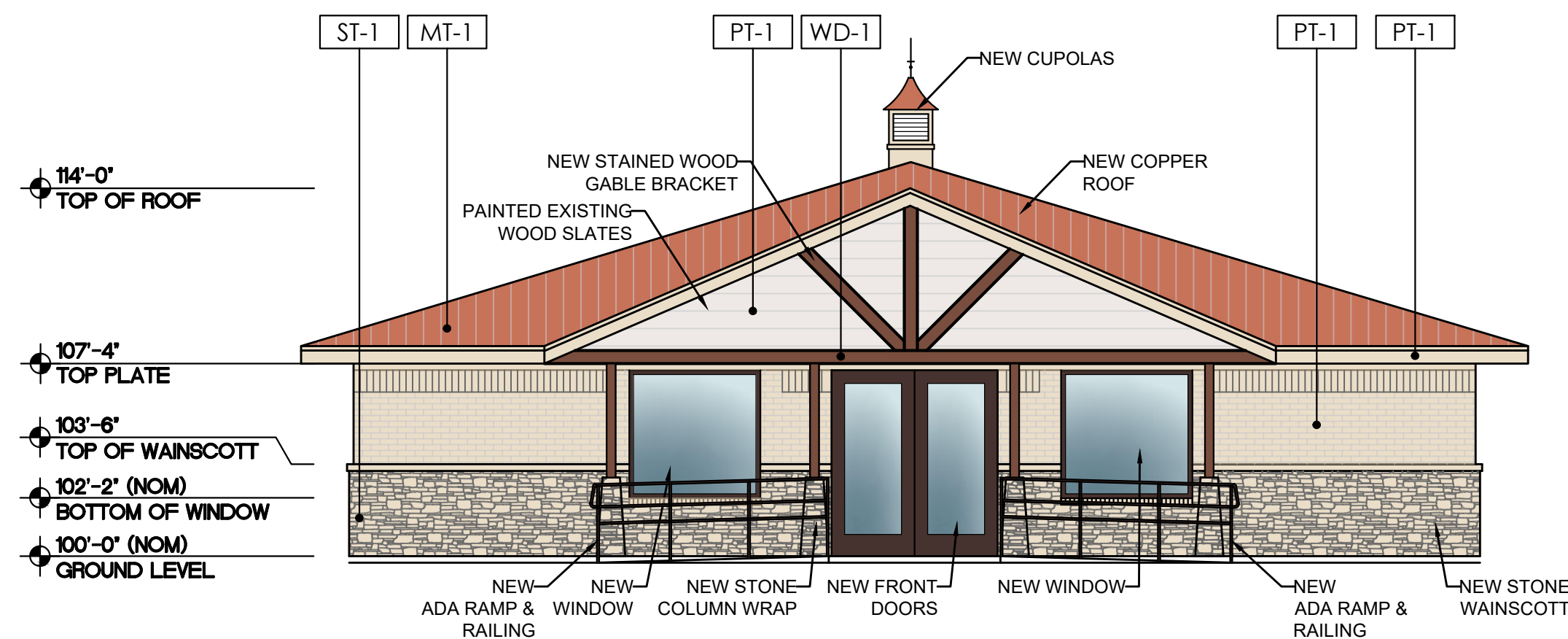
5311 Colleyville Blvd

-  Residential
 Institutional
 Colleyville Blvd Corridor
 Open Space; Parks
 Subject Property

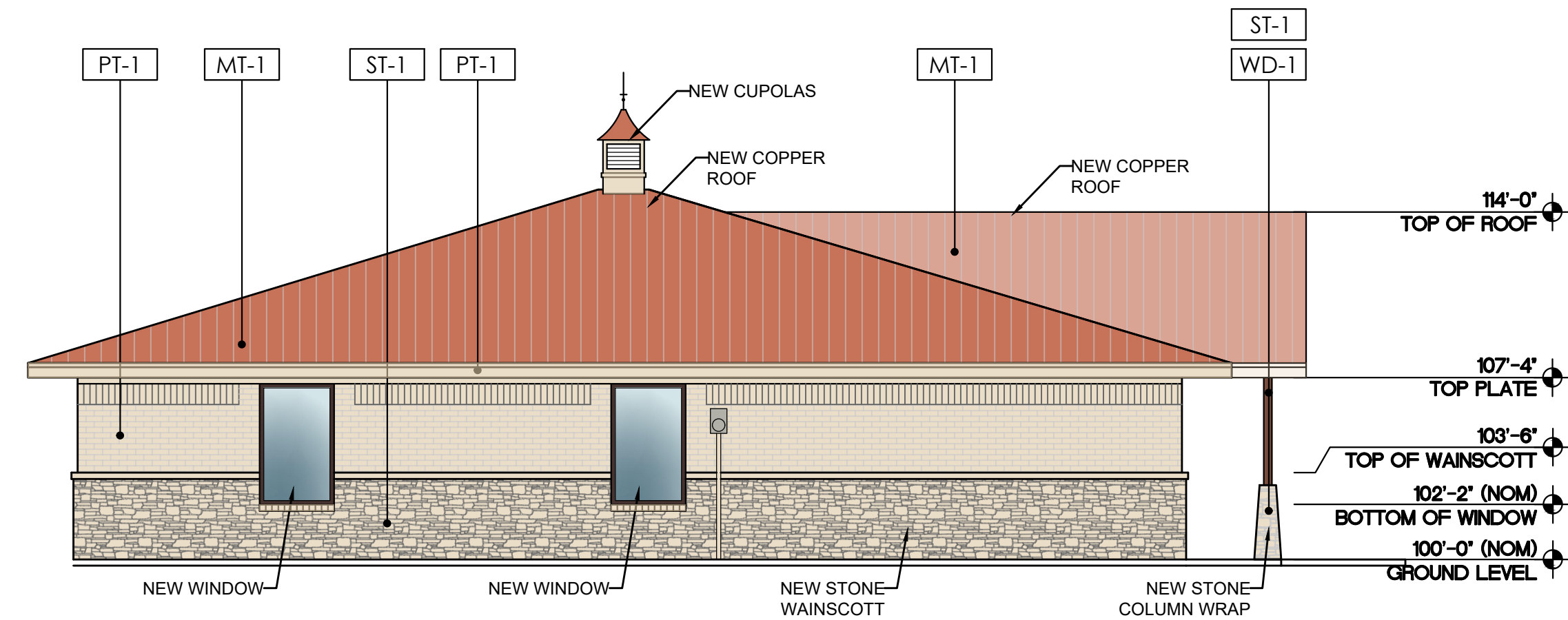




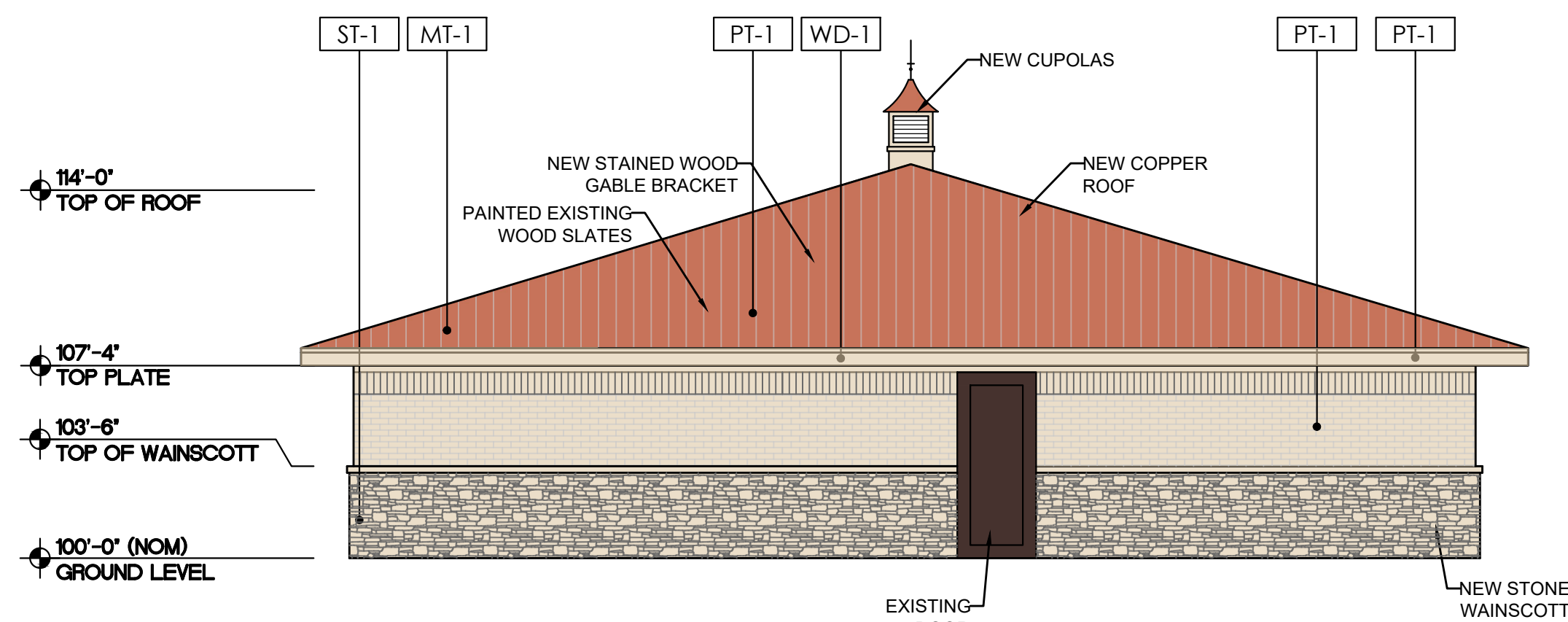
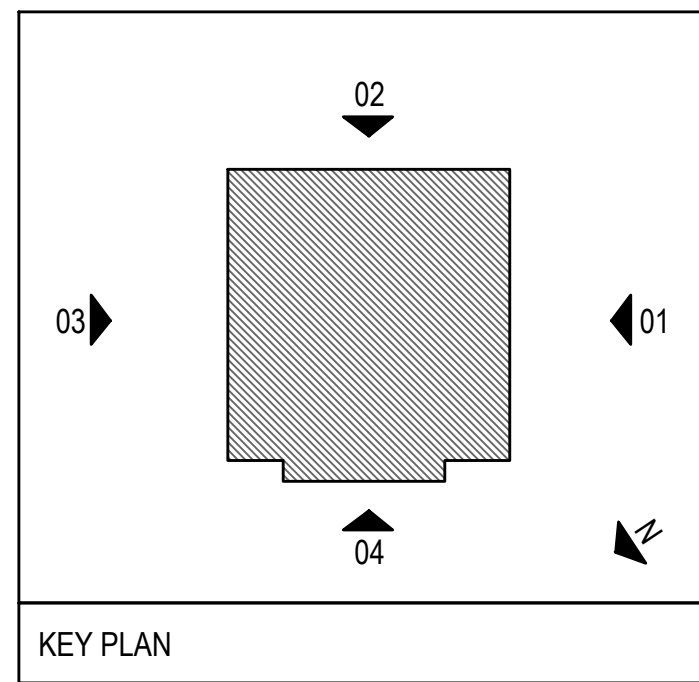
05 FULL FRONT ELEVATION
SCALE: 3/16"=1'-0"



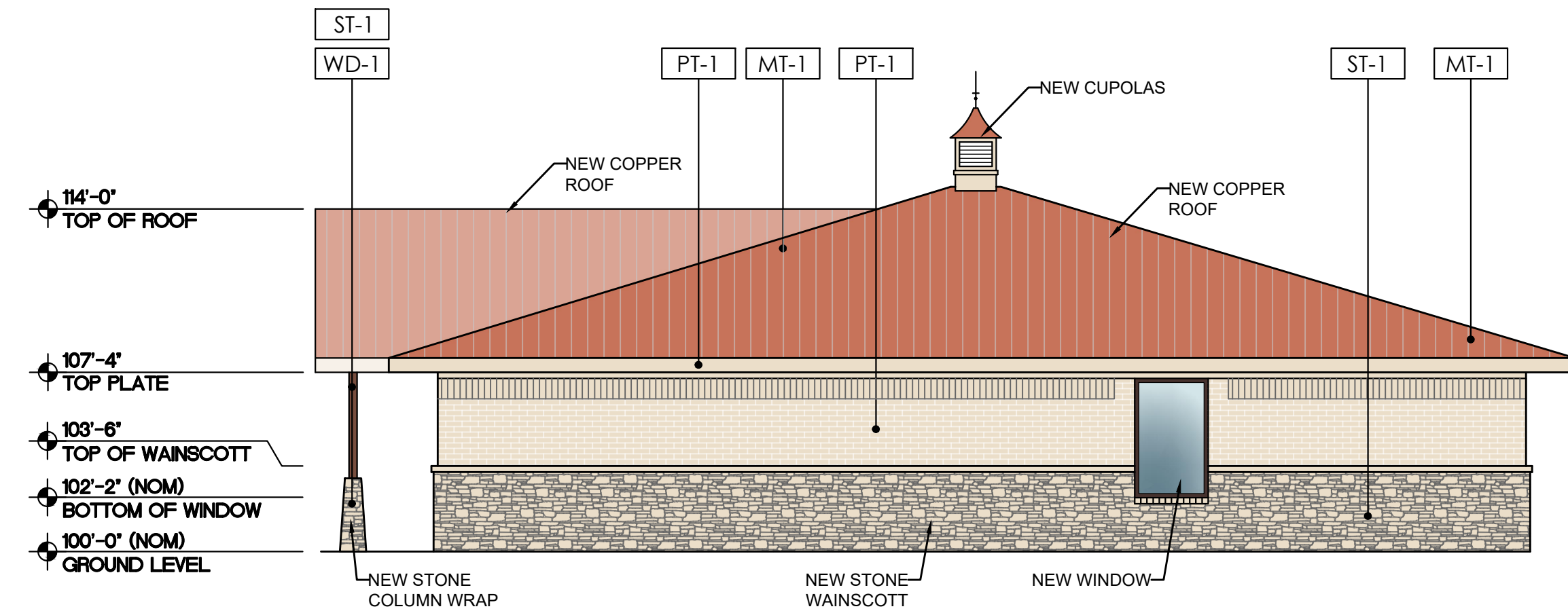
04 FRONT OFFICE ELEVATION (WEST)
SCALE: 3/16"=1'-0"



03 SIDE OFFICE ELEVATION (NORTH)
SCALE: 3/16"=1'-0"



02 FRONT OFFICE ELEVATION (EAST)
SCALE: 3/16"=1'-0"



01 SIDE OFFICE ELEVATION (SOUTH)
SCALE: 3/16"=1'-0"

EXTERIOR MATERIAL CALCULATIONS

FACADE PRIMARY / SECONDARY	WEST ELEVATION		SOUTH ELEVATION		EAST ELEVATION		NORTH ELEVATION		TOTAL OF ALL ELEVATIONS	
	PRIMARY FACADE		SECONDARY FACADE		SECONDARY FACADE		SECONDARY FACADE			
MATERIALS	AREA S.F.	PERCENTAGE	AREA S.F.	PERCENTAGE	AREA S.F.	PERCENTAGE	AREA S.F.	PERCENTAGE	AREA S.F.	PERCENTAGE
TOTAL AREA	398 SQ FT	--	328 SQ FT	--	315 SQ FT	--	328 SQ FT	--	1,369 SQ FT	--
DOORS & WINDOWS	94 SQ FT	--	15 SQ FT	--	21 SQ FT	--	29 SQ FT	--	159 SQ FT	--
ELEV. SQ. FOOTAGE (EXCLUSIVE OF DOORS & WINDOWS)	304 SQ FT	100%	313 SQ FT	100%	294 SQ FT	100%	299 SQ FT	100%	1,210 SQ FT	100%
BRICK	100 SQ FT	33%	160 SQ FT	51%	153 SQ FT	52%	150 SQ FT	50%	563 SQ FT	47%
STONE	115 SQ FT	38%	153 SQ FT	49%	141 SQ FT	48%	149 SQ FT	50%	558 SQ FT	46%
WOOD	89 SQ FT	29%	--	--	--	--	--	--	89 SQ FT	7%

MATERIAL LEGEND

ST-1: STONE JACOBS STONE PRODUCTS THIN VENEER - CHOPPED COLOR: SADDLEWOOD	
WD-1: STAINED WOOD TBD COLOR: ENGLISH CHESTNUT	
MT-1: COPPER ROOF	
PT-1: FIELD COLOR TBD	

DESIGN SET

W

WARD ARCHITECTURE PLLC
5004 THOMPSON TERRACE SUITE 107
COLLEYVILLE, TEXAS 76034
817-281-5600

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BIDDING OR PERMIT PURPOSES.
GERALD A. WARD, AIA

DATE: JUNE, 2022

MARSHALL GRAIN CO.
5311 COLLEYVILLE BLVD
COLLEYVILLE, TX 76034

Drawn By VD-MV

Checked By GW

Project No: 22-72

Issue Date: 6-8-2023

Revisions

No.	Date	Description
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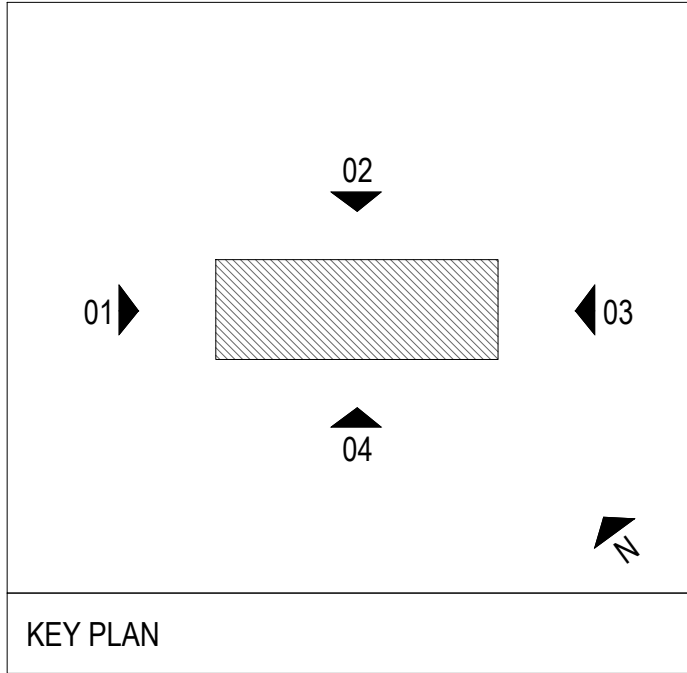
Issued: DESIGN SET

Sheet Title

COLOR
EXTERIOR
ELEVATIONS

A3.02

Sheet Number



EXTERIOR MATERIAL CALCULATIONS

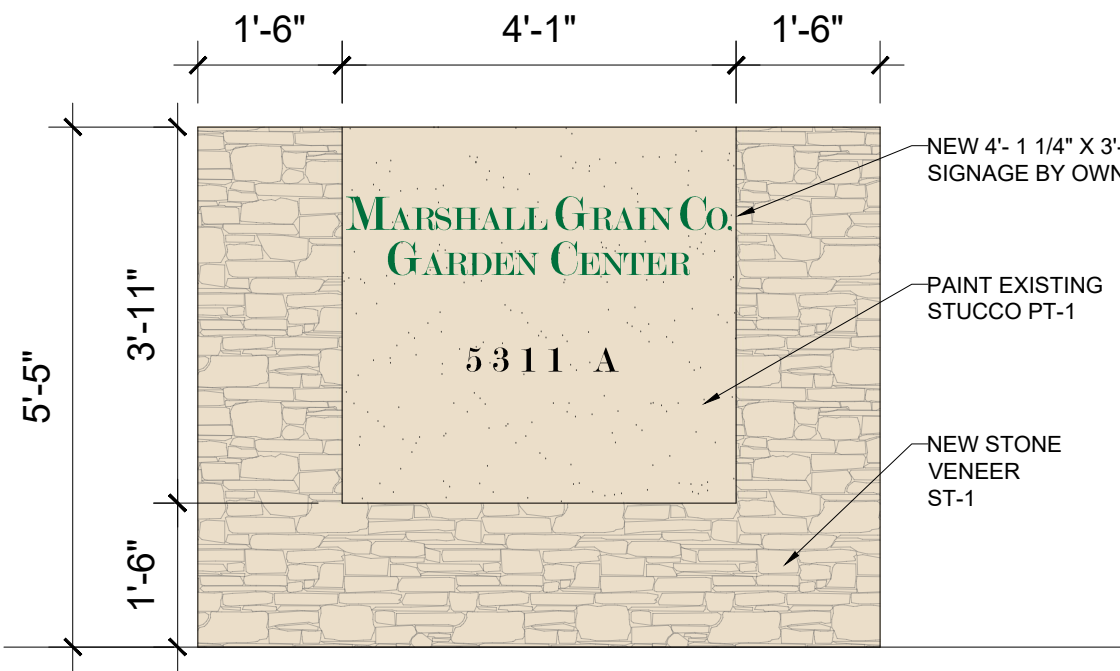
FACADE PRIMARY / SECONDARY	WEST ELEVATION		NORTH ELEVATION		EAST ELEVATION		SOUTH ELEVATION		TOTAL OF ALL ELEVATIONS	
	PRIMARY FACADE		PRIMARY FACADE		SECONDARY FACADE		SECONDARY FACADE			
MATERIALS	AREA S.F.	PERCENTAGE	AREA S.F.	PERCENTAGE	AREA S.F.	PERCENTAGE	AREA S.F.	PERCENTAGE	AREA S.F.	PERCENTAGE
TOTAL AREA	472 SQ FT	--	1,349 SQ FT	--	472 SQ FT	--	1,349 SQ FT	--	3,642 SQ FT	--
DOORS & WINDOWS	120 SQ FT	--	--	--	168 SQ FT	--	--	--	288 SQ FT	--
ELEV. SQ. FOOTAGE (EXCLUSIVE OF DOORS & WINDOWS)	352 SQ FT	100%	1,349 SQ FT	100%	304 SQ FT	100%	1,349 SQ FT	100%	3,354 SQ FT	100%
BRICK	304 SQ FT	30%	1,349 SQ FT	100%	304 SQ FT	100%	1,349 SQ FT	100%	3,306 SQ FT	99%
STUCCO	48 SQ FT	38%	--	--	--	--	--	--	48 SQ FT	1%

MATERIAL LEGEND

PT-1: FIELD COLOR
TBD
TBD



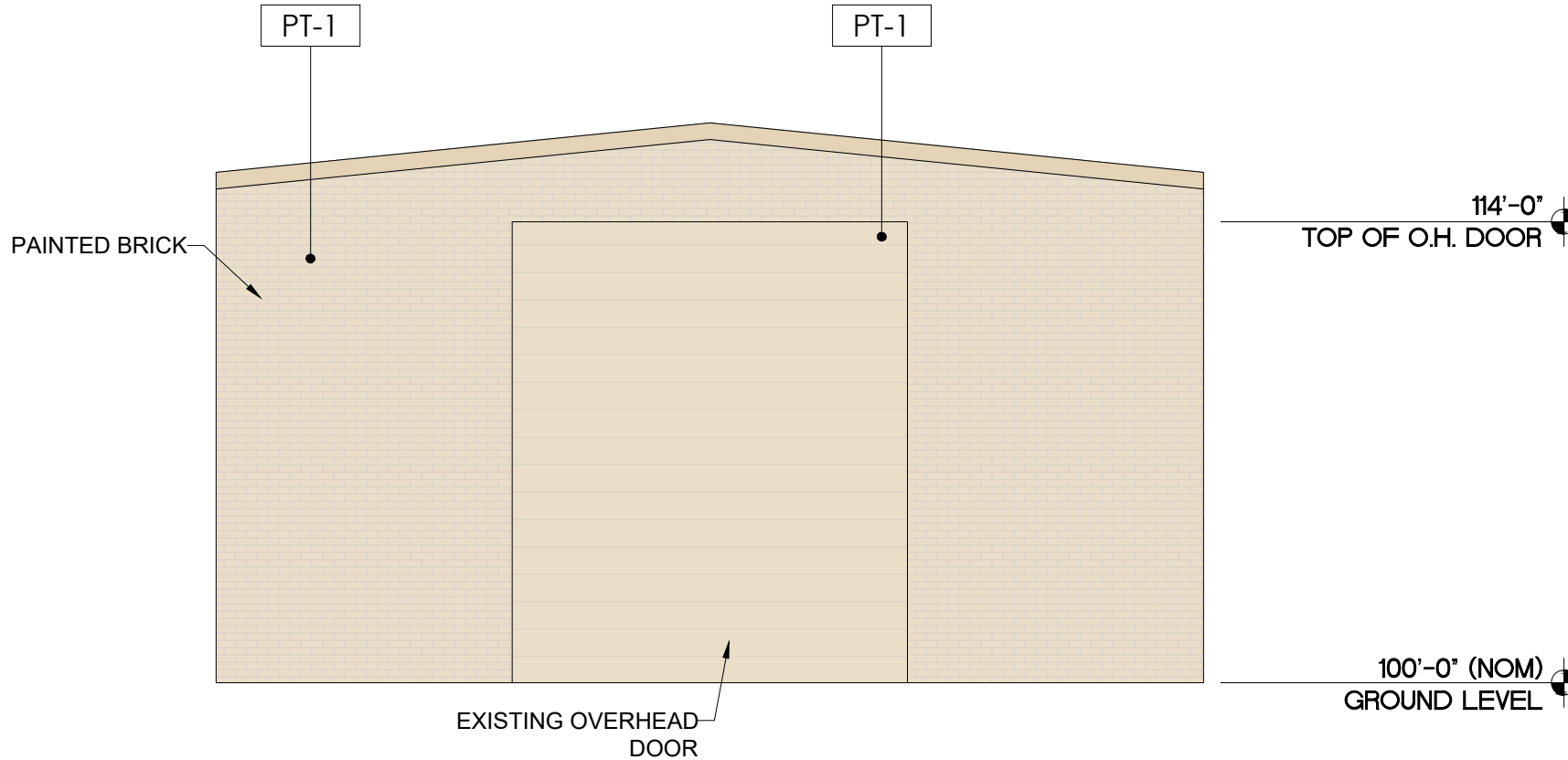
ST-1: STONE
JACOBS STONE PRODUCTS
THIN VENEER - CHOPPED



05 MONUMENT SIGN
SCALE: 1/2"=1'-0"



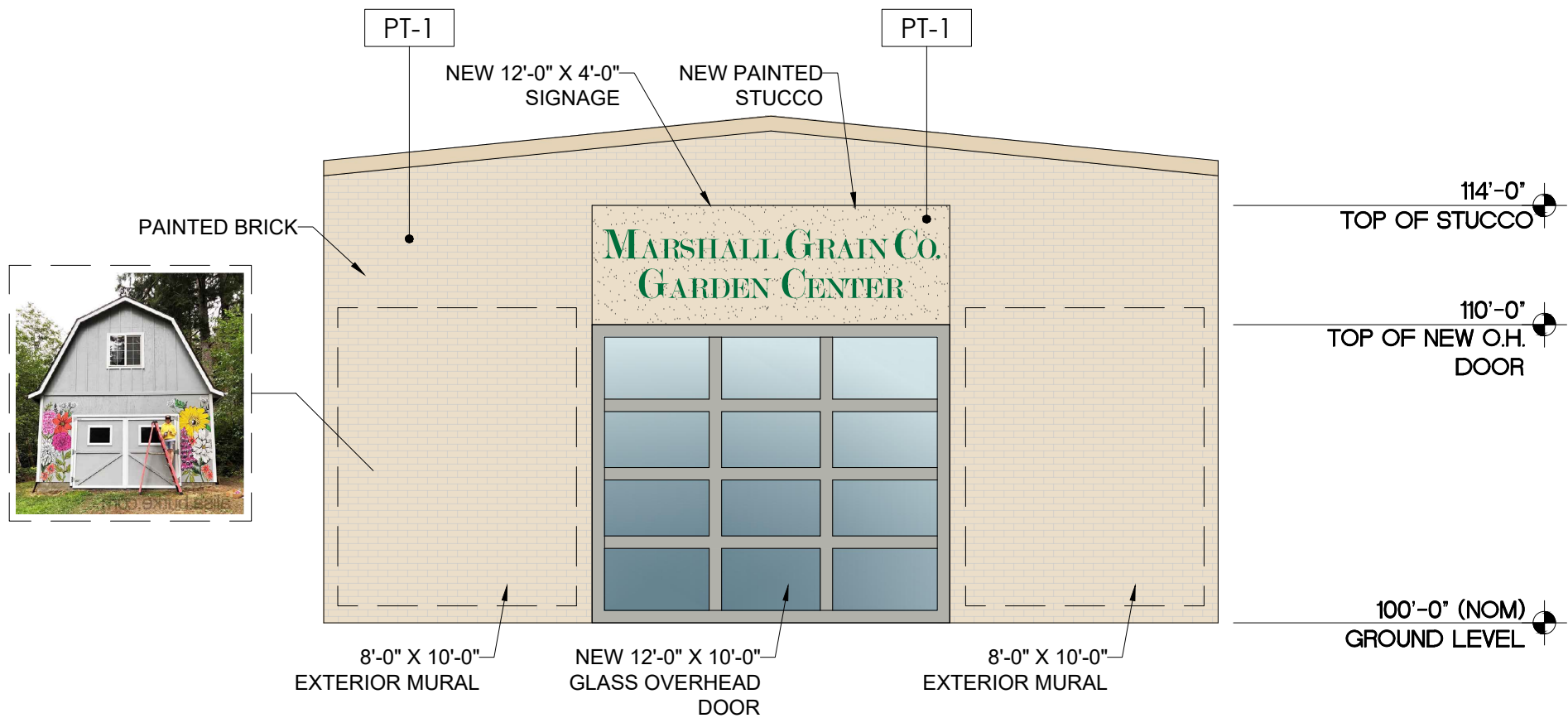
04 BACK GARAGE ELEVATION (SOUTH)
SCALE: 3/16"=1'-0"



03 BACK GARAGE ELEVATION (EAST)
SCALE: 3/16"=1'-0"

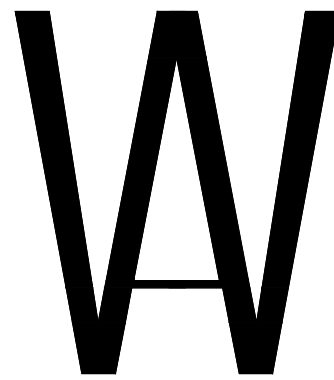


02 SIDE ELEVATION (TO GARDEN CENTER) (NORTH)
SCALE: 3/16"=1'-0"



01 FRONT GARAGE ELEVATION (WEST)
SCALE: 3/16"=1'-0"

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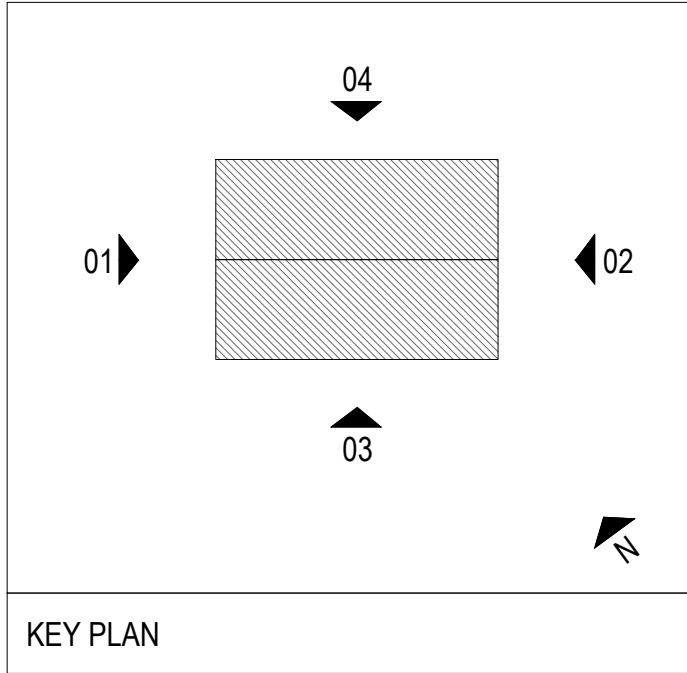
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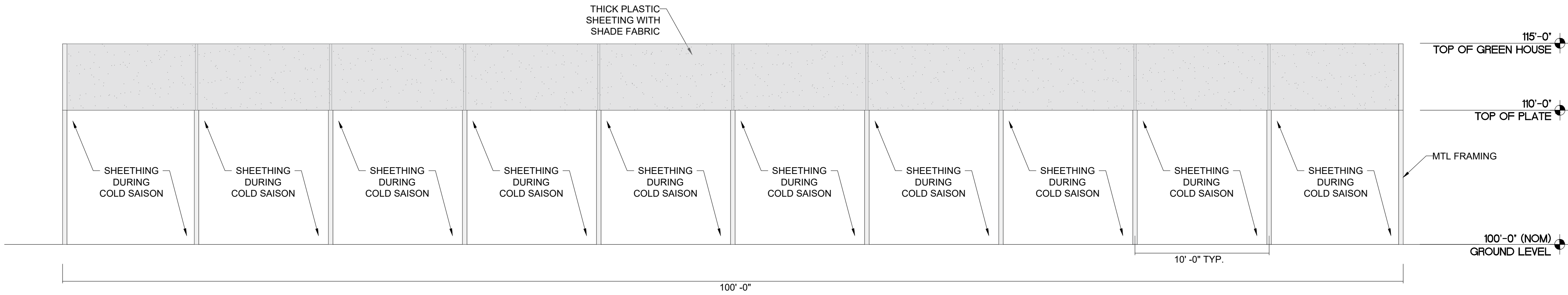
COLOR
EXTERIOR
ELEVATIONS

