



City of Colleyville Parks and Recreation Advisory Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, November 8, 2021
6:00 p.m.

Colleyville Library
110 Main Street

1. CALL TO ORDER

2. APPROVAL OF MINUTES

September 13, 2021

3. REGULAR AGENDA ITEMS

3a Update on Senior Center Renovation Project

3b Recommendation of Playground and Pavilion at Overland Park

3c Approval of 2022 Meeting Dates

3d Update on Pedestrian Transportation Projects

4. REPORTS

Parks and Recreation Report

5. ADJOURNMENT

I hereby certify this agenda was posted on City Hall bulletin boards Friday, November 5, 2021 by 5:00 p.m.

Joyceinne Williams
Administrative Secretary

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.



City of Colleyville Parks and Recreation Advisory Board DRAFT MINUTES

City Hall
100 Main Street
Colleyville, Texas 76034
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www.colleyville.com

September 13, 2021
6:00 p.m.

Colleyville Center
5301 Riverwalk Dr.

1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on September 13, at 6:00 p.m.

ROLL CALL: Chair Rich Hendler, Vice Chair Cliff LeBlanc, Board Members: John Hillebrand, Amy Ackermann, James Linn, Eric Presson, and Dan Witte. Absent Board Member: Dustan Goodell

Also Present: Parks and Recreation Director Lisa Escobedo, Assistant City Manager Adrienne Lothery, Councilmember Liaison Kathy Wheat, City Secretary Christine Loven, and Administrative Secretary Joyceinne Williams.

2. APPROVAL OF MINUTES

Member Witte moved to approve the July 12, 2021 minutes. Member Presson seconded the motion. The motion carried unanimously.

3. REGULAR AGENDA ITEMS

3a City Secretary Overview of the Parks and Recreation Advisory Board History Role, and Bylaws

Director Lisa Escobedo introduced City Secretary, Christine Loven to the Board.

City Secretary Loven presented the board with a copy of the "Bylaws approved by City Council" on April 2, 2013 and a copy of her presentation slides, which were prepared for this meeting dated September 13, 2021.

City Secretary Loven spoke on the growth of the City and the history of the Parks and Recreation Board. She proceeded to identify the purpose of the board, duties, and responsibilities of the board, as stated in the bylaws.

City Secretary Loven emphasized the value and appreciation of the Board's input to Council and staff.

Chair Hendler and other board members expressed their appreciation of the presentation and spoke on their vision and direction of the Board.

Chair Hendler expressed a desire to broaden the purpose of the Board and the frequency of meetings.

4a Parks and Recreation Report

Director Escobedo provided a report on the Parks and Recreation operations, which included scheduled Parks and Recreation programs, events, and projects.

- Summer camps participation was at capacity and fall classes have begun.
- Youth Sports Association, opening day is November 11. Coed Sand Volleyball will begin September 13. Youth volleyball league has over 250 girls participating and will begin September 18.
- Fall Tennis Leagues have started. Pickleball lessons will be offered by Matt Benton a Colleyville Resident.
- Senior Center has begun offering trips again and the fall programming has begun with steady participation.
- Pickleball courts are expected to be finished very soon. Pleasant Run Practice soccer fields restroom construction has been delayed. Park house demolition is waiting for the city to issue a permit. City park softball shade structure and playground contract was signed and completion date is expected in Spring 2022. Overland Park enhancements waiting for final proposal for trees and irrigation installation.
- Upcoming projects include the senior center renovation project and Church Street/SH26 median beautification.

Next Meeting Scheduled for November 8, 2021.

5. ADJOURNMENT

Board member Linn moved to adjourn the meeting, and Board member Witte seconded. Motion carried unanimously. Chair Hendler adjourned the meeting at 7:20 p.m.

*Minutes taken and prepared by:
Joyceinne Williams*

Joyceinne Williams
Administrative Secretary



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

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Agenda Number 3a	Agenda Date 11/8/2021	Number
Type Presentation and Discussion		
Department Parks and Recreation Advisory Board		

Title

Update on Senior Center Renovation Project

Explanation

This item is an update on the Senior Center Renovation Project.

Attachments

1. Senior Center Renovation Project



COLLEYVILLE SENIOR CENTER IMPROVEMENTS

CITY COUNCIL WORK SESSION DESIGN UPDATE

OCTOBER 19, 2021



**BARKER
RINKER
SEACAT
ARCHITECTURE**

UPDATE REGARDING THE IMPROVEMENTS & ENHANCEMENTS OF THE EXISTING SENIOR CENTER BUILDING

Design Update Presentation Agenda

- Project budget, schedule, and program update
- Exterior appearance update
- Interior appearance update
- **Consider** accent color palette options

