



**City of Colleyville  
Parks and Recreation  
Advisory Board  
Agenda**

City Hall  
100 Main Street  
Colleyville, Texas 76034  
817. 503.1000  
www.colleyville.com

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Monday, January 10, 2022  
6:00 p.m.

Colleyville Center  
5301 Riverwalk Drive

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**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES**

**2a** November 8, 2021 Parks and Recreation Advisory Board Minutes

**3. REGULAR AGENDA ITEMS**

**3a** Discussion and recommendation of a new City Park amenity

**4. REPORTS**

**4a** Parks and Recreation Director Report

**5. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Friday, January 7, 2022 by 5:00 p.m.

Christine Loven, TRMC  
City Secretary

*A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting. Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.*

*If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the City Secretary at least 48 hours in advance at 817.503.1130, and reasonable accommodations will be made to assist you.*



**City of Colleyville  
Parks and Recreation  
Advisory Board  
MINUTES**

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November 8, 2021  
6:00 p.m.

Colleyville Library  
100 Main Street

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## **1. CALL TO ORDER**

Vice Chair Cliff LeBlanc called the meeting of the Parks and Recreation Advisory Board to order on November 8, at 6:02 p.m.

**ROLL CALL:** Chair Rich Hendler, Vice Chair Cliff LeBlanc, Board Members: John Hillebrand, Amy Ackermann, James Linn, Eric Presson, and Dan Witte.

**Absent:** Board Member Dustan Goodell

**Also Present:** Parks and Recreation Director Lisa Escobedo, Assistant City Manager Adrienne Lothery, Councilmember Liaison Kathy Wheat, and Administrative Secretary Joyceinne Williams.

## **2. APPROVAL OF MINUTES**

Member Witte moved to approve the September 13, 2021 minutes. Member Hillebrand seconded the motion. The motion carried unanimously.

## **3. REGULAR AGENDA ITEMS**

### **3a** Update on Senior Center Renovation Project

Director Lisa Escobedo presented an update of the improvements and enhancements of the existing senior center building. The presentation included the budget, program design, and schedule. It also included pictures of the exterior and interior appearance and accent color palette options.

Director Escobedo stated during the renovation project, programming will be held at the Library and Colleyville Center.

### **3b** Recommendation of Playground and Pavilion at Overland Park

Suggested options from the Board included creating a small pavilion and playground a small playground with seating under the trees, adding a bike rack, irrigation, picnic tables, lighting, trees, and a water fountain drinking station.

**3c** Approval of 2022 Meeting Dates

The Board agreed to schedule quarterly meetings in January 10, April 4, July 11, and October 3.

**3d** Update on Pedestrian Transportation Projects

Assistant City Manager Adrienne Lothery briefly reported on the FY22 pedestrian transportation projects.

**4a** Parks and Recreation Report

Director Escobedo reviewed the written report provided in the agenda packet and highlighted scheduled Parks and Recreation programs, events, and projects.

**5. ADJOURNMENT**

Board member Witte moved to adjourn the meeting, seconded by member Hillebrand. Motion carried unanimously. Vice Chair LeBlanc adjourned the meeting at 7:13 p.m.

Minutes prepared by:  
Christine Loven, TRMC  
City Secretary



# City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

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<b>Agenda Number</b> 3a	<b>Agenda Date</b> 1/10/2022	<b>Number</b>
<b>Type</b> Regular Agenda Items		
<b>Department</b> Parks and Recreation		

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## **Title**

Discussion and recommendation of a new City Park amenity

## **Explanation**

This item provides for the Parks and Recreation Advisory Board to consider amenities to be added in City Park.

