



City of Colleyville

Colleyville Center Advisory Committee Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, August 15, 2022
5:30 p.m.

Colleyville Center
5301 Riverwalk Drive

1. CALL TO ORDER

2. APPROVAL OF MINUTES

May 9, 2022

3. REGULAR AGENDA ITEMS

3a Fiscal Year 2022 Update

3b Fiscal Year 2023 Budget Discussion

3c Discussion of Items for Future Agendas

4. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards August 12, 2022 by 5:00 p.m.

Leslie Hill
Colleyville Center Manager

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Colleyville Center Administrative Assistant at least 48 hours in advance at 817.503.1330, and reasonable accommodations will be made to assist you.

**COLLEYVILLE CENTER ADVISORY COMMITTEE
FY 2022 – 3rd QUARTER MEETING
May 9, 2022
MINUTES**

Present: Chair Jeremy Tallo, Paul Vigiletti, Darla Dennison, Vice-Chair Fred Mills, Julie George, Alex Thomas, Lee Koch, Center Manager Leslie Hill, Center Event Specialist Kristi Isbell

Absent: Louis Miller, Athena Wiginton, Judith Goodwin

1) **The meeting was called to order at 5:34 p.m.** by Chair Jeremy Tallo.

2) **Minutes:**

a) **The minutes were approved as written for Q1 2022 (November 15, 2021).**

i) Darla Dennison motioned for approval of November 15, 2021 minutes.

ii) Motion seconded by Paul Vigiletti with no dissension.

b) **The minutes were approved as written for Q2 2022 (February 21, 2022).**

i) Darla Dennison motioned for approval of February 21, 2022 minutes.

ii) Motion seconded by Alex Thomas with no dissension.

3) **Regular Agenda Items**

a) Fiscal Year 2022 Update:

Staff provided information and a presentation on the Center's performance for FY22.

b) Venue Comparison discussion:

Staff opened discussion of Venue Comparison by requesting feedback on items of note or offerings that could be considered for the Colleyville Center. Discussion ensued over the following topics: rental fees, parking, catering/bar service, food trucks, cleaning service, and chair/linen offerings. Paul Vigiletti noted Center rates lower than other venues in immediate area. Fred Mills suggested the need to cover rising costs of supplies and labor.

Staff discussed issues with full allowance of alcohol (beer/wine/liquor) in the venue and questioned consideration of restriction to beer/wine only. Alex Thomas, Jeremy Tallo, and Darla Dennison voiced concern over losing potential bookings due to alcohol policy change and committee agreed that alcohol policy should remain the same.

Discussion ensued over increase in rental rate with Fred Mills stating that an increase would allow the Center to cover the anticipated increase in operating costs yet remain competitive with other venues in the area. Discussion ensued regarding a decrease in deposit. Consensus was that a decrease in deposit would no longer deter clients from violating Policies and committee agreed that deposit should remain the same.

Paul Vigiletti made a motion to increase the Saturday standard 10-hour rental from \$3000 to \$4000 and increase the Friday/Sunday standard 10-hour rental from \$2500 to \$3000. Fred Mills seconded the motion. **The motion passed unanimously.**

Julie George made a motion to increase the discount for Colleyville based non-profits from 20% to 50% for Saturday 10-hour rentals. Lee Koch seconded the motion. **The motion passed unanimously.**

c) Discussion of Items for Future Agendas:

Staff provided additional dates for Colleyville Center Advisory Committee meetings: August 15, 2022, and November 21, 2022.

4. **The meeting was adjourned at 7:20 p.m.**



City of Colleyville Colleyville Center Advisory Committee Agenda Briefing

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Agenda Number 3a	Agenda Date 8/15/2022	Number
Type Regular Agenda Items		
Department Colleyville Center		

Title

Fiscal Year 2022 Update

Explanation

Staff will provide an operations and performance update.

Attachments



City of Colleyville Colleyville Center Advisory Committee Agenda Briefing

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Agenda Number 3b	Agenda Date 8/15/2022	Number
Type Regular Agenda Items		
Department Colleyville Center		

Title

Fiscal Year 2023 Budget Discussion

Explanation

Staff will provide an update on FY23 operating budget and proposed rental rates, pending City Council approval.

Attachments



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Agenda Number 3c	Agenda Date 8/15/2022	Number
Type Regular Agenda Items		
Department Colleyville Center		

Title

Discussion of Items for Future Agendas

Explanation

This item allows for the discussion of items for future agendas and to advise of the next meeting date, November 21, 2022.

Attachments