A3.03

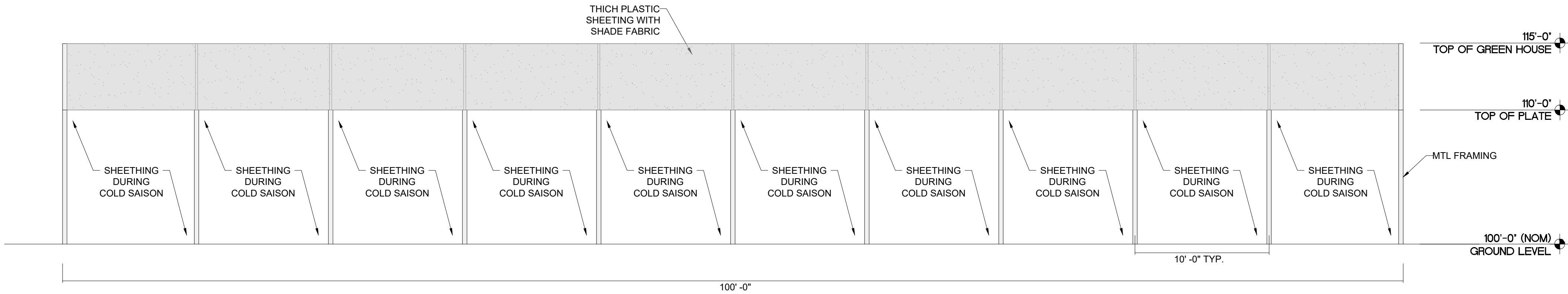
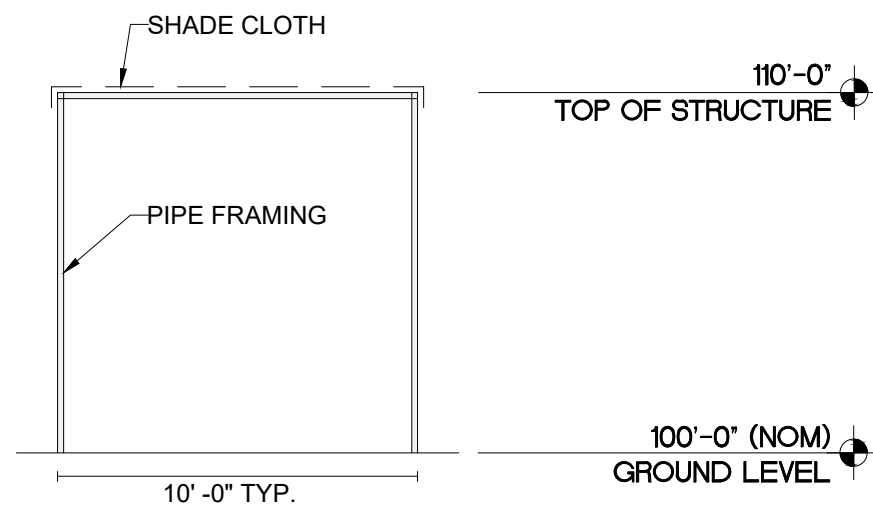
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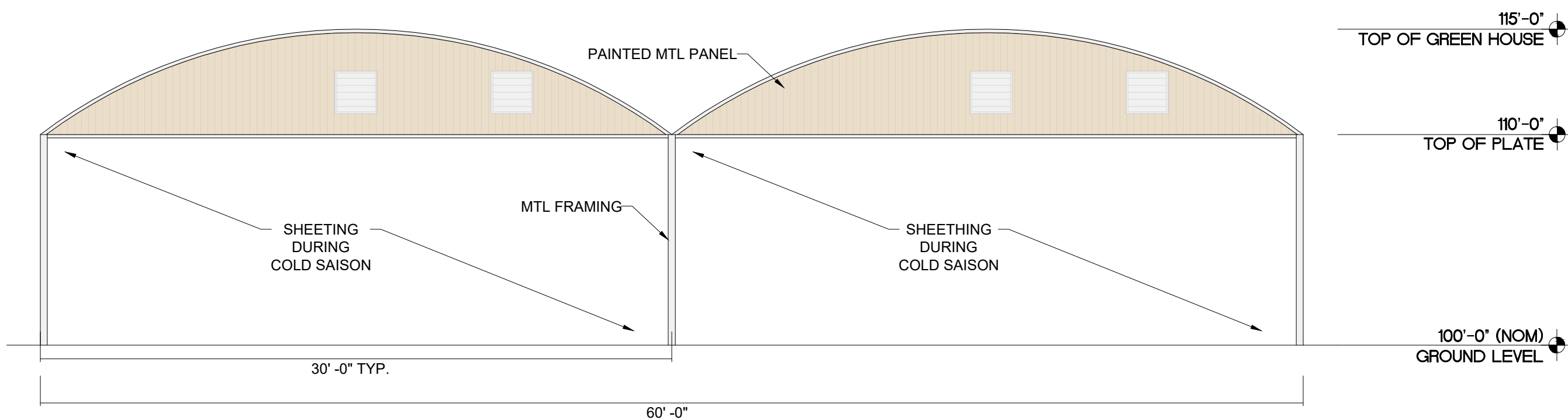
MATERIAL LEGEND			
PT-1: FIELD COLOR TBD TBD		MTL-2 : MTL FRAMING / PIPE FRAMING	
		PL-1 : THICK PLASTIC SHEETING	



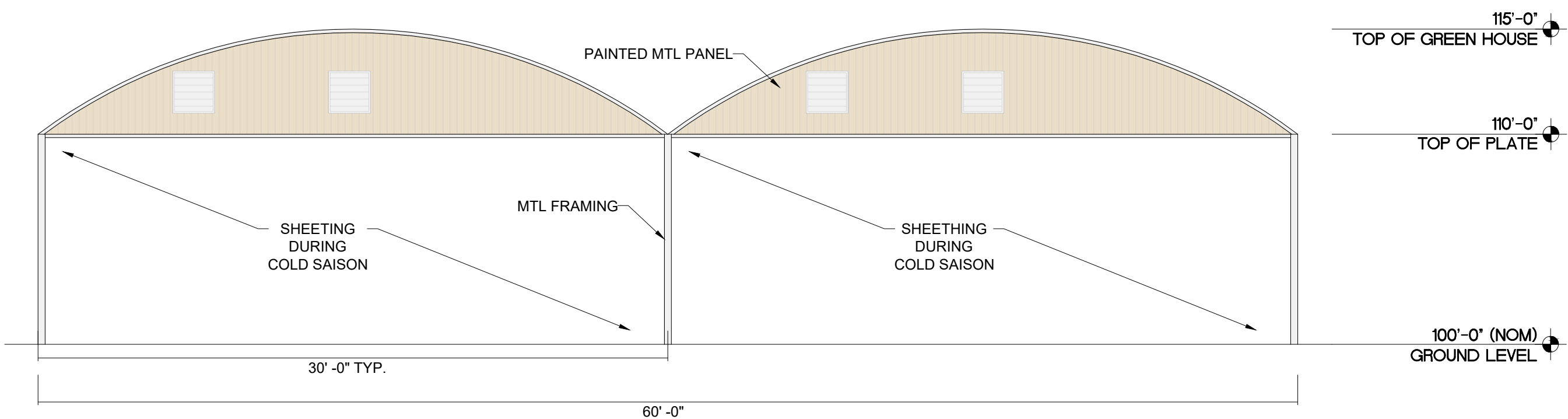
04 SIDE GREEN HOUSE ELEVATION (NORTH)
SCALE: 3/16"=1'-0"



03 SIDE GREEN HOUSE ELEVATION (SOUTH)
SCALE: 3/16"=1'-0"

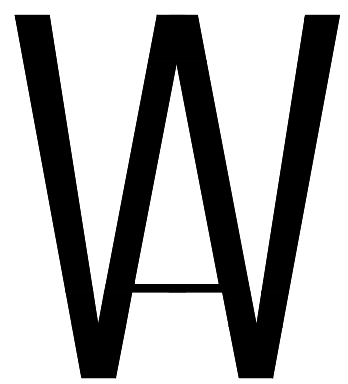


02 BACK GREEN HOUSE ELEVATION (EAST)
SCALE: 3/16"=1'-0"



01 FRONT GREEN HOUSE ELEVATION (WEST)
SCALE: 3/16"=1'-0"

DESIGN SET



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Sheet Title

COLOR
EXTERIOR
ELEVATIONS

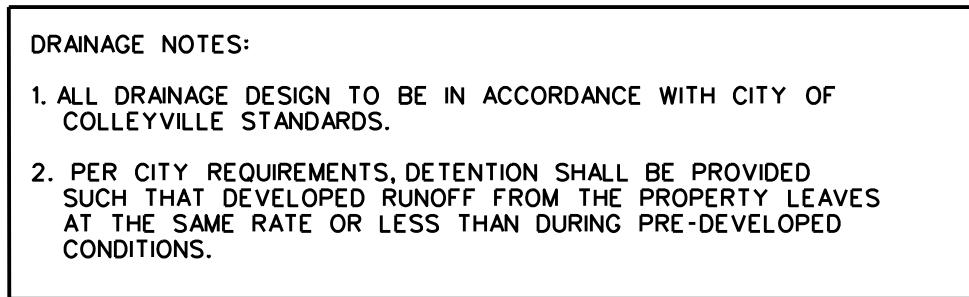
A3.04

Sheet Number









BASIS:

- Q = CIA (Rational Method)
- Q = Storm discharge (cubic feet per second)
- C = runoff coefficient, based on land use
 - I = average rainfall intensity for time of concentration (inches per hour) (per ISWM)
- A = area contributing runoff (acres)

RUNOFF COEFFICIENT:

- C = 0.30 Parks and Open Areas
- C = 0.40 Developed Park Sites
- C = 0.70 Office/Neighborhood Commercial
- C = 0.85 Commercial/Industrial

STORM FREQUENCY:

- 5 Years - Enclosed Pipe System
- 100 Years - Combined Enclosed Pipe System + Street + R.O.W.

TIME OF CONCENTRATION:
Combination of inlet time and time of flow in the drain
being the time for water to flow over the surface of the
ground to the storm drain inlet (onsite - offsite, if applicable)

MINIMUM INLET TIME OF CONCENTRATION:

Parks, Open Areas, Single Family	15 minutes
Multi-Family, Commercial, Schools, Business	10 minutes

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KEITH M. HAMILTON	87384	\$DATE\$
	PE NO.	DATE

POST-DEVELOPED SITE DRAINAGE DATA (CITY OF COLLEYVILLE DRAINAGE CRITERIA)										
MARK	AREA (ACRE)	C	Tc (MIN.)	I5 (IN/HR)	I10 (IN/HR)	I100 (IN/HR)	Q5 (CFS)	Q10 (CFS)	Q100 (CFS)	COMMENTS
F-11	0.37	0.85	10	5.74	6.51	9.24	1.8	2.1	2.9	
F-13	2.02	0.85	10	5.74	6.51	9.24	9.8	11.2	15.9	
F-14	0.32	0.85	10	5.74	6.51	9.24	1.6	1.8	2.5	
F-15	1.45	0.86	10	5.74	6.51	9.24	7.2	8.1	11.5	
F-16	1.13	0.87	10	5.74	6.51	9.24	5.6	6.4	9.1	
F-17	1.21	0.85	10	5.74	6.51	9.24	5.9	6.7	9.5	

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PE NO. DATE

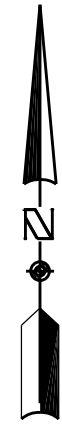
NO.	REVISION	BY	DATE	JOB
				217-061
				DATE
				6-5-23
				DESIGNED
				K. M. H.
				DRAWN
				K. M. H.
				CHECKED
				K. M. H.
				TEAMS REGISTERED
				NUMBER F-1560
				NUMBER F-1560

CONSTRUCTION MATERIALS AND METHODS SHALL BE PER NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) AND IN STRICT ACCORDANCE WITH THE CITY OF COLLEYVILLE'S STANDARD DETAILS.

!!!IMPORTANT!!!
CONTOURS REPRESENT FINISHED GRADES. ALL PAVING SHALL BE EXCAVATED TO SUBGRADE PER TYPICAL PAVING SECTIONS (SEE DETAILS).

!!! CRITICAL !!!
LOCATIONS OF EXISTING UTILITIES ARE APPROXIMATE AND ARE BASED ON PUBLIC RECORDS. THE CONTRACTOR IS COMPLETELY RESPONSIBLE FOR LOCATING ALL EXISTING UTILITIES, BOTH HORIZONTALLY AND VERTICALLY, BEFORE THE COMMENCEMENT OF ANY CONSTRUCTION.

SCALE 1" = 20'
0 10 20 40 FEET

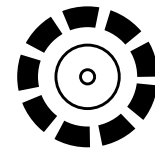


SITE GRADING LEGEND

FF = FINISHED FLOOR
TP = TOP PAVEMENT
TI = TOP INLET
TO = TOP GRADE INLET
TC = TOP CURB
GT = GUTTER
FG = FINISHED GRADE
TW = TOP WALL
BW = BOTTOM WALL
FL = FLOW LINE
→ FLOW DIRECTION

— 650 — EXISTING ELEVATION CONTOUR

— 660 — PROPOSED ELEVATION CONTOUR



TREE PROTECTION

CONSTRUCTION NOTES:

AREAS DISTURBED BY CONSTRUCTION WILL BE FULLY SODDED WITH NATIVE BERMUDA GRASS OR HYDROMULCHED AS DIRECTED BY ENGINEER.

ALL CONCRETE INTERFACES AND CHANGES IN CONCRETE THICKNESS WILL HAVE AN EXPANSION JOINT FURNISHED AND INSTALLED IN ACCORDANCE WITH THE DETAILS PROVIDED.

ALL SIDEWALKS SHALL CONFORM TO A.D.A. REQUIREMENTS.

ALL SIDEWALKS SHALL BE BACKFILLED TO FINISHED GRADE SO AS NOT TO IMPEDE DRAINAGE.

ALL EXISTING/NEW CONCRETE INTERFACES SHALL BE PROVIDED WITH DOWELED EXPANSION JOINT CONSISTING OF PREMOLOD EXPANSION JOINT MATERIAL AND SEALANT.

MATCH ALL WATER METERS, SANITARY SEWER CLEANOUTS, ETC. WITH FINISHED GRADE

!! FINAL GRADING NOTE !!

FINISHED GRADES SHOWN HEREON REPRESENT TOP OF PAVING, TOP OF SOD AND/OR LANDSCAPING, UNLESS NOTED OTHERWISE.

UNDER NO CIRCUMSTANCES SHALL SOD OR LANDSCAPING BE PLACED ABOVE THE BRICK LEDGE. FINAL GRADE SHALL ENSURE POSITIVE FLOW AWAY FROM THE BUILDING AND OTHER STRUCTURES.

! CONTRACTOR NOTICE !

ALL SIDEWALKS, AND PAVED AREAS, REQUIRING ADA ACCESS SHALL BE CONSTRUCTED WITH 5% (MAX.) SLOPE AND 2.0% (MAX.) CROSS SLOPE IN ORDER TO ENSURE A.D.A. ACCESS TO ALL ENTRANCES. IF ANY GRADES AND/OR CONTOURS SHOWN ON THIS PLAN CONFLICT WITH THESE PARAMETERS, THE CONTRACTOR SHALL REPORT SUCH DISCREPANCIES (IN WRITING) FOR RECONCILIATION BEFORE CONSTRUCTION COMMENCES.

ROUGH GRADING SHALL BE WITHIN 0.1 FT + OR - OF FINISHED GRADES SHOWN. UNDER PAVEMENT AND/OR BUILDING FINISHED FLOORS, FINISHED GRADES SHALL BE CONSTRUCTED TO THE TOP OF SUBGRADE. THE CONTRACTOR IS RESPONSIBLE FOR VERIFICATION OF ADA ACCESSIBILITY TO ALL DOORWAYS, ETC. IF ANY GRADES AS SHOWN ON THE PLANS CONFLICT WITH T&A/ADA ACCESSIBILITY GUIDELINES, THE DISCREPANCIES SHALL BE REPORTED IMMEDIATELY, IN WRITING, TO THE ENGINEER FOR RECONCILIATION.

GENERAL NOTES

- CONTRACTOR IS RESPONSIBLE FOR DEMOLITION, CLEARING AND REMOVAL OF EXISTING STRUCTURES INCLUDING REMOVAL OF ANY EXISTING UTILITIES THAT MAY CONFLICT WITH PROPOSED LAYOUT.
- THE TOP FOUR (4") INCHES OF TOP SOIL SHALL BE REMOVED FROM SITE AND STOCKPILED FOR LANDSCAPE USE. ALL CUT OR FILL SLOPES TO BE 3H:1V OR FLATTER UNLESS OTHERWISE NOTED.
- THE CONTRACTOR SHALL RESTORE ALL AREAS DISTURBED BY CONSTRUCTION TO THE ORIGINAL CONDITION OR BETTER. RESTORED AREAS INCLUDE, BUT ARE NOT LIMITED TO, TRENCH BACKFILL, SIDE SLOPES, FENCES, IRRIGATION SYSTEMS, CULVERT PIPES, DRAINAGE DITCHES, DRIVEWAYS, PRIVATE YARDS, ROADWAYS, ETC.
- ALL FILL AND STABILIZATION PROCEDURES SHALL BE PER GEOTECHNICAL REPORT. AT MINIMUM, SELECT FILL SHALL BE PLACED IN 6" LIFTS AND COMPACTED TO 95" STANDARD PROCTOR DENSITY. FIELD DENSITY TESTS SHALL BE PERFORMED BY GEOTECHNICAL ENGINEER OR HIS REPRESENTATIVE. ALL COSTS FOR TESTING SHALL BE BORNE BY THE CONTRACTOR.
- DRAINAGE SHALL NOT BE DIRECTED TOWARD THE BUILDING PAD. PROVIDE A MINIMUM OF 1% SLOPE AROUND BUILDING PAD.
- SEE PAVING PLAN FOR CONCRETE SPECIFICATIONS AND LAYOUT.
- CONTRACTOR SHALL FURNISH ALL CONSTRUCTION STAKING.
- ALL PARKING LOT PAVING SHALL BE REINFORCED PER PAVING PLAN.
- ANY PUBLIC SIDEWALKS SHALL BE CONSTRUCTED PER CITY OF COLLEYVILLE STANDARDS. IF SIDEWALKS ARE TO BE ON PRIVATE PROPERTY THEY SHALL BE AS PER THESE DRAWINGS. ANY SIDEWALKS WITHIN TXDOT RIGHT-OF-WAY SHALL BE PER TXDOT DETAILS (SEE CSWD-08(FW) OF DRIVEWAY PERMIT).
- TOPOGRAPHICAL SURVEY INFORMATION OBTAINED FROM SPOONER & ASSOCIATES, INC. LOCATED IN EULESS, TEXAS..
- CONTRACTOR SHALL ADHERE TO ALL TERMS AND CONDITIONS AS OUTLINED IN THE GENERAL T.P.D.E.S. PERMIT FOR STORM WATER DISCHARGE ASSOCIATED WITH CONSTRUCTION ACTIVITIES.

**HAMILTON
DUFFY, PC**
CONSULTING
CIVIL & ENVIRONMENTAL ENGINEERS - PLANNERS - CONSTRUCTION MANAGERS
8241 MID-CITIES BLVD., SUITE 100 - N. RICHLAND HILLS, TEXAS 76182
PHONE (817) 268-0408 FAX (817) 284-8408

MARSHALL GRAIN CO.

5311 COLLEYVILLE BLVD.
COLLEYVILLE, TEXAS

GRADING PLAN

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THESE DOCUMENTS ARE FOR DESIGN REVIEW
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BIDDING AND CONTRACTING SHALL BE
PREPARED BY, OR UNDER SUPERVISION OF:
KEITH M. HAMILTON 87384 \$DATE\$
PE NO. DATE

NO.	REVISION	BY	DATE	JOB	217-061	DATE	6-5-23	DESIGNED	K.M.H.	DRAWN	K.M.H.	CHECKED	K.M.H.	TEXAS REGISTERED ENGINEERING FIRM NUMBER F-5260

SHEET

C1.02



APPROX. AREA DISTURBED = 0.8 ACRES

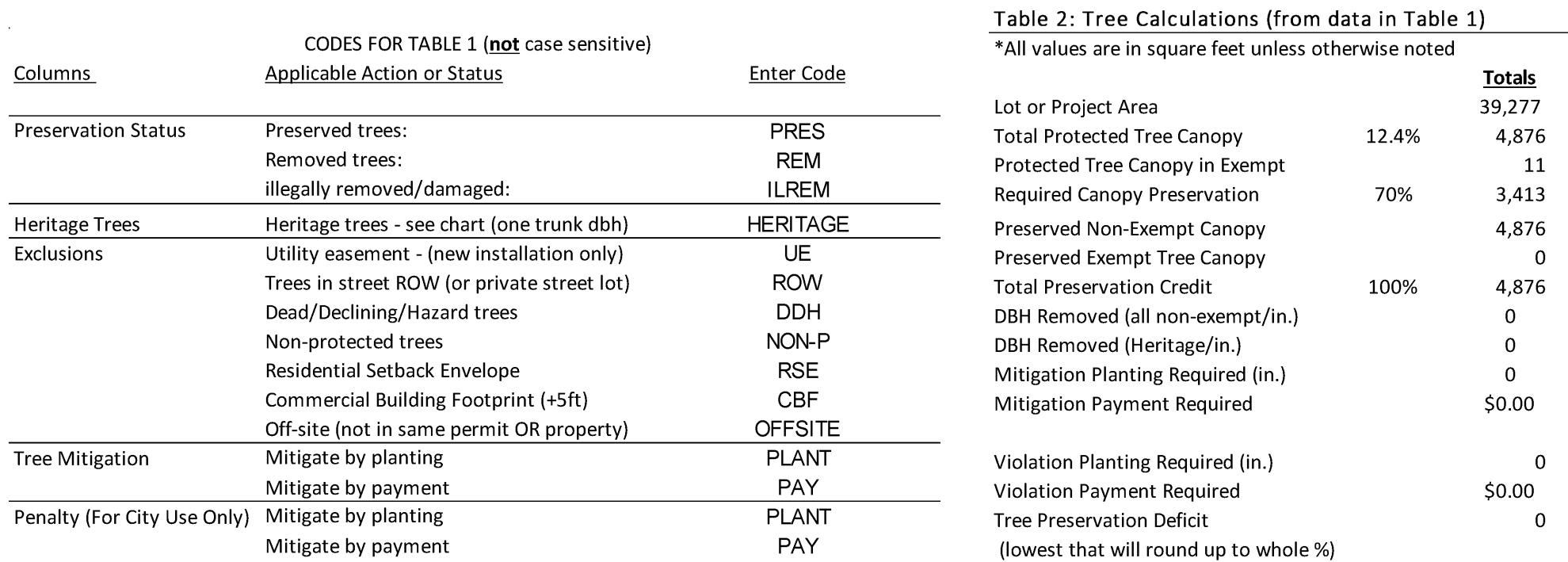


Diagram illustrating tree protection and pruning techniques.

Tree Protection:

- ROOT PRUNE AT BACK OF PROPOSED CURB/PAVEMENT WITH CONCRETE SAW OR OTHER APPROVED TOOL.
- FINISH GRADE
- CRITICAL ROOT ZONE: 1" RADIUS FOR EVERY INCH OF DBH
- INSTALL 6 FT ORANGE VINYL PROTECTIVE FENCE AT CRITICAL ROOT ZONE - ALL PROTECTED TREES.
- DO NOT PARK OR DRIVE VEHICLES OR CONSTRUCTION EQUIPMENT IN CRITICAL ROOT ZONE.
- DO NOT MODIFY GRADE IN CRITICAL ROOT ZONE UNLESS APPROVED BY CITY ARBORIST.
- DO NOT WASH OUT CONCRETE TRUCKS OR STORE ANY CONSTRUCTION MATERIALS IN CRITICAL ROOT ZONE.

Tree Pruning:

- STEP 1 - UNDERCUT LIMB
- STEP 2 - CUT LIMB
- STEP 3 - CUT STUB AT COLLAR

TREE PROTECTION FENCING/PRUNING

SCALE: NONE

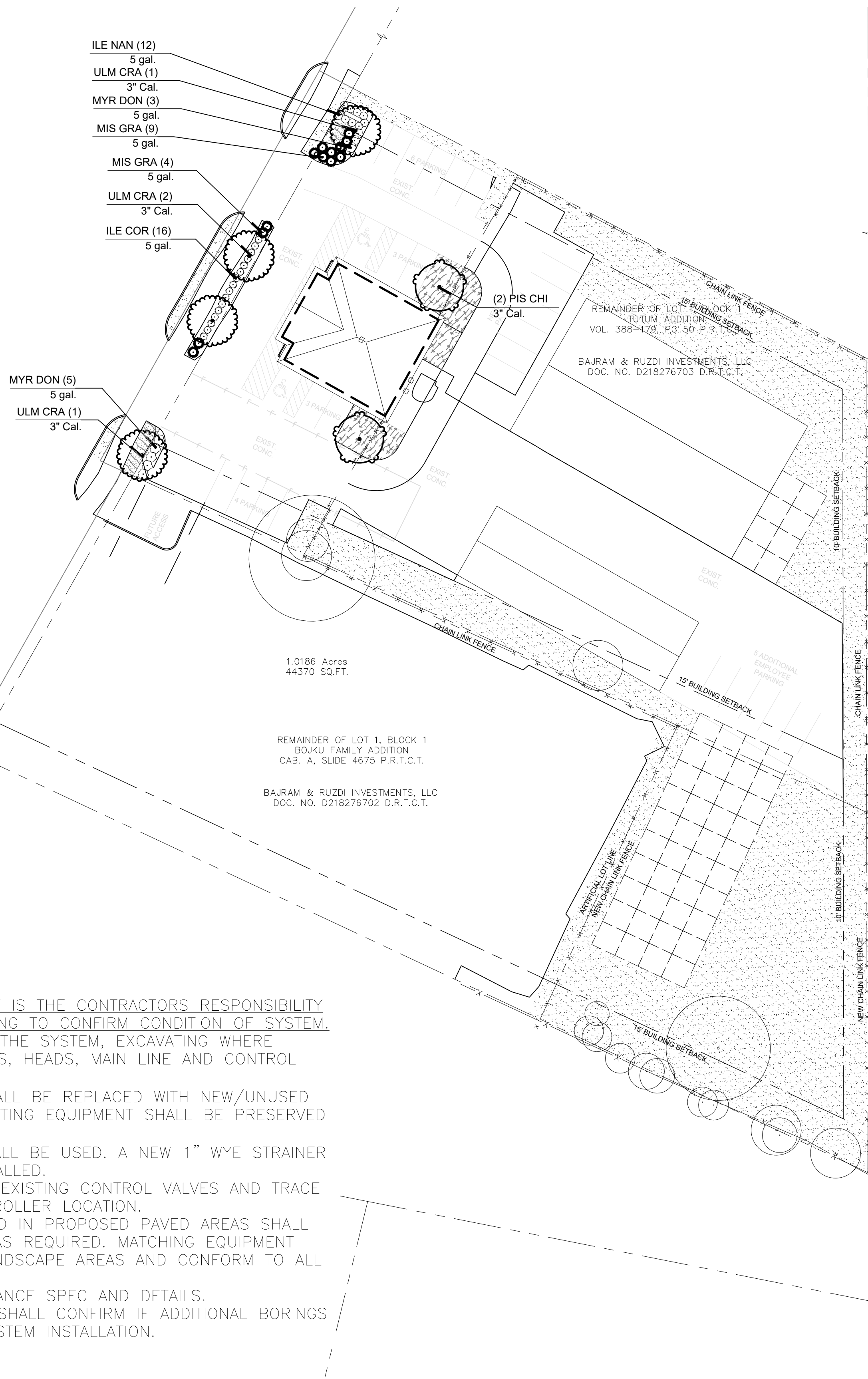
TREE PRUNING

SCALE: NONE



L-1

Sheet Number



IRRIGATION COMMENTS:

- SITE HAS EXISTING IRRIGATION. IT IS THE CONTRACTORS RESPONSIBILITY TO VISIT THE SITE BEFORE BIDDING TO CONFIRM CONDITION OF SYSTEM. THIS SHALL INCLUDE ACTIVATING THE SYSTEM, EXCAVATING WHERE NECESSARY AND LOCATING VALVES, HEADS, MAIN LINE AND CONTROL WIRES.
- ALL BROKEN/MISSING HEADS SHALL BE REPLACED WITH NEW/UNUSED EQUIPMENTS. ALL OPERABLE EXISTING EQUIPMENT SHALL BE PRESERVED AND PROTECTED.
- EXISTING 1" METER/1" DCVA SHALL BE USED. A NEW 1" WYE STRAINER AND BALL VALVE SHALL BE INSTALLED.
- CONTRACTOR SHALL LOCATE ALL EXISTING CONTROL VALVES AND TRACE WIRING BACK TO ORIGINAL CONTROLLER LOCATION.
- ANY EXISTING IRRIGATION LOCATED IN PROPOSED PAVED AREAS SHALL BE REMOVED AND CAPPED OFF AS REQUIRED. MATCHING EQUIPMENT SHALL BE INSTALLED IN NEW LANDSCAPE AREAS AND CONFORM TO ALL LAWS, ORDINANCES AND CODES.
- REFERENCE IRRIGATION PERFORMANCE SPEC AND DETAILS.
- PRIOR TO BIDDING CONTRACTOR SHALL CONFIRM IF ADDITIONAL BORINGS ARE REQUIRED TO COMPLETE SYSTEM INSTALLATION.

