



City of Colleyville Parks and Recreation Advisory Board Agenda

City Hall
100 Main Street
Colleyville, Texas 76034
817. 503.1000
www.colleyville.com

Monday, July 12, 2021
6:00 p.m.

Colleyville Library
110 Main Street

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
May 3, 2021
- 3. REGULAR AGENDA ITEMS**
 - 3a** Keep Colleyville Beautiful presentation
 - 3b** FY22 Parks Capital Projects update
 - 3c** Colleyville Parks Board Discussion
- 4. REPORTS**
 - 4a** Parks and Recreation Operations and Projects report
- 5. ADJOURNMENT**

I hereby certify this agenda was posted on City Hall bulletin boards Thursday, July 8, 2021 by 5:00 p.m.

Joyceinne Williams
Administrative Secretary

A quorum of the Colleyville City Council and/or any other Colleyville Board, Commission, or Committee may be in attendance at this meeting.

Any matter on this agenda may, at the discretion of the governing body, be opened for public comment and discussion.

If you plan to attend this public meeting and have a disability that requires special accommodations, please advise the Administrative Assistant at least 48 hours in advance at 817.503.1180, and reasonable accommodations will be made to assist you.



City of Colleyville Parks and Recreation Advisory Board DRAFT MINUTES

City Hall
100 Main Street
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Monday, May 3, 2021
6:00 p.m.

Colleyville Center
5301 Riverwalk Drive

1. CALL TO ORDER

Chair Rich Hendler called the meeting of the Parks and Recreation Advisory Board to order on May 3, 2021 at 6:02 p.m.

ROLL CALL: Chair Rich Hendler, Vice Chair Cliff LeBlanc, Board Members: Dustan Goodell, Amy Ackermann, James Linn, Eric Presson, and Dan Witte.

Also Present: Parks and Recreation Director Lisa Escobedo, Councilmember Liaisons Kathy Wheat and Callie Rigney, and Administrative Secretary Joyceinne Williams.

2. APPROVAL OF MINUTES

Member Presson moved to approve the March 1, 2021 minutes. Member Witte seconded the motion. The motion carried unanimously.

3. REGULAR AGENDA ITEMS

3a Introduction of new Board Member

In lieu of the first in-person meeting since the pandemic, it was suggested by Councilmember Wheat that all board members introduce themselves.

3b Update on Senior Center Renovation

Director Escobedo presented the board with a power point presentation that provided the board with specific renovation plans:

- Update of the entry way
- Connection of annex building to main building
- Multipurpose room spacing to accommodate programming needs
- Facade enhancements
- Future plans that are being considered including the outside patio area and the park land

Director Escobedo reported that on May 18, the council will meet to discuss the preferred exterior appearance and future park enhancements.

3c Overland Park

Director Escobedo presented on the future plans for a small pocket park area on a small lot of land that was once occupied by a pump station located on Overland Trail. This small area sits on approximately 1 acre of land. Several suggested amenities were discussed, taking into account the limited amount of space.

3d Discuss of Colleyville City Fair

The Colleyville City Fair will take place on May 22. The fair will be an evening of family fun including carnival rides, games, food trucks, fireworks, and several other fun events. The evening will be topped off with a spectacular fireworks show.

The Parks and Recreation Department will provide a booth. Director Escobedo asked for volunteers from the board to distribute small gifts.

3e Discussion of Colleyville Parks and Recreation Advisory Board

Chair Handler discussed the possibilities of board members suggestion on inviting speakers and topics of concern to the board meetings. Director Escobedo informed the board that Keep Colleyville Beautiful would be a good source for board members to discuss their ideas. She suggested inviting them to a meeting to present their mission.

Chairman Hendler thanked everyone and encouraged members that have items they would like discussed, to contact him or Vice Chair LeBlanc.

REPORTS

4a Parks and Recreation operations report

Director Escobedo provided a report of the Parks and Recreation operations which also included upcoming events and projects.

4b Open House invitations

Director Escobedo invited all board members to attend the open house of the newly renovated park maintenance building scheduled for May 18, at 4:30 pm.

Director Escobedo also invited all board members to attend the open house for the Colleyville Business Center on May 20, at 5 pm.

5. ADJOURNMENT

Next Scheduled Meeting: July 12, 2021 at Colleyville Center

Board member Witte moved to adjourn the meeting and Board member Linn seconded. Motion carried unanimously, Chair Hendler adjourned the meeting at 7:24 p.m.

Minutes taken and prepared by:

Joyceinne Williams

Joyceinne Williams
Administrative Secretary



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

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Agenda Number 3a	Agenda Date 7/12/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation		

Title

Keep Colleyville Beautiful presentation

Explanation

This item provides for discussion of Keep Colleyville Beautiful.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

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Agenda Number 3b	Agenda Date 7/12/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation		
Title		
FY22 Parks Capital Projects update		

Explanation

Parks and Recreation Director Lisa Escobedo will review the attached FY22 Parks Capital Projects.