INTRODUCTIONS

PRINCIPAL
PROJECT MANAGER



KEVIN
ARMSTRONG

DESIGN MANAGER



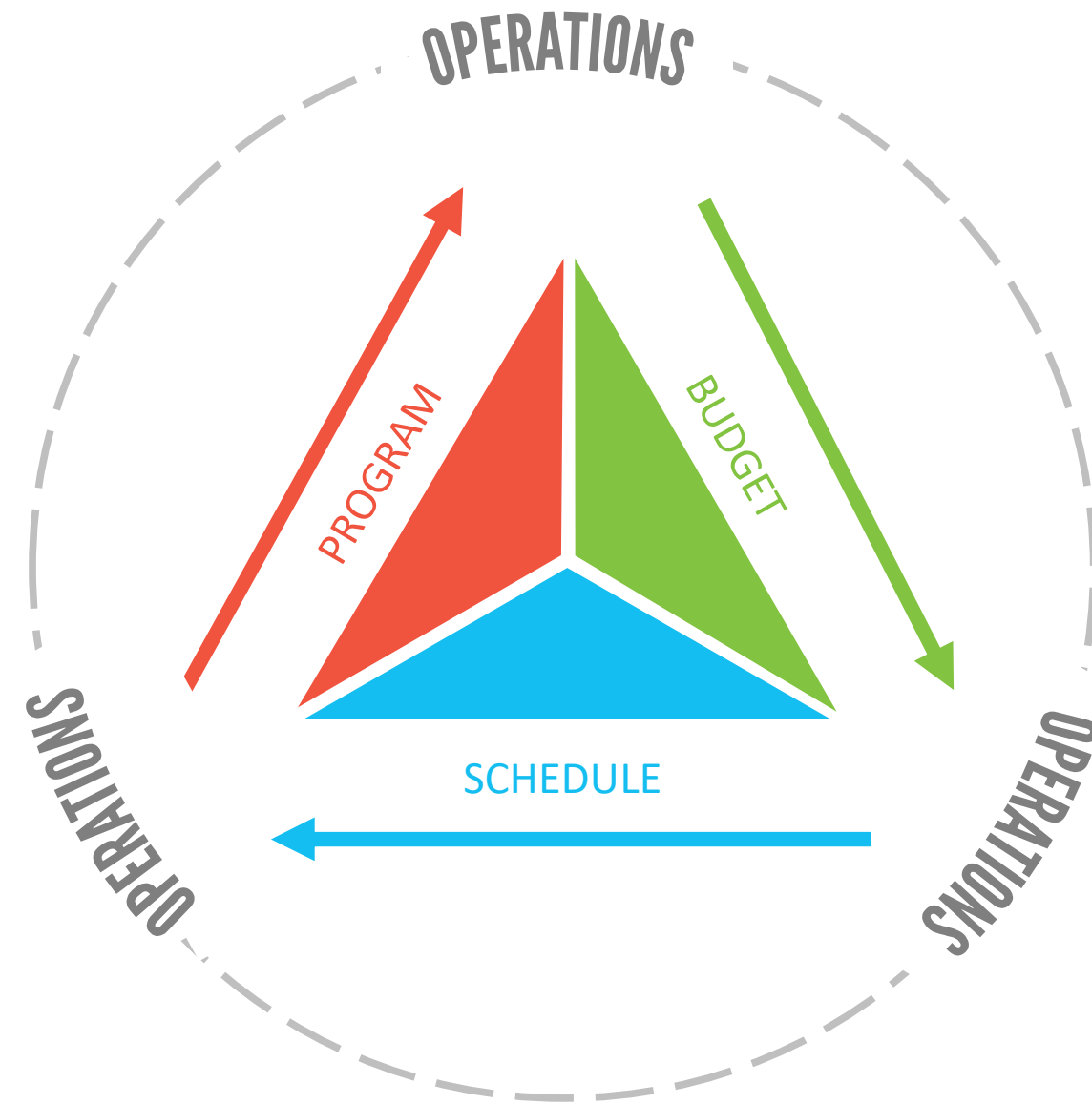
MELISSA
KING



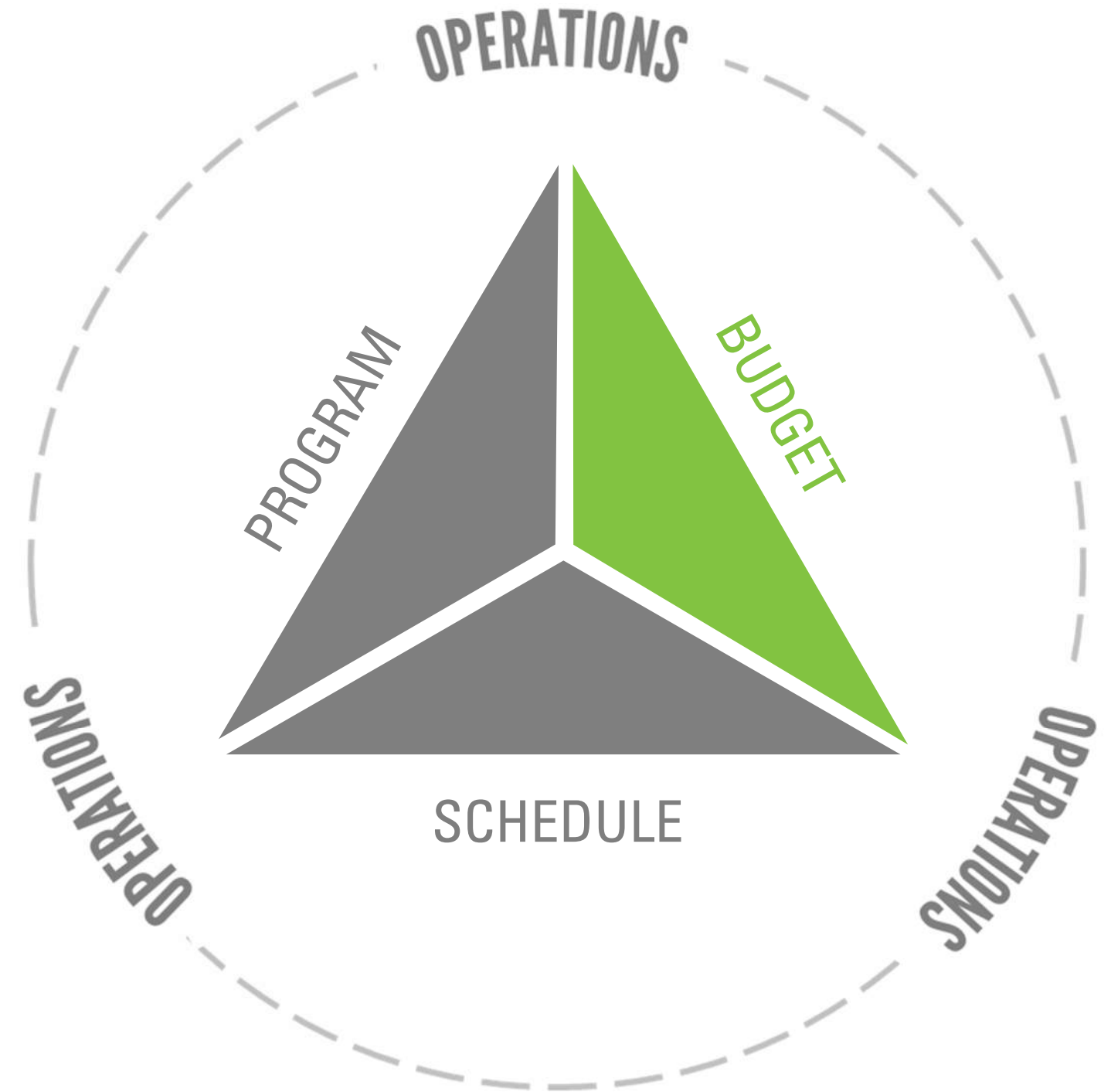
BARKER
RINKER
SEACAT
ARCHITECTURE

A PROVEN PROCESS

TO GET THE BEST RESULTS!



PROJECT BUDGET



TOTAL PROJECT BUDGET – FROM PREVIOUS COUNCIL UPDATE

Base Construction	\$ 2.90 M	Includes cost escalation to mid point of construction September 2022
Base Soft Costs	\$ 1.10 M	Contingencies, A&E Fees, Permit Fees, Furniture Fixtures & Equipment
Sub Total Project Budget	\$ 4.00 M	Base Project Estimate
Lobby Addition	\$0.25 M	Add Alternate 1: Construction Cost & Soft Costs for Lobby Addition
Existing Brick Treatment	\$0.08 M	Add Alternate 2: Wash, Stain, & Paint Building Exterior includes Soft Costs
All New Windows	\$0.25 M	Add Alternate 3: Materials, Labor, Removal & Replacement includes Soft Costs
Cast Stone Accents	\$0.07 M	Add Alternate 4: Materials, Labor, Removal & Replacement includes Soft Costs
Total Project Budget	\$ 4.65 M	Base Project Estimate with Add Alternates