CAUTION!!!
UNDERGROUND UTILITIES ARE LOCATED IN THIS AREA. 48 HOURS PRIOR TO ANY CONSTRUCTION ACTIVITIES, CONTACT LINE LOCATES FOR FRANCHISE UTILITY INFO. CALL BEFORE YOU DIG.
TEXAS EXCAVATION SAFETY SYSTEM (TESS) 1-800-344-8377
TEXAS ONE CALL SYSTEMS 1-800-245-4545
LONE STAR NOTIFICATION CENTER 1-800-669-8344 EXT. 5



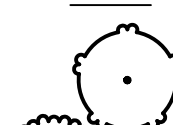
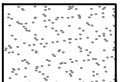
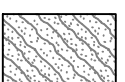
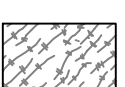
NOTE:
ABSOLUTELY NO TRENCHING WITHIN EXISTING TREE AREAS. ALL TRENCHING SHOULD STAY OUTSIDE THE CRITICAL ROOT ZONE OF EXISTING TREES AT A MINIMUM. LAYOUT TRENCHING PLAN FOR OWNER APPROVAL PRIOR TO CONSTRUCTION.

TEMPORARY IRRIGATION WILL BE REQUIRED TO ESTABLISH TURF IN ALL DISTURBED AREAS WITHOUT A PERMANENT IRRIGATION SYSTEM. SOD TURF IN ALL DISTURBED AREAS AS IDENTIFIED ON GRADING AND EROSION CONTROL PLANS.

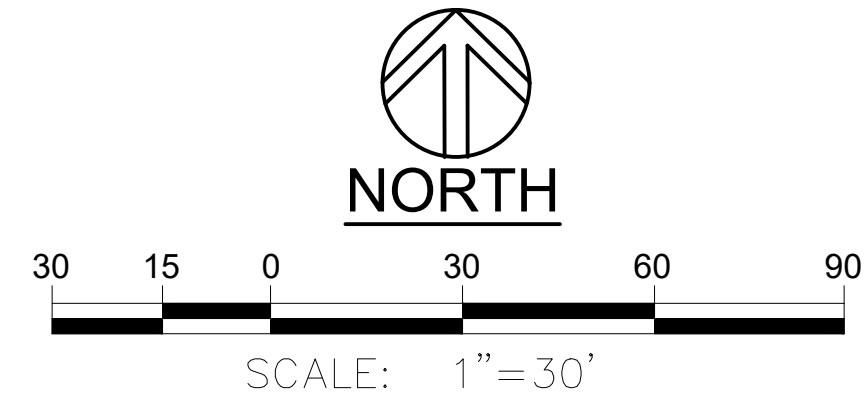
NOTE:
NO LANDSCAPE PLANTINGS WITHIN 18" OF PARKING LOT CURBS.

CITY OF COLLEYVILLE LANDSCAPE REQUIREMENTS		
REQUIRED SITE LANDSCAPING	20% OF TOTAL SITE TO BE LANDSCAPE AREA	
	REQUIRED	PROVIDED
	59,690 SF X 20% =11,938 SF	16,556 SF
REQUIRED STREET YARD LANDSCAPING	50% OF REQUIRED LANDSCAPE AREA TO BE IN STREET YARD	
	REQUIRED	PROVIDED
	11,938 X 50% = 5,969 SF	1,845 SF
REQUIRED STREET FRONTAGE TREES	1 TREE REQUIRED PER EVERY 40 FT OF FRONTAGE	
	REQUIRED	PROVIDED (3")
	174 / 40' = 5 TREES	4 NEW TREES
REQUIRED STREET FRONTAGE SHRUBS	1 SHRUB REQUIRED PER EVERY 5 FT OF FRONTAGE	
	REQUIRED	PROVIDED
	174 / 5 = 35 SHRUBS	44 SHRUBS (5G)
REQUIRED PARKING LOT LANDSCAPING	140 SF LANDSCAPE AREA REQUIRED PER EVERY 18 SPACES	
	REQUIRED	PROVIDED
	28/18 X 140 =218 SF	757 SF
REQUIRED PARKING LOT TREES	1 TREE PER EVERY 18 SPACES	
	REQUIRED	PROVIDED (3")
	23 SPACES/18 = 2 TREES	2 TREES

PLANT SCHEDULE

TREES	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	HEIGHT	SPACING	REMARKS	
	PIS CHI	2	Pistacia chinensis	Chinese Pistache	3" Cal.	10' Min.	As Shown	Single Straight Trunk	
	ULM CRA	4	Ulmus crassifolia	Cedar Elm	3" Cal.	12' Height Min	As Shown	Single Straight Trunk	
SHRUBS	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	HEIGHT	SPACING	REMARKS	
	ILE COR	16	Ilex cornuta	Chinese Holly	5 gal.	24" min.	36" O.C.		
	ILE NAN	10	Ilex vomitoria 'Nana'	Dwarf Yaupon Holly	5 gal.	18"-24"	36" O.C.		
	MIS GRA	13	Miscanthus sinensis 'Gracillimus'	Eulalia Grass	5 gal.	18"-24"	48" O.C.		
	MYR DON	8	Myrica cerifera 'Don's Dwarf'	Don's Dwarf Wax Myrtle	5 gal.	24" min.	48" O.C.		
GROUND COVERS	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	HEIGHT	SPACING	SPACING	REMARKS
	CYN DAC	21,585 sf	Cynodon dactylon	Bermudagrass	Solid Sod				
	LIR BIG	169	Liriope muscari 'Big Blue'	Big Blue Lilyturf	4" pots		12" O.C.	12" o.c.	
	TRA ASI	1,003	Trachelospermum asiaticum	Asiatic Jasmine	4" pots		12" O.C.	12" o.c.	

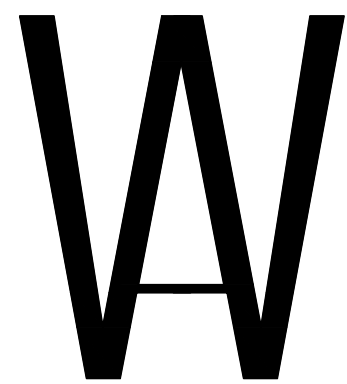
NOTE: PRUNE LOWER BRANCHES OF ALL EXISTING TREES IN VISIBILITY TRIANGLE AS REQUIRED BY CITY



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LANDSCAPE PLAN

DESIGN SET



WARD ARCHITECTURE PLLC
5004 THOMPSON TERRACE SUITE 107
COLLEYVILLE, TEXAS 76034
817-281-5600

ISSUED FOR INTERIM REVIEW
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GERALD A. WARD, AIA
DATE: OCTOBER, 2022

MARSHALL GRAIN CO.
5311 COLLEYVILLE BLVD
COLLEYVILLE, TX 76.34

Drawn By		VD
Checked By		GW
Project No:		22-72
Issue Date:		--
Revisions		
No.	Date	Description

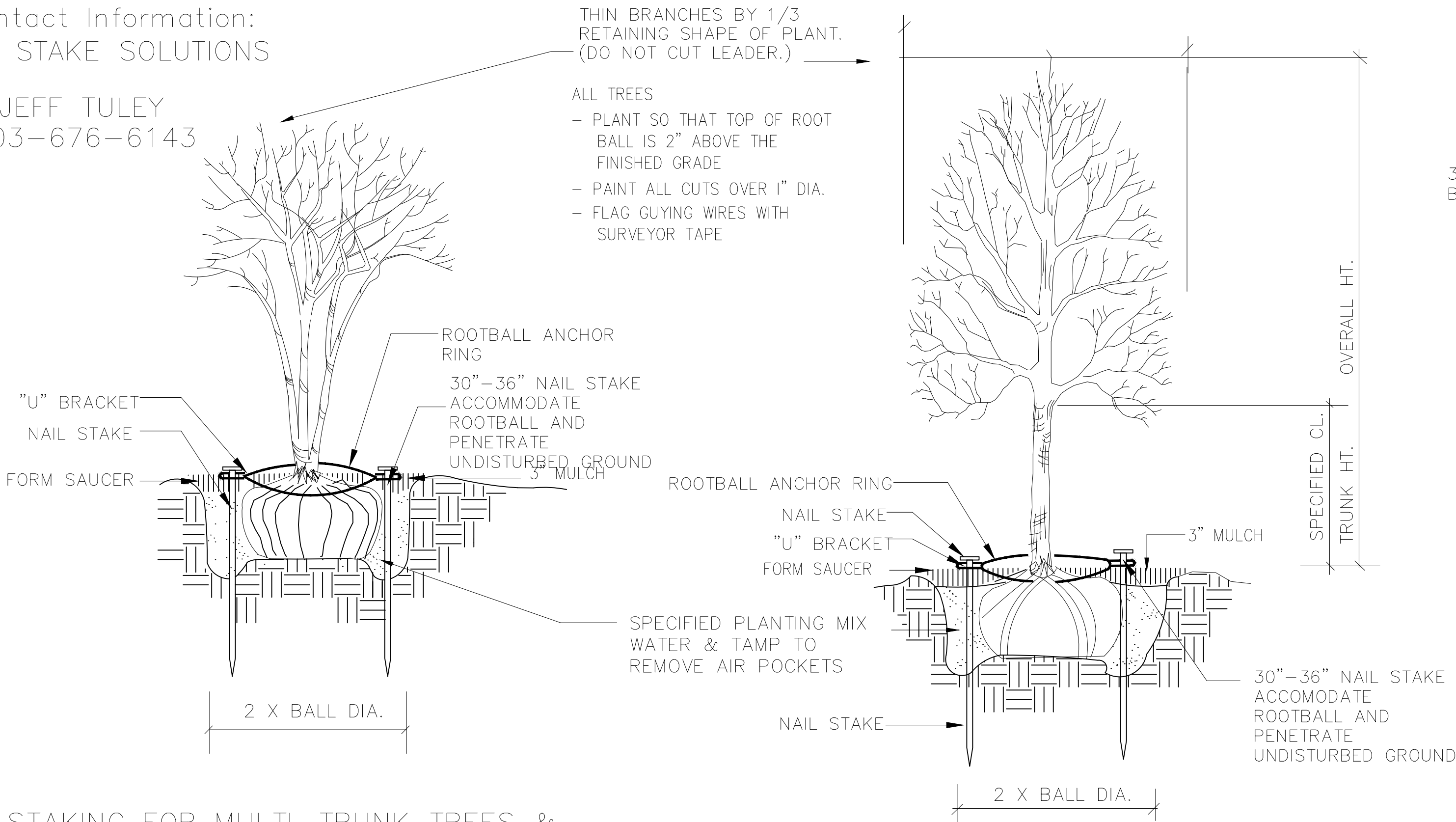
Issued: DESIGN SET
Sheet Title

L-2

Sheet Number

Contact Information:
TREE STAKE SOLUTIONS

JEFF TULEY
903-676-6143

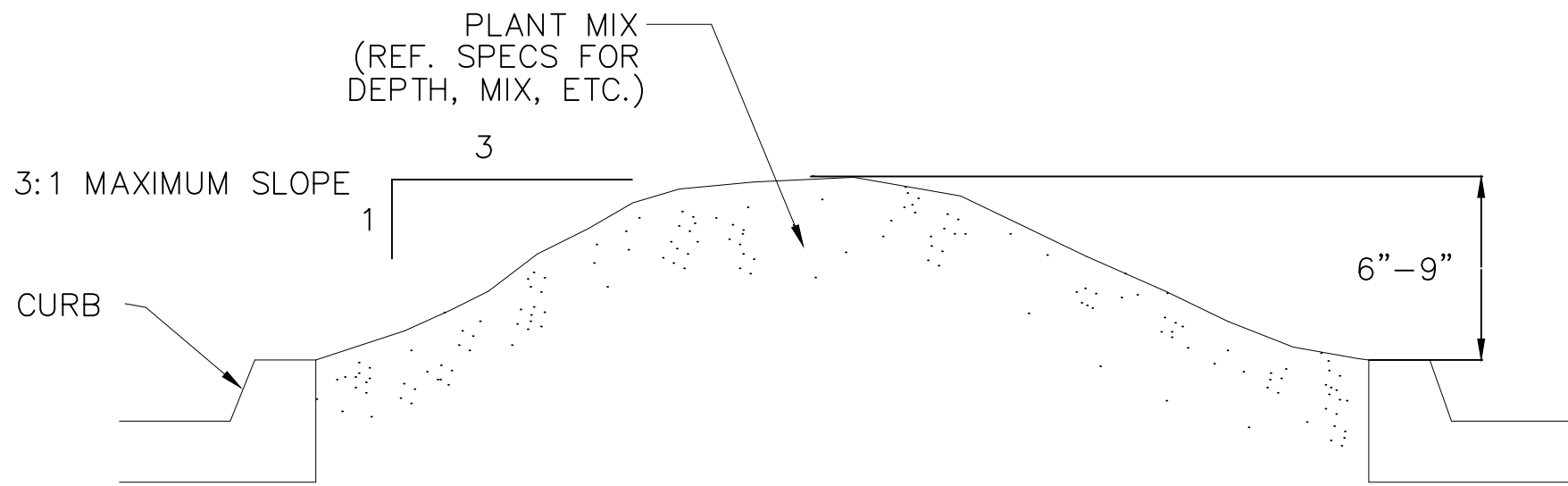


STAKING FOR MULTI-TRUNK TREES &
TREES 2" CAL. & UNDER

SCALE: NOT TO SCALE

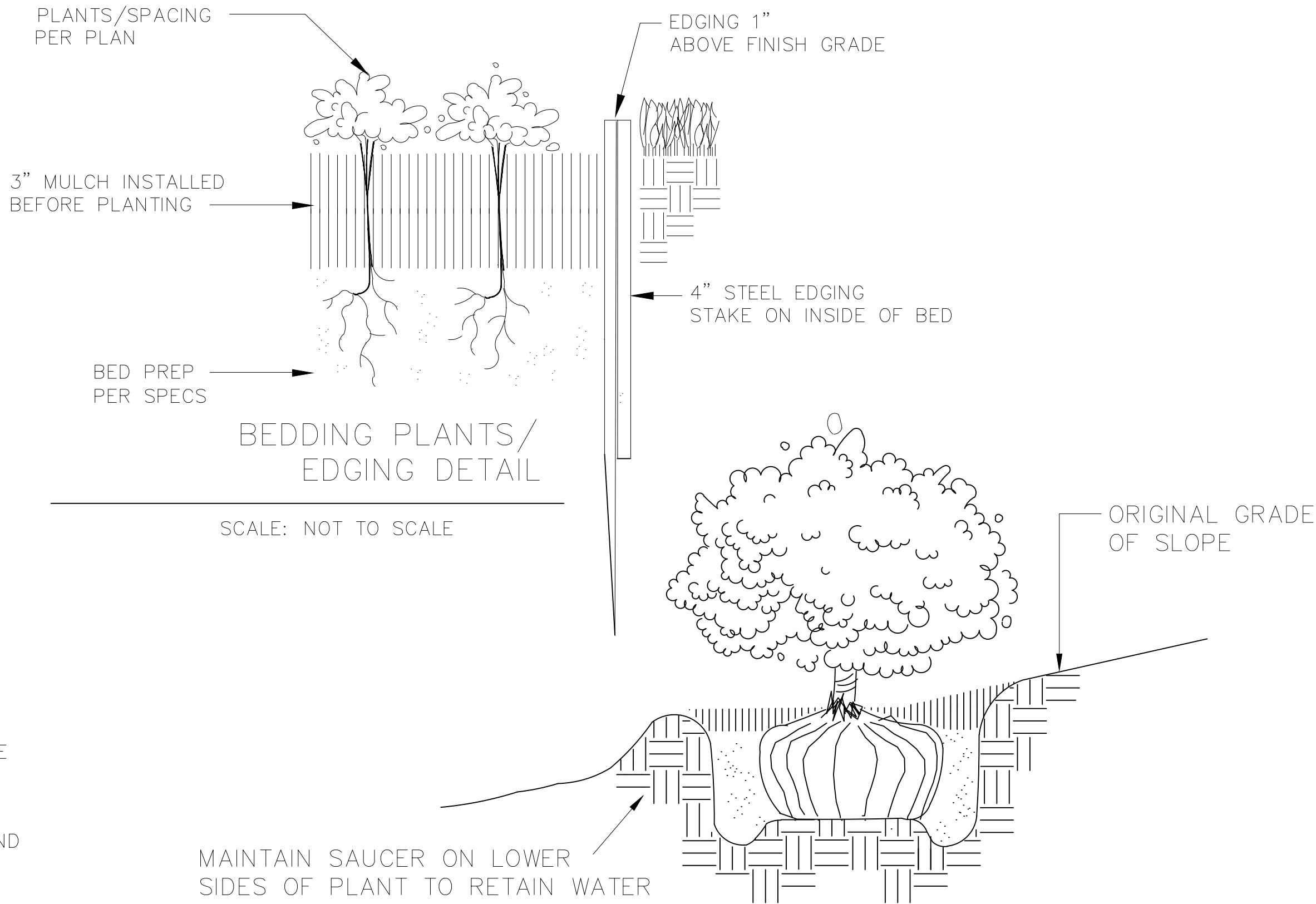
SAFETY STAKE BY TREE STAKE SOLUTIONS

SCALE: NOT TO SCALE



TYPICAL PARKING LOT ISLAND MOUNDING

SCALE: NOT TO SCALE

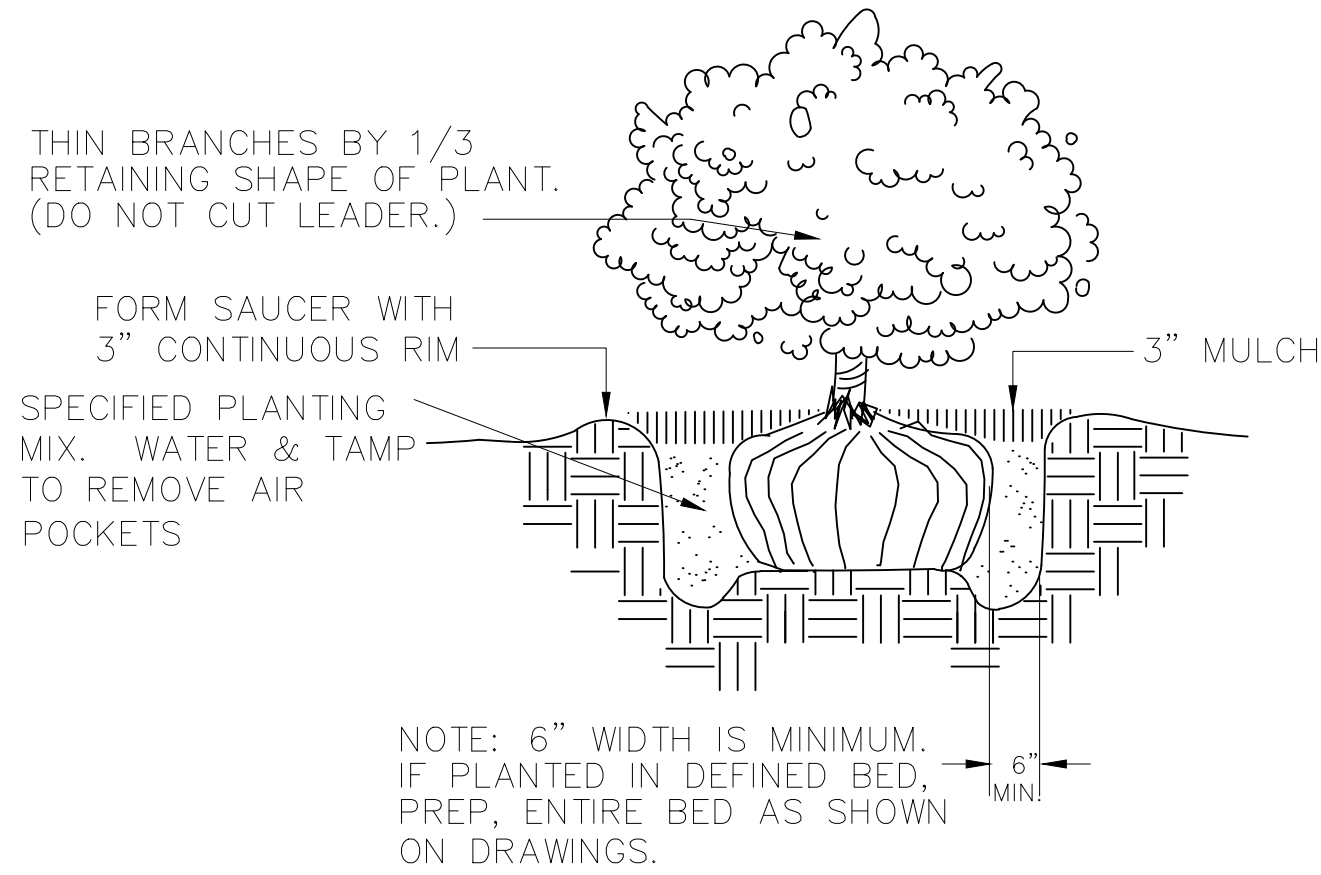


BEDDING PLANTS/
EDGING DETAIL

SCALE: NOT TO SCALE

TREE/SHRUB PLANTING ON SLOPES

SCALE: NOT TO SCALE



SHRUB PLANTING

SCALE: NOT TO SCALE



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PLANTING DETAILS

DESIGN SET

W

WARD ARCHITECTURE PLLC
5004 THOMPSON TERRACE SUITE 107
COLLEYVILLE, TEXAS 76034
817-281-5600

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5311 COLLEYVILLE BLVD
COLLEYVILLE, TX 76.34

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Revisions		
No.	Date	Description

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Sheet Title

L-3

Sheet Number

SECTION 02830

TREES, SHRUBS, AND GROUNDCOVERS

PART I GENERAL

1.01 DESCRIPTION OF WORK

- A. Scope
- Bed prep
 - Metal edging
 - Topsoil
 - Planting
 - Mulching
 - Guarantee
- B. Related Work Specified Elsewhere
- General Requirements – All locations
 - Section 02740 – Irrigation Trenching
 - Section 02750 – Irrigation
 - Section 02800 - Lawns

1.02 QUALITY ASSURANCE

- A. Contractor Qualifications
- Minimum of three (3) years experience on projects of similar characteristics and size.
- B. Reference Standards:
- American Joint Committee Of Horticultural Nomenclature: Standardized Plant Names, Second Edition, 1942;
 - American Association Of Nurserymen: American Standard For Nursery Stock, 1973
- C. Substitutions
- Substitutions accepted only upon written approval of Landscape Architect and Owner.
 - Submit substitutions possessing same characteristics as indicated on plans and specifications.
- D. Inspection and Testing
- The project Owner's representative reserves the right to inspect and tag plants at the place of growth with the Contractor.
 - Inspection at place of growth does not preclude the right of rejection due to improper digging or handling.
 - Owner's representative reserves the right to request soil samples and analysis of soil and plant mix. Remove or correct unacceptable soil. Cost of testing by Contractor.

1.03 SUBMITTALS

- A. Certificates
- Submit State and Federal certificates of inspection with invoice. (Only if required by Landscape Architect.)
 - File certificates with Owner's representative prior to material acceptance.

1.04 PRODUCT DELIVERY, STORAGE, & HANDLING

- A. Preparation of Delivery
- Balled & Burlaped (B&B) Plants
 - Dig and prepare for shipment in manner that will not damage roots, branches, shape, and future development after replanting.
 - Ball with firm, natural ball of soil, wrapped tightly with burlap covering entire ball.
 - Ball size and ratios: conform to American Association of Nurserymen standards unless otherwise shown on plant list.
 - Pack plant material to protect against climatic & seasonal damage, as well as breakage injuries during transit.
 - Securely cover plant tops with ventilated tarpaulin or canvas to minimize wind-whipping and drying in transit.
 - Pack and ventilate to prevent sweating of plants during transit. Give special attention to insure prompt delivery and careful handling to point of delivery at job site.
- B. Delivery
- Deliver fertilizer, fertilizer tablets, peat, mulch, soil additives, and amendment materials to site in original, unopened containers, bearing manufacturer's guaranteed chemical analysis, name, trade name, trademark, and conformance to State law.
 - Deliver plants with legible identification and size labels on example plants.
 - Protect during delivery to prevent damage to root ball or desiccation of leaves.
 - Notify Owner's representative of delivery schedule in advance so plant material may be inspected upon arrival at job site.
 - Deliver plants to job site only when areas are prepared.
- C. Storage
- Protect roots of plant material from drying or other possible injury with wetted mulch or other acceptable material.
 - Protect from weather.
 - Maintain and protect plant material not to be planted immediately upon delivery.
- D. Handling
- Do not drop plants.
 - Do not damage ball, trunk, or crown.
 - Lift and handle plants from bottom of container or ball.

1.05 JOB CONDITIONS

- A. Planting Season - Perform actual planting only when weather and soil conditions are suitable in accordance with locally acceptable practices.
- B. Protection - Before excavations are made, take precautionary measures to protect areas trucked over and where soil is temporarily stacked.

1.06 GUARANTEE

- A. Guarantee new plant material for one year after acceptance of final installation (ie. Final Acceptance of project).
- B. Make replacement (one per plant) during one year guarantee period at appropriate season with original plant type, size and planting mixture.
- C. Repair damage to other plants, lawns, & irrigation caused during plant replacement at no cost to Owner.
- D. Use only plant replacements of indicated size and species.

PART II PRODUCTS

2.01 MATERIALS

- A. Plant Materials
- Hardy under climatic conditions similar to locality of project.
 - True to botanical and common name variety.
 - Sound, healthy, vigorous, well branched, and densely foliated when in leaf; with healthy well-developed root system.
 - Free from disease, insects, and defects such as knots, sun-scald, windburn, injuries, disfigurement, or abrasions.
 - Conform to measurements after pruning with branches in normal positions.
 - Conform to American Association of Nurserymen standards unless shown differently on plant list.
 - Trees:
 - Single, straight trunks, unless indicated otherwise
 - Trees with weak, thin trunks not capable of support will not be accepted.
 - All multi-stem trees are to have a minimum of three stems, similar in size and shape, with a spread of approximately 2/3 of the height. All yaupons to be female. Crape myrtle color selection by Landscape Architect.
 - Nursery grown stock only.
 - Subject to approval of Landscape Architect.
 - Seasonal color:
 - Annuals in 4" pots or as specified
 - Perennials in 4" pots, clumps, bulbs as specified
- B. Topsoil
- Natural, fertile, friable soils having a textural classification of loam or sandy loam possessing characteristics of soils in vicinity which produce heavy growth of crops, grass, or other vegetation.
 - Free of subsoil, brush, organic litter, objectionable weeds, clods, shale, stones ½" diameter or larger, stumps, roots or other material harmful to grading, planting, plant growth, or maintenance operations.
 - Presence of vegetative parts of Bermuda grass (Cynodon dactylon), Johnson grass, nut grass (Cyperus rotundus), and other hard to eradicate weeds or grass will be cause for rejection of topsoil.
 - Test topsoil (cost by Contractor):
 - Available nitrogen
 - Available phosphorus
 - Available potash
 - Iron
 - Ph: 5.5 to 7.0
 - Decomposed organic matter: 6-10%
- C. Mulch
- Top Dressing Mulch – Shredded cypress or hard wood only
 - Mulch for soil prep – Shredded pine bark
 - In pre-packaged bags only; bulk shredded material is unacceptable

- D. Peat Moss Commercially available baled peat moss or approved equivalent.
- E. Staking Material
- Stakes for tree support:
 - Construction grade yellow pine, stain brown
 - Size as noted on plans
 - Wires:
 - Padded with rubber hose to protect tree
 - Galvanized
 - With galvanized turnbuckle
 - Evenly tighten turnbuckles with plant in vertical position.
- F. Water
- Free of oils, acids, alkali, salt, and other substances harmful to plant growth
 - Location: Furnish temporary hoses and connections on site.
- G. Sand – Washed builders sand
- H. Antidesicant – "Wilt-proof" or equal.
- I. Edging – 3/16" X 4" green, new and unused; with stakes.

2.02 MIXES

- D. Planting Mixture
- Existing topsoil – 50%
 - Shredded pine bark – 50%
 - Fertilizer 10:20:10 at 30 lb./1000 SF
- E. Planting Mix for Annuals/Perennials
- Prepare above mix
 - Add 2" of sand
- F. Azalea mix: solid peat moss in hole 9" wider than root ball each direction. Plant in solid peat moss and provide mound at base of plant to allow for drainage.
- G. Japanese maple, dogwood, camellias: Provide 50/50 peat moss to topsoil mix, raise for drainage.

PART III - EXECUTION

- 3.01 UTILITIES - verify location of all utilities prior to initiating construction; repair any damage caused by construction at no cost to owner.

3.02 INSPECTION

- A. Inspect plants for injury and insect infestation; prune prior to installation.
- B. Inspect site to verify suitable job conditions.

3.03 FIELD MEASUREMENTS

- A. Location of all trees and shrubs to staked in the field and approved by Owner's representative prior to installation.
- B. Location of all groundcover and seeding limits as shown on plans.

3.04 EXCAVATION FOR PLANTING

- A. Pits
- Shape - Vertical hand scarified sides and flat bottom.
 - Size for trees – 2 feet wider or twice the root ball, whichever is greater.
 - Size for shrubs – Size of planting bed as shown on drawings.
 - Rototill soil mix thoroughly, full depth.
 - NOTE: If beds are proposed beneath drip line of existing tree canopy, pocket prep plants. Do not roto-till beneath existing trees.
- B. Obstructions Below Ground
- Remove rock or underground obstructions to depth necessary to permit planting.
 - If underground obstructions cannot be removed, notify Owner's representative for instruction.
- C. Excess Soil - Dispense of unacceptable or excess soil away from the project site at Contractor's expense.

3.05 PLANTING

- A. General
- Set plants 2" above existing grade to allow for settling.
 - Set plants plumb and rigidly braced in position until planting mixture has been tamped solidly around ball.
 - Apply soil in accordance with standard industry practice for the region.
 - Thoroughly settle by water jetting and tamping soil in 6" lifts.
 - Prepare 3" dish outside root ball after planting.
 - Thoroughly water all beds and plants.
 - Stake trees and large shrubs as indicated on plans.
 - Apply anti-desicant according to manufacturer's instructions.
 - Apply commercially manufactured root stimulator as directed by printed instruction.
 - Plant and fertilize bedding plants per trade standards.
 - Apply 3" mulch top dressing.
- B. Balled Plants
- Place in pit of planting mixture that has been hand tamped prior to placing plant.
 - Place with burlap intact to ground line. Top of ball to be 2" above surrounding soil to allow for settling.
 - Remove binding at top of ball and lay top of burlap back 6".
 - Do not pull wrapping from under ball, but cut all binding cord.
 - Do not plant if ball is cracked or broken before or during planting process or if stem or trunk is loose.
 - Backfill with planting mixture in 6" lifts.
- C. Container Grown Plants
- Place in pit on planting mixture that has been hand tamped prior to placing plant.
 - Cut cans on two sides with an acceptable can cutter, and remove root ball from can. Do not injure root ball.
 - Carefully remove plants without injury or damage to root balls.
 - Backfill with planting mixture in 6" lifts.
- D. Mulching
- Cover planting bed evenly with 3" of mulch.
 - Water immediately after mulching.
 - Where mulch has settled, add additional mulch to regain 3" thickness.
 - Hose down planting area with fine spray to wash leaves of plants.
- E. Pruning
- Prune minimum necessary to remove injured twigs and branches, dead wood, and succors; remove approximately 1/3 of twig growth as directed by landscape architect; do not cut leaders or other major branches of plant unless directed by landscape architect.
 - Make cuts flush, leaving no stubs.
 - Paint cuts over 1" diameter with approved tree wound paint.
 - Do not prune evergreens except to remove injured branches.

3.06 EDGING

- A. Stake edging alignment with string line prior to installation. Use framing square to insure right angles are true.
- B. Install all edging straight and true as indicated on drawings. Where edging layout is circular in design, maintain true and constant radii as shown.
- C. When required on slopes, make vertical cuts (approximately 6" on center) on bottom of edging to allow bending without crimping edging.
- D. Install edging so that approximately 1" is exposed on lawn side. Edging should not be visible from bed side after application of mulch.
- E. Align edging with architectural features (ie pavement joints, windows, columns, wall, etc.) when drawings indicate.
- F. Bend all corners, do not cut corners.
- G. Interlock all pieces with pre-fabricated connectors.
- H. Install with all stakes on inside of planting bed.
- I. Remove, file off all sharp corners and burrs.