Attachments

1. Parks Capital Projects update

Department Highlights FY21 - Parks and Recreation

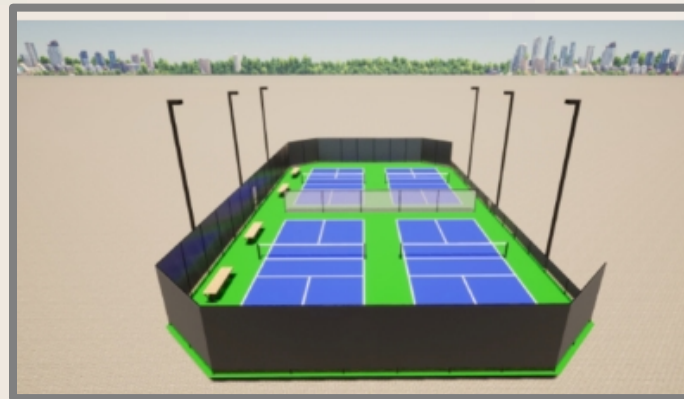
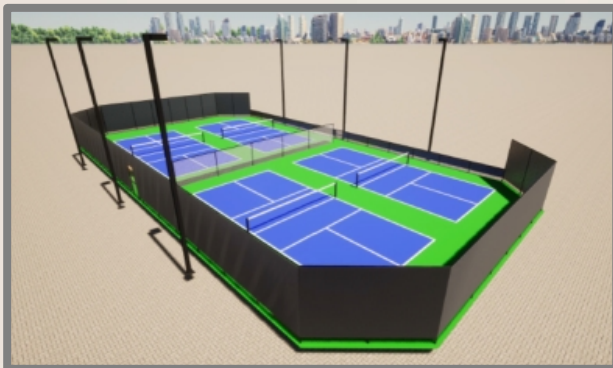


**Parks House Demo
and Site Prep**
Budget Amount
\$20,000



**Pleasant Run
(Practice) Park
Restroom**
Contract Amount
\$306,671

**City Park
Pickleball Courts**
Contract Amount
\$200,000



FY22 Projects



Drainage	CIP Amount
Drainage Improvements FY2022	\$100,000
Drainage Total	\$100,000



Note: Some projects listed are multi-year and/or multi-fund projects

Facilities	CIP Amount
Central Fire Station Interior Renovation	\$125,000
City Hall and Library Exterior Cleaning and Painting	\$300,000
Fire Station 3 Renovation	\$250,000
Historic Fire Station Renovation	\$100,000
Justice Center Exterior Cleaning and Sealing	\$350,000
Justice Center Exterior Safety Enhancements	\$450,000
Parking Facility Pavement Marking-2022	\$50,000
Senior Center Renovations	\$3,065,000
Sparger Park Restroom Facility Renovation	\$75,000
Facilities Total	\$4,765,000

Information Technology	CIP Amount
Fiber Optic	\$300,000
Information Technology Total	\$300,000



FY22 Projects



Master Plans/Studies	CIP Amount
Lift Stations Condition Assessment	\$75,000
Pavement Condition Assessment	\$75,000
Water Project 3: Elevated Storage Tank-Study	\$50,000
Master Plans/Studies Total	\$200,000



Parks and Recreation	CIP Amount
City Park Event Fence	\$30,000
City Park New Amenity	\$700,000
*Colleyville Gateways	TBD
Fire Stations 2 and 3 Landscape Improvements	\$50,000
Justice Center Pond Beautification	\$250,000
Overland Park Amenity Phase II	\$150,000
Park Beautification-2022	\$50,000
Park Signage/Branding Program-2022	\$50,000
Parkway Tree Removal and Replacement-2022	\$75,000
Senior Center Monument Sign and Landscape	\$60,000
Parks and Recreation Total	\$1,415,000

* Bid Opening June 29th – Worksession in near future with options



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Agenda Number 3c	Agenda Date 7/12/2021	Number
Type Regular Agenda Items		
Department Parks and Recreation		

Title

Colleyville Parks Board Discussion

Explanation

This item provides for items for discussion by the board members.

Attachments



City of Colleyville Parks and Recreation Advisory Board Agenda Briefing

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Agenda Number 4a	Agenda Date 7/12/2021	Number
Type Report		
Department Parks and Recreation		
Title		
Parks and Recreation Operations and Projects report		

Explanation

Parks and Recreation Director Lisa Escobedo will review the attached report with the Committee.

Attachments

1. Parks and Recreation Operations and Projects Report

Parks & Recreation Advisory Board Meeting

July 12, 2021

Recreation

- **Summer Classes and Camps** – began in June and will continue through August.

Athletics

- **Youth Sports Associations (soccer, baseball & softball)** spring regular seasons were extended through May due to rainouts. Baseball and softball had tournaments through June. The fall season(s) will begin with practices in August and games will begin in September.
- **Fall Sand Volleyball League** will begin registration on July 26 and games will begin September 13 (Mondays)
- **Youth Fall Volleyball League** will begin registration on July 26 and the league practices will begin the week of September 13.

Tennis & Pickleball

- **Summer Tennis Leagues** will continue through mid-August and fall leagues will begin in September at City Park.
- **Pickleball Lessons** will be offered beginning in September. Pickleball Pro that will be providing the lessons.

Senior Center

- **Fall Programming** will begin to offer more options, including trips.
- **Meals on Wheels** resumes normal activity with option to pick-up or dine-in and play BINGO

Parks

- **Pickleball Courts at City Park** – the rain has not been good for the construction of the courts. The geotechnical report indicated a very sandy area of where the courts are to be built. Therefore, the contractor had to stabilize the ground to prevent any shifting. We have started to see the area being excavated and movement on the construction. Soon the slab will be poured and it will take 4 weeks to cure. The final touches will be installed at that point. We are hoping for the project to be completed by early September.
- **Improvements to Parks Building (Bransford Rd)** are completed.
- **Pleasant Run Practice Soccer Fields – Restroom Construction Project** has begun with the trench to the water and sewer. Taurus construction was awarded the project. Same contractors that renovated City Park Restrooms.
- **Removal of the Park House (City Park)** – staff is currently removing all of the office furniture from the house. Next week the process will begin on the asbestos abatement and soon thereafter the house will be demolished. We hope to have the site clear of the house by the end of August.

Upcoming Parks & Recreation Projects:

- **Overland Park Enhancements**
- **City Park Softball – Shade Structure and Playground**

2021 Meeting Dates:

- September 13
- November 8