## **Attachments**

1. City Park Amenity - Parks Board



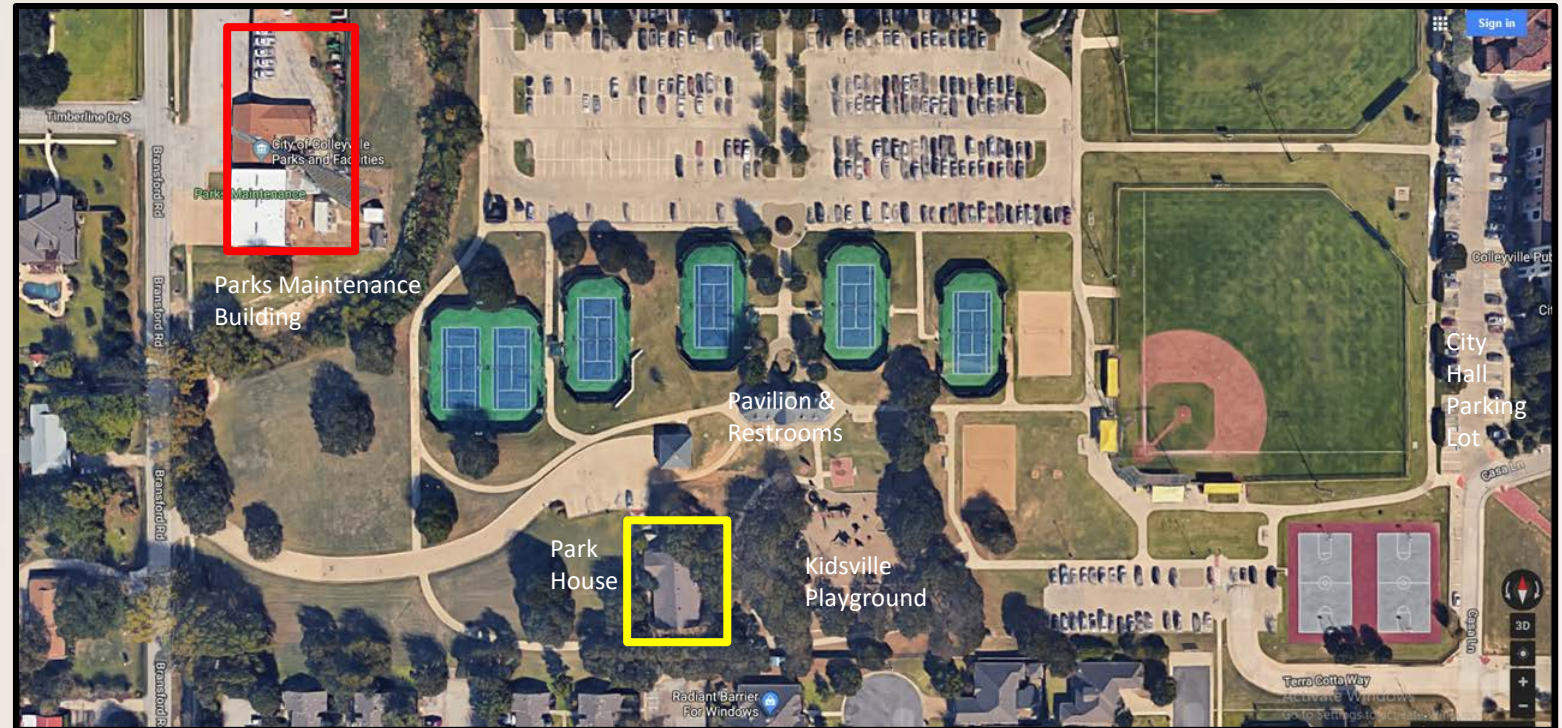
# **New City Park Amenity**

Parks & Recreation Advisory Board  
January 10, 2022

# Park Amenities



- March 4, 2019 - Parks Board recommends removing the parks house.
- March 19, 2019 – City Council directs staff to remove the parks house.
- October 2021 - House was removed
- Today – Parks Board recommendation of a new park amenity in the same location of where the parks house was located.



# Prime Location



- The location is in close proximity of the tennis courts playground, pavilion, and restrooms.
- There are eight parking spaces, one of which is handicap.
- Mature trees provide lots of shade.



Total approximate area for added amenities in this location is 25,500 SF

# Master Plan Projects



## Amenities to be considered from the 2018 Master Plan

- Splash Pad
- Dog Park
- Outdoor Fitness Stations

### Capital Projects Priority Ranking

#### Park Board Ranking

#### Colleyville Parks, Recreation & Open Space Master Plan

Draft 5/16/2018

Please indicate a High Priority (3), Medium Priority (2), Low Priority (1), or Not Needed (0) for each item on the list. Please place a number in the far left column that indicates your priority for the proposed improvement. Rank each improvement. The priority ranking is for the level of importance of the improvements and not necessarily the order in which they will be developed. Thank you very much.