3.07 CLEAN-UP

- A. Sweep and wash all paved surfaces.
- Remove all planting and construction debris from site, including rocks, trash and all other miscellaneous materials.

3.08 MAINTENANCE

- A. Contractor responsible for routine, and regular maintenance of site until Final Acceptance is awarded by Owner. Work includes:
- Weeding (weekly)
 - Watering (as required)
 - Pruning
 - Spraying
 - Fertilizing
 - Mulching
 - Mowing (weekly)
- B. Provide Owner and Landscape Architect with preferred maintenance schedule in writing. Schedule shall include the above-listed tasks and shall address all frequencies, rates, times, levels, etc.

END OF SECTION



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PLANTING SPECS

DESIGN SET



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GERALD A. WARD, AIA
DATE: OCTOBER, 2022

MARSHALL GRAIN CO.
5311 COLLEYVILLE BLVD
COLLEYVILLE, TX 76.34

Drawn By	VD	
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Revisions		
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SECTION 02800

FINISH GRADING, LAWN WORK, WILD FLOWERS

PART I - GENERAL

1.01 DESCRIPTION

- A. Work includes turf establishment (sod, hydromulch, etc.) as described on drawings.
- B. Make required analysis and material tests for topsoil, fertilizers, and other materials of similar character per current methods of the Association of Official Agricultural Chemists, when required.
- C. Grass seed shall conform to tolerances for germination and purity per applicable standards of U.S. Department of Agriculture.
- D. The turf contractor shall have a stand of grass established prior to substantial completion of the project. If this is not possible due to time of year or schedule, he shall maintain and protect the seeded areas until the grass is established.

PART II - PRODUCTS

2.01 TOPSOIL MATERIAL

- A. Topsoil material (stockpiled, as specified in Specifications) has been saved for use in finish grading. After sifting out all plant growth, rubbish, and stones, use for areas designated to receive grass. If stockpiled topsoil is not sufficient quantity to complete work, furnish acceptable topsoil from another approved source to provide four inches (4") of topsoil for grass areas unless otherwise noted on drawings. Grass areas shall be defined as the graded areas disturbed during construction not to be paved or built upon.
- B. Acceptable topsoil material shall be defined as natural, fertile, agricultural soil, capable of sustaining vigorous plant growth, uniform composition throughout admixture of subsoil, free of stones, lumps, plants, and their roots, sticks, or other extraneous matter; do not deliver while in a frozen or muddy condition.

2.02 FERTILIZER

- A. Provide a commercial balanced fertilizer delivered to the job in bags labeled with manufacturer's guaranteed analysis. Store in weatherproof storage, place in such a manner that its effectiveness will not be impaired.
- B. Fertilizer shall be a grade containing the percentages of plant food elements by weight as specified elsewhere in these specifications.
- C. Availability of various elements shall be per Standards of the Association of Official Agricultural Chemists.

2.03 GRASS SEED

- A. Grass seed shall be of the previous season's crop and the date of analysis shown on each bag shall be within nine (9) months of the time of delivery to the project. When requested by the Owner or Representative, the seeding contractor shall furnish a sample of seed from each bag for testing.
- B. The seed shall comply with all provisions of the U.S. Department of Agriculture as to labeling, purity, and germination.

2.04 MULCHING

- A. Dry straw or hay of good quality, free of seeds of competing plants and at such rate of 1 1/2 - 2 tons per acre; or,
- B. Wood cellulose or cane fiber mulch at a rate of 1,000 pounds per acre when the slope is 3/4:1 and steeper; or,
- C. A combination of good quality dry straw or hay free of seeds of competing plants at a rate of 2 1/2 tons per acre and wood cellulose or cane fiber mulch at a rate of 500 pounds per acre. This combination shall be used when the slope is flatter than 3/4:1; or,
- D. Sericea lespedza seed bearing hay at a rate of 3 tons per acre. This mulch may be applied green or air dried, but must contain mature seed.
- E. Manufactured mulch materials, such as soil retention blankets, erosion control netting, or others that may be required on special areas of high water concentration or unstable soils. When these materials are used, follow the manufacturer's recommendations for installation.

2.05 HYDRO-MULCHING

Wood cellulose fiber or cane fiber mulch will be applied with hydraulic seeding and fertilizing equipment. All slurry ingredients shall be mixed to form a homogeneous slurry and spray applied within one hour after the mixture is made.

When wood cellulose or cane fiber mulch is used at the 500 pound per acre rate, straw or hay mulch with asphalt emulsion is applied over this to complete the mulch.

Wood cellulose or cane fiber mulch at the 1,000 pound per acre rate is used alone where other mulch material will not stick.

Wood cellulose or cane fiber mulch is self anchoring.

PART III - EXECUTION

3.01 RESPONSIBILITY

The site grading contractor will be responsible to stockpile acceptable topsoil in a sufficient quantity to provide four inches (4") minimum cover for all grass areas, including but not limited to all curbed islands, and topsoil planting mounds/berms at the appropriate height and width as defined and shown on the landscaping and/or planting drawings. The topsoil and grass areas shall be further defined as any area disturbed during the grading and construction process.

The site grading contractor, shall be responsible to spread the topsoil within all perimeter graded areas and future building areas only.

The site grading contractor shall be responsible for backfilling of all curbed islands and planting mounds/berms. They shall also be responsible for removal of all stones, roots, and raking of all topsoil areas hat are to be seeded and/or planted. It will also be the site grading contractor's responsibility to provide fertilizer, grass seed, and any additional topsoil required and mulching.

3.02 GRASS SEEDING

- A. Remove stones, roots, rubbish and other deleterious materials from topsoiled areas that are to be seeded.
- B. Immediately prior to sowing seed, scarify ground as necessary; rake until surface is smooth and friable. Sow seed evenly, lightly wood rake into ground, then roll ground with suitable roller, water thoroughly with fine spray. During any weather, keep lawn watered with sprinklers or other approved methods. Re-seed any areas not doing well or damaged. At intervals as may be required according to seasonal conditions, mow and water grass and execute necessary weeding until acceptable and full stand of grass has been obtained.
- C. Provide permanent grass seeding for lawn areas so indicated. Seed in accordance with the following schedule (unless otherwise directed by Owner or Owner's Representative::
- Sow areas ready for seeding between March 1 and October 1 with Hulled Common Bermuda at a rate of 85 pounds per acre.
 - Sow areas ready for seeding between October 1 and March 1 with Unhulled Common Bermuda at a rate of 90 pounds per acre, and Annual Rye Grass at the rate of 50 pounds per acre.
 - Apply fertilizer at a rate of 20/25 pounds per 1,000 square feet.

3.03 WILD FLOWERS

- A. Areas indicated on plans to receive wild flower coverage shall br fine graded, fertilized, and prepared in a manner similar to traditional turf establishment.
- B. Area to be hydromulched with seed mix as follows:
- | | |
|------------------|-----------------|
| Tickseed | 10 pounds/acre |
| Cosmos | 15 pounds/acre |
| Ox-Eyed Daisy | 5 pounds/acre |
| Side Oats Grama | 4 pounds/acre |
| Showy Primrose | 0.5 pounds/acre |
| Plains Coreopsis | 2 pounds/acre |
| Black Eyed Susan | 2 pounds/acre |
| Indian Blanket | 10 pounds/acre |
| Texas Bluebonnet | 4 pounds/acre |
| Little Bluestem | 4 pounds/acre |

3.04 MULCH

- A. All areas to be seeded shall be mulched.
- B. Mulch materials shall be applied uniformly over the seeded area. Mulch shall be straw and shall be at the rate of 1 1/2 - 2 tons per acre
- C. Mulch shall be anchored with an emulsified asphalt binder at the rate of 10 gallons per 1,000 square feet.

3.05 PROTECTION

Provide, at no additional cost to Owner, fencing, railing, wire or other types of protection for topsoiled and seeded areas against trespassing and damage. If lawns are damaged prior to Final Acceptance, treat or replace them as directed. Remove protection when so directed.

3.06 MAINTENANCE

Provide maintenance from start of work until Final Acceptance. Maintenance includes watering of lawns, weeding, mowing, edging, repairs of wash-outs and gullies, repairs to protection, and other necessary work of maintenance. Maintain slopes against erosion.

3.07 REHYDROMULCHING

The Owner's representative will designate areas to be replanted. Areas on which a stand of growing grass is not present in a reasonable length of time, (Bermuda grass seed should be germinating in 6-8 days) shall be prepared, reseeded and remulched, as specified for original planting at no additional cost to Owner. A stand shall be defined as live plants from seed occurring at a rate of not less than 1,000 growing plants per square foot. Replanting required because of faulty operations or negligence on the part of the Contractor shall be performed without cost to Owner.

3.08 FINAL CLEAN-UP

- A. At time of final inspection of work, and before final acceptance, clean paved areas that are soiled or stained by operations of work of this section. Clean by sweeping or washing, and remove all defacements or stains.
- B. Remove construction equipment, excess material and tools. Cart away from site any debris resulting from work of this section and dispose of as directed.

END OF SECTION

SECTION 02922
SODDING

PART I - GENERAL

1.01 DESCRIPTION

- A. Work Included
- Sod bed preparation
 - Fertilizing
 - Sodding
 - Miscellaneous management practices
- B. Related Work Specified Elsewhere
- Finish Grading, Section 02800
 - Lawns and Grasses, Section 02930

1.02 REFERENCE STANDARDS

- A. Standardized Plant Names
- American Joint Committee of Horticultural Nomenclature, Second Edition, 1942.
- B. Texas Highway Department - Standard Specifications for Construction, Item 164, Seeding for Erosion Control.

1.03 SUBMITTALS

- A. Vendors Certification That Sod Meets Texas State Sod Law
- Include labeling requirements.
 - Include purity and type.

1.04 PRODUCT DELIVERY, STORAGE AND HANDLING

- A. Sod:
- Previous season's crop with date of analysis on each bag.
 - Furnish and deliver each variety in separate bags or containers.
 - Sod to be cut no more than three days before delivery.
- B. Fertilizer:
- Unopened bags labeled with the analysis.
 - Conform to Texas Fertilizer Law.

1.05 JOB CONDITIONS

- A. Planting Season:
- Only during suitable weather and soil conditions.
 - As specifically authorized by the Owner's Representative.
- B. Schedule - Only after all other construction is complete.
- C. Protect and Maintain Sodded Areas
- From traffic and all other use.
 - Until sodding is complete and accepted.

PART II - PRODUCTS

2.01 MATERIALS

- A. Sod:
- Sod: As specified on drawings, weed, insect, and disease free having a minimum of 1 inch of topsoil attached to the roots and cut no more than three days prior to installation.
 - The sod shall be cut in strips of at least 1/2 sq. yd. and not more than 1 sq. yd. Sod shall be cut into strips not less than 12" in width or more than 9' in length. At the time of harvest, the top growth shall not exceed 3" in length.
 - All sod shall conform to the laws of the State and shall be obtained from sources meeting the approval of the Department of Agriculture, Division of Entomology.
- B. Fertilizer:
- Uniform in composition, free flowing.
 - Suitable for application in approved equipment.
 - Analysis of 16-20-0, 16-8-8 or as directed.
- C. Water:
- Free of oil, acid, alkali, salts or other substances harmful to growth of grasses.

PART III - EXECUTION

3.01 SOD BED PREPARATION

- A. Cultivate to a depth of four (4") inches by disking and tilling with a power tiller.
- B. Clear surfaces of all materials:
- Stumps, stones, and other objects larger than one inch (1").
 - Roots, brush, wire, stakes, etc.
 - Any objects that may interfere with sodding or maintenance.

- C. Prepare sod bed:
- Remove soil clods larger than one inch (1").
 - Grade areas to smooth, even surface, removing ridges and filling depressions. Final grade to be below finish grade of curbing and edging as shown on details. All grades shall meet approval of Owner's Representative before sodding.

3.02 SODDING

- A. Sodding:
- Lightly water prepared grade, lay sod with staggered joints and with edges touching. Topdress with topsoil at edges if necessary to provide smooth surface. On slopes of 2 to 1 and greater, fasten sod in place with wood pegs (two each piece) or other approved method. Sod damaged by storage or during installation shall be rejected. Following settling, topdress with screened, approved topsoil.
 - Water and fertilize at 5 lbs. per 1,000 sq. ft.
 - Sod shall not be placed during a drought, nor during periods when sod is not normally placed in the area, and shall not be placed on frozen ground. No dry or frozen sod is acceptable.
 - The contractor shall keep all keep all sodded areas moist and growing until Final Acceptance. All areas shall be maintained in an acceptable condition until acceptance by Owner.
- B. Rolling:
- After placing sod, roll with a hand roller, weighing not more than 100 lbs. per foot of width, in two directions.
 - Eliminate all air pockets; finished surface should be free of excessive undulations.

3.05 MAINTENANCE AND MANAGEMENT

- A. Includes protection, replanting, maintaining grades, repair of erosion damage. Also includes weekly mowing at 1 1/2" height until final acceptance.
- B. Resodding:
- Resod damaged or unacceptable areas.
 - Ruts, ridges, and other surface irregularities shall be corrected.

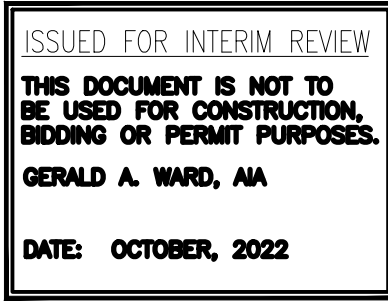
END OF SECTION



THIS ELECTRONIC DRAWING FILE IS RELEASED UNDER THE AUTHORITY OF GREG CUPPETT, LANDSCAPE ARCHITECT REGISTRATION NUMBER 3872 IN 06/05/23, WHO MAINTAINS THE ORIGINAL FILE. THIS ELECTRONIC DRAWING FILE MAY BE USED AS A BACKGROUND DRAWING. PURSUANT TO RULE 3.10(b) OF THE RULES AND REGULATIONS OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS, THE USER OF THIS ELECTRONIC DRAWING FILE AGREES TO ASSUME ALL RESPONSIBILITY FOR ANY MODIFICATION TO OR USE OF THIS DRAWING FILE THAT IS INCONSISTENT WITH THE REQUIREMENTS OF THE RULES AND REGULATIONS OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS. NO PERSON MAY MAKE MODIFICATIONS TO THIS ELECTRONIC DRAWING FILE WITHOUT THE LANDSCAPE ARCHITECT'S EXPRESS WRITTEN PERMISSION.

DESIGN SET

TURF SPECS



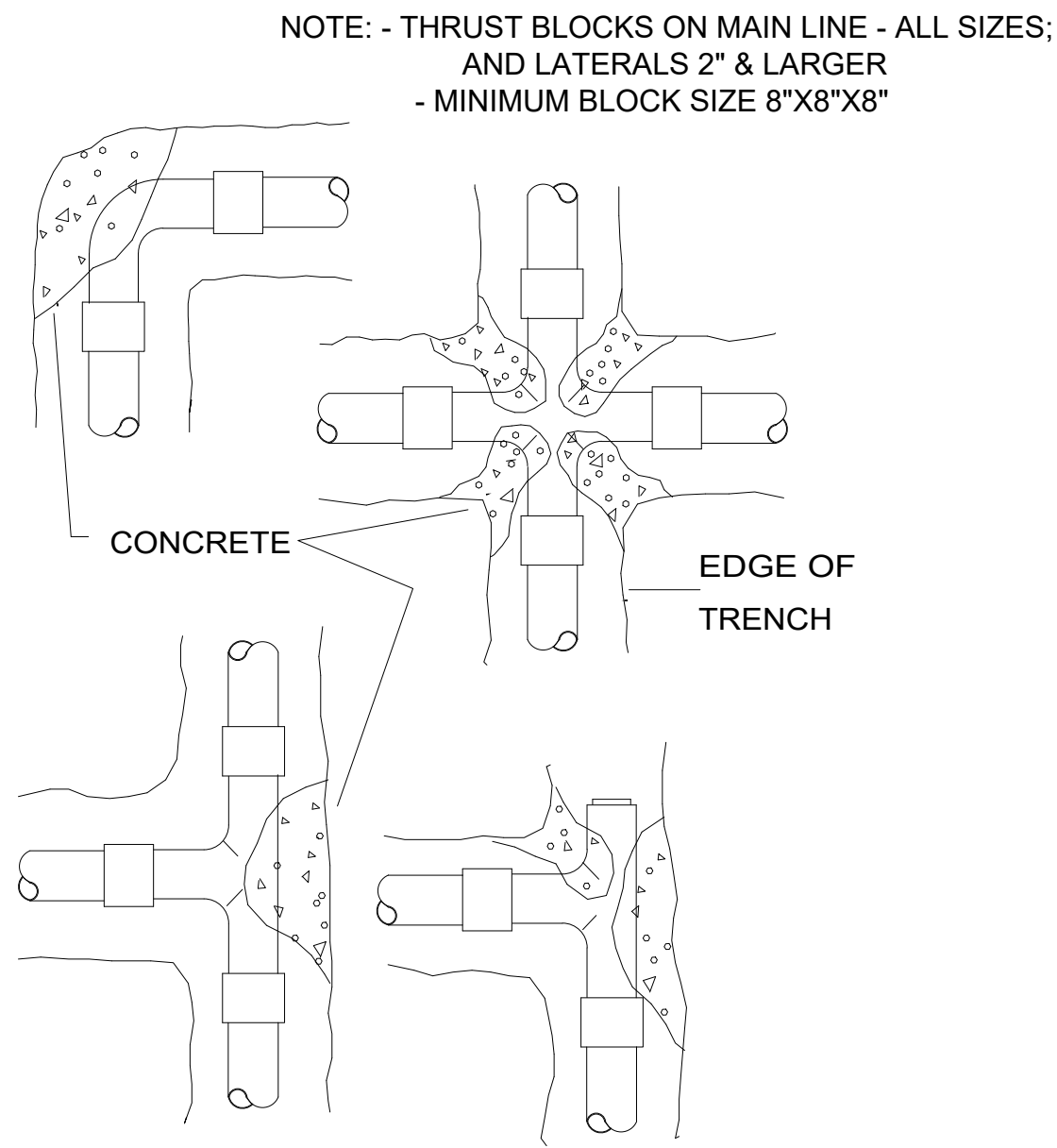
MARSHALL GRAIN CO.
5311 COLLEYVILLE BLVD
COLLEYVILLE, TX 76.34

Drawn By	VD	
Checked By	GW	
Project No:	22-72	
Issue Date:	--	
Revisions		
No.	Date	Description

Issued: DESIGN SET
Sheet Title

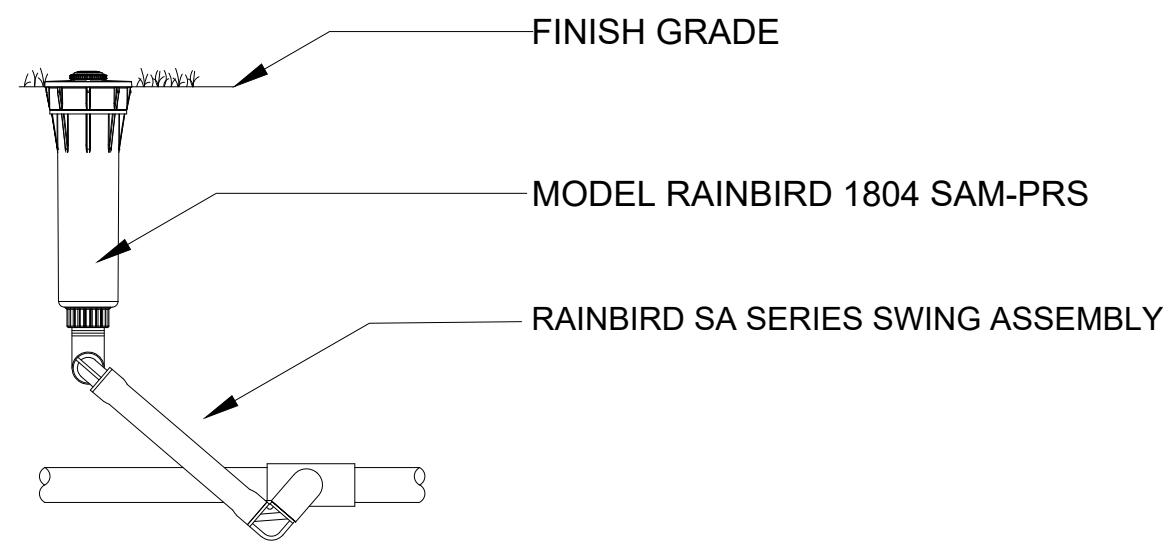
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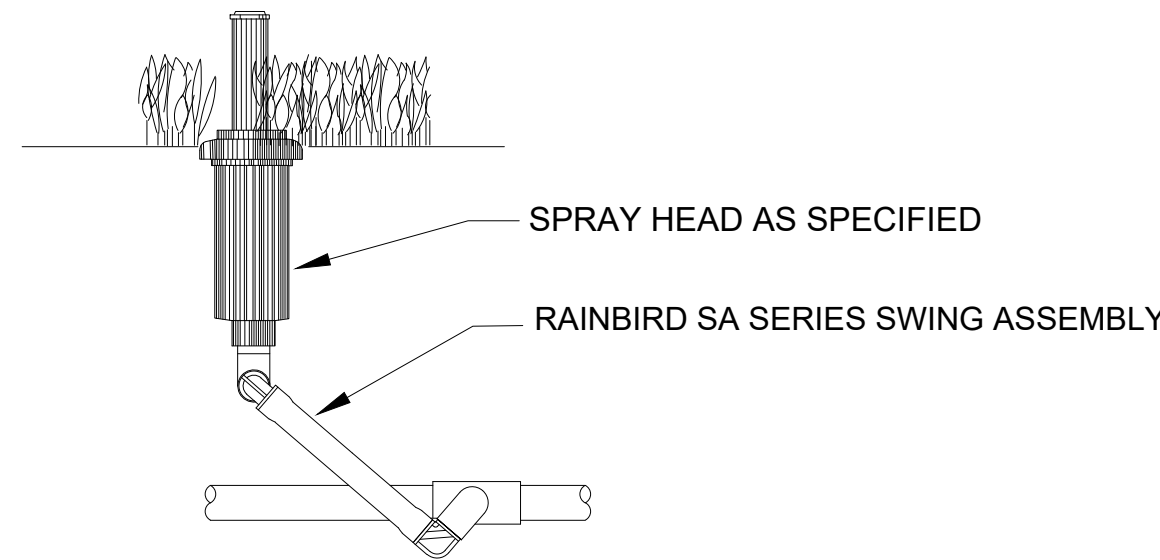
THRUST BLOCKS - PLAN VIEW