COMMIT - \$4.65 MILLION TOTAL PROJECT BUDGET



TOTAL PROJECT BUDGET

Current Budget Status

Hard Construction Costs

\$ 3,400,000

Soft Costs

\$1,250,000

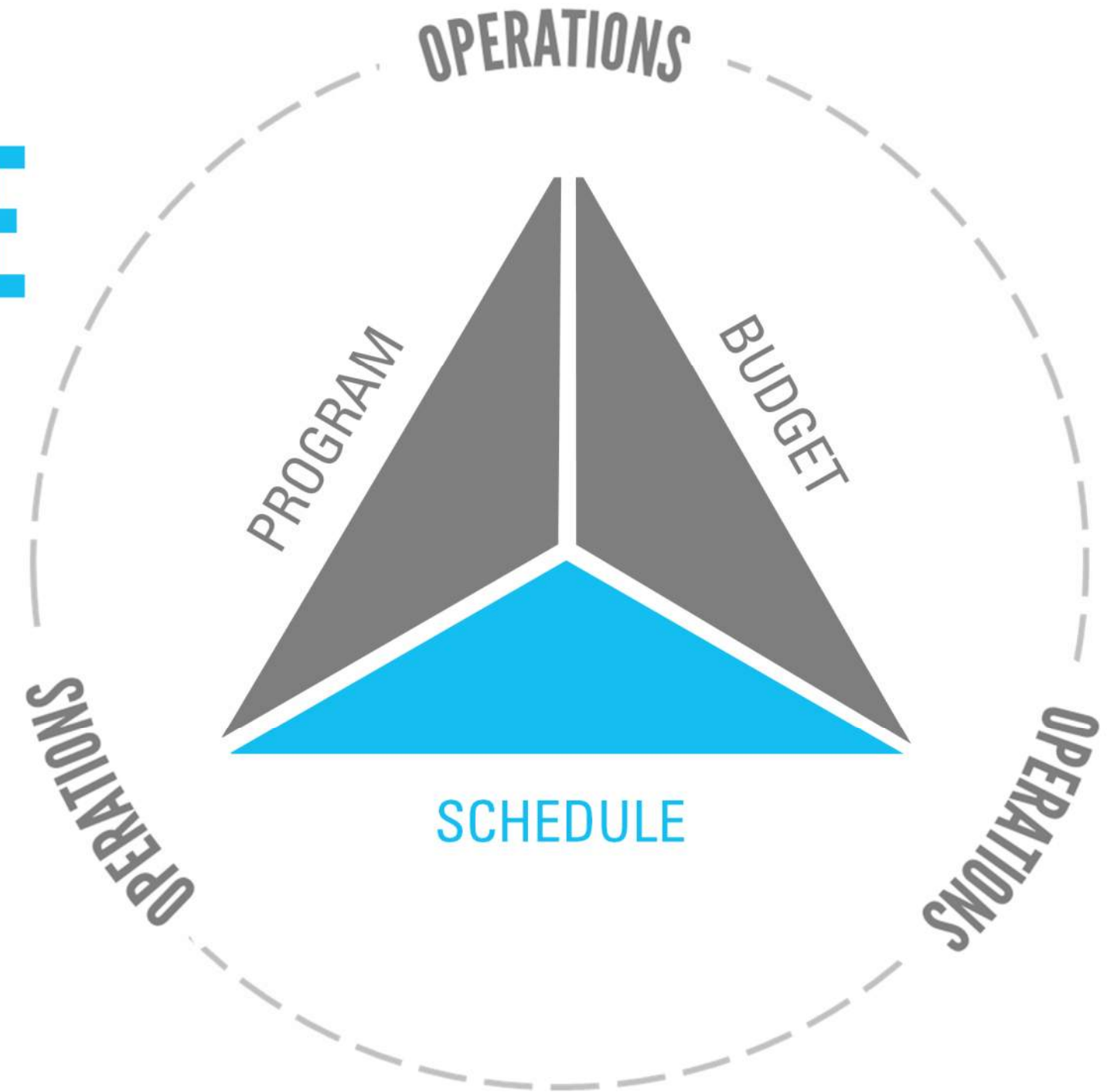
Total Project Budget

\$4,650,000

THE CURRENT PROJECT IS ON BUDGET

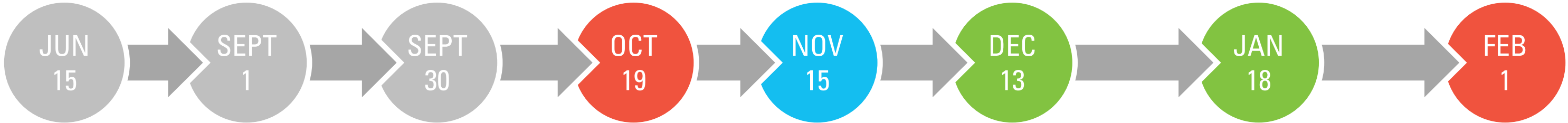


PROJECT SCHEDULE



CSCI – FULL PROJECT SCHEDULE MOVING FORWARD

MILESTONE DATES



APPROVAL FOR FULL PROJECT DESIGN	CITY STAFF REVIEW OF PROGRESS DESIGN & COST	CITY STAFF REVIEW OF PROGRESS DESIGN	COUNCIL UPDATE OF PROGRESS DESIGN & COST	CITY STAFF REVIEW OF PROGRESS DESIGN	OUT TO BID FOR CONSTRUCTION	CONSTRUCTION BIDS OPENED	CONSTRUCTION CONTRACT TO COUNCIL
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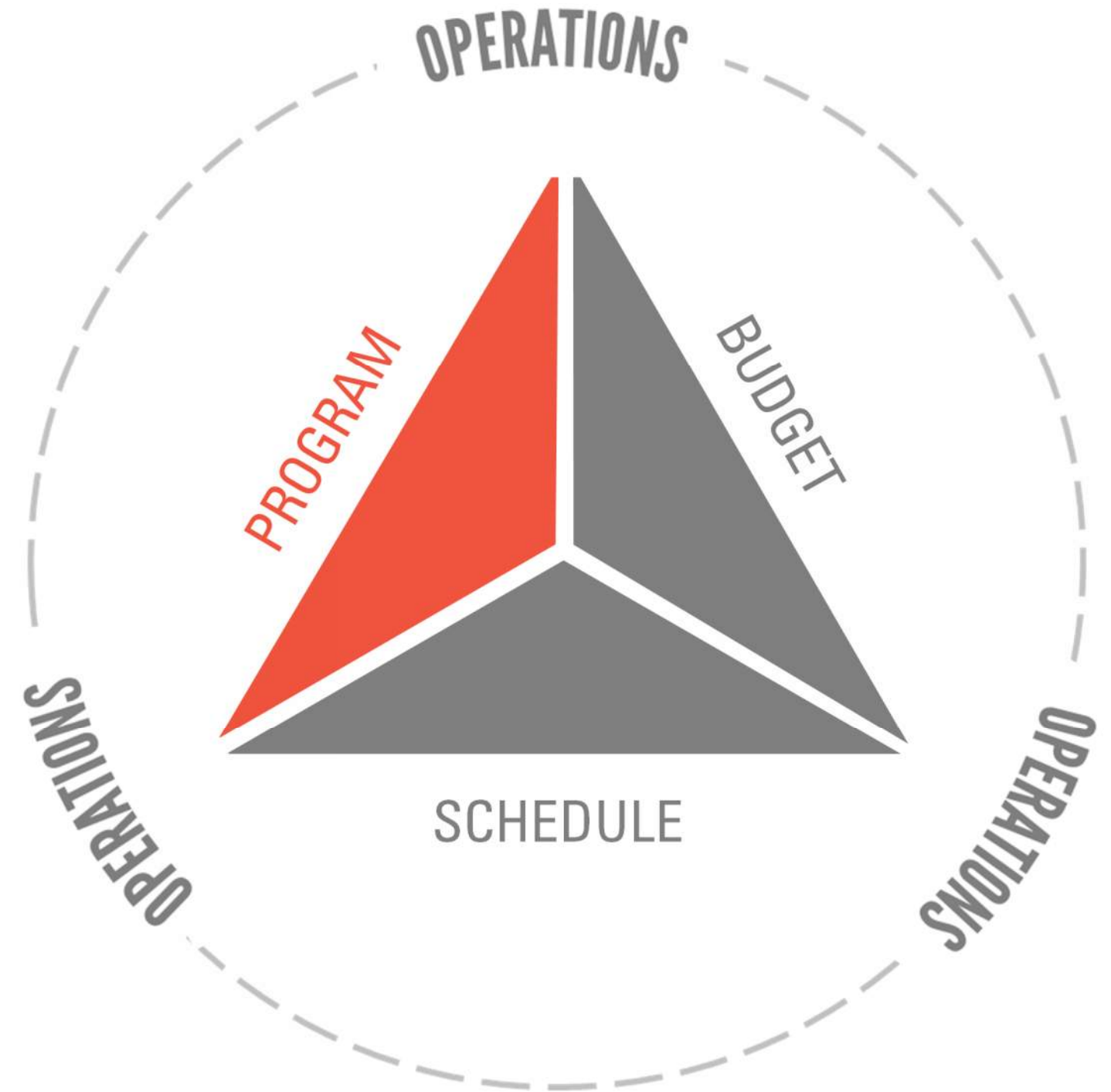
COLLEYVILLE SENIOR CENTER IMPROVEMENTS