Priority Level	Item No.	Capital Improvement	Average	Park Board Average Rank
<b>Capital Projects Rank - High (3), Medium (2), Low (1), or Not Needed (0).</b>				
	28	Pleasant Glade Tract (behind Senior Center) - Develop as a Neighborhood Park with playground, splash pad, picnic shelters, Pickleball courts, shaded fitness stations, tree planting for shade, parking, etc. (fills a gap of park land in the east) <b>FY22 &amp; 23</b>	3.00	1
	40	Trails - Implement the Trails Plan <b>Ongoing</b>	3.00	1
	18	Kimzey Park - Add a restroom building	2.83	3
	39	Trails - Develop a trail between Sparger Park and the Colleyville Nature Center <b>Design FY21</b>	2.83	3
	43	Senior Center - Renovate Senior Center and add a multi-purpose program center (Park Board added this to replace items 36, 37 and 38) <b>FY22</b>	2.83	3
	10	City-Wide - All parks - Tree planting program to provide shade and improve tree canopy <b>Ongoing</b>	2.67	6
	12	CNC - Restroom Building <b>Completed 2021</b>	2.67	6
	13	CNC - Signage and wayfinding system <b>Completed 2021</b>	2.67	6
	23	L.D. Lockett - Clear out vegetation from drainage channel (in the 2018 CIP, causes backup of water and mosquito issues) <b>Completed 2021</b>	2.67	6
	8	City-wide - Provide accessible walkways to all playgrounds, picnic shelters, athletic fields and spectator areas to meet ADA guidelines <b>Ongoing</b>	2.50	10
	24	McPherson - Rock House interior renovation, upgrade lighting (to allow more flexibility to support programs - Does not work well now)	2.50	10
	29	Pleasant Run - Shade, restrooms and drinking fountain on practice field side <b>Completed 2021</b>	2.50	10
	30	Pleasant Run - Develop trail system within park on north (practice fields) side to complete the loop (north of the practice fields to connect the Cotton Belt Trail to Pleasant Run Rd. where a new trail will be located)	2.50	10
	33	Reagan Park - New restroom building <b>Completed 2021</b>	2.50	10
	42	City Park - Splash pad near Kidsville (added by Park Board)	2.50	10
	19	Kimzey Park - Dredge pond (in the 2018 CIP already, but kept on the list to show early successes) <b>Completed 2018</b>	2.33	16
	5	City Park - Replace and enlarge shade shelters over spectator areas (current ones are faded and complaints of too small) <b>Completed 2019</b>	2.17	17
	7	City-wide - Consistent park signage system (including entrance signs, directional signs, park rules signs, and interpretive signs) <b>Ongoing</b>	2.17	17
	17	Dog Park - Identify a location and develop a dog park (no location identifies yet - Requested by many)	2.17	17
	2	City Park - Both Restroom/Concession Buildings - Repair building exterior grout and wainscot, update interiors, improve concession areas <b>Completed 2020</b>	2.00	20
	3	City Park - Small playground near ballfields with shade cover (convenience for small children) <b>FY22</b>	2.00	20
	20	Kimzey Park - Replace playground and improve drainage (playground is older and has drainage problems) <b>FY23</b>	2.00	20
	25	McPherson - Pavilion/Restrooms renovations - painting and ventilation, additional electrical outlets <b>FY24</b>	2.00	20
	26	McPherson - Upgrade Dairy Barn displays (interpretive signs are faded and unreadable) <b>Interpretive Signage 2020</b>	2.00	20
	41	Woodbriar Park - Replace playground and shelter, improve trail system	2.00	20
	6	City Park - Additional netting at ball diamonds for spectator safety (to provide safer environment for spectators) <b>Completed 2019</b>	1.83	26
	11	CNC - Expand paved trail system and safer stream crossing (couple of minor stream crossings to be made safer)	1.83	26
	22	L.D. Lockett - Playground and exercise stations (as originally planned)	1.83	26
	27	McPherson - Rehabilitate the two historic mud house barns (need work to last over the long term) <b>Completed 2018</b>	1.83	26
	34	Reagan Park - Install irrigation system <b>Completed 2018</b>	1.83	26
	14	CNC - Establish as an arboretum with labelled trees and horticultural display areas.	1.67	31
	16	CNC - Install benches along trails <b>Ongoing</b>	1.67	31
	32	Pleasant Run - Install accessible walk from overflow parking to park	1.67	31
	1	Athletic Fields - Upgrade turf on all fields <b>Ongoing 2018-2020</b>	1.50	34
	9	City-wide - Install Wi-Fi in the larger parks for convenience of park users and potential for mobile apps for park programs/interpretation)	1.50	34
	21	Kimzey - Install shaded outdoor fitness stations	1.33	36
	31	Pleasant Run - Upgrade landscaping in parking lot islands	1.33	36
	4	City Park - Install shaded outdoor fitness stations	1.17	38
	35	Reagan Park - Shade and dugouts at fields for players and spectators. Walkways to spectator areas. (fields are used for practice only for now)	1.17	38