SCALE: NOT TO SCALE



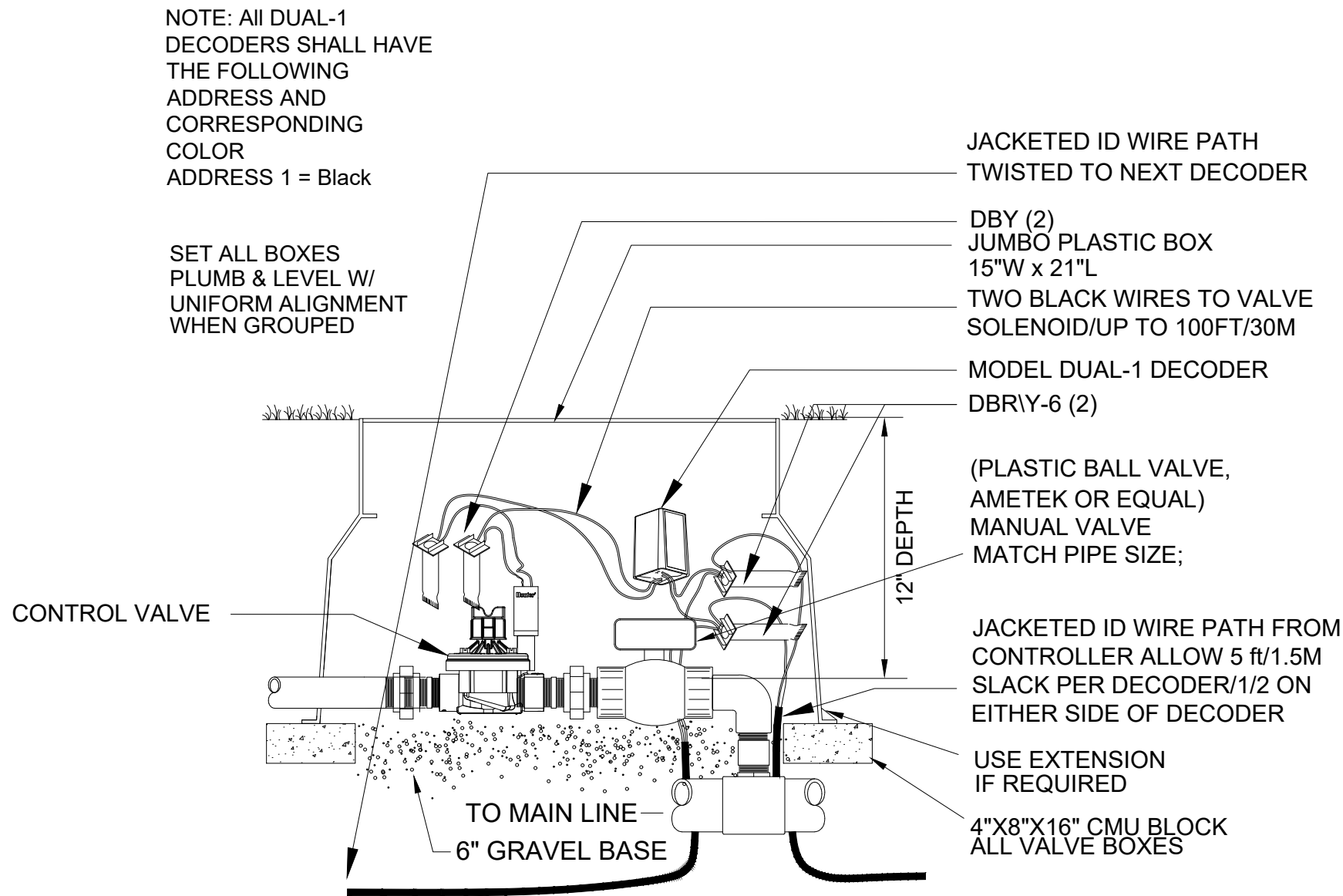
TYPICAL INSTALLATION OF
MPR-40 ROTARY SPRINKLER ON
SWING-JOINT RISER

SCALE: NOT TO SCALE



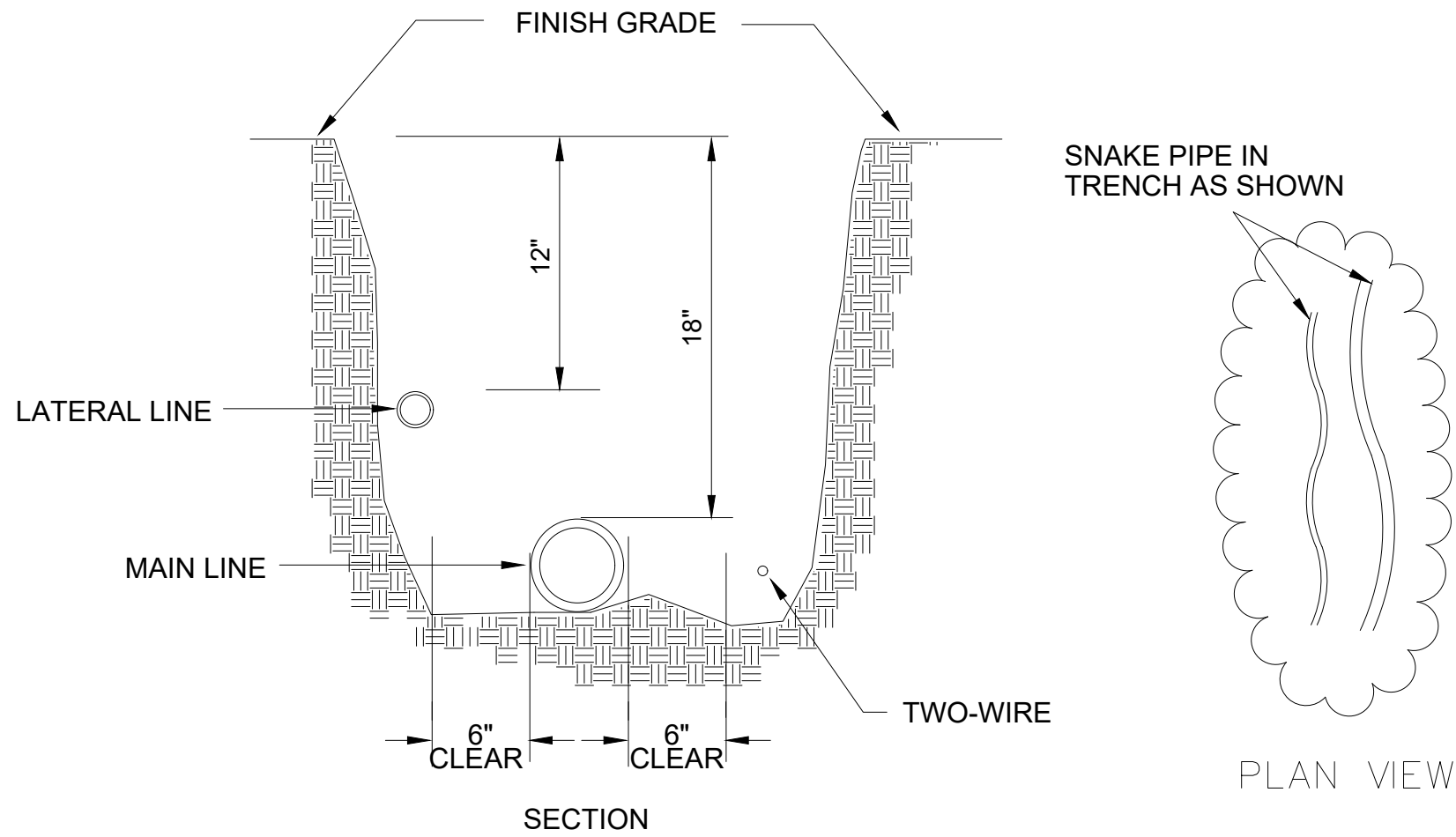
TYPICAL INSTALLATION OF
BUBBLER HEAD

SCALE: NOT TO SCALE



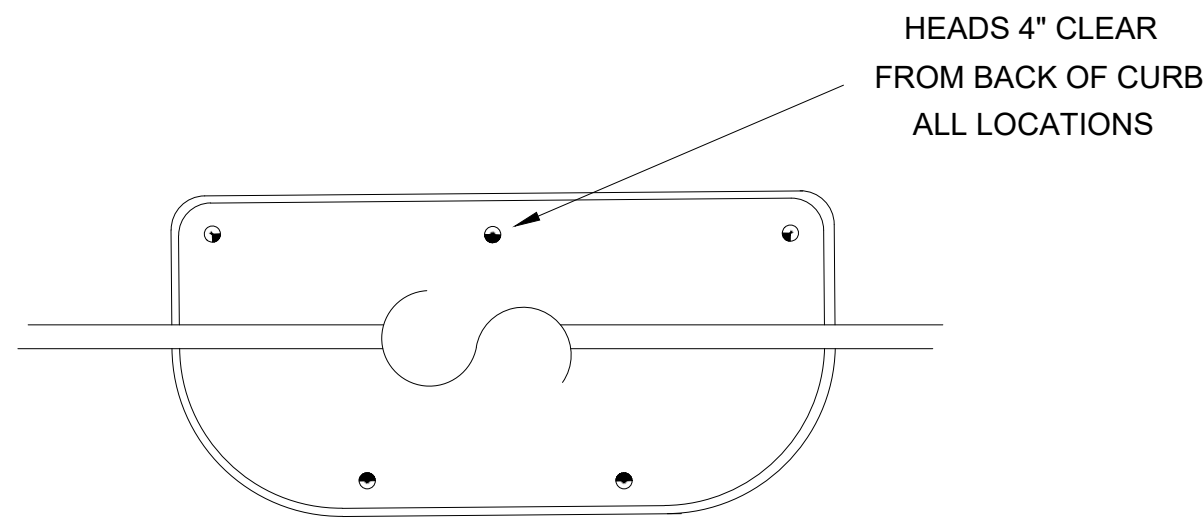
ELECTRIC CONTROL VALVE

SCALE: NOT TO SCALE



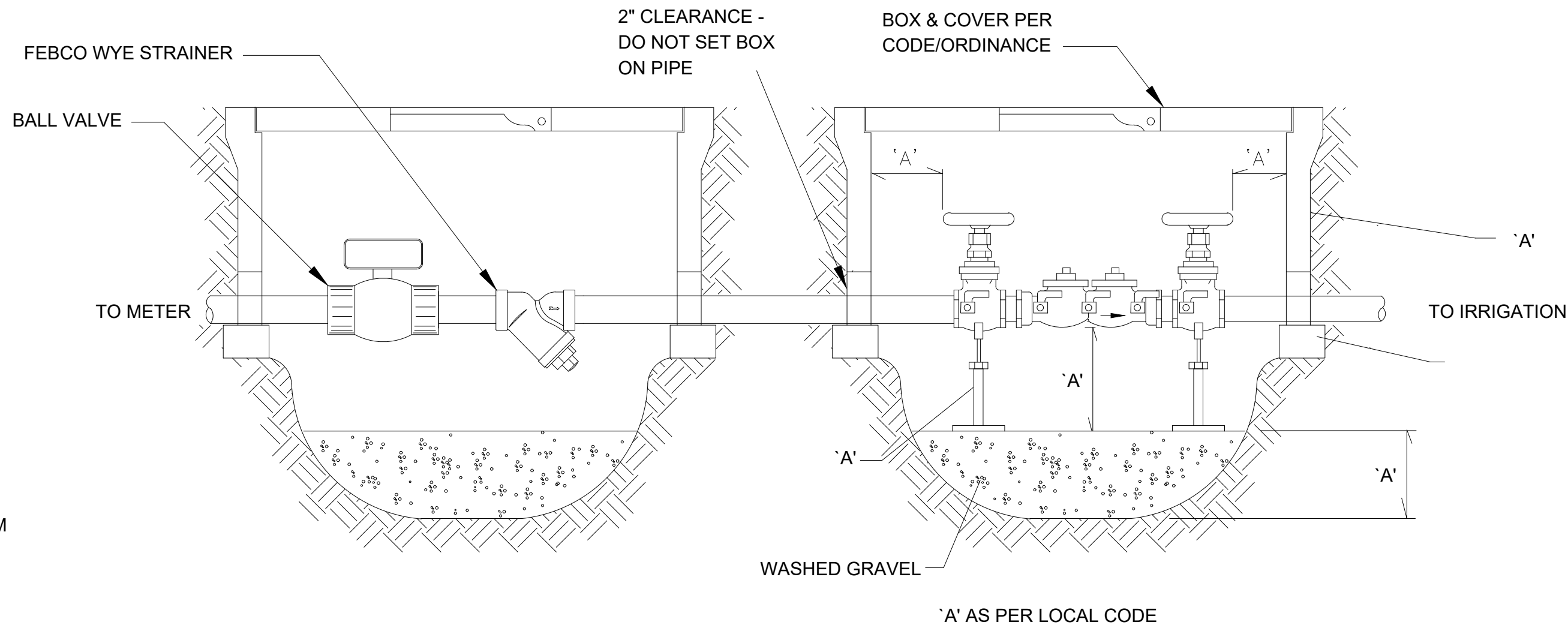
TRENCH DETAIL

SCALE: NOT TO SCALE



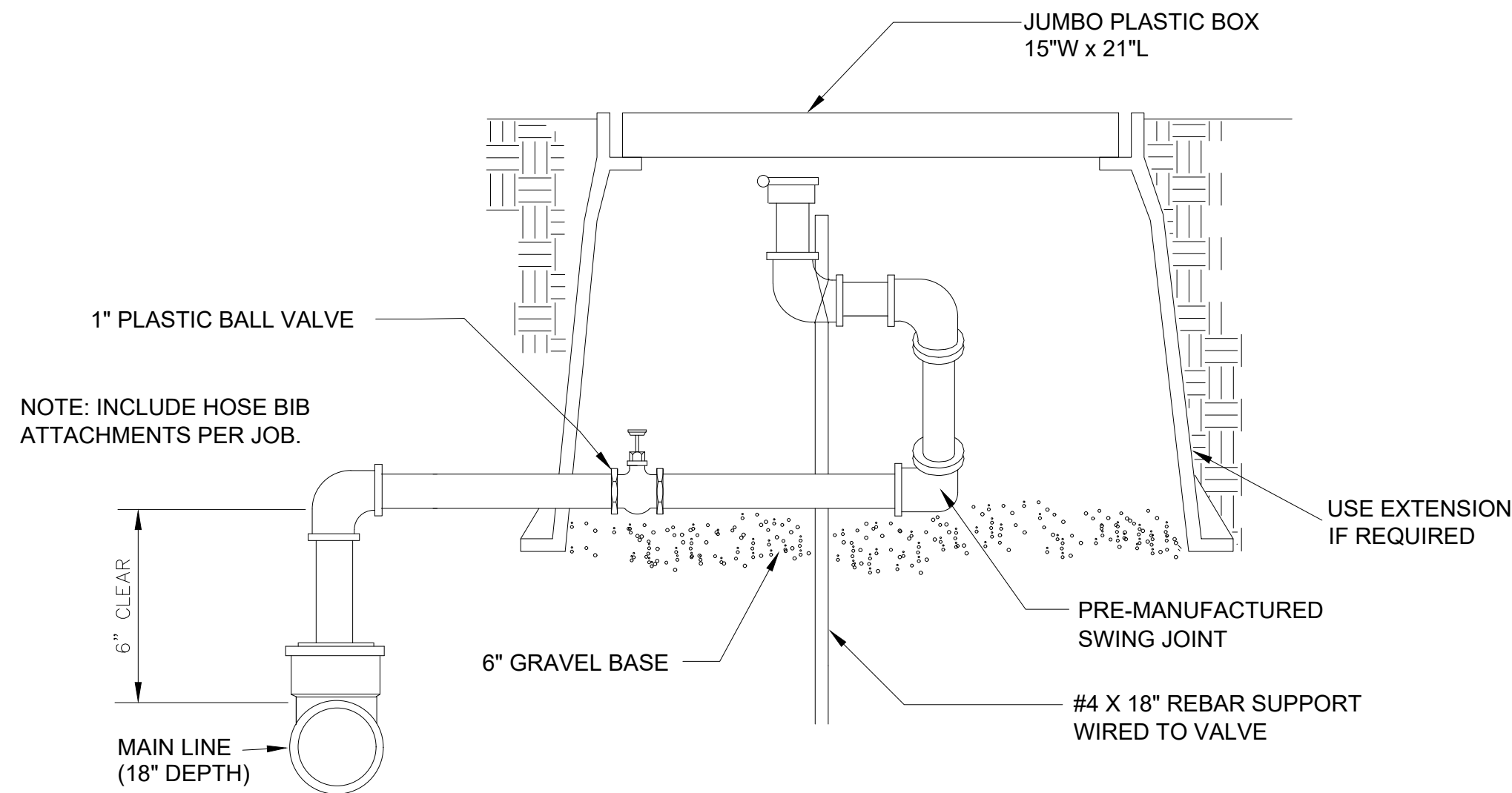
HEAD LAYOUT
Plan View

SCALE: NOT TO SCALE



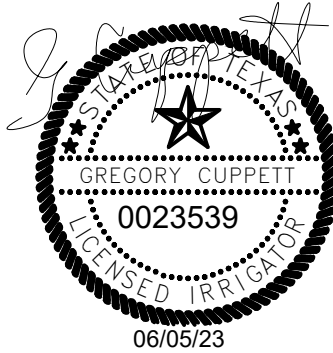
TYPICAL INSTALLATION
DOUBLE CHECK/WYE VALVE ASSEMBLY

SCALE: NOT TO SCALE



QUICK COUPLER VALVE

SCALE: NOT TO SCALE



THIS ELECTRONIC DRAWING FILE IS RELEASED UNDER THE AUTHORITY OF GREGORY CUPPETT, LICENSED IRRIGATOR & LANDSCAPE ARCHITECT, LICENSED IRRIGATOR NUMBER 0023539, LANDSCAPE ARCHITECT REGISTRATION NUMBER 2670 ON 06/05/23 WHO MAINTAINS THE ORIGINAL FILE. THIS ELECTRONIC DRAWING FILE MAY BE USED AS A BACKGROUND DRAWING IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS AND THE RULES AND REGULATIONS OF THE TEXAS DEPARTMENT OF LICENSING AND REGULATION. THE USER OF THIS ELECTRONIC DRAWING FILE AGREES TO ASSUME ALL RESPONSIBILITY FOR ANY MODIFICATION TO OR USE OF THIS DRAWING FILE THAT IS INCONSISTENT WITH THE REQUIREMENTS OF THE RULES AND REGULATIONS OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS AND THE TEXAS DEPARTMENT OF LICENSING AND REGULATION. NO PERSON MAY MAKE MODIFICATIONS TO THIS ELECTRONIC DRAWING FILE WITHOUT THE IRRIGATOR/LANDSCAPE ARCHITECT'S EXPRESS WRITTEN PERMISSION.

IRRIGATION DETAILS

DESIGN SET

W

WARD ARCHITECTURE PLLC
5004 THOMPSON TERRACE SUITE 107
COLLEYVILLE, TEXAS 76034
817-281-5600

ISSUED FOR INTERIM REVIEW
THIS DOCUMENT IS NOT TO
BE USED FOR CONSTRUCTION,
BIDDING OR PERMIT PURPOSES.
GERALD A. WARD, AIA
DATE: OCTOBER, 2022

MARSHALL GRAIN CO.
5311 COLLEYVILLE BLVD
COLLEYVILLE, TX 76.34

Drawn By V.D.
Checked By G.W.
Project No: 22-72
Issue Date: --

No.	Date	Description

Issued: DESIGN SET
Sheet Title

I-3

Sheet Number



THIS DOCUMENT IS NOT TO
BE USED FOR CONSTRUCTION,
BIDDING OR PERMIT PURPOSES

DATE: OCTOBER, 2021

1. IRRIGATION LINES ARE SOMETIMES SHOWN OUTSIDE PLANTING BEDS FOR GRAPHIC CLARITY ONLY. ADJUST INSIDE BEDS ON SITE.
2. AVOID TRENCHING WITHIN DRIP LINE OF EXISTING TREES. WHERE NECESSARY, TRENCH RADIIALLY, RATHER THAN ACROSS THE ROOT SYSTEM.
3. MAIN LINE TO BE DETERMINED (CONTRACTOR TO CONFIRM).
4. ALL SLEEVES UNDER PAVING TO EXTEND 12" PAST EDGE OF PAVING. COORDINATE WORK WITH GENERAL AND PAVING SUBCONTRACTOR.
5. ALL HEADS TO BE 4" POPS IN LAWN. ALL HEADS WITH CHECK VALVES.
6. COORDINATE SLEEVE SIZE AND LOCATION FOR FREEZE SENSOR, RAIN GAGE AND CONTROLLER WITH GENERAL CONTRACTOR. SEAL ALL BUILDING PENETRATIONS WATER TIGHT.
7. SEE FOLLOWING DETAIL SHEET FOR IRRIGATION DETAILS.
8. CONTACT CITY FOR WATER PRESURE. VERIFY ON SITE AND REPORT TO LANDSCAPE ARCHITECT PRIOR TO BEGINNING ANY WORK.
9. CONTRACTOR RESPONSIBLE FOR LOCATION OF ALL UTILITIES INCLUDING BUT NOT LIMITED TO TELEPHONE, TELECABLE, ELECTRIC, GAS, WATER, AND SEWER. ANY DAMAGE TO UTILITIES TO BE REPAIRED BY CONTRACTOR AT NO COST TO OWNER. REFER TO UTILITY PLANS.
10. VERIFY 100% COVERAGE OF SYSTEM OVER ALL PLANTING & LAWN AREAS AS SHOWN ON DRAWINGS.
11. IF PEDESTAL MOUNTED CONTROLLER IS SPECIFIED, MOUNT ON 4"X3"X3" CONCRETE SLAB WITH (4) #4'S EACH WAY. SLEEVE THROUGH SLAB FOR CONTROLLER WIRING AS REQUIRED.
12. UNLESS NOTED OTHERWISE, THERE ARE NO EXISTING SLEEVES FOR IRRIGATION CONTRACTOR TO SIZE AND COORDINATE SLEEVE INSTALLATION AS NEEDED IN ALL LOCATIONS UNDER PAVEMENT.
13. QUANTITIES ARE PROVIDED AS A COURTESY AND ARE NOT INTENDED FOR BID PURPOSES. CONTRACTOR TO VERIFY ALL QUANTITIES PRIOR TO BIDDING.
14. IF DOUBLE CHECK IS PROHIBITED BY LOCAL CODE/ORDINANCE, SUBSTITUTE WITH APPROVED BACKFLOW PREVENTION DEVICE.
15. ALL WORK IN ACCORDANCE WITH LOCAL, STATE, & NATIONAL CODES & ORDINANCES.
16. CONTRACTOR TO SIZE CONTROL SIZE GUAGE PER NECESSARY. HOWEVER, MINIMUM SIZE TO BE 14 GUAGE PER NATIONAL ELECTRICAL CODE. ALL SPLICES WITH APPROVED MANUFACTURED CONNECTOR IN VALVE BOX.
17. DO NOT LOCATE VALVE BOXES IN SWALES, LOW AREAS, OR ANY OTHER LOCATION WHERE THEY COULD COLLECT WATER.
18. CONTROLLER TO BE WIRED ON DEDICATED 120 VOLT CIRCUIT AND GROUND W/ "GROUNDING SPIKE" PER MANUFACTURER'S INSTRUCTIONS.
19. ADJUST HEADS TO AVOID OVERSPRAY ONTO STREETS, ROADWAYS, BUILDINGS AND ELECTRICAL EQUIPMENT.
20. INCLUDE ONE SPARE WIRE FROM CONTROLLER TO EACH CONTROL VALVE. EACH WIRE TO BE VARYING COLOR.
21. CONTRACTOR IS RESPONSIBLE FOR ADJUSTING FLOW CONTROL AND PRESSURE DURING CAPTOR AT EACH CONTROL VALVE AS NECESSARY TO MAKE SYSTEM OPERATE AS INTENDED.
22. DRIP IRRIGATION IS INTENDED TO MAINTAIN ESTABLISHED PLANT MATERIAL. CONTRACTOR SHALL HAND WATER AND MAINTAIN NEW PLANTINGS AS REQUIRED UNTIL ESTABLISHMENT AND ACCEPTANCE.
23. IRRIGATION CONTROLS SHALL BE SET TO RUN AT OPTIMAL TIMES OF THE DAY TO MINIMIZE EVAPORATION LOSS AND BUSINESS DISRUPTION. BROADCAST SYSTEMS SHOULD NOT BE RUN DURING TENANT'S NORMAL BUSINESS HOURS.



THIS ELECTRONIC DRAWING FILE IS RELEASED UNDER THE AUTHORITY OF GREGORY PETERSON, CLERK OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS, LICENSED REGISTRAR & LANDSCAPE ARCHITECT, LICENSED REGISTRAR NUMBER 0022368, JACOB ARCADE ARCHITECTS, REGISTRATION NUMBER 2672) ON 06/05/23 WHO MAINTAINS THE ORIGINAL FILE. THIS ELECTRONIC DRAWING FILE MAY BE USED FOR ANY PURPOSES THAT DO NOT VIOLATE THE RULES AND REGULATIONS OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS AND THE RULES AND REGULATIONS OF THE TEXAS DEPARTMENT OF LICENSING AND REGULATION. THE USER OF THIS ELECTRONIC DRAWING FILE AGREES TO ASSUME ALL RESPONSIBILITY FOR ANY MODIFICATION TO THE ORIGINAL DRAWING OR ANY OTHER MODIFICATION TO THE FILE. THE USER OF THIS FILE AGREES TO COMPLY WITH THE RULES AND REGULATIONS OF THE TEXAS BOARD OF ARCHITECTURAL EXAMINERS AND THE TEXAS DEPARTMENT OF LICENSING AND REGULATION. NO PERSON MAY MAKE MODIFICATIONS TO THIS ELECTRONIC DRAWING FILE.

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Sheet Number



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, July 10, 2023 at 7:00 p.m.
City Council Meetings: Tuesday, August 1, 2023 & Tuesday, August 15, 2023 at 7:00 p.m.
3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a change in zoning from CC-1 Village Retail district to PUD-C Planned Unit Development – Commercial district on Lot 1, Block 1, of the Tuntun Addition.

Zoning Case: ZC23-014

Applicant: Gerald Ward

Owner: BAJRAM & RUZDI INVESTMENTS LLC

Location: 5311 Colleyville Blvd

Property Description: Lot 1, Block 1, Tuntun Addition

Present Zoning: CC-1 Village Retail

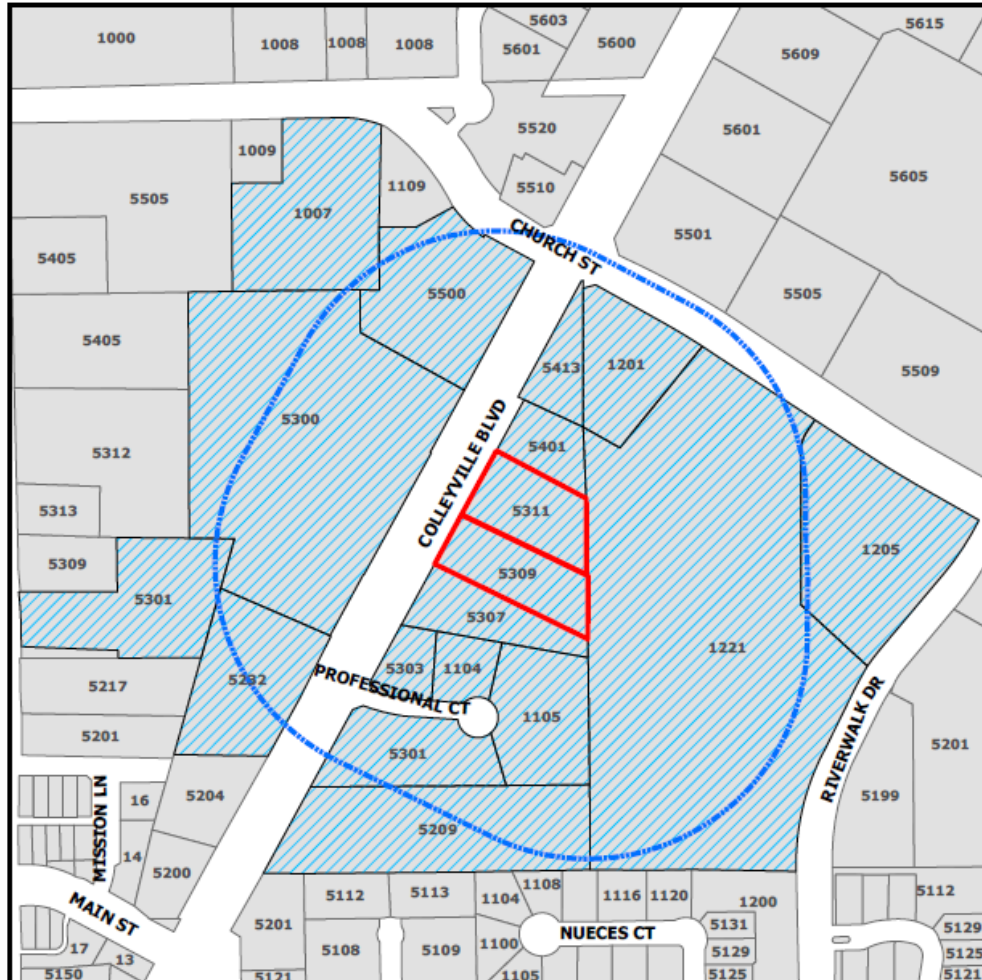
This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

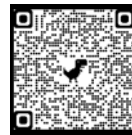
Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):

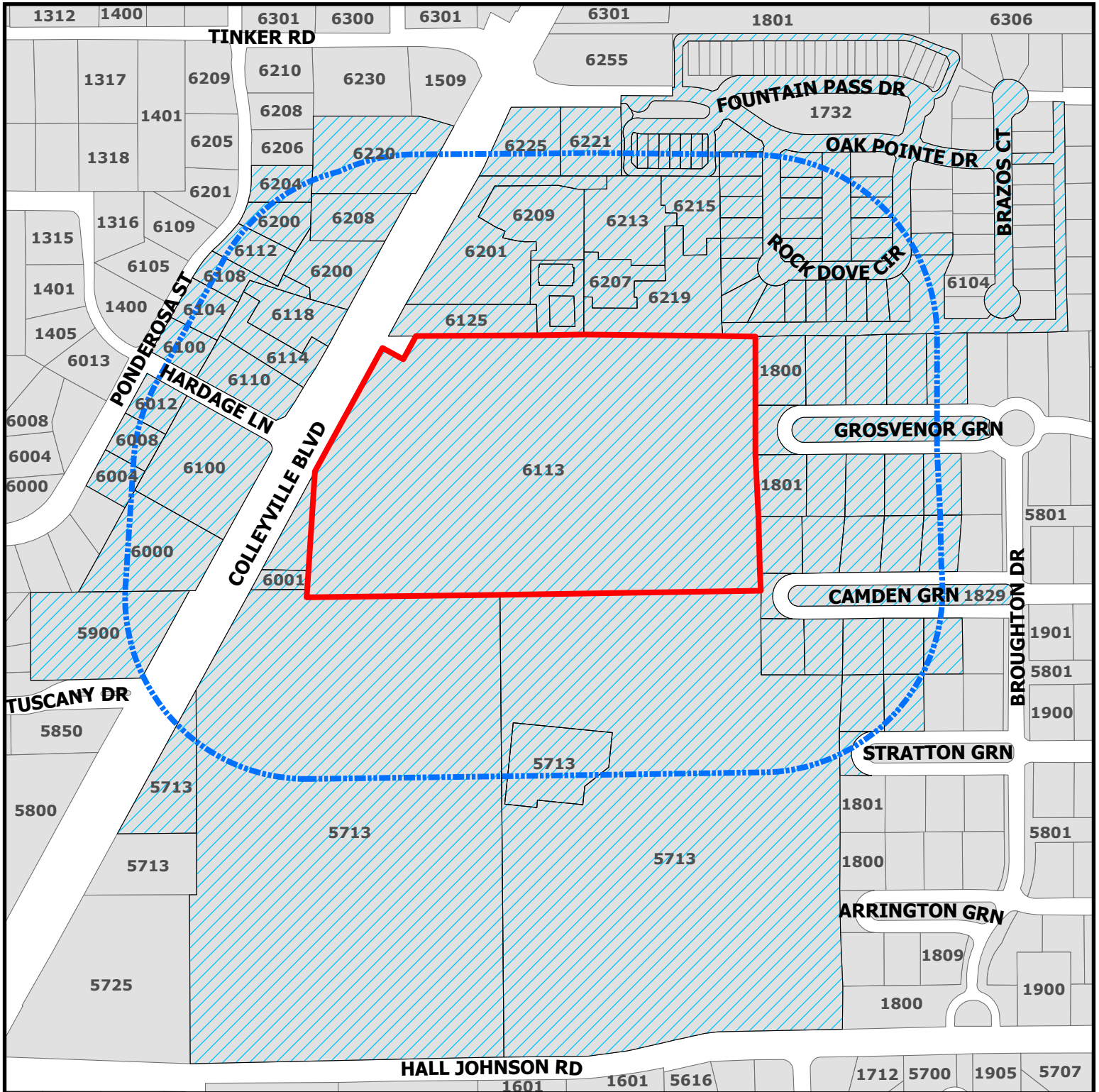


For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

1	COLLEYVILLE, CITY OF	100 MAIN ST	COLLEYVILLE, TX	76034	5209 COLLEYVILLE BLVD
2	BAJRAM & RUZDI INVESTMENTS LLC	4701 MILL CREEK RD	COLLEYVILLE, TX	76034	5311 COLLEYVILLE BLVD
3	KIPTON ANDERSON INVESTMENTS LL	5303 COLLEYVILLE BLVD STE B	COLLEYVILLE, TX	76034	5303 COLLEYVILLE BLVD
4	C & S SKY BLUE CORPORATION				5307 COLLEYVILLE BLVD
5	BAJRAM & RUZDI INVESTMENTS LLC	4701 MILL CREEK RD	COLLEYVILLE, TX	76034	5309 COLLEYVILLE BLVD
6	R P GANTOS VENTURES LLC	7213 COTTONWOOD CT	NORTH RICHLAND HILLS, TX	76182	5413 COLLEYVILLE BLVD
7	BRADY, LIBBY W	5405 COLLEYVILLE BLVD	COLLEYVILLE, TX	76034	5401 COLLEYVILLE BLVD
8	BARNARD PARTNERS XIII LTD	PO BOX 127	COLLEYVILLE, TX	76034	5301 COLLEYVILLE BLVD
9	HART, KAY LYNN FOSTER	5301 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5301 PLEASANT RUN RD
10	MDC COAST 7 LLC	11995 EL CAMINO REAL	SAN DIEGO, CA	92130	1221 CHURCH ST
11	FIRST BAPTIST CH COLLEYVILLE	5405 PLEASANT RUN RD	COLLEYVILLE, TX	76034	5300 COLLEYVILLE BLVD
12	GII SHP EBSW DFW LLC	707 WESTCHESTER AVE SUITE 401	WEST HARRISON, NY	10604	5500 COLLEYVILLE BLVD
13	BARNARD PARTNERS XII LTD	PO BOX 127	COLLEYVILLE, TX	76034	1105 PROFESSIONAL CT
14	LAUKIEN, DIRK D	24 WATERWAY AVE STE 225	SPRING, TX	77380	1205 CHURCH ST
15	BRANCH BANKING & TRUST CO	PO BOX 167	WINSTON SALEM, NC	27102	1201 CHURCH ST
16	BARNARD PARTNERS XVIII LTD	PO BOX 127	COLLEYVILLE, TX	76034	1104 PROFESSIONAL CT
17	COLLEYVILLE LOFTS VENTURE LLC	5065 MINNOW LN	CUMMING, GA	30028	5232 COLLEYVILLE BLVD
18	RIVERWALK AT COLLEYVILLE	P.O. Box 1031	COLLEYVILLE, TX	76034	COURTESY NOTICE
19	HIDDEN OAKS ESTATES		COLLEYVILLE, TX	76034	COURTESY NOTICE
20	BRIDGES AT RIVERWALK ADDITION	P.O. Box 1183	COLLEYVILLE, TX	76034	COURTESY NOTICE
21	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051	STATE REQUIRED

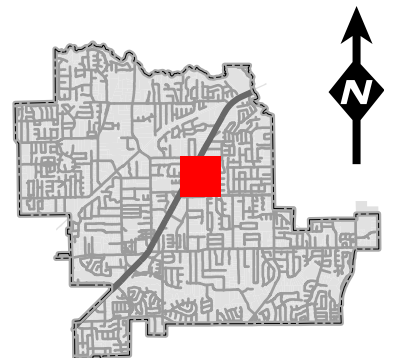
Notification Map



ZC23-013

6113 Colleyville Blvd

-  Parcels to be notified
-  Buffer
-  Subject Property



DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

ORDINANCE O-23-2247

AN ORDINANCE OF THE CITY OF COLLEYVILLE, TEXAS, BY REZONING FROM CC-1 VILLAGE RETAIL TO PUD-C PLANNED UNIT DEVELOPMENT – COMMERICAL DISTRICT ON LOT 1A, BLOCK 1, TUTUN ADDITION BEING 1.37 ACRES LOCATED AT 5311 COLLEYVILLE BOULEVARD AND A PORTION OF LOT 1, BLOCK 1, BOJKU FAMILY ADDITION LOCATED AT 5309 COLLEYVILLE BOULEVARD; BEING APPROXIMATELY 1.02 ACRES, PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Colleyville has received an application to change the zoning from CC-1 Village Retail to PUD-C Planned Unit Development – Commercial district, Case No. ZC23-014; and

WHEREAS, the City of Colleyville deems it necessary, for the purpose of promoting the health, safety, morals, or general welfare of the City to amend the City's zoning ordinance; and

WHEREAS, the Planning and Zoning Commission, has given reasonable consideration to, among other things, the character of the City's zoning districts and their peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the City; and

WHEREAS, the City Council is of the opinion that the change in zoning provided for herein should be made, in compliance with the City Charter, and state law with reference to changes to zoning classifications under the City's zoning ordinance and zoning map, having given the requisite notices required by law and having held public hearings affording all interested persons and property owners a full and fair opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT the purpose of this ordinance is to amend the base zoning for the real property described as Lot 1A, Block 1, Tutun Addition, and a portion of Lot 1, Block 1, Bojku Family Addition and commonly known as 5311 and 5309 Colleyville Boulevard (the "Property"), and to further provide for a PUD-C overlay district to allow for a nursery and greenhouse use.

Sec. 2. THAT the zoning for the Property is hereby amended as follows:

1. GENERAL

- a. The Property shall further be subject to a PUD-C overlay district (the "Overlay District") upon the effective date of this ordinance. The Overlay District shall be subject to all CC-1 Village Retail base zoning district regulations, except as expressly provided otherwise in this ordinance.
- b. A nursery and greenhouse use with outdoor display of merchandise is allowed.
- c. Should the Overlay District terminate in the manner provided in this ordinance, the Property shall retain the zoning classification of CC-1 Village Retail.

2. DEVELOPMENT OF THE PROPERTY

- a. The Property is currently developed with two commercial buildings and shall be developed with one additional greenhouse generally consistent with the Site Plan, which is attached hereto as Exhibit "B".
- b. The buildings erected on the Property shall be consistent with the elevations, materials, and articulation as depicted in Exhibit "C", unless expressly provided otherwise in this ordinance.

3. PUD-C OVERLAY DISTRICT REGULATIONS

The following PUD-C Overlay District regulations shall apply to the Property while the Overlay District is in effect:

- a. **Permitted Use.** The permitted uses for the Property shall be those listed for the CC-1 Village Retail base zoning district. The use of nursery and greenhouse with outdoor display of merchandise shall be allowed. All CC-1 Village Retail district regulations shall apply to the Overlay District except as expressly provided otherwise by this ordinance.

- b. **Business Name.** Business shall at all times be required to operate under the name "Marshall Grain"; provided, the owner of the business may request to change the name of the business by applying for a Special Use Permit (SUP).
- c. **Landscaping.**
 - 1. All required landscaping shall meet the minimum requirements of Chapter 4 - Landscaping and Buffering in the Land Development Code except as amended.
 - 2. The required 20-foot landscaping adjacent to Colleyville Boulevard shall be reduced to zero.
 - 3. The monument sign shall provide landscaping around the base.
- d. **Building Design.**
 - 1. All building designs shall be generally consistent within the elevations shown in Exhibit "C".
 - 2. **Building(s)**
 - a) Building one is a brick building being one-story and 2,000 s.f.
 - b) Building two is a one-story storage building of 2,833 s.f.
 - c) Building three is a proposed one-story greenhouse of 6,000 s.f.
- e. **Fencing and Screening.** A minimum eight (8) foot wrought iron fence shall be constructed along the north, south and east property lines to the issuance of any certificate of occupancy.
- f. **Impervious Coverage.** The impervious coverage is 56%.
- g. **Parking.** The parking provided is 28 spaces.