OCTOBER 19, 2021

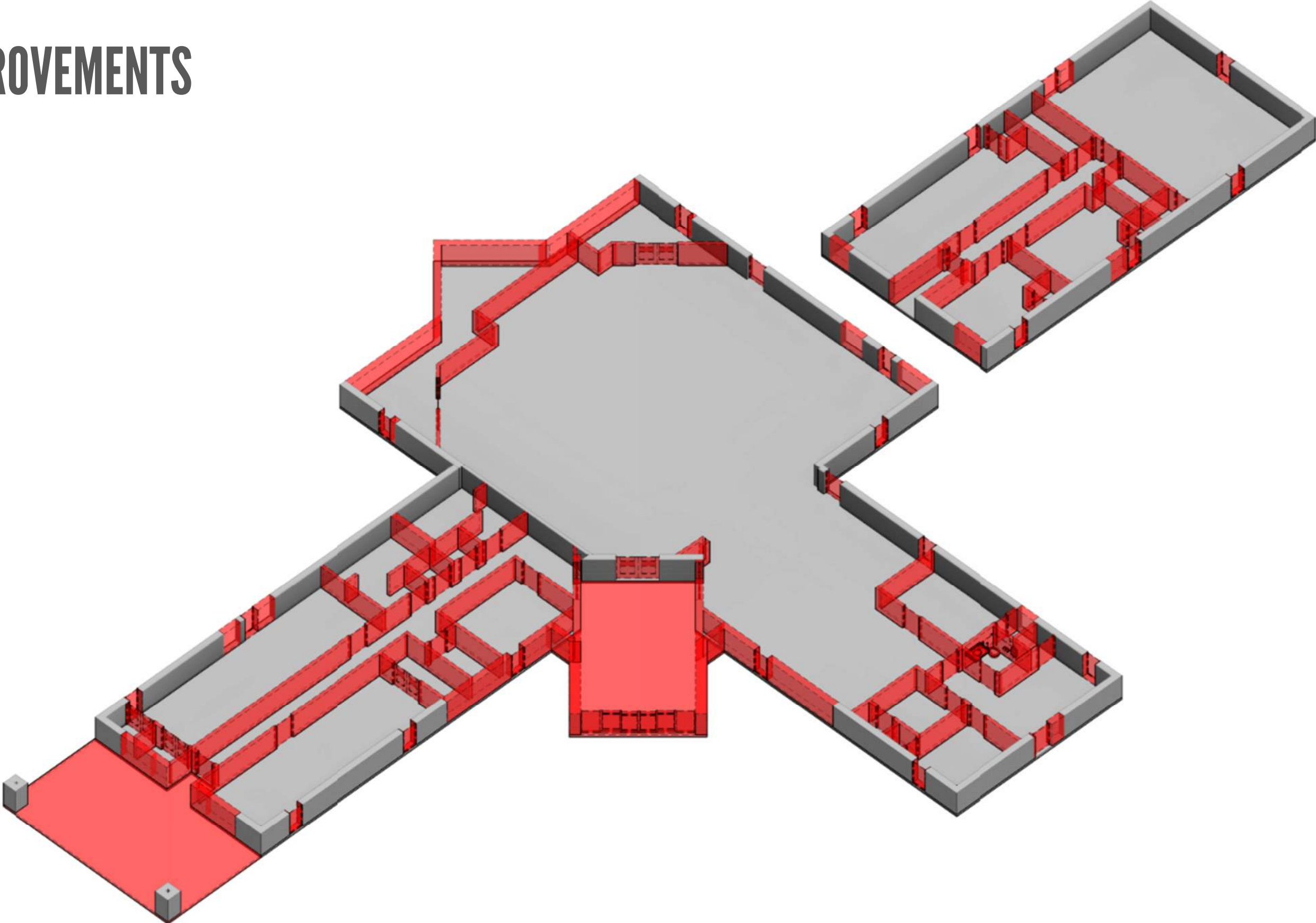
PROJECT ARCHITECTURE

- BUILDING LAYOUT
- EXTERIOR APPEARANCE
- INTERIOR APPEARANCE
- **CONSIDER** ACCENT PALETTE OPTIONS



BUILDING IMPROVEMENTS

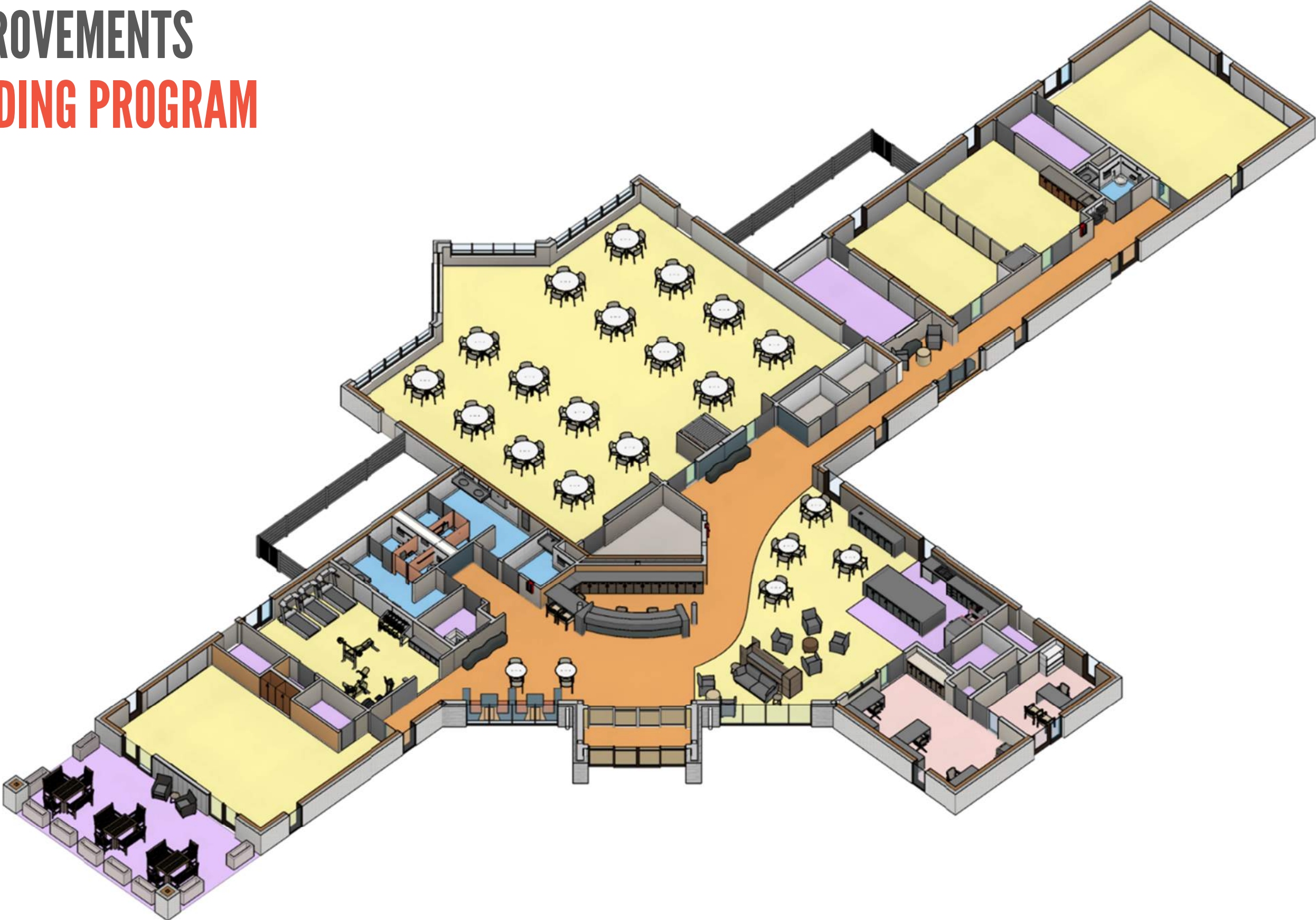
DEMOLITION



BUILDING IMPROVEMENTS

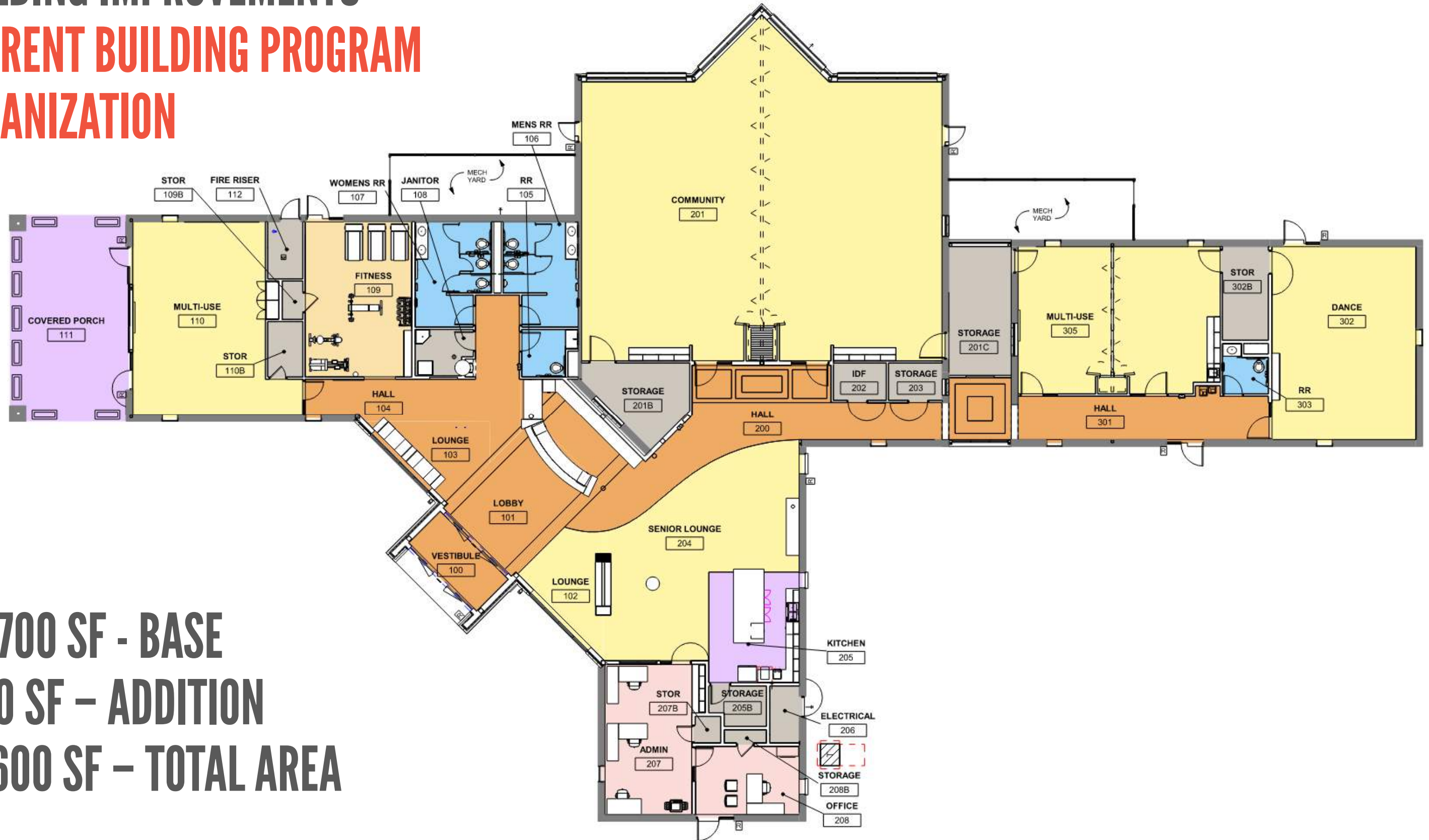
CURRENT BUILDING PROGRAM

ORGANIZATION



BUILDING IMPROVEMENTS

CURRENT BUILDING PROGRAM ORGANIZATION



10,700 SF - BASE
900 SF - ADDITION
11,600 SF - TOTAL AREA

BUILDING IMPROVEMENTS – MAIN ENTRANCE APPEARANCE UPDATE

Updates the existing brick finish with new appearance, new stone finishes at the main entry area, stone detailing, and wall siding.



Stone



Brick Finish



Stone Detail



Metal Trim

BUILDING IMPROVEMENTS – NORTH COMMUNITY ROOM APPEARANCE UPDATE

Updates the existing brick finish with new appearance, new large windows to improve the connection to the park to the north, stone detailing.