# Splash Pad



# Dog Park



# Outdoor Fitness Stations



# Questions and Discussion



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<b>Agenda Number</b> 4a	<b>Agenda Date</b> 1/10/2022	<b>Number</b>
<b>Type</b> Report		
<b>Department</b> Parks and Recreation		

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## **Title**

Parks and Recreation Director Report

## **Explanation**

Parks and Recreation Director Lisa Escobedo will review the attached report regarding projects and activities of the department.

## **Attachments**

1. January 2022 Parks and Recreation Director Report

# Parks & Recreation Advisory Board Meeting

January 10, 2022

## Recreation

- **Winter/Spring Recreation Classes** – have begun with at their new locations due to construction at the Senior Center. Classes/programs have been relocated to the Colleyville Center or the Library for 2022.
- **Winter Ball** – Registration began on January 3. The event will take place on January 28 at the Colleyville Center and this year's theme is "Glow".

## Athletics

- **Youth Sports Associations (soccer, baseball & softball)** – will begin in mid-January with tryouts and practices will begin in February.
- **Youth Spring Volleyball League** – registration began on January 3-28. The league will run from Feb. 21 – May 7.

## Tennis & Pickleball

- **Spring Tennis Leagues** will begin in late February.
- **Pickleball Lessons** are going strong with 6 classes being offered on Monday and Tuesday evenings. We will look to offer leagues in May.

## Senior Center

- **Fall Programming** is back in full force and the center is active again. Trips are again be offered and are well received.
- **Senior Holiday Dance** will be Wednesday, December 15 from 7-9:30pm.

## Parks

- **Over-seed** – Parks has over-seeded the Plaza, South Lot, Median on Main Street, Colleyville Center and Business Center with Rye to keep areas looking green and healthy year round. As well as the Soccer fields at Pleasant Run.
- **Little Bear Creek / Nature Center** - Park staff will begin working on removing the litter in Little Bear Creek, specifically in the areas running through the Nature Center. Due to the erosion of the banks, trees have fallen and/or roots have been exposed. These obstacles are prime areas, of which litter gets caught and collects. Some of the areas are deep and cannot be reached without getting into the water. Staff will work to remove some of the fallen limbs and trees to help with the flow of the creek. In addition, they will also navigate in the deeper waters to remove the litter that is caught and is difficult to reach. This will take a few weeks and patrons may notice more equipment and activity than normal.
- **Laser Leveling** – In preparing for the spring season we will be laser leveling baseball field 7. This process is a maintenance practice for the baseball and softball fields to help with transitions from the infield to the outfield arcs, of which helps with the maintenance of the fields and the playability as well.
- **Pre-emergent** – In February, the parks team will begin the pre-emergent process on the grassy areas, throughout the City.

## **Master Plan & CIP Project Update**

- **Pickleball Courts at City Park** – The pickleball courts are completed and have been well received by participants utilizing them daily.
- **Pleasant Run Practice Soccer Fields – Restroom Construction Project** – has been completed and will be ready for the spring soccer season.
- **City Park Softball – Shade Structure and Playground** – This project will be completed in spring of 2022. The lead time for the playground delivery was 12 weeks.
- **Overland Park Enhancements** – Staff is receiving renderings and options of a variety of playgrounds with the recommendations from the last meeting. The recommendations will be presented to Council and installed 2022.
- **Glade/Riverwalk Roundabout** – The construction and installation of the landscape design has been sent to contractors and the proposals are due in by the end of the month. The project will begin in the spring.
- **Senior Center Renovation Project** - The project has been out to bid since Dec. 19. The bids will be opened on Tuesday, January 18.

## **Upcoming Parks & Recreation Projects:**

- **Hall Johnson / SH26 median beautification**
- **Entry way signs – beautification**
- **Sparger Park restroom renovation**

## **2022 Parks & Recreation Advisory Board Meeting Dates:**

- **April 4**
- **July 11**
- **October 3**