- h. **Signage.** A monument sign shall be allowed as it currently exists with the exception of language per c.3. above.

4. TERMINATION OF THE PUD-C OVERLAY DISTRICT

- a. The PUD-C Overlay District is conditioned upon the development and operation of the Property in the manner provided herein. The PUD-C Overlay District Regulations provided in Section 2, Subsection 3, above shall automatically expire upon any one or more of the following:
- i. a building permit for development of the business is not issued within 12 months of the effective date of this ordinance;
 - ii. following completion of construction, the business ceases to operate for a period of 90 consecutive days;
 - iii. the business operates under any name other than Marshall Grain, unless otherwise permitted by this ordinance; or
 - iv. there is a change in ownership of the business.

Sec. 3. THAT the Property shall be used only in the manner and for the purposes provided by the Comprehensive Zoning Ordinance of the City of Colleyville as heretofore amended, and as amended herein. All requirements of the Land Development Code shall be met, except as expressly amended herein.

Sec. 4. THAT any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Colleyville, and upon conviction shall be punishable by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense.

Sec. 5. THAT if any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be judged invalid or unconstitutional, the same shall not affect the validity of this

ordinance as a whole or any portion thereof other than that portion so decided to be invalid or unconstitutional.

Sec. 6. THAT in addition to and accumulative of all other penalties, the City shall have the right to seek injunctive relief for any and all violations of this ordinance.

Sec. 7. THAT this ordinance shall take effect immediately from and after its passage subject to the publication of the caption, as the law or charter in such cases may provide.

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 1st day of August 2023.

The second reading and public hearing being conducted on the 15th day of August 2023.

PASSED AND APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 15TH DAY OF AUGUST 2023.

Mayor Bobby Lindamood _____
Brandi Elder, Place 1 _____
Scotty Richardson, Place 3 _____
Chuck Kelley, Place 5 _____

Mayor Pro Tem Callie Rigney _____
George Bond, Place 2 _____
Ben Graves, Place 4 _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

Exhibit "A" – Zoning Exhibit

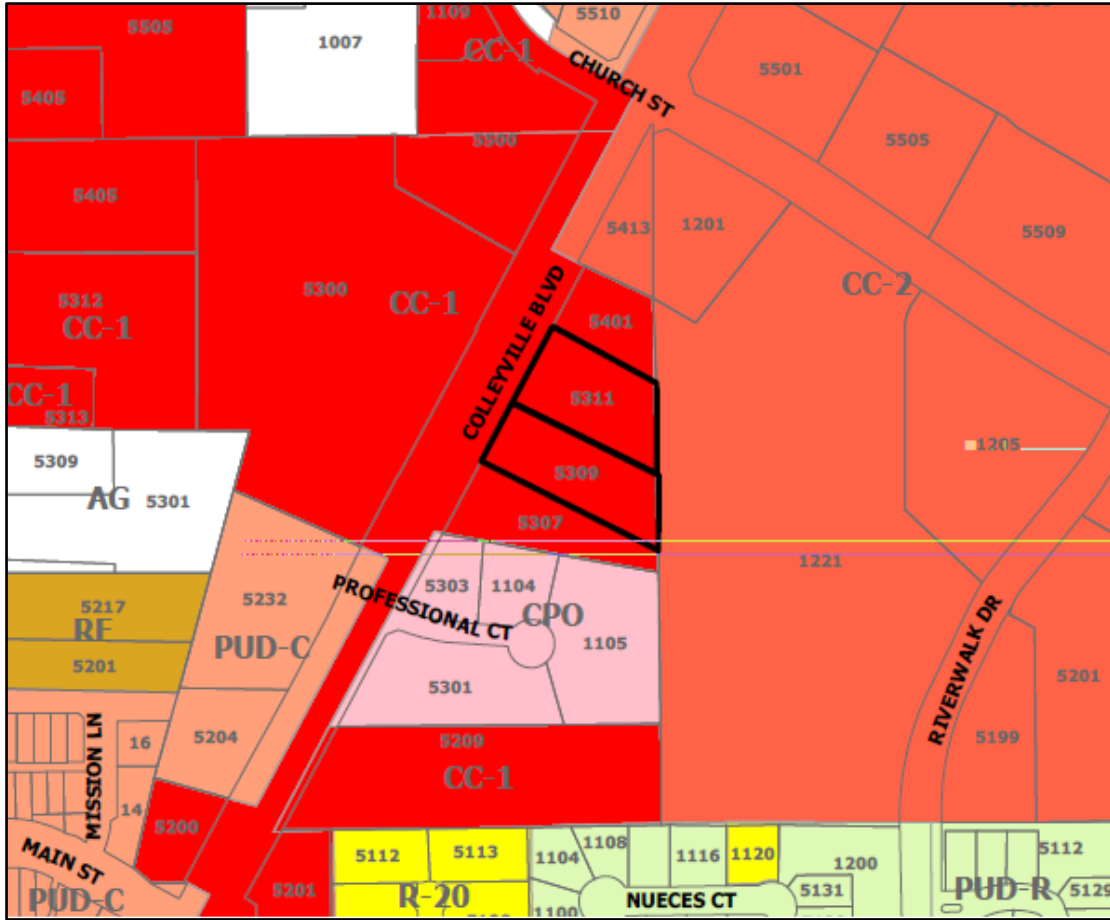
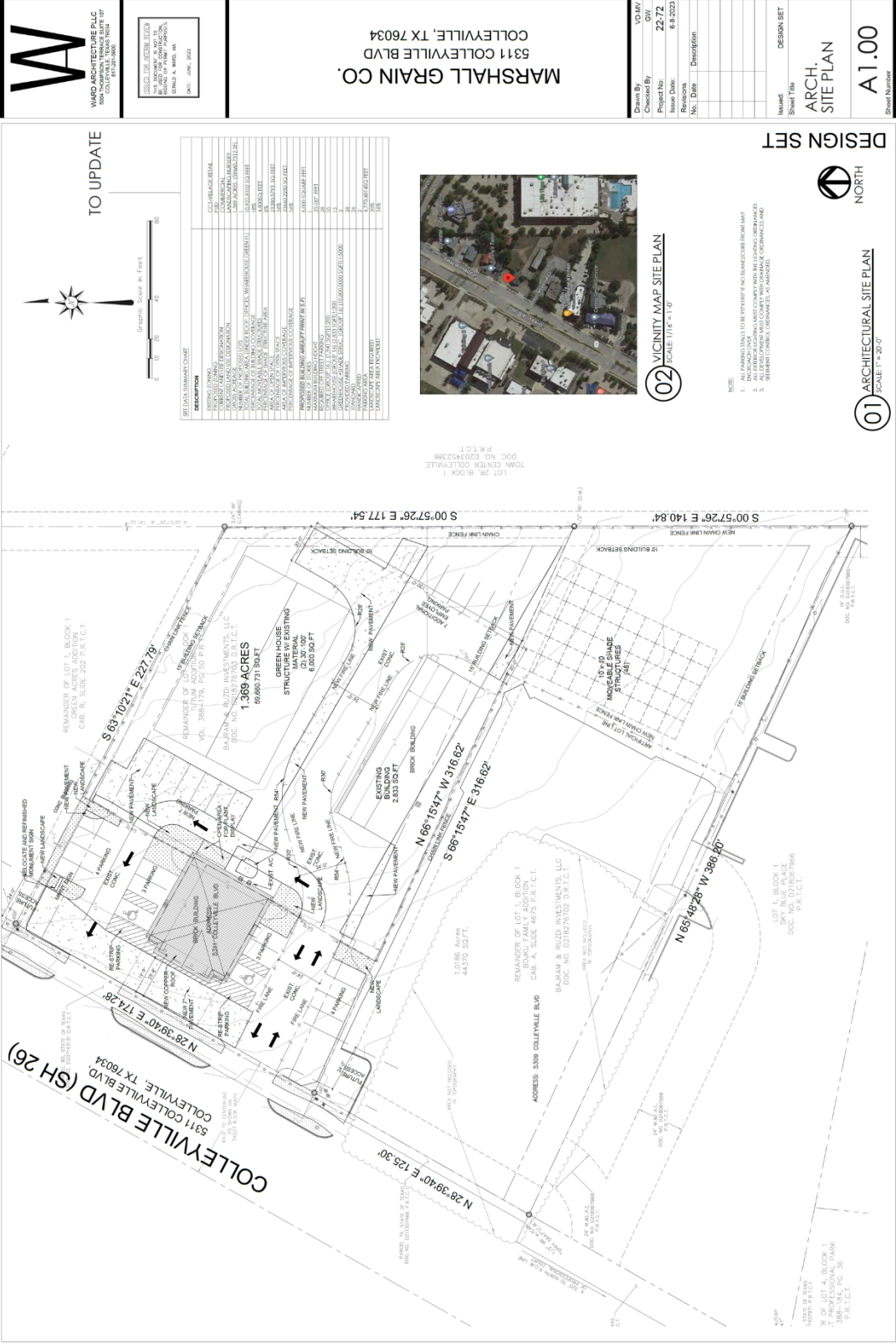


Exhibit "B" – Site Plan



MARSHALL GRAIN CO.
531 COLLEYVILLE BLVD
COLLEYVILLE, TX 76034

Drawn By: [Signature] VLSM
Checked By: JLV
Project No: 22-72
Issue Date: 6-2-2022

DESIGN SET
COLOR EXTERIOR ELEVATIONS
A3.02

Sheet Number

EXTERIOR MATERIAL CALCULATIONS

FACADE	WEST ELEVATION		SOUTH ELEVATION		EAST ELEVATION		NORTH ELEVATION		TOTAL OF ALL ELEVATIONS		
	PRIMARY / SECONDARY	AREA S.F.	PERCENTAGE	SECONDARY FACADE	AREA S.F.	PERCENTAGE	SECONDARY FACADE	AREA S.F.	PERCENTAGE	AREA S.F.	PERCENTAGE
TOTAL AREA		396 SQ FT	--	328 SQ FT	--	316 SQ FT	--	326 SQ FT	--	1,369 SQ FT	--
DOORS & WINDOWS		94 SQ FT	--	16 SQ FT	--	21 SQ FT	--	29 SQ FT	--	159 SQ FT	--
ELEV SQ FOOTAGE		304 SQ FT	100%	304 SQ FT	100%	294 SQ FT	100%	296 SQ FT	100%	1,210 SQ FT	100%
BRICK		100 SQ FT	33%	160 SQ FT	51%	153 SQ FT	52%	150 SQ FT	50%	563 SQ FT	47%
STONE		116 SQ FT	39%	116 SQ FT	38%	141 SQ FT	48%	148 SQ FT	50%	558 SQ FT	46%
WOOD		88 SQ FT	29%	--	--	--	--	89 SQ FT	7%	--	--

MATERIAL LEGEND

- SF-1: STONE
- JACOBS STONE PRODUCTS
- COLORADO BROWN AND GOLD
- COLORADO SHEDDING
- WD-1: STAINED WOOD
- COLOR ENGLISH CHESTNUT
- MF-1: COPPER ROOF
- PF-1: FIELD COLOR TND

05 FULL FRONT ELEVATION

SCALE: 3/16"=1'-0"

04 FRONT OFFICE ELEVATION (WEST)

SCALE: 3/16"=1'-0"

02 FRONT OFFICE ELEVATION (EAST)

SCALE: 3/16"=1'-0"

03 SIDE OFFICE ELEVATION (NORTH)

SCALE: 3/16"=1'-0"

01 SIDE OFFICE ELEVATION (SOUTH)

SCALE: 3/16"=1'-0"

REF PLAN

01

02

03

KEY PLAN

MATERIAL LEGEND

PT-1: FIELD COLOR
1B2

MTL-2: MTL FRAMING / PPE FRAMING

PL-1: THICK PLASTIC SHEETING

01

02

03

01 FRONT GREEN HOUSE ELEVATION (WEST)
SCALE 3/16"=1'-0"

02 BACK GREEN HOUSE ELEVATION (EAST)
SCALE 3/16"=1'-0"

03 SIDE GREEN HOUSE ELEVATION (SOUTH)
SCALE 3/16"=1'-0"

04

05

04 SIDE GREEN HOUSE ELEVATION (NORTH)
SCALE 3/16"=1'-0"

05 10X10 SHADE STRUCTURE ELEVATION (TYP.)
SCALE 3/16"=1'-0"

WARD ARCHITECTURE PLLC
504 INDEPENDENCE BLVD
COLLEVILLE, TX 76034
TEL: 817-251-1886

DESIGN FOR INTERIOR SEALS
THE JOCKEY - 11.107 TO
BEHIND OF PLANT PARTIAL
CLOTH A. 1000, 1000
DATE: JAN. 2022

DESIGN SET

COLOR
EXTERIOR
ELEVATIONS

A3.04
Sheet Number

Drawn By: YC/MY
Checked By: YC/MY
Project No: 22-72
Issue Date: 6-8-2023
Revisions:
No. | Date | Description

Issued:
Sheet Title:
DESIGN SET

5311 COLLEVILLE BLVD
COLLEVILLE, TX 76034
MARSHALL GRAIN CO.



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6b

Agenda Date 8/1/2023

Number Ordinance O-23-2248

Type Ordinance

Department Engineering

Title

Amending Chapter 98, Article IV, Section 98-104 of the Colleyville Code of Ordinances, "Schedule of Drainage Charges"

Explanation

First Reading and Public Hearing

On June 15, 1993, City Council adopted Ordinance O-93-902, declaring the drainage of the City of Colleyville to be a public utility in order to, "Protect the public health and safety from loss of life caused by surface water overflows, surface water stagnation, and pollution arising from non-point of source runoff within the City."

On August 31, 1993, City Council adopted Ordinance O-93-912, which established a schedule of drainage utility charges to be levied on all property within the boundaries of the City of Colleyville, except those properties specifically exempted in the Ordinance. The fee schedule established a monthly flat rate of \$4.00 for all residential lots or tracts, and a varying rate, based on land use, ranging from \$6.10 for park land to \$13.94 per acre for business/commercial properties. The establishment of the drainage utility system and the schedule of charges are codified in Part II, Chapter 98, of the Code of Ordinances of the City of Colleyville.

On September 5, 2000, City Council adopted Ordinance O-00-1239, amending the schedule of charges by increasing the residential rate to \$6.00 per month, and the range of the non-residential charge from \$9.15 to \$20.91 per acre per month.

On September 20, 2005, City Council adopted Ordinance O-05-1545, increasing the residential fee to \$7.00 per month, and the range of the non-residential fee from \$10.68 to \$24.40 per acre per month. These rates are currently in effect as contained in the attached Section 98 of the Code of Ordinances.

In order to fund the implementation of the projects identified in the Drainage Master Plan, the recommendation is to gradually increase the drainage fees over the next three years.

Land Use	Monthly Rate Per Lot or Tract Current	Monthly Rate Per Lot or Tract 10/01/2023	Monthly Rate Per Lot or Tract 10/01/2024	Monthly Rate Per Lot or Tract 10/01/2025
Residential	\$7.00	\$10.00	\$12.00	\$14.00
Land Use	Monthly Rate Per Acre Current	Monthly Rate Per Acre 10/01/2023	Monthly Rate Per Acre 10/01/2024	Monthly Rate Per Acre 10/01/2025
Park	\$10.68	\$15.26	\$18.31	\$21.36
Church	\$15.25	\$21.79	\$26.14	\$30.50
School	\$24.40	\$34.86	\$41.83	\$48.80
Business Commercial – 1	\$24.40	\$34.86	\$41.83	\$48.80
*Business Commercial – 2	\$10.68	\$15.26	\$18.31	\$21.36
Industrial – 1	\$24.40	\$34.86	\$41.83	\$48.80
*Industrial – 2	\$10.68	\$15.26	\$18.31	\$21.36
Miscellaneous – 1	\$24.40	\$34.86	\$41.83	\$48.80
*Miscellaneous – 2	\$10.68	\$15.26	\$18.31	\$21.36
* These land use categories are applicable to business/commercial, industrial or miscellaneous land use, which does not require construction of impervious lot cover.				

Financial Impact

Adoption of the fee schedule will provide additional funding for drainage projects as identified in the Drainage Master Plan.

Recommendation

Approve

Attachments

1. Article IV Drainage Utility System Sec. 98
2. Ordinance O-23-2248

ARTICLE IV. - DRAINAGE UTILITY SYSTEM

Sec. 98-101. - Establishment of system.

The city council finds and declares that:

- (1) The creation of a drainage utility system within the city is necessary to protect the public health and safety from loss of life and property caused by surface water overflows, surface water stagnation, and pollution arising from non-point of source runoff within the city.
- (2) After proper notice, a public hearing has been conducted upon the proposed adoption of the drainage utility system herein declared.
- (3) The city will establish a schedule of drainage charges against all real property in the proposed service area subject to charges under the Municipal Drainage Utility Systems Act (V.T.C.A., Local Government Code § 402.041 et seq.).
- (4) The city will provide drainage for all real property within the city on the payment of drainage charges, except real property exempted pursuant to the provisions of the Municipal Drainage Utility Systems Act (V.T.C.A., Local Government Code § 402.041 et seq.).
- (5) The city will offer drainage service on nondiscriminatory, reasonable and equitable terms.

(Ord. No. O-93-902, § 1, 6-15-93)

Sec. 98-102. - Adoption of drainage utility systems act; public utility.

The city declares that it adopts the Municipal Drainage Utility Systems Act and declares the drainage system of the city to be a public utility.

(Ord. No. O-93-902, § 2, 6-15-93)

State Law reference— Authority for above section, V.T.C.A., Local Government Code § 402.045.

Sec. 98-103. - Drainage facilities and materials incorporated into system.

The existing drainage facilities, materials and supplies of the city are incorporated into the drainage utility system.

(Ord. No. O-93-902, § 3(A), 6-15-93)

State Law reference— Authority for above section, V.T.C.A., Local Government Code § 402.046.

Sec. 98-104. - Schedule of charges.

From and after the effective date [Oct. 1, 2005] of this section the following schedule shall apply:

Land Use	Monthly Rate Per Lot or Tract

Residential	\$7.00
-------------	--------

Land Use	Monthly Rate Per Acre
Park	\$10.68
Church	15.25
School	24.40
Business/Commercial—1	24.40
Business/Commercial—2(*)	10.68
Industrial—1	24.40
Industrial—2(*)	10.68
Miscellaneous—1	24.40
Miscellaneous—2(*)	10.68

(*) These land use categories are applicable to business/commercial, industrial or miscellaneous land use, which does not require the construction of impervious lot cover.

(Ord. No. O-93-912, §§ 1, 3(B), 8-31-93; Ord. No. 0-00-1239, § 1, 8-15-00; Ord. No. O-05-1545, § 2, 9-20-05)

State Law reference— Drainage charges, V.T.C.A., Local Government Code § 402.047.

Sec. 98-105. - Funding of future construction.

The drainage charges levied and provided for in section 98-104 shall include an amount made in contribution to funding of future drainage system construction by the city.

(Ord. No. O-93-912, § 2, 8-31-93)

Sec. 98-106. - Segregation of utility income.

The city may transfer income in the drainage utility system account in whole or in part to the municipal general fund, except for any part pledged to retire any outstanding indebtedness or obligation incurred or as a reserve for future construction, repair, or maintenance of the drainage system. The city shall not transfer the segregated drainage utility income to the general fund.

(Ord. No. O-93-912, § 3(C), 8-31-93)

State Law reference— Similar provisions, V.T.C.A., Local Government Code § 402.049.

Sec. 98-107. - Discontinuance of utility services for nonpayment of charges.

- (a) The user of the drainage utility system shall be subject to discontinuance of all utility services provided by the city upon failure to pay all drainage utility system charges promptly when due.
- (b) Upon determination that a user has failed to pay drainage utility system charges when due, the city may discontinue all utility services to the user of that lot or tract ten days after the city deposits in the U.S. mail, addressed to the user of the property, a notice advising that it is the intention of the city to discontinue all utility services to the lot or tract within ten days of the date of the notice if the delinquent drainage utility service charges are not paid.
- (c) A user may request within the ten-day period after service of notice as provided in this section, a hearing before the city manager concerning the delinquency and proposed discontinuance of utility services. Where a timely request for hearing has been made by the user, the city shall not discontinue any utility services to the property until such time as the city manager has determined, after hearing, that a delinquency in the payment of the drainage utility charges exist.

(Ord. No. O-93-912, § 3(D), 8-31-93)

State Law reference— Delinquent charges, V.T.C.A., Local Government Code § 402.050.

Sec. 98-108. - Exemptions from charges.

The following property shall be exempt from the drainage utility system charges:

- (1) Property with proper construction and maintenance of a wholly sufficient, privately owned drainage system.
- (2) Property held and maintained in its natural state, until such time that the property is developed and all of the public infrastructure constructed has been accepted by the city for maintenance.
- (3) A subdivided lot, until a structure has been built on the lot and a certificate of occupancy has been issued by the city.
- (4) Property owned by the city.

(Ord. No. O-93-912, § 3(E), 8-31-93)

Sec. 98-109. - Due date and delinquency charges.

- (a) Drainage utility charges shall be due and payable on the 16th day after the issuance date on the billing statement for drainage utility charges directed to the user of the property. All drainage utility charges not paid when due shall be increased by ten percent as a delinquency charge.
- (b) If a drainage utility charge is paid by check and the check is subsequently returned unpaid, for any reason, a service charge of \$15.00 shall be assessed.

- (c) Interest shall accrue upon delinquent drainage utility charges at the maximum rate allowed by law until paid in full.

(Ord. No. O-93-912, § 3(F), 8-31-93)

State Law reference— Maximum rate of interest, V.T.C.A., Finance Code, § 302.001.

Sec. 98-110. - Billing; deposit.

- (a) The city may bill for drainage utility charges, identified separately, with the city's other public utility billings.
- (b) No deposit shall be required for drainage service as a precondition to accepting surface flow in the drainage utility system.

(Ord. No. O-93-912, § 3(G), 8-31-93)

State Law reference— Similar provisions, V.T.C.A., Local Government Code § 402.048.

Secs. 98-111—98-130. - Reserved.

ORDINANCE O-23-2248

AN ORDINANCE OF THE CITY OF COLLEYVILLE, TEXAS, AMENDING CHAPTER 98, ARTICLE IV, SECTION 98-104 OF THE COLLEYVILLE CODE OF ORDINANCES BY AMENDING THE SCHEDULE OF CHARGES FOR THE CITY'S DRAINAGE UTILITY SYSTEM; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Colleyville charges a monthly drainage utility fee to each person owning a lot or tract in the City and uses the revenue from these fees to fund drainage improvements throughout Colleyville; and

WHEREAS, the City Council desires to enhance the services provided to the community for drainage improvements by funding additional utility personnel and equipment; and

WHEREAS, the City Council finds it necessary to amend the current schedule of charges for the City's drainage utility system to provide the necessary funding to administer the enhanced drainage utility services; and

WHEREAS, the City Council determines that the passage of this Ordinance is the best interest of the health, safety and welfare of the residents of Colleyville.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety

Sec. 2. THAT effective October 1, 2023, Chapter 98, article IV, Section 98-104 of the City of Colleyville Code of Ordinances shall be revised as follows.

Land Use	Monthly Rate Per Lot or Tract October 1, 2023	Monthly Rate Per Lot or Tract October 1, 2024	Monthly Rate Per Lot or Tract October 1, 2025

Residential	\$10.00	\$12.00	\$14.00
Land Use	Monthly Rate Per Acre October 1, 2023	Monthly Rate Per Acre October 1, 2024	Monthly Rate Per Acre October 1, 2025
Park	\$15.26	\$18.31	\$21.36
Church	\$21.79	\$26.14	\$30.50
School	\$34.86	\$41.83	\$48.80
Business Commercial – 1	\$34.86	\$41.83	\$48.80
*Business Commercial – 2	\$15.26	\$18.31	\$21.36
Industrial – 1	\$34.86	\$41.83	\$48.80
*Industrial – 2	\$15.26	\$18.31	\$21.36
Miscellaneous – 1	\$34.86	\$41.83	\$48.80
*Miscellaneous – 2	\$15.26	\$18.31	\$21.36
*These land use categories are applicable to business/commercial, industrial or miscellaneous land use, which does not require construction of impervious lot cover.			

Sec. 3. That the effective date of this ordinance shall be October 1, 2023

AND IT IS SO ORDERED.

The first reading and public hearing being conducted on the 1st day of August 2023.

The second reading and public hearing being conducted on the 15th day of August 2023.

PASSED AND APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 15TH DAY OF AUGUST 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt L. Wyatt
City Attorney



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 6c

Agenda Date 8/1/2023

Number Ordinance O-23-2249

Type Ordinance

Department City Manager

Title

An ordinance granting a franchise to Atmos Energy Corporation, Mid-Tex Division, for a term of twenty (20) years beginning January 1, 2024, to allow Atmos to provide gas utility services within the City of Colleyville, and providing for a franchise fee for use of the City's Rights-of-Way

Explanation

First Reading and Public Hearing

Background

The City of Colleyville's current franchise agreement with Atmos Energy Corporation, Mid-Tex Division, ends on December 31, 2023. The proposed ordinance renews the franchise for a 20 year term ending December 31, 2043. The renewal franchise ordinance does not change customer gas rates. It grants Atmos Energy permission to use and occupy City ROWs for the purpose of laying, maintaining, constructing, protecting operating, and replacing their system as needed and necessary to deliver, transport, and distribute gas in, out of, and through the City. Any construction within the ROW must be in conformance with City ordinances and state law. In exchange for use of City rights of way, the City receives a franchise fee equivalent to five percent (5%) of annual gross revenues.

Changes to Note

- Per Section 14(B), the City will need to give Atmos written notice of the City's intention to make major public improvements to any Public Facility, including but not limited to pavements, sidewalks, water lines, sanitary sewer lines, storm sewer lines, and communications lines, in any such Public Right-of-Way, so that Atmos can perform any work they may need to do on the system. The new Ordinance requires Atmos to initiate any such work within ninety (90) days from receipt of such notice and complete the work in three (3) months so that it does not delay a City project. (The prior Ordinance required work to be initiated in 120 days and did not have any limitations on when the work had to be completed.)
- The Renewal Franchise Ordinance has an added term which requires Atmos to give the City 30 days' notice of any transfer or assignments of the franchise to Atmos' affiliates and requires Council approval for such an assignment. Any affiliate being assigned the franchise would be bound to the same terms and obligations as outlined in the Ordinance. If the affiliate materially breaches the terms of the Ordinance within 90 days of assignment, the City can terminate the Ordinance.

Financial Impact

The renewal franchise ordinance does not change customer gas rates.

Recommendation

Approve

Attachments

1. Ordinance O-23-2249

ORDINANCE O-23-2249

AN ORDINANCE GRANTING TO ATMOS ENERGY CORPORATION, MID-TEX DIVISION, A TEXAS AND VIRGINIA CORPORATION, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE TO CONSTRUCT, MAINTAIN, AND OPERATE PIPELINES AND EQUIPMENT IN THE CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS, FOR THE TRANSPORTATION, DELIVERY, SALE, AND DISTRIBUTION OF GAS IN, OUT OF, AND THROUGH SAID CITY FOR ALL PURPOSES; PROVIDING FOR THE PAYMENT OF A FEE OR CHARGE FOR THE USE OF THE PUBLIC RIGHTS-OF-WAYS; AND PROVIDING THAT SUCH FEE SHALL BE IN LIEU OF OTHER FEES AND CHARGES, EXCEPTING AD VALOREM TAXES; REPEALING ALL PREVIOUS GAS FRANCHISE ORDINANCES; PRESCRIBING THE TERMS, CONDITIONS, OBLIGATIONS AND LIMITATIONS UNDER WHICH SUCH FRANCHISE SHALL BE EXERCISED; A MOST FAVORED NATIONS CLAUSE, AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

SECTION 1. GRANT OF AUTHORITY:

- A. The City of Colleyville, Texas, hereinafter called "City," hereby grants to Atmos Energy Corporation, Mid-Tex Division, hereinafter called "Atmos Energy," its successors and assigns, consent to use and occupy the present and future Public Rights-of-Way" for the purpose of laying, maintaining, constructing, protecting, operating, and replacing the System needed and necessary to deliver, transport, and distribute gas in, out of, and through City for persons, firms, and corporations, including all the general public, and to sell gas to persons, firms, and corporations, including all the general public, within the City corporate limits.
- B. Said privilege and license being granted by this Ordinance is for a term beginning upon the effective date of this Agreement, and ending December 31, 2043.
- C. The provisions set forth in this Ordinance represent the terms and conditions under which Company shall construct, operate, and maintain the System within City, hereinafter sometimes referred to as the "Franchise." In granting this Franchise, City does not in any manner surrender or waive its regulatory or other rights and powers under and by virtue of the Constitution and statutes of the State of

Texas as the same may be amended, nor any of its rights and powers under or by virtue of City's present or future generally applicable ordinances. Company, by its acceptance of this Franchise, agrees that all such lawful regulatory powers and rights as the same may be from time to time vested in City shall be in full force and effect and subject to the exercise thereof by City at any time.

SECTION 2. DEFINITIONS

For the purposes of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings given herein. When not inconsistent with the context, words in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- A. "Affiliate", in relation to Company, means a Person that controls, is controlled by, or is under common control with Company. As used in this definition, the term "control" means, with respect to a Person that is a corporation, the ownership, directly or indirectly, of more than 50% of the voting securities of such Person or, with respect to a Person that is not a corporation, the power to direct the management or policies of such Person, whether by operation of law, by contract or otherwise.
- B. "City" means the City of Colleyville, Texas a Texas home-rule municipality located in Tarrant County, Texas.
- C. "City Council" means the City Council of the City of Colleyville, Texas.
- D. "City Secretary" means City's City Secretary, or his or her designee.
- E. "Code of Ordinances" means the Code of Ordinances of the City of Colleyville, Texas, and all amendments thereto adopted before and after the effective date of this Ordinance.
- F. "Company" shall mean Atmos Energy Corporation, Mid-Tex Division, its successors and assigns, but does not include an Affiliate, which shall have no right or privilege granted hereunder except through succession or assignment in accordance with Section 18.
- G. "Gross Revenues" shall mean:

- (1) all revenues received by Company from the sale of gas to all classes of customers (excluding gas sold to another gas utility in City for resale to its customers within City) within the corporate limits of City;
- (2) all revenues received by Company from the transportation of gas through the System of Company within City's incorporated limits to customers located within City's incorporated limits (excluding any gas transported to another gas utility in City for resale to its customers within City);
- (3) the value of gas transported by Company for Transport Customers through the System of Company located in City's Public Rights-of-Way ("Third Party Sales") (excluding the value of any gas transported to another gas utility in City for resale to its customers within City), with the value of such gas to be established by utilizing Company's monthly Weighted Average Cost of Gas charged to industrial customers in the Mid-Tex division, as reasonably near the time that the transportation service is performed; and
- (4) "Gross Revenues" shall also include revenues billed but not ultimately collected or received by Company, and the following miscellaneous charges: charges to connect, disconnect, or reconnect gas, contributions in aid of construction ("CIAC"), and charges to handle returned checks from consumers within City.
- (5) "Gross Revenues" shall not include:
 - (a) the revenue of any Affiliate or subsidiary of Company;
 - (b) sales taxes and franchise fees paid to City;
 - (c) any interest or investment income earned by Company; and
 - (d) all monies received from the lease or sale of real or personal property, provided, however, that this exclusion does not apply to the lease of facilities within City's Public Right-of-Way.