Stone



Brick Finish



Stone Detail

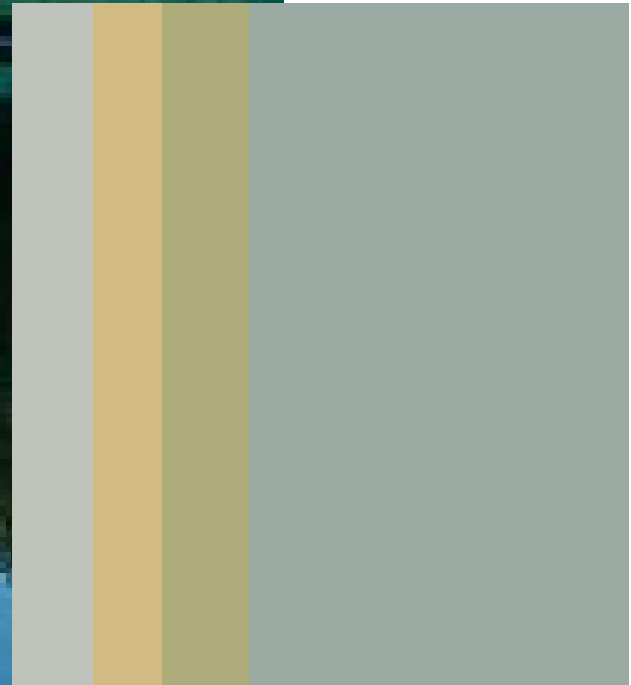


Metal Trim

BUILDING IMPROVEMENTS – INTERIOR PALETTE INSPIRATION



BUILDING IMPROVEMENTS – INTERIOR PALETTE INSPIRATION | COOL

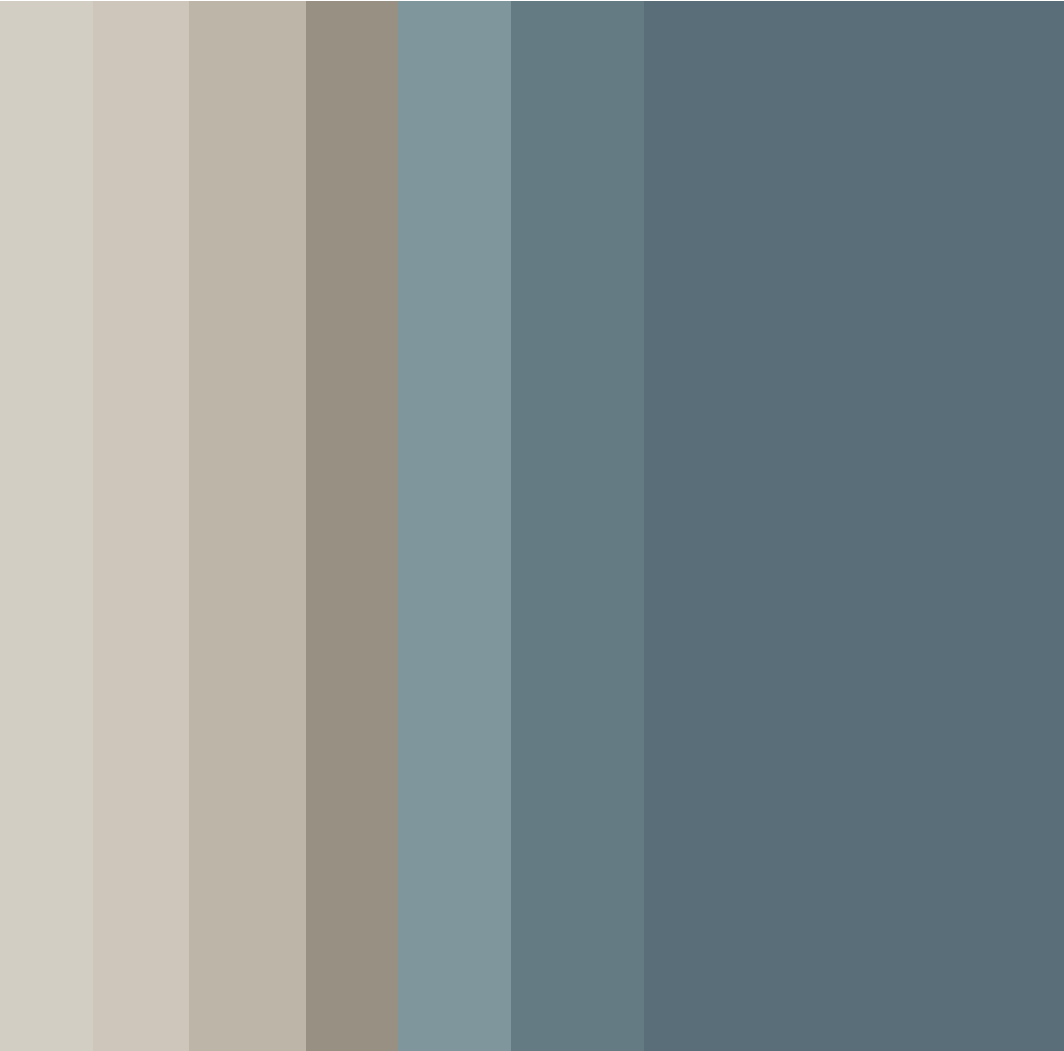


BUILDING IMPROVEMENTS – INTERIOR PALETTE INSPIRATION | WARM



BUILDING IMPROVEMENTS – INTERIOR PALETTE - COLORS

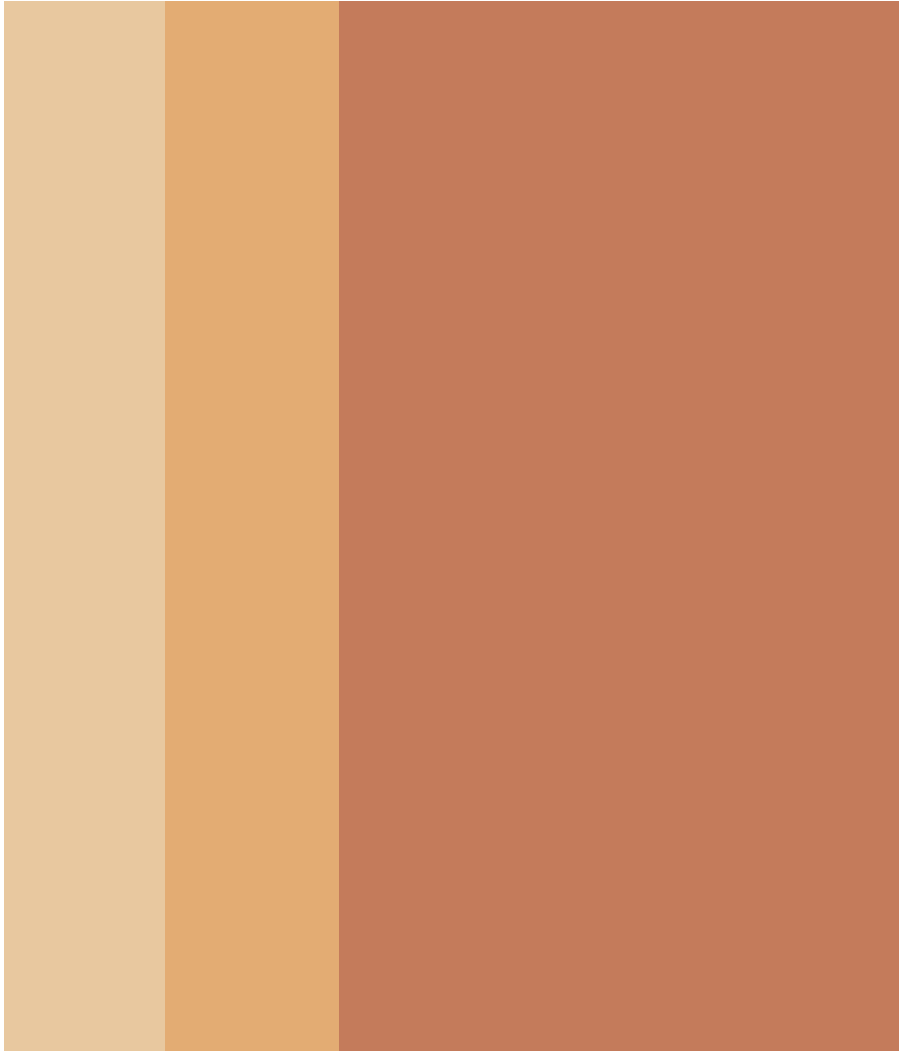
BASE NEUTRALS



ACCENT COOL



ACCENT WARM



BUILDING IMPROVEMENTS – INTERIOR PALETTE - MATERIALS



BUILDING IMPROVEMENTS - INTERIOR PALETTE OPTION - NEUTRAL



BUILDING IMPROVEMENTS - INTERIOR PALETTE OPTION - WARM



BUILDING IMPROVEMENTS - INTERIOR PALETTE OPTIONS - COOL



BUILDING IMPROVEMENTS – INTERIOR CUSTOM FIXTURE - BIRDS IN FLIGHT



BUILDING IMPROVEMENTS – INTERIOR CUSTOM FIXTURE- BIRDS IN FLIGHT



BUILDING IMPROVEMENTS – INTERIOR CUSTOM FIXTURE- BIRDS IN FLIGHT



BUILDING IMPROVEMENTS – INTERIOR PALETTE OPTION – NEUTRAL - KITCHEN



BUILDING IMPROVEMENTS – INTERIOR PALETTE OPTION – NEUTRAL - COMMUNITY

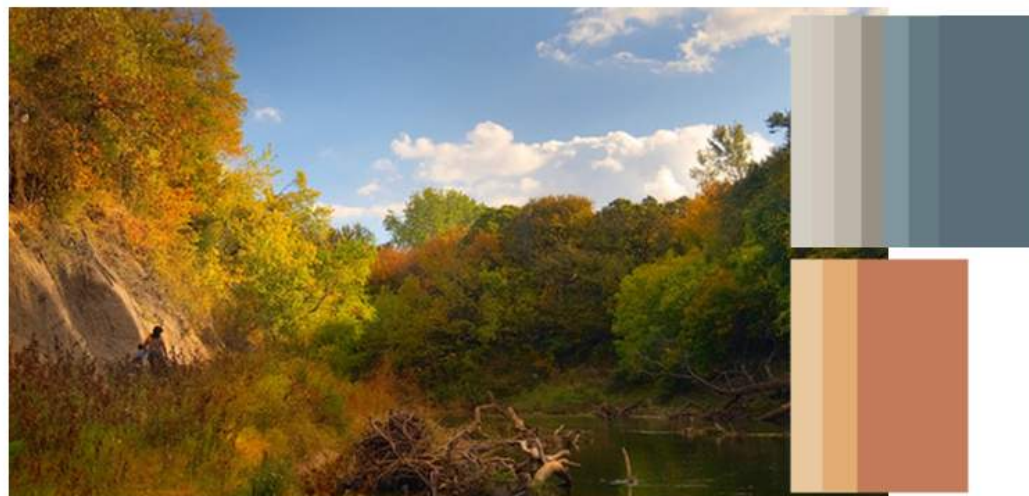


BUILDING IMPROVEMENTS – INTERIOR PALETTE OPTIONS

- **CONSIDER** - WHICH ACCENT PALETTE IS PREFERRED?



ACCENT
COOL



ACCENT
WARM

NEUTRALS WITH
A SUBTLE BLEND
OF BOTH?

NEXT STEPS

- **COMPLETION OF THE CONSTRUCTION DOCUMENTS**
- **BIDDING OF THE PROJECT IN DECEMBER / JANUARY**
- **INITIATION OF CONSTRUCTION IN FEBRUARY**
- **PLANNING FOR RELOCATION OF PROGRAMS**



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

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Agenda Number 3b	Agenda Date 11/8/2021	Number
Type Presentation and Discussion		
Department Parks and Recreation Advisory Board		

Title

Recommendation of Playground and Pavilion at Overland Park

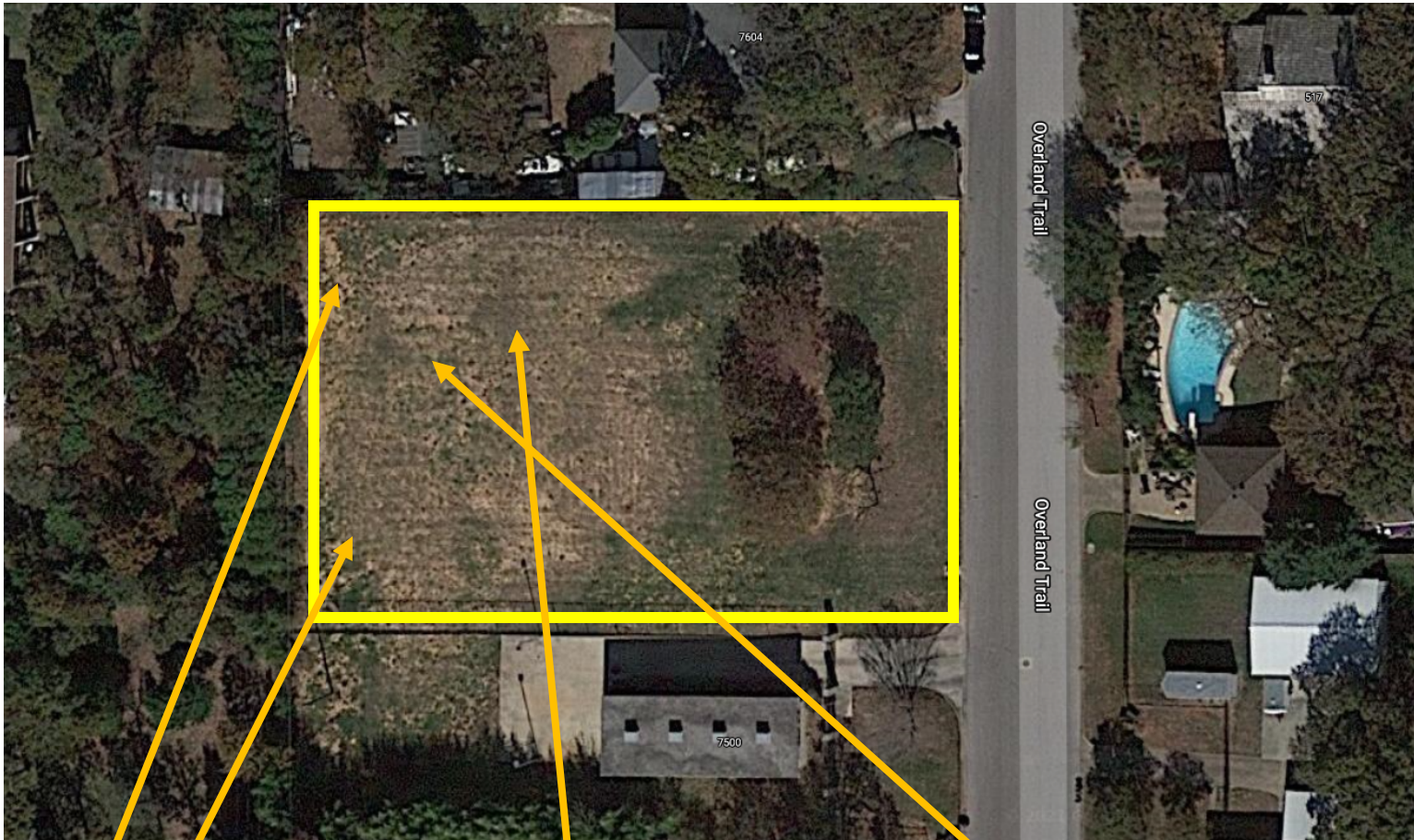
Explanation

