



**City of Colleyville
Parks and Recreation
Advisory Board
Agenda**

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, October 24, 2022
6:00 p.m.

Colleyville Center
5301 Riverwalk Drive

1. CALL TO ORDER

2. APPROVAL OF MINUTES

April 4, 2022

3. REGULAR AGENDA ITEMS

3a Election of a Chair and Vice Chair

3b Senior Center Renovation Update

3c Purchase of property for a City-owned Rec Center

3d Presentation on pickleball courts and discussion of a recommendation from the Parks and Recreation Advisory Board

4. REPORTS

Parks and Recreation Director Report

5. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Thursday, October 20, 2022 by 5:00 p.m.

Angela Larson
Assistant City Secretary

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.



City of Colleyville Parks and Recreation Advisory Board MINUTES

City Hall
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Monday, April 4, 2022
6:00 p.m.

Colleyville Center
5301 Riverwalk Drive

CALL TO ORDER

City Secretary Christine Loven called the meeting to order at 6:04 p.m. and called the roll:

Present: Members Bob Scott, Jerome Davis, John Hillebrand, James Poettcker, Eric Presson, and Joe Stout.

Absent: Members Dustan Goodell and Amy Ackermann.

Also Present: Councilmember Callie Rigney, Colleyville Girls Softball Representatives Russell Rinn, Betsy Deck, and Becky Willis, and Parks and Recreation Director Lisa Escobedo, and City Secretary Christine Loven.

City Secretary Christine Loven advised the Board, she will be assisting Parks and Recreation Director Lisa Escobedo with the administrative duties of the Board for the next year and noted this includes agenda preparation and minutes, and conducting the meetings until a new Chair and Vice Chair are elected.

2. INTRODUCTION OF NEW BOARD MEMBERS

Colleyville Girls Softball Representatives Russell Rinn, Betsy Deck, and Becky Willis introduced themselves to the Board. Mr. Rinn stated everyone had to return to the fields, but they wanted to take the time to introduce themselves to the new members. Mr. Rinn stated there were 204 enrollees this season, which is the highest in seven years and noted they are in discussions with the City to add fans to the dugouts and considering fund raising to assist with the costs. Mr. Rinn thanked Director Escobedo for inviting them and told the Board they appreciate working with Director Escobedo. All three representatives then left the meeting.

City Council appointed members to the Board at the March 22, 2022, City Council Meeting, and everyone introduced their selves and gave a recap of their profession, how long they have lived in Colleyville, and why they want to be of service to the Parks and Recreation Advisory Board.

3. APPROVAL OF MINUTES

January 10, 2022

A motion was made to approve the minutes of January 10, 2022, by John Hillebrand, seconded by Eric Presson, and passed unanimously.

4. REGULAR AGENDA ITEMS

4a Review of the Parks and Recreation Advisory Board Bylaws

There were no questions regarding the bylaws.

4b Election of a Chair and Vice Chair

City Secretary Loven noted an error had been made on the roster following appointments, which indicated Place 1 was Chair of the Board. This has been corrected and a new roster was provided.

City Secretary Loven suggested the Board wait until the next meeting to elect a Chair and Vice Chair, as there were four new members present and two tenured members.

Member Scott asked if waiting to elect the Chair and Vice Chair violates the bylaws. City Secretary Loven stated it does not.

5. REPORTS

5a Parks and Recreation Director Report

Director Escobedo reviewed the written report, which was provided to the Board and recorded in the agenda packet.

Member Scott asked if there was a fee for the Winter Ball, Junior Anglers and Arbor Day, and the Bunny Brunch and Lunch. Director Escobedo advised the Winter Ball was \$25 per couple, the Bunny Brunch and Lunch was \$7 per child, and the Junior Anglers and Arbor Day was free.

Member Presson asked if it is possible to hire pickleball instructors for daytime lessons. Director Escobedo stated she would look into the availability.

Member Hillebrand asked Director Escobedo what process is used for the youth sports organizations to make requests. Director Escobedo stated she has meetings with the organizations before the season begins. There was general discussion regarding requests, costs, and fundraising for improvements. Director Escobedo noted when there is an improvement to a City facility; the City prefers to own the asset, such as the dugout fans discussed earlier.

Member Scott asked if background checks are made of instructors and if the youth sports associations are required to take Safe from Harm training. Director Escobedo stated she is not aware of the training requirements for the youth sports associations and noted they contract with the City for the use of the facilities only.

There was general discussion regarding the Parks Master Plan, the location of park facilities, and the design renovations at the Senior Center. City Secretary Loven noted she would send a link to the Master Plan and Parks Facilities map to the Board.

6. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:03 p.m.

APPROVED BY A VOTE OF _ AYES, _ NAYS, ON THIS THE 11TH DAY OF JULY 2022.

*Minutes taken and prepared by:
Christine Loven, TRMC
City Secretary*



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

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Agenda Number 3a	Agenda Date 10/24/2022	Number
Type Regular Agenda Items		
Department City Secretary		

Title

Election of a Chair and Vice Chair

Explanation

Per the Parks and Recreation Advisory Board Bylaws, a Chair and Vice Chair shall be elected by the Board and shall serve for a one-year term.

Attachments

1. Parks and Recreation Advisory Board Roster

PARKS AND RECREATION ADVISORY BOARD

PLACE 1

Bob Scott

5846 Crescent Ln
Colleyville, TX 76034
(817) 676-4220

bob.scott774@gmail.com

TERM: March 2022 – March 2023

PLACE 2

Jerome Davis

1704 Avalon
Colleyville, TX 76034
(817) 266-1480

davisjerome15@yahoo.com

TERM: March 2022 – March 2024

PLACE 3

John Hillebrand

7804 Tillman Hill Court
Colleyville, TX 76034
H: (817) 798-0112

hille@sbcglobal.net

TERM: March 2021 – March 2023

PLACE 4

Dustan Goodell

3701 Laurens Place
Colleyville, TX 76034
H: (214) 796-6827

dgoodell@associaonline.com

TERM: March 2022 – March 2024

PLACE 5

Amy Ackermann

1905 Camden Ct
Colleyville, TX 76034
H: (817) 600-8838

AmyATX99@gmail.com

TERM: March 2021 – March 2023

PLACE 6

James Poettcker

4611 Cresthaven Dr
Colleyville, TX 76034
(817) 313-9344

jpoett@sbcglobal.net

TERM: March 2022 – March 2024

PLACE 7

Eric Presson

3717 Mouton Avenue
Colleyville, TX 76034
H: (817) 733-3121

ewpresson@protonmail.com

TERM: March 2021 – March 2023

PLACE 8

Joe Stout

5505 Janet Ln
Colleyville, TX 76034
(817) 988-9488

josephstout@yahoo.com

TERM: March 2022 – March 2024

CITY COUNCIL LIAISON

Callie Rigney

7308 Hix Court
Colleyville, TX 76034
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crigney@colleyville.com

CITY COUNCIL LIAISON

Kathy Wheat

206 Colden Court
Colleyville, TX 76034
H: (817) 382-8178

kwheat@colleyville.com

**YOUTH SPORT ASSOCIATIONS
LIAISONS**

Colleyville Baseball Association

Mike Wang

cvbbpresident@gmail.com

Colleyville Soccer Association

Hector Rodriguez

president@ColleyvilleSoccer.net

Colleyville Softball Association

Russell Rinn

russellrinn2007@yahoo.com



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Agenda Number 3b	Agenda Date 10/24/2022	Number
Type Regular Agenda Items		
Department Parks and Recreation		

Title

Senior Center Renovation Update

Explanation

Parks and Recreation Director Lisa Escobedo will provide a brief update on the Senior Center Renovation project.

Attachments

1. Senior Center Renovation Update



Senior Center Renovation Update

Parks and Recreation Advisory Board
October 24, 2022

Senior Center Renovations



- Project began March 2022
- Budget of \$4.65
- Exterior Façade Renovation



Senior Center Renovations



- Connected Annex Building to Main Building
- Monument sign with front landscaping