- H. "In the City" or "within the City" are phrases which mean a location or area within City's incorporated boundaries or limits, commonly known as "City limits".
- I. "Person" shall mean any natural person, or any association, firm, partnership, joint venture, corporation, or other legally recognized entity, whether for-profit or not-for-profit, but shall not, unless the context clearly intends otherwise, include City or any employee, agent, servant, representative or official of City.
- J. "Public Facility" shall mean all present and future water lines, sanitary sewer lines, storm sewer lines, communication lines, irrigations lines, and any other line under jurisdiction and control of City.
- K. "Public Right-of-Way" shall mean all present and future land used as public streets, avenues, highways, alleys, sidewalks, boulevards, drives, tunnels, drainage ways, easements dedicated by plat or other instrument for use by public utilities (not including easements owned by City for use by City's utilities), bridges, and other such similar passageways, thoroughfares and public ways under the jurisdiction and control of City.
- L. "System" or "System Facilities" shall mean all of Company's pipes, pipelines, gas mains, laterals, feeders, regulators, meters, fixtures, connections, and all other appurtenant equipment used in or incident to providing delivery, transportation, distribution, supply and sales of natural gas, located in the Public Right-of-Way within the City.
- M. "Transport Customer" shall mean any Person for which Company transports gas through the System of Company within City's Public Rights-of-Way for delivery within the City (excluding other gas utilities in City who resell gas to their customers within the City).

SECTION 3. CONDITIONS OF OCCUPANCY

- A. Except where inconsistent with this Ordinance, all construction and the work done by Company, and the operation of its business, under and by virtue of this Ordinance, shall be in conformance with the ordinances, rules and regulations now in force and that may hereafter be amended or adopted by City relating to the use of its Public Rights-of-Way, as amended or succeeded from time to time. This Ordinance shall in no way affect or impair the rights, obligations or remedies of

the parties under the Texas Utilities Code, or other state or federal Law.

- B. Company shall attempt to utilize the alleys of City insofar as is reasonably practicable in conducting its work and activities hereunder. Notwithstanding the foregoing, however, Company may, when reasonably necessary, utilize the streets and other Public Rights-of-Way to perform such work and activities. Company shall not be required to locate or relocate facilities to a depth of greater than four (4) feet unless otherwise required by City to avoid conflicts with pre-existing facilities, or facilities that are to be either installed or relocated as part of a City public improvement project.
- C. Upon request, Company shall identify for City the location of its System Facilities located in the City. All maps temporarily provided by Company to City shall be confidential when clearly identified as such by Company when provided to City, and will be provided solely for City's use. City agrees to maintain the confidentiality of any non-public information obtained from Company to the extent allowed by law. City shall not be liable to Company for the release of any information City is required to release by law. City shall provide notice to Company of any request for release of information previously designated by Company as proprietary or confidential non-public information prior to releasing the information so as to allow Company adequate time to pursue available remedies for protection. If City receives a request under the Texas Public Information Act that includes Company's previously designated proprietary or confidential information, City will request an opinion from the Texas Attorney General as to the confidential or the proprietary nature of the document(s). City also will provide Company with notice of the request, and thereafter Company is responsible for establishing that an exception under the Texas Public Information Act allows City to withhold the information.

SECTION 4. ABANDONMENT OF RIGHT-OF-WAY

- A. If City abandons any portion of the Public Rights-of-Way in which Company has facilities, for public safety reasons or in furtherance of a public project, City shall determine whether it is appropriate to retain a public utility easement in such Public Right-of-Way for use by Company. If City determines, in its sole discretion, that the continued use of the Public Right-of-Way by Company is compatible with the abandonment of the Public Right-of-Way, then in consideration of the

compensation set forth in Section 9, and to the maximum extent of its right to do so, City shall grant Company an easement for such use, and the abandonment of the Public Right-of-Way shall be subject to the right and continued use of Company. If City determines, in its sole reasonable discretion, that it is not appropriate to retain a public utility easement in such Public Right-of-Way, Company shall be responsible, subject to the provisions of Section 5, for relocating, its System from such Public Right-of-Way, as directed by City.

- B. If Public Right-of-Way is sold, conveyed, abandoned, or surrendered by City to a third party, such action shall be conditioned upon Company's right to maintain use of the former Public Right-of-Way. If the third party requests Company to relocate its System from the former Public Right-of-Way, and if such relocation is agreed to by Company, such relocation shall be at the expense of the party requesting same. In addition, in the event of a third party requesting the relocation, if the relocation cannot practically be made to another Public Right-of-Way, the expense of any right-of-way acquisition shall be considered a relocation expense to be reimbursed by the party requesting the relocation.

SECTION 5. LAYING OF LINES IN ADVANCE OF PUBLIC IMPROVEMENTS AND RELOCATION OF COMPANY'S FACILITIES

- A. Whenever City decides to make any public improvements in any Public Right-of-Way in which mains and pipes already exist or in which Company may propose to lay its mains or pipes, Company will be provided the opportunity, at no expense to City, in advance of such public improvements, to renew such mains or pipes, if defective or inadequate in size, and to lay service lines, or renew same, if inadequate in size or defective, to the property lines where buildings are already located, provided such activities do not delay City's public improvements.
- B. Company shall be given written notice of the intention of City to make major public improvements to any Public Facility, including but not limited to pavements, sidewalks, water lines, sanitary sewer lines, storm sewer lines, and communications lines, in any such Public Right-of-Way. Within ninety (90) days from receipt of such notice, Company shall initiate work and thereafter proceed in a workmanlike manner to completion of the necessary work to relocate or adjust its lines and

facilities to accommodate City's public improvements and complete such work in a timely manner, with a maximum timeframe of three (3) months in order to preclude the delay of said public improvements, at no cost to City unless such improvements are for the primary purpose of beautification or for the benefit of a private developer. Company shall take reasonable measures to ensure uninterrupted service to its customers and shall reconnect all customer service lines disconnected in the normal course of construction at its own expense. Company shall be required to obtain a permit for all new and all relocated installations, except in response to an emergency or in response to a request for initiation of new service. Company shall obtain a permit for emergency work as soon as possible after the commencement of such work in accordance with City ordinances, rules, and regulations.

- C. When Company is required to remove or relocate its mains, laterals or other facilities to accommodate construction by City without reimbursement from City, Company shall have the right to seek recovery of relocation costs as provided for in applicable state and/or federal law. Nothing herein shall be construed to prohibit, alter, or modify in any way the right of Company to seek or recover a surcharge from customers for the cost of relocation pursuant to applicable state and/or federal law. City shall not oppose recovery of relocation costs when Company is required by City to perform relocation. City shall not require that Company document requests for reimbursement to City as a pre-condition to recovery from customers of such relocation costs pursuant to applicable state and federal law. Notwithstanding the foregoing, City shall have the right to request other project documentation to the full extent provided by law.
- D. When Company is required by City to remove or relocate its mains, laterals, and other facilities lying within Public Rights-of-Way to accommodate a request by City, and costs of utility removals or relocations are eligible under federal, state, county, local or other programs for reimbursement of costs and expenses incurred by Company as a result of such removal or relocation, and such reimbursement is required to be handled through City, Company's costs and expenses shall be included in any application by City for reimbursement if Company submits its cost and expense documentation to City prior to the filing of the application. If City has knowledge of Company's eligibility for reimbursement, City shall provide reasonable written notice to Company of the deadline for

Company to submit documentation of the costs and expenses of such relocation to City. Upon receipt of an amount of reimbursement intended for utility relocation including, but not limited to, gas utilities, City shall remit to Company, within thirty (30) days of receipt, the portion of reimbursement related to the relocation or removal of Company's facilities.

SECTION 6. EXTENSIONS FOR CUSTOMERS

Company shall extend distribution mains in any street up to one hundred (100) feet for any one residential or commercial customer so long as the customer at a minimum uses gas for unsupplemented space heating and water heating. Company shall not be required to extend transmission mains in any Public Rights-of-Way within City or to make a tap on any transmission main within City unless Company agrees to such extension by a written agreement between Company and a customer.

SECTION 7. DUTY TO SERVE

Company hereby agrees that it will not arbitrarily refuse to provide service to any Person that it is economically feasible for Company to serve. In the event that a Person is refused service, said Person may request a hearing before the City Council or its designee, said hearing to be held within forty-five (45) days from the date of the request for hearing. The City Council may order Company to provide service or take any other action necessary to bring Company into compliance with the intent of the City Council in granting this Franchise, including the adoption of an ordinance or resolution in accordance with Section 15.B. The City Council shall render its opinion at its next regular meeting but in no event shall it be required to act in less than seven (7) days.

SECTION 8. RATES

Company shall furnish reasonably adequate service to the public at reasonable rates and charges therefor; and Company shall maintain its System in good order and condition. Such rates shall be established in accordance with all applicable statutes and ordinances. Company shall maintain on file with City copies of its current tariffs, schedules or rates and charges, customer service provisions, and line extension policies. The rates and charges collected from its customers in the City shall be subject to revision and change by either City or Company in the manner provided by law.

SECTION 9. PAYMENTS TO CITY

- A. In consideration of the privilege and license granted by City to Company to use and occupy the Public Rights-of-Way in the City for the conduct of its business, Company, its successors and assigns, agrees to pay, and City agrees to accept, such franchise fees in the amount and manner described herein. Except as provided in 9.B. below, such payments shall be made on an annual basis, on or before April 1 during the term of the franchise.
- B. The franchise fee shall be a sum of money that shall be equivalent to five percent (5%) of the annual Gross Revenues, as defined in Section 2.G., for the preceding calendar year and shall be for the rights and privileges during the year in which the payment is made. The initial payment provided under this Ordinance shall be due on or before April 1, 2024, based on the preceding calendar year (January 1, 2023 to December 31, 2023) and shall be for the right and privilege during said calendar year. Payments shall be made on or before April 1st of each succeeding year during the term of this Franchise. The final payment provided under this Ordinance shall be due on or before April 1, 2043, and will be for the right and privilege during the calendar year (January 1, 2043 to December 31, 2043). The franchise fee amounts that are due based on CIAC shall be paid at least once annually on or before April 30 each year based on the total CIAC recorded during the preceding calendar year. The initial CIAC franchise fee amount will be paid on or before April 30, 2024, and will be based on the calendar year January 1, 2023, through December 31, 2023. The final CIAC franchise fee amount will be paid on or before April 30, 2044, and will be based on the calendar year January 1, 2043 through December 31, 2043).

It is also expressly agreed that the franchise fee payments shall be in lieu of any and all other and additional occupation taxes, easement, franchise taxes or charges (whether levied as a special or other character of tax or charge), municipal license, permit, and inspection fees, bonds, street taxes, and street or alley rentals or charges, and all other and additional municipal taxes, charges, levies, fees, and rentals of whatsoever kind and character that City may now impose or hereafter levy and collect from Company or Company's agents, excepting only the usual general or special ad valorem taxes that City is authorized to levy and impose upon real and personal property.

Except, however, Company's separate obligation to reimburse City for City's reasonable rate case expenses and for street repairs or other damage to Public Facilities caused by Company's employees or contractors in accordance with City's ordinances are not affected by Company's payment of franchise fees hereunder. Should City not have the legal power to agree that the payment of the foregoing sums of money shall be in lieu of occupation taxes, licenses, fees, street or alley rentals or charges, easements or franchise taxes, then City agrees that it will apply so much of said sums of money paid as may be necessary to satisfy Company's obligations, if any, to pay such occupation taxes, licenses, charges, fees or rentals.

- C. If Company fails to pay when due any payment provided for in this Section, Company shall pay such amount plus interest at the current prime rate per annum from such due date until payment is received by City.
- D. City shall within thirty (30) days of final approval, give Company notice of annexations and de-annexations of territory by City, which notice shall include a map and addresses, if known. Upon receipt of said notice, Company shall promptly initiate a process to reclassify affected customers newly located into or out of the City as the result of City's annexation or de-annexation no later than sixty (60) days after receipt of notice from City. Company shall not be required to begin including payment for such newly annexed customers in the Franchise Fee payment until the first Franchise Fee payment due following the 60th day after Company receives notice of the annexation from City. In no event shall the Company be required to add premises for the purposes of calculating franchise payment prior to the earliest date that the same premises are added for purposes of collecting sales tax. Upon request from City, Company will provide documentation to verify that affected customers were appropriately reclassified and included for purposes of calculating franchise fee payments.
- E. Atmos Energy Franchise Fee Recovery Tariff.
 - (1) Atmos Energy may file with City a tariff or tariff amendment(s) to provide for the recovery of the franchise fees under this Ordinance.
 - (2) City agrees that (i) as regulatory authority, it will adopt and approve the ordinance, rates or tariff which provide for 100%

recovery of such franchise fees as part of Atmos Energy's rates; (ii) if City intervenes in any regulatory proceeding before a federal or state agency in which the recovery of Atmos Energy's franchise fees is an issue, City will take an affirmative position supporting 100% recovery of such franchise fees by Atmos Energy and; (iii) in the event of an appeal of any such regulatory proceeding in which City has intervened, City will take an affirmative position in any such appeals in support of the 100% recovery of such franchise fees by Atmos Energy.

- (3) City agrees that it will take no action, nor cause any other person or entity to take any action, to prohibit the recovery of such franchise fees by Atmos Energy.

- F. *Lease of System Facilities Within Public Rights-of-Way.* Atmos Energy shall have the right to lease, license or otherwise grant to a party other than Atmos Energy the use of the System Facilities within the Public Rights-of-Way provided: (i) Atmos Energy first notifies City of the name of the lessee, licensee or user; the type of service(s) intended to be provided through the System Facilities; and the name and telephone number of a contact person associated with such lessee, licensee or user and (ii) Atmos Energy makes the franchise fee payment due on the revenues from such lease pursuant to Section 9 of this Ordinance. This authority to Lease the System Facilities within Public Rights-of-Way shall not affect any such lessee, licensee or user's obligation, if any, to pay franchise fees, access line fees, or similar Public Right-of-Way user fees.

SECTION 10. EFFECT OF OTHER MUNICIPAL FRANCHISE ORDINANCE FEES ACCEPTED AND PAID BY COMPANY

- A. If Company should at any time after the effective date of this Ordinance agree to a new municipal franchise ordinance, or renew an existing municipal franchise ordinance, with another municipality in the Mid-Tex Division, which municipal franchise ordinance determines the franchise fee owed to that municipality for the use of its Public Rights-of-Way in a manner that, if applied to City, would result in a franchise fee greater than the amount otherwise due City under this Ordinance, then the franchise fee to be paid by Company to City pursuant to this Ordinance shall be increased so that the amount due and to be paid is equal to the amount that would be due and payable

to City were the franchise fee provisions of that other franchise ordinance applied to City.

- B. City acknowledges that the exercise of this right is conditioned upon City's acceptance of all terms and conditions of the other municipal franchise *in toto*. City may request waiver of certain terms and Company may grant, in its reasonable discretion, such waiver.

SECTION 11. BOOKS AND RECORDS

- A. Company agrees that at the time of each annual payment, Company shall also submit to City a statement showing its Gross Revenues for the preceding calendar year as defined in Section 2.G. City shall be entitled to treat such statement as though it were sworn and signed by an officer of Company.
- B. City may, if it sees fit, upon reasonable notice to Company, have the books and records of Company examined by a representative of City to ascertain the correctness of the reports agreed to be filed herein. Company shall make available to the auditor such personnel and records as City may in its reasonable discretion request in order to complete such audit, and shall make no charge to City therefor. Company shall assist City in its review by providing all requested information no later than fifteen (15) days after receipt of a request. The cost of the audit shall be borne by City unless the audit discloses that Company has underpaid the franchise fee by 10% or more, in which case the reasonable costs of the audit shall be reimbursed to City by Company. If such an examination reveals that Company has underpaid City, then upon receipt of written notification from City regarding the existence of such underpayment, Company shall undertake a review of City's claim and if said underpayment is confirmed, remit the amount of underpayment to City, including any interest calculated in accordance with Section 9.C. Should Company determine through examination of its books and records that City has been overpaid, upon receipt of written notification from Company regarding the existence of such overpayment, City shall review Company's claim and if said overpayment is confirmed, remit the amount of overpayment to Company.
- C. If, after receiving reasonable notice from City of City's intent to perform an audit as provided herein, Company fails to provide data, documents, reports, or information required to be furnished hereunder

to City, or fails to reasonably cooperate with City during an audit conducted under the terms hereunder, Company shall be liable for payment of a fee as set forth herein. City shall give Company written notice of its intent to impose a fee and shall provide Company with a period to cure its failure, such period not to exceed five (5) working days. If Company fails to cure the alleged failure within the prescribed time period, Company's alleged failure to comply shall be heard at a public meeting of the City Council. Company shall be given written notice of the public meeting no later than five (5) calendar days prior to the posting date of the agenda for the City Council meeting at which such failure is scheduled to be considered by the Council. The notice to Company shall include a list of the failures complained of. Company shall have an opportunity to address the Council at such public meeting. Commencing five (5) calendar days following the adoption of a resolution or an ordinance of City that finds and determines a failure of Company to comply with the requirements of this Section, such failure may be treated as a material violation under Section 15.

SECTION 12. RESERVATION OF RIGHTS: GENERAL

- A. City reserves to itself the right and power at all times to exercise, in the interest of the public and in accordance with state law, regulation and control of Company's use of the Public Rights-of-Way to ensure the rendering of efficient public service, and the maintenance of Company's System in good repair throughout the term of this Ordinance.
- B. The rights, privileges, and Franchise granted by this Ordinance are not to be considered exclusive, and City hereby expressly reserves the right to grant, at any time, like privileges, rights, and franchises as it may see fit to any other Person for the purpose of furnishing gas within the City.
- C. City expressly reserves the right to own and/or operate its own system for the purpose of transporting, delivering, distributing, or selling gas to and for City and customers at locations within the City.
- D. Nothing herein shall impair the right of City to fix, within constitutional and statutory limits, a reasonable price to be charged for natural gas, or to provide and fix a scale of prices for natural gas, and other charges, to be charged by Company to residential consumers,

commercial consumers, industrial consumers, or to any combination of such consumers, within the territorial limits of City as same now exists or as such limits may be extended from time to time hereafter.

SECTION 13. RIGHT TO INDEMNIFICATION, LEGAL DEFENSE AND TO BE HELD HARMLESS

- A. IN CONSIDERATION OF THE GRANTING OF THIS FRANCHISE, COMPANY AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS CITY, ITS OFFICERS, AGENTS, AND EMPLOYEES (CITY AND SUCH OTHER PERSONS AND ENTITIES BEING COLLECTIVELY REFERRED TO HEREIN AS "INDEMNITEES"), FROM AND AGAINST ALL SUITS, ACTIONS OR CLAIMS OF INJURY TO ANY PERSON OR PERSONS, OR DAMAGES TO ANY PROPERTY BROUGHT OR MADE FOR OR ON ACCOUNT OF ANY DEATH, INJURIES TO, OR DAMAGES RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS OR FOR DAMAGE TO OR LOSS OF PROPERTY ARISING OUT OF, OR OCCASIONED BY COMPANY'S INTENTIONAL AND/OR NEGLIGENT ACTS OR OMISSIONS IN CONNECTION WITH COMPANY'S CONSTRUCTION, RECONSTRUCTION, MAINTENANCE, REPAIR, USE, OPERATIONS, OR DISMANTLING OF SYSTEM OR COMPANY'S PROVISION OF SERVICE.**
- B. BY ENTERING INTO THIS ORDINANCE, CITY DOES NOT CONSENT TO SUIT, WAIVE ANY GOVERNMENTAL IMMUNITY AVAILABLE TO CITY UNDER TEXAS LAW OR WAIVE ANY OF THE DEFENSES OF THE PARTIES UNDER TEXAS LAW.**
- C. IN THE EVENT ANY ACTION OR PROCEEDING SHALL BE BROUGHT AGAINST THE INDEMNITEES BY REASON OF ANY MATTER FOR WHICH THE INDEMNITEES ARE INDEMNIFIED HEREUNDER, COMPANY SHALL, UPON NOTICE FROM ANY OF THE INDEMNITEES, AT COMPANY'S SOLE COST AND EXPENSE, RESIST AND DEFEND THE SAME WITH LEGAL COUNSEL SELECTED BY COMPANY; PROVIDED, HOWEVER, THAT COMPANY SHALL NOT ADMIT LIABILITY IN ANY SUCH MATTER ON BEHALF OF THE INDEMNITEES WITHOUT THEIR WRITTEN CONSENT AND, PROVIDED FURTHER, THAT INDEMNITEES SHALL NOT ADMIT LIABILITY FOR, NOR ENTER INTO ANY COMPROMISE OR SETTLEMENT OF, ANY CLAIM FOR WHICH THEY ARE INDEMNIFIED HEREUNDER, WITHOUT THE PRIOR**

WRITTEN CONSENT OF COMPANY. COMPANY'S OBLIGATION TO DEFEND SHALL APPLY REGARDLESS OF WHETHER CITY IS SOLELY OR CONCURRENTLY NEGLIGENT PROVIDED THAT INDEMNITEES MAY BE HELD RESPONSIBLE FOR THE COST OF SUCH DEFENSE PAID FOR BY COMPANY. THE INDEMNITEES SHALL GIVE COMPANY PROMPT NOTICE OF THE MAKING OF ANY CLAIM OR THE COMMENCEMENT OF ANY ACTION, SUIT OR OTHER PROCEEDING COVERED BY THE PROVISIONS OF THIS SECTION 13. NOTHING HEREIN SHALL BE DEEMED TO PREVENT THE INDEMNITEES AT THEIR ELECTION AND AT THEIR OWN EXPENSE FROM COOPERATING WITH COMPANY AND PARTICIPATING IN THE DEFENSE OF ANY LITIGATION BY THEIR OWN COUNSEL. IF COMPANY FAILS TO RETAIN DEFENSE COUNSEL WITHIN SEVEN (7) BUSINESS DAYS AFTER RECEIPT OF INDEMNITEE'S WRITTEN NOTICE THAT INDEMNITEE IS INVOKING ITS RIGHT TO INDEMNIFICATION UNDER THIS ORDINANCE, INDEMNITEES SHALL HAVE THE RIGHT TO RETAIN DEFENSE COUNSEL ON THEIR OWN BEHALF, AND COMPANY SHALL BE LIABLE FOR ALL REASONABLE DEFENSE COSTS INCURRED BY INDEMNITEES.

SECTION 14. INSURANCE

- A. Company shall insure its obligations and risks undertaken pursuant to this franchise in the form of a formal plan of self-insurance maintained in accordance with sound accounting and risk management practices, or, at its option, maintain insurance coverage throughout the term of the Franchise as follows: Company at his own expense, shall purchase, maintain, and keep in force such liability insurance as will protect him from any and all bodily injury, death, Workers' Compensation, and/or real or personal property damage claims which may arise out of or result from the Company's operations pursuant to this Agreement, whether such operations be by itself or by any agent, contractor, subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.
- B. The types of insurance and coverage limits required herein are as follows:

- (1) Commercial general liability on an occurrence form with minimum limits of \$5,000,000 per occurrence and \$10,000,000 aggregate. This coverage shall include the following:
 - (a) Products/completed operations to be maintained for one year.
 - (b) Personal and advertising injury.
 - (c) Owners and contractors protective liability.
 - (d) Explosion, collapse, or underground (XCU) hazards.
 - (2) Automobile liability coverage with a minimum policy limits of \$1,000,000 combined single limit. This coverage shall include all owned, hired and non-owned automobiles.
 - (3) Workers Compensation and Employers Liability Coverage Statutory coverage limits for Coverage A and \$500,000 Coverage B Employers Liability.
- C. Contractors and Sub-Contractors. Company's shall cause all of its contractor and sub-contractors working within the City to obtain, maintain and provide proof of insurance for the same types of insurance coverage outlined in subsection (1) above; however, the policy limits under the general liability insurance shall be \$1,000,000 per occurrence and \$2,000,000 aggregate. All other coverage provisions outlined in subsection (B) above shall apply.
- D. To satisfy the insurance requirements outlined in this Section 14 (A)-(C) above, the City may accept:
- (1) Certificates of self-insurance issued by the State of Texas evidencing an approved formal plan of self-insurance maintained by Company in accordance with sound accounting and risk-management practices that provides the same coverage as required herein. Company shall require its self-insurance to respond to the same extent as if an insurance policy had been purchased naming the City as an additional insured, and any excess coverage will name the City as an additional insured up to the amounts required; or

- (2) Copies of a certificate of liability insurance evidencing the coverage required by this section. An insurance certificate shall contain the following required provisions:
- (a) Name the City of Colleyville and its officers, employees, officials, and elected representatives as additional insureds for all applicable coverage;
 - (b) Provide for 30 days' notice to the City for cancellation, non-renewal, or material change; and
 - (c) Provide that notice of claims shall be provided to the City Secretary by certified mail.
- E. All insurance companies shall be rated A+ VI or better by A.M. Best or A or better by Standard and Poor's. The insurance shall be issued in the standard form approved by the Texas State Board of Insurance from an insurance company licensed to do business in the State of Texas.
- F. As between City and Company, Company's insurance shall be primary for liability pursuant to the franchise.
- G. The policy clause "other insurance" shall not apply to the City if the City is an insured under the policy.
- H. Insurance policies obtained by a person must provide that the issuing company waives all right of recovery by way of subrogation against the city in connection with damage covered by the policy.
- I. Any excess coverage purchased solely for the purpose of insuring Company's obligations under this Ordinance will name City as an additional insured up to the amounts required herein.

SECTION 15. TERMINATION

- A. Right to Terminate. In addition to any rights set out elsewhere in this Ordinance, City reserves the right to terminate the Franchise and all rights and privileges pertaining thereto, in the event that Company violates any material provision of the Franchise.
- B. Procedures for Termination.

- (1) City may, at any time, terminate this Franchise for a continuing material violation by Company of any of the substantial terms hereof. In such event, City shall give to Company written notice, specifying all grounds on which termination or forfeiture is claimed, by registered mail, addressed and delivered to Company at the address set forth in Section 22 hereof. Company shall have sixty (60) days after the receipt of such notice within which to cease such violation and comply with the terms and provisions hereof. In the event Company fails to cease such violation or otherwise comply with the terms hereof, then Company's Franchise is subject to termination under the following provisions. Provided, however, that, if Company commences work or other efforts to cure such violations within thirty (30) days after receipt of written notice and shall thereafter prosecute such curative work with reasonable diligence until such curative work is completed, then such violations shall cease to exist, and the Franchise will not be terminated.
- (2) Termination shall be declared only by written decision of the City Council after an appropriate public proceeding whereby Company is afforded the full opportunity to be heard and to respond to any such notice of violation or failure to comply. Company shall be provided at least fifteen (15) days prior written notice of any public hearing concerning the termination of the Franchise. In addition, ten (10) days' notice by publication shall be given of the date, time and place of any public hearing to interested members of the public, which notice shall be paid for by Company.
- (3) City, after full public hearing, and upon finding material violation or failure to comply, may terminate the Franchise or excuse the violation or failure to comply, upon a showing by Company of mitigating circumstances or upon a showing of good cause of said violation or failure to comply as may be determined by the City Council.
- (4) Nothing herein stated shall preclude Company from appealing the final decision of the City Council to a court or regulatory authority having jurisdiction.
- (5) Nothing herein stated shall prevent City from seeking to compel compliance by suit in any court of competent jurisdiction if

Company fails to comply with the terms of this Franchise after due notice and the providing of adequate time for Company to comply with said terms.

SECTION 16. RENEGOTIATION

If either City or Company requests renegotiation of any term of this Ordinance, Company and City agree to renegotiate in good faith revisions to any and all terms of this Ordinance. If the parties cannot come to agreement upon any provisions being renegotiated, then the existing provisions of this Ordinance will continue in effect for the remaining term of the Franchise.

SECTION 17. NO THIRD PARTY BENEFICIARIES

This Ordinance is made for the exclusive benefit of City and Company, and nothing herein is intended to, or shall confer any right, claim, or benefit in favor of any third party.

SECTION 18. SUCCESSORS AND ASSIGNS

- A. The rights granted by this Ordinance inure to the benefit of Company. Company may, without consent by City, transfer or assign the rights granted by this Ordinance to an Affiliate of Company provided that such Affiliate assumes all obligations of Company hereunder and is bound to the same extent as Company hereunder, and has net capital and liquid assets reasonably equivalent to Company's as of the month immediately preceding the transfer or there are provided other guarantees or assurances of the transferee's or assignee's financial ability to perform this Ordinance reasonably acceptable to City. Company shall give City written notice thirty (30) days prior to such assignment.
- B. City will have the right to approve the transfer or assignment of this Franchise except as provided in Section 18.A., provided that City may not unreasonably withhold or delay approval to a transfer or assignment of this Franchise. City shall not be obligated to approve any assignment if the assignee or transferee is materially weaker than Company. For the purpose of this Section 18.B., "materially weaker" means that the long term unsecured debt rating of the assignee or transferee is less than investment grade as rated by both Standard & Poor's Ratings Group, a division of McGraw Hill, Inc. or its successor

("S&P") and Moody's Investors Service, Inc. or its successor ("Moody's"). If the long term unsecured debt rating of the assignee or transferee is not rated by S&P and Moody's or, if rated, such rating is materially weaker than that of Company, City agrees to request and review such additional documents and information reasonably related to the transaction and the legal, financial and technical qualifications of the assignee or transferee, and that said approval shall not be withheld solely on the basis of such ratings, or the lack of such ratings. Any such assignment or transfer shall require that said assignee or transferee assume all obligations of Company to be bound to the same extent as Company hereunder. If within the first ninety (90) days after assignment or transfer to assignee or transferee, City identifies a failure to comply with a material provision of this Franchise, City shall have the right, after notice and opportunity for hearing before Council, to terminate this Franchise.

SECTION 19. COMPLIANCE WITH LAWS, CHARTER AND ORDINANCES

This Franchise is granted subject to the laws of the United States of America and its regulatory agencies and commissions and the laws of the State of Texas, and all other generally applicable ordinances of the City, not inconsistent herewith, including, but not limited to, ordinances regulating the use of Public Rights-of-Way.

SECTION 20. FORCE MAJEURE

Notwithstanding anything expressly or impliedly to the contrary contained herein, in the event either City or Company is unable to comply with any obligation or undertaking contained herein by reason of any event of force majeure, then, while so prevented, compliance with such obligations or undertakings shall be suspended, and the time during which such party is so prevented shall not be counted against such party for any reason. The term "force majeure" as used herein shall mean any cause not reasonably within the control of the party unable to comply with its obligation or undertaking hereunder and includes, but is not limited to, acts of God, strikes, lock-outs, wars, riots, orders or decrees of any lawfully constituted federal, state, or local body, contagions or contaminations hazardous to human life or health, fires, storms, floods, wash-outs, explosions, breakage or accident to machinery or lines of pipe, inability to obtain or delay in obtaining rights-of-way, materials, supplies, or labor permits, temporary failures of gas supply, or necessary repair, maintenance, or

replacement of facilities used in the performance of the obligations contained in this Ordinance.

SECTION 21. PREVIOUS ORDINANCES

When this Ordinance becomes effective, all gas franchise ordinances and parts of franchise ordinances applicable to Company or its predecessors in interest granted by the City of Colleyville, Texas, are hereby repealed; provided, however, such ordinances or parts of ordinances shall survive and remain in effect after the effective date of this Ordinance with respect to Company's obligation to pay City any fees due and payable by Company pursuant to such ordinances or parts of said ordinances, even if such payments are not due until after the expiration and/or termination of said ordinances or parts of ordinances.

SECTION 22. NOTICES

Any notices required or desired to be given from one party to the other party to this Ordinance shall be in writing and shall be given and shall be deemed to have been served and received if: (i) delivered in person to the address set forth below; (ii) deposited in an official depository under the regular care and custody of the United States Postal Service located within the confines of the United States of America and sent by certified mail, return receipt requested, and addressed to such party at the address hereinafter specified; or (iii) delivered to such party by courier receipted delivery. Either party may designate another address within the confines of the continental United States of America for notice, but until written notice of such change is actually received by the other party, the last address of such party designated for notice shall remain such party's address for notice:

If intended for City:

City of Colleyville
Attn: Jerry Ducay
City Manager
100 Main Street
Colleyville, Texas 76034

With copy to:

Whitt L. Wyatt
Wyatt Hamilton Findlay, PLLC
5810 Long Prairie Road
Suite 700-220
Flower Mound, Texas 75028

If intended for Company:

Manager of Public Affairs
Atmos Energy Corp.
Mid-Tex Division
2000 Reliance Parkway
Bedford, Texas 76021

SECTION 23. PARAGRAPH HEADINGS, CONSTRUCTION

The paragraph headings contained in this Ordinance are for convenience only and shall in no way enlarge or limit the scope or meaning of the various and several paragraphs hereof. Both parties have participated in the preparation of this Ordinance and this Ordinance shall not be construed either more or less strongly against or for either party.