This item provides for the discussion of recommendation of a playground and pavilion at Overland Park.

Attachments

1. Overland Park Presentation

Overland Park



Cherry Laurel "Compacta"



Playground – Ages 5-12



Pavilion – 20 ft. X 20 ft.



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Agenda Number 3c	Agenda Date 11/8/2021	Number
Type Presentation and Discussion		
Department Parks and Recreation Advisory Board		

Title

Approval of 2022 Meeting Dates

Explanation

This item provides for the discussion and approval of 2022 meeting dates.

Attachments

1. 2022 Parks and Recreation Advisory Board Meeting Dates

2022 Parks & Recreation Advisory Board Meeting Dates:

- January 3 or 10
- April 4
- July 11 (due to July 4th Holiday)
- October 3



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

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Agenda Number 3d	Agenda Date 11/8/2021	Number
Type Presentation and Discussion		
Department Parks and Recreation Advisory Board		

Title

Update on Pedestrian Transportation Projects

Explanation

This item provides for the update on Pedestrian Transportation Projects.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

City Hall
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Agenda Number	Agenda Date 11/8/2021	Number
Type Report		
Department Parks and Recreation Advisory Board		

Title

Parks and Recreation Report

Explanation

Parks and Recreation Director Lisa Escobedo will review the attached report with the Committee.

Attachments

1. Parks and Recreation Report

Parks & Recreation Advisory Board Meeting

November 8, 2021

Recreation

- **Fall Classes** – have been successful and will conclude in December.
- **Winter Ball** – Registration will begin January 3. The event will take place on January 28 at the Colleyville Center and this year's theme is "Glow".