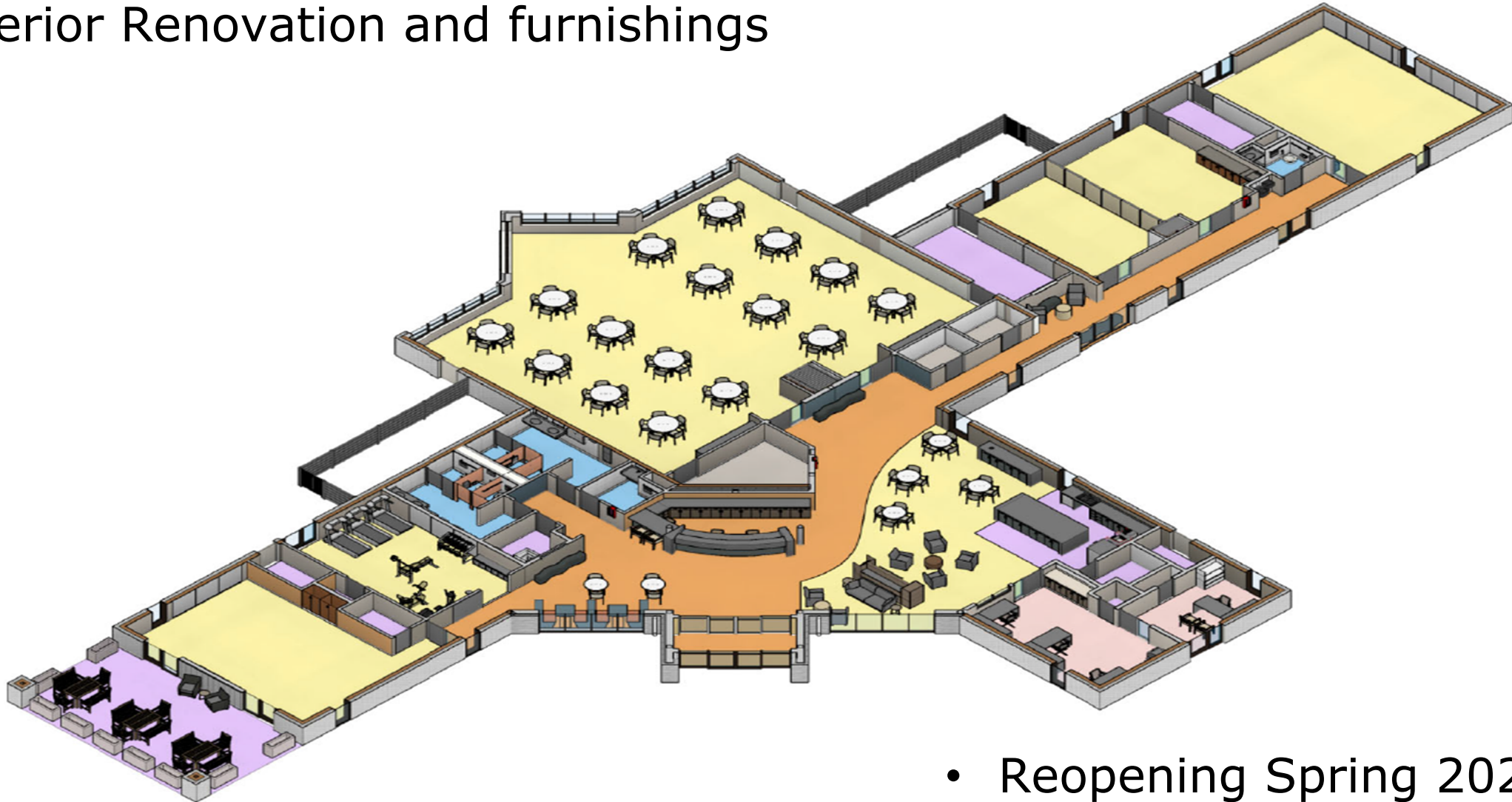
Senior Center Renovations



Senior Center Renovations



- Interior Renovation and furnishings



- Reopening Spring 2023





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Agenda Number 3c	Agenda Date 10/24/2022	Number
Type Regular Agenda Items		
Department City Secretary		

Title

Purchase of property for a City-owned Rec Center

Explanation

Parks and Recreation Director Lisa Escobedo will provide a report on the pending purchase of property to be utilized as a City-owned Recreation Center.

Attachments

1. City Recreation Center Presentation



Recreation Center Purchase

Parks and Recreation Advisory Board
October 24, 2022

A Rec Center for Colleyville



- The City was approached by Covenant Church to purchase their property which includes 15 acres of land, with two buildings totaling 42,000 square feet
- The City toured the property and determined the facility would provide for a Recreation Center and began negotiations

Covenant Church Property



Project Description – Rec Center



- During the last citizen survey residents asked for a recreation center, but the costs exceeded \$60 million. Residents and City officials agreed the project was too costly, but moved forward with renovations to the Senior Center.
- What would have been an investment of over \$60 million, is available to the City for \$10 million.
 - Purchase price: \$8.5m
 - Renovations: \$1.5m

Timeline– Rec Center



- Voted to proceed on September 6, 2022
- Ordinance issuing debt will have two readings:
November 1 and November 15
- When passed on November 15, the City will be authorized to issue bonds
- Anticipate closing on property in December

Next Steps



- Architectural Review of the Rec Center – After closing
- Master planning discussions for programming and facilities usage throughout the City – January 2023
- Updates to the Parks and Recreation Advisory Board
- Recommendations from Parks and Recreation Advisory Board



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Agenda Number 3d	Agenda Date 10/24/2022	Number
Type Regular Agenda Items		
Department Parks and Recreation		

Title

Presentation on pickleball courts and discussion of a recommendation from the Parks and Recreation Advisory Board

Explanation

This item provides for Parks and Recreation Director Lisa Escobedo to provide a presentation on the current pickleball courts and seek a recommendation from the Parks and Recreation Advisory Board which will be presented to the City Council at the November 15, 2022 City Council Meeting.