SECTION 24. SEVERABILITY

This Ordinance and every provision hereof, shall be considered severable, and the invalidity or unconstitutionality of any section, clause, provision, or portion of this Ordinance shall not affect the validity or constitutionality of any other portion of this Ordinance. If any term or provision of this Ordinance is held to be illegal, invalid or unenforceable, the legality, validity or unenforceability of the remaining terms or provisions of this Ordinance shall not be affected thereby.

SECTION 25. NO WAIVER

Either City or Company shall have the right to waive any requirement contained in this Ordinance, which is intended for the waiving party's benefit, but, except as otherwise provided herein, such waiver shall be effective only if in writing executed by the party for whose benefit such requirement is intended. No waiver of any breach or violation of any term of this Ordinance shall be deemed or construed to constitute a waiver of any other breach or violation, whether concurrent or subsequent, and whether of the same or a different type of breach or violation.

SECTION 26. ACCEPTANCE

- A. In order to accept the Franchise granted herein, Company must file with the City Secretary its written acceptance of this Ordinance within 60 days after the City provides written notice to Company of this

Ordinance's final passage and approval by City (the "City Adoption Notice").

- B. At 11:59 P.M. on December 31, 2043, all rights, franchises and privileges herein granted, unless they have already at that time ceased or been forfeited or extended by mutual agreement while a new franchise is being negotiated, shall at once cease and terminate; provided, however, this Ordinance and the franchise shall remain in effect after said time and date with respect to Company's obligation to pay City any fees due and payable by Company pursuant to this Ordinance, even if such payments are not due until after the expiration and/or termination of this Ordinance.

SECTION 27. EFFECTIVE DATE

This Ordinance shall become effective on January 1, 2024.

SECTION 28. SEVERABILITY

Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

IT IS SO ORDERED.

The first reading and public hearing being conducted on the 1st day of August 2023.

The second reading and public hearing being conducted on 15th day of August 2023.

PASSED AND APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 15TH DAY OF AUGUST 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

APPROVED AS TO FORM:

Whitt Wyatt
City Attorney

STATE OF TEXAS §
COUNTY OF TARRANT §
CITY OF COLLEYVILLE §

I, Christine Loven, TRMC, City Secretary of the City of Colleyville, Tarrant County, Texas, do hereby certify that the above and foregoing is a true and correct copy of an ordinance passed by the City Council of the City of Colleyville, Texas, at a Colleyville City Council Meeting, held on the 15th day of August 2023, as it appears on record in the approved City Council Meeting Minutes of August 15, 2023.

WITNESS MY HAND AND SEAL OF SAID CITY, this the ____ day of _____, 2023.

Christine Loven, TRMC, City Secretary
City of Colleyville, Texas



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 7a

Agenda Date 8/1/2023

Number Resolution R-23-4864

Type Resolution

Department Community Development

Title

Consideration of a minor plat with a plat waiver for lot size and lot width on Tract 6B01F, Abstract 328, of the Cotrail Simon Survey, located at 4704 Behrens Road, Case PC23-004

Explanation

Reading and Public Hearing

Michael Kersten, the applicant, has submitted a request for a minor plat with waivers for lot size and lot width for Tract 6B01F, Abstract 328, of the Cotrail Simon Survey; being approximately 0.6534 acres; and zoned R-40 Single Family Residential district. The purpose is to plat as one lot and allow for the future improvements or construction of a new single family home.

Existing Conditions/Background: The subject property, 4704 Behrens Road, resides on the west side of Behrens Road south of the intersection with Glade Road. The subject property has R-40 zoning and has a house, which was constructed in 1967.

Proposed Zoning: Request – The applicant requests to minor plat the property into one lot and maintain the R-40 zoning district. The minimum standards for the R-40 zoning district are as follows:

Minimum Lot Size	40,000 sf.	28,462 SF
Minimum Lot Width	150 feet	114 feet
Minimum Lot Depth	150 feet	
Front Yard Setback	40 feet	
Side Yard Setback	15 feet	
Rear Yard Setback	25 feet	
Max. Lot Coverage	20%	
Max. Impervious Coverage	50%	

Analysis: The proposed lot is compatible with the R-40 zoning district except for the lot size being 28,462 s.f. and lot width being 114 feet and not the required 150 feet. The property has been in this configuration since the current home was built in 1967.

Surrounding Development: The property to the north, south, east, and west are zoned R-40 Single Family Residential district and improved with single-family homes.

Plat Status: The property is identified as Tract 6B01F, Abstract 328, Cotrail Simon Survey.

DRC Review: The DRC met on June 19, 2023 and offered the following comments to the applicant:

1. Provide the square footage of the Lot Area.
2. Include Signature Blocks for Planning and Zoning Commission and City Council.
3. Provide a 16' drainage and utility easement along the rear property line.
4. Provide a purpose for the plat.
5. Will the existing structures remain?

Tree Preservation: Any subdivision of the subject property must comply with Chapter 5 (Tree Preservation) of the Land Development Code. Where any tree is slated for removal, no site grading, dirt disturbance or new construction may occur on the property until a Tree Removal Permit has been issued that is associated with an approved Tree Preservation Plan.

In addition to the requirements for submittal of a Tree Removal Permit and Tree Preservation Plan, future development on the site must maintain the minimum existing protected tree canopy coverage as required in Chapter 5.

Public Notification: Staff mailed notices to all property owners within 500 feet as well as any Homeowners Associations within 1,000 feet of the subject property regarding this request. Grapevine-Colleyville ISD, where the subject property is located, was notified per State law. Notice was published in the *Fort Worth Star-Telegram* as required by State law and the Land Development Code.

Staff Recommendation: Staff recommends approval of the minor plat with waivers for the lot size and lot width.

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission recommended approval of the plat with plat waivers at their July 10, 2023 meeting by a vote of 7-0.

Recommendation

Approve

Attachments

1. Aerial
2. Zoning
3. Future Land Use
4. Minor Plat
5. Notification Map
6. Notification List
7. Notification Letter
8. Resolution R-23-4864

Aerial Map

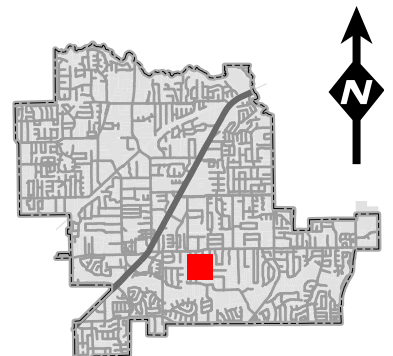


PC23-004

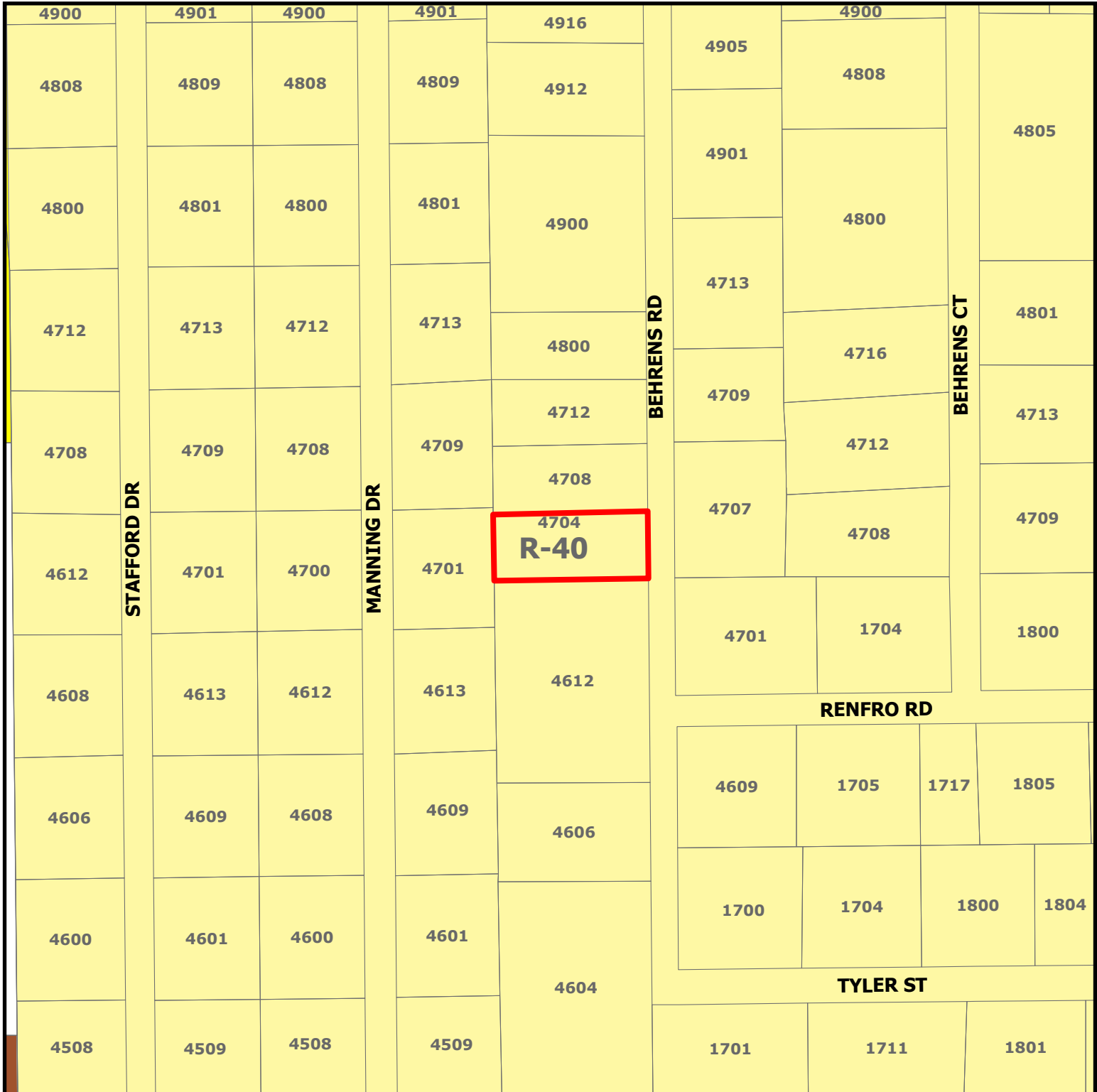
4704 Behrens Rd

DISCLAIMER:
This map and information contained in it were developed exclusively for use by the City of Colleyville. Any use or reliance on this map by anyone else is at that party's risk and without liability to the City of Colleyville, its officials or employees for any discrepancies, errors, or variances which may exist.

 Subject Property



Zoning Map



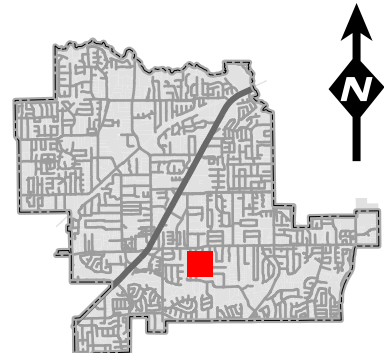
PC23-004

4704 Behrens Rd

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 Subject Property

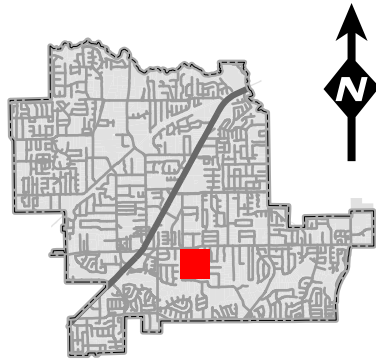


Future Land Use Map

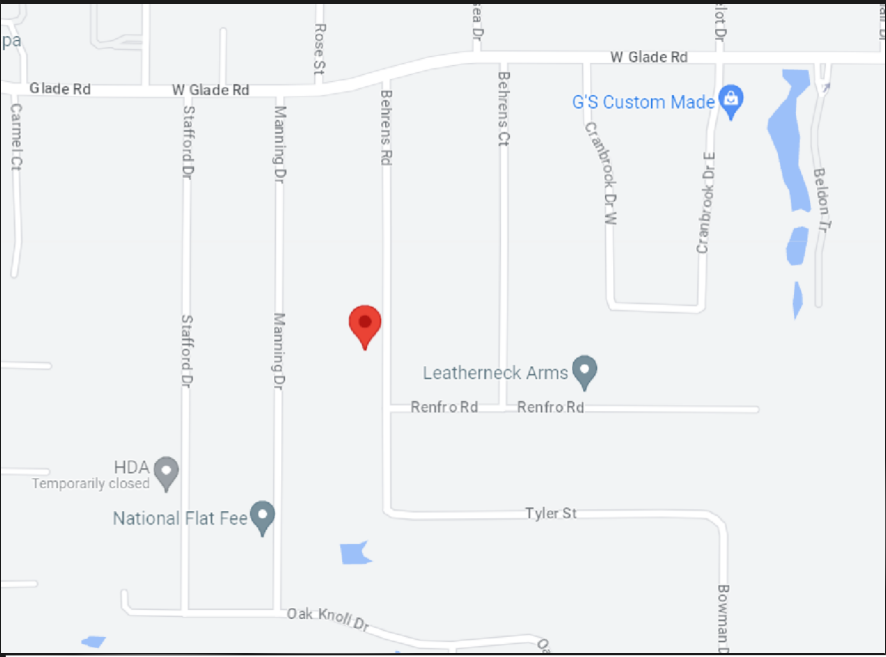


PC23-004
 4704 Behrens Rd

- Residential
- Subject Property



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VICINITY MAP
(NOT TO SCALE)

LOT 5, BLOCK 3
STAFFORD HEIGHTS
SUBDIVISION
VOLUME 388-32, PAGE 12
P.R.T.C.T.

LOT 6, BLOCK 3
STAFFORD HEIGHTS
SUBDIVISION
VOLUME 388-32, PAGE 12
P.R.T.C.T.

LOT 1, BLOCK 1
JOANNE'S ADDITION
CABINET B, SLIDE 759
P.R.T.C.T.

LOT 1, BLOCK 1

MARY G. SPROUSE
VOLUME 4494, PAGE 683
D.R.T.C.T.

LOT 1, BLOCK 1
SKAGGS ADDITION
CABINET B, SLIDE 759
P.R.T.C.T.

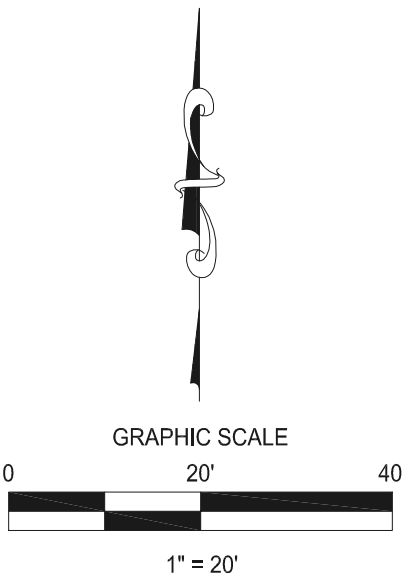
S89°55'16"E 250.32'

N89°50'15"W 249.43'

N00°33'29"W 113.73'

S00°06'35"E 114.09'

BEHRENS ROAD
60 FOOT RIGHT-OF-WAY



CITY NOTES

1. Plat Waiver for Lot Size

GENERAL NOTES

1. Bearing based on Texas State Plane Coordinates, North Central Zone, 4202, NAD83-US Survey feet, derived from GPS observations.
2. The surveyed property has direct access to Behrens Road.

FLOOD STATEMENT

A portion of the surveyed property is situated in Non-Shaded Zone "X" in Tarrant County, Texas according to FEMA map number 48439C01095K dated September 9, 2009. Warning: This statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. This determination has been made by scaling the property on the referenced map and is not the result of an elevation survey. This flood statement shall not create liability on the part of the surveyor.

OWNER'S CERTIFICATION

STATE OF TEXAS §
COUNTY OF TARRANT §

WHEREAS MARY GAYNELL SPROUSE, is the rightful owner of all that certain tract or parcel of land lying and being in situated in the City of Colleyville, Tarrant County, Texas, and being all of a called 0.654 acre tract described in a deed to Mary Gaynell Sprouse, recorded in Volume 4454, Page 683 of the Official Public Records of Tarrant County, Texas, and being more particularly described as follows:

Beginning at a 1/2 inch iron rod found for the southeast corner of said Sprouse tract on the west right-of-way line of Behrens Road;

Thence North 89° 50' 15" West with the south line of said Sprouse tract, a distance of 249.43 feet to a 5/8 inch iron rod found for the southwest corner of said Sprouse tract;

Thence North 00° 33' 29" West with the west line of said Sprouse tract, passing at a distance of 5.00 feet, and continuing for a total distance of 113.73 feet to the northwest corner of said Sprouse tract;

Thence South 89° 55' 16" East with the north line of said Sprouse tract, a distance of 250.32 feet to a 1/2 inch iron rod with cap stamped "6677" set for corner;

Thence South 00° 06' 35" East with the east line of said Sprouse tract, a distance of 114.09 feet to the point of beginning and containing in all 0.6534 of an acre of land.

OWNER'S DEDICATION

NOW THEREFORE, KNOW ALL BY THESE PRESENTS:

That MARY GAYNELL SPROUSE, does hereby adopt this final plat designating the herein described property as the FINAL PLAT of LOT 1, BLOCK 1, LEANN'S ADDITION, to the City of Colleyville, Tarrant County, Texas and do hereby dedicate to the public use forever all streets, alleys, easements and right-of-way shown hereon.

By: _____
Mary Gaynell Sprouse

STATE OF TEXAS §
COUNTY OF TARRANT §

Before me, the undersigned authority, on this day personally appeared Mary Gaynell Sprouse, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration and under the authority therein expressed.

GIVEN under my hand and seal of office this day of _____, 2023.

Notary Public for and in the State of Texas

My commission expires: _____

SURVEYOR CERTIFICATION

That I, Michael R. Kersten, a Registered Professional Land Surveyor, licensed in the State of Texas, do certify that this plat from an on the ground survey of the land and that corner monuments shown thereon were properly placed or found under my personal supervision, an this plat was prepared in accordance with the rules and regulations of the City of Colleyville.

Date of Plat: May 25th, 2023

Michael R. Kersten
Registered Professional Land Surveyor
Texas Registration No. 6677

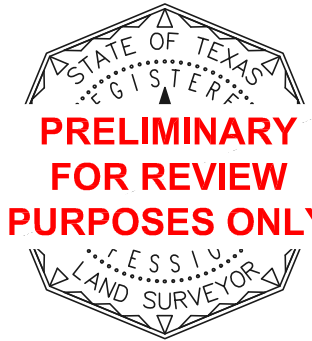
STATE OF TEXAS §
COUNTY OF TARRANT §

Beforeme, the undersigned authority, on this day personally appeared Michael R. Kersten, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration and under the authority therein expressed.

GIVEN under my hand and seal of office this day of _____, 2023.

Notary Public for and in the State of Texas

My commission expires: _____



OWNER:
Mary Gaynell Sprouse
4704 Behrens Rd
Collyville, TX 76034



CHISHOLM TRAIL
LAND SURVEYING

TX FIRM #10194767
MICHAEL R. KERSTEN, RPLS 6677
MICHAEL@CT-LANDSURVEYING.COM
940.206.3577

MINOR PLAT
LOT 1, BLOCK 1
LEANN'S 2 ADDITION
0.6534 OF AN ACRE IN THE
HARDIN MOSS SURVEY, ABSTRACT NO. 626
4704 BEHRENS ROAD
CITY OF COLLEYVILLE, TARRANT COUNTY, TEXAS

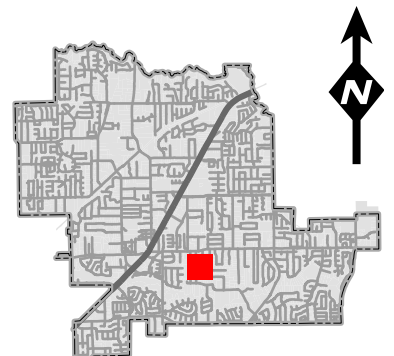
Notification Map



PC23-004

4704 Behrens Rd

-  Parcels to be notified
-  Buffer
-  Subject Property



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OBJECTID	Owner Name	Owner Address	Owner City	Owner Zip
1	STARKEY, BRUCE	4608 MANNING DR	COLLEYVILLE, TX	76034
2	PHILLIPS, VANICE	4713 STAFFORD DR	COLLEYVILLE, TX	76034
3	BENNIE, JAMES	4708 MANNING DR	COLLEYVILLE, TX	76034
4	WORD, RAMIE	4900 BEHRENS RD	COLLEYVILLE, TX	76034
5	CAHMBERS, REED	1705 RENFRO RD	COLLEYVILLE, TX	76034
6	BRANDT, STEVEN L	4701 BEHRENS RD	COLLEYVILLE, TX	76034
7	LEYPOLDT, CHRISTOPHER	4701 MANNING DR	COLLEYVILLE, TX	76034
8	KEEFE, ALEX	4713 MANNING DR	COLLEYVILLE, TX	76034
9	BACA, RICHARD	4713 BEHRENS RD	COLLEYVILLE, TX	76034
10	ADELFO VENTURES LLC - SERIES 1	409 TIMBERLINE DR S	COLLEYVILLE, TX	76034
11	ADELFO VENTURES LLC - SERIES 3	409 TIMBERLINE DR S	COLLEYVILLE, TX	76034
12	DOYLE, DANIEL	4612 MANNING DR	COLLEYVILLE, TX	76034
13	HINE, HOMER P	4716 BEHRENS CT	COLLEYVILLE, TX	76034
14	WEISS, SABRINA	4709 BEHRENS RD	COLLEYVILLE, TX	76034
15	SKAGGS, L A	4612 BEHRENS RD	COLLEYVILLE, TX	76034
16	WINSWORTH, LLOYD	4799 HILLSBORO CIR	SANTA ROSA, CA	95405
17	LYNCH, JOHN M	4700 MANNING DR	COLLEYVILLE, TX	76034
18	POOLE, DONALD W	4609 BEHRENS RD	COLLEYVILLE, TX	76034
19	SMITH, MICHAEL R	1700 TYLER ST	COLLEYVILLE, TX	76034
20	CUMMINGS, WILLIAM C	4800 BEHRENS RD	COLLEYVILLE, TX	76034
21	PHILLIPS, WILLIAM C	4712 MANNING DR	COLLEYVILLE, TX	76034
22	SPROUSE, MARY G	4704 BEHRENS RD	COLLEYVILLE, TX	76034
23	DAVID BAUM FAMILY REVOCABLE TRU	4800 BEHRENS CT	COLLEYVILLE, TX	76034
24	POMROY, PAUL R	4712 BEHRENS RD	COLLEYVILLE, TX	76034
25	THOMPSON, DANIELLA	4709 MANNING DR	COLLEYVILLE, TX	76034
26	BULLOCH, NANCY A	1704 RENFRO RD	COLLEYVILLE, TX	76034
27	COWLEY, CHAD	4606 BEHRENS RD	COLLEYVILLE, TX	76034
28	RAJ, PRAVIN	4708 BEHRENS CT	COLLEYVILLE, TX	76034
29	BOTCH, MICHAEL	4613 STAFFORD DR	COLLEYVILLE, TX	76034
30	HUGGINS, WILLIAM S	PO BOX 1047	COLLEYVILLE, TX	76034
31	HAMMONS, MATTHEW	4613 MANNING DR	COLLEYVILLE, TX	76034
32	DODSON, DAVID	4701 STAFFORD DR	COLLEYVILLE, TX	76034
33	DAVIDSON, MARK	4708 BEHRENS RD	COLLEYVILLE, TX	76034
34	NAIK, MITESH	4609 MANNING DR	COLLEYVILLE, TX	76034
35	PILGRIM REVOCABLE TRUST	4712 BEHRENS CT	COLLEYVILLE, TX	76034
36	CRANBROOK ESTATES	P.O. Box 372	COLLEYVILLE, TX	76034
37	GRAPEVINE COLLEYVILLE ISD	3051 IRA E WOODS AVE	GRAPEVINE, TX	76051



NOTICE OF PUBLIC HEARING

«Owner Name»

«Owner Address»

«Owner City» «Owner Zip»

The City of Colleyville has scheduled public hearings concerning the below referenced request on the following dates and location:

Planning and Zoning Commission Meeting: Monday, July 10, 2023 at 7:00 p.m.

City Council Meetings: Tuesday, August 1, 2023 at 7:00 p.m.

3rd floor of City Hall, 100 Main Street, Colleyville, Texas

Request: Consideration of a Minor Plat with a Plat Waiver for Lot Size on Tract 6B01F, Abstract 328, of the Cotrail Simon Survey, located at 4704 Behrens Road.

Zoning Case: PC23-004

Applicant: Michael R. Kersten, Chisholm Trail Land Surveying

Owner: Mary Gaynell Sprouse

Location: 4704 Behrens Rd

Property Description: Lot 1, Block 1, Leann's Addition

Present Zoning: R-40 Single Family Residential

This notice has been sent to all owners of real property within 500 feet of the request as such ownership appears on the last approved tax roll and all homeowners associations within 1000 feet. Approval by the Planning and Zoning Commission serves as a recommendation to the City Council and is not a final action on the request. Denial of the proposal by the Commission is final, unless the applicant submits a written notice of appeal within 10 days from the date of action by the Commission. If appealed, the request will be placed on the next available City Council agenda as listed above. Rezoning requests, zoning amendments and conditions recommended by the Commission for approval by the City Council may be more restrictive than those described in this notice.

All interested persons are encouraged to attend the public hearing and express their opinions on the zoning change request. If you are unable to attend, but wish to have your opinions made a part of the public record, please submit written comments prior to the public hearing, to the address below:

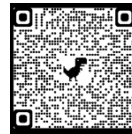
**Community Development Department
City of Colleyville
100 Main Street
Colleyville, TX 76034**

If the property owners of 20% or more of the land within the 200 foot notification area file a written protest prior to the public hearing, State law provides that the approval of the zoning change request shall require the approval of a super majority vote by City Council.

NOTICE OF PUBLIC HEARING



The application is on file for public examination in the Community Development Department at 100 Main Street, Colleyville, Texas 76034. A brief project description can be found online on the Agenda Packet and Active Development Case map (please use your phone's camera to scan QR code below):



For additional information, please contact the Community Development Department at 817.503.1056. Please reference the zoning case number when requesting information.

Jacquelyn Reyff
Principal Planner
jreyff@colleyville.com

RESOLUTION R-23-4864

**A RESOLUTION APPROVING A MINOR PLAT WITH A PLAT WAIVER
FOR LOT SIZE AND LOT WIDTH FOR LOT 1, BLOCK 1, LEANN'S
ADDITION**

WHEREAS, the Planning and Zoning Commission recommended approval of the minor plat with a waiver for lot size and lot width for Lot 1, Block 1, LeAnn's Addition, on July 10, 2023.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT the minor plat with a waiver for lot size of 28,462 square feet and a lot width of 114 feet for Lot 1, Block 1, LeAnn's Addition on approximately 0.6534 acres, attached as Exhibit "A" - Plat Exhibit, is hereby approved.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, ON THIS THE 1ST DAY OF AUGUST 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Brandi Elder, Place 1	_____	George Bond, Place 2	_____
Scotty Richardson, Place 3	_____	Ben Graves, Place 4	_____
Chuck Kelley, Place 5	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

[illegible]



CITY OF COLLEYVILLE CITY COUNCIL BRIEFING

Agenda Number 7b

Agenda Date 8/1/2023

Number Resolution R-23-4865

Type Resolution

Department City Manager

Title

Denial of Oncor Electric Delivery Company LLC's application for approval of a Distribution Cost Recovery Factor (DCRF) seeking to increase electric distribution rates within the City

Explanation

Reading and Public Hearing

On June 30, 2023, Oncor Electric Delivery Company, LLC filed an Application to Amend its Distribution Cost Recovery Factor ("DCRF") and Update its Mobile Generation Riders to increase distribution rates within each of the cities in its service area. In the filing, Oncor asserts it is seeking an increase in distribution revenues of approximately \$152.78 million. The Company is also seeking to update its Rider Mobile Generation and Rider Wholesale Mobile Generation to recover revenue related to mobile generation unit leasing and operation. The Rider would recover approximately \$1.07 million.

This resolution authorizes the City of Colleyville to join with the Steering Committee of Cities Served by Oncor ("OCSC") to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

Financial Impact

There is no financial impact to the City.

Recommendation

Approve

Attachments

1. Resolution R-23-4865

RESOLUTION R-23-4865

FINDING ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR AND UPDATE GENERATION RIDERS TO INCREASE DISTRIBUTION RATES WITHIN THE CITY IS DENIED

WHEREAS, the City of Colleyville, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

WHEREAS, the City is a member of the Oncor Cities Steering Committee ("OCSC"), a membership of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area; and

WHEREAS, on or about June 30, 2023, Oncor filed with the City an Application to Amend its Distribution Cost Recovery Factor and Update Mobile Generation Riders, PUC Docket No. 55190, seeking to increase electric distribution rates by approximately \$152.78 million and update Oncor's Rider Mobile Generation and Rider Wholesale Mobile Generation to recover \$1.07 million related to mobile generation facilities, increases which will impact all electric utility customers residing in the City if it is granted; and

WHEREAS, OCSC is coordinating its review of Oncor's DCRF filing with designated attorneys and consultants to resolve issues in the Company's application and OCSC members and attorneys recommend members deny the DCRF.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT the City is authorized to participate with OCSC in PUC Docket No. 55190.

Sec. 2. THAT subject to the right to terminate employment at any time, the City of Colleyville hereby authorizes the hiring of the law firm of Lloyd Gosselink Rochelle & Townsend, P.C. and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and

to direct any necessary administrative proceedings or court litigation associated with an appeal of Oncor's DCRF application.

- Sec. 3. THAT the rates proposed by Oncor to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and are hereby denied.
- Sec. 4. THAT the Company shall continue to charge its existing rates to customers within the City.
- Sec. 5. THAT the City's reasonable rate case expenses shall be reimbursed in full by Oncor within 30 days of presentation of an invoice to Oncor.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF ____ AYES, ____ NAYS, ON THIS THE 1ST DAY OF AUGUST 2023.

Mayor Bobby Lindamood	_____	Mayor Pro Tem Callie Rigney	_____
Place 1, Brandi Elder	_____	Place 4, Ben Graves	_____
Place 2, George Bond	_____	Place 5, Chuck Kelley	_____
Place 3, Scotty Richardson	_____		

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor

RESOLUTION R-23-4866

**A RESOLUTION APPROVING CITY COUNCIL ACTION
UNDER BUSINESS AT THE REGULAR CITY COUNCIL MEETING OF
AUGUST 1, 2023**

WHEREAS, City Council has taken action on certain items on the agenda under Business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

Sec. 1. THAT

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 1ST DAY OF AUGUST 2023.

Mayor Bobby Lindamood _____
Brandi Elder, Place 1 _____
Scotty Richardson, Place 3 _____
Chuck Kelley, Place 5 _____

Mayor Pro Tem Callie Rigney _____
George Bond, Place 2 _____
Ben Graves, Place 4 _____

ATTEST:

CITY OF COLLEYVILLE

Christine Loven, TRMC
City Secretary

Bobby Lindamood
Mayor