Athletics

- **Youth Sports Associations (soccer, baseball & softball)** – the fall seasons are wrapping up by this weekend.
- **Coed Sand Volleyball League** finished on Monday, October 25 with an end of the season tournament. City team participated but unfortunately did not win a game.
- **Youth Fall Volleyball League** – will finish on Saturday, Nov. 13 with an end of the season tournament. (25 teams with over 250 girls participating)

Tennis & Pickleball

- **Fall Tennis Leagues** finished the first week of November.
- **Pickleball Lessons** are being offered on tennis court 6 while the Pickleball courts are being completed. The 6 classes have been full with 8 students in each class. Pickleball Pro is providing the lessons (Matt Benton – Colleyville Resident)

Senior Center

- **Fall Programming** is back in full force and the center is active again. Trips are again be offered and are well received.
- **Senior Holiday Dance** will be Wednesday, December 15 from 7-9:30pm.

Parks

- **Pickleball Courts at City Park** –_The contractor did not build the court according to specifications and has had to make appropriate modifications. Resurfacing, fencing, and windscreens will be placed within the next few weeks. In addition, the lights will be installed. The project is expected to be completed in November.
- **Pleasant Run Practice Soccer Fields – Restroom Construction Project** has been delayed due to supplies being delayed (Electric panel). The panel has been installed and now waiting for Oncor and Gexa to energize the meter. This project is scheduled to be complete in the next few weeks.
- **Removal of the Park House (City Park)** has been completed.
- **City Park Softball – Shade Structure and Playground** – Contract was signed. This project will be completed in spring of 2022. The lead time for the playground delivery is 12 weeks.
- **Overland Park Enhancements** – Installation of trees and irrigation. Playground and pavilion will be recommended and installed 2022.
- **Church Street / SH26 median beautification** - Completed

Upcoming Parks & Recreation Projects:

- Senior Center Renovation Project
- Hall Johnson / SH26 median beautification
- Glade Rd / Riverwalk roundabout beautification

Capital Projects Priority Ranking

Park Board Ranking

Colleyville Parks, Recreation & Open Space Master Plan

Draft 5/16/2018

Please indicate a High Priority (3), Medium Priority (2), Low Priority (1), or Not Needed (0) for each item on the list. Please place a number in the far left column that indicates your priority for the proposed improvement. Rank each improvement. The priority ranking is for the level of importance of the improvements and not necessarily the order in which they will be developed. Thank you very much.

Priority Level	Item No.	Capital Improvement	Average	Park Board Average Rank
Capital Projects Rank - High (3), Medium (2), Low (1), or Not Needed (0).			Average	Park Board Average Rank
	28	Pleasant Glade Tract (behind Senior Center) - Develop as a Neighborhood Park with playground, splash pad, picnic shelters, Pickleball courts, shaded fitness stations, tree planting for shade, parking, etc. (fills a gap of park land in the east) FY22 & 23	3.00	1
	40	Trails - Implement the Trails Plan Ongoing	3.00	1
	18	Kimzey Park - Add a restroom building	2.83	3
	39	Trails - Develop a trail between Sparger Park and the Colleyville Nature Center Design FY21	2.83	3
	43	Senior Center - Renovate Senior Center and add a multi-purpose program center (Park Board added this to replace items 36, 37 and 38) FY22	2.83	3
	10	City-Wide - All parks - Tree planting program to provide shade and improve tree canopy Ongoing	2.67	6
	12	CNC - Restroom Building Completed 2021	2.67	6
	13	CNC - Signage and wayfinding system Completed 2021	2.67	6
	23	L.D. Lockett - Clear out vegetation from drainage channel (in the 2018 CIP, causes backup of water and mosquito issues) Completed 2021	2.67	6
	8	City-wide - Provide accessible walkways to all playgrounds, picnic shelters, athletic fields and spectator areas to meet ADA guidelines Ongoing	2.50	10
	24	McPherson - Rock House interior renovation, upgrade lighting (to allow more flexibility to support programs - Does not work well now)	2.50	10
	29	Pleasant Run - Shade, restrooms and drinking fountain on practice field side Completed 2021	2.50	10
	30	Pleasant Run - Develop trail system within park on north (practice fields) side to complete the loop (north of the practice fields to connect the Cotton Belt Trail to Pleasant Run Rd. where a new trail will be located)	2.50	10
	33	Reagan Park - New restroom building Completed 2021	2.50	10
*	42	City Park - Splash pad near Kidsville (added by Park Board)	2.50	10
	19	Kimzey Park - Dredge pond (in the 2018 CIP already, but kept on the list to show early successes) Completed 2018	2.33	16
	5	City Park - Replace and enlarge shade shelters over spectator areas (current ones are faded and complaints of too small) Completed 2019	2.17	17
	7	City-wide - Consistent park signage system (including entrance signs, directional signs, park rules signs, and interpretive signs) Ongoing	2.17	17
*	17	Dog Park - Identify a location and develop a dog park (no location identifies yet - Requested by many)	2.17	17
	2	City Park - Both Restroom/Concession Buildings - Repair building exterior grout and wainscot, update interiors, improve concession areas Completed 2020	2.00	20
	3	City Park - Small playground near ballfields with shade cover (convenience for small children) FY22	2.00	20
	20	Kimzey Park - Replace playground and improve drainage (playground is older and has drainage problems) FY23	2.00	20
	25	McPherson - Pavilion/Restrooms renovations - painting and ventilation, additional electrical outlets FY24	2.00	20
	26	McPherson - Upgrade Dairy Barn displays (interpretive signs are faded and unreadable) Interpretive Signage 2020	2.00	20
	41	Woodbriar Park - Replace playground and shelter, improve trail system	2.00	20
	6	City Park - Additional netting at ball diamonds for spectator safety (to provide safer environment for spectators) Completed 2019	1.83	26
	11	CNC - Expand paved trail system and safer stream crossing (couple of minor stream crossings to be made safer)	1.83	26
	22	L.D. Lockett - Playground and exercise stations (as originally planned)	1.83	26
	27	McPherson - Rehabilitate the two historic mud house barns (need work to last over the long term) Completed 2018	1.83	26
	34	Reagan Park - Install irrigation system Completed 2018	1.83	26
	14	CNC - Establish as an arboretum with labelled trees and horticultural display areas.	1.67	31
	16	CNC - Install benches along trails Ongoing	1.67	31
	32	Pleasant Run - Install accessible walk from overflow parking to park	1.67	31
	1	Athletic Fields - Upgrade turf on all fields Ongoing 2018-2020	1.50	34
	9	City-wide - Install Wi-Fi in the larger parks for convenience of park users and potential for mobile apps for park programs/interpretation)	1.50	34
	21	Kimzey - Install shaded outdoor fitness stations	1.33	36
	31	Pleasant Run - Upgrade landscaping in parking lot islands	1.33	36
	4	City Park - Install shaded outdoor fitness stations	1.17	38
	35	Reagan Park - Shade and dugouts at fields for players and spectators. Walkways to spectator areas. (fields are used for practice only for now)	1.17	38

Priority Level	Item No.	Capital Improvement	Average	Park Board Average Rank
Capital Projects Rank - High (3), Medium (2), Low (1), or Not Needed (0).				
*	36	Recreation Center - Develop a Recreation Center at the Senior Center site with kitchen, program space, gym, walking track, aerobics/dance rooms.	1.00	40
	15	CNC - Develop bird blinds	0.83	41
*	38	Senior Center - Develop a new Senior Center Wing on the Recreation Center with meeting and program space, kitchen, computer lab, game room, craft room	0.83	41
*	37	Recreation Center - Develop an indoor pool as part of the proposed Recreation Center.	0.17	43

*Senior Center Renovation Project - 2022