Attachments

1. Pickleball Presentation

Pickleball Courts in High Demand



- The four Pickleball Courts at City Park opened in fall of 2021
- The sport is very popular and the courts are well utilized
- Residents are requesting City Council install more courts, making the request at City Council meetings and via email correspondence with Council and City management



Pickleball Courts



- Staff is seeking a recommendation from the Parks and Recreation Advisory Board to bring to the City Council at the November 15, 2022 meeting
- **Options for consideration:**
 - Residents have requested Tennis Court #6 be striped to provide two additional temporary pickleball courts
 - Cost: \$2,500 - Striping and portable nets
 - \$6,000 – Tennis court resurfacing to remove striping
 - Address pickleball courts, together with the comprehensive review of the proposed Rec Center and master planning of all City facilities, including the renovated Senior Center, which is planned to begin in January 2023



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Agenda Number

Agenda Date 10/24/2022

Number 4

Type Report

Department Parks and Recreation

Title

Parks and Recreation Director Report

Explanation

Parks and Recreation Director Lisa Escobedo will review the attached report of her department's projects.

Attachments

1. Parks and Recreation Director Report

Parks & Recreation Advisory Board Meeting

November 24, 2022

Recreation

- **Summer/Fall Recreation Classes** – continue to be held at the Colleyville Center and Library.
- **Bunny Brunch & Lunch** – was held on April 9 and both events are sold out (250 each). The event consisted of pictures with the bunny, egg hunt, petting zoo, inflatable slide, and other fun activities.

Athletics

- **Youth Sports Associations (soccer, baseball & softball)** – Fall seasons are well underway and will come to an end in the beginning of November.
- **Youth Fall Volleyball League** – Youth volleyball is back with 28 teams and 274 players. The league is held at CMS and HMS. We have had a number of issues with cancellations and last minute changes from GCISD. In addition we had to implement new safety protocols mandated by GCISD.
- **Coed Sand Volleyball League** – The Fall league is winding down with a championship tournament on Oct. 24. We have 8 teams playing this fall. The registration for the Winter League is open now!

Tennis & Pickleball

- **Fall Tennis Leagues** – 12 teams play out of City Park (Sundays through Fridays)
- **Fall Pickleball Leagues** – 10 teams play out of City Park (Tuesday, Friday, and Saturday)
- **Pickleball Classes** – October 9 different classes with 68 participants

Senior Center

- **Summer/Fall programming** continues to be offered at the Library and the Colleyville Center.

Parks

- **Over-seeding City Facilities** – Rye seed will be put out at the Plaza, South Lot, and Colleyville Center. These areas will be watered heavily to help with the process.
- **SH26 Medians** – the department has a new position, Beautification and Landscape Supervisor, Joe Flynn. Joe stated on September 6 and is overseeing the maintenance of SH26 medians and parkways. We have been very busy this summer staying on top of BriteView on the watering and removal of dead plant material. It was a very difficult summer with the heat!
- **Beautification Team** will work in replacing the plants and trees that did not make it through the freeze and summer heat.

Master Plan & CIP Project Update

- **City Park Softball – Shade Structure and Playground** – **has been completed!**
- **Overland Park Enhancements** – The playground has been ordered and should be delivered in January. We will install the playground, pour-in-place surface, add park benches, and a picnic table. We will also install a bike rack, irrigation, and trees to enhance the park.
- **Glade/Riverwalk Roundabout** – **has been completed!**
- **Senior Center Renovation Project** – Update will be given in a presentation.
- **Entry way signs** – **(3) have been completed!**

Upcoming Parks & Recreation Projects:

- Hall-Johnson / SH26 median beautification – scheduled to begin in a few weeks
- Sparger Park restroom renovation – will revisit at a later date
- Justice Center – pond beautification – working with a contractor for renderings of different options
- Fire Station 2 & 3 – Landscape design and installation
- Hall-Johnson Reserve Fire Station – Landscape design and installation

2023 Parks & Recreation Advisory Board Meeting Dates:

- January 9